CUSD Board of Education
Regular Meeting Agenda

Chico City Council Chambers
July 16, 2008
CLOSED SESSION – 6:15 P.M.
REGULAR BOARD MEETING – 7:00 P.M.

Board Members
Jann Reed, President
Rick Anderson, Vice President
Dr. Andrea Lerner Thompson, Clerk
Dr. Kathy Kaiser, Member
Rick Rees, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 07/11/08
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA
The Board shall give members of the public an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allocated five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be allocated five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:
- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent’s Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, if documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting - July 16, 2008
Closed Session – 6:15 p.m.
Regular Session - 7:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

2. CLOSED SESSION (May reconvene immediately following the regular meeting, if necessary)
   2.1 UPDATE ON LABOR NEGOTIATIONS
       Employee Organizations:  
       - CUTA
       - CSEA, Chapter #110
       Representatives:  
       - Kelly Staley, Superintendent
       - Bob Feaster, Assistant Superintendent
       - Jan Combes, Assistant Superintendent

   2.2 PUBLIC EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE (One Certificated Employee)
       Pursuant to Government Code §54957

3. RECONVENE TO REGULAR SESSION
   3.1 CALL TO ORDER
   3.2 REPORT ACTION TAKEN IN CLOSED SESSION (If any)
   3.3 FLAG SALUTE

4. SUPERINTENDENT’S REPORT

5. CONSENT CALENDAR
   5.1 GENERAL
   1. Consider approval of minutes of regular session on June 18, 2008.
   2. Consider approval of Items donated to Chico Unified School District.
   3. Consider approval of participation in the Annie B’s Community Drive (Jan Combes)

   5.2 EDUCATIONAL SERVICES
   1. Consider clearing the expulsions of students with the following IDs: 25250, 27479,
      28949, 29107, 35612, 56744, 56808, and 64589.
   2. Consider approval of Field Trip Request for the Pleasant Valley High School Student
      Government to attend the Core Camp at Sonoma State University from 7/28/08 to
      7/31/08.
   3. Consider approval of Field Trip Request for the Pleasant Valley High School
      Yearbook class to attend the Yearbook Camp at St. Mary’s College from 7/28/08 to
      7/31/08.
   4. Consider approval of the Consultant Agreement with Julie Sawley to provide
      services to students who attend Notre Dame School and qualify for Title I services.
   5. Consider approval of the Consultant Agreement with Creative School Resources and
      Research for evaluation services for the 21st Century Community Learning Center
      and After School Education and Safety grants.

   5.3 HUMAN RESOURCES
   1. Consider approval of Certificated Human Resources Actions.
   2. Consider approval of Classified Human Resources Actions.
   3. Consider approval for Consultant Agreement with David Reise, Principal during
      leave of absence.
5.4 BUSINESS SERVICES
1. Consider approval of the Monthly Board Report on Average Daily Attendance (Jan Combes)
2. Consider approval of the Consultant Agreement for Generation YES (EETT-c) Grant (Ray Quinto)
3. Consider approval of the Consultant Agreement for Erate Grant Program (Ray Quinto)
4. Consider approval of Resolution No. 1036-08, Resolution of the CUSD Board of Education to Designate Authorized Signatories for the Federal E-rate Program (Ray Quinto)
5. Consider approval of Partnership between Chico Country Day School and CUSD Nutrition Services to Serve Breakfast, Lunch and After-School Snacks (Tanya Harter)

6. DISCUSSION/ACTION CALENDAR
6.1 EDUCATIONAL SERVICES
1. Information: Hooker Oak School Annual Evaluation Report (Carolyn Adkisson)
2. Discussion/Action: Charter School Annual Reports (Sara Simmons)
3. Discussion/Action: Extended-day Kindergarten at Rosedale School (Carolyn Adkisson)
4. Discussion/Action: Neal Dow and Little Chico Creek Boundary Changes (Carolyn Adkisson)

6.2 BUSINESS SERVICES
1. Information: Performing Arts Center at Pleasant Valley High School – Request for Proposal for Lease-Leaseback Services (Mike Weissenborn)
2. Discussion/Action: Response to 2007-2008 Butte County Grand Jury Report (Mike Weissenborn)
3. Discussion/Action: Consider Approval of Resolution No. 1038-08, Adoption of a 403(b) Compliance Program (Scott Jones)
4. Discussion/Action: Consider Approval of Resolution No. 1039-08, RESOLUTION APPROVING 457(b) Plan Adoption Agreement and Participation in Deferred Compensation Plan Provided by the TDS Group

6.3 HUMAN RESOURCES
1. Discussion/Action: Public Disclosure and Approval of Tentative Agreement between CUSD and CSEA, Chapter 110 – Articles 14 and 17 (negotiations and duration) to be Renumbered as Article 19 (Bob Feaster)
2. Discussion/Action: Public Disclosure and Approval of Tentative Agreement between CUSD and CSEA, Chapter 110 – Article 3 (261+ workdays) (Bob Feaster)

7. ITEMS FROM THE FLOOR

8. ANNOUNCEMENTS

9. ADJOURNMENT
1. **CALL TO ORDER**
   At 6:15 p.m. the Board convened and announced they would recess into closed session to discuss Items 2.1-2.6.
   Present: Jann Reed, Rick Anderson, Dr. Andrea Lerner Thompson, Dr. Kathy Kaiser, and Rick Rees
   Absent: None

2. **CLOSED SESSION**
   2.1 **Consider Particular Student Matters**
      Pursuant to Government Code §35146
      Board to consider parent request to have child admitted to kindergarten, pursuant to Education Code Section 48000(b) – One matter

   2.2 **Update on Labor Negotiations**
      Employee Organizations:
      Representatives:

   2.3 **Public Employment: Contract Revision**
      Pursuant to Government Code §54957
      Title Assistant Superintendents

   2.4 **Public Employment: Superintendent**
      Pursuant to Government Code §54957.6
      Labor negotiations – Unrepresented Employee
      Negotiators: Jann Reed and Rick Rees

   2.5 **Public Employee Appointment**
      Pursuant to Government Code §54957
      Title: Principal, Hooker Oak K-8 Open Structure School

   2.6 **Public Employee Appointment**
      Pursuant to Government Code §54957
      Title: Principal, Emma Wilson Elementary School

3. **RECONVENE TO REGULAR SESSION**
   Present: Jann Reed, Rick Anderson, Dr. Andrea L. Thompson, Dr. Kathy Kaiser and Rick Rees
   Absent: None

3.1 Board President Reed called the Regular Session Meeting to Order in the City Council Chambers at 7:08 p.m.

3.2 **Closed Session Announcements**
   Board President Reed stated the Board had been in closed session since 6:15 p.m. regarding the above items 2.1-2.6 and had the following announcements:
   Item 2.4, the Board and Superintendent Staley had reached an agreement on the terms of the Superintendent’s contract effective July 1, 2008, and a motion to ratify in open session was needed. Board Vice President Anderson moved to approve the contract with Superintendent Staley, seconded by Board Member Kaiser.
   **AYES:** Reed, Anderson, Thompson, Kaiser, Rees
   **NOES:** None
   Item 2.1, there was nothing to report.
   Item 2.2, discussion will continue at the end of the meeting.
   Item 2.3, the Board received the details of the approved voluntary reductions of 3% for each member of Senior Cabinet.
   Item 2.5, Sue Hegedus was approved as the new principal for Hooker Oak K-8 Open Structure School.
   Item 2.6, Kim Rodgers was approved as the new principal for Emma Wilson Elementary.
3.3 Board President Reed led the salute to the flag.

4. **SUPERINTENDENT’S REPORT**

   There will be no student reports during the summer. Superintendent Staley thanked Assistant Superintendent Feaster, Kip Hansen and the Maintenance and Operations staff, and John Shepherd for their help in setting up PVHS as an evacuation site during the recent Butte County fires and thanked Assistant Superintendent Combes, the Maintenance and Operations staff, and Bob Callahan, teacher, for their work at Emma Wilson Elementary, which was damaged by arson fire. CUSD’s partnership with Aero Union has been very positive and successful. Seven students who received technical training in classrooms have been offered employment by Aero Union. Thank you to Terry Unsworth and Aero Union. Director Cynthia Kampf presented an update on Summer School. Superintendent Staley explained that funding for summer school courses and enrollment is highly regulated, but CUSD is investigating options to add more classes in the future.

5. **CONSENT CALENDAR**

   At 7:29 p.m., Board President Reed announced the following changes to the Agenda: Item 5.B.10. Consider approval of the Consolidated Application Part 1 2008/2009 was added to the Consent Calendar as noted on the Addendum. Item 6.A.3. Hooker Oak Alternative Program Annual Report was removed from the Discussion/Action Calendar. An emergency action item may be added to the top of the Business Services Discussion/Action Calendar due to a fire at Emma Wilson Elementary. Board President Reed asked if anyone from the public or the Board wanted to pull any consent items for further discussion. Board Member Kaiser pulled Items 5.D.1 and 5.D.10 and Board President Reed pulled Item 5.B.6. A motion was made by Board Clerk Thompson and seconded by Board Member Rees to approve the remaining consent items.

A. **GENERAL**

1. The Board approved the minutes of regular session, May 21, 2008, special session on May 31, 2008, and special session on June 9, 2008.

2. The Board accepted the items donated to Chico Unified School District.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Little Red Hen</td>
<td>Juice Drinks</td>
<td>Chapman Elementary</td>
</tr>
<tr>
<td>Sierra Nevada Brewing Co.</td>
<td>Gift Card @ $50.00</td>
<td>Chapman Elementary</td>
</tr>
<tr>
<td>Bidwell Presbyterian Church</td>
<td>Various Items @ $6,623.26</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>Tony Ramirez</td>
<td>30 Plants @ $135.00</td>
<td>Chapman Elementary</td>
</tr>
<tr>
<td>Target</td>
<td>$75.00</td>
<td>Chapman Elementary</td>
</tr>
<tr>
<td>Knudsen &amp; Sons, Inc.</td>
<td>Books and Postage @ $78.90</td>
<td>Hooker Oak, Rm 16</td>
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<tr>
<td>Walmart</td>
<td>Gift Card @ $50.00</td>
<td>Hooker Oak, Rm 16</td>
</tr>
<tr>
<td>Bidwell Presbyterian Church</td>
<td>$100.00</td>
<td>Little Chico Creek 6th Grade</td>
</tr>
<tr>
<td>Bidwell Presbyterian Church</td>
<td>$100.00</td>
<td>Little Chico Creek 6th Grade</td>
</tr>
<tr>
<td>David &amp; Betty Nobel</td>
<td>$100.00</td>
<td>Little Chico Creek 5th Grade</td>
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<tr>
<td>N. Michelle Borg, DDS</td>
<td>Little Chico Creek PTA</td>
<td>Little Chico Creek/Grande Martini</td>
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<tr>
<td>Sherwood Construction/Jacob Long</td>
<td>$2,000.00</td>
<td>Loma Vista Preschool</td>
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<tr>
<td>Little Chico Creek PTA</td>
<td>$2,000.00</td>
<td>Loma Vista School</td>
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<tr>
<td>Little Chico Creek PTA</td>
<td>$2,842.00</td>
<td>McManus Elementary</td>
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<td>Little Chico Creek PTA</td>
<td>$82.40</td>
<td>Parkview Elementary</td>
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<tr>
<td>Little Red Hen</td>
<td>$500.00</td>
<td>Parkview/Jonathan Jordan</td>
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<tr>
<td>Kim Huber</td>
<td>Sony 20&quot; Color TV</td>
<td>Shasta/Drama</td>
</tr>
<tr>
<td>Stephanie Forbes</td>
<td>$60.00</td>
<td>Shasta/Music</td>
</tr>
<tr>
<td>April Burchardt</td>
<td>Books @ $145.00</td>
<td>Shasta/Library</td>
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<tr>
<td>Michelle Hinkle</td>
<td>$194.25</td>
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<tr>
<td>Little Red Hen</td>
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<td>Byron &amp; Louwane Parsons</td>
<td>$300.00</td>
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<tr>
<td>Shasta PTO</td>
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<tr>
<td>Shasta PTO</td>
<td>$2,000.00</td>
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<tr>
<td>Mark &amp; Kim Nelson</td>
<td>Cabinets, Carts, Boxes @</td>
<td>Shasta/Mrs. Kelly's Class</td>
</tr>
<tr>
<td></td>
<td>$333.91</td>
<td></td>
</tr>
</tbody>
</table>

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### Regular Meeting  
Board of Education – Chico Unified School District  
June 18, 2008

**MINUTES**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Shasta PTO</td>
<td>$2,088.00</td>
<td>Shasta/Healthy Play</td>
</tr>
<tr>
<td>Sharon Lyons</td>
<td>Raffle Items @ $146.00</td>
<td>Shasta Elementary</td>
</tr>
<tr>
<td>Terrance &amp; Joanne Crowley</td>
<td>$100.00</td>
<td>Sierra View/Mrs. Howell's Class</td>
</tr>
<tr>
<td>Sandy Smalley</td>
<td>Popsicles @ $1,000.00</td>
<td>Sierra View</td>
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<tr>
<td>Trish Lucero &amp; Ray Morgan Co.</td>
<td>Color Copies @ $900.00</td>
<td>Sierra View</td>
</tr>
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<td>Little Red Hen</td>
<td>$500.00</td>
<td>BJHS/Evelyn Chiem</td>
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<tr>
<td>BJHS PTA</td>
<td>$240.00</td>
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<td>BJHS PTA</td>
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<td>BJHS PTA</td>
<td>$700.00</td>
<td>BJHS/Supplies</td>
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<td>BJHS PTA</td>
<td>$800.00</td>
<td>BJHS/Yearbook</td>
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<tr>
<td>Nona Gray/Sierra Roofing</td>
<td>$100.00</td>
<td>CJHS/Music</td>
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<tr>
<td>Maureen Fredrickson</td>
<td>$100.00</td>
<td>CJHS/Music</td>
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<tr>
<td>Dave Dion</td>
<td>$35.00</td>
<td>CJHS/Music</td>
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<tr>
<td>Leslie Johnson</td>
<td>$50.00</td>
<td>CJHS/Music/Art</td>
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<tr>
<td>CHS PTSA</td>
<td>$2,500.00</td>
<td>CHS Library</td>
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<tr>
<td>PG&amp;E Corp. / Randy Leppard</td>
<td>$102.00</td>
<td>PVHS</td>
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<tr>
<td>Best Buy</td>
<td>Optima LCD Projector @</td>
<td>PVHS/Academic Decathlon</td>
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<tr>
<td>Mark A. Habib</td>
<td>$100.00</td>
<td>PVHS/Academic Decathlon</td>
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<td>David H. Rush</td>
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<td>Jan Mirts/Laverne Johnson</td>
<td>$50.00</td>
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<td>Lillian M. O'Neil</td>
<td>$50.00</td>
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<td>Denise &amp; Dean Pappas</td>
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<td>PVHS/Academic Decathlon</td>
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<tr>
<td>John &amp; Susan O'Neil</td>
<td>$50.00</td>
<td>PVHS/Academic Decathlon</td>
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</tbody>
</table>

4. The Board approved Resolution 1031-08, Order of Election.
5. The Board approved Resolution 1032-08, Costs of Candidates’ Statements.
6. The Board approved Resolution 1033-08, Procedure in Case of Tie Vote.
7. The Board approved Resolution 1034-08, Notification to Consolidate Governing Board Member Elections.

