CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Special Session

Wednesday, October 14, 2009
6:00 p.m.

Marsh Junior High School, Library
2253 Humboldt Rd., Chico, CA 95928

AGENDA

1. CALL TO ORDER
   Opportunity for Public Comment on Agenda Items
   The Governing Board welcomes and encourages public comments. Members of the public may comment on items included on this agenda; however, we ask that you limit your comments to five (5) minutes so that as many as possible may be heard (Education Code §35145.5, Government Code §54954.3)

6:00 pm 2. CONSENT CALENDAR (5 minutes)
   1. EDUCATIONAL SERVICES
      1. Consider Approval of the Field Trip Request for Chico High School FFA students to attend the National FFA Convention in Indianapolis, Indiana from 10/20/09-10/24/09
      2. Consider Approval of the Purchase of the HELP (Help with English Language Proficiency) Math program
      3. Consider Approval of the Purchase of the Destiny Library Management System
      4. Consider Approval of the Consultant Agreement with CSU Chico Research Foundation to provide tutoring for Chapman Elementary School students.

2. BUSINESS SERVICES
   1. Consider Approval of the Student Information System RFP

3. DISCUSSION/ACTION CALENDAR
   1. EDUCATIONAL SERVICES
      6:05 pm
      1. Discussion/Action: Chico Green School Charter Recommendation (Sara Simmons) (30 minutes)

   2. BUSINESS SERVICES
      6:35 pm
      1. Information: Measure A Bond Dollars Facilities: Phase III Plan (Michael Weissenborn) (45 minutes)
      7:20 pm
      2. Information: Joint Use Stadium Concept (Michael Weissenborn) (45 minutes)

   3. GENERAL
      8:05 pm
      1. Discussion/Action: 2nd Reading and Approval of Revised/Updated/New Board Policies (20 minutes)
         0520.2 Title I Program Improvement Schools
         0520.3 Title I Program Improvement Districts
         1240 Volunteer Assistance
         3100 Budget
         3280 Sale or Lease of District-Owned Real Property
         3320 Claims and Actions Against the District
         3460 Financial Reports and Accountability
         4111.2 Legal Status Requirement
         4112.2 Certification
4112.21 Interns
4113 Assignment
4118 Suspension/Disciplinary Action
4131 Staff Development
5126 Awards for Achievement
5141.33 Head Lice
5141.6 School Health Services
6159.1 Procedural Safeguards and Complaints for Special Education
6162.51 Standardized Testing and Reporting Program
6163.4 Student Use of Technology
9012 Board Member Electronic Communications
9223 Filing Vacancies
9320 Meetings and Notices

8:25 pm 4. CLOSED SESSION
1. Public Employee Dismissal/Discipline/Release
   Per Government Code §54957
   
2. Update on Labor Negotiations
   Employee Organizations:
   CUTA
   CSEA, Chapter #110
   Representatives:
   Kelly Staley, Superintendent
   Bob Feaster, Assistant Superintendent
   Jan Combes, Assistant Superintendent
   
3. Public Employee Performance Evaluation
   Per Government Code §54957
   Title: Superintendent

5. RECONVENE TO REGULAR SESSION
1. Call to Order
2. Report Action Taken in Closed Session

6. ADJOURNMENT

Jann Reed, President
Board of Education
Chico Unified School District

Posted: 10/09/09
PROPOSED AGENDA ITEM: National FFA Convention

Prepared by: Sheena Zweigle

_x_ Consent
___ Information Only
___ Discussion/Action

Board Date: October 14, 2009

Background Information
The national FFA convention is similar in purpose to CA state FFA convention but is held on a much larger scale. The convention is the largest student gathering in the nation, and in most recent years, has maintained an attendance of 50,000+.

The national officers preside over business sessions conducted by 475 delegates representing their respective state associations.

Education Implications
The national convention has been approved by the National Association of Secondary Schools Principals (NASSP), which allows students an opportunity to experience education-filled programs outside of school. These programs include: FFA National Career Show, leadership and career success workshops, main arena sessions featuring motivational guest speakers, recognition and award presentations and honoring/recognizing FFA supporters and sponsors.

The national FFA convention provides inspiration and motivation that leads to further achievements in FFA.

Fiscal Implications
N/A - The FFA ASB and parent boosters accounts cover all costs except for sub costs, which are covered through the Ag department.
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000  

FIELD TRIP REQUEST  

TO:  CUSD Board of Education  
FROM:  Chico FFA  
SUBJECT:  Field Trip Request  

Date: 8-6-09  
School/Dept.: CHS Agriculture  

Request is for  Chico FFA  
(grade/class/group)  

Destination: Indianapolis, Indiana  
Activity: National FFA Conv.  

from 10-20-09 6:00am  to 10-24-09 8:00pm  
(dates) / (times)  

Rationale for Trip: National FFA Leadership Conference  
Gives students a chance to experience agriculture  
FFA from all over the nation.  

