CUSD Board of Education
Regular Meeting Agenda
Chico City Council Chambers
May 16, 2007

CLOSED SESSION – 6:15 P.M.
REGULAR BOARD MEETING – 7:00 P.M.

Board Members
Rick Rees, President
Jann Reed, Vice President
Dr. Kathleen Kaiser, Clerk
Rick Anderson, Member
Dr. Andrea L. Thompson, Member

Dr. Chet M. Francisco, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 05/11/07
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA
The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:
- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent’s Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.
1. **CLOSED SESSION – 6:15 P.M.**

   1.1 **Update on Labor Negotiations**
   Employee Organizations: CUTA
   CSEA, Chapter #110
   Other Representatives: Chet Francisco, Superintendent
   Bob Feaster, Assistant Superintendent
   Kelly Steley, Assistant Superintendent
   Randy Meeker, Assistant Superintendent

   1.2 **Public Employee Performance Evaluation pursuant to Government Code §54957**
   Title: Superintendent

   1.3 **Public Employee Discipline/Dismissal/Release Pursuant to Government Code §54957**

   *If Closed Session is not completed before 7:00 p.m., it will resume immediately following the regular meeting.*

2. **REGULAR SESSION – City Council Chambers - 7:00 P.M.**

   2.1 Call to Order
   2.2 Closed Session Announcements
   2.3 Flag Salute

3. **STUDENT REPORTS**

4. **SUPERINTENDENT’S REPORT**

5. **CONSENT CALENDAR**

   A. **GENERAL**
   1. Consider approval of Minutes of Special Session 05/03/07 and Regular Session 04/18/07.
   2. Consider acceptance of Donations.
   3. Consider approval of correction to Minutes of 03/21/07 meeting.

   B. **EDUCATIONAL SERVICES**
1. Consider approval of expulsions of students with ID's: 25956, 28900, 33137, 33972, 34012, 36782, 41315, 54374, and 59768.

2. Consider approval of Fund Raising Request from Chico Jr. High School ASB to sell PE uniforms for the 2007/2008 school year.


4. Consider approval of Fund Raising Request from McManus PTA to hold jog-a-thon on May 18, 2007.

5. Consider approval of Carl D. Perkins grant application for vocational and technical education programs.

6. Consider approval of designation of California Interscholastic Federation (CIF) representatives to the CIF leagues.

7. Consider approval of Field Trip Request by Hooker Oak 5th/6th grade class to go to San Jose, CA from 05/31/07 to 06/01/07.

8. Consider approval of Field Trip Request by Rosedale 5th graders to go to Whiskeytown Environmental Camp from 05/29/07 to 06/01/07.

9. Consider approval of waivers for students with disabilities who have taken the CAHSEE with modifications and obtained the equivalent of a passing score.

C. HUMAN RESOURCES
   1. Consider approval of Certificated Human Resources actions.
   2. Consider approval of Classified Human Resources actions.

D. BUSINESS SERVICES
   1. Consider approval of Consultant Agreement in the amount of $8,490.00 with Learning for Living, Inc. to provide assembly and workshops for Pleasant Valley High School students to create a more safe campus environment.

   2. Consider approval of Consultant Agreement in the amount of $9,500.00 with Solution Tree to provide staff development for Administrators.

   3. Consider approval of Consultant Agreement in the amount of $9,500.00 with Solution Tree to provide staff development for Teachers and follow up consultation for Administrators.

   4. Consider approval of granting authorization to the Superintendent/Designee to award Sitework and Installation of a Relocatable Restroom for Nord Country School project to the lowest responsive bidder, United Building Contractors.

   5. Consider approval of granting authorization to the Superintendent/Designee to award Sitework and Installation of a Relocatable Classroom for Hooker Oak Elementary School project to the lowest responsive bidder, United Building Contractors.

   6. Consider approval of granting authorization to the Superintendent/Designee to award
Metal Fascia Installation at Pleasant Valley High School project to the lowest responsive bidder.

7. Consider approval of granting authorization to the Superintendent/Designee to award HVAC Replacement Unit 100 Chico High School to the lowest responsive bidder.

8. Consider approval of granting authorization to the Superintendent/Designee to award Reroofing of building A at Neal Dow Elementary to the lowest responsive bidder.

9. Consider approval of granting authorization to the Superintendent/Designee to award Chico Jr. High School Gymnasium Restroom Replacement project to the lowest responsive bidder.

10. Consider approval of granting authorization to the Superintendent/Designee to award Sierra View Exterior Painting project to the lowest responsive bidder, Bella Painting.

11. Consider Denial of claim 0607-002.

12. Consider approval of consultant agreement with CARD and Boys & Girls Club for the federally funded after school program.

6. DISCUSSION/ACTION CALENDAR
A. GENERAL
1. Discussion/Action: Consider moving **Items from the Floor** to a spot at the start of the meeting.

B. EDUCATIONAL SERVICES
1. Action: Consider acceptance of annual site visit reports for Chico Country Day School and Nord Country School. (Sara Simmons)

2. Action: Consider approval of recommendation by CUSD Staff on the proposal from Chico Country Day School to apply for rehabilitation funds under Prop 1D. (Sara Simmons)

3. Action: Consider approval of recommendation by CUSD Staff on the proposal from Nord Country School to apply for rehabilitation funds under Prop 1D. (Sara Simmons)


5. Action: Consider approval of Career Technical Education Advisory Committee. (Kelly Staley)

C. HUMAN RESOURCES
1. Action: Resolution #986-07: Classified Employees Week (Bob Feaster)

2. Action: Resolution #987-07: Golden Handshake for Classified Employees (Bob Feaster)

3. Action: Consider approval of Variable Term Waiver Request for Antawn T. Geer. (Bob Feaster)
4. Action: Consider approval of Variable Term Waiver Request for Steven S. Sheridan. (Bob Feaster)

7. ITEMS FROM THE FLOOR

8. ANNOUNCEMENTS

9. ADJOURNMENT

Next Regular Board Meeting: June 20, 2007
1. CALL TO ORDER
Present: Rick Rees, Jann Reed, Dr. Kathy Kaiser, Rick Anderson, Dr. Andrea Thompson, Dr. Chet Francisco

1.1 Board President Rees called the Special Session Meeting to Order in the Large Conference Room of the CUSD District Office at 1163 E. 7th Street, Chico, CA, at 5:05 p.m., and led the salute to the Flag.

2. DISCUSSION/ACTION
The Board held a second reading of Board Policies 6000 series – Instruction, as presented by the staff of Educational Services, led by Kelly Staley, Assistant Superintendent. Board President Rees asked the Board to designate those policies they wished to pull for discussion. Board members pulled: 6000, 6020, 6116, 6141.5, 6142.1, 6142.7, 6142.8, 6142.91, 6142.92, 6142.93, 6145, 6145.2, 6146.5, 6152, 6153, 6158, 6161.1, 6161.3, 6162.5, 6162.54, 6162.7, 6163.1, 6162.4, 6171, 6172, 6178, and 6190. Board Member Anderson made a motion to approve the remaining 6000 policies, seconded by Board Clerk Kaiser. The Board approved the following:

6011 – Academic Standards
6030 – Integrated Academic & Vocational Instruction
6111 – School Calendar
6112 – School Day
6115 – Ceremonies & Observations
6141 – Curriculum Development & Evaluation
6141.2 – Recognition of Religious Beliefs & Customs
6141.6 – Multicultural Education
6142.3 – Civic Education
6142.6 – Visual & Performing Arts Education
6143 – Courses of Study
6144 – Controversial Issues
6145.5 – Student Organizations & Equal Access
6145.6 – International Exchange
6145.8 – Assemblies & Special Events
6146.1 – High School Graduation Requirements
6146.11 – Alternative Credits Toward Graduation
6146.2 – Certificate of Proficiency/High School Equivalency
6146.3 – Reciprocity of Academic Credit
6151 – Class Size
6154 – Homework/Makeup Work
6159 – Individualized Education Program
6159.1 – Procedural Safeguards & Complaints for Special Education
6159.2 – Nonpublic, Nonsectarian School & Agency Services for Special Education
6159.3 – Appointment of Surrogate Parent for Special Education Students
6161 – Equipment, Books & Materials
6161.11 – Supplementary Instructional Materials
6161.2 – Damaged or Lost Instructional Materials
6162.51 – Standardized Testing & Reporting Program
6162.52 – High School Exit Examination
6162.6 – Use of Copyrighted Material
6162.8 – Research
6163.2 – Animals at School
6164.2 – Guidance/Counseling Services
6164.4 – Identification of Individuals for Special Education
6164.5 – Student Success Teams
6164.6 – Identification & Education Under Section 504
6173 – Education for Homeless Children
6173.1 – Education for Foster Youth
6174 – Education for English Language Learners
6176 – Weekend/Saturday Classes
6177 – Summer School
6178.1 – Work Experience Education
6179 – Supplemental Instruction
6181 – Alternative Academic Programs
6182 – Opportunity School/Class/Program
6184 – Continuation Education
6185 – Community Day School

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

The Board proceeded to discuss and take action on those policies pulled:

6000 – Concepts & Roles: Page 1 of 3, bottom of the page, Number 2. Change the cf titles to match the titles of the corresponding Policy.

6000 – Page 2 of 3, middle of the page, change 7. Provide a continuing program of professional development to keep instructional staff, administrators, and Board members updated about current issues and research pertaining to curriculum, instructional strategies, and student assessments. to Provide a continuing program of professional development to keep instructional staff, administrators, and Board members updated. Current issues and research pertaining to curriculum, instructional strategies, and student assessment will be provided for their consideration.

A motion was made by Board Clerk Kaiser and seconded by Board Member Thompson to approve the amendments to Policy 6000.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6020 – Parent Involvement: after discussion, there were no amendments; Board Clerk Kaiser made a motion to approve this policy as presented, seconded by Board Vice President Reed.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6116 – Classroom Interruptions: after discussion, there were no amendments; Board Clerk Kaiser made a motion to approve this policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6141.5 – Advanced Placement: after discussion, there were no amendments; Board Clerk Kaiser made a motion to approve this policy as presented, seconded by Board Member Thompson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6142.1 – Sexual Health & HIV/AIDS Prevention Instruction: after discussion, there were no amendments; Board Member Thompson made a motion to approve this policy as presented, seconded by Board Clerk
Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6142.7 – Physical Education: after discussion, there were no amendments; Board Member Thompson made a motion to approve this policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6142.8 – Comprehensive Health Education: change the last line in the 2nd paragraph on page 1 from Such goals shall include, but not be limited to, goals for nutrition education and physical activity. to Such goals shall include, but not be limited to, goals for nutrition, wellness, sexual health, HIV/AIDS prevention education and physical activity. A motion was made by Board Clerk Kaiser and seconded by Board Clerk Kaiser to approve the amendment.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6142.91 – Reading/Language Arts Instruction
6142.92 – Mathematics Instruction
6142.93 – Science Instruction: after discussion, there were no amendments to these policies; Board Clerk Kaiser made a motion to approve these policies as presented, seconded by Board Vice President Reed.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6145 – Extracurricular & Co-curricular Activities: after discussion, there were no amendments; Board Member Thompson made a motion to approve this policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6145.2 – Athletic Competition: on page 2 of 3, under Supervision, change the first sentence from All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, training and preparation for competition. to All athletic teams shall be supervised by qualified coaches, as required by CIF, to ensure that student athletes receive appropriate instruction and guidance related to safety, health, training and preparation for competition. A motion to approve the amendment was made by Board Clerk Kaiser and seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6146.5 – CUSD Junior High School Promotional Requirements: on page 1, last paragraph, change the sentence from The Superintendent and/or designee will be responsible for developing, implementing, and monitoring any necessary administrative procedures to implement this policy. to The Superintendent and/or designee will be responsible for developing, implementing, and monitoring any necessary administrative procedures to implement this policy, including timely communication to parents/guardians of promotional requirements. A motion was made by Board Clerk Kaiser to approve the amendment, seconded by Board Member Thompson.
AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6152 – Class Assignment: after discussion, there were no amendments; Board Member Anderson made a motion to approve the policy as presented, seconded by Board Vice President Reed.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6153 – School-Sponsored Trips: after discussion, there were no amendments; Board Member Thompson made a motion to approve the policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6158 – Independent Study: after discussion, there were no amendments; Board Clerk Kaiser made a motion to approve the policy as presented, seconded by Board Vice President Reed.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6161.1 – Selection & Evaluation of Instructional Materials: after discussion, there were no amendments; Board Member Thompson made a motion to approve the policy as presented, seconded by Board Clerk Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6161.3 – Toxic Art Supplies: after discussion, there were no amendments; Board Vice President Reed made a motion to approve the policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6162.5 – Student Assessment: page 1, change the first sentence in the first paragraph from The Governing Board believes that the primary goal of student assessments should be to help students, parents/guardians and teachers identify individual student’s academic accomplishments, progress and areas needing improvement in order to enhance teaching and learning, to The Governing Board believes that student assessment is a critical component of an ongoing K-12 sequence of teaching, learning, assessment and support. The primary and ongoing goal of student assessments should be to help students, parents/guardians and teachers identify individual student’s academic accomplishments, progress and areas needing improvement in order to enhance teaching and learning. A motion was made by Board Member Anderson and seconded by Board Member Thompson to approve the amendment.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6162.54 – Test Integrity/Test Preparation: page 1, under Test Integrity, add to In the administration of standardized tests, staff shall not use any of the following practices:. A motion was made by Board Member
Anderson and seconded by Board Clerk Kaiser to approve the amendment.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6162.7 – Use of Technology in Instruction: there were no amendments; Board Clerk Kaiser made a motion to approve the policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6163.1 – Library Media Centers: page 2, under Fees, add a sentence after No charge shall be assessed for the late return of materials. to state A charge may be assessed for lost or damaged materials. A motion was made by Board Member Thompson and seconded by Board Clerk Kaiser to approve the amendment.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6163.4 – Student Use of Technology: after discussion, there were no amendments; Board Member Thompson made a motion to approve the policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6171 – Title 1 Programs: after discussion, there were no amendments; Board Clerk Kaiser made a motion to approve the policy as presented, seconded by Board Member Anderson.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6172 – Gifted & Talented Student Program: after discussion, there were no amendments; Board Member Thompson made a motion to approve the policy as presented, seconded by Board Clerk Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6178 – Vocational Education: after discussion, there were no amendments; Board Member Thompson made a motion to approve the policy as presented, seconded by Board Clerk Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

6190 – Evaluation of the Instructional Program: after discussion, there were no amendments; Board Member Thompson made a motion to approve the policy as presented, seconded by Board Clerk Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None
3. **ITEMS FROM THE FLOOR**  
None

4. **ANNOUNCEMENTS**  
None

5. **CLOSED SESSION**  
At 7:15 p.m. Board President Rees announced they would be going into Closed Session to discuss Public Employee Performance Evaluation, Superintendent.

6. **ADJOURNMENT**  
Board President Rees adjourned the meeting at 7:40 p.m.

:mg:

APPROVED:

__________________________
Board of Education

__________________________
Administration
MINUTES

1. CLOSED SESSION
Present: Rick Rees, Jann Reed, Rick Anderson, Dr. Andrea L. Thompson,
Absent: Dr. Kathy Kaiser

1.1 Update on Labor Negotiations
Employee Organizations: CUTA
CSEA, Chapter #110
Other Representatives:
Dr. Chet Francisco, Superintendent
Bob Feaster, Assistant Superintendent
Kelly Staley, Assistant Superintendent
Randy Meeker, Assistant Superintendent

1.2 Public Employee Performance Evaluation pursuant to Government Code §54957
Title: Superintendent

2. REGULAR SESSION
Present: Rick Rees, Jann Reed, Rick Anderson, Dr. Andrea L. Thompson
Absent: Dr. Kathy Kaiser

2.1 Board President Rees called the Regular Session Meeting to Order in the City Council Chambers at 7:05 p.m.

2.2 Announcements on Closed Session
Board President Rees stated that the Board had been in closed session since 6:15 p.m. regarding items 1.1 and 1.2 above and they would continue with closed session after the end of regular session.

2.3 Board President Rees led the salute to the Flag.

3. STUDENT REPORTS
Chico High School Rally Sophomore Vice President, Jill Repanich, presented activities at CHS.

4. SUPERINTENDENT'S REPORT
Superintendent Francisco congratulated Pleasant Valley High School for being designated a California Distinguished School. He praised PVHS staff, students and the community members who brought this about. Judith Rodby, CSU, Chico; Ron Pope, CHS teacher; Student and Mentor, Maura Barrett; and teachers Kristin Lower (MJHS) and Jen Flory (CJHS) presented information on the program Inquiry Connections which assists junior high at-risk students.
Dr. Francisco recognized Alan Stephenson, Director, Educational Services, who would be retiring this year; and indicated that the May Board meeting would include recognition of those certificated staff who would be retiring and the June Board meeting would include classified retirees.
MaryLou Lim presented the students of the Acapella Choir who recently returned from a trip to NYC where they gave concerts at St. Paul's Chapel and the United Nations.

5. CONSENT CALENDAR
At 7:30 p.m., Board President Rees asked if there were any public comments on any consent items or any items to be removed for further discussion. Jeff Sloan requested items 5.B.4, 5.B.5, 5.B.6, 5.B.7, 5.B.9, and 5.B.10 be pulled for discussion. Board Member Thompson requested items 5.A.1, 5.B.3 and 5.B.11 be pulled for individual discussion. A motion was made by Board Member Anderson and seconded by Board Vice President Reed to approve the remaining Consent Agenda, as follows:

A. GENERAL

1. Consider approval of Minutes of Regular Meeting held 03/21/07. This item was pulled for discussion and can be found under item 6. Information/Action below.