**B. EDUCATIONAL SERVICES**

1. The Board approved the clearing of the Expulsions of students with the following IDs: 28110, 34441, 36759, 38054, 39606, 39607, 51864, 58590, 58637, 59464, 63208, 64068, and 64094.
2. The Board approved Expulsions of students with the following IDs: 33927, 35381, 36455, 37252, 39145, 39675, 39995, 43449, 43925, 51131, 58514, 58911, 58953, 63167, and 66954.
3. The Board approved the Fund Raising Request for CJHS to sell shirts and shorts for Physical Educational classes at CJHS during August 1, 2008-June 15, 2009.
4. The Board approved the Fund Raising Request for MJHS to sell shirts and shorts for Physical Educational classes at MJHS during August 1, 2008-June 10, 2009.
5. The Board approved the Fund Raising Request for CHS Football Sponsorship Program from August 4, 2008-August 29, 2008.
6. Item removed for further discussion.
7. The Board approved the Fund Raising Request for CHS Football Program for the business community to purchase a sign to be displayed at games from August 4, 2008-August 29, 2008.
8. The Board approved the Fund Raising Request for CHS Football Program to hold a Football Day Camp from August 4, 2008-August 8, 2008.
9. The Board approved the California High School Exit Examination (CAHSEE): Waiver of Test Passage for Students With a Disability.
C. HUMAN RESOURCES

1. The Board approved the Certificated Human Resources Actions.

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<tbody>
<tr>
<td>Administrative Appointments 2008/09</td>
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<tr>
<td>Whittaker, Damon</td>
<td>Assistant Principal Snr High</td>
<td>2008/09</td>
<td>Appointment</td>
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<table>
<thead>
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<tr>
<td>Summer Session Appointment(s) 2008</td>
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<td>Senior High</td>
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<td>Allen, Mike</td>
<td>Jackson, Pam</td>
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<td>Chinchay, Marco</td>
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<td>Ellsmore, Elaine</td>
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<td>Fisher, Christina</td>
<td>Klein, John</td>
<td>Morgan, Gale</td>
<td>Tucker, Machell</td>
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<td>Hankins, Elizabeth</td>
<td>Kortie, Jill</td>
<td>O’Laughlin, Zane</td>
<td>Webb, Daniel</td>
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</table>

Sheridan, Steven-Driver Education Grades 9-12 (Appointment based on Credential Waiver).

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
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<tr>
<td>Special Education</td>
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<td>Anderson, Galen</td>
<td>Harris, Megan</td>
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<tr>
<td>Carriere, Melissa</td>
<td>Odlum, Rhonda</td>
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<thead>
<tr>
<th>Name/Employee #</th>
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<td>Loma Vista</td>
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<tr>
<td>Briggs, Teri</td>
<td>Hermann, Christa</td>
<td>Sauberan, Aaron</td>
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<td>Carr, Christy</td>
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<tr>
<td>Davis, Cateena</td>
<td>Morrison, Jeana</td>
<td>Valim, Sarah</td>
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<tr>
<td>Feingold, Dana</td>
<td>Roberts, Josephine</td>
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Retirement(s)/Resignation(s)

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<tbody>
<tr>
<td>Peake, Carol Alice</td>
<td></td>
<td>June 6, 2008</td>
<td>Retirement</td>
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</table>

2. The Board approved the Classified Human Resources Actions.

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<tbody>
<tr>
<td>Appointments – Summer School, Day-to-Day, Contingent Upon Enrollment</td>
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<tr>
<td>Casey, Letitia</td>
<td>Cafeteria Assistant/CHS/4</td>
<td>6/16/2008 - 7/18/2008</td>
<td>Summer School</td>
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<tr>
<td>Beebe, Bill</td>
<td>Cafeteria Satellite Manager/Neal Dow/3.5</td>
<td>6/9/2008 - 6/27/2008</td>
<td>Summer School</td>
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<td>Bingham, Debera</td>
<td>Cafeteria Satellite Manager/CHS/8</td>
<td>6/16/2008 - 7/18/2008</td>
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<td>6/2/2008</td>
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<td><strong>Voluntary Reduction in Hours</strong></td>
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<td><strong>Leave of Absence</strong></td>
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<td>BAKER, CHRISTINA</td>
<td>CAFETERIA COOK-NSS/ COHASSET/6.0</td>
<td>5/9/2008-11/9/2008</td>
<td>PER CBA 5.3.3</td>
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<td>FORBES, STEPHANINE</td>
<td>IPS-CLASSROOM/ PVHS/6.0</td>
<td>5/7/2008-6/5/2008</td>
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<td>KRAUSE, KAREN</td>
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<td>8/10/2008</td>
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<td>Position</td>
<td>Date</td>
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<tr>
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<td>LUGER, RACHEL</td>
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<tr>
<td>MASTON, LISA</td>
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<tr>
<td>OSTERGARD, MARILYN</td>
<td>SR OFFICE ASST/ PVHS/8.0</td>
<td>7/2/08</td>
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<td>PÉREZ, ALONDRA</td>
<td>IA-BILINGUAL/ ROSEDALE/2.8</td>
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<td>SCAFANI, MARINA</td>
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<td>TARRAGO, STEPHANIE</td>
<td>IA-BILINGUAL/ BJHS/4.0</td>
<td>6/5/08</td>
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<tr>
<td>WOODWARD, DONNA</td>
<td>IPS-CLASSROOM/ CHS/6.0</td>
<td>7/12/08</td>
<td>PERS RETIREMENT</td>
</tr>
</tbody>
</table>

D. BUSINESS SERVICES
1. Item removed for further discussion.
2. The Board approved the Monthly Board Report on Enrollment.
3. The Board approved the Accounts Payable Warrants.
4. The Board approved Request for Allowances of Attendance because of Emergency Conditions.
5. The Board approved the Consultant Agreement with BCOE Center for Distributed Learning.
6. The Board approved the Consultant Agreement with Neil Schwartman.
7. The Board approved the Consultant Agreement with Kumon Math and Reading Learning Center.
8. The Board approved The Pleasant Valley High School Telephone Switch Replacement.
9. The Board approved the Chico High Elevator Service Agreement.
10. Item removed for further discussion.

(Consent Vote)
AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

7. DISCUSSION/ACTION CALENDAR
ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:
Item 5.B.6 – Board President Reed asked if the spirit pack would be available to students who could not afford them. Jason Alvistur, the new varsity coach, stated that scholarship funding was available for all students to receive the spirit pack. Board President Reed made a motion to approve Item 5.B.6, the fund raising request for CHS football program to sell spirit packs, seconded by Board Member Kaiser.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

Item 5.D.1 – Board Member Kaiser asked for information on the loss pattern in daily attendance in the Kindergarten area and if there were programs in place to increase attendance. Director Carolyn Adkisson stated all elementary principals were increasing recruitment practices, a brochure had been created and distributed at the parent orientations and each school would be increasing promotion of their programs. Also the district is looking at different incentives to increase average daily attendance and ways to increase communication with
teachers, parents and the community. Board Member Kaiser made a motion to approve Item 5.D.1, Approval of the Monthly Board Report on Average Daily Attendance, seconded by Board Clerk Thompson.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

Item 5.D.10 – Board Member Kaiser asked that the language on page 6 of 9, Fair Employment Practices, #16 be changed to include sexual identity. Assistant Superintendent Combes will make the adjustment to the Parking Lot Lease before the lease is signed with the California State University, Chico. Board Member Kaiser made a motion to approve Item 5.D.10 with the appropriate language changes, seconded by Board Clerk Thompson.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

A. EDUCATIONAL SERVICES

1. Information: Grants and Resources Development Update

At 7:46 p.m., Liz Metzger presented an update on grants and stated that thanks should be given to the many successful grant writers in the district including: Cynthia Kampf, Scott Lindstrom, Ann Brodsky, Janet Brinson, Ron Pope, and Priscilla Burns, to name a few. Twelve grants were awarded during 2007-08 for a total of $6.2 million. One grant, worth $1.1 million, was returned. Grant success would not be possible without the help, collaboration and passion of many teachers and staff.

2. Approval of Changes to Board Policy 5131.7, Weapons and Dangerous Instruments

At 7:58 p.m., Director Bernard Vigallon noted the following language, “the expulsion for not less than one year of any student who is determined to have brought a firearm to school or to have possessed a firearm at the school” was added to Board Policy 5131.7 as a requirement from the recent Categorical Program Monitoring review. A motion was made by Board Member Kaiser to approve the change to Board Policy 5131.7, Safe and Drug Free Schools, seconded by Board Member Rees.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

3. Hooker Oak Alternative Program Annual Report

This item will be moved to a future agenda.

4. Information: K-12 Library Report

At 8:08 p.m., Director Carolyn Adkisson introduced the new Library Media Teacher, Michael Specchierla, who presented the Annual K-12 Library Report.

5. Approval of Changes at the Butte County Special Education Local Plan Area (SELPA)

At 8:20 p.m., Director David Scott presented the changes to the Butte County SELPA Governance Items due to the addition of Paradise and CCDS as LEA members. At 8:32 p.m., a motion was made by Board Vice President Anderson to approve the SELPA Governance Items, seconded by Board Member Kaiser.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

6. Information: Review of CUSD Safe Schools History, Responsibilities and Future Issues

At 8:34 p.m., Assistant Superintendent Feaster, Director Bernard Vigallon, Director David Scott, representatives from the District Incident Response Team, provided an overview of the history, procedures, protocols and practices used in responding to emergency situations and training issues in the District. Fire Chief Steve Simpson and Chico Police Department Sgt. Ford Porter explained how they were working closely with the DIRT team. Work is progressing to include parents and volunteers in Safe Schools training.

At 9:08 p.m., Board President Reed announced there would be a five minute break.
B. BUSINESS SERVICES

At 9:20 p.m., Board President Reed announced the Board would need to vote if an emergency item could be added to the agenda regarding the Emma Wilson elementary fire. A motion was made by Board Vice President Anderson to approve the addition, seconded by Board Member Kaiser.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

Director Mary Leary explained the District adopted as Board Policy the California Uniform Public Construction Cost Accounting Act. The Act contains provisions which help public entities deal with emergency situations. In cases of emergency when repair or replacements are necessary, the District can complete the work without going through the lengthy bid process with 4/5ths of the Board’s approval. Due to the damages sustained by the fire at Emma Wilson, there is an urgent need to get the necessary repair work completed as soon as possible. There is some structural damage that needs to be addressed by the architect and may require Department of the State Architect approval. Since this will lengthen the process even more, going out to bid and having the project completed prior to the start of school could be an issue. A motion was made by Board Member Kaiser to authorize approval, seconded by Board Clerk Thompson.

AYES: Reed, Anderson, Thompson, Kaiser, Rees
NOES: None

1. **Approval of Resolution #1020-08, Resolution of the Chico Unified School District Board of Education to Change Authorized Signatories for the School Facilities Program**

   Director Mary Leary stated this is a Resolution approved in the past, but due to a new project manager, it was necessary to bring forward again. At 9:28 p.m., Board Member Rees moved to approve Resolution #1020-08, Resolution of the Chico Unified School District Board of Education to Change Authorized Signatories for the School Facilities Program, seconded by Board Clerk Lerner.

   AYES: Reed, Anderson, Thompson, Kaiser, Rees
   NOES: None

2. **Adoption of the 2008-09 School Year Budget**

   At 9:30 p.m., Sheila Vickers presented a Summary of the 2008 May Revise. At 9:42 p.m., Jan Combes presented the 2008-09 School Year Budget. Board Vice President Anderson moved to adopt the 2008-09 School Year Budget, seconded by Board Clerk Thompson.

   AYES: Reed, Anderson, Thompson, Kaiser, Rees
   NOES: None

3. **Approval of Resolution 1035-08, Temporary Borrowing Between Funds**

   At 10:42 p.m., Assistant Superintendent Combes explained this resolution is authorized by Education Code 42603 and allows the district to temporarily transfer money from one fund or account to another in order to meet the normal obligations of the district. Board Member Kaiser moved to approve Resolution 1035-08, Temporary Borrowing Between Funds, seconded by Board Member Rees.

   AYES: Reed, Anderson, Thompson, Kaiser, Rees
   NOES: None

4. **Approval of Resolution 1030-08, Authorizing Year-End Budget Transfers for 2007-08**

   At 10:45 p.m., Assistant Superintendent Combes explained this resolution delegates authority to the Superintendent, or his/her delegate to authorize year-end budget transfers as necessary according to Education Codes 35161 and 42600. Board Member Rees moved to approve Resolution 1030-08, Authorizing Year-End Budget Transfers for 2007-08, seconded by Board Member Kaiser.

   AYES: Reed, Anderson, Thompson, Kaiser, Rees
   NOES: None
5. **Information: Butte County Office of Education – Annual Report (AB1200 Requirement)**

   At 10:46 p.m., Kevin Bultema with the Butte County Office of Education presented the annual report on CUSD’s fiscal recovery plan, a requirement of being a negatively certified district.

C. **HUMAN RESOURCES**

1. **Declaration of Need for Fully Qualified Educators**

   At 11:04 p.m., Assistant Superintendent Feaster presented the Declaration of Need for Fully Qualified Educators for the upcoming year. Board Clerk Thompson moved to adopt the “Declaration of Need for Fully Qualified Educators” through June 30, 2009, seconded by Board Member Kaiser.

   AYES: Reed, Anderson, Thompson, Kaiser, Rees
   NOBS: None

8. **ITEMS FROM THE FLOOR**

   At 11:10 p.m., Board President Reed noted there were no items from the floor.

9. **ANNOUNCEMENTS**

   There were no announcements.

10. **ADJOURNMENT**

    At 11:11 p.m., Board President Reed adjourned the regular meeting and announced the Board would return to closed session to discuss Item 2.2. At 11:30 p.m., the closed session was adjourned and there was nothing to report.

:mn

APPROVED:

Board of Education

______________________________
Administration
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<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
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<td>Chico Jr. High</td>
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<td>CHS/Football</td>
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<td>Janice and Brian Doran</td>
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<td>PVHS/Girls Soccer</td>
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<td>Diane Gill</td>
<td>$500.00</td>
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<td>Brenda Kemp</td>
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<td>Luis and Ana Lopez</td>
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<td>Harvey and Patricia Hiler</td>
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<td>PVHS/Library</td>
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<td>Ellen Copeland</td>
<td>Books @ $694.00</td>
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<td>David Habib, Jr.</td>
<td>$50.00</td>
<td>PVHS/Academic Decathlon</td>
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<td>Home Depot/Jennifer Pearson</td>
<td>$17.50</td>
<td>PVHS</td>
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<td>The Dog House/Chuck Averill</td>
<td>Labor, Staff and Product @ $2,000.00</td>
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PROPOSED AGENDA ITEM: Participate in Annie B’s Community Drive

Prepared by: Jan Combes, Assistant Superintendent
Business Services

XXX Consent
Information Only
Discussion/Action

Board Date: July 16, 2008

Background Information:

Earlier this year the Board established the Chico Unified School District Foundation under the umbrella of the North Valley Community Foundation.

Beginning on August 1st and ending on September 30th, the North Valley Community Foundation is accepting donations for the Annie B Community Fund Drive.

During the 2008 campaign, contributions for Chico Unified School District Foundation Fund and other participating nonprofits can be supplemented by as much as $200,000 from North Valley Community Foundation. This special grant supplements donations. The CUSD Foundation Fund would benefit by receiving a percentage of the $200,000 grant. In order to participate in the program, the district will need to enroll.

Donations can be made by writing a check directly to NVCF and referencing the CUSD Foundation Fund (Annie B) or going on line through the NVCF web site. On-line options include automatic monthly transfers. Visit www.nvcf.org for details.

Education Implications:

Funds will be used to support and enhance school budgets in 2009-10. Funds will be used to support programs and services needs defined by the Board in May, 2009.

Fiscal Implications:

Undetermined.

Staff Recommendation:

Approve participation in the Annie B Community Drive by directing staff to enroll the Chico Unified School District Foundation Fund in the program for the 2008 campaign.
Title: PVHS ASB Class to Leadership “Core Camp”

Action:
Consent: X
Information:

June 20, 2008

Prepared by: Lance Brogden, Steve Connolly
Pleasant Valley High School

Background Information
Each year the Pleasant Valley High School Student Government Class attends a camp or retreat to prepare for the upcoming school year. This year the students voted to attend Core Camp at the Sonoma State campus July 28-31.

Educational Implications
This camp provides leadership skills and meeting protocol for incoming student government classes. These skills help our students not only become future leaders, but also help them with the skills to track the ASB expenditures that are highly scrutinized.

Fiscal Implications
Funds are supplied through ASB fundraising efforts throughout the school year and a voluntary contribution from the students attending.

