The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)
The Board shall give members of the public an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.
- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.
- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:
- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent’s Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent’s Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – September 21, 2011
Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.
Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

5:00pm 1. CALL TO ORDER
1.1. Public comment on closed session items

2. CLOSED SESSION
2.1. Update on Labor Negotiations
   Employee Organizations: CUTA
   CSEA, Chapter #110
   Representatives:
   Kelly Staley, Superintendent
   Bob Feaster, Assistant Superintendent
   Maureen Fitzgerald, Assistant Superintendent

2.2. Conference with Legal Counsel -
   Anticipated Litigation
   Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
   (one case)
   Attending:
   Kelly Staley, Superintendent
   Bob Feaster, Assistant Superintendent
   Maureen Fitzgerald, Assistant Superintendent
   Paul Gant, Attorney at Law

   If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

6:00 pm 3. RECONVENE TO REGULAR SESSION (5 minutes)
3.1. Call to Order
3.2. Report Action Taken in Closed Session
3.3. Flag Salute

4. STUDENT REPORTS

6:05pm 5. SUPERINTENDENT'S REPORT AND RECOGNITION (15 minutes)

6:20pm 6. ITEMS FROM THE FLOOR (15 minutes)

6:35pm 7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS (20 minutes)
7.1. CUMA
7.2. CUTA
7.3. District
7.4. CSEA

6:55pm 8. CONSENT CALENDAR (5 minutes)
8.1. GENERAL
8.1.1. Consider Approval of Minutes of Regular Session on August 17, 2011
8.1.2. Consider Approval of Items Donated to the Chico Unified School District
8.1.3. Receive Update on 2010-2011 Major Fund Raising Requests

8.2. EDUCATIONAL SERVICES
8.2.1. Consider Expulsion of Student with the following ID: 58937
8.2.2. Consider Expulsion Clearance of Students with the following IDs: 36739, 51268, 52362, 62568, 62567
8.2.3. Consider Approval of the Field Trip Request for Rosedale Sixth Graders to take an environmental hike at Mt. Lassen National Park from 9/22/11-9/23/11
8.2.4. Consider Approval of the Field Trip Request for Chico Jr. Club Live to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
8.2.5. Consider Approval of the Field Trip Request for Bidwell Jr. Club Live to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
8.2.6. Consider Approval of the Field Trip Request for Chico High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
8.2.7. Consider Approval of the Field Trip Request for Chico High students to attend the Leadership Conference at Richardson Springs from 3/8/12-3/10/12
8.2.8. Consider Approval of the Field Trip Request for Pleasant Valley High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
8.2.9. Consider Approval of the Field Trip Request for Fair View High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
8.2.10. Consider Approval of the Field Trip Request for Fair View High students to attend the Leadership Conference at Richardson Springs from 3/8/12-3/10/12
8.2.11. Consider Approval of Consultant Agreement with Dan Gobba to assist with practical application components of the CPA Building Trades and Construction Grant
8.2.12. Consider Approval of Consultant Agreement with Dovetail Learning, Inc. to provide training and consultation for elementary guidance staff, teachers and psychologists
8.2.13. Consider Approval of Consultant Agreement with Frank Reale to provide the master blue prints for the Holistic Playground and provide staff with in-service on how to incorporate activities into lessons
8.2.14. Consider Approval of Career Technical Education Advisory Committee (CTEAC)
8.2.15. Consider Approval of Charter School Annual Site Visit Reports
8.2.16. Consider Approval of Resolution 1157-11, In Support of Bidwell Mansion State Historic Park

8.3. BUSINESS SERVICES
8.3.1. Consider Approval of Accounts Payable Warrants
8.3.2. Consider Approval of Monthly Enrollment and ADA Report (4th School Month)
8.3.3. Consider Approval of Declaration of Surplus Property
8.3.4. Consider Approval of Notice of Completion – Water Tank Replacement at Forest Ranch Elementary School
8.3.5. Consider Approval of Notice of Completion – Covered Walkway Beam Replacement at Pleasant Valley High School

8.4. HUMAN RESOURCES
8.4.1. Consider Approval of Certificated Human Resources Actions
8.4.2. Consider Approval of Classified Human Resources Actions

9. DISCUSSION/ACTION CALENDAR
9.1. EDUCATIONAL SERVICES

7:00pm
9.1.1. Discussion/PUBLIC HEARING/Action: Consider Approval of Resolution 1156-11, Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2010-2011 (Joanne Parsley) (5 minutes)

7:05pm
9.1.2. Information: Accountability Progress and STAR Results Update (Michael Morris) (15 minutes)

9.2. BUSINESS SERVICES
7:20pm
9.2.1. Discussion/Action: Consider Approval of Resolution 1161-11, Resolution to Establish a Separate Fund for Inspire School of Arts and Sciences (Scott Jones) (5 minutes)

7:25pm
9.2.2. Discussion/Action: 2010-11 Year End Unaudited Actual Financial Statement 2011-12 Budget (Maureen Fitzgerald) (20 minutes)
AGENDA: Regular Session - Board of Education – September 21, 2011

7:45pm  9.2.3. Information: Measure A Phase III – New Classroom Building at Pleasant Valley High School Design Update (Michael Weissenborn) (15 minutes)

8:00pm  9.2.4. Discussion/Action: Consider Approval of Authorization to Finalize Construction Documents for Inspire School of Arts and Sciences (Michael Weissenborn) (10 minutes)

9.3. HUMAN RESOURCES

8:10pm  9.3.1. Information: Personnel Commission Annual Report (David Koll) (5 minutes)

8:15pm  9.3.2. Discussion/Action: Consider Approval of Resolution 1155-11, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2011-2012 School Year (Bob Feaster) (5 minutes)

8:20pm  9.3.3. Discussion/Action: Consider Approval of Resolution 1158-11, To Allow a Credentialled Teacher to Teach any Single Subject Class Based on Appropriate Coursework (Bob Feaster) (5 minutes)

8:25pm  9.3.4. Discussion/Action: Consider Approval of Resolution 1159-11, To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9 (Bob Feaster) (5 minutes)

8:30pm  9.3.5. Discussion/Action: Consider Approval of Resolution 1160-11, To Allow Junior High Teachers with a Single Subject Credential to Teach Outside Their Credential Area Based on Appropriate Coursework (Bob Feaster) (5 minutes)

8:35pm  9.3.6. Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Kathryn Dunlap (Bob Feaster) (5 minutes)

8:40pm  10. ITEMS FROM THE FLOOR (45 minutes)

9:25pm  11. ANNOUNCEMENTS (5 minutes)

9:30pm  12. ADJOURNMENT

Posted: 09/16/11
1. CALL TO ORDER
   At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets.
   Present: Kaiser, Reed, Robinson, Thompson, Griffin

   1.1 Public comment on closed session items
   The floor was open for public comment on Closed Session Items. There were no public comments. Board President Kaiser announced the Board was moving into Closed Session.

2. CLOSED SESSION
   2.1 Update on Labor Negotiations
      Employee Organizations
      CUTA
      CSEA, Chapter #110
      Kelly Staley, Superintendent
      Bob Feaster, Assistant Superintendent
      Maureen Fitzgerald, Assistant Superintendent

      Representatives

   2.2 Conference with Legal Counsel
      Anticipated Litigation
      Significant exposure to litigation pursuant to Government Code §54956.9(b)
      Attending:
      Kelly Staley, Superintendent
      Bob Feaster, Asst. Superintendent
      Maureen Fitzgerald, Asst. Superintendent
      John Bohannon, Director
      John Yeh, Attorney at Law

3. RECONVENE TO REGULAR SESSION
   3.1 Call to Order
      At 6:06 p.m. Board President Kaiser called the Regular Meeting to Order.

   3.2 Closed Session Announcements
      Board President Kaiser announced the Board had been in Closed Session and there was nothing to report.

   3.3 Flag Salute
      At 6:07 p.m. Board President Kaiser led the salute to the Flag.

STUDENT REPORTS
   At 6:08 p.m. Student reports were presented by: Tori Williams for CHS; Crystal Lake and Jarred Morales for Inspire; Kelley Jones for FVHS; and Wayne Yeh, Zack Williamson, and Kate Garey for PVHS.

4. SUPERINTENDENT’S REPORT AND RECOGNITION
   At 6:20 p.m. Superintendent Staley welcomed everyone to the 2011-12 school year. The District Goals and Expectations were reviewed. Michael Schooling was presented the Superintendent’s Award for his work at Rosedale elementary. Michael Schooling recognized students David Hines and Kelsey Reed, and CHS ROP CAD students for their volunteer work at Rosedale: Jim Hanlon recognized CHS Ag Teacher Sheena Zweigle, who was named the California Outstanding FFA Advisor for 2010-11. Board President Kaiser welcomed the 20 visiting teachers from Pakistan, hosted by CSU, Chico.

5. ITEMS FROM THE FLOOR
   At 6:37 p.m. Todd Sturgis, District 13 PTA President and Parent Representative, shared concerns about the recent changes to Board Policy 5030, Student Wellness. Board President Kaiser encouraged Mr. Sturgis to submit his concerns in writing.

6. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS
   At 6:40 p.m. the Board received reports from employee groups regarding negotiations from Susie Cox for CSEA, Bruce Besnard for CUMA, Kevin Moretti for CUTA, and Bob Feaster for the District.
7. **CONSENT CALENDAR**
   At 6:44 p.m. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board Member Thompson pulled Items 7.2.1, 7.2.2, and 7.4.1; Board Member Griffin pulled Item 7.2.9. Board Clerk Robinson moved to approve the remaining Consent Items; seconded by Board Member Griffin.