2. The Board accepted the Donations/Gifts to the District.
<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
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</thead>
<tbody>
<tr>
<td>Ben Levin - In Memory of</td>
<td>Violin</td>
<td>Chapman</td>
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<td>Maurice Levin</td>
<td></td>
<td>Chapman</td>
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<td>Washington Mutual</td>
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<td>Chapman</td>
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<td>Lifetouch</td>
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<td>Chapman</td>
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<td>Thomas Masterson</td>
<td>22 Framed Pictures</td>
<td>CHS - Band Auction</td>
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<td>Orient &amp; Flume</td>
<td>Mini Vase</td>
<td>CHS - Boys' Volleyball Program</td>
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<td>CHS - Boys' Volleyball Program</td>
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<tr>
<td>Dan Dietz</td>
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<td>CHS - Boys' Volleyball Program</td>
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<tr>
<td>Susan Janosz</td>
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<td>CHS - Boys' Volleyball Program</td>
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<td>Deanna Alexich</td>
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<td>Books</td>
<td>Cohasset - Library</td>
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<td>Little Chico Creek PTA</td>
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<td>LCC - 5th grade field trips</td>
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<td>Little Red Hen</td>
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<td>LCC - Mr. Martin's Class</td>
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<td>2 Microphones &amp; Repair Work</td>
<td>Little Chico Creek</td>
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<td>M/M F.J. Lewis</td>
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<td>Little Chico Creek - Ms. Wren's Class</td>
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<td>Tri-Counties Bank</td>
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<td>McManus - 5th grade trips</td>
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<td>Thomas Masterson</td>
<td>10 Textbooks</td>
<td>MJHS</td>
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<tr>
<td>Thomas Masterson</td>
<td>4 Boxes of Books</td>
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<td>Leannee Ulvang</td>
<td>Sewing Notions</td>
<td>MIHS - Home Ec</td>
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<td>Thomas Masterson</td>
<td>Nordic Track Gym</td>
<td>MIHS - PE</td>
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<td>Gina &amp; Aaron Chatfield</td>
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<td>Neal Dow - 6th grade trips</td>
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<td>Neal Dow - Yosemite Trip</td>
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<td>Neal Dow - Yosemite Trip</td>
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<td>Tom Irvine</td>
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<td>PVHS - Athletics - Boys' Basketball</td>
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<td>Nick Regas</td>
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<td>PVHS - Athletics - Boys' Basketball</td>
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<td>Blue Shield</td>
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<td>B. Munson</td>
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<td>PVHS - FHA</td>
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<td>North Valley Volleyball</td>
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<td>PVHS - Girls Volleyball Team</td>
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<td>Anthony Maples</td>
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<td>Cherish Razenbach</td>
<td>1 Hardbound Book</td>
<td>PVHS - Library</td>
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<tr>
<td>Lash's Glass</td>
<td>25 Sq.Ft. Mirror</td>
<td>PVHS - Weight Room</td>
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<tr>
<td>Karen &amp; Kirby White</td>
<td>$100.00</td>
<td>PVPHS - FHA</td>
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<tr>
<td>Target</td>
<td>$268.52</td>
<td>Sierra View</td>
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<td>Albertsons</td>
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<td>Chico Horticultural Society</td>
<td>$175.00</td>
<td>Sierra View</td>
</tr>
<tr>
<td>Sierra View PTA</td>
<td>$1,836.00</td>
<td>Sierra View - 6th Gr Outdoor School</td>
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<tr>
<td>Sierra View PTA</td>
<td>$1,702.81</td>
<td>Sierra View - 6th Gr Outdoor School</td>
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<tr>
<td>Sierra Nevada Brewing Co.</td>
<td>$50.00</td>
<td>Sierra View - 6th Gr Outdoor School</td>
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<td>Sierra View PTA</td>
<td>$10,711.38</td>
<td>Sierra View - Classroom</td>
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<tr>
<td>Carmen Padilla</td>
<td>$50.00</td>
<td>Sierra View - Room 15</td>
</tr>
<tr>
<td>Mark &amp; Wendy Hansen</td>
<td>$50.00</td>
<td>Sierra View - Room 15</td>
</tr>
</tbody>
</table>
Regular Meeting  Board of Education – Chico Unified School District  April 18, 2007

MINUTES

B. EDUCATIONAL SERVICES
1. The Board approved the expulsions of students with ID’s: 28708, 30146, 34368, 34477, 35089, 38987, 39016, 39221, 41681 and 63968.
2. The Board approved the clearance of expulsions of students with ID’s: 23566, 28792, 28973, 37926, 59057, 60843 and 63422.
3. Consider approval of the Field Trip Request by PVHS I.Tech to attend SkillsUSA State Competition at Riverside, CA, from 4/19/07 – 04/22/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
4. The Board approved the Field Trip Request by CJHS 7th graders to attend Shakespeare Festival in Ashland, OR, from 4/21/07 – 4/22/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
5. Consider approval of the Field Trip Request from PVHS FHA/HERO students to attend State Leadership Convention in Fresno, CA, from 04/28/07 – 05/01/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
6. Consider approval of the Fund Raising Request by CHS Jr. Varsity & Varsity Baseball on 09/08/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
7. Consider approval of the Field Trip Request from CJHS 6th graders to attend Woodleaf from 05/07/07 – 05/12/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
8. The Board approved the Fund Raising Request from Neal Dow to hold the annual Wog-A-Thon on 05/18/07.
9. Consider approval of the Field Trip Request from PVHS ACE-LIFE to visit San Jose, CA, on 05/10/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
10. Consider approval of the Field Trip Request from CHS MESA to visit San Francisco, CA, from 05/09/07 – 09/10/07. This item was pulled for discussion and can be found under Item 6. Information/Action below.
11. Consider approval of the application for funding of Career Technology Education equipment and supplies.
12. The Board approved the final Categorical Budgets.
13. The Board approved the Field Trip Request for Parkview 6th graders to attend Butte Meadows Science Camp from 05/29/07 – 06/01/07.

C. HUMAN RESOURCES
1. The Board approved the Certificated Human Resources Actions:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kassel, Jeaner</td>
<td>Principal-Loma Vista School</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Administrative Appointment(s) – Summer Session 2007

Part-Time Leave Request(s) for 2006/07

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>LaFollette, Corrine</td>
<td>Secondary</td>
<td>2nd Semester 2006/07 (Effective 3/15-6/7/07)</td>
<td>0.8 FTE Leave</td>
</tr>
</tbody>
</table>

Part-Time Leave Request(s) for 2007/08

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Callahan, Meghan</td>
<td>Elementary</td>
<td>2007/08</td>
<td>0.2 FTE Leave</td>
</tr>
<tr>
<td>Kidd, Debra</td>
<td>Secondary</td>
<td>2007/08</td>
<td>0.2 FTE Leave</td>
</tr>
<tr>
<td>McGGetrick-Kirkland, Peggy</td>
<td>Speech Therapist</td>
<td>2007/08</td>
<td>0.4 FTE Leave</td>
</tr>
<tr>
<td>Regall, Darcie</td>
<td>Elementary</td>
<td>2007/08</td>
<td>0.2 FTE Leave</td>
</tr>
</tbody>
</table>

(Policy #4475 STRS Reduced Workload)
Regular Meeting
Board of Education – Chico Unified School District

MINUTES

Retirement(s)/Resignation(s)

Kress, Kati
March 28, 2007
Resignation
Nichols, Christina
June 9, 2007
Retirement (adjust date)

2. The Board approved the Classified Human Resources Actions:

<table>
<thead>
<tr>
<th>Name</th>
<th>Class/Location/Assigned Hours</th>
<th>Effective</th>
<th>Comments/Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong, Christina</td>
<td>IA-Special Education/Rosedale/2.5</td>
<td>03/15/07</td>
<td>Vacated Position/ Special Education</td>
</tr>
<tr>
<td>Boelens, Nicholas</td>
<td>IPS-Healthcare/Parkview/3.0</td>
<td>03/26/07</td>
<td>Vacated Position/ Special Education</td>
</tr>
<tr>
<td>Boelens, Nicholas</td>
<td>IPS-Healthcare/Chapman/3.5</td>
<td>03/26/07</td>
<td>Special Education</td>
</tr>
<tr>
<td>Cheal, Jyl</td>
<td>Services/6.0</td>
<td>04/10/07</td>
<td>Vacated Position/ Special Education</td>
</tr>
<tr>
<td>Consigliere, Rosemarie</td>
<td>LT Instructional Assistant/Parkview/.8</td>
<td>04/30/07</td>
<td>New LT Position/ Grant Fund</td>
</tr>
<tr>
<td>Davis, Melissa</td>
<td>IPS-Healthcare/Loma Vista/3.0</td>
<td>03/26/07</td>
<td>Grant Fund</td>
</tr>
<tr>
<td>Elliott, III, Marshall</td>
<td>Custodian/CJHS/8.0</td>
<td>03/19/07</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Greminger, Lucretia</td>
<td>LT Instructional Assistant/Parkview/1.0</td>
<td>04/30/07</td>
<td>New LT Position/ Grant Fund</td>
</tr>
<tr>
<td>Harwick, Karen</td>
<td>Attendance/Neal Dow/4.0</td>
<td>04/10/07</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Henderson, Karen</td>
<td>IPS-Healthcare/BJHS/3.0</td>
<td>04/16/07</td>
<td>Special Education</td>
</tr>
<tr>
<td>Henderson, Karen</td>
<td>IPS-Healthcare/Chapman/3.0</td>
<td>04/16/07</td>
<td>Vacated Position/ Special Education</td>
</tr>
<tr>
<td>Lauterio, Tami</td>
<td>LT Instructional Assistant/Parkview/.8</td>
<td>04/30/07</td>
<td>New LT Position/ Grant Fund</td>
</tr>
<tr>
<td>Maxwell, Justin</td>
<td>IPS-Classroom/Hooker Oak/2.0</td>
<td>03/14/07</td>
<td>Special Education</td>
</tr>
<tr>
<td>Schmidt, Lisa</td>
<td>Cafeteria Assistant/CJHS/2.0</td>
<td>03/19/07</td>
<td>Vacated Position/ Special Education</td>
</tr>
<tr>
<td>Smith, Annie</td>
<td>IPS-Healthcare/Loma Vista/4.0</td>
<td>03/26/07</td>
<td>Corrected</td>
</tr>
<tr>
<td>Snyder, Robin</td>
<td>Instructional Assistant/Rosedale/1.7</td>
<td>03/12/07</td>
<td>Hours/Day</td>
</tr>
<tr>
<td>Story, Wanda</td>
<td>Instructional Assistant/Chapman/1.3</td>
<td>03/19/07</td>
<td>Vacated Position/ Grant Fund</td>
</tr>
<tr>
<td>Thomas, Kristen</td>
<td>Parent Liaison Aide-Restr/Sierra View/1.0</td>
<td>03/27/07</td>
<td>Vacated Position/ Categorical Fund</td>
</tr>
<tr>
<td>Vang, Zoua</td>
<td>LT Impacted Language Liaison-Hmong/Citrus/.8</td>
<td>03/05/07</td>
<td>Extend LT Position/ Grant Fund</td>
</tr>
<tr>
<td>Varicelli, Anthony</td>
<td>IPS-Classroom/Rosedale/3.0</td>
<td>03/14/07</td>
<td>Special Education</td>
</tr>
<tr>
<td>Watson, Valya</td>
<td>LT Parent Classroom Aide-Restr/CJHS/3.0</td>
<td>03/14/07</td>
<td>New LT Position/ Categorical Fund</td>
</tr>
<tr>
<td>Increase in Hours</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buenrostro, Deborah</td>
<td>Parent Classroom Aide-Restr/Shasta/3.6</td>
<td>03/16/07</td>
<td>Existing Position/ Categorical Fund</td>
</tr>
</tbody>
</table>
Cooper, Brenda
School Bus Driver-Type 2/Transportation/7.5
02/20/07 Existing Position

Reinstatement

Stoner, Wendee
Parent Liaison Aide-Restr/Sierra View/1.0
01/23/07 Existing Position/ Categorical Program

Leave of Absence

Swifka, Cosima
Cafeteria Satellite Manager/Sierra View/5.5
04/16/07- 06/07/07 Per CBA 5.12

Resignations
Resigned Only Position Listed

Buenrostro, Deborah
Parent Classroom Aide-Restr/Shasta/2.0
03/15/07 Increase in Hours Voluntary

Stoner, Wendee
Parent Liaison Aide-Restr/Sierra View/1.0
03/26/07 Resignation

D. BUSINESS SERVICES

1. The Board approved purchase of relocatable restroom at Nord Country School.
2. The Board approved purchase of relocatable classroom for Hooker Oak.
3. The Board authorized Superintendent or designee to approve lowest responsive bid for new HVAC units and reroof at Chico Country Day School.
4. The Board authorized Superintendent or designee to approve lowest responsive bid for HVAC replacement at the Bidwell Jr. High School Library.
5. The Board authorized Superintendent or designee to approve lowest responsive bid for HVAC replacement of Unit H, I at Chico Jr. High School.
6. The Board accepted Notice of Completion – Chico High School Elevator.
7. The Board approved the declaration of surplus property pursuant to Education Code Sections 17545 and 17546 and directed staff to dispose of said property pursuant to the methods set forth in the Declaration, as staff deemed most appropriate.

(Consent Agenda Vote)
AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

6. DISCUSSION/ACTION CALENDAR

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:

Item 5.4.1. The Board approved the minutes of 03/21/07, with the following amendments:

Amend the minutes, under Item 2.2 Closed Session Announcements, to replace sentence Board President Rees stated that the Board had been in closed session since 6:15 p.m. regarding items 1.1 and 1.2 above and there were no announcements. with Board President Rees stated that the Board had been in closed session since 6:15 p.m. regarding item 1.1 above, and there were no announcements. A motion was made by Board Member Thompson and seconded by Board Vice President Reed to approve the amendment.

AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

Amend the minutes, to add Item 6.4.2, Discussion by Chico Country Day School on state application for Prop 1D funds. A motion was made by Board Member Thompson and seconded by Board Vice President
Reed to approve the amendment.

AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

Item 5.B.3. After clarification on date submitted, a motion to approve was made by Board Member Thompson and seconded by Board Vice President Reed.

AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

Items 5.B.4, 5.B.5, 5.B.6, 5.B.7, 5.B.9 and 5.B.10. After a request to delay acting on items for 48 hours by Jeff Sloan, a motion was made by Board Member Anderson and seconded by Board Vice President Reed to approve these remaining items, excluding Item 5.B.11.

AYES: Rees, Reed, Anderson
NOES: Thompson
ABSENT: Kaiser

Item 5.B.11 Board Member Thompson requested clarification on schools listed. A motion was made by Board Member Thompson and seconded by Board Vice President Reed to approve 5.B.11.

AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

A. EDUCATIONAL SERVICES

1. MaryLou Lim, CHS teacher, presented information on the new course proposal from CHS for Electronic Music Composition. At 7:51 p.m. Board President Rees asked for public comment. There was none. A motion was made by Board Member Anderson and seconded by Board Vice President Reed to approve this new course proposal.

AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

2. Reta Rickmers, teacher at PVHS, presented information on the new course proposal from PVHS for Art Studio 1. At 8:00 p.m. Board President Rees asked for public comment. There being none, a motion was made by Board Vice President Reed and seconded by Board Member Thompson to approve this new course proposal.

AYES: Rees, Reed, Anderson, Thompson
ABSENT: Kaiser

3. Beth Johnson, teacher at CHS, presented information on the new course proposal from CHS for ELD Study Skills. At 8:05 p.m. Board President Rees asked for public input. There was none. A motion was made by Board Member Anderson and seconded by Board Vice President Reed to approve this new course proposal with the revised pages.

AYES: Rees, Reed, Anderson, Thompson
NOES: Kaiser
ITEMS 6.A.4 AND 6.A.5 WERE TAKEN TOGETHER


5. Teachers Mary Anne Pella-Donnelly and Robert Preston presented information on the selection of new textbooks for science for grades K-8: McGraw-Hill California Science; and Prentice Hall – Focus on California Science. At 8:22 p.m. Board President Rees asked for public input. There being none, a motion was made by Board Vice President Reed and seconded by Board Member Thompson to approve the selection of science textbooks for grades K-8 and 9-12.

AYES: Rees, Reed, Anderson, Thompson
NOES: Kaiser

6. Mike Morris, Coordinator, presented Brian Mullins, Tina Keen and Connie Chrysler-Anderson, teachers, who provided information about the CUSD K-12 sequence “assessment” program. No action was required.

7. Liz Metzger and Eric Nilsson, teachers, provide an information update on the CHS and PVHS smaller learning communities grant. No action was required.

8. Vikki Gillett, Director, provided information on the MOU between CUSD and BCOE to be funded by COPs. At 8:59 p.m. Board President Rees asked for public input. There was none. Board Member Anderson made a motion, seconded by Board Vice President Reed, to approve the MOU between CUSD and BCOE as presented

AYES: Rees, Reed, Anderson, Thompson
NOES: Kaiser

9. Sara Simmons, Director, presented Kris Larson and Joe Assault, teachers in the ACT program, who provided an update on CUSD’s online education course on United States History. At 9:30 p.m. Board President Rees requested final comments from the public. Gene Lucas gave his input. A motion was made by Board Member Anderson and seconded by Board Member Thompson to renew and expand the program to include all 11th grade students.

AYES: Rees, Reed, Anderson, Thompson
NOES: Kaiser

CHICO COUNTRY DAY SCHOOL REPORT WAS PULLED PRIOR TO DISCUSSION.

10. Sara Simmons, Director, presented information on the annual site visit of Nord Country School. At 9:32 p.m. Board President Rees requested comments from the public. Ernie Dalton, Nord Board Member and Cathy Oviedo, Principal, commented on perceived misunderstandings in the report. Board Member Anderson made a motion, seconded by Board Vice President Reed, to table the item until these misunderstandings could be discussed further.
11. Sara Simmons, Director, presented information provided by Chico Country Day School at the request of the Board on March 21, 2007, on CCDS’s proposal to apply for Prop ID funds. Mike Weissenborn, Facilities Planning/Construction Supervisor, gave an analysis of the proposal and the concerns of the staff in moving forward. At 10:14 p.m. Board President Rees requested comments from the public. Paul Weber, Principal, and other parents spoke about the project and urged the Board to vote for rehabilitation. A motion was made by Board Member Anderson and seconded by Board Vice President Reed to continue discussions on this matter.