Additional Information
This is an annual leadership trip for PVHS stretching back over 15 years
FIELD TRIP REQUEST

TO: CUSD Board of Education  
FROM: Lance Brogden  
Date: 06-20-08  
School/Dept.: Pleasant Valley HS

SUBJECT: Field Trip Request

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<tr>
<th>Request is for</th>
<th>Student Government – Core Camp</th>
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<tbody>
<tr>
<td>Destination:</td>
<td>Sonoma State University</td>
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<tr>
<td>Activity:</td>
<td>Core Camp</td>
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<tr>
<td>Camping, hiking, snow shoeing</td>
<td></td>
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<tr>
<td>from 07/28/08 7:00 am to 07/31/08 7:00 pm</td>
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<tr>
<td>(dates) / (times)</td>
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<td>Rationale for Trip:</td>
<td>Preparation for 2008-09 school year activities</td>
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<tr>
<td>Number of Students Attending:</td>
<td>38</td>
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<tr>
<td>Teachers Attending:</td>
<td>1</td>
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<td>Parents Attending:</td>
<td>4 (drivers only)</td>
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<td>Student/Adult Ratio:</td>
<td>38:1 (plus camp counselors)</td>
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<td>Private Cars X CUSD Bus Charter Bus Name Other: school vans</td>
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<tr>
<td>All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.</td>
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ESTIMATED EXPENSES:

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<td>Lodging $ __w/in cost</td>
<td>Transportation $600.00 Other Costs $________</td>
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ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

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<th>Acct. #</th>
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<td>$ 600.00</td>
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Requesting Party:  
Date: 06-20-08  
Site Principal:  
Date: 06-23-08  
For signatures  
☑ Approve/Minor  
☐ Do not Approve/Minor  
☐ or Recommend/Major  
☐ Not Recommended/Major  
(If transporting by bus or Charter)

Director of Transportation  
Date

IF MAJOR FIELD TRIP

Director of Educational Services  
Date: 07-10-08  
☑ Recommend  
☐ Not Recommended  
☐ Approved  
☐ Not Approved

Board Action  
Date

ES-7  
Revised 8/04
Proposed Agenda Item
Field Trip Request to Yearbook Camp in Moraga CA, St. Mary's College By Pleasant Valley High's Yearbook Class

Action:
Consent: X
Information:

Prepared by: Cindy Hopkins

July 16, 2008

Background Information
PVHS Yearbook – Grades 10-12
Attending yearbook camp has been an integral part of the journalism program at PV since 1999. Yearbook has not missed a camp since 1999. Attending yearbook camp is important for many reasons. 1) It is where my staff is trained for creating the next year’s book. 2) The best teachers in journalism are at this camp. 3) This is where we create the “blue print” for the next year’s book; we call it a concept package. 4) It is where we bond as a staff for the first time. 5) When you play sports, the way to improve is to play teams that are better than you, this is where we meet those “teams” and begin to amp up our program. 6) This is where we learn the latest in trends in journalism both with regard to writing and design. 7) It has become tradition.

Educational Implications
Students will attend classes designed to teach them at their level. Some will be in yearbook 101 while others attend advanced design courses, computer training courses and leadership courses. Additionally we meet in “home groups” where we work as a staff on our concept package, while learning from and networking with other schools. Finally we compete in a camp wide concept package competition.

Fiscal Implications
This field trip will be funded in part by the yearbook class and in part by students. Our fundraising is done through ad sales and yearbook sales. Therefore, all students will be provided the same opportunities to be a part of this trip.

Additional Information
The adviser, Ms. Hopkins will supervise the trip. We will be departing the morning of July 28th and returning the evening of July 31st. Both the adviser and parents will transport students in private vehicles. Approximately 10 students will be attending. Therefore, the supervision ratio is 10 to 1. At the camp, there are directors, counselors and other advisers who all will take part in supervising all camp attendees.
FIELD TRIP REQUEST

TO: CUSD Board of Education  
FROM: Cindy Hopkins  
SUBJECT: Field Trip Request

Date: 6/17/08

School/Dept.: PVHS ~ Yearbook

Request is for: Yearbook   
(grade/class/group)

Destination: Moraga ~ St. Mary’s College  Activity: Yearbook Camp

from ___7/28/08___ / ___all day___ to ___7/31/08___ / ___all day___
(dates) / (times)

Rationale for Trip: Attendance at camp will provide students an opportunity to receive further training in writing, design, photography and various other areas of scholastic journalism. Additionally students will compete in camp concept competitions.

Number of Students Attending: ___10___ Teachers Attending: ___1___ Parents Attending: ___2___
(drivers)

Student/Adult Ratio: ___10/1___

Transportation: Private Cars _X_  CUSD Bus _______  Charter Bus Name _______

Other: _______

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ ___300___ Substitute Costs $ ___0___ Meals $ ___200___

Lodging $ ___included___ Transportation $ ___300___ Other Costs $ ___

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name __Yearbook___ Acct. #: __01-0000-0-1255-1000___ $ __3000___

Name ___________________________ Acct. #: ____________________________ $ ______

Cindy Hopkins
Requesting Party  

6/17/08  

Date

Site Principal  

Date

Director of Transportation  

Date

IF MAJOR FIELD TRIP

Director of Educational Services  

6/24/08

Date

Recommend [x]  

Not Recommended [ ]

(Approve/Minor or Recommend/Major)

If transporting by bus or Charter

Board Action  

Date

Approved [ ]  

Not Approved [ ]
PROPOSED AGENDA ITEM: Julie Sawley, Consultant for Notre Dame School

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date: July 16, 2008

Background Information

No Child Left Behind regulation provisions include educational services and programs to private school children, teachers, and other educational personnel should they elect to participate. Services funded under NCLB are designed to be of direct assistance to students and teachers—not the private school. Private schools may choose to participate in the following:

Title I: Improving Academic Achievement of the Disadvantaged
Title II: Highly Qualified Teachers
Title III: Language Instruction for English Learners
Title IV: Safe and Drug Free Schools
Title V: Innovative Programs

The district must consult with representatives from those schools that choose to participate. This consultation consists of designing and implementing programs to support student learning. Notre Dame has requested reading support for those students who qualify for Title I services. This consultant will allow for a mutually agreed upon provider to deliver these services.

Education Implications

The consultant, a trained reading specialist, will provide individual and small group instruction to qualified students. Pre- and post-assessments and ongoing student progress will be documented to monitor student achievement.

Fiscal Implications

There is no cost to the general fund.

Additional Information

N/A
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)  - [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)  - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

- Name: Julie Sawrey
- Street Address/POB: 2188 Nord Avenue
- City, State, Zip Code: Chico, CA 95928
- Phone: 
- Taxpayer ID/SSN: 

This agreement will be in effect from: 09/01/08 to 06/30/08

Location(s) of Services: (site) Notre Dame School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   The consultant will provide reading intervention instruction to students who attend Notre Dame School and qualify for Title 1 services. These services are provided to requesting qualifying schools as mandated by NCLB.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I
   2) 
   3) 

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
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<td>01</td>
<td>5010</td>
<td>0</td>
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<td>3)</td>
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<td></td>
<td>5800</td>
<td>14</td>
</tr>
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</table>

7. Is there an impact to General Fund, Unrestricted funding?  - [ ] Yes  - [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   - $15,500.00 Per Unit, times 40.000 = $ 15,500.00 Total for Services

(UNIT: [ ] Per Hour  [ ] Per Day  [ ] Per Activity)

9. Additional Expenses:

   - $ 
   - $ 

   Total for Addit'l Expenses: $0.00

Grand Total: $15,500.00

10. Amounts of $5,000.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)

consultant agreement.pdf 06/08r (rev)  Page 1  06/05/2008
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

5.2.4.
Page 3 of 3

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check or as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicoreg.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SW-40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant] [Print Name] [Date]

12. RECOMMENDED:

[Signature of Originating Administrator] [Print Name] [Date]

13. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs] [Print Name] [Date]

[Signature of Agt. Sept. – Business Services] [Print Name] [Date]

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: [Date]

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: [Date check required]

☐ Mail to Consultant

$ [Amount] [Originating Administrator Signature – Use Blue Ink] [Date]
Proposed Agenda Item

Action: 
Consent: X 
Information: 

Prepared by: Cynthia Kampf, Ed.D.

Background Information

Creative School Resources and Research provides evaluation services to meet both federal and state evaluation requirements for the 21st Century Community Learning Center and After School Education and Safety (ASES) grants.

Educational Implications

The goals of the 21st Century Community Learning Center After School Program are to increase student achievement and to provide a safe and health environment conducive to learning.

Fiscal Implications

The grant is funded by federal 21st Century Community Learning Center and state After School Education and Safety (ASES) grants.

Recommendation

Approval of the attached consultant agreement with Creative School Resources and Research is recommended.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)  
   - [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)  
   - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: [Redacted]
Street Address/POB: [Redacted]
City, State, Zip Code: [Redacted]
Phone: [Redacted]
Taxpayer ID/SSN: [Redacted]

This agreement will be in effect from: 05/01/08 to 04/30/09

Location(s) of Services: (site) [Redacted]

3. Scope of Work to be performed: (attach separate sheet if necessary)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. Funding/Programs Affected: (corresponding to accounts below)
   1) After-School Education and Safety Program: Education Center, McArthur Village
   2) After-School Education and Safety Program: Neal Dow and Parkview

6. Account(s) to be Charged:

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<tr>
<th>Per (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
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7. Is there an impact to General Fund, Unrestricted funding? [ ] Yes  [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 60,000.00 Per Unit, times # Units = $ 60,000.00 Total for Services

   (Unit: [ ] Per Hour  [ ] Per Day  [ ] Per Activity)

9. Additional Expenses:

   Note: # above = additional account to charge is $ 26,945.31 + 313.00 = 30,278.31

   Total for Addit'l Expenses $ 30,278.31

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) 

    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

5.25.

Page 3 of 3

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2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

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11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant)  
Veronica Robbins  
(Date)  
6/2/08

12. RECOMMENDED:

(Signature of Originating Administrator)  
Cynthia Kemp  
(Print Name)  
(7/1/08)

13. APPROVED:

(Signature of District Administrator or Director of Categorical Programs)  
Kelly Staley  
(Print Name)  
(7-9-08)

APPROVED:

Consultant  
Contract Employee

(Signature of Asst. Sup’t – Business Services)  
(7-9-08)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru:  
(Date)

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:  
(check released upon completion of services)

☐ Send to Site Administrator:  
(Date check required)

☐ Mail to Consultant

$  

(Amount)  

(Originating Administrator Signature – Use Blue Ink)  

(Date)
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions  

July 16, 2008  

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<td>Jensen, Vallarie</td>
<td>Flory, Jennifer</td>
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MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions

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<td>SHERMAN, EMILY</td>
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<td>7/11/2008</td>
<td>VOLUNTARY RESIGNATION</td>
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<td>WATSON, VALYA</td>
<td>PARENT CLASSROOM AIDE-REST/ CJHS/3.0</td>
<td>6/5/2008</td>
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PROPOSED AGENDA ITEM: Principal During Leave of Absence

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

X Consent
Information Only
Discussion/Action

Board Date: July 16, 2008

Background Information:

Claudia de la Torre, Principal of Rosedale School is currently on a child care leave. She anticipates returning to work full time on or about October 1, 2008. We have a need for an experienced administrator to prepare for the opening of the school year and to move the school forward until Ms. de la Torre returns. Dave Reise is a former school principal, Director and Assistant Superintendent with CUSD. He is able and willing to take on this role. He will be responsible for all of the duties and functions of a school principal during this time. He will be in communication with Ms. de la Torre as needed during this time.

Educational Implications:

This is necessary to insure the successful start to the school year.

Fiscal Implications:

There are additional costs to the District as the current principal will receive her daily rate for her accrued “sick leave”. Those costs total approximately $21,000. This represents the maximum amount that could be charged. There will likely be fewer days actually worked.
CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7th Street, Chico, CA 95928  
(530) 891-3000

CONSULTANT AGREEMENT  

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
   □ On File (click to view)  ✔ Attached

2. A completed W-9 "Request for Taxpayer Identification Number and Certification" form is:  
   □ On File (click to view)  ✔ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: David Reese
Street Address/POB: 1031 Carlos Place
City, State, Zip Code: Chico, CA 95928
Phone:  
Taxpayer ID/SSN:  
This agreement will be in effect from: 07/01/08 to 09/30/08  
Location(s) of Services: (site) Rosedale Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)  
   Elementary School Principal - Substitute will Claudia de la Torre is out of Child Care Leave.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Maintain operations of school site

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) General Fund
   2)
   3)

6. Account(s) to be Charged:
   Pet (%) Fund Resource Proj/Yr Goal Function Object Expense Sch/Dept
   1) 100.00 01 0000 0 0000 2711 5800 14 210
   2) 5800 14
   3) 5800 14

7. Is there an impact to General Fund, Unrestricted funding?  ✔ Yes  □ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 498.24/Per Unit, times 43.00 # Units = $ 21,037.32 Total for Services

   (Unit: [ ] Per Hour  ✔ Per Day  [ ] Per Activity)

9. Additional Expenses:
   $  
   $  
   $

   Total for Additional Expenses $ 0.00

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)

consultant agreement.pdf 06/08r (me)  
Page 1  
96/05/2008
CONSULTANT TERMS AND CONDITIONS  
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agent.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]

David Reise

(Print Name)

7-9-08

(Date)

12. RECOMMENDED

[Signature of Originating Administrator]

Robert Faust

(Print Name)

7-7-08

(Date)

13. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]

[Print Name]

[Date]

APPROVED:

☑ Consultant

☑ Contract Employee

[Signature of District Admin-Business Services]

[Print Name]

[Date]

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: [Date]

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: [Date check required]

☐ Mail to Consultant

$ [Amount]  

[Originating Administrator Signature – Use Blue Ink]  

[Date]  

consultant agreement.pdf 06/06r (me)  

Page 2  

08/05/2008
## Monthly Board Report: Average Daily Attendance as of 6/06/08

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<th>Prior Year Annual ADA</th>
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**ADA Included Above that is from Ind Study:**

131.67

**ADA for 2006-07 Annual Report:**

12,346

**Difference**

-119
PROPOSED AGENDA ITEM: Consultant Agreement for Generation YES (EETT-c) Grant program

_X_ Consent

___ Information Only

___ Discussion/Action

Board Date: July 16, 2008

Background Information

Enhancing Education Through Technology (EETT-c), Round 6 - competitive grant award - Part of No Child Left Behind

This grant provides cross staff development between (primarily 4th-6th grade) students and teachers for projects that integrate technology into the curriculum. This is the second year of a 2-year grant. The GenYES program is a proven, successful model used in other California schools and was the basis for this grant. This grant provides funding for more computers in classrooms and one wireless laptop cart for each of the five elementary schools involved in this program. (Parkview, McManus, Citrus, Chapman & Rosedale)

The consultant agreement will pay for licensing for the GenYES program, provides necessary ports/feedback, supplies and program support.

Education Implications

The lessons prepared and the additional technical support by students will strengthen academic programs and are designed to meet existing CUSD standards & benchmarks.

Fiscal Implications

No impact on General Fund. Paid 100% with Federal grant.

Prepared by: Ray Quinto
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3060

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   [ ] On File (click to view) [ ] Attached

2. A completed W-9 "Request for Taxpayer Identification Number and Certification" form is:
   [ ] On File (click to view) [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Generation YES Corp.
Street Address/POB: 2524 SRA Johnson Blvd. SW
City, State, Zip Code: Oklahoma City, OK 73119
Phone: 405/751-6562
Taxpayer ID/SSN: 07/01/03 to 06/06/06
Location(s) of Services: (site) Chapman, Citrus,одержим. Parkview & Ragged

3. Scope of Work to be performed:
   (attach separate sheet if necessary)
   Generation YES prepares a project plan & support staff program & curriculum guides, student materials, online project management tools for students & teacher support guidelines for every Generation YES project and NWRCST evaluation for NWRCST.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   The Generation YES supports administrative, standards and has a mission to prepare student for STEM NETS standards for students.
   Using a reverse mentorship program, students incorporate technology into the curriculum.

