

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Chico City Council Chambers**  
**April 29, 2009**

**CLOSED SESSION – 5:00 P.M.**  
**REGULAR BOARD MEETING – 6:00 P.M.**



### **Board Members**

**Jann Reed, President**  
**Dr. Kathy Kaiser, Vice President**  
**Elizabeth Griffin, Clerk**  
**Dr. Andrea Lerner Thompson, Member**  
**Rick Rees, Member**

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 4/24/09

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT  
OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

**CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

**STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

**PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

**PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

**WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

**COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

**AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

# CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – April 29, 2009

Closed Session – 5:00 p.m.

Regular Session - 6:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

1. **CALL TO ORDER**

2. **CLOSED SESSION**

2.1 **Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2.2 **Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

3. **RECONVENE TO REGULAR SESSION**

3.1 Call to Order

3.2 Report Action Taken in Closed Session

3.3 Flag Salute

4. **STUDENT REPORTS**

5. **SUPERINTENDENT'S REPORT**

6. **CONSENT CALENDAR**

6.1 GENERAL

1. Consider approval of minutes of regular session on March 25, 2009, special session on April 1, 2009, and special session on April 22, 2009

2. Consider approval of Items Donated to Chico Unified School District

6.2 EDUCATIONAL SERVICES

1. Consider expulsion of students with the following IDs: 36571, 39184, 39702, 40896, 43947, 51607, 63520, 66053, 68264, 68433

2. Consider expulsion clearance of students with the following IDs: 28206, 56671, 63936

3. Consider approval of the Field Trip Request for Citrus 6<sup>th</sup> Grade Students to go to Six Flags Discovery Kingdom from 5/14/09-5/15/09

4. Consider approval of the Field Trip Request for Hooker Oak Room 4 to go to the State Capitol in Sacramento from 5/27/09-5/28/09

5. Consider approval of the Field Trip Request for Neal Dow 6<sup>th</sup> Grade Students to go to Yosemite National Park from 5/27/09-5/29/09

6. Consider approval of the Field Trip Request for Parkview 6<sup>th</sup> Grade Students to go to Butte Meadows Science Camp from 5/26/09-5/29/09

7. Consider approval of the Field Trip Request for BJHS 6<sup>th</sup> Grade Class to go to Yosemite National Park Environmental Camp from 5/12/09-5/15/09

8. Consider approval of the Field Trip Request for the MJHS Peer Mediators to attend a Speaker Presentation in Mendocino, CA from 5/3/09-5/4/09

9. Consider approval of the Field Trip Request for the CHS Asian Youth Awareness Club to travel to Santa Cruz and San Francisco from 5/2/09-5/3/09

10. Consider approval of the Field Trip Request for the CHS FFA Floral Team to

complete in State Finals at Cal Polly from 5/1/09-5/3/09

11. Consider approval of Consultant Agreement with Butte County Office of Education for Technical Assistance (Janet Brinson)

**6.3 BUSINESS SERVICES**

1. Consider approval of Accounts Payable Warrants
2. Consider approval of Declaration of Surplus Property: Approximately 3,000 yards of soil to be removed from the Chico Senior High School campus according to district procedures
3. Consider approval of the Bid Approval - Reroofing of Units A and H at Marigold Elementary School (Mary Leary)
4. Consider approval of the Bid Approval – Reroofing of Unit A at Fair View High School (Mary Leary)
5. Consider approval of the Bid Approval – PVHS CTEFP Building Trades & Construction (Michael Weissenborn)

**6.4 HUMAN RESOURCES**

1. Consider approval of Certificated Human Resources Actions
2. Consider approval of Classified Human Resources Actions

**7. DISCUSSION/ACTION CALENDAR**

**7.1 EDUCATIONAL SERVICES**

1. Discussion/Action: Sierra View Consolidation of Programs – Carolyn Adkisson and Debbie Aldred
2. Discussion/Action: Charter Schools – Annual Site Visit Reports (Sara Simmons)
3. Discussion/Action: K-6 Mathematics Textbook Recommendation (Carolyn Adkisson and Robert Preston)
4. Discussion/Action: Protest Against Alcoholic Beverage License Application (Carolyn Adkisson)

**7.2 BUSINESS SERVICES**

1. Information: Presentation of Information about Parcel Taxes (Jan Combes)
2. Discussion/Action: Consider approval of Resolution No. 1071-09, Authorizing Borrowing (Scott Jones)
3. Discussion/Action: New Classroom Building, Chico High School – Request for Proposal for Lease-Leaseback Services – Contractor Recommendation (Michael Weissenborn)
4. Information: Monthly ADA, Enrollment Reports and Attendance Rates (Jan Combes)

**7.3 HUMAN RESOURCES**

1. Discussion/Action: Consider Approval of Resolution 1069-09, Classified School Employee Week (Bob Feaster)
2. Discussion/Action: Consider Approval of Resolution 1070-09, Teacher Appreciation Day (Bob Feaster)
3. Discussion/Action: Consider Approval of Resolution 1072-09, Elimination of Classified Services (Bob Feaster)
4. Discussion/Action: Consider Approval of Resolution 1073-09, Elimination of Classified Services (Bob Feaster)
5. Information: Initial Proposal for Collective Bargaining from CUSD (Bob Feaster)

**8. ITEMS FROM THE FLOOR**

**9. ANNOUNCEMENTS**

**10. ADJOURNMENT**

## MINUTES

1. **CALL TO ORDER**

At 4:30 p.m. the Board convened and went into Closed Session.

Present: Jann Reed, Dr. Kathy Kaiser, Elizabeth Griffin, Dr. Andrea Lerner Thompson, Rick Rees

2. **CLOSED SESSION**

## 2.1 Public Employee Appointments

Per Government Code §54957

Title: Pleasant Valley High School Principal

Title: Educational Services Director

2.2 Conference with Legal Counsel

Anticipated Litigation

Significant exposure to litigation pursuant

To Government Code Section 54956.9(b)

One Case

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

Sara Simmons

Mary Leary

Scott Jones

Bob Kingsley, Attorney at Law

2.3 Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

3. **RECONVENE TO REGULAR SESSION**

Present: Jann Reed, Dr. Kathy Kaiser, Elizabeth Griffin, Dr. Andrea L. Thompson, Rick Rees

Absent: None

3.1 **Call to Order**

At 6:10 p.m. Board President Reed called the Regular Session Meeting to Order in the City Council Chambers.

3.2 **Closed Session Announcements**

Board President Reed stated the Board had been in Closed Session and had the following announcements: the new PVHS Principal is John Shepherd and beginning this summer the new Educational Services Director will be Joanne Parsley. On Items 2.1 and 2.2, Update on Labor Negotiations and Anticipated Litigation there was nothing to report.

3.3 **Flag Salute**

Board President Reed led the salute to the Flag.

4. **STUDENT REPORTS**

At 6:14 p.m. Connor Bell-Whitburn and Conner O'Kelley presented information on PVHS student activities; Serenity Webb and Matt Lacko presented information on FVHS student activities; and Anthony Thomas presented information on CHS student activities and reported on problems with the water fountains at CHS and presented a signed petition from students asking for new water fountains.

5. **SUPERINTENDENT'S REPORT**

At 6:25 p.m. Superintendent Staley said a few words about the unprecedented economic emergency that is occurring at the state and federal levels and explained that all school districts were being faced with difficult decisions. CUSD made many difficult cuts last year, but due to the economic collapse, additional, more severe cuts would need to occur this year. No one expected to make additional cuts this year, but the state budget is \$8 billion short and this necessitates everyone working together. Everyone was encouraged to make their voices heard at the state level.

## MINUTES

**6. CONSENT CALENDAR**

At 6:27 p.m. Board President Reed reviewed the following changes to the agenda: the addition of 6.2.9. to the Consent Calendar; the removal of items 7.1.1. and 7.1.2. from the Discussion/Action Calendar and the addition of the words Public Hearing to item 7.2.1. Board President Reed asked if there were any Consent items that Board members or the audience would like to pull. Board Vice President Kaiser questioned the placement of a sixth grader at AFC; Superintendent Staley stated that Mr. Vigallon had made appropriate preparations.

At 6:29 p.m. CSEA President Cox asked that items 7.3.1., 7.3.2., and 7.3.3. be moved to the beginning of the Discussion/Action Calendar. Assistant Superintendent Combes explained Item 7.2.5. had to be approved before those items could be discussed. At 6:30 p.m. Board Member Rees moved to approve the Consent Items; seconded by Board Member Thompson.

**6.1. GENERAL**

1. The minutes of the Regular Meeting on February 25, 2009, and the Special Meeting on March 4, 2009, were approved.
2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
Target	\$170.88	Chapman
April Burchardt	Books @ \$90.00	McManus
Target	\$215.62	Neal Dow
North Valley Ag Services	Soccer jerseys @ \$250.00	Rosedale
Kona's Sandwiches	Soccer jerseys @ \$100.00	Rosedale
Mark Pierce & Carol Robinson	Soccer jerseys @ \$116.12	Rosedale
Ranjan Tejus Patel	\$200.00	Shasta
Shasta PTO	\$1,000.00	Shasta
Wells Fargo of CA Insurance	HP Printer @ \$150.00	Sierra View
Target	\$152.25	Sierra View
David Dion	\$50.00	CJHS
Jennifer Rossovich	\$50.00	CJHS/Art
Bidwell Perk	Soil @ \$40.00	CJHS/Garden
The Worm Farm	Soil @ \$80.00	CJHS/Garden
Red Tavern	Lunch @ \$120.00	CJHS/Garden
Sutherlands Landscaping	Soil @ \$80.00	CJHS/Garden
PG&E Corporation	\$25.00	MJHS
Target	\$81.30	MJHS
Anna Wannemacher	\$10.00	MJHS, Science
Jeffrey Hall	\$100.00	MJHS, Science
Bruce Dillman	\$201.97	CHS
Elizabeth Devereaux	Scrap Glass @ \$750.00	CHS/Art
Target	\$415.53	PVHS
PG&E Corp/Randy Leppard	\$102.00	PVHS
Reyna & David Nolta	\$100.00	PVHS
Paula O'Laughlin	\$75.00	PVHS/Latinos Unidos Club
Thomas Imhoff	CDs @ \$72.00	PVHS/Library
Kay Kohlen	Books @ \$17.00	PVHS/Library
Paula Sands	Books @ \$39.00	PVHS/Library
Greenfeet.com	\$100.00	PVHS/Academic Decathlon Team
Dr. Kim Lange	\$100.00	PVHS/Academic Decathlon Team
Joanne Gergon	\$100.00	PVHS/Academic Decathlon Team
Peters, Rush, Habib & McKenna	\$500.00	PVHS/Academic Decathlon Team
Digital Path Inc.	\$100.00	PVHS/Academic Decathlon Team
Michael Acosta	\$50.00	PVHS/Academic Decathlon Team
Mark Gailey	\$50.00	PVHS/Academic Decathlon Team
James and Sandra Shepard	\$50.00	PVHS/Academic Decathlon Team

## MINUTES

Holiday Pools	\$20.00	PVHS/Academic Decathlon Team
Joseph & Diane Kaye	\$50.00	PVHS/Athletics
Rosalba Vaquera	\$100.00	PVHS/Athletics
Chico Rotary Club/Kelly Crane	\$500.00	PVHS/Athletics
Champion Christian School	\$750.00	PVHS/Athletics
PVHS Sports Boosters	\$3,538.34	PVHS/Athletics
Helen & Gregory Wheeler	\$100.00	PVHS/Athletics
Craig & Karla Rigsbee	\$100.00	PVHS/Athletics
Chico Running Club	\$2,500.00	PVHS/Cross Country
Kevin Mathiesen/Renae Burson	\$100.00	PVHS/Boys' Volleyball
Eric & Liane Christensen	\$100.00	PVHS/Boys' Volleyball
Jeff Freeman	\$100.00	PVHS/Boys' Volleyball
Anthony Dena	\$150.00	PVHS/Boys' Volleyball
Scott Houchin	\$200.00	PVHS/Boys' Volleyball
John Staiger	\$150.00	PVHS/Boys' Volleyball
Monica & Ted Soderstrom	\$200.00	PVHS/Boys' Volleyball
Frank & Pat Gladen	Nordic Track @ \$350.00	FVHS
Chico Lion's Club/Bill Padula	Carpet @ \$4,370.00	Loma Vista School

## 6.2 EDUCATIONAL SERVICES

- The Board approved the expulsion of students with the following IDs: 37926, 39222, 41394, 50539, 50615, 51526, 58091
- The Board approved the expulsion clearance of students with the following IDs: 40665 and 54670
- The Board approved the Field Trip Request for Rosedale Elementary Fifth Grade Class to attend Whiskeytown Environmental Camp in Redding from 5/26/09-5/29/09
- The Board approved the Field Trip Request for Marigold and Shasta Sixth Grade Classes to attend Shady Creek Outdoor School from 4/14/09-4/17/09
- The Board approved the Field Trip Request for the PVHS ROP Welding Fabrication students to attend the State of CA Skills Competition and Leadership Conference in Fresno from 4/23/09-4/26/09
- The Board approved the Field Trip Request for the PVHS Yearbook students to attend the Spring National Journalism JEA/NSPA Convention in Phoenix, Arizona from 4/16/09-4/19/09
- The Board approved the Consultant Agreement with Butte County Special Education Local Plan Area to provide clinical/counseling services per memorandum of understanding dated 7/28/08
- The Board approved the CAHSEE Waivers for Students with Disabilities
- The Board approved the Consultant Agreement with Miller Brown Dannis Attorneys – John Yeh for legal advice

## 6.3 HUMAN RESOURCES

- The Board approved the Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<b><u>Administrative Appointment(s) 2009/10 According to Board Policy</u></b>			
Shepherd, John	Principal, Sr. High	2009/10	Appointment
<b><u>Probationary Appointment(s) 2008/09 According to Board Policy</u></b>			
Rose, Michelle	Special Education	2 <sup>nd</sup> Semester 2008/09 (Effective 3/10/09)	0.6 FTE Probationary Appointment
<b><u>Temporary Appointment(s) 2008/09 According to Board Policy</u></b>			
Millar, Megan	Speech	2 <sup>nd</sup> Semester 2008/09 (Effective 3/9/09)	.40 FTE Temporary Appointment (in addition to current .60 FTE assignment)

## MINUTES

Part-Time Leave Request(s) 2008/09

Cook, Lori	Elementary	2008/09 (Effective 3/30-6/4/09)	.60 FTE Leave
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Full-Time Leave Request(s) 2008/09

Cook, Lori	Elementary	2008/09 (Effective 3/9-3/27/09)	1.0 FTE Leave
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Part-Time Leave Request(s) 2009/10

Borquez, Kim	Elementary	2009/10	.20 FTE Leave
Copeland, Charles	Secondary	2009/10	.40 FTE Leave (Policy #4475 STRS Reduced Workload)
Ginno, Cathelin	Secondary	2009/10	.40 FTE Leave
Goldmann, Christine	Secondary	2009/10	.20 FTE Leave
Hansen, Robert	Secondary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Hayes, Janet	Elementary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Malnar, Peggy	Elementary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Martin, Michelle	Secondary	2009/10	.40 FTE Leave
Regall, Darcie	Elementary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Seid, Cristine	Secondary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Stuenkel, Susan	Elementary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Taylor, Natalie	Secondary	2009/10	.40 FTE Leave
Vickers, Lark	Elementary	2009/10	.20 FTE Leave

Retirement(s)/Resignation(s)

Adkisson, Carolyn	June 30, 2009	Retirement
Anderson-Nilsson, Julia	June 5, 2009	Resignation from Leave of .50 FTE of 1.0 FTE Assignment (remain .50 FTE)
Callahan, Meghan	June 5, 2009	Resignation from Leave of .20 FTE of .40 FTE Assignment (remain .20 FTE)
Connolly, Steven	June 30, 2009	Retirement
Cross, Deidra	June 5, 2009	Resignation from Leave of .40 FTE of 1.0 FTE Assignment (remain .60 FTE)
Fanucchi, Gary	June 5, 2009	Retirement
Foster, Annie	June 5, 2009	Resignation from Leave of .80 FTE of 1.0 FTE Assignment (remain .20 FTE)
Nichols, Janelle	June 5, 2009	Resignation from Leave of .50 FTE of 1.0 FTE Assignment (remain .50 FTE)
Piluso, Stephen	June 30, 2009	Retirement
Snider, Gina	June 5, 2009	Resignation from Leave of .40 FTE of 1.0 FTE Assignment (remain .60 FTE)
Stoffel, Lauri	June 5, 2009	Resignation



## MINUTES

Watson, Carrie

June 5, 2009

Resignation from Leave of .40 FTE  
of 1.0 FTE Assignment (remain .60  
FTE)

## 2. The Board approved the Classified Human Resources Actions

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
APPOINTMENT	ANDERSON, TYSON	LT IA-SPECIAL ED/ ROSEDALE/6.0	2/18/2009 - 6/4/2009	NEW LT POSITION/301/ SPECIAL ED/6500
APPOINTMENT	CAMPOS, DEBORAH	LT HEALTH CARE ASST- SPEC/ LOMA VISTA/2.6	2/26/2009 - 6/1/2009	DURING ABSENCE OF INCUMBENT/265/ SPECIAL ED/6501
APPOINTMENT	CARVER, JOHN	LT MAINTENANCE & OPERATIONS SUPR/M&O/8.0	3/9/2009 - 6/30/2009	NEW LT POSITION/285/ GENERAL/0000
APPOINTMENT	CHAVEZ, SUSANA	LT PARENT CLASSROOM AIDE-RESTR/CITRUS/1.0	2/26/2009 - 6/4/2009	NEW LT POSITION/250/ CATEGORICAL/7250
APPOINTMENT	CONSIGLIERI, ROSEMARIE	LT INSTRUCTIONAL ASST/ PARKVIEW/8	2/9/2009 - 4/3/2009	EXTEND LT POSITION/ 323/CATEGORICAL/0020
APPOINTMENT	GREMINGER, LUCRETIA	LT INSTRUCTIONAL ASST/ PARKVIEW/8	2/9/2009 - 5/21/2009	EXTEND LT POSITION/ 314/CATEGORICAL/0020
APPOINTMENT	LANDO, THOMAS	LT IA-COMPUTERS/ NEAL DOW/3.0	3/10/2009 - 6/3/2009	VACATED POSITION/249/ CATEGORICAL/6010
APPOINTMENT	LOPEZ, MICHAEL	LT CUSTODIAN/ CJHS/8.0	3/9/2009 - 6/30/2009	DURING ABSENCE OF INCUMBENT/318/ GENERAL/0000
APPOINTMENT	LOWREY, KAREN	LT CAFETERIA ASST/ PVHS/3.0	2/19/2009 - 6/4/2009	DURING ABSENCE OF INCUMBENT/308/ NUTRITION/0000
APPOINTMENT	MAGANA, OZIEL	LT TARGETED CASE MGR- BIL/MJHS/4.0	2/19/2009 - 6/4/2009	VACATED POSITION/264/ CATEGORICAL/7390
APPOINTMENT	MEYERS, CHRISTINA	LT INSTRUCTIONAL ASST/ NEAL DOW/3.0	5/2/2009 - 6/4/2009	EXTEND LT POSITION/323/ CATEGORICAL/3010
APPOINTMENT	MEYERS, CHRISTINA	LT INSTRUCTIONAL ASST/ NEAL DOW/1.5	5/16/2009 - 6/4/2009	EXTEND LT POSITION/ 324/CATEGORICAL/6010
APPOINTMENT	ROBBINS, CLAUDIA	SR OFFICE ASST/ MJHS/8.0	3/16/2009	VACATED POSITION/293/ GENERAL/0000
APPOINTMENT	RUFFNER, MICHAEL	INFO SYSTEMS ANALYST/ INFO SERVICES/8.0	3/17/2009	VACATED POSITION/275/ GENERAL/0000
APPOINTMENT	RUIZ, JULIE	INSTRUCTIONAL ASST/ NEAL DOW/4.0	1/26/2009	NEW POSITION/252/ CATEGORICAL/6010
APPOINTMENT	SCOWSMITH, KATE	IPS-CLASSROOM/ LOMA VISTA/2.0	2/23/2009	VACATED POSITION/302/ SPECIAL ED/6501
APPOINTMENT	VALENTE, LINDA	LT CAFETERIA ASST/ CHS/2.0	2/15/2009 - 3/31/2009	EXTEND LT POSITION/ 312/NUTRITION/0000
PROMOTION	THEOBALD, DIANA	SCHOOL OFFICE MANAGER/ MARIGOLD/8.0	3/2/2009	VACATED POSITION/284/ GENERAL/0000
RE- EMPLOYMENT	TALERICO, LYNDA	IA-SPECIAL ED/ MCMANUS/1.6	8/13/2008	AMEND START DATE/ CATEGORICAL/6010
LEAVE OF ABSENCE	COPPAGE, DENISE	INSTRUCTIONAL ASST/ MCMANUS/3.5	2/13/2009 - 6/4/2009	PER CBA 5.12

## MINUTES

LEAVE OF ABSENCE	COPPAGE, DENISE	LIBRARY MEDIA ASST/ SHASTA/2.6	2/13/2009 - 6/4/2009	PER CBA 5.12
LEAVE OF ABSENCE	DORGHALLI, RANIA	CAFETERIA ASST/ EMMA WILSON/2.0	3/23/2009 - 6/4/2009	PER CBA 5.12
RESIGNED ONLY POSITION LISTED	THEOBALD, DIANA	SR OFFICE ASST/ PVHS/8.0	3/1/2009	PROMOTION
RESIGNATION/TERMINATION	MOSHIRI, LAURA	INSTRUCTIONAL ASST/ NEAL DOW/4.0	3/13/2009	VOLUNTARY RESIGNATION
RESIGNATION/TERMINATION	ROBINSON, ANNE	IPS-CLASSROOM/ LOMA VISTA/2.0	3/3/2009	VOLUNTARY RESIGNATION

**(Consent Vote)**

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

**7. DISCUSSION/ACTION CALENDAR****7.1 EDUCATIONAL SERVICES****1. Discussion/Action: K-6 Mathematics Textbook Recommendation**

This item was pulled from the agenda.

