



# Marsh Junior High School

## STUDENT HANDBOOK

<b>Teacher</b>	<b>VM#</b>	<b>Email</b>	<b>Teacher</b>	<b>VM#</b>	<b>Email</b>
Alvistur	14#	jalvistur	Marshall	19#	dmarshall
Bishop, M	32#	mbishop	McDonald	30#	smcdona
Bishop, R	16#	rbishop	Moretti	21#	smoretti
Black	35#	ablack	Pasillas	28#	apasilla
Blizman	29#	tblizman	Phelan	37#	sphelan
Campbell	17#	scampbel	Purl	34#	kpurl
Camy	18#	lcamy	Reynolds, B	38#	rreynold
Cariss	33#	dcariss	Reynolds, L	39#	lreynold
Dockendorf	22#	mdockend	Rix	23#	krix
Hague	24#	bhague	Smith	41#	jsmith
Happ	40#	jhapp	Sullivan, K	42#	ksulliva
Hislop	27#	ahislop	Sullivan, M	43#	msulliva
Hobbs	36#	lhobbs	Waddell	44#	awaddell
Hoffman	25#	ghoffman	Williams	26#	kwilliam
Horne	45#	bhorne	<i>*email addresses end with: @chicousd.org;</i>		
			<i>voice mail number is: 896-9981</i>		

### This Agenda Belongs To:

Name \_\_\_\_\_

Home Phone \_\_\_\_\_

Parent Cell Phone \_\_\_\_\_



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

## STUDENT DRESS AND GROOMING

The dress and grooming of students should reflect upon the "society" in which they are located. Our "society," Marsh Junior, should house students who use good taste in attire/grooming—simplicity, neatness, and appropriateness. Students should wear appropriate attire during the regular school day and at school-sponsored activities.



1. Students should not wear clothing or hairstyles that can be hazardous to them in their school activities, such as shop, lab work, physical education, and art. Grooming and dress which prevent the student from doing their best work because of blocked vision or restricted movement are discouraged, as are dress styles that create a disruption of classroom order. Footwear (shoes or sandals) must be worn at all times.
2. There should be adequate coverage of the body, which means that short-shorts, bathing suits, spaghetti straps, single-strap tops, halter tops, tube tops, undershirts, bare midriffs, sheer garments, pajamas, sagging pants, etc., are not considered adequate coverage. Undergarments of any kind should not be visible. Shoulder

straps must be at least 1" wide.

3. Hats and headwear must be worn appropriately. Hats and headwear should not be worn inside buildings and classrooms (except for specified dress-up days).
4. Crude or vulgar lettering or printing, pictures depicting or encouraging drugs, tobacco, alcoholic beverages, racial/ethnic slurs, gang affiliation, or that are sexually suggestive on shirts, sweatshirts, jackets, jewelry, or other wearing apparel are not acceptable.
5. Attire associated with "gangs," such as the wearing of colors, gang insignias, folded bandannas, belts, buckles, etc., is not acceptable. A violation may result in the student receiving a "gang" letter, which could result in a suspension and/or expulsion.
6. Sunglasses (except prescription) are not to be worn in classrooms.
7. P.E. clothes are not to be worn in other classes.

Students and parents are expected to comply with dress standards as they have been established to promote safety and a positive educational environment. Noncompliance by students will result in a conference/disciplinary action.

### C.U.S.D. Tobacco Policy

Chico Unified School District prohibits the use of tobacco products at all times

on district property (Board Policy #4379). This prohibition applies to all employees, students and visitors on any property owned, leased, or rented by or from the District.

#### **PROMOTIONAL STANDARDS**

Promotion for 7th and 8th grade students enrolled at the junior highs will be based upon:

- a) **Credits:** A student will earn 50 out of 60 credits each year for promotion to the next grade, including credits earned in the remediation/intervention program. The same class may not be failed twice.
- b) **Semester Grades:** Credits will be calculated by semester, but reviewed quarterly to identify students in need of participation in the remediation/intervention program.
- c) **Attendance:** A student must attend a minimum of 85% of total school days each year.
- d) **Review Committee:** A review committee comprised of the principal/designee, counselor, parent, student and any other person deemed relevant by the parent or school will be established at each site to consider special circumstances of students not meeting the promotional requirements.