Number of Students Attending: 2  
Teachers Attending: 1  
Parents Attending:  

Student/Adult Ratio: 2:1  

Transportation:  
Private Cars  
CUSD Bus  
Charter Bus Name  
Other: Southwest Airlines  

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.  

ESTIMATED EXPENSES:  

Fees $  
Substitute Costs $  
Meals $  
Lodging $ 900.00  
Transportation $ 1100.00  
Other Costs $  

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  

Name  FFA  
Acct. #:  592  
$ 2000.00  

Name  
Acct. #:  
$  

Requesting Party  

Date  8-6-09  

Site Principal  

Date  9/23/09  

Director of Transportation  

Date  

IF MAJOR FIELD TRIP  

Director of Educational Services  

Date  9/23/09  

Board Action  

Date  

☑ Approve/Minor  
☐ Do not Approve/Minor  
☐ Recommend/Major  
☐ Not Recommended/Major  

(If transporting by bus or Charter)  

Revised 8/04
PROPOSED AGENDA ITEM:

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date: October 14, 2009

Background Information

HELP (Help with English Language Proficiency) is an internet-based, supplementary curriculum designed to remove language barriers from the learning of math skills and math content. Although it was designed specifically for English Learners, results indicate that it is successful with all struggling students. HELP Math is effective for students in grades 3-8 who need to develop the academic language and concepts in the math content area.

Education Implications

HELP Math will be used as a supplement to existing core math curriculum. It is based on California State Standards. The program provides individual student diagnostic reports and support assignments. The use of HELP Math is to assist with increasing student performance in math in grades 3-8 as defined in the CUSD LEA Plan.

Fiscal Implications

There is no cost to the general funds. Expenses will be paid for from Title I stimulus and/or SBCP funds.
PROPOSED AGENDA ITEM:  ______ Destiny Library Management System ______

Prepared by:  Joanne Parsley

X  Consent

______ Information Only  

______ Discussion/Action  

Board Date:  October 14, 2009

Background Information

The current library manager system through Follett Software Company will expire this month. Follett is no longer going to support our current system, and has proposed a new system — Destiny. The new system will include the Destiny Library Manager — collaboration package for eighteen school sites, the Destiny Textbook Manager for six school sites (including the elementary book repository), as well as District technical support.

Education Implications

• Strengthens the library-classroom connection
• Enhances student achievement through improved access and availability of educational resources
• Simplifies research and library management
• Provides anytime, anywhere access with a standard Web browser
• Integrates support for sharing of curriculum resources throughout the district
• Strengthens reading programs, enhances lesson plans

Fiscal Implications

• Spend fewer budget dollars on replacement textbooks
• Reduce textbook losses through improved accountability
• View textbook shortages and surplus, thus allowing transfer of textbooks between buildings

Additional Information
PROPOSED AGENDA ITEM:

☑ Consent

☐ Information Only

☐ Discussion/Action

Board Date: October 14, 2009

Background Information

CSU Math Link graduate students have provided and will continue to provide tutoring to students at Chapman.

Education Implications

Increase STAR Test scores in the area of Math for Chapman students.

Fiscal Implications

There is no cost to the general fund. Expenses will be paid out of site Title I funds.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   □ On File (click to view)  □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   □ On File (click to view)  □ Attached

   This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:
   CSU Chico Research Foundation
   Name: Chapman Elementary School
   Street Address/POB: Building 25
   City, State, Zip Code: Chico, CA 95929-0670
   Phone: (530) 894-3322
   Taxpayer ID/SSN: NA
   This agreement will be in effect from: 10/01/09 to 06/01/10
   Location(s) of Services: (site) Chapman Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide tutoring for Chapman Elementary School students in small group/individual settings in the area of Math

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   To help Chapman Elementary School students to increase their STAR Test scores in the area of Math.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I Funding
   2)
   3)

6. Account(s) to be Charged:
   Pct (%)  Fund  Resource  Proj/Yr  Goal  Function  Object  Expense  Sch/Dept
   1) 100.00  01  3010  0  1110  1000  5800  14  120
   2) 5800  14
   3) 5800  14

7. Is there an impact to General Fund, Unrestricted funding? □ Yes  ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ Per Unit, times # Units = $ 8000.00 Total for Services
   (Unit: □ Per Hour  □ Per  □ Per Activity)
   Year

9. Additional Expenses:
   $ $ $ Total for Addit'l Expenses
   $ 8,000.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.csousd.org/dapt/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant) 
(Print Name) 
(Date) 

12. RECOMMENDED:

(Signature of Originalizing Administrator) 
(Print Name) 
(Date) 

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) 
(Print Name) 
(Date) 

APPROVED:

[ ] Consultant 
[ ] Contract Employee 

(Signature of District Admin. Business Services) 
(Print Name) 
(Date) 

