CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Special Session
Wednesday, August 4, 2010
5:00 p.m. Closed Session; 6:00 p.m. Open Session
Chico Unified District Office/Large Conference Room
1163 East Seventh St., Chico, CA 95928

AGENDA

5:00pm 1. CALL TO ORDER

2. CLOSED SESSION

1. Conference with Legal Counsel
   Attending:
   Anticipated Litigation
   Kelly Staley, Superintendent
   Significant exposure to litigation pursuant
   Bob Feaster, Assistant Superintendent
   to Government Code Section 54954.5(b)
   Jan Combes, Assistant Superintendent
   Two cases
   John Bohannon, Principal
   John Yeh, Attorney at Law

2. Update on Labor Negotiations
   CUTA
   Employee Organizations:
   CSEA, Chapter #110
   Representatives:
   Kelly Staley, Superintendent
   Bob Feaster, Assistant Superintendent
   Jan Combes, Assistant Superintendent

6:00pm 3. RECONVENE TO REGULAR SESSION

1. Call to Order
2. Report Action Taken in Closed Session

6:05pm 4. CONSENT CALENDAR

1. GENERAL
   1. Consider Approval of Items Donated to Chico Unified School District

2. EDUCATIONAL SERVICES
   1. Consider Approval of the Consultant Agreement with 100 Percent Learning Fun
      Center to Provide Tutoring to Students
   2. Consider Approval of the Consultant Agreement with The Community College
      Foundation to Provide Tutoring to Students
   3. Consider Approval of the Consultant Agreement with Creative School Resources
      and Research to Provide Annual Evaluation for After School Programs
   4. Consider Approval of the Consultant Agreement with Professional Tutors of America
      to Provide Tutoring to Students
   5. Consider Approval of the Consultant Agreement with SyntelSys Inc. (Academic
      Tutoring Services) dba Academia de Servicios de Tutoría to Provide Tutoring to
      Students
   6. Consider Approval of the Consultant Agreement with Butte County Probation
      Department for a Probation Officer
   7. Consider Approval of the Consultant Agreement with Butte County Probation
      Department for a Probation Officer
   8. Consider Approval of Sherwood Montessori Charter: Material Change Request
   9. Consider Approval of Annual Performance Reports from Nord Country School and
      Forest Ranch Charter School
   10. Consider Approval of Selection of New Community Advisory Committee (CAC)
       Member
3. BUSINESS SERVICES
   1. Consider Approval of Nutrition Services Bids for 2010-2011 School Year
   2. Consider Approval of the Consultant Agreement with Computers for Classrooms
   3. Consider Approval of Declaration of Surplus Property
   4. Consider Approval of Accounts Payable Warrants

4. HUMAN RESOURCES
   1. Consider Approval of Certificated Human Resources Actions
   2. Consider Approval of Classified Human Resources Actions

5. DISCUSSION/ACTION CALENDAR

   1. BUSINESS SERVICES
      6:10pm
      1. Discussion/Action: Chico High School Parking Lot “A” Procedures/Permit Fee (Jan Combes) (30 minutes)

   2. HUMAN RESOURCES
      6:40pm
      1. Discussion/Action: Consider Approval of Resolution #1119-10/Elimination of Classified Services (Bob Feaster) (5 minutes)

   3. GENERAL
      6:45pm
      1. Discussion/Action: CUSD Governance Handbook: Protocol Addition (Jann Reed) (10 minutes)
      6:55pm
      2. Discussion/Action: CUSD Board Workshops for 2010 (Kelly Staley) (5 minutes)
      7:00pm
      3. Information: 1st Reading of Revised/Updated/New Board Policies (Kelly Staley) (15 minutes)
         BP 1240 Volunteer Assistance
         BP 1325 Advertising and Promotion
         BP 2210 Administrative Discretion Regarding Board Policy
         BP 3100 Budget
         BP 3270 Sale and Disposal of Books, Equipment and Supplies
         BP 3280 Sale or Lease of District-Owned Real Property
         BP 3320 Claims and Actions Against the District
         BP 3400 Management of District Assets/Accounts
         BP 3515.2 Disruptions
         BP 4030 Non-discrimination in Employment
         BP 4127 Temporary Athletic Team Coaches
         BP 4157 Employee Safety
         BP 4161 Leaves
         BP 4315.1 Staff Evaluating Teachers
         BP 5117 Interdistrict Attendance
         BP 5127 Graduation Ceremonies and Activities
         BP 5131 Conduct
         BP 5131.7 Weapons and Dangerous Instruments
         BP 5145.11 Questioning and Apprehension by Law Enforcement
         BP 5145.3 Non-discrimination/Harassment
         BP 6111 School Calendar
         BP 6142.7 Physical Education and Activity
         BP 6145 Extracurricular and Co-curricular Activities
         BP 6145.2 Athletic Competition
         BP 6146.1 High School Graduation Requirements
         BP 6161.1 Selection and Evaluation of Instructional Materials
         BP 6173.1 Education for Foster Youth
         BP 6173.2 Education of Children of Military Families – NEW
         BB 9322 Agenda/Meeting Materials
         BB 9323 Meeting Conduct

   7:15pm 6. ADJOURNMENT

Jann Reed, President
Board of Education
Chico Unified School District

Posted: 07/30/10
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

*No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.*

<table>
<thead>
<tr>
<th>CONSENT CALENDAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.</td>
</tr>
</tbody>
</table>

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<tr>
<th>STUDENT PARTICIPATION</th>
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<tbody>
<tr>
<td>At the discretion of the Board President, student speakers may be given priority to address items to the Board.</td>
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</tbody>
</table>

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<thead>
<tr>
<th>PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)</th>
</tr>
</thead>
</table>
The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. |
- Speakers will identify themselves and will direct their comments to the Board. |
- Each speaker will be allowed five (5) minutes to address the Board. |
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

<table>
<thead>
<tr>
<th>PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)</th>
</tr>
</thead>
</table>
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board. |
- Public comments for items not on the agenda will be limited to one hour in duration. |
- Initially, each general topic will be limited to 3 speakers. |
- Speakers will identify themselves and will direct their comments to the Chair. |
- Each speaker will be given five (5) minutes to address the Board. |
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present. |
- Speakers will not be allowed to yield their time to other speakers. |
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

<table>
<thead>
<tr>
<th>WRITTEN MATERIAL:</th>
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The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

<table>
<thead>
<tr>
<th>COPIES OF AGENDAS AND RELATED MATERIALS:</th>
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- Available at the meeting |
- Available on the website: www.chicousd.org |
- Available for inspection in the Superintendent's Office prior to the meeting |
- Copies may be obtained after payment of applicable copy fees

<table>
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<tr>
<th>AMERICANS WITH DISABILITIES ACT</th>
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</table>
Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent’s Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
## DONATIONS/GIFTS

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
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</thead>
<tbody>
<tr>
<td>Bacio, Inc.</td>
<td>$25.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Youthful Smiles/Kimberly Lange, DDS</td>
<td>$25.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Louise Ritchie</td>
<td>$25.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Susan E. Krug</td>
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</tr>
<tr>
<td>Dr. Barbara E. Paige</td>
<td>$300.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Charles &amp; Carol Urbanowicz</td>
<td>$100.00</td>
<td>Chico Reads</td>
</tr>
<tr>
<td>Little Red Hen</td>
<td>$100.00</td>
<td>Parkview</td>
</tr>
<tr>
<td>Little Red Hen</td>
<td>$100.00</td>
<td>Bidwell Jr. High</td>
</tr>
<tr>
<td>Lois Van der Leun</td>
<td>$650.00</td>
<td>Chico High</td>
</tr>
<tr>
<td>Bruce Dillman</td>
<td>$574.59</td>
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</tr>
<tr>
<td>Little Red Hen</td>
<td>$500.00</td>
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<tr>
<td>Little Red Hen</td>
<td>$200.00</td>
<td>Pleasant Valley High</td>
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<tr>
<td>Melissa Gleck</td>
<td>8 books @ $215.00</td>
<td>Pleasant Valley/Library</td>
</tr>
<tr>
<td>Linda Elliott</td>
<td>21 books @ $236.00</td>
<td>Pleasant Valley/Library</td>
</tr>
<tr>
<td>Brent Manuel</td>
<td>2 books @ $26.00</td>
<td>Pleasant Valley/Library</td>
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<tr>
<td>Media All Stars, Inc.</td>
<td>$1,000.00</td>
<td>Pleasant Valley/Athletics</td>
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<tr>
<td>PVHS Sports Boosters</td>
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<td>Lifetouch School Studios</td>
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<tr>
<td>Lois Van der Leun</td>
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<td>Pleasant Valley/Tennis</td>
</tr>
<tr>
<td>Craig &amp; Kimberly Stilwell</td>
<td>$200.00</td>
<td>Pleasant Valley/Golf</td>
</tr>
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</table>

Donations: August 4, 2010
PROPOSED AGENDA ITEM: 100 Percent Learning Fun Center

☐ Consent

☐ Information Only

❑ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students’ academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   
   ☑️ On File (click to view)  ❌ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   
   ☑️ On File (click to view)  ❌ Attached

   This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Name: 100 Percent Learning Fun Center
   Street Address/P.O.B: 1100 Hope Street, Suite 103
   City, State, Zip Code: Los Angeles, CA 90015
   Phone: 310-822-1037
   Taxpayer ID/SSN:

   This agreement will be in effect from: 08/01/10 to 06/30/11

   Location(s) of Services: (site) Champman, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High

3. Scope of Work to be performed: (attach separate sheet if necessary)

   Provide tutoring to students that have signed up for state-required Supplemental Services. Provider will
   pre- and post-test students and provide services based on students' needs. Provider will issue ongoing
   progress reports to parents and Chico Unified School District per this Agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

   Title I requirement to provide individual tutoring services for program-qualified students.