5. Funding/Programs Affected (corresponding to accounts below):
   1) Educational Technology (EETT) cumulative grant (through CCDF)

6. Account(s) to be Charged:

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<th>Fund</th>
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7. Is there an impact to General Fund, Unrestricted funding? [ ] Yes [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 135,000.00 Per Unit, times # Units = $ 135,000.00 Total for Services
   (Unit: [ ] Per Hour [ ] Per Day [ ] Per Activity)

9. Additional Expenses:

   $ 0.00

   $ 0.00

   $ 13,500.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)

   06/05/2003
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for employee's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515A, that criminal background checks have been completed as per Board Policy #3515A prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limit of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement, or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicagospd.org/dep/business/documents/consultant_agreement.pdf). IRS publication SWA-40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

10. AGREED TO AND ACCEPTED: (if determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   [Signature of Contractor]
   [Print Name]  [Date]

11. RECOMMENDED:

   [Signature of Originating Administrator]
   [Print Name]  [Date]

12. APPROVED:

   [Signature of District Administrator, or Director of Contractual Programs]
   [Print Name]  [Date]

   [ ] Consultant
   [ ] Contract Employee  [Date]

   [Signature of District Admin., Business Services]
   [Print Name]  [Date]

13. Authorization for Payment:

   [ ] Partial Payment (in)
   [ ] Full or Final Payment

   [ ] Send to Site Administrator: 
   [ ] Mail to Consultant

   [Amount]  [Date]

   [Originating Administrator Signature – Use Blue Ink]  [Date]
PROPOSED AGENDA ITEM: Consultant Agreement Erate grant program

_X_ Consent
____ Information Only
____ Discussion/Action

Board Date: July 16, 2008

Background Information

The Schools and Libraries Program of the Universal Service Fund makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections. The program is intended to ensure that schools and libraries have access to affordable telecommunications and information services. The Erate consultant prepares scope/specs for project, conducts walk-through inspections with vendors, prepares & submits the Erate applications and maintains all documentation for the program.

Education Implications

Continued improvement of telecommunications services and Internet connectivity allows for continued support for academic achievement and the attainment of standards.

Fiscal Implications

No negative impact on General Fund. Consultant fees are paid with rebates from the Calif. Teleconnect Program. Discounted services & products from the program result in a 50% - 90% savings on telecommunications services, Internet Service Provider fees and technology infrastructure equipment and projects.

Prepared by: Ray Quinto
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File  (click to view)  ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File  (click to view)  ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name:
Street Address/POB:
City, State, Zip Code:
Phone:
Taxpayer ID/SSN:

This agreement will be in effect from: 01/01/08 to 12/31/08

Location(s) of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)

   Evaluation, consulting, training of staff, workshop and safety meetings, completion of state forms/submissions, documentation, vendor/education/communication/constructive management

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

   Evaluate and improve the departmental processes that utilize technology to effectively deliver curriculum and manage the operation of the district

5. Funding/Programs Affected: (corresponding to accounts below)

   1) [Account Name]
   2) [Account Name]
   3) [Account Name]

6. Account(s) to be Charged:

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<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal Function</th>
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<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  ☐ Yes  ☑ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 8,000.00 Per Unit, times 1000  # Units = 8,000.00 Total for Services

   (Unit: ☐ Per Hour  ☐ Per Day  ☐ Per Activity)

9. Additional Expenses:

   $ 500.00  $ 100.00 Total for Addit'l Expenses

   $ 7,000.00 Grand Total

10. Amounts of $5,000.00 or more require Board Approval: (date to Board)

   ____________________________
   (to be completed by Business Services)

consultant agreement.pdf 06/08 (me)  Page 1 06/05/2008
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #5515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicoaust.org/ depart/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant) [Signature]

(Print Name) [Name]

(Date) [7-6-08]

12. RECOMMENDED:

(Signature of Originating Administrator) [Signature]

(Print Name) [Raymond Quinte]

(Date) [6-18-08]

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) [Signature]

(Print Name) [Kelly Stanley]

(Date) [7-10-08]

APPROVED: ☑ Consultant ☐ Contract Employee

(Signature of District Admin.-Business Services) [Signature]

(Print Name) [Scott Jones]

(Date) [7-9-08]

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ____________________________ (Date) ____________________________

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: ____________________________ (Date check required)

☐ Mail to Consultant

$ ____________________________ (Amount) ____________________________ (Original Adminstrator Signature – Use Blue Ink) ____________________________ (Date) ____________________________
PROPOSED AGENDA ITEM:  E-rate program designated signature

_X_ Consent

_____ Information Only

_____ Discussion/Action

Board Date:  July 16, 2008

Background Information

The FCC established a Universal Service Fund (also known as E-rate), which provides 20-90% discounts to schools and libraries for telecommunication services, Internet access, and internal connections. The program is now in the Year 11 funding cycle (starting 7/1/08). A recent E-rate audit exposed a lack of documentation for the designated person to sign the E-rate agreements. This consent item specifies Kelly Staley and Jan Combes as the authorized signatures for all future agreements.

Education Implications

Continued improvement of telecommunications services and Internet connectivity allows for continued support for academic achievement and the attainment of standards.

Fiscal Implications

No fiscal implications for designating signature authority.

Prepared by:  Ray Quinto
RESOLUTION OF THE CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION TO DESIGNATE AUTHORIZED SIGNATORIES FOR THE FEDERAL E-RATE PROGRAM

WHEREAS, the Chico Unified School District hereinafter referred to as the "District," is participating in the E-rate program for technology projects and services, and for such purpose, is authorizing certain required actions in connection with said application(s) and contracts:

NOW, THEREFORE, BE IT RESOLVED BY the Chico Unified School District Board of Education, the Governing Body of said District, as follows:

1. That Kelly Staley, Superintendent, and Jan Combes, Assistant Superintendent Business Services are hereby designated as District Representatives for the E-rate program.

2. That said District Representatives are authorized to furnish and certify such information as may be required by the E-rate program, and are further authorized to act as liaisons between E-rate representatives and the school district in its capacity as agents of the E-rate program.

3. That District Representatives are authorized to sign contractual agreements, when appropriate, on behalf of the Board of Education in regard to the E-rate program.

PASSED AND ADOPTED at the regular meeting of the Governing Board of the Chico Unified School District of Butte County on _________________.

AYES: 
NOES: 
ABSENT:
ABSTAIN:

President
Vice President
Clerk
Member
Member

ATTEST:

Kelly Staley, Secretary
PROPOSED AGENDA ITEM: Partnership Between Chico Country Day School and CUSD Nutrition Services to Serve Breakfast, Lunch and After-School Snacks

Prepared by: Tanya Harter

X Consent

Information Only
Discussion/Action

Board Date July 16, 2008

Background Information

Chico Country Day School would like utilize our Nutrition Services for their meals. Last year, Chico Country Day School offered lunches using a chef. By partnering with CUSD, Chico Country Day School benefit both of our organizations by increasing the amount of revenue available through the NSBP, NSLP and Snack Program for Chico Unified, it will help to save two Chico jobs and will further our relationship with Chico Country Day School.

Educational Implications

None

Fiscal Implications

This will allow us to increase the commodity dollar value, Especially Needy Revenue and provide additional Reimbursement for the Nutrition Services Department above and beyond the cost of providing the meal service.

Additional Information

This partnership proposal between Chico Country Day School and CUSD will:

1. We will provide breakfast, lunch, and afterschool snack to Chico Country Day School.
2. We will provide two employees, who will continue to be CUSD employees, one for 6.5 hours, and a Cafeteria Assistant for 2 hours per day to help with lunch service. CUSD will be able to save two jobs of employees who were going to be laid off.
3. Chico Country Day School parents will pay CUSD for lunches and breakfasts. We will be able to transfer balances to the CUSD NutriKids system. CUSD will process all the free and reduced applications, and will collect the reimbursement from the National School Lunch, Breakfast and Snack Program.
4. We will provide a warming oven, Point of Sale System and a salad "garden" bar.
5. On Fridays, we will only serve breakfast.
6. The price of lunch for an individual student remains low at $2.50 per meal, $1.50 for breakfast and no charge for the after-school snacks.
AGREEMENT

This agreement entered into on July 16, 2008 between the Chico Unified School District, hereinafter referred to as the School Foodservice Authority (SFA), and Chico Country Day School, hereinafter referred to as CCDS, is made for the purpose of preparing, serving and claiming breakfast, lunches and after school snacks which meet the National School Breakfast, Lunch and Snack Program meal pattern requirements (Nutrient Standard Menu planning for lunch). It is hereby agreed that:

SFA shall prepare meals, which meet the National School Breakfast, Lunch and Snack Program meal pattern requirements. Lunches must comply with the nutritional standards for lunches as established by the United States Department of Agriculture (USDA).

SFA shall maintain all necessary records on the nutritional components and quantities of the meals served and make such records available for inspection by the State and Federal authorities upon request.

SFA shall prepare the meals at the Chico Country Day Kitchen. Provide a Satellite Manager and a Cafeteria Assistant to prepare and serve Breakfast and Lunch. This site shall maintain the appropriate state and local health certifications for the facility.

The SFA shall be responsible for ordering, preparing, serving, claiming and analyzing all meals for CCDS

When requested by the CCDS, the SFA shall provide CCDS with sack lunches for field trips, which meet the National School Lunch Program meal pattern requirements. The CCDS shall notify the SFA at least ten working days prior to the field trip.

SFA and CCDS shall comply with all applicable federal, state and local statutes and regulations with regard to the preparation and consumption of the lunches, including, but not limited to, all applicable nondiscrimination policies. All records maintained by SFA and CCDS shall be open to inspection by proper federal, state and local authorities in accordance with applicable statutes and regulations.
The term of this agreement shall be from July 16, 2008 until July 31, 2009 unless terminated by either party upon 14 days written notice with or without cause.

All business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, shall be directed to the Interim Director of Nutrition Services, Chico Unified School District.

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CHICO UNIFIED SCHOOL DISTRICT
Name of School Food Authority

2248 CARMICHAEL DRIVE, CHICO, CA 95928
Address of School Food Authority

Jan Combes, Assistant Superintendent
Printed name and title of school/agency official

CHICO COUNTRY DAY SCHOOL
Name of receiving agency

Address of receiving agency

Printed name and title of receiving agency official

Signature of school/agency official

Date

Signature of receiving agency official

Date
Background Information
The CUSD Board of Education adopted a Board resolution on October 5, 2004 to formally recognize Hooker Oak School K-8 Open Structure Classrooms as an alternative school of choice per Education Code 58500. Alternative schools of choice are required to annually evaluate their program and report how well it is reaching its objectives. The data, findings, conclusions and recommendations of the evaluation report must be presented to the local school board and then sent to the State Superintendent of Public Instruction.

Educational Implications
The annual evaluation report provides teachers, parents and students the opportunity to reflect upon the success that Hooker Oak School has had in reaching its objectives and then use this evaluation to plan its next steps in further improving student learning and its school program.

Fiscal Implications
None

Additional Information
See attached evaluation report.
Evaluation Report

1. Introductory Information
   a. Hooker Oak School Open Structured Classroom Program
   b. 1238 Arbutus Avenue, Chico CA 95926
   c. Chico Unified School District
   d. Date of program Inception – August 1975
   e. Evaluation Period – 2007-2008 school year
   f. Dr. Robert E. Williams, Principal 530-891-3119
2. Executive Summary

Hooker Oak Elementary School is a K-8 school which currently houses approximately 435 students. Our entire school now operates within the parameters of the Open Structured Classroom concept. Open Structured Classroom (OSC) has been a program of choice in Chico Unified School District for approximately thirty years. It serves students in grades Kindergarten through eighth grade.

Hooker Oak Open Structured Classroom Program has provided quality educational experiences for children since 1973. It was started by Chico parents and educators who wanted a learning model that emphasized the development of the whole child. In 2004, the Chico Unified School District Board of Trustees formally acknowledged the program by designating it as a “Program of Choice” as defined by the California Education Code section § 58500. The Ed Code Section § 58510 states that “any alternative school or program shall be maintained and funded by the school district at the same level of support as other educational programs for children of the same age level operated by the district.” Section § 58510 guides this presentation in that we are required to provide the school board with an annual evaluation of the program. Regretfully, this has not happened in the past, however, the board can expect an annual report from this time forward.

We are also governed by section § 58503 which states that Teachers employed and students enrolled in the alternative school or program shall be selected entirely from volunteers.

In 2005, this program expanded to grades seven and eight to offer a seamless K-8 experience. Our K-8 structure allows us to nurture and support our students in a personal, in-depth way for nine years. Continuity in curriculum, facilities, staff members and programs means a seamless transition from elementary school to middle school at an important point in your student’s academic career. It is a unique opportunity to prepare for the rigors of high school and adjusting to a set of different teachers and changing classrooms throughout the day--in a familiar, supportive environment.

The school undertook a three-year expansion program during the 2005-2006, 2006-2007, & 2007-2008 school years. The neighborhood school program was phased out to allow the OSC program to grow and have exclusive use of the Hooker Oak School campus.
# OSC K-8 Transition Plan

October 5, 2005

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current OSC Configuration</td>
<td>First Transition Year Configuration</td>
<td>Second Transition Year Configuration</td>
<td>Final Configuration Goal</td>
</tr>
<tr>
<td>Two kindergarten classes</td>
<td>Two kindergarten classes</td>
<td>Three kindergarten classes (one new)</td>
<td>Three kindergarten classes</td>
</tr>
<tr>
<td>One new K/1 &amp; one new 1st/2nd multi-age class</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Four 1st/2nd multi-age classes</td>
<td>Four 1st/2nd multi-age classes</td>
<td>Six 1st/2nd multi-age classes</td>
<td>Six 1st/2nd multi-age classes</td>
</tr>
<tr>
<td>Four 3rd/4th multi-age classes</td>
<td>Five 3rd/4th multi-age classes (one new)</td>
<td>Five 3rd/4th multi-age classes</td>
<td>Six 3rd/4th multi-age classes</td>
</tr>
<tr>
<td>Two 5th/6th multi-age classes</td>
<td>Two 5th/6th multi-age classes</td>
<td>Three 5th/6th multi-age classes (one new)</td>
<td>Three 5th/6th multi-age classes</td>
</tr>
<tr>
<td>One 7th/8th multi-age class (one new) (add second if wait list is full)</td>
<td>Two 7th/8th multi-age classes (one new) (Add third if wait list is full)</td>
<td></td>
<td>Three 7th/8th multi-age classes (one new)</td>
</tr>
<tr>
<td>Total 270 students 12 Classrooms</td>
<td>16 Classrooms</td>
<td>18 Classrooms</td>
<td>Total 500 students 20 classrooms</td>
</tr>
</tbody>
</table>
We have assimilated some neighborhood students and those wishing to attend other district schools were permitted to do so. We are at the end of this part of the plan and some of our goals have been met; with the exception of creating a third 7th and 8th grade classroom. The 7th and 8th grade numbers continue to grow; we began the program in 2005-2006 we began with twenty-three 7th and 4 8th graders; in 2006-2007 we had nineteen 7th & eighteen 8th and ended this year 2007-2008, with thirty-three 7th & nineteen 8th graders.

Due to budget cuts, we will lose two or our 3-4 classrooms and begin next year with four teachers. We have the same number of students, but class sizes will grow from 20:1 to 28:1 for next school year.

It is important to note that during this growth process, there are challenges. Our usually high wait list was exhausted in its first two years as we brought families into the program. We had to learn how to be more effective at marketing the school and I believe those efforts paid off. This year, however, we have more students on our list than we have room to accommodate.

Student Enrollment by Grade Level 2007-2008
This table displays the number of students enrolled in each grade level at the school.

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Number of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Needs Pre K</td>
<td>6</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>60</td>
</tr>
<tr>
<td>Grade 1</td>
<td>65</td>
</tr>
<tr>
<td>Grade 2</td>
<td>53</td>
</tr>
<tr>
<td>Grade 3</td>
<td>54</td>
</tr>
<tr>
<td>Grade 4</td>
<td>58</td>
</tr>
<tr>
<td>Grade 5</td>
<td>49</td>
</tr>
<tr>
<td>Grade 6</td>
<td>42</td>
</tr>
<tr>
<td>Grade 7</td>
<td>34</td>
</tr>
<tr>
<td>Grade 8</td>
<td>19</td>
</tr>
<tr>
<td>Total Enrollment</td>
<td>438</td>
</tr>
</tbody>
</table>
Annual Evaluation Design

3. a. Statement of Purpose
This annual evaluation is focused on student achievement data taken from the annual STAR testing program. However, since this is the first annual evaluation presentation given by the Open Structured Classroom Program, we believe it beneficial to also provide an update on our expansion and our K-8 program.

