

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

August 20, 2008

CLOSED SESSION – 6:00 P.M.

REGULAR BOARD MEETING – 7:00 P.M.



Board Members

Jann Reed, President

Rick Anderson, Vice President

Dr. Andrea Lerner Thompson, Clerk

Dr. Kathy Kaiser, Member

Rick Rees, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 08/15/08

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – August 20, 2008

Closed Session – 6:00 p.m.

Regular Session - 7:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. **CALL TO ORDER**
2. **CLOSED SESSION** (May reconvene immediately following the regular meeting, if necessary)
 - 2.1 **UPDATE ON LABOR NEGOTIATIONS**

Employee Organizations:	CUTA
	CSEA, Chapter #110
Representatives:	Kelly Staley, Superintendent
	Bob Feaster, Assistant Superintendent
	Jan Combes, Assistant Superintendent
 - 2.2 **Liability Claim/Claim No. 080216**

Claimant: Lange for A.V.
Agency claimed against: Pleasant Valley High School, Chico Unified School District
Pursuant to Government Code §54956.95
 - 2.3 **Pending Litigation**

(One case before the CUSD Personnel Commission)
Pursuant to subdivision (a) of §54956.9
 - 2.4 **Public Employee Performance Evaluation**

Pursuant to Government Code §54957
Title: Superintendent
3. **RECONVENE TO REGULAR SESSION**
 - 3.1 CALL TO ORDER
 - 3.2 REPORT ACTION TAKEN IN CLOSED SESSION (If any)
 - 3.3 FLAG SALUTE
4. **STUDENT REPORTS**
5. **SUPERINTENDENT'S REPORT**
6. **CONSENT CALENDAR**
 - 6.1 **GENERAL**
 1. Consider approval of minutes of special session on July 12, 2008 and regular session on July 16, 2008
 2. Consider approval of Governance Handbook
 3. Consider approval of Items donated to Chico Unified School District
 - 6.2 **EDUCATIONAL SERVICES**
 1. Consider clearing the expulsion of students with the following IDs: 60748, 61273 and 62565
 2. Consider approval of the Field Trip Request for Chico High School FFA to attend the National FFA Convention in Indianapolis, Indiana and Washington, D.C. from 10/22/08 to 10/28/08
 3. Consider approval of the Field Trip Request for Chico High School Ag/FFA to attend the Chapter Officer Leadership Conference in Camp Tehama, Mill Creek, CA from 9/13/08 to 9/15/08
 4. Consider approval of Fund Raising Request for Marsh Junior High School Yearbook Sales from 8/1/08 to 6/15/09
 5. Consider approval of Fund Raising Request for Marigold Jog-a-thon from 8/29/08 to 9/26/08
 6. Consider approval of the Consultant Agreements for Athletic Officials for Chico High School sports

7. Consider approval of the Consultant Agreements for Athletic Officials for Pleasant Valley High School sports
8. Consider approval of the Consultant Agreement with Butte County Probation Department for Probation Officer
9. Consider approval of the Consultant Agreement with Butte County Probation Department for On Campus Officer
10. Consider approval of the Consultant Agreement for John Siebal, a Prevention/Intervention Specialist
11. Consider approval of the Consultant Agreements with the Chico Area Recreation and Park District and the Boys and Girls Club for the 21st Century Community Learning Center After School Programs
12. Consider approval of the Consultant Agreement with Sara Jean Curtis Weller for Tobacco Prevention Education Services
13. Consider approval of the Consultant Agreement with Learning for Living for motivational program for students
14. Consider approval of the Annual Report on Williams Uniform Complaints

6.3 HUMAN RESOURCES

1. Consider approval of Certificated Human Resources Actions
2. Consider approval of Classified Human Resources Actions

6.4 BUSINESS SERVICES

1. Consider approval of the Consultant Agreement with Computers for Classrooms (Ray Quinto)
2. Consider approval of Declaration of Surplus Property (Scott Jones)
3. Consider approval of the Notice of Completion for the Reroofing at Chapman Elementary School (Mary Leary)
4. Consider approval of the Notice of Completion for the Heater Replacement at the Bidwell Junior High School Gym (Mary Leary)
5. Consider approval of the Notice of Completion for the Modernization Reroof of the Gym at Bidwell Junior High School (Michael Weissenborn)
6. Consider approval of Combining the Former Chico Community Education Fund with the Chico Unified School District (CUSD) Foundation Fund (Jan Combes)
7. Consider approval of Nutrition Services Bids (Tanya Harter)

7. DISCUSSION/ACTION CALENDAR

7.1 EDUCATIONAL SERVICES

1. Discussion/Action: LEA Plan Addendum (Michael Morris)

7.2 BUSINESS SERVICES

1. Information/PUBLIC HEARING/Discussion/Action: Performing Arts Center at Pleasant Valley High School – Initial Study/Mitigated Negative Declaration (Mike Weissenborn)
2. Discussion/Action: Performing Arts Center at Pleasant Valley High School – Request for Proposal for Lease-Leaseback Services – Contractor Recommendation (Mike Weissenborn)
3. Discussion/Action: Attendance Incentive Program (Jan Combes)

7.3 HUMAN RESOURCES

1. Discussion/Action: Consider Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Christine Holden (Bob Feaster)
2. Discussion/Action: Consider Approval of a Variable Term Waiver Request for a Single Subject: Home Economics Credential for Certificated Employee Annina McKenna (Bob Feaster)
3. Discussion/Action: Consider Approval of Resolution #1041-08, Elimination of Classified Services (Bob Feaster)

8. ITEMS FROM THE FLOOR

9. ANNOUNCEMENTS

10. ADJOURNMENT

MINUTES

1. **CALL TO ORDER**

At 9:12 a.m. Board President Jann Reed called the July 12, 2008, Special Session Meeting to order at the Chico Unified School District, Large Conference Room, at 1163 E.7th Street, Chico, CA.

Present: Jann Reed, Rick Anderson, and Rick Rees

Absent: Dr. Andrea Lerner Thompson and Dr. Kathleen Kaiser

Opportunity for Public Comment on Agenda Items

A request was received from a public member to place Public Records on a future Board Agenda.

2. **Discussion of opportunity to raise funds for CUSD by participating in Annie B's Matching Grant Drive**

At 9:29 a.m. Board President Reed discussed the opportunity for the district to participate in the Annie B's Matching Grant drive. This item will be added to the next Board meeting agenda and Board Vice President Anderson will generate a letter to present to the public.

3. **CALENDAR DEVELOPMENT**

3.1 At 9:55 a.m. The Board continued discussion of a Board Calendar. Superintendent Staley will create a draft Board Calendar.

At 10:07 a.m. Board President Reed stated that discussion of Item 5.1, Board Self-Evaluation will be moved before Item 4.1, Reaffirm CSBA Governance Standards.

4. **BOARD DEVELOPMENT**

4.1 **Reaffirm CSBA Governance Standards**

At 10:56 a.m. Board Vice President Anderson moved to reaffirm the CSBA Governance Standards as the CUSD Board Professional Governance Standards, seconded by Board Member Rees. No further action was taken.

Ayes: Reed, Anderson, Rees

Noes: None

Abstain: None

Absent: Thompson and Kaiser

4.2 **Establish CUSD Governance Handbook, including Norms and Protocols**

At 10:58 a.m. Discussion was held; no action was taken.

5. **SCHOOL BOARD SELF-EVALUATION**

5.1 **Board Self-Evaluation**

At 10:08 a.m., Board Vice President Anderson moved to adopt the three Governance Goals in a revised order, seconded by Board Member Rees.

Ayes: Reed, Anderson, Rees

Noes: None

Abstain: None

Absent: Thompson and Kaiser

6. **ADJOURNMENT**

At 12:23 p.m., the Board meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 6:15 p.m. the Board convened and announced they would recess into closed session to discuss Items 2.1 and 2.2.

Present: Jann Reed, Dr. Kathy Kaiser, and Rick Rees

(Rick Anderson arrived at 7:22 p.m.)

Absent: Dr. Andrea Lerner Thompson

2. CLOSED SESSION

2.1 Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2.2 Public Employee Dismissal/Discipline/Release

(One Certificated Employee)

Pursuant to Government Code §54957

3. RECONVENE TO REGULAR SESSION

Present: Jann Reed, Dr. Kathy Kaiser and Rick Rees

Absent: Rick Anderson and Dr. Andrea L. Thompson

3.1 Board President Reed called the Regular Session Meeting to Order in the City Council Chambers at 7:02 p.m.

3.2 Closed Session Announcements

Board President Reed stated the Board had been in closed session since 6:15 p.m. regarding the above items 2.1 and 2.2 and had the following announcements:

Item 2.1 - There was nothing to report.

Item 2.2 – The Board voted unanimously to accept the resignation of one certificated employee.

3.3 Board President Reed led the salute to the flag.

4. SUPERINTENDENT’S REPORT

At 7:04 p.m., Superintendent Staley introduced John Jenswald, the new CUTA President and Ray Quinto, the new CUMA co-President. Two CUSD employees, Reta Rickmers and John Wiggins, both teachers at PVHS, have lost homes due to the recent Butte County fires. Information has been posted on our website about how people can help. Andrea Niepoth lost an out building and has requested that people donate to the Red Cross. Thanks go to the Friends of Ag for their work on the Henshaw/Guynn property. They have mowed and removed stumps and are well on their way to making the property ready for student projects in the fall.

5. CONSENT CALENDAR

At 7:07 p.m., Board President Reed asked if anyone from the Board or the public wanted to pull any consent items for further discussion. Board President Reed pulled Item 5.1.3 and it was noted that Board Member Kaiser had notified the Superintendent’s office that Item 5.2.1 had listed an incorrect Student ID number and Student ID number 38949 was corrected to 28949.

5.1. GENERAL

1. The Board approved the minutes of regular session, June 18, 2008.

2. The Board accepted the items donated to Chico Unified School District.

Donor

Item

Recipient

Soroptimist International /Bidwell Rancho

\$811.66

Chico Jr. High

Soroptimist International of Chico

\$595.00

Chico Jr. High

N. Michelle Borg, DDS

\$50.00

Chico Jr. High/Garden

Little Red Hen

\$500.00

Marsh Jr. High/Taryn Blizman

MINUTES

PG&E/Donald Chambers	\$125.64	Marsh Jr. High
PG&E/Donald Chambers	\$123.00	Marsh Jr. High
Marsh Jr. High PTSO	\$1,280.73	Marsh Jr. High Computers
DPR Construction Inc./Wm. Hill	\$2,500.00	CHS/Football
Janice and Brian Doran	\$40.00	PVHS/Girls Soccer
Diane Gill	\$500.00	PVHS/Girls Soccer
Brenda Kemp	\$100.00	PVHS/Girls Soccer
Sisco Enterprises	\$200.00	PVHS/Girls Soccer
Debra Peck	\$50.00	PVHS/Girls Soccer
Luis and Ana Lopez	\$30.00	PVHS/Girls Soccer
Abdolvahab & Jin Soofi	\$40.00	PVHS/Girls Soccer
Diane & D. Scott Guymon	\$88.00	PVHS/Girls Soccer
John and Carol Summers	\$40.00	PVHS/Girls Soccer
Harvey and Patricia Hiler	\$50.00	PVHS/Girls Soccer
Brandon Quackenbush	Books @ \$387.00	PVHS/Library
Ellen Copeland	Books @ \$694.00	PVHS/Library
David Habib, Jr.	\$50.00	PVHS/Academic Decathlon
Home Depot/Jennifer Pearson	\$17.50	PVHS
The Dog House/Chuck Averill	Labor, Staff and Product @	PVHS/FCA
	\$2,000.00	

3. Item removed for further discussion.

5.2 EDUCATIONAL SERVICES

- The Board approved the clearing of the Expulsions of students with the following IDs: 25250, 27479, 28949, 29107, 35612, 56744, 56808, and 64589.
- The Board approved the Field Trip Request for the Pleasant Valley High School Student Government to attend the Core Camp at Sonoma State University from 7/28/08 to 7/31/08.
- The Board approved the Field Trip Request for the Pleasant Valley High School Yearbook class to attend the Yearbook Camp at St. Mary's College from 7/28/08 to 7/31/08.
- The Board approved the Consultant Agreement with Julie Sawley to provide services to students who attend Notre Dame School and qualify for Title I services.
- The Board approved the Consultant Agreement with Creative School Resources and Research for evaluation services for the 21st Century Community Learning Center and After School Education and Safety grants.

5.3 HUMAN RESOURCES

- The Board approved the Certificated Human Resources Actions.

<u>Name/Employee #</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Summer Session Appointment(s) 2008			
Senior High			
Jackson, Sterling	Jensen, Vallarie	Flory, Jennifer	
Probationary Appointment(s) 2008/09 According to Board Policy			
De la Torre-Stuart, Idalia	Elementary	2008/09	1.0 FTE Probationary Appointment
Joiner, Gerald	Secondary	2008/09	0.2 FTE Probationary Appointment
Thayer, Kathyleen	Secondary	2008/09	0.8 FTE Probationary Appointment

MINUTES

Temporary Appointment(s) 2008/09 According to Board Policy

Armstrong, D. Brad	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Becker, Jason	Secondary	1 st Semester 2008/09	0.2 FTE Temporary Appointment (in addition to current .8 FTE assignment)
Jackson, Jennie	Elementary	1 st Semester 2008/09	0.10 FTE Temporary Appointment (in addition to current .3 FTE assignment)
Joiner, Gerald	Secondary	1 st Semester 2008/09	0.8 FTE Temporary Appointment (in addition to .2 FTE current assignment)
Stoffel, Lauri	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment (in addition to current .6 FTE assignment)

Part-Time Leave Request(s) for 2008/09

Girt, Kerrie	Elementary	2008/09	0.6 FTE Leave
Kortie, Jill	Secondary	2008/09	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)

Retirement(s)/Resignation(s)

Pronsolino, Cynthia	July 1, 2008	Resignation
Tiller (Moon), Elli	June 7, 2008	Retirement

2. The Board approved the Classified Human Resources Actions.

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
SUMMER SCHOOL APPOINTMENT	GIMPLE, SAM	CUSTODIAN/ MARIGOLD/4.0	6/17/2008- 7/11/2008	DAY TO DAY, CONTINGENT UPON ENROLLMENT/ SUMMER SCHOOL/0020
VOLUNTARY DEMOTION	KINGORI, MIRIAM	IA-SPECIAL ED/ MCMANUS/3.0	6/6/2008	NEW POSITION/263/ SPECIAL ED/6501
VOLUNTARY REDUCTION IN HOURS	REGH, DIANNE	IA-SPECIAL ED/ CHS/5.0	8/13/2008	VACATED POSITION/257/ SPECIAL ED/6500
LEAVE OF ABSENCE	MCCLAIN, JOHN	CUSTODIAN/ CHAPMAN/8.0	9/26/2008- 11/6/2008	PER CBA 5.3.3
LEAVE OF ABSENCE	PLUMER, RUTH ANN	IPS-HEALTHCARE/ SIERRA VIEW/3.5 & 3.0	8/13/2008- 2/06/2009	PER CBA 5.12
INCREASE IN HOURS	ARMSTRONG, ARMELLE	IPS-CLASSROOM/ ROSEDALE/5.5	7/15/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
INCREASE IN HOURS	BOWEN, BARBARA	IA-COMPUTERS/ NEAL DOW/5.0	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL FUND/ 7250
INCREASE IN HOURS	DAVIS, MELISSA	IPS-HEALTHCARE/ EMMA WILSON/3.5	7/15/2008	IN LIEU OF LAYOFF/148/ SPECIAL ED/6501

MINUTES

INCREASE IN HOURS	FEULNER, CARLA	IPS-HEALTHCARE/ LOMA VISTA/6.0	7/15/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
INCREASE IN HOURS	GLASS, JOANN	INSTRUCTIONAL ASST/ ROSEDALE/3.9	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL FUND/ 3010
INCREASE IN HOURS	GREEN, KATHRYN	IPS-HEALTHCARE/ PARKVIEW/3.5	7/15/2008	IN LIEU OF LAYOFF/130/ SPECIAL ED/6501
INCREASE IN HOURS	LOPEZ, SARAH	BICULTURAL LIAISON/ PARKVIEW/5.4	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL FUND/ 7250
INCREASE IN HOURS	OLSON, KATHRYN	IPS-CLASSROOM/ EMMA WILSON/3.0	7/15/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
INCREASE IN HOURS	SEIG, APRIL	INSTRUCTIONAL ASST/ MCMANUS/3.0	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL FUND/ 3010
VOLUNTARY DEMOTION	RASH, JUDITH	IA-SPECIAL ED/ BJHS/3.5	7/15/2008	IN LIEU OF LAYOFF/215/ SPECIAL ED/6500
VOLUNTARY REDUCTION IN HOURS	GREEN, KATHRYN	IPS-CLASSROOM/ ROSEDALE/2.0	7/15/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
VOLUNTARY REDUCTION IN HOURS	GREMINGER, LUCRETIA	INSTRUCTIONAL ASST/ MCMANUS/3.0	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL FUND/ 7250
VOLUNTARY REDUCTION IN HOURS	GUILBAULT, KARIN	IA-COMPUTERS/ NEAL DOW/3.0	7/15/2008	IN LIEU OF LAYOFF/ GRANT FUND/6010
VOLUNTARY REDUCTION IN HOURS	LABRADO, MELISSA	IPS-HEALTHCARE/ SIERRA VIEW/6.0	6/6/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
RESIGNED ONLY POSITION LISTED	ARMSTRONG, ARMELLE	IPS-CLASSROOM/ EMMA WILSON/3.5	7/14/2008	INCREASE IN HOURS/ SPECIAL ED/6501
RESIGNED ONLY POSITION LISTED	KINGORI, MIRIAM	IA-READ RIGHT/ CJHS/4.0	6/5/2008	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	REGH, DIANNE	IA-SPECIAL ED/ MJHS/6.0	8/12/2008	VOLUNTARY REDUCTION IN HRS
RESIGNATION/TERMINATION	BLAWAT, MAUREEN	IPS-CLASSROOM/ LOMA VISTA/2.0	6/5/2008	STRS RETIREMENT
RESIGNATION/TERMINATION	BLAWAT, MAUREEN	IPS-HEALTHCARE/ LOMA VISTA/4.0	6/5/2008	STRS RETIREMENT

MINUTES

RESIGNATION/ TERMINATION	CARTER, DONNA	OFFICE ASSISTANT/ CHS/8.0	6/14/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	COPPER, JACALYN	CAFETERIA COOK- NSS/ FOREST RANCH/6.0	7/15/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	FISHER, MICHAEL	PRINTER/ DUPLICATING/8.0	7/14/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	GILLETT, VICTORIA	DIRECTOR-INFO TECHNOLOGY/ INFO TECH/8.0	6/28/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	KAMPH, LYNN	FISCAL SERVICES MANAGER/ FACILITIES/8.0	6/28/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	MILLER, MARY ALICE	OFFICE ASST/ PVHS/4.0	7/2/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	RUGGLES, CARSON	SR PRINTER/ DUPLICATING/8.0	7/14/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	SHERMAN, EMILY	IPS-CLASSROOM/ CHAPMAN/4.0 & 2.0	7/11/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	WATSON, VALYA	PARENT CLASSROOM AIDE- RESTR/CJHS/3.0	6/5/2008	RESTRICTED RELEASED

3. The Board approved the Consultant Agreement with David Reise, Principal during leave of absence.

5.4 BUSINESS SERVICES

1. The Board approved the Monthly Board Report on Average Daily Attendance.
2. The Board approved the Consultant Agreement for Generation YES (BETT-c) Grant.
3. The Board approved the Consultant Agreement for Erate Grant Program.
4. The Board approved Resolution No. 1036-08, Resolution of the CUSD Board of Education to Designate Authorized Signatories for the Federal E-rate Program.
5. The Board approved the Partnership between Chico Country Day School and CUSD Nutrition Services to Serve Breakfast, Lunch and After-School Snacks.

(Consent Vote)

AYES: Reed, Kaiser, and Rees

NOES: None

ABSENT: Anderson and Thompson

6. **DISCUSSION/ACTION CALENDAR***ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:*

Item 5.1.3 – Board President Reed pulled Item 5.1.3, Participation in the Annie B's Community Drive. Board President Reed explained earlier this year the Board established the CUSD Foundation under the umbrella of the North Valley Community Foundation. Beginning on August 1 and ending on September 30, the NVCF is accepting donations for the Annie B Community Fund Drive. This special grant supplements donations. The CUSD Foundation Fund would benefit by receiving a percentage of the \$200,000 grant. Funds will be used to support extra-curricular programs that are not part of the core educational program such as music, art, athletics, etc. The District would recommend to the Board how funds are to be distributed in May, 2009. Board President Reed made a motion to direct staff to enroll the CUSD Foundation Fund in the program for the 2008 campaign, seconded by Board Member Rees.

MINUTES

AYES: Reed, Kaiser, and Rees

NOES: None

ABSENT: Anderson and Thompson

6.1 EDUCATIONAL SERVICES

1. Information: Hooker Oak School Annual Evaluation Report

At 7:11 p.m., Director Adkisson explained that Alternative schools of choice are required to annually evaluate their program and report how well they are reaching their objectives and present a report to the local school board before sending it to the State Superintendent of Public Instruction. Hooker Oak parent, Jordan Reed, students, Maddie Sullivan-Hames and Hannah Scott-Persson, and teacher, Margaret Goldsmith, addressed the benefits of the program and answered questions from the Board. The new principal, Sue Hegedus, stated when they bring the report back to the Board, they will include State data.

2. Charter School Annual Reports

At 7:50 p.m., Director Simmons explained that as the charter granting agency, CUSD has oversight responsibility for both Chico Country Day and Nord Country School. Annually, Charter representatives present a report to the Board of Trustees which provides an overview of the previous school year as well as general areas of emphasis for the current school year. Kathy Dahlgren, Principal, and Cathy Oviedo, Director, presented the Nord Country School Annual Report. Margaret Rees and Paul Weber presented the Chico Country Day School Annual Report.

A motion was made by Board Vice President Anderson to accept the Annual reports, seconded by Board Member Rees.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

3. Approval of Extended-day Kindergarten at Rosedale School

At 8:22 p.m., Director Adkisson explained the requirements for the extended-day kindergarten classes allow for establishment through the local School Board resolution process instead of a State waiver process. CUTA has approved the request for the 2008-09 school year. Principal Claudia de la Torre and Teacher Linnea Miranda explained how the extended-day will help their students. A motion was made by Board Member Rees to approve Resolution 1040-08, Approval of Extended Day Kindergarten at Rosedale Elementary School, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

4. Approval of Neal Dow and Little Chico Creek Boundary Changes

At 8:42 p.m., Director Adkisson presented a map and the new boundary descriptions for Neal Dow and Little Chico Creek due to the closure of the Forest Ranch and Cohasset elementary schools. A motion was made by Board Vice President Anderson to implement the recommended boundary changes, seconded by Board Member Rees.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

6.2 BUSINESS SERVICES

1. Information: Performing Arts Center at Pleasant Valley High School – Request for Proposal for Lease-Leaseback Services

At 8:46 p.m., Michael Weissenborn presented information on the Request for Proposal process and key dates.

MINUTES

2. Response to 2007-2008 Butte County Grand Jury Report

At 8:55 p.m., Michael Weissenborn presented a draft letter of the Board of Education's response to the grand jury report regarding the appropriate use of the 1998 Measure A bond proceeds. The last sentence of the letter was corrected to read "Please do not....", instead of "Please do...." Mike will check with legal counsel regarding who should respond for the district. It was suggested a protocol be developed. A motion was made by Board Member Rees to approve the letter with the above change, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

3. Approval of Resolution No. 1038-08, Adoption of a 403(b) Compliance Program4. Approval of Resolution No. 1039-08, Resolution Approving 457(b) Plan Adoption Agreement and Participation in Deferred Compensation Plan Provided by the TDS Group

At 9:10 p.m., Director Scott Jones presented information on Resolutions 1038-08 and 1039-08. The District is interested in using a Third Party Administrator to outsource the daily administration and compliance that will be incurred by upcoming changes in regulations pertaining to IRC 403(b) defined contribution savings plan and IRS 457(b) Deferred Compensation Plans for employees. The recommended Third Party Administrator, TDS Group, will not charge the District for the 403(b) and 457(b) compliance program. Doug Holt, the President and CEO of the TDS Group was present to answer questions.

A motion was made by Board Vice President Anderson to approve both Resolutions, seconded by Board Member Rees.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

6.3 HUMAN RESOURCES

1. Public Disclosure and Approval of Tentative Agreement between CUSD and CSEA, Chapter 110 – Articles 14 and 17 (negotiations and duration) to be Renumbered as Article 19

At 9:42 p.m., Assistant Superintendent Feaster presented the tentative agreement between CUSD and CSEA, Chapter 110 – Articles 14 and 17 to be renumbered as Article 19. CSEA ratified the tentative agreement at a meeting on December 11, 2007. There were minor language changes.

A motion was made by Board Member Rees to approve the Tentative Agreement, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

2. Public Disclosure and Approval of Tentative Agreement between CUSD and CSEA, Chapter 110 – Article 3 (261+ workdays)

At 9:46 p.m., Assistant Superintendent Feaster presented the tentative agreement between CUSD and CSEA, Chapter 110 – Article 3 (261+ workdays). Twelve month employees covered under the Collective Bargaining Agreement (CBA) have 260 work days in a typical year. There are years when the calendar results in more than 260 work days. The District and the Chapter have reached agreement on adding language to Article 3 of the CBA to allow for employees to request the day(s) that they would like to schedule as a non-paid day off when this occurs.

A motion was made by Board Member Rees to approve the Tentative Agreement, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees

NOES: None

ABSENT: Thompson

MINUTES

7. ITEMS FROM THE FLOOR

At 9:48 p.m., Board President Reed noted there were no items from the floor.

8. ANNOUNCEMENTS

At 9:49 p.m., Board President Reed noted there will be a musical production at Theatre, Etc. this weekend with many CUSD students participating and it would be a fun activity to attend. Superintendent Staley announced two upcoming events: the 3rd Annual Leadership Advance to be held at PVHS on July 31 and August 1 and the Staff Development Day for all certificated staff to be held at CSUC on August 11.

9. ADJOURNMENT

At 9:50 p.m., Board President Reed adjourned the regular meeting.

:mm

APPROVED:

Board of Education

Administration

DRAFT



CHICO UNIFIED SCHOOL DISTRICT

Governance Handbook (Working Draft Only)

Adoption Date to be Determined

Board of Trustees

Jann Reed, President
Rick Anderson, Vice President
Andrea Lerner Thompson, Clerk
Rick Rees, Member
Kathleen E. Kaiser, Member

Superintendent

Kelly Staley

This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, commitment to norms and coming to agreement on protocols/formal structures that will enable the governance team to perform its responsibilities in a way that best benefits all children.