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) Title I
   2)
   3)

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Fct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
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<td>5800</td>
<td>14</td>
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</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  ❌ Yes  ✔️ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 1,000.00 Per Unit, times 15.00
   # Units = $ 15,000.00 Total for Services
   (Unit: ❌ Per Hour  ☑️ Per Day  ❌ Per Activity)

9. Additional Expenses:

   $ 0.00 Total for Addit’l Expenses

   $ 15,000.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

    (to be completed by Business Services)

consultant.agreement rev 8/03 me
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name:  100 Percent Learning Fun Center

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from and against all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum of $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicnsd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]
Signature of Consultant

[Print Name]
Print Name

[Date]
Date

12. RECOMMENDED:

[Signature of Originating Administrator]
Signature of Originating Administrator

[Print Name]
Print Name

[Date]
Date

13. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]
Signature of District Administrator, or Director of Categorical Programs

[Print Name]
Print Name

[Date]
Date

☐ Consultant ☐ Contract Employee

[Signature of District Administrator, Business Services]
Signature of District Administrator, Business Services

[Print Name]
Print Name

[Date]
Date

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ___________________________ (Date)

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: ___________________________ (Date check required)

☐ Mail to Consultant

$ ___________________________ (Amount)

☐ (Originalizing Administrator Signature – Use Blue Ink) ___________________________ (Date)
PROPOSED AGENDA ITEM: The Community College Foundation

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students’ academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.
CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   - [ ] On File (click to view)  [V] Attached
2. A completed W9 “Request for Taxpayer Identification Number and Certification” form is:
   - [ ] On File (click to view)  [V] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

The Community College Foundation

Name: Chapman, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High
Street Address/POB: 3530 Wilshire Blvd., Suite 810
City, State, Zip Code: Los Angeles, CA 90010
Phone: 323-268-2655
Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10 to 06/30/11

Location(s) of Services: Chapman, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provides tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services. Provider will pre- and post-test students and provide services based on student need. Provider will supply ongoing progress reports to parents and the district per agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Title I, No Child Left Behind Supplemental Services requirement to provide parents with individual tutoring services for their children.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) District Title I
   2) 
   3)

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
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</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  [ ] Yes  [V] No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 1,000.00 Per Unit, times 15.00 # Units = $ 15,000.00 Total for Services
   (Unit: [ ] Per Hour  [ ] Per Day  [ ] Per Activity)

9. Additional Expenses:
   $                $ 0.00 Total for Add'l Expenses
   $ 15,000.00 Grant Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: The Community College Foundation

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicou.edu/dep/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applicable to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Royce Porter, Director

7/3/10

12. RECOMMENDED:

Janet L Brinson

7/12/10

13. APPROVED:

David Scott

7/17/10

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: __________________________ (Date)

☐ Full or Final Payment

☐ DISPOSITION OF CHECK by Accounts Payable:
   (check released upon completion of services)

☐ Send to Site Administrator: __________________________ (Date check required)

☐ Mail to Consultant

$ _________________________ (Amount)

__________ (Originalizing Administrator Signature – Use Blue Ink) (Date)
PROPOSED AGENDA ITEM: Creative School Resources and Research Consultant Agreement

☑️ Consent

☐ Information Only

☐ Discussion/Action

Board Date: August 4, 2010

Background Information

Creative Resources has provided assistance in the development of evaluation, management and data collection plans; technical assistance or monthly review and annual performance reports; attendance at monthly collaborative planning meetings; and developing, writing and submitting annual reports for 21st Century and ASES After School Programs. An evaluator is required for the ASES/21st CCLC programs.

Education Implications

Increase student achievement in core subjects.
Provide a safe and healthy environment conducive to learning.

Fiscal Implications

No impact to General Fund
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑️ On File  (click to view)  ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑️ On File  (click to view)  ☐ Attached

   This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Creative School Resources and Research

   Name:                     
   Street Address/POB:       PO Box 8769
   City, State, Zip Code:    Woodland, CA 95776
   Phone:                    (530) 699-3600 FAX (530) 699-3633

   Taxpayer ID/SSN:          

   This agreement will be in effect from: 07/01/10 to 06/30/11

   Location(s) of Services: (site) Chico Unified School District (various school sites)

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Annual Evaluation - Development of evaluation; management and data collection plan; technical assistance or
   monthly review and annual performance report; attendance at monthly collaborative planning meetings; and
   develop, write and submit annual reports for 21st Century and ABES/After School Programs.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Increase student achievement core subjects.
   Provide a safe and healthy environment conducive to learning.

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) 21st Century Community Learning Center/After School programs.
   2) After School Education and Safety programs.

6. Account(s) to be Charged:
   Pet (%)  Fund  Resource  Proj/Yr  Goal  Function  Object  Expenses  Sch/Dept
   1) 90.00  01  4124  0  1110  1000  5800  14  674
   2) 10.00  01  5011  0  1110  1000  5800  14  670
   3)        5800  14

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☑️ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $ 70,000.00  Per Unit, Per Hour  1.00  # Units = $ 70,000.00 Total for Services
   (Unit: ☑️ Per Hour  ☐ Per Day  ☐ Per Activity)

9. Additional Expenses:

   $ 0.00 Addit'l Expenses

   $ 70,000.00 Grand Total

   Amounts of $5,000.00 or more require Board Approval (date to Board)

   (to be completed by Business Services)

   consultant agreement rev 6/06 msc

   8/28/08
CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: Creative School Resources and Research

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontracts or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED:

Veronica Robbins
(Signature of Consultant)

6/6/10
(Date)

12. RECOMMENDED:

Janet Brinson, Director
(Signature of Designee - Business Services)

7/12/10
(Date)

13. APPROVED:

Dave Scott, Director
(Signature of Designee - Business Services)

7/27/10
(Date)

Consultant Scott Jones, Director, Fiscal Services

Contract Employee

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: __________________________ (Date)

☐ Full or Final Payment

$ __________________________ (Amount)

☐ Send to Site Administrator: __________________________ (Date check required)

☐ Mail to Consultant

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

consultant_agreement rev 3/08 mc

2 8/26/08
PROPOSED AGENDA ITEM: Professional Tutors of America

☐ Consent
☐ Information Only  Board Date: August 4, 2010
☐ Discussion/Action

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students’ academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [x] On File  (click to view)   - [ ] Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - [x] On File  (click to view)   - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Professional Tutors of America
Street Address/POB: 3350 E. Birch, Suite 108
City, State, Zip Code: Brea, California 92821
Phone: 800-832-2487 Fax: 714-871-1887
Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10 to 06/30/11

Location(s) of Services:  Champaan, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High

3. Scope of Work to be performed:  (attach separate sheet if necessary)
   - Provide tutoring to students that have signed up for state-required Supplemental Services. Provider will pre- and post-test students and provide services based on students' needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   - Title I requirement to provide individual tutoring services for program-qualified students.

5. Fundings/Programs Affected:  (corresponding to accounts below)
   1. Title I
   2. 
   3. 

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pet (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
<th>Sch/Dept</th>
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</thead>
<tbody>
<tr>
<td>1.00</td>
<td>01</td>
<td>3010</td>
<td>0</td>
<td>1012</td>
<td>1000</td>
<td>5800</td>
<td>14</td>
<td>670</td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  [x] Yes   [ ] No

8. Payment to Consultant:  (for the above services, District will pay Consultant as follows)

   $1,000.00  Per Unit, times 15.00  # Units = $15,000.00  Total for Services
   (Unit:  [x] Per Hour   [ ] Per Day   [ ] Per Activity)

9. Additional Expenses:
   $
   $ 0.00

   Total for Addit'l Expenses

   $15,000.00  Grand Total

10. Amounts of $5,001.00 or more require Board Approval:  (date, to Board)

   (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, refer determined to be Contract Employee – See BS10a)

Consultant Name: Professional Tutors of America

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicosusd.org/dep/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Robert Harraka
(Signature of Consultant)

7/13/10
(Date)

12. RECOMMENDED:

Janet Brinson
(Print Name)

7/19/10
(Date)

13. APPROVED:

Dave Scott
(Print Name)

7/26/2010
(Date)

APPROVED:

Scott Jones
(Print Name)

7/27/10
(Date)

14. Authorization for Payment:

CHECK REQUIRED (invoices to accompany payment request):

☐ Partial Payment thru: (Date)

☐ Full or Final Payment

DIPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: (Date check required)

☐ Mail to Consultant

$ (Amount)

(Originalizing Administrator Signature - Use Blue Ink) (Date)
PROPOSED AGENDA ITEM: Syntelesys Inc. (Academic Tutoring Services) dba Academia de Servicios de Tutoria

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students’ academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   □ On File (click to view)  ✔ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   □ On File (click to view)  ✔ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Syntelesys Inc. (Academic Tutoring Services) dba Academia de Servicios de Tutoria
Name:
Street Address/POB: 2560 Corporate Pl., C-108
City, State, Zip Code: Monterey Park, CA 91754
Phone: 800-239-3391
Taxpayer ID/SSN:
This agreement will be in effect from: 08/01/10 to 08/30/11
Location(s) of Services: (site) Various

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Academic Tutoring Services (ATS) provides individual and group tutoring to students enrolled in grades K-12 in
   the subject areas of reading, writing and mathematics. ATS will pre- and post-test students and provide
   services based on student need. Provider will provide ongoing progress reports to parents and Chico Unified.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Directly impact students' academics through motivation, consistency and direct instruction during tutoring
   sessions. Once the program is completed, the student is expected to have a Grade Equivalency increase
   of one grade level.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) District Title I
   2) 
   3) 

6. Account(s) to be Charged:
<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
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<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?   □ Yes  ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 1,000.00  Per Unit, times 15.00  # Units = $ 15,000.00 Total for Services
   (Unit: □ Per Hour  □ Per Day  □ Per Activity)

9. Additional Expenses:
   $  
   $  
   $  Total for Addit'l Expenses 0.00
   $ 15,000.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee — See BS10a)

Consultant Name:

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicouisd.org/departments/business/documents/Consultant_Agreement.pdf). IRS publication SW 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant) (Print Name) (Date) 0/28/10

12. RECOMMENDED:

(Signature of Origination Admin) (Print Name) (Date) 7/12/10

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date) 07/12/10

APPROVED:  Consultant

Scott Jones Director, Fiscal Services (Print Name) (Date) 7/29/10

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ____________________________ (Date)

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: ____________________________ (Date check required)

☐ Mail to Consultant

$ ________ (Amount) (Originalizing Administrator Signature - Use Blue Ink) (Date) 8/28/06
PROPOSED AGENDA ITEM: Butte County Probation Department

☑ Consent

☐ Information Only

☐ Discussion/Action

Board Date: August 4, 2010

Background Information

The ongoing collaborative between the Focus on the Future program and Butte County Probation Department assists in monitoring students who are on probation. The probation officer supports the Focus staff by providing school-based counseling, probation checks, on site investigation, staff trainings and supervision on field trips.

Education Implications

The collaboration between Butte County Probation and the Focus on the Future program for high-risk youth allows students who may otherwise be expelled to remain in school. These additional support services assist students in meeting the requirements of their probation.