**2. Discussion/Action: Grade 7-8 Mathematics Textbook Recommendation**

This item was pulled from the agenda.

**7.2 BUSINESS SERVICES****1. Public Hearing/Discussion/Action: New Classroom Building at Chico High School – Initial Study Mitigated Negative Declaration**

At 6:31 p.m. Michael Weissenborn presented information on the Initial Study/Mitigated Negative Declaration for the new classroom building at Chico High School and addressed concerns regarding lights, noise, use/disposal of portables, the student parking lot, and space for a shelter at the autobus pick-up zone. At 6:37 p.m. Board President Reed opened the Public Hearing. There were no comments from the public. At 6:45 p.m. the Public Hearing was closed. Board Vice President Kaiser moved passage of the Initial Study Mitigated Negative Declaration; seconded by Board Member Rees.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

**2. Information: AB 1200 Update/CUSD Fiscal Oversight**

At 6:47 p.m. Assistant Superintendent Combes introduced Kevin Bultema, Assistant Superintendent of Business for the Butte County Office of Education. Mr. Bultema presented information on AB 1200 requirements and the expectation that the county has of CUSD regarding fiduciary responsibility.

**3. Discussion/Action: Budget Update, 2008-09 Second Interim Report**

At 6:54 p.m. Assistant Superintendent Combes presented a PowerPoint, the 2008-09 Second Interim Budget Report, and addressed questions. Board Vice President Kaiser moved to approve the Second Interim Report; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

At 7:45 p.m. CUTA President Jenswold presented the Board with information he had just received on the Federal Stimulus Package.

At 7:56 p.m. Board President Reed asked if there were students in the audience who wished to address the Board. Several students shared concerns about the possibility of losing music and fine arts programs. Assistant Superintendent Combes clarified that decisions on tonight's agenda were regarding grant funds

## MINUTES

that had been frozen since they had been received, not the music and fine arts programs in place at the school sites.

4. **Public Hearing/Discussion: SBX3 4 Flexibility Transfers**

At 8:07 p.m. the Public Hearing was open. Several teachers and parents addressed the Board regarding music and fine arts programs. At 8:20 p.m. the Public Hearing was closed and Board discussion began.

5. **Discussion/Action: Consider Approval of Resolution 1068-09, SBX3 4 Flexibility, Class Size Reduction and Other Budget Changes**

At 8:34 p.m. Assistant Superintendent Combes presented information on Resolution 1068-09 and addressed questions. At 8:37 p.m. the meeting was open for public comment. Several teachers, employees, and parents shared concerns. At 9:15 p.m. the Board began discussion. Board Vice President Kaiser moved to approve Resolution 1068-09, SBX3 4 Flexibility, Class Size Reduction and Other Budget Changes; seconded by Board Member Rees.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

7.3 **HUMAN RESOURCES**

1. **Discussion/Action: Consider approval of Resolution 1065-09, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2008-2009 School Year**

At 9:58 p.m. Assistant Superintendent Feaster presented information on Resolution 1065-09 and explained the district no longer has the funds and/or need to support the one position noted in the resolution. Board Vice President Kaiser moved to approve Resolution 1065-09; seconded by Board Member Rees.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

2. **Discussion/Action: Consider approval of Resolution 1066-09, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2008-2009 School Year**

At 10:00 p.m. Assistant Superintendent Feaster presented information on Resolution 1066-09. David Koll addressed questions and explained notices would be given at least forty-five (45) working days prior to the effective date of each layoff and if other appropriate resolution is made, the Superintendent is authorized to rescind the layoff. Board Member Rees made a motion to approve Resolution 1066-09; seconded by Board Vice President Kaiser.

AYES: Reed, Kaiser, Thompson, Rees

NOES: Griffin

3. **Discussion/Action: Consider approval of Resolution 1067-09, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2009-2010 School Year**

At 10:12 p.m. Assistant Superintendent Feaster presented information on Resolution 1067-09 and addressed questions regarding job duties. Board Vice President Kaiser moved to approve 1067-09; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

8. **ITEMS FROM THE FLOOR**

At 10:15 p.m. Liz Mosier, Fine Arts teacher, noted that prep-time was on the cut list at the last meeting and was not discussed tonight and wanted to know if it was because it was a negotiable item. Assistant Superintendent Feaster confirmed that it was a negotiable item. Ms. Mosier also questioned if the STAR testing item on the Tier III list was an option to cut. Assistant Superintendent Combes explained the dollars listed were for reimbursement for purchasing tests which have to be purchased, so there would be no savings.

MINUTES

9. ANNOUNCEMENTS

At 10:17 p.m. Board President Reed noted the California School Board Association is seeking nominees for officers in their organization and Board members should contact her if they had any suggestions and/or needed forms. A citizen questioned if it was too late to address the Board; he spoke regarding the bond money and building a green school.

10. ADJOURNMENT

At 10:20 p.m. Board President Reed adjourned the meeting.

:mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

## MINUTES

**1. TOUR OF PERFORMING ARTS CENTER**

4:30 p.m.-4:50 p.m. - Tour of the Performing Arts Center building site.

**2. CALL TO ORDER**

At 5:00 p.m. Board President Reed called the special meeting to order.

Present: Jann Reed, Kathy Kaiser, Rick Rees

Late Arrivals: Andrea Learner Thompson arrived at 5:29 p.m. and Elizabeth Griffin arrived at 6:02 p.m.

**3. CONSENT CALENDAR**

At 5:01 p.m. Board President Reed asked if there were any Consent items that Board members or the audience would like to pull. There being none, Board Vice President Kaiser moved to approve the Consent Items; seconded by Board Member Rees

**3.1. GENERAL**

3.1.1. The Board approved the expulsion of students with the following IDs: 22667, 55438, and 63728.

**3.2. EDUCATIONAL SERVICES**

3.2.1. The Board approved the CAHSEE Waivers for Students with Disabilities

**(Consent Vote)**

AYES: Reed, Kaiser, Rees

NOES: None

ABSENT: Griffin, Thompson

**4. DISCUSSION/ACTION CALENDAR****4.1. BUSINESS SERVICES****4.1.1. Information: Measure A Phase I – Performing Arts Center at Pleasant Valley High School – Update on Progress to Date**

At 5:05 p.m. Michael Weissenborn introduced staff, architects and contractors working on facility projects and presented an update on progress of the PAC. The PAC should be completed by the end of December or shortly thereafter.

**4.1.2. Discussion/Action: Measure A Phase I – Performing Arts Center at Pleasant Valley High School, Begin Naming Process**

At 5:12 p.m. Michael Weissenborn requested guidelines for naming the PAC. The name needs to be in place by the end of July/beginning of August. The Board agreed there should be a committee consisting of 5 or 7 members including community and student representation, naming the building after living people should be avoided, and the final name would not be determined by a popularity vote. Criteria/Information for being on the committee and naming the facility will be advertised in the Superintendent's Update; printed in school newsletters and bulletins; and the Enterprise Record and Chico News and Review notified. Board Vice President Kaiser moved that the district move forward with creation of the Facility Naming Committee; seconded by Board Member Rees.

AYES: Reed, Kaiser, Rees

NOES: None

ABSENT: Griffin, Thompson

**4.1.3. Information: Measure A Phase 2 – Chico High School New Classroom Building - Update on Progress to Date**

At 5:26 p.m. Michael Weissenborn presented an update on the progress of the Chico High School new classroom building. RFPs from contractors are due tomorrow at 2:00 p.m. A committee will determine the recommendation to be presented to the Board on April 29. The project should begin on June 8.

**4.1.4. Information: Measure A Phase 3 – Definition of Proposed Projects at High Schools**

At 5:45 p.m. Michael Weissenborn presented information on the proposed projects at the high schools and addressed questions from the Board. Principals Hanlon, Shepherd and Vigallon described the processes used to determine their school's priorities. At 6:07 p.m. Jane Dolan encouraged a master plan and moving forward quickly with high school projects.

## MINUTES

4.1.5. **Information: Measure A Phase 3 - Discuss Circulation of Request for Proposals (RFPs) for Both Design Team and Lease Lease-back Entity**

At 6:15 p.m. Michael Weissenborn explained the amount of time and savings that will be saved by circulating RFPs for both the design team and the lease lease-back entity simultaneously once projects are agreed upon.

4.1.6. **Information: Pleasant Valley High School Career Technology Educational Facility Program (CTEFP) Grants - Update on Progress to Date**

At 6:23 p.m. Michael Weissenborn presented an update on progress and explained the district is ready to move forward once the State funds their share of the project.

4.1.7. **Information: Chico High School Career Technology Educational Facility Program (CTEFP) Grants – Update on Progress to Date**

At 6:29 p.m. Michael Weissenborn presented an update on progress and how grant funding and matching funds would be utilized for projects. The Board requested that the list of high school priorities be expanded, especially for FVHS, and that a comprehensive plan be developed so projects can begin as soon as possible.

4.1.8. **Discussion/Action: Reinstate Bond Oversight Committee**

At 6:53 p.m. Michael Weissenborn explained a Bond Oversight Committee is not required for the bond projects at the existing high school sites. After discussion, Board member Thompson moved that the district reinstate the Bond Oversight Committee (as long as people can be found to serve) and that the committee meet quarterly or as needed; Board member Rees seconded the motion.

AYES: Reed, Griffin, Thompson, Rees

NOES: None

ABSTAIN: Kaiser

4.1.9. **Information: Loma Vista Facility Improvements - Update on Progress to Date**

At 7:11 p.m. Michael Weissenborn presented an update on the Loma Vista facility improvements. Principal Eric Snedecker explained why existing classroom space at Marigold would not be appropriate for the special needs of the students.

4.1.10. **Discussion/Action: District Demographic Analysis**

At 7:21 p.m. Michael Weissenborn explained how the district relies upon demographic data to project its student housing needs into the future and how important it is that this data be revised on an annual basis. The services of JM King & Associates are already being utilized. This year they will look at the District's eligibility for State funding under new legislation and possibly help to redefine school boundary lines within the district. Cheryl King addressed questions from the Board. Board Vice President Kaiser moved to authorize the Assistant Superintendent, Business Services to enter into a service agreement with JM King & Associates; seconded by Board member Rees.

AYES: Reed, Kaiser, Griffin, Rees

NOES: Thompson

4.1.11. **Discussion/Action: Intent to Enter into District Architect Agreement with Thomson & Hendricks Architects and Planners**

At 7:34 p.m. Michael Weissenborn explained how the district has a need for architectural services for maintenance projects and other miscellaneous projects and due to the smaller nature of the projects, the district selects one firm to handle all of them. Board Vice President Kaiser moved to authorize the Superintendent or his/her designee to enter into an agreement with Thomson & Hendricks Architects and Planners for district architect services through December 31, 2009; seconded by Board member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

At 7:40 p.m. Board President Reed announced there would be a five minute break.

MINUTES

4.2. SCHOOL BOARD SELF-EVALUATION

4.2.1. Discussion/Action: Review Board Evaluation Tools

At 7:50 p.m. Board President Reed announced there would be no discussion/action on the Board Evaluation Tools other than announcing that CSBA was holding a Board and Superintendent Evaluation Workshop in Sacramento on April 20 and if any Board members were interested in attending and bringing back materials for review, they should contact Superintendent Staley.

At 7:52 p.m. the Board went into Closed Session.

5. CLOSED SESSION

5.1 Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

5.2 Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

6. ADJOURNMENT

At 9:00 p.m. the Closed Session ended; Board President Reed stated there was nothing to report and the meeting was adjourned.

:mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

## MINUTES

**1. CALL TO ORDER**

At 6:00 p.m. Board President Reed called the special meeting to order.  
 Present: Jann Reed, Kathy Kaiser, Andrea Lerner Thompson, Rick Rees  
 Absent: Elizabeth Griffin

**2. CONSENT CALENDAR**

At 6:03 p.m. Board President Reed asked if anyone from the public or the Board would like to pull the Consent item. It was not pulled. Board Member Rees moved to approve Item 2.1.1.; seconded by Board Vice President Kaiser.

**2.1. HUMAN RESOURCES**

2.1.1. The Board approved the Classified Human Resources Actions

**(Consent Vote)**

AYES: Reed, Kaiser, Thompson, Rees

NOES: None

ABSENT: Griffin

**3. DISCUSSION/ACTION CALENDAR****3.1. EDUCATIONAL SERVICES****3.1.1. Discussion/Action: Adjustment to the Elementary Housing Plan: Special Education Programs**

At 6:04 p.m. Director Dave Scott presented information on why the placement of the Rosedale SDC program at Hooker Oak will provide for a larger range of classroom options for the purposes of mainstreaming and why the Sierra View Severely Handicapped program should stay at the Sierra View campus. Board Vice President Kaiser moved to approve the adjustment to the elementary housing plan: special education programs; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Thompson, Rees

NOES: None

ABSENT: Griffin

**3.1.2. Public Hearing/Information: Inspire Charter School**

At 6:08 p.m. Director Sara Simmons presented a brief overview of Charter Schools in California and explained the required Ed. Code timelines. Ron Pope and Chris Persson, CHS teachers, presented information on the Inspire College Prep High School Charter petition and answered questions.

At 6:27 p.m. The Public Hearing was opened. There were no comments/questions from the public and the floor was opened to the Board members for questions. After discussion, additional questions/concerns/support came from the public.

At 8:13 p.m. the Public Hearing was closed and Board President Reed stated this item was for information only and would return to the Board in May.

At 8:16 p.m. the Board took a five minute break and then moved into Closed Session.

**4. CLOSED SESSION****4.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

**4.2 Public Employment: Terms of Contract**

Per Government Code §54957

Title: Assistant Superintendent, Business Services

**4.3 Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

**5. ADJOURNMENT**

At 10:25 p.m. the Closed Session ended and Board President Reed re-opened the Special meeting and announced



MINUTES

the Board had reached an agreement with the Assistant Superintendent, Business Services and approved the revised employment contract. There was nothing to report on Items 4.1 and 4.3.  
At 10:28 p.m. the meeting was adjourned.

:mm

APPROVED:

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Board of Education

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Administration

# DONATIONS/GIFTS

Donor	Item	Recipient
Jackie & Brian Landberg	\$25.00	Chapman
Little Red Hen	\$500.00	Chapman
Little Red Hen	\$500.00	Little Chico Creek
Little Red Hen	\$300.00	BJHS
Little Red Hen	\$200.00	MJHS
Little Red Hen	\$400.00	PVHS
Mrs. Singh	\$25.00	Little Chico Creek
Lifetouch	\$442.00	Neal Dow
Tiffany & Michael Wilhelm	\$200.00	Neal Dow
Technkl	Super Talent 16 G PMP @ \$99.99	Neal Dow
Marlo Knox	\$280.00	Rosedale
Kelly & David Zeichick		
Wells Fargo 2008 Community Support	\$5,000.00	Rosedale Two-Way Immersion
Shasta PTO	\$3,412.69	Shasta
Julie Archer, M.D.	\$500.00	Sierra View
John & Michelle McGivern	\$100.00	Sierra View
Butte Rose Society	\$250.00	CJHS
CJHS PTSA	\$100.00	CJHS
Target Take Charge	\$125.00	CJHS
Sabrina Hunt	\$10.00	CJHS/Art
Donald Chambers/PG&E Corp.	\$251.28	MJHS
Bruce Dillman	Misc. Items @ \$111.42	CHS
Bob Noe	Stained Glass @ \$600.00	CHS/Art
Helga M. Rupe	\$25.00	PVHS/Academic Decathlon Team
Lando and Associates	\$250.00	PVHS/Academic Decathlon Team
Wehah Farm, Inc./Lundberg Family Farms	\$400.00	PVHS/Academic Decathlon Team
NM&R Architects	\$50.00	PVHS/Academic Decathlon Team
ReMax of Chico	\$25.00	PVHS/Academic Decathlon Team
Raeann Bossarte	\$50.00	PVHS/Academic Decathlon Team
Dentistry for Children & Young Adults	\$50.00	PVHS/Academic Decathlon Team
June Craig	Books @ \$136.00	PVHS Library
Chico Rotary Club Foundation	\$250.00	PVHS/Library
Andrew & Juanita Silva	\$515.00	PVHS/Athletics
Deverie M. Jarrett/Jarrett Design	\$20.00	PVHS/Athletics
Mark & Barbara Volstad	\$20.00	PVHS/Athletics
Mark Jaradeh	\$20.00	PVHS/Athletics
Paula & Robert Robertson	\$20.00	PVHS/Athletics
Kim & Tyler Van Gorder	\$20.00	PVHS/Athletics
Janice & Brian Doran	\$240.00	PVHS/Athletics
Greg & Helen Wheeler	\$200.00	PVHS/Athletics
Mark & Linda Lyons	\$20.00	PVHS/Athletics
Jordan & Katie Monath	\$40.00	PVHS/Athletics
Paula & Chuck Beehner	\$200.00	PVHS/Athletics
Pardeep Singh	\$20.00	PVHS/Athletics
Howard & Marlo Pedersen	\$20.00	PVHS/Athletics
Anonymous	\$100.00	PVHS/Athletics
Sandra Sandberg	\$20.00	PVHS/Cheerleading
Soroptimist International of Chico	\$100.00	Loma Vista

PROPOSED AGENDY ITEM: Field Trip – Sharks in the Dark at Six Flags Discovery Kingdom

Prepared by: Julie Crum – 6<sup>th</sup> Grade Citrus School

Consent  
 Information Only  
 Discussion/Action

Board Date: April 29, 2009

Background Information:

For the past 10 years we have been taking classes to Six Flags Discovery Kingdom as an end of the year trip and culmination of our study of animals and their adaptations. This year we would like to include an overnight portion and participate in the Sharks in the Dark program. This program allows students the opportunity to interact with experts in marine life. The students will have the opportunity to sleep in the Shark Experience, an aquarium with a wide variety of sea life.

Education Implications:

The students have been studying animals that are currently housed at Six Flags Discovery Kingdom. They have researched habitats, habits of the animals, conservations efforts, etc. This field trip will allow them to observe, first hand, what the animals look like, their locomotion, their eating habits, etc. As well as being able to talk with animal experts about the conservation and care of the animals. They will be dissecting a squid in addition to playing a variety of games designed to enhance their learning.

Fiscal Implications:

The cost of the trip is \$100 per person. The students have fund-raised to cover the cost of the trip.