DRAFT

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EFFECTIVE GOVERNANCE

There are three dimensions to the effective governance of any organization: the actions of an individual, a group coming together to govern, and the performance of governance responsibilities by the group.

In a school district, the Board and Superintendent work together as a governance team. For a governance team to work together effectively, members need to: 1) Maintain a Unity of Purpose, 2) Agree on and govern within appropriate roles, 3) Create and sustain a positive governance culture, and 4) Create a supportive structure for effective governance.

Effective governance tenets encompass the basic characteristics and behaviors that enable governance team members to effectively create a climate for excellence in a school district and maintain the focus on improved student learning and achievement.

Governance – A Definition

School district governance is the act of transforming the needs, wishes and desires of the community into policies that direct the community's schools.

CUSD BOARD OF EDUCATION PROFESSIONAL GOVERNANCE STANDARDS

1. Keep the district focused on learning and achievement for all students.

- Recognize that children come to school with diverse educational needs.
- Base decisions on the district's vision, student needs, research, empirical data and a balance of community expectations, legal constraints and resources.
- Ensure that the district has established academic standards and regularly measures growth in achievement for all students.
- Ensure that the district provides opportunities for all students to succeed.

2. Communicate a common vision.

- Develop and adopt a written statement of the district vision and other direction-setting documents using collaborative processes that involve the staff and community.
- Ensure that procedures are in place to periodically review the district vision and other direction-setting documents.
- Demonstrate commitment to the vision and goals by regularly communicating them to staff and the community.
- Exhibit behaviors and make decisions that support achievement of the district vision.
- Keep current on trends and emerging needs in education in order to proactively participate in renewing or reviewing the district's direction and policies.
- Support board decisions.
- Speak with a common voice.

3. Operate openly, with trust and integrity.

- Conduct district business in a fair, respectful and responsible manner.
- Consider the concerns and interests of the staff and community.
- Encourage thorough debate, seek to engage in dialogue for clarification and withhold judgment until all perspectives are heard.
- Ensure that all members of the Board have the same information—no secrets or surprises among members of the governance team.
- Clearly communicate decisions to all those who are affected by them.
- Keep confidential information confidential.

- 4. Govern in a dignified and professional manner, treating everyone with civility and respect.**
 - Treat the Superintendent, staff, students, parents and community with dignity and respect.
 - Listen openly and respectfully to each other, to staff, students, parents and members of the community.
 - Welcome open discussion of different points of view.
 - Demonstrate ability to disagree on issues and still maintain trust, respect and dignity.
 - Work together to build consensus for decisions.
- 5. Govern within board-adopted policies and procedures.**
 - Have a policy development, approval and update process in place that is understood and followed.
 - Understand the distinctions between the role of the Board and that of the Superintendent and staff and do not become involved in the day-to-day operations of the district.
 - Have agreed-upon norms and protocols to carry out Board responsibilities.
- 6. Take collective responsibility for the Board's performance.**
 - Assume collective responsibility for Board conduct, behavior and conflict management.
 - Function as a governance team with the Superintendent.
 - Demonstrate a commitment to continually improving governance efforts.
 - Take responsibility for the orientation of all new members.
- 7. Periodically evaluate its own effectiveness.**
 - Have procedures in place for regular, on-going self-evaluation.
 - Ensure meeting agendas provide for a sound order of business and facilitate maximum focus on matters related to student achievement.
 - Have norms and protocols in place to ensure that individual Board members do not get involved in the day-to-day management of the district.
- 8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations.**
 - Ensure board policy enables parents, staff and the public to participate in district discussions, school programs and activities in meaningful ways.
 - Consider the concerns and interests of all segments of the community in deliberations.

CUSD MISSION STATEMENT

The mission of the Chico Unified School District, a partnership of students, staff, families and community, is to ensure all students achieve high levels of academic and personal success, contribute to their community and confidently compete in a changing global society by engaging in quality educational programs that address diverse student needs and promote learning throughout life.

UNITY OF PURPOSE

Unity of Purpose is a common vision, overarching goals, and the values and beliefs governance team members share about children, the district and public education that help them transcend their individual differences to fulfill a greater purpose.

CUSD GOVERNANCE TEAM UNITY OF PURPOSE

- *We will provide high quality educational opportunities for all students.*
- *We will build trust and confidence with our community, our staff and our students.*
- *We will function as an effective team.*
- *We will understand our collective responsibilities to our heritage, current challenges and community values.*
- *We will be a team with a common vision and act as a catalyst for the focused efforts of employees and the community.*
- *We will be partners with the staff in carrying out the mission of CUSD.*
- *We will oversee the continuous development of quality programs, staff and facilities.*
- *We will perpetuate a legacy of positive culture.*
- *We will support our staff as they endeavor to enhance the lives of our students.*

GOVERNANCE ROLE AND RESPONSIBILITIES

Citizen oversight of local government is the cornerstone of democracy in the United States. The role of the trustees who sit on locally elected school Boards is to ensure school districts are responsive to the values, beliefs and priorities of their communities. Boards fulfill this role by performing five major responsibilities: setting direction; establishing an effective and efficient structure; providing support; ensuring accountability; and providing community leadership as advocates for children, the school district and public schools.

These five responsibilities represent core functions that are so fundamental to a school system's accountability to the public that they can only be performed by an elected governing body. Authority is granted to the Board as a whole, not each member individually. Therefore, Board members fulfill these responsibilities by working together as a governance team with the Superintendent to make decisions that will best serve all the students in the community.

The Board carries out these responsibilities in each of the following job areas:

Setting the District's Direction
Student Learning and Achievement
Finance
Facilities
Human Resources
Policy
Judicial Review
Collective Bargaining
Community Relations and Advocacy

The Superintendent assists the Board in carrying out its responsibilities in each of the job areas, and leads the staff toward the accomplishment of the agreed upon district vision and goals. The following page provides more detail on how the Board performs its governance responsibilities in each job area. It is important to remember that Boards who inadvertently get involved in staff functions undercut their ability to hold the Superintendent accountable for the results of those efforts.

PERFORMING GOVERNANCE RESPONSIBILITIES

We agree with the responsibilities of school Boards as described below by the California School Boards Association:

Set the direction for the community's schools

- Focus on student learning
- Assess needs/obtain baseline data
- Generate, review or revise setting direction documents (beliefs, vision, priorities, strategic goals, success indicators)
- Ensure an appropriate inclusive process is used
- Ensure these documents are the driving force for all district efforts

Establish an effect and efficient structure for the school district

- Employ and support the Superintendent
- Establish a human resources framework that includes policies for hiring and evaluating other personnel
- Oversee the development of and adopt policies
- Set a direction for and adopt the curriculum and require data-producing assessment systems
- Establish budget priorities, adopt the budget and oversee facilities issues
- Provide direction for and vote to accept collective bargaining agreements

Provide support through our behavior and actions

- Act with professional demeanor that models the district's beliefs and vision
- Make decisions and provide resources that support mutually agreed upon priorities and goals
- Uphold Board-approved district policies and support staff implementation of Board direction
- Ensure a positive working climate exists
- Be knowledgeable enough about district efforts to explain them to the public

Ensure accountability to the public

- Evaluate the Superintendent
- Monitor, review and revise policies
- Serve as a judicial and appeals body
- Monitor student achievement and program effectiveness and require program changes as indicated
- Monitor and adjust district finances and periodically review facilities issues
- Monitor the collective bargaining process

Act as community leaders

- Speak with a common voice about district priorities, goals and issues
- Engage and involve the community in district schools and activities
- Communicate clear information about policies, programs and fiscal condition of the district
- Educate the community and the media about the issues facing students, the district and public education
- Advocate for children, district programs and public education to the general public, key community members and local, state and national leaders

POSITIVE GOVERNANCE TEAM CULTURE

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school Board members to set and monitor the direction of the school district, and the district Superintendent translates all efforts into action, it is vital that the Board and Superintendent have a respectful and productive working relationship based on trust and open communications.

CUSD GOVERNANCE NORMS

We agree to

- *focus on students' best interest*
- *respect each other's opinions*
- *listen "actively" to each member's ideas*
- *value each member's point of view*
- *be open to new ideas*
- *exhibit positive body language*
- *not interrupt, nor monopolize*
- *encourage everyone to verbalize*
- *disagree agreeably*
- *recognize the positive*
- *be willing to compromise*
- *focus on process, not personalities*
- *act by building on the thought of a fellow governance team member*
- *commit time necessary to govern effectively*
- *commit to open communication, honesty, no surprises*
- *maintain confidentiality*

STRUCTURES AND PROCESSES TO SUPPORT EFFECTIVE GOVERNANCE

Effective governance teams discuss and agree on the formal structures and processes used by the trustees and the Superintendent in their functioning as a team (e.g., processes or structures for agenda setting, set-up of Board room and table, agenda structure, handling complaints or concerns from the community, bringing up a new idea); how governance teams operate, and how they do business. These agreements about how groups will operate are often called protocols.

CUSD BOARD OF EDUCATION PROTOCOLS

The following protocols were developed to support and promote the effectiveness of our governance team.

Issue	Protocol
Self-monitoring of governance team effectiveness	<ul style="list-style-type: none"> • We will schedule a workshop every January to review governance team agreements and processes by reviewing the Governance Handbook.

Issue	Protocol
Voting no	<ul style="list-style-type: none"> • Each trustee respects the right of other trustees to vote “no” on an issue. • Everyone agrees it is a courtesy to the team to explain the reasons for the “no” vote either during deliberation or before casting the vote.

Issue	Protocol
Visiting schools	<ul style="list-style-type: none"> • Visits are encouraged. • As a professional courtesy, trustees will call the principal ahead of time to arrange the visit. • Trustees will also be cautious about encroaching on the learning environment. To assist in this matter, the Superintendent will ensure principals and teachers know that a teacher does not need to interrupt his/her lesson when a Board member visits a classroom.

Issue	Protocol
<p>Handling concerns from the public and staff</p>	<ul style="list-style-type: none"> • When someone brings a concern to the Board, we will listen carefully, remembering we are only hearing one side of the story, and then we will direct that person to the person in the district most appropriate and able to help them resolve their concern. • We will make sure they understand the appropriate order of whom to contact (i.e., teacher, then principal, then district staff) and are aware of any formal forms or policies that might assist them (e.g., written complaint form). • This will ensure everyone is treated fairly, equally and expeditiously and that the processes and procedures of the district are upheld. • It will also clarify that one Board member has no individual authority to fix a problem. • As a representative of the public, it is important the Board member invite the person with the complaint to ultimately get back to him if the issue is not resolved.

Issue	Protocol
<p>Individual Board member requests for information</p>	<ul style="list-style-type: none"> • When an individual Board member requests information pertaining to an agenda item, it will be provided to all Board members. • An individual Board member will – insofar as possible – work to let the Superintendent and staff know ahead of time when a request for information will be made in public so the staff can be prepared to provide a thorough answer. • Individual Board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals.

Issue	Protocol
<p>Individual Board member requests for action</p>	<ul style="list-style-type: none"> • The only authority to direct action rests with the full Board sitting at the Board table. • A majority vote sets such direction. • Individuals may request an item for a future agenda by explaining their interest in a particular course of action and working to get a Board majority to support moving in that direction. • When a majority of the Board, sitting in a formal meeting, requests action, it should be done in the context of the intended results. It is the duty of CUSD staff to determine the methods used to achieve those results.

Issue	Protocol
Board meeting management	<ul style="list-style-type: none"> • We understand that Board meetings are meetings of the Board held in public, not open forum town hall meetings. • We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices of the community inform Board deliberations. • However, when the Board deliberates, it will be a time for the Board to listen and learn from each other, taking the public input into consideration, not a time to re-engage with the public. • We will consistently abide by our formal processes relating to this issue so that all persons are treated fairly and equally. • We will review our policies, bylaws and protocols relating to Board meeting management (e.g., time limits on input from members of the public), revising or reaffirming them as appropriate.

Issue	Protocol
Email	<p>We will use email carefully to insure that we do not violate the Brown Act which prohibits Board members from exchanging facts to</p> <ul style="list-style-type: none"> - Develop collective concurrence - Advance or clarify an issue - Facilitate agreement or compromise - Advance ultimate resolution <ul style="list-style-type: none"> • We recognize that by using Reply All <ul style="list-style-type: none"> - Easily makes email part of the deliberative process - Creates a public record - Inhibits opportunity for any other two Board members to have a conversation on a topic • We acknowledge that email is a Public Record which must be saved for three years, so each member will <ul style="list-style-type: none"> - Develop a procedure for accessing and collecting Board member emails contained on back up District server or home back up • Board members will, if possible, use District email for District business

Issue	Protocol
<p>Role and Responsibilities of the Board President</p>	<p>Our Beliefs: <i>We have an obligation to set an example of good government in action for our community. We will model dignified problem solving for our community and our children. The Board President works with the Superintendent to ensure Board meeting effectiveness. We intend that our Board meetings proceed professionally, efficiently and effectively and that district staff will have the opportunity to provide necessary background materials and information to the Board in a respectful environment. Each Board member must have the opportunity to express his or her viewpoint during Board deliberation. Everyone in attendance at Board meetings will be treated with dignity and respect. The Board president has a facilitation role relative to Board meetings, and acts as spokesperson for the Board. S/he has no more authority than any other Board member outside of Board meetings.</i></p> <p>Our Agreement: The role of the Board president is to:</p> <ul style="list-style-type: none"> • chair meetings, • work with the Superintendent as necessary to help ensure Board members have the necessary information and materials to make wise decisions, • make sure that pending agenda items are addressed appropriately, • confer with the Superintendent before meetings to prepare, as necessary for the upcoming meeting, • model the tone and behavior the Board wishes to convey to the community. <p>As meeting chair, the Board president will:</p> <ul style="list-style-type: none"> • open and preside over meetings, • introduce agenda items, providing some background information as appropriate, different from background information that is provided by staff (e.g., <i>"This is an item we have had on our agendas four times in the last three months. We have given it a great deal of consideration and appreciate all of the input we have received from the public and the information staff has provided on the issue. Tonight we will receive additional public input, deliberate further and hope to make a final decision."</i>), • call on speakers, • not make a motion him or herself, but ensure that there is one made at an appropriate time during deliberation, • make sure all Board members have a chance to share in deliberation, • work to facilitate effective deliberation, • interpret and clarify for understanding to ensure that all Board members have an accurate understanding as the deliberation proceeds, • wait until all other Board members who wish to speak on an issue have done so before adding his or her own comments, • call for a vote restating the motion, • clarify and authenticate all action, order and procedures of the Board, • adjourn meetings • remind the governance team and audience members of any meeting guidelines and Professional Governance Standards the Board has adopted, as necessary. • work with the Superintendent to make sure there is appropriate follow-up and clarification of possible options for the Board following the Board meeting. • serve as the spokesperson for the Board – always bearing in mind the direction and commitment of the Board given during Board meetings.

Issue	Protocol
Designated Spokesperson(s)	<p>Our Beliefs: <i>It is essential that important information be communicated to members of the Board, the staff and the community in as timely a fashion as possible. Board Members and the Superintendent have an obligation to speak with a common voice about district issues to the staff and community. We recognize that some situations have legal or other considerations that may place restrictions on what may be told to the media or public. Confidential issues must remain confidential. It is important that we speak with one voice in order to maintain the trust of our community.</i></p> <p>Our Agreement: In most cases, everyone is comfortable having the press contact any Board member. However, occasionally an issue requires there be one chief spokesperson. Who fills this role may vary from year to year and from issue to issue.</p> <p>The designated spokesperson will vary depending on the issue or situation:</p> <ul style="list-style-type: none"> • Crisis: The Superintendent will be the primary spokesperson and may involve the Board president at his/her discretion. • Meeting Information (e.g., Board meetings, agenda items, study sessions): The Board President and the Superintendent will serve as primary spokespersons. • Core Values / Vision / District Priorities / General District Information: All governance team members may serve as spokespersons utilizing developed and agreed upon key messages. <ul style="list-style-type: none"> - When speaking on behalf of the district or the School Board, Board members have an obligation to adhere to agreed upon key messages, - District Key Messages might be developed around topics such as: <ul style="list-style-type: none"> • District Mission / Vision • Progress Toward District Goals • Student Learning Goals • Budget Objectives / Financial Plan • Parent Involvement • Pre-school • Facilities • During the Annual Governance Workshop in January the governance team will discuss which team members are going to be networking with which community groups and organizations. • If a Board member is invited to speak to a community group or organization, s/he will make sure other team members know about the invitation, will ask for agreed upon key messages and any updated district information from the Superintendent, and will communicate back to the governance team after the presentation.

CHICO UNIFIED SCHOOL DISTRICT GOVERNANCE TEAM

AGREEMENTS TO FACILITATE GOVERNANCE LEADERSHIP

A major difference between groups and teams is that teams have clear agreements (norms that identify expectations for behavior, and protocols that describe how the team will operate) set by the team's members. Once developed, these norms and protocols shape how team members behave with each other and how they perform their responsibilities.

Group expectations help a group work together to not only address difficult issues in an objective and consistent way, but also to confirm what each member will do in the normal course of business to help the team succeed.

- CSBA

CUSD Governance Team Norms and Protocols

The Board of Education for the Chico Unified School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.

To effectively meet district challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon behaviors (or norms) and operating procedures (or protocols) support consistent behaviors and actions among team members. Paragraph break

The purpose of the CUSD governance team agreements is to ensure a positive and productive working relationship among Board members, the Superintendent, district staff, students, and the community. The protocols were developed for and by the members of the governance team, and may be modified over time as needed.

We have reviewed and agree to follow the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Chico Unified School District Board of Education, staff, students and the community. We shall renew this agreement at the Annual Governance Workshop of the CUSD Board of Education held in January.

Affirmed on this _____ day of _____, 2008

Jann Reed, Board President

Rick Anderson, Vice President

Andrea Lerner Thompson, Clerk

Rick Rees, Member

Kathleen E. Kaiser, Member

Kelly Staley, Superintendent

DONATIONS/GIFTS

Donor	Item	Recipient
Friends of Agriculture	\$10,000.00	CHS Ag Department
Bruce Dillman	\$1,262.86	CHS
Madison Bear Garden	\$2,843.00	CHS & PVHS Athletic Dept.
Talena Handley	Misc. Items @ \$170.00	PVHS
Greater Chico Kiwanis Club	\$345.00	PVHS
Lundberg Family Farms	\$200.00	PVHS
PG&E Corp. Foundation	\$102.00	PVHS
Amber Enos	Paperbacks @ \$21.00	PVHS Library
Mark Gailey	Book @ \$17.00	PVHS Library
Bob & Becky Stofa	Books @ \$73.00	PVHS Library
Ann Dempsey	Books @ \$181.00	PVHS Library

PROPOSED AGENDA ITEM: Chico FFA National Convention Trip

Prepared by: Sheena Zweigle

Consent

Board Date 8-20-2008

Information Only

Discussion/Action

Background Information

The National FFA Convention is the largest student gathering in the nation. Over 50,000 members meet to take part in career development events and leadership workshops. This convention has been approved by the National Association of Secondary School Principals (NASSP).

Educational Implications

The students traveling to National Convention will get first hand experience in agriculture outside of California. There are national speakers who will be presenting leadership skills and career development workshops.

Fiscal Implications

None. FFA will pay for all expenses

Additional Information

As the agriculture advisor, I will be attending this convention with the two students who qualified to attend this convention. We will be traveling to Indianapolis via chartered plane along with many other California FFA members. We will then travel by bus to Washington D.C. and tour the national monuments. This is a once in a lifetime experience and will be looked upon as an educational and fun experience.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA. 95928-5999

(530) 891-3000

6.2.2.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 7/30/08

FROM: Chico Senior High

School/Dept.: Agriculture

SUBJECT: Field Trip Request

Request is for Chico FFA
(grade/class/group)
 Destination: Indianapolis, IA & Washington DC Activity: National FFA Conv.
 from 10/22/08 10:00am to 10/28/08 12:00pm
(dates) / (times) (dates) / (times)
 Rationale for Trip: Attending National FFA convention to advance Leadership knowledge of students & advisors
 Number of Students Attending: 2 Teachers Attending: 1 Parents Attending: 0
 Student/Adult Ratio: 2:1
 Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____
 Other: Airline travel & charter bus
 All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
 Fees \$ 4785.⁰⁰ Substitute Costs \$ _____ Meals \$ _____
 Lodging \$ _____ Transportation \$ _____ Other Costs \$ _____
 ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
 Name FFA Acct. #: _____ \$ 4785.⁰⁰
 Name _____ Acct. #: _____ \$ _____

Sheena Zweig 7/30/08
 Requesting Party Date
J. Hahn 8/5/08 Approve/Minor Do not Approve/Minor
 Site Principal Date or Recommendation/Major Not Recommended/Major
[Signature] 8/14/08 (If transporting by bus or Charter)
 Director of Transportation Date

IF MAJOR FIELD TRIP
[Signature] 8-15-08 Recommend Not Recommended
 Director of Educational Services Date
 Approved Not Approved
 Board Action Date

PROPOSED AGENDA ITEM: COLC:Chapter Officer Leadership Conference

Prepared by: Quinn Mendez

Consent

Board Date 8/20/08

Information Only

Discussion/Action

Background Information

The COLC will provide a chance for the FFA officers to focus on their leadership skills and personal growth. At Camp Tehama, each of the 7 officers will have break out sessions that focus on their specific office. They bring back this new information and skills for the chapter members, so that they can become more involved and learn more about the FFA and all of its opportunities.

Educational Implications

1. Helps to identify strengths and individual contributions to the team
2. Develops personal best assessment and personal growth plans.
3. Helps to master speech development and delivery
4. Develops personal management and social skills.

Fiscal Implications

None – Ag Incentive Grant will pay for all expenses

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

6.2.3.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 8/12/08

FROM: Quinn Mendez

School/Dept.: CHS Agriculture

SUBJECT: Field Trip Request

Request is for 9/12th / Ag / FFA
(grade/class/group)

Destination: Camp Tehama, Mill Creek, CA Activity: COLC: Chapter Officer Leadership
from 9/13/08 / 2 pm to 9/15/08 / 3 pm
(dates) / (times) (dates) / (times)

Rationale for Trip: Team building & leadership sessions for
CHCO FFA officers (plus other schools in the Superior
Region)

Number of Students Attending: 7 Teachers Attending: 3 Parents Attending: 0

Student/Adult Ratio: 7:3

Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name _____
Other: School Van + Ag truck

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

cont

ESTIMATED EXPENSES:

Fees \$ 320.00 incl. lodg + meals Substitute Costs \$ 120.00 Meals \$ _____
Lodging \$ _____ Transportation \$ 100.00 Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name FFA (ASB) Acct. #: _____ \$ 600.00 (Approx.)
Name _____ Acct. #: _____ \$ _____

Quinn Mendez
Requesting Party Date 8-12-08

Jim Pando
Site Principal Date 8/13/08 Approve/Minor Do not Approve/Minor
or
Recommend/Major Not Recommended/Major

[Signature]
Director of Transportation Date 8/14/08 (If transporting by bus or Charter)

[Signature]
Director of Educational Services Date 8-13-08 Recommend Not Recommended
 Approved Not Approved

Board Action _____ Date _____

PROPOSED AGENDA ITEM: FUND RAISING REQUEST - MJHS YEARBOOK SALES

Prepared by: KOREY WILLIAMS, MJHS TEACHER

Consent

Information Only

Board Date: _____

Discussion/Action

Background Information

Marsh Junior High School has been producing a yearbook every year. Our yearbook is typical to most schools, involving all students and produced by students.

Education Implications

The yearbook class learns and applies skills in photography, desktop publishing and videography.

Fiscal Implications

No impact on general funds. The ASB Yearbook account pays all costs involved.

Additional Information

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

Marsh Junior High School
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL Marsh Junior High School
CLUB OR ORGANIZATION ASB Yearbook
ADVISOR Korey Williams

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

MJHS has a Yearbook class which works very hard each year to put together an amazing yearbook for all students. The cost of the yearbooks are approximately \$35 - \$40. The profits are used to purchase additional yearbook supplies and equipment and to help other ASB accounts and clubs with their school activities. A small portion of the profits are used for pizzas, nutritional snacks, recognition for the students, etc. while the students are working on the yearbook throughout the 08-09 school year.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ [X] Major: Estimated Gross \$25,000.00
Estimated Net \$ _____ Estimated Net \$3,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Selling yearbooks at Marsh Junior High School for all student body for the 07/08 school year.

- [] Class I - A project or series of activities that will be restricted to a school's student and parent population.
- [X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE August 1, 2008 ENDING DATE June 15, 2009
BEGINNING TIME Various ENDING TIME Various

LOCATION Marsh Junior High School

NUMBER OF STUDENTS TO BE INVOLVED 400 - 600

RECOMMENDED

5/20/08 Brade Silverman
Date Student Officer's Signature (if applicable)
5-19-08 Korey Williams
Date Advisor's Signature
5/20/08 Anna Rapitok
Date MJHS Director of Activity Signature
5/20/08 Steph Hillman
Date Principal's Signature
8-13-08 H. Staley
Date Assistant Superintendent's Signature

Approved by Council:
Date of Minutes: _____
Club: _____
By: _____
(Secretary)
ASB: _____
By: _____
(Secretary)

Approval Recommend
Minor Major
Yes No Yes No
[] [] [X] []
Recommend
Major
Yes No
[] []

Date - Approved by Board of Education

PROPOSED AGENDA ITEM: Marigold Jog-a-thon

Prepared by: Rhys Severe

Consent

Board Date August 20, 2008

Information Only

Discussion/Action

Background Information

The Jog-a-thon is an annual event put on by the PTA to raise money to support Technology, Playground equipment, and all other miscellaneous educational extras. In addition, 6th graders use the money to support their attendance to Environmental Camp each year.

Educational Implications

Monies earned support all students through technology, psycho-motor skills and other requested educational areas.

Fiscal Implications

Annual income is approximately \$20,000 and the outlay for incentives is approximately \$5,000...netting approximately \$15,000.

Additional Information

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.2.5
Page 2 of 2

AUG - 6 2008

EDUCATIONAL SERVICES

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Marigold

CLUB OR ORGANIZATION PTA

ADVISOR Paula Dodds & Rhys Severe

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Support the technology plan, the playground equipment, and miscellaneous extras

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

Minor Estimated Gross \$ _____

Major Estimated Gross \$ 20,000

Minor Estimated Net\$ _____

Major Estimated Net\$ 15,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) log-a-thon

- Class 1 - A project or series of activities that will be restricted to a school's student and parent population.
- Class 2 - A project or series of activities that will extend beyond a school's population and will involve students, parents, and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RASING PROJECT(S)/ACTIVITY(IES):

BEGINNING August 29, 2008

ENDING September 26, 2008

LOCATION Marigold

STUDENTS INVOLVED all

RECOMMENDED

Paula Dodds
Director of Activity Signature

8-5-08
Date

Rhys Severe
Principal's Signature

8-5-08
Date

Approval Minor () Yes () No
Recommend Major () Yes

Carolyn Adkinson
Assistant Superintendent's Signature

8/6/08
Date

Date Approved by Board of Education

cc: Advisor
cc: Principal

PROPOSED AGENDA ITEM: Consultant Agreements for Athletic Officials for Chico High School Sports

Prepared by: Danny Webb, CHS Athletic Director

Consent

Board Date August 20, 2008

Information Only

Discussion/Action

Background Information

Consultant agreements to provide athletic officials for volleyball, baseball, softball, field hockey and basketball officials for the 2008/09 school year.