Therefore, this evaluation has three goals:
1. Explanation of the development of the K-8 school concept by expanding the program to the exclusive use of the Hooker Oak School campus
2. Comparison of student academic achievement with other CUSD schools
3. Share parent, student and teacher satisfaction survey results

3. b. The variables in this instructional program is a different instructional methodology that incorporates multi-aged classrooms, integrated thematic curriculum,

Instructonal Focus

The Hooker Oak School Mission is to provide exceptional education tailored to our student’s own abilities, interests and learning styles. Through the combined efforts of teachers, parents and students we meet high academic standards while cultivating strong social skills, personal initiative and responsibility in our students.

Integrated, thematic learning is a key component providing in-depth studies of topics. Our K-8 structure allows us to nurture and support our students in a personal, in-depth way for nine years. The continuity in our curriculum, facilities, staff members and programs provides a seamless transition from elementary school to middle school at an important point in your student’s academic career.

The children who are in the OSC classes come from all over the district. Parents are asked to sign an agreement for commitment to work at least two hours a week per family in OSC classrooms or on OSC related activities. All of the classes are multi-aged, except kindergarten.

Parents, grandparents, caregivers, and community members volunteered countless hours last year; doing everything from tutoring to working in the classroom to creating fundraisers for enrichment programs. Parents also influence school planning and decision-making as members of our Parent Advisory Board and School Site Council. Students benefit greatly from this close connection between home and school.

We seek to support the individual and provide guidance, stimulation, and support.
Classes run on a continuum. Each class is structured on a multi-aged principal so that it has two grade levels within the classroom and students remain in the same class for more than one year.

Curriculum is developed by the teacher and the children, and using supplemental materials in addition to the District-adopted curriculum. Emphasis is on learning through experience using ever-developing problem solving skills. Academic goals are achieved through an integrated-thematic approach linked with the children’s interests and needs.

The teacher supports the learning environment as well as the learning style of each student. Attention is paid to the variable ways in which children learn. The idea is not what children should do at a given age or time, but what the child needs to help them develop to their full potential.

Parents at Hooker Oak School are active participants in their children’s education and are integral to the school’s environment.

Our school is a community of self-reliant learners where teachers, students and parents are actively involved in the educational process. Hooker Oak OSC K-8 School draws families from the entire Chico Unified School District. The community extends beyond the classroom walls to other classes, to our urban community, and out into the world. Students come to this open structured, K-8 school from all over the Chico Unified School District. Enrollment is limited by the total space.

3. c. This evaluation is intended to explain the process of expanding our program to a K-8 configuration, identify student achievement based on the annual STAR test results, and parent, student teacher, satisfaction with the program.
PART IV.

Teacher Evaluation and Recommendations to Hooker Oak Families and to the State Board of Education.

This section of the 2007-08 evaluation consists of teacher responses to the district wide survey and questionnaire. In addition, there is an open-ended response that offers 22 recommendations for improvement.
<table>
<thead>
<tr>
<th>Agree</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
<th>Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>I believe student achievement can increase through:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>effective parent involvement</td>
</tr>
<tr>
<td>using ongoing student assessments related to state standards</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>student self-assessments</td>
<td></td>
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<tr>
<td>teacher use of student achievement data</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>I love:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>working at this school</td>
</tr>
<tr>
<td>seeing the results of my work with students</td>
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<tr>
<td>I believe:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>every student can learn</td>
</tr>
<tr>
<td>the instructional program at this school is challenging</td>
<td></td>
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<td></td>
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<tr>
<td>this school provides an atmosphere where every student can succeed</td>
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<td></td>
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<tr>
<td>quality work is expected of all students in this school</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>quality work is expected of us</td>
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</tr>
<tr>
<td>quality work is expected of all the adults working at this school</td>
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<tr>
<td>the vision for this school is clear</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>the vision for this school is shared</td>
<td></td>
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<tr>
<td>we have an action plan in place which brings us to our vision</td>
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<tr>
<td>this school has a good public image</td>
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<tr>
<td>it is important to communicate often with parents</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>I communicate with parents often about their child's progress</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>I communicate with parents about their child's activities</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>I work effectively with:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>special education students</td>
</tr>
<tr>
<td>English learners</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>ethnically diverse students</td>
<td></td>
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<tr>
<td>students who live in poverty</td>
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<tr>
<td>low-achieving students</td>
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</tr>
<tr>
<td>Morale is high on the part of:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>teachers</td>
</tr>
<tr>
<td>students</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>support staff</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>administrators</td>
<td></td>
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</tr>
</tbody>
</table>
6.1.1.
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Hooker Oak Elementary Staff
Items for Teachers and Instructional Assistants
December 2007

![Survey Chart]

- Student outcomes for my class(es) are clear to me.
- Student outcomes for my class(es) are clear to my students.
- Teachers in this school communicate with each other to make student learning consistent across grades.
- I know the state standards.
- I teach to the state standards.
- Learning is fun in my classroom.
- I love to teach.

Total Survey Respondents (N=6)
1. What are the strengths of this school?

- very supportive staff, happy environment, parent participation,
- We have a great group of parents who really care about their kids. Many, but not all, will go above and beyond in the various classrooms to make their child's education such a rich and exciting one.
- We have talented kids who thrive in this "Open" environment and will grow to become self-sufficient, responsible self-starters. Also, we have a community of parents who end up becoming friends with many of their children's classmates.
- I like to think that many of the teachers do care about the standards and expectations and strive to teach them; some in their own open ways and others in more traditional ways.
- High ratio of parent involvement, and communication between staff, parents, students and the school in general is fairly good. Thematic instruction to make learning meaningful and highly interesting to students and teacher. Teachers understand how to teach well.
- open structure program and interaction with different age levels, i.e. buddy program
- Parent involvement, seeing students as individuals, project based, multi graded, cross grade activities, intrinsic motivation
- This school is an alternative program that supports and promotes parent involvement, integrated instruction, hands-on learning activities, teaching to the whole child and multi-age classes. For the most part this vision is supported and embraced by parents and teachers (though there are about 4 teachers who have been placed here and really don't seem to support the goals of the program.)
- Parents and teachers as partners providing a rich, stimulating environment
- Much of the staff with a commitment to the tenants of the program
- staff that puts in more than minimum to provide enriching experiences
- history
- Parent involvement
- creative teaching
- school wide shared activities
- teachers who put in time over and above to make their program what they think it should be
- Teaching integrated curriculum, multi age classrooms, student ratio in K-4 classrooms, offering a K-8 program, family involvement, parents in the classroom, principal has the enthusiasm & a vision of the future needed, extremely dedicated teachers, classroom resources, ability to schedule our own week and day of teaching while still being offered support from the resource teacher, high quality fine arts, PE and music teachers, centralized location is good for an alternative program
- Parent Involvement, passionate teachers

2. What needs to be improved?

- Many parts of the school are very old and deteriorating and need replacement. (bathrooms, windows in some rooms, etc)
- The staff communication at this school is tricky. We spend hours on agenda items and go on and on about what I feel are agenda items which either should be decided by our principal or items which will never get solved as our staff is so varied on our beliefs and teaching styles.
- The principal is torn as he wants to make us feel as though we have a say in the district's policies and expectations, when we just need to accept that some things just need to be done, like assessments and data driven tools. Also, as an alternative program, he wants us to have the
freedom to make decisions, and I sometimes feel that he just needs to make the decisions and
move on, because we, as a staff, don't have the skills required to make these decisions in a timely
manner. We are working on meeting norms, but its a slow and waste-of-time-process. (Only as
not all staff are buying into OSC as a program, so I feel that they are ruining the attempts).
• We are supposed to be doing the PLC thing and we have not even gotten off the ground with this
yet. Frustrating. This gets brought up at our meetings and then tabled. Again, not sure if all staff
even want to work together, as there are a few who are not really into the OSC thing, they for
whatever reason, they are teaching at our school.
• We have been in transition as a school for several years, including program and administrative
changes. We need to settle into these changes, and have a chance to implement the goals we are
striving towards.
• The facility itself is old (60 years) and could use some improvements!
Better signage of rooms so visitors can more easily find their way (including the office, restrooms,
etc.)
• We are working towards implementing Professional Learning Communities, and really need time
to develop this, but it is difficult to implement in the wake of everything else asked of us.
• manners, behavior of children when they are waiting in line, field trip notification to all that will
be involved one way or another.
• paid yard duties come on time
• no sick children of teachers keep at school
• no children of substitute teachers with the sub for babysitting
• administrative leadership and commitment, both on site and from downtown. I actually think the
best thing for this school would be to become a charter school. I would certainly welcome this
change.
• not all staff are knowledgeable of the philosophy of the program and or do not support or carry
out that philosophy.
• A sense of I program working together as a large unit. Sense of community with staff
• More effective way to get things discussed and accomplished
• more time dealing with who we are as a program and what is important and required
• People need to be more responsible
• less autonomy and more shared goals
• a common vision to improve student learning
• use of the PLC concept to improve student achievement
• school is not as well publicized as in the past especially now that we are an all campus OSC
program, I would expect a waiting list! the lack of flexibility to select texts/materials that are most
useful to the program instead of purchasing "required" materials not preferred by the teachers in
the program, no after school support or "homework club" for students needing extra support
beyond the school day, technology - better computers available in all classrooms for student use as
well as extended computer lab hours with staff available in the lab,
• Everyone has their own program, not working together. Students in need of intervention often do
not get it because it interferes in what is a rich classroom experience. Science and Social Studies
are sometimes more important than reading or math.
PART V.

Additional Recommendations from the Parent Advisory Board to the State Board of Education.

Since the inception of the Open Structured Classroom (OSC) program in 1973, the Parent Advisory Board (PAB) has played a vital role in advocating an organized alternative to mainstream school instructional methods. This role is accomplished by working with staff in the school and the community outside the school.

Simply stated, the PAB performs two broad tasks at Hooker Oak. The first is to assist OSC teachers in providing the best educational opportunities possible to our children. The second is to facilitate communication between our school of choice, state and local school agencies, and the community. Part V of this report attempts to identify items or actions intended to facilitate these two objectives and offer measurable ways to improve them.

This report fulfills the requirement of the state alternative guidelines for annual evaluations with respect to parental input. The PAB recognizes and accepts this responsibility in the annual evaluation process. Due to the unique family and teacher makeup of the PAB, staff and student input may be integrated within this section.

I. COMPONENTS TO AID LEARNING AT HOOKER OAK.

Hooker Oak families recognize that educational and social learning occur both inside and outside of the classroom. The PAB recognizes and tries to utilize factors that promote teaching moments occurring both inside and outside of the OSC program. Hooker Oak families recognize that many of these factors or components are parent driven or at least parent assisted. Examples of parent driven components to assist this learning can range from parent volunteers aiding in the classrooms all the way to parents effectively lobbying administrative staff to implement new procedures at the district or even state level.

Each of these parent driven or assisted components should be evaluated with the intention to recommend better implementation when possible. The OSC program recognizes that components should be evaluated not just in effectiveness but also in time and management costs; especially to staff. For example, any component that puts an added burden on OSC teachers should be seen as possibly detrimental to the program even though it may have a positive outcome, whereas if the burden falls on parents it would be less so. Listed components designed to aide learning are divided into the following two categories:

A. INTERNAL EDUCATIONAL COMPONENTS TO ASSIST LEARNING.

1) Broadening the numbers of volunteers:
This year Hooker Oak Families self reported over 12,000 volunteer hours. With around 250 families this averages about 1.5 hours per family per week. While this average is acceptable it does not describe total parent participation. We recommend focusing on increasing the number of parents volunteering in addition to tabulating total volunteer hours.
2) **Teacher support:**
Besides monthly PAB meetings there is no clear plan for consistently asking teachers what they might need from parents. Wish lists are posted in some classrooms while others use parent representative to facilitate acquisitions. Wish lists may include things needed in the classroom, classroom aiding, and extra curricular events. It is recommended to analyze what current systems are most effective and make them more utilized.

3) **Develop long range planning:**
Long range planning is intended to explore the needs of the program four or five years out and develop ways to accommodate those needs. This year with the budget cuts much of the time was spent just trying to save what we currently have and little thought was spent on school vision. Next year this committee should develop a multi year plan with parents, staff, and district personnel. One example to specifically explore is computer technology, especially in the higher grades.

4) **Dealing with the expansion of our school:**
Our Program has expanded from 240 students in 2004 to 440 students in 2008. This expansion occurred by; absorbing the neighborhood program that shared our site, through active promotions and advertising in the community, and by district resolution. Continuing expansion should now focus on getting a third 7-8\textsuperscript{th} grade classroom.

5) **Better develop our mission statement and identify measurable components to track educational progress in the open structured philosophy:**
The idea of open structured teaching is vague and difficult to describe to the average family. An effort should be undertaken to collaborate with staff and parents to produce a short explanatory message that could be added to the open structured handbook and tour video.

**B. EXTERNAL EDUCATIONAL COMPONENTS TO ASSIST LEARNING**

1) **Promote the “ownership” of this program by the district:**
We are the largest K-8 school (out of seven) serving this community. Even though Hooker Oak is a district run school we have felt left out of administrative vision and follow through. We do not see clear evidence that the district knows what to do with a K-8 model. As parents and staff, we do not feel it is our responsibility to teach them but instead to partner with the district on bringing information on K-8 learning to better the program. We recommend that ongoing meetings or even workshops be coordinated with the district to encourage “ownership” of this district choice school.

2) **Community involvement:**
This year Hooker Oak took part in many of the traditional community events including the Endangered Species faire, the Pioneer day parade, the downtown children’s faire, and Annie B’s. These events have an academic component for
the students beyond the standard classroom curriculum. It is recommended that more community events be looked into with the focus on them being student driven and operated as much as possible.

3) **Teacher selection guidelines:**
There are no institutional guidelines in place to hire teachers that comply with district guidelines, CUTFA assurances, and state Ed code 58500. This year two new teachers were placed at Hooker Oak only to be rescinded one week later because the action was in direct contradiction to state code. The PAB asked Dr Rob to initiate a formal process to ensure teacher hires be done in a way that balances all parties. This process will need to be addressed again next year with a new sense of urgency because of the high number of expected retirees.

4) **Union contract inclusions for alternative schools:**
The union contract dealing with K-8 facilities and alternative schools is inadequate. What little is in the contract is confusing and/or irrelevant to our expanded program. It is recommended that we ask the district to develop a series of new items to address in the upcoming union negotiations that will offer clarifications or distinctions for our alternative school of choice as well as our K-8 school model.

5) **Develop contacts with district personnel to improve communication and collaboration.**
At the end of this school year we began to develop a dialogue with the district through Jan Combs and Carolyn Adkisson. This collaboration is planned to continue on a monthly basis next year to address many issues that both staff and parents have raised in this evaluation. Next year a committee should meet and come up with a list of priorities to bring to the district for discussion and implementation.

Time constraints, transitioning administrative leadership, and lack of historical precedence make this initial report far too incomplete. Future evaluation components delivered by the Parent Advisory Board should identify these factors as well as others that are intrinsic to school wide academic performance. Each item presented should include present conditions with measurable values, improvements over time, and further recommendations to better the educational performance or condition.

The families in our program firmly believe that the four basic learning concepts of our program listed in our handbook are successfully delivered to Hooker Oak students. The Open Structured Program has 35 years of anecdotal evidence to prove our successes. Future annual evaluations should go above the anecdotal and historical and instead, deliver the factual, quantifiable evidence of academic excellence at this alternative school of choice.

PAB portion of report Written by: Nicole LaGrave and Jordan Reed, Co-Moderators 1 and 2
Edited by: Shellie Greguire, Suzanne Grippenstraw, Tara Sullivan Hames.
Authorized by vote to be submitted on: (July 14, 2008).
Background Information

As the charter granting agency, CUSD has oversight responsibility for both Chico Country Day and Nord Country School. Annually, a representative from each school presents a brief report to the Board of Trustees which provides both an overview of the previous school year as well as identifying general areas of emphasis for the current school year.

Education Implications

This annual report, a mid-year update, observations from site visits, and other data from CCDS and Nord Country School are utilized by the district oversight committee to formulate our site visit reports to the CUSD Board each spring.
**Extended-day Kindergarten at Rosedale School**

**Background Information**
California Education Code Section 37202 allows for an extended-day kindergarten class to operate as part of an early primary program. An early primary program consists of same-age students who are provided integrated, experiential, and developmentally appropriate instruction. Thus, within an early primary program, kindergarten students may exceed the four-hour instructional day otherwise applicable to them pursuant to Ed Code 46111.