Additional Information:

The Sharks in the Dark will afford the students the opportunity to expand their horizons. They will meet experts in marine life and be able to see, first hand, the animals they have researched. The overnight aspect of this trip takes place in a controlled environment, with only our students and chaperones in attendance.

RECEIVED

APR 20 2009

EDUCATIONAL SERVICES

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: March 17, 2009

FROM: Julie Crum

School/Dept.: Citrus Avenue

SUBJECT: Field Trip Request

Request is for Room 15 - Mrs. Crum's class  
(grade/class/group)

Destination: Six Flags Discovery Kingdom Activity: Sharks in the Dark

from 5/14/09 / 6:00 p.m. to 5/15/09 / 9:00 p.m.  
(dates) / (times) (dates) / (times)

Rationale for Trip: Students will learn from shark experts, dissect a squid and participate in shark related activities.

Number of Students Attending: 30 Teachers Attending: 2 Parents Attending: 5

Student/Adult Ratio: 4:1

Transportation: Private Cars x CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 3,700.00 Substitute Costs \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

Lodging \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_ Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Environmental Ed. Acct. #: 01-0024-0-1300-4900-130

Name Jog-a-thon Acct. #: 01-0024-0-1315-4900-130

Julie Crum  
Requesting Party Date 3-18-09

Cheryl McGuro  
Site Principal Date 3-20-09

Approve/Minor  Do not Approve/Minor  
or  
 Recommend/Major  Not Recommended/Major

\_\_\_\_\_  
Director of Transportation Date \_\_\_\_\_

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Carolyn Adkisson  
Director of Educational Services Date 4/21/09

Recommend  Not Recommended

\_\_\_\_\_  
Board Action Date \_\_\_\_\_

Approved  Not Approved

PROPOSED AGENDA ITEM: Hooker Oak Field Trip to Sacramento

Consent

Board Date April 29, 2009

Information Only

Discussion/Action

**Background Information**

Hooker Oak Room 4 would like to take a trip to the Capitol building in Sacramento to see the three branches of government on May 27-28, 2009

**Educational Implications**

See attached document for specific standards and benchmarks.

**Fiscal Implications**

The parents will donate for the expenses.

FIELD TRIP REQUEST

*have these sheets*

FROM: Linda Holm School/Dept.: Hooker Oak

SUBJECT: Field Trip Request

Request is for Room 4  
 (grade/class/group)

Destination: Sacramento Activity: capitol tour, ice-skating

from 5-27-09 18:00 AM. to 5-28-09 1 3:00 PM.  
 (dates) / (times) (dates) / (times)

Rationale for Trip: culminate our government unit on the 3 branches  
see government in action.

Number of Students Attending: 32 Teachers Attending: 1 Parents Attending: 9

Student/Adult Ratio: 4-1

Transportation: Private Cars  CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
 Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ \_\_\_\_\_ Substitute Costs \$ \_\_\_\_\_ Meals \$ 615

Lodging \$ 943 Transportation \$ \_\_\_\_\_ Other Costs \$ 192

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Linda Holm Acct. #: Room 4 \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: 01-0024-D-1309-4900-160 1750<sup>00</sup>

Linda Holm 4-16-08  
 Requesting Party Date

Sue Hegeler 4/22/09   
 Site Principal Date

Director of Transportation Date

Approve/Minor  Do not Approve/Minor   
 Recommend/Major  Not Recommended/Major   
 (If transporting by bus or Charter)

*Money is not in this account & must be there before trip proceeds. Otherwise his trip is NOT approved to proceed if no money*

IF MAJOR FIELD TRIP

Carlyne Adkinson 4/22/09  Recommend  Not Recommended  
 Director of Educational Services Date

Approved  Not Approved

Board Action Date

## Room 4 Trip to the Capitol

This trip culminates our year study of Freedom in Action. Students have learned about the political process, completed an in-depth study of presidents, first ladies and the executive branch, including an inaugural ball. After a unit about Abraham Lincoln, students are learning the role of the legislative and judicial branch of government through a unit on the Civil Rights Movement.

On the trip, we will meet with our local representative and visit the legislature in action, have a tour of the Governor's Office and complete the day with a visit at the State Appeals Court. We will stay at a youth hostel where students will be responsible for preparing dinner and breakfast. The trip will end with an ice-skating session.

## CUSD Standards & Benchmarks

### Health

#### 5<sup>th</sup> grade

Growth & Development- Students will demonstrate an understanding of the variety of physical, mental, emotional and social changes that occur throughout life.

1. How to take responsibility for feeling & actions
  2. how to handle feelings in positive ways
- How to solve conflicts peacefully

Nutrition Standard: Students will demonstrate an understanding of the relationship between healthy food choice and wellness

Personal Health – Students will demonstrate an understand of the importance of taking personal responsibility to enhance and maintain their own health and well being

1. Taking personal responsibility for their health habits
2. How to improve flexibility, strength and endurance

#### 6<sup>th</sup> grade

Nutrition Standard: students will demonstrate an understanding of the relationship between healthy food choice and wellness

3. Exploring healthful ways to prepare foods

Personal Health Standard: students will demonstrate an understanding of the importance of taking personal responsibility to enhance and maintain their own health and well-being

2. Ways in which exercise rest, stress management, and nutrition work together to promote their wellness
- 3/ strategies for developing positive peer relationships

### History/Social Studies

#### 5<sup>th</sup> grade

#### Standard #8:

Explaining the characteristics that help to form the American creed (e.g. ways that citizens safeguard their freedoms, value the nation's diversity, work for change with the rule of law and contribute to the welfare of their communities.

Standard #9

Students will demonstrate knowledge of important ideas and aspirations that form the foundation of the American republic

Some important principles that help shape the American character

Explaining the meaning of rights and freedoms there are contained in the Declaration of Independence and the constitution with its Bill of Rights

Describing some of the ways in which citizens safeguard freedoms and work to improve communities and the nation at large.

**Physical Education**

*5<sup>th</sup> grade*

Exercise Physiology

1. Describe healthful benefits that result from regular and appropriate participation in physical activity and nutrition

Self Image and personal Development: students value their own movement achievements

2. Accept feeling resulting from involvement in physical activities
3. Celebrate personal successes and achievements and those of others.

*6<sup>th</sup> grade*

Student's work cooperatively to achieve a common goal

Sociology: students demonstrate responsible social behavior while participating in movement activities

4. Seek out, participate with and show respect for person of like and different skill levels.



PROPOSED AGENDA ITEM: Neal Dow 6th Grade Geological/Environmental Field Trip

Prepared by: Greg Bishop & Amanda Gilliam

Consent  
 Information Only  
 Discussion/Action

Board Date: April 29, 2009

#### Background Information

This is a trip for Neal Dow 6th Graders. It is an extension to the science unit on Geology. It is a three-day trip to Yosemite National Park.

#### Education Implications

This field trip supports the four out of the six major content standards in 6th grade science. We travel to a campsite that is located just outside of the National Forest. The students will then travel into the park and observe formation and movement of the earth's crust and the ecology of Yosemite.

#### Fiscal Implications

The money to finance the field trip was provided by fundraising and donations.

#### Additional Information

Plans have been made to take a district bus. It will leave at 7:30am on Wednesday, May 27, and return on Friday, May 29. There will be approximately 64 students, 2 teachers, and 18 parents attending. Student to adult ratio is 5:1.



PROPOSED AGENDA ITEM: Field Trip – Camp Lassen Environmental School at Butte Meadows

Prepared by: Liz Capen

Consent

Board Date: April 29, 2009

Information Only

Discussion/Action

Background Information

Each year our 6<sup>th</sup> grade students have had the opportunity to attend the Camp Lassen Environmental School at Butte Meadows. This is an outstanding program and an excellent experience for all those involved.

Education Implications

Camp Lassen Environmental School meets many of the standards in science education. Classes include forest and stream ecology, survival skills, wildlife study and environmental science.

Fiscal Implications

Funds for Camp Lassen Environmental School do not impact the general funds. All monies are raised or donated.

Additional Information

All parent volunteers will have a background check. We will have a parent volunteer serve as our on-site nurse.

**FIELD TRIP REQUEST**

**TO:** CUSD Board of Education

**Date:** April 15, 2009

**FROM:** Liz Capen

**School/Dept.:** Parkview Elementary

**SUBJECT:** Field Trip Request

Request is for Parkview Sixth Grade Students  
 (grade/class/group)

Destination: Butte Meadows Activity: Science Camp

from 5/26/09 / 8:00 a.m. to 5/29/09 / 12:00 p.m.  
 (dates) / (times) (dates) / (times)

Rationale for Trip: Sixth Grade Science Camp

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Number of Students Attending: 60 Teachers Attending: 4 Parents Attending: 10

Student/Adult Ratio: 5:1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus X Charter Bus Name \_\_\_\_\_  
 Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

**ESTIMATED EXPENSES:**

Fees \$ \_\_\_\_\_ Substitute Costs \$ \$700.00 Meals \$ \$2600.00

Lodging \$ 2600.00 Transportation \$ \$780.00 Other Costs \$ \$3800.00

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name Environmental Ed. Acct. #: 01-0024-0-1300-4900-240 \$ 10,480.00

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Don Collins 4/15/09  
 Requesting Party Date

Liz Capen 4-15-09  Approve/Minor  Do not Approve/Minor  
 Site Principal Date or

Raymond 4/16/09  Recommend/Major  Not Recommended/Major  
 Director of Transportation Date (If transporting by bus or Charter)

**IF MAJOR FIELD TRIP**

Carolyn Adkisson 4/17/09  Recommend  Not Recommended  
 Director of Educational Services Date

Board Action  Approved  Not Approved  
 Date

**TITLE:** BJHS 6th Grade Environmental Camp Field Trip

Action: \_\_\_\_\_  
Consent:   X    
Information: \_\_\_\_\_

April 29, 2009

Prepared by: Dave Dion & Bill Dixon

### **Background Information**

This is the 7<sup>th</sup> year that Bidwell has chosen to take our sixth graders to Yosemite National Park as an alternative to Woodleaf or Whiskeytown for environmental camp.

### **Educational Implications**

Yosemite National Park is an exceptional place for students to experience first-hand what they have been learning about in science. The geology of Yosemite is second-to-none. Other class connections will help make this a culminating experience - the students will be practicing skills learned through their outdoor education unit in physical education; daily journal entries will be included (language arts); computer research and projects will be done prior to departure (computers class); human adaptation to the environment is an ongoing theme (social studies).

### **Fiscal Implications**

Expenses will be paid by money contributed or raised by students and families.

### **Additional Information**

### **Recommendation**

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.2.7.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 3/16/09

FROM: Bill Dixon & Dave Dion

School/Dept.: BJHS

SUBJECT: Field Trip Request

Request is for 6<sup>th</sup> grade class  
(grade/class/group)

Destination: Yosemite National Park Activity: Environmental Camp

from May 12 7:00 AM to May 15 5:00 PM  
(dates) / (times) (dates) / (times)

Rationale for Trip: This is the 7<sup>th</sup> year that Bidwell has chosen Yosemite as the destination for 6<sup>th</sup> grade science camp. This trip will be a culminating experience for all curricular areas.

Number of Students Attending: 35 Teachers Attending: 2 Parents Attending: 5

Student/Adult Ratio: 5:1

Transportation: Private Cars  CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ \_\_\_\_\_ Substitute Costs \$ 300 Meals \$ 1,300

Lodging \$ 240 Transportation \$ 1,000 Other Costs \$ 1,360

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name BJHS ASB Acct. #: 01-0000-0-123-1000-050 \$ 4,200

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Dave Dion/ Bill Dixon  
Requesting Party Date 3/16/09

Jean Parley  
Site Principal Date 3-20-09  Approve/Minor  Do not Approve/Minor  
or  
Recommend/Major Not Recommended/Major

Director of Transportation \_\_\_\_\_ Date \_\_\_\_\_ (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Carlynn Adkisson  
Director of Educational Services Date 3/24/09  Recommend  Not Recommended

Board Action \_\_\_\_\_ Date \_\_\_\_\_  Approved  Not Approved

Action: \_\_\_\_\_  
Consent:   X    
Information: \_\_\_\_\_

Agenda Item: MJHS Peer Mediator Fieldtrip

Board Date: April 29, 2009

Prepared by: Pam Bodnar

### **Background Information**

The MJHS Peer Mediators have been studying issues of social justice, peaceful mediation, and methods to prevent bullying this year. Our culminating event is a visit with two Holocaust Survivors in Mendocino, CA in May 2009.

### **Educational Implications**

The speakers will share their life stories and focus on ways to prevent conflict. Their goal includes discussion of historical events involving prejudice, intolerance and social pressure including the impact of "bystanders" in promoting social injustice.

### **Fiscal Implications**

None. Participants will cover costs. Parent Volunteers will provide transportation/chaperoning. Community members and speakers have donated their time and homes for the overnight stay.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.2.8.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: March 17, 2009

FROM: Pam Bodnar

School/Dept.: Marsh Junior High School

SUBJECT: Field Trip Request

Request is for Peer Mediators  
(grade/class/group)

Destination: Mendocino, CA Activity: Speaker Presentation

from May 3, 2009 / 12:00 noon to May 4, 2009 / 5:00 p.m.  
(dates) / (times) (dates) / (times)

Rationale for Trip: Culminating event for year-long study of social justice issues and preparation as mediators. Holocaust survivor speaker in Mendocino will present and discuss issues with the students.

Number of Students Attending: 18 Teachers Attending: 1-2 Parents Attending: 3-4

Student/Adult Ratio: 4:1

Transportation: Private Cars X CUSD Bus Charter Bus Name  
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES: Participants will cover expenses; parent volunteers as drivers/chaperones

Fees \$ -0- Substitute Costs \$ -0- Meals \$ -0-

Lodging \$ -0- Transportation \$ -0- Other Costs \$ -0-

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Acct. #: \$

Name Acct. #: \$

*Pam Bodnar*  
Requesting Party Date: March 17, 2009

*Stephen J. Peluso*  
Site Principal Date: March 17, 2009  Approve/Minor  Do not Approve/Minor  
or  
Recommend/Major Not Recommended/Major

Director of Transportation Date (If transporting by bus or Charter)

IF MAJOR FIELD TRIP  
*[Signature]*  
Director of Educational Services Date: 3-20-09  Recommend  Not Recommended

Board Action Date  Approved  Not Approved



PROPOSED AGENDA ITEM: CHS Asian Youth Awareness Club Field Trip to  
Santa Cruz and San Francisco

Prepared by: Laura Carey, Club Advisor

Consent  
 Information Only  
 Discussion/Action

Board Date: April 29, 2009

### Background Information

Chico High School's Asian Youth Awareness Club has been fundraising for two years in hopes of traveling to Santa Cruz and San Francisco. The trip would take place the weekend of May 2, 2009.

### Education Implications

The trip would promote a team building experience for the club and provide the students a chance to see the sights in the cities.

### Fiscal Implications

All expenses will be covered by money that has been raised by the club's fundraising activities. The money is available in their ASB account. All students in the club will have the opportunity to attend if they choose.

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.2.9.  
Page 2 of 2

APR 13 2009

SUPERINTENDENT'S OFFICE  
CHICO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 3-16-09

FROM: Laurey Carey

School/Dept.: Chico High School

SUBJECT: Field Trip Request

Request is for Asian Youth Awareness Club  
(grade/class/group)

Destination: Santa Cruz, San Francisco Activity: boating, teambuilding

from 05/2/09 / 6:00 a.m. to 05/3/09 / 10:00 p.m.  
(dates) / (times) (dates) / (times)

Rationale for Trip: Teambuilding

Number of Students Attending: 30 Teachers Attending: 2 Parents Attending: 0

Student/Adult Ratio: 15:1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Charter Bus Name MT. Lassen Transit  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ \_\_\_\_\_ Substitute Costs \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

Lodging \$ 830.00 Transportation \$ 2504.94 Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB Account Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Laurey Carey 3/18/09  
Requesting Party Date

[Signature] 3/19/09  Approve/Minor  Do not Approve/Minor  
Site Principal Date or

[Signature] 4/6/09  Recommend/Major  Not Recommended/Major  
Director of Transportation Date (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature] 4-13-09  Recommend  Not Recommended  
Director of Educational Services Date

Board Action \_\_\_\_\_ Date  Approved  Not Approved

PROPOSED AGENDA ITEM: FFA State (Floral Judging) Finals

Prepared by: Quinn Mendez

Consent  
Information Only  
Discussion/Action

Board Date: April 29, 2009

#### Background Information

The FFA State Finals at Cal Poly is held every May. This is an opportunity for a variety of judging teams to compete against each other in California. My floral team will be competing against approximately 30-40 other floral teams throughout California. For the past eight years, the CHS floral teams have placed in the top 10 (state) and in the top 5 at various FFA field days during the school year (October-March).

#### Education Implications

The students will miss the Friday (May 1) for a travel day. They will have their teacher's permission prior to the leave date.

#### Fiscal Implications

None. Students have done fundraisers throughout the year to pay for this contest.

#### Additional Information

This is a great opportunity to end the year for the floral team. It lets them show off their skills and compete against some of the top teams in California,

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3020

6.2.10.  
Page 2 of 2

APR 17 2009

SUPERINTENDENT'S OFFICE  
CHICO UNIFIED SCHOOL DISTRICT

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 4-15-09  
FROM: Quinn Mendez School/Dept.: CHS Ag  
SUBJECT: Major Field Trip Request

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Request is for Floral Judging Team  
(grade/class/group)

to Cal Poly (SLO) for FFA Floral State Finals  
(destination) (description of activity)

from May 1, 2009 to May 3, 2009  
(dates) (times) (dates) (times)

Rationale for Trip: CHS FFA Floral Team competing in State Finals @ Cal Poly.

Student/Teacher/Parent Ratio: 3/1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus Van Other \_\_\_\_\_  
Charter Bus (Name) \_\_\_\_\_

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\*Estimated Expenses:

• FEES \$ 50.- • SUBSTITUTE COST \$ 60.- • MEALS \$ 100.-  
• LODGING \$ 600.- • TRANSPORTATION \$ 250.- • OTHER COST \$ \_\_\_\_\_

• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:

# FFA Judging Team (ASB) \$ 1000.-  
# Perkins \$ 60.-

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Quinn Mendez Requesting Party Date 4-15-09  
Li Hanbo Site Principal Date 4/16/09  Recommend  Not Recommended  
\_\_\_\_\_ Director of Educational Services Date 4-20-09  Recommend  Not Recommended  
Board Action \_\_\_\_\_ Date \_\_\_\_\_  Approved  Not Approved

PROPOSED AGENDA ITEM: Technical Assistance Provided by Butte County Office of  
Education

Prepared by: Janet Brinson, Director

Consent  
 Information Only  
 Discussion/Action

Board Date: April 29, 2009

Background Information

CUSD is a No Child Left Behind Program Improvement "Corrective Action Sanction F" district. Sanction F is defined as "instituting and fully implementing a new curriculum that is based on state academic content and achievement standards, including providing appropriate professional development based on scientifically-based research for all relevant staff, that offers substantial promise of improving educational achievement for high priority pupils." California Education Code Section 52055.57©(1)(f). It further requires that the district access technical assistance to analyze district needs, amend the LEA or Plan Addendum and implement key action steps.

Educational Implications

CUSD will work with Butte County Office of Education (BCOE) to raise student academic achievement and boost test scores. BCOE will provide targeted professional development at school sites and for district level groups to fully implement the State Board of education (SBE) adopted standards-aligned curriculum in language arts and mathematics, and increase the percentage of English Language Learners and Students with Disabilities who score proficient or advanced on the CST's.

Fiscal Implications

No impact to the General Fund.