Fiscal Implications

There is no cost to the general fund.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ✓ On File (click to view)  □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✓ On File (click to view)  □ Attached

   This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Butte County Probation Department
   Name:
   Street Address/POB: 42 County Center Drive
   City, State, Zip Code: Oroville, CA 95965
   Phone: (530) 538-7309 (John Wardell) Fax: 538-8626
   Taxpayer ID/SSN:
   This agreement will be in effect from: 07/01/10 to 06/30/11
   Location(s) of Services: (site) Fair View High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Probation Officer will be available for school-based counseling, investigations, staff trainings/meetings and
   supervision on field trips when appropriate, as approved by the supervising Probation Officer.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve
   academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) ARRA Stimulus Funds
   2)
   3)

6. Account(s) to be Charged:
   Pct (%) Fund Resource Proj/Yr Goal Function Object Expense Sch/Dept
   1) 100.00 01 3200 0 1401 1000 5800 14 670
   2) 5800 14
   3) 5800 14

7. Is there an impact to General Fund, Unrestricted funding? □ Yes ✓ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 73,135.00 Per Unit, times 1.00 # Units = $ 73,135.00 Total for Services
   (Unit: □ Per Hour □ Per Day □ Per Activity)

9. Additional Expenses:
   $ 0.00 Total for Addit'l Expenses

   $ 73,135.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   (to be completed by Business Services)

   Bill Connolly, Chair
   Butte County Board of Supervisors

consultant.agreement rev 8/08 me

Approved for fiscal control, subject to budget appropriation
Auditors Office
By [Signature] 6/10/10
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: Butte County Probation Department

CONTRACT NO.

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #5515.6, that criminal background checks have been completed as per Board Policy #3513.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring outside of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicouisd.org/dep/business/documents/Consultant_Agreement.pdf). IRS publication SW 40 and IRS Ruling 87-41 will assist the District in determining the payment method applicable to this Consultant Agreement.

10. AGREED TO AND ACCEPTED:

John Wardell, Chief Probation Officer

(Date)

11. RECOMMENDED:

Janet Brinson, Director

(Date)

12. APPROVED:

Dave Scott, Director

(Date)

13. APPROVED:

Scott Jones, Director of Fiscal Services

(Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment (Date)

☐ Full or Final Payment

DIPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: (Date check required)

☐ Mail to Consultant

$ (Amount) (Originating Administrator Signature – Use Blue Ink) (Date)
PROPOSED AGENDA ITEM:

☑  Consent
☐  Information Only  Board Date: August 4, 2010
☐  Discussion/Action

Background Information

The Focus on the Future program has had an on-going collaboration with the Butte County Probation Department for several years. The probation officer assists staff in monitoring students who are on probation. They also support the Focus staff providing school-based counseling, probation checks, on site investigation, staff trainings and supervision on field trips.

Education Implications

The collaboration between Butte County Probation and the Focus on the Future program for high-risk youth allows students who may otherwise be expelled to remain in school. These additional support services assist students in meeting the requirements of their probation.

Fiscal Implications

There is no cost to the general fund.
CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   ☑ On File (click to view)  ❏ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view)  ❏ Attached

   This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Name: Butte County Probation Department
   Street Address/POB: 42 County Center Drive
   City, State, Zip Code: Oroville, CA 95965
   Phone: 5306387308 (John Wardell) Fax: 530-6825
   Taxpayer ID/SSN:  
   Location(s) of Services: (site) Chapman Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   An on-campus probation officer will work at various schools with delinquent and pre-delinquent youth and their families to improve school attendance and behavior.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) ARRA Stimulus Funds

6. Account(s) to be Charged:
<table>
<thead>
<tr>
<th>Pet (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/yr</th>
<th>Goal</th>
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</thead>
<tbody>
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<td>1110</td>
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</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding? ☑ Yes  ❏ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 33,320.00 Per Unit, times 1.00
   $ Units = $ 33,320.00 Total for Services
   (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:
   $ $ $ Total for Addit'l Expenses
   $ 0.00 $ 33,320.00 Grand Total

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

   consultant.agreement rev 8/08 me

8/28/08
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: Butte County Probation Department

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicoisd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   (Signature of Consultant)
   John Wardell, Chief Probation Office
   (Print Name)
   (Date)

12. RECOMMENDED:

   (Signature of Originating Administrator)
   Janet Brinson, Director
   (Print Name)
   (Date)

13. APPROVED:

   (Signature of District Administrator, or Director of Categorical Programs)
   Dave Scott, Director
   (Print Name)
   (Date)

   APPROVED:

   (Signature of District Administrator, Business Services)
   Scott Jones, Director, Fiscal Services
   (Print Name)
   (Date)

14. Authorization for Payment:

   CHECK REQUIRED (Invoice to accompany payment request):
   ☐ Partial Payment thru:
   ☐ Full or Final Payment
   (Date)

   DISPOSITION OF CHECK by Accounts Payable:
   ☐ Send to site administrator:
   ☐ Mail to Consultant
   (Date check required)

   $ (Amount)
   (Originalizing Administrator Signature - Use Blue Ink)
   (Date)

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PROPOSED AGENDA ITEM:  Sherwood Montessori Calendar/Kindergarten Changes

Prepared by:  John Bohannon

☒ Consent
☐ Information Only
☐ Discussion/Action  Board Date: August 4, 2010

Background Information
Sherwood Montessori’s approved charter stated the school would have a stand alone Kindergarten program and a first/second grade combination class. Sherwood has changed its position and would like to use the Montessori model that uses a mixed Kindergarten and First Grade class. The change does not impact the overall enrollment. As this does constitute a material change for the Charter, the change must be approved by the CUSD Board.

In addition, Sherwood is presenting the Board with an altered calendar that allows them to start and end the school year later than CUSD. The school will still have the necessary 180 days of school.

Educational Implications
Different program for K/First grade students

Fiscal Implications
None
Sherwood Montessori Kindergarten Model—July 7, 2010

Sherwood Montessori wishes to adopt the Montessori model of a mixed Kindergarten-First Grade classroom. Proponents of both a full-day (5-6 hour) and half-day (3-3.5 hour) Kindergarten have published support for their model with the result that success depends on the individual student (e.g., Carriedo and Goren, 1986). Our parents have largely requested the half-day model. In our planning, we limited First Grade to 12 students and Kindergarten to 16 total (8 students a.m., 8 students p.m.), thus the population at any one time will be 20 students in the classroom. Adopting this model will constitute a material change to our charter with the Chico Unified School District as the original petition planned for a separate Kindergarten and 1-2 grade classroom (Ed Code 47610).

Comparison to the Original Charter

In comparing the original charter with the new model, there is no significant change in the number of students, therefore no significant change to anticipated revenue loss by CUSD. However, there is one less classroom so staffing would decrease by one Certificated teacher and attendant aides. (Note that the new model shows current enrollment numbers and the third year was chosen as it more closely reflects number of applicants.) In developing staffing, we choose to hire one full-time teacher to teach both Kindergarten classes as well as the First Grade. Additional staff will cover the overlap period to allow the teacher time for development.

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<thead>
<tr>
<th>NEW MODEL</th>
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<tr>
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<td>Sixth</td>
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<tr>
<td>Seventh</td>
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<tr>
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Daily Schedule

The original charter did not present a daily schedule as Montessori schools do not follow a traditional bell schedule. The daily chart below reflects a proposed weekly schedule that would maintain the state-mandated 36,000 instructional minutes per Kindergarten class (Ed Code 47612.5) for each session. Students from both sessions would be able to participate in a monitored lunch, if parents choose. Students would also be able to access the anticipated before and afterschool programs, if needed. The chart also shows how Sherwood Montessori will maintain instructional minutes during our all-school ‘Development Day’ each Wednesday. In this model, both Kindergarten classes would overlap on Wednesday.
and the teacher would take advantage of the opportunity to implement curriculum better designed for a larger group while best maintaining consistency. The school will hire additional staff to help with the classroom at this time.

References

Educational Code
47610. A charter school shall comply with this part and all of the provisions set forth in its charter, but is otherwise exempt from the laws governing school districts, except all of the following:
(a) As specified in Section 47611.
(b) As specified in Section 41365.
(c) All laws establishing minimum age for public school attendance.
(d) The California Building Standards Code (Part 2 (commencing with Section 101) of Title 24 of the California Code of Regulations), as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located.
(e) Charter school facilities shall comply with subdivision (d) by January 1, 2007.

47612.5.
(a) Notwithstanding any other provision of law and as a condition of apportionment, a charter school shall do all of the following:
(1) For each fiscal year, offer, at a minimum, the following number of minutes of instruction:
(A) To pupils in kindergarten, 36,000 minutes.

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<tr>
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<table>
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<th>May '11</th>
<th>June '11</th>
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<td>Tu</td>
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<td>29</td>
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<td>31</td>
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</tbody>
</table>

**Legend**

- Instructional Day
- Kindergarten: 8:30-11:50; 11:40-3:00
- District Holiday
- Elementary: 8:30-3:00
- Conference Day
- Middle School: 8:30-3:00
- Development Day
- Total Instructional Days: 180
- Non-instructional Day
PROPOSED AGENDA ITEM: Charter School Annual Reports

Prepared by: John Bohannon

☐ Consent

Board Date August 4, 2010

☐ Information Only

☐ Discussion/Action

Background Information
As the charter granting agency, CUSD has oversight responsibility for Nord Country School, Forest Ranch Charter School and Chico Country Day School. Nord Country School and Forrest Ranch have each presented a written annual report to the CUSD Board of Trustees. These reports provide both an overview of the previous school year as well as identifying general areas of emphasis for the current school year.

CUSD has not yet received this year's report from CCDS.

Educational Implications
This annual report, a mid-year update, observations from site visits, and other data from our charters are utilized by the district oversight committee to formulate our site visit reports to the CUSD Board each spring.

Fiscal Implications
N/A
PROPOSED AGENDA ITEM: Selection of new C.A.C. member

Prepared by: David G. Scott

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 08/05/10

Background Information
The Community Advisory Committee (CAC) is comprised of parents, school staff, and other citizens who advise the Butte County Special Education Local Planning Area (SELPAs) regarding the educational programs for students with disabilities or other special needs who attend school in Butte County.

It is requested that Jillian Damon be appointed to the C.A.C. for the 2010-2011 school year. Ms. Damon is an educator and parent of special needs students. Additionally, she is also a Lifetime Member of Ladies Auxiliary of Sons of the American Revolution, Shasta Elementary School PTO, CSF Advisor, Sophomore class advisor at Yuba City High School, and Phi Kappa Phi Honor Society.

Education Implications
The C.A.C. representative will provide input regarding the plan for the education of students with disabilities or other special needs who attend school in Butte County.