AYES: Rees, Reed, Anderson, Thompson
NOES: Kaiser

12. Assistant Superintendent Staley reviewed the need for accurate and up-to-date Board Policies and presented the first reading of policies from the 6000 series – Instruction. There was no public input. No action required.

13. Assistant Superintendent Staley reviewed information on self-funded sports. The legal constraints under which the district must operate were presented by Kristin Lindgren, an attorney with Pinnell & Kingsley. The full cost of the sport must be on deposit prior to the start of offering the sport. No action was required.

C. HUMAN RESOURCES
1. Assistant Superintendent Feaster reviewed Resolution #985-07 on Teacher Appreciation Day, a CDE proposed day. At 11:30 p.m. Board President Rees asked for public comment. George Young, President CUTA, commented that CUTA also included nurses, librarians and others, as well as teachers. A motion was made by Board Member Anderson and seconded by Board Member Thompson to approve Resolution #985-07 and declare May 9 as Teacher Appreciation Day at the Chico Unified School District.

AYES: Rees, Reed, Anderson, Thompson
NOES: Kaiser

7. **ITEMS FROM THE FLOOR**
Sue Delgado, teacher, spoke about retaining the rotating schedule in junior highs and bringing back a K-6 comprehensive class on music education.
Zach Kincheloe spoke about bringing 20/1 student/teacher ratio back to the 9th grade level.

8. **ANNOUNCEMENTS**
Board Member Anderson noted that the appellate court shut down the Mayor of Los Angeles takeover of LA City Schools.

9. **CLOSED SESSION**
At 11:40 the Board retired to Closed Session.

10. **ADJOURNMENT**
At 1:15 p.m. Board President Rees adjourned the meeting.

APPROVED:

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Board of Education

Administration
### DONATIONS/GIFTS

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Gale</td>
<td>$200.00</td>
<td>BJHS - Art Dept.</td>
</tr>
<tr>
<td>Little Red Hen Nursery</td>
<td>$750.00</td>
<td>BJHS - Ms. Tharpe's Class</td>
</tr>
<tr>
<td>Target Stores</td>
<td>$288.38</td>
<td>Chapman</td>
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<td>Trudy Bacon</td>
<td>$200.00</td>
<td>Chapman - Woodleaf Trip</td>
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<tr>
<td>Exchange Club of Chico</td>
<td>$500.00</td>
<td>CHS - Band</td>
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<tr>
<td>Joni &amp; William Hill</td>
<td>$250.00</td>
<td>CHS - Football</td>
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<tr>
<td>Francine Carreira &amp; David Ruiz</td>
<td>$275.00</td>
<td>CHS - Football</td>
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<tr>
<td>Christopher &amp; Peggy Fischer</td>
<td>$250.00</td>
<td>CHS - Football</td>
</tr>
<tr>
<td>DPR Construction, Inc.</td>
<td>$2,500.00</td>
<td>CHS - Football</td>
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<td>Betty &amp; David Nopel</td>
<td>Six Books</td>
<td>Citrus - Library</td>
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<tr>
<td>Betty &amp; David Nopel</td>
<td>Five Books</td>
<td>Citrus - Library</td>
</tr>
<tr>
<td>Kristina Carter</td>
<td>35 Virtues Posters</td>
<td>Emma Wilson - Kindergarten</td>
</tr>
<tr>
<td>Chico Horticultural Society</td>
<td>$170.00</td>
<td>Hooker Oak - Silent Auction</td>
</tr>
<tr>
<td>Lyon Books</td>
<td>$5 Gift Certificate &amp; a Book</td>
<td>Neal Dow - 2nd grade field trip</td>
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<tr>
<td>Jenkins Family</td>
<td>$40.00</td>
<td>Neal Dow - 6th grade field trip</td>
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<tr>
<td>Jenkins Family</td>
<td>$100.00</td>
<td>Neal Dow - Trip to Shasta Caverns</td>
</tr>
<tr>
<td>Main Street Tours</td>
<td>$180.50</td>
<td>Neal Dow - Yosemite Trip</td>
</tr>
<tr>
<td>Theresa Sanders</td>
<td>$50.00</td>
<td>Parkview</td>
</tr>
<tr>
<td>David &amp; Kelly Zeichick</td>
<td>$2,500.00</td>
<td>PVHS</td>
</tr>
<tr>
<td>Target</td>
<td>$357.90</td>
<td>PVHS</td>
</tr>
<tr>
<td>Soroptimist International</td>
<td>$500.00</td>
<td>PVHS - Academic Decathlon</td>
</tr>
<tr>
<td>John &amp; Eleanor Gavazza</td>
<td>$200.00</td>
<td>PVHS - Library</td>
</tr>
<tr>
<td>Beta Chapter of Omega Nu</td>
<td>$250.00</td>
<td>PVHS - Library</td>
</tr>
<tr>
<td>Kayla Isler</td>
<td>5 books</td>
<td>PVHS - Library</td>
</tr>
<tr>
<td>Elaine Ellsmore</td>
<td>1 Paperback</td>
<td>PVHS - Mock Trial</td>
</tr>
<tr>
<td>Stott Outdoor Advertising</td>
<td>$200.00</td>
<td>PVHS -iTech</td>
</tr>
<tr>
<td>Larry Demmer &amp; Jim Stanfield</td>
<td>Press Brake, Metal Shear, Misc.</td>
<td></td>
</tr>
</tbody>
</table>

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Donations                          May 16, 2007
PROPOSED AGENDA ITEM: Correction to Minutes of 03/21/07

Prepared by: Mary Anderson, Administrative Assistant to the Superintendent

Consent XX
Information Only ____ Board Date: May 16, 2007
Discussion/Action ____

Background Information:

Donation forms are completed by sites and sent to the District Office for inclusion in the Board Agenda. One donation was submitted with insufficient information to recognize the true donors, amounts donated or the nature of the donation. This change will correct the March 21, 2007, minutes to reflect the correct donors, amount of funds per donor and where the donation is to be applied.

Under Donations: Change Global Impact (N. Overton Donor), $200.00, PVHS to Nancy Overton, $100.00, PVHS – Cheerleading and USB Financial Services, Matching $100.00, PVHS – Cheerleading.

Educational Implications:
None.

Fiscal Implications:
None

Recommendation:
Approval of corrections to Minutes.

Chet M. Francesco
Superintendent
PROPOSED AGENDA ITEM: FUND RAISING REQUEST FORM-PE UNIFORMS

Prepared by: CHAD ALLEN - TEACHER

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 05/16/07

Background Information

We will be selling physical education uniforms at Chico Junior High School for our PE classes in the 07/08 school year. Purchasing these uniforms is optional. The student can bring their own PE shorts and t-shirt in our approved colors if they choose.

Education Implications

Having PE uniforms creates uniformity, safety and discipline in the Physical Education classes. PE uniforms also make for easy separation of classes, grade levels and teams.

Fiscal Implications

There is no impact on the general funds. The cost of the uniforms is paid with the ASB PE Uniforms account and the fund raiser makes approximately $1750 profit.

Additional Information

DO Recommendation: [Signature]
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999

Chico Junior High School
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL  CHICO JUNIOR HIGH SCHOOL
CLUB OR ORGANIZATION  ASB – PHYSICAL EDUCATION UNIFORMS
ADVISOR  CHAD ALLEN

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

TO CREATE UNIFORMITY, SAFETY AND DISCIPLINE IN PHYSICAL EDUCATION CLASSES. PE UNIFORMS ALSO MAKE FOR EASY SEPARATION OF CLASSES, GRADE LEVELS AND TEAMS. PROFIT IS USED TO SUPPLEMENT AFTER-SCHOOL INTRAMURALS, PE EQUIPMENT AND ACTIVITIES ABOVE AND BEYOND WHAT THE DISTRICT PROVIDES.

FINANCIAL GOAL OF THE PROJECT:  (Major = more than $5,000 gross)

Estimated Net $ [ ]
Estimated Net $ 1,750

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
UNIFORM SALES FOR PHYSICAL EDUCATION DEPARTMENT FOR THE 07/08 SCHOOL YEAR

[ ] Class I - A project or series of activities that will be restricted to a school's student and parent population.
[ ] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):
BEGINNING DATE  AUGUST 1, 2007       ENDING DATE  JUNE 15, 2008
BEGINNING TIME  VARIOUS       ENDING TIME  VARIOUS
LOCATION  CHICO JUNIOR HIGH SCHOOL
NUMBER OF STUDENTS TO BE INVOLVED  APPROX. 400 - 600

RECOMMENDED

4/26/07
Date
Student Officer’s Signature (if applicable)

4/25-7
Date
Adviser’s Signature

4/25-07
Date
CJHS Director of Activity Signature

4-24-07
Date
Principal’s Signature

4-30-07
Date
Assistant Superintendent’s Signature

Approved by Council:

Date of Minutes: ________

Club: ________

By: ________  (Secretary)

ASB: ________

By: ________  (Secretary)

Approval  Recommend
Minor  Major
Yes  No  Yes  No
[ ] [ ] [ ] [ ] Recommend

[ ]
TITLE: Proposed Agenda Item – Fundraiser/Sale of PE uniforms at MJHS

Action: 
Consent: X  
Information: 

DATE of Board Meeting: May 16, 2007

Prepared by: Natalie Taylor, Teacher

Background Information

Students are required to wear appropriate clothing for physical education. Each year MJHS provides a standard uniform for students to purchase if they so desire. Students may also choose to bring clothing from home that meets specific requirements.

Educational Implications

Students need to wear appropriate clothing that allows for safe physical activity. Providing shorts and t-shirts for students to purchase encourages all students to be prepared for physical education. The money raised from this sale will allow the PE department to purchase equipment and supplies to improve student learning and outcomes in physical education. These equipment and supplies are above and beyond what the district supplies and are not a part of their grades.

Fiscal Implications

MJHS ASB PE Uniform account will profit approximately $3.00 per uniform set, for a total gain of approximately $1500.00 over the course of the 07/08 school year. This money will be spent on supplemental equipment for the physical education department and intramurals.

Additional Information

Recommendation

“I recommend approval of the proposed major fundraiser.”
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999

Marsh Junior High School
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL Marsh Junior High School

CLUB OR ORGANIZATION Physical Education Department

ADVISOR Jason Alvistur

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY
1) To provide appropriate clothing for students in Physical Education class
2) To raise funds to purchase supplementary equipment for fitness game play & intramural activities

FINANCIAL GOAL OF THE PROJECT: (Major = more than $5,000 gross)
[ ] Minor: Estimated Gross $[ ] Major: Estimated Gross $12,000
[ ] Estimated Net $ 3,500

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
Sell shirts and shorts for Physical Education classes at MJHS

[ ] Class I - A project or series of activities that will be restricted to a school's student and parent population.
[ ] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):
BEGINNING DATE August 10, 2007 ENDING DATE June 10, 2008

BEGINNING TIME Various ENDING TIME Various

LOCATION MJHS

NUMBER OF STUDENTS TO BE INVOLVED 685±

RECOMMENDED

4/16/07 [ ] Mark Brian
Date
Student Officer's Signature (if applicable)

4/16/07
Date
[ ] Natalie Taylor
Advisor's Signature

4/10/07
Date
[ ] Misty Johnson
MJHS Director of Activity Signature

4/13/07
Date
[ ] Kristi Prince
Principal's Signature

4/25/07
Date
[ ] Kelly Staley
Assistant Superintendent's Signature

Approved by Council:
(Date of Minutes)
Club: 
By: (Secretary)
ASB: 
By: (Secretary)

Approval Recommend
Minor Major
Yes No Major
[ ] [ ] [ ]
Recommend
Major
Yes No
[ ] [ ]

Date - Approved by Board of Education
PROPOSED AGENDA ITEM: Fund Raising Request

Prepared by: Diane Bird

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 05/16/07

Background Information
Annual Jog-A-Thon conducted by PTA to support the Governor's challenge in which 99% of McManus students are participating.

Education Implications
Supports McManus' commitment to physical fitness and Healthy Choices.

Fiscal Implications
PTA supports many programs for students and the $10,000 will go towards improving lunch recess and teacher projects.

Additional Information
A portion of the funds earned will be donated to McManus School to help purchase a shade structure.

DO Recommendation: [Signature]
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL  JOHN MCMANUS ELEMENTARY

CLUB OR ORGANIZATION  PTA

ADVISOR  KENDRA PARTAIN - PTA PRESIDENT

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY  Shade structure, field trips, technology

FINANCIAL GOAL OF THE PROJECT:  (Major = more than $5,000 gross)

[ ] Minor: Estimated Gross $ ____________  [X] Major: Estimated Gross $ 12,000
Estimated Net $ ____________  Estimated Net $ 10,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)  Log-a-Thon

[X] Class I - A project or series of activities that will be restricted to a school's student and parent population.
[ ] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):
BEGINNING  May 18, 2007  ENDING  May 18, 2007

LOCATION  John Mcmamus Elementary School

NUMBER OF STUDENTS TO BE INVOLVED  640

RECOMMENDED

Date  4/16/07  Student Officer's Signature (if applicable)  
Linda Partain
Advisor's Signature

Date  4/24/07  Director of Activity Signature (if applicable)  
Diann L. Bird
Principal's Signature

Date  4/25/07  Assistant Superintendent/Director’s Signature

Date - Approved by Board of Education

cc:  Advisor  Principal
PROPOSED AGENDA ITEM: Carl Perkins Vocational and Technical Education Grant

☐ Consent

☐ Information Only

☐ Discussion/Action

Background Information

Carl D. Perkins Vocational & Technical Education provides local educational agencies with funding for the improvement of secondary and postsecondary vocational and technical education programs.

Education Implications

Carl Perkins Vocational and Technical Education grant provides local education agencies with funding for the improvement of secondary vocational and technical education programs. The program requires an integration of academics with career technical education programs through a coherent sequence of courses to ensure learning in core academic and career technical subjects. The funds provide services, activities, and modernization of CTE programs.

Fiscal Implications

None to the general fund.

Additional Information

N/A

Recommendation

Recommended for approval.
# CAREER TECHNICAL EDUCATION APPLICATION FOR FUNDING

Carl D. Perkins Career & Technical Education Improvement Act of 2006

<table>
<thead>
<tr>
<th>LOCAL EDUCATIONAL AGENCY: (LEA)</th>
<th>COUNTY-DISTRICT (CD) CODE:</th>
<th>PROGRAM YEAR</th>
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<td>04-61424</td>
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<th>ADDRESS OF LEA:</th>
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<tbody>
<tr>
<td>1163 East 7th Street</td>
</tr>
<tr>
<td>Chico, CA 95928</td>
</tr>
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Return Original and One Copy To:
Secondary, Postsecondary, and Adult Leadership Division
California Department of Education
1430 N Street, Suite 4503
Sacramento, CA 95814
Attention: Russ Weikle

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<td>✔ Sec. 131 - Secondary</td>
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<td></td>
<td>□ Sec. 132 – Adult/ROCP</td>
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<tr>
<th>PERKINS COORDINATOR:</th>
<th>Telephone Number: (530) 891-3000 Ext: 105</th>
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<tbody>
<tr>
<td>Janet Brinson</td>
<td>FAX Number: (530) 891-3220</td>
</tr>
<tr>
<td>TITLE: Director</td>
<td>Email Address: <a href="mailto:jbrinson@chicousd.org">jbrinson@chicousd.org</a></td>
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<thead>
<tr>
<th>PERKINS COORDINATOR’S ADDRESS:</th>
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<tr>
<td>(If different from LEA address above)</td>
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</table>

<table>
<thead>
<tr>
<th>NAME OF LEA SUPERINTENDENT OR ADMINISTRATOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Chet M. Francisco, Superintendent</td>
</tr>
</tbody>
</table>

CERTIFICATION: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the assurances contained in the LEA’s application are accepted as the basic conditions in the operations of this program for local participation and assistance.

<table>
<thead>
<tr>
<th>PRINTED NAME OF AUTHORIZED AGENT:</th>
<th>TITLE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janet Brinson</td>
<td>Director</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>SIGNATURE OF AUTHORIZED AGENT:</th>
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<tbody>
<tr>
<td>Janet Brinson</td>
</tr>
<tr>
<td>DATE:</td>
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<tr>
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**CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY**

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<tr>
<th>REVIEWED AND RECOMMENDING SUBSTANTIAL APPROVAL:</th>
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<table>
<thead>
<tr>
<th>REVIEWED AND RECOMMENDED FOR APPROVAL BY:</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE:</td>
</tr>
</tbody>
</table>
TO: SUPERINTENDENT OF PUBLIC SCHOOLS
    PRINCIPAL OF PRIVATE SCHOOLS
FROM: MARIE ISHIDA
RE: ENCLOSED FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES
DATE: APRIL 10, 2007

Enclosed is a form upon which to record your district and/or school representatives to leagues for next year 2007-2008. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district (or school) governing boards. It is a legal requirement that league representatives be so designated.

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you send the names of league representatives to your CIF Section office. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.16) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form by the date indicated on the form. Please contact us if we can give you further information.
2007-2008 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE) no later than July 2, 2007.

