CUSD Board of Education
Regular Meeting Agenda

Chico City Council Chambers
November 18, 2009
CLOSED SESSION - 5:00 P.M.
REGULAR BOARD MEETING - 6:00 P.M.

Board Members
Jann Reed, President
Dr. Kathy Kaiser, Vice President
Elizabeth Griffin, Clerk
Dr. Andrea Lerner Thompson, Member
Rick Rees, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 11/13/09
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)
The Board shall give members of the public an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent’s Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, if documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent’s Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
AGENDA

5:00pm 1. CALL TO ORDER
2. CLOSED SESSION
   1. UPDATE ON LABOR NEGOTIATIONS
      Employee Organizations:
         CUTA
         CSEA, Chapter #110
         Kelly Staley, Superintendent
         Bob Feaster, Assistant Superintendent
         Jan Combes, Assistant Superintendent
      Representative:

   2. CONFERENCE WITH LEGAL COUNSEL
      Threatened Litigation
      Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
      One case
      Attending:
         Kelly Staley, Superintendent
         Bob Feaster, Assistant Superintendent
         Jan Combes, Assistant Superintendent
         Sara Simmons, Director
         John Yeh, Attorney at Law

   3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
      Per Government Code §54957
      Title: Superintendent
      If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

6:00pm 3. RECONVENE TO REGULAR SESSION (5 minutes)
   1. Call to Order
   2. Report Action Taken in Closed Session
   3. Flag Salute

6:05pm 4. STUDENT REPORTS (15 minutes)

6:20pm 5. SUPERINTENDENT'S REPORT (15 minutes)

6:35pm 6. CONSENT CALENDAR (10 minutes)
   1. GENERAL
      1. Consider Approval of Minutes of Regular Session on October 28, 2009, and Special Session on November 4, 2009
      2. Consider Approval of Items Donated to Chico Unified School District

   2. EDUCATIONAL SERVICES
      1. Consider expulsion of students with the following IDs: 36639, 38542, 51187, 59067, 63369, 65766, 69778
      2. Consider expulsion clearance of students with the following IDs: 43001, 43999, 51918
      3. Consider Approval of the Consultant Agreement for Northern California Basketball Officials Association to provide officials for PVHS Basketball games and tournaments
      4. Consider Approval of the Herff Jones Yearbook Contract for Chico High School

   3. BUSINESS SERVICES
      1. Consider Approval of Accounts Payable Warrants

   4. HUMAN RESOURCES
      1. Consider Approval of Certificated Human Resources Actions
      2. Consider Approval of Classified Human Resources Actions
7. DISCUSSION/ACTION CALENDAR
   1. GENERAL
      6:45pm  1. Discussion/Action: Setting of Annual Organization Meeting of the Governing Board of
               the Chico Unified School District – Proposed Date: December 2, 2009 (5 minutes)
   2. BUSINESS SERVICES
      6:50pm  1. Information: Cash Flow Update and Timeline (Jan Combes) (30 minutes)
   3. HUMAN RESOURCES
      7:20pm  1. Discussion/Action: Consider Approval of Resolution 1089-09, Elimination of Classified
               Services and Ordering Layoffs in the Classified Service for the 2009-10 School Year
               (5 minutes)
   7:25pm  8. ITEMS FROM THE FLOOR (30 minutes)
   7:55pm  9. ANNOUNCEMENTS (5 minutes)
  8:00pm 10. ADJOURNMENT
1. **CALL TO ORDER**
   At 5:00 p.m. Board President Reed announced the Board was going into Closed Session.
   Present: Reed, Kaiser, Griffin, Thompson, Rees
   Absent: None

2. **CLOSED SESSION**
   1. **Update on Labor Negotiations**
      Employee Organizations:
      - CUTA
      - CSEA, Chapter #110
      - Kelly Staley, Superintendent
      - Bob Feaster, Assistant Superintendent
      - Jan Combes, Assistant Superintendent
      Representatives:

   2. **CONFERENCE WITH LEGAL COUNSEL**
      Anticipated Litigation
      Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
      One case
      Attending:
      - Kelly Staley, Superintendent
      - Bob Feaster, Assistant Superintendent
      - Jan Combes, Assistant Superintendent
      - Mary Leary, Director
      - Scott Jones, Director
      - Dave Scott, Director
      - John Yeh, Attorney at Law

3. **Public Employee Performance Evaluation**
   Per Government Code §54957
   Title: Superintendent
   
   If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

4. **RECONVENE TO REGULAR SESSION**
   Present: Reed, Kaiser, Griffin, Thompson, Rees
   Absent: None

3.1 **Call to Order**
   At 6:05 p.m. Board President Reed called the Regular Meeting to Order in the City Council Chambers.

3.2 **Closed Session Announcements**
   Board President Reed stated the Board had been in Closed Session and there was nothing to report.

3.3 **Flag Salute**
   At 6:06 p.m. Board President Reed led the salute to the Flag.

4. **STUDENT REPORTS**
   At 6:07 p.m. Molly Jeffers presented information on CHS student activities. Joey Ostrander and Erik Carver presented information on FVHS student activities.

5. **SUPERINTENDENT’S REPORT**
   At 6:18 p.m. Ted Sullivan, Chapman Principal introduced Dave Dion and Dave Galler, teachers, who presented information on recent bicycle safety programs and field trips. Students Chantique Brown, Veronika Guillein, and Shane Lewis talked about and shared a PowerPoint about their bicycling experience.

Superintendent Staley invited Friends of Ag representatives Les Herringer and Rick Cinquini to the podium and thanked the Friends of Ag for their donations of $10,000/year for the last three years, their donation of time and labor, their help with curriculum, their mentoring of both teachers and students, and now their reaching out to jr. high school students. Rick Cinquini thanked Superintendent Staley and Board Member Thompson for their support and thanked Ronnie Cockrell, CJHS teacher, for his support and enthusiasm. Ronnie introduced nine students (Cameron Power, Alec Glende, Matt Weeber,
Spencer Binsfeld, Stacey Jones, Chase Thompson, Jose Rivera, Jared Alves, and Luna Retzer) from the i-tech program at CJHS who talked about their experiences with the pumpkin patch project. Thanks and gifts of appreciation were given to Seeds by Designs, the Friends of Ag, and CHS students. The CHS students gave thanks and gifts of appreciation to Board Member Thompson and presented pumpkins to Board members and representatives.

Students Olivia Gomez and Kaitlin Delgado presented information on music and fine art programs occurring throughout the district. Superintendent Staley recognized Susan Delgado for her work at both CHS and CJHS.

Board President Reed thanked the LOVE Chico group for the wonderful work completed at beautifying CUSD schools two Sundays ago.

Board Member Thompson encouraged people to submit nominations for the Hank Marsh Award. Nominations are due by December 1 and may be sent to Andrea Thompson, athompson@chicousd.org, Mary Sours, msours@chicousd.org, or Superintendent Staley, kstaley@chicousd.org. The Hall of Fame Annual Event will be held on March 10.

6. CONSENT CALENDAR
At 6:50 p.m. Board President Reed asked if anyone would like to pull any Consent Item. No items were pulled. Board Vice President Kaiser moved to approve the Consent Items; seconded by Board Member Thompson.

6.1. GENERAL
1. The Board approved the minutes of the Regular Session on September 23, 2009, Special Session on October 14, 2009, and Special Session on October 21, 2009.