Fiscal Implications
None

DO Recommendation: [Signature]
BUTTE COUNTY SELPA

Application for Membership

COMMUNITY ADVISORY COMMITTEE FOR SPECIAL EDUCATION

Name: Jillian Damon
Address: 13025 Carmen Lane Chico, CA 95973
Present Occupation: Teacher
Home Phone: 530-343-9093
Work Phone: 530-674-4900 ext. 4795
Please Check One: □ Student  X Parent  □ Staff
Please Check One: □ Regular Education  X Special Education  □ Other
Areas of Interest: X Learning Handicapped  □ Physically Handicapped
□ Severely Handicapped  □ Communicatively Handicapped
□ Other

Do you have a disability? □ Yes  X No

Civic Activities or Organization you belong to, if any: Lifetime Member of Ladies Auxiliary of Sons of the American Revolution, Shasta School PTO, CSF Advisor, Sophomore Class Advisor at Yuba City High School, and Phi Kappa Phi Honor Society

What do you feel you can contribute to the CAC? As both an educator and mother of special needs students, I have the unique perspective of both educator and parent. I am eager to become more knowledgeable about special education through informational presentations presented at GAC meetings to become a more effective, parent, educator, and community member.

How did you hear about the CAC? I became aware of the GAC when researching special education supports through the Butte County SELPA webpage.

Have you attended any CAC business meetings? □ Yes  X No  When?
Signature: ____________________________ Date: 5/20/10

Sent to Director: ____________________________ Date: 5/21/10

Number of CAC members from your district to date: ____________________________

Current members comprised of:

□ Parents (LCI/FFH)  □ Special Ed. Teachers  □ Regular Ed. Teachers
PROPOSED AGENDA ITEM: Nutrition Services Bids for 2010-2011 School Year

Prepared by: Tanya Harter

☑ Consent  Board Date  August 4, 2010
☐ Information Only
☐ Discussion/Action

Background Information

Annually, the Nutrition Services Department goes out for formal bid pricing on grocery items and milk/dairy products in an effort to obtain the best possible pricing for the current school year.

Educational Implications

For children of CUSD, Nutrition Services provides a nutritious meal that contains one-third of the recommended dietary allowance of necessary nutrients. For parents, the program offers a convenient method of providing nutritionally balanced meals at the lowest possible price. For schools, the program enhances children's learning abilities by contributing to their physical and mental well being. Studies have shown that children whose nutritional needs are met have fewer attendance and discipline problems and are more attentive in class.

Fiscal Implications

This will be paid for out of the Nutrition Services Budget. No general fund dollars will be used.

Recommendation

Consider approval of granting authorization to the Superintendent/Designee to award bids to the following responsive bidders, as follows:

1. Recommend approval the 2010-2011 Milk/Dairy Foster Farms Dairy, Chico Distributor, 529 Kansas Avenue, Modesto, CA 95351.
   - Non-Fat Chocolate Milk ½ pint $0.1690 ($0.1714 2009-10 SY)
   - 1% White Milk ½ pint $.1790 ($0.1662 2009-10 SY)

