

# CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

October 28, 2009

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



## Board Members

Jann Reed, President

Dr. Kathy Kaiser, Vice President

Elizabeth Griffin, Clerk

Dr. Andrea Lerner Thompson, Member

Rick Rees, Member

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 10/23/09

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

### **INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

#### **CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

#### **STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

#### **PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

#### **PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

#### **WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

#### **COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

#### **AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

# CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – October 28, 2009

Closed Session – 5:00 p.m.

Regular Session - 6:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

5:00pm

1. **CALL TO ORDER**

2. **CLOSED SESSION**

1. **Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2. **Conference with Legal Counsel**

Anticipated Litigation

Significant exposure to litigation pursuant  
to Government Code § 54956.9(b)

One case

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

Mary Leary, Director

Scott Jones, Director

Dave Scott, Director

John Yeh, Attorney at Law

3. **Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

6:00pm

3. **RECONVENE TO REGULAR SESSION** (5 minutes)

1. Call to Order

2. Report Action Taken in Closed Session

3. Flag Salute

6:05pm

4. **STUDENT REPORTS** (15 minutes)

6:20pm

5. **SUPERINTENDENT'S REPORT** (15 minutes)

6:35pm

6. **CONSENT CALENDAR** (10 minutes)

1. GENERAL

1. Consider Approval of Minutes of Regular Session on September 23, 2009, Special Session on October 14, 2009, and Special Session on October 21, 2009

2. Consider Approval of Items Donated to Chico Unified School District

2. EDUCATIONAL SERVICES

1. Consider expulsion of students with the following IDs: 37731, 38003, 38179, 39830, 52343, 63795

2. Consider expulsion clearance of students with the following IDs: 34468, 34716, 35328, 40896, 51968, 54233, 55438, 57063, 57974, 58606, 63520, 63728, 64094, 66060

3. Consider Approval of the Field Trip Request for the Little Chico Creek Sixth Grade Students to attend Whiskeytown Environmental School from 4/26/10-4/30/10

4. Consider Approval of the Field Trip Request for the CHS Senior AP English Class to attend plays in Ashland, OR from 3/27/10-3/28/10
5. Consider Approval of the Field Trip Request for the CHS Leadership through Service Class to attend the Coalition of Essential School's Fall Forum in New Orleans, LA from 11/4/10-11/8/10
6. Consider Approval of the Consultant Agreement for Baseball and Softball Officials to provide officials for CHS
7. Consider Approval of the Consultant Agreement for Soccer Officials to provide officials for CHS
8. Consider Approval of the Consultant Agreement for Northern California Volleyball Officials Association to provide officials for PVHS volleyball matches
9. Consider Approval of the Consultant Agreement with Butte County Special Education Local Plan Area (SELPA)
10. Consider Approval of CAHSEE Waivers for Students with Disabilities
3. BUSINESS SERVICES
  1. Consider Approval of Accounts Payable Warrants
  2. Consider Approval of Bond Funds Annual Report October 2009
  3. Consider Approval of Monthly Enrollment and ADA Reports
4. HUMAN RESOURCES
  1. Consider Approval of Certificated Human Resources Actions
  2. Consider Approval of Classified Human Resources Actions

**7. DISCUSSION/ACTION CALENDAR**

- |        |  |
|--------|--|
| 6:45pm | 1. EDUCATIONAL SERVICES <ol style="list-style-type: none"> <li>1. <u>Discussion/Action</u>: Consider approval of Resolution 1083-09, 2009 Red Ribbon Week Proclamation (Ann Brodsky) (15 minutes)</li> </ol>   |
| 7:00pm | 2. <u>Discussion/Action</u> : Consider approval of Material Revisions to Inspire Charter (Kim Gimbal/Eric Nilsson) (25 minutes)  |
| 7:25pm | 2. BUSINESS SERVICES <ol style="list-style-type: none"> <li>1. <u>Discussion/Action</u>: Discuss Energy Savings Resolution from May, 2008 (Jan Combes) (20 minutes)</li> </ol>   |
| 7:45pm | 2. <u>Discussion/Action</u> : Consider Approval of the Consultant Agreement for Government Financial Strategies, Inc., Developer Fee Study (Jan Combes) (10 minutes)   |
| 7:55pm | 3. <u>Information</u> : Results of Parcel Tax Survey (Jan Combes) (30 minutes)   |
| 8:25pm | 3. HUMAN RESOURCES <ol style="list-style-type: none"> <li>1. <u>Discussion/Action</u>: Consider Approval of a Variable Term Waiver Request for a Certificate of Completion of Staff Development for Certificated Employee Steven Buttitta (Bob Feaster) (5 minutes)</li> </ol> |
| 8:30pm | 8. <b><u>ITEMS FROM THE FLOOR</u></b> (30 minutes)   |
| 9:00pm | 9. <b><u>ANNOUNCEMENTS</u></b> (10 minutes)  |
| 9:10pm | 10. <b><u>ADJOURNMENT</u></b>  |

## MINUTES

**1. CALL TO ORDER**

At 5:00 p.m. Board President Reed announced the Board was going into Closed Session.

Present: Reed, Kaiser, Griffin, Thompson, Rees

Absent: None

**2. CLOSED SESSION****1. CONFERENCE WITH LEGAL COUNSEL**

Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)

One case

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

Sue Ann Salmon Evans, Attorney at Law

**2. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

**3. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

**3. RECONVENE TO REGULAR SESSION**

Present: Reed, Kaiser, Griffin, Thompson, Rees

Absent: None

**3.1 Call to Order**

At 6:10 p.m. Board President Reed called the Regular Meeting to Order in the City Council Chambers and noted that timelines had been added to the agenda..

**3.2 Closed Session Announcements**

Board President Reed stated the Board had been in Closed Session and there was nothing to report.

**3.3 Flag Salute**

At 6:11 p.m. Board President Reed led the salute to the Flag.

**4. STUDENT REPORTS**

At 6:12 p.m. Sarah Butterfield reported on CHS student activities. Joey Ostrander and Taran Smith reported on FVHS student activities. Gabriella LaCroix and Preston Abouzeid reported on PVHS student activities.

**5. SUPERINTENDENT'S REPORT**

At 6:20 p.m. Rosedale Principal Claudia de la Torre, introduced fourth grade teachers, Mr. Collins and Mr. Salas, and students from their classes: Lillian Irons, Veronica Tarish, Eric Collins, Ben Travers, Maya Pierce, Isabelle Thayer, and Audrey Booth, who spoke about their positive experiences at Rosedale elementary.

Superintendent Staley recognized the three-year partnership with the Friends of Ag and thanked them for their ongoing help, especially with the Guynn and Henshaw Property. Sheena Zwieggle then introduced FFA students Sarah Butterfield and Elizabeth Riviera, who presented a PowerPoint on the work being accomplished at the Quinn/Henshaw property. Board President Reed encouraged everyone to visit the property.

**6. CONSENT CALENDAR**

At 6:41 p.m. Board President Reed asked if anyone would like to pull any Consent Item. Board Member Thompson asked to pull Item 6.3.3., Enrollment. Board Member Rees moved to approve the remaining Consent Items; seconded by Board Vice President Kaiser.

## MINUTES

## 6.1. GENERAL

1. The minutes of the Regular Session on August 26, 2009, and Special Session on September 16, 2009, were approved.
2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
NorCal Waste Management	Gift Cards @ \$200.00	Chapman/ACE
Lisa and Jennifer Sanders	\$100.00	Chapman
Mr. and Mrs. Geiger	\$50.00	Neal Dow
Mr. and Mrs. Noble	\$50.00	Neal Dow
Mr. and Mrs. Nevarez	\$40.00	Neal Dow
Mr. and Mrs. Berg	\$40.00	Neal Dow
Mr. and Mrs. Boysa	\$40.00	Neal Dow
Mr. and Mrs. Schader	\$40.00	Neal Dow
Mr. and Mrs. McLaughlin	\$50.00	Neal Dow
Mr. and Mrs. Nickas	\$40.00	Neal Dow
Aronson	\$40.00	Neal Dow
Target	\$177.74	Neal Dow
Costco	100 Backpacks @ \$1,500.00	Parkview
Kim and Mark Nelson	\$100.00	Shasta
City of Chico	2 Performances for 40 students @ \$240.00	Sierra View
Stephen Montana	\$80.00	Sierra View
Julie and Allan Crum	\$50.00	Sierra View
Thanh Vinh Nguyen/Creative Nails	\$100.00	Sierra View
Roger & Cecilia Marshall	\$125.00	Sierra View
Christian and Melissa Friedland	\$1,500.00	Sierra View
Target	\$153.19	Sierra View
Bonnie Peracca/Rush Personnel Svc	\$500.00	Sierra View
Costco	50 Backpacks w/supplies @ \$1,000.00	Sierra View
Stephen and Barbara Young	\$200.00	BJHS
Denise Hardy	\$20.00	CJHS/Art Dept
Anonymous	\$20.00	CJHS/Art Dept
Marcy Reise	\$10.00	CJHS/Art Dept
Brian and Nancy Oppy	\$10.00	CJHS/Art Dept
Angela Roy	\$10.00	CJHS/Art Dept
Rachel Reed	\$10.00	CJHS/Art Dept
Gregory and Rosemary White	\$20.00	CJHS/Art Dept
Wal-Mart	Misc. Office Supplies @ \$300.00	MJHS
Wal-Mart/Chico Noon Rotary Club	Office Supplies/Gift Cards @ \$1,500.00	CHS/PVHS/BJHS/CJHS/MJHS
Ed and Dianne Wrona	\$300.00	CHS/Music Dept.
Chester True Value Hardware	Paints & Stains @ \$3,900.00	PVHS
Hughes Hardwoods, Inc.	Wood for Gym Floor @ \$400.00	PVHS
Crystal Saxton	VCR and Remote @ \$30.00	PVHS
Charlie Copeland/Sally Foltz	Books @ \$1,380.00	PVHS Library
Josh Skaug	Book @ \$9.00	PVHS Library
Ryan and Brittane Parker	23 Books @ \$92.00	PVHS Library
Camille Panighetti	Books @ \$293.00	PVHS Library
Claudia Schwartz	Books @ \$230.00	FVHS

## MINUTES

Geri Dalrymple	Prom Dresses @ \$200.00	FVHS
	Various Construction Books @	
Valley Contractors Exchange	\$1,516.00	FVHS Construction Academy
Donald Reed	Laptop Computer @ \$975.00	AFC

**6.2 EDUCATIONAL SERVICES**

- The Board approved the expulsion of students with the following IDs: 33934 and 50187
- The Board approved the expulsion clearance of students with the following IDs: 39074, 42627 and 68759
- The Board approved the Field Trip Request for the BJHS Club Live to attend the Leadership Conference at Richardson Springs from 10/08/09-10/10/09
- The Board approved the Field Trip Request for the CJHS Club Live to attend the Leadership Conference at Richardson Springs from 10/08/09-10/10/09
- The Board approved the Field Trip Request for the PVHS Friday Night Live group to attend the Leadership Conference at Richardson Springs from 10/08/09-10/10/09
- The Board approved the Field Trip Request for the FVHS Friday Night Live group to attend the Leadership Conference at Richardson Springs from 10/08/09-10/10/09
- The Board approved the Field Trip Request for the CHS Friday Night Live group to attend the Leadership Conference at Richardson Springs from 10/08/09-10/10/09
- The Board approved the Field Trip Request for the CHS ACT students to travel to Los Angeles from 01/13/10-01/16/10
- The Board approved the Consultant Agreement for a Fair View Green Academy Coordinator
- The Board approved the Consultant Agreement to provide officials for PVHS field hockey matches, baseball and softball games
- The Board approved the Consultant Agreement with Creative Spirit LLC to provide "Keeping the Joy in Learning" training to site staff
- The Board approved the Obsolete Textbooks
- The Board approved the Medi-Cal Administrative Activities (MAA) Claiming Agreement

**6.3 BUSINESS SERVICES**

- The Board approved the Accounts Payable Warrants.
- The Board approved the Declaration of Surplus Property
- This item was pulled for further discussion.

**6.4 HUMAN RESOURCES**

- The Board approved the Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<b><u>Administrative Appointment(s)/Change in Assignments(s) 2009/10</u></b>			
Kassel, Jeaner	1.0 FTE Assistant Principal-Loma Vista	September 28, 2009	Increase from .5 FTE to 1.0 FTE
<b><u>Temporary Appointment(s) 2009/10 According to Board Policy</u></b>			
Carter, Tammara	Secondary	2009/10 (effective 9/21/09)	0.4 FTE Temporary Appointment (in addition to current .6 FTE assignment)
Christensen, Joyce	Elementary	2009/10 (effective 9/11/09)	0.2 FTE Temporary Appointment
Lampkin, Roseann	Psychologist	2009/10	0.15 FTE Temporary Appointment (in addition to current .6 FTE assignment)
Moll, Andrew	Secondary	2009/10 (effective 9/9/09)	0.4 FTE Temporary Appointment
Sasaki, Joshua	Secondary	2009/10	0.6 FTE Temporary Appointment

## MINUTES

Simmons, Abraham	Secondary	2009/10 (effective 9/15/09)	(in addition to current .4 FTE assignment) 0.6 FTE Temporary Appointment
Stager, Linda	Psychologist	2009/10 (effective 9/21/09)	0.15 FTE Temporary Appointment (in addition to current .65 FTE assignment)
Telegan, Jessica	Elementary	2009/10 (effective 9/14/09)	0.2 FTE Temporary Appointment
Van Buskirk, Kim	Elementary ISP	2009/10 (effective 9/14/09)	0.4 FTE Temporary Appointment (in addition to current .6 FTE assignment)
Waddell, Amy	Secondary	2009/10 (.2 FTE effective 9/11/09) (.2 FTE effective 9/21/09)	0.4 FTE Temporary Appointment (in addition to current .2 FTE assignment)

**Probationary Appointment(s) 2008/09 According to Board Policy**

Neves-Dean, Michelle	Nurse	August 21, 2009	0.4 FTE Probationary Appointment
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**Part-Time Leave Request(s) 2009/10**

Cook, Lori	Elementary ISP	2009/10 (effective 9/14/09-5/27/10)	0.4 FTE Child Care Leave
Southam, Kirsten	Elementary	2009/10 (effective 9/07/09-5/27/10)	0.2 FTE Personal Leave
Peacock, Michaelle	Psychologist	2009/10 (effective 8/24/09-10/2/09)	0.4 FTE Child Care Leave

**Retirement(s)/Resignation(s)**

Lim, Mary Lou	Secondary	July 29, 2009	Retirement
Schoenthaler, Mary	Elementary	August 28, 2009	Resignation

**Rescission of Part-Time Leave Requests**

Baldwin, Judy	Elementary	2009/10	0.3 FTE Leave (Policy #4475 STRS Reduced Workload)
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## 2. The Board approved the Classified Human Resources Actions