14. Authorization for Payment:

<table>
<thead>
<tr>
<th>CHECK REQUIRED (Invoice to accompany payment request):</th>
<th>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Partial Payment thru: __________________________</td>
<td>[ ] Send to Site Administrator: __________________________ (Date check required)</td>
</tr>
<tr>
<td>[ ] Full or Final Payment __________________________</td>
<td>[ ] Mail to Consultant</td>
</tr>
</tbody>
</table>

$ (Amount) 
(Originalizing Administrator Signature – Use Blue Ink) 
(Date)
PROPOSED AGENDA ITEM: Approve Request for Proposals Student Information System

Prepared by: Jason Gregg, Director of Information Technology Services

X Consent  
□ Information Only
□ Discussion/Action

Board Date October 14, 2009

Background Information
The district has been using a program called SASI XP (Schools Administrative Student Information Cross Platform) to track student information for enrollment and to calculate attendance. Some sites also utilize features of discipline, grade book, and much of this data is coordinated with assessment, library systems and nutritional services.

SASI XP is no longer going to be supported by the vendor after August of 2010. That means that if the state makes changes, or if we have internal problems such as a file becoming corrupted, we would have programming issues that we might have difficulty correcting.

It is critical that by the end of 2010-11 we are up and running on a new student information system. We expect to purchase a system late in 2009-10 and spend 2010-11 working with a vendor to convert the data and train staff. This will allow us the ability to migrate sites as they become prepared to a new system, working in a parallel environment.

The process for selecting a new vendor is being handled by issuing Requests for Proposal.

Discussion:
The district intends to put together a team of school registrars and attendance personnel, principals, teachers, parents, and district office technicians to review presentations by vendors during the month of November. We anticipate this being a voluntary committee of key stakeholders who will meet weekly on Monday afternoons for two hours each week. Solicitation for this committee is taking place during October. We expect to bring a vendor selection to the Board in January.

Financial Implications
We expect the cost to be in the neighborhood of $300,000 and these funds have been set aside from 2008-09 carryover in technology and district office expense budgets.

Recommended Action
A copy of the Requests for Proposal was presented at the September 23, 2009, Regular Board Meeting and a discussion held. The item was incorrectly listed as Information only, so no action could be taken. The item is being brought back for Consent Approval tonight.
PROPOSED AGENDA ITEM: Charter Review Committee Recommendation—Chico Green School

Prepared by: Sara Simmons

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: 10/14/09

Background Information
The Chico Green School intends to serve students in grades 9-12, using Waldorf methods to emphasize the concepts of social, economic and environmental sustainability. A proposed charter petition was delivered to the district in August. Per Education Code, a public hearing for Chico Green School followed. The District Charter Review Committee has examined the petition, discussed areas of concern with the petitioners, and received revisions to the original document which addressed some of our concerns. By mutual agreement of the petitioners and the district, the timeline for a decision from the CUSD board was extended an additional thirty days.

Educational Implications
Students from throughout our area will have another educational option for completion of high school requirements.

Fiscal Implications
The proposed school intends to be direct funded, which means that any ADA generated will flow back to the school and will not come to CUSD.

Additional Information
The founders group has met with various members of the district office administration throughout the process of writing and revising the petition and supporting documents. If approved, the Chico Green School founders intend to apply for a Charter School grant from the state, use the 2009-10 school year to plan and open with students for the 2010-11 school year.
TITLE: Phase III Facilities Workshop

Action: 
Consent: 
Information: X 

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

October 14, 2009

Background Information

Phase 3 Measure A projects have been identified and prioritized by the secondary sites. Staff would like to review the potential projects and secure direction from the Board in anticipation of proceeding with selected projects.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

The costs for the Phase 3 projects will be funded out of Measure A bond proceeds and will have no impact on the general fund. The bond proceeds are currently on deposit with the County Treasurer.

Additional Information

Chico High School and Pleasant Valley High School have developed priority lists they would like to see occur on their representative campuses. The top priority for Chico High School is the renovation/replacement of Lincoln Hall and the snack bar. Pleasant Valley High School has identified replacement of the stadium bleachers and modernization of existing older facilities as their priority. Alternative programs such as modifications to Fair View High School, location of the Academy for Change, on-line high school, Inspire Charter School and career technology education also need consideration.
TITLE: Joint Use Stadium Concept

Action: 
Consent: 
Information: x

Date: October 14, 2009

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background Information

There has been discussion among several local agencies about the possibility of developing a joint use community stadium such as Harrison Field in Oroville. These discussions have included Chico Area Recreation and Park District, Butte College and the Chico Unified School District.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

Each of the entities has a contribution which could be made to the venture. One proposed location is on the Canyon View High School site which could represent a portion of the District’s commitment.
PROPOSED AGENDA ITEM:  Board Policy Adoptions

Prepared by:  Administration

☐ Consent  Board Date  October 14, 2009

☐ Information Only

☒ Discussion/Action

**Background Information**
In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

**Education Implications**
Up-to-date policies provide clarity to the expectations for students, parents, and staff.

**Fiscal Implications**
CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.