Educational Implications

NONE

Fiscal Implications

To be paid with ASB athletic funds.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# 098002
V# _____
RCF# _____

6.2.6.
Page 2 of 7

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Baseball and Softball Officials Association
Street Address/POB: 6020 Skyway
City, State, Zip Code: Paradise, CA 95969
Phone: 530-872-1975
Taxpayer ID/SSN:

(Field Hockey)

This agreement will be in effect from: 08/01/08 to 07/31/09

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NEHS rules.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

CHS ASB, Athletics

5. Funding/Programs Affected: (corresponding to accounts below)

- 1)
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)		01	0000	0	1332	1000	5800	14	010
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ _____ Per Unit, times _____ # Units = \$ _____ 0.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

Travel Expenses not to exceed: \$ 1,250.00
Assignor/Association Fee not to exceed: \$ 750.00
Baseball and Softball Officials not to exceed: \$ 13,000.00

Total for
Addit'l Expenses

Field Hockey

\$ _____ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

JUL 30 2008

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only	
CA#	<u>098002</u>
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)
David Wallerand (Signature of Consultant) DAVID WALLEVAND (Print Name) 5/27/08 (Date)

12. **RECOMMENDED:**
Jim Hanon (Signature of Originating Administrator) JIM HANON (Print Name) 6/4/08 (Date)

13. **APPROVED:**
Marisa Donnelly (Signature of District Administrator, or Director of Categorical Programs) Marisa Donnelly (Print Name) 6/12/08 (Date)

APPROVED:
 Consultant Contract Employee
Scott Jones (Signature of Asst. Supt. – Business Services) Scott Jones (Print Name) 7/30/08 (Date)

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____ (Amount) _____ (Originating Administrator Signature – Use Blue Ink) _____ (Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

ASB

Business Services Use Only	
CA#	098003
V#	
RCF#	

6.2.6.
Page 4 of 7

CONSULTANT AGREEMENT

MAY 29 2008
CHS ASB

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and

Name: Northern California Basketball Officials Association
 Street Address/POB: 1702 Spruce Ave.
 City, State, Zip Code: Chico, CA 95926
 Phone: 530-343-2017
 Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/08 to 07/31/09
 Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
 CHS ASB Athletics

5. Funding/Programs Affected: (corresponding to accounts below)
- 1)
 - 2)
 - 3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	01	0000	0	1332	1000	5800	14	010
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ Per Unit, times # Units = \$ 0.00 Total for Services
 (Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

Travel Expenses not to exceed	\$ 1,500.00	
Assignor/Association Fee not to exceed	\$ 1,000.00	
Basketball Officials not to exceed	\$ 12,000.00	14,500.00
		Total for Add'l Expenses

\$ 14,500.00 **Grand Total**

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

JUL 30 2008

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only
CA# <u>048003</u>
V# _____
RCF# _____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature] Bru Padula 05-27-08
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

[Signature] JIM HANLON 6/4/08
(Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

[Signature] Marisa Donnelly 6/2/08
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

[Signature] Scott Jones 7/30/08
(Signature of Asst. Supt. – Business Services) (Print Name) (Date)

APPROVED: Consultant Contract Employee

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- Partial Payment thru: _____ (Date)
- Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

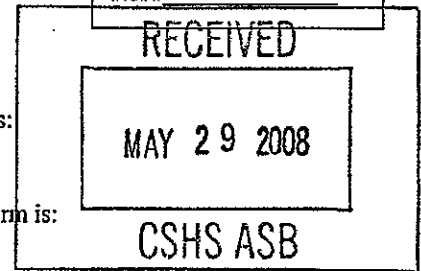
- Send to Site Administrator: _____ (Date check required)
- Mail to Consultant

\$ _____ (Amount) _____ (Originating Administrator Signature – Use Blue Ink) _____ (Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# 098004
V# _____
RCF# _____



CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association
 Street Address/POB: PO Box 1841
 City, State, Zip Code: Chico, CA 95927
 Phone: 530-345-0415

Taxpayer ID/SSN:

This agreement will be in effect from: 06/01/08 to 07/31/09

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

CHS ASB, Athletics

5. Funding/Programs Affected: (corresponding to accounts below)

- 1)
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	01	01	0000	0	1232	1000	5800	14	0/0
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ _____ Per Unit, times _____ # Units = \$ _____ 0.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

Travel Expenses not to exceed \$ 1,000.00
 Assignor/Association Fee not to exceed \$ 800.00
 volleyball Officials not to exceed \$ 13,000.00

Total for Addit'l Expenses 14,800.00

\$ _____ 14,800.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

JUL 30 2008

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only	
CA#	<u>098004</u>
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature] Terese Howell 5/24/08
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

[Signature] Jim HANCOX 6/4/08
(Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

[Signature] Marisa Donnelly 6/2/08
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

ASB Executive Council
APPROVED:

[Signature] Scott Jones 7/30/08
(Signature of Asst. Supt. - Business Services) (Print Name) (Date)

Consultant Contract Employee

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: Consultant Agreements for Athletic Officials for Pleasant Valley High School Sports

Prepared by: Pam Jackson, PVHS Athletic Director

Consent

Board Date August 20, 2008

Information Only

Discussion/Action

Background Information

Consultant agreements to provide athletic officials for field hockey, baseball and softball, basketball, football, and volleyball officials for the 2008/09 school year.

Educational Implications

Provide officials for athletic contests. No educational implications.

Fiscal Implications

Associated Student Body funds. No impact on district funds.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

6.2.7.
Page 2 of 9

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: N.C.B.S.O.A.
Street Address/POB: 6020 Skyway
City, State, Zip Code: Paradise, CA 95969
Phone: 530-872-1975

Taxpayer ID/SSN:

This agreement will be in effect from: 8/21/08 to 6/06/09

Location(s) of Services: (site) Pleasant Valley High School fields and Hooker Oak Park fields

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Field Hockey matches, Baseball and Softball games.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow hockey matches with officials. Allow Baseball and Softball games with umpires. (Same association)

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB account - Field Hockey
- 2) ASB account - Softball
- 3) ASB account - Baseball

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	01-0000-0-1232-1000					5800	14	020
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

Varies Fr, JV, Va Per Unit, times 32 # Units = \$ 11,800.00

Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses

Estimate

\$ 11,800.00

Grand Total

: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using _____, that criminal background checks have been completed as per _____ prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicocsd.org_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR-49 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

David Wallerud _____ *David Wallerud* _____ *8/12/08* _____
(Signature of Consultant) (Print Name) (Date)

12. **RECOMMENDED:** _____ *Steve Lounsbury* _____ *8/8/08* _____
Randy Gilzean _____ *Randy Gilzean* _____ *7-21-08* _____
(Signature of Originating Administrator) (Print Name) (Date)

13. **APPROVED:** _____ *Kelly Staley* _____ *8-13-08* _____
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED: _____ Consultant Contract Employee _____ *8/14/08* _____
Scott Jones _____ *Scott Jones* _____ (Date)

14. **Authorization for Payment:**

CHECK REQUIRED (Invoice to accompany payment request): <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
--	---

\$ _____ (Amount) _____ (Originating Administrator Signature - Use Blue Ink) _____ (Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

6.2.7.
Page 4 of 9

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: NCBOA - Northern California Basketball Officials Association
Street Address/POB: 1702 Spruce Avenue
City, State, Zip Code: Chico, CA 95926
Phone: 530-343-2017
Taxpayer ID/SSN:

This agreement will be in effect from: 10/20/08 to 03/30/09

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Basketball games and tournaments (Girls and Boys)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow basketball games with officials

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB accounts - paid from gate receipts
- 2)
- 3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	01-0000-0-1232-1000					5800	14	020
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

Varies Fr, JV, Var Per Unit, times 52 & Tour. # Units = \$ 13,728.00

Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses

Egimate

\$ 13,728.00

Grand Total

: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only
CA# _____
V# _____
RCF# _____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using _____, that criminal background checks have been completed as per _____ prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

Lawrence Francis ASB Treasurer 8-14-08

11. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)
 _____ Bill Padula *Bill Padula* *6-16-08*
 (Signature of Consultant) (Print Name) (Date)

12. **RECOMMENDED:**
 _____ Randy Gilzean *Steve Connolly* *5/6/08*
 (Signature of Originating Administrator) (Print Name) (Date)
7-21-08

13. **APPROVED:**
 _____ *Kelly Staley* *Kelly Staley* *8-13-08*
 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED: Consultant Contract Employee
 _____ *Scott Jones* *8/14/08*
 (Signature of District Admin - Business Services) (Print Name) (Date)

14. **Authorization for Payment:**

CHECK REQUIRED (Invoice to accompany payment request): <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
--	---

\$ _____
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

6.2.7.
Page 6 of 9

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Officials Association - Chico
Street Address/POB: 1741 Mich Court
City, State, Zip Code: Yuba City, CA 95993
Phone: 530-671-7087
Taxpayer ID/SSN:

This agreement will be in effect from: 8/21/08 to 12/01/08

Location(s) of Services: (site) Pleasant Valley High School Football field

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
Provide officials for Pleasant Valley High School Football games.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
Allow high school football games with officials.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) ASB accounts - paid from gate receipts
- 2)
- 3)

6. **Account(s) to be Charged:**

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	01-0000-0-1232-1000					5800	14	020
2)						5800	14	
3)						5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** Yes No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$Varies Jr, JV, Va Per Unit, times 9 # Units = \$ 6,375.00 0.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. **Additional Expenses:**

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 6,375.00 0.00 Grand Total

Estimate

: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using _____, that criminal background checks have been completed as per _____ prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicoused.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

Rayner Francis ASB Treasurer 8-14-08
11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)
 _____ *Donald E. Schurcraft* _____ *6/2/08*
 (Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:
 _____ *Randy Gilzean* _____ *8/6/08*
 (Signature of Originating Administrator) (Print Name) (Date)
 _____ *Randy Gilzean* _____ *7-15-08*
 (Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:
 _____ *Kelley Staley* _____ *8-13-08*
 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:
 Consultant Contract Employee
 _____ *Scott Jones* _____ *8/14/08*
 (Signature of District Admin.-Business Services) (Print Name) (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request): <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
--	---

\$ _____ (Amount)	_____ (Originating Administrator Signature - Use Blue Ink)	_____ (Date)
----------------------	---	-----------------

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

CONSULTANT AGREEMENT

6.2.7.
Page 8 of 9

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association - Chico
Street Address/POB: 415 Silver Lake Drive
City, State, Zip Code: Chico, CA 95973
Phone: 530-345-0415
Taxpayer ID/SSN: 20-0160284

This agreement will be in effect from: 8/21/08 to 5/30/09

Location(s) of Services: (site) P.V.H.S. Gyms, (Champion Christian and Bidwell Jr. High for tournaments)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Volleyball matches. (Girls in Fall, Boys in Spring)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow high school Volleyball matches to happen with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB accounts - paid from gate receipts
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	75.00				1232	1043	5800	14	PV Athletics
2)	25.00				1232	1042	5800	14	PV Athletics
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

Varies Fr, JV, Var Per Unit, times # Units = \$ 7,500.00

Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses

\$ 7,500.00 Approx. Grand Total

Estimate

: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only
CAR# _____
V# _____
RCF# _____

- The Consultant will perform said services independently, not as an employee of the District, therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicagosd.org/dept/business/documents/Consultant_Agreement.pdf), IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

Jaworski ASB Treasurer 8-14-08
11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)
 Signature of Consultant: *Teresa Howell* (Print Name) Teresa Howell (Date) 6/24/08

12. RECOMMENDED:
 Signature of Originating Administrator: *Randy Gilzean* (Signature of Originating Administrator) Randy Gilzean (Print Name) Steve Cunnally (Date) 8/8/08
7-15-08 (Date)

13. APPROVED:
 Signature of District Administrator, or Director of Categorical Programs: *Kelly Staley* (Signature of District Administrator, or Director of Categorical Programs) Kelly Staley (Print Name) 8-13-08 (Date)

APPROVED: Consultant Contract Employee
 Signature of District Admin - Business Services: *Scott Jones* (Signature of District Admin - Business Services) Scott Jones (Print Name) 8/14/08 (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request): <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
--	---

\$ _____ (Amount)
 _____ (Originating Administrator Signature - Use Blue Ink)
 _____ (Date)

PROPOSED AGENDA ITEM: Butte County Probation Department: Probation Officer

- Consent
- Information Only
- Discussion/Action

Board Date: August 20, 2008

Background Information

The Focus on the Future program has had an on-going collaboration with the Butte County Probation Department for several years. The probation officer assists staff in monitoring students who are on probation. They also support the Focus staff providing school-based counseling, probation checks, on site investigation, staff trainings and supervision on field trips.

Education Implications

The collaboration between Butte County Probation and the Focus on the Future program for high-risk youth allows students who may otherwise be expelled to remain in school. These additional support services assist students in meeting the requirements of their probation.

Fiscal Implications

There is no cost to the general fund.

Additional Information

N/A

Recommendation

Recommended for Approval *CB 8/16/08*

Mandatory Instructions

(click to view)

COUNTY OF BUTTE

R 41052

CONTRACT NO.

CHICO UNIFIED SCHOOL DISTRICT

Business Services

1163 E. 7th Street, Chico, CA 95928

(530) 891-3000

CONSULTANT AGREEMENT

Business Services Use Only

CA# _____

V# _____

RCF# _____

6.2.8.

Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: County of Butte, Probation Office
Street Address/POB: 42 County Center Drive
City, State, Zip Code: Oroville, CA 95965
Phone: (530) 538-7309 (John Wardell) FAX 538-6826
Taxpayer ID/SSN: _____

This agreement will be in effect from: 07/01/08 to 06/30/09

Location(s) of Services: (site) Fair View

3. Scope of Work to be performed: (attach separate sheet if necessary)

Probation Officer will be available 5 hours/day, 4 days/week for school-based counseling, probation checks, investigations, staff trainings/meetings/and supervision on field trips when appropriate, as approved by the supervising Probation Officer.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Pupil Retention Block
- 2) District Title I
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	50.00	01	7390	0	1401	1000	5800	14	670
2)	50.00	01	3010	0	1110	1000	5800	14	670
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 40,086.00 Per Unit, times 1.00 # Units = \$ 40,086.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 40,086.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chiconsd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

John Wardell John Wardell, Chief Probation Officer 6/20/08
 (Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

Janet Brinson Janet Brinson, Director 8/6/08
 (Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

Janet Brinson Janet Brinson, Director 8/6/08
 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

Scott Jones Consultant Contract Employee 8/07/08
 (Signature of Asst. Supt. - Business Services) (Print Name) (Date)

APPROVED AS TO FORM
 Butte County Counsel

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
--	---

\$ _____
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: Butte County Probation Department: On Campus Officer

- Consent
- Information Only
- Discussion/Action

Board Date: August 20, 2008

Background Information

A campus probation officer will work at various schools with delinquent and pre-delinquent youth and their families to improve school attendance and behavior. The officer will also assist with SARB board hearings.

Education Implications

The ultimate goal is to keep CUSD students in school and attending on a regular basis. The support provided by the campus probation officer assists site principals in keeping the communication lines open with parents about the need for their children to be in school.

Fiscal Implications

There is no cost to the general funds.

Additional Information

N/A

Recommendation

Recommended for approval. *8/16/08*

R 41051

CONTRACT NO.

CHICO UNIFIED SCHOOL DISTRICT
 Business Services
 1163 E. 7th Street, Chico, CA 95928
 (530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

6.2.9.
 Page 2 of 3

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: County of Butte, Probation Office
 Street Address/POB: 42 County Center Drive
 City, State, Zip Code: Oroville, CA 95965
 Phone: (530) 538-7309 (John Wardell) FAX 538-6826
 Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/08 to 06/30/09

Location(s) of Services: (site) Fair View

3. Scope of Work to be performed: (attach separate sheet if necessary)

An on-campus probation officer will work at various schools with delinquent and pre-delinquent youth and their families to improve school attendance and behavior.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) District Safe Schools
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6405	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 39,617.00 Per Unit, times 1.00 # Units = \$ 39,617.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$
 \$
 \$
 Total for
 0.00 Addit'l Expenses

\$ 39,617.00 **Grand Total**

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCE#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chiconsd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

John Wardell (Signature of Consultant) John Wardell, Chief Probation Officer (Print Name) 6/20/08 (Date)

12. RECOMMENDED:

Janet Brinson (Signature of Originating Administrator) Janet Brinson, Director (Print Name) 8/6/08 (Date)

13. APPROVED:

Janet Brinson (Signature of District Administrator, or Director of Categorical Programs) Janet Brinson, Director (Print Name) 8/6/08 (Date)

APPROVED:

Scott Jones (Signature of Asst. Supt. – Business Services) Consultant Contract Employee 8/6/08 (Date) APPROVED AS TO FURMA Buile County Council

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____ (Amount) _____ (Originating Administrator Signature – Use Blue Ink) _____ (Date)

Approved for fiscal control, subject to budget appropriation

Auditor's Office

7/6/08

PROPOSED AGENDA ITEM: John Siebal, Contracted Employee

- Consent
- Information Only
- Discussion/Action

Board Date: August 20, 2008

Background Information

John Siebal is a Prevention/Intervention Specialist who works with students are at-risk with issues of substance abuse, violence prevention, anger-management, in support of the educational mission of Chico Unified School District. Mr. Siebal is a licensed counselor and meets with students and families to work out difficult and complex family, psychological, emotional, and motivational issues. During the school year, he facilitates educational support groups and smoking prevention student/peer education trainings. In addition, he assists with classroom presentations in areas such as depression, anti-suicide education, stress management, positive problem solving techniques/self care.

Education Implications

Addresses issues that may interfere with the educational goals of students at Pleasant Valley and Fair View. By using this resource we find that we have increased safety at the school sites through these prevention/intervention services.

Fiscal Implications

There is no impact to the general fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

6.2.10.
Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: John Siebal
Street Address/POB: 656 E. 5th Street
City, State, Zip Code: Chico, CA 95926
Phone: 530 342-7189

Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/08 to 06/30/09

Location(s) of Services: (site) Pleasant Valley and Fair View High Schools

3. Scope of Work to be performed: (attach separate sheet if necessary)

Prevention/intervention work with staff and students, including individual and group work related to substance use, anger, and other acting-out behaviors.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Reduction of substance use and other unhealthy behaviors.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Fair View Pupil Retention Block
- 2) Pleasant Valley Safe Schools, School Based, Pupil Retention Block
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	40.00	01	7390	0	1403	1000	5800	14	030
2)	20.00	01	7390	0	1110	1000	5800	14	020
3)	20.00	01	7250	0	1110	1000	5800	14	020
4)	20.00	01	6405	0	1110	1000	5800	14	020

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 58,403.00 Per Unit, times 1.00 # Units = \$ 58,403.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____

Total for
0.00 Addit'l Expenses

\$ 58,403.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only
CA# _____
V# _____
RCF# _____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

<u>John Siebal</u> (Signature of Consultant)	John Siebal (Print Name)	<u>6/10/08</u> (Date)
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12. RECOMMENDED:

<u>Janet Brinson</u> (Signature of Originating Administrator)	Janet Brinson, Director (Print Name)	<u>8/13/08</u> (Date)
--	---	--------------------------

13. APPROVED:

<u>Janet Brinson</u> (Signature of District Administrator, or Director of Categorical Programs)	Janet Brinson, Director (Print Name)	<u>8/13/08</u> (Date)
--	---	--------------------------

APPROVED:

<u>Scott Jones</u> (Signature of Asst. Supt. – Business Services)	<input type="checkbox"/> Consultant <input checked="" type="checkbox"/> Contract Employee <u>Scott Jones</u> (Print Name)	<u>8/14/08</u> (Date)
--	--	--------------------------

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____ (Amount)	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)
----------------------	---	-----------------

TITLE: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

August 20, 2008

Prepared by: Cynthia Kampf, Ed.D.

Background Information

This is the fifth year of the elementary 21st Century Community Learning Center After School Program. CARD and the Boys and Girls Club are partners with the Chico Unified School District to implement the federal grant as approved at Chapman, Citrus, McManus, Neal Dow, Parkview and Rosedale Elementary Schools. Additional funding from the state through the After School Education and Safety grant has allowed Chico Unified to double the number of students served in the six after school programs and add up to 40 students from the Academy for Change.

This is the second year of the 21st Century CLC and ASSETS programs at Bidwell Jr. High School, Chico High School, Chico Jr. High School, and Fair View High School.

Educational Implications

The goals of the 21st Century Community Learning Center After School Program are to increase student achievement and to provide a safe and healthy environment conducive to learning.

Fiscal Implications

The grant is funded by federal 21st Century Community Learning Center and state After School Education and Safety funds. There are no general fund expenses.

Recommendation

Recommend approval of the attached consultant agreements with CARD and the Boys and Girls Club.

Codes from Consultant Agreement accounts to charge:

Account	Schools
1032	Chapman, Citrus, McManus, and Rosedale
1034	Neal Dow and Parkview
1037	Bidwell Jr. and Chico Jr. High Schools

Account	Schools
1038	AFC
1039	CHS and FVHS

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

6.2.11.
Page 2 of 5

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Chico Area Recreation and Park District
 Street Address/POB: 545 Vallombrosa Avenue
 City, State, Zip Code: Chico, CA 95926
 Phone: (530) 895-4711
 Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/21/08 to 06/30/09

Location(s) of Services: (site) Chapman, Citrus, McManis, Neal/Dow, Parkview, and Rosedale Elem. Schools

3. Scope of Work to be performed: (attach separate sheet if necessary)

Subject to the availability of resources, CARRD will provide trained and supervised recreation leaders, supplies, equipment, and field trip expenses for the 21st Century After School Programs for 210 days per school year. Administrative costs will not exceed 10%.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Increase student achievement in reading, language arts, and mathematics.
 Provide a safe and healthy environment conducive to learning.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) After School Education and Safety program
- 2) 21st Century Community Learning Center After School Program - Neal/Dow and Parkview
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	60.00	01	6010	9	1032	1000	5800	14	674
2)	20.00	01	6010	9	1034	1000	5800	14	674
3)	20.00	01	4124	9	1034	1000	5800	14	674

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 475,000.00 Per Unit, times 100 # Units = \$ 475,000.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

This consultant agreement is based on 210 work days including summer school \$ _____
 Total for Addit'l Expenses \$ 0.00
 Grand Total \$ 475,000.00

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	6.2.11

Page 3 of 5

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

[Signature]
 (Signature of Consultant)

Steve Visconti, General Manager
 (Print Name)

8/13/2008
 (Date)

12. RECOMMENDED:

[Signature]
 (Signature of Originating Administrator)

Wynita Kambon, Ed.D., Director
 (Print Name)

8/13/08
 (Date)

13. APPROVED:

[Signature]
 (Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley, Superintendent
 (Print Name)

8/13/08
 (Date)

APPROVED:

[Signature]
 (Signature of Asst. Supt. - Business Services)

Consultant Contract Employee
Scott Jones
 (Print Name)

8/14/08
 (Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):		(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)	
<input type="checkbox"/> Partial Payment thru: _____ (Date)	<input type="checkbox"/> Full or Final Payment	<input type="checkbox"/> Send to Site Administrator: _____ (Date check required)	<input type="checkbox"/> Mail to Consultant
(c). \$ _____ (Amount)		_____ (Originating Administrator Signature - Use Blue Ink)	
		_____ (Date)	

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

CONSULTANT AGREEMENT

6.2.11.
Page 4 of 5

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Boys and Girls Club of Chico
Street Address/POB: 601 Wall Street
City, State, Zip Code: Chico, CA 95926
Phone: (530) 899-0335
Taxpayer ID/SSN:

This agreement will be in effect from: 08/21/08 to 06/30/09
Location(s) of Services: (site) Boys and Girls Club of Chico

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Subject to the availability of resources, the Boys and Girls Club will provide an after school program consisting of educational; recreational and enrichment activities for Chico Unified 21st Century Community Learning Center schools. Expenses incurred by mutual agreement will be paid after receipt of itemized bills.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Increase student achievement in reading, language arts, and mathematics.
Provide a safe and healthy environment conducive to learning.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) 21st Century Community Learning Center After School Program
- 2)
- 3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	36.00	01	6010	0	1032	1000	5800	14	674
2)	18.00	01	6010	0	1034	1000	5800	14	674
3)	24.00	01	4124	0	1037	1000	5800	14	674

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 417,715.20 Per Unit, times 1.00 # Units = \$ 417,715.20 Total for Services
(Unit: Per Hour Per Day Per Activity)

9. **Additional Expenses:**

Reimbursement based on: \$
Elem. and middle school students = \$6.375/day \$
High school students = \$8.50 per day \$
Total for Addit'l Expenses 0.00

\$ 417,715.20 **Grand Total**

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

<u>Maureen Pierce</u> (Signature of Consultant)	Maureen Pierce, Executive Director (Print Name)	<u>8/06/08</u> (Date)
--	--	--------------------------

12. RECOMMENDED:

<u>Cynthia A Kampf</u> (Signature of Originating Administrator)	Cynthia Kampf, Ed.D., Director (Print Name)	<u>8/6/08</u> (Date)
--	--	-------------------------

13. APPROVED:

<u>Kelly Staley</u> (Signature of District Administrator, or Director of Categorical Programs)	Kelly Staley, Superintendent (Print Name)	<u>8-13-08</u> (Date)
---	--	--------------------------

APPROVED:

<u>Scott Jones</u> (Signature of Asst. Supt. - Business Services)	<input checked="" type="checkbox"/> Consultant <u>Scott Jones</u> (Print Name)	<input type="checkbox"/> Contract Employee <u>8/14/08</u> (Date)
--	--	--

14. Authorization for Payment:

<p>(a). CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

(c). \$ _____ (Amount)	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)
------------------------------	---	-----------------

PROPOSED AGENDA ITEM: Tobacco Prevention Education Services

- Consent
 Information Only
 Discussion/Action

Board Date: August 20, 2008

Background Information

Tobacco Prevention Education programming is required of schools receiving tobacco use funds from the state. CUSD has been receiving a small state entitlement for grades 4-8 for the past several years, as well as specific TUPE grants that have been awarded to the district for implementing various tobacco education programs. As required by CDE, programs must be research based, and demonstrate effectiveness as measured on the California Healthy Kids Survey - CHKS. Our district is using the Minnesota Smoking Prevention Program, a research based curricula that is proving effective at reducing tobacco use among CUSD 7th grade students as indicated on the CHKS. The consultant agreement funds the tobacco prevention education specialist, who delivers this program to students in grades 4-8 in our district.