7.1. **GENERAL**
7.1.1. The Board approved the Minutes of the Regular Session on July 20, 2011, and the Special Session on August 1, 2011.
7.1.2. The Board accepted the items donated to Chico Unified School District.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
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<tbody>
<tr>
<td>David Welton</td>
<td>Books @ $800.00</td>
<td>Marigold</td>
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<tr>
<td>Alfredo Navarro</td>
<td>Soccer Jerseys @ $200.00</td>
<td>McManus</td>
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<td>Sierra Nevada Brewery</td>
<td>$200.00</td>
<td>Marsh Jr. High</td>
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<td>Ravin Wilkins</td>
<td>Books @ $72.00</td>
<td>Pleasant Valley High</td>
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<tr>
<td>Ann Dempsey</td>
<td>Books @ $561.00</td>
<td>Pleasant Valley High</td>
</tr>
<tr>
<td>Camille Panighetti</td>
<td>Books @ $168.00</td>
<td>Pleasant Valley High</td>
</tr>
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</table>

7.2. **EDUCATIONAL SERVICES**
7.2.1. This item was pulled for further discussion.
7.2.2. This item was pulled for further discussion.
7.2.3. The Board Approved the Consultant Agreement for E Center – Head Start Programs to provide services to teen mothers and children up to 36 months.
7.2.4. The Board Approved the Consultant Agreement for A+ Educational Centers to provide tutoring to students.
7.2.5. The Board Approved the Consultant Agreement for the Community College Foundation to provide tutoring to students.
7.2.6. The Board Approved the Consultant Agreement for Club Z In-Home Tutoring Service to provide tutoring to students.
7.2.7. The Board Approved the Consultant Agreement for Professional Tutors of America to provide tutoring to students.
7.2.8. The Board Approved the Consultant Agreement for Syntelcosys Inc. (Academic Tutoring Services) dba Academia de Servicios de Tutoría to provide tutoring to students.
7.2.9. This item was pulled for further discussion.
7.2.10. The Board Approved the Consultant Agreement for the Boys and Girls Club of the North Valley to provide after-school work with CAL/FVHS students at the Chico Teen Center.
7.2.11. The Board Approved the Consultant Agreement for Butte County Office of Education to provide students to work in an after-school capacity with Rosedale Elementary students.
7.2.12. The Board Approved the Consultant Agreement for Anne Baumgartner, Consultant for Notre Dame School to provide reading intervention instruction to students who attend Notre Dame School and qualify for Title I services.
7.2.13. The Board Approved the Consultant Agreement for 100 Percent Learning Fun Center to provide tutoring to students.
7.2.14. The Board Approved the Consultant Agreement for CSU Chico Research Foundation for work on the NCLB CaMSP Mathematics Grant.
7.2.15. The Board Approved the Perkins Annual Funding Application.
7.2.16. The Board Approved the Inspire Facilities Use Agreement.
7.2.17. The Board Approved the Wildflower Open Classroom Facilities Use Agreement and Memorandum of Understanding.
### 7.3 BUSINESS SERVICES

- The Board approved the Accounts Payable Warrants
- The Board approved the Notice of Completion – AFC Relocatables at the Fair View Continuation High School

### 7.4 HUMAN RESOURCES

- This item was pulled for further discussion.

#### 7.4.2 The Board approved the following Classified Human Resources Actions

<table>
<thead>
<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED LOCATION</th>
<th>EFFECTIVE</th>
<th>COMMENTS/PRF #/FUND/RESOURCE</th>
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<tr>
<td><strong>Appointments</strong></td>
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<tr>
<td>BROOK, JR., PHILIP</td>
<td>COMPUTER TECHNICIAN/INFO TECH/8.0</td>
<td>8/2/2011</td>
<td>VACATED POSITION/224/ CATEGORICAL/7250</td>
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<td>DAGGETT, BRIAN</td>
<td>CUSTODIAN/VIHS/8.0</td>
<td>8/1/2011</td>
<td>VACATED POSITION/249/ GENERAL/0000</td>
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<td>HOGAN, FRANCES</td>
<td>IA-SPECIAL EDUCATION/BIHS/9</td>
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<td>EXISTING POSITION/265/ SPECIAL ED &amp; CATEGORICAL/6500 &amp; 4124</td>
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<td>IMHOF, LORI</td>
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<td>JOHNSON, GLEN</td>
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<td>QUINONES-SCHOTT, FRANKLIN</td>
<td>PARENT CLASSROOM AIDE-RESTR/ NEAL DOW/3.0</td>
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<td>WALTERS, GABRIELLE</td>
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<td><strong>Promotions</strong></td>
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<td>MCCALL, JENNIFER</td>
<td>COORDINATOR-STUDENT INFORMATION/ BUSINESS OFFICE/8.0</td>
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<td>CAFETERIA SATELLITE MANAGER/ BAKERY/4.0</td>
<td>8/10/2011</td>
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<td><strong>Leaves of Absence</strong></td>
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<td>PER CBA 5.2.9</td>
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<td>HUNTER, DEBRA</td>
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<td>8/10/2011-</td>
<td>PER CBA 5.2.9</td>
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<td>SMITH, ALICE</td>
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<td>8/10/2011-</td>
<td>PER CBA 5.12</td>
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<td>2/10/2012</td>
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SMITH, ALICE            IPS-CLASSROOM/CHAPMAN/3.5            8/10/2011-2/10/2012            PER CBA 5.12

Resigned this Position Only
IMHOFF, LORI            IPS-HEALTHCARE/EMMA WILSON/3.0            8/9/2011            VOLUNTARY REDUCTION IN WORK YEAR
JOHNSON, GLEN            IA-SPECIAL EDUCATION/CJHS/6.0            8/9/2011            INCREASE IN HOURS
MCCALL, JENNIFER         ATTENDANCE TECHNICIAN/BUSINESS OFFICE/6.0            7/21/2011            PROMOTION
POE, C. RENEE            CAFETERIA ASSISTANT/CHS/4.0            8/9/2011            PROMOTION
TALERICO, LYNDA          IA-SPECIAL EDUCATION/MCMANUS/1.6            8/9/2011            VOLUNTARY RESIGNATION
WALTERS, GABRIELLE       INSTRUCTIONAL ASSISTANT/MCMANUS/3.5            8/8/2011            TRANSFER WIDECREASE IN HOURS
WILLSON, MELISSA         IPS-HEALTHCARE/LOMA VISTA/4.0            8/9/2011            INCREASE IN HOURS

Resignation/Termination
MORELOCK, MELISSA        IA-SPECIAL EDUCATION/MARIGOLD/2.5            8/8/2011            VOLUNTARY RESIGNATION
MORELOCK, MELISSA        IA-SPECIAL EDUCATION/NEAL DOW/2.0            8/8/2011            VOLUNTARY RESIGNATION
ROGERS, SHELLEY          REGISTRAR/BJHS/8.0            8/1/2011            VOLUNTARY RESIGNATION

(Consent Vote)
AYES: Kaiser, Reed, Robinson, Thompson, Griffin
NOES: None
ABSENT: None

8. DISCUSSION/ACTION CALENDAR

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:
Item 7.2.1. Consider Approval of Consultant Agreements (4) for Athletic Officials for PVHS sports and
Item 7.2.2. Consider Approval of Consultant Agreements (4) for Athletic Officials for CHS sports
At 6:46 p.m. Board Member Thompson announced she had pulled Items 7.2.1. and 7.2.2. for lack of clarity and a
lack of consistency in how information was reported. It was suggested that Principals and Athletic Directors
work together to present this information in a clearer, consistent means in the future. Board Member Thompson
moved to approve Items 7.2.1. and 7.2.2.; seconded by Board Vice President Reed.
AYES: Kaiser, Reed, Robinson, Thompson, Griffin
NOES: None
ABSENT: None

Item 7.2.9. Consider Approval of Consultant Agreement for Bernard Vigallon to coordinate and
implement the specific requirements for the Readiness and Emergency Management for Schools (REMS)
Grant
At 6:53 p.m. Board Member Griffin asked for clarification regarding the cost per unit. Director Janet Brinson
addressed questions. Board Member Griffin moved to approve the Consultant Agreement with Bernard Vigallon;
seconded by Board Clerk Robinson.
AYES: Kaiser, Reed, Robinson, Thompson, Griffin
NOES: None
ABSENT: None
Item 7.4.1. Consider Approval of Certificated Human Resources Actions

At 6:58 p.m. Board Member Thompson questioned Temporary status vs. Probationary status and suggested a Board Workshop explaining Certificated actions. Board Member Thompson moved to approve the Certificated Human Resources Actions; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin
NOES: None
ABSENT: None

The following Certificated Human Resources Actions were approved:

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<tr>
<th>Name/Employee #</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<tr>
<td>Temporary Appointment(s) 2011/12</td>
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<tr>
<td>Andaya, Myra</td>
<td>Elementary</td>
<td>2011/12</td>
<td>1.0 FTE Temporary Appointment</td>
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<td>Ball, Cynthia</td>
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<td>0.25 FTE Temporary Appointment</td>
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<td>1.0 FTE Temporary Appointment</td>
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<td>Bloom, Amanda</td>
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<td>0.5 FTE Temporary Appointment</td>
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<td>1.0 FTE Temporary Appointment</td>
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<td>Burton, Beth</td>
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<td>0.2 FTE Temporary Appointment (in addition to current .8 perm assignment)</td>
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<td></td>
<td></td>
<td>0.6 FTE Temporary Appointment (in addition to current .4 temp assignment)</td>
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<td>Campfield, Brent</td>
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<td>2011/12</td>
<td>0.3 FTE Temporary Appointment</td>
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<td>Campos, Deborah</td>
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<td>2011/12</td>
<td>1.0 FTE Temporary Appointment</td>
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<td>Elementary</td>
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<td>0.6 FTE Temporary Appointment</td>
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<td>Collins, Dana</td>
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<td>Correa, Linda</td>
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<td>1.0 FTE Temporary Appointment</td>
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<tr>
<td>Deluna, Amy</td>
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<td>2011/12</td>
<td>1.2 FTE Temporary Appointment</td>
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<td>Finney, Andrea</td>
<td>Elementary</td>
<td>2011/12</td>
<td>1.0 FTE Temporary Appointment</td>
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<td>Gephart, Heather</td>
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<td>Greene, Brandon</td>
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<td>Hamilton, Ellen</td>
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<td>2011/12</td>
<td>0.2 FTE Temporary Appointment (in addition to current .8 temp assignment)</td>
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<td>Hoe, Tonja</td>
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<td>McGarr, Carrie</td>
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<td>(starting 8/15/11)</td>
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<td>1.0 FTE Temporary Appointment</td>
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<td>Pitsker-Simon, Stacy</td>
<td>Elementary</td>
<td>2011/12</td>
<td>1.0 FTE Temporary Appointment</td>
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</table>
Regular Meeting  
Board of Education – Chico Unified School District  
August 17, 2011

