CUSD Board of Education
Regular Meeting Agenda

Chico City Council Chambers
August 20, 2008
CLOSED SESSiON - 6:00 P.M.
REGULAR BOARD MEETING - 7:00 P.M.

Board Members
Jann Reed, President
Rick Anderson, Vice President
Dr. Andrea Lerner Thompson, Clerk
Dr. Kathy Kaiser, Member
Rick Rees, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 08/15/08
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

*No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.*

<table>
<thead>
<tr>
<th><strong>CONSENT CALENDAR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>STUDENT PARTICIPATION</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>At the discretion of the Board President, student speakers may be given priority to address items to the Board.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.</td>
</tr>
<tr>
<td>- Speakers will identify themselves and will direct their comments to the Board.</td>
</tr>
<tr>
<td>- Each speaker will be allowed five (5) minutes to address the Board.</td>
</tr>
<tr>
<td>- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.</td>
</tr>
<tr>
<td>- Public comments for items not on the agenda will be limited to one hour in duration.</td>
</tr>
<tr>
<td>- Initially, each general topic will be limited to 3 speakers.</td>
</tr>
<tr>
<td>- Speakers will identify themselves and will direct their comments to the Chair.</td>
</tr>
<tr>
<td>- Each speaker will be given five (5) minutes to address the Board.</td>
</tr>
<tr>
<td>- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.</td>
</tr>
<tr>
<td>- Speakers will not be allowed to yield their time to other speakers.</td>
</tr>
<tr>
<td>- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>WRITTEN MATERIAL:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>COPIES OF AGENDAS AND RELATED MATERIALS:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>- Available at the meeting</td>
</tr>
<tr>
<td>- Available on the website: <a href="http://www.chicousd.org">www.chicousd.org</a></td>
</tr>
<tr>
<td>- Available for inspection in the Superintendent's Office prior to the meeting</td>
</tr>
<tr>
<td>- Copies may be obtained after payment of applicable copy fees</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>AMERICANS WITH DISABILITIES ACT</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.</td>
</tr>
</tbody>
</table>

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – August 20, 2008
Closed Session – 6:00 p.m.
Regular Session - 7:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

2. CLOSED SESSION (May reconvene immediately following the regular meeting, if necessary)
   2.1 UPDATE ON LABOR NEGOTIATIONS
       Employee Organizations: CUTF
                               CSEA, Chapter #110
                             Kelly Staley, Superintendent
                             Bob Feaster, Assistant Superintendent
                             Jan Combes, Assistant Superintendent

                             2.2 Claimant, Lange for A.V.
                             Agency against: Pleasant Valley High School, Chico Unified School District
                             Pursuant to Government Code §54956.95

                             2.3 Pending Litigation
                             (One case before the CUSD Personnel Commission)
                             Pursuant to subdivision (a) of §54956.9

                             2.4 Public Employee Performance Evaluation
                             Pursuant to Government Code §54957
                             Title: Superintendent

3. RECONVENE TO REGULAR SESSION
   3.1 CALL TO ORDER
   3.2 REPORT ACTION TAKEN IN CLOSED SESSION (If any)
   3.3 FLAG SALUTE

4. STUDENT REPORTS

5. SUPERINTENDENT’S REPORT

6. CONSENT CALENDAR
   6.1 GENERAL
     1. Consider approval of minutes of special session on July 12, 2008 and regular
        session on July 16, 2008
     2. Consider approval of Governance Handbook
     3. Consider approval of Items donated to Chico Unified School District

   6.2 EDUCATIONAL SERVICES
     1. Consider clearing the expulsion of students with the following IDs: 60748, 61273 and
        62565
     2. Consider approval of the Field Trip Request for Chico High School FFA to attend the
        National FFA Convention in Indianapolis, Indiana and Washington, D.C. from
        10/22/08 to 10/28/08
     3. Consider approval of the Field Trip Request for Chico High School Ag/FFA to attend
        the Chapter Officer Leadership Conference in Camp Tehama, Mill Creek, CA from
        9/13/08 to 9/15/08
     4. Consider approval of Fund Raising Request for Marsh Junior High School Yearbook
        Sales from 8/1/08 to 6/15/09
     5. Consider approval of Fund Raising Request for Marigold Jog-a-thon from 8/29/08 to
        9/26/08
     6. Consider approval of the Consultant Agreements for Athletic Officials for Chico High
        School sports
AGENDA: Regular Session - Board of Education – August 20, 2008

7. Consider approval of the Consultant Agreements for Athletic Officials for Pleasant Valley High School sports
8. Consider approval of the Consultant Agreement with Butte County Probation Department for Probation Officer
9. Consider approval of the Consultant Agreement with Butte County Probation Department for On Campus Officer
10. Consider approval of the Consultant Agreement for John Siebal, a Prevention/Intervention Specialist
11. Consider approval of the Consultant Agreements with the Chico Area Recreation and Park District and the Boys and Girls Club for the 21st Century Community Learning Center After School Programs
12. Consider approval of the Consultant Agreement with Sara Jean Curtis Weller for Tobacco Prevention Education Services
13. Consider approval of the Consultant Agreement with Learning for Living for motivational program for students
14. Consider approval of the Annual Report on Williams Uniform Complaints

6.3 HUMAN RESOURCES
1. Consider approval of Certificated Human Resources Actions
2. Consider approval of Classified Human Resources Actions

6.4 BUSINESS SERVICES
1. Consider approval of the Consultant Agreement with Computers for Classrooms (Ray Quinto)
2. Consider approval of Declaration of Surplus Property (Scott Jones)
3. Consider approval of the Notice of Completion for the Reroofing at Chapman Elementary School (Mary Leary)
4. Consider approval of the Notice of Completion for the Heater Replacement at the Bidwell Junior High School Gym (Mary Leary)
5. Consider approval of the Notice of Completion for the Modernization Reroof of the Gym at Bidwell Junior High School (Michael Weissenborn)
6. Consider approval of Combining the Former Chico Community Education Fund with the Chico Unified School District (CUSD) Foundation Fund (Jan Combes)
7. Consider approval of Nutrition Services Bids (Tanya Harter)

7. DISCUSSION/ACTION CALENDAR
7.1 EDUCATIONAL SERVICES
1. Discussion/Action: LEA Plan Addendum (Michael Morris)

7.2 BUSINESS SERVICES
1. Information/PUBLIC HEARING/Discussion/Action: Performing Arts Center at Pleasant Valley High School – Initial Study/Mitigated Negative Declaration (Mike Weissenborn)
2. Discussion/Action: Performing Arts Center at Pleasant Valley High School – Request for Proposal for Lease-Leaseback Services – Contractor Recommendation (Mike Weissenborn)
3. Discussion/Action: Attendance Incentive Program (Jan Combes)

7.3 HUMAN RESOURCES
1. Discussion/Action: Consider Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Christine Holden (Bob Feaster)
2. Discussion/Action: Consider Approval of a Variable Term Waiver Request for a Single Subject: Home Economics Credential for Certificated Employee Annina McKenna (Bob Feaster)
3. Discussion/Action: Consider Approval of Resolution #1041-08, Elimination of Classified Services (Bob Feaster)

8. ITEMS FROM THE FLOOR

9. ANNOUNCEMENTS

10. ADJOURNMENT
1. **CALL TO ORDER**
   At 9:12 a.m. Board President Jann Reed called the July 12, 2008, Special Session Meeting to order at the Chico Unified School District, Large Conference Room, at 1163 E. 7th Street, Chico, CA.

   Present: Jann Reed, Rick Anderson, and Rick Rees
   Absent: Dr. Andrea Lerner Thompson and Dr. Kathleen Kaiser

   **Opportunity for Public Comment on Agenda Items**
   A request was received from a public member to place Public Records on a future Board Agenda.

2. **Discussion of opportunity to raise funds for CUSD by participating in Annie B’s Matching Grant Drive**
   At 9:29 a.m. Board President Reed discussed the opportunity for the district to participate in the Annie B’s Matching Grant drive. This item will be added to the next Board meeting agenda and Board Vice President Anderson will generate a letter to present to the public.

3. **CALENDAR DEVELOPMENT**
   3.1 At 9:55 a.m. The Board continued discussion of a Board Calendar. Superintendent Staley will create a draft Board Calendar.

   At 10:07 a.m. Board President Reed stated that discussion of Item 5.1, Board Self-Evaluation will be moved before Item 4.1, Reaffirm CSBA Governance Standards.

4. **BOARD DEVELOPMENT**
   4.1 **Reaffirm CSBA Governance Standards**
   At 10:56 a.m. Board Vice President Anderson moved to reaffirm the CSBA Governance Standards as the CUSD Board Professional Governance Standards, seconded by Board Member Rees. No further action was taken.
   Ayes: Reed, Anderson, Rees
   Noes: None
   Abstain: None
   Absent: Thompson and Kaiser

   4.2 **Establish CUSD Governance Handbook, including Norms and Protocols**
   At 10:58 a.m. Discussion was held; no action was taken.

5. **SCHOOL BOARD SELF-EVALUATION**
   5.1 **Board Self-Evaluation**
   At 10:08 a.m., Board Vice President Anderson moved to adopt the three Governance Goals in a revised order, seconded by Board Member Rees.
   Ayes: Reed, Anderson, Rees
   Noes: None
   Abstain: None
   Absent: Thompson and Kaiser

6. **ADJOURNMENT**
   At 12:23 p.m., the Board meeting was adjourned.

:nn

APPROVED:

Board of Education

Administration
1. **CALL TO ORDER**
   
   At 6:15 p.m. the Board convened and announced they would recess into closed session to discuss Items 2.1 and 2.2.
   
   Present: Jann Reed, Dr. Kathy Kaiser, and Rick Rees  
   (Rick Anderson arrived at 7:22 p.m.)  
   Absent: Dr. Andrea Lerner Thompson

2. **CLOSED SESSION**

2.1 **Update on Labor Negotiations**

   Employee Organizations:  
   - CUTA  
   - CSEA, Chapter #110  
   - Kelly Stailey, Superintendent  
   - Bob Feaster, Assistant Superintendent  
   - Jan Combes, Assistant Superintendent

2.2 **Public Employee Dismissal/Discipline/Release**

   (One Certificated Employee)
   
   Pursuant to Government Code §54957

3. **RECONVENE TO REGULAR SESSION**

   Present: Jann Reed, Dr. Kathy Kaiser and Rick Rees  
   Absent: Rick Anderson and Dr. Andrea L. Thompson

3.1 Board President Reed called the Regular Session Meeting to Order in the City Council Chambers at 7:02 p.m.

3.2 **Closed Session Announcements**

   Board President Reed stated the Board had been in closed session since 6:15 p.m. regarding the above items 2.1 and 2.2 and had the following announcements:
   
   Item 2.1 - There was nothing to report.
   Item 2.2 – The Board voted unanimously to accept the resignation of one certificated employee.

3.3 Board President Reed led the salute to the flag.

4. **SUPERINTENDENT’S REPORT**

   At 7:04 p.m., Superintendent Stailey introduced John Jenswald, the new CUTA President and Ray Quinto, the new CUMA co-President. Two CUSD employees, Reta Rickmers and John Wiggins, both teachers at PVHS, have lost homes due to the recent Butte County fires. Information has been posted on our website about how people can help. Andrea Niepoth lost an out building and has requested that people donate to the Red Cross. Thanks go to the Friends of Ag for their work on the Henshaw/Guynn property. They have mowed and removed stumps and are well on their way to making the property ready for student projects in the fall.

5. **CONSENT CALENDAR**

   At 7:07 p.m., Board President Reed asked if anyone from the Board or the public wanted to pull any consent items for further discussion. Board President Reed pulled Item 5.1.3 and it was noted that Board Member Kaiser had notified the Superintendent’s office that Item 5.2.1 had listed an incorrect Student ID number and Student ID number 38949 was corrected to 28949.

5.1 **GENERAL**

   1. The Board approved the minutes of regular session, June 18, 2008.
   2. The Board accepted the items donated to Chico Unified School District.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soroptimist International /Bidwell Rancho</td>
<td>$811.66</td>
<td>Chico Jr. High</td>
</tr>
<tr>
<td>Soroptimist International of Chico</td>
<td>$395.00</td>
<td>Chico Jr. High</td>
</tr>
<tr>
<td>N. Michelle Borg, DDS</td>
<td>$50.00</td>
<td>Chico Jr. High/Garden</td>
</tr>
<tr>
<td>Little Red Hen</td>
<td>$500.00</td>
<td>Marsh Jr. High/Taryn Blizman</td>
</tr>
</tbody>
</table>
3. Item removed for further discussion.

5.2 EDUCATIONAL SERVICES
1. The Board approved the clearing of the Expulsions of students with the following IDs: 25250, 27479, 28949, 29107, 35612, 56744, 56808, and 64589.
2. The Board approved the Field Trip Request for the Pleasant Valley High School Student Government to attend the Core Camp at Sonoma State University from 7/28/08 to 7/31/08.
3. The Board approved the Field Trip Request for the Pleasant Valley High School Yearbook class to attend the Yearbook Camp at St. Mary’s College from 7/28/08 to 7/31/08.
4. The Board approved the Consultant Agreement with Julie Sawley to provide services to students who attend Notre Dame School and qualify for Title I services.
5. The Board approved the Consultant Agreement with Creative School Resources and Research for evaluation services for the 21st Century Community Learning Center and After School Education and Safety grants.

5.3 HUMAN RESOURCES
1. The Board approved the Certificated Human Resources Actions.

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer Session Appointment(s) 2008</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Senior High</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jackson, Sterling</td>
<td>Jensen, Vallarie</td>
<td>2008/09</td>
<td></td>
</tr>
<tr>
<td><strong>Probationary Appointment(s) 2008/09 According to Board Policy</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>De la Torre-Stuart, Italia</td>
<td>Elementary</td>
<td>2008/09</td>
<td>1.0 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Joiner, Gerald</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.2 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Thayer, Kathyleen</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.8 FTE Probationary Appointment</td>
</tr>
</tbody>
</table>
### Temporary Appointment(s) 2008/09 According to Board Policy

<table>
<thead>
<tr>
<th>Name</th>
<th>Class/Loc.</th>
<th>Assigned Hours</th>
<th>Effective</th>
<th>Comments/PRF #/ Fund/Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong, D. Brad</td>
<td>Secondary</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
<td></td>
</tr>
<tr>
<td>Becker, Jason</td>
<td>Secondary</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment (in addition to current .8 FTE assignment)</td>
<td></td>
</tr>
<tr>
<td>Jackson, Jennie</td>
<td>Elementary</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Semester 2008/09</td>
<td>0.10 FTE Temporary Appointment (in addition to current .3 FTE assignment)</td>
<td></td>
</tr>
<tr>
<td>Joiner, Gerald</td>
<td>Secondary</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Semester 2008/09</td>
<td>0.8 FTE Temporary Appointment (in addition to .2 FTE current assignment)</td>
<td></td>
</tr>
<tr>
<td>Stoffel, Lauri</td>
<td>Elementary</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment (in addition to current .6 FTE assignment)</td>
<td></td>
</tr>
</tbody>
</table>

### Part-Time Leave Request(s) for 2008/09

<table>
<thead>
<tr>
<th>Name</th>
<th>Class/Loc.</th>
<th>Effective</th>
<th>Comments/PRF #/ Fund/Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>Girt, Kerri</td>
<td>Elementary</td>
<td>2008/09</td>
<td>0.6 FTE Leave</td>
</tr>
<tr>
<td>Kortie, Jill</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.2 FTE Leave (Policy #4475 STRS Reduced Workload)</td>
</tr>
</tbody>
</table>

### Retirement(s)/Resignation(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pronosilino, Cynthia</td>
<td>July 1, 2008</td>
<td>Resignation</td>
</tr>
<tr>
<td>Tiller (Moon), Elli</td>
<td>June 7, 2008</td>
<td>Retirement</td>
</tr>
</tbody>
</table>

2. The Board approved the Classified Human Resources Actions.

<table>
<thead>
<tr>
<th>Action</th>
<th>Name</th>
<th>Class/Location/Assign. Hrs</th>
<th>Effective Dates</th>
<th>Comments/PRF #/ Fund/Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUMMER SCHOOL APPOINTMENT</td>
<td>Gimple, Sam</td>
<td>Custodian/Marigold/4.0</td>
<td>6/17/2008-7/11/2008</td>
<td>Day to day, contingent upon enrollment/summer school/0020</td>
</tr>
<tr>
<td>VOLUNTARY DEMOTION</td>
<td>Kingori, Miriam</td>
<td>IA-Special Ed/McManus/3.0</td>
<td>6/6/2008</td>
<td>New position/263/special ed/6501</td>
</tr>
<tr>
<td>VOLUNTARY REDUCTION IN HOURS</td>
<td>Regh, Dianne</td>
<td>IA-Special Ed/Chis/5.0</td>
<td>8/13/2008</td>
<td>Vacated position/257/special ed/6500</td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td>Mccllain, John</td>
<td>Custodian/Chapman/8.0</td>
<td>9/26/2008-11/6/2008</td>
<td>PER CBA 5.3.3</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>Armstrong, Armelle</td>
<td>IPS-Classroom/Rosedale/5.5</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/special ed/6501</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>Bowen, Barbara</td>
<td>IA-Computers/Neal Dow/5.0</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Categorical fund/7250</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>Davis, Melissa</td>
<td>IPS-Healthcare/Emma Wilson/3.5</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/148/special ed/6501</td>
</tr>
<tr>
<td>Description</td>
<td>Employee Name</td>
<td>Position and Hours</td>
<td>Date</td>
<td>Payment Reason</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-------------------</td>
<td>--------------------</td>
<td>------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Increase in Hours</td>
<td>Feulner, Carla</td>
<td>IPS-HEALTHCARE/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Special Ed/6501</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Loma Vista/6.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in Hours</td>
<td>Glass, Joann</td>
<td>Instructional Asst/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Categorical Fund/3010</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rosedale/3.9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in Hours</td>
<td>Green, Kathryn</td>
<td>IPS-HEALTHCARE/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/130/Special Ed/6501</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Parkview/3.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in Hours</td>
<td>Lopez, Sarah</td>
<td>Bicultural Liaison/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Categorical Fund/7250</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Parkview/5.4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in Hours</td>
<td>Olson, Kathryn</td>
<td>IPS-Classroom/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Special Ed/6501</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Emma Wilson/3.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in Hours</td>
<td>Seig, April</td>
<td>Instructional Asst/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Categorical Fund/3010</td>
</tr>
<tr>
<td></td>
<td></td>
<td>McM anus/3.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voluntary Demotion</td>
<td>Rash, Judith</td>
<td>IA-Special Ed/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/215/Special Ed/6500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BJHS/3.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voluntary Reduction in Hours</td>
<td>Green, Kathryn</td>
<td>IPS-Classroom/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Special Ed/6501</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rosedale/2.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voluntary Reduction in Hours</td>
<td>Greninger, Lucretia</td>
<td>Instructional Asst/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Categorical Fund/7250</td>
</tr>
<tr>
<td></td>
<td></td>
<td>McM anus/3.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voluntary Reduction in Hours</td>
<td>Guilbault, Karin</td>
<td>IA-Computers/</td>
<td>7/15/2008</td>
<td>In Lieu of Layoff/Grant Fund/6010</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Neal Dow/3.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voluntary Reduction in Hours</td>
<td>Labrado, Melissa</td>
<td>IPS-HEALTHCARE/</td>
<td>6/6/2008</td>
<td>In Lieu of Layoff/Special Ed/6501</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sierra View/6.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Armstrong, Armelie</td>
<td>IPS-Classroom/</td>
<td>7/14/2008</td>
<td>Increase in Hours/Special Ed/6501</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Emma Wilson/3.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Kingori, Miriam</td>
<td>IA-Read Right/</td>
<td>6/5/2008</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CJHS/4.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Regh, Danielle</td>
<td>IA-Special Ed/</td>
<td>8/12/2008</td>
<td>Voluntary Reduction in Hrs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MJHS/6.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resignation/Termination</td>
<td>Blawat, Maureen</td>
<td>IPS-Classroom/</td>
<td>6/5/2008</td>
<td>STRS Retirement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Loma Vista/2.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resignation/Termination</td>
<td>Blawat, Maureen</td>
<td>IPS-HEALTHCARE/</td>
<td>6/5/2008</td>
<td>STRS Retirement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Loma Vista/4.0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Regular Meeting
#### Board of Education – Chico Unified School District
**MINUTES**

<table>
<thead>
<tr>
<th>RESIGNATION/TERMINATION</th>
<th>CARTER, DONNA</th>
<th>OFFICE ASSISTANT/CHS/8.0</th>
<th>6/14/2008</th>
<th>PERS RETIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>COPPER, JACALYN</td>
<td>CAFETERIA COOK-NSS/FOREST RANCH/6.0</td>
<td>7/15/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>FISHER, MICHAEL</td>
<td>PRINTER/DUPINGATING/8.0</td>
<td>7/14/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>GILLETT, VICTORIA</td>
<td>DIRECTOR-INFO TECHNOLOGY/INFO TECH/8.0</td>
<td>6/28/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>KAMPH, LYNN</td>
<td>FISCAL SERVICES MANAGER/FACILITIES/8.0</td>
<td>6/28/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>MILLER, MARY ALICE</td>
<td>OFFICE ASST/PVHS/4.0</td>
<td>7/2/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>RUGGLES, CARSON</td>
<td>SR PRINTER/DUPINGATING/8.0</td>
<td>7/14/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>SHERMAN, EMILY</td>
<td>IPS-CLASSROOM/CHAPMAN/4.0 &amp; 2.0</td>
<td>7/11/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION/TERMINATION</td>
<td>WATSON, VALYA</td>
<td>PARENT CLASSROOM AIDE-RESTR/CCHS/3.0</td>
<td>6/5/2008</td>
<td>RELEASED</td>
</tr>
</tbody>
</table>

3. The Board approved the Consultant Agreement with David Reise, Principal during leave of absence.

### BUSINESS SERVICES
1. The Board approved the Monthly Board Report on Average Daily Attendance.
2. The Board approved the Consultant Agreement for Generation YES (EBTT-o) Grant.
3. The Board approved the Consultant Agreement for Erate Grant Program.
4. The Board approved Resolution No. 1036-08, Resolution of the CUSD Board of Education to Designate Authorized Signatories for the Federal E-rate Program.
5. The Board approved the Partnership between Chico Country Day School and CUSD Nutrition Services to Serve Breakfast, Lunch and After-School Snacks.

(Consent Vote)
AYES: Reed, Kaiser, and Rees
NOES: None
ABSENT: Anderson and Thompson

### DISCUSSION/ACTION CALENDAR
**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:**
Item 5.1.3 – Board President Reed pulled Item 5.1.3, Participation in the Annie B’s Community Drive. Board President Reed explained earlier this year the Board established the CUSD Foundation under the umbrella of the North Valley Community Foundation. Beginning on August 1 and ending on September 30, the NVCF is accepting donations for the Annie B Community Fund Drive. This special grant supplements donations. The CUSD Foundation Fund would benefit by receiving a percentage of the $200,000 grant. Funds will be used to support extra-curricular programs that are not part of the core educational program such as music, art, athletics, etc. The District would recommend to the Board how funds are to be distributed in May, 2009. Board President Reed made a motion to direct staff to enroll the CUSD Foundation Fund in the program for the 2008 campaign, seconded by Board Member Rees.
AYES: Reed, Kaiser, and Rees
NOES: None
ABSENT: Anderson and Thompson

6.1 EDUCATIONAL SERVICES

1. Information: Hooker Oak School Annual Evaluation Report
   At 7:11 p.m., Director Adkisson explained that Alternative schools of choice are required to annually evaluate their program and report how well they are reaching their objectives and present a report to the local school board before sending it to the State Superintendent of Public Instruction. Hooker Oak parent, Jordan Reed, students, Maddie Sullivan-Hames and Hannah Scott-Persson, and teacher, Margaret Goldsmith, addressed the benefits of the program and answered questions from the Board. The new principal, Sue Hegedus, stated when they bring the report back to the Board, they will include State data.

2. Charter School Annual Reports
   At 7:50 p.m., Director Simmons explained that as the charter granting agency, CUSD has oversight responsibility for both Chico Country Day and Nord Country School. Annually, Charter representatives present a report to the Board of Trustees which provides an overview of the previous school year as well as general areas of emphasis for the current school year. Kathy Dahlgren, Principal, and Cathy Oviedo, Director, presented the Nord Country School Annual Report. Margaret Rees and Paul Weber presented the Chico Country Day School Annual Report.
   A motion was made by Board Vice President Anderson to accept the Annual reports, seconded by Board Member Rees.
   AYES: Reed, Anderson, Kaiser, Rees
   NOES: None
   ABSENT: Thompson

3. Approval of Extended-day Kindergarten at Rosedale School
   At 8:22 p.m., Director Adkisson explained the requirements for the extended-day kindergarten classes allow for establishment through the local School Board resolution process instead of a State waiver process. CUTA has approved the request for the 2008-09 school year. Principal Claudia de la Torre and Teacher Linnea Miranda explained how the extended-day will help their students. A motion was made by Board Member Rees to approve Resolution 1040-08, Approval of Extended Day Kindergarten at Rosedale Elementary School, seconded by Board Vice President Anderson.
   AYES: Reed, Anderson, Kaiser, Rees
   NOES: None
   ABSENT: Thompson

4. Approval of Neal Dow and Little Chico Creek Boundary Changes
   At 8:42 p.m., Director Adkisson presented a map and the new boundary descriptions for Neal Dow and Little Chico Creek due to the closure of the Forest Ranch and Cohasset elementary schools. A motion was made by Board Vice President Anderson to implement the recommended boundary changes, seconded by Board Member Rees.
   AYES: Reed, Anderson, Kaiser, Rees
   NOES: None
   ABSENT: Thompson

6.2 BUSINESS SERVICES

1. Information: Performing Arts Center at Pleasant Valley High School – Request for Proposal for Lease-Leaseback Services
   At 8:46 p.m., Michael Weissenborn presented information on the Request for Proposal process and key dates.
   At 8:55 p.m., Michael Weisenborn presented a draft letter of the Board of Education’s response to the grand jury report regarding the appropriate use of the 1998 Measure A bond proceeds. The last sentence of the letter was corrected to read “Please do not...”, instead of “Please do...” Mike will check with legal counsel regarding who should respond for the district. It was suggested a protocol be developed. A motion was made by Board Member Rees to approve the letter with the above change, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees
NOES: None
ABSENT: Thompson

3. **Approval of Resolution No. 1038-08, Adoption of a 403(b) Compliance Program**

4. **Approval of Resolution No. 1039-08, Resolution Approving 457(b) Plan Adoption Agreement and Participation in Deferred Compensation Plan Provided by the TDS Group**
   At 9:10 p.m., Director Scott Jones presented information on Resolutions 1038-08 and 1039-08. The District is interested in using a Third Party Administrator to outsource the daily administration and compliance that will be incurred by upcoming changes in regulations pertaining to IRC 403(b) defined contribution savings plan and IRS 457(b) Deferred Compensation Plans for employees. The recommended Third Party Administrator, TDS Group, will not charge the District for the 403(b) and 457(b) compliance program. Doug Holt, the President and CEO of the TDS Group was present to answer questions.

   A motion was made by Board Vice President Anderson to approve both Resolutions, seconded by Board Member Rees.

AYES: Reed, Anderson, Kaiser, Rees
NOES: None
ABSENT: Thompson

6.3 **HUMAN RESOURCES**

1. **Public Disclosure and Approval of Tentative Agreement between CUSD and CSEA, Chapter 110 – Articles 14 and 17 (negotiations and duration) to be Renumbered as Article 19**
   At 9:42 p.m., Assistant Superintendent Feaster presented the tentative agreement between CUSD and CSEA, Chapter 110 – Articles 14 and 17 to be renumbered as Article 19. CSEA ratified the tentative agreement at a meeting on December 11, 2007. There were minor language changes.

   A motion was made by Board Member Rees to approve the Tentative Agreement, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees
NOES: None
ABSENT: Thompson

2. **Public Disclosure and Approval of Tentative Agreement between CUSD and CSBA, Chapter 110 – Article 3 (261+ workdays)**
   At 9:46 p.m., Assistant Superintendent Feaster presented the tentative agreement between CUSD and CSEA, Chapter 110 – Article 3 (261+ workdays). Twelve month employees covered under the Collective Bargaining Agreement (CBA) have 260 work days in a typical year. There are years when the calendar results in more than 260 work days. The District and the Chapter have reached agreement on adding language to Article 3 of the CBA to allow for employees to request the day(s) that they would like to schedule as a non-paid day off when this occurs.

   A motion was made by Board Member Rees to approve the Tentative Agreement, seconded by Board Vice President Anderson.

AYES: Reed, Anderson, Kaiser, Rees
NOES: None
ABSENT: Thompson
7. **ITEMS FROM THE FLOOR**
   At 9:48 p.m., Board President Reed noted there were no items from the floor.

8. **ANNOUNCEMENTS**
   At 9:49 p.m., Board President Reed noted there will be a musical production at Theatre, Etc. this weekend with many CUSD students participating and it would be a fun activity to attend. Superintendent Staley announced two upcoming events: the 3rd Annual Leadership Advance to be held at PVHS on July 31 and August 1 and the Staff Development Day for all certificated staff to be held at CSUC on August 11.

9. **ADJOURNMENT**
   At 9:50 p.m., Board President Reed adjourned the regular meeting.

:mm

APPROVED:

______________________________
Board of Education

______________________________
Administration
CHICO UNIFIED SCHOOL DISTRICT

Governance Handbook (Working Draft Only)
Adoption Date to be Determined

Board of Trustees

Jann Reed, President
Rick Anderson, Vice President
Andrea Lerner Thompson, Clerk
Rick Rees, Member
Kathleen E. Kaiser, Member

Superintendent

Kelly Staley

This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, commitment to norms and coming to agreement on protocols/formal structures that will enable the governance team to perform its responsibilities in a way that best benefits all children.
# TABLE OF CONTENTS

**EFFECTIVE GOVERNANCE** .............................................................................................................. 1

CUSD Board of Education Professional Governance Standards ...................................................... 2

**CUSD MISSION STATEMENT** ........................................................................................................... 4

**UNITY OF PURPOSE** ......................................................................................................................... 4

**CUSD GOVERNANCE TEAM UNITY OF PURPOSE** ........................................................................ 4

**GOVERNANCE ROLE AND RESPONSIBILITIES** ............................................................................. 5

Performing Governance Responsibilities .......................................................................................... 6

Setting the Direction ............................................................................................................................... 6

Establishing the Structure ....................................................................................................................... 6

Providing Support .................................................................................................................................. 6

Ensuring Accountability............................................................................................................................ 6

Demonstrating Community Leadership................................................................................................ 6

**POSITIVE GOVERNANCE TEAM CULTURE** .................................................................................. 7

CUSD Governance Norms ...................................................................................................................... 7

**STRUCTURES AND PROCESSES TO SUPPORT EFFECTIVE GOVERNANCE** ................................. 8

CUSD Board of Education Protocols ...................................................................................................... 8

Self-monitoring of Governance Team Effectiveness ............................................................................ 8

Voting No ............................................................................................................................................... 8

Visiting Schools ..................................................................................................................................... 8

Handling Concerns from the Public and Staff ....................................................................................... 9

Individual Board Member Requests for Information .......................................................................... 9

Individual Board Member Requests for Action .................................................................................... 9

Board Meeting Management .................................................................................................................. 10

Email ..................................................................................................................................................... 10

Role and Responsibilities of the Board President .................................................................................. 11

Designated Spokesperson for the Board of Education .......................................................................... 12
EFFECTIVE GOVERNANCE

There are three dimensions to the effective governance of any organization: the actions of an individual, a group coming together to govern, and the performance of governance responsibilities by the group.