Chico Unified School District/Governing Board at its 5/16/07 meeting,
(name of school district/governing board) (date)

appointed the following individual(s) to serve for the 2007-2008 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

<table>
<thead>
<tr>
<th>NAME OF SCHOOL</th>
<th>Chico High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF REPRESENTATIVE</td>
<td>Jim Hanlon</td>
</tr>
<tr>
<td>ADDRESS</td>
<td>901 The Esplanade</td>
</tr>
<tr>
<td>PHONE</td>
<td>(530) 891-3027</td>
</tr>
<tr>
<td>FAX</td>
<td>(530) 891-3284</td>
</tr>
<tr>
<td>E-MAIL</td>
<td><a href="mailto:jhanlon@chicousd.org">jhanlon@chicousd.org</a></td>
</tr>
<tr>
<td>CITY</td>
<td>Chico</td>
</tr>
<tr>
<td>ZIP</td>
<td>95926</td>
</tr>
<tr>
<td>POSITION</td>
<td>Principal</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NAME OF SCHOOL</th>
<th>Chico High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF REPRESENTATIVE</td>
<td>Bob Hanson</td>
</tr>
<tr>
<td>ADDRESS</td>
<td>901 The Esplanade</td>
</tr>
<tr>
<td>PHONE</td>
<td>(530) 891-3039</td>
</tr>
<tr>
<td>FAX</td>
<td>(530) 891-3284</td>
</tr>
<tr>
<td>E-MAIL</td>
<td><a href="mailto:rhanson@chicousd.org">rhanson@chicousd.org</a></td>
</tr>
<tr>
<td>CITY</td>
<td>Chico</td>
</tr>
<tr>
<td>ZIP</td>
<td>95926</td>
</tr>
<tr>
<td>POSITION</td>
<td>Athletic Director</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NAME OF SCHOOL</th>
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</thead>
<tbody>
<tr>
<td>NAME OF REPRESENTATIVE</td>
<td>Reg Govan</td>
</tr>
<tr>
<td>ADDRESS</td>
<td>901 The Esplanade</td>
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<tr>
<td>PHONE</td>
<td>(530) 891-3261</td>
</tr>
<tr>
<td>FAX</td>
<td>(530) 891-3284</td>
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<tr>
<td>E-MAIL</td>
<td><a href="mailto:rgovan@chicousd.org">rgovan@chicousd.org</a></td>
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<tr>
<td>CITY</td>
<td>Chico</td>
</tr>
<tr>
<td>ZIP</td>
<td>95926</td>
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<tr>
<td>POSITION</td>
<td>Assistant Principal</td>
</tr>
</tbody>
</table>

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE: League representatives from public schools and private schools must be designated representatives of the school’s governing boards in order to be eligible to serve on the section and state governance bodies.**

Superintendent's Name (print) Chet Francisco, Ed.D. Superintendent's Signature
Address 1163 East Seventh St. City Chico Zip 95928
Phone (530) 891-3000 Fax (530) 891-3220

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES**
2007-2008 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE) no later than July 2, 2007.

<table>
<thead>
<tr>
<th>School District/Governing Board</th>
<th>Meeting Date</th>
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</thead>
<tbody>
<tr>
<td>Chico Unified</td>
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Appointed the following individual(s) to serve for the 2007-2008 school year as the school's league representative:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Name of Representative</th>
<th>Position</th>
<th>Address</th>
<th>City</th>
<th>ZIP</th>
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</thead>
<tbody>
<tr>
<td>Pleasant Valley High School</td>
<td>Steve Connolly</td>
<td>Principal</td>
<td>1475 East Avenue</td>
<td>Chico</td>
<td>95926</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>(530) 879-5102</td>
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<td>(530) 879-5263</td>
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<td>E-MAIL <a href="mailto:sconnoll@chicousd.org">sconnoll@chicousd.org</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pleasant Valley High School</td>
<td>Randy Gilzean</td>
<td>Athletic Director</td>
<td>1475 East Avenue</td>
<td>Chico</td>
<td>95926</td>
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<tr>
<td></td>
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<td>(530) 879-5213</td>
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<td></td>
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<td></td>
<td>E-MAIL <a href="mailto:rgilzean@pvchico.org">rgilzean@pvchico.org</a></td>
<td></td>
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</tr>
<tr>
<td>Pleasant Valley High School</td>
<td>John Shepherd</td>
<td>Assistant Principal</td>
<td>1475 East Avenue</td>
<td>Chico</td>
<td>95926</td>
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<td></td>
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</tr>
<tr>
<td>Pleasant Valley High School</td>
<td>Renee Spaggiari</td>
<td>Assistant Principal</td>
<td>1475 East Avenue</td>
<td>Chico</td>
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<td></td>
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<td></td>
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</tbody>
</table>

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Superintendent's Name (print) Chet Francisco, Ed.D. Superintendent's Signature
Address 1163 East Seventh St. City Chico Zip 95926
Phone (530) 891-3000 Fax (530) 891-3220

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒
TITLE: FIELD TRIP REQUEST - HOOKER OAK

Action: 
Consent: X 
Information: 

Prepared by: Rob Williams 

May 10, 2007

Background Information
Linda Holm’s 5th-6th grade class is seeking authorization to go on a 2 day, 1 night trip to San Jose to visit the Egyptian Museum and the Museum of Innovation & Technology. The class will have studied ancient Egypt for the month of May, including research, art, literature, math and science.

Educational Implications
The students will have an opportunity to see the actual artifacts of ancient Egypt and relate them to their studies to help reinforce their understanding of the culture and time. History/Social Studies Standards#3.

At the Tech Museum, students will experience the world of computers and technology. This meets some of the goals in the CUSD Education Technology Plan and The National Education Technology Standards.

Fiscal Implications
The trip will be funded by donations from the parents of the class. All students will attend, whether they pay for the trip or not.

Additional Information
They will go in cars, with one teacher and at least seven chaperones. They leave May 31st and return June 1st.

Recommendation
I recommend approval of the proposed field trip.
**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

**FIELD TRIP REQUEST**

**TO:** CUSD Board of Education  
**FROM:** Rob Williams  
**Date:** 5/1/07  
**School/Dept.:** Hooker Oak Elementary

**SUBJECT:** Field Trip Request

Request is for Hooker Oak’s 5th/6th grade class (Linda Holm’s class)  
(grade/class/group)

**Destination:** San Jose, CA  
Activity: Museum of Innovation & Technology  
Rosacrucian Egyptian Museum

**from** 5/31/07 7:00 a.m.  
**to** 6/1/07 5:00 p.m.  
(dates) / (times)

**Rationale for Trip:** Twofold: 1) Experience the world of computers and technology. 2) See actual artifacts of ancient Egypt and relate them to studies of the culture and time.

**Number of Students Attending:** 32  
**Teachers Attending:** 1  
**Parents Attending:** 9

**Student/Adult Ratio:** 3:1

**Transportation:**  
Private Cars X  
CUSD Bus  
Charter Bus Name  
Other:

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

**ESTIMATED EXPENSES:**

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<tr>
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<td>Acct. #:</td>
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**Requesting Party:** Linda Holm  
**Date:** 5/1/07

**Site Principal:** Rob Williams  
**Date:** 5/1/07

[Approval Options]

- [ ] Approve/Minor  
- [ ] Do not Approve/Minor  
- [ ] Recommend/Major  
- [ ] Not Recommended/Major  

**Director of Transportation**

[Approval Options]

- [ ] Approved  
- [ ] Not Approved

---

**IF MAJOR FIELD TRIP**

**Director of Educational Services**  
**Date:** 5/8/07  
[Recommend]  
[Not Recommended]

**Board Action**  
**Date:**
Agenda Item #

PROPOSED AGENDA ITEM: Field Trip request -- Rosedale Elementary

Prepared by: Claudia de la Torre, Principal
Kelly Haight, Administrative Intern

Consent: x

Information Only: _______ Board Date: April 18, 2007

Discussion/Action: _______

Background Information:

Fifth grade students from Rosedale Elementary will be attending Whiskeytown Environmental Camp in Redding, California for four days (three nights). The dates are May 29-June 1, 2007.

Educational Implications:

The camp program is consistent with our educational goals and objectives in 5th grade. The program focuses on Life Science standards in the areas of plants and animals, and Earth Science standards as they relate to water and energy.

Fiscal Implications:

The cost of the trip will be funded from a variety of sources. The fee per camper is approximately $195. Transportation costs are included in this fee. Some of this cost will be covered by this year’s jog-a-thon and chocolate sales fundraisers. The remainder will come from PTA donations and student contributions.

Additional Information:

Students will be housed in cabins with students from other schools. Chico State and Butte College students will serve as cabin counselors. The ratio of counselor to students will be 1:10. Whiskeytown naturalists will be teaching the content, with our teaching staff assisting. Three of our teachers will be present during the week.

DO Recommendation: [Signature]
TO: CUSD Board of Education
FROM: Claudia de la Torre
School/Dept.: Rosedale Elementary

SUBJECT: Field Trip Request

Request is for Rosedale Fifth Graders
(grade/class/group)

Destination: Whiskeytown
Activity: Environmental Camp

from May 29, 2007 / 8:00 am to June 1, 2007 / 12:00 p.m.
(dates) / (times)

Rationale for Trip: Life and Earth Science Standards.

Number of Students Attending: 34 Teachers Attending: 3 Parents Attending: 

Student/Adult Ratio: 10:1

Transportation: Private Cars XX CUSD Bus Charter Bus Name Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $5,610.00 Substitute Costs $500.00 Meals $
Lodging $ Transportation $300.00 Other Costs $

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name: 5th Grade Account Acct. #: 01-0000-1300-4900-260 $5,910.00
Name: SBCP Acct. #: 01-7250-0-1110-1000-260 $500.00

Claudia de la Torre
Requesting Party
Date 5/9/07

Site Principal
Date 5/9/07

Director of Transportation

IF MAJOR FIELD TRIP

Director of Educational Services
Date 5/9/07

Approve/Minor ☐ Do not Approve/Minor ☐ Recommend/Major ☐ Not Recommended/Major ☐

(If transporting by bus or Charter)

Board Action

Date

☐ Approved ☐ Not Approved

Revised 8/04 White Copy: Ed Services Yellow Copy: Transportation Pink Copy: Returned to Site after approval
**TITLE:** Proposed Agenda Item

**Action:**
**Consent:** __X__
**Information:**

Prepared by: Cynthia Kampf, Ed.D.

**Background Information**

Students with disabilities who take the High School Exit Exam with **modifications** (for example, using a calculator on the math test or having the English Language Arts test read aloud) receive an invalid score on the test. The school board may grant a waiver of the requirement to pass the HSEE under certain conditions.

A waiver is ONLY required for students who:
1. Took one or both portions of the CAHSEE with a **modification(s)**; AND,
2. Attained the “equivalent of a passing score” (350 or more points) on the CAHSEE.

At the parent or guardian's request, a school principal shall submit a request for a waiver of the requirement to successfully pass the high school exit examination to the governing board of the school district.

**Educational Implications**

If a student takes the test with modifications and receives a score of 350 or higher, s/he is eligible for a waiver of the requirement to pass the High School Exit Exam. All other graduation requirements must be met.

**Fiscal Implications**

None.

**Recommendation**

It is recommended that the board approve the waivers for the students indicated on the attached list.
May 16, 2007

MEMORANDUM TO: Board of Education
FROM: Dr. Chet Francisco, Superintendent
SUBJECT: Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Name/Employee Number</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administrative Appointment(s)/Change in Assignment(s) 2007/08</strong></td>
<td></td>
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</tr>
<tr>
<td>Besnard, Bruce</td>
<td>1.0 FTE Assistant Principal-Junior High</td>
<td>2007/08</td>
<td>Appointment</td>
</tr>
<tr>
<td>Brown, Ross M. (Mark)</td>
<td>1.0 FTE Assistant Principal Senior High</td>
<td>2007/08</td>
<td>Appointment</td>
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</tbody>
</table>

**Summer Session Appointment(s) 2007**

**Alternative Education**
- Kortie, Jill
  - Lascano, Librado
  - McGuire, Matt
- Shockley, David
  - Williams, Don

**Senior High**
- Allen, Michael
  - Henneman, Amy
  - Matthews, Rebecca
  - Rix, Julie
- Anderson, Galen
  - Jackson, Pamela
  - McCutcheon, Lesli
  - Sasaki, Joshua
- Brooks, Mike
  - Jackson, Sterling
  - McKay, David
  - Taylor, Natalie
- Carter, Tammara
  - Jones, Leslie
  - Milton, Kelly
  - Traulsen, Andrew
- Chatkara, Manju
  - Kemp, Rich
  - Morette, Susan
  - Tucker, Machtell
- Chinchar, Marco
  - Krause, Michelle
  - Mousa, Ellen
  - VanderHeiden, Jill
- Fisher, Christina
  - Manuel, Brent
  - Peck, Michael
  - Webb, Danny

Greer, Antawn-Driver Education Grades 9-12 (Appointment based on Credential Waiver)

Sheridan, Steven-Driver Education Grades 9-12 (Appointment based on Credential Waiver)

**Junior High**
- Armstrong, Karen
  - Denney, Rochelle
  - Myers, Carie
  - Rix, Kurt
- Bateman, Ryan
  - Flory, Jennifer
  - O'Laughlin, Zane
  - Runyan, John
- Burton, Beth
  - Grant, Allison
  - Pasillas, Amber
  - Sawley, Julie

**Special Education**
- Bonavita, Sally
  - Farrell-Shaw, Robert
  - Marschall, Kim
  - Robinson, Delbert
- Carr, Jeff
  - Feingold, Dana
  - Martini, Mike
  - Senor, Angela
- Carr, Christina
  - Hopp, Jaime
  - Morrison, Jeana
  - Valim, Sarah
- Childs, Jennifer
  - Hilton, Jill
  - Ramey, Kathleen
- Davis, Cateena
  - Holden, Christine
  - Ringo, Maria
**Full-Time Leave Request(s) for 2006/07**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Leave Date</th>
<th>Leave Type</th>
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<tbody>
<tr>
<td>Pratt, Toni</td>
<td>Elementary</td>
<td>2nd Semester 2006/07 (Effective 6/1 - 6/7/07)</td>
<td>1.0 FTE Leave</td>
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**Full-Time Leave Request(s) for 2007/08**

<table>
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<th>Name</th>
<th>Department</th>
<th>Leave Date</th>
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<tr>
<td>Pratt, Toni</td>
<td>Elementary</td>
<td>2007/08</td>
<td>1.0 FTE Leave</td>
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**Part-Time Leave Request(s) for 2007/08**

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<th>Name</th>
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<th>Leave Type</th>
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<tbody>
<tr>
<td>Goldsmith, Charlotte</td>
<td>Elementary</td>
<td>2007/08</td>
<td>0.4 FTE Leave (Policy #4475 STRS Reduced Workload)</td>
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<tr>
<td>Janke, Sybil</td>
<td>Elementary</td>
<td>2007/08</td>
<td>0.5 FTE Leave (Policy #4475 STRS Reduced Workload)</td>
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<tr>
<td>Price, Maya</td>
<td>Secondary</td>
<td>2007/08</td>
<td>0.4 FTE Leave</td>
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<tr>
<td>Pronsolino, Cynthia</td>
<td>Elementary</td>
<td>2007/08</td>
<td>0.2 FTE Leave</td>
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<tr>
<td>Sprotte, Karen</td>
<td>Elementary</td>
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<td>0.6 FTE Leave</td>
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**Recession/Change Leave Request(s) for 2007/08**

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<th>Name</th>
<th>Department</th>
<th>Leave Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>Koch, Lynn</td>
<td>School Nurse</td>
<td>2007/08</td>
<td>Rescind. 20 FTE Leave Request (work 1.0 FTE)</td>
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**Non-reelection of Long-Term Substitutes**

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<tr>
<th>Substitute</th>
<th>Department</th>
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<tbody>
<tr>
<td>10523</td>
<td>Long-term Substitute</td>
<td>June 7, 2007</td>
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<tr>
<td>02231</td>
<td>Long-term Substitute</td>
<td>June 7, 2007</td>
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<tr>
<td>10272</td>
<td>Long-term Substitute</td>
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<tr>
<td>02893</td>
<td>Long-term Substitute</td>
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</table>

**Retirement(s)/Resignation(s)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Status</th>
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<tbody>
<tr>
<td>Barsuglia, Elizabeth</td>
<td>June 8, 2007</td>
<td>Retirement</td>
</tr>
<tr>
<td>Bertaina, Vicki</td>
<td>June 8, 2007</td>
<td>Retirement</td>
</tr>
<tr>
<td>Tozier, Katie</td>
<td>June 30, 2007</td>
<td>Resignation</td>
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</tbody>
</table>
CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA  95928-5999

May 16, 2007

MEMORANDUM TO: Board of Education  
FROM: Chet Francisco, Superintendent  
SUBJECT: Classified Human Resources Actions