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
APPOINTMENT	ABARCA-SANCHEZ, ANAI	IA-BILINGUAL/ MJHS/2.0	8/25/2009	VACATED POSITION/303/ CATEGORICAL/7250
APPOINTMENT	ABREGO, NORMA	TARGETED CASE MGR- BILINGUAL/ROSEDALE/4.0	8/26/2009	NEW POSITION/28/ CATEGORICAL/4124
APPOINTMENT	BABER, DARCY	PARENT CLASSROOM AIDE- RESTR/MARIGOLD/2.0	9/1/2009	VACATED POSITION/22/ CATEGORICAL/7250
APPOINTMENT	BIRD, ROBERT	CUSTODIAN/ M & O/8.0	8/10/2009	VACATED POSITION/428/ GENERAL/0000
APPOINTMENT	DAUGHERTY, PAULINE	TARGETED CASE MGR- BILINGUAL/MJHS/4.0	8/25/2009	VACATED POSITION/393/ CATEGORICAL/3205
APPOINTMENT	FLINT, PATRICIA	LT SR OFFICE ASSISTANT/ PVHS/8.0	9/8/2009 - 1/29/2010	DURING ABSENCE OF INCUMBENT/15/ GENERAL/0000
APPOINTMENT	FLOYD, HEATHER	IA-SPECIAL ED/ PVHS/3.1	8/24/2009	NEW POSITION/18/ SPECIAL ED/6500
APPOINTMENT	HAYES, ANN	LT IA-SPECIAL ED/ BJHS/1.0	9/16/2009 - 12/17/2009	NEW LT POSITION/56/ CATEGORICAL/3313
APPOINTMENT	HERBERT, MICHELLE	PARENT CLASSROOM AIDE- RESTR/NEAL DOW/3.0	9/15/2009	NEW POSITION/24/ CATEGORICAL/3010



## MINUTES

APPOINTMENT	RUIZ, JULIE	INSTRUCTIONAL ASST/ HOOKER OAK/2.2	8/24/2009	NEW POSITION/30/ CATEGORICAL/7250
APPOINTMENT	SMITH, ALICE	IA-SPECIAL ED/ NEAL DOW/3.0	8/12/2009	NEW POSITION/384/ SPECIAL ED/6500
APPOINTMENT	TAYLOR, KENT	CUSTODIAN/ PVHS/8.0	8/10/2009	VACATED POSITION/432/ GENERAL/0000
APPOINTMENT	TIGHE, MARK	SCHOOL BUS DRIVER-TYPE 1/TRANSPORTATION/4.5	8/18/2009	VACATED POSITION/1/ TRANS/7230
INCREASE IN HOURS	ANDERSON, LINDSEY	IPS-CLASSROOM/ LOMA VISTA/6.0	9/14/2009	VACATED POSITION/427/ SPECIAL ED/6501
INCREASE IN HOURS	ANDERSON, TYSON	IA-SPECIAL ED/ HOOKER OAK/6.0	9/2/2009	NEW POSITION/45/ SPECIAL ED/6500
INCREASE IN HOURS	BARNETT, PATRICIA	IPS-CLASSROOM/ PARKVIEW/6.0	9/16/2009	VACATED POSITION/357/ SPECIAL ED/6501
INCREASE IN HOURS	COLENZO, CYNTHIA	CAFETERIA ASST/ PVHS/3.1	8/24/2009	VACATED POSITION/16/ NUTRITION/0000
INCREASE IN HOURS	DAVIES, RACHEL	IPS-CLASSROOM/ MARIGOLD/3.0	9/3/2009	VACATED POSITION/320/ SPECIAL ED/6501
INCREASE IN HOURS	GREEN, KATHRYN	IPS-CLASSROOM/ HOOKER OAK/4.0	9/14/2009	VACATED POSITION/40/ SPECIAL ED/6501
INCREASE IN HOURS	MORALEZ, TERRIE	IPS-CLASSROOM/ LOMA VISTA/6.0	9/14/2009	VACATED POSITION/426/ SPECIAL ED/6501
INCREASE IN HOURS	O'BRIEN, JOHN	IPS-CLASSROOM/ LOMA VISTA/6.0	9/14/2009	VACATED POSITION/425/ SPECIAL ED/6501
INCREASE IN HOURS	RICCI, JULIE	IPS-HEALTHCARE/ LOMA VISTA/6.0	9/14/2009	NEW POSITION/398/ SPECIAL ED/6501
INCREASE IN HOURS	SCHMIDT, LISA	CAFETERIA ASST/ BJHS/3.0	9/14/2009	VACATED POSITION/52/ NUTRITION/0000
TRANSFER W/INCREASED HOURS	SMALLHOUSE, HANNAH	IA-SPECIAL ED/ CITRUS/6.0	9/9/2009	IN LIEU OF LAYOFF/85/ SPECIAL ED/6500
PROMOTION	GUDMUNDSON, DEE	SCHOOL OFFICE MGR/ PARKVIEW/8.0	8/31/2009	VACATED POSITION/439/ GENERAL/0000
PROMOTION	HASELTON, KAREN	NUTRITION SVCS AREA COORD/NUTRITION/8.0	8/24/2009	NEW POSITION/441/ NUTRITION/0000
PROMOTION	MCCALL, JENNIFER	ATTENDANCE TECHNICIAN/ BUSINESS OFFICE/8.0	9/1/2009	VACATED POSITION/316/ GENERAL/0000
PROMOTION	MOLINA, TERI	NUTRITION SVCS AREA COORD/CHS/8.0	8/21/2009	NEW POSITION/440/ NUTRITION/0000
RE-EMPLOYMENT	BELCHER, BRENDA	LT SR CUSTODIAN/ NEAL DOW/8.0	9/9/2009 - 2/24/2010	VACATED POSITION/51/ GENERAL/0000
VOLUNTARY REDUCTION IN HOURS	MUNTIFERING, SAMANTHA	CAFETERIA ASST/ CJHS/1.5	8/31/2009	RESCIND ACCEPTANCE OF POSITION
LEAVE OF ABSENCE	ADAMS, MOLLY	INSTRUCTIONAL ASST/ NEAL DOW/4.0	8/24/2009 - 9/13/2009	PER CBA 5.12
LEAVE OF ABSENCE	MILLER, CHERISE	IA-SR ELEMENTARY GUIDANCE/CHAPMAN/4.4 & .9	8/31/2009 - 2/26/2010	PER CBA 5.12
RESIGNED ONLY POSITION LISTED	ANDERSON, LINDSEY	IPS-CLASSROOM/ LOMA VISTA/4.0	9/13/2009	INCREASE IN HOURS

## MINUTES

RESIGNED ONLY POSITION LISTED	ANDERSON, TYSON	IA-SPECIAL ED/ CITRUS/5.5	9/1/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	BARNETT, PATRICIA	IPS-CLASSROOM/ LOMA VISTA/4.5	9/15/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	COLENZO, CYNTHIA	CAFETERIA ASST/ PVHS/3.0	8/23/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	DAVIES, RACHEL	IPS-CLASSROOM/ LOMA VISTA/2.0	9/2/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	GREEN, KATHRYN	IPS-CLASSROOM/ EMMA WILSON/3.5	9/13/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	GUDMUNDSON, DEE	SR OFFICE ASSISTANT/ AFC/8.0	8/30/2009	PROMOTION
RESIGNED ONLY POSITION LISTED	HASELTON, KAREN	CAFETERIA SATELLITE MGR/CITRUS/7.5	8/23/2009	PROMOTION
RESIGNED ONLY POSITION LISTED	MCCALL, JENNIFER	TYPST CLERK-ADMIN/ BUSINESS OFFICE/8.0	8/31/2009	PROMOTION
RESIGNED ONLY POSITION LISTED	MOLINA, TERI	CAFETERIA COOK MGR 1/PVHS/8.0	8/20/2009	PROMOTION
RESIGNED ONLY POSITION LISTED	MORALEZ, TERRIE	IPS-CLASSROOM/ LOMA VISTA/3.0	9/13/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	MUNTIFERING, SAMANTHA	CAFETERIA ASST/ HOOKER OAK/2.0	8/30/2009	VOLUNTARY REDUCTION IN HOURS
RESIGNED ONLY POSITION LISTED	O'BRIEN, JOHN	IPS-CLASSROOM/ SIERRA VIEW/4.0	9/13/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	O'BRIEN, JOHN	IPS-CLASSROOM/ SIERRA VIEW/2.0	9/13/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	REISE, MARCY	IA-SPECIAL ED/ EMMA WILSON/2.5	9/4/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	RICCI, JULIE	IPS-HEALTHCARE/ BJHS/3.5	9/13/2009	INCREASE IN HOURS
RESIGNED ONLY POSITION LISTED	RICCI, JULIE	IPS-CLASSROOM/ LOMA VISTA/2.0	9/13/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	SCHMIDT, LISA	CAFETERIA ASST/ SIERRA VIEW/2.0	9/13/2009	INCREASE IN HOURS
RESIGNATION/ TERMINATION	BURT, MARVA	IA-SPECIAL ED/ NEAL DOW/2.0	9/4/2009	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	HARDY, WILLIAM	SR CUSTODIAN/ NEAL DOW/8.0	8/31/2009	PERS RETIREMENT
RESIGNATION/ TERMINATION	HEINLY-CULLEN, KAY	IPS-CLASSROOM/ SHASTA/6.0	8/25/2009	DECEASED
RESIGNATION/ TERMINATION	MILTON, TERRI	OFFICE ASSISTANT/ PVHS/8.0	9/25/2009	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	RIVAS, HANA	SCHOOL BUS DRIVER-TYPE 2/TRANSPORTATION/6.3	9/24/2009	VOLUNTARY RESIGNATION

**(Consent Vote)**

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

## MINUTES

7. DISCUSSION/ACTION CALENDARITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:

**Item 6.3.3. Consider Approval of Monthly Enrollment Update.** Board Member Thompson questioned enrollment numbers at BJHS and Rosedale. Director Joanne Parsley addressed concerns. Board Member Thompson made a motion to approve the Monthly Enrollment Update; seconded by Board Vice President Kaiser.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

7.1 EDUCATIONAL SERVICES1. Information: Strategic Plan Update

At 6:48 p.m. Director Sara Simmons presented an update on the Strategic Plan. Many of the strategies and action plans encompassed in the Strategic Plan have been or are being implemented in order to support student achievement and have been incorporated in the LEA Plan Addendum as well as yearly District Goals.

2. Information: Report on Accountability Progress and STAR Results

At 7:04 p.m. Director Michael Morris and Data & Assessment Analyst Jennifer Bevers presented a PowerPoint regarding the Accountability Progress and STAR Results.

At 8:17 p.m. Board President Reed called for a ten-minute break.

3. Discussion/PUBLIC HEARING/Action: Consider Approval of Resolution 1087-09, Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2009-2010

At 8:28 p.m. Director Joanne Parsley stated CUSD was in compliance with the state instructional materials fund requirements. At 8:30 p.m. Board President Reed opened the Public Hearing. There were no comments. At 8:31 p.m. the Public Hearing was closed. Board Member Rees moved to approve Resolution 1087-09; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

7.2 HUMAN RESOURCES1. Discussion/PUBLIC HEARING/Action: Public Hearing and Approval of Tentative Agreement between CUSD and the Chico Unified Teachers Association (CUTA) and of AB1200, Certifying the District's Ability to Meet the Cost of the Tentative Agreement

At 8:32 p.m. Assistant Superintendent Feaster presented information on the Tentative Agreement dealing with modifications to the Collective Bargaining Agreement. The tentative agreement was reached on August 27, 2009. Ratification by both parties will conclude bargaining for the 2008-09 school year. At 8:37 p.m. Assistant Superintendent Combes presented information on the Public Disclosure Form in accordance with AB 1200. At 8:40 p.m. Board President Reed opened the Public Hearing. There were no comments. At 8:41 p.m. the Public Hearing was closed. Board Vice President Kaiser moved to approve the tentative agreement between CUSD and CUTA; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

2. Discussion/Action: Consider Approval of Resolution 1082-09, Elimination of Classified Services

At 8:42 p.m. Assistant Superintendent Feaster explained the district no longer needs or no longer has the funds to support the positions noted in Resolution 1082-09. Board Member Rees moved to approve Resolution 1082-09; seconded by Board Member Kaiser.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

## MINUTES

3. **Discussion/Action: Consider Approval of Resolution 1084-09, To Allow Junior High Teachers with a Single Subject Credential to Teach Outside Their Credential Area Based on Appropriate Coursework**

At 8:44 p.m. Assistant Superintendent Feaster presented information on Resolution 1084-09. Board Vice President Kaiser moved to approve Resolution 1084-09; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

4. **Discussion/Action: Consider Approval of Resolution 1085-09, To Allow a Credentialed Teacher to Teach Any Single Subject Class Based on Appropriate Coursework**

At 8:46 p.m. Assistant Superintendent Feaster presented information on Resolution 1085-09. Board Member Rees moved to approve Resolution 1084-09; seconded by Board Vice President Kaiser. Board Clerk Griffin noted the vote was to approve Resolution 1085-09, not 1084-09.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

5. **Discussion/Action: Consider Approval of Resolution 1086-09, To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9**

At 8:47 p.m. Assistant Superintendent Feaster presented information on Resolution 1086-09. Board Vice President Kaiser moved to approve Resolution 1086-09; seconded by Board Clerk Griffin.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

### 7.3 BUSINESS SERVICES

1. **Discussion/Action: Budget Update, 2008-09 Year-End Unaudited Actual Financial Statement, 2009-10 Budget Revision #1**

At 8:48 p.m. Assistant Superintendent Combes presented information on the 2008-09 year-end financial statements and an update to the 2009-10 July 1 Adopted Budget. Board Vice President Kaiser moved to approve the 2008-09 Year End Unaudited Actual Financial Statement and the 2009-10 Budget Revision; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

2. **Discussion/Action: Consider Approval of Resolution 1088-09, Interfund Borrowing**

At 9:20 p.m. Assistant Superintendent Combes explained CUSD has experienced financial challenges that are exacerbated by the State of California's fiscal problem, putting a strain on cash flow and the ability for the district to meet its monthly obligations. The proposed resolution allows the district to temporarily transfer money from one fund or account to another in order to meet the obligations of the district. Board Member Thompson moved to approve Resolution 1088-09; seconded by Board Vice President Kaiser.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

At 9:22 p.m. Assistant Superintendent Combes introduced Fiscal Advisor Sheila Vickers who presented additional information. Sheila reviewed the Cash Flow chart and noted the differences in cash amounts from July 2009 (\$14M) and July 2010 (\$2M) and explained this trend would cause CUSD to run out of cash by next August or September, at which time a state loan would be required. She further explained that because of Legislative timelines, CUSD needs to start the state loan process in the next few months. The Board was urged to continue to reduce costs as a state loan means state receivership, appointment of a state administrator, and it would take CUSD longer and cost more to recover.

## MINUTES

3. **Information: Discuss Energy Savings Resolution from May 2008**

At 9:26 p.m. Assistant Superintendent Combes presented background information on Resolution 1028-08, which was approved by the Board on May 21, 2008. CUTA President John Jenswold presented a handout on estimated yearly costs of running small appliances. The Board suggested the Resolution be revised keeping in mind Sustainability and brought back to a future meeting for action.