Education Implications

School site principals and teachers schedule presentations with the tobacco education specialist at their convenience, so as not to negatively impact academic learning time. Research clearly supports the findings demonstrating improved academic growth in students who are equipt to make healthy decisions.

Fiscal Implications

All services are funded from grants and the TUPE entitlement. There is not fiscal impact on the district.

Additional Information

Recommendation

Recommended for approval.

CB 8/14/08

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

6.2.12.
Page 2 of 3

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Sara Jean Curtis Weller
Street Address/POB: 119 Main Street
City, State, Zip Code: Chico, CA 95928
Phone: 530-321-1702

Taxpayer ID/SSN:

This agreement will be in effect from: 09/01/08

to 05/01/09

Location(s) of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)

delivery of Minnesota Smoking Prevention Program at participating 6th grade schools eligible for grant funds.

Coordination of Teens Again Tobacco Use presentation at elementary sites.

Coordination and facilitation of parent tobacco education forum for 6th grade parents.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

reduction in substance use

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) TUPE grant
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	50.00	01	6660	0	3110	1110	5800	14	740
2)	50.00	01	6650	9	3110	1110	5800	14	740
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 30.00 Per Unit, times 208.00 # Units = \$ 6,240.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$		
\$		
\$		
		Total for
	0.00	Addit'l Expenses

\$ 6,240.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

<u><i>Sara Jean C. Weller</i></u> (Signature of Consultant)	<u>Sara Jean C. Weller</u> (Print Name)	<u>8/13/08</u> (Date)
--	--	--------------------------

12. RECOMMENDED:

<u><i>Ann Brodsky</i></u> (Signature of Originating Administrator)	<u>Ann Brodsky</u> (Print Name)	<u>8/13/08</u> (Date)
---	------------------------------------	--------------------------

13. APPROVED:

<u><i>Janet L. Brinson</i></u> (Signature of District Administrator, or Director of Categorical Programs)	<u>Janet L. Brinson</u> (Print Name)	<u>8/14/08</u> (Date)
--	---	--------------------------

APPROVED:

<u><i>Scott Jones</i></u> (Signature of District Admin.-Business Services)	<input type="checkbox"/> Consultant	<input checked="" type="checkbox"/> Contract Employee	<u>8/14/08</u> (Date)
	<u>Scott Jones</u> (Print Name)		

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)
(Amount)		

Title: Proposed Agenda Item

Action: _____
Consent: _____
Information: _____

August 20, 2008

Prepared by: Lance Brogden
Pleasant Valley High School

Background Information

Breaking Down the Walls is a program designed to unite a high school campus by creating bridges between a variety of students, groups, and cliques.

Educational Implications

Breaking Down the Walls creates a stronger link between the 600 students who participate. This is supplemented by a motivational speaker to all 2,000 students. The impact is in the area of campus climate, creating a safer and more supportive environment for students to learn.

Fiscal Implications

Additional Information

Recommendation

Please approve this trip, as the students involved have devoted a year of their extra-curricular lives to prepare for this Nationally recognized academic event, one which puts Chico Unified on the map as one of the premier Districts in the state.

LB 8/14

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

6.2.13.
Page 2 of 3

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Learning for Living
Street Address/POB: P.O. Box 279
City, State, Zip Code: Meadow Vista, CA 95722
Phone: 800-874-1100
Taxpayer ID/SSN: _____
This agreement will be in effect from: 08/21/08 to 05/31/09
Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
Speaker for entire student body; 3 days of "Breaking Down the Walls" orientation, training leaders for BDTW
September, 2008

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
Improved campus climate, promote school spirit, improve student achievement

5. Funding/Programs Affected: (corresponding to accounts below)
- 1) Site Safety monies
 - 2) ASB funds
 - 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	66.60	01	6405	0	1110	1000	5800	14	020
2)	33.30	01	0000	0	1232	1000	5800	14	020
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 7,500.00 Per Unit, times 1.00 # Units = \$ 7,500.00 Total for Services
(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____
Total for Addit'l Expenses 0.00
\$ 7,500.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board) _____
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - Sec BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of District Admin.-Business Services)

(Print Name)

(Date)

Consultant Contract Employee

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

Partial Payment thru: _____ (Date)

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

Send to Site Administrator: _____ (Date check required)

Mail to Consultant

\$ _____ (Amount) _____ (Originating Administrator Signature - Use Blue Ink) _____ (Date)

PROPOSED AGENDA ITEM: Annual Report on *Williams* Uniform Complaints

- Consent
- Information Only
- Discussion/Action

Board Date: August 20, 2008

Background Information

Williams case legislation requires a school district to use its Uniform Complaint Process to help identify and resolve any deficiencies related to instructional materials, teacher vacancy or missassignment, and emergency or urgent facilities conditions that pose a threat to the health and safety of the pupils or staff. Complaint process information is posted at each school site. Complaint forms are available upon request.

Education Implications

Reports are required to be submitted to the board for review. Once the report is approved, it is sent to the County Office of Education.

Fiscal Implications

N/A

**VALENZUELA/CAHSEE Lawsuit Settlement
 REPORT on Williams Uniform Complaints
 2007-2008 FISCAL YEAR
 [Education Code § 35186(d)]**

6.2.14.
 Page 2 of 2

District: **Chico Unified School District**

Person completing this form: **Janet Brinson**

Title: **Director**

Reporting period covered: **July 1, 2007 to June 30, 2008**

Date for information to be reported publicly at governing board meeting: **August 20, 2008**

Please check the box that applies:

- No complaints were filed with any school in the district during the period indicated above.
- Complaints were filed with schools in the district during the period indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Misassignments or Vacancies			
Facilities Conditions			
CAHSEE Intensive Instruction and Services			
TOTALS			



 Kelly Staley, Superintendent

8-13-08

 Date

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

6.3.1.
Page 1 of 3

August 20, 2008

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<u>Probationary Appointment(s) 2008/09 According to Board Policy</u>			
Carter, Tammy	Secondary	2008/09	0.6 FTE Probationary Appointment
Ford, Greg	Secondary	2008/09	0.6 FTE Probationary Appointment
Frain, M. Shannon	Secondary	2008/09	0.2 FTE Probationary Appointment (in addition to current .8 FTE assignment)
Hamilton, Ellen	Secondary	2008/09	1.0 FTE Probationary Appointment
Hansen, Annalisa	Secondary	2008/09	0.6 FTE Probationary Appointment
Lourenco, Vickie	Secondary	2008/09	0.2 FTE Probationary Appointment (in addition to current .6 FTE assignment)
Mayr, Martha	Secondary	2008/09	0.6 FTE Probationary Appointment
Mintzer, Katie	Secondary	2008/09	0.6 FTE Probationary Appointment
Moretti, Susan	Secondary	2008/09	0.8 FTE Probationary Appointment
Riedlinger, Katherine	Speech Therapist	2008/09	1.0 FTE Probationary Appointment
<u>Temporary Appointment(s) 2008/09 According to Board Policy</u>			
Aguilar, Juan	Elementary	1 st Semester 2008/09	0.7 FTE Temporary Appointment
Anderson, Kim	Speech Therapist	1 st Semester 2008/09 (Effective 8/15/08)	0.6 FTE Temporary Appointment
Barnum, Andrew	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Bochi-Galli, Christine	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
Brown, M. Sharon	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Brunemeyer, Angie	Elementary	1 st Semester 2008/09	0.7 FTE Temporary Appointment
Burton, Beth	Secondary	1 st Semester 2008/09	0.8 FTE Temporary Appointment (in addition to current 0.2 FTE assignment)
Cawthon, Brandi	Elementary	1 st Semester 2008/09	0.95 FTE Temporary Appointment
Coombe, Kelly	Secondary	1 st Semester 2008/09	0.6 FTE Temporary Appointment (in addition to current 0.4 FTE assignment)
Coppage, Denise	Secondary	1 st Semester 2008/09	0.8 FTE Temporary Appointment
Curiel, Daisy	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
De la Torre-Escobedo, Marysol	Secondary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
Fairon, Wendy	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Ford, Karen	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment

Page 2 Certificated Human Resources Actions (continued) August 20, 2008

Forrest, Korissa	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
Foster, Olympia	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Hankins, Elizabeth	Secondary	1 st Semester 2008/09	0.5 FTE Temporary Appointment
Hansen, Annalisa	Secondary	1 st Semester 2008/09	0.2 FTE Temporary Appointment (in addition to current .6 FTE assignment)
Happ, Jaime	Secondary	1 st Semester 2008/09	0.4 FTE Temporary Appointment (in addition to current .6 FTE assignment)
Harris, Catherine (Caty)	Elementary	1 st Semester 2008/09	0.9 FTE Temporary Appointment
Holman, Melissa	Elementary	1 st Semester 2008/09	0.6 FTE Temporary Appointment
Jackson, Jennie	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment (in addition to current .4 FTE assignment)
Kamrar, Susan	Secondary	1 st Semester 2008/09	0.4 FTE Temporary Appointment
King, Kelly	Elementary	1 st Semester 2008/09	0.65 FTE Temporary Appointment
Knox, Marlo	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
McKenna, Annina	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment (Appointment based on Waiver request)
Millar, Megan	Speech Therapist	1 st Semester 2008/09 (Effective 8/14/08)	0.6 FTE Temporary Appointment
Morgan, Patricia	Elementary	1 st Semester 2008/09	0.4 FTE Temporary Appointment (in addition to current .6 assignment)
Myers, Carie	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Netherton, Danielle	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
O'Laughlin, Zane	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Payne, Shanon	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Presnall, Deanne	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Ramey, Kathleen	Elementary	1 st Semester 2008/09	0.4 FTE Temporary Appointment
Reginelli, Peter	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Sasaki, Joshua	Secondary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
Schwarz, Gwen	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Sheldon, Amy	Elementary	1 st Semester 2008/09	0.7 FTE Temporary Appointment
Simmons, Abe	Secondary	1 st Semester 2008/09	0.8 FTE Temporary Appointment
Smyth, M. Lynn	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
Snyder, Charles	Elementary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Sunderland, Janice	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
Telegan, Jessica	Elementary	1 st Semester 2008/09	0.9 FTE Temporary Appointment
Umpleby, Abby	Elementary	1 st Semester 2008/09	0.7 FTE Temporary Appointment
Vang, Sheng	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment
Vang, Shoua	Elementary	1 st Semester 2008/09	0.7 FTE Temporary Appointment
Waddell, Amy	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment
West, Dana	Elementary	1 st Semester 2008/09	0.2 FTE Temporary Appointment (in addition to current .2 FTE assignment)

Page 3 Certificated Human Resources Actions (continued) August 20, 2008

Whipple, Bonnie	Elementary	1 st Semester 2008/09	0.6 FTE Temporary Appointment
Zweigle, Sheena	Secondary	1 st Semester 2008/09	1.0 FTE Temporary Appointment

Part-Time Leave Request(s) for 2008/09

Anderson-Nilsson, Julia	Elementary	2008/09	0.5 FTE Leave
Connolly, Steve	Administration	2008/09	0.5 FTE Leave (Policy #4475 STRS Reduced Workload)
Niles, Sara	Secondary	2008/09	0.2 FTE Leave
Shockley, Amy	Elementary	2008/09	0.2 FTE Leave
Stuenkel, Susan	Elementary	2008/09	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)

Retirement(s)/Resignation(s)

Kampf, Cynthia jm-8/13/08		8/15/08	Retirement
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CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999

6.3.2.
Page 1 of 7

August 20, 2008

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
APPOINTMENT	GEDNEY, FRANCES	LT CAFETERIA ASST/ CHS/4.0	8/14/2008- 2/14/2009	NEW LT POSITION/24/ NUTRITION/0000
APPOINTMENT	JEFFERS, THOMAS	CAFETERIA SATELLITE MGR/ROSEDALE/8.0	8/12/2008	NEW POSITION/ NUTRITION/0000
APPOINTMENT	LEE, YEE	GROUNDS WORKER/ M & O/8.0	7/17/2008	VACATED POSITION/184 GENERAL/0000
APPOINTMENT	SMITH, ALICE	LT IA-SPECIAL ED/ NEAL DOW/3.0	8/13/2008- 10/6/2008	NEW LT POSITION/264/ SPECIAL ED/6500
APPOINTMENT	WONG, MARLA	IA-BILINGUAL/ ROSEDALE/2.8	8/13/2008	VACATED POSITION/249/ SPECIAL ED/6500
INCREASE IN HOURS	ALDRED, JILL	CAFETERIA SATELLITE MGR/SHASTA/6.0	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
INCREASE IN HOURS	ARMSTRONG, CHRISTINA	IA-SPECIAL ED/ MARIGOLD/5.0	8/13/2008	VACATED POSITION/266/ SPECIAL ED/6500
INCREASE IN HOURS	BELL-CORONA, DENISE	CAFETERIA SATELLITE MGR/PARKVIEW/7.0	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
INCREASE IN HOURS	CAMPOS, DEBORAH	IPS-CLASSROOM/ ROSEDALE/3.5	9/10/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
INCREASE IN HOURS	COPPAGE, DENISE	LIBRARY MEDIAL ASST/ SHASTA/1.6	7/15/2008	IN LIEU OF LAYOFF/ GENERAL/1101
INCREASE IN HOURS	COPPAGE, DENISE	LIBRARY MEDIA ASST/ SHASTA/2.6	8/14/2008	EXISTING POSITION/16/ LIBRARY/1101
INCREASE IN HOURS	CRLJENICA, CAROL	CAFETERIA COOK MGR 1/AFC/5.5	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
INCREASE IN HOURS	CULLEN, BEVERLY	INSTRUCTIONAL ASST/ PARKVIEW/3.7	7/15/2008	IN LIEU OF LAYOFF/ GRANT/4124
INCREASE IN HOURS	DORGHALLI, RANA	PARENT CLASSROOM AIDE-RESTR/ SIERRA VIEW/1.0	6/30/2008	IN LIEU OF LAYOFF/ CATEGORICAL/7250
INCREASE IN HOURS	EIBEN, TRACY	CAFETERIA SATELLITE MGR/HOOKER OAK/6.0	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
INCREASE IN HOURS	LOTZE, E. LYNN	CAFETERIA SATELLITE MGR/MCMANUS/7.5	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
INCREASE IN HOURS	PHILLIPS, LESLIE	LIBRARY MEDIAL ASST/ ROSEDALE/3.6	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL & GENERAL/3010
INCREASE IN HOURS	SMITH, TINA	CAFETERIA COOK MGR 1/MJHS/7.0	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000

Classified Human Resources Actions, con't

INCREASE IN HOURS	STARNES, SANDRA	SR OFFICE ASST/ MJHS/8.0	7/15/2008	IN LIEU OF LAYOFF/ GENERAL/
INCREASE IN HOURS	STEADMAN, SONYA	HEALTH ASST/ NEAL DOW/5.0	8/11/2008	VACATED POSITION/262 GENERAL/1105
INCREASE IN HOURS	ULSH, SHARON	HEALTH ASST/ ROSEDALE/4.0	7/15/2008	IN LIEU OF LAYOFF/232 GENERAL/1105
INCREASE IN HOURS	WHALEY, JOAN	CAFETERIA SATELLITE MGR/CHAPMAN/7.5	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
TRANSFER W/INCREASE IN HOURS	SIMMONS, KATRINA	CAFETERIA SATELLITE MGR/NEAL DOW/6.5	8/12/2008	NEW POSITION PER MOU/ NUTRITION/0000
PROMOTION	FOLAN, KATHLEEN	REGISTRAR/ MJHS/8.0	7/14/2008	VACATED POSITION/268 GENERAL/0000
RE-EMPLOYMENT	GOLLON, MELISA	TRANS SPECIAL ED AIDE/ TRANSPORTATION/4.5	8/13/2008	VACATED POSITION/10/ TRANS-SPECIAL ED/7240
VOLUNTARY DEMOTION	BINGHAM, TUOLUMNE	CUSTODIAN/ MARIGOLD/8.0	7/15/2008	IN LIEU OF LAYOFF/ GENERAL/0000
VOLUNTARY DEMOTION	HOSTICK, MARY	CAFETERIA ASST/ CHS/2.0	10/6/2008	IN LIEU OF LAYOFF/ NUTRITION/0000
VOLUNTARY REDUCTION IN HOURS	CASEY, LETITIA	CAFETERIA ASST/ PVHS/3.0	8/13/2008	NEW POSITION PER MOU/ NUTRITION/0000
VOLUNTARY REDUCTION IN HOURS	CULLEN, BEVERLY	INSTRUCTIONAL ASST/ PARKVIEW/1.0	7/15/2008	IN LIEU OF LAYOFF/ CATEGORICAL/3010
VOLUNTARY REDUCTION IN HOURS	HAGEN, SUSAN	HEALTH ASST/ SHASTA/4.0	10/6/2008	IN LIEU OF LAYOFF/260/ GENERAL/1105
VOLUNTARY REDUCTION IN HOURS	HARDY, DENISE	LIBRARY MEDIA ASST/ CITRUS/2.5	8/4/2008	VACATED POSITION/269/ LIBRARY/1101
VOLUNTARY REDUCTION IN HOURS	JOHNSON, CHERIE	IPS-CLASSROOM/ LOMA VISTA/4.0	9/19/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6501
VOLUNTARY REDUCTION IN HOURS	POE, C. RENEE	CAFETERIA ASST/ PVHS/3.1	8/13/2008	NEW POSITION PER MOU/ NUTRITION/0000
VOLUNTARY REDUCTION IN HOURS	RAVETZ, ANGELA	IA-SPECIAL ED/ MJHS/6.0	10/6/2008	IN LIEU OF LAYOFF/ SPECIAL ED/6500
VOLUNTARY REDUCTION IN HOURS	ULSH, SHARON	SBD-TYPE 1/ TRANSPORTATION/3.7	7/15/2008	EXISTING POSITION
VOLUNTARY REDUCTION IN HOURS & WORK YEAR	SCHMIDT, LISA	CAFETERIA ASST/ CCDS/1.6	8/20/2008	NEW POSITION/22/ NUTRITION/0000
VOLUNTARY REDUCTION IN WORK YEAR	EIBEN, TRACY	CAFETERIA SATELLITE MGR/CCDS/6.0	8/18/2008	NEW POSITION/23/ NUTRITION/0000
LEAVE OF ABSENCE	DEAN, SANDRA	CUSTODIAN/ MJHS/8.0	7/12/2008- 8/14/2008	PER CBA 5.1
LEAVE OF ABSENCE	HOFMANN, JANICE	SR LIBRARY MEDIA ASST/CJHS/6.0	7/30/2008- 1/30/2009	PER CBA 5.12

Classified Human Resources Actions, con't

LEAVE OF ABSENCE	KOKINOS, DIANE	SCHOOL OFFICE MGR/ PARKVIEW/8.0	12/23/2008- 1/25/2009	PER CBA 5.2
LEAVE OF ABSENCE	SULLWOLD, TERESA	IPS-CLASSROOM/ LOMA VISTA/3.5 & 3.0	6/13/2008- 7/16/2008	PER CBA 5.1
LEAVE OF ABSENCE	WILCOX, JESSICA	IPS-HEALTHCARE/ LOMA VISTA/4.0	8/13/2008- 12/19/2008	PER CBA 5.12
LAYOFF TO RE- EMPLOYMENT	ADAMS, MOLLY	INSTRUCTIONAL ASST/ CITRUS/1.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	ALDRED, JILL	CAFETERIA ASST/ SHASTA/2.0	8/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	ALEXANDER, JENNIFER	IA-SPECIAL ED/ AFC/5	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	BOUCEK, PAMELA	ACCOUNT CLERK/ BUSINESS OFFICE/8.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	COPPAGE, DENISE	INSTRUCTIONAL ASST/ COHASSET/2.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	CRLJENICA, CAROL	CAFETERIA ASST/ CITRUS/2.0	8/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	DAVIS, KIM	IA-SPECIAL ED/ CITRUS/1.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	DELEY, THORA	INSTRUCTIONAL ASST/ MCMANUS/2.8	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	DELEY, THORA	IPS-CLASSROOM/ ROSEDALE/3.5	9/08/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	DISANO, CATHY	PARENT CLASSROOM AIDE-RESTR/SIERRA VIEW/2.0	6/30/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	EGGER, KIMBERLY	INSTRUCTIONAL ASST/ ROSEDALE/2.4	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	EIBEN, TRACY	CAFETERIA ASST/ NEAL DOW/2.0	8/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	GRAY, ELAINE	LIBRARY MEDIAL ASST/ MCMANUS/2.0 & 1.5	7/15/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	GREER, CHRISTINA	PARENT CLASSROOM AIDE- RESTR/COHASSET/1.3	6/30/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	GUYMON, DIANE	PARENT CLERICAL AIDE-RESTR/HOOKER OAK/2.2	6/30/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	HASKINS, KELLY	PARENT CLASSROOM AIDE- RESTR/MCMANUS/1.3	6/30/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	JOHNSON, CHERIE	IPS-CLASSROOM/ LOMA VISTA/2.5	9/19/2008	LACK OF FUNDS
LAYOFF TO RE- EMPLOYMENT	KANDA, LOUISE	IA-ELEMENTARY GUIDANCE/ FOREST RANCH/1.2	7/15/2008	LACK OF FUNDS

Classified Human Resources Actions, con't

LAYOFF TO RE-EMPLOYMENT	KAVANAGH, COLLEEN	PARENT CLASSROOM AIDE-RESTR/PARKVIEW/5.0	6/30/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	KELLY, MARY	INSTRUCTIONAL ASST/MCMANUS/3.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	KNIGHT, CHRISTINA	PARENT LIBRARY AIDE-RESTR/CHS/3.5	6/30/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	LEE, KOU	IMPACTED LANGUAGE LIAISON/CHAPMAN/8.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	LOTZE, E. LYNN	CAFETERIA ASST/AFC/2.0	8/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	MARKWOOD, THERESA	PARENT CLASSROOM AIDE-RESTR/COHASSET/2.0	6/30/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	NELSON, LINDSEY	IPS-CLASSROOM/NORD/5.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	OLSON, KATHRYN	IPS-CLASSROOM/LOMA VISTA/2.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	OLSON, KATHRYN	IPS-CLASSROOM/EMMA WILSON/3.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	PARTAIN, KENDRA	PARENT LIAISON AIDE-RESTR/MCMANUS/2.0	6/30/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	PEDIGO, MARIA	PARENT CLERICAL AIDE-RESTR/CHS/3.0	6/30/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	PHILLIPS, LESLIE	INSTRUCTIONAL ASST/FOREST RANCH/2.4	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	PRUIS, THORVALD	SMW-HVAC/M & O/8.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	ROBERTS, EUGENIA	CUSTODIAN/MCMANUS-BJHS/8.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	RODGERS, ROBIN	INSTRUCTIONAL ASST/ROSEDALE/5.5	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	SAAKE, MICHELE	IA-SR ELEMENTARY GUIDANCE/FOREST RANCH/8	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	SEIG, APRIL	INSTRUCTIONAL ASST/MCMANUS/3.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	SEIG, APRIL	INSTRUCTIONAL ASST/CHAPMAN/1.3	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	SNYDER, ROBIN	INSTRUCTIONAL ASST/ROSEDALE/1.5	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	TALERICO, LYNDA	IA-SPECIAL ED/MCMANUS/1.2	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	VINCENT, JOHN	COMPUTER TECH/BJHS/1.8	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	VINCENT, JOHN	COMPUTER TECH/SIERRA VIEW/1.5	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	VOLUNTAD, FRANK	IPS-CLASSROOM/LOMA VISTA/2.0	7/15/2008	LACK OF FUNDS

Classified Human Resources Actions, con't

LAYOFF TO RE-EMPLOYMENT	WELCH, DAVID	IA-COMPUTERS/ NEAL DOW/5.0	7/15/2008	LACK OF FUNDS
LAYOFF TO RE-EMPLOYMENT	WILLIAMSON, ANDREA	PARENT CLASSROOM AIDE-RESTR/SIERRA VIEW/1.0	6/30/2008	LACK OF FUNDS
RESIGN ONLY POSITION LISTED	BELL-CORONA, DENISE	CAFETERIA ASST/ CHS/2.0	8/15/2008	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	ARMSTRONG, CHRISTINA	IA-SPECIAL ED/ ROSEDALE/2.5	8/12/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	CASEY, LETITIA	CAFETERIA ASST/ PVHS/3.1	8/12/2008	REDUCTION IN HOURS
RESIGNED ONLY POSITION LISTED	COPPAGE, DENISE	LIBRARY MEDIA ASST/ SHASTA/1.6	8/13/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	CRLJENICA, CAROL	CAFETERIA COOK MGR 1/ AFC/4.0	8/11/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	EIBEN, TRACY	CAFETERIA SATELLITE MGR/ NEAL DOW/4.0	8/11/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	EIBEN, TRACY	CAFETERIA SATELLITE MGR/ HOOKER OAK/6.0	8/17/2008	VOLUNTARY REDUCTION IN WORK YEAR
RESIGNED ONLY POSITION LISTED	FOLAN, KATHLEEN	SR OFFICE ASST/ MJHS/8.0	7/13/2008	PROMOTION
RESIGNED ONLY POSITION LISTED	HARDY, DENISE	LIBRARY MEDIA ASST/ ROSEDALE/3.6	8/3/2008	REDUCTION IN HOURS
RESIGNED ONLY POSITION LISTED	JEFFERS, THOMAS	CAFETERIA ASST COOK MGR/CJHS/8.0	8/11/2008	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	LEE, YEE	LT GROUNDS WORKER/ M & O/8.0	7/16/2008	APPOINTMENT
RESIGNED ONLY POSITION LISTED	LOTZE, E. LYNN	CAFETERIA SATELLITE MGR/ PARKVIEW/6.0	8/11/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	POE, C. RENEE	CAFETERIA ASST/ CJHS/3.2	8/12/2008	REDUCTION IN HOURS
RESIGNED ONLY POSITION LISTED	SCHMIDT, LISA	CAFETERIA ASST/ BJHS/2.0	8/19/2008	VOLUNTARY REDUCTION IN HOURS & WORK YEAR
RESIGNED ONLY POSITION LISTED	SIMMONS, KATRINA	CAFETERIA CASHIER/ BJHS/4.3	8/11/2008	TRANSFER W/INCR IN HOURS
RESIGNED ONLY POSITION LISTED	SIMMONS, KATRINA	CAFETERIA ASST/ ROSEDALE/3.0	8/11/2008	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	SMITH, TINA	CAFETERIA ASST/ MJHS/2.0	8/11/2008	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	SMITH, TINA	CAFETERIA COOK MGR 1/ MJHS/5.0	8/11/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	STEADMAN, SONYA	HEALTH ASST/ CHAPMAN/4.0	8/10/2008	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	WHALEY, JOAN	CAFETERIA SATELLITE MGR/ LCC/6.0	8/11/2008	INCREASE IN HOURS