**Educational Implications**
Many of the students entering Rosedale's kindergarten classes enter school without preschool experiences geared toward developing the social and academic skills that provide the foundation for attaining kindergarten grade level standards. In an extended-day kindergarten class, students benefit from the additional time to assimilate and practice the many required kindergarten academic skills. Rosedale School is requesting that the kindergarten instructional day be extended to 245 minutes per day which will allow teachers to instruct students for an additional 180 hours over the course of the school year. Extended-day kindergarten will provide students a strong transition into the first through sixth grade academic program.

The Rosedale kindergarten teachers are very aware that students enter kindergarten at varying developmental and experiential levels. The teachers will address student learning needs through effective methodology that combines core curricula with active learning strategies. The kindergarten teachers have all willingly agreed to teach in an extended-day format and are anticipating the opportunity to add more student opportunities for social interaction, in-depth exploration of concepts and development of reading and math readiness skills through the additional instructional minutes of extended-day kindergarten.

**Fiscal Implications**
None

**Additional Information**
The requirements for early primary programs, including extended-day kindergarten classes, allow for their establishment through the local School Board resolution process instead of a Department of Education waiver process. CUTA has reviewed Rosedale School's request and has approved it for the 2008-09 school year through the CUTA/CUSD contract waiver process.
Background Information
Due to declining enrollment and our budget deficit, the Board made the difficult decision to close the Forest Ranch School and Cohasset School at the end of the 2007-08 school year. Beginning with the 2008-09 school year, students living in the Cohasset area will attend Neal Dow School and students living in the Forest Ranch areas will attend Little Chico Creek School. See Attachment A for current boundary descriptions.

Educational Implications
There are 32 K-6 students living in Cohasset and 49 K-6 students living in Forest Ranch. These students will be transported to Neal Dow and Little Chico Creek schools via CUSD bus.

Fiscal Implications
None

Recommendation
Staff recommendation is to approve the school boundary changes proposed for students living in both Cohasset and Forest Ranch areas as outlined above.
Neal Dow

The attendance boundaries for Neal Dow include:

The area within the border of the Tehama County line on the north, the Little Chico Creek boundary on the east, along Bidwell Park’s western boundary in a southwesterly direction to a point due east of the south entrance of the Chico Municipal Airport, thence due west to the point where Floral Avenue would intersect if it extended that far, then due south along the west side of that imaginary line to Sycamore Creek, thence west along Sycamore Creek to the east side of Cohasset Road to Eaton Road, thence west along the north side of Eaton Road to Hwy 99, thence northwest along Hwy 99 to Sycamore Creek, thence east along the south side of Sycamore Creek back to Cohasset Road, thence north along the east side of Cohasset Road to Shasta’s boundary on the east, thence due north back to the Tehama County line.

Also, the area within a boundary line commencing at the intersection of Floral Avenue and Lindo Channel, north along the west side of Floral Avenue to East Avenue, west along the south side of East Avenue to the intersection with Ceres Avenue, thence southeasterly along an imaginary line behind Bidwell Junior High School to the intersection of North Avenue and a point south of Geneva Lane, thence directly west to Cohasset Road, thence directly south to Highway 99, southeast along Highway 99 to Lindo Channel, thence west along Lindo Channel to Mangrove Avenue, thence south on Mangrove to Big Chico Creek, thence easterly along Big Chico Creek to a point on the northwest property line of 1276 Vallombrosa Avenue, thence on a line extended from the west side of the property line of 1276 Vallombrosa Avenue to Moss Avenue and continuing along Moss Avenue to a point of intersection with Palmetto Avenue, thence easterly from the east end of Palmetto Avenue along the property line of 886 Moss Avenue to a point adjoining the property line midway between Nancy Lane and Terrace Drive, thence north on the east side of Terrace Drive on a straight line to Lindo Channel (both sides of Moss Avenue and Terrace Drive will attend Neal Dow School), thence westerly along Lindo Channel to Floral Avenue.
Little Chico Creek

The attendance area is included within a boundary line bordered by the Tehama County line on the north, Paradise Unified School District and Durham Unified School District boundaries on the east and south, Hwy 99 on the southwest, north west along Hwy 99 to Hwy 32, northeast along the east side of Hwy 32 to 14 Mile House Road, west along both sides of 14 Mile House Road to Big Chico Creek, thence northeasterly along a jagged line running west of Big Chico Creek to the Tehama County line.
Title: Performing Arts Center at Pleasant Valley High School - Request for Proposal for Lease-Leaseback Services

Action Consent Information July 16, 2008

Prepared by: Michael Weissenborn

Background Information

At the April 30, 2008 special board meeting the Board adopted resolution # 1025-08 authorizing District staff to proceed with the preparation and circulation of a request for qualifications relating to the construction of the Performing Arts Center at the Pleasant Valley High School. Staff has worked with Addison Covert of Kronick Moskovitz Tiedeman and Girard to prepare a Request for Proposal for Lease-Leaseback Services (RFP) for this project. The RFP is in circulation and is available for review on the District's web site.

The following dates are key dates in the RFP process.

RFP issued: July 10, 2008
Pre-submittal Conference (mandatory): July 22, 2008 at 2:00 p.m.
Proposals due: July 31, 2008 at 2:00 p.m.
District interviews with three most qualified LLB entities August 7, 2008 1:00 – 3:00 (est.)
Board approval of most qualified LLB entity August 20, 2008
Final Award of Contract and execution of agreement September 4, 2008 (est.)
Commencement of Construction September 2008
Completion of Project October 2009

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project is being funded out of Measure A proceeds and will have no impact on the general fund.
TITLE: Response to 2007-2008 Butte County Grand Jury Report


Prepared by: Michael Weissenborn

Background information

The 2007-2008 Butte County Grand Jury has issued its 2007-2008 Report. Part 13 of the Grand Jury report focuses on Chico Unified School District and in particular the appropriate use of the 1998 Measure A bond proceeds. The Grand Jury has spent quite a bit of time reviewing a multitude of sources and arrived at a series of findings and a recommendation as follows:

Finding 1: The CUSD responded in 1994-1995 to the increasing number of students and pressures to improve existing educational facilities. The CUSD worked until 1997-98 to gain authorization to respond to the needs of the present school system and to respond to the potential that appeared by statistics.

Finding 2: Funds supplied by Bond Measure A, approved in 1998, are being properly utilized by the staff of the Chico Unified School District.

Finding 3: Property has been secured for the possible construction of a third high school. Construction of this high school is not essential at this time.

Recommendation 1: The CUSD should examine whether to continue to hold the property on Bruce Road in light of their decision in 2007 to abandon the need to budget construction money at the Canyon View High School site.

California Penal Code 9933 requires any public agency subject to the grand jury’s review must respond to the Grand Jury report within 90 days of the issuance of that report. The attached letter is offered as a draft of the Board of Education’s response to the grand jury report.
June 27, 2008

The Honorable Judge James Reilley, Presiding Judge
C/O Court Administration
Superior Court of California, County of Butte
One Court Street
Oroville, CA 95965


Dear Judge Reilley:


Bond Measure A

Chico Unified School District appreciates the level of detailed analysis which was undertaken in investigating the concerns regarding the application of funds as authorized under Measure A approved by the voters in 1998.

Before commenting on the findings and recommendations contained in the report we would like to clarify one statement made in the report. The report states, “The Bruce Road property for the proposed high school has been purchased for $479,360.” In fact the Canyon View High School site, located at the northwest corner of Bruce Road and Raley Boulevard was purchased for $5,200,000. This purchase was completed utilizing Developer Fees rather than Measure A proceeds. The logic behind this move was to utilize available and appropriate funds to purchase the land keeping the bulk of the Measure A proceeds available for construction of Canyon View High School.

The $479,360 listed in Attachment 2 as Canyon View High School expenses as of 9/17/07 reflect only expenses incurred from Measure A proceeds. These expenses are comprised of legal fees, appraisals, wetland consultants, the expenses related to preparing, circulating and certifying an Environmental Impact Report and other expenses related to putting the District in a position to acquire the property.

FINDINGS

Finding 1: The CUSD responded in 1994-1995 to the increasing number of students and pressures to improve existing educational facilities. The CUSD worked until 1997-98 to gain authorization to respond to the needs of the present school system and to respond to the potential that appeared by statistics.

Response: CUSD agrees with this finding.
Finding 2: Funds supplied by Bond Measure A, approved in 1998, are being properly utilized by the staff of the Chico Unified School District.

Response: CUSD agrees with this finding.

Finding 3: Property has been secured for the possible construction of a third high school. Construction of this high school is not essential at this time.

Response: CUSD agrees with this finding.

RECOMMENDATIONS

Recommendation 1: The CUSD should examine whether to continue to hold the property on Bruce Road in light of their decision in 2007 to abandon the need to budget construction money at the Canyon View High School site.

Response: Agree. CUSD does review every property within the District on a periodic basis. The current review indicates that the District should retain the Canyon View site for development as a future high school. The District is very involved with both the Butte County general plan update and the City of Chico's general plan update. The cumulative growth foreseen in these two general plans will generate additional students which must be housed by the District. A good portion of this growth will occur within the southern parts of CUSD's boundaries. Finding an appropriately sized (50 acre) developable parcel of ground will become immensely more difficult in the future. CUSD believes the best way to prepare for that future is to hold on to the Canyon View site. The District reviews student housing needs on an annual basis. The District updates its Facility Master Plan on an as needed basis. The decision to retain the Canyon View site will be reviewed as part of the Facility Master Plan Updates.

Further, it has been the intent of Chico Unified School District to use the Measure A funds in the manner for which they were approved by the voters in 1998. The Board of Education recently took several necessary steps in full view of the public, as noted by the 2007/08 Grand Jury, to determine both the viability of building Canyon View High School at this time and the appropriate use of the remaining Measure A funds once it was determined that the high school was not currently needed. The Grand Jury's findings confirm our belief that the actions taken by the CUSD Board of Education in regard to Measure A were appropriate and reflect the will of the people of our community.

We thank the Grand Jury for the time and energy they dedicated to investigating concerns reported to them regarding Measure A funds. Please do hesitate to contact Kelly Staley, Superintendent, at 891-3000 ext. 149, if you have any questions.

Sincerely,

Jann Reed, President
CUSD Board of Education

Kelly Staley, Superintendent
Chico Unified School District
PROPOSED AGENDA ITEM:

Prepared by: Scott Jones, Director-Fiscal Services

Consent  
Information Only  
Discussion / Action

Board Date: July 16, 2008

Background Information
On July 26, 2007 the Internal Revenue Service released the final regulations pertaining to IRC 403(b). These changes in regulations create a greater responsibility in administrating our 403(b) defined contribution savings plan. The District is interested in using a Third Party Administrator to outsource the daily administration and compliance that will be incurred upon the effective date of January 1, 2009 for the new 403(b) regulations.

Educational Implications
N/A

Fiscal Implications
None ~ the recommended Third Party Administrator, TDS Group, will not charge the District for the 403(b) compliance program.

Additional Information
CUSD, along with a consortium of all Butte County school districts, BCOE, and Butte College, participated in a several month process of gathering information pertaining to the new IRS regulations. This process resulted in a Request For Proposal seeking TPA compliance and common remitter services. Adoption of this resolution will relieve the District of the 403(b) administrative burden. TDS will provide all compliance resources including a written Plan Document, 403(b) loan administration, hardship requests, over contributions and corrections, plan to plan transfers, contract exchanges, in-service distributions, Roth Coordination, QDRO’s, post employment benefits, and retiree exit interviews.
Chico Unified School District
2008

Resolution No. 1038-08

Adoption of a 403(b) Compliance Program

WHEREAS, the Governing Board of the Chico Unified School District ("District"), designated as a governmental employer as defined in Section 403(b) of the Internal Revenue Code as amended (the "Code"), desires to implement the TDS 403(b) Compliance Program;

403(b)Compliance: Whereas the Governing Board has been made aware that the Internal Revenue Service has amended the 403(b) Tax Code to include requirements to engage in the audit of 403(b) Plans, the Board authorizes the District Superintendent or designee to develop appropriate procedures to conduct a compliance review, followed by an ongoing compliance initiative, and to install necessary controls to insure that the 403(b) Plan is operated in conformance with the Code and related regulations as currently stated, and as amended in the future; and is further authorized to act on the Board’s behalf with respect to the Plan.

THEREFORE, BE IT RESOLVED THAT:
That this Resolution is hereby adopted, approved, and supersedes and replaces any and all prior resolutions and plans of the District, authorizing the implementation of a 403(b) compliance provider for the organization.

District Name: Chico Unified School District

Adopted by the Governing Board: ________________________________

Meeting Date: ________________________________

Certified by the Secretary of the Board: ________________________________

Name: ________________________________

Title: ________________________________

Signature: ________________________________
PROPOSED AGENDA ITEM:

Prepared by: Scott Jones, Director-Fiscal Services

Consent

Information Only

Board Date: July 16, 2008

Discussion / Action

Background Information
The Internal Revenue Service Code of 1986 authorizes governmental entities to participate in IRS 457(b) Deferred Compensation Plans for its employees. The District has been approached by several employees and their investment advisors with interest in participating in a 457(b) plan. The District is interested in establishing a 457(b) plan and contracting with the TDS Group as a Third Party Administrator to establish a Plan Document and outsource the daily administration and compliance tasks that will be incurred upon enacting the 457(b) plan.

Educational Implications
N/A

Fiscal Implications
None ~ the recommended Third Party Administrator, TDS Group, will not charge the District for the 457(b) compliance program.

Additional Information
Establishing a 457(b) plan will enable a qualifying employee the added flexibility of an alternative investment vehicle along with the existing 403(b) plan. Depending on such factors as an employee's age and career path a 457(b) plan may be a more desirable choice than a 403(b) plan. Both 457(b) and 403(b) plans have maximum investment limits and by participating in both plans an employee doubles the amount of money that he/she may invest in.
BOARD RESOLUTION 1039-08
AND
457(b) DEFERRED COMPENSATION PLAN ADOPTION AGREEMENT
2008

RESOLUTION APPROVING 457(b) PLAN ADOPTION AGREEMENT AND
PARTICIPATION IN DEFERRED COMPENSATION PLAN PROVIDED BY
THE TDS GROUP

Whereas, Chico Unified School District desires to establish or amend a 457(b) Deferred
Compensation Plan for its employees; and

Whereas, The TDS Group, Inc. has established a 457(b) Deferred Compensation Plan,
herein after referred to as "The Plan", which may be adopted by an employer and which
is in compliance with Internal Revenue Services Code of 1986; for a governmental Entity
described in Code 457(b)(e)(1)(A); and

Whereas, Chico Unified School District believes that The Plan and the investment
options available hereunder will provide valuable benefits to its employees; and

Whereas, Chico Unified School District has determined that The TDS Group will
perform the administrative services and act as agent in all matters relating to the
administration of The Plan;

Now, therefore, be it resolved that Chico Unified School District adopts The Plan for the
benefit of its employees and authorizes and directs the execution and any subsequent
modifications on behalf of Chico Unified School District, and to provide The TDS Group
with such information and cooperation as may be needed on an on going basis in the
administration of said plan. A copy of this resolution, The Plan, and any attachments
thereto shall be on file on the administrative office.

Dated this __________ Day of ______________________, 2008, by order if the Board of
Trustees for Chico Unified School District upon a vote of,

____ ayes  ______ noes  ______ absent  ______ abstain

_____________________________________________
Signature of Authorized Board Official

_____________________________________________
Printed Name of Authorized Board Official
TITLE: Public Disclosure and Approval of tentative agreement between CUSD and CSEA, Chapter 110 – Articles 14 & 17 (negotiations and duration) to be renumbered as Article 19

Action: X
Consent: ______
Information: ______

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

July 16, 2008

Background Information:

CSEA, Chapter #110 ratified the attached tentative agreement at a meeting on December 11, 2007. This new article is the result of combining Article 14 (Negotiations) and Article 17 (Duration). When the successor contract is completed those articles will be deleted and the subsequent articles will be renumbered. When that renumbering occurs this new article will be Article 19.

Educational Implications:

There should be little or no educational implications as this article deals with the process of negotiations.