4. **Information: Student Information System RFP**

At 9:56 p.m. Director Jason Gregg presented information on the Student Information System RFP and addressed questions from the Board. This item should have been Discussion/Action, but was listed on the agenda as Information; no action was taken. This agenda item will be added to the October 14 Special Meeting as a Consent Item.

5. **Discussion/Action: 2009-10 Mandated Cost Claim Services**

At 10:12 p.m. Assistant Superintendent Combes presented information on how the district has been using School Innovations & Advocacy (SIA) for many years to provide mandated cost claim services and would like to extend the contract for the 2009-10 claims. The district plans to issue an RFP for mandate services for filing of 2010-11 claims. Board Vice President Kaiser moved to approve the contract; seconded by Board Member Rees.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

7.4 **GENERAL**1. **Information: First Reading of Revised/Updated/New Board Policies**

At 10:18 p.m. Board President Reed explained this agenda item was for information only and the Board Policies would be placed on the October 14 Agenda for Discussion/Action.

8. **ITEMS FROM THE FLOOR**

At 10:20 p.m. Board President Reed opened the floor to those who wished to address the Board. There were no comments.

9. **ANNOUNCEMENTS**

At 10:21 p.m. Superintendent Staley announced the following upcoming events: a Veterans' Day concert at CHS Williams Theatre on November 10; the CHS Foundation Dinner tomorrow night; the PVHS Foundation Dinner in two weeks; and that everyone should visit the FFA Pumpkin Patch. Board Vice President Kaiser shared information regarding a program for students in grades 7-12 who are interested in exploring future careers in science, technology, engineering and math (STEM) to submit No Boundaries career projects to win cash awards from the Site/Insight, a secondary education initiative created by USA Today Education in cooperation with NASA. Additional information is available at: [www.noboundaries-stemcareers.com](http://www.noboundaries-stemcareers.com)

10. **ADJOURNMENT**

At 10:23 p.m. Board President Reed adjourned the meeting.

:mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

## MINUTES

**1. CALL TO ORDER**

At 6:00 p.m. Board President Reed called the October 14, 2009, Special Meeting to order at Marsh Jr. High School, 2253 Humboldt Rd., in the Library. A member of the public asked to address the Board. It was explained that public comment would be heard on agenda items only. Letters were given to Superintendent Staley to give to Board members.

**2. CONSENT CALENDAR**

At 6:02 p.m. Board President Reed asked if anyone would like to pull a consent item for further discussion. There were no requests. Board Member Thompson moved to approve the consent items; seconded by Board Member Rees.

**2.1. EDUCATIONAL SERVICES**

1. The Field Trip Request for Chico High School FFA students to attend the National FFA Convention in Indianapolis, Indiana from 10/20/09-10/24/09 was approved.
2. The purchase of the HELP (Help with English Language Proficiency) Math program was approved.
3. The purchase of the Destiny Library Management System was approved.
4. The Consultant Agreement with CSU Chico Research Foundation to provide tutoring for Chapman Elementary School students was approved.

**2.2 BUSINESS SERVICES**

1. The Student Information System RFP was approved.

(Consent Vote)

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**3. DISCUSSION/ACTION CALENDAR****3.1 EDUCATIONAL SERVICES****1. Discussion/Action: Chico Green School Charter Recommendation**

At 6:05 p.m. Director Sara Simmons provided background information on the Chico Green School Charter noting the petition had been revised to address concerns presented during the Public Hearing. She reported the District Charter Review Committee had found that the petition for Chico Green School meets requirements for establishment of a charter. Questions were received from the Board with several inconsistencies noted; Mr. Kent Sandoe and Mr. Jerry Simmons, Attorney responded.

Board Vice President Kaiser moved to approve the Charter; seconded by Board Clerk Griffin. Board President Reed stated she would not be voting for approval due to discrepancies throughout the document particularly regarding high school graduation requirements. Board Member Thompson asked if the petition could be brought back at a later date when corrections to the discrepancies had been made. Attorney Jerry Simmons requested that the charter be approved conditionally – on condition that issues that are of concern to the Board be resolved to the satisfaction of district staff and the Board. Board Member Rees made a Friendly Amendment that staff report back to the Board at such time that the corrections were made. The maximum time allowed for these corrections would be 60 days. Board President Reed stated the motion was that they were voting a conditional approval of the charter and expected that staff will come back and let the Board know within the 60-day timeframe whether the charter should be approved in entirety.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**3.2 BUSINESS SERVICES****1. Information: Measure A Bond Dollars Facilities: Phase III Plan**

At 7:05 p.m. Director Michael Weissenborn presented a PowerPoint reviewing Phase I and II projects, CTEFP updates, available dollars from Measure A, and priorities of all four high schools, including Inspire School of the Arts and Sciences. High School principals discussed how priorities were determined and stated they would like to update priorities and work together to determine district needs. At 8:10pm the floor was open for public comment. At 8:50 p.m., the Board suggested this agenda item come back for Discussion/Action after internal work was completed and suggested schools look at community and future needs. This was an information item only; no action was taken.

## MINUTES

2. **Information: Joint Use Stadium Concept**

At 9:08 p.m. Director Michael Weissenborn presented information on discussions that had taken place with local agencies regarding the possibility of developing a joint use community stadium on the Canyon View High School site which could represent a portion of the District's commitment. At 9:21 p.m. the floor was open for public comment. Jane Dolan encouraged working on site needs. Steve Visconti, CARD General Manager explained that all public entities need to think differently and advocated for working together with other partners. This was an information item only; no action was taken.

At 10:00 p.m. Board President Reed called for a break.

## 3.3 GENERAL

1. **Discussion/Action: 2<sup>nd</sup> Reading and Approval of Revised/Updated/New Board Policies**

At 10:07 p.m. the following Board Policies were pulled for further discussion: 1240, 3320, 4112.2, 4113, 6162.51, 9012, 9223, and 9320. Board Member Rees moved to approve those Board Policies that were not pulled for further discussion; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**ITEMS REMOVED FOR FURTHER DISCUSSION:****BP 1240, Volunteer Assistance**

Board Member Rees moved to approve as is; seconded by Board Member Thompson.

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**BP 3320, Claims and Actions Against the District**

Board Clerk Griffin moved to adopt BP 3320 with the following change: The Board delegates to the Superintendent the authority to allow, compromise, or settle claims of \$25,000 or less; seconded by Board Member Rees.

AYES: Reed, Griffin, Thompson, Rees

NOES: None

ABSENT: None

ABSTAIN: Kaiser

**BP 4112.2, Certification**

Board Vice President Kaiser moved to approve as is; seconded by Board Member Thompson

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**BP 4113, Assignment**

Board Vice President Kaiser moved to approve as is; seconded by Board Member Thompson

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**BP 6162.51, Standardized Testing and Reporting Program**

Board Clerk Griffin moved to approve as is; seconded by Board Member Rees

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**BB 9012, Board Member Electronic Communications**

Board Vice President Kaiser moved to approve as is; seconded by Board Clerk Griffin

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

MINUTES

**BB 9223, Filling Vacancies**

Board Vice President Kaiser moved to approve as is; seconded by Board Member Rees

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**BB 9320, Meetings and Notices**

Board Member Thompson moved to approve as is; seconded by Board Vice President Kaiser

AYES: Reed, Kaiser, Griffin, Thompson, Rees

NOES: None

ABSENT: None

**4. CLOSED SESSION**

**4.1 Public Employee Dismissal/Discipline/Release**

Per Government Code §54957

**4.2 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representative:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

**4.3 Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

**5. RECONVENE TO REGULAR SESSION**

**5.1.** Call to Order

**5.2.** Report Action Taken in Closed Session

At 11:39 p.m., the Board reported they had voted on Item 4.1 and approved the dismissal of employee 3434. There was nothing to report on Items 4.2 or 4.3.

**6. ADJOURNMENT**

At 11:40pm the meeting was adjourned.

.mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration



## MINUTES

1. **CALL TO ORDER**

At 6:03 p.m. Board President Reed called the Special Meeting to order at the Chico City Council Chambers and led the salute to the flag.

2. **DISCUSSION/ACTION CALENDAR**2.1 **GENERAL**1. **Information: Discussion with Fiscal Crisis Management Assistance Team (FCMAT)**

At 6:05 p.m. Assistant Superintendent Combes introduced Kevin Bultema, Butte County Office of Education and Joel Montero, FCMAT. Kevin Bultema reported that projections show the district has sufficient cash in the bank to make payroll for the current school year, but there is the very real possibility that the district will run out of cash early in 2010-11. Inter-fund borrowing is expected to be insufficient to cover the \$8 million monthly payroll expenses and a state loan would be needed quickly. Other entities such as the Butte County Office of Education and the Butte County Treasurer, have insufficient resources to help a district of our size. Joel Montero described the process for a state loan and what steps will need to be taken over the course of the next few months. He explained where CUSD was in the process, details of a state takeover, arguments for and against a state loan, what other districts are saying and the Board's role.

At 7:35 p.m. The floor was open for public comment. At 7:45 p.m. the open session of the meeting was adjourned.

3. **CLOSED SESSION**3.1 **Conference with Legal Counsel**

Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code §54956.9(b)  
Two cases

Attending:  
Kelly Staley, Superintendent  
Bob Feaster, Assistant Superintendent  
Jan Combes, Assistant Superintendent  
Mary Leary, Director  
Scott Jones, Director  
Dave Scott, Director  
John Yeh, Attorney at Law

3.2 **Update on Labor Negotiations**

Employee Organizations:

Representative:

CUTA  
CSEA, Chapter #110  
Kelly Staley, Superintendent  
Bob Feaster, Assistant Superintendent  
Jan Combes, Assistant Superintendent

3.3 **Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

4. **RECONVENE TO REGULAR SESSION**

## 4.1. Call to Order

## 4.2. Report Action Taken in Closed Session

At 10:28 p.m. the Board stated they had nothing to report.

5. **ADJOURNMENT**

At 10:30 p.m. the meeting was adjourned.

:mm

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

## DONATIONS/GIFTS

Donor	Item	Recipient
Charles & Carol Urbanowicz	\$50.00	Chico Reads
Susan E. Krug	\$30.00	Chico Reads
Wells Fargo Bank	\$200.00	Chico Reads
Sierra Nevada Brewing Co.	\$1,000.00	Chico Reads
Teresa and Cornelius Dunbar	\$100.00	Chico Reads
Dr. Barbara Paige	\$300.00	Chico Reads
Ben Johnson	\$200.00	Chapman
Marianne Johnson	\$100.00	Chapman
James Gilbert	90 Daffodils @ \$21.64	Chapman
Sue Warwick	2 Books @ \$20.00	Chapman Library
Anonymous	Telescope @ \$139.00	Emma Wilson
Steven D. Klein & Kristina Fleischer	\$100.00	Hooker Oak
Farshad Azad	\$80.00	Hooker Oak
Rosalie Kelley	Flags @ \$66.50	Marigold
Jennifer MaCarthy	\$50.00	Neal Dow
Adolfo A. Saldana	\$10.00	Neal Dow
Karrie Doss	\$40.00	Neal Dow
Crystal & Roger Jolliff	\$40.00	Neal Dow
Mr. and Mrs. Juul	\$30.00	Neal Dow
Torie Baxter	\$50.00	Neal Dow
Caviness	\$50.00	Neal Dow
Michael & Andrea Dempsey	\$40.00	Neal Dow
Mr. David Leask	\$40.00	Neal Dow
Mr. and Mrs. Scofield	\$40.00	Neal Dow
Sherry Wooldridge	\$25.00	Parkview
Target	\$129.06	Parkview
Azads Martial Arts Family Center	\$1,000.00	Rosedale
Sarah and Robert Benton	\$50.00	Rosedale
Mooretown Rancheria	\$255.00	Rosedale
PG&E Corp./David Barrios	\$60.00	Rosedale
Target	\$75.00	Rosedale
Pam Willis	Table @ \$136.47	Sierra View
James & Erin Smith	\$100.00	Sierra View
P.J. & Tim Henderson	\$100.00	Sierra View
PV Music Boosters	\$150.00	BJHS
BJHS Foundation	\$750.00	BJHS
Crystal & Roger Jolliff	\$10.00	CJHS Art
Paula & Robert McLay	\$100.00	CHS Music
Renee Parnell	Hand Sanitizer @ \$40.00	CHS Health
Elizabeth Deveroux	Stained Glass @ \$350.00	CHS Art
Sabrina Martin	Books @ \$61.00	PVHS Library
Leslie Keller	Book @ \$17.00	PVHS Library
Lauren Taylor	Books @ \$125.00	PVHS Library
June Craig	Books @ \$119.00	PVHS Library
The University Foundation	\$500.00	PVHS/Athletics
Yuba City High School	\$125.00	PVHS/Athletics
Dan & Teri Dubose	\$20.00	PVHS/Athletics
Anonymous	\$20.00	PVHS/Athletics
Jorden Anderson	\$20.00	PVHS/Athletics
Anonymous	\$20.00	PVHS/Athletics
Wa M. Vue	\$20.00	PVHS/Athletics
Jordan & Katie Monath	\$20.00	PVHS/Athletics
Mike Weissenborn	Book @ \$250.00	FVHS
Charlene Vigallon	Books @ 350.00	FVHS

PROPOSED AGENDA ITEM: Little Chico Creek 6<sup>th</sup> Grade Students attend Whiskeytown Environmental School

Prepared by: Suzanne Michelony, Principal

Consent  
 Information Only  
 Discussion/Action

Board Date: October 28, 2009

Background Information

Whiskeytown Environmental School (WES) is a certified California Department of Education, Resident Outdoor Science School. (ROSS). It is a unique educational experience in which students receive instruction in curriculum aligned with current California State Science Standards. An experiential approach is used to teach basic ecology and earth science concepts in a hands-on way. Affective learning goals are also integrated into the curriculum through the use of teambuilding and cooperation. The WES facility is surrounded by an extensive trail system and abundant natural resources that help contribute to an ideal outdoor laboratory for exploring our natural world. The LCC 6th graders have attended Whiskeytown for the past 8 years. It has become a rite of passage.

Education Implications

Students are given the opportunity to learn grade level science curriculum, including ecology, using a hands-on approach in an outdoor laboratory. Using this approach, students are allowed to make direct connections between the science they are learning and the world around them.

