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**SAMPLE ANNUAL NOTIFICATION  
LETTER TO STAFF**

Dear CUSD Staff:

On September 27, 2000, Governor Gray Davis signed AB 2260, the *Healthy Schools Act*, which encourages School Districts to act responsibly in applying pesticides and to consider alternative methods, beside pesticides, in controlling routine pests such as weeds and insects.

One of the requirements of the *Healthy Schools Act* is that all School Districts must annually provide to all parents, guardians, and staff members, a list of all anticipated pesticides to be applied for the year. Attached is that list.

Also, in accordance with AB 2260, every recipient of this letter is allowed to register with the Chico Unified School District, in order to receive notification of any pesticide application at your school/work site 72 hours prior to the application. As a registered staff member, you will receive the product's active ingredient and the intended application date.

If you would like to register with the Chico Unified School District, please drop the attached registration form in the District mail to Maintenance & Operations, Mary Leary, Director. You may also drop off your registration, in person, at the Corporation Yard, 2455 Carmichael Drive between the hours of 7:30 a.m. to 4:00 p.m. Monday through Friday.

The Chico Unified School District conforms to the principles of integrated pest management, which includes the suppression and control of pests through cultural, prevention, exclusion and sanitation measures while only utilizing pesticides in an extremely minimal and safe manner.

For more information on pesticides, check the website of the California Department of Pesticide Regulation: [www.cdpr.ca.gov](http://www.cdpr.ca.gov)

Even if you do not intend to register for notification of pesticide application, you are invited at anytime to look at the records maintained in the school site office of any pesticides applied on your child's campus. In compliance with the *Healthy Schools Act*, this information is available to the public and the records for each pesticide application must be kept for four years.

AB 2260 also requires that we post a "warning" sign 24 hours prior to a pesticide application and that this sign remain posted for 72 hours after the application. The sign will be visibly displayed in the area of the pesticide treatment.

The Chico Unified School District is confident that we are doing everything possible to control pests in a safe and effective manner, while avoiding any health risks to our students, staff and visitors. The *Healthy Schools Act* supports ensuring that you are kept informed of any pesticide applied at your place of work.

Sincerely,

*Mary Leary*

Mary Leary, Director  
Maintenance & Operations