2. The Board accepted the items donated to Chico Unified School District.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles &amp; Carol Urbanowicz</td>
<td>$50.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Susan E. Krug</td>
<td>$30.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Wells Fargo Bank</td>
<td>$200.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Sierra Nevada Brewing Co.</td>
<td>$1,000.00</td>
<td>Chico Reads</td>
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<tr>
<td>Teresa and Cornelius Dunbar</td>
<td>$100.00</td>
<td>Chico Reads</td>
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<td>Dr. Barbara Paige</td>
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<td>Ben Johnson</td>
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<td>Chapman</td>
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<td>Marianne Johnson</td>
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<td>Chapman</td>
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<td>James Gilbert</td>
<td>90 Daffodils @ $21.64</td>
<td>Chapman</td>
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<td>Sue Warwick</td>
<td>2 Books @ $20.00</td>
<td>Chapman Library</td>
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<td>Anonymous</td>
<td>Telescope @ $139.00</td>
<td>Emma Wilson</td>
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<tr>
<td>Steven D. Klein &amp; Kristina</td>
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<tr>
<td>Fleischer</td>
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<td>Hooker Oak</td>
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<tr>
<td>Farshad Azad</td>
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<td>Hooker Oak</td>
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<td>Rosalie Kelley</td>
<td>Flags @ $66.50</td>
<td>Marigold</td>
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<td>Jennifer McCarthy</td>
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<td>Neal Dow</td>
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<tr>
<td>Adolfo A. Saldana</td>
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<td>Neal Dow</td>
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<tr>
<td>Karrie Doss</td>
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<td>Neal Dow</td>
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<td>Crystal &amp; Roger Jolliff</td>
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<td>Neal Dow</td>
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<tr>
<td>Mr. and Mrs. Juul</td>
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<td>Neal Dow</td>
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<tr>
<td>Torie Baxter</td>
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<td>Neal Dow</td>
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<tr>
<td>Cavinness</td>
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<td>Michael &amp; Andrea Dempsey</td>
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<td>Mr. David Leask</td>
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<td>Mr. and Mrs. Scofield</td>
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<td>Neal Dow</td>
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<tr>
<td>Sherry Wooldridge</td>
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<td>Parkview</td>
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<tr>
<td>Target</td>
<td>$129.06</td>
<td>Parkview</td>
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<tr>
<td>Azads Martial Arts Family Center</td>
<td>$1,000.00</td>
<td>Rosedale</td>
</tr>
<tr>
<td>Sarah and Robert Benton</td>
<td>$50.00</td>
<td>Rosedale</td>
</tr>
<tr>
<td>Mooretown Rancheria</td>
<td>$255.00</td>
<td>Rosedale</td>
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</tbody>
</table>
PG&E Corp./David Barrios $60.00 Rosedale
Target $75.00 Rosedale
Pam Willis Table @ $136.47 Sierra View
James & Erin Smith $100.00 Sierra View
P.J. & Tim Henderson $100.00 Sierra View
PV Music Boosters $150.00 BJHS
BJHS Foundation $750.00 BJHS
Crystal & Roger Jolliff $10.00 CJHS Art
Paula & Robert McLay $100.00 CHS Music
Renee Parnell Hand Sanitizer @ $40.00 CHS Health
Elizabeth Deveroux Stained Glass @ $350.00 CHS Art
Sabrina Martin Books @ $61.00 PVHS Library
Leslie Keller Book @ $17.00 PVHS Library
Lauren Taylor Books @ $125.00 PVHS Library
June Craig Books @ $119.00 PVHS Library
The University Foundation $500.00 PVHS/Athletics
Yuba City High School $125.00 PVHS/Athletics
Dan & Teri Dubose $20.00 PVHS/Athletics
Anonymous $20.00 PVHS/Athletics
Jorden Anderson $20.00 PVHS/Athletics
Anonymous $20.00 PVHS/Athletics
Wa M. Vue $20.00 PVHS/Athletics
Jordan & Katie Monath $20.00 PVHS/Athletics
Mike Weissenborn Book @ $250.00 FVHS
Charlene Vigallon Books @ 350.00 FVHS

6.2 EDUCATIONAL SERVICES
1. The Board approved the expulsion of students with the following IDs: 37731, 38003, 38179, 39830, 52343, 63795
2. The Board approved the expulsion clearance of students with the following IDs: 34468, 34716, 35328, 40896, 51968, 54233, 55438, 57063, 57974, 58606, 63520, 63728, 64094, 66060
3. The Board approved the Field Trip Request for the Little Chico Creek Sixth Grade Students to attend Whiskeytown Environmental School from 4/26/10-4/30/10
4. The Board approved the Field Trip Request for the CHS Senior AP English Class to attend plays in Ashland, OR from 3/27/10-3/28/10
5. The Board approved the Field Trip Request for the CHS Leadership through Service Class to attend the Coalition of Essential School's Fall Forum in New Orleans, LA from 11/4/10-11/8/10
6. The Board approved the Consultant Agreement for Baseball and Softball Officials to provide officials for CHS
7. The Board approved the Consultant Agreement for Soccer Officials to provide officials for CHS
8. The Board approved the Consultant Agreement for Northern California Volleyball Officials Association to provide officials for PVHS volleyball matches
9. The Board approved the Consultant Agreement with Butte County Special Education Local Plan Area (SELPA)
10. The Board approved the CAHSEE Waivers for Students with Disabilities

6.3 BUSINESS SERVICES
1. The Board approved the Accounts Payable Warrants.
2. The Board approved the Bond Funds Annual Report October 2009
3. The Board approved the Monthly Enrollment and ADA Reports
6.4 HUMAN RESOURCES

1. The Board approved the Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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</thead>
<tbody>
<tr>
<td>Bransky, Ray</td>
<td>Elementary</td>
<td>2009/10 (effective 10/19/09)</td>
<td>.4 FTE Temporary Appointment (in addition to current .6 FTE assignment)</td>
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<td>Linville, Daniel</td>
<td>Elementary</td>
<td>2009/10 (effective 10/12/9)</td>
<td>.2 FTE Temporary Appointment (in addition to current .7 FTE assignment)</td>
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<td>Smith, David</td>
<td>Secondary-Independent Study</td>
<td>2009/10 (effective 10/5/09-5/27/10)</td>
<td>.4 FTE Temporary Appointment</td>
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<td>Neves-Dean, Michelle</td>
<td>School Nurse</td>
<td>2009/10</td>
<td>.6 FTE Temporary Appointment (in addition to current .4 FTE probationary assignment)</td>
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</tbody>
</table>