<table>
<thead>
<tr>
<th>NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS/ FUND</th>
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<tbody>
<tr>
<td>Bhojak, Deborah</td>
<td>IA-Special Education/Marigold/6.0</td>
<td>04/10/07</td>
<td>New Position/ Special Education</td>
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<tr>
<td>Brewer, Jeralyn</td>
<td>LT IA-Special Education/CJHS/6.0</td>
<td>05/01/07-</td>
<td>New LT Position/ Special Education</td>
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<td></td>
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<td>06/07/07</td>
<td>Special Education</td>
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<tr>
<td>Dominguez-Calkin, Debra</td>
<td>IA-Special Education/McManus/2.5</td>
<td>05/01/07</td>
<td>Vacated Position/ Special Education</td>
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<tr>
<td>Gray, Elaine</td>
<td>Library Media Assistant/McManus/2.0</td>
<td>04/10/07</td>
<td>New Position/ Grant Fund</td>
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<tr>
<td>Jaramillo, Timothy</td>
<td>Campus Supervisor/MJHS/1.0</td>
<td>04/24/07</td>
<td>Vacated Position</td>
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<tr>
<td>Kohen, Jesse</td>
<td>IPS-Classroom/Loma Vista/4.0</td>
<td>03/29/07</td>
<td>Vacated Position/ Special Education</td>
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<td>Lopez, Sarah</td>
<td>Campus Supervisor/CJHS/1.5</td>
<td>04/23/07</td>
<td>Vacated Position</td>
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<tr>
<td>Medearis, Tamara</td>
<td>School Office Manager/Rosedale/8.0</td>
<td>04/02/07</td>
<td>Vacated Position/ Special Education</td>
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<tr>
<td>Reyes, Rosa</td>
<td>IA-Bilingual/Rosedale/2.8</td>
<td>04/10/07</td>
<td>Vacated Position/ Special Education</td>
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<tr>
<td>Steadman, Sonya</td>
<td>Temp Health Assistant/McManus/5.5</td>
<td>06/11/07</td>
<td>New Position/ Temp Summer Work</td>
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<tr>
<td>Stornetta, Karen</td>
<td>Temp Health Assistant/Parkview/5.5</td>
<td>06/29/07</td>
<td>Temp Summer Work/ New Position/</td>
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<td>Taggart, Errin</td>
<td>Health Assistant/AFC/2.0</td>
<td>06/11/07-</td>
<td>Temp Summer Work/ New Position/</td>
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<tr>
<td>Valdivia, Vanesa</td>
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<td>Vacated Position/ Temp Summer Work</td>
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<td>Vincent, John</td>
<td>Computer Technician/Sierra View/1.0</td>
<td>06/11/07</td>
<td>New Position/ Temp Summer Work</td>
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<td>Wagner, Karen</td>
<td>Library Media Assistant/Hooker Oak/2.5</td>
<td>06/29/07</td>
<td>Vacated Position/ Categorical Fund</td>
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<td>Weaton, Theodore</td>
<td>Sr Equipment Mechanic/Transportation/8.0</td>
<td>04/16/07</td>
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<td>Williamson, Andrea</td>
<td>Parent Classroom Aide-Restr/Sierra View/1.0</td>
<td>04/23/07</td>
<td>Vacated Position/ Categorical Fund</td>
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<tr>
<td>Increase in Hours</td>
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<td>Vacated Position/ Categorical Fund</td>
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<tr>
<td>Machado, Mary</td>
<td>Transportation Special Education Aide/Transportation/4.4</td>
<td>04/19/07</td>
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<td>O’Kelley, Maryann</td>
<td>Transportation Special Education Aide/Transportation/1.5</td>
<td>04/27/07</td>
<td>Existing Position/ Special Education</td>
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<td>Transfer w/Increased Hours</td>
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<td>04/10/07</td>
<td>Existing Position/ Special Education</td>
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<td>Jenkins, Ronald</td>
<td>IPS-Healthcare/PVHS/6.5</td>
<td>04/10/07</td>
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<td>Voluntary Reduction in Hours</td>
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<tr>
<td>Vincent, John</td>
<td>LT Computer Technician/Information Services/7.0</td>
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<td>Hunt, Daniel</td>
<td>Maintenance Worker/M &amp; O/8.0</td>
<td>04/02/07</td>
<td>New Position</td>
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<td>Mugley, Corinne</td>
<td>Payroll Coordinator/Business Office/8.0</td>
<td>04/26/07</td>
<td>Vacated Position/ Special Education</td>
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<tr>
<td><strong>Leave of Absence</strong></td>
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<td>Dean, Sandra</td>
<td>Custodian/MJHS/8.0</td>
<td>04/27/07</td>
<td>Per CBA 5.3.3</td>
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<td>07/30/07</td>
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<td>LuAllen, Terrie</td>
<td>Cafeteria Satellite Manager/Rosedale/6.0</td>
<td>04/10/07</td>
<td>Per CBA 5.2.9</td>
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<td>Xiong, Bao</td>
<td>IA-Elementary Guidance/McManus/3.0</td>
<td>04/10/07</td>
<td>Per CBA 5.12</td>
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<td>04/10/07</td>
<td>Per CBA 5.12</td>
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<tr>
<td><strong>Layoff to Re-employment</strong></td>
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<td>Lo, Pahoua</td>
<td>Impacted Language Liaison-Hmong, Lao/CHS/3.0</td>
<td>05/09/07</td>
<td>Lack of Work</td>
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<td><strong>RESIGNATIONS</strong></td>
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<td><strong>Resigned Only Position Listed</strong></td>
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<tr>
<td>Bhojak, Deborah</td>
<td>LT IA-Special Education/CHS/6.5</td>
<td>04/09/07</td>
<td>Appointment</td>
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<td>Hunt, Daniel</td>
<td>Sr Grounds Worker/M &amp; O/8.0</td>
<td>04/01/07</td>
<td>Promotion</td>
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<td>Jenkins, Ronald</td>
<td>IPS-Classroom/BJHS/6.0</td>
<td>04/09/07</td>
<td>Transfer w/Increased Hours</td>
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<td>Machado, Mary</td>
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<td>04/18/07</td>
<td>Increase in Hours</td>
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<tr>
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<td>04/26/07</td>
<td>Increase in Hours</td>
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<tr>
<td>Partain, Kendra</td>
<td>Parent Classroom Aide-Restr/McManus/1.0</td>
<td>04/09/07</td>
<td>Voluntary Resignation</td>
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<td><strong>Resignation/Termination</strong></td>
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<td>Carrasquel, Cristina</td>
<td>IA-Bilingual/McManus/3.0</td>
<td>06/01/07</td>
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<td>Carrasquel, Cristina</td>
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<td>06/01/07</td>
<td>Voluntary Resignation</td>
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<td>Gonzalez, Nelly</td>
<td>IA-Bilingual/Chapman/5.0</td>
<td>06/01/07</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Hutchison, Kim</td>
<td>Executive Secretary to Superintendency/Superintendents Office/8.0</td>
<td>04/30/07</td>
<td>Voluntary Resignation</td>
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<td>McNeilley, Robin</td>
<td>IPS-Classroom/Loma Vista/3.0</td>
<td>05/18/07</td>
<td>Voluntary Resignation</td>
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<td>Mutscheller, Kacie</td>
<td>IPS-Healthcare/Chapman/6.0</td>
<td>04/18/07</td>
<td>Voluntary Resignation</td>
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<td>Campus Supervisor/BJHS/2.0</td>
<td>01/23/07</td>
<td>Re-employment List</td>
</tr>
</tbody>
</table>
Action:  
Consent:  
Information:  

Prepared by:  Lance Brogden,  
Pleasant Valley High School  

Background Information

Breaking Down the Walls is a program designed to unite a high school campus by creating bridges between a variety of students, groups, and cliques.

Educational Implications

Breaking Down the Walls creates a stronger link between the 600 students who participate, and this is supplemented by a motivational speaker to all 2000 students. The impact is in the area of campus climate, creating a safer and more supportive environment for students to learn.

Fiscal Implications

No impact on general budget. Funds are provided by ASB funds and Safe school funds

Additional Information

Recommendation
Recommend approval of the consultant agreement to hire learning for living to provide the four day program "Breaking Down the Walls" at PVHS.
Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ✔ On File (click to view)  □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File (click to view)  □ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Learning for Living Inc
Street Address/POB: P.O. Box 279
City, State, Zip Code: Meadow Vista, CA 95722
Phone: 800 974-1100
Taxpayer ID/SSN:
This agreement will be in effect from: 08/01/07 to 12/01/07
Location(s) of Services: (site) PVHS Gymnasium

3. Scope of Work to be performed: (attach separate sheet if necessary)
   All school assembly for 2000 students. 3 six hour work shops for 200 students.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Improve quality and safety of school climate for social and academic improvement

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Safe School funds
   2) 
   3) 

6. Account(s) to be Charged:
   Pet (%)  Fund  Resource  Proj/Yr  Goal  Function  Object  Expense  Sch/Dept
   1) 100.00  01  6605  0  1110  1000  5800  14  020
   2) 
   3) 

7. Is there an impact to General Fund, Unrestricted funding?  □ Yes  ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 8,490.00  Per Unit, times 1.00  # Units =  $ 8,490.00  Total for Services
   (Unit:  □ Per Hour  □ Per Day  ✔ Per Activity)

9. Additional Expenses:
   $  $  
   Total for Addit\'l Expenses  0.00
   $ 8,490.00  Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    (to be completed by Business Services)
    2/24/2005
CONSULTANT TERMS AND CONDITIONS  
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:  
(X)  [Signature of Consultant]  
(Print Name)  
(Date)

12. RECOMMENDED:  
[Signature of Originating Administrator]  
(Print Name)  
(Date)

13. APPROVED:  
[Signature of District Administrator, w/ Director of Categorical Programs]  
(Print Name)  
(Date)

☐ Consultant  ☐ Contract Employee  
[Signature of Asst. Super – Business Services]  
(Originating Administrator Signature – Use Blue Ink)  
(Date)

14. Authorization for Payment:  
(a) CHECK REQUIRED (Invoice to accompany payment request):  
☐ Partial Payment thru:  
(Date)  
☐ Full or Final Payment

(b) DISPOSITION OF CHECK by Accounts Payable:  
☐ Send to Site Administrator:  
(Date check required)

☐ Mail to Consultant

(c)  
$  
(Amount)  
(Originating Administrator Signature – Use Blue Ink)  
(Date)
PROPOSED AGENDA ITEM: Leadership Advance July 30-31, 2007  - Consultant Agreement

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date: May 16, 2007

Background Information

Powerful collaborative teacher teams are a fundamental building block of a learning community and a critical component in building a collaborative culture. Administrators will learn ways to provide time and support for collaborative teams. Participants will also focus on specific questions and processes that are critical to team effectiveness and productivity.

Education Implications

Research suggests that widespread leadership is essential to a learning organization. Strong leadership is required to initiate the Professional Learning Team process in schools and districts. This two-day workshop will assist site principals and district administration to identify specific strategies for supporting the Learning Team process and creating a culture for Learning Communities to exist and succeed. This training will also provide leaders with support in guiding and building consensus toward implementing site and districtwide improvements in our sequence of teaching, learning, assessment, and support.

Fiscal Implications

There is no impact to the general fund.

Additional Information

The training is the first in a series of workshops that will support the implementation of Teacher Learning Teams.

DO Recommendation

Recommended for approval.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ✔ On File (click to view)    ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File (click to view)    ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Solution Tree, LLC (Dori Ellis)
Street Address/POB: 304 West Kirkwood Avenue
City, State, Zip Code: Bloomington, Indiana 47404
Phone: 860-276-9045
Taxpayer ID/SSN:

This agreement will be in effect from: 07/30/07 to 07/31/07

Location(s) of Services: (site) California Park

3. Scope of Work to be performed: (attach separate sheet if necessary)

The consultant, Austin Buffett, will conduct a two-day workshop for the annual Leadership Advance for district administrators. The purpose for the training is to provide administration with the necessary tools to support the learning team process at their school sites.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Support for the LEA Plan, Program Improvement Plan, and site plans to improve student learning via implementation of collaborative teacher teams (professional learning communities), common assessments, shared vision, values, goals and inquiry for best instructional practices for better student results.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I Professional Development
   2) 
   3) 

6. Account(s) to be Charged:

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<th>Fund</th>
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<th>Proj/Yr</th>
<th>Goal</th>
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<td></td>
<td>5800</td>
<td>14</td>
<td></td>
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7. Is there an impact to General Fund, Unrestricted funding?  ☐ Yes  ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

$ 6,000.00 Per Unit, times 2.00 # Units = $ 12,000.00 Total for Services

(Units: ☐ Per Hour  ☐ Per Day  ✔ Per Activity)

9. Additional Expenses:

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<th>Travel and lodging</th>
<th>$ 3,500.00</th>
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<tbody>
<tr>
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</tr>
</tbody>
</table>

Total for Addit'l Expenses $ 3,500.00 Grand Total

10. Amounts of $1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

2/24/2005
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – see BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.5.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant) ____________________________
Date: ____________________________
(Print Name) ____________________________

12. RECOMMENDED:

(Signature of Originating Administrator) ____________________________
Date: ____________________________
(Print Name) ____________________________

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) ____________________________
Date: ____________________________
(Print Name) ____________________________

APPROVED: ____________
Consultant ____________________________
Date: ____________________________
Contract Employee ____________

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ____________________________
(Date)
☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: ____________________________
(Date check required)
☐ Mail to Consultant

(c). $______________
(Amount) ____________________________
(Originating Administrator Signature – Use Blue Ink)
(Date) ____________________________
PROPOSED AGENDA ITEM: Teacher Staff Development Day - Consultant Agreement
Leadership Advance Follow-Up

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date: May 16, 2007

Background Information

Over the past year, Chico Unified School District has supported teachers to attend workshops to unite our efforts to develop a sensible sequence of teaching, learning, assessment, and support. The purpose of the August 10th presentation is to develop districtwide awareness of a common framework that unites our efforts to support student learning at high levels and using our collective wisdom to get better at what we do. The presentation will connect student learning to identifying and developing best practices in curriculum, instruction, assessment, leadership, student support, intervention, and enrichment. The August 9th Leadership Advance follow-up will set the stage by providing a forum with selected staff.

Education Implications

Collaborative teacher teams working to analyze and improve student learning are the best structures to support student learning and effective teacher professional development. We expect measurable improvements in student learning, more effective teacher collaboration, and improved student motivation to result from these focused sessions with experienced coaches.

Fiscal Implications

There is no impact to the general fund.

Additional Information

DO Recommendation

Recommended for approval.
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - On File (click to view)
   - Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - On File (click to view)
   - Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Solution Tree, LLC (Don Ellis)
Street Address/POB: 334 West Kirkwood Avenue
City, State, Zip Code: Bloomington, Indiana 47404
Phone: (866) 768-9045
Taxpayer ID/SSN:
This agreement will be in effect from: 08/09/07 to 08/09/07
Location(s) of Services: (site) Bell Memorial Union

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Consultant Austin Buhain will work with select staff as a follow-up to the July 30, 2007, LED Conference.
   Advance. In addition, he will be the keynote speaker for the All-Teacher Staff Development Day.
   The focus will be the dissemination of information on Professional Learning Communities.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Support for the LEA Plan, Program Improvement Plan, and site plan to improve student learning via implementation of collaborative teams, professional learning communities, content assessment, shared mission vision, values, goals, and inquiry for best instructional practices, and student achievement.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I, Professional Development
   2) 
   3) 

6. Account(s) to be Charged:
   Petty Fund (Resource) Proj/yr. Goal Function Object Expense Sch/Dept
   1) 100.00 01 2010 9 1015 1000 5800 14 870
   2) 
   3) 

7. Is there an impact to General Fund, Unrestricted funding?  No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 4,600.00 Per Unit, times 2000 # Units = $ 920,000 Total for Services
   (Unit:  Per Hour  Per Day  Per Activity)

9. Additional Expenses:
   Travel and lodging  $ 1,500.00
   $ 2,500.00 Total for Addit'l Expenses
   $ 3,500.00 Grand Total

10. Amounts of $1,001.00 or more require Board Approval: (date to Board) ____________________________
    (to be completed by Business Services)

BS-10.doc.01.05r (ma) Page 1 2/24/2005
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

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6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant) [Signature]

(Print Name) [Print Name]

(Date) 5/1/07

12. RECOMMENDED:

(Signature of Originating Administrator) [Signature]

(Print Name) [Print Name]

(Date) 5/1/07

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) [Signature]

(Print Name) [Print Name]

(Date) 5/1/07

APPROVED:

Consultant [☑]

Contract Employee [☐]

(Randy Meeker) [Print Name]

(Date) 5/9/07

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: [Date]

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: [Date check required]

☐ Mail to Consultant

(c). $ [Amount]

(Originating Administrator Signature – Use Blue Ink) [Signature]

(Date) [Date]
TITLED: Bid Approval- Sitework and Installation of a Relocatable Restroom for Nord Country School

Action [Blank]
Consent [X]
Information [Blank]

Agenda Item
May 16, 2007
Page 1 of 1

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information
At the February 21, 2007 Board of Education meeting, the Board approved the Student Housing Committee Recommendations. One of these recommendations was the placement of a relocatable restroom at Nord Country School. Bids for the sitework and installation of the relocatable restroom were opened on May 3, 2007. A bid summary is attached.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This project is funded by Developer Fees. There is no impact on the General Fund.

Additional Information

Recommendation
It is requested that the Board of Education grant authorization to the Superintendent or his designee to award this project to the lowest responsive bidder, United Building Contractors.

Reviewed: 
Randy Meeker
Assistant Superintendent-Business Services
# BID RESULTS

Sitework & Installation of the Relocatable Toilet Building at the
Nord Country School for the
Chico Unified School District
Project Number: 27005

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</tr>
<tr>
<td>Chico, CA 95973</td>
<td></td>
</tr>
<tr>
<td>(530) 345-8455</td>
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<tr>
<td>R &amp; R Horn</td>
<td>$25,965</td>
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<td>13023 Victor Drive</td>
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<tr>
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<td>Verdi, Nevada 89439</td>
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</tr>
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<td></td>
</tr>
<tr>
<td>(530) 894-2360</td>
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</table>

BOARD TO ACT ON AWARD OF BID ON: 5/16/2007
TITLE: Bid Approval- Sitework and Installation of a Relocatable Classroom for Hooker Oak School

Action ________
Consent ________ X ________
Information ________

Agenda Item
May 16, 2007
Page 1 of 1

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background Information
At the February 21, 2007 Board of Education meeting, the Board approved the Student Housing Committee Recommendations. One of these recommendations was the placement of a relocatable classroom at Hooker Oak School. Bids for the sitework and installation of the relocatable classroom were opened on May 3, 2007. A bid summary is attached.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This project is funded by Developer Fees. There is no impact on the General Fund.

Additional Information

Recommendation
It is requested that the Board of Education grant authorization to the Superintendent or his designee to award this project to the lowest responsive bidder, United Building Contractors.

Reviewed: __________

Randy Meeker
Assistant Superintendent-Business Services
**BID RESULTS**

Sitework & Installation of the Relocatable Classroom Building at the
Hooker Oak Elementary School for the
Chico Unified School District
Project Number: 27004

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<td>(530) 345-8455</td>
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<td>16424 Clear Creek Road</td>
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<td>(530) 246-4272</td>
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<td>861 North Butte Street</td>
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<td>Verdi, Nevada 89439</td>
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</tr>
<tr>
<td>(775) 345-7320</td>
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</tbody>
</table>

**BOARD TO ACT ON AWARD OF BID ON:** 5/16/2007
TITLE: Bid Approval – Metal Fascia Installation at Pleasant Valley High School

Action
Consent X
Information

Agenda Item
May 16, 2007
Page 1 of 1

Prepared by: Mary Leary, Director Maintenance & Operations/Transportation

Background information

This project is on the District’s Deferred Maintenance List. Metal fascia was chosen for this project due to the lead paint currently on the fascia boards. If the fascia was to be repainted, the lead paint would have to be abated and the boards replaced. Encapsulating the fascia with metal not only provides a cost effective solution to the lead paint, but will not require painting in the future. It also will match the newer sections of the school.

Informal bids for the Metal Fascia Installation at Pleasant Valley High School will be opened on 5/24/07 at 5pm.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used.

Additional Information

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder.

