

## OSC's Parent Advisory Board Meeting August 20, 2008

**Present:** Shellie Gregoire, Christina Cassady, Jenny Kasza, Moira Kehoe, Stephanie Mirza, Mark Michelena, Todd Hamel, Stephen Ertle, Mark Miller, Sue Hegedus, Sarah Anderson, Emily Larsen, Danielle Anderson, Christine Crispin, Raymond Morris, Linda Holm, Anna Swenson, Alicia Morris, Carob Bradlyn

### Meeting called to order at 6:00 pm

Welcomes: All were welcomed

Approval of Minutes: Minutes from 06/11/08 were reviewed and approved with changes (MM/MK).

Principal's Report: Sue Hegedus

- Sue presented to the group her goals:
  - To get Hooker Oak School and the OSC Program in front of the public
  - Update the website
  - Develop parent resources
- She provided information that we need to bring up our 7th grade number for next year.
  - Comment made that at the end of last year (May 2008) we had 19 7/8graders on our wait list but the district would not permit us to enroll them because they would not provide a teacher until we had 35 students. Original agreement with district regarding 7/8<sup>th</sup> grade program was 3 teachers and 75 students.
  - Currently have 52 students in 7/8<sup>th</sup> grade program lost students that had been in program,
- Parents present asked Sue to address gates being locked.
  - Principal stated that she wants there to be single entrance and exit.
  - That she wants to ramp up signing in and name-tags.
  - Principal plans in the future to place special locks on the gates that could be opened from the inside without a key.
  - Discussion: Parents expressed concerns about the front door being locked.
    - Parents stated that they would like to continue to discuss options and how the locking of the front door and gates is affecting the OSC Community and OSC Families.
    - Parents expressed further that they believe this dramatic change to our school community impacts safety (or our perception of safety), parent involvement and may create a feeling that all families are not welcome at our school.
    - Parents present recommended that a survey of all parents be done in the near future to see how this issue is affecting all the parents and families.
    - Principal's response: Implied that locking the doors is her decision. We hope to hear about her response to the parent recommendations at the Oct. PAB Mtg. if not before.

Parent Commitment Coordinators: Stephanie Mirza

- Stephanie Mirza presented goals of the PCCs and how recruitment is going.
- OSC Contract for Parent Volunteering will go out next week.
- PCCs will continue to request FIT Forms be turned in. Family Involvement Committee is revising the forms and data collection mechanism. This will be presented to the PAB before rolling out to the All Parent Body.

Teacher's Update: Linda Holm

- Linda Holm asked where specific program forms should go.
- Teachers spent Monday before school at trainings to focus on our grade level specific meetings.
- HOPS update- should begin practice in a few weeks.
- Principal requested input from teachers for meeting with head of the CUTA.

Room Reps:

- Discussion of role and use of room reps.
  - Idea to present to teachers and see if it is needed.
  - Shellie asked Linda to bring this to the teachers.
  - Room Reps present voiced that there should be outreach to promote representatives from each class.

Co-Moderators:

- Wick is heading up activities surrounding the Anniversary of the (35 yrs.) Program and School (60 yrs.)
- Shellie and Nicole to follow-up with Wick to make plans for developing a committee. Announcement to Forum.
- **All Parent Meeting is September 11<sup>th</sup>- booth models.**
- Sign-up sheets from last night were handed out to committee chairs.
- Transfer binders- Binders for committees need to be exchanged.
- Alternative School Status- will continue to make our annual evaluation report more complete. Due next July. Christina C. will work with State Department regarding their recommendations for our report.
- Sue addressed Website changes needed:
  - Many comments and recommendations
  - Sue would like help from parents; committee to be formed.

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Treasurer:

- Budget is \$40,000 (80% will go directly to classrooms)
- \$7.00 per child disbursed in July to all OSC Classrooms.
- Discussed ideas for funding.
  - Motion made to disburse \$7 per classroom= \$3200 (MK/TH) all approved.
  - Motion made to spend \$800 on teachers that are new to Hooker Oak or have moved to a new classroom. (LH/JK) all approved.
  - Motion made to spend \$600 for purchasing 3 planter boxes for three classrooms. (AS/RM) all approved.
  - Motion made to table proposal to purchase a \$10K music teacher until teachers can be surveyed and will be addressed at the October 2008 PAB Meeting. (CC/MK) all approved.
  - Motion made to spend \$2000 on new laminator (AS/ SE), all approved.
    - Sue not present but she stated that she was working on getting a new laminator. May not need PAB money to so?
  - Motion made to disburse \$3000 of budgeted 7<sup>th</sup>/8<sup>th</sup> (TH/MK) all approved.
  - Motion made to ratify this year's budget for expenses incurred from last year to specific individuals that have not submitted their expenses.

Fundraising:

- Moira reported on the Annie B's Fundraiser and how that is developing.
- Working on 100% participation for Annie B's.
- Table/ booth will be at the All Parent Meeting.
- Escrip sign-ups will occur at All Parent Meeting
- Rummage Sale –**Sept 13<sup>th</sup>**
- Air Show- **Sept. 26<sup>th</sup>** (afternoon) and **Sept 27<sup>th</sup>** (9am-2pm) 2hr shifts.
- Plans: Jog-a-thon; Dinner Fundraiser; Recycling Fundraiser
- All interested in helping at a fundraising event call: 343-3683 or 899-0245

Publicity:

- Jenny Kasza and Sarah Anderson will lead these activities.
- Discussed advertisements of the OSC Program in local publications- CARD, etc.
- Kindergarten Fair and all other events will be reviewed and Hooker Oak's OSC Program will be out there.
- September Events presented. Chairs to solicit volunteers thru Forum/ TWIG/ etc.

Green School Committee:

- Update on events and efforts of the GSC.
- Moira and Christina explained what GSC is now working on.
- **October 10<sup>th</sup>** is big event dinner for local food.
- Reviewing recycling program and possibility of composting.
- Teachers would really like to see kids involved in no waste lunch incentives to reduce waste produced from schools.
- Linda commented on recycling containers. We need new containers and energy behind the recycling program.
- Mark Michelena had idea of using recycling as a fundraiser. Will present at the next GSC Meeting and see about pulling together a committee for this project.
- Get booth ready for All Parent Meeting.

7<sup>th</sup>-8<sup>th</sup> grade Program Enrichments

- Will review Year Book and Newsletter as enrichment projects.
- Shellie to review with other 7/8<sup>th</sup> grade parents and report back to PAB.

Events:

- Rita did an excellent job organizing and coordinating the Back to School Breakfast!!! Thank you!
- All members presented voted unanimously for Rita to be Events Coordinator and for Anna Swenson to Co-Chair the position with her.

**ACTION ITEMS:**

- Review locked gates issue and survey to adequately understand impact on school moral and parent involvement.
- Review plans for Anniversary Celebration.
- Outreach to 5/6<sup>th</sup> graders for OSC 7/8<sup>th</sup> grade option; ensure outreach to District schools and any outside District school.
- Continue progress toward non-profit status.
- Outreach to Alumni.
- Update on changes to website.
- Review idea of funding music teacher with PAB Money.

Meeting adjourned 7:45 pm. **Next meeting: 09/11/08, 10/08/08, 11/12/08, 12/10/08**  
Respectfully submitted by C. Cassidy