#### **HONOR ROLL**

A student may be eligible for the Honor Roll by being enrolled in six classes and achieving a grade point average of 3.50 at the semester. The point values for grades earned are:

A=4 B=3 C=2 D=1 F=0 Inc=0 NG=0.

The point values of the six marks listed above are used in the computations of grade point averages.

#### **ABSENCES - 896-9981, 2-#**

If a student is absent from school for any reason, a note from the parent or guardian is required. If a student is going to be absent, parents should phone 896-9981, ext. 2-#. "Unverified" students will receive phone calls from our auto-dialer. Parents can leave an explanation on this machine. When a student returns to school without a note, the absence will be considered unexcused. After two school days, unexcused absences are considered truant (i.e., "cuts"). State law stipulates that absences due to illness, quarantine, for purposes of medical, dental, or optometrical services, or to attend the funeral of an immediate family member are the only valid reasons for school absences. All other absences will be unexcused. Such unexcused absences can have a detrimental effect on a student's grade. Please see the section "Promotional Standards" for more information on attendance requirements.

#### **MAKE-UP WORK**

Students with excused absences, per policy in the section above, will be expected to make up work missed within a reasonable period of time. In general, for every day excused, the student will have the like amount of time to complete any make-up work. Individual teacher policy may differ slightly. Authorized unexcused absences, with parental approval and knowledge, may be accorded make-up privileges. This will be by teacher discretion.

Unexcused absences for any other reason, i.e., "cutting" classes, will result in students not being eligible to receive and complete any work missed during their absence. This includes tests and/or quizzes. When a student is suspended from class and/or school, make-up work may be provided at the discretion of the individual teacher.

## **HOMEWORK**

Homework is assigned in most academic classes. Teachers will provide students and parents with Course Expectation Sheets at the beginning of each semester. Each teacher's expectations in the area of course requirements—homework, due dates, etc.—will be detailed. If requested (and with 24-hour notice), office staff will secure homework for any student who will be absent three (3) or more days. If a request has not been made for homework, **the student is responsible** for contacting the teacher. Students are also responsible for securing their homework assignments when absent for less than three (3) days.



## **TARDY PROCEDURES**

Please make sure your student attends school regularly and punctually so there is no disruption to the educational process. Any student who is late to first period will receive a tardy. If they are more than 30 minutes tardy they need to report to the attendance office before going on to class. First period tardies will only be excused with a note from the parent with a valid excuse (medical appointment, illness, and the like). Oversleeping, car problems, or missing the bus are considered **unexcused**. Disciplinary consequences may be assigned.

## **SEXUAL HARASSMENT**

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature that has the purpose or the effect of unreasonable interference with an

individual's educational or work performance or which creates an intimidating, hostile or offending educational environment. Sexual harassment examples include, but are not limited to, the following:

1. Making written, verbal, physical and/or visual contact with sexual overtones.
2. Making reprisals, threats of reprisal, or implied threats of reprisal following a rebuff or harassing behavior.
3. Retaliation for having reported or threatened to report sexual harassment.
4. Continued expressions of sexual interest after being informed that the interest is unwelcome.
5. Engaging in explicit or implicit coercive sexual behavior within the educational environment which is used to control, influence or affect the educational opportunities, grades, and/or learning environment of a student.
6. A pattern of conduct that would cause discomfort and/or humiliation to a reasonable person at whom the conduct was directed.

Sexual harassment is a violation of the law, and students are subject to disciplinary sanctions for this behavior. Complaints are filed with the principal at each school.

## **PERSONAL PROPERTY**

You should assume sole responsibility for loss or damage to any property belonging to you. Large sums of money, jewelry, radios, tape recorders, iPods, cell phones, CD players, cameras, etc., should not be brought to school. Students should write their names on all books, and put identification marks on

personal belongings. **DO NOT LEAVE YOUR PERSONAL PROPERTY UN-ATTENDED!**

**SKATEBOARDS/SCOOTERS/ROLLER BLADES/HEELIES, ETC.**

These items must be carried or walked on campus - not ridden. A student should store their item in the bike storage area or with an obliging staff member **first thing** in the morning. There's no assumption of liability.