Reviewed: [Signature]

Randy Mecker
Assistant Superintendent-Business Services
TITLE: Bid Approval – HVAC Replacement Unit 100 Chico High School

Action ________ Consent X Information ________

Agenda Item May 16, 2007

Page 1 of 1

Prepared by: Mary Leary, Director Maintenance & Operations/Transportation

Background Information

This project is on the District’s Deferred Maintenance List. Formal bids for the HVAC Replacement Unit 100 at Chico High School will be opened on 5/24/07 at 2pm.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used.

Additional Information

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder.

Reviewed: [Signature]
Randy Mecker
Assistant Superintendent-Business Services
Bid Approval – Reroofing of Building A at Neal Dow Elementary School

Action
Consent X
Information

Agenda Item
May 16, 2007
Page 1 of 1

Prepared by: Mary Leary, Director Maintenance & Operations/Transportation

Background information

This project is on the District’s Deferred Maintenance List. Formal bids for the Reroofing of Building A at Neal Dow Elementary School will be opened on 5/15/07 at 2pm.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used.

Additional Information

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder.

Reviewed: [Signature]
Randy Meeker
Assistant Superintendent-Business Services
TITLE: Chico Junior High School Gymnasium Restroom Replacement

Action
Consent __ X __
Information __

Agenda Item
May 16, 2007
Page 1 of 1

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background Information
On January 18, 2006 the Student Housing Committee presented its annual report to the Board of Education with recommended projects to be undertaken the summer of 2006. One of the projects that the Board approved was the placement of a relocatable restroom adjacent to the Chico Junior High gymnasium. The intent was to replace the restroom which had been added to the gym without Department of State Architect (DSA) approval. These restrooms were closed down 2 1/2 years ago due to safety concerns. After further analysis and working with the school site, it was determined that the approach using relocatable restrooms would be problematic and the best approach would involve demolition of existing restrooms and replacement with permanent facilities. Bids were opened for this project on May 10, 2007.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The project funding source would be Developer Fees, as had been previously approved by the Board of Education.

Additional Information

Recommendation
It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder.

Reviewed by: _________________________

Randy Meeker, Assistant Superintendent, Business Services
Bid Approval – Exterior Painting of Sierra View Elementary School.

Action  
Consent  X  
Information  

Prepared by: Mary Leary, Director Maintenance & Operations/Transportation

Background Information

This project is on the District’s Deferred Maintenance List. Formal bids for the Exterior Painting of Sierra View Elementary School were opened on May 10, 2007. A bid summary is attached.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used.

Additional Information

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder, Bella Painting.

Reviewed:

Randy Meeker
Assistant Superintendent-Business Services
## BID RESULTS

**PAINTING AT THE**
**SIERRA VIEW ELEMENTARY SCHOOL FOR THE**
**CHICO UNIFIED SCHOOL DISTRICT**
**PROJECT NUMBER: 26041**

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**BOARD TO ACT ON AWARD OF BID ON:** May 16, 2007

**BID DATE:** May 8, 2007

**BIDS ACCEPTED UNTIL:** 2:00 PM
**Title:** Proposed Agenda Item

**Action:**

**Consent:** X

**Information:**

Prepared by: Cynthia Kampf, Ed.D.

**Background Information**

This is the third year of the 21st Century Community Learning Center After School Program. CARD and the Boys and Girls Club are partners with the Chico Unified School District to implement the federal grant as approved at Chapman, Citrus, McManus, Neal Dow, Parkview and Rosedale Elementary Schools.

Additional funding from the state through the After School Education and Safety grant has allowed Chico Unified to double the number of students served in the six after school programs. The consultant agreements will cover the increased cost of serving the new students.

**Educational Implications**

The goals of the 21st Century Community Learning Center After School Program are to increase student achievement and to provide a safe and healthy environment conducive to learning.

**Fiscal Implications**

The grant is funded by federal 21st Century Community Learning Center and state After School Education and Safety funds. There are no general fund expenses.

**Recommendation**

Recommend approval of the attached consultant agreements with CARD and the Boys and Girls Club.
**CHICO UNIFIED SCHOOL DISTRICT**  
Business Services  
1163 E. 7th Street, Chico, CA 95928  
(530) 891-3000

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
   - [ ] On File (click to view)  
   - [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
   - [ ] On File (click to view)  
   - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:  

- **Name:** Chico Area Recreation and Park District  
- **Street Address/POB:** 555 Vaquero Avenue  
- **City, State, Zip Code:** Chico, CA 95926  
- **Phone:** (530) 357-2711  
- **Taxpayer ID/SSN:**  

   This agreement will be in effect from: 06/17/07 to 06/30/07

   **Location(s) of Services:** (site)  
   - Chapman Elementary, McMenus, Neal Dow, Parkview and Rosedale Elementary schools

3. Scope of Work to be performed: (attach separate sheet if necessary)

   Subject to the availability of resources, CARD will provide trained and supervised recreation leaders, snack supplies, equipment, and field trip expenses for the 21st Century After School Program at Chapman, Cliff, McMenus, Neal Dow, Parkview and Rosedale. Administrative costs will not exceed 10%.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

   Increase student achievement in reading, language arts, and mathematics.

   Provide a safe and healthy environment conducive to learning.

5. Funding/Programs Affected: (corresponding to accounts below)

   1) After School Education and Safety Program
   2)  
   3)  

6. Account(s) to be Charged:  
   - **Pct (%)**  
   - **Fund**  
   - **Resource**  
   - **Proj/Yr**  
   - **Goal**  
   - **Function**  
   - **Object**  
   - **Expense**  
   - **Sch/Dept**

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<th>Proj/Yr</th>
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7. Is there an impact to General Fund, Unrestricted funding?  
   - [ ] Yes  
   - [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   - $75,000.00 Per Unit, times 1.00  
   - # Units =  
   - $75,000.00  
   - Total for Services

   (Unit:  
   - [ ] Per Hour  
   - [ ] Per Day  
   - [ ] Per Activity)

9. Additional Expenses:

   - $800
   - $75,000.00
   - Total for Addtl Expenses

   $75,000.00  
   - Grand Total

10. Amounts of $1,001.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employees – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Steve Visconti
(Signature of Consultant)

Cynthia A. Karp
(Print Name)

5/9/07
(Date)

12. RECOMMENDED:

Cynthia A. Karp
(Signature of originating Administrator)

5/9/07
(Date)

13. APPROVED:

Kelly Staley, Assistant Superintendent
(Signature of District Administrator or Director of Categorical Programs)

5/9/07
(Date)

Consultant

Randy Mecker
(Print Name)

5/10/07
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ____________________________ (Date)

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: ____________________________ (Date check required)

☐ Mail to Consultant

(e).

$ ____________________________

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)
CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7th Street, Chico, CA 95928  
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   - [ ] On File (click to view)  
   - [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)  
   - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Boys and Girls Club of Chico  
Street Address/POB: 601 Wall Street  
City, State, Zip Code: Chico, CA 95928  
Phone: (530) 894-3835

This agreement will be in effect from: 05/17/07 to 05/30/07

Location(s) of Services: (site) Boys and Girls Club of Chico

3. Scope of Work to be performed: (attach separate sheet if necessary)
   - Subject to the availability of resources, the Boys and Girls Club will provide an after school program consisting of educational, recreational, and enrichment activities for Chapman, Citrus, M-Avenos, Neal Dow, Parkview and Rascals. All expenses incurred by mutual agreement will be paid after receipt of itemized bills.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   - Increase student achievement in reading, language arts, and mathematics.
   - Provide a safe and healthy environment conducive to learning.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) 21st Century Community Learning Center After School Program
   2)
   3)

6. Account(s) to be Charged:
   - Pct (%)  
   - Fund  
   - Resource  
   - Proj/Yr  
   - Goal  
   - Function  
   - Object  
   - Expense  
   - Sch/Dept

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7. Is there an impact to General Fund, Unrestricted funding?  [ ] Yes [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   - $ 81,164.00 Per Unit, times 1000 # Units = $ 81,164.00 Total for Services
   - (Unit: [ ] Per Hour [ ] Per Day [ ] Per Activity)

9. Additional Expenses:
   - $
   - $
   - Total for Addit'l Expenses

   $ 81,164.00 Grand Total

10. Amounts of $5,000.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED: Maureen Pierce, Executive Director
(Signature of Consultant) (Print Name) (Date) 5/10/07

12. RECOMMENDED: Cynthia Kemp, Ed. D., Director
(Signature of Originating Administrator) (Print Name) (Date) 5/9/07

13. APPROVED: Kelly Staley, Assistant Superintendent
(Signature of District Administrator or Director of Categorical Programs) (Print Name) (Date) 5/9/07

14. Authorization for Payment:

(a) CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: (Date)
☐ Full or Final Payment

(b) DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: (Date check required)
☐ Mail to Consultant

(c) $ (Amount) (Originating Administrator Signature – Use Blue Ink) (Date)
PROPOSED AGENDA ITEM: Charter Schools-Annual Site Visit Report

Prepared by: Sara Simmons

☐ Consent  
☐ Information Only  
☑ Discussion/Action  

Board Date: 5/16/07

Background Information
Per Education Code, the chartering agency of approved charter schools must exercise oversight authority. One of the components of oversight is an annual Site Visit. The Charter School Site Visitation Committee went to Chico Country Day on February 28, 2007 and to Nord Country School on March 2, 2007. Attached is the report from the committee.

Educational Implications
Committee members who have district responsibilities for aspects of the educational program were asked to examine each school’s practice and verify that each school was staying true to the terms of its’ charter.

Fiscal Implications
Committee members who have district responsibilities for fiscal issues were asked to examine each school’s practice with regard to financial viability.

Additional Information
This report was tabled from the 4/18 board agenda at the request of staff from both CCDS and Nord. Additional meetings were held with reps from both charters and information from both CCDS and Nord was presented subsequent to our Site Visit which clarified some of our areas of concern.

DO Recommendation: Approve
DATE:  April 18, 2007  
TO:    CUSD Board Members  
FROM:  CUSD Site Visit Team: Alan Stephenson, Dave Scott, Bernard Vigallon, Bob Feaster, Sara Simmons, Scott Jones and Janet Brinson  
RE:    Recommendations/Findings following Site Visit Team to Chico Country Day School on February 28, 2007  

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<tr>
<td>Sara Simmons</td>
<td>2-3</td>
</tr>
<tr>
<td>Director, Innovative Educational Programs</td>
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<td>Academic Goals/Professional Development</td>
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<td>Dave Scott</td>
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<td>Director, Alternative Education</td>
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<td>Janet Brinson</td>
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Sara Simmons, Director II, Innovative Educational Programs:  
Mission/Recruitment, Enrollment/Governance Structure

The following are my observations from the visit to Chico Country Day School on February 28, 2007. I focused my attention on three areas; mission, recruiting and enrollment, and the governance structure.

**Mission**
The mission of Chico Country Day School is "to grow responsible citizens who are guided by the core values of respect, responsibility and compassion, and to establish a community dedicated to the pursuit of academic excellence". It is clear that CCDS focuses on the academic, social and emotional development of their students.

**Commendations:**
- The campus of CCDS projects a positive, supportive environment for students.
- Test scores for Chico Country Day school have continued to improve, with a 2006 API score of 864.
- Staff has initiated a process for school accreditation from the Western Association of Schools and Colleges

**Recommendations:**
- Continue to promote academic excellence while expanding the diversity of the student population.

**Recruitment/Enrollment**
Chico Country Day practices an ongoing recruitment campaign of students similar to their current population, which is reflected in their growing student numbers. The system for tracking enrollment and attendance seems to be efficient. The school submits copies of state attendance reports to the district.

In the two previous years' Site Visit reports, recommendations were made to expand efforts to provide outreach to underrepresented student populations. As per the 2006-2007 CBEDS reporting period, there were no English Learners enrolled in the school. However, subsequent to this years' Site Visit, CCDS provided data which indicates that 20% of their student population qualifies for low socio-economic status.

**Commendations:**
- Communication to parents of current students remains positive and ongoing.
- The CCDS community continues to actively support the school. The level of parent dedication and commitment is impressive.

**Recommendations:**
- Immediately translate promotional materials into Spanish and Hmong to maximize communication to underrepresented student populations.
- Immediately implement a campaign to disseminate translated material into neighborhoods of underrepresented student populations. Hire translators to bridge the divide for non-English speaking parents of prospective students.
- Continue efforts to have the student population of CCDS reflect additional diversity.
Governance Structure
Chico Country Day School is governed by a Board of Directors whose members include representatives from parents, community and staff. Day to day responsibility for academic issues is assumed by the Principal, while responsibility for business services is that of the Executive Director.

Commendations:
- The composition of the Board of Directors is varied and diversified. Directors have many different areas of expertise, providing a built-in knowledge base for the school.

Recommendations:
- The governance structure of the school is heavily dependent on volunteers. Due to the changing nature of public education and the complexity of legal issues in the educational system, it is imperative that officers of the school receive training in various aspects of legal compliance prior to assuming positions on the governing board.
I enjoyed my visit to Chico Country Day School on February 27, 2007. I managed to stop into most classrooms to observe students learning. I spoke at length with Principal, Paul Webber regarding changes since my last visit. I focused on professional development and curriculum.

Commendations:

- I saw a great deal of evidence that teachers are designing integrated lessons to focus on academic standards through more than one curricular area. The study of cloud formations integrated with poetry, walking tours of Chico murals integrated with the study of perimeter and area are only two examples.

- Interventions for students that are struggling is moving toward a school-wide systemic program. Currently Read Naturally groups have been organized for students in more than one classroom and appear to be having an impact on student learning. Finding the time for interventions within the school day is difficult, but progress is being made.

- Assessments are a regular part of the instructional program, but are not developed collaboratively. Individual teachers discuss results of assessments with the principal, but not with their peers. Assessments are guiding instruction for the classroom teacher.

Recommendations:

- Consideration should be given to establishing a system of common assessments that are standards-based and developed by teachers. Professional Learning Communities make good use of the time they devote to discussing the results of these assessments. Assessments can also serve to assist in the identification of students with needs in specific standards across several classrooms at a grade level and are more timely that the California Standards Tests.
Members of the District’s Charter Review Committee met with Chico Country Day School (CCDS) staff and parents on Wednesday, February 28, 2007. Paul Weber, Principal of Chico Country Day School, provided the Committee with an update of significant changes in the areas of curriculum, instruction, facilities, personnel and finance since the Committee’s previous visit on February 16, 2006. During the visit, I had the opportunity to converse with CCDS staff members and visit several classrooms including the recently renovated kindergarten classroom and library building.

Special Education Services:

The Chico Country Day School currently operates as a school of the District with respect to special education services. The District provides the following services to CCDS:

- 0.50 FTE Resource Specialist Teacher (2.5 days per week)
- 0.20 FTE Speech Therapist (1 day per week)
- 0.15 FTE School Nurse (0.75 day per week)
- 0.36 FTE Instructional Aide – Special Education (1.825 days per week or approximately 2.9 hours per day)

CCDS students needing more intensive special education services (e.g. a Special Day Class placement) are offered a placement in other programs in the District or SELPA.

As of this date, there are twenty-three students at CCDS with Individualized Education Programs (IEPs). The primary disabilities for these students are clustered in three of the fourteen federal disability categories as follows:

<table>
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<th>Disability Category</th>
<th>Number of Students</th>
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<tr>
<td>Specific Learning Disability</td>
<td>8 students</td>
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<td>Speech or Language Impairment</td>
<td>14 students</td>
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<td>Orthopedic Impairment</td>
<td>1 student</td>
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<td><strong>Total</strong></td>
<td><strong>23 students</strong></td>
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The student enrollment at CCDS is 361 students. The percentage of students with disabilities at CCDS is 6.37. As reported in the 2006 CBEDS report, the percentage for the District is 11.89.

In January 2007, the Chico Country Day School filed a petition with the Butte County Special Education Local Plan Area to apply for Local Educational Agency status. The petition was approved by the SELPA Governing Board at its March 19, 2007 meeting. The approval of the petition by the SELPA Governing Board permits CCDS to operate its own special education programs beginning July 1, 2008. The impacts on District are as follows:

**Staff:**
The CUSD staff listed above will no longer be assigned to CCDS

**Program:**
CCDS will be responsible for the provision of special education services as well as nursing and health services to its students in accordance with all federal and state laws and regulations.

**Fiscal:**
A reduction of $293,144 (AB 602 funds + the CCDS share of special education encroachment costs) to the CUSD budget
Recommendation:

1. The CCDS Administration has previously reported that its staff is "reaching out" to students and families of under represented groups in order to foster a student body that more accurately reflects the diversity of the K-7 student population of the District. At the time of the visit, CCDS did not have any English Learner students enrolled. The English Learner population of the district is approximately 11.6 percent or 1,506 of 12,990 students. It is strongly recommended that the CCDS Administration arrange for the translation of the school's program information and enrollment materials in Spanish and Hmong by June 30, 2007 in order to assist with facilitating the school's stated goal of having a student population that more closely matches the student population of the District.

Commendation:

1. The CCDS staff is commended for initiating the process for school accreditation from the Western Association of Schools and Colleges in February 2007.
School Safety

I participated in the February visitation at the Chico Country Day Charter School. Present were Principal Paul Weber, Executive Director, Margaret Reece-Garza and other representative/stakeholders.

We held a discussion regarding the safety of the school as it related to their most recent move to 11th and Park Ave. The responses from the committee and stakeholders were very positive. They felt that both the neighborhood and City Officials have responded in support of CCDS. Mr. Weber and Ms Garza spoke well of the transition. “The school community is much happier and feels the site provides a safer environment than the previous site.”

All building and grounds allow for visual supervision.

Mr. Weber stated that CCDS adheres to the requirements of the Earthquake, Fire and Code Red drills.

Recommendations

CCDS develop a school wide Medical Emergency Response and that CCDS include the Fire Station that services the area

Develop Plans and Practice for Evacuation and Relocation and Reunification

Discipline

Little discussion was held regarding Discipline. Previous visits indicate CCDS deals with discipline in a fair, firm and consistent manner

Recommendation

CCDS provide the Office of Suspension and Expulsion Review monthly information, to include student data, Ed Code violation(s), days of suspension and specific information regarding any Expulsions.
Bob Feaster, Assistant Superintendent, Human Resources
Personnel/Staff Performance

The District's visitation team met with administrators and parent representatives. No significant personnel issues were apparent from that meeting or a review of the documents available at that time.