MINUTES

Ramirez-Carrillo, Guadalupe
Elementary 2011/12 0.4 FTE Temporary Appointment
Sasaki, Joshua
Secondary 2011/12 1.0 FTE Temporary Appointment
Shults, Celeste
Elementary 2011/12 0.2 FTE Temporary Appointment
Smith, Melissa
Elementary 2011/12 1.0 FTE Temporary Appointment
Smith, Nicole
Elementary 2011/12 1.0 FTE Temporary Appointment
Timmel, Katherine
Special Education 2011/12 1.0 FTE Temporary Appointment
Wallace, Jennifer
Elementary 2011/12 0.2 FTE Temporary Appointment
(1 addition to current .2 perm assignment)
Weis, John
Elementary 2011/12 0.2 FTE Temporary Appointment
Wilcox, Jessica
Special Education 2011/12 0.4 FTE Temporary Appointment

Probationary Appointment(s) 2011/12
Lawrence-Olfield, Special Education 2011/12 1.0 FTE Appointment
Sarah
Siapar, Milena
Special Education 2011/12 1.0 FTE Appointment

Administrative Appointments 2011/12
Kamph, Jessica
Assistant Principal, Secondary 2011/12 1.0 FTE Appointment

Leave Requests 2011/12
Kehoe, Brian
Elementary 2011/12 0.5 FTE Personal Leave
Montgomery, Anne
Special Education 8/9/11-12/19/11 1.0 FTE Child Care Leave
Parker, Julie
School Nurse 2011/12 0.1 FTE Personal Leave
Parkin, Bonnie
Elementary Fine Arts 2011/12 0.1 FTE Personal Leave
(Rising previous .4 leave to .5 leave)
Rutherford, Bridget
Elementary 2011/12 0.4 FTE Personal Leave
(STRS Reduced Workload)
Sloan, Sharon
Elementary 2011/12 0.4 FTE Personal Leave
(STRS Reduced Workload)

Retirements/Resignations
Irick, Debra
Elementary 7/1/11 Retirement
Moseley, Andrea
Elementary 8/3/11 Resignation

8.1. EDUCATIONAL SERVICES

8.1.1. Information: Opening of School Report
At 7:01 p.m. Directors Dave Scott and Joanne Parsley presented information on activities at the school sites during the first week of school.

8.2 BUSINESS SERVICES

8.2.1. Information: Summer Project Update 2011
At 7:17 p.m. Michael Weissenborn presented updates on: 1) the Academy For Change relocatables project; 2) the solar projects at the Corporation yard, Chico High, Pleasant Valley High, Marsh Jr. High, and Chapman elementary schools; 3) the deferred maintenance projects; 4) the Forest Ranch water tank replacement project; 5) the Pleasant Valley High beam replacement project; and 6) the Shasta elementary city sewer connection project.

8.2.2. Information: Measure A Phase III – New Lincoln Hall and Fitness Laboratory at Chico High School Design Update
At 7:28 p.m. Michael Weissenborn and representatives from SKW Architects and Modern Building Company updated the Board on the progress of the design for the new Lincoln Hall and Fitness Laboratory at Chico High.

At 8:08 p.m. Board President Kaiser announced a ten-minute break.
At 8:18 p.m. Board President Kaiser called the meeting back to order. Vice President Reed proposed a future discussion regarding how to increase dining on campus and implementation of closed campuses. Board Clerk Robinson supported the discussions and suggested working with Nutrition Services. Board President Kaiser stated Administrators and faculty should be part of the discussions.

8.2.3. Discussion/Action: Inspire School of Arts and Sciences Planning Update and Circulation of Request for Qualifications for Lease Lease-back Contractor

At 8:20 p.m. Michael Weissenborn introduced representatives from NTD Architects who presented the potential design for Inspire School of Arts and Sciences on the Chapman campus, and requested that the Board grant authorization to the Facilities department to circulate a Request for Qualifications (RFQ) for Lease Lease-back Contractors to provide pre-construction services for this project. Board Clerk Robinson moved to approve the authorization; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Griffin
NOES: Thompson
ABSENT: None

8.3 GENERAL

8.3.1. Discussion/Action: Revocation of Chico Green School Charter

At 9:23 p.m. Board President Kaiser presented the timelines: CUSD Representatives would be allowed 10 minutes total to speak. Representatives for Chico Green School (CGS) would be allowed 10 minutes total to speak. Three people who were “pro” Chico Green would be allowed three minutes each to speak and three people who were “con” Chico Green would be allowed three minutes each to speak. Students would be allowed to speak first.

Director John Bohannon presented a history and reasons for considering revocation of the CGS charter. Attorney John Yeh presented legal information on the Brown Act. Shana Murray, new CGS Director, Cheryl Ining, previous CGS Director, and Jennifer McQuarrie, CGS Attorney presented information on why the Board should not revoke the CGS charter. At 9:59 p.m. the floor was open to the public. Student Ryan Shidyak and Parents Cynthia Bryant and Tara Mouldren spoke for CGS. At 10:08 pm the floor was open for Board discussion. Board Clerk Robinson moved to revoke the charter for Chico Green School effective immediately; seconded by Board Member Thompson.

AYES: Kaiser, Robinson, Thompson
NOES: Reed and Griffin
ABSENT: None

9. ITEMS FROM THE FLOOR

At 10:37 p.m. Board President Kaiser asked if there were any items from the floor. A citizen announced the board was "out of alignment with universal law".

10. ANNOUNCEMENTS

At 10:38 p.m. Assistant Superintendent Feaster announced the CUTA/CSEA/CUMA BBQ was scheduled for August 26, 3:00 p.m. at the Elks and encouraged attendance.

11. ADJOURNMENT

At 10:40 p.m. Board President Kaiser adjourned the meeting.

:00

APPROVED:

Board of Education

Administration
### DONATIONS/GIFTS

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<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
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<tbody>
<tr>
<td>Lacey Christophersen</td>
<td>Books @ $17.00</td>
<td>Chapman</td>
</tr>
<tr>
<td>Ricketts</td>
<td>Furniture @ $150.00</td>
<td>Chapman</td>
</tr>
<tr>
<td>Jeff and Shelly Martinek</td>
<td>Bookshelf @ $220.00</td>
<td>Chapman</td>
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<tr>
<td>Target</td>
<td>$70.75</td>
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<td>Scott and Dani Hood</td>
<td>$500.00</td>
<td>Citrus</td>
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<td>Costco</td>
<td>Backpacks @ $750.00</td>
<td>Emma Wilson</td>
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<tr>
<td>Dollar Tree #1227</td>
<td>School Supplies @ $540.00</td>
<td>McManus</td>
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<td>Kimberly Duntseh</td>
<td>$50.00</td>
<td>McManus</td>
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<td>Eagles Auxiliary</td>
<td>Supplies @ $250.00</td>
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<td>Todd and Mary Mino</td>
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<td>Rosedale</td>
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<tr>
<td>Katy and Bob Fritz</td>
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<td>Sierra View</td>
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<td>Pam and Gary Willis</td>
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<td>Target</td>
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<td>Arielle Danan</td>
<td>Fabric</td>
<td>Marsh Jr. High</td>
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<td>CA Healthy Collaborative</td>
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<td>Janice H. Baker</td>
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<td>Little Red Hen Nursery, Inc.</td>
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<td>Leslie Schibsted</td>
<td>Patterns for Costumes @ $15.00</td>
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<tr>
<td>Judith Kranz</td>
<td>$250.00</td>
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<td>C. Edward and Sharon Minor</td>
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<td>Chico High</td>
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<td>Marla J. Conry</td>
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<td>PVHS/Academic Decathlon Team</td>
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<td>Lundberg Family Farms</td>
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<td>Michelle &amp; John McGivern</td>
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<td>Lisa Lee</td>
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<td>Jason Becker</td>
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<td>Heather Lyon/Lyon Books</td>
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<td>Medical Standby Services @ $3,500.00</td>
<td>PVHS/Athletics</td>
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Donations: September 21, 2011
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<th>School</th>
<th>Activity</th>
<th>Date/Time</th>
<th>Estimated Net Profit</th>
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<td>Chico HS</td>
<td>Letter Campaign</td>
<td>11/1/10 - 3/7/11</td>
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<td>Chico HS</td>
<td>TWIRPS Dance</td>
<td>11/4/10 - 11/12/10</td>
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<td>Race at Bidwell Park</td>
<td>11/7/10 - 11/7/10</td>
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<td>Chico HS</td>
<td>Bird House Sales</td>
<td>4/13/11 - 4/14/11</td>
<td>10,000.00</td>
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<td>Chico HS</td>
<td>Round Table Pizza</td>
<td>4/21/11 - 5/20/11</td>
<td>10,000.00</td>
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<td>Pleasant Valley HS</td>
<td>Gold Card Sales</td>
<td>8/8/10 - 8/20/10</td>
<td>7,000.00</td>
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<td>Merchant Discount Cards</td>
<td>2/24/11 - 3/4/11</td>
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<td>Pleasant Valley HS</td>
<td>Pizza sale - SOS</td>
<td>4/21/11 - 5/31/11</td>
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<td>Bidwell JHS</td>
<td>ASB Magazine Drive</td>
<td>9/3/10 - 6/30/11</td>
<td>20,000.00</td>
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<td>PE Uniform Sales</td>
<td>8/11/10 - 5/26/11</td>
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<td>Chico JHS</td>
<td>ASB Magazine Drive</td>
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<td>LCC</td>
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<td>10/15/10 - 11/15/10</td>
<td>8,000.00</td>
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<td>McManus</td>
<td>Book Faire</td>
<td>9/20/10 - 9/24/10</td>
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<td>4/29/2011</td>
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<td>Neal Dow</td>
<td>Wog-a-thon</td>
<td>4/8/2011</td>
<td>11,900.00</td>
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<td>Shasta</td>
<td>Cookie Dough Sales</td>
<td>10/18/10 - 12/10/10</td>
<td>22,500.00</td>
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PROPOSED AGENDA ITEM: Rosedale Elementary School – 6th Grade Environmental Hike to Mt. Lassen national Park

Prepared by: Claudia de la Torre, Principal
Roy Tadeo & Adan Mota – 6th Grade Teacher

X Consent

___ Information Only                  Board Date: September 21, 2011

___ Discussion/Action

Background Information

The Rosedale 6th graders would like to visit Mt. Lassen National Park for a hiking and camping trip. We would depart Rosedale at 8:30 a.m., set up camp and hike a trail. We will have a study session, prepare dinner and camp overnight. The next day we will eat breakfast, take down camp and hike again. We will be back on campus by 1:00 p.m.