Fiscal Implications

Initial costs of the camp start at \$175 per student, which does not include transportation and teacher stipends. Three fund raising events have lowered the entire cost to only \$15.00 per student, which we request as a donation. The LCC PTA has offered a scholarship to any family unable to afford the \$15.00, thus the trip will have no net impact on the LCC or District general fund.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

6.2.3.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: OCTOBER 5, 2009

FROM: SUZANNE MICHELONY

School/Dept.: LCC

SUBJECT: Field Trip Request

Request is for 6th GRADE CLASS  
 (grade/class/group)

Destination: WHISKEYTOWN ENVIRONMENTAL SCHOOL Activity: ENVIRONMENTAL SCHOOL

from APRIL 26, 2010 / 8:30 a.m. to APRIL 30, 2010 / 2:30 p.m.  
 (dates) / (times) (dates) / (times)

Rationale for Trip: Unique educational experience aligned with CA. STAE SCIENCE STANDARDS

Number of Students Attending: 95 Teachers Attending: 3 Parents Attending: 0  
 Student/Adult Ratio: \_\_\_\_\_

Transportation: Private Cars  CUSD Bus  Charter Bus Name \_\_\_\_\_  
 Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ 18050.00 Substitute Costs \$ 0 Meals \$ included

Lodging \$ included Transportation \$ 1700.00 Other Costs \$ 3000.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name 6th Grade Environmental Education Acct. #: 01/0000/01300/4900/208

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Suzanne Michelony Oct 5, 2009  
 Requesting Party Date

Suzanne Michelony Oct 5, 2009  Approve/Minor  Do not Approve/Minor  
 Site Principal Date or

Barbara X Orea 10/8/09  Recommend/Major  Not Recommended/Major  
 Director of Transportation Date (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Janice Parry 10-9-09  Recommend  Not Recommended  
 Director of Educational Services Date

\_\_\_\_\_  Approved  Not Approved  
 Board Action Date

**PROPOSED AGENDA ITEM:** Field Trip to Ashland, Oregon

**Prepared by:** Zack Kincheloe

Consent

Board Date October 28, 2009

Information Only

Discussion/Action

**Background Information**

For ten years, the Senior AP English class has enjoyed this weekend trip to Ashland. It is an extraordinary opportunity to see the literature we study in class performed by a world-class theatre company.

**Education Implications**

These performances offer the students a deeper and richer understanding of the texts we study in class.

**Fiscal Implications**

We need \$135 per student to see three plays and spend one night at the Bard's Inn (plus \$10 per student to pay for gas for the private vehicles). We will raise the money largely through donations, but our policy is "we all go or no one goes."

**Additional Information**

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.2.4.  
Page 2 of 2

SEP 25 2009

SUPERINTENDENT'S OFFICE  
CHICO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 9/23/09

FROM: Zack Kincheloe

School/Dept.: CHS/ENG

SUBJECT: Field Trip Request

Request is for Senior AP English  
(grade/class/group)

Destination: Ashland, OR Activity: See plays

from March 27, 2010, 8 AM to March 28, 2010, 9 PM  
(dates) / (times) (dates) / (times)

Rationale for Trip: To see high-quality productions of the literature we study.

Number of Students Attending: 37 Teachers Attending: 1 Parents Attending: 10

Student/Adult Ratio: 4/1

Transportation: Private Cars  CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES: Per Student =

Fees \$ ~~200~~ \$100 Substitute Costs \$ 0 Meals \$ Varies  
Lodging \$ 35<sup>00</sup> Transportation \$ \$10 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Zack Kincheloe Acct. #: 476 \$ \$5900<sup>00</sup>  
Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Z Kincheloe  
Requesting Party

9/23/09  
Date

Jin Hauko  
Site Principal

9/25/09  
Date

Approve/Minor  Do not Approve/Minor  
or  
 Recommend/Major  Not Recommended/Major

Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Ally Staley  
Director of Educational Services

9/25/09  
Date

Recommend  Not Recommended

Board Action

Date

Approved  Not Approved

PROPOSED AGENDA ITEM: New Orleans Trip

Prepared by: Kevin Dolan for the Leadership through Service Class at Chico High

X Consent  
Information Only  
Discussion/Action

Board Date: October 28, 2009

Background Information

Leadership through Service is a year long elective course under the umbrella of the Chico High WEST Smaller Learning Community for juniors and seniors intended to turn the classroom into a laboratory for the study of democracy and entrepreneurship. Students will be engaged as partners in the renewal of their communities, their country and the world. It is a method under which students learn through active participation in organized service experiences while integrating the students' academic curriculum. In addition, the students will utilize these newly acquired skills in real life situations while fostering the development of a sense of caring for others.

Education Implications

The Coalition of Essential School's Fall forum is titled "Changing Schools, Changing Lives", and carries with it the chance to gather students and their teachers in New Orleans to attend conference sessions. The goal of these sessions is to show how to take the ideals, the organization and awareness of real needs (such as in New Orleans) back to the local communities where these students live. The sessions are in class workshops as well as day long service learning opportunities enabling students to work right alongside seasoned volunteers on real life New Orleans issues while learning how to take these strategies back home.

Fiscal Implications

Costs for the trip will be covered through a mixture of fundraising, existing WEST funds and parent donations. A parent meeting was held in early October to discuss with parents how to raise the funds necessary so that every class member could go. Parents have already contributed enough funds to pay for the costs of transportation (total of \$11,484 for 29 air fares). A total of \$3600 was provided from pre-existing WEST funds and an additional \$2100 has been raised via various fundraisers. There is a \$2000 fundraiser planned through t-shirt sales. Students are also engaged in what the class has called the 45/10 program...seeking 45 family members and friends to contribute \$10 each for the trip. To date, 80% of the needed

funding has been raised. All funds are expected to be available by October 31<sup>st</sup>. The total cost of the trip for all students to attend is estimated at \$24,476.

Additional Information

This is an amazing opportunity for this class that is in it's first year of existence to share such a real and richly rewarding trip in order to come back and serve the community.

<b>Total Cost For Leadership Through Service To New Orleans</b>				
	<b>Per Student</b>			
Flight	\$396 Round Trip			
Pre-Conf	\$50	} 20% off	\$40	
Conference	\$130		\$104	
Transportation	\$25			
Room	\$119			
Food	\$20/day	} X 4 Days	\$160	
Misc.	\$20/day			
<b>Total Cost per Student</b>			<b>\$844</b>	
<b>Total of 29 Students</b>			<b>\$24,476</b>	



RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.2.5.  
Page 3 of 3

OCT 20 2009

FIELD TRIP REQUEST

SUPERINTENDENT'S OFFICE  
CHICO UNIFIED SCHOOL DISTRICT  
TO: CUSD Board of Education

Date: 10/1/09

FROM: Kevin Dolan

School/Dept.: Chico High School WEST

SUBJECT: Field Trip Request

Request is for 11th/12th grade students in Learning through Service class  
(grade/class/group)

Destination: New Orleans Activity: Attend CES Fall Forum

from 11/4/09 / 8:00 AM to 11/8/09 / 3:00 PM  
(dates) / (times) (dates) / (times)

Rationale for Trip: To attend sessions in and out of conference to learn how to bring back to Chico service learning ideas and techniques.

Number of Students Attending: 30 Teachers Attending: 1 Parents Attending: 3

Student/Adult Ratio: 7/1

Transportation: Private Cars X CUSD Bus Charter Bus Name  
Other: Airplane

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 24,824 Substitute Costs \$ 255 Meals \$ 80  
Lodging \$ 3,640 Transportation \$ 725 Other Costs \$ 80

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name CH WEST Checking Acct. #: 700006828 \$ 29,604  
Name Acct. #: \$

Requesting Party  
*[Signature]*

Date

Site Principal  
*[Signature]*

Date 10/13/09

Approve/Minor

Do not Approve/Minor

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation  
n/a

Date

IF MAJOR FIELD TRIP

~~Director of Educational Services~~

Date 10/22/09

Recommend

Not Recommended

Approved

Not Approved

Board Action

Date

Consultant Agreement for Baseball and Softball Officials

**PROPOSED AGENDA ITEM:** \_\_\_\_\_

Prepared by: Danny Webb, Athletic Director

Consent

Board Date October 28, 2009

Information Only

Discussion/Action

**Background Information**

To provide officials for softball and baseball games when Chico High is the host school.

**Education Implications**

To provide students of Chico High School with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

**Fiscal Implications**

The expenses will be charged to the Baseball and Softball Programs through their district accounts.

**Additional Information**

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)       Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)       Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Jason Brownfield - *Baseball & Softball Officials*  
Street Address/POB: 3544 Hicks Lane  
City, State, Zip Code: Chico, CA 95973  
Phone: 530 895-4008  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/01/09 to 06/30/10

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide Officials for Baseball and Softball games when Chico High is the host school

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide Students of Chico High School with fair and safe athletic contests as required by CIF guidelines and NFHS rules

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Chico High School Athletics
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	50.00	01	0000	0	1133	1026	5800	14	CHS
2)	50.00	01	0000	0	1133	1036	5800	14	CHS
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ \_\_\_\_\_ Per Unit, times      # Units = \$ \_\_\_\_\_ 0.00 Total for Services

(Unit:  Per Hour     Per Day     Per Activity)

9. Additional Expenses:

Travel Expense	\$ 800.00	
Assignor Fee	\$ 500.00	
Softball and Baseball Officials not to exceed	\$ 12,000.00	13,300.00
		<b>Total for Addit'l Expenses</b>

\$ \_\_\_\_\_ 13,300.00 **Grand Total**

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, *unless* determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____

Consultant Name: NCBSOA

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Brownfield for NCBSOA (Signature of Consultant) J. BROWNFIELD (Print Name) 6-15-09 (Date)

**12. RECOMMENDED:**

[Signature] (Signature of Originating Administrator) Daniel Webb (Print Name) 6-4-09 (Date)

**13. APPROVED:**

[Signature] (Signature of District Administrator, or Director of Categorical Programs) Jim HANCOX (Print Name) 8/7/09 (Date)

**APPROVED:**

[Signature] (Signature of District Admin. Business Services)  Consultant  Contract Employee Scott Jones Director, Fiscal Services (Print Name) 10/22/09 (Date)

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK</b> by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ \_\_\_\_\_ (Amount) \_\_\_\_\_ (Originating Administrator Signature - Use Blue Ink) \_\_\_\_\_ (Date)

**PROPOSED AGENDA ITEM:** Consultant Agreement for Soccer Officials

**Prepared by:** Danny Webb

Consent

Board Date 10/28/09

Information Only

Discussion/Action

**Background Information**

To provide officials for soccer games when Chico High is the host school.

**Education Implications**

To provide students of Chico High School with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

**Fiscal Implications**

The expenses will be charged 50% to Boys' Soccer and 50% to Girls' Soccer through their district accounts.

**Additional Information**

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

**CONSULTANT AGREEMENT**

1. A completed BSI0a. "Certificate of Independent Consultant Agreement" guideline is:  
 On File (click to view)     Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
 On File (click to view)     Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Francisco Avalos - Soccer Officials - GSRA  
 Street Address/POB: 8491 County Rd. 18  
 City, State, Zip Code: Orland, CA 95963  
 Phone: 530 865 5718 or 530 228-1783  
 Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/01/09 to 06/30/10  
 Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide Officials for soccer games when Chico High is the host school
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:  
 Provide Students of Chico High School with fair and safe athletic contests as required by CIF guidelines and NFHS rules
5. Funding/Programs Affected: (corresponding to accounts below)
  - 1) Chico High School Athletics
  - 2)
  - 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	50.00	01	0000	0	1133	1034	5800	14	CHS
2)	50.00	01	0000	0	1133	1035	5800	14	CHS
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding?     Yes     No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ \_\_\_\_\_ Per Unit, times    # Units = \$ \_\_\_\_\_ 0.00 Total for Services

(Unit:  Per Hour     Per Day     Per Activity)

9. Additional Expenses:

Travel Expense	\$ 800.00	
Assignor Fee	\$ 500.00	
Soccer Officials not to exceed	\$ 6,000.00	
		<b>Total for Addit'l Expenses</b>
		7,300.00
	<b>\$ 7,300.00</b>	<b>Grand Total</b>

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board) \_\_\_\_\_  
 (to be completed by Business Services)

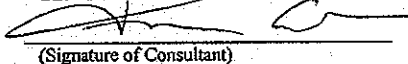
**CONSULTANT TERMS AND CONDITIONS**  
(Applicable, *unless* determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____


Consultant Name: \_\_\_\_\_

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

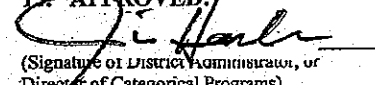
**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 \_\_\_\_\_ FRANCISCO ANGLAS \_\_\_\_\_ 7-31-09  
 (Signature of Consultant) (Print Name) (Date)

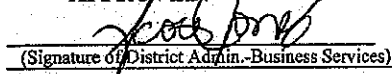
**12. RECOMMENDED:**

 \_\_\_\_\_ Daniel Webb \_\_\_\_\_ 6-8-09  
 (Signature of Originating Administrator) (Print Name) (Date)

**13. APPROVED:**

 \_\_\_\_\_ JIM HANLON \_\_\_\_\_ 8/7/09  
 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

**APPROVED:**

Consultant       Contract Employee  
 \_\_\_\_\_ Scott Jones Director, Fiscal Services \_\_\_\_\_ 10/22/09  
 (Signature of District Admin.-Business Services) (Print Name) (Date)

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK</b> by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ \_\_\_\_\_  
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: PVHS Consultant Agreement - Volleyball 2009-10

Prepared by: Pam Jackson, Athletic Director

Consent

Board Date

10/28/09

Information Only

Discussion/Action

**Background Information**

Renewal of Consultant Agreement for Girls (Fall) and Boys (Spring) Volleyball games and tournaments.

**Educational Implications**

Provide officials for athletic contests. No education implications.

**Fiscal Implications**

Associated Student Body funds. No impact on district funds.



Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

CA# \_\_\_\_\_  
ASB

**CONSULTANT AGREEMENT**

**For Services Provided to ASB**

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:

On File (click to view)  Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)  Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:**

Name: Northern California Volleyball Officials Association  
Street Address/POB: 415 Silver Lake Drive  
City, State, Zip Code: Chico, CA 95973  
Phone: 530-345-0415

Taxpayer ID/SSN: 20-0160284  
This agreement will be in effect (Current Fiscal Year) From: 8/17/2009 To: 5/31/2010

Location(s) of Services: (site)

Pleasant Valley High School gyms, (Champion Christian and Bidwell Jr. for tournaments)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Volleyball matches. (Girls in Fall, Boys in Spring)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow high school Volleyball matches to happen with officials.

5. ASB account name to be Charged: (corresponding to accounts below)

- 1) ASB Girls Volleyball
- 2) ASB Boys Volleyball
- 3)

6. Account(s) to be Charged:

	Pct (%)	Account #	Amount
1)	100%	465/401	10,000
2)	100%	425	10,000
3)	0%		

7. Payment to Consultant: (for the above services, ASB will pay Consultant as follows)

\$ Per Unit, times # Units = \$ 0.00 Total for Services  
(Unit:  Per Hour  Per Day  Per Activity) per season

8. Additional Expenses: (i.e. mileage, hotel, air fare, etc)  
mileage

\$ 600.00  
\$  
\$

Total for  
Addit'l Expenses

\$ 20,600.00

Grand Total  
(not to exceed)

9. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

10/28/09  
(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**  
(Applicable, unless determined to be Contract Employee - See BS10a)

CA# ASB

- a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees. (Not applicable to Contract Employee)
- b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- d. If applicable, the Consultant will certify in writing, using \_\_\_\_\_, that criminal background checks have been completed as per \_\_\_\_\_ prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employee)
- g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- h. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature] Terese Howell 8/25/09  
(Signature of Consultant) (Print Name) (Date)

**12. RECOMMENDED:**

[Signature] Pam Jackson, Athletic Director 9/2/09  
(Signature of Originating Faculty Advisor) (Print Name) (Date)

**APPROVED:** ASB Requisition/PO # ASB-03178 <sup>copy attached</sup> issued by ASB Accounting Office. \*\*

\*\* ASB Requisition/PO # required before C.A. submitted to District for approval.