Unrelated to personnel issues, I was struck by the lack of tangible progress with respect to diversification of the student body. We heard of efforts that were planned for the future. Many of these planned activities are those that were planned and discussed some time ago. It appears that Chico Country Day School did canvas the neighborhood in an effort to have more of those residents attend. Beyond that, they have conducted some cultural awareness days so that the students of CCDS can be more ready to be with a more diverse population.
Janet Brinson, Director, Educational Services
Categorical Program/Services and Student Interventions

The following are my observations from the visit to Chico County Day School on February 28, 2007. CUSD team members visited with CCDS staff and parent representatives. Chico Country Day currently combines their categorical State Block Grant funds with their general fund expenditures. The areas of focus for this portion of the visit were in the areas of Categorical Programs/services and student interventions.

Commendations:

Chico County Day School has established some supports for meeting individual student needs. They have focused a portion of their funding to support the Read Naturally program. CCDS has strong cadre of parents, volunteers and support staff in place to assist teachers with student learning. Many of the parents/volunteers and support staff not only provide intervention support for students who need the assistance, but also, enrichment opportunities for students. They have established and maintained after-school support programs for a portion of their student population.

Recommendations:

During the 2005-06 site visit to CCDS, the topic of outreach to minority and English Learner populations was discussed. The proximity of the school itself is in a multicultural neighborhood. The CUSD team was interested in the steps that Chico County Day was taking in order to share information about the school to these populations. Discussions at that meeting indicated that CCDS was preparing information to be translated into Hmong and Spanish to distribute to parents regarding Chico Country Day as an option for their students to attend.

The above mentioned topic was discussed again this year. During the discussion, it was indicated that Chico Country Day was still in the process of translating information for distribution. We strongly recommend initiation of their outreach plan as soon as possible.
Scott Jones, Director, Fiscal Services:
Financial Viability

The following information pertaining to Chico Country Day School was reviewed with the assistance of CCDS Executive Director, Margaret Reece. Information was both provided in advance of the site visit as well as reviewed on site.

- Financial Status:
  CCDS ended the 05/06 year with a $18,165 negative fund balance. In June, 2006 the CCDS revised budget anticipated a small surplus of about $25,000. The difference from the expected ending fund balance was due largely to the Services & Operating Expenses category that ended the year exceeding budget by about $62,000. At the end of 05/06 CCDS proactively secured a loan commitment of $100,000 to see them through the year when expenses can exceed revenue in a particular month. According to the school’s cash flow analysis the months of January, May, and June estimate negative cash therefore the $100,000 loan will bridge the gap until the year’s final revenues are received.

  The CCDS adopted budget anticipated a positive fund balance for the 06/07 year to be $162,331 including reserves with ADA of 336. The school’s 2nd Interim report shows a positive fund balance currently projected to be $92,450 and ADA at P1 is about 346. Combining the two positive facets of the increase in student population and the school’s administrative staff carefully watching the budget has resulted in a vast positive turn around for the finances of CCDS.

- CCDS is not operating a Petty Cash fund which can be a difficult fund to control and document expenditures.

  The CCDS files were examined and questions asked about the documentation used to back up revenue and expenditures. A small sample of invoices was reviewed along with a discussion with Ms. Reece and Office Manager Kate Holmes. CCDS is maintaining their files in an appropriate manner.

- CCDS uses a third party firm called Edtec for limited budgeting and bank account reconciliation. The school is moving toward more in house accounting resulting in the savings of significant contract services fees for the school. One checking account and one money market account are maintained by CCDS. Dual signatures for checks written over $5,000 are required.

- 05/06 Audit
  The CCDS annual audit report was performed by Hosaka, Nagel & Company. The audit showed no irregularities in the internal controls or record keeping of the school and did not make any Findings or Recommendations.

  The CCDS staff were very helpful in answering my questions and are to be commended for turning the school around with an anticipated healthy fund balance at year end.
DATE: April 18, 2005

TO: CUSD Board Members

FROM: CUSD Site Visit Team: Kelly Staley, Alan Stephenson, Dave Scott, Bob Feaster, Sara Simmons, Scott Jones and Janet Brinson

RE: Recommendations/Findings following Site Visit Team Nord School on March 2, 2007

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<td>Janet Brinson</td>
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<td>Director, Categorical Programs</td>
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<td>Scott Jones</td>
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<td>Director, Fiscal Services</td>
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Kelly Staley, Assistant Superintendent, Educational Services:
Mission, Goals and Objectives

The mission of Nord Country School is to “educate students in a small school environment where they are in close association with caring teachers, staff, parents and community members”. The school relies upon the community for the support, and the community in turn not only provides that support, but takes tremendous pride in its school. The school places value in being a small country school, and there is certainly a feeling of family among the school community.

Nord Country School has done a commendable job in achieving their goal of increased enrollment without losing the family feel of their small, country school. Nord, as with all schools in the state, will need to continue to research and implement ways to provide interventions to help all students meet academic proficiency. Further, the school will need to address growing facility challenges, including both additional facilities and the need to renovate existing facilities to meet the changing needs of the school.

The Visiting Committee was impressed with the warmth demonstrated not only to the visiting committee and the several other visitors on campus that day for the Dr. Seuss Reading Day, but to the students and community as a whole. Again this year, each CUSD review team member was provided with a host who showed them around the school and answered specific questions as needed. It is clear that the school is run in an effective and organized manner and it continues to be equally evident that the school takes pride in itself and is anxious to show that pride to others outside their community. The Nord community and Nord Country School may be small in size, but it is big in warmth, love, care, and compassion.

Commendations:
- As a visitor to the school, I immediately sensed a culture of warmth and caring.
- The community is an active, integral and visible part of the school.
- While diverse in its socio-economic and racial make-up, the school sees this diversity as its’ strength.
- There is a communicated desire on the part of the adult community to improve the life of each student attending Nord School.
- The school utilizes State approved, standards aligned textbooks.
- The school is constantly striving to improve itself and does not hesitate to ask for help in such endeavors.

Recommendations:
- Continue to develop and implement both formative and summative standards based assessments.
- Continue to work collaboratively with other educators to seek answers to the difficult issues facing the school in the upcoming years.
Sara Simmons, Director II, Innovative Educational Programs:  
**Recruitment, Enrollment/Governance Structure**

The following are my observations from the visit to Nord Country School on March 2, 2007. I focused my attention on two areas; enrollment and the governance structure.

**Recruitment/Enrollment/Attendance**
Nord Country School practices an ongoing and aggressive recruitment campaign, which is reflected in their growing student population. The school welcomes all age appropriate students and their parents.

The system for tracking enrollment and attendance seems to be efficient. The school submits copies of state attendance reports to the district.

Nord Country School is developing a Strategic Plan to better prepare for future growth.

**Commendations:**

- The student population of Nord Country School is diverse and reflects both the community of Nord and the surrounding area.

- The Nord community continues to actively support the school. The level of community dedication and commitment is impressive.

- Nord Country School continues to play to its' strengths, advertising itself as a safe, supportive, small school.

- Communication to stakeholders in both English and Spanish is visible and ongoing.

**Recommendations:**

- Continue ongoing strategic planning with regard to future enrollment, retention of the 'small school' feeling, and optimum growth of the school.

**Governance Structure**
Nord Country School is governed by a Board of Directors whose members include representatives from parents, community and staff. Day to day responsibility for academic as well as business issues is assumed by the Principal, who also shares some responsibility with other board members.

**Commendations:**

- The composition of the Board of Directors is varied and diversified. Directors have many different areas of expertise, providing a built-in knowledge base for the school.

- The Board of Nord Country School continues to communicate with district staff in an open and professional manner.

**Recommendations:**

- The governance structure of the school is heavily dependent on volunteers. Due to the changing nature of public education and the complexity of legal issues in the educational system, it is imperative that officers of the school receive training in various aspects of legal compliance prior to assuming positions on the governing board.
W. Alan Stephenson, Director, Educational Services:
Academic Goals/Professional Development

I thoroughly enjoyed my visit to Nord Country School on March 2, 2007. I focused my visit on professional development and curriculum. Many best teaching practices were observed.

Commendations:

- It was apparent that efforts are continually made to provide learning activities that have real world meaning for the students.

- Instructional programs have been selected to meet the needs of students rather than to match the preferences of teachers. The SRA program in operation in the kindergarten is reflective of this practice. Students that are English learners have a greater need for a structured reading program that focuses on phonics than fluent English speakers. I will be excited to hear the results you obtain from this program when these students reach STAR test grade levels.

- A true family atmosphere surrounds students, teachers, staff, parents and board members.

Recommendations:

- Continue to place students first, recognizing that schools exist for the children and not for the adults. You folks are a success story.
The members of the District's Charter Review Committee were warmly welcomed by members of the Nord Country School (NCS) staff, parents and community members on Friday, March 2, 2007. Ms. Cathy Oviedo, Principal of Chico Country Day School, as well as members of the Nord community provided the Committee with an update of significant changes in the areas of curriculum, instruction, and personnel since the Committee's previous visit on February 6, 2006. During the visit, I had the opportunity to converse with NCS staff and community members, visit several classrooms and tour the campus.

**Special Education Services:**

Nord Country School is a school of the District with respect to special education services. The District provides the following services to NCS:

- 0.25 FTE Resource Specialist Teacher (1.5 days per week)
- 0.10 FTE Speech Therapist (0.5 day per week)
- 0.10 FTE School Nurse (0.125 day per week or approximately 4 hours per month)
- 0.11 FTE Instructional Aide – Special Education (0.56 days per week or approximately 4.5 hours per week)

NCS students needing more intensive special education services (e.g. a Special Day Class placement) are offered a placement in other programs in the District or SELPA.

As of this date, there are ten (10) students at NCS with Individualized Education Programs (IEPs). The primary disabilities for these students are in five of the fourteen federal disability categories as follows:

<table>
<thead>
<tr>
<th>Disability</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specific Learning Disability</td>
<td>2</td>
</tr>
<tr>
<td>Speech or Language Impairment</td>
<td>5</td>
</tr>
<tr>
<td>Other Health Impairment</td>
<td>1</td>
</tr>
<tr>
<td>Autism</td>
<td>1</td>
</tr>
<tr>
<td>Hard of Hearing</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

The student enrollment at NCS is 81 students. The percentage of students with disabilities at NCS is 12.34. As reported in the 2006 CBEDS Report, the average for the District is 11.69.

**Commendation:**

1. The NCS staff is commended for their efforts in serving a diverse group of students, including students from the Nord community, English Learner students, students with disabilities, economically disadvantaged students and students from the Esplanade House.

2. The NCS staff is commended for their efforts in providing an evidenced based, effective reading instruction program (i.e. Reading Mastery) to students in the primary grades.

**Recommendation:**

1. The Resource Specialist Teacher (RST) currently meets with students in a room that previously served as a custodial storage area. The NCS Administration is encouraged to find another location for the RST and other itinerant specialists to provide their services to students. The room behind the school office is suggested for consideration.

2. The NCS Administration may want to consider contacting North Valley Catholic Social Services or Victor Youth Services for more information regarding school-based clinical counseling services.
School Safety

I participated in the Nord Country Charter School January visitation. I was greeted by a small committee of knowledgeable individuals. They provided me with an open access to adults, students and facilities. It is apparent that the leadership of Mrs. Oviedo has provided the school with information and training as it relates to School Safety.

Recommendation

NCCS develop a school wide Medical Emergency Response and that NCCS include the CDF Fire Station that services the area

Develop Plans and Practice for Evacuation and Relocation and Reunification

Discipline

Earlier during the 2006-07 I met with Catherine Oviedo, Administrator, of the Nord Country Charter School on several occasions. During our visits she was eager for assistance regarding alignment of all aspects of School Safety and Discipline to Chico USD current practices and procedures. Mrs. Oviedo provided a final completed text demonstrating a dedicated approach to the task.

All Nord Country Day School documents regarding discipline (Ed Code 48900 and 48915 (suspension and expulsion) were carefully aligned and presented to appropriate members of the Nord County Charter governing body and eventually the Chico Unified School District Board of Education

NCCS provide the Office of Suspension and Expulsion Review monthly information, to include student data, Ed Code violation(s), days of suspension and specific information regarding any Expulsions.
Bob Feaster, Assistant Superintendent, Human Resources

Personnel/Staff Performance

During the site visitation the District team met with community members, the site administrator and parents. We were assigned to a site ambassador who took us to all of the classrooms for observations. We toured the facility and were given an update regarding future facility needs and plans. The tenor of the visit was engaging and accepting. NCS seems to serve the local community very well and appears to be proactive in meeting the needs of the students who attend.

There do not appear to be any significant personnel issues that need to be addressed at this time. An "Employee Handbook" appears to be a work in progress that needs further attention.
Janet Brinson, Director, Educational Services  
Categorical Programs/Services and Student Interventions

The following are my observations from conversations with principal, Catherine Oviedo, in lieu of the site visit to Nord County School on March 2, 2007. The discussions focused on Categorical Programs/Services and Student Interventions.

Commendations:

Nord County School has established and maintained a well-designed support program to meet student needs. Community members, consisting of retired teachers and others, continue to volunteer their time and expertise to support student learning. They provide small and individual instruction to students using a variety of interventions, based on student need. Volunteers work in tandem with classroom teachers to discuss the needs of the students and to determine the appropriate intervention strategies to be utilized. Nord's before-and after-school programs continue to flourish.

Principal, Catherine Oviedo, indicated that this was their first year of receiving Title I funding. They have begun to utilize that funding to provide additional support for student learning. She is aware that this Title I funding stream must supplement and not supplant the core curriculum.

Recommendations:

Nord Country School has a large number of second language learners at their school site. Providing separate and distinct English Language Development support, along with academic support, is often a daunting task. The staff has established a variety of safety nets and supplemental support for all of their students. It is the philosophy of the Nord staff that the school is providing adequate services to EL students. However, it is the districts' perspective that the specific ELD services provided to the students could be better defined, with an established ELD program designed to meet the specific language development needs of English Learners while providing staff with ongoing indicators of student progress in language development. In addition, the state requires specific monitoring of EL progress including the following:

- All English Learners need to be assessed in their primary language, based on the Home Language Survey.
- EL students need to have a minimum of 30 minutes of English Language Development instruction on a daily basis.
- English Learners need to be monitored for progress and reclassified once they meet the appropriate criteria.
- English Learners, once reclassified, need to have follow-up assessments to ensure that they are maintaining their English skills and working at a consistent level with that of their English only counterparts.
- Reclassified students, who are not maintaining a consistent performance level, need to have an intervention plan in place in order to assist them in maintaining those levels.

CUSD has provided Nord with all of the appropriate record-keeping data, required by law, for English Learners. Nord staff representatives have agreed to meet with district staff to discuss those specific requirements.
Scott Jones, Director, Fiscal Services: 
Financial Viability

The following information pertaining to Nord Country School was reviewed with the assistance of several members of the NCS staff (Roy Roney-Treasurer, Cathy Oveido-Principal, and Junell Lawrence-Office Manager) either by information provided for in advance or discussions with staff on the day of the site visit of 3/02/07.

- Financial Status: 
  NCS ended the 05/06 year with a $63,271 positive fund balance largely due to enrollment exceeding expectations and a diligent staff staying within budget. NCS budgeted ADA of 74.4 has increased to 78.4 at 2nd interim which contributes to the school anticipating an increase in fund balance to $119,829 at 06/07 year end. 
  The remaining loan balance of $70,000 from 05/06 was paid off and no additional borrowing is anticipated during the 06/07 year to meet cash flow needs.

- NCS is operating a petty cash fund worth $2,000. A discussion followed to insure that receipts were attached that came back to the $2,000 imprest amount of the fund and that a full reimbursement of the $2,000 would occur on June 30 of each year to coincide with the timing of the annual audit.

- The school is participating in the Medicare reimbursement program (MAA) worth about $40,000 to NCS which also adds to the overall stability of their budget.

- Purchasing Procedures and Filing: 
  The NCS filing system is well organized with improvements occurring as the office staff has time to implement. Internal Purchase Request Forms are used by staff to request items which require the principal’s approval before ordering. Purchases require a 2nd signature of a Board member when the amount exceeds $4,500.

A few documents were tested in the files to verify that the appropriate backup documentation was present when making expenditures and incoming funds to the site. Various documents were reviewed pertaining to Food storage and Handling Procedures, Payroll Processing Checklist, STRS/PERS processing, Paid Lunch Procedure, and Accounts Receivable Procedures.

- NCS uses Quick Books for their accounting system. Quick Books is widely used by charter schools and is a relatively easy program to use with user friendly reports. Fil Guzman of School Support Services provides expertise in the area of budgeting and reporting and provides NCS with the required budget documents (Adopted, 1st and 2nd Interims, and Unaudited Actuals) during the year. NCS now uses the SACS (Standardized Account Code Structure) reporting method within the State software which is also the same reporting system that Chico Unified uses.

- 05/06 Audit 
  The NCS annual audit report was performed by Hosaka, Nagel & Company. The audit showed no irregularities in the internal controls or record keeping of the school and did not make any Findings or Recommendations.

  The staff were very helpful in answering my questions and are to be commended for keeping a watchful eye on the financial state of the school with a healthy reserve.
PROPOSED AGENDA ITEM: Proposition 1D/Rehabilitation of CCDS

Prepared by:  Sara Simmons

☐ Consent
☐ Information Only
☑ Discussion/Action

Board Date: 5/16/07

Background Information

Proposition 1D was passed by the voters of California in November 2006. One of the provisions was a $500 million allocation for charter school facilities. Interested charter schools may apply for money in two ways:

Rehabilitation money—The Charter school receives approval from the district to apply for a loan to rehab an existing district property. In so doing, the district agrees the site will remain a charter school until the loan is paid off, typically a 30 year period.

New Construction money—The Charter school can apply independently for money to purchase land and build a new school.

The application for either Rehabilitation or New Construction is due no later than June 5, 2007.

CCDS has stated that a rehab of their current site is preferred, but they intend to apply for new construction money in the event CUSD does not wish to lend approval to their request. At the board meeting of 4/18/07, the board requested that district staff work with CCDS to more accurately delineate the scope of the project and to investigate additional documents that might better define the district’s obligation.