In a school district, the Board and Superintendent work together as a governance team. For a governance team to work together effectively, members need to: 1) Maintain a Unity of Purpose, 2) Agree on and govern within appropriate roles, 3) Create and sustain a positive governance culture, and 4) Create a supportive structure for effective governance.

Effective governance tenets encompass the basic characteristics and behaviors that enable governance team members to effectively create a climate for excellence in a school district and maintain the focus on improved student learning and achievement.

**Governance – A Definition**

School district governance is the act of transforming the needs, wishes and desires of the community into policies that direct the community's schools.
1. Keep the district focused on learning and achievement for all students.
   - Recognize that children come to school with diverse educational needs.
   - Base decisions on the district’s vision, student needs, research, empirical data and a balance of community expectations, legal constraints and resources.
   - Ensure that the district has established academic standards and regularly measures growth in achievement for all students.
   - Ensure that the district provides opportunities for all students to succeed.

2. Communicate a common vision.
   - Develop and adopt a written statement of the district vision and other direction-setting documents using collaborative processes that involve the staff and community.
   - Ensure that procedures are in place to periodically review the district vision and other direction-setting documents.
   - Demonstrate commitment to the vision and goals by regularly communicating them to staff and the community.
   - Exhibit behaviors and make decisions that support achievement of the district vision.
   - Keep current on trends and emerging needs in education in order to proactively participate in renewing or reviewing the district’s direction and policies.
   - Support board decisions.
   - Speak with a common voice.

3. Operate openly, with trust and integrity.
   - Conduct district business in a fair, respectful and responsible manner.
   - Consider the concerns and interests of the staff and community.
   - Encourage thorough debate, seek to engage in dialogue for clarification and withhold judgment until all perspectives are heard.
   - Ensure that all members of the Board have the same information—no secrets or surprises among members of the governance team.
   - Clearly communicate decisions to all those who are affected by them.
   - Keep confidential information confidential.
4. Govern in a dignified and professional manner, treating everyone with civility and respect.
   - Treat the Superintendent, staff, students, parents and community with dignity and respect.
   - Listen openly and respectfully to each other, to staff, students, parents and members of the community.
   - Welcome open discussion of different points of view.
   - Demonstrate ability to disagree on issues and still maintain trust, respect and dignity.
   - Work together to build consensus for decisions.

5. Govern within board-adopted policies and procedures.
   - Have a policy development, approval and update process in place that is understood and followed.
   - Understand the distinctions between the role of the Board and that of the Superintendent and staff and do not become involved in the day-to-day operations of the district.
   - Have agreed-upon norms and protocols to carry out Board responsibilities.

6. Take collective responsibility for the Board’s performance.
   - Assume collective responsibility for Board conduct, behavior and conflict management.
   - Function as a governance team with the Superintendent.
   - Demonstrate a commitment to continually improving governance efforts.
   - Take responsibility for the orientation of all new members.

7. Periodically evaluate its own effectiveness.
   - Have procedures in place for regular, on-going self-evaluation.
   - Ensure meeting agendas provide for a sound order of business and facilitate maximum focus on matters related to student achievement.
   - Have norms and protocols in place to ensure that individual Board members do not get involved in the day-to-day management of the district.

8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations.
   - Ensure board policy enables parents, staff and the public to participate in district discussions, school programs and activities in meaningful ways.
   - Consider the concerns and interests of all segments of the community in deliberations.
CUSD MISSION STATEMENT

The mission of the Chico Unified School District, a partnership of students, staff, families and community, is to ensure all students achieve high levels of academic and personal success, contribute to their community and confidently compete in a changing global society by engaging in quality educational programs that address diverse student needs and promote learning throughout life.

UNITY OF PURPOSE

Unity of Purpose is a common vision, overarching goals, and the values and beliefs governance team members share about children, the district and public education that help them transcend their individual differences to fulfill a greater purpose.

CUSD GOVERNANCE TEAM UNITY OF PURPOSE

- We will provide high quality educational opportunities for all students.
- We will build trust and confidence with our community, our staff and our students.
- We will function as an effective team.
- We will understand our collective responsibilities to our heritage, current challenges and community values.
- We will be a team with a common vision and act as a catalyst for the focused efforts of employees and the community.
- We will be partners with the staff in carrying out the mission of CUSD.
- We will oversee the continuous development of quality programs, staff and facilities.
- We will perpetuate a legacy of positive culture.
- We will support our staff as they endeavor to enhance the lives of our students.
GOVERNANCE ROLE AND RESPONSIBILITIES

Citizen oversight of local government is the cornerstone of democracy in the United States. The role of the trustees who sit on locally elected school Boards is to ensure school districts are responsive to the values, beliefs and priorities of their communities. Boards fulfill this role by performing five major responsibilities: setting direction; establishing an effective and efficient structure; providing support; ensuring accountability; and providing community leadership as advocates for children, the school district and public schools.

These five responsibilities represent core functions that are so fundamental to a school system’s accountability to the public that they can only be performed by an elected governing body. Authority is granted to the Board as a whole, not each member individually. Therefore, Board members fulfill these responsibilities by working together as a governance team with the Superintendent to make decisions that will best serve all the students in the community.

The Board carries out these responsibilities in each of the following job areas:

Setting the District’s Direction
Student Learning and Achievement
   Finance
   Facilities
   Human Resources
   Policy
   Judicial Review
   Collective Bargaining
Community Relations and Advocacy

The Superintendent assists the Board in carrying out its responsibilities in each of the job areas, and leads the staff toward the accomplishment of the agreed upon district vision and goals. The following page provides more detail on how the Board performs its governance responsibilities in each job area. It is important to remember that Boards who inadvertently get involved in staff functions undercut their ability to hold the Superintendent accountable for the results of those efforts.
PERFORMING GOVERNANCE RESPONSIBILITIES

We agree with the responsibilities of school Boards as described below by the California School Boards Association:

Set the direction for the community’s schools
- Focus on student learning
- Assess needs/obtain baseline data
- Generate, review or revise setting direction documents (beliefs, vision, priorities, strategic goals, success indicators)
- Ensure an appropriate inclusive process is used
- Ensure these documents are the driving force for all district efforts

Establish an effect and efficient structure for the school district
- Employ and support the Superintendent
- Establish a human resources framework that includes policies for hiring and evaluating other personnel
- Oversee the development of and adopt policies
- Set a direction for and adopt the curriculum and require data-producing assessment systems
- Establish budget priorities, adopt the budget and oversee facilities issues
- Provide direction for and vote to accept collective bargaining agreements

Provide support through our behavior and actions
- Act with professional demeanor that models the district’s beliefs and vision
- Make decisions and provide resources that support mutually agreed upon priorities and goals
- Uphold Board-approved district policies and support staff implementation of Board direction
- Ensure a positive working climate exists
- Be knowledgeable enough about district efforts to explain them to the public

Ensure accountability to the public
- Evaluate the Superintendent
- Monitor, review and revise policies
- Serve as a judicial and appeals body
- Monitor student achievement and program effectiveness and require program changes as indicated
- Monitor and adjust district finances and periodically review facilities issues
- Monitor the collective bargaining process

Act as community leaders
- Speak with a common voice about district priorities, goals and issues
- Engage and involve the community in district schools and activities
- Communicate clear information about policies, programs and fiscal condition of the district
- Educate the community and the media about the issues facing students, the district and public education
- Advocate for children, district programs and public education to the general public, key community members and local, state and national leaders
POSITIVE GOVERNANCE TEAM CULTURE

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school Board members to set and monitor the direction of the school district, and the district Superintendent translates all efforts into action, it is vital that the Board and Superintendent have a respectful and productive working relationship based on trust and open communications.

CUSD GOVERNANCE NORMS

We agree to
- focus on students' best interest
- respect each other's opinions
- listen "actively" to each member's ideas
- value each member's point of view
- be open to new ideas
- exhibit positive body language
- not interrupt, nor monopolize
- encourage everyone to verbalize
- disagree agreeably
- recognize the positive
- be willing to compromise
- focus on process, not personalities
- act by building on the thought of a fellow governance team member
- commit time necessary to govern effectively
- commit to open communication, honesty, no surprises
- maintain confidentiality
STRUCTURES AND PROCESSES TO SUPPORT EFFECTIVE GOVERNANCE

Effective governance teams discuss and agree on the formal structures and processes used by the trustees and the Superintendent in their functioning as a team (e.g., processes or structures for agenda setting, set-up of Board room and table, agenda structure, handling complaints or concerns from the community, bringing up a new idea); how governance teams operate, and how they do business. These agreements about how groups will operate are often called protocols.

CUSD BOARD OF EDUCATION PROTOCOLS

The following protocols were developed to support and promote the effectiveness of our governance team.

<table>
<thead>
<tr>
<th>Issue</th>
<th>Protocol</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self-monitoring of governance team effectiveness</td>
<td>• We will schedule a workshop every January to review governance team agreements and processes by reviewing the Governance Handbook.</td>
</tr>
<tr>
<td>Voting no</td>
<td>• Each trustee respects the right of other trustees to vote “no” on an issue.</td>
</tr>
<tr>
<td></td>
<td>• Everyone agrees it is a courtesy to the team to explain the reasons for the “no” vote either during deliberation or before casting the vote.</td>
</tr>
<tr>
<td>Visiting schools</td>
<td>• Visits are encouraged.</td>
</tr>
<tr>
<td></td>
<td>• As a professional courtesy, trustees will call the principal ahead of time to arrange the visit.</td>
</tr>
<tr>
<td></td>
<td>• Trustees will also be cautious about encroaching on the learning environment. To assist in this matter, the Superintendent will ensure principals and teachers know that a teacher does not need to interrupt his/her lesson when a Board member visits a classroom.</td>
</tr>
<tr>
<td>Issue</td>
<td>Protocol</td>
</tr>
<tr>
<td>-------</td>
<td>----------</td>
</tr>
</tbody>
</table>
| Handling concerns from the public and staff | - When someone brings a concern to the Board, we will listen carefully, remembering we are only hearing one side of the story, and then we will direct that person to the person in the district most appropriate and able to help them resolve their concern.  
- We will make sure they understand the appropriate order of whom to contact (i.e., teacher, then principal, then district staff) and are aware of any formal forms or policies that might assist them (e.g., written complaint form).  
- This will ensure everyone is treated fairly, equally and expeditiously and that the processes and procedures of the district are upheld.  
- It will also clarify that one Board member has no individual authority to fix a problem.  
- As a representative of the public, it is important the Board member invite the person with the complaint to ultimately get back to him if the issue is not resolved. |

<table>
<thead>
<tr>
<th>Issue</th>
<th>Protocol</th>
</tr>
</thead>
</table>
| Individual Board member requests for information | - When an individual Board member requests information pertaining to an agenda item, it will be provided to all Board members.  
- An individual Board member will – insofar as possible – work to let the Superintendent and staff know ahead of time when a request for information will be made in public so the staff can be prepared to provide a thorough answer.  
- Individual Board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals. |

<table>
<thead>
<tr>
<th>Issue</th>
<th>Protocol</th>
</tr>
</thead>
</table>
| Individual Board member requests for action | - The only authority to direct action rests with the full Board sitting at the Board table.  
- A majority vote sets such direction.  
- Individuals may request an item for a future agenda by explaining their interest in a particular course of action and working to get a Board majority to support moving in that direction.  
- When a majority of the Board, sitting in a formal meeting, requests action, it should be done in the context of the intended results. It is the duty of CUSD staff to determine the methods used to achieve those results. |
<table>
<thead>
<tr>
<th>Issue</th>
<th>Protocol</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board meeting management</td>
<td>• We understand that Board meetings are meetings of the Board held in public, not open forum town hall meetings.</td>
</tr>
<tr>
<td></td>
<td>• We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices of the community inform Board deliberations.</td>
</tr>
<tr>
<td></td>
<td>• However, when the Board deliberates, it will be a time for the Board to listen and learn from each other, taking the public input into consideration, not a time to re-engage with the public.</td>
</tr>
<tr>
<td></td>
<td>• We will consistently abide by our formal processes relating to this issue so that all persons are treated fairly and equally.</td>
</tr>
<tr>
<td></td>
<td>• We will review our policies, bylaws and protocols relating to Board meeting management (e.g., time limits on input from members of the public), revising or reaffirming them as appropriate.</td>
</tr>
<tr>
<td>Email</td>
<td>We will use email carefully to insure that we do not violate the Brown Act which prohibits Board members from exchanging facts to</td>
</tr>
<tr>
<td></td>
<td>• Develop collective concurrence</td>
</tr>
<tr>
<td></td>
<td>• Advance or clarify an issue</td>
</tr>
<tr>
<td></td>
<td>• Facilitate agreement or compromise</td>
</tr>
<tr>
<td></td>
<td>• Advance ultimate resolution</td>
</tr>
<tr>
<td></td>
<td>• We recognize that by using Reply All</td>
</tr>
<tr>
<td></td>
<td>• Easily makes email part of the deliberative process</td>
</tr>
<tr>
<td></td>
<td>• Creates a public record</td>
</tr>
<tr>
<td></td>
<td>• Inhibits opportunity for any other two Board members to have a conversation on a topic</td>
</tr>
<tr>
<td></td>
<td>• We acknowledge that email is a Public Record which must be saved for three years, so each member will</td>
</tr>
<tr>
<td></td>
<td>• Develop a procedure for accessing and collecting Board member emails contained on back up District server or home back up</td>
</tr>
<tr>
<td></td>
<td>• Board members will, if possible, use District email for District business</td>
</tr>
<tr>
<td>Issue</td>
<td>Protocol</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Role and Responsibilities of the Board President</td>
<td><strong>Our Beliefs:</strong> We have an obligation to set an example of good government in action for our community. We will model dignified problem solving for our community and our children. The Board President works with the Superintendent to ensure Board meeting effectiveness. We intend that our Board meetings proceed professionally, efficiently and effectively and that district staff will have the opportunity to provide necessary background materials and information to the Board in a respectful environment. Each Board member must have the opportunity to express his or her viewpoint during Board deliberation. Everyone in attendance at Board meetings will be treated with dignity and respect. The Board president has a facilitation role relative to Board meetings, and acts as spokesperson for the Board. S/he has no more authority than any other Board member outside of Board meetings.</td>
</tr>
</tbody>
</table>
|                                           | **Our Agreement:** The role of the Board President is to:  
|                                           |  
|                                           | • chair meetings,  
|                                           | • work with the Superintendent as necessary to help ensure Board members have the necessary information and materials to make wise decisions,  
|                                           | • make sure that pending agenda items are addressed appropriately,  
|                                           | • confer with the Superintendent before meetings to prepare, as necessary for the upcoming meeting,  
|                                           | • model the tone and behavior the Board wishes to convey to the community.  
|                                           | As meeting chair, the Board President will:  
|                                           |  
|                                           | • open and preside over meetings,  
|                                           | • introduce agenda items, providing some background information as appropriate, different from background information that is provided by staff (e.g., “This is an item we have had on our agendas four times in the last three months. We have given it a great deal of consideration and appreciate all of the input we have received from the public and the information staff has provided on the issue. Tonight we will receive additional public input, deliberate further and hope to make a final decision.”),  
|                                           | • call on speakers,  
|                                           | • not make a motion him or herself, but ensure that there is one made at an appropriate time during deliberation,  
|                                           | • make sure all Board members have a chance to share in deliberation,  
|                                           | • work to facilitate effective deliberation,  
|                                           | • interpret and clarify for understanding to ensure that all Board members have an accurate understanding as the deliberation proceeds,  
|                                           | • wait until all other Board members who wish to speak on an issue have done so before adding his or her own comments,  
|                                           | • call for a vote restating the motion,  
|                                           | • clarify and authenticate all action, order and procedures of the Board,  
|                                           | • adjourn meetings  
|                                           | • remind the governance team and audience members of any meeting guidelines and Professional Governance Standards the Board has adopted, as necessary.  
|                                           | • work with the Superintendent to make sure there is appropriate follow-up and clarification of possible options for the Board following the Board meeting.  
<p>|                                           | • serve as the spokesperson for the Board – always bearing in mind the direction and commitment of the Board given during Board meetings.  |</p>
<table>
<thead>
<tr>
<th>Issue</th>
<th>Protocol</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designated Spokesperson(s)</td>
<td><strong>Our Beliefs:</strong> It is essential that important information be communicated to members of the Board, the staff and the community in as timely a fashion as possible. Board Members and the Superintendent have an obligation to speak with a common voice about district issues to the staff and community. We recognize that some situations have legal or other considerations that may place restrictions on what may be told to the media or public. Confidential issues must remain confidential. It is important that we speak with one voice in order to maintain the trust of our community.</td>
</tr>
<tr>
<td></td>
<td><strong>Our Agreement:</strong> In most cases, everyone is comfortable having the press contact any Board member. However, occasionally an issue requires there be one chief spokesperson. Who fills this role may vary from year to year and from issue to issue.</td>
</tr>
<tr>
<td></td>
<td>The designated spokesperson will vary depending on the issue or situation:</td>
</tr>
<tr>
<td></td>
<td>• <strong>Crisis:</strong> The Superintendent will be the primary spokesperson and may involve the Board president at his/her discretion.</td>
</tr>
<tr>
<td></td>
<td>• <strong>Meeting Information</strong> (e.g., Board meetings, agenda items, study sessions): The Board President and the Superintendent will serve as primary spokespersons.</td>
</tr>
<tr>
<td></td>
<td>• <strong>Core Values / Vision / District Priorities / General District Information:</strong> All governance team members may serve as spokespersons utilizing developed and agreed upon key messages.</td>
</tr>
<tr>
<td></td>
<td>- When speaking on behalf of the district or the School Board, Board members have an obligation to adhere to agreed upon key messages,</td>
</tr>
<tr>
<td></td>
<td>- District Key Messages might be developed around topics such as:</td>
</tr>
<tr>
<td></td>
<td>- District Mission / Vision</td>
</tr>
<tr>
<td></td>
<td>- Progress Toward District Goals</td>
</tr>
<tr>
<td></td>
<td>- Student Learning Goals</td>
</tr>
<tr>
<td></td>
<td>- Budget Objectives / Financial Plan</td>
</tr>
<tr>
<td></td>
<td>- Parent Involvement</td>
</tr>
<tr>
<td></td>
<td>- Pre-school</td>
</tr>
<tr>
<td></td>
<td>- Facilities</td>
</tr>
<tr>
<td></td>
<td>• During the Annual Governance Workshop in January the governance team will discuss which team members are going to be networking with which community groups and organizations.</td>
</tr>
<tr>
<td></td>
<td>• If a Board member is invited to speak to a community group or organization, s/he will make sure other team members know about the invitation, will ask for agreed upon key messages and any updated district information from the Superintendent, and will communicate back to the governance team after the presentation.</td>
</tr>
</tbody>
</table>
CHICO UNIFIED SCHOOL DISTRICT GOVERNANCE TEAM

AGREEMENTS TO FACILITATE GOVERNANCE LEADERSHIP

A major difference between groups and teams is that teams have clear agreements (norms that identify expectations for behavior, and protocols that describe how the team will operate) set by the team’s members. Once developed, these norms and protocols shape how team members behave with each other and how they perform their responsibilities.

Group expectations help a group work together to not only address difficult issues in an objective and consistent way, but also to confirm what each member will do in the normal course of business to help the team succeed.

- CSBA

CUSD Governance Team Norms and Protocols

The Board of Education for the Chico Unified School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.

To effectively meet district challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon behaviors (or norms) and operating procedures (or protocols) support consistent behaviors and actions among team members.

The purpose of the CUSD governance team agreements is to ensure a positive and productive working relationship among Board members, the Superintendent, district staff, students, and the community. The protocols were developed for and by the members of the governance team, and may be modified over time as needed.

We have reviewed and agree to follow the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Chico Unified School District Board of Education, staff, students and the community. We shall renew this agreement at the Annual Governance Workshop of the CUSD Board of Education held in January.

Affirmed on this _______ day of ______________, 2008

Jann Reed, Board President

Andrea Lerner Thompson, Clerk

Kathleen E. Kaiser, Member

Rick Anderson, Vice President

Rick Rees, Member

Kelly Staley, Superintendent

Draft 07/12/08
<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friends of Agriculture</td>
<td>$10,000.00</td>
<td>CHS Ag Department</td>
</tr>
<tr>
<td>Bruce Dillman</td>
<td>$1,262.86</td>
<td>CHS</td>
</tr>
<tr>
<td>Madison Bear Garden</td>
<td>$2,843.00</td>
<td>CHS &amp; PVHS Athletic Dept.</td>
</tr>
<tr>
<td>Talena Handley</td>
<td>Misc. Items @ $170.00</td>
<td>PVHS</td>
</tr>
<tr>
<td>Greater Chico Kiwanis Club</td>
<td>$345.00</td>
<td>PVHS</td>
</tr>
<tr>
<td>Lundberg Family Farms</td>
<td>$200.00</td>
<td>PVHS</td>
</tr>
<tr>
<td>PG&amp;E Corp. Foundation</td>
<td>$102.00</td>
<td>PVHS</td>
</tr>
<tr>
<td>Amber Enos</td>
<td>Paperbacks @ $21.00</td>
<td>PVHS Library</td>
</tr>
<tr>
<td>Mark Gailey</td>
<td>Book @ $17.00</td>
<td>PVHS Library</td>
</tr>
<tr>
<td>Bob &amp; Becky Stofa</td>
<td>Books @ $73.00</td>
<td>PVHS Library</td>
</tr>
<tr>
<td>Ann Dempsey</td>
<td>Books @ $181.00</td>
<td>PVHS Library</td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM: Chico FFA National Convention Trip

Prepared by: Sheena Zweigle

X Consent  Board Date  8-20-2008

Information Only
Discussion/Action

Background Information
The National FFA Convention is the largest student gathering in the nation. Over 50,000 members meet to take part in career development events and leadership workshops. This convention has been approved by the National Association of Secondary School Principals (NASSP).

Educational Implications
The students traveling to National Convention will get first hand experience in agriculture outside of California. There are national speakers who will be presenting leadership skills and career development workshops.

Fiscal Implications
None. FFA will pay for all expenses

Additional Information
As the agriculture advisor, I will be attending this convention with the two students who qualified to attend this convention. We will be traveling to Indianapolis via chartered plane along with many other California FFA members. We will then travel by bus to Washington D.C. and tour the national monuments. This is a once in a lifetime experience and will be looked upon as an educational and fun experience.
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education
FROM: Chico Senior High
Date: 7/30/08
School/Dept.: Agriculture

SUBJECT: Field Trip Request

Request is for Chico FFA
(grade/class/group)

Destination: Indianapolis, IN & Washington, DC.
Activity: National FFA Conv.
from 10/22/08 / 6:00am to 10/28/08 / 12:00pm

Rationale for Trip: Attending National FFA Convention to
advance leadership knowledge of students & advisors

Number of Students Attending: 2
Teachers Attending: 1
Parents Attending: 0
Student/Adult Ratio: 2:1

Transportation: Private Cars
CUSD Bus
Charter Bus
Other: Airline Travel & Charter Bus

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $ 4785.00
Substitute Costs $
Meals $
Lodging $
Transportation $
Other Costs $

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name FFA
Acct. #: $ 4785.00
Name
Acct. #:

Signature: [Signature]
Requesting Party 7/30/08
Date

Signature: [Signature]
Director of Transportation 8/1/08
Date

Signature: [Signature]
Site Principal 8/1/08
Date

Signature: [Signature]
Approve/Minor or Not Recommended/Major
Date

IF MAJOR FIELD TRIP
Date

Signature: [Signature]
Recommend
Date

Signature: [Signature]
Not Recommended
Date

Board Action
Approved
Not Approved
PROPOSED AGENDA ITEM:  COLC: Chapter Officer Leadership Conference

Prepared by:  Quinn Mendez

[X] Consent  Board Date  8/20/08

☐ Information Only

☐ Discussion/Action

Background Information

The COLC will provide a chance for the FFA officers to focus on their leadership skills and personal growth. At Camp Tehama, each of the 7 officers will have break out sessions that focus on their specific office. They bring back this new information and skills for the chapter members, so that they can become more involved and learn more about the FFA and all of its opportunities.

Educational Implications

1. Helps to identify strengths and individual contributions to the team
2. Develops personal best assessment and personal growth plans.
3. Helps to master speech development and delivery
4. Develops personal management and social skills.

Fiscal Implications

None – Ag Incentive Grant will pay for all expenses
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education     Date: 8/12/08
FROM: Quinn Mendez             School/Dept.: CHS Agriculture

SUBJECT: Field Trip Request

Request is for 9/12th  /Ag/FFA
(grade/class/group)

Destination: Camp Tehama, Mill Creek, CA  Activity: CDE's Chapter Officer Leadership Conf

from 9/13/08  2 pm to 9/15/08  3 pm
(dates) / (times)

Rationale for Trip: Team building & leadership sessions for CHS FFA officers (also other schools in the superior Region)

Number of Students Attending: 7 Teachers Attending: 3 Parents Attending: 0

Student/Adult Ratio: 7:3

Transportation: Private Car  CUSD Bus Charter Bus Name: School Van + Ag Truck

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $320.00 incl. lodging & meals
Substitute Costs $120.00
Meals $________
Lodging $________
Transportation $100.00
Other Costs $________

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name: FFA (ASB) Acct. #: $800.00 (Approve)
Name
Acct. #: $________

Requesting Party: 

Date: 8/12/08

Site Principal: 

Date: 8/13/08

Approve/Minor

Do not Approve/Minor

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation: 

Date: 8/14/08

ES-7
Revised 8/04
PROPOSED AGENDA ITEM:  FUND RAISING REQUEST - MJHS YEARBOOK SALES

Prepared by:  KOREY WILLIAMS, MJHS TEACHER

✓ Consent  
☐ Information Only  
☐ Discussion/Action  

Board Date:  

Background Information

Marsh Junior High School has been producing a yearbook every year. Our yearbook is typical to most schools, involving all students and produced by students.

Education Implications

The yearbook class learns and applies skills in photography, desktop publishing and videography.

Fiscal Implications

No impact on general funds. The ASB Yearbook account pays all costs involved.

Additional Information
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999

Marsh Junior High School
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL    Marsh Junior High School

CLUB OR ORGANIZATION    ASB Yearbook

ADVISOR    Korey Williams

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

MJHS has a Yearbook class which works very hard each year to put together an amazing yearbook for all students. The cost of the yearbooks are approximately $35 - $40. The profits are used to purchase additional yearbook supplies and equipment and to help other ASB accounts and clubs with their school activities. A small portion of the profits are used for pizzas, nutritional snacks, recognition for the students, etc. while the students are working on the yearbook throughout the 08-09 school year.

FINANCIAL GOAL OF THE PROJECT: (Major = more than $5,000 gross)

[ ] Minor: Estimated Gross $______________  [X] Major: Estimated Gross $25,000.00
Estimated Net $______________  Estimated Net $3,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
Selling yearbooks at Marsh Junior High School for all student body for the 07/08 school year.

[ ] Class I - A project or series of activities that will be restricted to a school's student and parent population.
[X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):
BEGINNING DATE    August 1, 2008    ENDING DATE    June 15, 2009
BEGINNING TIME    Various    ENDING TIME    Various

LOCATION    Marsh Junior High School

NUMBER OF STUDENTS TO BE INVOLVED    400 - 600

RECOMMENDED

5/20/08  Brooke Silverman
Date    Student Officer's Signature (if applicable)

5/19/08    Korey Williams
Date    Advisor's Signature

5/20/08    Krista Rappolo
Date    MJHS Director of Activity Signature

5/20/08    [Signature]
Date    Principal's Signature

8-13-08    Assistant Superintendent's Signature

Approved by Council:

Date of Minutes: _______

Club: ____________________

By: ____________________
    (Secretary)

ASB: ____________________

By: ____________________
    (Secretary)

Approval Recommend
Minor    Major
Yes    No    Yes    No 
[X]    [X]

[ ]    [ ]

Recommend
Major
Yes    No
[X]    [ ]

Date - Approved by Board of Education
PROPOSED AGENDA ITEM:  Marigold Jog-a-thon

Prepared by:  Rhys Severe

X  Consent  Board Date  August 20, 2008

Information Only

Discussion/Action

Background Information
The Jog-a-thon is an annual event put on by the PTA to raise money to support Technology, Playground equipment, and all other miscellaneous educational extras. In addition, 6th graders use the money to support their attendance to Environmental Camp each year.

Educational Implications
Monies earned support all students through technology, psycho-motor skills and other requested educational areas.

Fiscal Implications
Annual income is approximately $20,000 and the outlay for incentives is approximately $5,000...netting approximately $15,000.

Additional Information
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL: Mariejold

CLUB OR ORGANIZATION: PTA

ADVISOR: Paula Dodds & Rhys Seere

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY: Support the technology plan, playground equipment, and miscellaneous extras

FINANCIAL GOAL OF THE PROJECT: (Major = more than $5,000 gross)

Minor Estimated Gross $ _________________ Major Estimated Gross $ 20,000

Minor Estimated Net $ _________________ Major Estimated Net $ 15,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash): Jog-a-Thon

(____) Class 1 - A project or series of activities that will be restricted to a school's student and parent population.