Leave Request(s) 2009/10

Hislop, April  Secondary  10/12/09 - 3/22/10  1.0 FTE Child Care Leave

2. The Board approved the Classified Human Resources Actions

<table>
<thead>
<tr>
<th>ACTION</th>
<th>NAME</th>
<th>CLASS/LOCATION/ASSIGNED HRS</th>
<th>EFFECTIVE</th>
<th>COMMENTS/PRF #/FUND/RESOURCE</th>
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<tbody>
<tr>
<td>APPOINTMENT</td>
<td>ABARCA-SANCHEZ, ANAI</td>
<td>IA-BILINGUAL/PVHS/4.0</td>
<td>10/12/2009</td>
<td>VACATED POSITION/67/CATEGORICAL/7250</td>
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<tr>
<td>APPOINTMENT</td>
<td>ALMAND, KARYN</td>
<td>IPS-HEALTHCARE/LOMA VISTA/6.0</td>
<td>10/6/2009</td>
<td>VACATED POSITION/369/SPECIAL ED/6501</td>
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<td>APPOINTMENT</td>
<td>BERNEDE, ANNA</td>
<td>IPS-CLASSROOM/ROSEDALE/5.5</td>
<td>9/23/2009</td>
<td>NEW POSITION/37/SPECIAL ED/6501</td>
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<td>APPOINTMENT</td>
<td>BROCK, LINDA</td>
<td>IA-ELEMENTARY GUIDANCE/MARIGOLD/5</td>
<td>10/13/2009</td>
<td>NEW POSITION/120/GRANT/7827</td>
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<td>APPOINTMENT</td>
<td>DAUGHERTY, PAULINE</td>
<td>IA-BILINGUAL/CJHS/4.0</td>
<td>10/12/2009</td>
<td>NEW POSITION/84/CATEGORICAL/3205</td>
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<td>DAVIS, GARY</td>
<td>LT CUSTODIAN/PVHS/8.0</td>
<td>9/21/2009</td>
<td>VACATED POSITION/35/GENERAL/0000</td>
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<td>APPOINTMENT</td>
<td>DEVLIN, TABATHA</td>
<td>CAFETERIA ASST/HOOKER OAK/2.0</td>
<td>9/28/2009</td>
<td>VACATED POSITION/13/NUTRITION/0000</td>
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<td>APPOINTMENT</td>
<td>DOAK, JARED</td>
<td>IPS-HEALTHCARE/PVHS/6.0</td>
<td>9/21/2009</td>
<td>VACATED POSITION/400/SPECIAL ED/6501</td>
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<td>APPOINTMENT</td>
<td>ENNES, ABIGAIL</td>
<td>IPS-HEALTHCARE/CHAPMAN/3.5</td>
<td>9/21/2009</td>
<td>VACATED POSITION/39/SPECIAL ED/6501</td>
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<td>APPOINTMENT</td>
<td>FEGLEY, GLORIA</td>
<td>CAFETERIA ASST/PVHS/2.0</td>
<td>9/28/2009</td>
<td>VACATED POSITION/14/NUTRITION/0000</td>
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<td>APPOINTMENT</td>
<td>GAFFNEY, AMY</td>
<td>CAFETERIA ASST/MJHS/2.0</td>
<td>9/28/2009</td>
<td>VACATED POSITION/381/NUTRITION/0000</td>
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<td>APPOINTMENT</td>
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<td>TARGETED CASE MGR-BIL/MCMANUS/4.0</td>
<td>9/21/2009</td>
<td>NEW POSITION/21/ CATEGORICAL/4124</td>
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<td>9/28/2009</td>
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<td>APPOINTMENT</td>
<td>MAGPUSAO, SHANNON</td>
<td>LT CAMPUS SUPR/PVHS/5.0</td>
<td>9/14/2009 - 2/24/2010</td>
<td>VACATED POSITION/10/ GENERAL/0000</td>
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<td>IA-SPECIAL ED/CHAPMAN/3.0</td>
<td>10/5/2009</td>
<td>NEW POSITION/39/ SPECIAL ED/6500</td>
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<td>LT CAMPUS SUPR/CJHS/1.8</td>
<td>9/29/2009 - 2/24/2010</td>
<td>VACATED POSITION/4/ GENERAL/0000</td>
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<td>APPOINTMENT</td>
<td>RUTHERFORD, JENNIFER</td>
<td>LT OFFICE ASST ELEM ATTENDANCE/LCMS/5.0</td>
<td>9/29/2009 - 2/24/2010</td>
<td>VACATED POSITION/5/ GENERAL/0000</td>
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<td>APPOINTMENT</td>
<td>SMITH, ERIN</td>
<td>PARENT CLASSROOM AIDE-RESTRI/SIERRA VIEW/2.0</td>
<td>9/28/2009</td>
<td>VACATED POSITION/40/ CATEGORICAL/7250</td>
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<td>APPOINTMENT</td>
<td>WATSON, VALYA</td>
<td>LT SR LIBRARY MEDIA ASST/CJHS/5.0</td>
<td>9/22/2009 - 3/1/2010</td>
<td>VACATED POSITION/42/ LIBRARY/1101</td>
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<td>INCREASE IN HRS</td>
<td>ANDERSON, CLAUDIA</td>
<td>OFFICE ASSISTANT/PVHS/5.0</td>
<td>10/19/2009</td>
<td>VACATED POSITION/10/ GENERAL/0000</td>
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<td>INCREASE IN HRS</td>
<td>BELL-CORONA, DENISE</td>
<td>CAFETERIA SATELLITE MGR/CITRUS/7.5</td>
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<td>INCREASE IN HRS</td>
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<td>CAFETERIA ASST/CHS/6.0</td>
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<td>INCREASE IN HRS</td>
<td>CUEVAS, AFTON</td>
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7. DISCUSSION/ACTION CALENDAR

7.1 EDUCATIONAL SERVICES

1. Discussion/Action: Consider approval of Resolution 1083-09, 2009 Red Ribbon Week Proclamation
   At 6:51 p.m. Ann Brodsky introduced Counselor Jessica Isern and students Jennifer DuFour and Catherine Vecere with the PVHS Interact Club who talked about Red Ribbon programs presented at elementary schools. Mike Peck, PVHS video production teacher and student Curtis Staller talked about filming the activities. Board Vice President Kaiser moved to approve Resolution 1083-09, 2009 Red Ribbon Week Proclamation; seconded by Board Clerk Griffin.
   AYES: Reed, Kaiser, Griffin, Thompson, Rees
   NOES: None
   ABSENT: None

2. Discussion/Action: Consider approval of Material Revisions to Inspire Charter
   This item was tabled to a later meeting.

7.2 BUSINESS SERVICES

1. Discussion/Action: Discuss Energy Savings Resolution from May 2008
   At 7:08 p.m. Assistant Superintendent Combes presented a revised Board Resolution No. 1028-08 and Payroll Deduction Authorization Form. Board Vice President Kaiser moved to approve the adoption of Revised Resolution 1028-08 with the following changes: remove large refrigerators and leave costs as now with a friendly amendment to periodically adjust the rates based on PG&E estimates; seconded by Board Member Rees.
   AYES: Reed, Kaiser, Thompson, Rees
   NOES: Griffin
   ABSENT: None

2. Discussion/Action: Consider Approval of the Consultant Agreement for Government Financial Strategies, Inc., Developer Fee Study
   At 7:40 p.m. Assistant Superintendent Combes stated approving the Consultant Agreement will allow the Developer Fee Justification Study to go forward. Board Vice President Kaiser moved to approve the Consultant Agreement; seconded by Board Member Rees.
   AYES: Reed, Kaiser, Griffin, Thompson, Rees
   NOES: None
   ABSENT: None
3. **Information: Results of Parcel Tax Survey**
   At 7:42 p.m. Assistant Superintendent Combes introduced Jennifer Root and Curtis Below, representatives from the Lew Edwards Group and Fairbanks, Maslin, Maullin, and Associates, who presented the results of the survey of the Chico Community regarding a potential parcel tax.

7.3 **HUMAN RESOURCES**

1. **Discussion/Action: Consider Approval of a Variable Term Waiver Request for a Certificate of Completion of Staff Development for Certificated Employee Steven Buttitta**
   At 8:23 p.m. Assistant Superintendent Feaster explained the variable term waiver request will allow Mr. Buttitta to teach while completing requirements for the Certificate. Board Vice President Kaiser moved to approve the waiver; seconded by Board Member Thompson.