In your board packet you will find documents that we believe fulfill that request, including a one page document referencing CCDS’ intention to apply for preliminary funding, copies of draft agreements recommended by the California State Allocation Board and the California School Finance Authority and our current Facilities Use Agreement with CCDS. All documents must be in place, with required signatures attached, prior to release of any funding from the State of California.
**Educational Implications**

Designation of that site specifically for a charter school will limit options for district student housing flexibility in the future.

**Financial Implications**

In the event of the dissolution of the Chico Country Day charter, CUSD would be become responsible for assuming remaining debt on the loan. This holds true for either a rehabilitation grant or a new construction grant. Future impact on CUSD finances cannot be estimated at this time.

**Additional Information**

At the request of the board, staff has had additional meetings with representatives from Chico Country Day to better clarify both the scope of the project and the fiscal implications.
PROPOSED AGENDA ITEM: Proposition 1D/Rehabilitation of Nord Country School

Prepared by: Sara Simmons

☐ Consent
☐ Information Only
☑ Discussion/Action

Board Date: 5/16/07

Background Information

Proposition 1D was passed by the voters of California in November 2006. One of the provisions was a $500 million allocation for charter school facilities. Interested charter schools may apply for money in two ways:

Rehabilitation money—The Charter school receives approval from the district to apply for a loan to rehab an existing district property. In so doing, the district agrees the site will remain a charter school until the loan is paid off, typically a 30 year period.

New Construction money—The Charter school can apply independently for money to purchase land and build a new school.

The application for either Rehabilitation or New Construction is due no later than June 5, 2007.

Nord Country School notified the district on May 4, 2007 of its’ intent to seek 1D funding. District staff has met once with representatives from the school but, due to the timing of the request, we have been unable to adequately define the scope of the project.

In your board packet you will find a one page document referencing Nord’s intention to apply for preliminary funding, copies of draft agreements recommended by the California State Allocation Board and the California School Finance Authority and our current Facilities Use Agreement with NCS. All documents must be in place, with required signatures attached, prior to release of any funding from the State of California.
**Educational Implications**

Designation of the NCS site specifically for a charter school will limit options for district student housing flexibility in the future.

**Financial Implications**

In the event of the dissolution of the Nord Country School charter, CUSD would be become responsible for assuming remaining debt on the loan. This holds true for either a rehabilitation grant or a new construction grant. Future impact on CUSD finances cannot be estimated at this time.

**Additional Information**

Representatives from Nord Country School indicated that they would be seeking additional information from state agencies with regard to specific questions about this proposal.
PROPOSED AGENDA ITEM: English Learner Grades 9-12 Textbook Recommendations

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date: May 16, 2007

Background Information

Secondary ELD Task Force was charged with the selection of a textbook for English Language Learners in grades 9-12. The selection of an ELD textbook for the high schools involved each school (Chico High, Pleasant Valley High, Fair View, Chico Junior, and Marsh) reviewing a wide selection of books and then choosing one program to support EL students. The ELD Task Force compared texts and a final choice was made by the group. These texts were then presented to the District Curriculum Council for approval.

Education Implications

The District is moving toward unified textbooks for each course regardless of the school which a child attends.

Fiscal Implications

The approximate prices and number of textbooks needed are attached.

Additional Information

Recommendation

The District Curriculum Council recommends the adoption of this textbook series.
CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL
Page 2 of 4

Department: English Language Development  Course: ELD 1-4  Grade Level: 9-12
Contact Person: Janet Brinson  Campus: Chico High, Pleasant Valley, Fair View

***Please include six copies of the text or instructional materials when submitting this form.***

A. New Adoption
1. Proposed Text

Title: Edge—Reading, Writing, and Language
Edition/# of Pages: approximately 500 per text (Fundamentals, Levels A-C)
Author: David Moore, Deborah Short, Michael Smith, Alfred Tatum
Publisher: Hampton-Brown/National Geographic
Copyright Date: 2007
Current List Price: $59.97

Material is on the California Legal Compliance List?  X YES  □ NO

2. Approximately how many classes will be using this text? 8-10 classes
   How many copies of the text will be purchased? 1 per student: 313 EL students grades 9-12

3. List other districts using this text: Los Angeles Unified School District, Gault Unified School District

4. List other textbooks considered in the selection and their current list price:
   Shinning Star: $52.97 (approximate)
   Visions: $49.97 (approximate)

5. The proposed text for all courses that have state approved standards must align with those standards.
   Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

<table>
<thead>
<tr>
<th>Check each criterion that applies in terms of the course and ability level to which the material is to be submitted</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Does not apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. How well does the material align with Chico Unified School District Standards and Benchmarks?</td>
<td>X</td>
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<tr>
<td>2. How well does the material align with California State Standards?</td>
<td>X</td>
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<tr>
<td>3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. How well does material employ a variety of pedagogical methods of instruction?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. How well are the assessment tools linked to the content and instructional methodology?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. How well does the material provide for the needs of English language learners?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. How appropriate are the supplementary materials in supporting the effective use of the text?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. To what degree does the teacher resource material provide support and guidance?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Classify the ease of use of the teachers’ manual?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. Is supplementary material available for the adoption? X YES □ NO
   Is it necessary for instructional purposes? □ YES X NO
   If yes, why?
   What costs are involved?

7. Textbook previously used

   Title: High Point
   Author: Hampton-Brown/National Geographic
   Publisher: High Point
   Copyright Date: 2002

   a. Date of initial adoption: 2005-06
   b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

      The High Point series is intended for students in grades 4-8. This textbook is currently being used with EL students in grades 6-9. The use of this textbook in grades 9-12 has been a stop-gap measure in lieu of a 9-12 textbook adoption.
CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL
Page 3 of 3

STEP 1 – DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

5-9-07

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

5-10-07

Pleasant Valley High School Department Chairperson

Date

05/09/07

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

STEP 3 – CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

5/9/07

Pleasant Valley High School Principal

Date

5/9/07

Fair View High School Principal

Date

5/9/07

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

05/10/07

CUSD Educational Services Approval

Date

05-10-07

Governing Board Approval

Date
PROPOSED AGENDA ITEM: Career Technical Education Committee

Prepared by: Kelly Staley

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: 5/16/07

Background Information

Education Code 8070 mandates that the governing board of each school district appoint a career technical education advisory committee to develop recommendations for the program and to provide liaison between the district and potential employers.

Composition of the committee includes a broad spectrum of teachers, students, administrators, post-secondary, community, and economic development partners.

Educational Implications

Career Technical Education programs offer a sequence of courses directly related to preparing students for employment in current or emerging occupations requiring other than a baccalaureate or advanced degree. Programs include competency based applied learning which contributes to an individual’s academic knowledge, higher-order reasoning, problem-solving skills, work attitudes, general employability skills, technical skills, and the occupational-specific skills necessary for economic independence as a productive and contributing member of society.

Fiscal Implications

Several new and anticipated state grants mandate approval by this committee as part of the application process. Additionally, this committee will review all modernization and/or new construction projects for the district.

Additional Information
None

DO Recommendation: Approve ☒
PROPOSED AGENDA ITEM: Resolution #986-07: Classified School Employee Week

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Consent
Information Only
Discussion/Action ☒

Board Date: May 16, 2007

Background Information:

The California Department of Education has designated May 20 – 26, 2007, as Classified School Employee Week. We in Chico Unified School District are blessed to have an excellent classified staff that is committed to student support. This resolution designates that week as Classified School Employee Week as well and reminds all of us to continue to pay tribute to our classified staff.

Educational Implications:
None.

Fiscal Implications:
None

Recommendation:
Approval of Resolution #986-07.

Bob Feaster
Assistant Superintendent
Human Resources
WHEREAS, classified school professionals provide valuable services to the schools and students of the Chico Unified School District; and

WHEREAS, classified school professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school professionals play a vital role in providing for the welfare and safety of Chico Unified School District’s students; and

WHEREAS, classified school professionals of the Chico Unified School District strive for excellence in all areas relative to the educational community;

NOW, THEREFORE, BE IT RESOLVED that the Chico Unified School District Board of Education hereby recognizes and wishes to honor the contribution of the classified school professionals to quality education in the state of California and in the Chico Unified School District and declares the week of May 20 - 26, 2007, as Classified School Employee Week in the Chico Unified School District.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, hereof, held on the 16th day of May, 2007.

__________________________________________  _______________________________________
Rick Rees, Board President                      Jann Reed, Vice President

__________________________________________  _______________________________________
Dr. Kathleen Kaiser, Clerk                     Rick Anderson, Member

__________________________________________  _______________________________________
Dr. Andrea Lerner Thompson                   Dr. Chet M. Francisco, Secretary
PROPOSED AGENDA ITEM: Resolution # 987-07 / Early Retirement Option for CSEA Employees per Government Code 20904

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent  ☐ Information Only  ☒ Discussion/Action  Board Date: May 16, 2007

Background Information:

Per the Collective Bargaining Agreement between the District and CSEA, Chapter #110, we are required to offer an early retirement option to eligible members provided that we meet the requirements of Government Code 20904. If approved by the CUSD Board of Education, this will then go to the BCOE Board for approval.

Educational Implications:

None.

Fiscal Implications:

Potential cost savings.

Recommendation:

Approval of the resolution so that employees can take advantage of this early retirement option subject to meeting the requirements noted above and subject to approval of the BCOE Board.

Bob Feaster
Assistant Superintendent
Human Resources
CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street
Chico, CA 95928-5999
530-891-3000 ext. 107

RESOLUTION #987-07

RESOLUTION TO GRANT A DESIGNATED PERIOD FOR TWO YEARS ADDITIONAL SERVICE CREDIT

WHEREAS, the Board of Education of the Chico Unified School District participates in the Public Employees’ Retirement System; and

WHEREAS, said Board of Education desires to provide a designated period for Two Years Additional Service Credit (Section 29094) for eligible Chico Unified School District employees;

NOW, THEREFORE, BE IT RESOLVED that said Board of Education does seek to add a designated period and does hereby authorize this Resolution, indicating a desire to establish a designated period from June 15, 2007 through October 15, 2007 for eligible Chico Unified School district employees.

PASSED AND ADOPTED at a regular meeting of the Governing Board of the Chico Unified School District of Butte County on May 16, 2007.

AYES:
NOES:
ABSENT:
ABSTAIN:

Rick Rees, President
Jann Reed, Vice President

Dr. Kathleen Kaiser, Clerk
Andrea Lerner Thompson, Member

Rick Anderson, Member

CERTIFICATION OF GOVERNING BODY’S ACTION

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Education of the Chico Unified School District on May 16, 2007.

Chet M. Francisco, Secretary
Board of Education
TITLE: Approval of Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training Credential for Certificated Summer Session Employee Antawn T. Greer


Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information
Request approval of a Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training credential to cover the assignment of Certificated Summer Session Employee (Antawn T. Greer) to teach a Driver Education class during the 2006/07 Summer Session.

Educational Implications
Approval of this Variable Term Waiver Request will allow Mr. Greer to teach while completing the requirements for the credential.

Fiscal Implications
None

Additional Information

Recommendation
It is recommended that the Board of Education approve the Variable Term Waiver request for Antawn T. Greer.
VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. **EMPLOYING AGENCY** (include mailing address)  
   Chico Unified School District  
   1163 East 7th Street  
   Chico, CA 95928

<table>
<thead>
<tr>
<th>County/District Code</th>
<th>Contact Person</th>
<th>Telephone #</th>
<th>FAX #</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/61424</td>
<td>Julie Meriwether/Cert HR</td>
<td>530-891-3000 Ext. 141</td>
<td>530-891-3211</td>
<td><a href="mailto:jmeriwet@chicousd.org">jmeriwet@chicousd.org</a></td>
</tr>
</tbody>
</table>

2. **APPLICANT FOR THE WAIVER**
   Social Security Number
   If fingerprint clearance is not on file at CCTC, include an application (form 41-4) for a Certificate of Clearance.
   If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.
   
   Full Legal Name ____________________________________________  
   Last: ___________________________ First: ___________ Middle: ___________
   
   Former Name(s) ____________________________________________  
   Birth Date ________________
   
   Applicant’s Mailing Address ____________________________________________  
   Chico, CA 95926

   Credential Needed for Waiver ____________________________  
   Designated Subject Special Services: Driver Education & Driver Training
   (Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

   Assignment ____________________________  
   Summer Session Driver Education

   Specific position and grade level (e.g. chemistry teacher, grades 11-12)
   For bilingual assignment list LANGUAGE: ____________________________

   Is this a full time position? Yes ☐ No ☒
   If not, indicate how many periods a day the individual will be teaching the waiver assignment(s)________________________

   Is this a subsequent Waiver? (See #9 for additional information) Yes ☐ No ☒

3. **EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**
   Specific section(s) covering the assignment: 44260.4

4. **EFFECTIVE DATES**  
   6 / 18 / 07 to 7 / 27 / 07

   Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

   Ending date of school term, track, or year: 7 / 27 / 07
5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:
   a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT
      □ Special Education
      □ Clinical or Rehabilitative Services
      ☑ Driver Education and Training
      □ 30-Day Substitute

   b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION
      No copies are necessary if this is a recognized high incidence area.
      □ Advertised in local/national newspapers
      □ Advertised in professional journals
      □ Attended job fairs in California
      □ Attended recruitment out-of-state
      ☑ Contacted IHE placement centers
      ☑ Distributed job announcements
      □ Internet
      □ Other ____________________________________________

   c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE
      Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.
6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT
   - [ ] Administrative Services
   - [ ] Single Subject Teaching (all subject areas)
   - [ ] Designated Subjects – except driver education and training
   - [ ] Library Media Services
   - [ ] Multiple Subject Teaching
   - [ ] Pupil Personnel Services: Counseling, Psychology, Social Work
   - [ ] Reading Specialist/Certificate
   - [ ] Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION
   Copies of announcements, advertisements, web site registration, etc. must be attached.
   - The employer must verify all of the following:
     - [ ] Distributed job announcements
     - [ ] Contacted IHE placement centers
     - [ ] Internet (www.edjoin.org)
   - Optional recruitment methods:
     - [ ] Advertised in local/national newspaper
     - [ ] Attended job fairs in California
     - [ ] Attended recruitment out of state
     - [ ] Advertised in professional journals
     - [ ] Other ____________________________

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

   How many individuals credentialed in the authorization of the waiver request applied for the position? _______

   How many credentialed in the authorization of the waiver request were interviewed? _______

   What were the results of those interviews? (Please indicate answers in numbers)
   - [ ] Applicant(s) withdrew
   - [ ] Candidate(s) declined job offer
   - [ ] Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION
   What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.
e. **IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. **REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements.

<table>
<thead>
<tr>
<th>PROGRAM, COURSE, EXAMINATION, EXPERIENCE</th>
<th>TARGET COMPLETION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver Education Certification</td>
<td>When program is more available</td>
</tr>
<tr>
<td></td>
<td>in California</td>
</tr>
</tbody>
</table>

8. **LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name  

John Shepherd  

Position  

Summer School Principal  

9. **SUBSEQUENT WAIVER REQUESTS**

- [ ] Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. **IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

- [ ] Yes  
- [x] No  
- [ ] Not applicable (program completion is not a requirement)
11. PUBLIC NOTICE – CHECK THE BOX THAT APPLIES

☐ Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

☐ County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be published in a Commission agenda and discussed in an open meeting.

Signature of Applicant
(Sign full legal name as listed in #2 above)

Date 5/10/07

13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELP) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature

Title Assistant Superintendent-Human Resources

Date May 10, 2007
TITLE: Approval of Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training Credential for Certificated Summer Session Employee Steven S. Sheridan

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
May 16, 2007
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information
Request approval of a Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training credential to cover the assignment of Certificated Summer Session Employee (Steven S. Sheridan) to teach a Driver Education class during the 2006/07 Summer Session.

Educational Implications
Approval of this Variable Term Waiver Request will allow Mr. Sheridan to teach while completing the requirements for the credential.

Fiscal Implications
None

Additional Information

Recommendation
It is recommended that the Board of Education approve the Variable Term Waiver request for Steven S. Sheridan.
VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address)  |  County/District CDS Code  |  Contact Person
Chico Unified School District  
1163 East 7th Street  
Chico, CA 95928  
04/61424  
Julie Meriwether/Cert HR
Telephone #: 530-891-3000 Ext. 141  
FAX #: 530-891-3211  
E-Mail: jmeriwet@chicousd.org

☐ NPS/NPA (list county code ________)

2. APPLICANT FOR THE WAIVER

Social Security Number

If fingerprint clearance is not on file at CCTC, include an application (form 41-4) for a Certificate of Clearance.
If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name ___________________________ Sheridan, Steven S.

First 

Middle

Former Name(s) ___________________________ Birth Date ___________________________

Applicant's Mailing Address ___________________________ Chico, CA 95926

Credential Needed for Waiver ___________________________ Designated Subject Special Services: Driver Education & Driver Training
(Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment ___________________________ Summer Session Driver Education

Specific position and grade level (e.g. chemistry teacher, grades 11-12)
For bilingual assignment list LANGUAGE: ___________________________

Is this a full time position? Yes ☐ No ☑

If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) ______

Is this a subsequent Waiver? (See #9 for additional information) Yes ☑ No ☐

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: 44260.4

4. EFFECTIVE DATES

6 / 18 / 07 to 7 / 27 / 07

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

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   b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION
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      - Other ____________________________________________

   c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE
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a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- Administrative Services
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b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

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The employer must verify all of the following:
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Optional recruitment methods:
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c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position?

How many credentialed in the authorization of the waiver request were interviewed?

What were the results of those interviews? (Please indicate answers in numbers)
- Applicant(s) withdrew
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What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.
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</table>

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name __________________________ Position ________

John Shepherd Summer School Principal

9. SUBSEQUENT WAIVER REQUESTS

✗ Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

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☒ Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

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I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be published in a Commission agenda and discussed in an open meeting.

[Signature]

May 10, 2007

Signature of Applicant
Date

(Sign full legal name as listed in #2 above)

13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature

Title: Assistant Superintendent-Human Resources

Date: May 10, 2007