Fiscal Implications:

None

Additional Information:

Bargaining for 2007-08 is not yet completed. There will likely be other tentative agreements that will be ratified by CSEA #110 and subsequently will come to the Board for ratification.
Tentative Agreement
By and Between
Chico Unified School District
And the
California School Employees Association and its Chico Chapter #110

ARTICLE 14/17 (WILL BE MOVED TO 19 OR THE LAST ARTICLE)

NEGOTIATIONS/DURATION

19.1 Effective Date

This Agreement will become effective upon ratification by the parties and shall remain in effect through November 15, 2010.

19.2 Re-Openers

Annually, if either party desires to alter, modify, or amend this Agreement, either party may submit a written initial proposal to the other party by personal delivery, certified mail or registered mail prior to March 15. Upon receipt of a written notice by either party, the District shall make arrangements pursuant to the provisions of the EERA, including the Public Notice provision, for meeting and negotiating to commence.

19.2.1 Written notice to alter, modify, or amend this Agreement during the effective date of the Agreement is expressly limited to the Wages and Health and Welfare Benefits articles plus one additional article for either party.

19.2.2 The parties, if they mutually agree to do so in writing, may negotiate any portion of this Agreement during the effective date of the Agreement.

19.2.3 Pending a conclusion to the meeting and negotiating to modify any of the specific provisions in this Agreement, the provisions of this Agreement shall remain in full force and effect.

19.3 Commencement of Negotiations

Following completion of the Public Notice requirement, no later than the third regularly scheduled board meeting after March 15, the other party’s initial proposal will be submitted. Negotiations shall then commence at a mutually acceptable time and place.
19.4 Ratification of Agreement

If, during its term, the parties hereto should mutually agree to attempt to agree to modify, amend or alter the provisions of this Agreement in any respect, any such changes shall be reduced to writing, signed by the authorized representatives of the District and CSEA and ratified by the parties. Any such changes validly made shall become a part of this Agreement and subject to its terms of automatic renewal or termination. These same provisions shall apply to any Successor Agreement negotiated by the parties.

19.5 Procedures

The parties agree to utilize the Interest Based Bargaining (IBB) process during the term of this Agreement. The District will fund the training, the meetings, and the facilitator. Training in the IBB process will be provided as necessary to the teams by mutual agreement. Either party may terminate this section of the Collective Bargaining Agreement with ninety (90) days written notice.

19.6 Successor Agreement / Extension of Agreement

Either party may initiate negotiations for a Successor Agreement by providing appropriate written notice to the other party by March 15 of the calendar year in which this Agreement expires. If, on or before March 15 of the year in which this Agreement expires, and March 15 of subsequent years, neither party gives appropriate written notice to the other of its desire to modify or terminate this Agreement, this Agreement shall be extended for another year.

Bob Feaster, CUSD
Assistant Superintendent

Date

Ken Fisher, CSEA
Chapter President

Date

Bev Patrick, CSEA
Chapter Secretary

Date
**PUBLIC DISCLOSURE FORM**
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5 and 3540.2
Chico Unified School District

Proposing/Represented Unit: Classified School Employees Association

Proposed agreement covers the period beginning July 1, 2007 and ending Nov. 15, 2010 will be acted upon by the District Governing Board at the meeting on July 16, 2008.

### Proposed Change in Compensation

<table>
<thead>
<tr>
<th>Compensation</th>
<th>Cost prior to Proposed Agreement</th>
<th>Fiscal Impact of Proposed Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Year Increase/Decrease to cost</td>
<td>2008-09 Increase/Decrease to cost</td>
</tr>
<tr>
<td>1. Salary Schedule</td>
<td>$9,996,998</td>
<td>$0</td>
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<tr>
<td>(This is to include Step and Column.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Other Compensation</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>Changes to Stipends, Bonuses, Longevity, O/T Differential, etc.</td>
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<td></td>
</tr>
<tr>
<td>Description of &quot;Other Compensation&quot;</td>
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</tr>
<tr>
<td>3. Statutory Benefits</td>
<td>$2,499,250</td>
<td>$0</td>
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<tr>
<td>STRS, PERS, FICA, WC, UI, Medicare, etc.</td>
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<td></td>
</tr>
<tr>
<td>4. Health and Welfare Plans</td>
<td>$4,137,123</td>
<td>$0</td>
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<tr>
<td>5. Total Compensation</td>
<td>$16,633,370</td>
<td>$0</td>
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<tr>
<td>(Add Items 1 thru 4)</td>
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<td></td>
</tr>
<tr>
<td>Percentage Change</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

### Average Cost of Compensation per Employee

| | | | | |
|-------------------------------|------------------|------------------|------------------| |
| 6. Total Number of Represented Employees (Use FTE's if appropriate) | 368.73 | 356 | 356 | 356 |
| 7. Total Compensation Cost for Average Employee | $45,110 | $0 | $0 | $0 |

### Change to Fund Balance

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted Ending Balance</th>
<th>Fund Balance Following Agreement</th>
<th>Change to Fund Balance</th>
<th>Economic Reserve Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Unrestricted Ending Balance</td>
<td>$5,192,029</td>
<td>$3,669,088</td>
<td>$2,873,852</td>
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<tr>
<td>9. Fund Balance Following Agreement</td>
<td>$5,192,029</td>
<td>$3,669,088</td>
<td>$2,873,852</td>
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<tr>
<td>10. Change to Fund Balance</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>11. Economic Reserve Requirement</td>
<td>$3,422,316</td>
<td>$3,063,253</td>
<td>$3,126,573</td>
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</tr>
</tbody>
</table>

**Disclosure of Collective Bargaining Agreement**
2. What was the negotiated percentage increase approved? For example, if the increase in “Year 1” was for less than a full year, what was the percentage increase given, what is the effective date of the increase, and what is the annualized percentage increase?
None

3. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain)
None

4. Proposed negotiated changes in non-compensation items (e.g., class size adjustments, staff development days, teacher prep time, etc.)
None

5. What contingency language is included in the proposed agreement (i.e., re-openers, etc.)?
Article 19 (eliminating Articles 14 and 17) may limit reopeners by extending the term of the contract
Article 3.1.8 defines how non-paid, non-work days are handled at no cost to the district

Source of Funding for Proposed Agreement

<table>
<thead>
<tr>
<th>Current Year:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Funding was included in adopted budget</td>
</tr>
<tr>
<td></td>
<td>Funding will come from designated reserves</td>
</tr>
</tbody>
</table>
|              | Funding will come from: ___________________

<table>
<thead>
<tr>
<th>Cond Year:</th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>Funding was included in adopted budget</td>
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<tr>
<td></td>
<td>Funding will come from designated reserves</td>
</tr>
</tbody>
</table>
|             | Funding will come from: ___________________

<table>
<thead>
<tr>
<th>3rd Year:</th>
<th></th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Funding was included in adopted budget</td>
</tr>
<tr>
<td></td>
<td>Funding will come from designated reserves</td>
</tr>
<tr>
<td></td>
<td>Funding will come from: ___________________</td>
</tr>
</tbody>
</table>
CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT’S ABILITY TO MEET THE COST OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Chico Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Chico Unified Teachers Association Bargaining Unit, during the term of the agreement from 7/1/2007 to 11/15/2010.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

There are no costs of this agreement

N/A X (No budget revisions necessary)

District Superintendent (Signature) 7-10-08

Chief Business Officer (Signature) 6/23/08
CERTIFICATION NO. 2: CERTIFICATION OF ACCEPTANCE BY BOARD OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

_________________________________________  ________________________________
District Superintendent (or Designee)   Date
(Signature)

Jan Combes, Assistant Superintendent Business  530-891-3000 ext 112
Contact Person  Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on Wednesday, July 16, 2008, took action to approve the proposed Agreement with the Classified School Employees Association Bargaining Unit.

_________________________________________  ________________________________
President (or Clerk), Governing Board   Date
(Signature)

Special Note: The Butte County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.
Tentative Agreement
By and Between
Chico Unified School District
And the
California School Employees Association and its Chico Chapter #110

Article 19
(After renumbering occurs when articles 14 and 17 are eliminated)

NEGOTIATIONS/DURATION

19.1 Effective Date
This Agreement will become effective upon ratification by the parties and shall remain in effect through November 15, 2010

19.2 Re-Openers
Annually, if either party desires to alter, modify, or amend this Agreement, either party may submit a written initial proposal to the other party by personal delivery, certified mail or registered mail prior to March 15. Upon receipt of a written notice by either party, the District shall make arrangements pursuant to the provisions of the EERA, including the Public Notice provision, for meeting and negotiating to commence.

19.2.1 Written notice to alter, modify, or amend this Agreement during the effective date of the Agreement is expressly limited to the Wages and Health and Welfare Benefits articles plus one additional article for either party.

19.2.2 The parties, if they mutually agree to do so in writing, may negotiate any portion of this Agreement during the effective date of the Agreement.

19.2.3 Pending a conclusion to the meeting and negotiating to modify any of the specific provisions in this Agreement, the provisions of this Agreement shall remain in full force and effect

19.3 Commencement of Negotiations
Following completion of the Public Notice requirement, no later than the third regularly scheduled board meeting after March 15, the other party’s initial proposal will be submitted. Negotiations shall then commence at a mutually acceptable time and place.

19.4 Ratification of Agreement
If, during its term, the parties hereto should mutually agree to attempt to agree to modify, amend or alter the provisions of this Agreement in any respect, any such changes shall be reduced to writing, signed by the authorized representatives of the District and CSEA and ratified by the parties. Any such changes validly made shall become a part of this Agreement and subject to its terms of automatic
renewal or termination. These same provisions shall apply to any Successor Agreement negotiated by the parties.

19.5 Procedures

The parties agree to utilize the Interest Based Bargaining (IBB) process during the term of this Agreement. The District will fund the training, the meetings, and the facilitator. Training in the IBB process will be provided as necessary to the teams by mutual agreement. Either party may terminate this section of the Collective Bargaining Agreement with ninety (90) days written notice.

19.6 Successor Agreement / Extension of Agreement

Either party may initiate negotiations for a Successor Agreement by providing appropriate written notice to the other party by March 15 of the calendar year in which the this Agreement expires. If, on or before March 15 of the year in which this Agreement expires, and March 15 of subsequent years, neither party gives appropriate written notice to the other of its desire to modify or terminate this Agreement, this Agreement shall be extended for another year.
TENTATIVE AGREEMENT
BY AND BETWEEN
CHICO UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHICO CHAPTER #110

3.1.8 In any year when there are more than 260 days available to be worked, twelve month employees shall take the 261st, and if applicable, the 262nd day as non-paid/non-work day(s), which shall be scheduled on any non-student day. Scheduling of the non-paid/non-work day(s) shall be done according to the following process:

3.1.8.1 Prior to April 15th, each 12 month employee shall submit their request to schedule the non-paid/non-work day(s) for the upcoming fiscal year to her/his supervisor. The District will review all submitted requests, along with the employee’s submitted vacation requests and, insofar as possible, consistent with District needs, schedule the employees’ non-paid/non-work day(s) as requested. If an employee does not submit her/his request to schedule the non-paid/non-work day(s) prior to April 15th, the District will schedule the employee’s non-paid/non-work day(s) and the employee will be so notified.

3.1.8.2 If a scheduling conflict arises between employees and all other considerations are equal, the District will resolve the conflict in favor of the employee with the highest seniority.

3.1.8.3 After an employee’s non-paid/non-work day(s) has been scheduled by the District, the scheduled non-paid/non-work day(s) may be rescheduled at the request of the employee and with the agreement of the District.

3.1.8.4 The District may cancel a scheduled non-paid/non-work day by giving advance notice to the employee of at least fifteen (15) working days. In the event the District cancels a scheduled non-paid/non-work day, the employee shall have fifteen (15) working days to submit a new request to schedule the non-paid/non-work day on a different non-student day and it shall be scheduled by the District in the same manner and method as the original request. By mutual consent, a non-paid/non-work day may be scheduled on a regular work day. If non-paid/non work-day(s) are cancelled and cannot be rescheduled using this process, they will be treated as additional work day(s) and shall be paid at the appropriate rate of pay.

* For 2008-09 only, the employee request for the non-paid/non-work day shall be made by no later than August 15, 2008.

Ken Tisher
CSEA CHAPTER #110

DATE

Joan Hay
CSEA CHAPTER #110

DATE

CHICO UNIFIED SCHOOL DISTRICT

DATE
### Chico Unified School District
#### General Fund Multiyear Projections - UNRESTRICTED
#### ASSUMPTIONS
Proposed 2008-09 Budget June 18, 2008

<table>
<thead>
<tr>
<th></th>
<th>Year End Projected</th>
<th>Proposed Budget</th>
<th>Projected</th>
<th>Projected</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2007-08</td>
<td>2008-09</td>
<td>2009-10</td>
<td>2010-2011</td>
</tr>
</tbody>
</table>

#### REVENUES:
- Revenue Limit COLA (per School Services of California Inc Dartboard)
  - 4.63% - 5.66% - 4.83% - 2.76%
- Base Revenue Limit per ADA (Before Any Deficit)
  - $5,799.62 - $6,128.62 - $6,426.63 - $6,598.10
- Anticipated Deficit Factor (reduction to Base Revenue Limit per ADA)
  - 0% - 5.35% - 5.35% - 5.35%
- Funded Base Revenue Limit per ADA (estimated for Chico USD)
  - $5,799.62 - $5,800.31 - $5,800.46 - $6,246.64
- Funded Revenue Limit ADA (Prior Year P-2 adjusted for NPS and Charter)
  - 12,382.23 - 12,214.12 - 12,114.37 - 12,014.62
- Enrollment Decline Based on Enrollment Projection Cohort
  - -113 - -105 - -128 - -69
- Staffing Reduction (Teacher FTE)
  - -5 - -40 - -5 - -2
- Charter School ADA Adjustment (net outgo K-8, incoming 9th) (incl Forest Ranch)
  - 0 - -50 - 0 - 0
- Class Size Reduction Revenue per Student (est 10% reduction 08-09, 09-10)
  - $1,070 - $1,002 - $1,041 - $1,068
- CSR Participation (Average Daily Enrollment Grade K-3)
  - 3594 - 3594 - 3575 - 3502
- Class Size Reduction Income, including COLA
  - $3,704,972 - $3,546,031 - $3,682,958 - $3,741,050
- Equalization Aid, applied to Revenue Limit
  - None - None - None - None
- Mandated Cost Income: one time money, excluded
  - $250,000 - $250,000 - $250,000 - $250,000
- MAA Income - portion used to support operating expenses
  - $1,780,392 - $1,871,090 - $1,908,512 - $1,946,682
- Redevelopment funds committed to support maintenance costs
  - 2% - 3% - 3% - 3%
- Increase in Redevelopment dollars needed to support General Fund
  - $121 - $121 - $121 - $121

#### EXPENSES:
- CUTA SALARIES
  - Increase in employee compensation (COLA)
    - mid yr 3.00%
  - Staffing Reserve 10 FTE (based on average cost of temporary teacher)
    - $618,323 - $627,598 - $637,012
  - Anticipated Savings from Teacher Reductions (avg cost of temporary teacher)
    - included - $320,000 - $1,268,000
  - Anticipated Cost of Step Net of Attrition (1.5%)
    - included - $1,025,000 - $1,024,376
- CSEA SALARIES
  - Increase in employee compensation (COLA)
    - mid yr 3.00%
  - Anticipated Cost of Step Net of Attrition (2%)"n
- CUMA SALARIES
  - Increase in employee compensation (COLA)
    - mid yr 3.00%
  - Anticipated Cost of Step Net of Attrition (2%)"n
### HEALTH AND WELFARE BENEFITS
- CUTA to cap in 2008-09 and then expect to negotiate hard cap
- CUMA and CSEA, no increase above current "cap" (hard cap)
- Cost to district of increase in rate for retirees (across all groups)
  - included - $240,000 - $120,000
- Cost of Golden Handshake, STRS (8 yrs x $283.000/year beginning 08-09)
  - included - included - included
- Anticipated Cost of Election Year (Career Members) estimated to be
  - $25,000 - $25,000 - $25,000
- Anticipated increase in Property and Liability Insurance
  - included - $50,000 - $50,000
- Anticipated increase in Special Education encroachment
  - included - $400,000 - $400,000
- Anticipated increase in utility costs
  - included - $50,000 - $50,000
- Eliminate Deferred Maintenance Match per May Revisit (2008-09 only)
  - included - included - included
- Classroom teachers charged to Title I (CSEA Gred 3)
  - $519,000 - $519,000 - $519,000 - $519,000
- Estimated Required Reserve (3%)
  - $3,422,316 - $3,063,253 - $3,128,573 - $3,181,830
## Chico Unified School District
### General Fund Multiyear Projections
#### UNRESTRICTED: June 18, 2008 Proposed Budget