2. Recommend approval of the 2010-2011 Grocery Bid. The Grocery Bid involves 114 items that are awarded individually by item to the lowest responsive bidders.
   - SYSCO, Food Services of Sacramento, Inc. 7062 Pacific Avenue, Pleasant Grove, CA 95668
   - The Danielsen Co. 435 Southgate Court, Chico, CA 95928-7435.
   - Glyn Pye Vending, 3110 Thorntree Drive, Chico, CA 95973.
   - Hayes Distributing, Inc. 4945 Industry Way, Benicia, CA 94510.
   - S and L Meat Sales, Co, Inc. #2 Bellarmine Ct., Chico, CA 95927-1189.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>SPECS</th>
<th>PACK SIZE</th>
<th>GLYN PYE</th>
<th>HAYES DIST.</th>
<th>Robb Ross Foods, Inc.</th>
<th>SYSCO SACRAMENTO, INC.</th>
<th>THE DANIELSEN CO. (bid confirmation required)</th>
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<td>CHEX MIX, HONEY NUT 60 CT.</td>
<td></td>
<td>Case 60 ct.</td>
<td>$23.42</td>
<td>$19.51</td>
<td>$18.83</td>
<td>$19.88</td>
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<td>CLIF BAR 16/12 CT.</td>
<td>VARIETY</td>
<td>Case 12/16ct.</td>
<td>$195.64</td>
<td>$154.43</td>
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<td>CLIF BAR, CRUNCHY PB 9/9 CT.</td>
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<td>Case 16/12 ct.</td>
<td>$90.19</td>
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<td>FIBER ONE BAR</td>
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<td>Case 128 ct.</td>
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<td>FLORIDA'S NATURAL, NUGGET 48 CT.</td>
<td>FRUIT SMACK</td>
<td>Case 48 ct.</td>
<td>$27.31</td>
<td>$29.95 (200/5 oz)</td>
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<td>FLORIDA'S NATURAL, STRING 48 CT.</td>
<td>FRUIT SMACK</td>
<td>Case 48 ct.</td>
<td>$27.31</td>
<td>$24.95</td>
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<td>GARDETTO'S RF SNACK MIX 60 CT.</td>
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<td>$23.42 (5% BREAK OVER 100 CS.)</td>
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<td>JACK LINKS TERRI NUGGETS</td>
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<td>NATURE VALLEY BAR, PEANUT BUTTER</td>
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<td>Case 6/28 ct.</td>
<td>$55.66</td>
<td>$13.65 (48/1.3 oz)</td>
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<td>NATURE VALLEY OAT &amp; HONEY BAR</td>
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<td>NUTRIGRAIN BAR (3/16CT.)</td>
<td>STRAWBERRY OR ASSORTED CASE</td>
<td>Case 48 ct.</td>
<td>$31.30 12/6 CT 66 TOTAL</td>
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<td>$16.40 (48/1.3 oz)</td>
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<td>PIRATES BOOTY 24 CT.</td>
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<td>$16.13</td>
<td>$26.10 (Rico's Cheddar 96/625 oz)</td>
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<td>QUAKER BAKED CHEDDAR MIX (64 CT.)</td>
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<td>BAKING POWDER 6/5#</td>
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<td>$54.45 (50# bag)</td>
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<td>BAKING SODA (24/1# BOXES)</td>
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<td>BEAN, REFIED 6/30 OZ</td>
<td>1231 OZ, or 6/30 OZ PACKAGES</td>
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<td>$16.00</td>
<td>$39.34 12/31 oz whole bean, $37.99 12/31 oz smooth</td>
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<td>CEREAL, ROLLED OATS 50 #</td>
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<td>sack 50lb</td>
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<td>CHOCOLATE CHIPS, M &amp; M MINIS</td>
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<td>THE DANELSEN CO. (bid confirmation required)</td>
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<tr>
<td>COCOA, BAKING 25#</td>
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<tr>
<td>CRUNCHMANIA, CIN BUN</td>
<td>SH 12 COMPLIANT</td>
<td>100 Case</td>
<td></td>
<td>$30.85</td>
<td></td>
<td>$30.85 $33.37</td>
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<tr>
<td>DRESSING, 1000 ISLAND 2/1.5 GAL HELLMAN</td>
<td>HELLMAN BREW</td>
<td>2/1.5gal</td>
<td></td>
<td>$35.45</td>
<td></td>
<td></td>
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<tr>
<td>DRESSING, CAESAR 2/1.5 GAL HELLMAN</td>
<td>HELLMAN BRAND</td>
<td>Case 2/1.5gal</td>
<td></td>
<td>$46.40</td>
<td></td>
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<tr>
<td>DRESSING, CAESAR 4/1 GAL</td>
<td>Marzetti or like brand</td>
<td>Case 4/1 gal</td>
<td></td>
<td>$48.82</td>
<td></td>
<td>$38.06 Kent's</td>
<td></td>
</tr>
<tr>
<td>DRESSING, HONEY MUSTARD 2/1.5 GAL HELLMAN</td>
<td>HELLMAN BRAND</td>
<td>Case 2/1.5gal</td>
<td></td>
<td>$33.71</td>
<td></td>
<td></td>
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<tr>
<td>EGG, DRIED 50#</td>
<td>WHOLE EGG, DRIED 50# OR 50# BAG</td>
<td>Case (50#)</td>
<td></td>
<td>$184.55 (Special Order)</td>
<td>$59.98</td>
<td></td>
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<tr>
<td>FLOUR, ALL PURPOSE 50#</td>
<td>50# Sack</td>
<td></td>
<td></td>
<td>$10.80</td>
<td>$10.80</td>
<td>$11.51</td>
<td></td>
</tr>
<tr>
<td>FLOUR, BREAD 50#</td>
<td>50# SACK</td>
<td></td>
<td></td>
<td>$11.30</td>
<td>$12.58</td>
<td>$5.52</td>
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<tr>
<td>FLOUR, RICE 25#</td>
<td>Rice Flour, Course</td>
<td>Sack, 25#</td>
<td></td>
<td>$26.55 (50#)</td>
<td></td>
<td>$13.94</td>
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<tr>
<td>FLOUR, WHOLE WHEAT 50#</td>
<td>50# SACK</td>
<td></td>
<td></td>
<td>$13.50</td>
<td>$12.47</td>
<td>$11.04 (50# special order, $5.76 25#)</td>
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<tr>
<td>FRUIT, APPLESAUCE 6/#1</td>
<td>GROWN AND PACKED IN U.S.A, PACKED IN OWN JUICE OR WATER</td>
<td>Case</td>
<td></td>
<td>$34.75</td>
<td></td>
<td>$16.42 $22.84</td>
<td></td>
</tr>
<tr>
<td>FRUIT, MANDARIN 24/30 OZ. CANS</td>
<td></td>
<td>CASE 24/30 OZ. CANS</td>
<td></td>
<td></td>
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<td>$34.50</td>
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<tr>
<td>FRUIT, PEACH DICE D 6/#10</td>
<td>GROWN AND PACKED IN U.S.A, PACKED IN OWN JUICE OR WATER</td>
<td>Case 6/#10</td>
<td></td>
<td></td>
<td>$19.30</td>
<td>$20.05 (can't guarantee grown &amp; packed in USA)</td>
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<tr>
<td>FRUIT, PEAR DICE D 6/#1</td>
<td>GROWN AND PACKED IN U.S.A, PACKED IN OWN JUICE OR WATER</td>
<td>Case 6/#10</td>
<td></td>
<td>$19.30</td>
<td>$18.80 (can't guarantee grown &amp; packed in USA)</td>
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<tr>
<td>FRUIT, PINEAPPLE TIDBITS 6/#1</td>
<td>GROWN AND PACKED IN U.S.A, PACKED IN OWN JUICE OR WATER</td>
<td>Case 6/#10</td>
<td></td>
<td>$30.60 (Special Order)</td>
<td>$17.34</td>
<td>$20.05 (grown in Thailand or China)</td>
<td></td>
</tr>
<tr>
<td>GARLIC SAUCE, MR. G'S MR. G'S</td>
<td>MR. G'S BRAND</td>
<td>CASE 6/30 oz</td>
<td></td>
<td></td>
<td></td>
<td>$42.95</td>
<td></td>
</tr>
<tr>
<td>GARLIC, CHOPPED IN OIL 6/32 OZ</td>
<td>CHOPED GARLIC IN OIL</td>
<td>CASE 6/32 OZ</td>
<td></td>
<td></td>
<td></td>
<td>$33.94</td>
<td></td>
</tr>
<tr>
<td>GARLIC, CHOPED IN WATER</td>
<td>GARLIC, CHOPED IN WATER</td>
<td>JAR 32 OZ.</td>
<td></td>
<td></td>
<td></td>
<td>$33.96</td>
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<tr>
<td>MAYONNAISE 2/1.5 GAL HELLMAN</td>
<td>HELLMAN BRAND</td>
<td>Case 2/1.5gal</td>
<td></td>
<td>$35.69</td>
<td></td>
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<tr>
<td>MUSTARD 2/1.5 GAL HELLMAN</td>
<td>HELLMAN BRAND</td>
<td>Case</td>
<td></td>
<td>$17.15</td>
<td></td>
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<tr>
<td>OIL, OLIVE 6/1 gal</td>
<td>OLIVE OIL, 6/1 GALLON</td>
<td>CASE 6/1 GA</td>
<td></td>
<td>$41.63</td>
<td></td>
<td>$38.75</td>
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<tr>
<td>ITEM</td>
<td>SPECS</td>
<td>PACK SIZE</td>
<td>GLYN FYE</td>
<td>HAYES DIST.</td>
<td>ROBB R. FOODS, INC.</td>
<td>SYSCO SACRAMENTO, INC.</td>
<td>THE DANIELSEN CO. (bid confirmation required)</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>OIL, VEGALENE 4/5 GAL VEGALENE</td>
<td>VEGALENE OIL 4/5 GALLON</td>
<td>CASE (4/5 GAL)</td>
<td></td>
<td></td>
<td>$45.22</td>
<td></td>
<td></td>
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<tr>
<td>PAN SPRAY 22 OZ CAN</td>
<td>PAN COATING 6/22 OZ. CAN</td>
<td>Case</td>
<td></td>
<td></td>
<td>$28.55 (Crisco 6/21 oz)</td>
<td>$25.06</td>
<td>$14.42 (Pam 6/17 oz)</td>
</tr>
<tr>
<td>PEPPER, JALAPENO 6/10</td>
<td>JALAPENO, SLICED 6/10</td>
<td>Case</td>
<td></td>
<td></td>
<td>$18.41</td>
<td>$20.34</td>
<td></td>
</tr>
<tr>
<td>RICE, BROWN 25 # BA</td>
<td>BROWN RICE, 25 # PAR BOILED</td>
<td>Bag 25 #</td>
<td></td>
<td></td>
<td>$13.31</td>
<td>$11.96</td>
<td></td>
</tr>
<tr>
<td>SALSA 6/10</td>
<td></td>
<td>Case 6/10</td>
<td></td>
<td></td>
<td>$26.52</td>
<td></td>
<td>$23.96</td>
</tr>
<tr>
<td>SAUCE, ALFREDO MIX 4/38 OZ</td>
<td>ALFREDO MIX 4/38 OZ.</td>
<td>CASE 4/38 OZ</td>
<td></td>
<td></td>
<td>$62.37</td>
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<tr>
<td>SAUCE, BBQ 2/1.5 GAL HELLMAN BRAND</td>
<td>HELLMAN BRAND</td>
<td>Case 2/1.5gal</td>
<td></td>
<td></td>
<td>$33.45</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAUCE, BBQ 4/1 GAL</td>
<td>CATTLEMANS OR SIMILAR BRAND</td>
<td>Case 4/1 gal</td>
<td></td>
<td></td>
<td>$32.93</td>
<td>$25.00 Kruger 4/1 gal; $30.94 Kens 4/1 gal Hickory Smoke</td>
<td></td>
</tr>
<tr>
<td>SAUCE, ENCHILADA 6/10</td>
<td>ROSARITA OR SIMILAR BRAND</td>
<td>Case 6/10</td>
<td></td>
<td></td>
<td>$28.28</td>
<td>$29.73</td>
<td></td>
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<tr>
<td>SAUCE, ORANGE ZESTY 4/5 GAL</td>
<td>MINOR'S BRAND</td>
<td>Case 4/5gl</td>
<td></td>
<td></td>
<td>$39.64</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAUCE, PIZZA 6/10</td>
<td>6/10/1cs.</td>
<td></td>
<td></td>
<td></td>
<td>$12.85</td>
<td>$13.44 AGOE Bid winning $</td>
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<tr>
<td>SAUCE, SOY IND</td>
<td></td>
<td>Case</td>
<td></td>
<td></td>
<td>$7.40</td>
<td>$11.15</td>
<td></td>
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<tr>
<td>SAUCE, SWEET AND SOUR 6 BTL/CS KIKKOMAN</td>
<td>KIKKOMAN BRAND</td>
<td>Case 6 btl./cs.</td>
<td></td>
<td></td>
<td>$30.94</td>
<td></td>
<td></td>
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<tr>
<td>SAUCE, TERIYAKI 6/5 CS</td>
<td>KIKKOMAN BRAND</td>
<td>Case</td>
<td></td>
<td></td>
<td>$39.20</td>
<td>$24.56 Diamond Crystal</td>
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<tr>
<td>SAUCE, TOMATO 6/10</td>
<td></td>
<td>CASE 6/10</td>
<td></td>
<td></td>
<td>$18.02</td>
<td>$13.46</td>
<td></td>
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<tr>
<td>SAUCE, TOMATO PASTE 6/10</td>
<td></td>
<td>CASE 6/10</td>
<td></td>
<td></td>
<td>$26.49</td>
<td>$20.99</td>
<td></td>
</tr>
<tr>
<td>SPICE, CINNAMON 25 #</td>
<td></td>
<td>Case 25 #</td>
<td></td>
<td></td>
<td>$33.60</td>
<td>$37.08</td>
<td>$40.93</td>
</tr>
<tr>
<td>SPICE, GARLIC POWDER 6 #</td>
<td></td>
<td>BTL 6 #</td>
<td></td>
<td></td>
<td>$26.45</td>
<td>$14.86</td>
<td></td>
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<tr>
<td>SPICE, ITALIAN SEASONING 3.25 #</td>
<td></td>
<td>Each</td>
<td></td>
<td></td>
<td>$4.75</td>
<td>$17.11</td>
<td></td>
</tr>
<tr>
<td>SPICE, SALT 25 #</td>
<td></td>
<td>sack</td>
<td></td>
<td></td>
<td>$7.70</td>
<td>$4.93</td>
<td>$3.95</td>
</tr>
<tr>
<td>SPICE, SUGAR 50 #</td>
<td></td>
<td>Sack 50 #</td>
<td></td>
<td></td>
<td>$25.75</td>
<td>$24.66</td>
<td>$25.86</td>
</tr>
<tr>
<td>SPICE, SUGAR POWDERED 50 #</td>
<td></td>
<td>Sack 50 #</td>
<td></td>
<td></td>
<td>$26.70</td>
<td>$29.86</td>
<td>$29.34</td>
</tr>
<tr>
<td>SPICE, SUGAR, BROWN 50 #</td>
<td></td>
<td>Sack 50 #</td>
<td></td>
<td></td>
<td>$27.75</td>
<td>$31.69</td>
<td>$15.75 (25#)</td>
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<tr>
<td>SUNFLOWER SEEDS 150 CT</td>
<td>HONEY ROASTED</td>
<td>Case 150/1 oz.</td>
<td></td>
<td></td>
<td>$2.13</td>
<td>$19.46</td>
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<tr>
<td>TACO SHELL LARGE 200 CT</td>
<td>JUMBO SIZE</td>
<td>Case</td>
<td></td>
<td></td>
<td>$14.48</td>
<td>$14.44</td>
<td></td>
</tr>
<tr>
<td>VANILLA 4/1 GAL</td>
<td></td>
<td>Vanilla 4/1 gal</td>
<td></td>
<td></td>
<td>$60.70</td>
<td>$43.59</td>
<td>$22.49</td>
</tr>
<tr>
<td>VITAL WHEAT GLUTEN</td>
<td></td>
<td>Bag 50lb</td>
<td></td>
<td></td>
<td>$113.95</td>
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<td>ITEM</td>
<td>SPECS</td>
<td>PACK SIZE</td>
<td>GLYN PYE</td>
<td>HAYES DIST</td>
<td>SYSCO SACRAMENTO Q.R.</td>
<td>THE DANIELSEN FOODS (tid confirmation required)</td>
<td></td>
</tr>
<tr>
<td>---------------------------------</td>
<td>----------------------------</td>
<td>-----------------</td>
<td>----------</td>
<td>------------</td>
<td>----------------------</td>
<td>--------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>YEAST, SAF 20/1# LESAFFE</td>
<td>LESAFFE BRAND 20/1 lb.</td>
<td>Case 20/1 lb</td>
<td></td>
<td>48.72</td>
<td>44.96</td>
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<tr>
<td>BAGEL, CIN RAISIN</td>
<td>Case (72 ct.)</td>
<td></td>
<td></td>
<td>20.99</td>
<td>16.95</td>
<td>$12.05</td>
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<tr>
<td>CHICKEN, BAKED, 8 WAY</td>
<td>UNLOAD COOKED CHICKEN PIECES</td>
<td>Case</td>
<td></td>
<td>38.80</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>NOODLES, TERIYAKI, FROZEN YAKISOBA TERI NOODLE</td>
<td>YAKISOBA BRAND FF3905</td>
<td>Case</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>POTATO, SMILE 6/4#</td>
<td>SMILE SHAPE FORMED POTATO</td>
<td>Case (6/4#)</td>
<td></td>
<td>20.49</td>
<td>21.31</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOUP, CHICKEN AND DUMPLING</td>
<td>FROZEN CONCENTRATE</td>
<td>Case</td>
<td></td>
<td>50.10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOUP, CREAM OF BROCCOLI</td>
<td>FROZEN CONCENTRATE</td>
<td>Case</td>
<td></td>
<td>31.79</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>STRAWBERRIES 30 #</td>
<td>Unsweetened</td>
<td>Case (30#)</td>
<td></td>
<td>36.80</td>
<td>17.14</td>
<td>$30.00</td>
<td></td>
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<tr>
<td>TORTILLA, WRAP, 12 ASSORTED</td>
<td>TORTILLA WRAP,</td>
<td>Tortilla, Assort</td>
<td></td>
<td>29.21</td>
<td>12.13</td>
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<tr>
<td>VEGETABLE, BLEND, FROZEN</td>
<td>JAPANESE BLEND 30 # Case</td>
<td>Case</td>
<td></td>
<td>27.61</td>
<td>15.52</td>
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<tr>
<td>BAG, # 8 LUNCH</td>
<td>500 CT. PAPER</td>
<td>Case</td>
<td></td>
<td>23.79</td>
<td>8.94</td>
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</tr>
<tr>
<td>Bag, cheeseburg #863</td>
<td>Case</td>
<td></td>
<td></td>
<td>34.70</td>
<td>38.47</td>
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<tr>
<td>BOX, PIZZA 16&quot; 50 CT.</td>
<td>16 IN. PIZZA BOX</td>
<td>Case</td>
<td></td>
<td>22.87</td>
<td>18.62</td>
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<tr>
<td>CHINESE FOOD PAIL</td>
<td>SIZE 26, 9 X 30</td>
<td>Case</td>
<td></td>
<td>38.11</td>
<td>30.00</td>
<td></td>
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</tr>
<tr>
<td>CHOP STICKS</td>
<td>Case</td>
<td></td>
<td></td>
<td>12.74</td>
<td>54.25</td>
<td></td>
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<tr>
<td>CLEANER, 409</td>
<td>MSDS REG.</td>
<td>Case 12/32 oz.</td>
<td></td>
<td>32.16</td>
<td>30.40</td>
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<tr>
<td>CLEANER, OVEN</td>
<td>6 / CAN CASE MSDS</td>
<td>Case</td>
<td></td>
<td>27.65</td>
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<td></td>
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<tr>
<td>CLEANER, STAINLESS STEEL</td>
<td>MSDS</td>
<td>Case</td>
<td></td>
<td>26.22</td>
<td></td>
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<tr>
<td>CLEANSER</td>
<td>COMET OR SIMILAR BRAND MSDS</td>
<td>Case</td>
<td></td>
<td>32.18</td>
<td>17.30</td>
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<tr>
<td>CUP, 16 OZ. STYRO</td>
<td>Case</td>
<td>15.72</td>
<td></td>
<td>28.84</td>
<td>29.05</td>
<td></td>
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<tr>
<td>CUP, BAKING 6 X 2.5</td>
<td>6 X 2.5 in. 2000 CT. OR SIMILAR</td>
<td>Case</td>
<td></td>
<td>20.60</td>
<td>22.82</td>
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<tr>
<td>CUP, SOUP WILD 12 OZ. W/LI</td>
<td>12 OZ. SOUP CUPS, WITH LIDS</td>
<td>Case</td>
<td></td>
<td>34.20</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>FOIL, 12&quot; 1000 FT.</td>
<td>ea</td>
<td></td>
<td></td>
<td>23.73</td>
<td>18.87</td>
<td></td>
<td></td>
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<tr>
<td>GLOVES, POLY STUDENT</td>
<td>10 / 100 CT. MEDIUM AND LARGE</td>
<td>Case</td>
<td></td>
<td>23.41</td>
<td>48.24</td>
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<tr>
<td>HAT, BOUFFANT, WHITE</td>
<td>Box 100 ct.</td>
<td></td>
<td></td>
<td>5.83</td>
<td>24.26</td>
<td></td>
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</tr>
<tr>
<td>HAT, OVERSEAS</td>
<td>9/600 CT. PER CASE</td>
<td>Case</td>
<td></td>
<td>7.71</td>
<td>76.30</td>
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</tr>
<tr>
<td>NAPKIN, SCOTT CARTRIDGE SCOTT 98908</td>
<td>SCOTT 98908 6 X 93</td>
<td>Case</td>
<td></td>
<td>31.11</td>
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<td></td>
<td></td>
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<tr>
<td>PAN SAVER 12 X 34</td>
<td>HEAT RESISTANT OVEN PAN LINERS</td>
<td>Box</td>
<td></td>
<td>27.70</td>
<td>54.13</td>
<td></td>
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<tr>
<td>ITEM</td>
<td>SPECS</td>
<td>PACK SIZE</td>
<td>GLYN PYE</td>
<td>HAYES DIST.</td>
<td>Robb Ross Foods, Inc.</td>
<td>SYSCO SACRAMENTO, INC.</td>
<td>THE DANIELSEN CO. (bid confirmation required)</td>
</tr>
<tr>
<td>-----------------------------</td>
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<tr>
<td>PAPER, BURRITO 12X12</td>
<td>Case</td>
<td></td>
<td></td>
<td></td>
<td>$57.76</td>
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<td>PIZZA BOX SUPPORT, PLASTIC</td>
<td>PLASTIC RISER TO KEEP PIZZA BOX FROM COLLAPSING</td>
<td>CASE</td>
<td></td>
<td></td>
<td>$14.32</td>
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<td></td>
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<td></td>
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<td>Cheese, Cream 30</td>
<td>$53.50 (30# box)</td>
<td>$47.21 ($1.57/#)</td>
<td>$1.61 per #</td>
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<td>CHEESE, PROVOLONE 3/12#</td>
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<td>CASE 12#</td>
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PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT – COMPUTERS FOR
CLASSROOMS