**BICYCLES**

The school provides a bicycle rack for student use. However, **the school assumes no responsibility for the bicycles.** Students must provide individual locks for their property. **Students are requested not to lock up their bikes with other students' bikes. Do not leave your bike in the rack overnight.** You are not to ride your bicycle on campus or the adjoining sidewalks at any time. You are to walk your bicycle to the bike racks from the time you reach the school grounds - **walk it, lock it, leave it. WEARING A HELMET IS THE LAW.**



**ELECTRONIC DEVICES**

Electronic devices are sources of class disturbances and thefts occur frequently. These items will be confiscated and given to the assistant principal. A repeat violation will result in the item being confiscated for the remainder of the year. A parent conference may be scheduled.

**CELL PHONES**

Students are allowed to possess cell phones and/or pagers for **EMERGENCY PURPOSES ONLY.**

If students have cell phones or pagers at school, they may use them **BEFORE OR AFTER SCHOOL ONLY.** During the **ENTIRE** school day such devices must remain "off" and in the student's backpack. Students in violation of this policy will have their phone confiscated and turned in to the assistant principal. Parent(s) will need to come and pick up the phone. A repeat violation may result in the loss of their privilege at school, per district policy. Text messaging during class is not allowed.

**NO GUM**

Gum chewing is not allowed on campus at any time. Violations of this policy will result in disciplinary action, i.e., detention or gum clean-up.

**MJHS VOICE MAIL - 896-9981**

Marsh Junior High School has a voice mail system for your convenience. You may leave messages for teachers or other staff when they cannot be reached directly. Our teachers check their messages on a regular basis and will return your call in a timely manner. Voice mail lists are in the main office.

**SAFE SCHOOL PLAN**

MJHS is also committed to providing a safe educational environment for all of our students. A copy of the Safe School Plan is available at the main office.

**DRUG PREVENTION**

MJHS is committed to educating our students in the area of drug prevention. We have counseling groups, outside referrals, and health classes available to our students.

## **GENERAL DISCIPLINE POLICY**

Students who violate school policy may be assigned consequences appropriate to the violation. Examples are:

- a) Community service
- b) Detention (lunch or after school)
- c) In-School Suspension (on site or AFC)
- d) Saturday School
- e) Suspension
- f) Recommendation for Expulsion

Examples for which students may be assigned a specific consequence are:

### **VIOLATION (examples)**

Gum Chewing, Class Misconduct  
Littering, Out of Class w/o Permission  
Excessive Show of Public Affection  
Dress Code Violation  
Vandalism, Inappropriate Language

### **CONSEQUENCE (examples)**

Detention, Community Service, Phone  
Call Home

(Repeated violations of the above may result in a suspension, Saturday School, or recommendation to expel.)

Defiance, Major Vandalsim, Cutting  
Classes, Habitual Profanity, Threat-  
ening Others, Fighting, Possession of  
Tobacco and/or Paraphernalia,  
Possession of, or Under the Influence  
of Alcohol or Drugs, Possession of and/or  
Use of an Object as a Weapon

One to Five Day Suspension  
Recommendation to Expel

The above information is a partial list, but in general, these are the issues which come up more frequently. A comprehensive listing of the CUSD Student Behavior Standard can be found in the Parent's Rights and Responsibilities handbook provided to all of our families on a yearly basis.

**TOP TEN RULES TO LIVE BY  
@ MARSH JUNIOR HIGH**

- 1. KEEP YOUR HANDS TO YOURSELF.**
- 2. WEAR APPROPRIATE SCHOOL ATTIRE.**
- 3. NO GUM CHEWING.**
- 4. PICK UP YOUR TRASH.**
- 5. LEAVE ELECTRONIC EQUIPMENT AT HOME.**
- 6. BE RESPECTFUL OF YOURSELF AND OTHERS. (NO KISSING, HOLDING HANDS, OR HUGGING.)**
- 7. KEEP YOUR NEGATIVE COMMENTS TO YOURSELF.**
- 8. BE ON TIME AND DO YOUR HOMEWORK.**
- 9. LEAVE DANGEROUS OBJECTS AT HOME. THIS INCLUDES "LOOK ALIKE" TOY WEAPONS.**
- 10. CLEAR YOUR ABSENCES.**