Classified Human Resources Actions, con't

RESIGNED ONLY POSITION LISTED	WHALEY, JOAN	CAFETERIA ASST/ LCC/2.0	8/11/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	BAKER, CAROL	IPS-CLASSROOM/ EMMA WILSON/6.0	8/4/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	DOLAN, ANDREW	CAFETERIA ASST/ EMMA WILSON/2.0	7/1/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	DOMINGUEZ-CALKINS, DEBRA	IA-SPECIAL ED/ MCMANUS/2.5	8/1/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	FISHER, PAUL	CAFETERIA ASST/ CJHS/2.0	7/24/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	FORBES, CATHRYN	IA-SR ELEMENTARY GUIDANCE/MCMANUS/3. 0	7/01/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	FORBES, CATHRYN	IA-SR ELEMENTARY GUIDANCE/ PARKVIEW/1.4	7/01/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	FORBES, CATHRYN	INSTRUCTIONAL ASST/ PARKVIEW/3.6	7/01/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	GARCIA, AGATHA	IA-SPECIAL ED/ MJHS/6.0	8/5/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	GILLUM, F. LORRAINE	CAFETERIA ASST/ CJHS/6.0	9/1/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	HALL, ARGELIA	IA-BILINGUAL/ ROSEDALE/6.0	6/30/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	HUGHES, JR, MARION	CUSTODIAN/ PVHS/8.0	8/16/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	JONES, CYNTHIA	PARENT CLASSROOM AIDE- RESTR/MARIGOLD/2.0	8/29/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	LEVINE, SUSAN	LIBRARY MEDIA ASST/ CITRUS/2.5 & 2.0 & 1.0	7/13/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	LEVINE, SUSAN	LIBRARY MEDIA ASST/ SHASTA/1.0	7/13/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	MACHADO, MARY	TRANS SPECIAL ED AIDE/ TRANSPORTATION/4.4	6/05/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	MCCLAIN, JOHN	CUSTODIAN/ CHAPMAN/8.0	7/29/2008	DECEASED
RESIGNATION/ TERMINATION	NOTTINGHAM, GAIL	REGISTRAR/ MJHS/8.0	9/30/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	PULGARIN, ALMA	IA-BILINGUAL/ PVHS/4.0	6/5/2008	VOLUNTARY RESIGNATION

CHICO UNIFIED SCHOOL DISTRICT
 1163 EAST 7th STREET
 CHICO, CA 95928-5999

6.3.2.
 Page 7 of 7

August 20, 2008

MEMORANDUM TO: Board of Education
 FROM: Kelly Staley, Superintendent
 SUBJECT: Classified Human Resources Actions

Appointments - Summer School, Day-to-Day, Contingent Upon Enrollment

<u>Name</u>	<u>Classification/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments</u>
Macarthy, Michael	Passenger Van Driver/Transportation/4.9	6/16/2008 - 7/11/2008	Summer School
Gollon, Melisa	Passenger Van Driver/Transportation/3.5	6/16/2008 - 7/11/2008	Summer School
Miller, Charlotte	School Bus Driver 1/Transportation/4.4	6/16/2008 - 7/11/2008	Summer School
Thomas, Kristy	School Bus Driver 1/Transportation/4.2	6/16/2008 - 7/11/2008	Summer School
Alstad, Mark	School Bus Driver 2/Transportation/5.0	6/16/2008 - 7/11/2008	Summer School
Budget, Cheryl	School Bus Driver 2/Transportation/4.0	6/16/2008 - 7/11/2008	Summer School
Cox, Susie	School Bus Driver 2/Transportation/5.4	6/16/2008 - 7/11/2008	Summer School
Cushman, Francis	School Bus Driver 2/Transportation/4.2	6/16/2008 - 7/11/2008	Summer School
Decker, Tamala	School Bus Driver 2/Transportation/4.0	6/16/2008 - 7/11/2008	Summer School
Eckert, Pamela	School Bus Driver 2/Transportation/4.4	6/16/2008 - 7/11/2008	Summer School
Gudgeon, Richard	School Bus Driver 2/Transportation/3.6	6/16/2008 - 7/11/2008	Summer School
Leckenby, Dian	School Bus Driver 2/Transportation/4.5	6/16/2008 - 7/11/2008	Summer School
Nemat-Nasser, Karen	School Bus Driver 2/Transportation/5.5	6/16/2008 - 7/11/2008	Summer School
Tritchler, Stacy	School Bus Driver 2/Transportation/5.4	6/16/2008 - 7/11/2008	Summer School
Young, Kim	School Bus Driver 2/Transportation/4.0	6/16/2008 - 7/11/2008	Summer School
Brasier, Patricia	Transportation Spec Ed Aide/ Transportation/5.0	6/16/2008 - 7/11/2008	Summer School
Runnells, Marina	Transportation Spec Ed Aide/ Transportation/4.1	6/16/2008 - 7/11/2008	Summer School

PROPOSED AGENDA ITEM: Consultant Agreement – Computers For Classrooms

Consent

Information Only

Board Date: August 20, 2008

Discussion/Action

Background Information

In partnership with CUSD & other non profit agencies, Pat Furr and the Computers For Classrooms program has provided computers and other equipment, free of charge to CUSD over the past 10+ years.

This consulting agreement covers the coordination of this program with CUSD, which includes acquisition of donated computers, upgrading, placement in classrooms, and recycling/reuse of equipment, as well as collection of e-waste for CUSD.

Education Implications

Continued upgrading of computers and increased access to up-to-date computers allows for continued support for academic achievement and the attainment of standards.

Fiscal Implications

The agreement impacts the General Fund, and is included in the budget, and has been in place for several years.

Prepared by: Ray Quinto

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

6.4.1.
Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Computers for Classrooms
Street Address/POB: 315 Huss Drive
City, State, Zip Code: Chico, CA 95928
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect from: 07/01/08 to 06/30/09

Location(s) of Services: (site) Above Address

3. Scope of Work to be performed: (attach separate sheet if necessary)

Computers for Classrooms program; consulting services of Pat Furr

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Strategic Plan: determine the most effective way to deliver education; deploy technology to effectively deliver our curriculum and manage the operation of the district. Reduce number of student per computer ratio in CUSD classrooms.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Computers for Classrooms account
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	X O	0000	2421	5800	14	742
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 40,000.00 Per Unit, times 1.00 # Units = \$ 40,000.00 Total for Services

(Unit: Per Hour Per Day Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____ Total for Addit'l Expenses

\$ 40,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Patricia H. Furr
(Signature of Consultant)

PATRICIA H. FURR
(Print Name)

7/4/08
(Date)

12. RECOMMENDED:

Raymond Quinto
(Signature of Originating Administrator)

RAYMOND QUINTO
(Print Name)

7/3/08
(Date)

13. APPROVED:

Scott Jones
(Signature of District Administrator, or Director of Categorical Programs)

SCOTT JONES
(Print Name)

7/07/08
(Date)

APPROVED:

Consultant

Contract Employee

(Signature of District Admin.-Business Services)

(Print Name)

(Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- Partial Payment thru: _____
(Date)
- Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- Send to Site Administrator: _____
(Date check required)
- Mail to Consultant

\$ _____

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Scott Jones, Director, Fiscal Service



Consent

Board Date 8/20/08

Information Only

Discussion/Action

Background Information

QUARTERLY DISPOSAL OF SURPLUS PROPERTY

Educational Implications

NONE

Fiscal Implications

NONE

MEMORANDUM

To: CHICO UNIFIED SCHOOL BOARD
From: SCOTT JONES, DIRECTOR, FISCAL SERVICES
Date: 8/20/08
Re: DECLARATION OF SURPLUS PROPERTY

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.
2. The Superintendent may authorize the sale of the property by public auction.
3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.
4. If the Superintendent or Designee agrees that the property is worth no more than \$2,500, the Superintendent may designate any employee to sell the property without advertising.
5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Useable Surplus Property 8/20/08

BO#	Description	Cond.	Transfer/ Sold	Rec'd From	Value	Universal Waste
6122	TELEVISION W/CART	1	WHSE	LOMA VISTA	10	Y
6128	APOLLO OVERHEAD PROJECTOR	2	WHSE	HOOVER OAK	10	Y
6137	DESK	1	WHSE	LOMA VISTA	10	N
6142	BROWN TABLE MISSING LEG	2	PARKVIEW	HOOVER OAK	10	N
6145	SECRETARY DESK	1	WHSE	FACILITIES	30	N
6145	DESK SIDEBBOARD & DESK HUTCH	1	WHSE	FACILITIES	30	N
6153	2 SCALES	2	WHSE	CHS	5	N
6154	UPRIGHT PIANO W/ BENCH	1	WHSE	AFC	100	N
6155	STORAGE CABINET-MICROFILM	1	WHSE	DO	20	N
6158	MGA COLOR TV	1	WHSE	PVHS	40	Y
6159	LG WOODEN DESK	1	WHSE	LCC	10	N
6159	TEACHER DESK	1	WHSE	LCC	10	N
6160	APPLE MULTIPLE SCAN	1	WHSE	PVHS	5	N
6162	DA-LITE CLASSIC MOVIE SCREEN	1	WHSE	PVHS	1	N
N/A	24 RED LG. PLASTIC CHAIRS	1	WHSE	NEAL DOW	2	N
N/A	23 ADULT CHAIRS	1	WHSE	NEAL DOW	2	N
N/A	13 PLASTIC LG CHAIRS	1	WHSE	NEAL DOW	2	N
N/A	11 WHITE PLASTIC CHAIRS	1	WHSE	NEAL DOW	2	N
N/A	8 PLASTIC LG CHAIRS	1	WHSE	NEAL DOW	2	N
N/A	BOOKCASE	1	WHSE	NEAL DOW	5	N
N/A	FILE CABINET	1	WHSE	NEAL DOW	10	N
N/A	CUTTING BOARD	1	WHSE	NEAL DOW	2	N
N/A	7 4X8 TABLES	1	WHSE	NEAL DOW	10	N
N/A	FOLDING TABLE 3X8	1	WHSE	NEAL DOW	10	N
N/A	45 SM STUDENT DESKS	1	WHSE	NEAL DOW	5	N
N/A	55 SM LIFT TOP DESKS	1	WHSE	NEAL DOW	5	N
N/A	TWO DRAWER FILE	1	WHSE	NEAL DOW	10	N
N/A	ROLLING CART	1	WHSE	NEAL DOW	10	N
N/A	4 4X10 TABLES	1	WHSE	NEAL DOW	10	N
N/A	2 3X8 WOOD TABLES	1	WHSE	NEAL DOW	10	N
N/A	6X3 TABLE	1	WHSE	NEAL DOW	10	N
N/A	2 MOVIE SCREENS	1	WHSE	NEAL DOW	10	N
N/A	POSTER SHELF	1	WHSE	NEAL DOW	10	N
N/A	SM COMPUTER TABLE	1	WHSE	NEAL DOW	10	N
N/A	MAP ROLLERS	1	WHSE	NEAL DOW	2	N
N/A	BASS DRUM	1	WHSE	NEAL DOW	10	N
N/A	PAINT EASELS	1	WHSE	NEAL DOW	5	N
N/A	2 ROLLING BOOK CARTS	1	WHSE	NEAL DOW	10	N
N/A	SOFT OFFICE CHAIRS	1	WHSE	NEAL DOW	10	N
N/A	2 4X8 TABLES	1	WHSE	NEAL DOW	10	N
N/A	COMPUTER TABLE	1	WHSE	NEAL DOW	10	N
N/A	3 LIFT TOP DESKS	1	WHSE	NEAL DOW	10	N
N/A	13 MONITORS	1	WHSE	NEAL DOW	10	Y
N/A	OFFICE PHONES	1	WHSE	NEAL DOW	2	Y
N/A	COMPUTER TOWERS	1	WHSE	NEAL DOW	10	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Useable Surplus Property 8/20/08

BO#	Description	Cond.	Transfer/ Sold	Rec'd From	Value	Universal Waste
N/A	KEYBOARDS	1	WHSE	NEAL DOW	2	N
N/A	STYLUS PRINTER	1	WHSE	NEAL DOW	10	Y
N/A	VHS CAMERA	1	WHSE	NEAL DOW	10	N
N/A	SCHOOL CLOCK	1	WHSE	NEAL DOW	2	N

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Unrepairable Surplus Property 8/20/08

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6135	FORD VAN, 1988	3	WHSE	CHS	N/A	Y
6136	PIONEER LASER DISC	3	WHSE	CHAPMAN	N/A	Y
6136	EMERSON VHS	3	WHSE	CHAPMAN	0	Y
6136	QUASAR TV	3	WHSE	CHAPMAN	0	Y
6136	HP COPIER/FAX /SCANNER	3	WHSE	CHAPMAN	0	Y
6153	2 EXERCISE BIKES	3	WHSE	CHS	5	N
N/A	SM LIFT TOP DESK	3	WHSE	NEAL DOW	2	N
N/A	RED BOOK CART	3	WHSE	NEAL DOW	10	N
N/A	10 CHAIRS	3	WHSE	NEAL DOW	2	N
N/A	ROLLING BOOK CART	3	WHSE	NEAL DOW	10	N

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Furniture & Equipment from Cohasset

6.4.2.

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Description	Quantity	to	Notes
Large Pylons	4	Neal Dow	
Small Pylons	10	Neal Dow	
Plastic Storage Drawer (set of 3)	2	Neal Dow	
Small white boards	3	Neal Dow	
3x4 white board	1	Neal Dow	
2x3 Tack board	2	Neal Dow	
Wood Construction Dividers	2	Neal Dow	
Table Custodial	1	Neal Dow	
White Computer tables	2	Neal Dow	
2 Shelf bookcase (long/short)	3	Neal Dow	
Rolling 4 Drawer Cube	3	Neal Dow	
Teacher Computer Monitor/keyboard	1	Neal Dow	
Office Computer Monitor/keyboard	1	Neal Dow	
3 Shelf rolling cart (3 pieces)	1	Neal Dow	
3 X 12 Wood Cubbies	1	Neal Dow	
Rolling Wire-E cabinet	1	Chapman	
Small Dark Blue Student Chairs	10	Neal Dow	
Blue Fold up Chairs	3	Neal Dow	
Gateway Computer Systems	3	Neal Dow	
Laminator Cart	1	Neal Dow	
Tables 2X4	2	Neal Dow	
Student Chairs (maroon)	5	Neal Dow	
Cream Metal File Cabinet	1	Neal Dow	
Grey File Cabinet	1	Sierra View	
Grey/Black office Chair	1	Neal Dow	
Projection Machine	1	Neal Dow	
White Computer Desk	2	Neal Dow	
Brown Office Chair	1	Neal Dow	
Small L shape table	1	Neal Dow	
Tricycles	5	Neal Dow	
Small Wood Shelf-(sit on counter)	1	Neal Dow	
Risers	2	Neal Dow	
Double student Table	1	Neal Dow	
Paper Cutters	2	Neal Dow	
Weather Station+ components	1	Neal Dow	
Overhead projector	1	Neal Dow	
Blue Stacking Chairs (small)	8	Neal Dow	
Rolling Cubbie	2	Neal Dow	
Brother Printer	1	Neal Dow	
Brown computer table	1	Neal Dow	

Furniture & Equipment from Cohasset

6.4.2.
Page 7 of 16

Description	Quantity	to	Notes
Single lift top desk	15	Neal Dow	
5 X5 1/2 wood book shelf	1	Neal Dow	
Light Blue Small Chairs	6	Neal Dow	
Small Easels	2		
3x7 Metal Shelf	1		
4X4 Rolling Shelf/coat rack	1		
4X5 Rolling Shelf	1		
4X7 Kidney Table	1		
2 1/2 X 6 Folding Table	1		
Teachers Desk (single side)	3		
2 1/2 X 5 Table	1		
Single Lifftop Desk	8		
Double Student Desk	3		
Metal TV cart	1		
Large Blue Chairs	2		
Large Brown Chairs	6		
Med Orange Chairs	1		
Med Brown Chairs	9		
Med Brown Chairs A.B.C	16		
Large Purple Chairs	5		
Metal Folding Chairs	1		
16' ladder	1	M & O	
3X6 Table	6		
12 piece water bottle rack	1		
Blue stackable Chairs	8		
Large Blue Chairs (student)	17		
TV/VCR	1		
Projection screen mounted	1		
Canon Adding Machine CT 30628	1		
Panasonic Fax Machine	1		
Epson Projection Machine	1		
Folding Cafeteria Tables	5		
Upright Piano	1		
Laminator - without Cart	1		
Folding Metal Chairs	70		
Rolling Cart for Metal Chairs	1		
Trapezoid table	1		
Rolling Coat Cabinet	1		
Rolling TV Cart	1		
Wire E Cabinet	2		

Furniture & Equipment from Cohasset

6.4.2.
Page 8 of 16

Description	Quantity	to	Notes
TV Cart small	1		
Samsung DVD player	1		
Funai VCR player	1		
Table U-Shaped	1		
Table round- fold up 4' diameter	1		
Leather office chair	1	M & O	
Student desk	3		
Rolling book shelf	1		
HP Printer 1320	1		
5 shelf case wood	1		
Overhead projector & Cart	1		

Furniture & Equipment from Forest Ranch

6.4.2.
Page 9 of 16

Description	Quantity	Transferred to	Notes	Teacher Request	Charter Request
Dell Laptop (Lynne has in her possession)	1	Chapman		Lynne Wright	
hpDeskJet 5650 Printer (Lynne has in her possession)	1	Chapman		Lynne Wright	
Chair, Rolling	6	Chapman			
File Cabinet, Metal 4-Drawer	2	Hooker Oak			
Book Case, Brown Metal	2	Hooker Oak			
Chair, Rolling	1	Hooker Oak			
Chair, Student Small	20	Hooker Oak			
Chair, Student Medium	4	Hooker Oak			
hpScanJet 8290 Tag	1	Hooker Oak			
Brother DCP8045D (for report cards)	1	Hooker Oak			
Table, Half-Round Wood, 48"	1	Hooker Oak			
Table, Kidney-Shape, 6'	1	Hooker Oak			
Round Table, 4'	2	Hooker Oak			
Room Dividers, Brown	3	Hooker Oak			
Grey Metal 5-Drawer File Cabinet	1	LCC			
Hewlett Packard FAX 1240	1	LCC			
Hewlett Packard LaserJet 2100TN Printer	1	LCC			
Rolling Chair	2	LCC			
Freestanding Information Rack	1	LCC			
Oak Book Case	2	LCC			
Grey Metal File Cabinet	1	LCC			
Weather Station Computer	1	LCC			
Bulletin Board, 2' x 3'	1	LCC			
Stretcher	1	LCC			
3' x 6' Laminate Table w/Metal Legs	4	LCC			
2.5' x 4' Laminate Table w/Metal Legs	1	LCC			
Table, 3' x 8', Wood Laminate w/Metal Legs	2	LCC			
Table, 3' x 3', Wood Laminate	1	LCC			
Foot Stool	1	LCC			
Paper Cutter, 26"	1	LCC			
Paper Cutter, 24"	1	LCC			
Paper Cutter, 18.5"	1	LCC			
Paper Shredder	1	LCC			
Refrigerator, 58"	1	LCC			
Mailbox, Wood, Custom, 24 cubbies & Shelf	1	LCC			
Whiteboard, 8'w x 4'h	1	LCC			
Microwave	1	LCC			
Open Wooden Supply Cabinet, 3' x 5', 7 shelves	1	LCC			
Mailbox, Mauve Laminate, 20 cubbies	1	LCC			

Furniture & Equipment from Forest Ranch

6.4.2.

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Description	Quantity	Transferred		Notes	Teacher	
		to			Request	Charter Request
2-Pot Coffee Maker	1	LCC				
3-Hole Punch, Heavy Duty	1	LCC				
Stapler, Long (for books)	1	LCC				
Overhead Projector	1	LCC				
Overhead Blow-Up Machine	1	LCC				
Binding Machine	1	LCC				
Round Table	1	LCC				
Chair, Library Swivel	1	LCC				
Book Case, 24"w x 27"h, Brown	1	LCC				
Projector Screen	1	LCC				
Table, Brown Laminate 8'w x 30"d	2	LCC				
VCR, Samsung	1	LCC				
Desk, 2-Person	4	LCC				
Levelized Books		LCC				
Book Case, Brown Wood, 37"h x 47"w	1	LCC		moved with a teacher		
VCR, Quasar	1	LCC				
Hp DeskJet 5650 Printer	1	LCC				
hp LaserJet 1320n	1	LCC				
hp Color LaserJet 3700n	1	LCC				
Table, 4' x 2' Laminate w/Metal Legs	1	LCC				
Desk, 2-Person	7	LCC				
Room Divider, mauve, 3'h	1	LCC				
Flute, Bundy, S/N 021055A	1	LCC		Good		
Flute, Artley, S/N 3929160	1	LCC		Good		
Clarinet, Yamaha, S/N 008675	1	LCC		Good		
Clarinet, Yamaha, S/N 001274	1	LCC		Good		
Clarinet, Pan-American, S/N 350022	1	LCC		Fair		
Trumpet, Blessing	1	LCC		Good		
Snare Drum w/Stand	1	LCC				
Bass Drum w/stick	1	LCC				
Music Stand, Folding	7	LCC				
Desk, Wood Laminate, Beige	1	Marigold			Margie Smith	
Rolling Chair	1	Marigold			Margie Smith	
Dell Laptop (Margie has in her possession)	1	Marigold			Margie Smith	
Piano and Bench	2	Marigold				
Gateway 18" Flat Screen Monitor	1	MJHS			SWS	
Gateway E4100 Computer	1	MJHS			SWS	
Secretary Chair	1	MJHS			SWS	
Plantronics Phone Headset	1	MJHS			SWS	

Furniture & Equipment from Forest Ranch

6.4.2.

Page 11 of 16

Description	Quantity	Transferred to	Notes	Teacher Request	Charter Request
Reception Counter and Desk	1	Neal Dow			
Reception Chair	2	Neal Dow			
File Cabinet, 2-Drawer, White	1	Neal Dow			
Kraft Paper Dispenser, 8-Roll	1	Neal Dow			
Laminex Laminator, 25"	1	Neal Dow			
Wood Flat File, 39"h x 36"w, 8 shelves	1	Neal Dow			
Sound System w/Cart	1	Neal Dow			
Drawer Divider, Black Metal	1	Neal Dow			
Globes	3	Neal Dow			
Radio	1	Neal Dow			
Walkie Talkie	2	Neal Dow			
Round Wire Paperback Rack	2	Neal Dow		Specchierla	
Computer Workstation Stand	1	Neal Dow		Specchierla	
Dictionary Stand, Wood	1	Neal Dow		Specchierla	
Gateway E Series Computer	1	Neal Dow		Specchierla	
Gateway Monitor	1	Neal Dow		Specchierla	
Library Scanner IT3800	1	Neal Dow		Specchierla	
HP PSG 750xi Printer/Copier/Scanner	1	Neal Dow		Specchierla	
Book Cart	1	Neal Dow		Specchierla	
Chair, Adult Dark Blue	74	Neal Dow			
Desk, 2-Person	7	Neal Dow	Margie wants all 7 if not used at LCC/N.D.	Margie Smith depending	
Desk, Student Single	33	Neal Dow			
Book Case, 24"w x 27"h, Yellow	1	Neal Dow			
Gateway Profiles	25	Neal Dow			
Wood Risers	3	Neal Dow			
Virco Future Access 84" Half Round Grey Laminate Computer Table w/48" Shelf	2	Neal Dow			
Virco Future Access 60" Half Round Grey Laminate Computer Table	1	Neal Dow			
Testing Desk	1	Neal Dow	old school		
File Cabinet, Metal 4-Drawer	1				
Kiln	1	Parkview			
Dell Laptop (Dave has in his possession)	1	Parkview		Dave Galler	
hp DeskJet (Dave has in his possession)	1	Parkview		Dave Galler	
Brother Printer/Scanner (Dave has in his possession)	1	Parkview	Dave got for doing inservice	Dave Galler	
Old Oak Desk	1	Parkview		Dave Galler	
Audiovisual Cart	1	Parkview		Dave Galler	
Table, 2' x 4'	2	Parkview			

Furniture & Equipment from Forest Ranch

Description	Quantity	Transferred to	Notes	Teacher Request	Charter Request
Chair, Student Medium	6	Parkview			
Chair, Student Small	30	Parkview			
Gateway E4000	1	I.T.			
Gateway VX730 Monitor	1	I.T.			
Ping Pong Table	1		Old		Charter
Cooler, Walk-In	1				Charter
Freezer, 3-Door	2				Charter
Preparation Table	1	Nut Svcs TBD			
Hot Food Unit	1	Nut Svcs TBD			
Exhaust Hood	1	Nut Svcs TBD			
Range	1				Charter
Mixer	1	Nut Svcs TBD			
Double Fryer	1				Charter
Meat Slicer	1	Nut Svcs TBD			
Preparation Table	1	Nut Svcs TBD			
Dishwasher	1	Nut Svcs TBD			
Demonstration Cart	1	Nut Svcs TBD			
Warmer	1	Nut Svcs TBD			
Vegetable Prep Table	1	Nut Svcs TBD			
Rolling Cart, Serving	2	Nut Svcs TBD			
Stainless Steel Wire Rack Shelves	10	Nut Svcs TBD			
Garden Bar Cart	1	Nut Svcs TBD			
NutriKids P.O.S. Cart	1	Nut Svcs TBD			
Black Metal Office Desk	1	Nut Svcs TBD			
NutriKids P.O.S. Computer	1	Nut Svcs TBD			
NutriKids P.O.S. Monitor	1	Nut Svcs TBD			
Hobart Mixer Cart	1	Nut Svcs TBD			
Metal Desk, Grey Small	1		Very, very old		Charter
Rolling Chair	1				Charter
DVD/VCR Combo, Toshiba	4		Purchased w/Gifts Acct.		
Toshiba Color TV	4		Purchased w/Gifts Acct.		
Canon NP6545 Copier	1	???	We own. No Maintenance Agmt.		Leave for charter?
Canon Imagerunner 5070 Copier	1	Neal Dow	lease		

we would like to leave for charter school since these were a gift from the community

**Surplus Property 8/20/08 to Computers for Classrooms for
refurbishing to current technology standards and reallocating
back to schools**