Education Implications

6th Grade study; Earth Science

The most exciting part of this field trip is the volcano, but there are many other aspects of Earth Science clearly evident in the park such as rocks, weather and erosion. Grade 6 Earth Science Standards Set 1, 2, 4, 5, & 6. Ref: Science Framework for California Public Schools K through Grade 12, 2004 California Department of Education.

Fiscal Implications

We are asking for donations to cover food costs

Additional Information

We will have one adult for every 5-6 students.
TO: CUSD Board of Education
FROM: Roy Tadeo and Adan Mota
SUBJECT: Field Trip Request

Field Trip Request

Date: 8/22/2011

TO: CUSD Board of Education
FROM: Roy Tadeo and Adan Mota
SUBJECT: Field Trip Request

Request is for Over-night camping for 6th grade to Mt Lassen National Park
(grade/class/group)
Destination: Mt. Lassen National Park Activity: Camping, hiking and learning about geology
from Thursday, September 22, 2011/6:30 AM to Friday, September 23, 2011/2:30 PM
(dates) / (times)
Rationale for Trip:
California Earth Science Standards, sets 1, 2, 3, 4, 5, & 6. 6th grade science curriculum involves plate
tectonics, volcanoes, weathering, rocks, erosion, and a lot about the Earth’s interior. Mt. Lassen is
a wonderful resource with excellent examples to help our student understand the science.

Number of Students Attending: 52 Teachers Attending: 2 Parents Attending: 10-14
Student/Adult Ratio: 1/5
Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:
All requests for bus or charter transportation must go through the transportation department - NO
EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $600.00 Substitute Costs $ Meals $
Lodging $ Transportation $ Other Costs $

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name ____________________ Acct. #: ____________________ $ ________
Name ____________________ Acct. #: ____________________ $ ________

Requesting Party
Date 8/24/11 √ Approve/Minor or
Site Principal
Date
Director of Transportation
Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP
Date 8/29/11 Recommend Not Recommended
Director of Educational Services
Date
Board Action
Date

Not Approved
PROPOSED AGENDA ITEM: Committed Conference
Prepared by: Patty Haley

☑ Consent
☐ Information Only
☐ Discussion/Action

Board Date September 21, 2011

Background Information
Each year the Butte County Dept of Behavioral Health hosts their Youth Development Summit. It is a leadership conference that provides young people with the opportunity to build their leadership capacity so they can implement community change projects that will positively impact their school and community.

Education Implications
Youth who attend will miss 2 school days and must be in good academic standing to attend (they cannot have an F in any class). However, youth will learn life skills that are not always taught during the school day.

Fiscal Implications
Youth who attend the conference will pay $50 registration fee. The school is not responsible financially at all. Hopefully there will be some fundraising that will provide some scholarships.

Additional Information
For question, please contact Miranda Mackabee at 530 891-2891.
TO: CUSD Board of Education
FROM: Patty Haley

SUBJECT: Field Trip Request

Request is for Club Live (grade/class/group)

Destination: Richardson Spring Activity: YD Summit

from Oct 6 / 10 to Oct 7 / 5 (dates) / (times)

Rationale for Trip: Leadership Conference to build on leadership skills

Number of Students Attending: 5 - 10 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus Charter Bus Name

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $0 Substitute Costs $0 Meals $0
Lodging $ Transportation $ Other Costs $

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name __________________________ Acct. #: __________________________ $ __________________________
Name __________________________ Acct. #: __________________________ $ __________________________

Requesting Party

Site Principal

Director of Transportation

Date

[Signature]

[Signature]

Date

[Signature]

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date

[Signature]

Date

[Signature]

Date

Approved

Not Approved

Revised 2/04 White Copy: Ed Services Yellow Copy: Transportation Pink Copy: Returned to Site after approval
PROPOSED AGENDA ITEM: YD Summit- Overnight Field Trip for Bidwell Club Live
Prepared by: Jen Skinner

☑ Consent  Board Date September 21st
☐ Information Only
☐ Discussion/Action

Background Information
Every year, the Butte County Department of Behavioral Health hosts their Youth Development Summit. It is a leadership conference that provides young people with the opportunity to build their leadership capacity so they can implement community change projects that will positively impact their school and community. Students will learn skills such as grant writing, project planning, public speaking and project implementation. They will also learn skills in environmental prevention (reducing youth access to alcohol) so that they can advocate for reducing underage drinking in our community. This year, the conference is happening Thursday and Friday, October 6th-7th, 2011.

Education Implications
Youth who attend will miss 2 school days and must be in good academic standing to attend (they cannot have an F in any class). However, youth will learn life skills that are not always taught during the school day. Additionally, youth who attend will learn skills that will increase their capacity and their self-confidence. Students who are more capable and more confident often thrive and do better in school than students with lower capacity or self-confidence.

Fiscal Implications
Youth who attend this conference will pay a registration fee of $50. Fundraising has been done so that students who are unable to afford some or all of the conference fee can be provided for. School staff and parents will be providing transportation. Funds have also been allocated (by BCDBH) to pay for the sub fees of the teacher attending the conference as the Bidwell Club Live advisor. Overall, all costs have been accounted for and covered so there should be no cost to the district.

Additional Information
For questions, please contact Jen Skinner at 530.891.2891 or by e-mail at: jskinner@buttecounty.net.
**FIELD TRIP REQUEST**

TO: CUSD Board of Education

FROM: Zane O’Laughlin

School/Dept.: Bidwell Junior High

**SUBJECT:** Field Trip Request

Request is for ___Bidwell Club Live___

(grade/class/group)

Destination: Richardson Springs

Activity: Youth Development Summit

from Oct. 6 2011 / 10:00 AM to Oct. 7, 2011 / 5:00 PM

(dates) / (times)

Rationale for Trip: Youth Development Leadership conference. Learn skills to implement community change projects that reduce youth access to alcohol.

Number of Students Attending: ___10___ Teachers Attending: ___1___ Parents Attending: _______

Student/Adult Ratio: ___10:1___

Transportation: Private Cars ___X___ CUSD Bus _______ Charter Bus Name _______

Other: _______

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

**ESTIMATED EXPENSES:**

Fees $ 500.00 Substitute Costs $ 176.00 Meals $

Lodging $ Transportation $ Other Costs $

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name Bidwell Club Live Acct. #: 01-0000-0-1231-1000-050 $ 500.00

Name _______ Acct. #: _______ $ _______

Requesting Party

8/16/11

Date

Site Principal

8-16-11

Date

Director of Transportation

Date

IF MAJOR FIELD TRIP

9-12-11

Date

Recommend

Not Recommended

Director of Educational Services

Date

Approved

Not Approved

Board Action

Date

ES-7 Revised 8/04
PROPOSED AGENDA ITEM: Friday Night Live Leadership Summitt 10/6/11 thru 10/7/11
Prepared by: Sue Baber

☐ Consent
☐ Information Only
☐ Discussion/Action

Board Date September 21, 2011

Background Information
This is a youth leadership and development conference to empower and educate our students. Chico High has participating in the conference for several years.

Education Implications
The students will learn leadership development, how to write grants and be exposed to positive social interaction.

Fiscal Implications
No cost to the district

Additional Information
Students will travel in private cars with volunteer drivers.
TO: CUSD Board of Education  
FROM: Sue Baber  
Date: 6/24/11  
School/Dept.: Chico High School  

SUBJECT: Field Trip Request

Request is for YD Summit - Friday Night Live Leadership Summit  
Destination: Richardson Springs  
Activity: Youth Development  
from 10/6/11 / 9 AM to 10/7/11 / 5-6 pm  
Rationale for Trip: The students will learn leadership skills, how to write grants and develop positive public speaking skills. 

Number of Students Attending: 10  
Teachers Attending: 1  
Parents Attending: ___  
Student/Adult Ratio: 10/1  
Transportation: Private Cars  
CUSD Bus  
Other:  

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS. 

ESTIMATED EXPENSES:  
Fees $0  
Substitute Costs $0  
Meals $0  
Lodging $0  
Transportation $0  
Other Costs $0  

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  
Name ____________________ Acct. #: ____________________ $ ___  
Name ____________________ Acct. #: ____________________ $ ___  

Requesting Party:  
Susan Baber  
Date: 8/23/11  

Site Principal:  
Date: 8/25/11  

Dir. of Transportation:  
Date:  

IF MAJOR FIELD TRIP  

Director of Educational Services  
Date: 8/25/11  

Board Action  
Date:  

☐ Approve/Minor  
☐ Do not Approve/Minor 
☐ Recommend/Major  
☐ Not Recommended/Major  

(If transporting by bus or Charter)
PROPOSED AGENDA ITEM: Reach for the Future Leadership Conference 3/8/12 to 3/10/12

Prepared by: Sue Baber

☐ Consent  
☐ Information Only  
☐ Discussion/Action  

Board Date September 21, 2011

Background Information
This is a youth leadership and development conference to empower and educate our students. Chico High has participating in the conference for several years.