Business Services Use Only	
CA#	_____
V#	_____

**CONSULTANT AGREEMENT**

6.2.11.  
Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)       Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)       Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

Name: BUTTE COUNTY OFFICE OF EDUCATION  
Street Address/POB: 5 COUNTY CENTER DRIVE  
City, State, Zip Code: OROVILLE, CA 95966  
Phone: (530) 532-5820  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 05/01/09 to 06/30/09

Location(s) of Services: (site) CUSD

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

PROVIDE CUSD WITH TECHNICAL ASSISTANCE TO FULLY IMPLEMENT CORRECTION ACTION SANCTION F

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

TARGETED PROFESSIONAL DEVELOPMENT TO FULLY IMPLEMENT SBE ADOPTED STANDARDS-ALIGNED CURRICULUM IN THE LANGUAGE ARTS AND MATHEMATICS.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) FUNDS PROVIDED BY SB 806 - FEDERAL PI CORRECTION ACTION WORK
- 2)
- 3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3185	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding?     Yes     No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 50,000.00 Per Unit, times 1.00 # Units = \$ 50,000.00 Total for Services  
(Unit:  Per Hour     Per Day     Per Activity)

9. **Additional Expenses:**

_____	\$	_____	
_____	\$	_____	
_____	\$	_____	
			Total for Addit'l Expenses
		0.00	
\$		50,000.00	<b>Grand Total</b>

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only	
CA#	6.2.11
V#	Page 3 of 3

Consultant Name: BCOE

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)**

_____ (Signature of Consultant)	_____ (Print Name)	_____ (Date)
------------------------------------	-----------------------	-----------------

**12. RECOMMENDED:**

<u>K. Staley</u> (Signature of Originating Administrator)	<u>Kelly Staley</u> (Print Name)	<u>4-24-09</u> (Date)
--	-------------------------------------	--------------------------

**13. APPROVED:**

<u>Janet L. Brunson</u> (Signature of District Administrator, or Director of Categorical Programs)	<u>Janet L. Brunson</u> (Print Name)	<u>4/24/09</u> (Date)
---	---	--------------------------

APPROVED:

Consultant       Contract Employee

_____ (Signature of District Admin.-Business Services)	_____ (Print Name)	_____ (Date)
---	-----------------------	-----------------

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED (Invoice to accompany payment request):</b></p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK by Accounts Payable:</b> (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____ (Amount)	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)
----------------------	---	-----------------

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928  
530-891-3000

6.3.1.  
Page 1 of 1

April 29, 2009  
Accounts Payable Warrants


FUND #:	FUND DESCRIPTION:	WARRANT #S:	AMOUNT
01	General Fund	360749-360958	\$726,228.21
01	General Fund	361281-361496	\$504,477.28
13	Nutrition Services	360959	\$17.50
13	Nutrition Services	360965-360984	\$60,647.31
13	Nutrition Services	361264-361280	\$93,072.26
13	Nutrition Services	361497-361499	\$484.73
14	Deferred Maintenance	360960	\$2,715.72
24	Bldg Fund Measure A	360961-360963	\$17,474.04
24	Bldg Fund Measure A	361500	\$40,688.00
25	Capital Facilities FD - State CAP	360964	\$5,735.54
35	County School Facilities Fund	361501	\$53.33
68	Self Insurance - CEHWBT	361502-361529	\$17,241.00
<b>TOTAL WARRANTS TO BE APPROVED:</b>			<b>\$1,468,834.92</b>

CC Jan Combes, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services



PROPOSED AGENDA ITEM: Declaration of Surplus Property: Approximately 3,000 yards of soil to be removed from the Chico Senior High School campus according to district procedures

Prepared by: Scott Jones - Director, Fiscal Service 

Consent

Board Date 4/29/09

Information Only

Discussion/Action

**Background Information:**

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.
2. The Superintendent may authorize the sale of the property by public auction.
3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.
4. If the Superintendent or Designee agrees that the property is worth no more than \$2,500, the Superintendent may designate any employee to sell the property without advertising.
5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

**Educational Implications:** NONE

**Fiscal Implications:** Chico High School to receive proceeds of sale, less district costs of bid process

**TITLE: Bid Approval – Reroofing of Units A and H at Marigold Elementary School**

Action \_\_\_\_\_  
Consent   X    
Information \_\_\_\_\_

April 29, 2009

Prepared by: *Mary Leary, Director Maintenance & Operations/Transportation*

**Background information**

This project is on the District’s Deferred Maintenance List. Formal sealed bids for the Reroofing of Units A & H at Marigold Elementary School were opened on April 21, 2009. A bid summary is attached.

**Educational Implications**

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

**Fiscal Implications**

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used. The lowest responsive bid was \$96,760.00.

**Additional Information**

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, it was felt that this project should be completed as it has become a safety issue.

**Recommendation**

It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder, Azevedo Construction.

## BID RESULTS

REROOFING OF UNITS A & H AT THE  
MARIGOLD ELEMENTARY SCHOOL FOR THE  
CHICO UNIFIED SCHOOL DISTRICT  
PROJECT NUMBER: 27041.1

BID DATE: APRIL 21, 2009  
BIDS ACCEPTED UNTIL: 2:00 PM  
DVBE FORMS ACCEPTED UNTIL: NA

27041.1 bidresul.xls

CONTRACTOR	BASE PROPOSAL
AZEVEDO CONSTRUCTION 48 BELLARMINE COURT, SUITE 40 CHICO, CA 95973  (530) 894-2360	96,760.00
UNITED BUILDING CONTRACTORS 275 FAIRCHILD AVENUE #106 CHICO, CA 95973  (530) 345-8455	103,900.00
ASSOCIATED BUILDING CONTRACTORS 1875 WYANDOTTE AVENUE OROVILLE, CA 95966  (530) 534-9874	102,000.00
SLATER & SONS 3753 MOREHEAD AVENUE CHICO, CA 95928  (530) 893-3333	121,071.00
GUDGEL YANCY ROOFING 5321 84TH STREET SACRAMENTO, CA 95826  (916) 387-6900	99,660.00
BEST CONTRACTING SERVICES, INC. 1907 S. HAMILTON AVENUE GARDENA, CA 90248  (916) 739-0532	
LEGACY ROOFING & WATERPROOFING 6494 FLORIN PERKINS ROAD SACRAMENTO, CA 95828  (916) 736-3015	101,691.00
HESTER ROOFING 8120-35TH AVE. P.O. BOX 245390 SACRAMENTO, CA 95824-5390 (916) 381-8000	104,477.00
Harbert Roofing 8865 Airport Rd. Suite M Redding, CA 96002	118,289.00
Powell Roofing 4395 Caballo Way Chico, Ca 95973	104,880.00

BOARD TO ACT ON AWARD OF BID ON: \_\_\_\_\_

**TITLE: Bid Approval – Reroofing of Unit A at Fairview High School**

Action

Consent

Information

            
  X    
          

April 29, 2009

Prepared by: *Mary Leary, Director Maintenance & Operations/Transportation*

**Background information**

This project is on the District's Deferred Maintenance List. Formal sealed bids for the Reroofing of Unit A at Fairview High School were opened on April 21, 2009. A bid summary is attached.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used. The lowest responsive bid was \$59,760.00.

**Additional Information**

Although most Deferred Maintenance projects have been put on hold due to the budget crisis, it was felt that this project should be completed as it has become a safety issue.

**Recommendation**

It is requested that the Board of Education grant authorization to the Superintendent or his designee to award the project to the lowest responsive bidder, Gudgel Yancy Roofing.

## BID RESULTS

REROOFING OF UNIT A AT THE  
FAIRVIEW HIGH SCHOOL FOR THE  
CHICO UNIFIED SCHOOL DISTRICT  
PROJECT NUMBER: 28037

BID DATE: APRIL 21, 2009  
BIDS ACCEPTED UNTIL: 3:00 PM  
DVBE FORMS ACCEPTED UNTIL: NA

28037 bidresul.xls

CONTRACTOR	BASE PROPOSAL
AZEVEDO CONSTRUCTION 48 BELLARMINE COURT, SUITE 40 CHICO, CA 95973  (530) 894-2360	62,912.00
UNITED BUILDING CONTRACTORS 275 FAIRCHILD AVENUE #106 CHICO, CA 95973  (530) 345-8455	65,254.00
ASSOCIATED BUILDING CONTRACTORS 1875 WYANDOTTE AVENUE OROVILLE, CA 95966  (530) 534-9874	75,000.00
SLATER & SONS 3753 MOREHEAD AVENUE CHICO, CA 95928  (530) 893-3333	81,635.00
GUDGEL YANCY ROOFING 5321 84TH STREET SACRAMENTO, CA 95826  (916) 387-6900	59,760.00
BEST CONTRACTING SERVICES, INC. 1907 S. HAMILTON AVENUE GARDENA, CA 90248  (916) 739-0532	
LEGACY ROOFING & WATERPROOFING 6494 FLORIN PERKINS ROAD SACRAMENTO, CA 95828  (916) 736-3015	62,476.00
HESTER ROOFING 8120-35TH AVE. P.O. BOX 245390 SACRAMENTO, CA 95824-5390 (916) 381-8000	60,864.00
Harbert Roofing 8865 Airport Road, Suite M Redding, CA 96002	132,000.00
Powell Roofing 4395 Caballo way Chico, CA 95973	65,500.00

BOARD TO ACT ON AWARD OF BID ON: \_\_\_\_\_

**TITLE: Bid Approval – PVHS CTEFP Building Trades & Construction**

Action

Consent

Information

\_\_\_\_\_  
X  
\_\_\_\_\_

April 29, 2009

Prepared by: *Michael Weissenborn, Facilities Planning/Construction Manager*

**Background information**

In order to prepare students for the high-skill, high-wage jobs found in the construction industry, Pleasant Valley High School's Industrial Technology Department offers career pathway programs in three industry sectors: manufacturing and production development, engineering and design, and building trades and construction. The purpose of this project is to convert an existing welding/manufacturing facility into a laboratory that will be used for residential building construction and to convert an existing auto shop into a welding/manufacturing facility. The upgrades include supplying both laboratories with additional ventilation and power as well as with equipment upgrades

**Educational Implications**

PVHS Industrial Technology program is experiencing a growth in student enrollment and an interest level that has not been seen in years. The construction industry, both locally and statewide is experiencing a very high demand for skilled workers. Despite this high demand there are limited training facilities in our community to prepare high school students for the high-skill, high wage jobs found in the construction industry.

**Fiscal Implications**

50% of this project will be funded by a School Facilities Program Career Technical Education Funding Grant, and 50% will be matched with Measure A Bond funds.

**Additional Information**

Bids for the project will be opened on Thursday, May 14, 2009. Pending approval, the project is scheduled to begin during the summer of 2009. Therefore, it is requested that the Board of Education grant pre-authorization to the Superintendent to award the project to the lowest responsive bidder.

**Recommendation**

It is requested that the Board of Education grant pre-authorization to the Superintendent to award the PVHS CTEFP Building Trades & Construction project to the lowest responsive bidder.

CHICO UNIFIED SCHOOL DISTRICT  
 1163 EAST SEVENTH STREET  
 CHICO, CALIFORNIA 95928

6.4.1.  
 Page 1 of 1

April 29, 2009

MEMORANDUM TO: Board of Education  
 FROM: Kelly Staley, Superintendent  
 SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<b><u>Temporary Appointment(s) 2008/09 According to Board Policy</u></b>			
Hart, Joan	Speech Therapist	2 <sup>nd</sup> Semester 2008/09 (Effective 5/4-6/4/09)	1.0 FTE Temporary Appointment
Wilke, Karen	Secondary ISP	2 <sup>nd</sup> Semester 2008/09 (Effective 4/21-6/4/09)	.40 FTE Temporary Appointment
<b><u>Full-Time Leave Request(s) 2008/09</u></b>			
Cassetta, Lourdes	Elementary	2008/09 (Effective 3/30-5/15/09)	1.0 FTE Leave
Daniels, Lance	Secondary	2008/09 (Effective 4/13-6/4/09)	1.0 FTE Leave
<b><u>Full-Time Leave Request(s) 2009/10</u></b>			
Daniels, Lance	Secondary	2009/10	1.0 FTE Leave
<b><u>Part-Time Leave Request(s) 2009/10</u></b>			
Brodsky, Ann	Coordinator	2009/10	.40 FTE Leave (Policy #4475 STRS Reduced Workload)
Finley, Janet	Elementary	2009/10	.20 FTE Leave
Glick, Melanie	Elementary	2009/10	.20 FTE Leave
Goldsmith, Charlotte	Elementary	2009/10	.20 FTE Leave (Policy #4475 STRS Reduced Workload)
Kendall, Colleen	Speech Therapist	2009/10	.50 FTE Leave (Policy #4475 STRS Reduced Workload)
Koch, Lynn	School Nurse	2009/10	.20 FTE Leave
<b><u>Retirement(s)/Resignation(s)</u></b>			
Baumgartner, James		June 5, 2009	Retirement
Buehler, Carol		June 5, 2009	Retirement
Granskog, Elizabeth		June 5, 2009	Retirement
Morgan, Gloria		June 5, 2009	Retirement
Morrissey, Stacia		June 5, 2009	Resignation from Leave of .40 FTE of 1.0 FTE Assignment (remain .60 FTE)
Reed, Barbara		June 5, 2009	Retirement
Southam, Kirsten		June 5, 2009	Resignation from Leave of .80 FTE of 1.0 FTE Assignment (remain .20 FTE)

CHICO UNIFIED SCHOOL DISTRICT  
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6.4.2.  
Page 1 of 2

DATE: April 29, 2009  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
APPOINTMENT	ADAMS, MOLLY	LT IA-SR ELEMENTARY GUIDANCE/NEAL DOW/1.5	3/23/2009 - 5/28/2009	VACATED POSITION/291/ GRANT/7828
APPOINTMENT	CAMPOS, DEBORAH	LT HEALTH CARE ASST- SPEC/LOMA VISTA/1.3	4/1/2009 - 4/30/2009	AMEND HOURS & END DATE DURING ABSENCE OF INCUMBENT/SPECIAL ED/6501
APPOINTMENT	CURRY, LORI	CAFETERIA ASST/ CCDS/1.6	3/31/2009	VACATED POSITION/231/ NUTRITION/0000
APPOINTMENT	DAVIES, RACHEL	LT IA-SR ELEMENTARY GUIDANCE/NEAL DOW/1.5	3/23/2009 - 5/28/2009	VACATED POSITION/291/ GRANT/7828
APPOINTMENT	DAVIS, MELISSA	IPS-CLASSROOM/ LOMA VISTA/2.0	4/17/2009	VACATED POSITION/329/ SPECIAL ED/6501
APPOINTMENT	FEGLEY, GLORIA	LT CAFETERIA ASST/ CHS/2.0	3/23/2009 - 6/4/2009	VACATED POSITION/292/ NUTRITION/0000
APPOINTMENT	FEGLEY, THERESA	CAFETERIA ASST/ PVHS/2.0	3/23/2009	VACATED POSITION/261/ NUTRITION/0000
APPOINTMENT	GIFFIN, TERRY	IPS-CLASSROOM/ LOMA VISTA/2.0	3/23/2009	NEW POSITION/213/ SPECIAL ED/6501
APPOINTMENT	GLENDE, TINA	IPS-CLASSROOM/ EMMA WILSON/2.0	4/14/2009	NEW POSITION/272/ SPECIAL ED/6501
APPOINTMENT	JACKSON, MARK	LT IA-SPECIAL ED/ MARIGOLD/3.4	4/6/2009 - 6/4/2009	IN LIEU OF LAYOFF/330/ SPECIAL ED/6500
APPOINTMENT	MAULDIN, SAMANTHA	CAFETERIA ASST/ CJHS/1.5	3/23/2009	VACATED POSITION/269/ NUTRITION/0000
APPOINTMENT	RICCI, JULIE	IPS-HEALTHCARE/ PARKVIEW/3.5	3/23/2009	VACATED POSITION/202/ SPECIAL ED/6501
APPOINTMENT	SAAKE, MICHELE	IA-SR ELEMENTARY GUIDANCE/CITRUS/1.0	4/14/2009	NEW POSITION/339/ GRANT/7828
APPOINTMENT	SHERWOOD, JUDY	LT IA-SPECIAL ED/ MARIGOLD/2.4	5/15/2009 - 6/4/2009	IN LIEU OF LAYOFF/309/ SPECIAL ED/6500
APPOINTMENT	SWIFKA, COSIMA	LT CAFETERIA SATELLITE MGR/SIERRA VIEW/1.5	3/19/2009 - 6/4/2009	NEW LT POSITION/326/ NUTRITION/0000
APPOINTMENT	VALENTE, LINDA	CAFETERIA ASST/ CHS/2.0	3/23/2009	VACATED POSITION/228/ NUTRITION/0000
INCREASE IN HOURS	STORNETTA, KAREN	HEALTH ASST/ BJHS/8.0	5/1/2009	VACATED POSITION/337/ GENERAL & CATEGORICAL 1105 & 4124
INCREASE IN WORK YEAR	PATRICK, BEVERLY	SCHOOL OFFICE MANAGER/PVHS/8.0	7/1/2009	VACATED POSITION/327/ GENERAL/0000
LEAVE OF ABSENCE	CAMPOS, DEBORAH	IPS-CLASSROOM/ LOMA VISTA/3.5	3/23/2009 - 6/4/2009	PER CBA 5.12



LEAVE OF ABSENCE	KOEHLI-OWNBY, KAREN	HEALTH CARE ASST- SPEC/LOMA VISTA/6.5	4/1/2009 - 4/30/2009	PART-TIME PER CBA 5.2.9
LEAVE OF ABSENCE	VANG, ZOUA	IMPACTED LANGUAGE LIAISON-HMONG/CITRUS/1.4	4/20/2009 - 4/29/2009	PER CBA 5.7.3
RESIGNED ONLY POSITION LISTED	PATRICK, BEVERLY	SCHOOL OFFICE MANAGER/ MCMANUS/8.0	6/30/2009	INCREASE IN WORK YEAR
RESIGNED ONLY POSITION LISTED	STORNETTA, KAREN	HEALTH ASST/ PARKVIEW/5.0	4/30/2009	INCREASE IN HOURS
RESIGNATION/ TERMINATION	DUBOIS, JOHN	NETWORK ANALYST/ INFO TECH/8.0	5/15/2009	GH RETIREMENT
RESIGNATION/ TERMINATION	HENDERSON, LINDA	SR OFFICE ASST/ ED SERVICES/8.0	4/15/2009	GH RETIREMENT
RESIGNATION/ TERMINATION	MASSEY, VALERIE	TRANSPORTATION COORDINATOR/TRANS/8.0	4/1/2009	GH RETIREMENT
RESIGNATION/ TERMINATION	MIGUEL, SANDRA	HEALTH ASST/ BJHS/8.0	4/13/2009	GH RETIREMENT
RESIGNATION/ TERMINATION	NETTLES, JOHN	SR CUSTODIAN/ CHAPMAN/8.0	5/29/2009	GH RETIREMENT
RESIGNATION/ TERMINATION	PRINCE, DIANE	IPS-CLASSROOM/ PARKVIEW/6.0	4/4/2009	GH RETIREMENT
RESIGNATION/ TERMINATION	TIPPETS, SR, KARL	SR CUSTODIAN/ PVHS/8.0	4/30/2009	GH RETIREMENT

**TITLE: Sierra View Consolidation of Programs**

Action:   X    
Consent:         
Information:       

April 29, 2009

Prepared by: Debbie Aldred

**Background Information**

Academics Plus Program was created over 30 years ago as the "Back to the Basics" program targeting and stressing all academic areas. It was created by parents who wanted a traditional, rigorous academic and enriched environment. With current educational standards and benchmark assessments and the melding of two programs (Neighborhood and Academics Plus) over the years, we have seen that many of the original fundamental reasons behind establishing Academics Plus have surfaced in the Neighborhood's educational practices.

Sierra View with both programs has consistently scored above 800 API for over 8 years, all teachers are committed to sound teaching with an emphasis on all the core subjects, and a high commitment to parental involvement. Sierra View is known for its extraordinary parent participation and involvement in all aspects of the educational process.

The staff and parents of Sierra View would like to consolidate the entire population as an Academics Plus school. Sierra View would continue to provide education to the neighborhood students while still allowing families from around the District to have a **program of choice** available to them through the Academic Plus Program.

**Educational Implications**

- The educational implications would allow the staff and students to truly be united for the good of the entire school rather than feeling that they should have an allegiance to one or the other program.
- Under the Academics Plus guidelines the Academics Plus Program can select a State approved curriculum other than the curriculum that CUSD selects. When this happens with a two program school it is extremely difficult for teachers to collaborate and implement remedial or accelerated activities with in their grade level. Consolidation would eliminate this problem.
- With the elimination of CSR, teachers would have a greater flexibility when placing students into classes. The two program school limits this flexibility. Often times teachers only have one option for student placement.