[Signature] Connor Bell - Whitburn 10/9/09  
(Signature of ASB Officer) (Print Name and Title) (Date)

[Signature] John Sheppard 10/14/09  
(Signature of Principal) (Print Name and Title) (Date)

**APPROVED:**

[Signature] Scott Jones Director, Fiscal Services 10/14/09  
(Signature of Administrator - Business Services) (Print Name and Title) (Date)

**13. Authorization for Payment:**

Consultant  Contract Employee

(a). CHECK REQUIRED (Invoice to accompany payment request):

Partial Payment thru: \_\_\_\_\_ (Date)

Full or Final Payment

(b). \$ \_\_\_\_\_ (Amount) \_\_\_\_\_ (Originating Administrator Signature - Use Blue Ink) \_\_\_\_\_ (Date)

PROPOSED AGENDA ITEM: Consultant Agreement - Butte County SELPA

Prepared by: David G. Scott

- Consent  
 Information Only  
 Discussion/Action

Board Date: 10/28/09

Background Information

Provide clinical / counseling services to students and parents / guardians of students placed in Day Treatment Program, and ensure the students optimal educational, social, emotional and physical well-being.

Education Implications

To meet the requirements of individual students' IEP

Fiscal Implications

\$44,639 for 2009-2010 school year.

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	<u>1264</u>

**CONSULTANT AGREEMENT**

- A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
 On File (click to view)     Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
 On File (click to view)     Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Special Education Local Plan Area (SELPA)  
 Street Address/POB: 1859 Bird St.  
 City, State, Zip Code: Oroville, CA 95965  
 Phone: 530-532-5621  
 Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 07/01/09 to 06/30/10  
 Location(s) of Services: (site) Day Treatment Program / Transition Center PVHS

- Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide clinical / counseling services to students and parents / guardians of students placed in Day Treatment Program, and ensure the students optimal educational, social, emotional and physical well-being.
- Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:  
 To meet requirements of students' IEP

- Funding/Programs Affected: (corresponding to accounts below)
  - SDC - Severe Age 5-22 Programs (Full Inclusion Teachers and Emotionally Disturbed Programs)
  - 
  -

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6501	0	5750	1110	5800	14	510
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding?  Yes     No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 228.92 Per Unit, times 195.00 # Units = \$ 44,639.00 Total for Services  
 (Unit:  Per Hour     Per Day     Per Activity)

9. Additional Expenses:

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 Total for Addit'l Expenses 0.00

\$ 44,639.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board) 10/28/09  
 (to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only CA# _____ V# <u>1264</u>
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- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Roy L. Applegate (Signature of Consultant)      Roy L. Applegate, Ed.D (Print Name)      9-17-09 (Date)

**12. RECOMMENDED:**

David G. Scott (Signature of Originating Administrator)      David G. Scott (Print Name)      09/1/09 (Date)

**13. APPROVED:**

Jan Combes (Signature of District Administrator, or Director of Categorical Programs)      Jan Combes (Print Name)      9/21/09 (Date)

**APPROVED:**

Consultant       Contract Employee  
Scott Jones (Signature of District Admin.-Business Services)      Scott Jones Director, Fiscal Services (Print Name)      10/09/09 (Date)

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK</b> by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
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\$ \_\_\_\_\_ (Amount)      \_\_\_\_\_ (Originating Administrator Signature – Use Blue Ink)      \_\_\_\_\_ (Date)

**PROPOSED AGENDA ITEM:**

Approval of CAHSEE Waivers for Students with Disabilities

Prepared by:  
Michael Morris

Consent Board Date: 10-28-09

Information Only

Discussion/Action

**Background Information**

Students with disabilities who take the California High School Exit Exam (CAHSEE) with modification (for example, using a calculator on the math test or having the English Language Arts test read aloud) receive an invalid score on the test. The school board may grant a waiver of the requirement to pass the CAHSEE under certain conditions.

A waiver is only required for students who:

- 1) Took one or both portions of the CAHSEE with a modifications AND
- 2) Attained the equivalent of a passing score (350 or more points) on the CAHSEE.

At the parent or guardian's request, a school principal shall submit a request for a waiver of the requirement to successfully pass the high school exit examination to the governing board of the school district.

**Educational Implications**

If a student takes one or both portions of the CAHSEE with modifications and receives a passing score (350 or higher), s/he is eligible for a waiver of the requirement to pass the California High School Exit Exam. All other graduation requirements must be met.

**Fiscal Implications**

None

**Recommendation**

It is recommended that the board approve the waivers for the students indicated on the lists included in the board packet.

**PROPOSED AGENDA ITEM:** Warrant Authorization

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**Prepared by:** Scott Jones, Director-Fiscal Services

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Consent

Board Date October 28, 2009

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Information Only

Discussion/Action

**Background Information**

Warrants in the amount of \$3,031,016.03 have been reviewed and are ready for Board approval.

**Education Implications**

Services and supplies are acquired by the district in support of the district's goals.

**Fiscal Implications**

The issuing of warrants affects both the Unrestricted and Restricted budgets in the General Fund as well as all other funds of the district and supported by the district's approved budget.

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 EAST SEVENTH STREET**  
**CHICO, CA 95928**  
**530-891-3000**

October 28, 2009  
Accounts Payable Warrants

FUND #:	FUND DESCRIPTION:	WARRANT #'S:	AMOUNT
01	General Fund	364211-364407	\$763,387.19
01	General Fund	364487-364766	\$1,111,614.61
01	General Fund		
01	General Fund		
13	Nutrition Services	364189-364210	\$97,055.13
13	Nutrition Services	364408-364410	\$2,537.29
13	Nutrition Services	364465-364486	\$86,419.12
13	Nutrition Services	364767-364772	\$48,311.08
13	Nutrition Services		
14	Deferred Maintenance	364773-364775	\$17,606.19
14	Deferred Maintenance		
14	Deferred Maintenance		
24	Bldg Fund Measure A	364411-364417	\$805,215.00
24	Bldg Fund Measure A	364776-364779	\$35,692.94
24	Bldg Fund Measure A		
25	Capital Facilities FD - State CAP	364780	\$19,079.68
25	Capital Facilities FD - State CAP		
35	County School Facilities Fund	364781-364789	\$25,420.80
35	County School Facilities Fund		
35	County School Facilities Fund		
42	Special Reserve RDA City Pass Through		
68	Self- Insurance	364790-364817	\$18,677.00
<b>TOTAL WARRANTS TO BE APPROVED:</b>			<b>\$3,031,016.03</b>

CC Jan Combes, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services



**TITLE: Bond Funds Annual Report October 2009**

Action \_\_\_\_\_  
Consent   X    
Information \_\_\_\_\_

Date: October 28, 2009

Prepared by: Jan Combes, Asst. Superintendent, Business Services

**Background information**

Government Code Section 53411 states that effective January 1, 2002, the chief fiscal officer of the school district must file an annual report with the governing board containing the amount of bond funds that were collected and expended and the status of projects.

**Educational Implications**

None.

**Fiscal Implications**

None.

**Staff Recommendation**

Approve the enclosed report which has been prepared by our facilities department.

This report outlines two sub-funds of the district (Funds 24 and 27). These sub-funds are accounted for as part of the Building Fund (Fund 21). In the Standardized Accounts Code Structure (SACS) the sub-funds roll up into reporting with other Building Fund expenses for 2008-2009.



**Administrative Offices** 1163 E. Seventh Street Chico, CA 95928-5999  
phone: (530) 891-3000 • fax: (530) 891-3220 • [www.ChicoUSD.org](http://www.ChicoUSD.org)

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## **Bond Funds Annual Report**

**Pursuant to Government Code Section 53411**

**October 2009**

**Annual Reporting Requirements (Government Code 53411)**

An annual report to the governing body shall contain all of the following:

A. The amount of funds collected and expended.

**2008-2009**

<u>Fund 24</u>	<b>Measure A Series A</b>	<u>Amount</u>
<b>Beginning Balance</b>		<b>10,321,895.59</b>
<b>Sources</b>		
	Interest	183,951.01
	Increase/Decrease Fair Market Value	58,819.97
	Transfer in from closure of old Fund 17	888.85
	<b>Total Sources</b>	<b>243,659.83</b>
<b>Expenses</b>		
	Performing Arts Center at PVHS	3,210,862.53
	Chico High School New Classrooms	720,654.25
	Transfer part of District Share for CTEFP projects	125,000.00
	District Wide Technology projects	13,835.64
	Chico High CTEFP Agriculture & Natural Resources	4,352.25
	District Wide field renovations	3,721.63
	District Wide restroom renovations	1,551.00
	Bank charges and fees	1,166.00
	Canyon View Site Maintenance	800.00
	Detailed Cost Estimate CTEFP Hospitality Grant Application	647.50
	Community Meetings for Bond Planning (copies & ads)	389.08
	<b>Total Expenses</b>	<b>4,082,979.88</b>
<b>Ending Balance</b>		<b>6,482,575.54</b>
<u>Fund 27</u>	<b>Measure A Series B</b>	
<b>Beginning Balance</b>		<b>31,219,000.03</b>
<b>Sources</b>		
	Interest	665,943.95
	Increase/Decrease Fair Market Value	808,146.82
	<b>Total Sources</b>	<b>1,474,090.77</b>
<b>Expenses</b>		
	Bank charges and fees	500.00
	<b>Total Expenses</b>	<b>500.00</b>
<b>Ending Balance</b>		<b>32,692,590.80</b>

- B. The status of any project required or authorized to be funded as identified in subdivision (a) of section 53410. Section 53410 states, "On or after January 1, 2001, any local bond measure that is subject to voter approval that would provide for the sale of bonds by a local agency shall provide accountability measures that include, but are not limited to, all of the following: (a) A statement indicating the specific purposes of the bond."

The Measure A Bond ballot asked, "Shall Chico Unified School District construct an additional high school to reduce classroom overcrowding; build and renovate additional classrooms and school facilities; renovate school bathrooms; replace old heating, cooling and ventilation systems; repair worn-out playgrounds and pavement; improve student drop off zones in front of elementary schools; acquire a school site and classrooms; and install wiring to support classroom technology by issuing \$48,725,000 of bonds at an interest rate within the legal limit?"

Measure A, Series A issued \$18,000,000 worth of bonds in 1998. A portion of these bonds have been used for various facilities improvement projects throughout the District. On September 19, 2007 the Board of Education adopted Resolution Number 998-07. That resolution states: "Now, therefore, be it resolved that the Chico Unified School District Board of Education recognizes that construction of a traditional high school such as Canyon View High School does not meet the current needs of our secondary students. Be it further resolved that the Chico Unified School District Board of Education will direct district efforts and resources to improve and provide additional needed facilities to meet the requirements of the Education Program." On December 5, 2007 the Board directed staff to proceed with the development of a Performing Arts Center at Pleasant Valley High School and new permanent classrooms at Chico High School utilizing Measure A proceeds. In addition to these two major projects, staff is to develop a list of additional projects which will meet the existing high school's facility needs. In order to meet these additional needs, Bond Measure A, Series B in the amount of \$30,725,000 was authorized on March 26, 2008, by Board Resolution #1015-08.

The Performing Arts Center at PVHS designed by Nichols, Melburg and Rossetto is under construction by Broward Builders with an estimated completion date of April 2010. Total project costs are expected to be \$11,000,000. The New Classroom project at Chico High School designed by DLR Group is under construction by Modern Building with an estimated completion date of August 2010. Total project costs are expected to be \$12,500,000. Both of these projects are utilizing the lease-leaseback delivery system.

The District has made a commitment to leverage bond funds by applying for State School Facility Program dollars. The passage of Proposition 1D included special funding to support the development of Career Technology facilities. The District has been successful in capturing some of these funds.

The following Career Technology Education Facilities Program projects are in process:

- A. Modernization and renovation of Unit E at PVHS for the Welding Technology and Building Trades grant. A commitment of \$250,000 of bond funds was made to match a \$250,000 grant from CTEFP.
- B. Modernization and renovation of the Williams Theater, I-Tech classrooms and construction of two new classrooms in the New Classrooms building project at Chico High School, for the Arts, Media and Entertainment Industry grant. The State is recognizing \$963,223 of the New Classroom Building as the District's match for a \$963,223 grant from CTEFP, pending audit.
- C. Build an Agriculture science laboratory and renovate the Agriculture classrooms and covered work area. The Agriculture science laboratory will be located in the New Classrooms building project at Chico High School. The State is recognizing \$831,872 of the New Classroom Building as the District's match for an \$831,872 grant from CTEFP, pending additional approvals.
- D. Modernization and renovation of two classrooms at PVHS for the Hospitality and Tourism grant. A commitment has been made to use \$473,447 of bond proceeds to match a \$473,447 grant from CTEFP, pending additional approvals.

The District is continuing to identify additional projects appropriate for completion with the remaining Measure A funds.

PROPOSED AGENDA ITEM: Monthly Enrollment and ADA Reports

Prepared by: Jan Combes, Assistant Superintendent, Business Services

Consent

Board Date October 28, 2009

Information

Discussion/Action

**Background Information:**

On February 20, 2008 the Board received the Fiscal Recovery Plan as prepared by Sheila Vickers, fiscal advisor to the district. The plan recommended that the Board receive monthly updates of enrollment and average daily attendance (ADA).

**Education Implications:**

Monitoring of enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.

**Fiscal Implications/Analysis of Attached Reports:**

As of the end of the second school month (October 2) we have 12,318 students enrolled, 482 fewer students than we did at the end of the second school month a year ago.

Average daily attendance as of October 2<sup>nd</sup> is 11,869 which is 478 ADA less than the same period in 2008-09.

Across the district the ratio of ADA to enrollment is 96.35%. It is still early in the year and we can expect this number to drop as a result of increased absences seen during the month of October for the beginning of the flu season.

Our last Board approved budget estimated ADA for 2009-10 to be 12,114. We will be revising our ADA projections when we adopt our First Interim Report in December. It is too early to predict our loss in funding but the impact of the loss in ADA will impact our 2010-11 income. The funding for 2009-10 is based on prior year average daily attendance.