(____) Class 2 - A project or series of activities that will extend beyond a school's population and will involve students, parents, and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING August 29, 2008 ENDING September 26, 2008

LOCATION: Mariejold STUDENTS INVOLVED: All

RECOMMENDED

[Signature]
Director of Activity Signature 8-5-08 Date

[Signature]
Principal's Signature 8-5-08 Approval Minor (____) Yes (____) No

[Signature]
Assistant Superintendent's Signature 8/6/08 Date

[Signature]
Date Approved by Board of Education

cc: Advisor
cc: Principal
PROPOSED AGENDA ITEM: Consultant Agreements for Athletic Officials for Chico High School Sports

Prepared by: Danny Webb, CHS Athletic Director

☐ Consent  Board Date August 20, 2008
☐ Information Only
☐ Discussion/Action

Background Information

Consultant agreements to provide athletic officials for volleyball, baseball, softball, field hockey and basketball officials for the 2008/09 school year.

Educational Implications

NONE

Fiscal Implications

To be paid with ASB athletic funds.
Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view)    ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☐ On File (click to view)    ☑ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Baseball and Softball Officials' Association
Street Address/POB: 6320 Skyway
City, State, Zip Code: Paradise, CA 95969
Phone: 530-472-1975
Taxpayer ID/SSN:
This agreement will be in effect from: 06/01/08 to 07/31/09
Location(s) of Services: CHS/ASB, Athletics

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   CHS/ASB, Athletics

5. Fundline/Programs Affected: (corresponding to accounts below)
   1.
   2.
   3.

6. Account(s) to be Charged:
   Pct (%)    Fund    Resource    Proj/Yr    Goal    Function    Object    Expense    Sch/Dept
   1)          0%    010000    0        1230    1000    5800    14    0/0
   2)
   3)

7. Is there an impact to General Fund, Unrestricted funding?   ☐ Yes    ☑ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $         Per Unit, times $0.00 Total for Services
   (Unit: ☐ Per Hour  ☐ Per Day  ☑ Per Activity)
   
9. Additional Expenses:
   Travel Expenses: not to exceed: $4,250.00
   Assignee/Association Fee: not to exceed: $750.00
   Baseball and Softball Officials: not to exceed: $13,000.00
   Field Hockey
   Total for Addit'l Expenses $15,000.00
   $15,000.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)    JUL 30 2008

(to be completed by Business Services)

BS-10.doc.07r(ch)    Page 1
2/24/2005
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10n)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicouisd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

10. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant) [Signature]

(Print Name) [Name]

(Date) [Date]

11. RECOMMENDED:

(Signature of Originating Administrator) [Signature]

(Print Name) [Name]

(Date) [Date]

12. APPROVED:

(Signature of District Administrator, or [Signature]

Director of Business Operations]) [Signature]

(Print Name) [Name]

(Date) [Date]

13. APPROVED:

[Consultant] [Contract Employee]

[Signature of Asst. Supt. - Business Services) [Signature]

(Print Name) [Name]

(Date) [Date]

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: [Date]

☐ Full or Final Payment

$ [Amount]

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: [Date (check required)]

☐ Mail to Consultant

[Originating Administrator Signature – Use Blue Ink]

(Date)
Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)
   - [x] Attached

2. A completed W9 Request for Taxpayer Identification Number and Certification form is:
   - [ ] On File (click to view)
   - [x] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and

Name: Northern California Basketball Officials Association
Street Address/POB: 1702 Spruce Ave.
City, State, Zip Code: Chico, CA 95926
Phone: 530-343-2017
Taxpayer ID/SSN: _________

This agreement will be in effect from: 06/01/08 to 07/31/08

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   CHS ASB Athletics

5. Fundline/Programs Affected: (corresponding to accounts below)
   - [ ] 1
   - [ ] 2
   - [ ] 3

6. Account(s) to be Charged:
   - Pct (%) Fund Resource Proj/Yr Goal Function Object Expense Sch/Dept
   - 01 0000 0 732 1000 0 0 5800 14
   - 01 0000 0 732 1000 0 0 5800 14
   - 01 0000 0 732 1000 0 0 5800 14

7. Is there an impact to General Fund, Unrestricted funding?
   - [ ] Yes
   - [x] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   - $ Per Unit, times
   - # Units = $ 9.50 Total for Services
   - (Unit: [x] Per Hour [ ] Per Day [ ] Per Activity)

9. Additional Expenses:
   - Travel Expenses: not to exceed $ 1,500.00
   - Athletic Fund not to exceed $ 1,600.00
   - Basketball Officials not to exceed $ 42,000.00
   - Total for Addit’l Expenses

   $ 14,500.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   [ ] JUL 30 2008
   (to be completed by Business Services)

BS-10.doc.02/07r (ch) Page 1 2/24/2005
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicosusd.org/dcp/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applicable to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   [Signature of Consultant]  [Print Name]  [Date]

12. RECOMMENDED:

   [Signature of Originating Administrator]  [Print Name]  [Date]

13. APPROVED:

   [Signature of District Administrator or Director of Administrative Programs]  [Print Name]  [Date]

   [Check] Consultant  [ ] Contract Employee

   [Signature of Ass. Super - Business Services]  [Date]

14. Authorization for Payment:

   CHECK REQUIRED (Invoice to accompany payment request):

   [ ] Partial Payment thru:  [Date]

   [ ] Full or Final Payment

   DISPOSITION OF CHECK by Accounts Payable:

   (check released upon completion of services)

   [ ] Send to Site Administrator:  [Date check required]

   [ ] Mail to Consultant

   $  [Amount]  (Originating Administrator Signature – Use Blue Ink)  [Date]
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)  
   - [x] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)  
   - [x] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association
Street Address/POE: PO Box 1841
City, State, Zip Code: Chico, CA 95927
Phone: 530-345-6415
Taxpayer ID/SSN:

This agreement will be in effect from 07/1/08 to 07/31/09
Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   - Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   - CHS ASB, Athletics

5. Fundline/Programs Affected: (corresponding to accounts below)
   1)
   2)
   3)

6. Account(s) to be Charged:
   - Pct (%) Fund Resource Proj/Yr Goal Function Object Expense Sch/Dept
   
<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
</tr>
</thead>
</table>
   | 100.00  | 01   | 900000   | 0      | 1232 | 1000
   | 100.00  | 02   | 900000   | 0      | 1232 | 1000
   | 100.00  | 03   | 900000   | 0      | 1232 | 1000

   5800  14  0/0

7. Is there an impact to General Fund, Unrestricted funding?  
   - [ ] Yes  
   - [x] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   - $ [ ] Per Unit, times  
   - [ ] # Units = $ 0.00 Total for Services

   (Unit: [ ] Per Hour  
   [ ] Per Day  
   [x] Per Activity)

9. Additional Expenses:
   - Travel Expenses not to exceed $ 1,000.00
   - Association fee not to exceed $ 800.00
   - Volleyball Officials not to exceed $ 13,000.00

   Total for Add'l Expenses: $14,800.00

   $14,800.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   [JUL 30 2008] (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limit of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]  [Print Name]  [Date]

12. RECOMMENDED:

[Signature of Originating Administrator]  [Print Name]  [Date]

13. APPROVED:

[Signature of District Administrator or Director of Finance]  [Print Name]  [Date]

[Signature of Asst. Sup’t - Business Services]  [Print Name]  [Date]

Consultant  Contract Employee

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru:  [Date]

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator:  [Date check required]

☐ Mail to Consultant

$  [Amount]  [Originating Administrator Signature – Use Blue Ink]  [Date]
PROPOSED AGENDA ITEM: Consultant Agreements for Athletic Officials for Pleasant Valley High School Sports

Prepared by: Pam Jackson, PVHS Athletic Director

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date August 20, 2008

Background Information

Consultant agreements to provide athletic officials for field hockey, baseball and softball, basketball, football, and volleyball officials for the 2008/09 school year.

Educational Implications

Provide officials for athletic contests. No educational implications.

Fiscal Implications

Associated Student Body funds. No impact on district funds.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ✔ On File (click to view)   □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File (click to view)   □ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: N.C.B.S.O.A.
Street Address/POB: 6020 Skyway
City, State, Zip Code: Paradise, CA 95969
Phone: 530-872-1975
Taxpayer ID/SSN: 
This agreement will be in effect from: 8/21/08 to 6/06/09
Location(s) of Services: (site) Pleasant Valley High School fields and Hooker Oak Park fields

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide officials for Pleasant Valley High School Field Hockey matches, Baseball and Softball games.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Allow hockey matches with officials. Allow Baseball and Softball games with umpires. (Same association)

5. Funding/Programs Affected: (corresponding to accounts below)
   1) ASB account - Field Hockey
   2) ASB account - Softball
   3) ASB account - Baseball

6. Account(s) to be Charged:
   Pet (%) Fund Resource Proj/Yr Goal Function Object Expense Sch/Dept
   1) 01-0000-0-1232-1000 5800 14 020
   2) 5800 14
   3) 5800 14

7. Is there an impact to General Fund, Unrestricted funding?   □ Yes   ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $Varies Fr, W, V per Unit, times 32 # Units = $ 11,800.00
   (Unit: ☐ Per Hour ☐ Per Day ☑ Per Activity)
   Total for Services

9. Additional Expenses:
   $  
   $  
   $  
   Total for Addit’l Expenses
   $ 11,800.00
   Grand Total
   (to be completed by Business Services)

   (date to Board)
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, prior to commencement of services, that criminal background checks have been completed as per, that criminal background checks have been completed as per

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claims due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limit of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to assure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank copy may be viewed at http://www.csic.org/business/documents/Consultant_Agreement.pdf). IRS publication SW4-40 and IRS ruling 87-41 will assist the District in determining the payment method applied to Consultant Agreement.

11. AGREED TO AND ACCEPTED: (Inadmissible to be a Contract Employee, a payroll check will be issued with applicable taxes withheld)

   [Signature of Consultant]

   [Print Name]

   [Date]

12. RECOMMENDED:

   [Signature of Bursar/Finance Administrator]

   [Print Name]

   [Date]

13. APPROVED:

   [Signature of District Administrator or Director of Cataloging Program]

   [Print Name]

   [Date]

14. Authorization for Payment:

   [Check Required (invoice to accompany payment request)]

   [Disposition of Check by Accounts Payable]

   [Date check required]

   [Date check received upon completion of services]

   [Check received upon completion of services]

   [Mail to Consultant]

   [Scanned to site administrator]

   [Amount] [Originating Administrator/Signature – Use Blue Ink] [Date]

consultant agreement.pdf 6/16/08 - (mq)
Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   ☑ On File (click to view)   ☐ Attached

2. A completed W-9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view)   ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

NGBCA - Northern California Basketball Officials Association
Name:
Street Address/POB: 1702 Spruce Avenue
City, State, Zip Code: Chico, CA 95926
Phone: 530-343-2017
Taxpayer ID/SSN:
This agreement will be in effect from: 10/20/08 to 03/30/09
Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide officials for Pleasant Valley High School Basketball games and tournaments (Girls and Boys)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Allow basketball games with officials

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) ASB accounts - paid from gate receipts
   2) 
   3) 

6. Account(s) to be Charged:
   Pct (%) Fund Resource Proj/yr Goal Function Object Expense Sch/Dept
   1) 01-0000-0-1232-1000 5800 14 020
   2) 5800 14
   3) 5800 14

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☑ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   Service(s) Fee, Yr, Var, Per Unit, times 52 & Tax: # Units = $ 13,728.00
   (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

   $ 
   $ 
   $ 

Total for Addit’l Expenses $ 13,728.00

Grand Total: (date to Board) $ 13,728.00

(to be completed by Business Services) 06/05/2008
CONSULTANT TERMS AND CONDITIONS
(Applicable Index determined to be Contract Employee – See RS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for either the
   compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for
   payment of all Federal, State, and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with
   respect to Consultant’s employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this
   Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an Independent contractor, with the authority to control and direct the
   performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using , that criminal background checks have been
   completed as per
   prior to commencement of services. This requirement also applies to any subcontractors or employees
   utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability
   or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to
   injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum
   $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and be subject to the District’s general right of inspection to secure the
   satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal, and District laws, rules and regulations then
   existing or in the future applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this
   Agreement, or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee
   (with times withheld) by reviewing the attached Certificate of Independent Consultant Agreement (a blank sample may be viewed at
   http://www.fisherschools.org/Employees/documents/Consultant_Agreement.pdf). IRS publication 584 and IRS Publication 917-41 will
   assist the District in determining the payment method applied to this Consultant Agreement.

10. AGREED TO AND ACCEPTED: [Interlined to be a Contract Employee, a payroll check will be issued with applicable terms withheld]

   Bill Parklan
   (Print Name)
   6-16-08

11. RECOMMENDED:

   Randy Clizane
   (Print Name)
   5-6-08

12. APPROVED:

   Kelly Hales
   (Print Name)
   9-13-08

13. Authorization for Payment:

   [ ] Partial Payment thru: ____________________________
   (Date)

   [ ] Full or Final Payment
   (Date)

   $ ____________________________
   (Amount)

   [ ] Consultant
   [ ] Contract Employee
   (Signature)
   (Date)

   Scott Jones
   (Print Name)
   8/14/08

   Scott Jones
   (Print Name)
   (Date)

   [ ] Consultant
   [ ] Contract Employee
   (Signature)
   (Date)
CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7th Street, Chico, CA 95928   
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   ✔ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:
Northam California Officials Association - Chico
Name: 1741 Mich Court  
Street Address/POE:  
City, State, Zip Code: Yuba City, CA 95993  
Phone: 530-671-7087
Taxpayer ID/SSN:
This agreement will be in effect from 8/21/08 to 12/01/08  
Location(s) of Services: (site) Pleasant Valley High School Football field

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide officials for Pleasant Valley High School Football games.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Allow high school football games with officials.

5. Fundings/Programs Affected: (corresponding to accounts below)
   1) ASB accounts - paid from gate receipts
   2)  
   3)  

6. Account(s) to be Charged:
   Pet (%) Fund Resource Proj/Yr Goal Function Object Expense Sch/Dept  
   1) 01-0000-0-1232-1000  
      5800 14 020  
   2) 5800 14  
   3) 5800 14

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $/Varies Jr., JV, V, #Per Unit, times 9 # Units = $ 6,375.00 0.00 Total for Services
   (Unit: ☐ Per Hour ☐ Per Day ✔ Per Activity)

9. Additional Expenses:
   $ ☐  
   $ ☐  
   $ ☐  

   Total for Addit'l Expenses 0.00

$ 6,375.00 0.00 Grand Total

(to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, except determined to be Contract Employees — See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State, and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using that criminal background checks have been completed as per prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way and out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claims for injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum of $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal, and District laws, rules and regulations that are now or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check or a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicoict.org/dep/business/documents/Consultant_Agreement.pdf). IRS publication SW 47 and IRS Ruling 97-31 will assist the District in determining the payment method applied to this Consultant Agreement.

10. Agreed to and Approved: (determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld)

   (Signature of Consultant)  
   (Print Name)  
   8/14/08

11. RECOMMENDED:

   (Signature of Superintendent, Administration)  
   (Print Name)  
   7-15-08

12. APPROVED:

   (Signature of District Administrator, or Director of Categorical Programs)  
   (Print Name)  
   8-13-08

13. APPROVED:

   [ ] Consultant  
   [ ] Contract Employee  
   8/14/08

14. Authorization for Payment:

   [ ] Partial Payment thru:  
   (Date)  

   [ ] Full or Final Payment  

   [ ] Send to Site Administrator:  
   (Date check required)

   [ ] Mail to Consultant

   $ (Amount)  
   (Signature Administrator, Signature - Use Blue Ink)  
   (Date)

consultant agreement.pdf 08/30/08 (ms)
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ✔ On File (click to view)  ❌ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File (click to view)  ❌ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name:  Northern California Volleyball Officials Association - Chico
Street Address/POB: 415 Silver Lake Drive
City, State, Zip Code: Chico, CA 95973
Phone: 530-345-6415
Taxpayer ID/SSN: 20-0160284
This agreement will be in effect from 8/21/08 to 5/30/09
Location(s) of Services: (site) P.V.H.S. Gyms, (Champion Christian and Bidwell Jr. High for tournaments)

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide officials for Pleasant Valley High School Volleyball matches. (Girls in Fall, Boys in Spring)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Allow high school Volleyball matches to happen with officials.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) ASB accounts - paid from gate receipts
   2) 
   3) 

6. Account(s) to be Charged:
<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>75.00</td>
<td>1232</td>
<td>1043</td>
<td>5800</td>
<td>14</td>
<td>PV Athletics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25.00</td>
<td>1232</td>
<td>1042</td>
<td>5800</td>
<td>14</td>
<td>PV Athletics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5800</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  ❌ Yes ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $Varies Pr,JV,Varsity Unit, times # Units = $ 7,500.00 Total for Services
   (Unit: ☐ Per Hour ☐ Per Day ✔ Per Activity)

9. Additional Expenses:
   $ ✔
   $ ☐
   $ ☐
   Total for Addit’l Expenses
   $ 7,500.00 Approx. Grand Total

   : (date to Board)
   ✂ (to be completed by Business Services)

consultant agreement.pdf 06/06r (me)  Page 1  06/05/2008
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for either's compensation or employment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3312-6, that criminal background checks have been completed as per Board Policy #3312-6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and for the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign, nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to assure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (both taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (Sample) may be viewed at http://www.ch.soe.org/dep/business/documents/consultant_agreement.pdf. IRS publication SW-40 and IRS (ruling 87-41) will cover the District in determining the payment method applied to this Consultant Agreement.

10. AGREED TO AND ACCEPTED: (If consultant to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

11. RECOMMENDED: ____________________________  ____________________________  ____________________________  ____________________________  ____________________________

12. APPROVED: (Signature of Consultant) ____________________________  (Print Name) ____________________________  (Date) ____________________________

13. (Signature of Contract Administrator) ____________________________  (Print Name) ____________________________  (Date) ____________________________

14. Authorization for Payment:

   [ ] Partial Payment: (Date) ____________________________
   [ ] Pay or Final Payment: (Date) ____________________________

   DISPOSITION OF CHECK by Accounts Payable:
   (check released upon completion of services)
   [ ] Send to Site Administrator: (Date) ____________________________
   [ ] Mail to Consultant: (Date) ____________________________

   [ ] Consultant: ____________________________  [ ] Contract Employee: ____________________________

   (Signature of District Administrator of Business Services) ____________________________  (Date) ____________________________

   (Signature of Administrator of Consultant Services) ____________________________  (Date) ____________________________
PROPOSED AGENDA ITEM: Butte County Probation Department: Probation Officer

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date: August 20, 2008

Background Information
The Focus on the Future program has had an on-going collaboration with the Butte County Probation Department for several years. The probation officer assists staff in monitoring students who are on probation. They also support the Focus staff providing school-based counseling, probation checks, on site investigation, staff trainings and supervision on field trips.

Education Implications
The collaboration between Butte County Probation and the Focus on the Future program for high-risk youth allows students who may otherwise be expelled to remain in school. These additional support services assist students in meeting the requirements of their probation.

Fiscal Implications
There is no cost to the general fund.

Additional Information
N/A

Recommendation
Recommended for Approval [Signature] 8/16/08
CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Mandatory Instructions

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Mandatory Instructions

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)
   - [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)
   - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

County of Butte, Probation Office
Name: County of Butte, Probation Office
Street Address/POB: 42 County Center Drive
City, State, Zip Code: Oroville, CA 95965
Phone: (530) 538-7309 (John Wardell) FAX 538-5826
Taxpayer ID/SSN: 
This agreement will be in effect from: 07/01/08 to 06/30/09
Location(s) of Services: (site) Fair View

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Probation Officer will be available 5 hours/day, 4 days/week for school-based counseling, probation checks, investigations, staff trainings/meetings/and supervision on field trips when appropriate, as approved by the supervising Probation Officer.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) Pupil Retention Block
   2) District Title I
   3)

6. Account(s) to be Charged:
<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>50.00</td>
<td>01</td>
<td>7390</td>
<td>0</td>
<td>1401</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>670</td>
</tr>
<tr>
<td>50.00</td>
<td>01</td>
<td>3010</td>
<td>0</td>
<td>1110</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>670</td>
</tr>
<tr>
<td>5800</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? [ ] Yes [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 40,086.00 Per Unit, times 1.00 # Units = $ 40,086.00 Total for Services
   (Unit: Per Hour [ ] Per Day [ ] Per Activity)

9. Additional Expenses:
   $
   $
   $
   Total for Addit'l Expenses 0.00

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    
    (to be completed by Business Services)

BS-10.doc.02/07r (5h) Page 1 2/24/2005
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicosus.org /dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

John Wardell, Chief Probation Officer

(Signature of Consultant) (Print Name) (Date) 6/20/08

12. RECOMMENDED:

Janet Brinson, Director

(Signature of Originating Administrator) (Print Name) (Date) 8/16/08

13. APPROVED:

Janet Brinson, Director

(Signature of District Administrator, or Director of Categorical Program) (Print Name) (Date) 8/16/08

☐ Consultant  ☐ Contract Employee

(Approved By)

Scott Jones

(Signature of Business Services) (Print Name) (Date) 8/27/08

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):
☐ Partial Payment thru: ________________ (Date)
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
☐ Send to Site Administrator: ________________ (Date check required)
☐ Mail to Consultant

$ __________________________ (Amount)

(Originating Administrator Signature – Use Blue Ink) (Date)

BS-10.doc 02/07r (k) Approved for fiscal control, subject to budget appropriation
PROPOSED AGENDA ITEM: Butte County Probation Department: On Campus Officer

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date: August 20, 2008

Background Information
A campus probation officer will work at various schools with delinquent and pre-delinquent youth and their families to improve school attendance and behavior. The officer will also assist with SARB board hearings.

Education Implications
The ultimate goal is to keep CUSD students in school and attending on a regular basis. The support provided by the campus probation officer assists site principals in keeping the communication lines open with parents about the need for their children to be in school.

Fiscal Implications
There is no cost to the general funds.

Additional Information
N/A

Recommendation
Recommended for approval.
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: County of Butte, Probation Office
Street Address/POB: 42 County Center Drive
City, State, Zip Code: Oroville, CA 95965
Phone: (530) 538-7309 (John Wardell) FAX 538-6826
Taxpayer ID/SSN:
This agreement will be in effect from: 07/01/08 to 06/30/09
Location(s) of Services: (site) Fair View

3. Scope of Work to be performed: (attach separate sheet if necessary)
   An on-campus probation officer will work at various schools with delinquent and pre-delinquent youth and their families to improve school attendance and behavior.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) District Safe Schools
   2) 
   3) 

6. Account(s) to be Charged:
<table>
<thead>
<tr>
<th>Pet (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>100.00</td>
<td>01</td>
<td>6405</td>
<td>0</td>
<td>1110</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>670</td>
</tr>
<tr>
<td>2)</td>
<td>3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☑ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 39,617.00 Per Unit, times 1.00 # Units = $ 39,617.00 Total for Services
   (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:
   $ ☐ ☐ ☐
   $ ☐ ☐ ☐
   $ ☐ ☐ ☐
   Total for Addit'l Expenses 0.00
   $ 39,617.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to assure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicosd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   John Wardell, Chief Probation Officer
   (Signature of Consultant)  (Print Name)  (Date)

12. RECOMMENDED:

   Janet Brinson, Director
   (Signature of Originating Administrator)  (Print Name)  (Date)

13. APPROVED:

   Janet Brinson, Director
   (Signature of District Administrator, or Director of Categorized Programs)  (Print Name)  (Date)

   APPROVED:
   Consultant  Contract Employee
   (Signature of Bus. Dept. – Business Services)  (Print Name)  (Date)

14. Authorization for Payment:

   CHECK REQUIRED (Invoice to accompany payment request):
   - [ ] Partial Payment thru: ____________________________ (Date)
   - [ ] Full or Final Payment

   DISPOSITION OF CHECK by Accounts Payable:
   - [ ] Send to Site Administrator: ____________________________ (Date check required)
   - [ ] Mail to Consultant

   $ ____________________________ (Amount)  (Originating Administrator Signature – Use Blue Ink)  (Date)

   By ____________________________ (Signature)

   Approved for fiscal control, subject to Budget/Appropriation
   Auditors Office  6/12/08
PROPOSED AGENDA ITEM: John Siebal, Contracted Employee

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date: August 20, 2008

Background Information

John Siebal is a Prevention/Intervention Specialist who works with students at-risk with issues of substance abuse, violence prevention, anger-management, in support of the educational mission of Chico Unified School District. Mr. Siebal is a licensed counselor and meets with students and families to work out difficult and complex family, psychological, emotional, and motivational issues. During the school year, he facilitates educational support groups and smoking prevention student/peer education trainings. In addition, he assists with classroom presentations in areas such as depression, anti-suicide education, stress management, positive problem solving techniques/self care.

Education Implications

Addresses issues that may interfere with the educational goals of students at Pleasant Valley and Fair View. By using this resource we find that we have increased safety at the school sites through these prevention/intervention services.

Fiscal Implications

There is no impact to the general fund.
Mandatory Instructions (click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: John Siebal
Street Address/POB: 656 E. 6th Street
City, State, Zip Code: Chico, CA 95928
Phone: 530 342-7189
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/08 to 06/30/09
Location(s) of Services: (site) Pleasant Valley and Fair View High Schools

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Prevention/Intervention work with staff and students, including individual and group work related to substance use, anger, and other acting-out behaviors.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Reduction of substance use and other unhealthy behaviors.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Fair View Pupil Retention Block
   2) Pleasant Valley Safe Schools, School Based, Pupil Retention Block
   3) 

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>40.00</td>
<td>01</td>
<td>7390</td>
<td>0</td>
<td>1403</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>030</td>
</tr>
<tr>
<td>20.00</td>
<td>01</td>
<td>7390</td>
<td>0</td>
<td>1110</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>020</td>
</tr>
<tr>
<td>20.00</td>
<td>01</td>
<td>7250</td>
<td>0</td>
<td>1110</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>020</td>
</tr>
<tr>
<td>40.00</td>
<td>01</td>
<td>6905</td>
<td>0</td>
<td>1110</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>020</td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☑ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 58,403.00 Per Unit, times 1.00 # Units = $
   (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:
   $ 
   $ 

   Total for
   0.00 Addit'l Expenses

$ 58,403.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work; the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agent.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

10. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   [Signature of Consultant]
   John Siebal
   [Print Name]
   [Date]

11. RECOMMENDED:

   [Signature of Originating Administrator]
   Janet Brinson, Director
   [Print Name]
   [Date]

12. APPROVED:

   [Signature of Director of Category Programs]
   Janet Brinson, Director
   [Print Name]
   [Date]

13. APPROVED:

   [Signature of Asst. Sup't – Business Services]
   Scott Jones
   [Print Name]
   [Date]

14. Authorization for Payment:

   [CHECK REQUIRED (Invoice to accompany payment request)]
   [Partial Payment thru: [Date]]
   [Full or Final Payment]

   [DISPOSITION OF CHECK by Accounts Payable]
   [Send to Site Administrator: [Date check required]]
   [Mail to Consultant]

   $ [Amount]
   [Originating Administrator Signature – Use Blue Ink]
   [Date]
Background Information

This is the fifth year of the elementary 21st Century Community Learning Center After School Program. CARD and the Boys and Girls Club are partners with the Chico Unified School District to implement the federal grant as approved at Chapman, Citrus, McManus, Neal Dow, Parkview and Rosedale Elementary Schools. Additional funding from the state through the After School Education and Safety grant has allowed Chico Unified to double the number of students served in the six after school programs and add up to 40 students from the Academy for Change.

This is the second year of the 21st Century CLC and ASSETS programs at Bidwell Jr. High School, Chico High School, Chico Jr. High School, and Fair View High School.

Educational Implications

The goals of the 21st Century Community Learning Center After School Program are to increase student achievement and to provide a safe and healthy environment conducive to learning.

Fiscal Implications

The grant is funded by federal 21st Century Community Learning Center and state After School Education and Safety funds. There are no general fund expenses.

Recommendation

Recommend approval of the attached consultant agreements with CARD and the Boys and Girls Club.

Codes from Consultant Agreement accounts to charge:

<table>
<thead>
<tr>
<th>Account</th>
<th>Schools</th>
<th>Account</th>
<th>Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>1032</td>
<td>Chapman, Citrus, McManus, and Rosedale</td>
<td>1038</td>
<td>AFC</td>
</tr>
<tr>
<td>1034</td>
<td>Neal Dow and Parkview</td>
<td>1039</td>
<td>CHS and FVHS</td>
</tr>
</tbody>
</table>
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   □ On File (click to view)   □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   □ On File (click to view)   □ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name:
Street Address/POB:
City, State, Zip Code:
Phone:
Taxpayer ID/SSN:
This agreement will be in effect from: to
Location(s) of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)

   Subject: The availability of resources CARE and USD\$100,000,000
   Goal: Strategic Plan, Site Plan, Other to
   School Year Administrative Costs will not exceed 10%.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

   [Provide a clear and concise statement of the expected outcome]

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Mardi Gras Planning and Design Program
   2) Internal Accountability System (ICAS) Program
   3) [other programs or services]

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>#</th>
<th>Account Type</th>
<th>Fund</th>
<th>Resource</th>
<th>Prog/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>6000</td>
<td>5010</td>
<td>5021</td>
<td>8</td>
<td>214</td>
<td>6000</td>
<td>5800</td>
<td>14</td>
</tr>
<tr>
<td>2</td>
<td>6000</td>
<td>5010</td>
<td>5021</td>
<td>8</td>
<td>214</td>
<td>6000</td>
<td>5800</td>
<td>14</td>
</tr>
<tr>
<td>3</td>
<td>6000</td>
<td>5010</td>
<td>5021</td>
<td>8</td>
<td>214</td>
<td>6000</td>
<td>5800</td>
<td>14</td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? □ Yes  □ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ [475,000.00] Per Unit, times [100] # Units = $ [475,000.00] Total for Services
   (Unit: □ Per Hour □ Per Day  □ Per Activity)

9. Additional Expenses:

   The consultant will use the following:
   [List items, including supplies or services]

   $ [0.00] Total for Addit'l Expenses

   $ [0.00] Grand Total

10. Amount of $1,001.00 or more requires Board Approval: (date to Board)

(to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:
(Signature of Consultant)  
(Print Name)  
(Date)

12. RECOMMENDED:
(Signature of Originalizing Administrator)  
(Print Name)  
(Date)

13. APPROVED:
(Signature of District Administrator, or Director of Categorical Programs)  
(Print Name)  
(Date)

☑ Consultant  □ Contract Employee

(APPROVED:
(Signature of Asst. Sup., – Business Services)  
(Print Name)  
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):
☐ Partial Payment thru:  
(Date)
☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
☐ Send to Site Administrator:  
(Date check required)
☐ Mail to Consultant

(c).  
$ (Amount)  
(Originalizing Administrator Signature – Use Blue Ink)  
(Date)
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ✔ On File  (click to view)  □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File  (click to view)  □ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Name: Boys and Girls Club of Chico
   Street Address/POB: 601 Wall Street
   City, State, Zip Code: Chico, CA 95926
   Phone: (530) 899-0335
   Taxpayer ID/SSN:

This agreement will be in effect from: 08/21/08 to 06/30/09

Location(s) of Services: (site) Boys and Girls Club of Chico

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Subject to the availability of resources, the Boys and Girls Club will provide an after school program consisting of educational, recreational and enrichment activities for Chico Unified 21st Century Community Learning Center schools. Expenses incurred by mutual agreement will be paid after receipt of itemized bills.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Increase student achievement in reading, language arts, and mathematics.
   Provide a safe and healthy environment conducive to learning.