**Fiscal Implications**

None

**Additional Information**

99.9% of the teachers and the majority of the families are in favor of this consolidation. I recommend that the Board approves this item.

PROPOSED AGENDA ITEM: Charter Schools-Annual Site Visit Report

Prepared by: Sara Simmons

- Consent  
 Information Only  
 Discussion/Action

Board Date:4/29/09

**Background Information**

Per Education Code, the chartering agency of approved charter schools must exercise oversight authority. One of the components of oversight is an annual Site Visit. The Charter School Site Visitation Committee visited Forest Ranch Charter School, Nord Country School and Chico Country Day in February and March of this year. Attached is the report for each school from the committee.

**Educational Implications**

Committee members who have district responsibilities for aspects of the educational program were asked to examine each school's practice and verify that the school was staying true to the terms of its' charter.

**Fiscal Implications**

Committee members who have district responsibilities for fiscal issues were asked to examine each school's practice with regard to financial viability.

**Additional Information**

These reports were previously shared with representatives from Forest Ranch, Nord, and Chico Country Day.



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7.1.2.  
Page 2 of 19  
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## Oversight Visit – March 13, 2009 --Final Copy--

**Sara Simmons, Director, Educational Services:**

**Attendance, Recruitment, Enrollment/Governance Structure**

The following are my observations from the visit to Forest Ranch Charter School on March 13, 2009. I focused my attention on enrollment and the governance structure.

**Recruitment/Enrollment/Attendance:**

Forest Ranch Charter School has aggressively recruited new students for their first year as a charter. There are currently 61 students enrolled.

School personnel have experienced some confusion around the state system of tracking and reporting student attendance. District staff continues to make suggestions and offer explanations of necessary processes, but recognizes that the ultimate responsibility for understanding the legalities of student enrollment and attendance rests with the school.

**Commendations:**

- The student population of Forest Ranch Charter School has grown and reflects the ongoing, active recruitment of the founders.
- The Forest Ranch community appears to actively support the school. Commitments of financial resources as well as time donated to the school have been reported.
- The founding members of the Forest Ranch Charter School continue to donate tremendous amounts of time, energy and effort in support of the school.

**Recommendations:**

- District staff strongly recommends that staff from Forest Ranch Charter School sign up for at least one Attendance Accounting Workshop, hosted by a recognized provider. While it is understandable that the staff is new to operating a school and the state system is complicated, accuracy in this area is extremely critical.

**Governance Structure:**

Forest Ranch Charter School has a founding Board of Directors, comprised of various members of the community. Day to day responsibility for academic issues is assumed by part-time Director Christia Marasco. Business issues are the purview of Lisa Speegle.

**Commendations:**

- The founders of Forest Ranch Charter School have planned and opened a new school in a very short period of time.

- Many community members donate considerable amount of time to the new school.

### **Recommendations:**

- Ensure that all board members have been trained in board protocol and legal issues, including the Brown Act.
- Continue to have all staff trained in legal and procedural issues around school operations.

### **Carolyn Adkisson, Director, Educational Services:**

#### **Academic Program & Goals**

The Chico Unified Visiting Committee was warmly greeted by a Forest Ranch Charter School leadership group of parents and community members. The leadership group gave us an update on the school's educational program and answered our questions. I focused my attention on the academic program and academic goals of the school. The following are my observations from the visit.

- Forest Ranch Charter School is comprised of three classrooms with each classroom teaching two or three grades. Instruction is planned to accommodate multiple grades and to include grade level curriculum for each grade.
- The staff is working towards full implementation of an integrated thematic approach to teaching. Teachers are working collaboratively with the school leadership to increase their knowledge of instructional practices that support an integrated thematic educational program.
- Character education is emphasized in all classrooms.
- Teachers are using a variety of instructional materials and textbooks at all grade levels.
- A literature based reading program that integrates science and social studies concepts is used K-6.
- Students in all grades participate in classroom music and students in grades 4-6 participate in band.
- PE instruction is incorporated into the school day for 20-25 minutes three to five days per week.
- Students participate in a science lab program every other week. The science labs focus on grade level science standards and hands-on science instruction.

### **Commendation:**

- Forest Ranch Charter School and the Forest Ranch community have worked very hard to create a community centered school that provides a learning environment that supports the educational needs and interests of their students. They are in the process of defining their educational program and have made great progress towards their goal of providing an integrated thematic instructional program.

### **Recommendation:**

- Implement a K-6 writing program across the grades so that the same writing approach is used consistently K-6.

### **Mike Morris, Director, Testing & Accountability:**

#### **State Testing and Accountability Programs**

Forest Ranch Charter does not have Adequate Yearly Progress or Academic Performance Index data as it is a new charter school.

Chico Unified School District provides state testing program services for Forest Ranch Charter. The test site coordinator was trained in proper STAR test administration and test security procedures by

Chico Unified School District. 2008-09 STAR test security affidavits and security agreements have been completed and filed with Chico Unified School District. Directions for Administration and the STAR district and test site coordinator manual were supplied by Chico Unified School District. Pre-identification services, test ordering, and processing were handled by Chico Unified School District. All testing of students, inventorying of test materials, and compliance with test security procedures at the site are the responsibility of Forest Ranch Charter. Students at Forest Ranch Charter that may require CELDT testing will be tested by Chico Unified School District personnel. Chico Unified School District provided test materials and pre-identification services for state physical fitness (PFT) testing for Forest Ranch Charter.

**Dave Scott, Director, Pupil Personnel Services:**

**Special Education**

Christia Marasco, Director of Forest Ranch Charter School (FRCS), and I met on Friday, March 27<sup>th</sup>, 2009 to review the student support services currently provided by District personnel to the school. I visited several classrooms and staff work areas during the one hour visitation.

**Special Education Services:**

Forest Ranch Charter School is in its first year of operation and is presently a school of the District with respect to special education services. The District provides the following services to FRCS:

- 0.10 FTE Resource Specialist Teacher (approximately 3.5 hours per week)
- 0.025 FTE Speech Therapist (approximately 4.0 hours per month)
- A/N FTE School Nurse (as needed or called)
- 0.11 FTE Instructional Aide – Special Education (approximately 4.0 hours per week)
- 0.025 FTE School Psychologist (approximately 4.0 hours per month)

FRCS students needing more intensive special education services (e.g. a Special Day Class placement) are offered a placement in other programs in the District or the Butte County SELPA.

As of March 27<sup>th</sup>, 2009 there are two students (one pending) at FRCS with Individualized Education Programs (IEPs). The primary disabilities for these students are in two of the thirteen Federal disability categories as follows:

Specific Learning Disability	1 students
Speech or Language Impairment	<u>1 students</u>
<b>Total</b>	<b>2 students</b>

The current student enrollment at FRCS is sixty-one students. The percentage of students with Individualized Education Programs (IEPs) at FRCS is 3.27. As reported in the December 1, 2008 SELPA Student Report, the percentage of students with IEPs for the District is approximately 11.90, for the SELPA 12.9, and approximately 10.80 percent for the state of California.

Ms. Marasco indicated that an increase in the amount of time a school psychologist is assigned to FRCS for the 2009-10 school year would be very much appreciated. Additionally, she reported that all of the District support staff members currently assigned to the school have been very helpful and professional.

Ms. Marasco and the FRCS staff are commended for their efforts to build a school program responsive to the needs of all FRCS students during the first year of operation.

**Bernard Vigallon, Director, Alternative Education:**

**Discipline:**

I made contact with Christia Marasco of Forest Ranch Charter School regarding the school's Suspension and Expulsion policy and process.

**Findings**

All Forest Ranch Charter School documents regarding discipline (Ed Code 48900 and 48915 (suspension and expulsion) have been carefully reviewed.

**Recommendation**

Forest Ranch Charter School to provide the CUSD Office of Suspension and Expulsion Review monthly disciplinary information, to include student data, Ed Code violation(s), days of suspension and specific information regarding any Expulsions

After reviewing the Forest Ranch School's Element 10: Pupil Suspension and Expulsion I have concern about sections "**D**" and "**K**" and would like clarification.

D: A student may be expelled either by the FRC Board following a hearing before it or by the FRC Board upon recommendation of an Administrative Panel to be assigned by the Board as needed ***The Administrative Panel should consist of at least three members who are parents/guardians of an FRC pupil but who are not parents/guardians of the pupil in question.*** The administrative Panel may recommend expulsion of any student found to have committed an expellable offense. FRC legal counsel will assist the FRC, its Board and its Administrative Panel with any expulsion proceedings to ensure that they are conducted in a legally compliant manner.

Reference:

EC 48918 (d) The governing board may also appoint an impartial administrative panel of three or more certificated persons, none of whom is a member of the board or employed on the staff of the school in which the pupil is enrolled. The hearing shall be conducted in accordance with all of the procedures established under this section.

***K. No Right to Appeal The pupil shall have no right of appeal from expulsion from the Charter School as the Charter School Board's decision to expel shall be final***

**Leroy Christophersen, Safety & Loss Control Coordinator:****School Safety**

I met with Christia Marasco, Director and Amy Sperske, Office Supervisor at Forest Ranch Charter. This being their first year, they have the benefit of drawing from community members, CUSD and yet starting fresh. After meeting with Christia and Amy together, Amy and I walked the site and discussed some next steps.

**Commendations:**

- Community support – Christia stated that they are able to draw from services such as the Sherriff department and CDF for developing their emergency preparations. With the help of CDF, they have established an evacuation plan and set up short-term emergency supplies. This is important for a school such as Forest Ranch as they can see power outages, fires and weather related elements impact school.
- Emergency Drills – Fire drills are practiced on a regular basis, though not always monthly. They have utilized the CDF services to determine the best locations for students to evacuate and congregate. Forest Ranch worked with Bernie Vigillon and conducted a Code Red drill. They commented on how much of a valuable resource Bernie was. They anticipate doing Code Red drills on a quarterly basis and utilizing Bernie, CDF and the Sheriff department.
- Facility Conditions – The facility appears to be in good condition though a concern was raised about the exterior overhang from recent storms. Forest Ranch was working with Kip Hansen and Mike Weisenborn to determine the level of potential hazard.
- Safety Committee – Amy and Christia stated that they have an active Safety committee. Thanks to the community support, as stated above, a member of CDF and the Sheriff department are members. They discuss student and staff related items.

**Recommendations:**

- Inspections – It was suggested having their General Liability carrier come and do a walk. Many times they provide this and can point out things that may not be required, but are good “best practices” for students and staff. In addition, having some method for staff to report an unsafe condition or concern is vitally important.
- Door windows – Most of the doors going to the outside that have windows had obstructions. Though it provides privacy it also creates a hazard when opening the door. This may also be advisable by their insurance carrier for the staff’s protection.
- Communication – Amy stated that in the event of a Code Red, they do not have a good way of announcing one. They have tried a horn or code words, but their current phones are not connected. In addition, they may want to consider how someone not in the office would initiate a Code Red.
- Equipment – There were some fire extinguishers that were either blocked or covered. It is required that they be accessible in the event of a fire. In addition, attention to what is in front of electrical breaker boxes is important. It is required that all electrical panels have at least 30 inches of clear space in front to allow access.

I found this to be a pleasant school to visit. In a time where anything can happen, they are making great strides in providing a safe program. Congratulations on a job well done.

**Bob Feaster, Assistant Superintendent, Human Resources:****Personnel/Staff Performance**

A site visited was conducted at Forest Ranch Charter School on March 13, 2009. We met with the Director of the school along with several others who were instrumental in the development and implementation of the school. The school currently employs ten (10) paid staff members some five (5) full time and five (5) part time. These include three (3) classroom teachers, four (4) aides/campus supervisors, a music teacher, the Director and the office manager. They have many volunteers who provide who support the school in a variety of capacities. They are in the process of developing and finalizing some of personnel forms and procedures. They are doing well with respect to personnel issues given the length of time they have been in existence. It will be important to monitor their development in this area especially as issues arise relating to staff evaluation, discipline and growth.

**Janet Brinson, Director, Categorical Programs:****Categorical Program/Services and Student Interventions**

Members of the CUSD Charter Review Committee met with staff at Forest Ranch Charter School on March 13, 2009. Director, Christia Marasco and staff, provided the review team with an overview of current programs, school data and schedules.

Currently, Forest Ranch Charter School does not qualify to receive Title I funding. There are no English Learners enrolled for the 2008-09 school year. FRCS has adopted a computer based program, Ed. Performance, a diagnostic assessment tool that closely aligns with the STAR. It assists staff in identifying specific students who may need additional support and/or re-teaching of certain standards.

The staff uses a variety of tools to assess student learning (e.g. multiple measures, Running Records, BPST). A credentialed instructional aide works with students who are in need of additional support in individual and/or small group settings. The support staff meets with individual teachers on a regular basis to target those students who are most in need of additional instruction.

The FRCS staff continues to investigate and pilot research-based intervention models that best serve their student population. It is the determination of the staff to select and implement intervention programs that provide consistency for students and staff and allow for the best utilization of funds.



**Scott Jones, Director, Fiscal Services:**

**Financial Viability**

The Forest Ranch Charter School began operating in the 2008/2009 school year. Original budget projections were based on about 45 - 55 students. Over 60 students are now enrolled easing some of the pressure on budget. FRCS was able to secure a planning and implementation grant for \$300,000 in 08/09 and \$200,000 in 09/10 to aid in keeping the school fiscally sound. Conservative budget estimates before the school opened reflected a balanced budget with 45 students without the state grant. Due to increased enrollment, the state grant, and a very dedicated and professional staff and board, FRCS has been able to meet its opening year fiscal challenges.

**1<sup>st</sup> Interim: 7/01/08- 10/31/08:** The FRCS adopted budget included the state grant which allowed the school to reflect an estimated undesignated ending fund balance of \$295,960.

The first interim budget significantly changed the budget due to increased enrollment. Revenues increased over \$110,000 by the addition of \$50,000 more in state grant funding, \$75,000 more in state aid/in lieu and some reduction in local revenue funding. Notable areas of expenditure changes occurred with an increase of \$52,000 in salaries/benefits, \$29,000 in services, and \$22,000 in equipment. The net affect of all the changes is a reduction in undesignated fund balance to \$260,904.

**2<sup>nd</sup> Interim: 11/01/08 – 1/31/09:** The second interim budget contains the state mid-year cuts to FRCS funding contributing to the overall reduction in state aid/in lieu revenue since the first interim by \$42,000. Overall revenue is down about \$18,000 while expenditures are holding steady with a minor \$5,000 increase. As a result of the loss in revenue, undesignated fund balance decreased by another \$23,000 for a current projection of \$238,169. However, fund balance as a percent of total expenditures is still a healthy 43.8%. FRCS has done an excellent job of maintaining such a high fund balance in the first year of operation.

The FRCS multi year projection shows an ambitious projection of student enrollment increase from 61 students in 08/09 to 115 five years later in 13/14. Teaching staff is projected to increase from three to six over the same time period to accommodate the enrollment growth.

Review of the FRCS Employee Handbook, although not a contract, references employee conditions (at-will) and policies and practices (work hours, payday, leaves, benefits) but does not reference salary of any kind. Employees may have a separate signed salary agreement and if so the employee handbook could include language to clarify this issue. If/when salary schedules are developed; they could be added to the handbook as well.

Due to the uncertain state of the economy and the reductions in revenue to education, Butte County Office of Education is now requiring school districts to submit monthly cash flows to make sure districts can meet operational expenses. Each of the charter schools under CUSD have been asked to submit monthly cash flows beginning 7/01/09 for CUSD review. As a new charter cash flow is especially important to track given the cyclical nature of some revenue and expenses and staff becoming familiar with the cash flow cycle. The 08/09 cash flow provided by the treasurer shows cash in December, 2008 at a very low level at only \$9,726. The school has established a line of credit should they need to draw upon it to meet their monthly obligations.



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7.1.2.  
Page 8 of 19  
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## Oversight Visit – March 4, 2009 --DRAFT--

**Sara Simmons, Director, Educational Services:**  
**Attendance, Recruitment, Enrollment/Governance Structure**

The following are my observations from the visit to Nord Country School on March 4, 2009. I focused my attention on enrollment and the governance structure.

**Recruitment/Enrollment/Attendance:**

Nord Country School continues to practice an ongoing and successful recruitment campaign, with 117 students enrolled.

The system for tracking enrollment and attendance seems to be efficient. The school submits copies of state attendance reports to the district.

Approximately 33% of the students who attend Nord Country School are English Learners. Approximately 11% of the students who attend CUSD district wide are English Learners.

Nord Country School has developed a Strategic Plan to inform and guide the school for future growth.

**Commendations:**

- The student population of Nord Country School is diverse and reflects both the community of Nord and the surrounding area. The welcoming culture of the school is immediately apparent upon entering the campus.
- Economically disadvantaged students have been “adopted” by community members who wish to remain anonymous; often providing clothing, school supplies, and resources to assist struggling families.
- The Nord community continues to actively support the school. The level of community dedication and commitment remains high.
- Communication to stakeholders in both English and Spanish continues to be both visible and ongoing.

**Governance Structure:**

Nord Country School is governed by a Board of Directors whose members include representatives from parents, community and staff. Day to day responsibility for academic and business issues is assumed by the Principal/Executive Director, Kathy Dahlgren

**Commendations:**

- The composition of the Board of Directors reflects the long-standing Nord community interest in and pride for their school. Directors have many different areas of expertise, which provides a built-in knowledge base for the school.
- Board members continue to seek and train prospective new members as replacements, which will help guarantee long-term stability for Nord Country School.

**Carolyn Adkisson, Director, Educational Services:****Academic Program & Goals**

The Chico Unified Visiting Committee was warmly greeted by a Nord Country School leadership group comprised of parents, community members and staff. Each committee member was provided a guide who escorted us around the school campus and answered questions. The following are my observations from the visit. I focused my attention on the areas of the academic program and academic goals.

- State approved standards aligned textbooks were used for instruction in all classrooms.
- Teachers utilized a variety of instructional approaches to meet the learning needs of students including direct instruction, small group instruction, large group instruction and one-on-one assistance.
- Thematic instruction was implemented in all classrooms with language arts skills integrated into science and social studies instruction.
- A well-balanced literacy program was evident in all classrooms.
- Differentiated instruction was evident through the use of leveled reading groups and leveled math instruction in the primary grades.
- Writing instruction included the writing process. The Step-up-to-Writing program was used in third and fourth grade.
- Math instruction included the use of the math textbook, daily practice of math facts and the use of manipulatives.
- Science instruction was a focus in each classroom.
- There was an abundance of literature books available for students to read in each classroom and in the school library.
- All students participated in classroom music twice a month and students in fourth through sixth grade learned how to play the violin.
- Technology was integrated into the instructional program in all classrooms.
- Classrooms were orderly with students on task and actively engaged in learning activities.
- An extended day kindergarten is offered and is an enrichment program.

**Commendations:**

- The individual learning needs of students were addressed as evidenced by the use of a variety of instructional resources and instructional practices in each classroom.
- The learning environment in each classroom was warm, nurturing and safe for students.

**Recommendations:**

- Continue to provide a well-designed and implemented instructional program that meets the varying learning needs of your students and a caring and nurturing learning environment that supports each child's learning.

**Mike Morris, Director, Testing & Accountability:**

**State Testing and Accountability Programs**

Nord Country School met 5 of 5 Adequate Yearly Progress criteria for 07-08. The 07-08 growth Academic Performance Index was 741, reflecting a gain of fifty points from the 07 base Academic Performance Index. There are no statistically significant subgroups included in the AYP and API. The 2007 API Statewide Rank was 2. Nord Country School does not have a Similar Schools rank, as that is not calculated for schools defined as a "small school" (having less than 100 valid STAR scores).

Chico Unified School District provides state testing program services for Nord Country School. The test site coordinator was trained in proper STAR test administration and test security procedures by Chico Unified School District. 2008-09 STAR test security affidavits and security agreements have been completed and filed with Chico Unified School District. Directions for Administration and the STAR district and test site coordinator manual were supplied by Chico Unified School District. Pre-identification services, test ordering, and processing were handled by Chico Unified School District. All testing of students, inventorying of test materials, and compliance with test security procedures at the site are the responsibility of Nord Country School. Students at Nord Country School that required CELDT testing were tested by Nord Country School personnel. Chico Unified School District provided test materials and pre-identification services for state physical fitness (PFT) testing for Nord Country School.