# Monthly Board Report: Average Daily Attendance as of 10/2/09

	Prior Year Month 1 ADA			Current Year Cumulative ADA as of Second School Month			Change Over Prior Year		
	Elem	HS	Total	Elem	HS	Total	Elem	HS	Total
Kindergarten	856.08			787.68			-68.40		
Grade 1 -3	2,551.68			2,423.68			-128.00		
Grade 4-6	2,527.83			2,444.22			-83.61		
Grade 7-8	1,877.33			1,745.80			-131.53		
<b>Subtotal, Elementary</b>	<b>7812.92</b>			<b>7401.38</b>			<b>-411.54</b>		
<b>Regular Ed Grade 9-12</b>		<b>3,733.24</b>			<b>3,706.81</b>			<b>-26.43</b>	
<b>Continuation (Fairview)</b>		<b>231.86</b>			<b>217.00</b>			<b>-14.86</b>	
<b>Opportunity</b>		<b>10.32</b>			<b>12.61</b>		<b>0.00</b>	<b>2.29</b>	
<b>Home and Hospital</b>	<b>3.40</b>	<b>19.11</b>		<b>2.85</b>	<b>10.41</b>		<b>-0.55</b>	<b>-8.70</b>	
<b>SDC (Special Ed)</b>	<b>262.35</b>	<b>163.67</b>		<b>266.98</b>	<b>167.24</b>		<b>4.63</b>	<b>3.57</b>	
<b>NPS (Non Public School)</b>	<b>3.53</b>	<b>1.00</b>		<b>2.65</b>	<b>2.00</b>		<b>-0.88</b>	<b>1.00</b>	
<b>AFC (Community Day Sch)</b>	<b>26.97</b>	<b>64.11</b>		<b>18.59</b>	<b>45.03</b>		<b>-8.38</b>	<b>-19.08</b>	
<b>Extended Year Spec Ed</b>	<b>9.10</b>	<b>4.72</b>		<b>10.00</b>	<b>5.00 est</b>		<b>0.90</b>	<b>0.28</b>	
<b>Extended Year Non Public</b>	<b>0.49</b>	<b>0.45</b>		<b>0.38</b>	<b>0.50</b>		<b>-0.11</b>	<b>0.05</b>	
<b>Total -----</b>	<b>8118.76</b>	<b>4228.48</b>	<b>12347.24</b>	<b>7702.83</b>	<b>4166.60</b>	<b>11869.43</b>	<b>-415.93</b>	<b>-61.88</b>	<b>-477.81</b>

MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

<u>Name/Employee #</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Temporary Appointment(s) 2009/10 According to Board Policy</u></b>			
Bransky, Ray	Elementary	2009/10 (effective 10/19/09)	.4 FTE Temporary Appointment (in addition to current .6 FTE assignment)
Linville, Daniel	Elementary	2009/10 (effective 10/12/9)	.2 FTE Temporary Appointment (in addition to current .7 FTE assignment)
Smith, David	Secondary- Independent Study	2009/10 (effective 10/5/09-5/27/10)	.4 FTE Temporary Appointment
Neves-Dean, Michelle	School Nurse	2009/10	.6 FTE Temporary Appointment (in addition to current .4 FTE probationary assignment)
<b><u>Leave Request(s) 2009/10</u></b>			
Hislop, April	Secondary	10/12/09 - 3/22/10	1.0 FTE Child Care Leave



CHICO UNIFIED SCHOOL DISTRICT  
1163 E. 7<sup>th</sup> STREET  
CHICO, CA 95928-5999

6.4.2.  
Page 1 of 4

DATE: October 28, 2009  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HRS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF # FUND/RESOURCE</u>
APPOINTMENT	ABARCA-SANCHEZ, ANAI	IA-BILINGUAL/ PVHS/4.0	10/12/2009	VACATED POSITION/67/ CATEGORICAL/7250
APPOINTMENT	ALMAND, KARYN	IPS-HEALTHCARE/ LOMA VISTA/6.0	10/6/2009	VACATED POSITION/369/ SPECIAL ED/6501
APPOINTMENT	BERNEDO, ANNA	IPS-CLASSROOM/ ROSEDALE/3.5	9/23/2009	NEW POSITION/37/ SPECIAL ED/6501
APPOINTMENT	BROCK, LINDA	IA-ELEMENTARY GUIDANCE/ MARIGOLD/5	10/13/2009	NEW POSITION/120/ GRANT/7827
APPOINTMENT	CASSELMAN, DEBORAH	LT INSTRUCTIONAL ASST/MCMANUS/3.0	10/5/2009 - 2/12/2010	DURING ABSENCE OF INCUMBENT/62/ CATEGORICAL/3010
APPOINTMENT	DAUGHERTY, PAULINE	IA-BILINGUAL/ CJHS/4.0	10/12/2009	NEW POSITION/84/ CATEGORICAL/3205
APPOINTMENT	DAVIS, GARY	LT CUSTODIAN/ PVHS/8.0	9/21/2009 - 2/24/2010	VACATED POSITION/35/ GENERAL/0000
APPOINTMENT	DEVLIN, TABATHA	CAFETERIA ASST/ HOOKER OAK/2.0	9/28/2009	VACATED POSITION/13/ NUTRITION/0000
APPOINTMENT	DOAK, JARED	IPS-HEALTHCARE/ PVHS/6.0	9/21/2009	VACATED POSITION/400/ SPECIAL ED/6501
APPOINTMENT	ENNES, ABIGAIL	IPS-HEALTHCARE/ CHAPMAN/3.5	9/21/2009	VACATED POSITION/39/ SPECIAL ED/6501
APPOINTMENT	FEGLEY, GLORIA	CAFETERIA ASST/ PVHS/2.0	9/28/2009	VACATED POSITION/14/ NUTRITION/0000
APPOINTMENT	GAFFNEY, AMY	CAFETERIA ASST/ MJHS/2.0	9/28/2009	VACATED POSITION/381/ NUTRITION/0000
APPOINTMENT	GARCIA, JASMANY	TARGETED CASE MGR- BIL/MCMANUS/4.0	9/21/2009	NEW POSITION/21/ CATEGORICAL/4124
APPOINTMENT	GARCIA, JASMANY	TARGETED CASE MGR- BIL/CITRUS/4.0	9/21/2009	NEW POSITION/26/ CATEGORICAL/4124
APPOINTMENT	GASCOYNE, JULIE	LT IPS-HEALTHCARE/ SIERRA VIEW/6.0	10/6/2009 - 2/28/2010	NEW LT POSITION/65/ CATEGORICAL/3313
APPOINTMENT	HOPSON, BARANDUIN	IPS-HEALTHCARE/ MCMANUS/3.0	9/30/2009	VACATED POSITION/3/ SPECIAL ED/6501
APPOINTMENT	KERR, TRINA	CAFETERIA ASST/ CJHS/1.5	9/28/2009	VACATED POSITION/8/ NUTRITION/0000
APPOINTMENT	MAGPUSAO, SHANNON	LT CAMPUS SUPR/ PVHS/5.0	9/14/2009 - 2/24/2010	VACATED POSITION/10/ GENERAL/0000
APPOINTMENT	MEDINA, SYLVIA	TARGETED CASE MGR- BIL/PARKVIEW/4.0	10/12/2009	NEW POSITION/27/ CATEGORICAL/4124
APPOINTMENT	MORMANN, MOLLY	IA-SPECIAL ED/ CHAPMAN/3.0	10/5/2009	NEW POSITION/396/ SPECIAL ED/6500

Classified Human Resources Actions, con't

APPOINTMENT	NELSON, JAY	LT CAMPUS SUPR/ CJHS/1.8	9/18/2009 - 3/4/2010	VACATED POSITION/44/ GENERAL/0000
APPOINTMENT	RUTHERFORD, JENNIFER	LT OFFICE ASST ELEM ATTENDANCE/LCC/6.0	9/29/2009 - 2/24/2010	VACATED POSITION/6/ GENERAL/0000
APPOINTMENT	SMITH, ERIN	PARENT CLASSROOM AIDE- RESTR/SIERRA VIEW/2.0	9/28/2009	VACATED POSITION/407/ CATEGORICAL/7250
APPOINTMENT	WATSON, VALYA	LT SR LIBRARY MEDIA ASST/ CJHS/5.0	9/22/2009 - 3/1/2010	VACATED POSITION/421/ LIBRARY/1101
INCREASE IN HRS	ANDERSON, CLAUDIA	OFFICE ASSISTANT/ PVHS/8.0	10/19/2009	VACATED POSITION/101/ GENERAL/0000
INCREASE IN HRS	BELL-CORONA, DENISE	CAFETERIA SATELLITE MGR/ CITRUS/7.5	9/28/2009	VACATED POSITION/75/ NUTRITION/0000
INCREASE IN HRS	BROWN, DEBORAH	CAFETERIA ASST/ CHS/6.0	10/12/2009	VACATED POSITION/97/ NUTRITION/0000
INCREASE IN HRS	CUEVAS, AFTON	CAFETERIA ASST/ PVHS/3.0	9/21/2009	VACATED POSITION/71/ NUTRITION/0000
INCREASE IN HRS	GREEN, KATHRYN	IPS-CLASSROOM/ LOMA VISTA/6.0	10/19/2009	VACATED POSITION/111/ SPECIAL ED/6501
INCREASE IN HRS	MCNAIR, NICOLE	LT CAMPUS SUPR/ FVHS/8.0	9/25/2009 - 2/12/2010	DURING ABSENCE OF INCUMBENT/59/GENERAL/0000
INCREASE IN HRS	MENDOZA, MARK	SCHOOL BUS DRIVER-TYPE 2/TRANS/6.8	8/11/2009	EXISTING POSITION
INCREASE IN HRS	MUNTFERING, SAMANTHA	CAFETERIA ASST/ SIERRA VIEW/2.0	10/12/2009	VACATED POSITION/96/ NUTRITION/0000
INCREASE IN HRS	PEACOCK, JENNIFER	IPS-CLASSROOM/ CHAPMAN/3.5	10/19/2009	VACATED POSITION/113/ SPECIAL ED/6501
INCREASE IN HRS	POE, C. RENEE	LT CAFETERIA ASST/ BJHS/6.0	10/12/2009 - 12/18/2009	DURING ABSENCE OF INCUMBENT/99/ NUTRITION/0000
INCREASE IN HRS	SCOWSMITH, KATE	IPS-CLASSROOM/ SIERRA VIEW/6.0	10/19/2009	VACATED POSITION/112/ SPECIAL ED/6501
INCREASE IN HRS	SHERWOOD, JUDY	IPS-CLASSROOM/ LOMA VISTA/6.0	10/5/2009	VACATED POSITION/83/ SPECIAL ED/6501
INCREASE IN HRS	SMITH, TINA	CAFETERIA COOK MGR 1/ CHS/8.0	9/23/2009	VACATED POSITION/76/ NUTRITION/0000
INCREASE IN HRS	THORNTON, LUCY	SCHOOL BUS DRIVER-TYPE 2/TRANS/7.6	8/11/2009	EXISTING POSITION
INCREASE IN HRS	TIGHE, MARK	SCHOOL BUS DRIVER-TYPE 1/TRANS/5.8	8/11/2009	EXISTING POSITION
INCREASE IN HRS	WONG ESPINAL, MARLIA	IA-BILINGUAL/ ROSEDALE/4.0	10/12/2009	NEW POSITION/78/ SPECIAL ED/6500
PROMOTION	HILL, KATHY	SR OFFICE ASSISTANT/ AFC/8.0	9/21/2009	VACATED POSITION/409/ CATEGORICAL/3200
PROMOTION	RODRIGUEZ-MEDINA, NANCY	TARGETED CASE MGR-BIL/ FVHS/7.0	10/12/2009	VACATED POSITION/20/ CATEGORICAL/3205
RE-EMPLOYMENT	EISENMAN, CELESTE	LT LIBRARY MEDIA ASST/ SHASTA/2.6	9/26/2009 - 2/12/2010	DURING ABSENCE OF INCUMBENT/38/LIBRARY/1101
VOLUNTARY REDUCTION IN HRS	MAROSTE, SUMMER	CAMPUS SUPR/ MJHS/1.0	9/25/2009	VACATED POSITION/53/ GENERAL/0000
VOLUNTARY REDUCTION IN HRS	RODRIGUEZ-MEDINA, NANCY	IA-BILINGUAL/ FVHS/1.0	10/12/2009	NEW POSITION/123/ CATEGORICAL/4124

Classified Human Resources Actions, con't

VOLUNTARY TRANSFER W/REDUCTION IN HRS	ADAMS, MOLLY	IA-SR ELEMENTARY GUIDANCE/NEAL DOW/3.0	10/12/2009	VACATED POSITION/49/ GRANT/7828
LEAVE OF ABSENCE W/O PAY	BERNEDO, ANNA	IPS-CLASSROOM/ ROSEDALE/1.8	9/23/2009 - 12/18/2009	PART-TIME PER CBA 5.12
LEAVE OF ABSENCE W/O PAY	BRADLEY, LISA	CAFETERIA ASST/ BJHS/6.0	9/15/2009 - 12/18/2009	PER CBA 5.2.9
LEAVE OF ABSENCE W/O PAY	PARTAIN, KENDRA	IA-SPECIAL ED/ MCMANUS/5.0	9/24/2009 - 3/24/2010	PER CBA 5.12
LEAVE OF ABSENCE W/O PAY	PEACOCK, JENNIFER	IPS-CLASSROOM/ CHAPMAN/3.5	11/10/2009 - 12/6/2009	PER CBA 5.7.3
LEAVE OF ABSENCE W/O PAY	PEACOCK, JENNIFER	IPS-CLASSROOM/ CHAPMAN/3.5	1/26/2010 - 3/5/2010	PER CBA 5.11
RESIGNED ONLY POSITION LISTED	ADAMS, MOLLY	INSTRUCTIONAL ASST/ NEAL DOW/4.0	10/11/2009	VOLUNTARY TRANSFER W/REDUCTION IN HRS
RESIGNED ONLY POSITION LISTED	ANDERSON, CLAUDIA	OFFICE ASSISTANT/ PVHS/4.0	10/18/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	ANDERSON, CLAUDIA	OFFICE ASST ELEMENTARY ATTENDANCE/PARKVIEW/4.0	10/18/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	BELL-CORONA, DENISE	CAFETERIA SATELLITE MGR/ PARKVIEW/7.0	9/27/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	BELL-CORONA, DENISE	CAFETERIA ASST/ CJHS/1.0	9/27/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	BROWN, DEBORAH	CAFETERIA ASST/ CHAPMAN/3.3	10/11/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	CUEVAS, AFTON	CAFETERIA ASST/ CHS/2.0	9/20/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	GREEN, KATHRYN	IPS-CLASSROOM/ HOOKER OAK/4.0	10/18/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	GREEN, KATHRYN	IPS-CLASSROOM/ LOMA VISTA/2.0	10/18/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	HASKINS, KELLY	PARENT CLASSROOM AIDE- RESTR/MCMANUS/1.3	9/24/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	HILL, KATHY	OFFICE ASSISTANT/ AFC/4.0 & 1.0	9/20/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	HILL, KATHY	HEALTH ASSISTANT/ AFC/2.0	9/20/2009	PROMOTION
RESIGNED ONLY POSITION LISTED	MAROSTÉ, SUMMER	CAMPUS SUPR/ CJHS/2.0	9/24/2009	VOLUNTARY REDUCTION IN HRS
RESIGNED ONLY POSITION LISTED	MUNTIFERING, SAMANTHA	CAFETERIA ASST/ CJHS/1.5	10/11/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	PEACOCK, JENNIFER	IPS-CLASSROOM/ LOMA VISTA/2.0	10/18/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	RODRIGUEZ-MEDINA, NANCY	IA-BILINGUAL/ CJHS/4.0 & 2.0	10/11/2009	PROMOTION
RESIGNED ONLY POSITION LISTED	RODRIGUEZ-MEDINA, NANCY	IA-BILINGUAL/ CJHS/2.0	10/11/2009	VOLUNTARY REDUCTION IN HRS
RESIGNED ONLY POSITION LISTED	SCOWSMITH, KATE	IPS-CLASSROOM/ SIERRA VIEW/3.0	10/18/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	SCOWSMITH, KATE	IPS-HEALTHCARE/ SIERRA VIEW/2.0	10/18/2009	VOLUNTARY RESIGNATION

*Classified Human Resources Actions, con't*

RESIGNED ONLY POSITION LISTED	SHERWOOD, JUDY	IPS-CLASSROOM/ LOMA VISTA/2.0	10/4/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	SHERWOOD, JUDY	IA-SPECIAL ED/ CITRUS/2.5	10/4/2009	VOLUNTARY RESIGNATION
RESIGNED ONLY POSITION LISTED	SMITH, TINA	CAFETERIA COOK MGR 1/ MJHS/7.0	9/22/2009	INCREASE IN HRS
RESIGNED ONLY POSITION LISTED	WONG ESPINAL, MARLIA	IA-BILINGUAL/ ROSEDALE/2.8	10/11/2009	INCREASE IN HRS
RESIGNATION/ TERMINATION	WOOTTEN, REBEKAH	IPS-HEALTHCARE/ LOMA VISTA/3.0 & 3.0	9/16/2009	VOLUNTARY RESIGNATION

PROPOSED AGENDA ITEM: Red Ribbon Week Resolution

Prepared by: Ann E. Brodsky; Coordinator, Safe and Drug Free Schools

Consent

Board Date October 28, 2009

Information Only

Discussion/Action

### **Background Information**

RRW is celebrated nationwide each year at the end of October, to bring increased awareness to the importance of living a healthy life without drugs. The school sites in our district will be celebrating this event with various activities from October 23 through October 30.