5. Fundings/Programs Affected: (corresponding to accounts below)
   1) 21st Century Community Learning Center After School Program
   2)
   3)

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>36.00</td>
<td>01</td>
<td>6010</td>
<td>0</td>
<td>1032</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>674</td>
</tr>
<tr>
<td>18.00</td>
<td>01</td>
<td>6010</td>
<td>0</td>
<td>1034</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>674</td>
</tr>
<tr>
<td>24.00</td>
<td>01</td>
<td>4124</td>
<td>0</td>
<td>1037</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>674</td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  □ Yes  ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 417,715.20  Per Unit, times 1.00  # Units = $ 417,715.20  Total for Services
   (Unit:  □ Per Hour  □ Per Day  □ Per Activity)

9. Additional Expenses:
   Reimbursement based on:
   Elem. and middle school students = $6.375/day  $  
   High school students = $8.50 per day  $  
   Total for Addit'l Expenses  0.00

   $ 417,715.20  Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) (to be completed by Business Services)

   (to be completed by Business Services)

   2/24/2005
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See ES10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employees or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Maureen Pierce, Executive Director

8/6/08

12. RECOMMENDED:

Cynthia Kempf, Ed.D., Director

8/6/08

13. APPROVED:

Kelly Staley, Superintendent

8/13/08

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ____________ (Date)

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: ____________ (Date check required)

☐ Mail to Consultant

(c). $__________

(Amount)

(Originating Administrator Signature – Use Blue Ink) ____________ (Date)
PROPOSED AGENDA ITEM: Tobacco Prevention Education Services

☑️ Consent
☐ Information Only
☐ Discussion/Action

Board Date: August 20, 2008

Background Information

Tobacco Prevention Education programming is required of schools receiving tobacco use funds from the state. CUSD has been receiving a small state entitlement for grades 4-8 for the past several years, as well as specific TUPE grants that have been awarded to the district for implementing various tobacco education programs. As required by CDE, programs must be research based, and demonstrate effectiveness as measured on the California Healthy Kids Survey - CHKS. Our district is using the Minnesota Smoking Prevention Program, a research based curricula that is proving effective at reducing tobacco use among CUSD 7th grade students as indicated on the CHKS. The consultant agreement funds the tobacco prevention education specialist, who delivers this program to students in grades 4-8 in our district.

Education Implications

School site principals and teachers schedule presentations with the tobacco education specialist at their convenience, so as not to negatively impact academic learning time. Research clearly supports the findings demonstrating improved academic growth in students who are equipped to make healthy decisions.

Fiscal Implications

All services are funded from grants and the TUPE entitlement. There is not fiscal impact on the district.

Additional Information

Recommendation

Recommended for approval 8/14/08
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Sara Jean Curtis Weller
Street Address/POB: 119 Main Street
City, State, Zip Code: Chico, CA 95928
Phone: 530-321-1702
Taxpayer ID/SSN:
This agreement will be in effect from: 09/01/08 to 05/01/09
Location(s) of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Delivery of Minnesota Smoking Prevention Program at participating 6th grade schools eligible for grant funds.
   Coordination of Teens Against Tobacco Use presentation at elementary sites.
   Coordination and facilitation of parent tobacco education forum for 6th grade parents.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Reduction in substance use

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) TUBE grant
   2) 
   3) 

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>50.00</td>
<td>01</td>
<td>6660</td>
<td>0</td>
<td>3110</td>
<td>1110</td>
<td>5800</td>
<td>14</td>
<td>740</td>
</tr>
<tr>
<td>50.00</td>
<td>01</td>
<td>6660</td>
<td>9</td>
<td>3110</td>
<td>1110</td>
<td>5800</td>
<td>14</td>
<td>740</td>
</tr>
<tr>
<td>5800</td>
<td>14</td>
<td>740</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☑ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $30.00 Per Unit, times 208.00 # Units = $6,240.00 Total for Services
   (Unit: ☑ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

   $ ________

   $ ________

   $ ________

   Total for Addit’l Expenses ________

   $6,240.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at their own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subconsultants or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum of $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chico.susd.org/dep/business/documents/consultant_agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

\[Signature of Consultant\] [Print Name] \[Date\]

12. RECOMMENDED:

\[Signature of Originating Administrator\] [Print Name] \[Date\]

13. APPROVED:

\[Signature of District Administrator, or Director of Categorical Programs\] [Print Name] \[Date\]

\[Signature of District Admin.-Business Services\] [Print Name] \[Date\]

\[\] Consultant \[\] Contract Employee

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

\[\] Partial Payment thru:

\[\] Full or Final Payment

\[\] (Date)

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

\[\] Send to Site Administrator:

\[\] Mail to Consultant

\[\] (Date check required)

\[\] $ (Amount)

\[\] (Originating Administrator Signature – Use Blue Ink) \[\] (Date)
Title: Proposed Agenda Item

Action: 
Consent: 
Information: 

Prepared by: Lance Brogden
Pleasant Valley High School

August 20, 2008

Background Information
Breaking Down the Walls is a program designed to unite a high school campus by creating bridges between a variety of students, groups, and cliques.

Educational Implications
Breaking Down the Walls creates a stronger link between the 600 students who participate. This is supplemented by a motivational speaker to all 2,000 students. The impact is in the area of campus climate, creating a safer and more supportive environment for students to learn.

Fiscal Implications

Additional Information

Recommendation
Please approve this trip, as the students involved have devoted a year of their extra-curricular lives to prepare for this Nationally recognized academic event, one which puts Chico Unified on the map as one of the premier Districts in the state.

CP 8/14
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:
   [ ] On File (click to view) [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   [ ] On File (click to view) [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Learning for Living
Street Address/POB: P.O. Box 279
City, State, Zip Code: Meadow Vista, CA 95722
Phone: 800-874-1100
Taxpayer ID/SSN: 08/21/08 to 05/31/09
This agreement will be in effect from: 08/21/08 to 05/31/09
Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Speaker for entire student body; 3 days of "Breaking Down the Walls" orientation; training teachers for BDW in September, 2008

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Improved campus climate, promote school spirit, improve student achievement

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Site Safety monies
   2) ASB funds

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>65.60</td>
<td>01</td>
<td>6405</td>
<td>0</td>
<td>1110</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>020</td>
</tr>
<tr>
<td>33.30</td>
<td>01</td>
<td>0000</td>
<td>0</td>
<td>1232</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>020</td>
</tr>
<tr>
<td>0.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5800</td>
<td>14</td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? [ ] Yes [ ] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 7,500.00 Per Unit, times 1.00 # Units = $ 7,500.00 Total for Services
   (Unit: [ ] Per Hour [ ] Per Day [ ] Per Activity)

9. Additional Expenses:
   $ 0.00 Total for Addit'l Expenses
   $ 7,500.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) 
    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendant, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicou.edu/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement. ADF (Signature of District Admin. - Business Services)     8/14/08

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   (Signature of District Administrator)     (Date) 8/14/08

12. RECOMMENDED:

   (Signature of Originating Administrator)     (Date) 8/14/08

13. APPROVED:

   (Signature of District Administrator, or Director of Categorical Programs)     (Date) 8/14/08

   Consultant          Contract Employee

   (Signature of District Admin. - Business Services)     (Date) 8/14/08

14. Authorization for Payment:

   CHECK REQUIRED (Invoice to accompany payment request):
   □ Partial Payment thru:  
   □ Full or Final Payment  
   (Date)

   DISPOSITION OF CHECK by Accounts Payable:
   (check released upon completion of services)
   □ Send to Site Administrator:  
   □ Mail to Consultant  
   (Date check required)

   $ (Amount)  (Originating Administrator Signature – Use Blue Ink)  (Date)
PROPOSED AGENDA ITEM:  Annual Report on *Williams* Uniform Complaints

- Consent
- Information Only  
  Board Date: August 20, 2008
- Discussion/Action

**Background Information**

*Williams* case legislation requires a school district to use its Uniform Complaint Process to help identify and resolve any deficiencies related to instructional materials, teacher vacancy or missassigment, and emergency or urgent facilities conditions that pose a threat to the health and safety of the pupils or staff. Complaint process information is posted at each school site. Complaint forms are available upon request.

**Education Implications**

Reports are required to be submitted to the board for review. Once the report is approved, it is sent to the County Office of Education.

**Fiscal Implications**

N/A
**VALENZUELA/CAHSEE Lawsuit Settlement**
**REPORT on Williams Uniform Complaints**
**2007-2008 FISCAL YEAR**
[Education Code § 35186(d)]

District: **Chico Unified School District**

Person completing this form: **Janet Brinson**  
Title: **Director**

Reporting period covered:  **July 1, 2007 to June 30, 2008**

Date for information to be reported publicly at governing board meeting:  **August 20, 2008**

Please check the box that applies:

- [x] No complaints were filed with any school in the district during the period indicated above.
- [ ] Complaints were filed with schools in the district during the period indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
<th># Resolved</th>
<th># Unresolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks and Instructional Materials</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Misassignments or Vacancies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Conditions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAHSEE Intensive Instruction and Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Kelly Staley**  
Superintendent  
[Signature]

**08-13-08**  
Date

© 2008 California County Superintendents Educational Services Association
CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET 
CHICO, CALIFORNIA  95928

August 20, 2008

MEMORANDUM TO:  Board of Education
FROM:  Kelly Staley, Superintendent
SUBJECT:  Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Probationary Appointment(s) 2008/09 According to Board Policy</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carter, Tammy</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.6 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Ford, Greg</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.6 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Frain, M. Shannon</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.2 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Hamilton, Ellen</td>
<td>Secondary</td>
<td>2008/09</td>
<td>1.0 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Hansen, Annalsa</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.6 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Lourenco, Vickie</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.2 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Mayr, Martha</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.6 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Mintzer, Katie</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.6 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Moretti, Susan</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.8 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Riedlinger, Katherine</td>
<td>Speech Therapist</td>
<td>2008/09</td>
<td>1.0 FTE Probationary Appointment</td>
</tr>
<tr>
<td><strong>Temporary Appointment(s) 2008/09 According to Board Policy</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aguilar, Juan</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.7 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Anderson, Kim</td>
<td>Speech Therapist</td>
<td>1st Semester 2008/09</td>
<td>0.6 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Barnum, Andrew</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Bachi-Galli, Christine</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Brown, M. Sharon</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Brunemeyer, Angie</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.7 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Burton, Beth</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.8 FTE Temporary Appointment (in addition to current 0.2 FTE assignment)</td>
</tr>
<tr>
<td>Cawthon, Brandi</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.95 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Coombe, Kelly</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.6 FTE Temporary Appointment (in addition to current 0.4 FTE assignment)</td>
</tr>
<tr>
<td>Coppage, Denise</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.8 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Curiel, Daisy</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>De la Torre-Escobedo, Marysol</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Faison, Wendy</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Ford, Karen</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Semester</td>
<td>FTE</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-------------</td>
<td>-------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Forrest, Korissa</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Foster, Olympia</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Hankins, Elizabeth</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.5 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Hansen, Annalisa</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment (in addition to current .6 FTE assignment)</td>
</tr>
<tr>
<td>Happ, Jaime</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.4 FTE Temporary Appointment (in addition to current .6 FTE assignment)</td>
</tr>
<tr>
<td>Harris, Catherine (Caty)</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.9 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Holmon, Melissa</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.6 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Jackson, Jennie</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment (in addition to current .4 FTE assignment)</td>
</tr>
<tr>
<td>Kamrar, Susan</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.4 FTE Temporary Appointment</td>
</tr>
<tr>
<td>King, Kelly</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.65 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Knox, Marlo</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>McKenna, Annina</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment (Appointment based on Waiver request)</td>
</tr>
<tr>
<td>Miller, Megan</td>
<td>Speech Therapist</td>
<td>1st Semester 2008/09</td>
<td>0.6 FTE Temporary Appointment (Effective 8/14/08)</td>
</tr>
<tr>
<td>Morgan, Patricia</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.4 FTE Temporary Appointment (in addition to current .6 assignment)</td>
</tr>
<tr>
<td>Myers, Carie</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Netherton, Danielle</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>O’Laughlin, Zane</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Payne, Shanon</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Presnall, Deanne</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Ramey, Kathleen</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.4 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Reginelli, Peter</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Sasaki, Joshua</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Schwarz, Gwen</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Sheldon, Amy</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.7 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Simmons, Abe</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>0.8 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Smyth, M. Lynn</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Snyder, Charles</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Sunderland, Janice</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Telegan, Jessica</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.9 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Umpleby, Abby</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.7 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Vang, Sheng</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Vang, Shoua</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.7 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Wadnell, Amy</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td>West, Dana</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.2 FTE Temporary Appointment (in addition to current .2 FTE assignment)</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Semester</td>
<td>FTE Type</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>Whipple, Bonnie</td>
<td>Elementary</td>
<td>1st Semester 2008/09</td>
<td>0.6 FTE Temporary Appointment</td>
</tr>
<tr>
<td>Zweigle, Sheena</td>
<td>Secondary</td>
<td>1st Semester 2008/09</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
</tbody>
</table>

**Part-Time Leave Request(s) for 2008/09**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Year</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson-Nilsson, Julia</td>
<td>Elementary</td>
<td>2008/09</td>
<td>0.5 FTE Leave</td>
</tr>
<tr>
<td>Connolly, Steve</td>
<td>Administration</td>
<td>2008/09</td>
<td>0.5 FTE Leave (Policy #4475 STRS Reduced Workload)</td>
</tr>
<tr>
<td>Niles, Sara</td>
<td>Secondary</td>
<td>2008/09</td>
<td>0.2 FTE Leave</td>
</tr>
<tr>
<td>Shockley, Amy</td>
<td>Elementary</td>
<td>2008/09</td>
<td>0.2 FTE Leave</td>
</tr>
<tr>
<td>Stuenkel, Susan</td>
<td>Elementary</td>
<td>2008/09</td>
<td>0.2 FTE Leave (Policy #4475 STRS Reduced Workload)</td>
</tr>
</tbody>
</table>

**Retirement(s)/Resignation(s)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kampf, Cynthia</td>
<td>8/15/08</td>
<td>Retirement</td>
</tr>
<tr>
<td>jm-8/13/08</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928-5999  

August 20, 2008

MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions

<table>
<thead>
<tr>
<th>ACTION</th>
<th>NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS/SPRF #/FUND/RESOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPOINTMENT</td>
<td>GEDNEY, FRANCES</td>
<td>LT CAFETERIA ASST/CHS/4.0</td>
<td>8/14/2008-2/14/2009</td>
<td>NEW LT POSITION/24/NUTRITION/0000</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>JEFFERS, THOMAS</td>
<td>CAFETERIA SATELLITE MGR/ROSEDALE/6.0</td>
<td>8/12/2008</td>
<td>NEW POSITION/NUTRITION/0000</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>LEE, YEE</td>
<td>GROUNDS WORKER/M &amp; O/8.0</td>
<td>7/17/2008</td>
<td>VACATED POSITION/184 GENERAL/0000</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>SMITH, ALICE</td>
<td>LT IA-SPECIAL ED/NEAL DOW/3.0</td>
<td>8/13/2008-10/6/2008</td>
<td>NEW LT POSITION/254/SPECIAL ED/6500</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>WONG, MARLA</td>
<td>IA-BILINGUAL/ROSEDALE/2.8</td>
<td>8/13/2008</td>
<td>VACATED POSITION/249/SPECIAL ED/6500</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>ALDRED, JILL</td>
<td>CAFETERIA SATELLITE MGR/SHASTA/6.0</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>ARMSTRONG, CHRISTINA</td>
<td>IA-SPECIAL ED/MAR/GOLD/5.0</td>
<td>8/13/2008</td>
<td>VACATED POSITION/266/SPECIAL ED/6500</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>BELL-CORONA, DENISE</td>
<td>CAFETERIA SATELLITE MGR/PARKVIEW/7.0</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>CAMPOS, DEBORAH</td>
<td>IPS-CLASSROOM/ROSEDALE/3.5</td>
<td>9/10/2008</td>
<td>IN LIEU OF LAYOFF/SPECIAL ED/6501</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>COPPAGE, DENISE</td>
<td>LIBRARY MEDIA ASST/SHASTA/1.6</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/GENERAL/1101</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>COPPAGE, DENISE</td>
<td>LIBRARY MEDIA ASST/SHASTA/2.6</td>
<td>8/14/2008</td>
<td>EXISTING POSITION/18/LIBRARY/1101</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>CRLJENICA, CAROL</td>
<td>CAFETERIA COOK MGR/1/AFC/5.5</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>CULLEN, BEVERLY</td>
<td>INSTRUCTIONAL ASST/PARKVIEW/3.7</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/GRANT/4124</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>DORGHALLI, RANA</td>
<td>PARENT CLASSROOM AIDE-RESTR/SIERRA VIEW/1.0</td>
<td>6/30/2008</td>
<td>IN LIEU OF LAYOFF/CATEGORICAL/7250</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>EIBEN, TRACY</td>
<td>CAFETERIA SATELLITE MGR/HOOKER OAK/6.0</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>LOTZE, E. LYNN</td>
<td>CAFETERIA SATELLITE MGR/MCMANUS/7.5</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>PHILLIPS, LESLIE</td>
<td>LIBRARY MEDIA ASST/ROSEDALE/3.6</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/CATEGORICAL &amp; GENERAL/3010</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>SMITH, TINA</td>
<td>CAFETERIA COOK MGR/1/MJHS/7.0</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
</tr>
<tr>
<td>Classified Human Resources Actions, con’t</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>INCREASE IN HOURS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STARNES, SANDRA</td>
<td>SR OFFICE ASST/MJHS/8.0</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/GENERAL/</td>
<td></td>
</tr>
<tr>
<td>STEADMAN, SONYA</td>
<td>HEALTH ASST/NEAL DOW/5.0</td>
<td>8/11/2008</td>
<td>VACATED POSITION/262 GENERAL/1105</td>
<td></td>
</tr>
<tr>
<td>ULISH, SHARON</td>
<td>HEALTH ASST/ROSEDALE/4.0</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/232 GENERAL/1105</td>
<td></td>
</tr>
<tr>
<td>WHALEY, JOAN</td>
<td>CAFETERIA SATELLITE MGR/CHAPMAN/7.5</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>SIMMONS, KATRINA</td>
<td>CAFETERIA SATELLITE MGR/NEAL DOW/6.5</td>
<td>8/12/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>TRANSPORT RE-EMPLOYMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FOLAN, KATHLEEN</td>
<td>REGISTRAR/MJHS/8.0</td>
<td>7/14/2008</td>
<td>VACATED POSITION/268 GENERAL/0000</td>
<td></td>
</tr>
<tr>
<td>GOLLON, MELISA</td>
<td>TRANS SPECIAL ED AIDE/TRANSPORTATION/4.5</td>
<td>8/13/2008</td>
<td>VACATED POSITION/10/TRANS-SPECIAL ED/7240</td>
<td></td>
</tr>
<tr>
<td>VOLUNTARY DEMOTION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BINGHAM, TUOLUMINE</td>
<td>CUSTODIAN/MARIGOLD/8.0</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/GENERAL/0000</td>
<td></td>
</tr>
<tr>
<td>HOSTICK, MARY</td>
<td>CAFETERIA ASST/CHS/2.0</td>
<td>10/6/2008</td>
<td>IN LIEU OF LAYOFF/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>CASEY, LETITIA</td>
<td>CAFETERIA ASST/PVHS/3.0</td>
<td>8/13/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>CULLEN, BEVERLY</td>
<td>INSTRUCTIONAL ASST/PARKVIEW/1.0</td>
<td>7/15/2008</td>
<td>IN LIEU OF LAYOFF/CATEGORICAL/3010</td>
<td></td>
</tr>
<tr>
<td>HAGEN, SUSAN</td>
<td>HEALTH ASST/SHASTA/4.0</td>
<td>10/6/2008</td>
<td>IN LIEU OF LAYOFF/280/GENERAL/1105</td>
<td></td>
</tr>
<tr>
<td>HARDY, DENISE</td>
<td>LIBRARY MEDIA ASST/CITRUS/2.5</td>
<td>8/4/2008</td>
<td>VACATED POSITION/269/LIBRARY/1101</td>
<td></td>
</tr>
<tr>
<td>JOHNSON, CHERIE</td>
<td>IPS-CLASSROOM/LOMA V/STA/4.0</td>
<td>9/19/2008</td>
<td>IN LIEU OF LAYOFF/SPECIAL ED/6501</td>
<td></td>
</tr>
<tr>
<td>POE, C. RENEE</td>
<td>CAFETERIA ASST/PVHS/9.3</td>
<td>8/13/2008</td>
<td>NEW POSITION PER MOU/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>RAVETZ, ANGELA</td>
<td>IA-SPECIAL ED/MJHS/6.0</td>
<td>10/6/2008</td>
<td>IN LIEU OF LAYOFF/SPECIAL ED/6500</td>
<td></td>
</tr>
<tr>
<td>ULISH, SHARON</td>
<td>SBD-TYPE 1/TRANSPORTATION/3.7</td>
<td>7/15/2008</td>
<td>EXISTING POSITION</td>
<td></td>
</tr>
<tr>
<td>SCHMIDT, LISA</td>
<td>CAFETERIA ASST/CCDS/1.6</td>
<td>8/20/2008</td>
<td>NEW POSITION/22/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>EIBEN, TRACY</td>
<td>CAFETERIA SATELLITE MGR/CCDS/6.0</td>
<td>8/18/2008</td>
<td>NEW POSITION/23/NUTRITION/0000</td>
<td></td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEAN, SANDRA</td>
<td>CUSTODIAN/MJHS/8.0</td>
<td>7/12/2008-8/14/2008</td>
<td>PER CBA 5.1</td>
<td></td>
</tr>
<tr>
<td>HOFMANN, JANICE</td>
<td>SR LIBRARY MEDIA ASST/CJHS/6.0</td>
<td>7/30/2008-1/30/2009</td>
<td>PER CBA 5.12</td>
<td></td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td>KOKINOS, DIANE</td>
<td>SCHOOL OFFICE MGR/PARKVIEW/8.0</td>
<td>12/23/2008 - 1/25/2009</td>
<td>PER CBA 5.2</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------</td>
<td>---------------------------------</td>
<td>------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td>SULLWOLD, TERESA</td>
<td>IPS-CLASSROOM/LOMA VISTA/3.5 &amp; 3.0</td>
<td>6/13/2008 - 7/16/2008</td>
<td>PER CBA 5.1</td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td>WILCOX, JESSICA</td>
<td>IPS-HEALTHCARE/LOMA VISTA/4.0</td>
<td>8/13/2008 - 12/19/2008</td>
<td>PER CBA 5.12</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>ADAMS, MOLLY</td>
<td>INSTRUCTIONAL ASSIST/ CITRUS/1.0</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>ALDRED, JILL</td>
<td>CAFETERIA ASSIST/SHASTA/2.0</td>
<td>8/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>ALEXANDER, JENNIFER</td>
<td>IA-SPECIAL ED/AFC/5</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>BOUCEK, PAMELA</td>
<td>ACCOUNT CLERK/BUSINESS OFFICE/8.0</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>COPPAGUE, DENISE</td>
<td>INSTRUCTIONAL ASSIST/COHASSET/2.0</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>CRJENICA, CAROL</td>
<td>CAFETERIA ASSIST/CITRUS/2.0</td>
<td>8/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>DAVIS, KIM</td>
<td>IA-SPECIAL ED/CITRUS/1.0</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>DELEY, THORA</td>
<td>INSTRUCTIONAL ASSIST/MCMANUS/2.8</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>DELEY, THORA</td>
<td>IPS-CLASSROOM/ROSEDALE/3.5</td>
<td>9/08/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>DISANO, CATHY</td>
<td>PARENT CLASSROOM AIDE-RESTRI/SIERRA VIEW/2.0</td>
<td>6/30/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>EGGER, KIMBERLY</td>
<td>INSTRUCTIONAL ASSIST/ROSEDALE/2.4</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>EIBEN, TRACY</td>
<td>CAFETERIA ASSIST/NEAL DOW/2.0</td>
<td>8/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>GRAY, ELAINE</td>
<td>LIBRARY MEDIA/ASST/MCMANUS/2.0 &amp; 1.5</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>GREER, CHRISTINA</td>
<td>PARENT CLASSROOM AIDE-RESTRI/COHASSET/1.3</td>
<td>6/30/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>GUJMON, DIANE</td>
<td>PARENT CLERICAL AIDE-RESTRI/HOOKER OAK/2.2</td>
<td>6/30/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>HASKINS, KELLY</td>
<td>PARENT CLASSROOM AIDE-RESTRI/MCMANUS/1.3</td>
<td>6/30/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>JOHNSON, CHERIE</td>
<td>IPS-CLASSROOM/LOMA VISTA/2.5</td>
<td>9/19/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>KANDA, LOUISE</td>
<td>IA-ELEMENTARY GUIDANCE/FOREST RANCH/1.2</td>
<td>7/15/2008</td>
<td>LACK OF FUNDS</td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>NAME</td>
<td>REASON</td>
<td>DATE</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>------</td>
<td>--------</td>
<td>------</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>KAVANAGH, COLLEEN</td>
<td>PARENT CLASSROOM AIDE-RESTR/PARKVIEW/5.0</td>
<td>6/30/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>KELLY, MARY</td>
<td>INSTRUCTIONAL ASST/MCMANUS/3.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>KNIGHT, CHRISTINA</td>
<td>PARENT LIBRARY AIDE-RESTR/CHS/3.5</td>
<td>6/30/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>LEE, KOU</td>
<td>IMPACTED LANGUAGE LIAISON/CHAPMAN/8.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>LOTZE, E. LYNN</td>
<td>CAFETERIA ASST/AGC/2.0</td>
<td>8/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>MARKWOOD, THERESA</td>
<td>PARENT CLASSROOM AIDE-RESTR/COHASSET/2.0</td>
<td>6/30/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>NELSON, LINDSEY</td>
<td>IPS-CLASSROOM/NORD/S0.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>OLSON, KATHRYN</td>
<td>IPS-CLASSROOM/LOMA VISTA/2.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>OLSON, KATHRYN</td>
<td>IPS-CLASSROOM/EMMA WILSON/3.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>PARTAIN, KENDRA</td>
<td>PARENT LIAISON AIDE-RESTR/MCMANUS/2.0</td>
<td>6/30/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>PEDIGO, MARIA</td>
<td>PARENT CLERICAL AIDE-RESTR/CHS/3.0</td>
<td>6/30/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>PHILLIPS, LESLIE</td>
<td>INSTRUCTIONAL ASST/FOREST RANCH/2.4</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>PRUIS, THORVALD</td>
<td>SMW-HVAC/M &amp; O/8.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>ROBERTS, EUGENIA</td>
<td>CUSTODIAN/MCMANUS-BJHS/8.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>RODGERS, ROBIN</td>
<td>INSTRUCTIONAL ASST/ROSEDALE/5.5</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>SAAKE, MICHIELE</td>
<td>IA-SR ELEMENTARY GUIDANCE/FOREST RANCH/8</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>SEIG, APRIL</td>
<td>INSTRUCTIONAL ASST/MCMANUS/3.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>SEIG, APRIL</td>
<td>INSTRUCTIONAL ASST/CHAPMAN/1.3</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>SNYDER, ROBIN</td>
<td>INSTRUCTIONAL ASST/ROSEDALE/1.5</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>TALERICO, LYNSA</td>
<td>IA-SPECIAL ED/MCMANUS/1.2</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>VINCENT, JOHN</td>
<td>COMPUTER TECH/BJHS/1.8</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>VINCENT, JOHN</td>
<td>COMPUTER TECH/SIERRA VIEW/5</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>LAYOFF TO RE-EMPLOYMENT</td>
<td>VOLUNTAD, FRANK</td>
<td>IPS-CLASSROOM/LOMA VISTA/2.0</td>
<td>7/15/2008</td>
<td></td>
</tr>
<tr>
<td>Position Listed</td>
<td>Name</td>
<td>Position</td>
<td>Date</td>
<td>Reason</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------------</td>
<td>----------------------</td>
<td>----------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Layoff to Re-employment</td>
<td>Welch, David</td>
<td>IA-Computers/Neal Dow/5.0</td>
<td>7/15/2008</td>
<td>Lack of Funds</td>
</tr>
<tr>
<td>Layoff to Re-employment</td>
<td>Williamson, Andrea</td>
<td>Parent Classroom Aide-Restr/Sierra View/1.0</td>
<td>6/30/2008</td>
<td>Lack of Funds</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Bell-Corona, Denise</td>
<td>Cafeteria Asst/CHS/2.0</td>
<td>8/15/2008</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Armstrong, Christina</td>
<td>IA-Special Ed/Rosedale/2.5</td>
<td>8/12/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Casey, Letitia</td>
<td>Cafeteria Asst/PVHS/3.1</td>
<td>8/12/2008</td>
<td>Reduction in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Coppage, Denise</td>
<td>Library Media Asst/Shasta/1.6</td>
<td>8/13/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Crljenica, Carol</td>
<td>Cafeteria Cook Mgr 1/AFC/4.0</td>
<td>8/11/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Eiben, Tracy</td>
<td>Cafeteria Satellite Mgr/Neal Dow/4.0</td>
<td>8/11/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Eiben, Tracy</td>
<td>Cafeteria Satellite Mgr/Hooker Oak/6.0</td>
<td>8/17/2008</td>
<td>Voluntary Reduction in Work Year</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Folan, Kathleen</td>
<td>Sr Office Asst/MJHS/6.0</td>
<td>7/13/2008</td>
<td>Promotion</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Hardy, Denise</td>
<td>Library Media Asst/Rosedale/3.6</td>
<td>8/3/2008</td>
<td>Reduction in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Jeffers, Thomas</td>
<td>Cafeteria Asst Cook Mgr/CJHS/8.0</td>
<td>8/11/2008</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Lee, Yee</td>
<td>Lt Grounds Worker/M &amp; O/6.0</td>
<td>7/16/2008</td>
<td>Appointment</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Lotze, E. Lynn</td>
<td>Cafeteria Satellite Mgr/Parkview/6.0</td>
<td>8/11/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Poe, C. Renee</td>
<td>Cafeteria Asst/CJHS/3.2</td>
<td>8/12/2008</td>
<td>Reduction in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Schmidt, Lisa</td>
<td>Cafeteria Asst/BJHS/2.0</td>
<td>8/19/2008</td>
<td>Voluntary Reduction in Hours &amp; Work Year</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Simmons, Katrina</td>
<td>Cafeteria Cashier/BJHS/4.3</td>
<td>8/11/2008</td>
<td>Transfer WinCr in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Simmons, Katrina</td>
<td>Cafeteria Asst/Rosedale/3.0</td>
<td>8/11/2008</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Smith, Tina</td>
<td>Cafeteria Asst/MJHS/2.0</td>
<td>8/11/2008</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Smith, Tina</td>
<td>Cafeteria Cook Mgr 1/MJHS/5.0</td>
<td>8/11/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Steadman, Sonya</td>
<td>Health Asst/Chapman/4.0</td>
<td>8/10/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Resigned Only Position Listed</td>
<td>Whaley, Joan</td>
<td>Cafeteria Satellite Mgr/LCC/6.0</td>
<td>8/11/2008</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>RESIGNED ONLY POSITION LISTED</td>
<td>WHALEY, JOAN</td>
<td>CAFETERIA ASST/ LCG/2.0</td>
<td>8/11/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>--------------</td>
<td>-------------------------</td>
<td>-----------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>BAKER, CAROL</td>
<td>IPS-CLASSROOM/ EMMA WILSON/6.0</td>
<td>8/4/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>DOLAN, ANDREW</td>
<td>CAFETERIA ASST/ EMMA WILSON/2.0</td>
<td>7/1/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>DOMINGUEZ-CALKINS, DEBRA</td>
<td>IA-SPECIAL ED/ MCMANUS/2.5</td>
<td>8/1/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>FISHER, PAUL</td>
<td>CAFETERIA ASST/ CJHS/2.0</td>
<td>7/24/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>FORBES, CATHRYN</td>
<td>IA-SR ELEMENTARY GUIDANCE/ MCMANUS/3.0</td>
<td>7/01/2006</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>FORBES, CATHRYN</td>
<td>IA-SR ELEMENTARY GUIDANCE/ PARKVIEW/1.4</td>
<td>7/01/2006</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>FORBES, CATHRYN</td>
<td>INSTRUCTIONAL ASST/ PARKVIEW/3.6</td>
<td>7/01/2006</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>GARCIA, AGATHA</td>
<td>IA-SPECIAL ED/ MJHS/6.0</td>
<td>8/5/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>GILLUM, F. LORRAINE</td>
<td>CAFETERIA ASST/ CJHS/6.0</td>
<td>9/1/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>HALL, ARGELIA</td>
<td>IA-BILINGUAL/ ROSEDALE/6.0</td>
<td>6/30/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>HUGHES, JR, MARION</td>
<td>CUSTODIAN/ PVHS/6.0</td>
<td>8/16/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>JONES, CYNTHIA</td>
<td>PARENT CLASSROOM AIDE/ RESTRI/MARIGOLD/2.0</td>
<td>8/29/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>LEVINE, SUSAN</td>
<td>LIBRARY MEDIA ASST/ CITRUS/2.5 &amp; 2.0 &amp; 1.0</td>
<td>7/13/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>LEVINE, SUSAN</td>
<td>LIBRARY MEDIA ASST/ SHASTA/1.0</td>
<td>7/13/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>MACHADO, MARY</td>
<td>TRANS SPECIAL ED AIDE/ TRANSPORTATION/4.4</td>
<td>6/05/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>MCCLAIN, JOHN</td>
<td>CUSTODIAN/ CHAPMAN/6.0</td>
<td>7/29/2008</td>
<td>DECEASED</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>NOTTINGHAM, GAIL</td>
<td>REGISTRAR/ MJHS/6.0</td>
<td>9/30/2008</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>PULGARIN, ALMA</td>
<td>IA-BILINGUAL/ PVHS/4.0</td>
<td>6/5/2008</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
</tbody>
</table>
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions

Appointments - Summer School, Day-to-Day, Contingent Upon Enrollment

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification/Location/Assigned Hours</th>
<th>Effective</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Macarthy, Michael</td>
<td>Passenger Van Driver/Transportation/4.9</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Gollon, Melisa</td>
<td>Passenger Van Driver/Transportation/3.5</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Miller, Charlotte</td>
<td>School Bus Driver 1/Transportation/4.4</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Thomas, Kristy</td>
<td>School Bus Driver 1/Transportation/4.2</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Alstad, Mark</td>
<td>School Bus Driver 2/Transportation/5.0</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Budget, Cheryl</td>
<td>School Bus Driver 2/Transportation/4.0</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Cox, Susie</td>
<td>School Bus Driver 2/Transportation/5.4</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Cushman, Francis</td>
<td>School Bus Driver 2/Transportation/4.2</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Decker, Tamala</td>
<td>School Bus Driver 2/Transportation/4.0</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Eckert, Pamela</td>
<td>School Bus Driver 2/Transportation/4.4</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Gudgeon, Richard</td>
<td>School Bus Driver 2/Transportation/3.6</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Leckenby, Dian</td>
<td>School Bus Driver 2/Transportation/4.5</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Nemat-Nasser, Karen</td>
<td>School Bus Driver 2/Transportation/5.5</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Titchler, Stacy</td>
<td>School Bus Driver 2/Transportation/5.4</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Young, Kim</td>
<td>School Bus Driver 2/Transportation/4.0</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Brasier, Patricia</td>
<td>Transportation Spec Ed Aide/Transportation/5.0</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
<tr>
<td>Runnels, Marina</td>
<td>Transportation Spec Ed Aide/Transportation/4.1</td>
<td>6/16/2008 - 7/11/2008</td>
<td>Summer School</td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM: Consultant Agreement – Computers For Classrooms

_X__ Consent
_____ Information Only
_____ Discussion/Action

Board Date: August 20, 2008

Background Information

In partnership with CUSD & other non profit agencies, Pat Furr and the Computers For Classrooms program has provided computers and other equipment, free of charge to CUSD over the past 10+ years.

This consulting agreement covers the coordination of this program with CUSD, which includes acquisition of donated computers, upgrading, placement in classrooms, and recycling/reuse of equipment, as well as collection of e-waste for CUSD.

Education Implications

Continued upgrading of computers and increased access to up-to-date computers allows for continued support for academic achievement and the attainment of standards.

Fiscal Implications

The agreement impacts the General Fund, and is included in the budget, and has been in place for several years.

Prepared by: Ray Quinto
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) □ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) □ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: 
Street Address/POB: 
City, State, Zip Code: 
Phone: 
Taxpayer ID/SSN: 
This agreement will be in effect from 
   Location(s) of Services: (site)
   
3. Scope of Work to be performed: (attach separate sheet if necessary)

Computers for Classrooms:

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
Strategic plan: Determine the most effective way to deliver education, deploy technology to effectively deliver our curriculum and manage the operation of the district, reduce number of student per computer ratio in CUSD classrooms.

5. Fundings/Programs Affected: (corresponding to accounts below)
1) Computers for Classrooms account
2) 
3) 

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>100.00</td>
<td>D1</td>
<td>0001</td>
<td>X</td>
<td>6000</td>
<td>1-2424</td>
<td>5800</td>
<td>14</td>
<td>742</td>
</tr>
<tr>
<td>5800</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5800</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? ☑ Yes □ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

$ 40,000.00 Per Unit, times 1000 = # Units =

(Unit: ☑ Per Hour ☐ Per Day ☑ Per Activity)

Total for Services

9. Additional Expenses:

Total for Addit'l Expenses

$ 0.00

Grand Total

$ 40,000.00

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liabilty and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Contract Employee (with tax withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicosu.s.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SW-40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant) 

(Print Name) 

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator) 

(Print Name) 

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) 

(Print Name) 

(Date)

APPROVED: □ Consultant □ Contract Employee

(Signature of District Admin., Business Services) 

(Print Name) 

(Date)

14. Authorization for Payment:

CHECK REQUIRED (invoice to accompany payment request):

☐ Partial Payment thru: 

(Date)

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: 

(Date check required)

☐ Mail to Consultant

$ 

(Amount) 

(Originating Administrator Signature – Use Blue Ink) 

(Date)
PROPOSED AGENDA ITEM:  Declaration of Surplus Property

Prepared by:  Scott Jones, Director, Fiscal Service  

☐ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date  8/20/08

Background Information
QUARTERLY DISPOSAL OF SURPLUS PROPERTY

Educational Implications
NONE

Fiscal Implications
NONE
MEMORANDUM

To: CHICO UNIFIED SCHOOL BOARD
From: SCOTT JONES, DIRECTOR, FISCAL SERVICES
Date: 8/20/08
Re: DECLARATION OF SURPLUS PROPERTY

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.

2. The Superintendent may authorize the sale of the property by public auction.

3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.

4. If the Superintendent or Designee agrees that the property is worth no more than $2,500, the Superintendent may designate any employee to sell the property without advertising.

5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.
<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond.</th>
<th>Transfer/ Sold</th>
<th>Rec'd From</th>
<th>Value</th>
<th>Universal Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>6122</td>
<td>TELEVISION WCART</td>
<td>1</td>
<td>WHSE</td>
<td>LOMA VISTA</td>
<td>10</td>
<td>Y</td>
</tr>
<tr>
<td>6128</td>
<td>APOLLO OVERHEAD PROJECTOR</td>
<td>2</td>
<td>WHSE</td>
<td>HOOKER OAK</td>
<td>10</td>
<td>Y</td>
</tr>
<tr>
<td>6137</td>
<td>DESK</td>
<td>1</td>
<td>WHSE</td>
<td>LOMA VISTA</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>6142</td>
<td>BROWN TABLE MISSING LEG</td>
<td>2</td>
<td>PARKVIEW</td>
<td>HOOKER OAK</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>6145</td>
<td>SECRETARY DESK</td>
<td>1</td>
<td>WHSE</td>
<td>FACILITIES</td>
<td>30</td>
<td>N</td>
</tr>
<tr>
<td>6145</td>
<td>DESK SIDEBOARD &amp; DESK HUTCH</td>
<td>1</td>
<td>WHSE</td>
<td>FACILITIES</td>
<td>30</td>
<td>N</td>
</tr>
<tr>
<td>6153</td>
<td>2 SCALES</td>
<td>2</td>
<td>WHSE</td>
<td>CHS</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>6154</td>
<td>UPRIGHT PIANO W/ BENCH</td>
<td>1</td>
<td>WHSE</td>
<td>AFC</td>
<td>100</td>
<td>N</td>
</tr>
<tr>
<td>6155</td>
<td>STORAGE CABINET-MICROFILM</td>
<td>1</td>
<td>WHSE</td>
<td>DO</td>
<td>20</td>
<td>N</td>
</tr>
<tr>
<td>6158</td>
<td>MGA COLOR TV</td>
<td>1</td>
<td>WHSE</td>
<td>PVHS</td>
<td>40</td>
<td>Y</td>
</tr>
<tr>
<td>6159</td>
<td>LG WOODEN DESK</td>
<td>1</td>
<td>WHSE</td>
<td>LCC</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>6159</td>
<td>TEACHER DESK</td>
<td>1</td>
<td>WHSE</td>
<td>LCC</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>6160</td>
<td>APPLE MULTIPLE SCAN</td>
<td>1</td>
<td>WHSE</td>
<td>PVHS</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>6162</td>
<td>DA-LITE CLASSIC MOVIE SCREEN</td>
<td>1</td>
<td>WHSE</td>
<td>PVHS</td>
<td>1</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>24 RED LG. PLASTIC CHAIRS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>23 ADULT CHAIRS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>13 PLASTIC LG CHAIRS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>11 WHITE PLASTIC CHAIRS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>8 PLASTIC LG CHAIRS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>BOOKCASE</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>FILE CABINET</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>CUTTING BOARD</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>7 4X8 TABLES</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>FOLDING TABLE 3X8</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>45 SM STUDENT DESKS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>55 SM LIFT TOP DESKS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>TWO DRAWER FILE</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>ROLLING CART</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>4 4X10 TABLES</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>2 3X8 WOOD TABLES</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>6X3 TABLE</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>2 MOVIE SCREENS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>POSTER SHELF</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>SM COMPUTER TABLE</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>MAP ROLLERS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>BASS DRUM</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>PAINT EASELS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>2 ROLLING BOOK CARTS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>SOFT OFFICE CHAIRS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>2 4X3 TABLES</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>COMPUTER TABLE</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>3 LIFT TOP DESKS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>13 MONITORS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>Y</td>
</tr>
<tr>
<td>N/A</td>
<td>OFFICE PHONES</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>Y</td>
</tr>
<tr>
<td>N/A</td>
<td>COMPUTER TOWERS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>Y</td>
</tr>
</tbody>
</table>

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond.</th>
<th>Transfer/Sold</th>
<th>Rec'd From</th>
<th>Value</th>
<th>Universal Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>KEYBOARDS</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>STYLUS PRINTER</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>Y</td>
</tr>
<tr>
<td>N/A</td>
<td>VHS CAMERA</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>SCHOOL CLOCK</td>
<td>1</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
</tbody>
</table>

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
## Unrepairable Surplus Property 8/20/08

<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond.</th>
<th>Transfer /Sold</th>
<th>Rec'd From</th>
<th>Value</th>
<th>Universal Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>6135</td>
<td>FORD VAN, 1988</td>
<td>3</td>
<td>WHSE</td>
<td>CHS</td>
<td>N/A</td>
<td>Y</td>
</tr>
<tr>
<td>6136</td>
<td>PIONEER LASER DISC</td>
<td>3</td>
<td>WHSE</td>
<td>CHAPMAN</td>
<td>N/A</td>
<td>Y</td>
</tr>
<tr>
<td>6136</td>
<td>EMERSON VHS</td>
<td>3</td>
<td>WHSE</td>
<td>CHAPMAN</td>
<td>0</td>
<td>Y</td>
</tr>
<tr>
<td>6136</td>
<td>QUASAR TV</td>
<td>3</td>
<td>WHSE</td>
<td>CHAPMAN</td>
<td>0</td>
<td>Y</td>
</tr>
<tr>
<td>6136</td>
<td>HP COPIER/FAX/SCANNER</td>
<td>3</td>
<td>WHSE</td>
<td>CHAPMAN</td>
<td>0</td>
<td>Y</td>
</tr>
<tr>
<td>6153</td>
<td>2 EXERCISE BIKES</td>
<td>3</td>
<td>WHSE</td>
<td>CHS</td>
<td>5</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>SM LIFT TOP DESK</td>
<td>3</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>RED BOOK CART</td>
<td>3</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>10 CHAIRS</td>
<td>3</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>2</td>
<td>N</td>
</tr>
<tr>
<td>N/A</td>
<td>ROLLING BOOK CART</td>
<td>3</td>
<td>WHSE</td>
<td>NEAL DOW</td>
<td>10</td>
<td>N</td>
</tr>
</tbody>
</table>

**Condition:**
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>to</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Large Pylons</td>
<td>4</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Small Pylons</td>
<td>10</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Plastic Storage Drawer (set of 3)</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Small white boards</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>3x4 white board</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>2x3 Tack board</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Wood Construction Dividers</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Table Custodial</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>White Computer tables</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>2 Shelf bookcase (long/short)</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Rolling 4 Drawer Cube</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Teacher Computer Monitor/keyboard</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Office Computer Monitor/keyboard</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>3 Shelf rolling cart (3 pieces)</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>3 X 12 Wood Cubbies</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Rolling Wire-E cabinet</td>
<td>1</td>
<td>Chapman</td>
<td></td>
</tr>
<tr>
<td>Small Dark Blue Student Chairs</td>
<td>10</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Blue Fold up Chairs</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Gateway Computer Systems</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Laminator Cart</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Tables 2X4</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Student Chairs (maroon)</td>
<td>5</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Cream Metal File Cabinet</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Grey File Cabinet</td>
<td>1</td>
<td>Sierra View</td>
<td></td>
</tr>
<tr>
<td>Grey/Black office Chair</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Projection Machine</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>White Computer Desk</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Brown Office Chair</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Small L shape table</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Tricycles</td>
<td>5</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Small Wood Shelf-(sit on counter)</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Risers</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Double student Table</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Paper Cutters</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Weather Station+ components</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Overhead projector</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Blue Stacking Chairs (small)</td>
<td>8</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Rolling Cubbie</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Brother Printer</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Brown computer table</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Quantity</td>
<td>to</td>
<td>Notes</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>----------</td>
<td>-------</td>
<td>--------</td>
</tr>
<tr>
<td>Single lift top desk</td>
<td>15</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>5 X51/2 wood book shelf</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Light Blue Small Chairs</td>
<td>6</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Small Easels</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3x7 Metal Shelf</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4X4 Rolling Shelf/coat rack</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4X5 Rolling Shelf</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4X7 Kidney Table</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 1/2 X 6 Folding Table</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teachers Desk (single side)</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 1/2 X 5 Table</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Lifttop Desk</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Double Student Desk</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metal TV cart</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Large Blue Chairs</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Large Brown Chairs</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Med Orange Chairs</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Med Brown Chairs</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Med Brown Chairs A.B.C</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Large Purple Chairs</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metal Folding Chairs</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16' ladder</td>
<td>1</td>
<td>M &amp; O</td>
<td></td>
</tr>
<tr>
<td>3X6 Table</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 piece water bottle rack</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blue stackable Chairs</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Large Blue Chairs (student)</td>
<td>17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TV/VCR</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Projection screen mounted</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canon Adding Machine CT 30628</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Panasonic Fax Machine</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Epson Projection Machine</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Folding Cafeteria Tables</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upright Piano</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laminator - without Cart</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Folding Metal Chairs</td>
<td>70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rolling Cart for Metal Chairs</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trapezoid table</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rolling Coat Cabinet</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rolling TV Cart</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wire E Cabinet</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Quantity</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>----------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td>Tv Cart small</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Samsung DVD player</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funai VCR player</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Table U-Shaped</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Table round- fold up 4' diameter</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leather office chair</td>
<td>1</td>
<td>M &amp; O</td>
<td></td>
</tr>
<tr>
<td>Student desk</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rolling book shelf</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HP Printer 1320</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 shelf case wood</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overhead projector &amp; Cart</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Quantity</td>
<td>Transferred to</td>
<td>Notes</td>
</tr>
<tr>
<td>-----------------------------------------------------------</td>
<td>----------</td>
<td>----------------</td>
<td>----------</td>
</tr>
<tr>
<td>Dell Laptop (Lynne has in her possession)</td>
<td>1</td>
<td>Chapman</td>
<td></td>
</tr>
<tr>
<td>hpDeskJet 5650 Printer (Lynne has in her possession)</td>
<td>1</td>
<td>Chapman</td>
<td></td>
</tr>
<tr>
<td>Chair, Rolling</td>
<td>6</td>
<td>Chapman</td>
<td></td>
</tr>
<tr>
<td>File Cabinet, Metal 4-Drawer</td>
<td>2</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Book Case, Brown Metal</td>
<td>2</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Chair, Rolling</td>
<td>1</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Chair, Student Small</td>
<td>20</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Chair, Student Medium</td>
<td>4</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>hpScanJet 8290 Tag</td>
<td>1</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Brother DCP8045D (for report cards)</td>
<td>1</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Table, Half-Round Wood, 48&quot;</td>
<td>1</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Table, Kidney-Shape, 6'</td>
<td>1</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Round Table, 4'</td>
<td>2</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Room Dividers, Brown</td>
<td>3</td>
<td>Hooker Oak</td>
<td></td>
</tr>
<tr>
<td>Grey Metal 5-Drawer File Cabinet</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Hewlett Packard FAX 1240</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Hewlett Packard LaserJet 2100TN Printer</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Rolling Chair</td>
<td>2</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Freestanding Information Rack</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Oak Book Case</td>
<td>2</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Grey Metal File Cabinet</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Weather Station Computer</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Bulletin Board, 2' x 3'</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Stretcher</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>3' x 6' Laminate Table w/Metal Legs</td>
<td>4</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>2.5' x 4' Laminate Table w/Metal Legs</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Table, 3' x 8', Wood Laminate w/Metal Legs</td>
<td>2</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Table, 3' x 3', Wood Laminate</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Foot Stool</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Paper Cutter, 26&quot;</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Paper Cutter, 24&quot;</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Paper Cutter, 18.5&quot;</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Paper Shredder</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Refrigerator, 58&quot;</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Mailbox, Wood, Custom, 24 cubbies &amp; Shelf</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Whiteboard, 8'x x 4'h</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Microwave</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Open Wooden Supply Cabinet, 3' x 5', 7 shelves</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Mailbox, Mauve Laminate, 20 cubbies</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Quantity</td>
<td>Transferred to</td>
<td>Notes</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>----------</td>
<td>----------------</td>
<td>---------</td>
</tr>
<tr>
<td>2-Pot Coffee Maker</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>3-Hole Punch, Heavy Duty</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Stapler, Long (for books)</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Overhead Projector</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Overhead Blow-Up Machine</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Binding Machine</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Round Table</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Chair, Library Swivel</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Book Case, 24&quot;w x 27&quot;h, Brown</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Projector Screen</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Table, Brown Laminate 8'w x 30&quot;d</td>
<td>2</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>VCR, Samsung</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Desk, 2-Person</td>
<td>4</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Levelized Books</td>
<td></td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Book Case, Brown Wood, 37&quot;h x 47&quot;w</td>
<td>1</td>
<td>LCC</td>
<td>moved with a teacher</td>
</tr>
<tr>
<td>VCR, Quasar</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>hp DeskJet 5650 Printer</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>hp LaserJet 1320n</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>hp Color LaserJet 3700n</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Table, 4' x 2' Laminate w/Metal Legs</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Desk, 2-Person</td>
<td>7</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Room Divider, mauve, 3'h</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Flute, Bundy, S/N 021055A</td>
<td>1</td>
<td>LCC</td>
<td>Good</td>
</tr>
<tr>
<td>Flute, Artley, S/N 3929160</td>
<td>1</td>
<td>LCC</td>
<td>Good</td>
</tr>
<tr>
<td>Clarinet, Yamaha, S/N 008675</td>
<td>1</td>
<td>LCC</td>
<td>Good</td>
</tr>
<tr>
<td>Clarinet, Yamaha, S/N 001274</td>
<td>1</td>
<td>LCC</td>
<td>Good</td>
</tr>
<tr>
<td>Clarinet, Pan-American, S/N 350022</td>
<td>1</td>
<td>LCC</td>
<td>Fair</td>
</tr>
<tr>
<td>Trumpet, Blessing</td>
<td>1</td>
<td>LCC</td>
<td>Good</td>
</tr>
<tr>
<td>Snare Drum w/Stand</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Bass Drum w/stand</td>
<td>1</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Music Stand, Folding</td>
<td>7</td>
<td>LCC</td>
<td></td>
</tr>
<tr>
<td>Desk, Wood Laminate, Beige</td>
<td>1</td>
<td>Marigold</td>
<td>Margie Smith</td>
</tr>
<tr>
<td>Rolling Chair</td>
<td>1</td>
<td>Marigold</td>
<td>Margie Smith</td>
</tr>
<tr>
<td>Dell Laptop (Margie has in her possession)</td>
<td>1</td>
<td>Marigold</td>
<td>Margie Smith</td>
</tr>
<tr>
<td>Piano and Bench</td>
<td>2</td>
<td>Marigold</td>
<td></td>
</tr>
<tr>
<td>Gateway 18&quot; Flat Screen Monitor</td>
<td>1</td>
<td>MJHS</td>
<td>SWS</td>
</tr>
<tr>
<td>Gateway E4100 Computer</td>
<td>1</td>
<td>MJHS</td>
<td>SWS</td>
</tr>
<tr>
<td>Secretary Chair</td>
<td>1</td>
<td>MJHS</td>
<td>SWS</td>
</tr>
<tr>
<td>Plantronics Phone Headset</td>
<td>1</td>
<td>MJHS</td>
<td>SWS</td>
</tr>
<tr>
<td>Description</td>
<td>Quantity</td>
<td>Transferred to</td>
<td>Notes</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>----------</td>
<td>----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Reception Counter and Desk</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Reception Chair</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>File Cabinet, 2-Drawer, White</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Kraft Paper Dispenser, 8-Roll</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Laminex Laminator, 25&quot;</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Wood Flat File, 39&quot;h x 36&quot;w, 8 shelves</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Sound System w/Cart</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Drawer Divider, Black Metal</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Globes</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Radio</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Walkie Talkie</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Round Wire Paperback Rack</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Computer Workstation Stand</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Dictionary Stand, Wood</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Gateway E Series Computer</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Gateway Monitor</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Library Scanner IT3800</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>HP PSG 750xi Printer/Copier/Scanner</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Book Cart</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Chair, Adult Dark Blue</td>
<td>74</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Desk, 2-Person</td>
<td></td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Desk, Student Single</td>
<td>33</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Book Case, 24&quot;w x 27&quot;h, Yellow</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Gateway Profiles</td>
<td>25</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Wood Risers</td>
<td>3</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Virco Future Access 84&quot; Half Round Grey Laminate Computer Table w/48&quot; Shelf</td>
<td>2</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Virco Future Access 60&quot; Half Round Grey Laminate Computer Table</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Testing Desk</td>
<td>1</td>
<td>Neal Dow</td>
<td>old school</td>
</tr>
<tr>
<td>File Cabinet, Metal 4-Drawer</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Kiln</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
<tr>
<td>Dell Laptop (Dave has in his possession)</td>
<td>1</td>
<td>Parkview</td>
<td></td>
</tr>
<tr>
<td>hp DeskJet (Dave has in his possession)</td>
<td>1</td>
<td>Parkview</td>
<td></td>
</tr>
<tr>
<td>Brother Printer/Scanner (Dave has in his possession)</td>
<td>1</td>
<td>Parkview</td>
<td>Dave got for doing inservice</td>
</tr>
<tr>
<td>Old Oak Desk</td>
<td>1</td>
<td>Parkview</td>
<td></td>
</tr>
<tr>
<td>Audiovisual Cart</td>
<td>1</td>
<td>Parkview</td>
<td></td>
</tr>
<tr>
<td>Table, 2' x 4'</td>
<td>2</td>
<td>Parkview</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Quantity</td>
<td>Transferred to</td>
<td>Notes</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>----------</td>
<td>----------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Chair, Student Medium</td>
<td>6</td>
<td>Parkview</td>
<td>Old</td>
</tr>
<tr>
<td>Chair, Student Small</td>
<td>30</td>
<td>Parkview</td>
<td>Old</td>
</tr>
<tr>
<td>Gateway E4000</td>
<td>1</td>
<td>I.T.</td>
<td>Charter</td>
</tr>
<tr>
<td>Gateway VX730 Monitor</td>
<td>1</td>
<td>I.T.</td>
<td>Charter</td>
</tr>
<tr>
<td>Ping Pong Table</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooler, Walk-In</td>
<td>1</td>
<td></td>
<td>Charter</td>
</tr>
<tr>
<td>Freezer, 3-Door</td>
<td>2</td>
<td></td>
<td>Charter</td>
</tr>
<tr>
<td>Preparation Table</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Hot Food Unit</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Exhause Hood</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Range</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mixer</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td>Charater</td>
</tr>
<tr>
<td>Double Fryer</td>
<td>1</td>
<td></td>
<td>Charter</td>
</tr>
<tr>
<td>Meat Slicer</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Preparation Table</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Dishwasher</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Demonstration Cart</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Warmer</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Vegetable Prep Table</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Rolling Cart, Serving</td>
<td>2</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Stainless Steel Wire Rack Shelves</td>
<td>10</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Garden Bar Cart</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>NutriKids P.O.S. Cart</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Black Metal Office Desk</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>NutriKids P.O.S. Computer</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>NutriKids P.O.S. Monitor</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Hobart Mixer Cart</td>
<td>1</td>
<td>Nut Svcs TBD</td>
<td></td>
</tr>
<tr>
<td>Metal Desk, Grey Small</td>
<td>1</td>
<td>Very, very old</td>
<td></td>
</tr>
<tr>
<td>Rolling Chair</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DVD/VCR Combo, Toshiba</td>
<td>4</td>
<td></td>
<td>Purchased w/Gifts Acct.</td>
</tr>
<tr>
<td>Toshiba Color TV</td>
<td>4</td>
<td></td>
<td>Purchased w/Gifts Acct.</td>
</tr>
<tr>
<td>Canon NP6545 Copier</td>
<td>1</td>
<td></td>
<td>We own. No Maintenance Agml. lease</td>
</tr>
<tr>
<td>Canon Imagerunner 5070 Copier</td>
<td>1</td>
<td>Neal Dow</td>
<td></td>
</tr>
</tbody>
</table>
### Surplus Property 8/20/08 to Computers for Classrooms for refurbishing to current technology standards and reallocating back to schools

<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond</th>
<th>Rec'd From</th>
</tr>
</thead>
<tbody>
<tr>
<td>6123</td>
<td>DELL LATITUDE LAPTOP</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>2 PANASONIC LAPTOPS</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>3 GATEWAY E3200'S</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>GATEWAY E-4200</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>2 DELL OPTIPLEX COMPUTERS</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>3 COMPAQ DESKPRO'S</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>FLATSCREEN MONITOR</td>
<td>3</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>COMPAQ V710 MONITOR</td>
<td>3</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>MITSUBISHI</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6123</td>
<td>COMPAQ</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6125</td>
<td>APC BACK-UPS OFFICE 500</td>
<td>2</td>
<td>CHS</td>
</tr>
<tr>
<td>6126</td>
<td>17 HARD DRIVES</td>
<td>1</td>
<td>AFC</td>
</tr>
<tr>
<td>6126</td>
<td>24 MONITORS &amp; KEYBOARDS</td>
<td>1</td>
<td>AFC</td>
</tr>
<tr>
<td>6134</td>
<td>2 COMPAQ DESKPRO'S</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>PANASONIC LAPTOP</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>GATEWAY E3200</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>MULTIWAVE</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>MAGNAVOX MONITOR</td>
<td>2</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>UNISYS MONITOR</td>
<td>3</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6121</td>
<td>7 COMPAQ DESKPRO COMPUTERS</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>2 COMPAQ MONITORS</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>MICRO SCAN MONITOR</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>DESKJET PRINTER</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>3 GATEWAY MONITORS</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>DIGITAL MONITOR</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>TOSHIBA COMPUTER</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>VIEW SONIC MONITOR</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>OVERHEAD PROJECTOR</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>2 QUASAR VCR'S</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>3 MONITORS</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>CREATIVE LANTEK COMPUTER</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6121</td>
<td>DELL OPTIPLEX COMPUTER</td>
<td>3</td>
<td>ROSEDALE</td>
</tr>
<tr>
<td>6124</td>
<td>13 COMPAQ COMPUTERS</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6124</td>
<td>AMD ATELON</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6124</td>
<td>3 GATEWAYS</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6124</td>
<td>3 COMPAQQS</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6124</td>
<td>COMPAQ PRESARIO</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6124</td>
<td>2 DELL OPTIPLEX'S</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
</tbody>
</table>