**Dave Scott, Director, Student Support Services:**

**Special Education**

Kathleen Dahlgren, Principal, Nord Country School and I met on Monday, March 16<sup>th</sup>, 2009 to review the student support services currently provided by District Personnel to the school. During the brief visit, I observed in Diane Vandewater's classroom. Ms. Vandewater is the Resource Specialist teacher assigned to NCS. Ms. Dahlgren indicated that another location will need to be found for the Resource Specialist Program for the 2010-11 school year as NCS intends to use the current classroom for a general education program.

**Special Education Services:**

Nord Country School is presently a school of the District with respect to special education services. The District provides the following services to NCS:

- 0.16 FTE Resource Specialist Teacher (approximately 5 hours per week)
- 0.015 FTE Inclusion Specialist Teacher (approximately 2 hours per month)
- 0.10 FTE Speech Therapist (3.25 hours per week)
- 0.03 FTE School Nurse (approximately 4 hours per month)
- 0.11 FTE Instructional Aide – Special Education (approximately 3.75 hours per week)
- 0.75 FTE Instructional Paraprofessional Specialized – Classroom (6 hours per day)
- 0.05 FTE School Psychologist (approximately 2.0 hours per week)

NCS students needing more intensive special education services (e.g. a Special Day Class placement) are offered a placement in other programs in the District or SELPA.

In March of 2008, there were nine students at NCS with Individualized Education Programs (IEPs). As of March 16<sup>th</sup>, 2009 there are ten students at NCS with IEPs. The primary disabilities for these students are in three of the thirteen Federal disability categories as follows:

Specific Learning Disability	3 students
Speech or Language Impairment	6 students
Autism	<u>1 student</u>
<b>Total</b>	<b>10 students</b>

The student enrollment at NCS is 117 students. The percentage of students with Individual Education Plans (IEPs) enrolled at NCS is 8.54. As reported in the December 1, 2008 SELPA Student Report, the percentage of students with IEPs for the District is approximately 11.90, for the SELPA 12.9, and approximately 10.80 percent for the state of California.

Ms. Dahlgren has previously indicated that Nord Country School intends to submit an application to the Butte County SELPA to become its own Local Education Agency (LEA) for the purposes of special education. Per the SELPA Policy and Procedure, the date that NCS could begin providing its own special education services is July 2011; unless this date is modified by the SELPA Governing Board (e.g. July 2010). The possible impacts to the District as a result of an approved application are as follows:

Staff: The CUSD staff listed above will no longer be assigned to NCS

Program: NCS will be responsible for the provision of special education services as well as nursing and health services to its students in accordance with all federal and state laws and regulations. NCS staff has previously indicated that NCS intends to contract with the Chico Country Day School for these services.

Fiscal: A reduction of \$102,175 to the income side of the CUSD budget.

AB 602 funds: approximately \$275 per pupil + the NCS share of special education encroachment costs (approximately \$70,000)

AB 602 Funds: \$275 X 117 pupils	\$ 32,175
Encroachment (approximate)	\$ 70,000
<b>Total</b>	<b>\$102,175</b>

**Bernard Vigallon, Director, Alternative Education:**

**Discipline:**

I made contact with Kathy Dahlgren, Principal, of Nord Country School regarding a review of the school's Suspension and Expulsion policy and process. She was very helpful and provided the necessary information to complete the review.

**Findings**

Nord Country School's discipline process continues to be in alignment with the California Ed Code and they continue to provide the CUSD Office of Suspension and Expulsion Review with information as required.

**Recommendation(s)**

None at this time

**Leroy Christophersen, Safety & Loss Control Coordinator:**

**School Safety**

I met with Kathy Dahlgren, Director and Junell Lawrence, Office Supervisor at Nord Country School. The facility appears to be in good shape and safety was stated as being a high priority. As has been the case for past few years I found the environment to be warm and welcoming.

**Commendations:**

- Campus security is closely monitored by Junell since her desk faces the campus entrance. All visitors are required to check-in and declare where they are going.
- Fire Drills – Fire drills are conducted on a monthly basis and logged.
- Inspections – Kathy stated that inspections are done on a regular basis, both formally and informally. They have an annual fire inspection and all staff is encouraged to bring up concerns they may have for discussion.
- Staff Awareness – My discussions with the staff showed that they look out for the student's safety and well being.
- Fire System – Fire systems are annually checked to be sure they are functioning correctly.

**Recommendations:**

- Code Red – Since more students have died recently from shootings than fire, Code Red emergencies should be conducted more regularly. Some schools choose to conduct drills quarterly, though not required. In addition, it would be recommended to do something different occasionally. It keeps the drills fresh and confirms that students and staff will perform as they drill.

**Bob Feaster, Assistant Superintendent, Human Resources:**

**Personnel/Staff Performance:**

A site visit was conducted at NCS that included interviews with the administrator, and Board members. Observations were also conducted in the classrooms. This process was very welcoming and pleasant. We were greeted warmly and had access to any and all information needed. The process of the site visit was well organized by the school.

The school has expanded its program and staff. It appears that they have expanded in appropriate and needed positions and have been able to recruit and hire competent, dedicated and skilled employees. They have worked hard to recruit from within and to retain their current staff members.

**Janet Brinson, Director, Categorical Programs:**

**Categorical Programs/Services and Student Interventions**

Members of the CUSD Charter Review Committee met with staff and board members at Nord Country School on March 4, 2009. Principal, Kathy Dahlgren, provided the review team with an overview of current NCS programs, school data and schedules.

Nord Country School receives Title I funding and continues to utilize those funds to augment a well-designed support program to meet student needs. The school continues to have an outpouring of community support and volunteerism which assist to enhance student learning. All classrooms have a classroom aide and the 4<sup>th</sup> and 5<sup>th</sup>/6<sup>th</sup> grade classrooms each have a student teacher.

An ELD/Intervention teacher works with the English Language Learners (EL). The instructor is bilingual in Spanish and English. NCS currently has 46 EL students and 2 Fluent English Proficient (FEP) students out of a total student population of 117. She conducts primary language and CELDT assessments on the students and completes pertinent parent notifications as needed and required by law. She supports students in a "pull-out" program that provides individual and small group instruction based on language level and identified need. She uses English Language Development (ELD) and Specially Designed Academic Instruction in English (SDAIE) strategies to support student learning.

Student STAR data indicates that the 46 EL students are at various learning levels based on their English Language proficiency. The EL teacher utilizes CELDT, STAR, classroom data and teacher input to inform her as she develops lessons for her students.

**Scott Jones, Director, Fiscal Services:**

**Financial Viability:**

**2007/2008 Financial Statement Actuals:** NCS ended the 07/08 fiscal year with a healthy \$392,661 in undesignated fund balance representing about 48.6% of budget expenditures for the 08/09 year. Revenues exceeded expenditures by \$80,145 all in the unrestricted side of the budget. P-2 ADA continues to increase from 74.90 in 06/07 to 91.49 in 07/08 which accounts for the healthy increase in revenues. NCS did a good job of containing expenses during the rapid expansion of the school.

**1<sup>st</sup> Interim: 7/01/08- 10/31/08:** The NCS first interim report reflects adding an additional \$23,641 to fund balance for a year end estimate of \$416,302. Significant changes to budget since it was adopted include \$77,665 of additional state aid for increase enrollment estimates and expenditure increases of \$70,731 primarily in the areas of salaries/benefits \$22,000 and in the rents/leases/repairs and consulting categories of \$48,000.

**2<sup>nd</sup> Interim: 11/01/08 – 1/31/09:** The second interim budget contains the state mid-year cuts to NCS of about \$15,000. Even with the reduction, NCS is adding about \$30,000 in total revenue since the first interim report. The largest impact in revenues occurred in the local revenue category reflecting the strong community fund raising efforts enjoyed by the school. Total expenditures since the first interim are projected to increase by about \$52,000. The primary expenditure increases are in the salary/benefits categories of \$52,000, with minor changes to the remaining categories. Although NCS is projected to spend slightly more than it takes in this year by about \$16,000, they are estimating to end the year with undesignated reserves of \$393,000 representing 42.2% of their budget. NCS continues to maintain a healthy budget with strong reserves.

Due to the uncertain state of the economy and the reductions in revenue to education, Butte County Office of Education is now requiring school districts to submit monthly cash flows to make sure districts can meet operational expenses. Each of the charter schools under CUSD have been asked to submit monthly cash flows beginning 7/01/09 for CUSD review. The most recent NCS cash flow shows an average of about \$200,000 sufficient to accommodate fluctuating operational expenses and the timing of revenue received during the year.



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## Oversight Visit – February 25, 2009 --FINAL COPY--

**Sara Simmons, Director, Educational Services:**

### **Attendance, Recruitment, Enrollment/Governance Structure**

The following are my observations from the visit to Chico Country Day School on February 25, 2009. I focused my attention on two areas; recruiting and enrollment, and the governance structure.

### **Recruitment/Enrollment**

Chico Country Day practices an ongoing recruitment campaign, which is reflected in the growth of their student population, as well as their reported waiting lists. Clearly, the school represents a popular choice among parents. The school submits copies of state attendance reports to the district.

The Board of Directors of CCDS has approved two changes in the school lottery policy as follows:

1. "Preference shall be extended to pupils who reside in the Chico Unified School District."
2. "Per Education Code 47605.3, if the CCDS campus is located in the attendance area of a public elementary school in which 50% or more of the enrollment is eligible for free or reduced priced meals, 10% of the available kindergarten openings will be made available to the Barber Yard neighborhood. Barber Yard neighborhood is the designated neighborhood surrounding the 102 West 11<sup>th</sup> Street campus as defined by the City of Chico."

Per Principal Paul Weber, given the previously stated preferences for siblings of current students and children of staff, it is difficult to estimate the number of kindergarten students from the neighborhood who might be able to be enrolled. Nevertheless, district staff recognizes and appreciates these new policy additions.

The school has done a good job of translating promotional materials into both Spanish and Hmong. However, as in past years, district staff remains concerned that, as of the 2008-2009 CBEDS (a report based on language and ethnicity of students) reporting period, there were 3 (of a student population of 479) English Language Learners enrolled. Chico Unified School District reports a total of 1438 English Learners; approximately 65% are Spanish speakers, approximately 25% speak Hmong as their first language.

While it should be noted that there is no Education Code that specifically mandates a charter school to enroll students that reflect the demographics of the chartering district, the following is one of the elements which must be met by charter school organizers prior to a petition being approved:

"The means by which the school will achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted."

### **Commendations:**

- Communication to parents of current students is strong and positive.



- CCDS continues to make outreach to underrepresented student populations with promotional materials translated into Spanish and Hmong, and presentations to local pre-schools.
- New policy changes add an additional preference for students of Barber Yard and in-district students.

#### **Recommendations:**

- CCDS implement methods to enroll more English Language Learner students. District staff understands that this issue is complicated by the CCDS charter which is similar to many charters, giving preference to specific groups of students. District staff extends the offer of assistance to CCDS staff to address this problem, if desired.

#### **Governance Structure**

Chico Country Day School is governed by a Board of Directors whose members include representatives from parents, community and staff. Day to day responsibility for academic issues is assumed by the Principal, while responsibility for business services is that of the Executive Director.

#### **Commendations:**

- The composition of the Board of Directors continues to be varied and diversified, providing a built-in knowledge base for the school.
- CCDS has developed a Strategic Plan, to inform decisions and help guide the school in the future.

#### **Carolyn Adkisson, Director, Educational Services:**

##### **Academic Program & Goals**

The Chico Unified Visiting Committee met with Principal, Paul Weber, and CCDS staff at the beginning of our visit for an opportunity to update us on program components and to answer our questions. Committee members then visited classrooms and talked with classroom teachers. I focused my attention on the academic program and goals and noted the following observations.

- Thematic instruction was implemented in classrooms with language arts instruction integrated into mathematics, science and social studies instruction.
- A variety of instructional strategies were utilized in all classrooms.
- Sixth, seventh and eighth grade students participate in exploratory classes that provide students the opportunity to participate in the subject areas of Spanish, computers and public speaking as well as an opportunity to work as a teacher aide in another classroom.
- The school library has a student friendly environment with a well-organized library book collection and computers for student use.
- Teachers report student progress towards achieving grade level academic standards on a standards-based report card each trimester.

#### **Commendations:**

- The school-wide focus on integrated thematic instruction has provided students with a motivating and content rich instructional program.

#### **Mike Morris, Director, Testing & Accountability:**

##### **State Testing and Accountability Programs**

Chico Country Day School met 13 of 13 Adequate Yearly Progress criteria for 07-08. The 07-08 growth Academic Performance Index was 833, a drop of one point from the 07 base Academic Performance Index. Statistically significant subgroups included in the API and AYP were white and socio-economically disadvantaged. The 2007 API Statewide Rank was 8 and the 2007 Similar Schools Rank was 2.

The white subgroup dropped one point from 852 to 851, scoring at or above the statewide performance target of 800 and meeting the subgroup target for API.

The socio-economically disadvantaged subgroup increased 40 points from 792 to 832 exceeding the 07-08 growth target of 5 points. AYP targets for participation rate and percent proficiency were met for English-Language Arts and Math for both the white and socio-economically disadvantaged subgroups.

CCDS is independently handling all aspects of California State Testing in 2008-2009 including but not limited to: ordering, pre-ID or labels, administration, training, materials shipments, and security for CELDT (California English Language Development Test), STAR (Standardized Testing and Reporting), and Physical Fitness Testing (PFT).

#### **Dave Scott, Director, Pupil Personnel Services:**

##### **Special Education**

The members of the District's Charter Review Committee met with Chico Country Day School (CCDS) staff on Tuesday, February 25<sup>th</sup>, 2009. Paul Weber, Principal of Chico Country Day School, and Margaret Reece, Executive Director, provided the Committee with a written review of the significant changes since the Committee's previous visit on March 4<sup>th</sup>, 2008 in the areas of attendance, recruitment, enrollment, governance, academic program, academic goals, state testing and accountability, special education, discipline, school safety, personnel issues, categorical programs and student interventions, and financial viability. The meeting was conducted in a cordial and informative manner. During the visit, I had the opportunity to meet with Sydney Thomas, CCDS Resource Specialist Teacher.

##### **Special Education Services:**

By action of the Butte County SELPA Governing Board, the Chico Country Day School became its own Local Education Agency (LEA) for the purposes of special education services on July 1, 2008. As a result of this decision, the Chico Country Day School is responsible for providing or obtaining special education services for all students with disabilities enrolled at the school. Chico Country Day School has retained the following staff to provide these services:

- 1.0 FTE Resource Specialist Teacher (5.0 days per week)
- 0.40 FTE Speech Therapist (2 days per week)
- 0.25 FTE Nurse (RN, PHN) (1.25 days per week)
- 2.75 FTE Instructional Aides – Special Education
- 0.40 FTE School Psychologist (2.0 day per week)

The Speech and Language Therapist and the School Psychologist are contracted employees through the Redding School of the Arts. The Nurse does not currently hold a School Nurse credential but is reportedly enrolled in a program to earn the required credential.

CUSD currently provides services to three CCDS students in need of support from the District's Orthopedically Impaired - Full Inclusion Teacher. The District recovers the expenses for these services per the SELPA Bill Back procedures and formula. CCDS students who might need more intensive special education services (e.g. a Special Day Class placement) would be offered services in programs operated by a district or the Butte County SELPA.

In March of 2008, there were twenty-three students at CCDS with Individualized Education Programs (IEPs). As of February 25, 2009, there are seventeen students at CCDS with IEPs. The primary disabilities for these students are clustered in five of the thirteen Federal disability categories as follows:

Specific Learning Disability -	9 students
Speech or Language Impairment -	2 students
Orthopedic Impairment -	3 students
Autism-	2 students
Mental Retardation -	<u>1 student</u>
<b>Total</b>	<b>17 students</b>

The student enrollment at CCDS is 478 students. The percentage of students with Individualized Education Programs (IEPs) at CCDS is 3.55. As reported in the December 1, 2008 SELPA Student Report, the percentage of students with IEPs for the District is approximately 11.90, for the SELPA 12.9, and approximately 10.80 percent for the state of California.

It is important to note that CCDS is implementing a Response to Intervention program (RTI) that provides services to students prior to a referral for a special education services which may result in fewer students with IEPs. Additionally, Mr. Weber reported that the CCDS Intervention Services Team (RTI) provides services to approximately fifty to sixty students without IEPs.

**Bernard Vigallon, Director, Alternative Education:**

**Discipline:**

I made contact with Paul Weber, Principal, of Chico Country Day School regarding a review of the school's Suspension and Expulsion policy and process. As always, Mr. Weber was very helpful and provided the necessary Information to complete the review.

**Findings**

Chico Country Day School's discipline process continues to be in alignment with the California Ed Code and CCDS continues to provide the CUSD Office of Suspension and Expulsion Review with information as required.

**Recommendation**

None at this time

**Leroy Christophersen, Safety & Loss Control Coordinator:**

**School Safety**

The committee met with Margaret Reece, Executive Director and Paul Weber, Principal at CCDS. Part of the discussion was the safety of the campus. All visitors are required to check-in and out and be identified as a visitor. Paul stated that the Staff is aware of this requirement and help to enforce this by directing people to the Front Office.

During the past year, the facility has been inspected by the Fire Department. Inspector Rick Doane walked through the facility noting items that needed to be addressed. Paul stated that all items noted by Inspector Doane have been addressed.

In addition, the school has conducted various emergency drills. They conduct fire drills on a monthly basis and Paul stated that recently they had conducted a Code Red. Information regarding Code Red procedures is available to all staff and questions or concerns are encouraged. They have established a location for evacuation as being the Boys and Girls Club.

Paul also stated that they have had little vandalism and they have a good relationship with the neighborhood.

**Recommendation:**

- The facility appears to be in good shape, though more attention to the tile floors is suggested. Many of the high traffic areas are in need of wax. This is more important for the 9<sup>th</sup> floor tiles because of asbestos.
- Suggest that they try a Code Red during a recess to see how the students respond. Other variations such as initiating a fire alarm during a code red to be sure staff and students stay in place until the Code Red emergency has passed.

**Bob Feaster, Assistant Superintendent, Human Resources:****Personnel/Staff Performance**

Based on a meeting with the Executive Director and the Principal, it appears that Chico Country Day School has no issues of concern relative to personnel or staff performance at this time.

**Janet Brinson, Director, Categorical Programs:****Categorical Program/Services and Student Interventions**

Members of the CUSD Charter Review Committee met with staff at Chico County Day School on February 25, 2008. Paul Weber, CCDS principal and Executive Director, Margaret Reece provided the review team with an overview of current CCDS programs and school data.

Chico Country Day receives categorical program funding through a State Block Grant. As in years past, they combine these funds with general funds. CCDS continues to expand student intervention, enrichment and support services for students.

CCDS has implemented a Response to Intervention (RTI) model to monitor student progress. The model is based on the core components of RTI. DIBELS is used to screen all students 3 times per year. Students, whose scores indicate a need for intervention, are placed in the appropriate program. Progress for these students is monitored more frequently. Intervention strategies are implemented based on student need. Programs currently being utilized are:

- Reading Recovery
- SIPPS
- Read Naturally
- Strategies for Non-Fiction reading
- Phonics for Reading
- Earobics
- Fast Math

CCDS currently has three English Learners enrolled. After further discussion with Mr. Weber, it became evident that staff was not aware that the students needed to be assessed in both their primary language as well as English. The results of the primary language assessment may negate the need to administer the California English Language Development Test. This process eliminates mislabeling students as English Learners unnecessarily. Further conversation clarified the EL identification process.

Mr. Weber reviewed materials available for primary language assessment. Processes and procedures were discussed. It was suggested that CCDS might work in tandem with Nord Country School to utilize their ELD teacher to administer the primary language assessment to Spanish speakers.