Education Implications
The students will learn leadership development, and be exposed to positive social interaction. There is a challenge day and a ropes course that students may participate in.

Fiscal Implications
No cost to the district

Additional Information
Students will travel in private cars with volunteer drivers.
TO: CUSD Board of Education  
FROM: Sue Baber  
School/Dept.: Chico High School  

SUBJECT: Field Trip Request

Request is for Friday Night Live "Reach for the Future" Leadership Conference (grade/class/group)  
Destination: Richardson Springs  
Activity: Youth Development  

date: Mar. 8, 2012 / 12:15 p.m. to Mar. 10, 2012 / 5 p.m.  

dates / (times)  

Rationale for Trip: Youth leadership and development conference. Students participate in challenge day and ropes course.  

Number of Students Attending: 10-15  
Teachers Attending: 1 or 2  
Parents Attending:  

Student/Adult Ratio: 10:1  
Transportation: Private Cars ✓  
CUSD Bus  
Charter Bus Name  
Other:  

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:  
Fees $0  
Substitute Costs $0  
Meals $0  
Lodging $0  
Transportation $0  
Other Costs $0  

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  
Name  
Acct. #:  
$  
Name  
Acct. #:  
$

Susan Baber  
Requesting Party  

8/24/11  
Date  

8/7/11  
[Approve/Minor] [Do not Approve/Minor]  
[Recommend/Major] [Not Recommended/Major]  
(If transporting by bus or Charter)  

Site Principal  

07/11  
Date  

Director of Transportation  

Date  

IF MAJOR FIELD TRIP  

8/7/11  
[Recommend] [Not Recommended]  

Director of Educational Services  

Date  

[Approved] [Not Approved]  

Board Action  

Date  

ES-7  
Revised 8/04
PROPOSED AGENDA ITEM: PVHS Friday Night Live Field Trip
Prepared by: Jen Skinner

☑ Consent  Board Date: September 21, 2011
☐ Information Only
☐ Discussion/Action

**Background Information**
This is the annual leadership training for the students who will be involved with the Saturday Night Live Program at Pleasant Valley High School.

**Education Implications**
The Youth Development Summit provides student leaders the training they need to be effective in planning and implementing their responsibilities with the Friday Night Live Program.

**Fiscal Implications**
None - This program is funded by a grant.
**FIELD TRIP REQUEST**

**TO:** CSUSD Board of Education  
**FROM:** PV Friday Night Live  
**School/Dept.:** PVHS  
**Date:** 9/9/11

**SUBJECT:** Field Trip Request

Request is for  
PV Friday Night Live Students  
(grade/class/group)

Destination:  
Richardson Springs  
Activity:  
Youth Development Summit

from  
10/6/11 / 9:30 a.m.  
to  
10/7/11 / 5:00 p.m.

dates) / (times)

Rationale for Trip: The Youth Development Summit provides student leaders training around assessing, planning and implementing effective projects that address school climate, prevention of substance abuse and use and provide youth opportunities to collaborate with community agencies and members.

Number of Students Attending: 10  
Teachers Attending: 1  
Parents Attending: ____________

Student/Adult Ratio: 10/1

Transportation:  
Private Cars X  
CUSD Bus  
Charter Bus Name  
Other: ____________

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

**ESTIMATED EXPENSES:**

Fees $0  
Substitute Costs $0  
Meals $0

Lodging $0  
Transportation $0  
Other Costs $0

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name:  
Acct. #:  
$ ____________

Name:  
Acct. #:  
$ ____________

---

**Requesting Party**

Jan M. Skinner  
9/12/11

Sign:  
Date:  
7/12/11

**Site Principal**

Sign:  
Date:  
7/12/11

**Director of Transportation**

Sign:  
Date:  
7/12/11

**IF MAJOR IN-CLASSROOM FIELD TRIP**

**Director of Educational Services**

Sign:  
Date:  
7/13/11

**Board Action**

Sign:  
Date:  
7/13/11

---

Approve/Minor or Recommend/Major  
Do not Approve/Minor or Not Recommended/Major

(If transporting by bus or Charter)

---

Recommend  
Not Recommended  
Approved  
Not Approved
PROPOSED AGENDA ITEM: YD Summit- Overnight Field trip for Fair View Friday Night Live

Prepared by: Nancy Medina

☐ Consent  
☐ Information Only  
☐ Discussion/Action  

Board Date  September 21, 2011

Background Information
Every year, the Butte County Department of Behavioral Health hosts a Youth Development Summit. This conference is designed to help young people gain useful skills that will allow them to build their capacity so that they can implement community change projects.

Education Implications
Youth who attend will miss 2 days of school therefore they must be in academic good standing to attend which will be verified by their principal and attendance personnel. Youth who attend will learn skills that are not always taught during the school day.

Fiscal Implications
Youth who attend this conference will pay a registration fee of $50. Fund-raising has been done so that students who are unable to afford some or all of the cost of the conference fee can be provided for.

Additional Information
For questions please contact Miranda Mackabee at 891-2891.
TO: CUSD Board of Education
FROM: 
Date: 
School/Dept.: 

SUBJECT: Field Trip Request

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<thead>
<tr>
<th>Destination:</th>
<th>Activity:</th>
<th>Leadership Conference</th>
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<tbody>
<tr>
<td>Richardson's Springs</td>
<td></td>
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<tr>
<td>Friday Night Live</td>
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<table>
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<tr>
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<th>Time</th>
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<tbody>
<tr>
<td>October 6th</td>
<td>10am</td>
</tr>
<tr>
<td>to</td>
<td></td>
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<tr>
<td>October 7th</td>
<td>5:00pm</td>
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<thead>
<tr>
<th>Rationale for Trip</th>
<th>For our young people to experience a two day leadership opportunity</th>
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| Transportation | Private Cars [x] CUSD Bus [0] Charter Bus Name [0] |

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

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<td>Transportation</td>
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<td>Other Costs</td>
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**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

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<th>Date</th>
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**IF MAJOR FIELD TRIP:**

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Revised 8/04 White Copy: Ed Services Yellow Copy: Transportation Pink Copy: Returned to Site after approval
PROPOSED AGENDA ITEM:  
Reach for the Future Leadership Conference- 2 overnight 3 days

Prepared by:  
Nancy Medina

☐ Consent  
☐ Information Only  
☐ Discussion/Action  

Board Date  
September 21, 2011

Background Information

Every year, the Butte County Department of Behavioral Health hosts a leadership conference called Reach for The Future. This conference is designed to help young people gain useful skills that will allow them to build their capacity so that they can implement not only community change but change on their high school campus and personal change at home and with themselves.

Education Implications

Youth who attend will miss 2 days of school therefore they must be in academic good standing to attend which will be verified by their principal and attendance personnel. Youth who attend will learn skills that are not always taught during the school day. Youth who attend will learn skills that will increase their capacity and their self-confidence. Students who are more capable and more confident often thrive and do better in school than students who have a lower capacity or self-confidence.

Fiscal Implications

Youth who attend this conference will pay a registration fee of $100. Fund-raising has been done so that students who are unable to afford some or all of the cost of the conference fee can be provided for.

Additional Information

For questions please contact Miranda Mackabee at 891-2891.
TO: CUSD Board of Education
FROM: ____________________________

DATE: ____________________________

SCHOOL/DEPT: ____________________

SUBJECT: Field Trip Request

Friday Night Live Fair View High School

Request is for ____________________________

(grade/class/group)

Destination: Richardson Springs

Activity: Leadership Conference

March 8th 10:00am to March 10th 5:00pm

(from) / (to)

(Number of days

(dates) / (times)

Number of students attending:

(5-10 Teachers attending: 1-2 Parents attending: 0

Student/Adult Ratio:

Transportation: Private Cars X CUSD Bus Charter Bus Name 0

Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

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<th>Fees</th>
<th>Substitute Costs</th>
<th>Meals</th>
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Lodging $0 Transportation $0 Other Costs $0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

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IMMENDING

Requesting Party

9/1/11

Date

Site Principal

7/2/14

Date

☐ Approve/Minor ☐ Do not Approve/Minor or Recommend/Major ☐ Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

IF MAJOR FIELD TRIP

9/11

Date

☐ Recommend ☐ Not Recommended

Director of Educational Services

☐ Approved ☐ Not Approved

Board Action

Date

Revised 3/04  White Copy: Ed Services  Yellow Copy: Transportation  Pink Copy: Returned to Site after approval
PROPOSED AGENDA

ITEM:

Prepared by:
Janet Brinson

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date September 21, 2011

Background Information

Mr. Gobba will assist with the school-to-work coordinator with planning and execution of activities requiring field experience thereby increasing the amount of school-to-work experience for students. In addition, he will assist with the practical application components of the student work, the goal of which is to facilitate the academic, career-technical education, mentoring internships and post-secondary partnerships through the 21st CCLC BLAST program.

Educational Implications

With Mr. Gobba’s assistance, Fair View High students will increase their amount of school-to-work experience.

Fiscal Implications

There is no cost to the General Fund.
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - On File (click to view)  
   - Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - On File (click to view)  
   - Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Dan Bobba
Street Address/POB: 4388 Short Horn Dr.
City, State, Zip Code: Chico, CA 95973
Phone: 530-592-7952
Taxpayer ID/SSN: 

This agreement will be in effect from: 08/10/11 to 06/01/12
Location(s) of Services: (site) Fair View High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   - Assist with practical application components of the CPA Building Trades and Construction grant. Assist CPA grant coordinator with planning and activities requiring specific field experience.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   - Increase the amount of School-to-Work experiences for students.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) California Partnership Academies (CPA) Grant
   2) 
   3) 

6. Account(s) to be Charged:
   - Pet (%): 100.00
   - Fund: 01
   - Resource: 4124
   - Proj/Yr: 1110
   - Goal: 5800  
   - Function: 14
   - Object: 5800
   - Expense: 14
   - Selv/Dept: 5800

7. Is there an impact to General Fund, Unrestricted funding?:  
   - Yes  
   - No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District pay consultant not to exceed the payment criteria as follows:
   - $30.00 Per Unit, times 360.00 # Units = $10,800.00 Total for Services
   (Unit:  
   - Per Hour  
   - Per Day  
   - Per Activity)

9. Additional Expenses:
   - $  
   - $  
   - 0.00 Total for Additional Expenses
   - $10,800.00 Grand Total

In Consideration of the services to be furnished by the Consultant, the District agrees to pay the Consultant
the sum of $10,800.00.