**Condition:**
1. Usable but no longer needed
2. Needs Minor Repair
3. Unrepairable
<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond</th>
<th>Rec'd From</th>
</tr>
</thead>
<tbody>
<tr>
<td>6124</td>
<td>AARDVARD P4</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6124</td>
<td>DELL LATITUDE LAPTOP</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6127</td>
<td>2 GATEWAY MONITORS</td>
<td>2</td>
<td>PVHS</td>
</tr>
<tr>
<td>6127</td>
<td>2 EPSON PRINTERS</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6127</td>
<td>GATEWAY CPU</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6127</td>
<td>HP FAX</td>
<td>1</td>
<td>PVHS</td>
</tr>
<tr>
<td>6129</td>
<td>2 OVERHEAD PROJECTORS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6129</td>
<td>2 TELEVISIONS 2 VHS PLAYERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6129</td>
<td>12 COMPUTERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6130</td>
<td>12 COMPUTERS</td>
<td>3</td>
<td>CITRUS</td>
</tr>
<tr>
<td>6131</td>
<td>33 GATEWAY COMPUTERS</td>
<td>2</td>
<td>BJHS</td>
</tr>
<tr>
<td>6131</td>
<td>35 MONITORS FROM CFC</td>
<td>2</td>
<td>BJHS</td>
</tr>
<tr>
<td>6131</td>
<td>14 COMPUTERS FROM CFC</td>
<td>2</td>
<td>BJHS</td>
</tr>
<tr>
<td>6131</td>
<td>HP LASERJET PRINTER</td>
<td>2</td>
<td>BJHS</td>
</tr>
<tr>
<td>6132</td>
<td>15 COMPAQ DESKPRO'S</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>2 COMPAQ PROLIANTS</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>GATEWAY</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>DELL</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>2 DELL OPTIPLEX'S</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>6 DELL MONITORS</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>4 GATEWAY MONITORS</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>VIEWSONIC MONITOR</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>HP DESKJET</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>COMPUTERS PLUS DESKTOP</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>DIGITAL MONITOR</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>COMPAQ MONITOR</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>DELL DIMENSION</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>5 UNKNOWN COMPUTER</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>2 HP LASER JET PRINTERS</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6132</td>
<td>SONY MULTISCAN</td>
<td>3</td>
<td>MARIGOLD</td>
</tr>
<tr>
<td>6133</td>
<td>2 DESKTOP COMPUTERS</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6133</td>
<td>LAPTOP</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6133</td>
<td>PRINTER</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6134</td>
<td>2 COMPAQ DESKPRO'S</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>PANASONIC LAPTOP</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>GATEWAY COMPUTER</td>
<td>1</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6134</td>
<td>2 MONITORS</td>
<td>2</td>
<td>CHAPMAN</td>
</tr>
<tr>
<td>6138</td>
<td>GATEWAY MONITOR</td>
<td>1</td>
<td>LOMA VISTA</td>
</tr>
</tbody>
</table>
Surplus Property 8/20/08 to Computers for Classrooms for
refurbishing to current technology standards and reallocating
back to schools

<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond</th>
<th>Rec'd From</th>
</tr>
</thead>
<tbody>
<tr>
<td>6139</td>
<td>2 GATEWAY LAPTOPS</td>
<td>2</td>
<td>PVHS</td>
</tr>
<tr>
<td>6139</td>
<td>3 GATEWAY DOCKING PARTS FOR LAPTOP</td>
<td>1</td>
<td>PVHS</td>
</tr>
<tr>
<td>6139</td>
<td>ZIP 100 EXTERNAL DRIVE</td>
<td>1</td>
<td>PVHS</td>
</tr>
<tr>
<td>6140</td>
<td>34 COMPUTERS</td>
<td>3</td>
<td>EWE</td>
</tr>
<tr>
<td>6140</td>
<td>14 MONITORS</td>
<td>3</td>
<td>EWE</td>
</tr>
<tr>
<td>6140</td>
<td>CISCO CATALYST 2900</td>
<td>3</td>
<td>EWE</td>
</tr>
<tr>
<td>6141</td>
<td>TATUNG MONITOR</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>PROXIMA DESKTOP PROJECTOR</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>APPLE PRINTER</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>2 COMPAQ COMPUTERS</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>EPSON STYLUS COLOR PRINTER</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>2 APPLE EXTERNAL DRIVES</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>APPLE IIE</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>2 GATEWAY MINI DESKTOPS</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>SHARP FAX MQACHINE</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6141</td>
<td>4 GATEWAY COMPUTERS</td>
<td>3</td>
<td>PVHS</td>
</tr>
<tr>
<td>6143</td>
<td>MACINTOSH POWERBOOK COMPUTER</td>
<td>1</td>
<td>CHS</td>
</tr>
<tr>
<td>6144</td>
<td>2 DELL 260'S</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6144</td>
<td>3 DELL 270'S</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6144</td>
<td>2 DELL COMPUTERS</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6144</td>
<td>5 COMPAQ COMPUTERS</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6146</td>
<td>SERVER CAYMAN GATOR</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>IBM PERSONAL COMPUTER</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>HP CD SERVER</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>PROGEN</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>COMPUTERS PLUS DESKTOP</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>2 COMPAQ DESKPRO'S</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>HP VECTRA</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>GATEWAY DESKTOP</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>11 MONITORS</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>3 TELEVISIONS</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>VCR</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>DVD PLAYER</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>4 OVERHEAD PROJECTORS</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>2 PHONES</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6146</td>
<td>2 PRINTERS</td>
<td>3</td>
<td>HOOKER OAK</td>
</tr>
<tr>
<td>6147</td>
<td>11 GATEWAY DESKPRO'S</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
<tr>
<td>6147</td>
<td>DELL COMPUTER</td>
<td>3</td>
<td>PARKVIEW</td>
</tr>
</tbody>
</table>

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
Surplus Property 8/20/08 to Computers for Classrooms for refurbishing to current technology standards and reallocating back to schools

<table>
<thead>
<tr>
<th>BO#</th>
<th>Description</th>
<th>Cond</th>
<th>Rec'd From</th>
</tr>
</thead>
<tbody>
<tr>
<td>6149</td>
<td>98 GATEWAY MINI DESKTOPS</td>
<td>1</td>
<td>PVHS</td>
</tr>
<tr>
<td>6150</td>
<td>22 IBM COMPUTERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6150</td>
<td>52 COMPAQ EN'S</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6150</td>
<td>2 DELL COMPUTERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6150</td>
<td>2 DELL OPTIPLEX COMPUTERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6150</td>
<td>12 HP VECTRA'S</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6150</td>
<td>3 MISC COMPUTERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6150</td>
<td>2 DELL COMPUTERS</td>
<td>3</td>
<td>MCMANUS</td>
</tr>
<tr>
<td>6152</td>
<td>DELL COMPUTER</td>
<td>3</td>
<td>EWE</td>
</tr>
<tr>
<td>6152</td>
<td>GATEWAY TOWER</td>
<td>3</td>
<td>EWE</td>
</tr>
<tr>
<td>6152</td>
<td>HANSOL MONITOR</td>
<td>3</td>
<td>EWE</td>
</tr>
<tr>
<td>6156</td>
<td>26 ASST. COMPUTERS</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>6 ASST. MONITORS</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>2 HP DESKJET PRINTERS</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>6 TOSHIBA VCR'S</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>5 PANASONIC VCR'S</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>6 JVC VCR'S</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>SLIDE PROJECTOR</td>
<td>3</td>
<td>CHS</td>
</tr>
<tr>
<td>6156</td>
<td>2 SHERWOOD RECEIVER</td>
<td>3</td>
<td>CHS</td>
</tr>
</tbody>
</table>

Condition:
1. Usable but no longer needed
2. Needs Minor Repair
3. Unrepairable
TITLE: Notice of Completion – Reroofing at Chapman Elementary School

Action
Consent X
Information

August 8, 2008

Prepared by: Mary Leary, Director, Maintenance, Operations and Transportation

Background information

This project was on the District’s Deferred Maintenance List.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

The project will be paid for out of the Deferred Maintenance Fund. No General Fund dollars will be used.

Additional Information

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, the project was completed because we will apply for Emergency Repair Program funds to reimburse Deferred Maintenance Funds spent on this project.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Reroofing at Chapman Elementary School.

Reviewed by: John Combes, Assistant Superintendent, Business Services
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on August 5, 2008 and accepted by the Chico Unified School District on August 20, 2008.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE REROOFING AT THE CHAPMAN ELEMENTARY SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is Legacy Roofing and Waterproofing, Inc., 2950 Ramona Avenue, Sacramento, CA 95826.

8. The street address of said property is:

   CHAPMAN ELEMENTARY SCHOOL – 1071 East 16th Street, Chico, CA

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

   ASSESSORS PARCEL NUMBERS: 005-540-003

Date: __________________________ Signature of Owner or agent of owner __________________________

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof; and that the facts stated therein are true and correct.

Date and Place __________________________ (Signature of person signing on behalf of owner)
August 4, 2008

Mr. Jamie Thagard
Legacy Roofing and Waterproofing, Inc.
2950 Ramona Avenue
Sacramento, CA 95826

Re: Reroofing Project at the
Chapman Elementary School for the
Chico Unified School District
Chico, Butte County, California
Project No. 27041.3

Gentlemen/Ladies:

Final observations of the above referenced project took place on July 29, 2008. In attendance were Paul Lieberum,
Bob Michaels, Mike Mootz, and some workers. The following was noted:

1. Strap all the down spouts.
2. Caulk the last block on the southeast corner.
3. Adjust one of the condensate lines down on the north end.
4. Reclamp the gas lines and keep them loose per code.
5. Finish all the rubber blocks under the gas and electrical lines.

Please notify our office in writing when the above are complete. The Contractor is also responsible for providing all
closeout documents required by the Contract.

If you have any questions, please don't hesitate to contact our office.

Sincerely,

Paul Lieberum
Senior Architect
Thomson & Hendricks, Inc.
Architects and Planners

cc: Bob Michaels – CUSD Corp Yard
     Mike Mootz – IOR
TITLE: Notice of Completion – HVAC Replacement at the Bidwell Junior High School Gym

Action Consent X Information
August 20, 2008

Prepared by: Mary Leary, Director Maintenance & Operations/Transportation

Background information

This project was on the District’s Deferred Maintenance List. The formal bid for the Heater Replacement at the Bidwell Junior High School Gym was awarded on April 9, 2008 to Efficiency Energy Concepts. The project was completed on July 29, 2008.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project was paid for out of the Deferred Maintenance Fund. No general fund dollars were used.

Additional Information

The filing of Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien. If the NOC is not filed the lien period becomes 90 days.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Heater Replacement at the Bidwell Junior High School Gym.

Reviewed by: [Signature]
Jill Combes, Assistant Superintendent, Business Services
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on July 29, 2008 and accepted by the Chico Unified School District on August 20, 2008.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE NEW GYMNASIUM HEATERS AT THE BIDWELL JR. HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is Efficient Energy Concepts, 7 Three Sevens Lane, Chico, CA 95973.

8. The street address of said property is:

BIDWELL JR. HIGH SCHOOL – 2376 North Avenue, Chico, CA 95926

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

ASSESSORS PARCEL NUMBERS: 048-081-009

Date: _____________________ Signature of Owner or agent of owner _____________________

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place _____________________ (Signature of person signing on behalf of owner)
TITLE: Notice of Completion – Modernization Reroof the Gym at Bidwell Junior High School

Action ______ Consent X Information ______ August 20, 2008

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background Information
In the process of installing new heaters on the roof of the Bidwell Junior High School gym, the geoflex roof was found to be disintegrating. The repair was designated as urgent due to the necessity of avoiding any rain damage to the gym floor.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This project was funded with Modernization dollars for the classrooms at Bidwell Junior High School. These funds are restricted for the use only on capital improvement projects.

Additional Information
The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien. If the NOC is not filed the lien period becomes 90 days.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Modernization Reroof of the Gym at Bidwell Junior High School.

Reviewed by: [Signature]
Jan Combes, Assistant Superintendent, Business Services
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on August 5, 2008 and accepted by the Chico Unified School District on August 20, 2008.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE REROOF OF THE GYMNASIUM AT THE BIDWELL JR. HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is Rick Carpenter Roofing, 5257 South Libby Rd., Paradise, California 95969.

8. The street address of said property is:

   BIDWELL JR. HIGH SCHOOL – 2376 North Avenue, Chico, CA 95926

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

   ASSESSORS PARCEL NUMBERS: 048-081-009

Date: __________________ Signature of Owner or agent of owner __________________

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place ___________________ (Signature of person signing on behalf of owner)
PROPOSED AGENDA ITEM: Combine the former Chico Community Education Fund With The Chico Unified School District (CUSD) Foundation Fund

Prepared by: Jan Combes, Assistant Superintendent, Business Services

X Consent  Board Date  August 20, 2008

Information Only
Discussion/Action

Background Information

The Chico Community Education Fund has a balance of $6,554.91 as of June 30, 2008.

This fund was established by the former Board of Trustees with several signatories. Those signatories are no longer active with the organization. Anthony Watts, one of the founders, has asked that the funds be united with the new Chico Unified School District (CUSD) Foundation Fund that was formed earlier this year.

After consultation with Alexa Valavanis, CEO of the North Valley Community Foundation, we have been advised that the current Board of Trustees does have the authority to close that account and direct that the balance of $6,554.91 be combined with the new CUSD Foundation Fund.

Educational Implications

All monies raised for the CUSD Foundation will go to support High Schools, Junior Highs and Elementary Schools (one-third each). The dollars will be used in 2009-10 to provide extra-curricular programs that are underfunded or not funded with State dollars.

Fiscal Implications

The newly formed Chico Unified School District Foundation Fund had a balance of $2,085.76 on June 30, 2008. The combined balances will be $8,640.67.

Additional Information

At the July 16 meeting the Board authorized participation in the Annie B Fundraiser program, to help match donations to the CUSD Foundation Fund.

A Community Foundation Guidance Committee that reports to the Board of Trustees will be formed to recommend use of these dollars. That action will be forthcoming on a future agenda.
PROPOSED AGENDA ITEM: Nutrition Services Bids

Prepared by: Tanya Harter, Nutrition Specialist

X Consent

Information Only

Discussion / Action

Board Date: August 20, 2008

Background Information
Annually the Nutrition Services Department goes out for formal bid on grocery items, milk/dairy and produce.

Educational Implications
For children of CUSD, Nutrition Services provides a nutritious meal that contains one-third of the recommended dietary allowance of necessary nutrients. For parents, the program offers a convenient method of providing nutritionally balanced meals at the lowest possible price. For schools, the program enhances children's learning abilities by contributing to their physical and mental well being. Studies have shown that children whose nutritional needs are met have fewer attendance and discipline problems and are more attentive in class.

Fiscal Implications
This will be paid for out of the Nutrition Services Budget. No general fund dollars will be used.

Recommendation
Consider approval of granting authorization to the Superintendent/Designee to award bids to the lowest responsive bidders, as follows:

1. Recommend approval of the 2008-2009 Milk/Dairy Foster Farms Dairy, Chico Distributor, 529 Kansas Avenue, Modesto, CA 95351.
   - Non-Fat Chocolate Milk 1/2 pint 20.69¢
   - 1% White Milk 1/2 pint 22.05¢

2. Recommend approval of the 2008-2009 Produce Bid to ProPacific Fresh, 70 Pepsi Way, Durham, CA 95938.

3. Recommend approval of the 2008-2009 Grocery Bid. The Grocery Bid involves 81 items that are awarded individually by item to the three lowest responsive bidders.
   - SYSCO, Food Services of Sacramento, Inc. 7062 Pacific Avenue, Pleasant Grove, CA 95668
   - The Danielsen Co. 435 Southgate Court, Chico, CA 95928-7435
<table>
<thead>
<tr>
<th>No.</th>
<th>Item Desc</th>
<th>Est. Usage</th>
<th>Unit</th>
<th>Case Price</th>
<th>Unit Price</th>
<th>Danco pack</th>
<th>size</th>
<th>Case Price</th>
<th>Unit Price</th>
<th>Rob Ross</th>
<th>Sysco pack</th>
<th>size</th>
<th>Case Price</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Baking Powder, 6/5#</td>
<td>30 cs</td>
<td></td>
<td>23.98</td>
<td>0.7993</td>
<td></td>
<td></td>
<td>65 LB</td>
<td>37.90</td>
<td>1.26</td>
<td>13.4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Baking Soda, 12/24 oz</td>
<td>30 cs</td>
<td></td>
<td>8.75</td>
<td>0.7292</td>
<td></td>
<td></td>
<td>1224 OZ</td>
<td>12.84</td>
<td>0.71</td>
<td>17.8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Burger, Vegetarian, 2.5 - 3.0 oz.</td>
<td>100 cs</td>
<td></td>
<td>27.53</td>
<td>0.5735</td>
<td></td>
<td></td>
<td>48 3.5 OZ</td>
<td>36.05</td>
<td>0.75</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Burrito, Egg, Sausage, and Cheese, 3.75 oz</td>
<td>300 cs</td>
<td></td>
<td>43.27</td>
<td>0.4507</td>
<td></td>
<td></td>
<td>72 3.45 OZ</td>
<td>26.82</td>
<td>0.37</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fernando's Extremo Egg, Sausage and Cheese Burrito</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Cheese Swiss, Pre-Sliced 160 ½ oz slices per 5 lb. block</td>
<td>100 cs</td>
<td></td>
<td>2.58#</td>
<td>2.58</td>
<td></td>
<td></td>
<td>45 LB</td>
<td>38.75</td>
<td>1.94</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Cheese, Cottage - 2 %, 2/5#</td>
<td>100 cs</td>
<td></td>
<td>no bid</td>
<td></td>
<td></td>
<td></td>
<td>25 LB</td>
<td>13.30</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Cheese, Cream Cheese Block, 10/3#</td>
<td></td>
<td></td>
<td>1.75 #</td>
<td>1.75</td>
<td></td>
<td></td>
<td>63 LB</td>
<td>36.87</td>
<td>2.05</td>
<td>64.45</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Cheese, cream cheese, squeeze pouches, 1.0 ounce</td>
<td>500 cs</td>
<td></td>
<td>14.5</td>
<td>0.145</td>
<td></td>
<td></td>
<td>100 1 OZ</td>
<td>16.57</td>
<td>0.17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item Description</td>
<td>Quantity</td>
<td>Price 1</td>
<td>Price 2</td>
<td>Weight</td>
<td>Unit Price</td>
<td>Total</td>
<td>Quantity</td>
<td>Unit Price</td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>----------</td>
<td>---------</td>
<td>---------</td>
<td>--------</td>
<td>------------</td>
<td>-------</td>
<td>----------</td>
<td>------------</td>
<td>-------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheese, Pre-sliced, American, 1 slice equals 14 grams, 160, ½ ounce slices per 5 lb</td>
<td>500 cs</td>
<td>2.58</td>
<td>2.58</td>
<td>4.5 lb</td>
<td>$39.16</td>
<td>1.96</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheese, Pre-sliced, Cheddar, 1 slice equals 14 grams, 160, ½ ounce slices per 5 lb</td>
<td>500 cs</td>
<td>no bid</td>
<td></td>
<td>8.15 lb</td>
<td>$35.47</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheese, String - Ind - 1 oz, Skim milk mozz</td>
<td>200 cs</td>
<td>2.94</td>
<td>0.1837</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chili, Quick Start 99730 12/16.5 oz.</td>
<td>100 cs.</td>
<td>no bid</td>
<td></td>
<td>12 16.5OZ</td>
<td>$43.12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chocolate Chips, Gilard, 4000 count</td>
<td>300 cs</td>
<td>32.72</td>
<td>1.3088</td>
<td>1.25 lb</td>
<td>$50.64</td>
<td>2.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cinnamon, 25#</td>
<td>10 cs</td>
<td>47.24</td>
<td>1.8896</td>
<td>1.25 lb</td>
<td>$121.93</td>
<td>4.88</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cocoa, baking, 25#</td>
<td>50 cs</td>
<td>30.66</td>
<td>1.264</td>
<td>6.5 lb</td>
<td>$68.00</td>
<td>2.27</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Container, Clear Hinge 8x8 Pactive C18-1120</td>
<td>500 cs</td>
<td>40.23</td>
<td>0.1609</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cookie, Fortune, 500/cs-Individually wrapped</td>
<td>30 cs</td>
<td>18.43</td>
<td>0.0526</td>
<td>250 8X8IN</td>
<td>$44.15</td>
<td>0.18</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corn Meal, 25# sack</td>
<td>100 cs</td>
<td>10.45</td>
<td>0.418</td>
<td>1.25 lb</td>
<td>$13.19</td>
<td>0.53</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corn Starch, 1 #</td>
<td>10 cs</td>
<td>no bid</td>
<td></td>
<td>241 LB</td>
<td>$15.58</td>
<td>0.65</td>
<td>50#</td>
<td>25.65</td>
<td>0.533</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cracker, Harvest Mill, Sunshine, 300/2 count IW</td>
<td>1300 cs</td>
<td>16.28</td>
<td>0.0543</td>
<td>300 2 PK</td>
<td>$15.44</td>
<td>0.05</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Type</td>
<td>Quantity</td>
<td>Unit</td>
<td>Marke</td>
<td>Grade</td>
<td>No.</td>
<td>2420 OZ</td>
<td>21.5 GAL</td>
<td>63 LB</td>
<td>125 LB</td>
<td>150 LB</td>
<td>110 LB</td>
<td>66.65 OZ</td>
</tr>
<tr>
<td>---</td>
<td>-------------------------------------------------</td>
<td>----------</td>
<td>----------</td>
<td>--------</td>
<td>-------</td>
<td>-------</td>
<td>-----</td>
<td>---------</td>
<td>----------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>----------</td>
</tr>
<tr>
<td>21</td>
<td>Dressing, Heinze, Dispenser, pouch, shelf stable. Honey Mustard, Ranch, Thousand Island, Mayonnaise, Mustard, BBQ.</td>
<td>500 cs</td>
<td>no bid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$26.06</td>
<td></td>
<td></td>
<td>$17.47</td>
<td>$0.73</td>
<td>$16.21</td>
</tr>
<tr>
<td>22</td>
<td>Drink, Sports, Gatorade, 20 oz. wide mouth, plastic, assorted flavors, 24/cs</td>
<td>10000 cs</td>
<td>17.26</td>
<td>0.7192</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3.05</td>
<td>$0.12</td>
<td>$2.59</td>
<td>$1.86</td>
<td>$0.34</td>
<td>$0.08</td>
</tr>
<tr>
<td>23</td>
<td>Eggs Powdered 3# bags</td>
<td>50 cs</td>
<td>no bid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$43.13</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$43.13</td>
</tr>
<tr>
<td>24</td>
<td>Fish, Ocean Springs, Sea Treasures, Trout</td>
<td>250 cs</td>
<td>16.54</td>
<td>0.1034</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$20.88</td>
<td>$10.34</td>
<td>$16.34</td>
<td>$12.50</td>
<td>$0.34</td>
<td>$19.9</td>
</tr>
<tr>
<td>25</td>
<td>Fish, Tuna, canned, 6/66.5 oz.</td>
<td>50 cs</td>
<td>45.56</td>
<td>7.5933</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$16.21</td>
<td></td>
<td></td>
<td>$48.47</td>
<td>$7.08</td>
<td>$16.34</td>
</tr>
<tr>
<td>26</td>
<td>Flour, All Purpose, 25# sack</td>
<td>4000 cs</td>
<td>9.64</td>
<td>0.3856</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$22.88</td>
<td>$0.46</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$19.9</td>
</tr>
<tr>
<td>27</td>
<td>Flour, All Purpose, 50# sack</td>
<td>2000 cs</td>
<td>18.52</td>
<td>0.3704</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$22.88</td>
<td>$0.46</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$19.9</td>
</tr>
<tr>
<td>28</td>
<td>Flour, bread, 25# sack</td>
<td>1000 cs</td>
<td>9.9</td>
<td>0.396</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$22.88</td>
<td>$0.46</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$19.9</td>
</tr>
<tr>
<td>29</td>
<td>Flour, Rice 50#</td>
<td>100 cs</td>
<td>no bid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$15.03</td>
<td>$0.60</td>
<td>$2.59</td>
<td>$19.86</td>
<td>$0.40</td>
<td>$33.95</td>
</tr>
<tr>
<td>30</td>
<td>Flour, Wheat, 25# sack</td>
<td>700 cs</td>
<td>9.14</td>
<td>0.3656</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$19.86</td>
<td>$0.40</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$24.05</td>
</tr>
<tr>
<td>31</td>
<td>Fruit, Blueberries, IQF, 30#</td>
<td>200 cs</td>
<td>80.55</td>
<td>0.3704</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$46.14</td>
<td>$2.31</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$24.05</td>
</tr>
<tr>
<td>32</td>
<td>Fruit, Canned, Mixed, 6/10</td>
<td>300 cs</td>
<td>22.85</td>
<td>3.8083</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$28.71</td>
<td>$4.79</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$96.85</td>
</tr>
<tr>
<td>33</td>
<td>Fruit, Canned, Peaches, sliced, 6/10</td>
<td>700 cs</td>
<td>22.85</td>
<td>3.8083</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$28.71</td>
<td>$4.79</td>
<td>$0.34</td>
<td>$28.71</td>
<td>$4.79</td>
<td>$96.85</td>
</tr>
<tr>
<td>34</td>
<td>Fruit, Canned, Peaches, sliced, 6/10</td>
<td>700 cs</td>
<td>19.19</td>
<td>3.1983</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$25.65</td>
<td>$4.28</td>
<td>$0.34</td>
<td>$27.95</td>
<td>$4.658</td>
<td>$27.95</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Quantity</td>
<td>Unit</td>
<td>Weight</td>
<td>Weight</td>
<td>Price 1</td>
<td>Price 2</td>
<td>Weight 3</td>
<td>Price 4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------</td>
<td>--------</td>
<td>--------</td>
<td>---------</td>
<td>---------</td>
<td>----------</td>
<td>---------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35</td>
<td>Fruit, Canned, Pears, sliced, 6/10</td>
<td>700 cs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6 #10</td>
<td>$ 26.05</td>
<td>$ 4.34</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>36</td>
<td>Fruit, Canned, Pineapple, chunks, 6/10</td>
<td>750 cs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6 #10</td>
<td>$ 25.70</td>
<td>$ 4.83</td>
<td>28.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>37</td>
<td>Fruit, Canned, Pineapple, tidbits, 6/10</td>
<td>750 cs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6 #10</td>
<td>$ 26.38</td>
<td>$ 4.39</td>
<td>29.35</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>38</td>
<td>Fruit/Vegetable, canned, Applesauce</td>
<td>500 cs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6 #10</td>
<td>$ 23.07</td>
<td>$ 3.85</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>39</td>
<td>Gluten, 50 # sack</td>
<td>50 cs</td>
<td></td>
<td></td>
<td></td>
<td>no bid</td>
<td>NO BID</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Graham Crackers, Snacks, CRUNCHMANIA (Cinnamon Bun or French Toast, Blueberry Muffins or Strawberry Waffles flavors), SB 12 compliant</td>
<td>225 cs</td>
<td></td>
<td></td>
<td></td>
<td>32.37</td>
<td>0.3237</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100 1.76OZ</td>
<td>30.25</td>
<td>30.25</td>
<td>$ 0.31</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41</td>
<td>Hot Dog, Turkey, 6&quot;</td>
<td>500 cs</td>
<td></td>
<td></td>
<td></td>
<td>8.18</td>
<td>0.1022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8 per pound</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>110 LB</td>
<td>$ 8.51</td>
<td>$ 0.11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>42</td>
<td>M &amp; M Bakebits, 25#</td>
<td>50 cs</td>
<td></td>
<td></td>
<td></td>
<td>47.55</td>
<td>1.902</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>125 LB</td>
<td>$ 69.25</td>
<td>$ 2.77</td>
<td>pokies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>43</td>
<td>Napkins, Dispenser/Cartridge Scott Brand</td>
<td>100 cs</td>
<td></td>
<td></td>
<td></td>
<td>no bid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12500 CT</td>
<td>$ 47.57</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>44</td>
<td>Nutmeg, 1 #</td>
<td>15 cs</td>
<td></td>
<td></td>
<td></td>
<td>8.05</td>
<td>8.05</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>61 LB</td>
<td>$ 72.60</td>
<td>$ 12.10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>45</td>
<td>Pan Spray, 6/20 oz.</td>
<td>40 cs</td>
<td></td>
<td></td>
<td></td>
<td>15.38</td>
<td>2.5633</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>617 OZ</td>
<td>$ 16.52</td>
<td>$ 2.75</td>
<td>6/17 OZ</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>46</td>
<td>Pancake sausage on stick</td>
<td>500 cs</td>
<td></td>
<td></td>
<td></td>
<td>11.22</td>
<td>.3116</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>36/case - 2.7 ounce</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>15.89</td>
<td>.2648</td>
<td>36 3.35OZ</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Don Lee Farms</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ 11.37</td>
<td>$ 0.32</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>47</td>
<td>Pepperoni, Sliced 10# container</td>
<td>150 cs</td>
<td></td>
<td></td>
<td></td>
<td>58.6</td>
<td>2.344</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>110 LB</td>
<td>$ 23.15</td>
<td>$ 2.32</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Item Description</td>
<td>Units</td>
<td>12/28oz</td>
<td>Price</td>
<td>Quantity</td>
<td>Weight</td>
<td>Unit Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>----------------------------------------------------</td>
<td>-------</td>
<td>---------</td>
<td>-------</td>
<td>----------</td>
<td>--------</td>
<td>-----------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>48</td>
<td>Potatoes, Pearls, dehydrated, carton</td>
<td>120cs</td>
<td>37.07</td>
<td>1.765#</td>
<td>24</td>
<td>15.2oz</td>
<td>$20.21</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>49</td>
<td>Raisins, 30#</td>
<td>10cs</td>
<td>42.9</td>
<td>1.43</td>
<td>1</td>
<td>130lb</td>
<td>$45.13</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Refried Beans, Vegetarian, Quick to Fix, dehydrated, pouch</td>
<td>450cs</td>
<td>whole bean smooth both are 12/31 oz is 23.25#</td>
<td>37.38</td>
<td>1.6077</td>
<td>29.77 oz is 611.16 #</td>
<td>19.15</td>
<td>1.72</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51</td>
<td>Rice, converted, 25# BOX, Uncle Ben's, perfect brand</td>
<td>150cs</td>
<td>no bid</td>
<td></td>
<td>1</td>
<td>125lb</td>
<td>$18.19</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>52</td>
<td>Salt, 25#</td>
<td>100cs</td>
<td>3.69</td>
<td>0.1476</td>
<td>1</td>
<td>125lb</td>
<td>$4.23</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>53</td>
<td>Sauce, Pizza 6/#10</td>
<td>80cs</td>
<td>12.63</td>
<td>2.105</td>
<td>6</td>
<td>#10</td>
<td>$16.96</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>54</td>
<td>Soup, Campbell's, chicken noodle &amp; Goldfish tomato, 12/50 oz</td>
<td>400cs</td>
<td>35.07</td>
<td>3.9225</td>
<td>1250 oz</td>
<td>$38.85</td>
<td>3.24</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>55</td>
<td>Soup, Campbell's, frozen or pouch, list flavors, varieties and pack sizes.</td>
<td>500cs</td>
<td>see list attached to bid</td>
<td>see list attached to bid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>56</td>
<td>Sugar Crystals - clear, 25#</td>
<td>50cs</td>
<td>no bid</td>
<td></td>
<td>NO BID</td>
<td>C&amp;H</td>
<td>23.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>57</td>
<td>Sugar, Brown, 50#</td>
<td>200cs</td>
<td>13.04</td>
<td>0.5216</td>
<td>1</td>
<td>125lb</td>
<td>$13.37</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>58</td>
<td>Sugar, Granulated, 50#</td>
<td>200cs</td>
<td>10.863</td>
<td>0.4344</td>
<td>1</td>
<td>150lb</td>
<td>$19.57</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>59</td>
<td>Sugar, Powdered, 50#</td>
<td>50cs</td>
<td>21.73</td>
<td>0.4346</td>
<td>1</td>
<td>150lb</td>
<td>$21.85</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60</td>
<td>Taco Shells, Super, Lawry's, 200/case</td>
<td>400cs</td>
<td>14.34</td>
<td>0.0717</td>
<td>200</td>
<td>6.5</td>
<td>$14.05</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>61</td>
<td>Tortilla Chips, Round 100 pk/cs, La Tapateria</td>
<td>1000cs</td>
<td>23.78</td>
<td>0.1982</td>
<td>120</td>
<td>1.5 oz</td>
<td>$24.92</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item Description</td>
<td>Quantity</td>
<td>Unit Price</td>
<td>Discount</td>
<td>Price</td>
<td>Unit</td>
<td>Price</td>
<td>Discount</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------</td>
<td>----------</td>
<td>------------</td>
<td>----------</td>
<td>-------</td>
<td>-------</td>
<td>-------</td>
<td>----------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tortilla Chips, Round Unsalted, 2 oz. I.W. 100 pk/cs, La Tapatia **Secondary ONLY!</td>
<td>1000 cs</td>
<td>23.2</td>
<td>0.232</td>
<td>120 OZ</td>
<td>$24.13</td>
<td>$0.20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tortilla Wrap-multi flavor pack -Super Burrito Size 5/10 ct.</td>
<td>100 cs</td>
<td>11.8</td>
<td>0.236</td>
<td>10-10 CT</td>
<td>$28.49</td>
<td>$0.28</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Turkey Franks-4/1# 40 count</td>
<td>75 cs</td>
<td>.94</td>
<td>0.235</td>
<td>NO BID</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vanilla Extract-Imitation, 5 gal</td>
<td>50 cs</td>
<td>no bid</td>
<td></td>
<td>4 gal</td>
<td>$52.78</td>
<td>$13.20</td>
<td>1 gal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vegetables, Oriental</td>
<td>100 cs</td>
<td>14.65</td>
<td>0.7325</td>
<td>100 LB</td>
<td>$26.50</td>
<td>$8.80</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vita-Pakt Lemon</td>
<td>50 cs</td>
<td>no bid</td>
<td></td>
<td>can't find item</td>
<td>6/cs</td>
<td>100.2</td>
<td>16.7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vita-Pakt Orange</td>
<td>50 cs</td>
<td>no bid</td>
<td></td>
<td>can't find item</td>
<td>6/cs</td>
<td>83.1</td>
<td>13.85</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yeast SAF, 20/case</td>
<td>50 cs</td>
<td>no bid</td>
<td></td>
<td>20 lb</td>
<td>$37.83</td>
<td>$1.89</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yogurt, Bulk Vanilla 6/1 qt.</td>
<td>100 cs</td>
<td>no bid</td>
<td></td>
<td>64 OZ</td>
<td>$13.44</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM: APPROVAL OF LOCAL EDUCATIONAL AGENCY (LEA) PLAN ADDENDUM