   AYES: Reed, Kaiser, Griffin, Thompson, Rees
   NOES: None
   ABSENT: None

8. **ITEMS FROM THE FLOOR**
   At 8:25 p.m. Board President Reed opened the floor to those who wished to address the Board. CCDS parents (Charles Thompson, Jennifer Darlington, Shaine Law, Karen Schrader, Sean Farrell) and Supervisor Maureen Kirk spoke about CCDS and encouraged placing Proposition 1D on a future agenda. Michelle Tucker, PVHS teacher, spoke regarding the Social Science collaboration that is taking place with amazing results.

9. **ANNOUNCEMENTS**
   At 8:45 p.m. Board Member Thompson again encouraged nominations be sent in for the Hank Marsh Award.

10. **ADJOURNMENT**
    At 8:47 p.m. Board President Reed adjourned the meeting.

:mm

APPROVED:

________________________________________
Board of Education

________________________________________
Administration
1. CALL TO ORDER
At 6:02 p.m. Board President Reed called the November 4, 2009, Special Meeting to order at the District Office Large Conference Room, 1163 East Seventh Street. The following correction was noted for Closed Session, Item 4.2. Conference with Legal Counsel: the Attorney will be John Yeh, not Kim Bogard.
Present: Reed, Griffin, Thompson, Rees
Absent: Kaiser

2. CONSENT CALENDAR
At 6:03 p.m. Board President Reed asked if anyone would like to pull a consent item for further discussion. No items were pulled. Board Member Rees moved to approve the consent items; seconded by Board Member Thompson.

2.1. EDUCATIONAL SERVICES
   1. The Consultant Agreements with the Chico Area Recreation and Park District (CARD) and the Boys’ and Girls’ Clubs were approved.
   2. The Consultant Agreement with CSU Chico Research Foundation for the Math/Science Partnership Grant was approved.
   3. The Title I Stimulus Site Plans were approved.

   (Consent Vote)
   AYES: Reed, Griffin, Thompson, Rees
   NOES: None
   ABSENT: Kaiser

3. DISCUSSION/ACTION CALENDAR
At 6:04 p.m. Board President Reed introduced Michael Schooling, the new PTA Representative.

3.1 GENERAL
   1. Information: Discussion with Charter School representatives regarding Ed Code 47604(b)
      At 6:05 p.m. Board President Reed explained the CUSD Board of Trustees had invited Charter representatives to this meeting to receive input regarding CUSD representation on each of the Charter’s Board of Directors. Charter representatives included: Paul Webber and Margaret Reece from CCDS; Harry Winand and Dr. Kent Sandoe from Chico Green School; Christia Marasco and Lisa Speegle from Forest Ranch Charter; Kathy Dahlgren and Kelli Ruley from Nord Country School; Russell Shapiro and Dr. Georgina Malby from Sherwood Montessori School; and Kim Gimbal and Eric Nilsson from Inspire School of Arts and Sciences. Almost uniformly the charter representatives said they would like to have a representative of the district at their meetings, but not as a voting member for fear it would create a range of conflict of interest problems. This was an information only item.

      At 6:35 p.m. Director Sara Simmons stated CUSD had received the Sherwood Montessori Charter petition on October 21, 2009. The District Charter Review Committee will present a recommendation at a future meeting. Russell Shapiro presented a PowerPoint and answered questions from the Board. At 7:00 p.m. the Public Hearing was open. Questions from Board members and the public were received. At 8:03 p.m. the Public Hearing was closed. This was an information only item.

   3. Discussion/Action: Consider approval of Material Revisions to Inspire Charter
      At 8:04 p.m. Kim Gimbal and Eric Nilsson presented information on the two material revisions to the Inspire Charter: one to make the charter school the exclusive employer and the second modifying the composition of the Board of Directors moving from 12 members to 7 members and asking for a CUSD trustee/representative to sit on the Board. At 8:45 p.m. Board Clerk Griffin moved to approve the two requests from the Inspire Arts and Sciences charter school; seconded by Board Member Rees.
      AYES: Reed, Griffin, Thompson, Rees
      NOES: None
      ABSENT: Kaiser

   4. Discussion/Action: Chico Green School Charter Changes and Length of Term
      At 8:47 p.m. Director Sara Simmons stated the Board had approved the charter conditionally on October 14, 2009, and Chico Green School had submitted corrections to the Board regarding concerns. Kent Sandoe answered questions from the Board. Board Member Thompson moved to approve the Charter for a three year term with 2009-10 to be used as a planning year; seconded by Board Member Rees.
AYES: Reed, Griffin, Thompson, Rees
NOES: None
ABSENT: Kaiser

4. CLOSED SESSION
   At 9:00 p.m. Board President Reed stated the Board was going into Closed Session.

4.1 Update on Labor Negotiations
   Employee Organizations:
   Representative:
   CUTA
   CSEA, Chapter #110
   Kelly Staley, Superintendent
   Bob Feaster, Assistant Superintendent
   Jan Combes, Assistant Superintendent

4.2 Conference with Legal Counsel
   Threatened Litigation
   Significant exposure to litigation pursuant to Government Code §54956.9(b)
   One case
   Attending:
   Kelly Staley, Superintendent
   Bob Feaster, Assistant Superintendent
   Jan Combes, Assistant Superintendent
   John Yeh, Attorney at Law

4.3 Public Employee Performance Evaluation
   Per Government Code §54957
   Title: Superintendent

5. RECONVENE
5.1 Call to Order
5.2 Report Action Taken in Closed Session
   At 10:30 p.m., Board President Reed stated the Board had been in closed session and there was nothing to report.

6. ADJOURNMENT
   At 10:31 p.m. the meeting was adjourned.

APPROVED:

Board of Education

Administration
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PROPOSED AGENDA ITEM: PVHS Consultant Agreement  
2009-10 Basketball

Prepared by: Pam Jackson, Athletic Director

☐ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date

November 18, 2009

Background Information

Renewal of Consultant Agreement for Basketball games and tournaments.

Educational Implications

Provide officials for athletic contests. No education implications.

Fiscal Implications

Associated Student Body funds. No impact on district funds.
CONSULTANT AGREEMENT
For Services Provided to ASB

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:
   On File (click to view) ✓ Attached □
   
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   On File (click to view) ✓ Attached □

This agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:

Name: NCBOA - Northern California Basketball Officials Association
Street Address/POB: 1702 Spruce Avenue
City, State, Zip Code: Chico, CA 95926
Phone: 530-343-2017
Taxpayer ID/SSN:

This agreement will be in effect (Current Fiscal Year) From: 10/19/2009 To: 3/31/2010
Location(s) of Services: (site)
Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide officials for Pleasant Valley High School Basketball games and tournaments (Girls and Boys)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Allow basketball games with officials

5. ASB account name to be Charged: (corresponding to accounts below)
   1) ASB Boys Basketball
   2) ASB Girls Basketball

6. Account(s) to be Charged:
   Pct (%) Account # Amount
   1) 100% 451
   2) 100% 452
   3) 0% 401

7. Payment to Consultant: (for the above services, ASB will pay Consultant as follows)
   $ Per Unit, times # Units = $ 0.00 Total for Services
   (Unit: □ Per Hour □ Per Day X Per Activity) season