BO#	Description	Cond	Rec'd From
6123	DELL LATITUDE LAPTOP	1	CHAPMAN
6123	2 PANASONIC LAPTOPS	1	CHAPMAN
6123	3 GATEWAY E3200'S	1	CHAPMAN
6123	GATEWAY E-4200	1	CHAPMAN
6123	2 DELL OPTIPLEX COMPUTERS	1	CHAPMAN
6123	3 COMPAQ DESKPRO'S	1	CHAPMAN
6123	FLATSCREEN MONITOR	3	CHAPMAN
6123	COMPAQ V710 MONITOR	3	CHAPMAN
6123	MITSUBISHI	1	CHAPMAN
6123	COMPAQ	1	CHAPMAN
6125	APC BACK-UPS OFFICE 500	2	CHS
6126	17 HARD DRIVES	1	AFC
6126	24 MONITORS & KEYBOARDS	1	AFC
6134	2 COMPAQ DESKPRO'S	1	CHAPMAN
6134	PANASONIC LAPTOP	1	CHAPMAN
6134	GATEWAY E3200	1	CHAPMAN
6134	MULTIWAVE	1	CHAPMAN
6134	MAGNAVOX MONITOR	2	CHAPMAN
6134	UNISYS MONITOR	3	CHAPMAN
6121	7 COMPAQ DESKPRO COMPUTERS	3	ROSEDALE
6121	2 COMPAQ MONITORS	3	ROSEDALE
6121	MICRO SCAN MONITOR	3	ROSEDALE
6121	DESKJET PRINTER	3	ROSEDALE
6121	3 GATEWAY MONITORS	3	ROSEDALE
6121	DIGITAL MONITOR	3	ROSEDALE
6121	TOSHIBA COMPUTER	3	ROSEDALE
6121	VIEW SONIC MONITOR	3	ROSEDALE
6121	OVERHEAD PROJECTOR	3	ROSEDALE
6121	2 QUASAR VCR'S	3	ROSEDALE
6121	3 MONITORS	3	ROSEDALE
6121	CREATIVE LANTEK COMPUTER	3	ROSEDALE
6121	DELL OPTIPLEX COMPUTER	3	ROSEDALE
6124	13 COMPAQ COMPUTERS	3	PARKVIEW
6124	AMD ATELON	3	PARKVIEW
6124	3 GATEWAYS	3	PARKVIEW
6124	3 COMPAAQS	3	PARKVIEW
6124	COMPAQ PRESARIO	3	PARKVIEW
6124	2 DELL OPTIPLEX'S	3	PARKVIEW

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**Surplus Property 8/20/08 to Computers for Classrooms for
refurbishing to current technology standards and reallocating
back to schools**

BO#	Description	Cond	Rec'd From
6124	AARDVARD P4	3	PARKVIEW
6124	DELL LATITUDE LAPTOP	3	PARKVIEW
6127	2 GATEWAY MONITORS	2	PVHS
6127	2 EPSON PRINTERS	3	PVHS
6127	GATEWAY CPU	3	PVHS
6127	HP FAX	1	PVHS
6129	2 OVERHEAD PROJECTORS	3	MCMANUS
6129	2 TELEVISIONS 2 VHS PLAYERS	3	MCMANUS
6129	12 COMPUTERS	3	MCMANUS
6130	12 COMPUTERS	3	CITRUS
6131	33 GATEWAY COMPUTERS	2	BJHS
6131	35 MONITORS FROM CFC	2	BJHS
6131	14 COMPUTERS FROM CFC	2	BJHS
6131	HP LASERJET PRINTER	2	BJHS
6132	15 COMPAQ DESKPRO'S	3	MARIGOLD
6132	2 COMPAQ PROLIANTS	3	MARIGOLD
6132	GATEWAY	3	MARIGOLD
6132	DELL	3	MARIGOLD
6132	2 DELL OPTIPLEX'S	3	MARIGOLD
6132	6 DELL MONITORS	3	MARIGOLD
6132	4 GATEWAY MONITORS	3	MARIGOLD
6132	VIEWSONIC MONITOR	3	MARIGOLD
6132	HP DESKJET	3	MARIGOLD
6132	COMPUTERS PLUS DESKTOP	3	MARIGOLD
6132	DIGITAL MONITOR	3	MARIGOLD
6132	COMPAQ MONITOR	3	MARIGOLD
6132	DELL DIMENSION	3	MARIGOLD
6132	5 UNKNOWN COMPUTER	3	MARIGOLD
6132	2 HP LASER JET PRINTERS	3	MARIGOLD
6132	SONY MULTISCAN	3	MARIGOLD
6133	2 DESKTOP COMPUTERS	3	CHS
6133	LAPTOP	3	CHS
6133	PRINTER	3	CHS
6134	2 COMPAQ DESKPRO'S	1	CHAPMAN
6134	PANASONIC LAPTOP	1	CHAPMAN
6134	GATEWAY COMPUTER	1	CHAPMAN
6134	2 MONITORS	2	CHAPMAN
6138	GATEWAY MONITOR	1	LOMA VISTA

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**Surplus Property 8/20/08 to Computers for Classrooms for
refurbishing to current technology standards and reallocating
back to schools**

BO#	Description	Cond	Rec'd From
6139	2 GATEWAY LAPTOPS	2	PVHS
6139	3 GATEWAY DOCKING PARTS FOR LAPTOP	1	PVHS
6139	ZIP 100 EXTERNAL DRIVE	1	PVHS
6140	34 COMPUTERS	3	EWE
6140	14 MONITORS	3	EWE
6140	CISCO CATALYST 2900	3	EWE
6141	TATUNG MONITOR	3	PVHS
6141	PROXIMA DESKTOP PROJECTOR	3	PVHS
6141	APPLE PRINTER	3	PVHS
6141	2 COMPAQ COMPUTERS	3	PVHS
6141	EPSON STYLUS COLOR PRINTER	3	PVHS
6141	2 APPLE EXTERNAL DRIVES	3	PVHS
6141	APPLE IIE	3	PVHS
6141	2 GATEWAY MINI DESKTOPS	3	PVHS
6141	SHARP FAX MACHINE	3	PVHS
6141	4 GATEWAY COMPUTERS	3	PVHS
6143	MACINTOSH POWERBOOK COMPUTER	1	CHS
6144	2 DELL 260'S	3	PARKVIEW
6144	3 DELL 270'S	3	PARKVIEW
6144	2 DELL COMPUTERS	3	PARKVIEW
6144	5 COMPAQ COMPUTERS	3	PARKVIEW
6146	SERVER CAYMAN GATOR	3	HOOVER OAK
6146	IBM PERSONAL COMPUTER	3	HOOVER OAK
6146	HP CD SERVER	3	HOOVER OAK
6146	PROGEN	3	HOOVER OAK
6146	COMPUTERS PLUS DESKTOP	3	HOOVER OAK
6146	2 COMPAQ DESKPRO'S	3	HOOVER OAK
6146	HP VECTRA	3	HOOVER OAK
6146	GATEWAY DESKTOP	3	HOOVER OAK
6146	11 MONITORS	3	HOOVER OAK
6146	3 TELEVISIONS	3	HOOVER OAK
6146	VCR	3	HOOVER OAK
6146	DVD PLAYER	3	HOOVER OAK
6146	4 OVERHEAD PROJECTORS	3	HOOVER OAK
6146	2 PHONES	3	HOOVER OAK
6146	2 PRINTERS	3	HOOVER OAK
6147	11 GATEWAY DESKPRO'S	3	PARKVIEW
6147	DELL COMPUTER	3	PARKVIEW

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**Surplus Property 8/20/08 to Computers for Classrooms for
refurbishing to current technology standards and reallocating
back to schools**

BO#	Description	Cond	Rec'd From
6149	98 GATEWAY MINI DESKTOPS	1	PVHS
6150	22 IBM COMPUTERS	3	MCMANUS
6150	52 COMPAQ EN'S	3	MCMANUS
6150	2 DELL COMPUTERS	3	MCMANUS
6150	2 DELL OPTIPLEX COMPUTERS	3	MCMANUS
6150	12 HP VECTRA'S	3	MCMANUS
6150	3 MISC COMPUTERS	3	MCMANUS
6150	2 DELL COMPUTERS	3	MCMANUS
6152	DELL COMPUTER	3	EWE
6152	GATEWAY TOWER	3	EWE
6152	HANSOL MONITOR	3	EWE
6156	26 ASST. COMPUTERS	3	CHS
6156	6 ASST. MONITORS	3	CHS
6156	2 HP DESKJET PRINTERS	3	CHS
6156	6 TOSHIBA VCR'S	3	CHS
6156	5 PANASONIC VCR'S	3	CHS
6156	6 JVC VCR'S	3	CHS
6156	SLIDE PROJECTOR	3	CHS
6156	2 SHERWOOD RECEIVER	3	CHS

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

TITLE: Notice of Completion – Reroofing at Chapman Elementary School

Action _____
Consent X
Information _____

August 8, 2008

Prepared by: *Mary Leary, Director, Maintenance, Operations and Transportation* *ML*

Background information

This project was on the District's Deferred Maintenance List.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The project will be paid for out of the Deferred Maintenance Fund. No General Fund dollars will be used.

Additional Information

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, the project was completed because we will apply for Emergency Repair Program funds to reimburse Deferred Maintenance Funds spent on this project.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Reroofing at Chapman Elementary School.

Reviewed by: *Jan Combes*
Jan Combes, Assistant Superintendent, Business Services

WHEN RECORDED MAIL TO:

6.4.3.
Page 2 of 3

Jan Combes
Business Manager
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. N/A
DSA APPL NO. N/A
PROJECT NOS. 27041.3

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was **COMPLETED** on **August 5, 2008** and accepted by the Chico Unified School District on **August 20, 2008.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE REROOFING AT THE CHAPMAN ELEMENTARY SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Legacy Roofing and Waterproofing, Inc., 2950 Ramona Avenue, Sacramento, CA 95826.**
8. The street address of said property is:

CHAPMAN ELEMENTARY SCHOOL – 1071 East 16th Street, Chico, CA
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

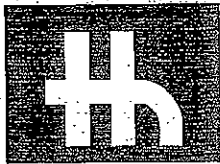
ASSESSORS PARCEL NUMBERS: 005-540-003

Date: _____ Signature of Owner or agent of owner _____

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)



THOMSON & HENDRICKS
ARCHITECTS AND PLANNERS
PAUL M. HENDRICKS, ARCHITECT

6.4.3.
Page 3 of 3

60 DECLARATION DR., SUITE A • CHICO, CA 95973 • (530) 342-5669 • FAX (530) 342-7582 • E-MAIL tandh_arch@sbcglobal.net

August 4, 2008

Mr. Jamie Thagard
Legacy Roofing and Waterproofing, Inc.
2950 Ramona Avenue
Sacramento, CA 95826

Re: Reroofing Project at the
Chapman Elementary School for the
Chico Unified School District
Chico, Butte County, California
Project No. 27041.3

Gentlemen/Ladies:

Final observations of the above referenced project took place on July 29, 2008. In attendance were Paul Lieberum, Bob Michaels, Mike Mootz, and some workers. The following was noted:

1. Strap all the down spouts.
2. Caulk the last block on the southeast corner.
3. Adjust one of the condensate lines down on the north end.
4. Reclamp the gas lines and keep them loose per code.
5. Finish all the rubber blocks under the gas and electrical lines.

Please notify our office in writing when the above are complete. The Contractor is also responsible for providing all closeout documents required by the Contract.

If you have any questions, please don't hesitate to contact our office.

Sincerely,

Paul Lieberum
Senior Architect
Thomson & Hendricks, Inc.
Architects and Planners

PL/rlt
27041.3 Final.doc

cc: Bob Michaels – CUSD Corp Yard
Mike Mootz – IOR

Complete 8-5-08
Retention can be released when Time up.
PLM

9417

TITLE: Notice of Completion – HVAC Replacement at the Bidwell Junior High School Gym

Action _____
Consent X
Information _____

August 20, 2008

Prepared by: *Mary Leary, Director Maintenance & Operations/Transportation* *ML*

Background information

This project was on the District's Deferred Maintenance List. The formal bid for the Heater Replacement at the Bidwell Junior High School Gym was awarded on April 9, 2008 to Efficiency Energy Concepts. The project was completed on July 29, 2008.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project was paid for out of the Deferred Maintenance Fund. No general fund dollars were used.

Additional Information

The filing of Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien. If the NOC is not filed the lien period becomes 90 days.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Heater Replacement at the Bidwell Junior High School Gym.

Reviewed by: *Jan Combes*
Jan Combes, Assistant Superintendent, Business Services

WHEN RECORDED MAIL TO:

Jan Combes
Business Manager
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

6.4.4.
Page 2 of 2

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. 4-H2
DSA APPL NO. 02-108786
PROJECT NO. 27002

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was **COMPLETED** on **July 29, 2008** and accepted by the Chico Unified School District on **August 20, 2008.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE NEW GYMNASIUM HEATERS AT THE BIDWELL JR. HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Efficient Energy Concepts, 7 Three Sevens Lane, Chico, CA 95973.**
8. The street address of said property is:

BIDWELL JR. HIGH SCHOOL – 2376 North Avenue, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA,** and described as follows:

ASSESSORS PARCEL NUMBERS: 048-081-009

Date: _____ Signature of Owner or agent of owner _____

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.


Date and Place

(Signature of person signing on behalf of owner)

TITLE: Notice of Completion – Modernization Reroof the Gym at Bidwell Junior High School

Action _____
Consent X
Information _____

August 20, 2008

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager* 

Background information

In the process of installing new heaters on the roof of the Bidwell Junior High School gym, the geoflex roof was found to be disintegrating. The repair was designated as urgent due to the necessity of avoiding any rain damage to the gym floor.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications


This project was funded with Modernization dollars for the classrooms at Bidwell Junior High School. These funds are restricted for the use only on capital improvement projects.

Additional Information

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien. If the NOC is not filed the lien period becomes 90 days.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Modernization Reroof of the Gym at Bidwell Junior High School.

Reviewed by: 
Jan Combes, Assistant Superintendent, Business Services

WHEN RECORDED MAIL TO:

6.4.5.
Page 2 of 2

Jan Combes
Business Manager
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. n/a
DSA APPL NO. n/a
PROJECT NO. n/a

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was **COMPLETED on August 5, 2008** and accepted by the Chico Unified School District on **August 20, 2008.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE REROOF OF THE GYMNASIUM AT THE BIDWELL JR. HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Rick Carpenter Roofing, 5257 South Libby Rd., Paradise, California 95969.**
8. The street address of said property is:

BIDWELL JR. HIGH SCHOOL – 2376 North Avenue, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBERS: 048-081-009

Date: _____ Signature of Owner or agent of owner _____

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)

PROPOSED AGENDA ITEM: Combine the former Chico Community Education Fund With
The Chico Unified School District (CUSD) Foundation Fund

Prepared by: Jan Combes, Assistant Superintendent, Business Services

Consent

Board Date August 20, 2008

Information Only

Discussion/Action

Background Information

The Chico Community Education Fund has a balance of \$6,554.91 as of June 30, 2008.

This fund was established by the former Board of Trustees with several signatories. Those signatories are no longer active with the organization. Anthony Watts, one of the founders, has asked that the funds be united with the new Chico Unified School District (CUSD) Foundation Fund that was formed earlier this year.

After consultation with Alexa Valavanis, CEO of the North Valley Community Foundation, we have been advised that the current Board of Trustees does have the authority to close that account and direct that the balance of \$6,554.91 be combined with the new CUSD Foundation Fund.

Educational Implications

All monies raised for the CUSD Foundation will go to support High Schools, Junior Highs and Elementary Schools (one-third each). The dollars will be used in 2009-10 to provide extra-curricular programs that are underfunded or not funded with State dollars.

Fiscal Implications

The newly formed Chico Unified School District Foundation Fund had a balance of \$2,085.76 on June 30, 2008. The combined balances will be \$8,640.67.

Additional Information

At the July 16 meeting the Board authorized participation in the Annie B Fundraiser program, to help match donations to the CUSD Foundation Fund.

A Community Foundation Guidance Committee that reports to the Board of Trustees will be formed to recommend use of these dollars. That action will be forthcoming on a future agenda.

PROPOSED AGENDA ITEM: Nutrition Services Bids

Prepared by: Tanya Harter, Nutrition Specialist

Consent

Information Only

Board Date: August 20, 2008

Discussion / Action

Background Information

Annually the Nutrition Services Department goes out for formal bid on grocery items, milk/dairy and produce.

Educational Implications

For children of CUSD, Nutrition Services provides a nutritious meal that contains one-third of the recommended dietary allowance of necessary nutrients. For parents, the program offers a convenient method of providing nutritionally balanced meals at the lowest possible price. For schools, the program enhances children's learning abilities by contributing to their physical and mental well being. Studies have shown that children whose nutritional needs are met have fewer attendance and discipline problems and are more attentive in class.

Fiscal Implications

This will be paid for out of the Nutrition Services Budget. No general fund dollars will be used.

Recommendation

Consider approval of granting authorization to the Superintendent/Designee to award bids to the lowest responsive bidders, as follows:

1. Recommend approval of the 2008-2009 Milk/Dairy Foster Farms Dairy , Chico Distributor, 529 Kansas Avenue, Modesto, CA 95351.
 - Non-Fat Chocolate Milk $\frac{1}{2}$ pint 20.69¢
 - 1% White Milk $\frac{1}{2}$ pint 22.05¢
2. Recommend approval of the 2008-2009 Produce Bid to ProPacific Fresh, 70 Pepsi Way, Durham, CA 95938.
3. Recommend approval of the 2008-2009 Grocery Bid. The Grocery Bid involves 81 items that are awarded individually by item to the three lowest responsive bidders.
 - SYSCO, Food Services of Sacramento, Inc. 7062 Pacific Avenue, Pleasant Grove, CA 95668
 - The Danielsen Co. 435 Southgate Court, Chico, CA 95928-7435
 - Robb Ross Foods, Inc., 2531 E. Edgar, Fresno, CA 93706.

\$300 minimum delivery

\$750 minimum delivery
 under \$850= \$50
 under \$1000= \$35
 \$1001= no charge

No.	Item Desc	Est. USAGE	Unit	Danco		Unit Price	pack	size	Sysco		Unit Price	unit	case price	unit price
				Case Price	Unit Price				Case Price	Unit Price				
1	Baking Powder, 6/5#	30 cs			23.98	0.7993		65 LB	\$ 37.90	\$ 1.26		10#		13.4
2	Baking Soda, 12/24oz.	30 cs	12/1#		8.75	0.7292		12 24 OZ	\$ 12.84	\$ 0.71		12/32oz	17.8	
3	Burger, Vegetarian, 2.5 - 3.0 oz.	100 cs	48/2.33oz		27.53	0.5735								
4	Burrito, Egg, Sausage, and Cheese, 3.75 oz	300 cs	El extremo 96 ct Jose Ole, 72/3.45 oz	43.27 27.15	0.4507 .3771			48 3.5 OZ 72 3.45OZ	\$ 36.05 \$ 26.82	\$ 0.75 \$ 0.37				
5	Fernando's Extremo Egg, Sausage and Cheese Burrito	100 cs		2.58#		2.58								
6	Cheese Swiss, Pre- Sliced 160 1/2 oz slices per 5 lb. block	100 cs		no bid				45 LB	\$ 38.75	\$ 1.94				
7	Cheese, Cottage - 2 %, 2/5# Cheese, Cream Cheese Block, 10/3#	100 cs		1.75 #		1.75		25 LB	\$ 13.30					
8	Cheese, cream cheese, squeeze pouches, 1.0 ounce	500 cs		14.5		0.145		63 LB	\$ 36.87	\$ 2.05		30#	64.45	
								100 1 OZ	\$ 16.57	\$ 0.17				

9	Cheese, Pre-sliced, American, 1 slice equals 14 grams, 160, 1/2 ounce slices per 5 lb.	500 cs			2.58		45 LB	\$ 39.16	\$ 1.96			
10	Cheese, Pre-sliced, Cheddar, 1 slice equals 14 grams, 160, 1/2 ounce slices per 5 lb.	500 cs		no bid			81.5 LB	\$ 35.47				
11	Cheese, String - Ind - 1 oz, Skim milk mozz	200 cs		2.94	0.1837		200 1 OZ	\$ 37.32	\$ 0.19			
12	Chili, Quick Start 99730 12/16.5 oz.	100 cs.		no bid			12 16.5OZ	\$ 43.12				
13	Chocolate Chips, Gilard, 4000 count	300 cs		32.72	1.3088		1 25 LB	\$ 50.64	\$ 2.03		53.25	
14	Cinnamon, 25#	10 cs		47.24	1.8896		1 25#	\$ 121.93	\$ 4.88		34.4	1.376
15	Cocoa, baking, 25#	50 cs		30.66	1.264		65 LB	\$ 68.00	\$ 2.27			70.2
16	Container, Clear Hinge 8x8 Pactive C18-1120	500 cs		40.23	0.1609							
17	Cookie, Fortune, 500/cs-Individually wrapped	30 cs	350 ct	18.43	0.0526		250 8X8IN	\$ 44.15	\$ 0.18			
18	Corn Meal, 25# sack	100 cs		10.45	0.418			NO BID				
19	Corn Starch, 1 #	10 cs		no bid			1 25 LB	\$ 13.19	\$ 0.53			
20	Cracker, Harvest Mill, Sunshine, 300/2 count IW	1300 cs		16.28	0.0543		24 1 LB	\$ 15.58	\$ 0.65	50#	25.65	0.533
							300 2 PK	\$ 15.44	\$ 0.05			

21	Dressing, Heinz, Dispenser, pouch, shelf stable. Honey Mustard, Ranch, Thousand Island, Mayonnaise, Mustard, BBQ. 21.5 gal	500 cs			no bid			21.5 GAL	\$ 26.06				
22	Drink, Sports, Gatorade, 20 oz. wide mouth, plastic, assorted flavors, 24/cs	10000 cs		17.26	0.7192			24 20 OZ	\$ 17.47	\$ 0.73			
23	Eggs Powdered 3# bags	50 cs		no bid				6 3 LB	\$ 43.13				
24	Fish, Ocean Springs, Sea Treasures, Trout	250 cs	160/loz	16.54	0.1034			1 10 LB	\$ 16.21				
25	Fish, Tuna, canned, 6/66.5 oz.	50 cs		45.56	7.5933			6 66.5 OZ	\$ 48.47	\$ 7.08			
26	Flour, All Purpose, 25# sack	4000 cs		9.64	0.3856			1 25 LB	\$ 8.59	\$ 0.34			
27	Flour, All Purpose, 50# sack	2000 cs		18.52	0.3704			1 50 LB	\$ 16.86	\$ 0.34		19.9	
28	Flour, bread, 25# sack	1000 cs		9.9	0.396			1 50 LB	\$ 22.88	\$ 0.46	50#		19.65
29	Flour, Rice 50#	100 cs		no bid				1 25 LB	\$ 15.03	\$ 0.60		33.95	0.679
30	Flour, Wheat, 25# sack	700 cs		9.14	0.3656			1 50 LB	\$ 19.86	\$ 0.40	50#		0.481
31	Fruit, Blueberries, IQF, 30#	200 cs		80.55	0.3704			1 20 LB	\$ 46.14	\$ 2.31			
32	Fruit, Canned, Mixed, 6/10	300 cs		22.85	3.8083			6 #10	\$ 28.71	\$ 4.79		96.85	
33	Fruit, Canned, Peaches, diced, 6/10	700 cs		22.85	3.8083			6 #10	\$ 27.33	\$ 4.56			
34	Fruit, Canned, Peaches, sliced, 6/10	700 cs		19.19	3.1983			6 #10	\$ 25.65	\$ 4.28		27.95	4.658

35	Fruit, Canned, Pears, sliced, 6/10	700 cs		19.08	3.18	6 #10	\$ 26.05	\$ 4.34				
36	Fruit, Canned, Pineapple, chunks, 6/10	750 cs		21.23	3.5383	6 #10	\$ 25.70	\$ 4.83	28.5			4.75
37	Fruit, Canned, Pineapple, tidbits, 6/10	750 cs		20.37	3.395	6 #10	\$ 26.38	\$ 4.39	29.35			4.8916
38	Fruit/Vegetable, canned, Applesauce	500 cs		21.16	3.5267	6 #10	\$ 23.07	\$ 3.85				
39	Gluten, 50 # sack	50 cs	no bid				NO BID					71.15
40	Graham Crackers Snacks, CRUNCHMANIA (Cinnamon Bun or French Toast, Blueberry Muffins or Strawberry Waffles flavors), 1.76 oz SB 12 compliant	225 cs	32.37	0.3237		100 1.76OZ	30.59 30.25 30.25	\$ 0.31				
41	Hot Dog, Turkey, 6" 8 per pound	500 cs	8.18	0.1022		1 10 LB	\$ 8.51	\$ 0.11				
42	M & M Bakebits, 25#	50 cs	47.55	1.902		1 25 LB	\$ 69.25	\$ 2.77	52.8			2.11
43	Napkins, Dispenser/Cartridge Scott Brand	100 cs.	no bid			12 500 CT	\$ 47.57					
44	Nutmeg, 1 #	15 cs	8.05	8.05		6 1 LB	\$ 72.60	\$ 12.10				9.9
45	Pan Spray, 6/20 oz.	40 cs	15.38	2.5633		6 17 OZ	\$ 16.52	\$ 2.75	26.45			4.408
46	Pancake sausage on stick 36/case - 2.7 ounce Don Lee farms	500 cs	11.22 15.89	.3116 .2648		36 3.35OZ	\$ 11.37	\$ 0.32				
47	Pepperoni, Sliced 10# container	150 cs	58.6	2.344		1 10 LB	\$ 23.15	\$ 2.32				

48	Potatoes, Pearls, dehydrated, carton	120 cs	12/28oz	37.07	1.765 #	24 15.2OZ	\$ 20.21	.8864 #			
49	Raisins, 30#	10 cs		42.9	1.43	130 LB	\$ 45.13				38.35
50	Refried Beans, Vegetarian,	450 cs	whole bean smooth	37.38	1.6077						
	Quick to Fix, dehydrated, pouch		both are 12/31 oz is 23.25#	34.96	1.5036	29.77oz is					
51	Rice, converted, 25# BOX, Uncle Ben's, perfect brand	150 cs		no bid		6 11.16 #	\$ 19.15	\$ 1.72			
52	Salt, 25#	100 cs		3.69	0.1476	125 LB	\$ 18.19				
53	Sauce, Pizza 6/#10	80 cs		12.63	2.105	125 LB	\$ 4.23	\$ 0.17			
54	Soup, Campbells, chicken noodle & Goldfish tomato, 12/50 oz	400 cs		35.07	2.9225						
				42.33	3.5275	12 50OZ	\$ 38.85	\$ 3.24			
55	Soup, Campbells, frozen or pouch, list flavors, varieties and pack sizes.	500 cs		see list attached to bid	see list attached to bid						
56	Sugar Crystals - clear, 25#	50 cs		no bid		34 LB	\$ 28.32			C&H	23.25
57	Sugar, Brown, 50#	200 cs	25#	13.04	0.5216		NO BID				
58	Sugar, Granulated, 50#	200 cs	25#	10.863	0.4344	125 LB	\$ 13.37	\$ 0.53	white satin		23.6
59	Sugar, Powdered, 50#	50 cs		21.73	0.4346	150LB	\$ 19.57	\$ 0.39			21.9
60	Taco Shells, Super, Lawry's, 200/case	400 cs		14.34	0.0717	150 LB	\$ 21.85	\$ 0.44			22.8
61	Tortilla Chips, Round 100 pk/cs, La	1000 cs	120ct	23.78	0.1982	200	\$ 14.05	\$ 0.07			
	Tapatia					120 1.5 OZ	\$ 24.92	\$ 0.21			

62	Tortilla Chips, Round Unsalted, 2 oz. I.W	1000 cs			23.2	0.232	1202 OZ	\$ 24.13	\$ 0.20			
	100 pk/cs, La Tapatia **Secondary ONLY!											
63	Tortilla Wrap-multi flavor pack -Super Burrito Size 5/10 ct.	100 cs.		11.8	0.236		10 10 CT	\$ 28.49	\$ 0.28			
64	Turkey Franks-4/1# 40 count	75 cs		.94 #	0.235			NO BID				
65	Vanilla Extract- Imitation, 5 gal	50 cs		no bid			41 GAL	\$ 52.78	\$ 13.20	1 gal		17.5
66	Vegetables, Oriental	100 cs	20#	14.65	0.7325		130 LB	\$ 26.50	\$ 0.88			
67	Vita-Pakt Lemon	50 cs		no bid			can't find item			6/cs	100.2	16.7
68	Vita-Pakt Orange	50 cs		no bid			can't find item			6/cs	83.1	13.85
69	Yeast SAF, 20/case	50 cs		no bid			20 1 LB	\$ 37.83	\$ 1.89		47.16	2.358
70	Yogurt, Bulk Vanilla 6/1 qt.	100 cs		no bid			632 OZ	\$ 13.44				

PROPOSED AGENDA ITEM: APPROVAL OF LOCAL EDUCATIONAL AGENCY (LEA)
PLAN ADDENDUM

Prepared by: Michel Morris

Consent

Board Date 8/20/2008

Information Only

Discussion/Action

Background Information

A Local Educational Agency (LEA) that has been identified for corrective action under the federal No Child Left Behind Act of 2001, is subject to sanctions as recommended by the Superintendent and approved by the State board. Chico Unified has, along with almost one hundred districts in California, been identified for corrective action. The State Board assigned the same corrective action to all 97 LEAs which is "Instituting and fully implementing a new curriculum that is based on state academic content and achievement standards, including providing appropriate professional development based on scientifically-based research for all relevant staff, that offers substantial promise of improving educational achievement for high priority pupils." (Education Code Section 52055.57 © (1) (F))

The State Board of Education (SBE) also requires that each LEA subject to corrective action amend its LEA Plan or LEA Plan Addendum identifying objectives and action steps to fully implement the corrective action. The SBE required that the revised LEA Plans and Plan Addendums be submitted to the SBE for review at their July 2008 meeting. The LEA Plan Addendum was amended per state requirements and submitted to the CDE prior to the July 1, 2008, deadline. The SBE requires that the amended LEA plan be approved by the local board of education.