**Scott Jones, Director, Fiscal Services:****Financial Viability**

**2007/2008 Financial Statement Actuals:** Since 05/06 CCDS continues to improve its financial health. CCDS ended the 06/07 year with \$244,645 and has subsequently improved at year end 6/30/08 by adding \$110,495 for a total undesignated audited fund balance of \$355,140. P-2 ADA increased from 344.41 in 06/07 to 411.05 in 07/08 which accounts for the healthy increase in revenues. CCDS continues to manage its expenditures well during this period of rapid enrollment growth.

**1<sup>st</sup> Interim: 7/01/08 - 10/31/08:** There is no prescribed format dictated by the state for charter school interim reports. The 1<sup>st</sup> Interim report I received from CCDS contains 10/31/08 YTD actual data without a comparison to the adopted and revised budgets. This has been discussed with the Executive Director and the 2<sup>nd</sup> Interim report contains the additional data useful for review. This comparative to actuals data will be requested from each charter school in subsequent reports. The Butte County Office of Education Director of Fiscal Services recommends budget comparative data along with YTD actuals in interim reports as well.

**2<sup>nd</sup> Interim: 11/01/08 – 1/31/09:** The second Interim budget contains the state mid-year cuts to CCDS resulting in state aid/in lieu revenue dropping by \$91,931. Other State and local revenues increased by

\$66,000 helping to offset the governor's mid-year cuts to education. The CCDS community continues to support the school by way of significant fund raising dollars. Total expenditures of \$3.39 million have been reduced from the adopted budget by about \$13,000. Notable areas of change in expenditures have occurred in increases to employee salaries/benefits \$79,000; with decreases to books and supplies (\$26,000), and consulting services/contracts (\$63,000). After maintaining a general and other designation's reserve, the CCDS undesignated reserve increased by \$55,771 to \$474,646. This represents about 14% of their budgeted expenditures.

Due to the uncertain state of the economy and the reductions in revenue to education, Butte County Office of Education is now requiring school districts to submit monthly cash flows to make sure districts can meet operational expenses. Each of the charter schools under CUSD have been asked to submit monthly cash flows beginning 7/01/09 for CUSD review.

As with all public school districts, CCDS will be challenged to continue to offer excellent program while maintaining adequate reserve levels while the state continues to cut education funding to offset the current downturn in the economy.

**Title:** K – 6 Mathematics Textbook Recommendation

Action:     X    

Consent:           

Information:           

**Prepared by:** Robert Preston and Carolyn Adkisson

### **Background Information**

In mid 2007, the District Curriculum Council authorized the formation of a sub-committee to begin the process of adopting mathematics instructional materials. The volunteer co-chairs, Annette Cahoon and Robert Preston (with additional assistance from CSU Chico instructor Katy Early), put out a request to teachers who were willing to participate in the math adoption. With the supervision of Carolyn Adkisson, a committee was created that represented the uniqueness of our CUSD schools. This committee of thirteen district teachers (K-12) began the screening process of the state-adopted math instructional materials. The choices for K-6 were narrowed from the initial nine state-adopted programs to two programs. A modified committee of sixteen elementary pilot teachers, chaired by Robert Preston, reconvened in September 2008 and began the pilot process in earnest. An open house, one designed to solicit the input of all teachers and the general public, was held during three afternoons in December 2008. In January 2009, the pilot teachers met to discuss their findings, hear the opinions from the open house and share their opinions of the programs. In a unanimous decision, the superior program was identified. The recommended math program was also presented to the District Curriculum Council for discussion and approval.

### **Educational Implications**

The Everyday Mathematics program provides a well balanced approach to math instruction and assessment and a Spanish translation available for our Two-Way Immersion Program. This program provides a balance between a conceptual and skills- based approach to instruction.

### **Fiscal Implications**

Textbook costs will be charged to the state funded Instructional Materials Fund Realignment Program (IMFRP) budget. These funds can only be used for the purchase of instructional materials.

### **Recommendation**

The District Curriculum Council and the K-6 Math Textbook Adoption Committee recommend the adoption of the Wright Group/ McGraw-Hill *California Everyday Mathematics* program for K-6 beginning in the 2009/2010 academic year.

**TITLE: Protest Against Alcoholic Beverage License Application**

Action:   X  

Consent:           

Date: April 29, 2009

Information:           

Prepared by: Carolyn Adkisson, Director Educational Services

**Background Information**

Chico Unified School District has received notice that a retail establishment located 265 feet from Rosedale Elementary School has applied to the Department of Alcoholic Beverage Control for issuance of an off-sale liquor license.

**Educational Implications**

District staff believe that the proposed liquor sales at a business in close proximity to Rosedale Elementary School would have potential adverse effects upon the students attending Rosedale School and the school facility.

**Fiscal Implications**

None

**Recommendation**

District staff recommend that the Board of Education file a protest with the Department of Alcoholic Beverage Control requesting that the issuance of the liquor license at the aforesaid location be denied.

**PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION  
BY CHICO UNIFIED SCHOOL DISTRICT**

The Governing Board of the Chico Unified School District has authorized the undersigned to file this Protest opposing the request of Jonthan Vinh Nguyen to receive an off-sale liquor license for 206 Walnut Street, Suite A, Chico, CA 95928. (See attached Resolution of the Governing Board dated April 29, 2009).

This protest is filed based on the following grounds:

1. The proposed location where the alcoholic beverages are to be sold is 265 feet from Rosedale Elementary School, a school serving students of the District, grades Kindergarten through six and is located on Walnut Street which is also State Highway 32. State Highway 32 is a major roadway through Chico that connects State Highway 99 with Interstate 5. It is heavily traveled by both personal vehicles and commercial trucks. In addition to selling alcoholic beverages, the mini-mart will be selling other food items that would be of interest to school-age children, resulting in young children walking on Walnut Street/State Highway 32 in order to enter the mini-mart. This change in their travel route could result in unsafe walking conditions for children walking to and from school.
2. The proposed site will most likely receive the overflow from Ray's Liquor, which is across the street. Those seeking to fulfill impulse or short-term demands at Jon Mini Mart are more likely to constitute poor role models or a risk to youngsters.
3. The sale of liquor at this location is likely to draw at least some patrons who may wish to engage in secondary activities, such as "hanging out" and purchasing and consuming cigarettes. Cigarettes are likely to be smoked outside the store in sight of children. There is an increased probability that some individuals hanging out at or near the site will engage as well in illicit activities such as exchanging illicit drugs.
4. There is a risk that youngsters will solicit unscrupulous adults to purchase alcohol for underage consumption. Such alcohol products can be shared with other students and could conceivably be introduced into the elementary student body.
5. The parking lot behind the proposed mini-mart is in plain sight of the front of Rosedale Elementary School. There is a probability that some individuals obtaining liquor from the store will consume in the parking lot behind the store. This is potentially upsetting and damaging to young children to observe.
6. Rosedale Elementary School is located to the West of the proposed mini-mart. This will be the nearest mini-mart to the elementary school and will likely draw substantial numbers of youngsters from that location seeking to purchase snacks, comic books, etc. They will then be subjected to the liquor advertising and liquor on shelves and in the glass coolers, as well as the poor role models that some liquor purchasers will present. It is recognized that school age children are vulnerable to the allure or glamorization of alcohol use. Though not immediately adjacent to the liquor store, the elementary school students going to and from school are likely to be negatively influenced.



For the reasons stated, the Chico Unified School District respectfully requests that the Application for issuance of the liquor license to the aforesaid location be denied.

If this is not acceptable, the District requests that at a minimum the Department of Alcoholic Beverage Control grant the license issuance with reasonable conditions which will, at a minimum, include: 1) appropriate restrictions on hours of liquor sales; 2) monitoring to assess any negative impacts on the school environment; and 3) an opportunity for the District to object to the continued liquor sales should negative impacts be realized.

Dated: \_\_\_\_\_

Respectfully submitted,

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Carolyn Adkisson  
Director, Educational Services  
Chico Unified School District

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928

**Resolution No. 1074-09**  
**PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION**  
**BY CHICO UNIFIED SCHOOL DISTRICT**

BEFORE THE BOARD OF EDUCATION  
of the  
CHICO UNIFIED SCHOOL DISTRICT

**WHEREAS**, the Chico Unified School District has received notice that a retail establishment known as Jon Mini Mart has applied to the Department of Alcohol Beverage Control to issue an off-sale liquor license to its proposed location at 206 Walnut Street, Suite A; and

**WHEREAS**, the location of these proposed liquor sales is in close proximity to Rosedale Elementary School in the District; and

**WHEREAS**, the Board has received information from District staff regarding the potential adverse effects that the proposed liquor sales will have on the students and facilities of Rosedale Elementary School; and

**WHEREAS**, such adverse effects are found to constitute a threat to the welfare and morals of students attending Rosedale Elementary School.

**THEREFORE, BE IT RESOLVED**, that the Board hereby instructs administrative staff to take all reasonable and necessary steps to oppose the issuance of the liquor license to 206 Walnut Street, Suite A, including, but not limited to, filing an appropriate Protest with the Department of Alcohol Beverage Control.

**THE FOREGOING RESOLUTION** was duly passed and adopted by the Board of Education of the Chico Unified School District at a meeting held on the 29<sup>th</sup> day of April, 2009, by the following roll call vote:

AYES:  
NOES:  
ABSENT:

Signed and approved by me after its passage.

\_\_\_\_\_  
President of the Board of Education

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Education

PROPOSED AGENDA ITEM: Presentation of Information about Parcel Taxes

Prepared by: Jan Combes, Assistant Superintendent, Business Services

Consent

Board Date April 29, 2009

Information Only

Discussion/Action

**Background Information:**

Many school districts in California are looking at the concept of a qualified special local tax, commonly called a "parcel tax", to help them with maintaining programs and services during these tough economic times.

Parcel taxes are short term dollars that are permitted by the Constitution. They require approval of at least 2/3 of the voters in the area affected by the tax. Many communities are adopting parcel taxes to help their local school district and/or charter schools continue to provide programs and services.

How parcel taxes are used depend on the language of the ballot measure. What issues are important to the community are normally determined through the use of a polling instrument.

Members of the Board and public have asked for information about parcel tax, what it means, how it can be used, and whether or not this concept is something that would be beneficial for our Chico community and its schools.

We have invited William Berry Campaigns to speak to the Board about the concept of Parcel Tax as an information only item. They will present basic information for discussion purposes only.

**PROPOSED AGENDA ITEM:** Approval of Resolution 1071-09, Authorizing Borrowing

**Prepared by:** Scott Jones, Director-Fiscal Services

Consent  
 Information Only  
 Discussion / Action

**Board Date:** April 29, 2009

**Background Information**

TRANS (Tax and Revenue Anticipation Notes) are short-term (15 months) borrowing instruments. The purpose of the short-term borrowing is to have a pool of funds available to partially mitigate negative cash positions that might occur during the fiscal year. For the first time, the State is partially deferring July and August revenue to October, 2009, exacerbating our cash shortage during these months. The District projects to run out of cash in September and will need the TRANS in place to make payroll and other expenses.

**Educational Implications**

The TRANS will allow the district to have sufficient cash to pay teachers and support staff for the work of educating our students.

**Fiscal Implications**

The TRANS will allow the district to have operating capital during months when expenses exceed income. The district can also retain interest earned on the TRAN to earn additional income. To the extent that expense exceed incoming cash, the district is allowed to retain the interest earnings with no taxable consequences.

The District must be able to show that it can repay the TRANS by June 30, 2010. At the March 25 Board meeting the Board took action to direct staff to affect the changes needed in order that Butte County Office of Education could approve Chico Unified School District participation in the TRANS despite it negative budget certification.

**Additional Information**

In Butte County, TRANS funds are invested with the County Treasurer. CUSD will be participating in a County-wide TRANS pool, which includes the Butte County Office of Education, Gridley Unified, and Golden Feather Union Elementary School District. Pooling a TRANS issuance effectively reduces the issuance costs for each participant.

**RESOLUTION NO. 1071-09**

**RESOLUTION OF THE BOARD OF EDUCATION OF  
THE CHICO UNIFIED SCHOOL DISTRICT  
AUTHORIZING BORROWING**

WHEREAS, pursuant to Sections 53850, *et seq.*, of the Government Code of the State of California (the "Act") contained in Article 7.6 thereof, entitled "Temporary Borrowing," on or after the first day of any fiscal year (being July 1), the Chico Unified School District (the "District") may borrow money by issuing notes in one or more series for any purpose for which the District is authorized to expend moneys, including, but not limited to, current expenses, capital expenditures, and the discharge of any obligation or indebtedness of the District; and

WHEREAS, this Board of Education (the "District Board"), being the governing board of the District, hereby requests a loan of not to exceed Seventeen Million Three Hundred Thousand Dollars (\$17,300,000.00) at an interest rate not to exceed six percent (6%) per annum (the "Loan") through the issue by the Board of Supervisors of the County of Butte (the "County") of 2009-2010 Tax and Revenue Anticipation Note (the "TRANS") on behalf of the Butte County Office of Education (the "Office"), and to evidence such loan by execution of its note (the "Note"); and

WHEREAS, such Note is payable not later than fifteen months after the date of issue, and such Note shall be payable only from revenue received or accrued during the fiscal year 2009-2010 in which issued; and

WHEREAS, pursuant to Section 53856 of the Act, the District may pledge any taxes, income, revenue, cash receipts, or other moneys deposited in inactive or term deposits (but excepting certain moneys encumbered for a special purpose) and this Resolution specifies that certain unrestricted revenues which will be received by the District for the General Fund of the District during or allocable to fiscal year 2009-2010 are pledged for the payment of the Note; and

WHEREAS, the loan shall be a general obligation of the District, and to the extent not paid from the taxes, income, revenue, cash receipts, and other moneys of the District pledged for the payment thereof shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as required by Section 53857 of the Act; and

WHEREAS, the Note shall be issued on a date to be determined; and shall be in the form and executed in the manner prescribed in this Resolution, as required by Section 53853 of the Act; and

WHEREAS, the District Board has found and determined that said \$17,300,000.00 principal amount of loan, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from state and federal governments), cash receipts and other moneys of the District which will be available for the repayment of the loan and interest thereon, as required by Section 53858 of the Act; and

WHEREAS, The District Board has found and determined that the loan will not be issued to finance a working capital reserve and will be expended within the time period required as provided in the Income Tax Regulations of the United States Treasury; and

NOW, THEREFORE, the Board of Education of the Chico Unified School District hereby resolves as follows:

Section 1. Findings. All of the above recitals are true and correct and the District Board so finds and determines.

Section 2. Authorization of Issuance of Note; Terms Thereof; Paying Agent. The District Board hereby authorizes the borrowing from the Office of an amount not to exceed \$17,300,000.00 principal amount and the issuance of a promissory note (the "Note") under Sections 53850, et seq., of the Act, to be dated the date of delivery thereof; to mature (without option of prior redemption) and to bear interest at the rate or rates as determined in accordance with the Issuance Resolution (defined below). Subject to Section 3 hereof, both the principal of and interest on the Note shall be payable in lawful money of the United States of America at the principal office of the Butte County Treasurer/Tax Collector, Oroville, California, which is hereby designated by this Board as the paying agent for the Note (the "Paying Agent").

Section 3. Form of Note. The Note shall be substantially in the form and substance set forth in Exhibit A attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Deposit of Loan Proceeds; No Arbitrage. The moneys so borrowed shall be initially deposited in the Treasury of the County in a proceeds fund to the credit of the Office and subsequently credited to a restricted fund of the District concurrently with the delivery of the Note. Such funds are to be withdrawn, used or expended by the District, subject to the prior authorization of the County Superintendent or his designee, for any purpose for which it is authorized to invest or expend funds from the general fund of the District, including, but not limited to current expenses, capital expenditures or the discharge of any obligation of indebtedness of the District. Until used or expended, the moneys may be invested in investment securities by the County Treasurer directly, or through an investment agreement, in investments as permitted by applicable California law, and meeting Standard and Poor's Ratings Services criteria for investments, or other investments approved by Standard and Poor's Rating Services including, but not limited to, investment in the Local Agency Investment Fund maintained by the Treasurer of the State of California. The District hereby covenants that it will make no use of the proceeds of the Note that would cause the Note to be "arbitrage bonds" under Section 148 of the Code; and, to that end, so long as the Note is outstanding, the District, and all of its officers having custody or control of such proceeds, shall comply with all requirements of (a) said section, including restrictions on the use and investment of proceeds of the Note and the rebate of a portion of investment earnings on certain amounts, including proceeds of the Note, if required, to the Federal government, and (b) of the Income Tax Regulations of the United States Treasury promulgated thereunder or any predecessor provisions, to the extent that such regulations are, at the time, applicable and in effect, so that the Note will not be "arbitrage bonds."

Section 5. Payment of Note.

(A) Source of Payment. The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts, and other moneys which are received or accrued by the District during fiscal year 2009-2010 and which are available therefor. The Note shall be a general obligation of the District, and, to the extent the Note is not paid from the Pledged Revenues defined below, the Note shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(B) Pledged Revenues. As security for the payment of the principal of and interest on the Note, the District hereby pledges an amount equal to the principal amount of the Note from the unrestricted revenues received by the District in the months designated as deposit dates by the Butte County Superintendent of Schools (the "Superintendent") as provided in the resolution authorizing the issuance of the TRANS (the "Issuance Resolution"), plus an amount sufficient to pay interest on the Note, from unrestricted revenues received by the District (such pledged amounts being hereinafter called the "Pledged Revenues"). The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in Section 53856 of the Act, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District.

The principal of the Note and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient unrestricted revenues received by the District to permit the deposit with the County Treasurer of the full amount of Pledged Revenues to be deposited from unrestricted revenues in a month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the repayment of the Note and the interest thereon.

(C) Deposit of Pledged Revenues in Repayment Fund. The District shall deposit Pledged Revenues in the County treasury in a special fund designated as the "Chico Unified School District 2009-2010 Tax and Revenue Anticipation Note Repayment Fund," (herein called the "Repayment Fund") established pursuant to the established pursuant to the resolution of the County Board authorizing the issuance of the TRANS (the "Issuance Resolution") and applied as directed in the Issuance Resolution. Any moneys placed in the Repayment Fund shall be for the benefit of the holders of the Note, and until the Note and all interest thereon are paid or until provision has been made for the payment of the Note at maturity with interest to maturity, the moneys in the Repayment Fund shall be applied only for the purposes for which the Repayment Fund is created.

(D) Disbursement of Moneys Deposited with Treasurer. From the date this Resolution takes effect, all Pledged Revenues shall, when received, be deposited in the Repayment Fund to be held, invested and accounted for as provided herein. After such date as the amount of Pledged Revenues deposited in the Repayment Fund shall be sufficient to pay in full the principal of and interest on the Note, when due, any moneys in excess of such amount remaining in or accruing to the Repayment Fund shall be transferred to the General Fund of the District upon the request of the District. On the payment due dates of the Note, the moneys in the Repayment Fund shall be used, to the extent necessary, to pay the principal of and/or interest on the Note. In accordance with Government Code Section 53857, the District shall make up any deficiency from any other money of the District lawfully available for the payment of the Note and the interest thereon.

Section 6. Execution of Note. The Treasurer, or designated deputy thereof, is hereby authorized to sign the Note manually or by facsimile signature; the Clerk of the County Board (the "Clerk") to countersign the Note manually or by facsimile signature; and said officers to cause the blank spaces thereof to be filled in as may be appropriate.

Section 7. General. All actions heretofore taken by the officers and agents of the District Board with respect to the Note are hereby approved, confirmed and ratified, and the officers of the District Board are hereby authorized and directed to do any and all things and take any and all

actions which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note in accordance with this Resolution.

Section 8. Further Actions Authorized. It is hereby covenanted that the District Board, and its appropriate officials, have duly taken all proceedings necessary to be taken by them, and will take any additional proceedings necessary to be taken by them, for the levy, collection and enforcement of the secured property taxes pledged under this Resolution in accordance with the law and for carrying out the provisions of this Resolution and the Issuance Resolution.

Section 9. Covenants. The District Board and its officers, agents and employees hereby covenant to comply with the liens of this Resolution and the Issuance Resolution.

Section 10. Transmittal of Resolution. The Clerk is hereby directed to send a certified copy of this Resolution to the County Board, the Treasurer and the County Superintendent of Schools.