November 11, 2011

Agreed to:

[Redacted]

[Redacted]
CONSULTANT TERMS AND CONDITIONS

(Aplicable, unless determined to be Contract Employee – See BR15A)

Consultant Name: Dan Gobba

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check or a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.valleyschools.org/depdir/bovdIRECT/depdir/consultant_agreement.pdf). IRS publication 590 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

13. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

14. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signatures and names]

15. RECOMMENDED:

[Signatures and names]

16. APPROVED:

Janet L. Brinson, Director

[Signatures and names]

17. Authorization for Payment:

CHECK REQUIRED [ ] Partial Payment (Date)

[ ] Full or Final Payment (Date)

$ ___________

(Originating Administrator 'Signature - Use Blue Ink) (Date)

DIPOSITION OF CHECK by Accounts Payable:

[ ] Send to Site Administrator: (Date check required)

[ ] Mail to Consultant

[ ] Other

[Signature of CUSD Administrator, or Director of Fiscal Services] (Date)
PROPOSED AGENDA ITEM: Consultant agreement with Dovetail Learning, Inc.

Prepared by: Scott Lindstrom, Coordinator

☑ Consent  Board Date 9/21/2011

☐ Information Only

☐ Discussion/Action

Background Information
Consultant agreement per Early Mental Health Initiative (EMHI) grant. Dovetail Learning will provide curriculum materials, initial and follow-up training, and consultation for implementing the Toolbox curriculum in elementary school classes at Citrus, Emma Wilson, Hooker Oak, Little Chico Creek, Marigold, Neal Dow, Parkview, Rosedale, and Sierra View Schools. The new curriculum will be integrated with existing social-emotional learning curricula focused on enhancing school climate and building communication skills, empathy, problem-solving, and conflict resolution.

Education Implications
Enhancing school climate and positive classroom behavior, reducing social-emotional-behavioral barriers to learning. Establishing school-wide approaches to developing positive behaviors.

Fiscal Implications
Fully funded by EMHI grants.

Additional Information
1. A completed D810a. "Certificate of Independent Consultant Agreement" guideline is:
   ✔ On File (click to view)    ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ✔ On File (click to view)    ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Dovetail Learning, Inc.
Street Address/POB: 625 Gravenstein Hwy North, Suite 2
City, State, Zip Code: Sebastopol, CA 95472
Phone: 707-881-3388
Taxpayer ID/SSN: 68-0673824
This agreement will be in effect from 09/21/11 to 05/24/12
Location(s) of Services (site): Chico USD

3. Scope of Work (to be performed) (attach separate sheet if necessary)
   Provide up to three days of initial and follow-up training and consultation for elementary guidance staff, teachers, and psychologists at Citrus, Emma Wilson, Hooker Oak, Little Chico Creek, Manbgold, Neal Dow, Parkview, Rosedale, and Sierra View schools.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   All staff trained will utilize "Toolbox" curriculum and skills for enhancing character education, building building school community, increasing empathy and problem-solving skills, and managing behavioral issues.
   This program is a component of the CUSD Early Mental Health Initiative 2011 grants.

5. Fundings/Programs Affected (corresponding to accounts below)
   1) Elementary Guidance #16 (Early Mental Health Initiative grant)
   2) Elementary Guidance #17 (Early Mental Health Initiative grant)
   3)

6. Account(s) to be Charged:

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<th>Percentage</th>
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<th>Resource</th>
<th>Proj/Yr</th>
<th>Goal</th>
<th>Function</th>
<th>Object</th>
<th>Expense</th>
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</table>

7. Is there an impact to General Fund, Unrestricted funding?    ☐ Yes    ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $12,685.00 Per Unit, times 1.00
   # Units = $12,685.00 Total for Services
   (Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:
   Travel expenses included
   $ $ $ Total for Add'l Expenses

   $ $ $ 0.00 Add'l Expenses

   $ $ 12,685.00 Grand Total

   (to be completed by Business Services)

consultant.agreement rev 8/08 me 1

8/28/08
CONSULTANT TERMS AND CONDITIONS
(Applicable unless determined to be Contract Employee – See BS10a)

Consultant Name: Dovetail Learning, Inc.

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, among other things, that criminal background checks have been completed as per district policy prior to commencement of services. This requirement also applies to any subcontracts or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employees or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by check or by check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicownd.org/dept/business/documents/consultant_agreement.pdf). IRS publication SW 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payee check will be issued with applicable taxes withheld.)

(Signature of Consultant)

Chuck Fisher, Director of Training

(Date)

12. RECOMMENDED:

(Signature of District Business Services)

Scott Lindstrom

(Date)

13. APPROVED:

(Signature of Director of Business Services)

Janet Brinson, Director of Categorical Programs

(Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru:

(Date)

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator:

(Date, check required)

☐ Mail to Consultant

S

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

consultant.agreement rev 06/08

2

8/23/08
TITLE: Consultant Agreement with Frank Reale

Action: 
Consent: x 
Information: 

Prepared by: 

September 21, 2011

Background Information
Frank and Jan Reale have provided the Holistic Playground for numerous Chico Unified elementary schools. This year they have adopted Sierra View along with LOVE Chico.

Educational Implications
Through the use of the playground activities, students will be able to interact with sight words, math facts, practice right and left brain activities, see murals depicting the numerous science/social studies related information (salmon life cycle, water cycle, etc.).

Fiscal Implications
Sierra View applied for and received a Lowe's Grant for $5000.00. We have also received several donations towards this project. PTA has budgeted the remainder. There will be no fiscal impact to the general budget. Parents, teachers, staff and LOVE Chico volunteers will be doing all the labor.

Additional Information
CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - ✔ On File  (click to view)
   - □ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - ✔ On File  (click to view)
   - □ Attached

   This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Name: Frank Reale
   Street Address/POB: 13400 Oak Ranch Lane
   City, State, Zip Code: Chico, CA 95928
   Phone: 530-566-1777
   Taxpayer ID/SSN:

   This agreement will be in effect from: 09/23/11 to 09/25/11
   Location(s) of Services: (site) Sierra View Playground

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Frank will provide the master blueprint for the Holistic Playground and at a later date provide staff an in-service on how to incorporate the activities into their daily lessons.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Site Plan
   BEST Behavior Plan

5. Fundline/Programs Affected: (corresponding to accounts below)
   1) Lowe's Grant
   2) PTA Account
   3)

6. Account(s) to be Charged:
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<th>Pct (%)</th>
<th>Fund</th>
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<th>Proj/Yr</th>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>5800</td>
<td>14</td>
<td></td>
</tr>
</tbody>
</table>

7. Is there an impact to General Fund, Unrestricted funding?  □ Yes  ✔ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   $ 7,700.00  Per Unit, times 1.00  # Units = $ 7,700.00  Total for Services
   (Unit: □ Per Hour  □ Per Day  ✔ Per Activity)

9. Additional Expenses:
   $  
   $  
   $  

   Total for Addit'l Expenses  0.00  Grand Total  $ 7,700.00

10. Amounts of $5,001.00 or more require Board Approval: (date to Board)
    (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Aplicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: Frank Reaie

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employees or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.carencesd.ca.us/dept/business/documents/ConsultantAgreement.pdf). IRS publications SW-40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued, with applicable taxes withheld.)

   (Signature of Consultant) Frank Reaie (Print Name) 8/22/11 (Date)

12. RECOMMENDED:

   (Signature of Originating Administrator) Debbie Aldred (Print Name) 8/22/11 (Date)

13. APPROVED:

   (Signature of District Administrator, or Director of Categorical Programs) Joanne Pursley (Print Name) 8/29/11 (Date)

   APPROVED:

   □ Consultant □ Contract Employee

   Scott Jones Director, Fiscal Services 9/4/11 (Date)

14. Authorization for Payment:

   CHECK REQUIRED (Invoice to accompany payment request):
   □ Partial Payment thru: (Date)
   □ Full or Final Payment

   DISPOSITION OF CHECK by Accounts Payable:
   (check released upon completion of services)
   □ Send to Site Administrator: (Date check required)
   □ Mail to Consultant

   $ (Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

consultant agreement rev 8/08 me 2 8/28/08
AGENDA ITEM: Career Technical Education Advisory Committee (CTEAC)

Prepared by: Janet Brinson, Director Educational Services

X Consent  Board Date: September 21, 2011

Information Only

Discussion/Action

Background Information

Education Code 8070 mandates that the governing board of each school district appoint a career-technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. Per Ed Code, the committee “shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration and the field office of the Employment Development Department (EDD).”

In May, 2007, the CUSD Board appointed a CTE Advisory Committee. Since that time, many of the original appointees have retired or changed jobs. To replace these vacancies, we are presenting a list of individuals, representing the broad spectrum of backgrounds outlined in Ed Code, who have indicated their willingness to be considered as appointees to the district CTE Advisory Committee.

Education Implications

Career Technical Education programs offer a sequence of courses directly related to preparing students for employment in current or emerging occupations as well as continued postsecondary education. Programs include competency-based learning, applied learning which contributes to an individual’s academic knowledge, higher-order reasoning, problem-solving skills, work attitudes, general employability skills, technical skills, and the occupational-specific skills necessary for economic independence as a productive and contributing member of society.