8. Additional Expenses: (i.e., mileage, hotel, air fare, etc)
   451 Boys Basketball $ 500.00
   452 Girls Basketball $ 500.00
   $ 1,000.00 Total for Addit'l Expenses

9. Amounts of $5,001.00 or more require Board Approval: (date to Board)
   (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See B510a)

a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees. (Not applicable to Contract Employee)

b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

d. If applicable, the Consultant will certify in writing, using , that criminal background checks have been completed as per prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employee)

g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

h. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Bill Padula
(Print Name)
8-11-09

12. RECOMMENDED:

Pam Jackson, Athletic Director
(Print Name)
8/13/09

APPROVED:

ASB Requisition/PO # GL 0227 (attached)

John Shedd - Principal
(Print Name and Title)
10/22/09

APPROVED:

Asst. Sup’t - Business

Print Name and Title
11/10/09

13. Authorization for Payment:

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Contract Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Partial Payment thru:</td>
<td></td>
</tr>
<tr>
<td>☐ Full or Final Payment</td>
<td></td>
</tr>
</tbody>
</table>

(a) CHECK REQUIRED (Invoice to accompany payment request):

(b) $ ____________________________ (Amount)

(Originating Administrator Signature—Use Blue Ink) ____________________________ (Date)
PROPOSED AGENDA ITEM: Herff Jones Yearbook Contract for Chico High School

Prepared by: Jim Hanlon - Principal

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date November 18, 2009

Background Information
The Herff Jones contract is a three year renewal contract (third year is optional) for the production of the Chico High School yearbook. The CHS yearbook staff has worked with Herff Jones for the past three years and has had an outstanding business relationship with this company. The yearbook has been self supportive financially throughout the duration of the current contract with Herff Jones.

Education Implications
The Yearbook is an integral part of each student's time spent at Chico High School. It is one of the many ways in which students can connect with the community and tradition of CHS.

Fiscal Implications
The contract is for a total of $61,335.15. The total will be paid through yearbook sales and advertisements sold. The yearbook has made a modest profit the past three years. Profits are reinvested in computer and photographic equipment that support future yearbooks.

Additional Information
Note to board members: While the attached contract (copy) has been signed by the yearbook advisor and principal, this contract has not been submitted to Herff Jones pending approval by the governing board.
PRINTING AGREEMENT

Megan Chase - 594 Cimarron Drive - Chico, CA 95923 - machase@herffjones.com

Year(s) of Printing: ☑ 2011 ☑ 2012 ☑ 2013 ☐ 2014 ☐ 2015
☐ New ☑ Renewal

Date: 11/2/2009

HERFF JONES, is authorized by this agreement to print and bind the specified publication during the term of this agreement with:

School Name: Chico Senior High School
Address: 901 The Esplanade
City/State/Zip: Chico, CA 95926
Job Number: 6431
Title/Publication: Caduceus
Enrollment: 2019

Correspond With
Name: Bruce Dillman
Title: Yearbook Adviser
Address: 901 The Esplanade
City/State/Zip: Chico, CA 95926
Phone Number: 530-891-3026
Fax Number: 530-891-3284
E-mail: bdillman@mail.chicousd.org

Send Invoice To
Name: Bruce Dillman
Title: Yearbook Adviser
Address: 901 The Esplanade
City/State/Zip: Chico, CA 95926
Phone Number: 530-891-3026

Pre-Payment Option Desired: ☑ Yes ☐ No

Shipping Information
Requested Ship Date: May 7, 2011
Ship Order To: Bruce Dillman
Requested Kit Ship Date: May 15, 2009
Ship Kit To: Bruce Dillman

Additional two years agreement contingent upon customer's complete satisfaction with both service and product delivered during the previous publishing year. A pre-order planning discount of $1375.00 will be applied to final invoice each of the three years.

Specifications
Program: 900 All Color
Trim Size: 9 x 12 inch
Pages: 256
Copies: 1150
Submission Plan: Electronic (HJ Template)
QuickPanel Plus: ☑ Yes ☐ No
Cover: Vista Litho
Four-color match profiled proof
Smyth Sewn Hardback
Round & Backed
Endsheets: Vibracolor - Solid Applied Color
Choice of 15 solid color endsheets
Paper: 100# Choice of gloss or matte
Proofs: eProofs on CD + Color Hard Copies

Base Price $64,610.15

Additional Features
256 ALL COLOR pages
Color correcting on each photo by plant
Kit materials and marketing supplies
Regular visits and training by representative
Budget updates throughout the year
Plant trip to Logan, UT for adviser
pre-plan discount (if signed by 12/16/09) $1,375.00
pre-pay discount (if PA total paid by 11/16/09) $1,900.00

Printing Agreement Total $61,335.15

This agreement is subject to the terms and conditions listed on the reverse side and all specifications and prices herein are subject to the approval of both the school and Herff Jones, Inc. on an annual basis.

Bruce Dillman
Yearbook Adviser

Jim Harlow
Principal

Megan Chase
Yearbook Representative
Customer acknowledges that the Herff Jones Yearbook printing facility must review and approve the book's specifications, shipment dates and price before this Printing Agreement becomes a binding contract. If the printing facility cannot approve any of the foregoing terms, Customer shall be notified in writing and this Printing Agreement will be void. Once the terms of the Printing Agreement are accepted by the Herff Jones Yearbook printing facility, the agreement becomes a binding contract.

Customer agrees to prepare all copy in strict accordance with instructions and materials furnished by Herff Jones.

Herff Jones will not be liable for losses or delays as a result of strikes, accidents, acts of God, government restrictions, or any other cause beyond its control and such delays shall not constitute a breach of contract.

Ship date will be maintained as specified herein, provided that the Page Submission Deadlines approved and/or published by Herff Jones have been met as specified. All Shipments are F.O.B. the printing facility, including extra copies should they be available.

Customer agrees to pay a first deposit equal to 40% of the total contract price at the time of the first copy deadline, and a second deposit equal to 50% of the total contract price at the time of the final copy deadline, bringing the total deposits to 90% of the contract price. All final invoices will be issued upon shipment of the books and are due upon receipt of the invoice. A service charge of 1.5% per month (18% annual percentage rate) will be applied on all unpaid balances after 90 days.

Herff Jones does not knowingly intend to print any material which is in violation of any copyright or proprietary rights, or is tortious or illegal.

Therefore, Herff Jones reserves the right to refuse to print or otherwise prepare for publication any material which, in its opinion, might result in legal liability, and such refusal shall not constitute a breach of contract.

Customer agrees to indemnify and hold harmless Herff Jones and its agents or employees (even if any of them should be held to be negligent or to have abused any qualified privilege or in any way participated in any wrong) from and against any and all claims, suits, damages, losses, liabilities, costs and expenses, including attorneys' fees, in any manner resulting from or arising out of printing of any material submitted by the Customer or its representative. Customer also agrees upon notice from Herff Jones to defend against any demand, claim, action or proceeding that may be asserted or brought against Herff Jones as a result of its printing of material submitted by the Customer or its representative.

Customer acknowledges and agrees that Herff Jones may use reproduction, samples or copies of Customer's book for marketing or other promotional purposes without any compensation to Customer. Any future sales of the book or other uses of the book may be made by Herff Jones in its sole discretion and without any compensation to Customer.