### **Educational Implications**

Research has clearly demonstrated that academic performance is enhanced when students are healthy, connected to their school community, and drug free.

### **Fiscal Implications**

All activities and events will be funded through grant funds.

CHICO UNIFIED SCHOOL DISTRICT  
2009 Red Ribbon Week Proclamation  
Resolution No. 1083-09

**Whereas**, youth and adults will come together to create an awareness about positive and fun opportunities without the use of alcohol, tobacco, and drugs; and,

**Whereas**, youth and adults in the community come together in support of programs and activities that engage youth in building skills, attitudes, and behaviors that build a healthy community now and in the future; and,

**Whereas**, Red Ribbon Week's 23<sup>rd</sup> anniversary will be observed all across America during RED RIBBON WEEK; and,

**Whereas**, during Red Ribbon Week parents, youth, businesses, law enforcement, schools, religious institutions, service organization, social services, health services, media, and the general public will come together to demonstrate their commitment by wearing and displaying red ribbons during this week long celebration; and,

**Whereas**, the Chico Unified School District makes a commitment to ensure the success of the Red Ribbon Week Celebration; and,

**Now Therefore, Be it Resolved**, that the Chico Unified School District does hereby support October 23-30, 2009, as Red Ribbon Week, and encourages all citizens to support tobacco, alcohol, and other drug prevention programs and activities by making a visible statement and commitment towards promoting a healthy community.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, thereof, held on the 28<sup>th</sup> day of October, 2009.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Jann Reed, President

---

Kelly Staley, Superintendent

PROPOSED AGENDA ITEM: **Material Revisions to Inspire Charter**

Prepared by: **Kim Gimbal/Eric Nilsson**

- Consent  
 Information Only  
 Discussion/Action

Board Date: **Oct. 28, 2009**

**Background Information**

Since last May, the founders and planning group for Inspire School of Arts and Sciences (ISAS) have been working to finalize details in preparation to open the school in August, 2010. During this planning process, we have realized we need to propose two material revisions to our charter: one making the charter school the exclusive employer for purposes of EERA, and the second modifying the composition of our Board of Directors.

**Educational Implications**

Inspire's planning team believes that making Inspire, rather than CUSD, the exclusive employer will result in increased flexibility for our educational program as specified in our charter petition.

**Fiscal Implications**

The planning team believes that the change to make Inspire the exclusive employer will also allow additional fiscal flexibility which we hope to translate into increased learning opportunities for our students.

**Additional Information**

**Labor Relations**

With respect to labor relations, the founders' group of Inspire School of Arts and Sciences (ISAS) understands that with the proposed revision, our new school would have flexibility in developing contractual language. This flexibility will be important in establishing ISAS as a school which offers significant options for students in Chico. Some of these options include block scheduling, two different daily schedules (early shift-late shift), increased elective opportunities, and volunteerism.

**School Board Composition**

Reducing the ISAS School Board from 12 to 7 members streamlines the process by which we write and adopt policies and establish operational regulations for the school. The board composition will still represent a cross-section of the school community and our community at-large, including parents, professionals, teachers, and community leaders, as specified in our charter petition. We are also including a CUSD Trustee as a voting member on the ISAS Board, thus strengthening the ties between the two boards.

## Section XV – Labor Relations

*A declaration of whether or not the charter school shall be deemed the exclusive public school employer of the employees of the charter school*

For purposes of labor relations the ~~Chico Unified School District~~ *Inspire School of Arts and Sciences* shall be deemed the exclusive public school employer of the employees of the charter school in accordance with the objectives of the Education Employment Relations Act (EERA). ~~Inspire School of Arts and Sciences staff may become members of the Collective Bargaining Units of CUSD.~~

## Section IV - Governance Structure:

### Board of Directors:

Inspire School of Arts and Sciences will be governed by its Board of Directors whose members have a legal, fiduciary responsibility for the well-being of the organization. The ISAS Board of Directors will be composed of a broad cross-section of the school community and the community at-large, including parents, professionals, and community leaders.

The number of people serving on the Board of Directors, and the length of terms, *and the selection process for future Boards of Directors* will be specified in the ISAS Board of Director Bylaws. ~~The Board will always consist of at least the following members: three (3) parents nominated by the school's parent community and elected by the Board of Directors, three (3) community members, nominated and elected by the board, two (2) classroom teachers nominated by the teaching staff at a regularly scheduled faculty meeting and elected by the board, one (1) representative from Butte College, nominated and elected by the board; one (1) representative from CSUC, nominated and elected by the board; and the Inspire School of Arts and Sciences Principal.~~ *It is the intent of ISAS that the initial Board of Directors shall consist of seven (7) voting members and up to two (2) non-voting members acting in an advisory capacity. Six (6) of the voting members will reflect constituencies within our school community and the community-at-large, and may include representatives of local post-secondary faculty; community members with a strong background in the arts and/or sciences; the ISAS parent community; the local professional business community; and teachers. Consistent with Education Code section 407604(b), "The governing board of the school district that grants a charter for the establishment of a charter school formed and organized pursuant to this section shall be entitled to a single representative on the board of directors." Thus, the seventh ISAS board member will be one of the Chico Unified School District Trustees, selected by the other CUSD Trustees to serve the ISAS Board. The ISAS Principal will serve as a non-voting member of the board.* Consistent with Education Code section 47604(b), *In addition*, one (1) Chico Unified School District administrator, acting in an advisory capacity, may serve on the Board of Directors.



PROPOSED AGENDA ITEM: Discuss Energy Savings Resolution from May, 2008

Prepared by: Jan Combes, Assistant Superintendent Business Services

Consent

Board Date October 28, 2009

Information

Discussion/Action

**Background Information:**

At the request of John Jenswold, CUTA President, on September 23, 2009, the Board discussed Board Resolution No. 1028-08, ENERGY CONSERVATION GUIDELINES. During that meeting, the Board directed staff to develop a fee structure and tracking method for personal appliances and to revise the payroll deduction agreement for consideration.

**Financial Implications:**

If the utility cost for all approved personal appliances are collected through the payroll deduction agreement, there will be minimal impact to the general fund.

**Recommended Action**

None.

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928

BOARD RESOLUTION NO. 1028-08  
ENERGY CONSERVATION GUIDELINES  
**REVISED**

WHEREAS, the Board of Education of the Chico Unified School District recognizes the importance of minimizing the District's use of scarce natural resources, providing a high-quality learning environment that promotes health and productivity, and effectively managing the District's fiscal resources; and

WHEREAS, the Board recognizes that the current cost of utilities is a significant cost factor; and

WHEREAS, the Board desires to reduce the energy and water consumption to help lower utility costs and promote conservation principles.

NOW, THEREFORE, BE IT RESOLVED that the Chico Unified School District Board of Education adopts the following guidelines for all District Office, Corporation Yard and school site administrative area, classroom, office or workspaces:

1. Lighting

- a. All lights shall be in proper working order.
- b. Banks of lights shall be turned out whenever and wherever possible.
- c. Lights shall be turned out each time a room is vacant, regardless of the amount of time the room will be empty.
- d. The District will strive to keep abreast of new lighting and ballast technologies and purchase those technologies when appropriate and cost effective.
- e. Maximize the ability to access all Pacific Gas and Electric rebates.

2. Heating/Ventilating/Air Conditioning

- a. When the heating and/or air conditioning are on, all doors and windows shall be closed.
- b. Thermostats shall be set at 78 degrees for air-conditioning and 68 degrees for heating.
- c. Thermostats shall not be artificially manipulated. Tampering with, disabling, or destroying the thermostats located in District facilities are prohibited by District policy.
- d. Programming problems will be reported to the school principal/designee immediately. They will in turn report the problems to the Maintenance Department via electronic work order.

3. Appliances

It is the District's intent to utilize energy efficient appliances in staff rooms and common areas. The principal at each respective school site will be responsible for designating the location of staff rooms and common areas.

- a. The following items must be removed from the District Office, Corporation Yard and site administrative offices, individual classrooms, offices, workstations, etc.:

Small refrigerator  
Large refrigerator  
Coffee pot  
Microwave  
Toaster oven  
Dehumidifier  
Air cleaner  
Humidifier  
Space heater  
Hot plate  
Cup warmer

- b. The following appliances will be allowed only if they are energy star rated and the individual is willing to pay the annual cost to use these appliances through a payroll deduction.

Small refrigerator  
Large refrigerator  
Microwave  
Space heater  
Air cleaners  
Dehumidifiers

The Superintendent/designee shall develop policy and administrative regulations to ensure that administrative area, classroom, office or workspace is in compliance.

PASSED AND ADOPTED by the Board of Education of the Chico Unified School District this \_\_\_\_ day of \_\_\_\_\_, 2009.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kelly Staley, Secretary to the Board

Chico Unified School District  
Payroll Deduction Authorization  
Use of Personal Appliances

**DRAFT**

7.2.1.  
Page 4 of 4

The Board of Trustees resolved that personal energy using devices be eliminated from classrooms and offices effective with the 2008-09 school year. In October 2009 the Board revisited the resolution and revised it. This resolution was an attempt to save energy, reducing costs for CUSD and preserving our resources for future generations.

Exceptions are now defined as: The Board allows personal refrigerators, microwaves, electric space heaters, air cleaners and dehumidifiers if the employee pays for the cost of the utilities. Personal appliances must have an Underwriter's Laboratory (UL) label and be Energy-Star. All appliances shall be plugged directly into a wall outlet or a district approved outlet strip.

Personal space heaters shall only be operated when you are at your desk or in your classroom. Heaters left running when school is not in session could create a safety hazard as well as a waste of our natural resources. If you are using a personal electric appliance that meets the qualifications, please enroll in payroll deduction to help pay for the energy used by the device. The costs are as follows:

	Annual	Monthly (10 pay)
Large refrigerators	\$250.00	\$25.00
Small refrigerators	\$125.00	\$12.50
Space heaters	\$88.00	\$8.80
Microwaves	\$45.00	\$4.50
Air cleaners	\$15.00	\$1.50
De-humidifiers	\$75.00	\$7.50

Payroll deduction will be divided over the number of pay periods to coincide with earnings, for example teachers earn their pay over a 10 month period of August through May so the deduction for a large refrigerator would be \$25 per month.

You may cancel at any time by June 1<sup>st</sup> effective the following school year by submitting another copy of this form, and signing the cancellation slip at the bottom of the page; otherwise your enrollment will continue indefinitely.

If you wish to enroll in this program please circle the devices you are paying for, then sign and date the form and return it to Payroll Department, District Office no later than November 30, 2009. Monthly payroll deduction will begin on the December 31, 2009 payroll check.

**Payroll Deduction Authorization – Program Details Noted Above:**

Deadline for enrolling is November 30th

Printed Name	Signature	Date
Employee ID Number or SSN	School Site / Department	Room Number

**Cancellation Authorization:**

Please cancel my participation in the program effective for the following school year: \_\_\_\_\_ (note: since the cost is prorated we ask that if you choose to cancel you do so prior to June 1<sup>st</sup> preceding the school year in which you wish to cancel).

Printed Name	Signature	Date
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**TITLE:        Consultant Agreement: Government Financial Strategies, Inc.,  
                  Developer Fee study**

Action          X    
Consent                  
Information           

October 28, 2009

Prepared by: Jan Combes, Assistant Superintendent, Business Services

**Background information**

The District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated February 20, 2008. These resolutions were adopted under the authority of Education Code Section 17620 (formerly Government Code Section 53080).

Periodically, the District has directed Government Financial Strategies, Inc. to update the Developer Fee Justification Study. The purpose of the Study is to examine the relationship between projected student enrollment attributable to new development and the need for increased school facilities to house these students.

**Educational Implications**

The District has a statutory responsibility to provide an education for all students within its boundaries but has a limited capacity to house these students. As the community grows, the District must find ways of housing the additional students.

**Fiscal Implications**

The cost of the study will be paid for out of Fund 25 Developer Fees. There will be no impact on the General Fund.

**Additional Information**

Historically, the District has requested that a Developer Fee Justification Study be prepared every two years. The 2008 Developer Fee Justification Study established the basis for the collection of the current fees.

**Recommendation**

It is recommended that the Board of Education authorize Government Financial Strategies, Inc. to prepare a developer fee study to justify the collection of residential and commercial-industrial developer fees pursuant to Government Code Section 65995(b).

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

**CONSULTANT AGREEMENT**

- A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
 On File (click to view)     Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
 On File (click to view)     Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Government Financial Strategies, Inc.  
 Street Address/POB: 1228 N Street, Suite 13  
 City, State, Zip Code: Sacramento, CA 95814-5609  
 Phone: 916-444-5100

Taxpayer ID/SSN: \_\_\_\_\_  
 This agreement will be in effect from: \_\_\_\_\_ to \_\_\_\_\_  
 Location(s) of Services: (site) \_\_\_\_\_

- Scope of Work to be performed: (attach separate sheet if necessary)  
See attached
- Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:  
See "Scope of Work" attached.