Fiscal Implications

This committee is required as a component of a high-quality CTE program. Several grants, such as the 1D facilities modernization grants several years ago, require approval from a district-level CTE Advisory Committee.
Proposed Career-Technical Education Advisory Committee Roster

*September 2011*

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Industry/Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norm Nielsen</td>
<td>Chico Electric</td>
<td>Industry / Engineering and Design</td>
</tr>
<tr>
<td>Carol Lams-Weity</td>
<td>Sierra Cascade Nutrition and Activity Consortium</td>
<td>Industry / Hospitality (Nutrition)</td>
</tr>
<tr>
<td>Mark Forwaltier*</td>
<td>Transfer Flow</td>
<td>Industry / Manufacturing</td>
</tr>
<tr>
<td>Tim Adkins</td>
<td>MJB Welding Supply</td>
<td>Industry / Manufacturing</td>
</tr>
<tr>
<td>Marie Ficket*</td>
<td>Chico Fire</td>
<td>Industry / Public Services</td>
</tr>
<tr>
<td>Fred Davis</td>
<td>Davis and Associates</td>
<td>Business / jobs expansion</td>
</tr>
<tr>
<td>Ken Mackell</td>
<td>Employment Development Department</td>
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<tr>
<td>Linda Zorn*</td>
<td>Butte College Tech Prep</td>
<td>Higher Education</td>
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<tr>
<td>Carrie Monlux</td>
<td>CSU Chico (Department of Agriculture)</td>
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<td>Paul Watters</td>
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<td>Janet Brinson</td>
<td>CUSD – District Administration</td>
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<tr>
<td>John Shepherd*</td>
<td>CUSD – Site Administration</td>
<td>K-12 Education</td>
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*Asterisked names indicate that we have made contact, but are awaiting the individual’s final confirmation that he or she is available.*
PROPOSED AGENDA ITEM: Charter School Annual Site Visit Reports

Prepared by: John Bohannon

Consent

Information Only

Discussion/Action

Board Date September 21, 2011

Background Information

As the chartering agency, Chico Unified School District is responsible for Oversight of the charter schools we authorize. Per Education Code 47604.32, an annual visit to each charter school is specified. Site Visit Team Members conducted visits and the compiled reports are presented tonight for board approval.

Education Implications

As one part of Oversight responsibility, CUSD is responsible for monitoring the educational quality of the schools we charter.

Fiscal Implications

As one part of Oversight responsibility, CUSD is responsible for monitoring the fiscal health of the schools we charter.

Additional Information

Per previous board direction, drafts of the Site Visit reports were shared with the respective administrators for each of the charter schools. Those administrators had the opportunity to review the reports and suggest edits, if necessary. Those edits have been incorporated into the reports presented tonight.
AGENDA ITEM: Approval of Resolution #1157-11, in Support of Bidwell Mansion State Historic Park

Prepared by: Kelly Staley

☐ Consent  Board Date  September 21, 2011

☐ Information Only

☐ Discussion/Action

Background Information
Every single elementary school in the Chico Unified School District benefitted from school tours of the Bidwell Mansion State Historic Park. Bidwell Mansion State Historic Park provides tours and educational programs to study California and United States History for several thousand local and regional school children.

The attached resolution for the Board’s consideration urges the Governor and State Legislature to remove the Bidwell Mansion State Historic Park from the current State Parks Closure List.

Educational Implications
Closure of the Bidwell Mansion State Historic Park would diminish educational opportunities for all local school children and the public.

Fiscal Implications
n/a
Resolution No. 1157-11
2011 Bidwell Mansion State Historic Park Proclamation

Whereas, in the 2010-2011 school year, every single elementary school in the Chico Unified School District benefited from school tours of the Bidwell Mansion State Historic Park; and

Whereas, Bidwell Mansion State Historic Park provides tours and educational programs to study California and United States History for several thousand local and regional school children; and

Whereas, over 37,000 annual visitors benefit the local economy which directly affects Chico Unified School District; and

Whereas, closure of the Bidwell Mansion State Historic Park would diminish educational opportunities for all local school children and the public;

Now Therefore, Be it Resolved, that the Chico Unified School District does hereby request that the State of California remove the Bidwell Mansion State Historic Park from the current State Parks Closure List and we encourage all citizens to join the Chico Unified School District in supporting this request; and

Be it further resolved, that copies of this resolution be sent to California Governor Jerry Brown, California State Parks Director Ruth Coleman, State Senator Doug LaMalfa, State Assemblyman Dan Logue, State Assemblyman Jim Nielsen, the Butte County Board of Supervisors, the Chico City Council, the Chico Enterprise-Record, and the Chico News and Review.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, thereof, held on the 21st day of September, 2011, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President of the Governing Board
of the Chico Unified School District

_____________________________
Kelly Staley, Superintendent
Chico Unified School District
PROPOSED AGENDA

ITEM: Warrant Authorization

Prepared by: Scott Jones, Director-Fiscal Services

| Consent | Board Date | 9/21/11 |

Information Only

Discussion/Action

Background Information

Warrants in the amount of $2,655,629.47 for the period of August 11 through September 7, 2011 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.
September 21, 2011
Accounts Payable Warrants

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<th>FUND DESCRIPTION:</th>
<th>WARRANT #S:</th>
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<td>Special Reserve RDA City Pass Through</td>
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**TOTAL WARRANTS TO BE APPROVED:**

$2,655,629.47

CC Maureen Fitzgerald, Assistant Superintendent, Business Services
CC Scott Jones, Director of Fiscal Services
AGENDA ITEM:  Monthly Enrollment and ADA Report (1st School Month)  
Prepared by:  Maureen Fitzgerald, Assistant Superintendent, Business Services  

X  Consent  

Board Date  September 21, 2011  

Information  

Discussion/Action  

Background Information:  
Tracking enrollment and ADA (Average Daily Attendance) data is vital to accurately projecting class size, school site capacities, and ultimately, district revenues. Enrollments are tracked daily for the first two weeks of school and then monthly thereafter. While we also evaluate the ADA with the monthly data, the district general fund revenue is funded on P2 (around 8th month) cumulative attendance.  

Education Implications:  
Monitoring enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.  

Fiscal Implications/Analysis of Attached Reports:  
The attached document shows that the district is above target in the current projections for both our CBEDS and ADA projections. Continued monitoring of enrollment as well as the newly implemented A2A (Attention 2 Attendance) software should keep the district in good standing to meet or exceed projections for 2011-12.
## 2011-12
Total Monthly Enrollment By School

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<th>1st</th>
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PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Scott Jones - Director, Fiscal Services

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date 9/21/11

Background Information:

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.

2. The Superintendent may authorize the sale of the property by public auction.

3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.

4. If the Superintendent or Designee agrees that the property is worth no more than $2,500, the Superintendent may designate any employee to sell the property without advertising.

5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Educational Implications: NONE

Fiscal Implications: NONE
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3. Unrepairable
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2. Needs Minor Repair
3. Unrepairable
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Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
Surplus Property 09/21/11 to Computers for Classrooms for refurbishing to current technology standards and reallocating back to schools

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Condition:
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2. Needs Minor Repair
3. Unrepairable
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**Condition:**
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable
TITLE: Notice of Completion
– Water Tank Replacement at Forest Ranch Elementary School

Action
Consent ✔
Information

September 21, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information
On April 20, 2011 the Board of Education approved the replacement of the potable water tank at Forest Ranch Elementary School. The project was successfully completed on September 9, 2011.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This project was procured with deferred maintenance funds.

Additional Information
The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation
It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Water Tank Replacement at Forest Ranch Elementary School.
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT**.

3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999**.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on **September 9, 2011** and accepted by the Chico Unified School District on **September 21, 2011**.

6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE WATER TANK REPLACEMENT AT THE FOREST RANCH ELEMENTARY SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA**.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **United Building Contractors, 275 Fairchild Avenue, Chico, CA 95973**.

8. The street address of said property is:

   **FOREST RANCH CHARTER SCHOOL – 15815 Cedar Creek Road, Forest Ranch, CA 95942**

9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

    **ASSESSORS PARCEL NUMBERS:** 063-210-021

Date: ____________________  Signature of Owner or agent of owner ____________________

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place ____________________  (Signature of person signing on behalf of owner) ____________________
TITLE: Notice of Completion
   – Covered Walkway Beam Replacement at Pleasant Valley High School

Action
Consent [x] Information

September 21, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information
On April 20, 2011 the Board of Education approved the Covered Walkway Beam Replacement at Pleasant Valley High School. The project was successfully completed on September 9, 2011.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This project was procured with deferred maintenance funds.

Additional Information
The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation
It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Covered Walkway Beam Replacement at Pleasant Valley High School.
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on September 9, 2011 and accepted by the Chico Unified School District on September 21, 2011.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE COVERED WALKWAY BEAM REPLACEMENT AT THE PLEASANT VALLEY HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is Associated Building Contractors, 1875 Wyandotte Avenue, Oroville, CA 95966.

8. The street address of said property is:

PLEASANT VALLEY HIGH SCHOOL – 1475 East Avenue, Chico, CA 95926

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

ASSESSEORS PARCEL NUMBERS: 048-202-035

Date: ______________ Signature of Owner or agent of owner: ________________________________

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place: ____________________________ (Signature of person signing on behalf of owner)
MEMORANDUM TO: Board of Education  
FROM: Kelly Stailey, Superintendent  
SUBJECT: Certificated Human Resources Actions  

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**2011/12 Leave Requests**

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# Memo

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 E. 7th STREET**  
**CHICO, CA 95928-5999**

**DATE:** SEPTEMBER 21, 2011  
**MEMORANDUM TO:** BOARD OF EDUCATION  
**FROM:** KELLY STALEY, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED HUMAN RESOURCES ACTIONS

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<td>ALBA, CESAR</td>
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**LAYOFF TO RE-EMPLOYMENT**

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<thead>
<tr>
<th>Name</th>
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<tbody>
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<td>EXTEND LT POSITION/49/ GENERAL/0000</td>
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**LEAVE OF ABSENCE**

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**PROMOTION**

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<tr>
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<td>CLARK, KARYL</td>
<td>CHIEF EXAMINER-GED/EDUCATION SVCS/1.0</td>
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### RESIGNATION/TERMINATION

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<td>FANNING, NICOLE</td>
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<td>GRAY, MARK</td>
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<td>TALBOT, DENISE</td>
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### RESIGNED THIS POSITION ONLY

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AGENDA ITEM: Public Hearing and Approval of Resolution 1156-11, Notice of Apportionment for the State Instructional Materials Fund
Prepared by: Joanne Parsley

_____ Consent

_____ Information Only

X_____ Discussion/Action/Public Hearing

Board Date: September 21, 2011

Background Information

Education Code Section 60119 requires that each pupil within the Chico Unified School District be provided sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks in the areas of history/social science, mathematics, reading/language arts and science. The attached Certification of Provision of Standards-Aligned Instructional Materials states that we are currently sufficient for the 2011-12 school year. As such, the Educational Services Department requests approval of Resolution No. 1156-11.