If Customer elects to use Herff Jones' proprietary computer software (eDesign) to submit yearbook copy to Herff Jones ("System"), then customer agrees as follows:

a) Herff Jones will provide Customer the System User Subscription Agreement and Privacy Agreement;

b) Customer's acceptance of the System's agreements will bind it;

c) any Customer violation of the terms of the agreements will constitute a default by Customer of the terms of this printing agreement.
PROPOSED AGENDA ITEM: Warrant Authorization

Prepared by: Scott Jones, Director-Fiscal Services

X Consent  Board Date  November 18, 2009

Information Only

Discussion/Action

**Background Information**
Warrants in the amount of $2,180,768.31 have been reviewed and are ready for Board approval.

**Education Implications**
Services and supplies are acquired by the district in support of the district’s goals.

**Fiscal Implications**
The issuing of warrants affects both the Unrestricted and Restricted budgets in the General Fund as well as all other funds of the district and supported by the district’s approved budget.
November 18, 2009
Accounts Payable Warrants

<table>
<thead>
<tr>
<th>FUND #</th>
<th>FUND DESCRIPTION</th>
<th>WARRANT #S</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund</td>
<td>364841-365061</td>
<td>$531,116.39</td>
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<tr>
<td>01</td>
<td>General Fund</td>
<td>365128-365363</td>
<td>$450,935.56</td>
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<td>13</td>
<td>Nutrition Services</td>
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<td>Nutrition Services</td>
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<td>Nutrition Services</td>
<td>365364-365370</td>
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<td>14</td>
<td>Deferred Maintenance</td>
<td>365071</td>
<td>$7,954.81</td>
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<td>24</td>
<td>Bldg Fund Measure A</td>
<td>365072-365078</td>
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<tr>
<td>24</td>
<td>Bldg Fund Measure A</td>
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<td>25</td>
<td>Capital Facilities FD - State CAP</td>
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<td>Capital Facilities FD - State CAP</td>
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<td>35</td>
<td>County School Facilities Fund</td>
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<td>35</td>
<td>County School Facilities Fund</td>
<td>365373-365374</td>
<td>$2,379.54</td>
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</table>

TOTAL WARRANTS TO BE APPROVED: $2,180,768.31

CC Jan Combes, Assistant Superintendent, Business Services
CC Scott Jones, Director of Fiscal Services
MEMORANDUM TO:      Board of Education
FROM:              Kelly Staley, Superintendent
SUBJECT:          Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown, M. Sharon</td>
<td>Elementary</td>
<td>2009/10</td>
<td>0.6 FTE Temporary Appointment</td>
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<td></td>
<td></td>
<td>(effective 11/30/09)</td>
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<tr>
<td>Knox, Marlo</td>
<td>Secondary</td>
<td>2009/10</td>
<td>0.4 FTE Temporary Appointment</td>
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<td>(effective 11/9/09)</td>
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<tr>
<td>Long, Michelle</td>
<td>Secondary-Alt Ed</td>
<td>2009/10</td>
<td>1.0 FTE Temporary Appointment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(effective 10/26/09)</td>
<td></td>
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</tbody>
</table>

**Temporary Appointment(s) 2009/10 According to Board Policy**

**Change in Status**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong, Karen</td>
<td>Special Education</td>
<td>2009/10</td>
<td>From Temporary to 1st-Year Probationary</td>
</tr>
<tr>
<td>Carriere, Melissa</td>
<td>Special Education</td>
<td>2009/10</td>
<td>From Temporary to 2nd-Year Probationary</td>
</tr>
<tr>
<td>Koch, Aaron</td>
<td>Special Education</td>
<td>2009/10</td>
<td>From Temporary to 1st-Year Probationary</td>
</tr>
<tr>
<td>Rose, Michelle</td>
<td>Special Education</td>
<td>2009/10</td>
<td>From Temporary to 2nd-Year Probationary</td>
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<tr>
<td>Smith, Julia C.</td>
<td>Special Education</td>
<td>2009/10</td>
<td>From Temporary to Permanent</td>
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<td>ACTION</td>
<td>NAME</td>
<td>CLASS/LOCATION/ASSIGNED HOURS</td>
<td>EFFECTIVE</td>
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<td>---------------------</td>
<td>------------------------------</td>
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<tr>
<td>APPOINTMENT</td>
<td>ADAMS, MOLLY</td>
<td>IA-ELEMENTARY GUIDANCE/NEAL DOW/2.0</td>
<td>10/30/2009</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>ANDERSON, SHEILA</td>
<td>PARENT LIAISON AIDE-RESTR/CITRUS/2.0</td>
<td>9/10/2009</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>BUCK, HELENA</td>
<td>IPS-CLASSROOM/PVHS/6.0</td>
<td>11/9/2009</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>CASSELMAN, DEBORAH</td>
<td>INSTRUCTIONAL ASST/MCMANUS/3.2</td>
<td>10/20/2009</td>
</tr>
<tr>
<td>APPOINTMENT</td>
<td>CHAVEZ, SUSANA</td>
<td>PARENT CLASSROOM AIDE-RESTR/CITRUS/1.0</td>
<td>9/10/2009</td>
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<tr>
<td>APPOINTMENT</td>
<td>REGH, DIANNE</td>
<td>IA-SPECIAL ED/CHS/2</td>
<td>11/4/2009</td>
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<tr>
<td>APPOINTMENT</td>
<td>REYEZ-YANEZ, KAREN</td>
<td>SCHOOL BUS DRIVER-TYPE 2/TRANSPORTATION/6.3</td>
<td>10/28/2009</td>
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<tr>
<td>APPOINTMENT</td>
<td>VANG, SHOUA</td>
<td>TARGETED CASE MANAGER-BIL/CHAPMAN/4.0</td>
<td>10/26/2009</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>ANDERSON, SHEILA</td>
<td>PARENT CLASSROOM AIDE-RESTR/CITRUS/3.0</td>
<td>9/10/2009</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>CRLLJENICA, CAROL</td>
<td>CAFETERIA COOK MGR 1/MJHS/7.0</td>
<td>11/5/2009</td>
</tr>
<tr>
<td>INCREASE IN HOURS</td>
<td>O'BRIEN, CASEY</td>
<td>CAMPUS SUPERVISOR/CJHS/1.0</td>
<td>11/5/2009</td>
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<tr>
<td>TRANSFER WITH INCREASE IN HOURS</td>
<td>SUTTLES, ERIN</td>
<td>IPS-HEALTHCARE/BHJS/3.5</td>
<td>10/28/2009</td>
</tr>
<tr>
<td>VOLUNTARY TRANSFER WITH REDUCED HOURS</td>
<td>DELEY, THORA</td>
<td>IA-SPECIAL ED/PVHS/4.0</td>
<td>11/9/2009</td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td>SMITH, ANNIE</td>
<td>PARENT CLASSROOM AIDE-RESTR/SIERRA VIEW/2.0</td>
<td>11/1/2009 - 12/18/2009</td>
</tr>
<tr>
<td>LEAVE OF ABSENCE</td>
<td>SMITH, ANNIE</td>
<td>IPS-HEALTHCARE/SIERRA VIEW/4.0</td>
<td>11/1/2009 - 12/18/2009</td>
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<tr>
<td>RESIGNED ONLY POSITION LISTED</td>
<td>CASSELMAN, DEBORAH</td>
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<td>10/19/2009</td>
</tr>
<tr>
<td>RESIGNED ONLY POSITION LISTED</td>
<td>CRLLJENICA, CAROL</td>
<td>CAFETERIA COOK MGR 1/AFC/6.0</td>
<td>11/4/2009</td>
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<td>RESIGNED ONLY POSITION LISTED</td>
<td>DELEY, THORA</td>
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<td>RESIGNED ONLY POSITION LISTED</td>
<td>O'BRIEN, CASEY</td>
<td>CAMPUS SUPERVISOR/CJHS/5</td>
<td>11/4/2009</td>
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<tr>
<td>RESIGNED ONLY POSITION LISTED</td>
<td>SUTTLES, ERIN</td>
<td>IPS-CLASSROOM/LOMA VISTA/2.0</td>
<td>10/27/2009</td>
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<tr>
<td>RESIGNATION TERMINATION</td>
<td>CUSHMAN, FRANCIS</td>
<td>TRANS DRIVER TRAINER/TRANSPORTATION/8.0</td>
<td>11/18/2009</td>
</tr>
<tr>
<td>RESIGNATION TERMINATION</td>
<td>GASCOYNE, JULIE</td>
<td>LT IPS-HEALTHCARE/SIERRA VIEW/6.0</td>
<td>10/26/2009</td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM: Setting Date of Annual Organizational Board Meeting