5. Fundline/Programs Affected: (corresponding to accounts below)

- 25-0000-0-0000-7200-5800.15-510
- 
- 

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	25	0000	0	0000	7200	5800	14	510
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 195.00 Per Unit, times 50.00 # Units = \$ 9,750.00 Total for Services  
 (Unit:  Per Hour  Per Day  Per Activity)

9. Additional Expenses:

Mileage \$ 200.00  
 \$  
 \$  
 Total for Addit'l Expenses 200.00  
 \$ 9,950.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**  
(Applicable, unless determined to be Contract Employee - See BS10a)

Consultant Name: **Government Financial Strategies, Inc.**

Business Services Use Only	
CA#	_____
V#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Lori Raineri (Signature of Consultant)      Lori Raineri, President (Print Name)      Sept. 30, 2009 (Date)

**12. RECOMMENDED:**

Mary K. Leary (Signature of Originating Administrator)      Mary K. Leary (Print Name)      10/1/09 (Date)

**13. APPROVED:**

Jan Combes (Signature of District Administrator, or Director of Categorical Programs)      Jan Combes, Asst Supt Business Svcs (Print Name)      10/12/09 (Date)

**APPROVED:**  
Jan Combes (Signature of District Admin.-Business Services)       Consultant       Contract Employee      Jan Combes (Print Name)      10/10/09 (Date)

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK</b> by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ \_\_\_\_\_ (Amount)      \_\_\_\_\_ (Originating Administrator signature - Use Blue Ink)      \_\_\_\_\_ (Date)



**GOVERNMENT FINANCIAL STRATEGIES  
FINANCIAL ADVISORY SERVICES AGREEMENT**

THIS AGREEMENT ("Agreement") is made this September 18, 2009, between Government Financial Strategies inc., a financial advisory firm ("Government Financial Strategies") and the Chico Unified School District ("Client") who agree as follows:

**1. Scope of Work.** Government Financial Strategies shall perform the services described in the scope(s) of work attached hereto as Exhibit A (the "Work"). Modifications, deletions and additions to the Work described in Exhibit A may be made, from time to time, upon the subsequent written agreement by both parties.

**2. Payment.**

a. In consideration for the Work to be provided by Government Financial Strategies under this Agreement, Client agrees to pay fees and expenses as set forth in Exhibit A.

b. For Work performed on a time and materials basis, Government Financial Strategies shall submit invoices to the Client on a monthly basis. For Work performed for a fixed fee, Government Financial Strategies shall submit invoices to the Client upon the completion of the Work or as otherwise identified in Exhibit A.

**3. Term.**

a. This Agreement shall terminate upon the later of the completion of the Work or two years from the date of this Agreement, unless earlier terminated as provided in subsection (b).

b. This Agreement may be terminated by either party upon thirty (30) days advance written notice to the other party.

c. Upon termination of this Agreement by either party, Client shall compensate Government Financial Strategies for all Work performed prior to termination on a time and materials basis if the Schedule A contemplated time and materials services or based on the percentage of services completed through the termination date, but in any event not less than the sum payable when calculated on a time and materials basis, if the Schedule A originally contemplated fixed price services. "Payment," "Ownership of Documents," "Indemnification," "Severability," "Governing Law and Venue," and "Entire Agreement" shall survive the termination of this Agreement.

**4. Professional Ability.** Government Financial Strategies represents that it possesses the skill, ability, and knowledge to competently perform the Work under this Agreement. All Work performed by Government Financial Strategies under this Agreement shall be performed in a manner consistent with generally accepted professional practices and standards for firms engaged in similar work.

**5. Ownership of Documents.** Every report, study, memo, letter, spreadsheet, worksheet, plan, graph, diagram, map, photograph, computer model, computer disk, computer software and other document or item prepared by Government Financial Strategies under this Agreement and provided to and paid for by the Client (the "Work Product") shall be the property of Client, and Client shall have the right to use, reuse, reproduce, publish, display, broadcast and distribute the Work Product and to prepare derivative and additional documents or works based on the Work Product without further compensation to Government Financial Strategies. Government Financial





Strategies may retain a copy of any Work Product and use, reproduce, publish, display, broadcast and distribute any Work Product and prepare derivative and additional documents or works based on any Work Product; provided, however, that Government Financial Strategies shall not provide any Work Product not previously made available to the public to any third party without Client's prior approval, unless compelled to do so by legal process. If Client reuses or modifies any Work Product for a use or purpose other than that intended by the Work under this Agreement, then Client shall hold Government Financial Strategies harmless against all claims, damages, losses and expenses arising from such reuse or modification.

**6. Indemnification.** Both parties shall indemnify, defend, protect, and hold harmless the other party, its officers, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney's fees) directly arising from any negligent act or omission, willful misconduct or violation of law of the other party.

**7. Insurance.**

a. Government Financial Strategies, at its sole cost and expense, shall procure and maintain for the duration of this Agreement workers compensation insurance in the amount required by statute, comprehensive general liability insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and aggregate, automobile liability insurance with coverage of at least one million dollars (\$1,000,000) per accident, and professional errors and omissions insurance with coverage of at least one million dollars (\$1,000,000) per occurrence and aggregate.

b. Upon request, Government Financial Strategies shall provide to Client the evidence of such insurance.

**8. Independent Contractor.** Government Financial Strategies shall be an independent contractor in performing the Work and shall not act as an agent or employee of Client. The employees of Government Financial Strategies and its subcontractors are not employees of Client within the meaning or application of any federal or state unemployment insurance laws, social security law or any worker's compensation, industrial accident law or other industrial or labor law.

**9. Non-Discrimination.** Government Financial Strategies will not discriminate in any way against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with, or related to, the performance of this Agreement.

**10. Successors and Assigns.** This Agreement shall bind and inure to the benefit of the successors and assigns of the parties; however, Government Financial Strategies shall not assign its rights and obligations under this Agreement without the prior written consent of Client, which consent shall not be unreasonably withheld.

**11. No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.

**12. Severability.** If any provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired.

**13. Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California. The county and federal district court where the Client's main office is located shall be venue for any state and federal court litigation concerning the enforcement or construction of this Agreement.



**14. Notice.** All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to the addresses listed below, or to such other address as either party may specify in writing:

<b>Government Financial Strategies:</b>	<b>Client:</b>
Government Financial Strategies Attn: Lori Raineri, President 1228 N Street, Suite 13 Sacramento, CA 95814-5609	Chico Unified School District Attn: Jan Combes, Assistant Superintendent, Business Services 1163 East Seventh Street Chico, CA 95928

**15. Entire Agreement.** This Agreement represents the sole, final, complete, exclusive and integrated expression and statement of the terms between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by written agreement by both parties.

IN WITNESS HEREOF, the parties have caused this Agreement to be signed by their duly authorized representatives.

Government Financial Strategies inc.

Chico Unified School District

By: Lori Raineri  
Lori Raineri  
President

By: \_\_\_\_\_  
Jan Combes  
Assistant Superintendent,  
Business Services



Exhibit A

**Scope of Work To Prepare Developer Fee Justification Study**

To: Jan Combes  
From: Jonathan Edwards *JE*  
Date: September 18, 2009

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Jan, in connection with preparing a developer fee study to justify residential and commercial-industrial developer fees pursuant to Government Code Section 65995(b), our services will include the following:

- Based on capacity, enrollment and resident student data, determine capacity available for new development
- Determine student yield rates to be used for analyses
- Determine projected residential development and estimated average size of new homes
- Based on determination of students from new development in excess of capacity, determine appropriate facilities projects and related costs to use for analysis
- Determine justified residential and commercial-industrial fees.
- Provide written report encapsulating the analysis
- Present analysis to Board

We propose to work on an hourly basis. Our hourly rate is \$195 (\$87.50 for travel time) plus out-of-pocket expenses. We believe a reasonable estimate of the time required is 25 to 50 hours (\$4,875 to \$9,750) plus out-of-pocket expenses (e.g. mileage) of up to \$200. The range of time is broad because there are many variables (e.g. number of meetings required, etc.). However, we will strive to work as efficiently as possible and if less time is needed, then the District will benefit.

Jan, as you know, our commitment to our clients is "100 percent satisfaction guaranteed, 100 percent of the time". It is our goal to provide the best financial advisory services in the most economical fashion. We look forward to continuing to provide the Chico Unified School District with this same high level of service.

Please call me if you have any questions or comments.

JSE/abm

PROPOSED AGENDA ITEM: Results of Parcel Tax Survey

Prepared by: Jan Combes, Assistant Superintendent, Business Services

Consent

Board Date October 28, 2009

Information/Discussion

Discussion/Action

**Background Information:**

In August the Board approved Lew Edwards Group to conduct a survey of the Chico Community regarding a potential parcel tax.

The survey was developed during the month of September and has now been concluded.

Representatives from the Lew Edwards Group and Fairbanks, Maslin, Maullin, and Associates will present the results of the survey to the Board.

There will be an opportunity for questions and discussion of the results.

If the Board wishes to develop a ballot measure for a potential parcel tax, that discussion/action will take place at a subsequent meeting.

**Financial Implications**

None at this time; this is a discussion/information only item.

**TITLE: Approval of a Variable Term Waiver Request for a Certificate of Completion of Staff Development for Certificated Employee Steven Buttitta**

Action:   
Consent:   
Information:

October 28, 2009

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

**Background Information**

**Request approval of a Variable Term Waiver Request for a Certificate of Completion of Staff Development to cover the assignment of a Certificated employee (Steve Buttitta) in the position of I-Tech teacher for the 2009/10 school year. This will allow him to teach English Learners until he completes the SB 1292 training.**

**Educational Implications**

**Approval of this Variable Term Waiver Request will allow Mr. Buttitta to teach while completing requirements for the Certificate.**

**Fiscal Implications**

**None**

**Additional Information**

**Recommendation**

**It is recommended that the Board of Education approve the Variable Term Waiver Request for Steven Buttitta.**



State Of California  
 Commission On Teacher Credentialing  
 Certification, Assignment and Waivers Division  
 Box 1559  
 Sacramento, CA 95812-1559

Telephone: (916) 323-7136  
 E-mail: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)

**VARIABLE TERM WAIVER REQUEST (WV1 Form)**

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

<b>1. EMPLOYING AGENCY</b> (include mailing address) <b>Chico Unified School District</b> <b>1163 E, 7th Street, Chico, CA 95928</b>  NPS/NPA (list county code )	<b>County/District CDS Code</b> <b>04-61424</b>	<b>Contact Person:</b> <b>Heather Deaver</b> <b>Telephone #: 530-891-3000</b> <b>E-Mail: <a href="mailto:hdeaver@chicousd.org">hdeaver@chicousd.org</a></b>
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**2. APPLICANT INFORMATION**

**Social Security Number**

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed LiveScan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Buttitta Steven M  
Last First Middle

Former Name(s) \_\_\_\_\_ Birth Date 01/02/1975

Applicant's Mailing Address \_\_\_\_\_

Credential Needed for Waiver SB 1292 SDAIE authorization  
 (List specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment I-Tech Teacher (9-12)

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s)
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

**3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: EC 44253.3

**4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 08 / 12 / 2009 to 5 / 27 / 2010

Ending date of school term, track, or year: 05 / 27 / 2010

**5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

**a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT**

- Special Education
- Clinical or Rehabilitative Services
- Speech-Language Pathology Services
- Driver Education and Training
- 30-Day Substitute

**b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted IHE placement centers
- Distributed job announcements
- Internet
- Other \_\_\_\_\_

**c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- Administrative Services
- Single Subject Teaching (all subject areas)
- Designated Subjects – except driver education and training
- Library Media Services
- Multiple Subject Teaching
- Pupil Personnel Services: Counseling, Psychology, Social Work
- Reading Specialist/Certificate
- Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals
- Other \_\_\_\_\_

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position?

2

How many individuals credentialed in the authorization of the waiver request were interviewed?

1

What were the results of those interviews? (Please indicate answers in numbers)

\_\_\_\_\_ Applicant(s) withdrew

\_\_\_\_\_ Candidate(s) declined job offer

1 Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

**Content knowledge in Architectural Engineering and Construction Design.  
Ability to transfer standards based curriculum to real world application.**



**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**See attached letter from principal and college transcripts.**

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements.

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
<b>SB 1292 training</b>	<b>June 2010</b>

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Renee Spaggiari Position Asst. Principal

**9. SUBSEQUENT WAIVER REQUESTS**

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes  No  Not applicable (program completion is not a requirement)

**11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to all of the following questions are required. If you answer "yes" to any question, a full explanation is required, using a separate sheet of paper. You must disclose all criminal convictions (misdemeanors and/or felonies) including convictions based on a plea of no contest. You must disclose a conviction no matter how much time has passed and even if the case has been dismissed pursuant to Penal Code Section 1203.4.

**Warning:** Failure to disclose any information requested is considered falsification of your application and is grounds for denial of your application and/or disciplinary action against your credential.

<p>a. Have you ever held a credential or license authorizing service in the public schools in another state? If you answered yes -- State _____ Type of credential _____</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>b. Have you ever been dismissed, non-reelected, or suspended without pay for more than ten days, or retired or resigned from, or otherwise left school employment because of allegations of misconduct or while allegations of misconduct were pending? If the answer is yes, you must submit a full explanation on a separate sheet of paper.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>c. Have you ever been convicted, including a conviction based on a plea of no contest, of any felony or misdemeanor in California or any other place? (NOTE: You must disclose your conviction even if the case was dismissed pursuant to Penal Code Section 1203.4) If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, offense, and a short summary of the incident(s) that led to the conviction(s).</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>d. Are you currently the subject of any inquiry or investigation by a state or federal law enforcement agency or a licensing agency in California or any other state OR have you ever been the subject an inquiry or investigation by a state or federal law enforcement agency or a licensing agency in California or any other state regarding alleged misconduct that involved children or took place on school property? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, agency name, and a short summary of the incident(s) that led to the investigation and the results of the investigation.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>e. Are any criminal charges currently pending against you? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, and a short summary of the incident(s) that led to the charge(s).</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>f. Is any disciplinary action now pending against you in any school district or with any other school employer? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, type of action, school district or school employer name, and a short summary of the incident(s) that led to the pending action.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>g. Have you ever had any professional or vocational license or any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service or teaching revoked and/or otherwise subjected to any other disciplinary action (including an action that was stayed) for cause in California or any other state or place? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, agency name, and a short summary of the incident(s) that led to the investigation and the results of the investigation.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>h. Have you ever had any application for a credential, including but not limited to, any Certificate of Clearance, permit, credential, license, or other document authorizing public school service or teaching, denied and/or rejected for cause in California or any other state or place? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, name of licensing agency, and a short summary of the incident(s) that led to the denial or rejection.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>

**12. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.

**13. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

  
Signature of Applicant  
*(Sign full legal name as listed in #2)*

8/20/09  
Date

**14. EMPLOYING AGENCY CERTIFICATION** *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: 

Title: Assistant Superintenant, Human Resources

Date: 8/21/09