Prepared by: Jason Gregg, Director Information Technology

XXX Consent
_____ Information Only
_____ Discussion/Action

Board Date: August 4, 2010

Background Information
In partnership with CUSD and other non profit agencies, Pat Full and the Computers for Classrooms
program has provided computers and other equipment, free of charge to CUSD over the past 10+
years.

This consultant agreement covers the coordination of this program with CUSD, which includes
acquisition of donated computers, upgrading, placement in classrooms, and recycling/reuse of
equipment as well as collection of e-waste for CUSD.

Education Implications
Continued upgrading of computers and increased access to up-to-date computers allows for
continued support for academic achievement and the attainment of standards.

Fiscal Implications
The agreement impacts the General Fund and has been in place for several years.
Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   ☑ On File (click to view) ☐ Attached

2. A completed W9 “Request for Taxpayer Identification Number and Certification” form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Computers for Classroom
Street Address/POB: 316 Huss Drive
City, State, Zip Code: Chico, CA 95928
Phone: 
Taxpayer ID/SSN: 

This agreement will be in effect from: 07/01/09 to 06/30/10
Location(s) of Services: (site) Above Address

3. Scope of Work to be performed: (attach separate sheet if necessary)

   Computers for Classrooms program consulting services of Pat Furr.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

   Strategic Plan determines the most effective way to deliver education, deploy technology to effectively deliver our curriculum and effectively manage the operation of the district. Reduce number of student per computer ratio in CUSD classrooms.

5. Funding/Programs Affected: (corresponding to accounts below)
1) Computers for Classrooms Account:
2) 
3) 

6. Account(s) to be Charged:

<table>
<thead>
<tr>
<th>Pct (%)</th>
<th>Fund</th>
<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
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<td>01</td>
<td>0000</td>
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<td>0000</td>
<td>2421</td>
<td>5800</td>
<td>14</td>
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</table>

7. Is there an impact to General Fund, Unrestricted funding? ☑ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

   $40,000.00 Per Unit, times 100 # Units = $40,000.00 Total for Services

   (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

   $  
   $  
   $  

   Total for Addit’l Expenses $100

   Grand Total $40,100

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)

    (to be completed by Business Services)

consultant.agreement rev 8/09 me 1

8/28/08
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: Computers for Classrooms

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #5515.6, that criminal background checks have been completed as per Board Policy #5515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicoward.org/.../dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method to apply to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

   (Signature of Consultant)
   (Print Name)
   (Date) 7/21/10

12. RECOMMENDED:

   (Signature of Originating Administrator)
   (Print Name)
   (Date) 7/20/10

13. APPROVED:

   (Signature of District Administrator, or Director of Categorical Programs)
   (Print Name)
   (Date)

   APPROVED: ☑ Consultant ☐ Contract Employee

   (Signature of District Admin. Business Services)
   (Print Name)
   (Date) 7/21/10

14. Authorization for Payment:

   CHECK REQUIRED (Invoice to accompany payment request):
   ☐ Partial Payment thru: ________________ (Date)
   ☐ Full or Final Payment

   DISPOSITION OF CHECK by Accounts Payable:
   (check released upon completion of services)
   ☐ Send to Site Administrator: ________________ (Date check required)
   ☐ Mail to Consultant

   $ __________ (Amount)  (Originalizing Administrator Signature – Use Blue Ink) (Date)
PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Scott Jones - Director, Fiscal Service

[X] Consent  Board Date August 4, 2010

Information Only

Discussion/Action

Background Information:

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.

2. The Superintendent may authorize the sale of the property by public auction.

3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.

4. If the Superintendent or Designee agrees that the property is worth no more than $2,500, the Superintendent may designate any employee to sell the property without advertising.