Prepared by: Kelly Staley, Superintendent

☐ Consent            Board Date    November 18, 2009

☐ Information Only

☒ Discussion/Action

**Background Information**

Ed Code requires that the governing board of each school district hold an annual organizational meeting. The meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at the election takes office. The date and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the date and time selected.

**Education Implications**
None

**Fiscal Implications**
None
TO: District Superintendents

FROM: Mia Osborne-Ng, Sr. Executive Assistant to
Don McNelis, County Superintendent
Butte County Office of Education

DATE: October 28, 2009

SUBJECT: Date of Annual Organizational Board Meeting

Education Code § 35143. The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

Education Code § 72000(c)(2)(A) makes the same provision for a community college district.

To comply with this requirement, please note the action of your district governing board by completing the statement that appears below. So indicate if local charter provisions or other rules prevail relative to such an organizational meeting. Please return one copy to Don McNelis, County Superintendent, within 10 days of the organizational meeting, retaining a copy for your district files.

Pursuant to § 35143 and § 72000(c)(2)(A) of the Education Code the Governing Board of the ______________________ School District, at its meeting on ______________, 20______, has selected ______________, 20______, as the date of the annual organizational meeting of said board.
The meeting will be held at ______________________ beginning at __________.

_____________________________  _______________________
Secretary/Clerk                Date
PROPOSED AGENDA ITEM: Cash Flow Update and Timeline

Prepared by: Jan Combes, Assistant Superintendent, Business Services

☐ Consent  Board Date November 18, 2009

X Information/Discussion

☐ Discussion/Action

Background Information:
The District has informed the Board that, absent significant reductions for 2010-11 school year, the district is likely to run out of cash in August, 2010. On October 21, 2009 the Board heard from Joel Montero of Fiscal Crisis Management Assistance Team (FCMAT) about the process for state emergency apportionments. Education is protected by the United States Constitution, requiring that California provide a loan to Chico USD so that education can continue despite the shortfall of funding.

The district has updated its cash flow projections for “actual” year-to-date transactions posted to the general ledger through the end of September, 2009. Enclosed is the projected cash flow through June, 2011 and a timeline of next steps related to this process. Staff will discuss the assumptions on which the cash flow projection is based, what could change between now and then, and address the timeline. Unless action is taken prior to January that changes the projections, Board Action regarding making application for a possible state loan is expected to occur in January.

Financial Implications:
It is critical that the district follow the steps necessary to protect employee pay. The district has a monthly payroll of about $3 million, representing about 90% of expenses. In order to meet its payroll requirements, the district must have sufficient cash. The district is likely to draw on Fund 25 Facility Fee Fund to make the November General Fund payroll this month. Fund 25 currently has a cash balance of about $9 million. The regulations surrounding inter-fund borrowing are spelled out in Education Code 42603, which states:

42603. The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred.

While the Education Code provision clearly provides a process for borrowing of funds, it is currently projected that the shortfall by November, 2010 will have grown to $7.2 million, which is more than 75% of Fund 25. It is also clear that, based on current assumptions, the General Fund will end the year 2010-11 with a negative $7.8 million. Since the district cannot show that it can pay back the money borrowed in November, 2010, it is legally not authorized to initiate the inter-fund transfer.
## Projected Cash Flow

<table>
<thead>
<tr>
<th>Year</th>
<th>Month</th>
<th>Beginning Cash</th>
<th>Receipts</th>
<th>Disbursements</th>
<th>Change</th>
<th>Ending Cash</th>
</tr>
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<tbody>
<tr>
<td>2009-10</td>
<td>July</td>
<td>$16,937,868</td>
<td>$10,715,870</td>
<td>$13,265,402</td>
<td>$(2,549,532)</td>
<td>$14,388,347</td>
</tr>
<tr>
<td></td>
<td>August</td>
<td>$14,388,437</td>
<td>$12,240,772</td>
<td>$8,616,119</td>
<td>$(6,677,357)</td>
<td>$8,011,090</td>
</tr>
<tr>
<td></td>
<td>September</td>
<td>8,011,090</td>
<td>8,195,393</td>
<td>10,572,372</td>
<td>$(2,377,089)</td>
<td>5,634,021</td>
</tr>
<tr>
<td></td>
<td>October</td>
<td>5,634,021</td>
<td>6,804,344</td>
<td>9,023,054</td>
<td>$(2,218,710)</td>
<td>3,415,311</td>
</tr>
<tr>
<td></td>
<td>November</td>
<td>3,415,311</td>
<td>3,926,634</td>
<td>8,945,983</td>
<td>$(5,019,349)</td>
<td>(1,604,038)</td>
</tr>
<tr>
<td></td>
<td>December</td>
<td>(1,604,038)</td>
<td>26,011,659</td>
<td>8,945,983</td>
<td>(878,525)</td>
<td>14,583,113</td>
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<tr>
<td></td>
<td>January</td>
<td>15,461,638</td>
<td>8,067,458</td>
<td>8,945,983</td>
<td>(6,805,862)</td>
<td>7,777,251</td>
</tr>
<tr>
<td></td>
<td>February</td>
<td>14,583,113</td>
<td>2,140,121</td>
<td>8,945,983</td>
<td>(3,018,353)</td>
<td>4,758,898</td>
</tr>
<tr>
<td></td>
<td>March</td>
<td>7,777,251</td>
<td>5,927,630</td>
<td>8,945,983</td>
<td>(5,597,678)</td>
<td>10,356,576</td>
</tr>
<tr>
<td></td>
<td>April</td>
<td>4,758,898</td>
<td>14,543,681</td>
<td>8,945,983</td>
<td>(5,295,748)</td>
<td>5,060,828</td>
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<td></td>
<td>May</td>
<td>10,356,576</td>
<td>3,650,235</td>
<td>8,945,983</td>
<td>(4,085,372)</td>
<td>975,456</td>
</tr>
<tr>
<td></td>
<td>June</td>
<td>5,060,828</td>
<td>5,004,000</td>
<td>9,089,372</td>
<td>(4,085,372)</td>
<td>975,456</td>
</tr>
<tr>
<td></td>
<td>PROJECTED</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>July</td>
<td>975,456</td>
<td>9,410,767</td>
<td>8,008,365</td>
<td>1,402,402</td>
<td>2,377,858</td>
</tr>
<tr>
<td></td>
<td>August</td>
<td>2,377,858</td>
<td>5,586,537</td>
<td>8,480,003</td>
<td>(2,891,466)</td>
<td>(513,608)</td>
</tr>
<tr>
<td></td>
<td>September</td>
<td>(513,608)</td>
<td>8,481,232</td>
<td>10,419,009</td>
<td>(1,937,777)</td>
<td>(2,451,385)</td>
</tr>
<tr>
<td></td>
<td>October</td>
<td>(2,451,385)</td>
<td>7,360,323</td>
<td>8,021,834</td>
<td>(661,511)</td>
<td>(3,112,896)</td>
</tr>
<tr>
<td></td>
<td>November</td>
<td>(3,112,896)</td>
<td>4,381,105</td>
<td>8,482,574</td>
<td>(4,101,469)</td>
<td>(7,214,365)</td>
</tr>
<tr>
<td></td>
<td>December</td>
<td>(7,214,365)</td>
<td>23,157,075</td>
<td>7,814,954</td>
<td>15,342,121</td>
<td>8,127,756</td>
</tr>
<tr>
<td></td>
<td>January</td>
<td>8,127,756</td>
<td>7,355,108</td>
<td>7,483,996</td>
<td>(128,888)</td>
<td>7,998,868</td>
</tr>
<tr>
<td></td>
<td>February</td>
<td>7,998,868</td>
<td>3,266,447</td>
<td>8,109,288</td>
<td>(4,842,841)</td>
<td>3,156,027</td>
</tr>
<tr>
<td></td>
<td>March</td>
<td>3,156,027</td>
<td>5,555,118</td>
<td>7,660,480</td>
<td>(2,105,362)</td>
<td>1,050,665</td>
</tr>
<tr>
<td></td>
<td>April</td>
<td>1,050,665</td>
<td>12,369,307</td>
<td>7,999,156</td>
<td>4,370,151</td>
<td>5,420,816</td>
</tr>
<tr>
<td></td>
<td>May</td>
<td>5,420,816</td>
<td>3,557,754</td>
<td>7,994,762</td>
<td>(4,437,008)</td>
<td>983,808</td>
</tr>
<tr>
<td></td>
<td>June</td>
<td>983,808</td>
<td>5,275,323</td>
<td>14,094,747</td>
<td>(8,819,424)</td>
<td>(7,835,616)</td>
</tr>
</tbody>
</table>