PASSED AND ADOPTED by the Board of Education of the Chico Unified School District this 29th day of April, 2009, by the following vote:

AYES:

NOES:

ABSENT:

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President, Board of Education  
Chico Unified School District

Attest:

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Secretary of the Board of Education,  
Chico Unified School District



**SECRETARY'S CERTIFICATE**

Certified Copy of Resolution  
Adopted on \_\_\_\_\_

I, \_\_\_\_\_, hereby certify that I am the Superintendent and Secretary of the Board of Education of the Chico Unified School District (the "District"), school district organized and existing under and by virtue of the Constitution and laws of the State of California and that as such I am authorized to execute this Certificate on behalf of the District.

I hereby further certify that attached hereto is a complete copy of a resolution which was duly adopted by the Board of Education of the District at a meeting thereof which was duly called and held on \_\_\_\_\_, 2009, and at such meeting a quorum was present and acting throughout, and that said resolution has not been amended, modified or rescinded since the date of adoption and is now in full force and effect.

Dated: [closing date], 2009

CHICO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Superintendent

**CHICO UNIFIED SCHOOL DISTRICT  
(BUTTE COUNTY, CALIFORNIA)  
PROMISSORY NOTE**

Date: \_\_\_\_\_, 2009

\$ \_\_\_\_\_

FOR VALUE RECEIVED, CHICO UNIFIED SCHOOL DISTRICT, Butte County, State of California (the "District") acknowledges itself indebted, and promises to pay, to the Butte County Board of Education (the "BCBOE"), at the Office of the Treasurer and Tax Collector of the County of Butte, the principal sum of

\_\_\_\_\_ DOLLARS

In lawful money of the United States of America, on \_\_\_\_\_, 2010, and interest thereon at the rate of

\_\_\_\_\_ PERCENT (\_\_\_\_%)

per annum, on \_\_\_\_\_, 2010 and \_\_\_\_\_, 2010, in like lawful money of the United States of America from the date hereof until payment in full of said principal sum.

It is hereby certified, recited and declared that this Note is made, executed and given pursuant to the provisions of a resolution of the Board of Supervisors (the "Board") of Butte County (the "County") duly passed and adopted on \_\_\_\_\_, 2009 and a resolution of the District duly passed and adopted on \_\_\_\_\_, 2009 under and by authority of Article 7.6 (commencing with section 53850) of Chapter 4, Part 1, Division 2, Title 5, of the California Government Code, and that all conditions, things and acts required to exist, happen and be performed precedent to and in the issuance of this Note exist, have happened and have been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

The principal amount of the Notes, together with the interest thereon, shall be payable only from taxes, revenue and other moneys that are received or accrued by the District during fiscal year 2009-2010. As security for the payment of the principal of and interest on the Notes, the District has pledged the first "unrestricted revenues", as hereinafter defined, (a) in an amount equal to twenty-five percent (25%) of the principal amount of the Notes from the unrestricted revenues received by the District in the month of \_\_\_\_\_, 20\_\_, (b) in an amount equal to twenty-five percent (25%) of the principal amount of the Notes from the unrestricted revenues received by the District in the month of \_\_\_\_\_, 20\_\_, (c) in an amount equal to twenty-five percent (25%) of the principal amount of the Notes from the unrestricted revenues received by the District in the month of \_\_\_\_\_, 20\_\_, and (d) in an amount equal to twenty-five percent (25%) of the principal amount of the Notes, plus an amount sufficient to pay interest on the Notes, from unrestricted revenues received by the District in the month of \_\_\_\_\_, 20\_\_, (such pledged amounts being hereinafter called the "Pledged District Revenues"); and the principal of the Notes and the interest thereon shall constitute a first lien and charge against and shall be payable from the first money received by the District from such Pledged District Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available

**SPECIMEN NOTE**

therefor. The term "unrestricted revenues" shall mean taxes, income, revenue and other moneys intended as receipts for the general fund of the Office and which are generally available for the payment of current expenses and other obligations of the Office.

IN WITNESS WHEREOF, the Board of Supervisors of Butte County, California has caused this Note to be issued in the name of the County and to be executed by the manual or facsimile signature of the Treasurer-Tax Collector and countersigned by the manual or facsimile signature of the Clerk of the Board, all as of the Issue Date stated above.

**COUNTY OF BUTTE COUNTY**

By \_\_\_\_\_  
Treasurer-Tax Collector

Countersigned:

\_\_\_\_\_  
Clerk of the Board of Supervisors

**TITLE: New Classroom Building, Chico High School - Request for Proposal for Lease-Leaseback Services – Contractor Recommendation**

Action   X    
Consent         
Information       

August 29, 2009

Prepared by: Michael Weissenborn

**Background information**

At the March 4, 2009 special Board meeting the Board adopted resolution #1062-09 authorizing District staff to proceed with the preparation and circulation of a request for proposals (RFP) relating to the identification of a Lease Leaseback entity to tackle the construction of the New Classroom Building at Chico High School. The RFP was prepared with the assistance of Addison Covert of Kronick Moskovitz Tiedeman and Girard and issued on March 9, 2009. Following a mandatory pre-submittal meeting held March 19, 2009 at Chico High School, twenty RFPs were submitted by the April 2, 2009 deadline.

The District formed a Lease-Leaseback Committee which consists of Kathy Kaiser, Board member; Rick Rees, Board member; Jan Combes, Assistant Superintendent, Business Services; Rick Huston, Manager of Maintenance/Operations and Facilities for Butte County Office of Education; and Michael Weissenborn, Facilities Planner/Construction Manager. The Committee met on April 7, 2009 and narrowed the field of potential candidates from twenty to seven. The seven firms were interviewed on April 23, 2009. The objective of the committee was to identify the three firms they felt are the best for tackling this specific project and then ranking those firms. This task was particularly difficult due to the quality of the firms responding to the RFP.

Our recommendation for this project is to begin negotiations with Modern Building Company. The firm has an exceptional record of executing and managing construction projects in Northern California since 1946. Modern Building Company has participated in the construction of Butte College's Chico Center, Student General Services Building and Feather River Hospital's Rural Health Building, which has given them experience managing the complexities of the Department of State Architects (DSA) and the Office of Statewide Health and Planning Development (OSHPD). Their experience paired with their commitment to the Chico Community motivated the selection committee to choose Modern as the best firm to tackle this specific project.

The process calls for the Committee to also identify a second and third contractor as back up should the District, for any reason, not reach agreement with the first firm. These entities are Turner Construction in second place and Broward Builders in third place. Both of these firms have completed a substantial number of complex and successful projects in Northern California.

Once given direction by the Board, staff will move ahead with discussions with the recommended firm and begin to negotiate an agreement. Part of this process will be reviewing the proposed sub-contractor packages making recommendations on firms the District has had past success with. It is staff's intent to enter into an agreement for the construction to begin as soon as we can to keep this project moving ahead while meeting all of the District's needs including project budget concerns.

#### **Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

#### **Fiscal Implications**

This project is being funded out of Measure A proceeds and will have no impact on the general fund.

PROPOSED AGENDA ITEM: Monthly Attendance Report (ADA) District-Wide  
Monthly Enrollment Report by Site  
Attendance Rates by Site, Compared with Prior Year

Prepared by: Jan Combes, Assistant Superintendent, Business Services

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Consent

Board Date April 29, 2009

Information

Discussion/Action

**Background Information:**

School districts are funded on the basis of average daily attendance (ADA). Declining enrollment school districts are funded on the basis of current or prior year ADA, whichever is greater.

**Discussion:**

We have reached the end of the reporting cycle for attendance for regular education students. We will continue to accrue ADA for our community day school (Academy for Change), for special education extended year, and for hourly programs through June 30.

Attached are three reports: 1) overall average daily attendance as compared with the same time period last year; 2) enrollment by school site, with a total as compared with prior year; and 3) an analysis of attendance rates by school as compared with prior year.

ADA totals 12,140 which is 111 less than we had last year. Our enrollment report identifies that over the course of the 8 months of school we averaged 171 fewer students than the previous year. So the fact that ADA is down less than 171 means that our students attended school on a more regular basis than the year before.

We have reviewed the attendance rates on a school by school basis. Almost all sites have an improved rate of attendance. This is excellent for two reasons: it increases our funding but most importantly, there is a clear tie between student success and attendance.

**Financial Implications**

The improvement in 2009-10 attendance will not impact our 2008-09 budget because last year's ADA is still substantially higher than this year's. However, we expect to be able to increase projected ADA for 2009-10 from 12,114 to 12,140 when we revise the multi year projections at the 3<sup>rd</sup> Interim Report in May. We anticipate improved funding of about \$148,000 as a result of this change.



Chico Unified School District  
Central Attendance Office

2008-09  
Total Monthly Enrollment By School

	-----SCHOOL MONTH-----										
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th
	Sept 5	Oct 3	Oct 31	Nov 28	Dec 26	Jan 23	Feb 20	Mar 20	Apr 17	May 15	June 4
Chapman	329	330	326	323	323	323	330	333			
Citrus	433	434	430	433	439	447	436	435			
Emma Wilson	695	708	708	709	703	703	711	704			
Hooker Oak K-6	397	397	391	390	386	387	390	392			
John McManus	648	642	651	650	647	650	643	644			
Little Chico Crk	617	606	599	602	604	614	614	611			
Marigold	549	550	551	551	543	550	551	553			
Neal Dow	454	458	457	457	457	456	455	459			
Parkview	466	453	468	465	466	459	457	456			
Rosedale	445	442	434	433	431	423	423	421			
Shasta	624	628	623	621	617	622	623	626			
Sierra View	615	612	614	616	617	617	614	614			
Oakdale	6	9	10	8	10	10	9	9			
Loma Vista K-6	11	14	13	12	12	13	13	12			
<b>SUBTOTAL K-6</b>	<b>6289</b>	<b>6283</b>	<b>6275</b>	<b>6270</b>	<b>6255</b>	<b>6274</b>	<b>6269</b>	<b>6269</b>	<b>0</b>	<b>0</b>	<b>0</b>

Hooker Oak 7-8	55	55	57	57	57	58	55	55			
BJHS	758	754	756	756	749	752	746	742			
CJHS	620	620	620	610	609	614	609	608			
MJHS	616	618	620	618	618	619	622	615			
CSHS	1931	1918	1904	1904	1857	1864	1845	1845			
PVSHS	2053	2026	2012	2007	1981	1946	1934	1917			
Fair View	280	264	281	286	203	254	290	305			
AFC	113	128	120	119	97	115	116	128			
Ind St 7-12	106	121	124	135	115	154	150	136			
Loma Vista 7-12	13	13	12	12	12	13	12	13			
<b>SUBTOTAL 7-12</b>	<b>6545</b>	<b>6517</b>	<b>6506</b>	<b>6504</b>	<b>6298</b>	<b>6389</b>	<b>6379</b>	<b>6364</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>CURRENT YEAR</b>	<b>12834</b>	<b>12800</b>	<b>12781</b>	<b>12774</b>	<b>12553</b>	<b>12663</b>	<b>12648</b>	<b>12633</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PRIOR YEAR</b>	<b>12940</b>	<b>12959</b>	<b>12914</b>	<b>12927</b>	<b>12779</b>	<b>12877</b>	<b>12843</b>	<b>12818</b>	<b>12822</b>	<b>12834</b>	<b>12820</b>
<b>DIFFERENCE</b>	<b>-106</b>	<b>-159</b>	<b>-133</b>	<b>-153</b>	<b>-226</b>	<b>-214</b>	<b>-195</b>	<b>-185</b>			



Attendance Rates By School  
2008-09 compared with 2007-08

<b>SCHOOL</b>	<b>2007-08</b>	<b>2008-09</b>	<b>Change</b>
Chapman	96.11	95.42	-0.69
Citrus	94.05	94.23	0.18
Hooker Oak	95.12	95.38	0.26
J McManus	94.68	95.46	0.78
Marigold	96.45	96.94	0.49
Neal Dow	95.51	96.33	0.82
LCC	96.05	96.19	0.14
Parkview	95.65	96.18	0.53
EWE	95.43	95.96	0.53
Rosedale	95.54	96.20	0.66
Shasta	96.93	97.20	0.27
Sierra View	96.16	96.96	0.80
Bidwell Jr	95.62	96.32	0.70
Chico Jr	94.65	95.94	1.29
Marsh Jr	96.32	96.07	-0.25
Chico Sr	94.69	95.20	0.51
PV Sr	95.49	95.61	0.12
FVHS	75.62	75.33	-0.29
AFC	76.00	77.37	1.37
Oakdale K-6	95.43	99.57	4.14
Oakdale 7-12	66.20	78.78	12.58
Loma Vista	77.32	78.50	1.18

PROPOSED AGENDA ITEM: **Resolution # 1069-09 / Classified School Employee Week**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- Consent
- Information Only
- Discussion/Action

Board Date: April 29, 2009

**Background Information:**

May 18-22 has been designated as Classified School Employee Week throughout California. We in Chico Unified School District are very fortunate to have an excellent classified support staff who provide valuable services in support of educating the students in our community. This resolution designates May 18-22 as Classified School Employee Week in CUSD as well and reminds all of us to honor and thank the classified employees of the District for the important and significant contribution to the educational process.

**Educational Implications:**

None

**Fiscal Implications:**

None

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999

**RESOLUTION #1069-09**  
**The Chico Unified School District Board of Education**  
**For Classified School Employee Week**

**WHEREAS**, classified school professionals provide valuable services to the schools and students of the Chico Unified School District; and

**WHEREAS**, classified school professionals contribute to the establishment and promotion of a positive instructional environment; and

**WHEREAS**, classified school professionals play a vital role in providing for the welfare and safety of Chico Unified School District's students; and

**WHEREAS**, classified school professionals of the Chico Unified School District strive for excellence in all areas relative to the educational community;

**NOW, THEREFORE, BE IT RESOLVED** that the Chico Unified School District Board of Education hereby recognizes and wishes to honor the contribution of the classified school professionals to quality education in the state of California and in the Chico Unified School District and declares the week of May 18-22, 2009, as Classified School Employee Week in the Chico Unified School District.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, hereof, held on the 29th day of April, 2009.

\_\_\_\_\_  
Jann Reed, Board President

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Dr. Kathleen Kaiser, Vice President

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Elizabeth Griffin, Clerk

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Rick Rees, Member

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Dr. Andrea Lerner Thompson, Member

\_\_\_\_\_  
Kelly Staley, Secretary

PROPOSED AGENDA ITEM: **Resolution # 1070-09 / Teacher Appreciation Day**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- Consent
- Information Only
- Discussion/Action

Board Date: April 29, 2009

**Background Information:**

May 13, 2009, has been designated as Teacher Appreciation Day throughout California. We in Chico Unified School District are blessed to have an excellent teaching staff that is committed to student support and achievement. This resolution designates that day as Teacher Appreciation Day in CUSD as well and reminds all of us to continue to pay tribute to public school teachers.

**Educational Implications:**

None

**Fiscal Implications:**

None

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999

**RESOLUTION #1070-09**  
**The Chico Unified School District Board of Education**  
**For Teacher Appreciation**

**WHEREAS**, a strong effective system of free public school education for all children and youth is essential to our democratic system of government; and

**WHEREAS**, the United States has made considerable progress in the social, technological, and scientific fields due to our system of free and universal public education; and

**WHEREAS**, much of this progress can be attributed to the qualified and dedicated teachers entrusted with the educational development of our children to their full potential; and

**WHEREAS**, teachers should be accorded high public esteem, reflecting the value the community places on public education; and

**WHEREAS**, the Chico Unified School District is keenly aware of the importance and impact of teachers on children; and

**WHEREAS**, it is appropriate that teachers be recognized for this dedication and commitment to educating students;

**THEREFORE, BE IT RESOLVED** that May 13, 2009, be proclaimed Teacher Appreciation Day in the Chico Unified School District and urge all citizens to pay tribute to our public school teachers.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, hereof, held on the 29th day of April, 2009.

\_\_\_\_\_  
Jann Reed, Board President

\_\_\_\_\_  
Dr. Kathleen Kaiser, Vice President

\_\_\_\_\_  
Elizabeth Griffin, Clerk

\_\_\_\_\_  
Rick Rees, Member

\_\_\_\_\_  
Dr. Andrea Lerner Thompson, Member

\_\_\_\_\_  
Kelly Staley, Secretary

PROPOSED AGENDA ITEM: **Resolution #1072-09/Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- Consent
- Information Only
- Discussion/Action

Board Date: April 29, 2009

**Background Information:**

The District no longer has the funds to support the positions noted in the resolution.

**Educational Implications:**

None.

**Fiscal Implications:**

The District will save the cost of these positions.

**RESOLUTION 1072-09  
RESOLUTION OF THE GOVERNING BOARD OF THE  
CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND ORDERING LAYOFFS  
IN THE CLASSIFIED SERVICE FOR THE 2008-2009 SCHOOL YEAR**

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds that it is the best interest of the Chico Unified School District that, as of the 17<sup>th</sup> day of June, 2009, certain services now being provided by said School District be reduced or discontinued by the following extent:

Elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
PARENT CLASSROOM AIDE-RESTRICTED	0.7500	MCMANUS/TITLE I
PARENT CLASSROOM AIDE-RESTRICTED	0.1000	EMMA WILSON/SBCP

NOW, THEREFORE, BE IT RESOLVED that as of the 17<sup>th</sup> day of June, 2009, two classified position(s) of the CHICO UNIFIED SCHOOL DISTRICT be reduced or discontinued to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that the Superintendent of this School District be and hereby is authorized and directed to give notice of termination of employment to affected classified employee(s) of this School District pursuant to Merit System rules and regulations and applicable provisions of the Education Code of the State of California not less than 45 days prior to the effective date of layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

The foregoing RESOLUTION was passed and adopted at a meeting of the Board of Trustees of the Chico Unified School District on the 29<sup>th</sup> day of April, 2009, by the following vote to wit:

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

DATED this 29<sup>th</sup> day of April, 2009.

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Clerk of the Governing Board  
of the Chico Unified School District

PROPOSED AGENDA ITEM: **Resolution #1073-09/Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- Consent
- Information Only
- Discussion/Action

Board Date: April 29, 2009

**Background Information:**

The District no longer needs the position noted in the resolution.

**Educational Implications:**

None.

**Fiscal Implications:**

None.



CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

**RESOLUTION 1073-09  
RESOLUTION OF THE GOVERNING BOARD  
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND  
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE  
FOR THE 2008-2009 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
IA-SPECIAL ED	0.6875	CITRUS/SPECIAL ED

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2004 through June 30, 2007. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current

collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on April 29, 2009.

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

DATED this 29<sup>th</sup> day of April, 2009.

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Clerk of the Governing Board of the  
Chico Unified School District

PROPOSED AGENDA ITEM: **Initial Proposal for Collective Bargaining from CUSD**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Consent

Information Only  
Discussion/Action

Board Date: April 29, 2009

**Background Information:**

The Collective Bargaining Agreement between CUTA and CUSD requires both parties to present their initial proposals before negotiations begin. The proposal from CUTA has been received. This is the District's initial proposal. The District presented an initial proposal earlier this year but it was for the 2009-2010 school year. This proposal is for the 2008-2009 school year. Both parties have engaged in discussions regarding the 2008-2009 school year but an official proposal from the District is needed for the process to move forward.

**Educational Implications:**

None based on this proposal alone.

**Fiscal Implications:**

None based on this proposal alone.

**INITIAL PROPOSAL**  
**of the**  
**CHICO UNIFIED SCHOOL DISTRICT**  
**to the**  
**CHICO UNIFIED TEACHERS ASSOCIATION**  
  
**(for the 2008-2009 School Year)**

The Chico Unified School District (District) makes the following initial proposal to the Chico Unified Teachers Association (CUTA or Association) for the 2008-2009 school year.

**Specified Reopeners**

- Article 8: Wages

In light of the current economic crisis and the State Budget cuts imposed on the District and districts throughout the State, the District proposes to explore with CUTA an adjustment to wages that fairly reflects the cuts imposed to education by all a variety of funding sources.

- Article 9: Benefits

In light of the current economic crisis and the State Budget cuts imposed on the District and districts throughout the State, the District proposes to explore with CUTA an adjustment to the District's contribution for benefits that fairly reflects the cuts imposed to education by all a variety of funding sources.