<table>
<thead>
<tr>
<th>Description</th>
<th>2007-08</th>
<th>2008-09</th>
<th>2009-10</th>
<th>2010-11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Decline</td>
<td>%</td>
<td>%</td>
<td>%</td>
<td>%</td>
</tr>
<tr>
<td>ADA Decline (Prior Year)</td>
<td>%</td>
<td>%</td>
<td>%</td>
<td>%</td>
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</tbody>
</table>

### Operating Revenues and Transfers In

<table>
<thead>
<tr>
<th>Description</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Revenues (MAA)</td>
<td>75,998,242</td>
<td>70,265,162</td>
<td>73,629,421</td>
<td>75,013,392</td>
</tr>
<tr>
<td>Other State Revenues</td>
<td>16,023,395</td>
<td>5,628,368</td>
<td>5,065,295</td>
<td>5,065,295</td>
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<tr>
<td>Other Local Revenue/Donations</td>
<td>559,621</td>
<td>559,621</td>
<td>559,621</td>
<td>559,621</td>
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<tr>
<td>Other Sources and Transfers In (Redevelopment Funds)</td>
<td>1,901,170</td>
<td>1,897,090</td>
<td>1,894,572</td>
<td>1,892,682</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES and TRANSFERS IN</strong></td>
<td>$62,166,623</td>
<td>3.76%</td>
<td>79,081,241</td>
<td>3.62%</td>
</tr>
</tbody>
</table>

### Operating Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries (1100, 1200, 1900)</td>
<td>36,689,017</td>
<td>32,763,030</td>
<td>30,463,205</td>
<td>27,980,450</td>
</tr>
<tr>
<td>Classified Salaries (2100, 2200, 2400, 2800)</td>
<td>7,258,294</td>
<td>6,845,362</td>
<td>7,101,464</td>
<td>7,260,902</td>
</tr>
<tr>
<td>Management Salaries (1900, 2900)</td>
<td>17,376,920</td>
<td>17,714,818</td>
<td>17,796,075</td>
<td>17,845,912</td>
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<tr>
<td>Health and Welfare Benefits</td>
<td>1,467,981</td>
<td>1,470,839</td>
<td>1,433,339</td>
<td>1,433,339</td>
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<tr>
<td>Books and Supplies</td>
<td>5,497,233</td>
<td>4,541,671</td>
<td>4,638,571</td>
<td>4,638,571</td>
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<tr>
<td>Services, Other Operating Expenses</td>
<td>1,114,747</td>
<td>1,116,717</td>
<td>1,116,717</td>
<td>1,116,717</td>
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<tr>
<td>Other Outgo</td>
<td>322,071</td>
<td>666,812</td>
<td>666,812</td>
<td>666,812</td>
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<tr>
<td>Direct Support/Indirect Costs</td>
<td>1,777,316</td>
<td>1,293,023</td>
<td>1,293,023</td>
<td>1,293,023</td>
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<tr>
<td>Transfer Out</td>
<td>365,260</td>
<td>327,760</td>
<td>327,760</td>
<td>327,760</td>
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<tr>
<td><strong>TOTAL EXPENSES AND TRANSFERS OUT</strong></td>
<td>$70,950,856</td>
<td>3.10%</td>
<td>68,795,359</td>
<td>3.25%</td>
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</tbody>
</table>

### Net Increase (Decrease) in Fund Balance

<table>
<thead>
<tr>
<th>Description</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>(911,601)</td>
<td>(1,522,941)</td>
<td>(784,234)</td>
<td>(1,154,525)</td>
</tr>
<tr>
<td>Adjustments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>5,103,630</td>
<td>5,192,029</td>
<td>3,659,085</td>
<td>2,914,752</td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Available Reserves

<table>
<thead>
<tr>
<th>Description</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stores and Revolving Cash</td>
<td>305,834</td>
<td>305,834</td>
<td>305,834</td>
<td>305,834</td>
</tr>
<tr>
<td>3% Required Reserve</td>
<td>3,422,316</td>
<td>3,063,253</td>
<td>3,126,573</td>
<td>3,191,830</td>
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<tr>
<td>Van Replacement Program</td>
<td>35,000</td>
<td>70,000</td>
<td>105,000</td>
<td>145,000</td>
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<tr>
<td>Amount Above or (Below) Reserves</td>
<td>1,429,379</td>
<td>230,091</td>
<td>624,655</td>
<td>(1,817,498)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Report on March 28, 2008</th>
<th>%</th>
<th>%</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improvement since last report</td>
<td>689,234</td>
<td>(6,201,127)</td>
<td>(13,526,075)</td>
<td>N/A</td>
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<tr>
<td>Improvement since last report</td>
<td>759,644</td>
<td>6,431,120</td>
<td>12,903,420</td>
<td></td>
</tr>
</tbody>
</table>
## Chico Unified School District
### General Fund Multiyear Projections
#### RESTRICTED: June 18, 2008 Proposed Budget

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<th>2008-09</th>
<th>2009-10</th>
<th>2010-11</th>
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</thead>
<tbody>
<tr>
<td><strong>Revenue And Other Financing Sources</strong></td>
<td>%</td>
<td>Yr End Revised</td>
<td>%</td>
<td>Proposed</td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Revenues</td>
<td>$744,842</td>
<td>$785,695</td>
<td>$784,695</td>
<td>$784,695</td>
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<tr>
<td>Other State Revenues</td>
<td>$10,182,940</td>
<td>$5,177,310</td>
<td>$5,177,310</td>
<td>$5,177,310</td>
</tr>
<tr>
<td>Other Local Revenues</td>
<td>$11,953,248</td>
<td>$11,953,248</td>
<td>$11,953,248</td>
<td>$11,953,248</td>
</tr>
<tr>
<td>Other Sources and Transfers In (Redevelopment Funds)</td>
<td></td>
<td>$3,588,418</td>
<td>$3,588,418</td>
<td>$3,588,418</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES and TRANSFERS IN</strong></td>
<td></td>
<td>$30,543,448</td>
<td>-29.59%</td>
<td>$21,504,281</td>
</tr>
</tbody>
</table>

| Expenditures And Other Financing Uses | | |
|--------------------------------------|---|---|---|---|
| Certificated Salaries (1100,1200, 1900) | $13,262,703 | $10,175,658 | $10,575,856 | $10,975,856 |
| Classified Salaries (2100,2200,2400,2900) | $8,409,688 | $8,022,672 | $8,022,672 | $8,022,672 |
| Management Salaries (1300, 2300) | $1,657,707 | $902,856 | $902,856 | $902,856 |
| Books and Supplies | $5,786,050 | $2,879,908 | $2,879,908 | $2,879,908 |
| Services, Other Operating Expenses | $515,601 | $1,880,877 | $1,880,877 | $1,880,877 |
| Capital Outlay | $143,795 | $2,903 | $2,903 | $2,903 |
| Other Outgo | $850,715 | $847,442 | $847,442 | $847,442 |
| Direct Support/Indirect Costs | $1,850,193 | $1,138,767 | $1,138,767 | $1,138,767 |
| Transfer Out | $793,222 | $803,222 | $803,222 | $803,222 |
| **TOTAL EXPENSES AND TRANSFERS OUT** | | $43,098,330 | -22.67% | $33,920,054 | 2.70% | $34,220,054 | 1.17% | $34,620,054 |

| Contribution to Special Ed | $8,269,620 | $8,402,032 | $8,802,032 | $9,202,032 |
| Contribution to Transportation | $675,020 | $747,513 | $747,513 | $747,513 |
| Contribution to RFMA | $3,165,949 | $2,556,806 | $3,128,573 | $3,181,830 |
| Contribution to GATE | $9,876 | $15,958 | $15,958 | $15,958 |
| Contribution to Community Day School | | | | |
| Other Adjustments | $32,926 | | | |
| **Total** | $12,807,593 | $11,816,793 | $12,877,460 | $13,240,717 |

| Net Increase (Decrease) in Fund Balance | $655,347 | | $71,867 | $124,024 |
| Fund Balance | | | | |
| Beginning Fund Balance | $4,679,634 | $3,221,287 | $1,221,287 | $1,155,620 |
| RFMA Set Aside | | $65,067 | $65,067 | $124,024 |
| Restricted Carryover (Budget freeze) | $4,221,287 | $4,221,287 | $4,221,287 | $4,221,287 |

| Source: | | | | |
# Chico Unified School District
## General Fund Multiyear Projections

**RESTRICTED:** June 18, 2008 Proposed Budget

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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenue Limit Sources</strong></td>
<td>$72,565,563</td>
<td>$71,571,057</td>
<td>$74,414,316</td>
<td>$75,798,288</td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Revenues</td>
<td>$10,601,821</td>
<td>$5,177,310</td>
<td>$5,177,310</td>
<td>$5,177,310</td>
</tr>
<tr>
<td>Other State Revenues</td>
<td>$21,860,465</td>
<td>$17,862,006</td>
<td>$17,916,953</td>
<td>$17,977,025</td>
</tr>
<tr>
<td>Other Local Revenues</td>
<td>$8,067,249</td>
<td>$4,148,039</td>
<td>$4,148,039</td>
<td>$4,148,039</td>
</tr>
<tr>
<td>Other Sources and Transfers In (Redevelopment Funds)</td>
<td>$1,600,170</td>
<td>$1,600,170</td>
<td>$1,600,170</td>
<td>$1,600,170</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES and TRANSFERS IN</strong></td>
<td>$112,710,280</td>
<td>$100,885,502</td>
<td>$103,803,110</td>
<td>$105,081,344</td>
</tr>
<tr>
<td><strong>Expenditures And Other Financing Uses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certified Salaries (1100,1200, 1800)</td>
<td>$49,430,610</td>
<td>$45,829,788</td>
<td>$47,044,061</td>
<td>$48,355,438</td>
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<tr>
<td>Classified Salaries (2100,2200,2400,2900)</td>
<td>$15,045,682</td>
<td>$14,977,034</td>
<td>$15,124,126</td>
<td>$15,283,574</td>
</tr>
<tr>
<td>Management Salaries (1300, 2300)</td>
<td>$8,780,514</td>
<td>$4,765,937</td>
<td>$4,765,937</td>
<td>$4,843,751</td>
</tr>
<tr>
<td>Health and Welfare Benefits</td>
<td>$25,438,226</td>
<td>$24,761,243</td>
<td>$25,088,448</td>
<td>$25,200,448</td>
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<tr>
<td>Books and Supplies</td>
<td>$10,284,017</td>
<td>$3,513,307</td>
<td>$3,513,307</td>
<td>$3,513,307</td>
</tr>
<tr>
<td>Services, Other Operating Expenses</td>
<td>$5,255,524</td>
<td>$6,239,458</td>
<td>$6,254,468</td>
<td>$6,354,468</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$2,567,542</td>
<td>$8,019</td>
<td>$8,019</td>
<td>$8,019</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>$1,162,766</td>
<td>$1,514,274</td>
<td>$1,514,274</td>
<td>$1,514,274</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>$(147,160)</td>
<td>$(144,238)</td>
<td>$(144,238)</td>
<td>$(144,238)</td>
</tr>
<tr>
<td>Transfer Out</td>
<td>$1,155,482</td>
<td>$630,962</td>
<td>$1,130,962</td>
<td>$1,130,962</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES AND TRANSFERS OUT</strong></td>
<td>$114,077,216</td>
<td>$102,105,443</td>
<td>$104,285,779</td>
<td>$106,081,008</td>
</tr>
<tr>
<td><strong>Net Increase (Decrease) In Fund Balance</strong></td>
<td>$(1,665,048)</td>
<td>$(1,622,854)</td>
<td>$(682,869)</td>
<td>$(979,822)</td>
</tr>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>$16,780,286</td>
<td>$9,413,318</td>
<td>$7,880,375</td>
<td>$7,929,782</td>
</tr>
<tr>
<td><strong>RRMA Set Aside</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>$15,115,238</td>
<td>$7,862,519</td>
<td>$7,962,762</td>
<td>$8,957,956</td>
</tr>
</tbody>
</table>
June 27, 2008

Ms. Kelly Staley, Superintendent
Chico Unified School District
1163 East 7th Street
Chico, CA 95928

RE: AB 1200 Public Disclosure for Classified Bargaining Unit

Dear Kelly:

The County Office has received the Public Disclosure Form for the Classified Bargaining Unit for the period of 7/1/07 – 11/15/10. We have reviewed the public disclosure document and the multi-year projection in conjunction with the tentative agreement.

The district was able to demonstrate there is not a fiscal impact of the proposed agreement. The documents are now approved.

Should you have any questions, please contact me at 532-5617 or Lisa Anderson at 532-5687.

Sincerely,

Kevin J. Bultega
Director of Fiscal Services

Cc: Butte County Board of Education
Don McNelis, Butte County Superintendent of Schools
Randy Meeker, Assistant Superintendent, Administrative Services
Chico Unified School District Board of Education
Jan Combes, Assistant Superintendent, Business Services
Chico Unified Teachers Association
California School Employees Association Chapter #110
Karan Belmonte, President of 13th District Parent Teacher Association
Sheila Vickers, School Services of California
Lisa Anderson, Financial Analyst
TITLE: Public Disclosure and Approval of tentative agreement between CUSD and CSEA, Chapter 110 – Article 3 (261+ workdays)

Action: X
Consent: _____
Information: _____

July 16, 2008

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Background Information:

Twelve month employees covered under the Collective Bargaining Agreement (CBA) between the District and CSEA, Chapter #110 have 260 work days in a typical year. However, there are years when the calendar results in more than 260 work days available. The District and the Chapter have reached agreement on adding language to Article 3 of the CBA to allow for employees to request the day(s) that they would like to schedule as a non-paid day off when this occurs.

Educational Implications:

None

Fiscal Implications:

None
TENTATIVE AGREEMENT
BY AND BETWEEN
CHICO UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHICO CHAPTER #110

3.1.8 In any year when there are more than 260 days available to be worked, twelve month employees shall take the 261st, and if applicable, the 262nd day as non-paid/non-work day(s), which shall be scheduled on any non-student day. Scheduling of the non-paid/non-work day(s) shall be done according to the following process:

3.1.8.1 Prior to April 15th, each 12 month employee shall submit their request to schedule the non-paid/non-work day(s) for the upcoming fiscal year to her/his supervisor. The District will review all submitted requests, along with the employee’s submitted vacation requests and, insofar as possible, consistent with District needs, schedule the employees’ non-paid/non-work day(s) as requested. If an employee does not submit her/his request to schedule the non-paid/non-work day(s) prior to April 15th, the District will schedule the employee’s non-paid/non-work day(s) and the employee will be so notified.

3.1.8.2 If a scheduling conflict arises between employees and all other considerations are equal, the District will resolve the conflict in favor of the employee with the highest seniority.

3.1.8.3 After an employee’s non-paid/non-work day(s) has been scheduled by the District, the scheduled non-paid/non-work day(s) may be rescheduled at the request of the employee and with the agreement of the District.

3.1.8.4 The District may cancel a scheduled non-paid/non-work day by giving advance notice to the employee of at least fifteen (15) working days. In the event the District cancels a scheduled non-paid/non-work day, the employee shall have fifteen (15) working days to submit a new request to schedule the non-paid/non-work day on a different non-student day and it shall be scheduled by the District in the same manner and method as the original request. By mutual consent, a non-paid/non-work day may be scheduled on a regular work day. If non-paid/non work-day(s) are cancelled and cannot be rescheduled using this process, they will be treated as additional work day(s) and shall be paid at the appropriate rate of pay.

* For 2008-09 only, the employee request for the non-paid/non-work day shall be made by no later than August 15, 2008.

Ken Ficker
CSEA CHAPTER #110

6-17-08
DATE

Jan Harper
CSEA CHAPTER #110

6/17/08
DATE

CHICO UNIFIED SCHOOL DISTRICT

6-17-08
DATE
June 27, 2008

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