Educational Implications

The LEA plan addendum informs the direction and focus of the district's efforts to improve student learning.

Fiscal Implications

As of this date, no funding to implement the actions mandated by the SBE has been approved. Therefore, it is possible that the actions required by these mandates may impact current district resources.

Additional Information

On June 6, 2008, the district received a rubric which was used by the California Department of Education (CDE) to review the Local Educational Agency (LEA) Plan revisions. This rubric as well as the plan addendum is included.

Chico Unified School District LOCAL EDUCATIONAL AGENCY PLAN ADDENDUM June 2008

OVERVIEW

Since the revision of our LEA plan in 2003, Chico Unified School District has put into place instructional and program strategies to improve overall student learning and to address specific student needs. In our 2005 LEA Plan Addendum, we analyzed the effectiveness of these strategies and noted that "a lack of clear focus and specific goals"¹ as well as a "lack of specific accountability for monitoring each component"² seemed to be partly diffusing our efforts. To bring coherence to these various programs and strategies and to provide an "umbrella" for program improvement, we have implemented professional learning communities. This collaborative process provides the foundation for building and supporting a coherent, standards-based instructional program for all students with a keen focus on student learning. This process also provides an effective foundation for professional development by unifying our work and focusing it around four central questions:

1. What do we want students to learn?
2. How will we know when they've learned it?
3. What will we do if they don't learn it?
4. How do we further challenge those students who do learn?

These four questions, in turn, give focus to specific actions. We have begun the work of identifying essential standards, developing common formative assessments, developing common district benchmark assessments, and building teacher capacity in day-by-day, minute-by-minute formative assessment techniques and in literacy techniques.

Chico Unified School District's Local Educational Agency Plan Addendum focuses on improving student learning supported by effective communication within our community based on prudent deployment of our budget and other resources. This addendum to our LEA plan will help focus district direction and actions and provide a tool to monitor our progress.

This LEA Plan Addendum documents implementation of Corrective Action F, under California Education Code (EC) 52055.57(c): "institute and fully implement a new curriculum." We identify actions we will take to build and support a coherent, standards-based instructional program for all students, based on the most recent State Board of Education (SBE) adoptions in English-language arts (ELA) and mathematics.

We will utilize state instruments to assess our instructional program based upon the Essential Program Components, in conjunction with technical assistance from Butte County Office of Education. The Academic Program Survey (APS), English Learner Subgroup Self-Assessment (ELSSA), and Least Restrictive Environment (LRE) will be completed at school sites by October 2008. The data provided from these assessments will assist us to further refine our action plan.

¹ CUSD LEA Plan Addendum July 2005, p. 1

² *Ibid.*

District-wide Fundamental Learning NEED:

- Improve academic proficiency among all students in English Language Arts and Mathematics, specifically focusing on Students with Disabilities and English Learners.

District-wide Steps to Address Fundamental Learning Need:

- Fully implement Professional Learning Communities.
- Fully implement SBE-adopted curriculum in English Language Arts and Math throughout the district.
- Monitor the degree of implementation of the District LEA plan and the effectiveness of the instructional program based upon student achievement and results.

Fully implement Professional Learning Communities

During 2007-08, implementation of professional learning communities began district-wide. Secondary teachers were provided with collaboration each Wednesday morning for general and special education teachers to collaborate together. Special education teachers met with established professional learning community teams in ELA and/or math departments. Elementary general and special education teachers met by grade level collaborative teams three times in 07-08 and will meet four times in 08-09 and 09-10. Additionally elementary general and special education teachers met by grade level professional learning community teams at school sites outside of the school day on a weekly to monthly basis dependent upon site.

Fully implement Professional Learning Communities					
Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Review and revise, if necessary, district essential standards currently in place for alignment with the CST blueprints and knowledge and skills necessary for academic success.	Release time for district-level revisions	Grade/Course-Alike Collaborative Groups will share progress on implementation of essential standards.	Fall 2008	District Curriculum Council, Educational Services	Title II SBCP Professional Development (AB 825)
Develop district-wide K-12 learning targets in English Language Arts and Mathematics.	Provide professional development about learning targets.	Site administration collects learning targets from site PLC teams.	08-08	District Curriculum Council, Educational Services, Site Administrators	Title II SBCP Professional Development (AB 825)

Fully implement Professional Learning Communities

Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
School site PLC teams will continue to develop common formative assessments to monitor student achievement and progress and to modify instruction based on results.	Provide professional development about common formative assessments	Site administration reviews common formative assessments from site PLC teams.	2008-09 focus then Ongoing	Grade/Course alike collaborative teams Site Administrators Site Leadership Teams Educational Services	Title II SBCP
Develop systematic interventions to ensure student academic success and enrichment, including response to intervention (RTI) process.	Provide professional development on Pyramid of interventions and RTI for each school site.	Identify, by site, the interventions that have been implemented.	2008-09	Site Administrators Site Leadership Teams Educational Services	Title I SBCP General Fund
Incorporate, as appropriate, activities before school, after school, during the summer, and during an extension of the school year.		Monitor to what extent before and after school programs provide connection to and support for core academic program.	Ongoing	Educational Services	After School Learning Grant 21 st Century CLC Grant
Investigate ways to incorporate collaboration embedded within the school day for secondary and elementary teachers			2008-09	Human Resources, Educational Services, District Curriculum Council	
Teachers expand use of minute-by-minute classroom formative assessment strategies to improve their effectiveness in helping all students learn.	Provide professional development about minute-by-minute classroom formative assessment strategies.	Classroom walk-throughs Grade/Course-Alike Collaborative Groups will provide implementation updates along with analysis of impact on student learning.	2008-09, 2009-10	Educational Services	Title II SBCP

Fully implement Professional Learning Communities					
Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Expand use of effective literacy instructional strategies.	Provide professional development about effective literacy instructional strategies.	Classroom walk-throughs Grade/Course-Alike Collaborative Groups will provide implementation updates along with analysis of impact on student learning.	2009-10	Educational Services	Title II SBCP
Develop specific and measurable goals and objectives for student achievement, participation, growth on the API, and graduation rate district-wide and by site	Provide staff development about developing specific, measurable, attainable, results-oriented, time-bound goals.	Grade/Course-Alike Collaborative Groups will provide documentation of specific and measurable goals. Monitor student progress via district benchmark assessment results.	Fall 2008	District Curriculum Council, District Leadership Team	Title II
Pilot expository writing benchmark assessments.	Provide release time, other resources, and professional development about collaborative scoring of writing.	PLC teacher teams and site administrators will review results.	2008-09	District Curriculum Council, Educational Services	Title II
Develop consistent diagnostic and placement tests district-wide to be utilized in ELA and mathematics to determine the appropriate degree of intervention required to assist the student to succeed.	Release Time	Site Administration, district curriculum council, and Ed. Services reviews implementation and utilization of diagnostic and placement tests	2008-09	Site Administration District Curriculum Council, Educational Services	Title I Title II Title III

Fully Implement Professional Learning Communities				
Steps	Support	Monitor	Timeline	Fiscal Support
Support Program Improvement Schools to improve student achievement in ELA and Mathematics.	Provide each PI school with a technical assistance coach from Butte County Office of Education.	Monitor progress in student achievement	2008-09	Responsible Entity Educational Services, Butte County Office of Education
Expand use of differentiated instructional strategies K-12.	Provide professional development about differentiated instruction.	Classroom walkthroughs, teacher teams provide progress updates on implementation	Initial workshop will be offered in November 08 with follow up sessions in Spring 09.	Responsible Entity Educational Services

Core Programs in Mathematics and English Language Arts

The core programs that are currently in place throughout Chico Unified School District consist of the following in mathematics; K-6 Harcourt Mathematics (adopted in 2002), Junior High Pre-Algebra College Prep Mathematics (adopted in 2000), 7-8 Houghton Mifflin, CPM for Algebra (adopted in 1997), Geometry (adopted in 2000), and McDougal Littell for Algebra at independent study program (adopted in 2001).

The core programs that are currently in place throughout Chico Unified School District consist of the following in English Language Arts; K-6 Houghton-Mifflin (adopted in 2002), 7-8 McDougal Littell, 9-12 Holt (adopted in 2005). Intervention materials currently in place for students working below grade level include those strategic and intensive intervention materials that are supplied with the state adopted curriculum. Sites have many other supplemental intervention materials. Intensive intervention classes and materials for grades 7-8 and alternative education are based upon the Read-Write program, intervention classes and materials for grades 9-12 are based upon the READ 180 program. The district-wide Severely Handicapped Program utilizes the Special Education Administration County Office (SEACO) program. Additionally materials are adapted for English Learners and Students with Disabilities by utilizing the Universal Access and English Learner materials supplied with the state adopted curriculum. Inconsistent implementation of these programs may hold a partial explanation as to why some students are not meeting achievement targets.

Fully Implement SBE-adopted curriculum in English Language Arts and Math throughout the district

Instructional Materials: Mathematics

Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Pilot mathematics instructional materials	Mathematics Textbook Task Force and District Curriculum Council reviews pilot program feedback.	Meet regularly with piloting teachers Grade/Course-Alike Collaborative Teams provide implementation updates along with analysis of impact on student learning.	07-08 and Fall 08.	Mathematics Textbook Task Force District Curriculum Council Educational Services	Professional Development (AB 825)
Purchase and distribute mathematics instructional materials	District will order and distribute materials		Spring 2009	Educational Services	IMFRP Funds

Instructional Materials: English Language Arts

Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Pilot English Language Arts Instructional materials	English Language Arts Textbook Task Force and District Curriculum Council reviews pilot program feedback	Meet regularly with piloting teachers Grade/Course-Alike Collaborative Groups will provide implementation updates along with analysis of impact on student learning.	08-09 and Fall 09	English Language Arts Textbook Task Force and District Curriculum Council Educational Services	Professional Development (AB 825)
Purchase and distribute English Language Arts instructional materials	District will order and distribute materials		Spring 2010	Educational Services	IMFRP Funds

Professional Development in English Language Arts and Mathematics

Out of approximately 720 teachers, 68 teachers have completed the 40-hour AB 466/SB 472 institute in the most recent Mathematics curriculum, of those, 9 have completed the full AB 466/SB 472 training including the 40 hour institute and the 80 hour practicum. 171 teachers have completed the 40 hour AB 466/SB 472 institute in the most recent English Language Arts curriculum, of those, 38 teachers have completed the full AB 466/SBB 472 training including the 40 hour institute and the 80 hour practicum. 100% of site administrators have completed AB 75/430 training in the most recent curriculum adoption as of July 2008.

Professional Development in English Language Arts and Mathematics					
Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Identify and communicate calendar of SB 472 Mathematics institutes available in 08-09 and 09-10.			Fall 2008	Educational Services	SB 472
Provide SB 472 training in the newly adopted Mathematics curriculum in accordance with the maximum amount reimbursed by the state		Maintain participant database accessible to site administration	Spring 2009	Educational Services	SB 472 Funds
Notify teachers and administrators who have not yet completed SB 472 Mathematics institute and/or practicum of the need to complete	Send notification to teachers and administrators	Update list and send reminder to teachers that have not completed training bi-monthly. Site administrators will also receive updated list of teachers that have not yet completed SB 472 Mathematics training.	Fall 2008 & ongoing	Educational Services	
Provide additional opportunities for professional development in Mathematics.	50 teachers over three years will participate in the Mathematics Professional Learning Community grant.	Maintain participant database accessible to site administration Participants provide implementation updates to site administration	2007-08, 2008-09, 2009-10	CaMSP grant coordinators Educational Services	CaMSP grant

Professional Development in English Language Arts and Mathematics				
Responsible Entity	Fiscal Support	Monitor	Timeline	Educational Services
Identify and communicate calendar of SB 472 ELA institutes available in 08-09 and 09-10.			Fall 2009	
Provide SB 472 training in the newly adopted ELA curriculum in accordance with the maximum amount reimbursed by the state		Maintain participant database accessible to site administration	Spring 2010	SB 472
Notify teachers and administrators who have not yet completed SB 472 ELA institute and/or practicum of the need to complete	Send notification to teachers and administrators	Update list and send reminder to teachers that have not completed training bi-monthly. Site administrators will also receive updated list of teachers that have not yet completed SB 472 ELA training.	2008-09, 2009-10	Educational Services
Identify and communicate calendar of SB 472 English Learner Professional Development (ELPD) institutes available in 08-09 and 09-10.			Fall 2008	SB 472
Provide SB 472 ELPD training		Maintain participant database accessible to site administration	Summer 2008, 2008-09, 2009-10	Educational Services
Notify teachers and administrators who have not yet completed SB 472 ELPD institute and/or practicum of the need to complete	Send notification to teachers and administrators	Update list and send reminder to teachers that have not completed training bi-monthly. Site administrators will also receive updated list of teachers that have not yet completed SB 472 ELPD training.	2008-09, 2009-10 and ongoing	Educational Services

Professional Development in English Language Arts and Mathematics					
Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Invite paraprofessionals and instructional aides that work with EL students to participate in specific training in curriculum, instructional methods, and interventions provided by BCOE in 08-09 and 09-10.		Maintain participant database accessible to site administration	2008-09, 2009-10	Educational Services	Title I Title II Title III EIA
Continue AB 430 administrator training in the new adoptions of Mathematics and English Language Arts.	Disseminate calendar to all administrators	Maintain participant database accessible to site administration	Ongoing	Educational Services Site Administrators	AB 430
Notify administrators who have not yet completed AB430 training in the new adoptions of Mathematics and English Language Arts.	Send notification to administrators.	Update list and send reminder to administrators that have not completed training bi-monthly.	Fall '08	Educational Services	
Provide specific training for administrators on the implementation of English language learner programs, principles of second language acquisition, current research on English learners, and catch-up and acceleration programs, and observational tools for English Language Development (ELD) and Specially Designed Academic Instruction in English (SDAIE).	Plan training in conjunction with Butte County Office of Education, our state-approved technical assistance liaison.	Maintain participant database accessible to site administration	Summer 2008	Educational Services	Title II Title III

Focus on English Learners and Students with Disabilities

Current Program for English Learners

Within 30 calendar days of their initial enrollment, students who are identified as having a primary language other than English, as determined by the home language survey, and for whom there is no record of results from an English language development test shall be assessed using the California English Language Development Test (CELDT). The district shall continue to provide additional and appropriate educational services to English language learners for the purposes of overcoming language barriers until the English language learners have demonstrated English language proficiency comparable to that of the district's average native English language speakers and recouped any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers.

English language learners shall be redesignated as fluent English proficient when they are able to comprehend, speak, read and write English well enough to receive instruction in the regular program and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study. The following measures shall be used to determine whether an English language learner shall be reclassified as fluent English proficient: 1) Assessment of English language proficiency utilizing the CELDT as the primary criterion, and objective assessment of the student's English reading and writing skills, 2) Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions, 3) Parent/guardian opinion and consultation during a redesignation interview, 4) Comparison of performance in basic skills, including performance on the English-Language Arts section of the California Standards Test, 5) Objective data on the student's academic performance in English

The basic instructional program provided to English Learners in CUSD has four options:

A Two-Way Spanish Immersion program serves K-6 students at two different sites (and draws students from throughout the district), as well as at one junior high site. This program is fully implemented and very successful. Structured English immersion serves students at CELDT levels 1-3 with a combination of daily ELD instruction and access to core content subjects, supported by Specially Designed Academic Instruction in English (SDAIE) strategies. English language mainstream provides similar support for ELs with a CELDT score of 4 or 5. Supplemental services for targeted ELs include summer school, intervention, electives, and bilingual resource teacher support. Our district-adopted EL curricula—Avenues, High Point, and Edge—are aligned to the Reading/Language Arts framework and to the ELD standards. However, the curriculum is inconsistently implemented. Step Up to Writing and The Write Way are also used to address ELA standards and writing proficiency. Many secondary teachers were trained to implement the Holt textbook series adopted in spring of 2005 through AB466 training; this included a section on making content accessible to English Learners. Interventions are available including before and after school tutorials, leveled groups during the day at some elementary schools, and after-school tutorials for high school—but again, there is great variety in the number and effectiveness of these interventions depending on school. In general, Program Improvement schools have more intervention support. The immersion program is very successful, and has a strong research base behind it. Standards-aligned instructional materials, materials in languages other than English, and leveled and scaffolded instruction to ensure access to the core curriculum (including Sheltered Core classes at high school) are all provided at some schools for some students, though inconsistently. Different grouping configurations (whole group, small group, pairs, tutorials) at the elementary level reflect students' English proficiency levels. At secondary, students have 1-2 class periods for ELD; students who are level 3 have what amounts to a period of sheltered English for their second hour. CUSD ensures that EL students receive ELD lessons based on their proficiency level through the application of curriculum. Inconsistencies in implementation noted above may be partly responsible for EL students achieving below their growth targets in ELA.

Current Program for Students with Disabilities

The Chico Unified School District provides a broad continuum of special education services to students with disabilities ages 3 to 22 years. Special education services are available at all 21 school sites in the District. Programs and services include the following: Resource Specialist Programs, Special Day Class Programs (Mild/Moderate), Special Day Class Programs (Moderate/Severe), Speech and Language Therapy, Nursing Services, School Psychological Services, Adaptive Physical Education, Physical Therapy, Occupational Therapy, Program Specialist services, clinical counseling/therapy, extended year programs, workability, vocational counseling and transportation services. In recent years, the District has expended considerable resources in implementing Professional Learning Communities. Special education staff members have been actively involved in this process as evident by their participation in collaboration sessions with general education and special education staff, assistance with screening assessments (e.g. curriculum based measurement) and providing academic interventions to students experiencing difficulty with learning new skills. Additionally, District personnel have collaborated with Butte County SELPA staff to implement the Response to Intervention (RTI) model. Instructional and program modifications resulting from the implementation of Professional Learning Communities and Response to Intervention include, but are not limited to, the following: student intervention team/student success teams, leveled instruction, small group interventions, scaffolded instruction, frequent assessments, targeted interventions, pull-out and push-in services, and the use of evidence-based and research-based instructional materials and interventions. There are variations among the schools in the District with respect to the extent of the implementation of the aforementioned modifications. Inconsistencies in implementation, insufficient opportunities for staff development regarding mathematics and English and language arts curricula and use of non evidenced based interventions and strategies may be partly responsible for students with disabilities achieving below their growth targets in English language arts and mathematics.

Focus on English Learners and Students with Disabilities					
Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Monitor site practices to ensure district-wide consistency for placing English Learners in ELD classes, as well as practices for exiting students from ELD program		Gather current ELD practices from sites to determine implementation of district policy at all sites	Fall 2008	Educational Services, ELD Task Force	Title II Title III
Provide training for special education staff regarding the selection and use of evidence-based supplemental materials, interventions and strategies		Maintain participant database accessible to site administration	2008-10	Educational Services, Butte County Office of Education	Title II Title III
Ensure consistent and appropriate IEP development for students to achieve academic proficiency.	Provide IEP development training to teachers and administrators		2008-10	Educational Services, Butte County Office of Education	Title II Title III

Focus on English Learners and Students with Disabilities

Steps	Support	Monitor	Timeline	Responsible Entity	Fiscal Support
Identify and provide training in instructional delivery strategies that render content comprehensible to English Learners and Students with Disabilities.		Classroom walkthroughs Teachers provide implementation updates	2008-10	Educational Services, District Curriculum Council, ELD Task Force, Butte County Office of Education	Title II Title III
Develop specific academic achievement and English Language Proficiency goals and strategies for English Learners consistent with Annual Measurable Achievement Objectives.		ELD Task Force will provide documentation of specific and measurable goals.	2008-09	ELD Task Force	Title II Title III

**LOCAL EDUCATIONAL AGENCY PROGRAM IMPROVEMENT PLAN
ASSURANCE PAGE**

LEA Plan Information:

Name of Local Educational Agency:

Chico Unified School District

County District Code: 04-61424

Date of Local Governing Board Approval: Scheduled for July 16, 2008

District Superintendent:

Kelly Staley

Address:

1163 E. 7th St

City:

Chico

Zip Code:

95926

Phone:

530-891-3000

FAX:

530-891-3220

E-mail:

jbrinson@chicousd.org

Signatures:

**On behalf of LEAs, participants included in the preparation of this Program
Improvement Plan Addendum:**

	Kelly Staley	06-24-2008
Signature of Superintendent	Printed Name of Superintendent	Date

	Jann Reed	
Signature of Board President	Printed Name of Board President	Date

I certify that my organization has worked with the identified Program Improvement District to complete the requirements of NCLB Section 1116(c) and California *Education Code* Section 52055.57 (c).

Butte County Office of Education

Name of External Organization

	Tim McClure	06-11-2008
Signature of External Organization Representative	Printed Name of External Organization Representative	Date

1859 Bird St., Oroville CA	530-532-5789
Address	Phone

- ***Submitted by e-mail to LEAP@cde.ca.gov 6/29/2008***
- ***Hardcopy with signatures of Supt. and Butte County Office of Education sent via overnight courier to CDE 6/29/2008 to:***

Debbie Rury, Consultant
School and District Accountability Division
California Department of Education
1430 N Street, Suite 6208
Sacramento, CA 95814

Rubric for Evaluating PI Year 3 LEA Plan Revisions

The revised LEA Plan will document implementation of Corrective Action F, under California Education Code (EC) 52055.57(c): Institute and fully implement a new curriculum." The LEA should identify actions it will take to build and support a coherent, standards-based instructional program for all students, based on the most recent State Board of Education (SBE) adoptions in English-language arts (ELA) and mathematics.