5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Educational Implications: NONE

Fiscal Implications: NONE
## Surplus Property 7/21/10 to Computers for Classrooms for refurbishing to current technology standards and reallocation back to schools

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**Condition:**
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
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**Condition:**
1. Useable but no longer needed
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3. Unrepairable
Surplus Property 7/21/10 to Computers for Classrooms for refurbishing to current technology standards and reallocating back to schools

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Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
## Useable Surplus Property 7/21/10

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2. Needs Minor Repair
3. Unrepairable
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3. Unrepairable
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Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
PROPOSED AGENDA

ITEM: Warrant Authorization

Prepared by: Scott Jones, Director-Fiscal Services

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date August 4, 2010

Background Information

Warrants in the amount of $2,892,601.07 for the period of Jun 9 through June 30, 2010 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.
CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET 
CHICO, CA 95928 
530-891-3000 

July 21, 2010 
Accounts Payable Warrants 

<table>
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<tr>
<th>FUND #</th>
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**TOTAL WARRANTS TO BE APPROVED:** $2,892,601.07 

CC  Jan Combes, Assistant Superintendent, Business Services 
CC  Scott Jones, Director of Fiscal Services
CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

August 4, 2010

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<tbody>
<tr>
<td>Holen, Deanna</td>
<td>Assistant Principal, PVHS</td>
<td>July 1, 2010</td>
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<tr>
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<td>1.0 FTE Probationary Appointment</td>
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<tr>
<td>Chamberlin, Amy</td>
<td>Special Education SDC-SH Elementary</td>
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<td>1.0 FTE Probationary Appointment</td>
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<tr>
<td>Filpula, Todd</td>
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<td>1.0 FTE Probationary Appointment</td>
</tr>
<tr>
<td>Kamrar, Susan</td>
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<td>0.6 FTE Probationary Appointment</td>
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<tr>
<td>McCandless, Caitlin</td>
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<tr>
<td>Neves-Dean, Michelle</td>
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<td>August 9, 2010</td>
<td>0.2 FTE Probationary Appointment (in addition to current 0.8 FTE assignment)</td>
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2010/11 Reappointments from Lay-off:

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<td>Adamian, Annie</td>
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<td>Allen, Chad</td>
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<tr>
<td>Allspaugh, Tamara</td>
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<td>Armstrong, D. Brad</td>
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<td>Armstrong, Karen</td>
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<td>Name</td>
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2010/11 Temporary Appointment(s) According to Board Policy

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<td>Gilliam, Amanda</td>
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<td>Graber, Julie</td>
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<td>Isenh, Jessica</td>
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<td>Kamph, Jessica</td>
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<td>Lewis, Connie</td>
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(in addition to 0.6 FTE Permanent position)

**2010/11 Leave Request(s)**

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**Retirement(s)/Resignation(s)**

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<td>Niles, Sara</td>
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CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST 7th STREET  
CHICO, CA 95928-5999

DATE: August 4, 2010
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

**Appointments – Summer School, Day-to-Day, Contingent Upon Enrollment**

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification/Location/Assigned Hours</th>
<th>Effective</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Budgett, Cheryl</td>
<td>School Bus Driver 1/Transportation/4.3</td>
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### RESIGNATION/TERMINATION

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<tr>
<td>BUCK, HELENA</td>
<td>IPS-CLASSROOM/LOMA VISTA/6.0</td>
<td>7/2/2010</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
<tr>
<td>CASEY, LETITIA</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/LOMA VISTA/6.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
</tr>
<tr>
<td>DAHOUJI, AFTONIA</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/BJHS/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
</tr>
<tr>
<td>FINDLAY, JEANETTE</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/LOMA VISTA/6.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
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<tr>
<td>JENKINS, RONALD</td>
<td>IPS-HEALTHCARE/PVHS/6.5</td>
<td>5/27/2010</td>
<td>VOLUNTARY RESIGNATION</td>
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<tr>
<td>LEARY, MARY</td>
<td>DIRECTOR-MAINTENANCE &amp; OPERATIONS/M &amp; O/8.0</td>
<td>7/1/2010</td>
<td>PERS RETIREMENT</td>
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<tr>
<td>MCNAIR, NICOLE</td>
<td>SUMMER SCHOOL CUSTODIAN/CHAPMAN/3.0</td>
<td>6/10/2010</td>
<td>LEAVE OF ABSENCE</td>
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<tr>
<td>MEYER, CATHERINE</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/MARIGOLD/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
</tr>
<tr>
<td>MEYER, CATHERINE</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/MARIGOLD/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
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<tr>
<td>NHAN, JOHNNY</td>
<td>IPS-HEALTHCARE/PVHS/6.0</td>
<td>7/2/2010</td>
<td>VOLUNTARY RESIGNATION</td>
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<tr>
<td>PEACOCK, JENNIFER</td>
<td>IPS-CLASSROOM/CHAPMAN/3.5</td>
<td>7/8/2010</td>
<td>VOLUNTARY RESIGNATION</td>
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<tr>
<td>REISE, MARCY</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/MARIGOLD/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
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<tr>
<td>ROBINSON, CAREY</td>
<td>SR CUSTODIAN/CHS/8.0</td>
<td>7/12/2010</td>
<td>PERS RETIREMENT</td>
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<tr>
<td>RUIZ, JULIE</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/LOMA VISTA/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
</tr>
<tr>
<td>SAAKE, MICHELE</td>
<td>IA-SR ELEMENTARY GUIDANCE/CITRUS/1.0</td>
<td>8/15/2010</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>SAAKE, MICHELE</td>
<td>IA-SR ELEMENTARY GUIDANCE/CITRUS/3.0</td>
<td>8/15/2010</td>
<td>PERS RETIREMENT</td>
</tr>
<tr>
<td>SCAMMON, MARGUERITE</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/BJHS/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
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<tr>
<td>SUTTLES, ERIN</td>
<td>SUMMER SCHOOL IPS-CLASSROOM/BJHS/5.0</td>
<td>6/7/2010 - 6/16/2010</td>
<td>AMEND END DATE/ENROLLMENT</td>
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<tr>
<td>WILLIAMSON, ANDREA</td>
<td>CAMPUS SUPERVISOR/CJHS/1.0</td>
<td>6/29/2010</td>
<td>VOLUNTARY RESIGNATION</td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM:  Chico High School Parking Lot “A” Procedures/Permit Fee

Prepared by:  Jan Combes, Assistant Superintendent, Business Services

☐ Consent  Board Date  August 4, 2010

☐ Information/Discussion

☒ Discussion/Action

Background Information:

On March 24, 2010, the Board directed staff to end an agreement with California State University, Chico (CSUC) regarding the lease of a parking lot on the corner of Warner and West Sacramento Streets known as “Lot A”.

Lot A was used by CSUC for freshman parking until the end of 2008-09. During 2009-10 Lot A was used for storage of construction materials, both for the work being done at Chico High School and by the contractor for construction being done on the CSUC campus, at a fee of $1000 per month.

Subsequently Chico USD has developed a process for leasing spaces to individual users. These procedures and the proposed rate for annual and semester permit holders are attached.

Financial Implications

Estimated net income is expected to be $142,500, assuming 285 spaces are rented at $500 per space.

Annual expenses are estimated to be $7,775 for signage, annual printing of parking permits, and a 3% indirect charged for business overhead, resulting in estimated net profit of $134,725. Of this profit, 20% ($26,945) will be transferred to Chico High for facility use, primarily to rent the stadium at CSU for athletic events and graduation.

It is recommended that the additional profit, estimated to be $107,780 per year, would be retained in a designated account reserved for Chico High School facility related projects.

Annually the Board will be provided with the balance when approving the year end financial reports in September.
Chico Unified School District
Parking Lot A
Rules and Regulations

Proposed August 4, 2010
1.0 GENERAL OVERVIEW

Parking Lot A is located on the Chico High School campus at the corner of West Sacramento and Warner Streets.

There are about 300 permanent numbered parking spaces assigned to individuals on an annual or semester basis.

The lot is surrounded by a fence but will not be gated nor is it patrolled. Patrons are advised to park at their own risk.

2.0 PARKING FEES

Fees are payable in advance at the following location:

Chico Unified School District  
Room 10, Business Services  
1163 East Seventh Street  
Chico, CA 95973

2010-11 Rates:  
Annual Permit $500  
Semester Permit $300

Fees are non-refundable. Parking Permit is a plastic tag that hangs on the rearview mirror when the vehicle is parked in the lot. $15 Fee to replace lost permit.

3.0 RULES AND REGULATIONS

3.1 Park in the assigned space.
3.2 Unauthorized vehicles are subject to being towed.
3.3 Lock your car and take your keys.
3.4 If your designated space is taken, contact Business Services at 530-891-3000 ext 130 to report the violation, indicating make, model and license number of other vehicle. You will be provided with an alternative temporary parking space.
3.5 Park at your own risk. This lot is not patrolled. If vandalism occurs contact the Chico Police Department at 530-897-4911.
3.6 “Tail gate” parties or socializing in or around your vehicle are not permitted.
3.7 Speed Limit in Lot A is 5 mph
3.8 Please dispose of trash in containers provided.

4.0 TERMS OF LEASE AGREEMENT

The applicant is considered lessee of the identified parking space for the term identified upon payment. The applicant shall indemnify and hold harmless the Chico Unified School District(lessor), its elected or appointed officials, employees, agents, and volunteers from and against any and all loss, cost, (including attorney’s fees) damages, expenses, and liability (including statutory and liability under worker
compensation laws) in connection with claims for the damages as a result of injury or death of any employees, and all other persons, which arise from or in any manner grow out of an act or neglect on or resulting from the use of lessor’s facilities and equipment by lessee, lessee’s agents, employees, and invitees, or any other person during the rental agreement.

In the event any fault or neglect by Chico Unified School District or its failure to satisfy any obligations under the this Agreement, the liability of Chico Unified School District shall be exclusively limited to the refund of any amounts paid by the user organization or due under the agreement.

The Chico Unified School District is an equal opportunity employer and does not discriminate on the basis of race, national origin, religion, age, sexual preference, handicap, disability or other basis prohibited by applicable fair employment laws or regulations.
CUSD PARKING PERMIT FORM LOT A  
Located: Corner of West Sacramento and Warner St

ASSIGNED TO SPACE #___________

NAME: ____________________________  (LAST)  (FIRST)  (M.L.)

ADDRESS: ____________________________________________________________

PRIMARY PHONE/CELL #: (___) ____-______________________________

EMERGENCY CONTACT ____________________________

PHONE NUMBER: (___) _____-______________

MAKE______________MODEL______________YR_________

COLOR______________LICENSE #:______________STATE:_____

My signature below indicates that I have received a copy of the CUSD parking rules and regulations at the time of purchasing this permit for Parking Space #____________ and that I recognize that is my assigned space for the period of ______________ to ______________. I recognize that the parking lot is not patrolled and that I am parking at my own risk. I release Chico Unified School District of all liability pertaining to my vehicle.

________________________________________  ____________
Signature  Date

CASHIERING USE ONLY:  
____ ANNUAL  ____ SEMESTER 1  ____ SEMESTER 2

Amount Received: ________  Cash, Check, Money Order (circle one)
## Parking Lot A
### Proposed Budget

### Income:
- 285 Spaces x $500 = $142,500

### Expenses
- Supplies $500 (annual printing of car tags)
- Maintenance / Work Orders $3,000 (i.e. set up costs: signage)
- Indirect Costs $4,275
- **Total Expenses** $7,775

### Net Profit first calculation
- $134,725

### 20% transfer to Chico High
- $26,945 (for CSU Facility Use)

### Net Profit second calculation
- $107,780 (retain in designated account)
DATE: July 21, 2010
TO: Jan / Melinda
FROM: Patty
RE: Parking sign proof

Below you will find the proof for your order.
This is the actual artwork that will be used to produce your job.
Please carefully review all information for accuracy, spelling and punctuation.
Alert us of alterations that need to be made by indicating changes on the proof.
If all layouts are correct, sign sketch where indicated to proceed with job.
Production will begin once signed approval is received by Magoon Signs.
Thank you.