Prepared by: Michel Morris

☐ Consent

☐ Information Only

X Discussion/Action

Board Date 8/20/2008

Background Information

A Local Educational Agency (LEA) that has been identified for corrective action under the federal No Child Left Behind Act of 2001, is subject to sanctions as recommended by the Superintendent and approved by the State board. Chico Unified has, along with almost one hundred districts in California, been identified for corrective action. The State Board assigned the same corrective action to all 97 LEAs which is “Instituting and fully implementing a new curriculum that is based on state academic content and achievement standards, including providing appropriate professional development based on scientifically-based research for all relevant staff, that offers substantial promise of improving educational achievement for high priority pupils.” (Education Code Section 52055.57 © (1) (F))

The State Board of Education (SBE) also requires that each LEA subject to corrective action amend its LEA Plan or LEA Plan Addendum identifying objectives and action steps to fully implement the corrective action. The SBE required that the revised LEA Plans and Plan Addendums be submitted to the SBE for review at their July 2008 meeting. The LEA Plan Addendum was amended per state requirements and submitted to the CDE prior to the July 1, 2008, deadline. The SBE requires that the amended LEA plan be approved by the local board of education.

Educational Implications

The LEA plan addendum informs the direction and focus of the district’s efforts to improve student learning.

Fiscal Implications

As of this date, no funding to implement the actions mandated by the SBE has been approved. Therefore, it is possible that the actions required by these mandates may impact current district resources.

Additional Information

On June 6, 2008, the district received a rubric which was used by the California Department of Education (CDE) to review the Local Educational Agency (LEA) Plan revisions. This rubric as well as the plan addendum is included.
Chico Unified School District
LOCAL EDUCATIONAL AGENCY PLAN ADDENDUM
June 2008

OVERVIEW

Since the revision of our LEA plan in 2003, Chico Unified School District has put into place instructional and program strategies to improve overall student learning and to address specific student needs. In our 2005 LEA Plan Addendum, we analyzed the effectiveness of these strategies and noted that “a lack of clear focus and specific goals” as well as a “lack of specific accountability for monitoring each component” seemed to be partly diffusing our efforts. To bring coherence to these various programs and strategies and to provide an “umbrella” for program improvement, we have implemented professional learning communities. This collaborative process provides the foundation for building and supporting a coherent, standards-based instructional program for all students with a keen focus on student learning. This process also provides an effective foundation for professional development by unifying our work and focusing it around four central questions:

1. What do we want students to learn?
2. How will we know when they've learned it?
3. What will we do if they don't learn it?
4. How do we further challenge those students who do learn?

These four questions, in turn, give focus to specific actions. We have begun the work of identifying essential standards, developing common formative assessments, developing common district benchmark assessments, and building teacher capacity in day-by-day, minute-by-minute formative assessment techniques and in literacy techniques.

Chico Unified School District's Local Educational Agency Plan Addendum focuses on improving student learning supported by effective communication within our community based on prudent deployment of our budget and other resources. This addendum to our LEA plan will help focus district direction and actions and provide a tool to monitor our progress.

This LEA Plan Addendum documents implementation of Corrective Action F, under California Education Code (EC) 52055.57(c): “Institute and fully implement a new curriculum.” We identify actions we will take to build and support a coherent, standards-based instructional program for all students, based on the most recent State Board of Education (SBE) adoptions in English-language arts (ELA) and mathematics.

We will utilize state instruments to assess our instructional program based upon the Essential Program Components, in conjunction with technical assistance from Butte County Office of Education. The Academic Program Survey (APS), English Learner Subgroup Self-Assessment (ELSSA), and Least Restrictive Environment (LRE) will be completed at school sites by October 2008. The data provided from these assessments will assist us to further refine our action plan.

---

1 CUSD LEA Plan Addendum July 2005, p. 1
2 Ibid.
**District-wide Fundamental Learning NEED:**

- Improve academic proficiency among all students in English Language Arts and Mathematics, specifically focusing on Students with Disabilities and English Learners.

**District-wide Steps to Address Fundamental Learning Need:**

- Fully implement Professional Learning Communities.
- Fully implement SBE-adopted curriculum in English Language Arts and Math throughout the district.
- Monitor the degree of implementation of the District LEA plan and the effectiveness of the instructional program based upon student achievement and results.

**Fully implement Professional Learning Communities**

During 2007-08, implementation of professional learning communities began district-wide. Secondary teachers were provided with collaboration each Wednesday morning for general and special education teachers to collaborate together. Special education teachers met with established professional learning community teams in ELA and/or math departments. Elementary general and special education teachers met by grade level collaborative teams three times in 07-08 and will meet four times in 08-09 and 09-10. Additionally elementary general and special education teachers met by grade level professional learning community teams at school sites outside of the school day on a weekly to monthly basis dependent upon site.

<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and revise, if necessary, district essential standards currently in place for alignment with the CST blueprints and knowledge and skills necessary for academic success.</td>
<td>Release time for district-level revisions</td>
<td>Grade/Course-Alike Collaborative Groups will share progress on implementation of essential standards.</td>
<td>Fall 2008</td>
<td>District Curriculum Council, Educational Services</td>
<td>Title II SBCP Professional Development (AB 825)</td>
</tr>
<tr>
<td>Develop district-wide K-12 learning targets in English Language Arts and Mathematics.</td>
<td>Provide professional development about learning targets.</td>
<td>Site administration collects learning targets from site PLC teams.</td>
<td>08-08</td>
<td>District Curriculum Council, Educational Services, Site Administrators</td>
<td>Title II SBCP Professional Development (AB 825)</td>
</tr>
<tr>
<td>Steps</td>
<td>Support</td>
<td>Monitor</td>
<td>Timeline</td>
<td>Responsible Entity</td>
<td>Fiscal Support</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
<td>------------------------------------------------------------------------------------</td>
<td>----------------------</td>
</tr>
</tbody>
</table>
| School site PLC teams will continue to develop common formative assessments to monitor student achievement and progress and modify instruction based on results. | Provide professional development about common formative assessments    | Site administration reviews common formative assessments from site PLC teams.                  | 2008-09 focus then Ongoing | Grade/Course alike collaborative teams  
Site Administrators  
Site Leadership Teams  
Educational Services | Title II  
SBCP                                                                 |
| Develop systematic interventions to ensure student academic success and enrichment, including response to intervention (RTI) process. | Provide professional development on Pyramid of Interventions and RTI for each school site. | Identify, by site, the interventions that have been implemented.                               | 2008-09           | Site Administrators  
Site Leadership Teams  
Educational Services | Title I  
SBCP  
General Fund                                                              |
| Incorporate, as appropriate, activities before school, after school, during the summer, and during an extension of the school year. | Monitor to what extent before and after school programs provide connection to and support for core academic program. | Ongoing                                                        | Educational Services | After School Learning Grant  
21st Century CLC Grant                                |                      |
| Investigate ways to incorporate collaboration embedded within the school day for secondary and elementary teachers |                                                                                         | 2008-09                                                                                       | Human Resources,  
Educational Services,  
District Curriculum Council |                                                                                                 |                      |
| Teachers expand use of minute-by-minute classroom formative assessment strategies to improve their effectiveness in helping all students learn. | Provide professional development about minute-by-minute classroom formative assessment strategies. | Classroom walk-throughs Grade/Course-Alike Collaborative Groups will provide implementation updates along with analysis of impact on student learning. | 2008-09, 2009-10 | Educational Services | Title II  
SBCP                                                                 |
<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expand use of effective literacy instructional strategies.</td>
<td>Provide professional development about effective literacy instructional strategies.</td>
<td>Classroom walkthroughs Grade/Course-Alike Collaborative Groups will provide implementation updates along with analysis of impact on student learning.</td>
<td>2009-10</td>
<td>Educational Services</td>
<td>Title II SBCP</td>
</tr>
<tr>
<td>Develop specific and measurable goals and objectives for student achievement; participation, growth on the API, and graduation rate district-wide and by site</td>
<td>Provide staff development about developing specific, measurable, attainable, results-oriented, time-bound goals. Grade/Course-Alike Collaborative Groups will provide documentation of specific and measurable goals. Monitor student progress via district benchmark assessment results.</td>
<td>2009-10</td>
<td>Educational Services</td>
<td>Title II</td>
<td></td>
</tr>
<tr>
<td>Pilot expository writing benchmark assessments.</td>
<td>Provide release time, other resources, and professional development about collaborative scoring of writing. PLC teacher teams and site administrators will review results.</td>
<td>2008-09</td>
<td>District Curriculum Council, Educational Services</td>
<td>Title II</td>
<td></td>
</tr>
<tr>
<td>Develop consistent diagnostic and placement tests district-wide to be utilized in ELA and mathematics to determine the appropriate degree of intervention required to assist the student to succeed.</td>
<td>Release Time</td>
<td>2008-09</td>
<td>Site Administration District Curriculum Council, and Ed. Services reviews implementation and utilization of diagnostic and placement tests</td>
<td>Title I Title II Title III</td>
<td></td>
</tr>
</tbody>
</table>
### Fully implement Professional Learning Communities

<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Program Improvement Schools to improve student achievement in ELA and Mathematics.</td>
<td>Provide each PI school with a technical assistance coach from Butte County Office of Education.</td>
<td>Monitor progress in student achievement</td>
<td>2008-09</td>
<td>Educational Services, Butte County Office of Education</td>
<td>Title I</td>
</tr>
<tr>
<td>Expand use of differentiated instructional strategies K-12.</td>
<td>Provide professional development about differentiated instruction.</td>
<td>Classroom walkthroughs, teacher teams provide progress updates on implementation</td>
<td>Initial workshop will be offered in November '08 with follow up sessions in Spring '09.</td>
<td>Educational Services</td>
<td>Title I, Title II, Title III</td>
</tr>
</tbody>
</table>

### Core Programs in Mathematics and English Language Arts

The core programs that are currently in place throughout Chico Unified School District consist of the following in mathematics: K-6 Harcourt Mathematics (adopted in 2002), Junior High Pre-Algebra College Prep Mathematics (adopted in 2000), 7-8 Houghton Mifflin, CPM for Algebra (adopted in 1997), Geometry (adopted in 2000), and McDougal Littell for Algebra at independent study program (adopted in 2001).

The core programs that are currently in place throughout Chico Unified School District consist of the following in English Language Arts; K-6 Houghton-Mifflin (adopted in 2002), 7-8 McDougal Littell, 9-12 Holt (adopted in 2005). Intervention materials currently in place for students working below grade level include those strategic and intensive intervention materials that are supplied with the state adopted curriculum. Sites have many other supplemental intervention materials. Intensive intervention classes and materials for grades 7-8 and alternative education are based upon the Read-Write program, intervention classes and materials for grades 9-12 are based upon the READ 180 program. The district-wide Severely Handicapped Program utilizes the Special Education Administration County Office (SEACO) program. Additionally, materials are adapted for English Learners and Students with Disabilities by utilizing the Universal Access and English Learner materials supplied with the state adopted curriculum. Inconsistent implementation of these programs may hold a partial explanation as to why some students are not meeting achievement targets.
### Instructional Materials: Mathematics

<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pilot mathematics instructional materials</td>
<td>Mathematics Textbook Task Force and District Curriculum Council reviews pilot program feedback.</td>
<td>Meet regularly with piloting teachers Grade/Course-Alike Collaborative Teams provide implementation updates along with analysis of impact on student learning.</td>
<td>07-08 and Fall 08.</td>
<td>Mathematics Textbook Task Force District Curriculum Council Educational Services</td>
<td>Professional Development (AB 825)</td>
</tr>
<tr>
<td>Purchase and distribute mathematics instructional materials</td>
<td>District will order and distribute materials</td>
<td></td>
<td>Spring 2009</td>
<td>Educational Services</td>
<td>IMFPR Funds</td>
</tr>
</tbody>
</table>

### Instructional Materials: English Language Arts

<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pilot English Language Arts instructional materials</td>
<td>English Language Arts Textbook Task Force and District Curriculum Council reviews pilot program feedback.</td>
<td>Meet regularly with piloting teachers Grade/Course-Alike Collaborative Groups will provide implementation updates along with analysis of impact on student learning.</td>
<td>08-09 and Fall 09</td>
<td>English Language Arts Textbook Task Force and District Curriculum Council Educational Services</td>
<td>Professional Development (AB 825)</td>
</tr>
<tr>
<td>Purchase and distribute English Language Arts instructional materials</td>
<td>District will order and distribute materials</td>
<td></td>
<td>Spring 2010</td>
<td>Educational Services</td>
<td>IMFPR Funds</td>
</tr>
</tbody>
</table>
Professional Development in English Language Arts and Mathematics

Out of approximately 720 teachers, 68 teachers have completed the 40-hour AB 466/SB 472 institute in the most recent Mathematics curriculum, and of those, 9 have completed the full AB 466/SB 472 training including the 40 hour institute and the 80 hour practicum. 171 teachers have completed the 40 hour AB 466/SB 472 institute in the most recent English Language Arts curriculum, of those, 38 teachers have completed the full AB 466/SBB 472 training including the 40 hour institute and the 80 hour practicum. 100% of site administrators have completed AB 75/430 training in the most recent curriculum adoption as of July 2008.

<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify and communicate calendar of SB 472 Mathematics institutes available in 08-09 and 09-10.</td>
<td></td>
<td></td>
<td>Fall 2008</td>
<td>Educational Services</td>
<td>SB 472</td>
</tr>
<tr>
<td>Provide SB 472 training in the newly adopted Mathematics curriculum in accordance with the maximum amount reimbursed by the state</td>
<td></td>
<td>Maintain participant database accessible to site administration</td>
<td>Spring 2009</td>
<td>Educational Services</td>
<td>SB 472 Funds</td>
</tr>
<tr>
<td>Notify teachers and administrators who have not yet completed SB 472 Mathematics institute and/or practicum of the need to complete</td>
<td>Send notification to teachers and administrators</td>
<td>Update list and send reminder to teachers that have not completed training bi-monthly. Site administrators will also receive updated list of teachers that have not yet completed SB 472 Mathematics training.</td>
<td>Fall 2008 &amp; ongoing</td>
<td>Educational Services</td>
<td></td>
</tr>
<tr>
<td>Provide additional opportunities for professional development in Mathematics.</td>
<td>50 teachers over three years will participate in the Mathematics Professional Learning Community grant.</td>
<td>Maintain participant database accessible to site administration Participants provide implementation updates to site administration</td>
<td>2007-08, 2008-09, 2009-10</td>
<td>CaMSP grant coordinators Educational Services</td>
<td>CaMSP grant</td>
</tr>
<tr>
<td>Professional Development in English Language Arts and Mathematics</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Responsible Entity</strong></td>
<td><strong>Fiscal Support</strong></td>
<td><strong>Monitor</strong></td>
<td><strong>Timeline</strong></td>
<td><strong>Educational Services</strong></td>
<td></td>
</tr>
<tr>
<td>Identify and communicate calendar of SB 472 ELA institutes available in 08-09 and 09-10.</td>
<td></td>
<td></td>
<td>Fall 2009</td>
<td>Educational Services</td>
<td></td>
</tr>
<tr>
<td>Provide SB 472 training in the newly adopted ELA curriculum in accordance with the maximum amount reimbursed by the state</td>
<td></td>
<td>Maintain participant database accessible to site administration</td>
<td>Spring 2010</td>
<td>Educational Services</td>
<td>SB 472</td>
</tr>
<tr>
<td>Notify teachers and administrators who have not yet completed SB 472 ELA institute and/or practicum of the need to complete</td>
<td></td>
<td>Send notification to teachers and administrators</td>
<td>Update list and send reminder to teachers that have not completed training bi-monthly. Site administrators will also receive updated list of teachers that have not yet completed SB 472 ELA training.</td>
<td>2008-09, 2009-10</td>
<td>Educational Services</td>
</tr>
<tr>
<td>Identify and communicate calendar of SB 472 English Learner Professional Development (ELPD) institutes available in 08-09 and 09-10.</td>
<td></td>
<td></td>
<td>Fall 2008</td>
<td>Educational Services</td>
<td>SB 472</td>
</tr>
<tr>
<td>Provide SB 472 ELPD training</td>
<td></td>
<td>Maintain participant database accessible to site administration</td>
<td>Summer 2008, 2008-09, 2009-10</td>
<td>Educational Services</td>
<td>SB 472</td>
</tr>
<tr>
<td>Notify teachers and administrators who have not yet completed SB 472 ELPD institute and/or practicum of the need to complete</td>
<td></td>
<td>Send notification to teachers and administrators</td>
<td>Update list and send reminder to teachers that have not completed training bi-monthly. Site administrators will also receive updated list of teachers that have not yet completed SB 472 ELPD training.</td>
<td>2008-09, 2009-10 and ongoing</td>
<td>Educational Services</td>
</tr>
</tbody>
</table>
### Professional Development in English Language Arts and Mathematics

<table>
<thead>
<tr>
<th>Steps</th>
<th>Support</th>
<th>Monitor</th>
<th>Timeline</th>
<th>Responsible Entity</th>
<th>Fiscal Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invite paraprofessionals and instructional aides that work with EL</td>
<td>Maintain participant database accessible to site administration</td>
<td>2008-09, 2009-10</td>
<td>Educational Services</td>
<td>Title I Title II Title III EIA</td>
<td></td>
</tr>
<tr>
<td>students to participate in specific training in curriculum,</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>instructional methods, and interventions provided by BCOE in 08-09 and</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>09-10.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue AB 430 administrator training in the new adoptions of</td>
<td>Disseminate calendar to all administrators</td>
<td>Ongoing</td>
<td>Educational Services Site Administrators</td>
<td>AB 430</td>
<td></td>
</tr>
<tr>
<td>Mathematics and English Language Arts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notify administrators who have not yet completed AB430 training in the</td>
<td>Send notification to administrators.</td>
<td>Fall '08</td>
<td>Educational Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>new adoptions of Mathematics and English Language Arts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide specific training for administrators on the implementation</td>
<td>Plan training in conjunction with Butte County Office of Education,</td>
<td>Summer 2008</td>
<td>Educational Services</td>
<td>Title II Title III</td>
<td></td>
</tr>
<tr>
<td>of English language learner programs, principles of second language</td>
<td>our state-approved technical assistance liaison.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>acquisition, current research on English learners, and catch-up and</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>acceleration programs, and observational tools for English Language</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Development (ELD) and Specially Designed Academic Instruction in</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English (SDAIE).</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Focus on English Learners and Students with Disabilities

Current Program for English Learners

Within 30 calendar days of their initial enrollment, students who are identified as having a primary language other than English, as determined by the home language survey, and for whom there is no record of results from an English language development test shall be assessed using the California English Language Development Test (CELDT). The district shall continue to provide additional and appropriate educational services to English language learners for the purposes of overcoming language barriers until the English language learners have demonstrated English language proficiency comparable to that of the district's average native English language speakers and recouped any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers.

English language learners shall be redesignated as fluent English proficient when they are able to comprehend, speak, read and write English well enough to receive instruction in the regular program and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study. The following measures shall be used to determine whether an English language learner shall be reclassified as fluent English proficient: 1) Assessment of English language proficiency utilizing the CELDT as the primary criterion, and objective assessment of the student's English reading and writing skills, 2) Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions, 3) Parent/guardian opinion and consultation during a redesignation interview, 4) Comparison of performance in basic skills, including performance on the English-Language Arts section of the California Standards Test, 5) Objective data on the student's academic performance in English.

The basic instructional program provided to English Learners in CUSD has four options: A Two-Way Spanish Immersion program serves K-6 students at two different sites (and draws students from throughout the district), as well as at one junior high site. This program is fully implemented and very successful. Structured English Immersion serves students at CELDT levels 1-3 with a combination of daily ELD instruction and access to core content subjects, supported by Specially Designed Academic Instruction in English (SDAI) strategies. English language mainstream provides similar support for ELs with a CELDT score of 4 or 5. Supplemental services for targeted ELs include summer school, intervention, electives, and bilingual resource teacher support. Our district-adopted EL curricula—Avenues, High Point, and Edge—are aligned to the Reading/Language Arts framework and to the ELD standards. However, the curriculum is inconsistently implemented. Step Up to Writing and The Write Way are also used to address ELA standards and writing proficiency. Many secondary teachers were trained to implement the Holt textbook series adopted in spring of 2005 through AB466 training; this included a section on making content accessible to English Learners. Interventions are available including before and after school tutorials, leveled groups during the day at some elementary schools, and after-school tutorials for high school—but again, there is great variety in the number and effectiveness of these interventions depending on school. In general, Program Improvement schools have more intervention support. The immersion program is very successful, and has a strong research base behind it. Standards-aligned instructional materials, materials in languages other than English, and leveled and scaffolded instruction to ensure access to the core curriculum (including Sheltered Core classes at high school) are all provided at some schools for some students, though inconsistently. Different grouping configurations (whole group, small group, pairs, tutorials) at the elementary level reflect students' English proficiency levels. At secondary, students have 1-2 class periods for ELD; students who are level 3 have what amounts to a period of sheltered English for their second hour. CUSD ensures that EL students receive ELD lessons based on their proficiency level through the application of curriculum. Inconsistencies in implementation noted above may be partly responsible for EL students achieving below their growth targets in ELA.
Current Program for Students with Disabilities

The Chico Unified School District provides a broad continuum of special education services to students with disabilities ages 3 to 22 years. Special education services are available at all 21 school sites in the District. Programs and services include the following: Resource Specialist Programs, Special Day Class Programs (Mild/Moderate), Special Day Class Programs (Moderate/Severe), Speech and Language Therapy, Nursing Services, School Psychological Services, Adaptive Physical Education, Physical Therapy, Occupational Therapy, Program Specialist services, clinical counseling/therapy, extended year programs, workability, vocational counseling and transportation services. In recent years, the District has expended considerable resources in implementing Professional Learning Communities. Special education staff members have been actively involved in this process as evident by their participation in collaboration sessions with general education and special education staff, assistance with screening assessments (e.g. curriculum based measurement) and providing academic interventions to students experiencing difficulty with learning new skills. Additionally, District personnel have collaborated with Butte County SELPA staff to implement the Response to Intervention (RTI) model. Instructional and program modifications resulting from the implementation of Professional Learning Communities and Response to Intervention include, but are not limited to, the following: student intervention team/student success teams, leveled instruction, small group interventions, scaffolded instruction, frequent assessments, targeted interventions, pull-out and push-in services, and the use of evidence-based and research-based instructional materials and interventions. There are variations among the schools in the District with respect to the extent of the implementation of the aforementioned modifications. Inconsistencies in implementation, insufficient opportunities for staff development regarding mathematics and English and language arts curricula and use of non evidenced based interventions and strategies may be partly responsible for students with disabilities achieving below their growth targets in English language arts and mathematics.

<table>
<thead>
<tr>
<th>Focus on English Learners and Students with Disabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Steps</strong></td>
</tr>
<tr>
<td>Monitor site practices to ensure district-wide consistency for placing English Learners in ELD classes, as well as practices for exiting students from ELD program</td>
</tr>
<tr>
<td>Provide training for special education staff regarding the selection and use of evidence-based supplemental materials, interventions and strategies</td>
</tr>
<tr>
<td>Ensure consistent and appropriate IEP development for students to achieve academic proficiency.</td>
</tr>
<tr>
<td>Steps</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Identify and provide training in instructional delivery strategies that render content comprehensible to English Learners and Students with Disabilities.</td>
</tr>
<tr>
<td>Develop specific academic achievement and English Language Proficiency goals and strategies for English Learners consistent with Annual Measurable Achievement Objectives.</td>
</tr>
</tbody>
</table>
LOCAL EDUCATIONAL AGENCY PROGRAM IMPROVEMENT PLAN
ASSURANCE PAGE

LEA Plan Information:

Name of Local Educational Agency:
Chico Unified School District

County District Code: 04-61424

Date of Local Governing Board Approval: Scheduled for July 16, 2008

District Superintendent:
Kelly Staley

Address: 1163 E. 7th St
City: Chico
Zip Code: 95926

Phone: 530-891-3000
Phone: 530-891-3220

E-mail: jbrinson@chicousd.org

Signatures:

On behalf of LEAs, participants included in the preparation of this Program Improvement Plan Addendum:

______________________________  ____________________________
Signature of Superintendent      Printed Name of Superintendent    Date
Kelly Staley                      06-24-2008

______________________________  ____________________________
Signature of Board President      Printed Name of Board President    Date
Jann Reed
I certify that my organization has worked with the identified Program Improvement District to complete the requirements of NCLB Section 1116(c) and California *Education Code* Section 52055.57 (c).

**Butte County Office of Education**  
Name of External Organization

<table>
<thead>
<tr>
<th>Signature of External Organization Representative</th>
<th>Tim McClure</th>
<th>06-11-2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Name of External Organization Representative</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1859 Bird St., Oroville CA  
Address  
530-532-5789  
Phone

- **Submitted by e-mail to LEAP@cde.ca.gov** 6/29/2008

- **Hardcopy with signatures of Supt. and Butte County Office of Education sent via overnight courier to CDE 6/29/2008 to:**

  Debbie Rury, Consultant  
  School and District Accountability Division  
  California Department of Education  
  1430 N Street, Suite 6208  
  Sacramento, CA 95814
Rubric for Evaluating PI Year 3 LEA Plan Revisions

The revised LEA Plan will document implementation of Corrective Action F, under California Education Code (EC) 52055.57(c): Institute and fully implement a new curriculum. The LEA should identify actions it will take to build and support a coherent, standards-based instructional program for all students, based on the most recent State Board of Education (SBE) adoptions in English-language arts (ELA) and mathematics.