Revised LEA Plan/Plan Addendum Rubric		
Required Elements	No Revisions Needed	Revisions Needed
	Currently in place and documented in LEA Plan/Plan Addendum	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum
Instructional Materials: Mathematics		
1. The plan addresses district-wide implementation of most recent SBE-adopted/standards-aligned materials in mathematics. <ul style="list-style-type: none"> ▪ Identifies core programs currently in place and describes current levels of adoption ▪ Describes intervention materials currently in place for students working below grade level, including strategic intervention materials for students working 1-2 years below grade-level standards and intensive intervention classes and materials for students working more than 2 years below grade level ▪ Describes how materials are adapted for English learners and students with disabilities 		Not in place and not addressed in revised LEA Plan/Plan Addendum
2. The plan clearly outlines the district process to adopt and phase-in the 2007 mathematics curriculum by FALL 2009, including steps the LEA will take to: <ul style="list-style-type: none"> • Review and/or pilot the materials • Purchase the materials (includes identified sources of funds) • Distribute all materials to teachers before the beginning of the 2009 school year 		

Rubric for Evaluating PI Year 3 LEA Plan Revisions

Required Elements	No Revisions Needed		Revisions Needed
	Currently in place and documented in LEA Plan/Plan Addendum	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum	Not in place and not addressed in revised LEA Plan/Plan Addendum
Instructional Materials: English-Language Arts (ELA)			
1 The plan addresses district-wide implementation of most recent SBE-adopted/standards-aligned materials in ELA <ul style="list-style-type: none"> ▪ Identifies core programs currently in place and describes current levels of adoption ▪ Describes intervention materials for students performing below grade level, including strategic intervention materials for students working 1-2 years below grade-level standards and intensive intervention classes and materials for students working more than 2 years below grade level ▪ Describes differentiated approaches for English learners (universal access materials and other ancillary materials) ▪ Describes differentiated approaches for students with disabilities (universal access and other ancillary materials) 			
2 The plan clearly outlines the district process to adopt and phase-in the 2008 ELA curriculum by fall 2010, including steps the LEA will take to <ul style="list-style-type: none"> ▪ Review and/or pilot the materials ▪ Purchase the materials (includes identified sources of funds) ▪ Distribute all materials to teachers before the beginning of the 2010 school year 			

Rubric for Evaluating PI Year 3 LEA Plan Revisions

Required Elements	Revisions Needed		Revisions Needed
	No Revisions Needed	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum	
<p>Professional Development for Teachers</p> <p>1. The plan addresses the professional development needs of all mathematics teachers</p> <ul style="list-style-type: none"> Documents the percent of mathematics teachers who have completed AB 466/SB 472 training (40-hour institute and 80-hour practicum) in the most recent curriculum adopted by the district Documents steps to provide all mathematics teachers with SB 472 training (including the 80-hour practicum) in the newly adopted mathematics curriculum and ensure that all math teachers have completed the training by the fall 2009 materials distribution deadline 	Currently in place and documented in LEA Plan/Plan Addendum	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum	Not in place and not addressed in revised LEA Plan/Plan Addendum
<p>2. The plan addresses the fundamental professional needs of all ELA teachers</p> <ul style="list-style-type: none"> Documents the percent of ELA teachers who have completed AB 466/SB 472 training (40-hour institute and 80-hour practicum) in the most recent curriculum adopted by the district Documents steps to provide and monitor completion of SB 472 for all ELA teachers who have not yet completed the institute and/or practicum Documents steps to provide all ELA teachers with SB 472 in the new ELA adoption by the fall 2010 distribution deadline Documents steps to provide and monitor completion of SB 472 English Learner Professional Development (ELPD) for all teachers of English learners by fall 2010 Documents steps to ensure that paraprofessionals and/or instructional aides who work with English learners receive specific training in curriculum, instructional methods, and interventions appropriate to English learners 			

Rubric for Evaluating PI Year 3 LEA Plan Revisions

Required Elements	No Revisions Needed		Revisions Needed
	Currently in place and documented in LEA Plan/Plan Addendum	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum	Not in place and not addressed in revised LEA Plan/Plan Addendum
<p>Professional Development for Administrators</p> <p>1. The plan addresses the professional development needs of all administrators</p> <ul style="list-style-type: none"> ▪ Documents percent of administrators who have completed AB 75/430 training (institute and practicum) in the most recent curricula adopted by the district ▪ Documents steps to provide and monitor completion of AB 430 training for all administrators who have not completed the institute and/or practicum ▪ Documents steps to provide administrators with training on the implementation of English learner programs, principles of second language acquisition, current research on English learners, and catch-up and acceleration programs ▪ Documents steps to provide administrators with training on the use of classroom observational tools for English Language Development (ELD) and Specially Designed Academic Instruction in English (SDAIE) 			

Rubric for Evaluating PI Year 3 LEA Plan Revisions

Required Elements	Revisions Needed		Revisions Needed
	No Revisions Needed	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum	
Focus on High Priority Students	Currently in place and documented in LEA Plan/Plan Addendum	Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum	Not in place and not addressed in revised LEA Plan/Plan Addendum
1. The plan addresses the fundamental learning needs of English learners			
<ul style="list-style-type: none"> Documents presence of or actions taken to provide ELD classes Documents district policies for placing English learners in ELD classes (as well as policies for exit from ELD) Documents instructional delivery strategies that render content comprehensible to students learning English 			
2. The plan addresses the fundamental learning needs of students with disabilities			
<ul style="list-style-type: none"> Documents presence of or actions taken to provide support for teachers delivering specialized instruction to students with disabilities Documents presence of or actions taken to create, collaboration among general education and special education teachers by grade level or program 			
3. The plan addresses the fundamental learning needs of other high priority students			
<ul style="list-style-type: none"> Documents uniform use of development of diagnostic and placement tests to determine students requiring strategic or intensive intervention in English/reading/language arts and mathematics and to place them in appropriate intervention classes Documents presence of, or plans to provide, SBE-adopted intervention programs, offered as separate extended-period classes, for all students requiring intensive intervention in English/reading/language arts and/or mathematics Documents presence of, or plans to provide, transitional and support classes for students requiring strategic intervention in English/reading/language arts and/or mathematics 			

TITLE: Performing Arts Center at Pleasant Valley High School – Initial Study/Mitigated Negative Declaration

Action X
Consent _____
Information _____

August 20, 2008

Prepared by: Michael Weissenborn

Background information

The California Environmental Quality Act (CEQA) applies to all discretionary activities proposed to be carried out by California public agencies including school districts. Most of the district's ongoing activities are covered by specific exemptions within the law. New construction projects are generally subject to the CEQA process. The first step of this process involves conducting an initial study. The results of this study indicate which course of action is called for to identify potential impacts and to mitigate these impacts. Possible courses of actions include: filing a negative declaration declaring there is no impact; filing a mitigated negative declaration which recognizes there may be impacts but they can be mitigated to less than potential levels; or completing an environmental impact report (EIR).

Chico Unified School District has employed the services of PMC to conduct the initial study for the Performing Arts Center at PVHS. The results of the initial study indicate that a mitigated negative declaration is appropriate to address potential impacts triggered by noise concerns. The initial study / mitigated negative declaration has been prepared and is ready for review and adoption. Once the mitigated negative declaration has been approved a Notice of Determination should be recorded with the county recorders office.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project is being funded out of Measure A proceeds and will have no impact on the general fund.

Additional Information

District staff prepared a letter to neighbors residing within or owning property within 300 feet of the school boundaries. The mailing list was provided by the City of Chico's Geographic Information Systems (GIS) department. We did receive two responses to the letter, both asking that the completion of the sidewalk around the south side of the campus be prioritized.

Recommendation

It is requested that the Board of Education adopt the Initial Study / Mitigated negative Declaration for the Performing Arts Center at Pleasant Valley High School and authorize staff to record the Notice of Declaration with the Butte County Recorders' Office.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

Maintenance & Operations
2455 Carmichael Drive

7.2.1.

Page 3 of 5

530/891-3000

fax 891-3220

www.ChicoUSD.org

Phone: 530/891-3214

Fax: 530/891-3190

July 29, 2008

Dear Pleasant Valley High School Neighbor,

You are someone who lives or owns property in the vicinity of PV High School, and we would like to let you know that the Chico Unified School District is preparing to move ahead with the construction of the new CUSD Performing Arts Center which will be located on the Pleasant Valley High School campus. The project is being funded by Measure A bond proceeds.

Our Board of Education will conduct a Public Hearing addressing the Initial Study/Mitigated Negative Declaration at its regular Board meeting August 20, 2008. The meeting will be held in the City of Chico Council Chambers beginning at 7:00 pm, and will also be broadcast live on Channel 11 on Comcast cable.

An Initial Study for environmental review has been completed for the project. Based upon the information within the initial study, staff is recommending that a Mitigated Negative Declaration be adopted for the project pursuant to the California Environmental Quality Act (CEQA). A link to both the Initial Study as well as the Mitigated Negative Declaration may also be found at the bottom of the District's What's New page located at http://www.chicousd.org/What's_New.html

Hard copies are available for review at the District Office at 1173 E. 7th St. or at the Facilities Office located within the Corporation Yard located at 2455. Carmichael Drive.

If you have questions or concerns about the project or the Initial Study/Mitigated Negative Declaration, please do not hesitate to contact me at 891-3209 or by email at mweisse@chicousd.org.

Sincerely,

Michael Weissenborn
Facilities Planner/Construction Manager

NOTICE OF DETERMINATION

TO: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814 []

FROM: Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928

Butte County Clerk
25 County Center Drive
Oroville, CA 95965 [X]

Filing of Notice of Determination in Compliance with Section 21108 or 21152 of the Public Resources Code

PROJECT TITLE: **Chico Unified School District Performing Arts Center at Pleasant Valley High School**

SCH. NUMBER : N/A

LEAD AGENCY: Chico Unified School District

CONTACT PERSON: Michael Weissenborn - (530) 891-3140

PROJECT LOCATION: Pleasant Valley High School (PVHS) is located on East Avenue between Ceanothus Avenue to the west and Marigold Avenue to the east in northeastern Chico. The school has an address of 1475 East Avenue and is designated with Assessor Parcel Number (APN) 015-490-001. The project site is located entirely within the boundaries of the existing school campus. The closest non-school building is located approximately 375 feet to the north, across East Avenue. East Avenue is the main roadway in the area, connecting the project site with State Route 99 and the North Valley Plaza shopping center to the west, and Manzanita Avenue and Upper Bidwell Park to the east.

PROJECT DESCRIPTION: In 2007, the School Board of the Chico Unified School District approved the construction of an approximately 25,400 square foot Performing Arts Center (PAC) on a primarily unimproved area on the Pleasant Valley High School campus. The majority of the proposed building site is an undeveloped dirt/grass area with a small portion of the site covered in asphalt paving and used as part of a grouping of outdoor basketball courts. As proposed, the PAC will be a multiple-use facility with both instructional and performance space.

The proposed PAC will be a two-story structure with a maximum height of 34'-8", consistent with the height of the adjacent gymnasium building. The design of the facility will incorporate roof lines and colors consistent with the design of other campus facilities and buildings. The PAC building will be a modern performing arts facility incorporating three classroom spaces (choral, band, and stagecraft) and a performance auditorium, which will contain a stage, orchestra pit, and seating for approximately 500 people (491 fixed seats and 6 wheelchair spaces). The facility has been designed

with the goals and objectives of the Collaborative for High Performing Schools (C.H.P.S.) standards and qualifies for PG&E's "Savings by Design" School District and Design Team rebates. The building will be fully-compliant with all Americans with Disabilities Act (ADA) standards and will meet or exceed all standards of the California State Building Code.

This is to advise that the Chico Unified School District Board, at an ~~August 20, 2008~~ meeting, made the following determination regarding the above described project.

1. The project (will will not) have a significant effect on the environment.
2. An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
 A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures (were were not) made a condition of the approval of this project.
4. A Statement of Overriding Considerations (was was not) adopted for this project.
5. Findings (were were not) made pursuant to the provisions of CEQA.

This is to certify that the final Environmental Document with comments and responses, and record of project approval are available to the general public at the Facilities Office, Chico Unified School District, 2455 Carmichael Drive, Chico, CA 95928 during normal working hours 8:00 a.m. to 4:00 p.m., Monday through Friday.

Date: August , 2008

Michael Weissenborn, Facilities Planner

TITLE: Performing Arts Center at Pleasant Valley High School - Request for Proposal for Lease-Leaseback Services – Contractor Recommendation

Action X
Consent
Information

August 20, 2008

Prepared by: Michael Weissenborn

Background information

At the April 30, 2008 special Board meeting the Board adopted resolution # 1025-08 authorizing District staff to proceed with the preparation and circulation of a request for proposals (RFP) relating to the identification of a Lease Leaseback entity to tackle the construction of the Performing Arts Center at the Pleasant Valley High School. The RFP was prepared with the assistance of Addison Covert of Kronick Moskovitz Tiedeman and Girard and issued on July 10, 2008. Following a mandatory pre-submittal meeting held July 22, 2008 at Pleasant Valley High School, twelve RFPs were submitted by the July 31, 2008 deadline.

The District formed a Lease-Leaseback Committee which consists of Kathy Kaiser, Board member; Rick Rees, Board member; Jan Combes, Assistant Superintendent, Business Services; Mike Miller, Director of Facilities Planning and Management, Butte College; and Michael Weissenborn, Facilities Planner/Construction Manager. The Committee met on August 5, 2008 and narrowed the field of potential candidates from twelve to seven. The seven firms were interviewed on August 12, 2008. The objective of the committee was to identify the three firms they felt are the best for tackling this specific project and then ranking those firms. This task was particularly difficult due to the quality of the firms responding to the RFP.

One firm's experience was stronger in the project areas the District is looking for on the Performing Arts Center. Our recommendation for this project is to begin negotiations with Broward Brothers. The firm has constructed stand alone theatres at Pioneer High School in Woodland, Davis Senior High and Dixon High School. They are currently under contract for the Napa Valley Community College Performing Arts Center and the American River College Performing Arts Center. They have completed several projects working with Nichols Melburg and Rosetto, the architects for the PAC. They are currently one of the contractors working on the Butte College Industrial Arts Building, managing the earthwork, metal stud and drywall and plaster bid packages.

The process calls for the Committee to also identify a second and third contractor as back up should the District, for any reason, not be reach agreement with the first firm. These

entities are Carey Construction in second place and Aulabaugh Construction in third place. Both of these firms have done a substantial number of complex projects with the District.

Once given direction by the Board, staff will move ahead with discussions with the recommended firm and begin to negotiate an agreement. Part of this process will be reviewing the proposed sub-contractor packages making recommendations on firms the District has had past success with. It is staff's intent to enter into an agreement for the construction to begin as soon as we can to keep this project moving ahead while meeting all of the District's needs including project budget concerns.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project is being funded out of Measure A proceeds and will have no impact on the general fund.

Additional Information

The firms interviewed on August 12 include Aulabaugh Construction, Bobo Construction, Broward Brothers, Carey Construction, Modern Building, Otto Construction, and Sundt. Additional firms who submitted RFPs but who were not interviewed include Clark and Sullivan Construction, Hilbers Inc., Randy Hill Construction, Seward L. Schreder Construction and United Building Contractors.

PROPOSED AGENDA ITEM: Attendance Incentive Program

Prepared by: Jan Combes, Assistant Superintendent, Business Services

Consent

Board Date August 20, 2008

Information Only

Discussion/Action

Background Information

The district is proposing to an Attendance Incentive Program for 2008-09 to help increase average daily attendance (attached).

School districts in California are funded on the basis of student attendance, not enrollment. Funding is allocated on a per average daily attendance (or ADA) basis. Average daily attendance is calculated by counting every day a student is in school and dividing by the number of school days offered. While we monitor attendance beginning with the first day of school and ending with the last day, funding is actually determined based on the average rate of attendance as of Second Period, a cutoff date that ends in March or April, depending on the school calendar.

Educational Implications

Students that come to school are more likely to do well in meeting program objectives.

Fiscal Implications

If we improve our average rate of attendance we can improve our funding.

The potential cost for the program is \$33,500. This program would provide secondary schools with funding for student incentives, plus additional school level rewards for all schools that improve their attendance by at least .25% by April of 2009. Schools are also rewarded for maintaining a attendance rate of 96% or better.

Example: If all schools improved their rate of attendance by .25%, income increases by about \$185,600, for a net gain of \$152,100.

Additional Information

Principals reviewed and approved of this plan in May, 2007. This plan meets one of the recommendations in the Fiscal Recovery Plan presented to the Board by the Fiscal Advisor in January, 2007.

Attendance Incentive Program
2008-09

This potential **Attendance Incentive Program** has three levels of incentives for schools and students:

Level One School Incentives:

Elementary Schools receive \$500 if 07-08 P2 Percentage of Attendance Rate is higher than 06-07 Rate by at least .25%
 Junior High Schools receive \$500 if 07-08 P2 Percentage of Attendance Rate is higher than 06-07 Rate by at least .25%
 Senior High Schools receive \$1000 if 07-08 P2 Percentage of Attendance Rate is higher than 06-07 Rate by at least .25%

Level Two Schools with 96.0% Attendance Rate or higher get an additional \$500

Level Three Student Incentives (Secondary Schools)

Alternative Schools receive \$1000 for Student Incentives, junior highs receive \$1500 and senior highs receive \$2500
 Schools would individually determine how these funds will be used to improve attendance

SCHOOL	Comparitive Attendance Data Prior Year			Example Awards if Program had been In place 2006-07 to 2007-08		
	P2 % Rate of Attendance 06-07	P2 % Rate of Attendance 07-08	P2 % Rate of Attendance Difference	> 96.0%	School Award Improvement	Student Awards Secondary
	Academy for Change	80.06	76.00	(4.06)		
Fairview Continuation School	77.97	75.62	(2.35)			\$1,000
Loma Vista	92.69	77.32	(15.37)			
Oakdale 7-12	77.77	66.20	(11.57)			
Oakdale K-6	96.63	95.43	(1.20)			
Pleasant Valley High School	95.36	95.49	0.13			\$2,500
Chico Senior High Schools	94.77	94.69	(0.08)			\$2,500
Marsh Junior High	95.88	96.32	0.44	\$500	\$500	\$1,500
Chico Junior High	94.75	94.65	(0.10)			\$1,500
Bidwell Junior High	95.37	95.62	0.25		\$500	\$1,500
Chapman	95.83	96.11	0.28	\$500	\$500	
Citrus	94.55	94.05	(0.50)			
Hooker Oak	95.78	95.12	(0.66)			
John McManus	94.58	94.68	0.10			
Marigold	96.33	96.45	0.12	\$500	\$0	
Neal Dow	95.78	95.51	(0.27)			
Little Chico Creek	96.09	96.05	(0.04)	\$500		
Parkview	95.30	95.65	0.35		\$500	
Emma Wilson	94.84	95.43	0.59		\$500	
Rosedale	94.16	95.54	1.38		\$500	
Shasta	96.81	96.93	0.12	\$500		
Sierra View	96.26	96.16	(0.10)	\$500		

Potential Cost	\$33,500
Potential ADA Improvement, example	32
Increase In Funding, before cost of program:	\$185,600
Potential Net Improvement:	\$152,100

TITLE: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Christine Holden

Action:
Consent:
Information:

Agenda Item:
August 20, 2008
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate to cover the assignment of a Certificated employee (Christine Holden) in the position of SDC-SH Preschool teacher for the 2008/09 school year.

Educational Implications

Approval of this Variable Term Waiver Request will allow Ms. Holden to teach while completing requirements for the Certificate.

Fiscal Implications

None

Additional Information

Recommendation

It is recommended that the Board of Education approve the Variable Term Waiver Request for Christine Holden.



State Of California
 Commission On Teacher Credentialing
 Certification, Assignment and Waivers Division
 Box 1559
 Sacramento, CA 95812-1559

Telephone: (916) 323-7136
 E-mail: waivers@ctc.ca.gov

7.3.1.
 Page 2 of 7

VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address) Chico Unified School District 1163 E. 7th Street Chico, CA 95928	County/District CDS Code 04-61424	Contact Person: Heather Deaver Telephone #: (530) 891-3000 FAX #: (530) 891-3211 E-Mail: hdeaver@chicousd.org
	<input type="checkbox"/> NPS/NPA (list county code _____)	

2. APPLICANT INFORMATION

Social Security Number - -

If fingerprint clearance is not on file at CTC, include a completed application (form 41-4) and LiveScan receipt (41-LS). If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Holden, Christine E.
Last First Middle

Former Name(s) _____ Birth Date _____

Applicant's Mailing Address _____
Chico, CA 95926

Credential Needed for Waiver Early Childhood Special Education Certificate
(Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment SDC-SH Preschool Teacher
Specific position and grade level (e.g. chemistry teacher, grades 11-12)

For bilingual assignment list LANGUAGE: _____

Is this a full time position? Yes No

If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____

Is this a subsequent waiver? (see #9 for additional information) Yes No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: 44265

4. EFFECTIVE DATES

07 / 01 / 08 to 06 / 30 / 09

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

Ending date of school term, track, or year: 06 / 30 / 09

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT

- Special Education
- Clinical or Rehabilitative Services
- Speech-Language Pathology Services
- Driver Education and Training
- 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted IHE placement centers
- Distributed job announcements
- Internet
- Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

(see attached)



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Wavier Request re: Christine Holden
Loma Vista Pre-school SH Classroom

Mrs. Holden has completed the requirements leading to a Bachelors of Arts degree in Liberal Studies. She holds a multiple subject teaching credential embedded with CLAD as well as a mild/moderate specialist credential (level 1) . She aligned her academic preparation with her professional experiences providing her background necessary to work with pre-school aged handicapped students (3-5 years). As part of the undergraduate and graduate requirements at California State University, Chico, Christine completed coursework with components in early childhood development. Areas of concentration included: Childhood development, curriculum planning, behavioral management, speech and language development, assessment, assistive technology, motor development, motor planning, health, and child psychology.

Christine has worked in a variety of professional settings. Teaching experiences range consist of pre-school, Elementary, and Junior High School setting. Recently she was assigned to teach a summer school classroom, serving children with Autism 3-5 years. She has worked the past two years in a special day class-serving students with moderate/sever disabilities. She has four years experience as an Instructional Paraprofessional in pre-school settings. She is trained in Best Practices "Autism Spectrum Disorders. Other training experiences include behavioral management, sign language, discrete trial, PECS and TEAACH.

Her educational background and teaching experiences have provided the foundation of academic training and practicum experiences

A handwritten signature in black ink, appearing to read "Eric Snedeker".

Eric Snedeker, Principal
Loma Vista School

**Section 6 is not applicable. ECSE is a recognized Statewide High Incidence Area waiver request covered under Section 5.

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

7.3.1.
Page 5 of 7

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- Administrative Services
- Single Subject Teaching (all subject areas)
- Designated Subjects – except driver education and training
- Library Media Services
- Multiple Subject Teaching
- Pupil Personnel Services: Counseling, Psychology, Social Work
- Reading Specialist/Certificate
- Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. must be attached.

The employer must verify all of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals
- Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many individuals credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- ___ Applicant(s) withdrew
- ___ Candidate(s) declined job offer
- ___ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Level II Coursework	August 2009
including ECSE	

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name Jeaner Kassel Position SDC-SH Teacher

9. SUBSEQUENT WAIVER REQUESTS

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes No Not applicable (program completion is not a requirement)

11. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

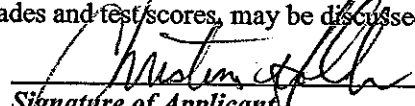
1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.



Signature of Applicant
(Sign full legal name as listed in #2)

8/13/08

Date

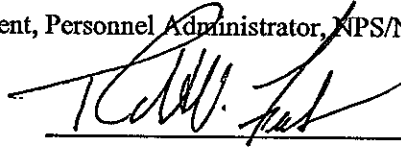
13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature: 

Title: Assistant Superintendent-Human Resources

Date: August 13, 2008

TITLE: Approval of Variable Term Waiver Request for a Single Subject: Home Economics Credential for Certificated Employee Annina McKenna.

Action:
Consent:
Information:

Agenda Item:
August 20, 2008
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a Variable Term Waiver Request for a Single Subject: Home Economics Credential to cover the assignment of a Certificated employee (Annina McKenna) in the position of Secondary Home Economics Teacher for the 2008/09 school year.

Educational Implications

Approval of this Variable Term Waiver Request will allow Ms. McKenna to teach while completing requirements for the Credential.

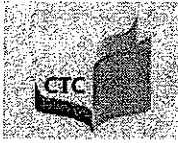
Fiscal Implications

None

Additional Information

Recommendation

It is recommended that the Board of Education approve the Variable Term Waiver Request for Annina McKenna.



State Of California
 Commission On Teacher Credentialing
 Certification, Assignment and Waivers Division
 Box 1559
 Sacramento, CA 95812-1559

Telephone: (916) 323-7136
 E-mail: waivers@ctc.ca.gov

7.3.2.
 Page 2 of 7

VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address) Chico Unified School District 1163 E. 7th Street Chico, CA 95928	County/District CDS Code 04-61424	Contact Person: Heather Deaver Telephone #: (530) 891-3000 FAX #: (530) 891-3211 E-Mail: hdeaver@chicousd.org
	<input type="checkbox"/> NPS/NPA (list county code _____)	

2. APPLICANT INFORMATION

Social Security Number - -

If fingerprint clearance is not on file at CTC, include a completed application (form 41-4) and LiveScan receipt (41-LS). If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name McKenna, Annina P.
Last First Middle

Former Name(s) Petersen Birth Date _____

Applicant's Mailing Address _____

Credential Needed for Waiver Single Subject: Home Economics
(Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Secondary Home Economics Teacher (9-12)
Specific position and grade level (e.g. chemistry teacher, grades 11-12)

For bilingual assignment list LANGUAGE: _____

Is this a full time position? Yes No

If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____

Is this a subsequent waiver? (see #9 for additional information) Yes No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: EC Section 44252 & EC Section 44259 (b)(3)

4. EFFECTIVE DATES 07 / 01 / 08 to 06 / 30 / 09

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

Ending date of school term, track, or year: 06 / 30 / 09

** Section 5 is not applicable. A Single Subject teaching credential waiver is a non statewide low incidence area waiver request covered under Section 6.

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

7.3.2.
Page 3 of 7

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT

- Special Education
- Clinical or Rehabilitative Services
- Speech-Language Pathology Services
- Driver Education and Training
- 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted IHE placement centers
- Distributed job announcements
- Internet
- Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- Administrative Services
- Single Subject Teaching (all subject areas)
- Designated Subjects – except driver education and training
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- Multiple Subject Teaching
- Pupil Personnel Services: Counseling, Psychology, Social Work
- Reading Specialist/Certificate
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Copies of announcements, advertisements, web site registration, etc. must be attached.

The employer must verify all of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals
- Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? 5

How many individuals credentialed in the authorization of the waiver request were interviewed? 5

What were the results of those interviews? (Please indicate answers in numbers)

- 3 Applicant(s) withdrew
- _____ Candidate(s) declined job offer
- 2 Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A degree in Home Economics with an emphasis in Food and Nutrition

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

(see attached)

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Completion of Single Subject	Fall 2009
Teacher Preparation Program	

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name Priscilla Burns Position Home Ec Teacher

9. SUBSEQUENT WAIVER REQUESTS

- Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

- Yes No Not applicable (program completion is not a requirement)

Annina McKenna has the proper coursework in food/nutrition and health science. She has had good success in jobs requiring good people skills, Annina is educated, well organized and good with people.

Steve Connolly
Principal, Pleasant Valley High School

11. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

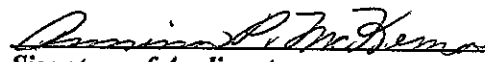
1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.



 Signature of Applicant 7/24/08
 (Sign full legal name as listed in #2) Date

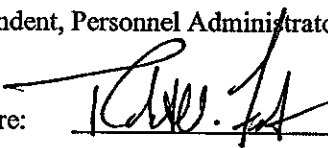
13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature:  _____
 Title: Assistant Superintendent-Human Resources
 Date: July 24, 2008

PROPOSED AGENDA ITEM: **Resolution # 1041-08 - Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- Consent
- Information Only
- Discussion/Action

Board Date: June 20, 2007

Background Information:

The District no longer needs or no longer has the funds to support the positions noted in the resolution. After consultation with CSEA, Chapter #110 leadership it was agreed that these positions can and should be eliminated.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.

Recommendation:

Approval of resolution #

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

**RESOLUTION 1041-08
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2008-2009 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
IA-SPECIAL ED	0.7500	MJHS/SPECIAL ED
BICULTURAL LIAISON	0.1875	MCMANUS/CATEGORICAL
IA-SPECIAL ED	0.6625	PUPIL PERSONNEL SVCS/SPECIAL ED
IA-SPECIAL ED	0.7500	BJHS/SPECIAL ED
IA-SPECIAL ED	0.7125	ROSEDALE/SPECIAL ED

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2004 through June 30, 2007. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the

Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on August 20, 2008.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 20th day of August, 2008.

Clerk of the Governing Board of the
Chico Unified School District