*Inability to repay borrowing needed in Nov. 2010*
Timeline for Emergency Apportionment

August 26, 2009: CUSD board meeting – BCOE publicly mentions the possibility of needing a state loan (emergency apportionment)

September 23, 2009: CUSD board meeting – Fiscal Advisor publicly discusses the timeline for an emergency apportionment

October 21, 2009: FCMAT meets with CUSD administration, leadership, exclusive representatives of employees, and the community/board in public board meeting with opportunity for public input*

October 25, 2009: FCMAT board declares that CUSD is in fiscal emergency, allowing FCMAT reserves to pay for FCMAT’s services in CUSD

October 30, 2009: 2009-10 budget, multiyear projections, and cash flow projections (2009-10 and 2010-11) updated, reflecting negative cash starting in August 2010 and increasing to a deficit of $7.2 million by November 2010

November 18, 2009: Update Board on Cash Flow Projections 2010-11 school year (Information only)

December 2009 (est.): FCMAT conducts independent comprehensive fiscal analysis to determine the potential need for an emergency apportionment

December 2, 2009: CUSD board meeting – approval of First Interim budget report and cash flow projections

January 10, 2010: Governor’s Proposed Budget for 2010-11 (midyear cuts to 2009-10?)

January 27, 2010: CUSD board meeting – public hearing on and board approval of resolution requesting an emergency apportionment*

Jan./Feb 2010: Local legislator introduces emergency apportionment bill in the Legislature

Feb/Mar 2010: Testimony at legislative hearings: FCMAT, CDE, BCOE, and/or district representatives

March 2010: CUSD board meeting – approval of Second Interim budget report and cash flow projections
May 15, 2010: Governor's May Revision to the 2010-11 Budget (midyear cuts to 2009-10?);

May 27, 2010: CUSD board meeting – approval of Third Interim budget report and cash flow projections; presentation of preliminary 2010-11 budget

June 23, 2010: CUSD board meeting – public hearing and adoption of 2010-11 budget and multiyear projections

July 2010 (est.): Governor signs bill for emergency apportionment

August 2010 (est.): CUSD runs out of cash and initiates drawdown of emergency apportionment

* Education Code Section 41326. (a) Notwithstanding any other provision of this code, the acceptance by a school district of an apportionment made pursuant to Section 41320 that exceeds an amount equal to 200 percent of the amount of the reserve recommended for that district under the standards and criteria adopted pursuant to Section 33127 constitutes the agreement by the district to the conditions set forth in this article. Prior to applying for an emergency apportionment in the amount identified in this subdivision, a school district governing board shall discuss the need for that apportionment at a regular or special meeting of the governing board and, at that meeting, shall receive testimony regarding the apportionment from parents, exclusive representatives of employees of the district, and other members of the community. For purposes of this article, "qualifying school district" means a school district that accepts a loan as described in this subdivision.
PROPOSED AGENDA ITEM: Resolution #1089-09/Elimination of Classified Services

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: November 18, 2009

Background Information:

The District no longer needs or no longer has the funds to support the positions noted in the resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.
RESOLUTION 1089-09
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT

ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2009-2010 SCHOOL YEAR

WHEREAS Education Code section 45308 provides for the layoff and reemployment of
classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has
advised the District's Governing Board (Board) that there is a lack of work and/or lack
of funds to maintain the following position(s) and that the Board should consider the
elimination of the following position(s):

<table>
<thead>
<tr>
<th>Classification</th>
<th>Full-Time Equivalent</th>
<th>Site/Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Asst</td>
<td>.1250</td>
<td>CJHS/Categorical</td>
</tr>
<tr>
<td>IA-Bilingual</td>
<td>.2500</td>
<td>CJHS/Categorical</td>
</tr>
<tr>
<td>IA-Special Ed</td>
<td>.6250</td>
<td>CHS/Special Ed</td>
</tr>
<tr>
<td>IA-Special Ed</td>
<td>.6875</td>
<td>Citrus/Special Ed</td>
</tr>
<tr>
<td>IA-Sr Elementary Guidance</td>
<td>.1750</td>
<td>Parkview/Grant</td>
</tr>
<tr>
<td>IA-Sr Elementary Guidance</td>
<td>.2500</td>
<td>McManus/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.1875</td>
<td>Rosedale/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.3000</td>
<td>Rosedale/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.3125</td>
<td>Rosedale/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.3750</td>
<td>Neal Dow/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.3750</td>
<td>Rosedale/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.5000</td>
<td>Neal Dow/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.5000</td>
<td>Neal Dow/Categorical</td>
</tr>
<tr>
<td>Instructional Asst</td>
<td>.5000</td>
<td>Neal Dow/Categorical</td>
</tr>
</tbody>
</table>

WHEREAS the District and the California School Employees Association, Chico Chapter
110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1,
2007 through November 15, 2010. The CSEA’s covered unit members, as defined in
the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the
District to make decisions to eliminate services and layoff therefrom.
WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent’s recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of work and/or lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on November 18, 2009.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 18th day of November, 2009.

Clerk of the Governing Board of the Chico Unified School District