<table>
<thead>
<tr>
<th>Required Elements</th>
<th>No Revisions Needed</th>
<th>Revisions Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Currently in place and documented in LEA Plan/Plan Addendum</td>
<td>Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum</td>
</tr>
</tbody>
</table>

**Instructional Materials: Mathematics**

1. The plan addresses district-wide implementation of most recent SBE-adopted/standards-aligned materials in mathematics.
   - **Identifies core programs currently in place and describes current levels of adoption**
   - **Describes intervention materials currently in place for students working below grade level, including strategic intervention materials for students working 1-2 years below grade level standards and intensive intervention classes and materials for students working more than 2 years below grade level**
   - **Describes how materials are adapted for English learners and students with disabilities**

2. The plan clearly outlines the district process to adopt and phase-in the 2007 mathematics curriculum by FALL 2009, including steps the LEA will take to:
   - Review and/or pilot the materials
   - Purchase the materials (includes identified sources of funds)
   - Distribute all materials to teachers before the beginning of the 2009 school year
## Rubric for Evaluating PI Year 3 LEA Plan Revisions

### Required Elements

<table>
<thead>
<tr>
<th>No Revisions Needed</th>
<th>Revisions Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currently in place and documented in LEA Plan/Plan Addendum</td>
<td>Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum</td>
</tr>
</tbody>
</table>

### Instructional Materials: English-Language Arts (ELA)

1. The plan addresses district-wide implementation of most recent SSE-adopted standards-aligned materials in ELA:
   - Identifies core programs currently in place and describes current levels of adoption
   - Describes intervention materials for students performing below grade level, including strategic intervention materials for students working 1-2 years below grade level standards and intensive intervention classes and materials for students working more than 2 years below grade level
   - Describes differentiated approaches for English learners (universal access materials and other ancillary materials)
   - Describes differentiated approaches for students with disabilities (universal access and other ancillary materials)

2. The plan clearly outlines the district process to adopt and phase-in the 2008 ELA curriculum by fall 2010, including steps the LEA will take to:
   - Review and/or pilot the materials
   - Purchase the materials (includes identified sources of funds)
   - Distribute all materials to teachers before the beginning of the 2010 school year
Rubric for Evaluating PL Year 3 LEA Plan Revisions

<table>
<thead>
<tr>
<th>Professional Development for Teachers</th>
<th>No Revisions Needed</th>
<th>Revisions Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Currently in place and documented in LEA Plan/Plan Addendum</td>
<td>Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum</td>
</tr>
<tr>
<td>1. The plan addresses the professional development needs of all mathematics teachers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents the percent of mathematics teachers who have completed AB 466/SB 472 training (40-hour institute and 80-hour practicum) in the most recent curriculum adopted by the district</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents steps to provide all mathematics teachers with SB 472 training (including the 80 hour practicum) in the newly adopted mathematics curriculum and ensure that all math teachers have completed the training by the fall 2009 materials distribution deadline</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. The plan addresses the fundamental professional needs of all ELA teachers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents the percent of ELA teachers who have completed AB 466/SB 472 training (40-hour institute and 80-hour practicum) in the most recent curriculum adopted by the district</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents steps to provide and monitor completion of SB 472 for all ELA teachers who have not yet completed the institute and/or practicum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents steps to provide all ELA teachers with SB 472 in the new ELA adoption by the fall 2010 distribution deadline</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents steps to provide and monitor completion of SB 472 English Learner Professional Development (ELPD) for all teachers of English learners by fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Documents steps to ensure that paraprofessionals and/or instructional aides who work with English learners receive specific training in curriculum, instructional methods, and interventions appropriate to English learners</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Required Elements</td>
<td>No Revisions Needed</td>
<td>Revisions Needed</td>
</tr>
<tr>
<td>-------------------</td>
<td>---------------------</td>
<td>------------------</td>
</tr>
<tr>
<td></td>
<td>Currently in place and documented in LEA Plan/Plan Addendum</td>
<td>Currently not in place but implementation steps are addressed in revised LEA Plan/Plan Addendum</td>
</tr>
</tbody>
</table>

**Professional Development for Administrators**

1. The plan addresses the professional development needs of all administrators
   - Documents percent of administrators who have completed AB 75/430 training (institute and practicum) in the most recent curricula adopted by the district
   - Documents steps to provide and monitor completion of AB 430 training for all administrators who have not completed the institute and/or practicum
   - Documents steps to provide administrators with training on the implementation of English learner programs, principles of second language acquisition, current research on English learners, and catch-up and acceleration programs
   - Documents steps to provide administrators with training on the use of classroom observational tools for English Language Development (ELD) and Specially Designed Academic Instruction in English (SDAIE)
# Rubric for Evaluating PI Year 3 LEA Plan Revisions

## Focus on High Priority Students

1. The plan addresses the fundamental learning needs of English learners
   - Documents presence of or actions taken to provide ELD classes
   - Documents district policies for placing English learners in ELD classes (as well as policies for exit from ELD)
   - Documents instructional delivery strategies that render content comprehensible to students learning English

2. The plan addresses the fundamental learning needs of students with disabilities
   - Documents presence of or actions taken to provide support for teachers delivering specialized instruction to students with disabilities
   - Documents presence of or actions taken to create, collaborate among general education and special education teachers by grade level or program

3. The plan addresses the fundamental learning needs of other high-priority students
   - Documents uniform use or development of diagnostic and placement tests to determine students requiring strategic or intensive intervention in English/reading/language arts and mathematics and to place them in appropriate intervention classes
   - Documents presence of or plans to provide, SBE-adopted intervention programs, offered as separate, extended-period classes; for all students requiring intensive intervention in English/reading/language arts and/or mathematics
   - Documents presence of or plans to provide, transitional and support classes for students requiring strategic intervention in English/reading/language arts and/or mathematics
TITLE: Performing Arts Center at Pleasant Valley High School – Initial Study/Mitigated Negative Declaration

Action _X_ Consent Information August 20, 2008

Prepared by: Michael Weissenborn

Background information

The California Environmental Quality Act (CEQA) applies to all discretionary activities proposed to be carried out by California public agencies including school districts. Most of the district’s ongoing activities are covered by specific exemptions within the law. New construction projects are generally subject to the CEQA process. The first step of this process involves conducting an initial study. The results of this study indicate which course of action is called for to identify potential impacts and to mitigate these impacts. Possible courses of actions include: filing a negative declaration declaring there is no impact; filing a mitigated negative declaration which recognizes there may be impacts but the can be mitigated to less than potential levels; or completing an environmental impact report (EIR).

Chico Unified School District has employed the services of PMC to conduct the initial study for the Performing Arts Center at PVHS. The results of the initial study indicate that a mitigated negative declaration is appropriate to address potential impacts triggered by noise concerns. The initial study / mitigated negative declaration has been prepared and is ready for review and adoption. Once the mitigated negative declaration has been approved a Notice of Determination should be recorded with the county recorders office.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project is being funded out of Measure A proceeds and will have no impact on the general fund.
Additional Information

District staff prepared a letter to neighbors residing within or owning property within 300 feet of the school boundaries. The mailing list was provided by the City of Chico’s Geographic Information Systems (GIS) department. We did receive two responses to the letter, both asking that the completion of the sidewalk around the south side of the campus be prioritized.

Recommendation

It is requested that the Board of Education adopt the Initial Study / Mitigated negative Declaration for the Performing Arts Center at Pleasant Valley High School and authorize staff to record the Notice of Declaration with the Butte County Recorders’ Office.
July 29, 2008

Dear Pleasant Valley High School Neighbor,

You are someone who lives or owns property in the vicinity of PV High School, and we would like to let you know that the Chico Unified School District is preparing to move ahead with the construction of the new CUSD Performing Arts Center which will be located on the Pleasant Valley High School campus. The project is being funded by Measure A bond proceeds.

Our Board of Education will conduct a Public Hearing addressing the Initial Study/Mitigated Negative Declaration at its regular Board meeting August 20, 2008. The meeting will be held in the City of Chico Council Chambers beginning at 7:00 pm, and will also be broadcast live on Channel 11 on Comcast cable.

An Initial Study for environmental review has been completed for the project. Based upon the information within the initial study, staff is recommending that a Mitigated Negative Declaration be adopted for the project pursuant to the California Environmental Quality Act (CEQA). A link to both the Initial Study as well as the Mitigated Negative Declaration may also be found at the bottom of the District’s What’s New page located at http://www.chicousd.org/What's_New.html

Hard copies are available for review at the District Office at 1173 E. 7th St. or at the Facilities Office located within the Corporation Yard located at 2455. Carmichael Drive.

If you have questions or concerns about the project or the Initial Study/Mitigated Negative Declaration, please do not hesitate to contact me at 891-3209 or by email at mweisse@chicousd.org.

Sincerely,

Michael Weissenborn
Facilities Planner/Construction Manager
NOTICE OF DETERMINATION

TO: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814
Butte County Clerk
25 County Center Drive
Oroville, CA 95965

FROM: Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928

Filing of Notice of Determination in Compliance with Section 21108 or 21152 of the Public Resources Code

PROJECT TITLE: Chico Unified School District Performing Arts Center at Pleasant Valley High School

SCH. NUMBER : N/A

LEAD AGENCY: Chico Unified School District

CONTACT PERSON: Michael Weissenborn - (530) 891-3140

PROJECT LOCATION: Pleasant Valley High School (PVHS) is located on East Avenue between Ceanothus Avenue to the west and Marigold Avenue to the east in northeastern Chico. The school has an address of 1475 East Avenue and is designated with Assessor Parcel Number (APN) 015-490-001. The project site is located entirely within the boundaries of the existing school campus. The closest non-school building is located approximately 375 feet to the north, across East Avenue. East Avenue is the main roadway in the area, connecting the project site with State Route 99 and the North Valley Plaza shopping center to the west, and Manzanita Avenue and Upper Bidwell Park to the east.

PROJECT DESCRIPTION: In 2007, the School Board of the Chico Unified School District approved the construction of an approximately 25,400 square foot Performing Arts Center (PAC) on a primarily unimproved area on the Pleasant Valley High School campus. The majority of the proposed building site is an undeveloped dirt/grass area with a small portion of the site covered in asphalt paving and used as part of a grouping of outdoor basketball courts. As proposed, the PAC will be a multiple-use facility with both instructional and performance space.

The proposed PAC will be a two-story structure with a maximum height of 34'-8", consistent with the height of the adjacent gymnasium building. The design of the facility will incorporate roof lines and colors consistent with the design of other campus facilities and buildings. The PAC building will be a modern performing arts facility incorporating three classroom spaces (choral, band, and stagecraft) and a performance auditorium, which will contain a stage, orchestra pit, and seating for approximately 500 people (491 fixed seats and 6 wheelchair spaces). The facility has been designed
with the goals and objectives of the Collaborative for High Performing Schools (C.H.P.S.) standards and qualifies for PG&E's "Savings by Design" School District and Design Team rebates. The building will be fully-compliant with all Americans with Disabilities Act (ADA) standards and will meet or exceed all standards of the California State Building Code.

This is to advise that the Chico Unified School District Board, at an August 20, 2008 meeting, made the following determination regarding the above described project.

1. The project ([ ] will [x] will not) have a significant effect on the environment.
2. [ ] An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA. [x] A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures ([x] were [ ] were not) made a condition of the approval of this project.
4. A Statement of Overriding Considerations ([ ] was [x] was not) adopted for this project.
5. Findings ([x] were [ ] were not) made pursuant to the provisions of CEQA.

This is to certify that the final Environmental Document with comments and responses, and record of project approval are available to the general public at the Facilities Office, Chico Unified School District, 2455 Carmichael Drive, Chico, CA 95928 during normal working hours 8:00 a.m. to 4:00 p.m., Monday through Friday.

______________________________

Michael Weissenborn, Facilities Planner

Date: August , 2008
TITLE: Performing Arts Center at Pleasant Valley High School - Request for Proposal for Lease-Leaseback Services – Contractor Recommendation

Action X Consent Information August 20, 2008

Prepared by: Michael Weissenborn

Background information

At the April 30, 2008 special Board meeting the Board adopted resolution # 1025-08 authorizing District staff to proceed with the preparation and circulation of a request for proposals (RFP) relating to the identification of a Lease Leaseback entity to tackle the construction of the Performing Arts Center at the Pleasant Valley High School. The RFP was prepared with the assistance of Addison Covert of Kronick Moskovitz Tiedeman and Girard and issued on July 10, 2008. Following a mandatory pre-submittal meeting held July 22, 2008 at Pleasant Valley High School, twelve RFPs were submitted by the July 31, 2008 deadline.

The District formed a Lease-Leaseback Committee which consists of Kathy Kaiser, Board member; Rick Rees, Board member; Jan Combes, Assistant Superintendent, Business Services; Mike Miller, Director of Facilities Planning and Management, Butte College; and Michael Weissenborn, Facilities Planner/Construction Manager. The Committee met on August 5, 2008 and narrowed the field of potential candidates from twelve to seven. The seven firms were interviewed on August 12, 2008. The objective of the committee was to identify the three firms they felt are the best for tackling this specific project and then ranking those firms. This task was particularly difficult due to the quality of the firms responding to the RFP.

One firm’s experience was stronger in the project areas the District is looking for on the Performing Arts Center. Our recommendation for this project is to begin negotiations with Broward Brothers. The firm has constructed stand alone theatres at Pioneer High School in Woodland, Davis Senior High and Dixon High School. They are currently under contract for the Napa Valley Community College Performing Arts Center and the American River College Performing Arts Center. They have completed several projects working with Nichols Melburg and Rosetto, the architects for the PAC. They are currently one of the contractors working on the Butte College Industrial Arts Building, managing the earthwork, metal stud and drywall and plaster bid packages.

The process calls for the Committee to also identify a second and third contractor as back up should the District, for any reason, not be reach agreement with the first firm. These
entities are Carey Construction in second place and Aulabaugh Construction in third place. Both of these firms have done a substantial number of complex projects with the District.

Once given direction by the Board, staff will move ahead with discussions with the recommended firm and begin to negotiate an agreement. Part of this process will be reviewing the proposed sub-contractor packages making recommendations on firms the District has had past success with. It is staff’s intent to enter into an agreement for the construction to begin as soon as we can to keep this project moving ahead while meeting all of the District’s needs including project budget concerns.

**Educational Implications**

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

**Fiscal Implications**

This project is being funded out of Measure A proceeds and will have no impact on the general fund.

**Additional Information**

The firms interviewed on August 12 include Aulabaugh Construction, Bobo Construction, Broward Brothers, Carey Construction, Modern Building, Otto Construction, and Sundt. Additional firms who submitted RFPs but who were not interviewed include Clark and Sullivan Construction, Hilbers Inc., Randy Hill Construction, Seward L. Schreder Construction and United Building Contractors.
PROPOSED AGENDA ITEM: Attendance Incentive Program

Prepared by: Jan Combes, Assistant Superintendent, Business Services

☐ Consent  Board Date  August 20, 2008

☐ Information Only

X Discussion/Action

Background Information

The district is proposing an Attendance Incentive Program for 2008-09 to help increase average daily attendance (attached).

School districts in California are funded on the basis of student attendance, not enrollment. Funding is allocated on a per average daily attendance (or ADA) basis. Average daily attendance is calculated by counting every day a student is in school and dividing by the number of school days offered. While we monitor attendance beginning with the first day of school and ending with the last day, funding is actually determined based on the average rate of attendance as of Second Period, a cutoff date that ends in March or April, depending on the school calendar.

Educational Implications

Students that come to school are more likely to do well in meeting program objectives.

Fiscal Implications

If we improve our average rate of attendance we can improve our funding.

The potential cost for the program is $33,500. This program would provide secondary schools with funding for student incentives, plus additional school level rewards for all schools that improve their attendance by at least .25% by April of 2009. Schools are also rewarded for maintaining a attendance rate of 96% or better.

Example: If all schools improved their rate of attendance by .25%, income increases by about $185,600, for a net gain of $152,100.

Additional Information

Principals reviewed and approved of this plan in May, 2007. This plan meets one of the recommendations in the Fiscal Recovery Plan presented to the Board by the Fiscal Advisor in January, 2007.
This potential Attendance Incentive Program has three levels of incentives for schools and students:

**Level One**  **School Incentives:**
Elementary Schools receive $500 if 07-08 P2 Percentage of Attendance Rate is higher than 06-07 Rate by at least .25%
Junior High Schools receive $500 if 07-08 P2 Percentage of Attendance Rate is higher than 06-07 Rate by at least .25%
Senior High Schools receive $1000 if 07-08 P2 Percentage of Attendance Rate is higher than 06-07 Rate by at least .25%

**Level Two**  **Schools with 96.0% Attendance Rate or higher get an additional $500**

**Level Three**  **Student Incentives (Secondary Schools)**
Alternative Schools receive $1000 for Student Incentives, junior highs receive $1500 and senior highs receive $2500
Schools would individually determine how these funds will be used to improve attendance

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>P2 % Rate of Attendance 06-07</th>
<th>P2 % Rate of Attendance 07-08</th>
<th>P2 % Rate of Attendance Improvement 06-07</th>
<th>Example Awards if Program had been in place 2006-07 to 2007-08</th>
<th>&gt; 96.0% School Awards</th>
<th>Student Awards Secondary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academy for Change</td>
<td>80.06</td>
<td>76.00</td>
<td>(4.06)</td>
<td>$1,000</td>
<td>$500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Fairview Continuation School</td>
<td>77.97</td>
<td>75.62</td>
<td>(2.35)</td>
<td>$1,000</td>
<td>$500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Loma Vista</td>
<td>92.69</td>
<td>77.32</td>
<td>(15.37)</td>
<td>$2,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oakdale 7-12</td>
<td>77.77</td>
<td>66.20</td>
<td>(11.57)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oakdale K-6</td>
<td>96.63</td>
<td>95.43</td>
<td>(1.20)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pleasant Valley High School</td>
<td>95.36</td>
<td>95.49</td>
<td>0.13</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chico Senior High Schools</td>
<td>94.77</td>
<td>94.59</td>
<td>(0.18)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marsh Junior High</td>
<td>95.88</td>
<td>95.32</td>
<td>0.44</td>
<td>$1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chico Junior High</td>
<td>94.76</td>
<td>94.65</td>
<td>(0.10)</td>
<td>$1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bidwell Junior High</td>
<td>95.37</td>
<td>95.02</td>
<td>0.22</td>
<td>$1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chapman</td>
<td>96.89</td>
<td>98.11</td>
<td>0.28</td>
<td>$1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Citrus</td>
<td>94.56</td>
<td>94.05</td>
<td>(0.50)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hooker Oak</td>
<td>95.78</td>
<td>95.12</td>
<td>(0.66)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John McManus</td>
<td>94.88</td>
<td>94.68</td>
<td>0.10</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marigold</td>
<td>96.33</td>
<td>96.45</td>
<td>0.12</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neal Dow</td>
<td>95.78</td>
<td>95.51</td>
<td>(0.27)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Little Chico Creek</td>
<td>96.06</td>
<td>96.05</td>
<td>0.01</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parkview</td>
<td>95.50</td>
<td>95.65</td>
<td>0.15</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emma Wilton</td>
<td>94.84</td>
<td>95.43</td>
<td>0.59</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rosedale</td>
<td>94.16</td>
<td>95.54</td>
<td>1.38</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shasta</td>
<td>96.61</td>
<td>96.93</td>
<td>0.12</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sierra View</td>
<td>96.25</td>
<td>96.16</td>
<td>(0.10)</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Potential Cost: $33,500
Potential ADA Improvement, example: 32
Increase in funding, before cost of program: $185,600
Potential Net Improvement: $152,100
TITLE: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Christine Holden

Action: ☒ Consent: ☐ Information: ☐

Agenda Item: August 20, 2008

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information
Request approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate to cover the assignment of a Certificated employee (Christine Holden) in the position of SDC-SH Preschool teacher for the 2008/09 school year.

Educational Implications
Approval of this Variable Term Waiver Request will allow Ms. Holden to teach while completing requirements for the Certificate.

Fiscal Implications
None

Additional Information

Recommendation
It is recommended that the Board of Education approve the Variable Term Waiver Request for Christine Holden.
VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address)
   Chico Unified School District
   1163 E. 7th Street
   Chico, CA 95928

   County/District CDS Code
   04-61424

   Contact Person: Heather Deaver
   Telephone #: (530) 891-3000
   FAX #: (530) 891-3211
   E-Mail: hdeaver@chicouisd.org

☐ NPS/NPA (list county code_______)

2. APPLICANT INFORMATION

   Social Security Number

   If fingerprint clearance is not on file at CTC, include a completed application (form 41-4) and LiveScan receipt (41-LS). If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

   Full Legal Name ____________ Holden, Christine E.
   Last
   First
   Middle

   Former Name(s) ________________ Birth Date ________________

   Applicant's Mailing Address
   ______________________
   Chico, CA 95926

   Credential Needed for Waiver _____________ Early Childhood Special Education Certificate

   (Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

   Assignment _____________ SDC-SH Preschool Teacher

   Specific position and grade level (e.g., chemistry teacher, grades 11-12)

   For bilingual assignment list LANGUAGE:

   Is this a full time position? Yes ☐ No ☐

   If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) ________________

   Is this a subsequent waiver? (see #9 for additional information) Yes ☐ No ☐

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

   Specific section(s) covering the assignment: ________ 44265

4. EFFECTIVE DATES ________________ 07/01/08 to ________________ 06/30/09

   Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

   Ending date of school term, track, or year: ________________ 06/30/09

WVI 10/07
5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:
   a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT
      □ Special Education
      □ Clinical or Rehabilitative Services
      □ Speech-Language Pathology Services
      □ Driver Education and Training
      □ 30-Day Substitute

   b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION
      No copies are necessary if this is a recognized high incidence area.
      □ Advertised in local/national newspapers
      □ Advertised in professional journals
      □ Attended job fairs in California
      □ Attended recruitment out-of-state
      □ Contacted IHE placement centers
      □ Distributed job announcements
      □ Internet
      □ Other ________________________________

   c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE
      Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

      (see attached)
Wavier Request re: Christine Holden
Loma Vista Pre-school SH Classroom

Mrs. Holden has completed the requirements leading to a Bachelors of Arts degree in Liberal Studies. She holds a multiple subject teaching credential embedded with CLAD as well as a mild/moderate specialist credential (level 1). She aligned her academic preparation with her professional experiences providing her background necessary to work with pre-school aged handicapped students (3-5 years). As part of the undergraduate and graduate requirements at California State University, Chico, Christine completed coursework with components in early childhood development. Areas of concentration included: Childhood development, curriculum planning, behavioral management, speech and language development, assessment, assistive technology, motor development, motor planning, health, and child psychology.

Christine has worked in a variety of professional settings. Teaching experiences range consist of pre-school, Elementary, and Junior High School setting. Recently she was assigned to teach a summer school classroom, serving children with Autism 3-5 years. She has worked the past two years in a special day class-serving students with moderate/sever disabilities. She has four years experience as an Instructional Paraprofessional in pre-school settings. She is trained in Best Practices “Autism Spectrum Disorders. Other training experiences include behavioral management, sign language, discrete trial, PECS and TEAACH.

Her educational background and teaching experiences have provided the foundation of academic training and practicum experiences.

Eric Snedeker, Principal
Loma Vista School
**Section 6 is not applicable. ECSE is a recognized Statewide High Incidence Area waiver request covered under Section 5.**

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

☐ Administrative Services
☐ Single Subject Teaching (all subject areas)
☐ Designated Subjects – except driver education and training
☐ Library Media Services
☐ Multiple Subject Teaching
☐ Pupil Personnel Services: Counseling, Psychology, Social Work
☐ Reading Specialist/Certificate
☐ Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. must be attached.

The employer must verify all of the following:

☐ Distributed job announcements
☐ Contacted IHE placement centers
☐ Internet (i.e. www.edjoin.org)

Optional recruitment methods:

☐ Advertised in local/national newspaper
☐ Attended job fairs in California
☐ Attended recruitment out-of-state
☐ Advertised in professional journals
☐ Other ____________________________

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position?

How many individuals credentialed in the authorization of the waiver request were interviewed?

What were the results of those interviews? (Please indicate answers in numbers)

□ Applicant(s) withdrew
□ Candidate(s) declined job offer
□ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.
e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

<table>
<thead>
<tr>
<th>PROGRAM, COURSE, EXAMINATION, EXPERIENCE</th>
<th>TARGET COMPLETION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level II Coursework</td>
<td>August 2009</td>
</tr>
<tr>
<td>including ECSE</td>
<td></td>
</tr>
</tbody>
</table>

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name __________________________ Position ________________
Jeaner Kassel

9. SUBSEQUENT WAIVER REQUESTS

☐ Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☐ No ☐ Not applicable (program completion is not a requirement)
11. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

☐ Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:
1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

☐ County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

Signature of Applicant
(Sign full legal name as listed in #2)

Date
8/13/08

13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELP A) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, XPS/NPA Administrator, or Designee:

Signature: ____________________________
Title: ________________________________
Date: ________________________________

WV1 10/07
TITLE: Approval of Variable Term Waiver Request for a Single Subject: Home Economics Credential for Certificated Employee Annina McKenna.

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
August 20, 2008
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information
Request approval of a Variable Term Waiver Request for a Single Subject: Home Economics Credential to cover the assignment of a Certificated employee (Annina McKenna) in the position of Secondary Home Economics Teacher for the 2008/09 school year.

Educational Implications
Approval of this Variable Term Waiver Request will allow Ms. McKenna to teach while completing requirements for the Credential.

Fiscal Implications
None

Additional Information

Recommendation
It is recommended that the Board of Education approve the Variable Term Waiver Request for Annina McKenna.
VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address)  
Chico Unified School District  
1163 E. 7th Street  
Chico, CA 95928

□ NPS/NPA (list county code ____________)

County/District Code  
CDS Code  
04-61424

Contact Person: Heather Deaver

Telephone #: (530) 891-3000

FAX #: (530) 891-3211

E-Mail: hdeaver@chicousd.org

2. APPLICANT INFORMATION

Social Security Number

If fingerprint clearance is not on file at CTC, include a completed application (form 41-4) and LiveScan receipt (41-LS). If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name McKenna, Annina P.

Last

First

Middle

Former Name(s) Peterson

Birth Date

Applicant's Mailing Address

CREDENTIAL NEEDED FOR WAIVER

Single Subject: Home Economics

(Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Secondary Home Economics Teacher (9-12)

Specific position and grade level (e.g. chemistry teacher, grades 11-12)

For bilingual assignment list LANGUAGE:

Is this a full time position? Yes ☐ No ☐

If not, indicate how many periods a day the individual will be teaching the waiver assignment(s)

Is this a subsequent waiver? (see #9 for additional information) Yes ☐ No ☐

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: EC Section 44252 & EC Section 44259 (b)(3)

4. EFFECTIVE DATES

07 / 01 / 08 to 06 / 30 / 09

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

Ending date of school term, track, or year: 06 / 30 / 09
** Section 5 is not applicable. A Single Subject teaching credential waiver is a non statewide low incidence area waiver request covered under Section 6.

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT
   - Special Education
   - Clinical or Rehabilitative Services
   - Speech-Language Pathology Services
   - Driver Education and Training
   - 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION
   No copies are necessary if this is a recognized high incidence area.
   - Advertised in local/national newspapers
   - Advertised in professional journals
   - Attended job fairs in California
   - Attended recruitment out-of-state
   - Contacted IHE placement centers
   - Distributed job announcements
   - Internet
   - Other ____________________________

   c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE
      Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.
6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

☐ Administrative Services
☐ Single Subject Teaching (all subject areas)
☐ Designated Subjects – except driver education and training
☐ Library Media Services
☐ Multiple Subject Teaching
☐ Pupil Personnel Services: Counseling, Psychology, Social Work
☐ Reading Specialist/Certificate
☐ Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. must be attached.

The employer must verify all of the following:

☑ Distributed job announcements
☑ Contacted IHE placement centers
☑ Internet (i.e. www.edjoin.org)

Optional recruitment methods:

☐ Advertised in local/national newspaper
☐ Attended job fairs in California
☐ Attended recruitment out-of-state
☐ Advertised in professional journals
☐ Other ____________________________

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? 5

How many individuals credentialed in the authorization of the waiver request were interviewed? 5

What were the results of those interviews? (Please indicate answers in numbers)

3 Applicant(s) withdrew
2 Candidate(s) found unsuitable for the assignment

Candidate(s) declined job offer


d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A degree in Home Economics with an emphasis in Food and Nutrition
e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

(see attached)

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

<table>
<thead>
<tr>
<th>PROGRAM, COURSE, EXAMINATION, EXPERIENCE</th>
<th>TARGET COMPLETION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of Single Subject</td>
<td>Fall 2009</td>
</tr>
<tr>
<td>Teacher Preparation Program</td>
<td></td>
</tr>
</tbody>
</table>

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name ___________________________ Position _______________
Priscilla Burns             Home Ec Teacher

9. SUBSEQUENT WAIVER REQUESTS

☐ Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS employing AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☐ No ☐ Not applicable (program completion is not a requirement)
Annina McKenna has the proper coursework in food/nutrition and health science. She has had good success in jobs requiring good people skills, Annina is educated, well organized and good with people.

Steve Connolly
Principal, Pleasant Valley High School
11. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

☑ Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

☐ County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

Signature of Applicant
(Sign full legal name as listed in #2)

Date: 7/24/08

13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature: ____________________________

Title: Assistant Superintendent-Human Resources

Date: July 24, 2008
PROPOSED AGENDA ITEM: **Resolution # 1041-08 - Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent  
☐ Information Only  
X Discussion/Action

Board Date: June 20, 2007

**Background Information:**

The District no longer needs or no longer has the funds to support the positions noted in the resolution. After consultation with CSEA, Chapter #110 leadership it was agreed that these positions can and should be eliminated.

**Educational Implications:**

None.

**Fiscal Implications:**

The District will save the cost of these positions.

**Recommendation:**

Approval of resolution #
RESOLUTION 1041-08
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT

ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2008-2009 SCHOOL YEAR

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

<table>
<thead>
<tr>
<th>Classification</th>
<th>Full-Time Equivalent</th>
<th>Site/Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>IA-SPECIAL ED</td>
<td>0.7500</td>
<td>MJHS/SPECIAL ED</td>
</tr>
<tr>
<td>BICULTURAL LIAISON</td>
<td>0.1875</td>
<td>MCMANUS/CATEGORICAL</td>
</tr>
<tr>
<td>IA-SPECIAL ED</td>
<td>0.6625</td>
<td>PUPIL PERSONNEL SVCS/SPECIAL ED</td>
</tr>
<tr>
<td>IA-SPECIAL ED</td>
<td>0.7500</td>
<td>BJHS/SPECIAL ED</td>
</tr>
<tr>
<td>IA-SPECIAL ED</td>
<td>0.7125</td>
<td>ROSEDALE/SPECIAL ED</td>
</tr>
</tbody>
</table>

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2004 through June 30, 2007. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the
Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on August 20, 2008.

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

DATED this 20th day of August, 2008.

Clerk of the Governing Board of the Chico Unified School District