CHICO UNIFIED SCHOOL DISTRICT
RESTRICTED PARKING

LOT “A”
FOR PERMIT HOLDERS ONLY

To obtain a parking permit, please visit: Chico Unified School District
1163 E Seventh Street
Business Office, Room 10
530-891-3000 ext 124
Monday - Friday 8:00 - 4:30
In the event of an Emergency, contact: Chico Police Department

REGULATIONS FOR LOT “A”
- PARK IN ASSIGNED SPACE
- LOCK YOUR CAR AND TAKE YOUR KEYS
- IF ASSIGNED SPACE IS TAKEN, CONTACT 891-3000 Ext 124
- TO REPORT VIOLATION AND OBTAIN ALTERNATIVE
- TEMPORARY SPACE
- PARK AT YOUR OWN RISK - CUSD IS NOT RESPONSIBLE FOR
- DAMAGE OR THEFT TO VEHICLES OR VEHICLE CONTENTS
- TO REPORT VANDALISM CONTACT CHICO PD 897-4911
- SPEED LIMIT IN LOT “A” IS 5 MPH
- “TAIL GATE” PARTIES/SOCIALIZING IN OR AROUND
- VEHICLES IS PROHIBITED

UNAUTHORIZED VEHICLES WILL
BE TOWED AWAY AT
VEHICLE OWNERS EXPENSE
POLICE 897-4911 C.V.C. 22658-A

Quantity: 2
PROPOSED AGENDA ITEM: Resolution #1119-10/Elimination of Classified Services

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: August 4, 2010

Background Information:

The District no longer needs or no longer has the funds to support the position noted in the resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

RESOLUTION 1119-10  
RESOLUTION OF THE GOVERNING BOARD  
OF THE CHICO UNIFIED SCHOOL DISTRICT  

ELIMINATION OF CLASSIFIED SERVICES AND  
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE  
FOR THE 2010-2011 SCHOOL YEAR

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

<table>
<thead>
<tr>
<th>Classification</th>
<th>Full-Time Equivalent</th>
<th>Site/Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Asst</td>
<td>0.5000</td>
<td>Parkview/General</td>
</tr>
</tbody>
</table>

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2007 through November 15, 2010. The CSEA’s covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent’s recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with
Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on Board Date.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 4th day of August, 2010.

Clerk of the Governing Board of the Chico Unified School District
PROPOSED AGENDA ITEM: CUSD Governance Handbook: Protocol Addition

Prepared by: Board/Administration

☐ Consent Board Date August 4, 2010
☐ Information Only
☒ Discussion/Action

**Background Information**
The CUSD Board has adopted a Governance Handbook to assist the board and the public to better understand the manner in which the Board attempts to govern the District. The CUSD Board continues to update and revise the Governance Handbook. The Board will tonight review and consider adoption of a protocol regarding information shared in Closed Sessions.

**Education Implications**
Up-to-date protocols provide clarity for the Board, staff and the community.

**Fiscal Implications**
None.
Issue: Disclosure of confidential information acquired in closed session by a board member.

Protocol:

- We understand items discussed in closed session are confidential in nature.
- Board members may not disclose confidential information acquired by being present in a closed session unless the Board authorizes disclosure of that confidential information.
- The Board President will announce at the beginning of open session the outcome of any decisions made by the Board in closed session.
- A willful violation of this protocol by a board member will cause the referral of that member to the Grand Jury.
- Exceptions would be:
  - Disclosure of facts to a district attorney or grand jury to establish the illegality of an action by the School Board
  - Disclosing information acquired in a closed session that is not confidential in nature.
54963. (a) A person may not disclose confidential information that has been acquired by being present in a closed session authorized by Section 54956.7, 54956.8, 54956.86, 54956.87, 54956.9, 54957, 54957.6, 54957.8, or 54957.10 to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information.

(b) For purposes of this section, "confidential information" means a communication made in a closed session that is specifically related to the basis for the legislative body of a local agency to meet lawfully in closed session under this chapter.

(c) Violation of this section may be addressed by the use of such remedies as are currently available by law, including, but not limited to:

(1) Injunctive relief to prevent the disclosure of confidential information prohibited by this section.

(2) Disciplinary action against an employee who has willfully disclosed confidential information in violation of this section.

(3) Referral of a member of a legislative body who has willfully disclosed confidential information in violation of this section to the grand jury.

(d) Disciplinary action pursuant to paragraph (2) of subdivision (c) shall require that the employee in question has either received training as to the requirements of this section or otherwise has been given notice of the requirements of this section.

(e) A local agency may not take any action authorized by subdivision (c) against a person, nor shall it be deemed a violation of this section, for doing any of the following:

(1) Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to a district attorney or grand jury that are necessary to establish the illegality of an action taken by a legislative body of a local agency or the potential illegality of an action that has been the subject of deliberation at a closed session if that action were to be taken by a legislative body of a local agency.

(2) Expressing an opinion concerning the propriety or legality of actions taken by a legislative body of a local agency in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action.

(3) Disclosing information acquired by being present in a closed session under this chapter that is not confidential information.

(f) Nothing in this section shall be construed to prohibit disclosures under the whistleblower statutes contained in Section 1102.5 of the Labor Code or Article 4.5 (commencing with Section 53296) of Chapter 2 of this code.
PROPOSED AGENDA ITEM: CUSD Board Workshops for 2010

Prepared by: Kelly Staley, Superintendent

☐ Consent  Board Date  August 4, 2010
☐ Information Only
☒ Discussion/Action

Background Information
The Board will review, and revise if deemed appropriate, the Board Workshop topics for the months of September, October and November.

In December 2009 the Board adopted a regular Board meeting schedule as well as a Board Workshop schedule. Topics were solicited and assigned to Board Workshop meeting dates. Staff requests that the Board review the remaining Board Workshop topics to affirm continued interest in the topics. Staff also welcomes the opportunity to work with Board Liaisons on the remaining topics and asks for Board volunteers to serve in that capacity for the remaining workshops.

Educational Implications
Informs Board and community of various programs within CUSD.

Fiscal Implications
Informs Board and community of income and expenses tied to various programs within CUSD.
## 2010 Board Agenda Items – August 4, 2010

### WORKSHOPS

**August 4, 2010 – District Office, LCR**

**Closed Session:**
- Negotiations Update

**Open Session:**
- Board Staff Development (Reed)
- Board Policy Updates (Staley)
- Community Input (Staley)

**September 1, 2010 – Loma Vista**

**Closed Session:**
- Negotiations Update

**Open Session:**
- Special Education Workshop (D. Scott)
- Board Liaison: Liz Griffin
  - Public and Board Member Tours of facility prior to meeting

### REGULAR

**August 18, 2010**

**Closed Session:**
- Negotiations Update

**Open Session:**
- Enrollment/ADA Report (Combes)
- Safe Schools Update (Vigallion)
- Summer Projects Update (Hansen/Weissenborn)
- Opening of School Report (Parsley/D. Scott)

**September 15, 2010**

**Closed Session:**
- Negotiations Update

**Open Session:**
- Enrollment/ADA Report (Combes)
- Public Hearing & Resolution: Sufficiency of Instructional Materials (by 8th week from first day of school) (Parsley)
- Staffing Update and Adjustments (Feaster)
- STAR Reports (Morris)
- Student Housing Master Plan (as needed) (Hansen/Weissenborn)
- TRANS Resolution (Combes/Jones)
- Staff closes books; defines actuals; determines ending balance; and reports to the Board (Combes/Jones)

**October 6, 2010 - CHS**

**Closed Session:**
- Negotiations Update

**Open Session:**
- Arts in CUSD (Parsley/Staley)

**October 20, 2010**

**Closed Session:**
- Negotiations Update

**Open Session:**
- Bond Funds Annual Report (Combes)
- Carl Perkins Voc. Ed. & Tech Grant (five year plan) (Brinson)
- Enrollment/ADA Report (Combes)
- GANN Limit (Combes)
- K-3 CSR Application (if necessary) (Combes)
- Obsolete Instructional Materials (Jones/Parsley)
- Red Ribbon Week (D. Scott)
- Unaudited Actuals/Budget Revisions and Actual Income and Expenses (Combes/Jones)
<table>
<thead>
<tr>
<th>WORKSHOPS</th>
<th>REGULAR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>November 3, 2010 - FVHS</strong></td>
<td><strong>November 17, 2010</strong></td>
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<tr>
<td>Closed Session:</td>
<td>Closed Session:</td>
</tr>
<tr>
<td>• Negotiations Update</td>
<td>• Negotiations Update</td>
</tr>
<tr>
<td>Open Session:</td>
<td>Open Session:</td>
</tr>
<tr>
<td>• Career Tech Workshop (Public tours of CTE classes during the week) (Brinson)</td>
<td>• API report (Morris)</td>
</tr>
<tr>
<td>• School Site Reports – Schools of Choice (Parsley/Staley)</td>
<td>• CUSD Financing Corporation Board of Directors Annual Meeting*** (Combes)</td>
</tr>
<tr>
<td><strong>December 1, 2010 – No December Workshop</strong></td>
<td><strong>December 15, 2010</strong></td>
</tr>
<tr>
<td>NO MEETING</td>
<td>Closed Session:</td>
</tr>
<tr>
<td></td>
<td>• Negotiations Update</td>
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<tr>
<td></td>
<td>Open Session:</td>
</tr>
<tr>
<td></td>
<td>• 1st Interim Budget Report (Combes)</td>
</tr>
<tr>
<td></td>
<td>• Board Organizational Meeting (Board)</td>
</tr>
<tr>
<td></td>
<td>• Seat New Board Members (every other year)</td>
</tr>
<tr>
<td></td>
<td>• Categorical Program Budgets (Brinson)</td>
</tr>
<tr>
<td></td>
<td>• District Library Plan (Parsley)</td>
</tr>
<tr>
<td></td>
<td>• Enrollment/ADA Report (Combes)</td>
</tr>
<tr>
<td></td>
<td>• Receive Audit (Jones)</td>
</tr>
<tr>
<td></td>
<td>• Semester Staffing Adjustments (Feaster)</td>
</tr>
<tr>
<td></td>
<td>• Superintendent Evaluation (Board)</td>
</tr>
<tr>
<td></td>
<td>• Yearly Student Housing Plan (as needed) (Weissenborn/Hansen)</td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM:  Board Policy Adoptions

Prepared by:  Administration

☐ Consent  Board Date  August 4, 2010

☐ Information Only

☒ Discussion/Action

Background Information
In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications
Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications
CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.