Education Implications

All students will be provided with sufficient textbooks and instructional materials in the core instructional areas for in-class work as well as homework.

Fiscal Implications

Standards-aligned instructional materials are purchased out of the state provided funds.

Additional Information

As required by CCR, Title 5, Section 9531, instructional materials for students in grades K-8 were purchased from an approved standards-aligned state adoption list and instructional materials purchased for students in grades 9-12 are aligned with the state content standards and are approved by the CUSD Board of Education following district review of the materials.
RESOLUTION NO. 1156-11

Whereas, the governing board of Chico Unified School District, in order to comply with the requirements of Education Code section 60119 held a public hearing on September 21, 2011, at 6:00pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least ten days notice of public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing, and;

Whereas information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home;

Whereas sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks;

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore it is resolved that for the 2011-12 school year, the Chico Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks.

Adopted this 21st day of September, 2011

Ayes:
Noes:
Abstentions:
Absent:

________________________________________
Board President

________________________________________
Secretary/Clerk
Certification of Provision of Standards-Aligned Instructional Materials

The local governing board of the Chico Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by CCR, Title 5, Section 9531.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by CCR, Title 5, Section 9531. Certification was approved by the local governing board at a public meeting held on September 21, 2011.

The State Board of Education adopted new standards-aligned instructional materials for K-8 in Mathematics in April, 2009. The local governing board of Chico Unified School District will provide each pupil with a standards-aligned textbook or basic instructional materials from this adopted list by August 10, 2011 which is the start of the first school term that is no later than 24 months following the state adoption of these materials.

The local governing board of the Chico Unified School District has provided each pupil in kindergarten through grade eight with a state adopted standards-aligned textbook or basic instructional materials in the following subjects by the date indicated below to meet the 24 month rule in EC 60422 (a):

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<tbody>
<tr>
<td>Reading/Language Arts</td>
<td>August 2003</td>
</tr>
<tr>
<td>History-Social Science</td>
<td>August 2006</td>
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<tr>
<td>Science</td>
<td>August 2007</td>
</tr>
<tr>
<td>Mathematics</td>
<td>August 2009</td>
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</tbody>
</table>

Certification was approved by the local governing board at a public meeting held on September 21, 2011.

Ayes:
Noes:
Abstentions:
Absent: __________________________

Board President

________________________
Secretary/Clerk
NOTICE OF PUBLIC HEARING

The Chico Unified School District Board of Education will hold a Public Hearing at a regular board meeting on Wednesday, September 21, 2011. The Board meeting will begin at 6:00 p.m., and the Public Hearing item listed below will be discussed and an opportunity for public testimony will be made available in accordance with the Discussion calendar of the agenda. Public Hearing items include:

PUBLIC HEARING - Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2011-2012.

Education Code §60119 requires that, in order to receive instructional materials from any state source, in each fiscal year from 1994-95 onward, the Governing Board shall hold a public hearing regarding the sufficiency of instructional materials in the district.

This Notice will serve to fulfill the District's 10-day notice requirement of all Public Hearings pursuant to Education Code §5362. A formal agenda containing the item listed above will be posted and distributed in accordance with district procedures on Friday, September 16, 2011.

Dr. Kathy Kaiser, Board President
Chico Unified School District

Posted: August 23, 2011
PROPOSED AGENDA ITEM: Accountability Progress & STAR Results Update

Prepared by: Michael Morris

Consent [ ] Information Only [✓] Discussion/Action [ ]

Board Date September 21, 2011

Background Information
The California Department of Education recently released the annual Accountability Progress Reports. The reports include the state accountability system Academic Performance Index (API) report, the federal Adequate Yearly Progress (AYP) report and Program Improvement status updates. This informational update to the board will provide an overview of CUSD results. In addition, the districtwide, school-level, and grade-level results for CUSD from the Standardized Testing and Reporting (STAR) Program will be reported to the board as required by the Education Code.

Education Implications
The state and federal accountability data are reviewed by district staff for planning and monitoring educational programs and strategies and to allocate resources to best support the improvement of CUSD students’ academic achievement.

Fiscal Implications
Mandated testing is reimbursed by the state.
PROPOSED AGENDA ITEM: Resolution to Establish a Separate Fund for Inspire School of Arts and Sciences

Prepared by: Scott Jones – Director, Fiscal Services

☐ Consent  Board Date  September 21, 2011

☐ Information Only

☒ Discussion/Action

Background Information

In May, 2009 the Board approved Chico Unified’s first dependent charter school, Inspire School of Arts and Sciences (ISAS). Administration established a separate site code within the District’s General Fund to accommodate the financial transactions of ISAS. It became apparent that establishing a separate fund within the County Treasury would allow greater transparency for all interested parties to have ISAS and the District’s financial data in separate funds. As the district moves toward a new financial system, Escape Technologies, during January, 2012, the tracking of financial data including that of running payroll in separate funds will facilitate efficiencies within the fiscal services department.

Educational Implications
None

Fiscal Implications

Establishing a separate interest bearing fund within the County Treasurer’s Pooled Investment Portfolio will enable both CUSD and ISAS to accrue interest associated with each entities own financial transactions.
RESOLUTION 1161-11
RESOLUTION ESTABLISHING A SEPARATE,
INTEREST-BEARING FUND FOR
Inspire School of Arts and Sciences Charter School

WHEREAS, The Chico Unified School District (CUSD) approved the Inspire School of Arts and Sciences (ISAS) Charter Petition on May 27, 2009; and

WHEREAS, CUSD has included the ISAS financial data along with the CUSD data in the CUSD General Fund when reporting through the State's Standardized Account Code System; and

WHEREAS, the CUSD administration desires to report the ISAS financial data in a separate, interest-bearing fund in the Treasurer's Pooled Investment Portfolio for the benefit of both ISAS and CUSD to reflect the entities as separate organizations; and

WHEREAS, the accounting for the ISAS Charter School program revenues and expenditures and the allocation of interest to any excess cash balance is facilitated by establishing a separate fund.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Chico Unified School District that an interest-bearing fund, separate from the CUSD General Fund, be established for the use and recording of financial activity of the ISAS Charter School.

Adopted and approved this 21ST day of September 2011, by the following vote:

Ayes: 
Noes: 
Abstentions: 
Absent: 

By: ________________________________
President of the Governing Board of the
Chico Unified School District

Attest: ________________________________
Clerk/Secretary of the Governing Board of the
Chico Unified School District
AGENDA ITEM: 2010-11 Year End Unaudited Actual Financial Statement
2011-12 Budget

Prepared by: Maureen Fitzgerald-Assistant Superintendent, Business Services

Board Date: September 21, 2011

Background Information:
The district is required to submit the 2010-11 year-end unaudited financial statements to the Butte County Office of Education by September 15, 2011. The unaudited actuals are all transactions through June 30, 2011 including ending fund balances and fund balance designations. Along with the unaudited actuals, the 2011-12 budget has been revised to reflect the State Adopted Budget actions.

Education Implications:
School districts that maintain a balanced budget and have adequate reserves are able to provide a broad range of educational programs for their students.

Fiscal Implications:
The year-end unaudited actuals will differ from approved budgets as budgets are a planning tool and are intended to estimate, based on current assumptions, the district spending plan. When the books are closed as of June 30th only actual money spent and received or earned are recorded, reflecting actual affects to the ending fund balance. In years during fiscal uncertainty budgets and year-end actuals will differ more significantly that in more secure fiscal times due to prudent spending and intentional savings.

The following report reflects actuals and fund balances for all the district funds.

Recommendation: Approve 2010-11 Year-End Unaudited Actual Financial Statement as presented.
 TITLE: Measure A Phase III - New Classroom Building at Pleasant Valley High School Design Update

Action
Consent
Information X

September 21, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information

The purpose of this item is to update the Board of Education on the progress of the design for the new Classroom Building at Pleasant Valley High School. The District has entered into an agreement with Broward Builders to provide pre-construction services for the project. Broward has been working closely with NMR Architects, the project architect. NMR Architects will update us on project progress to date.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project is funded with Measure A – Phase III Bond dollars
Title: Authorization to Finalize Construction Documents for Inspire School of Arts and Sciences

Action _X_ Consent  
Information __________ September 21, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information

On August 17, 2011, NTD Architects presented the plan for the development of a new campus for the Inspire School of Arts & Sciences. This plan was developed following a series of design meetings with the participation of District Staff, Design Consultants, Inspire and Chapman Staff, Maintenance & Operations, and CARD. This plan involves the construction of a new campus comprised of relocated portable classroom buildings from Pleasant Valley High School and Chico High School that will be located on the south-east portion of the Chapman Elementary School campus.

At this same time, the District requested authorization to circulate a Request for Qualifications (RFQ) in order to select a Lease Lease-back Contractor to participate in this project. The Request for Qualifications was circulated on September 8, 2011 and responses are due on September 29, 2011.

At the August 17, 2011, Board of Education meeting, District Staff failed to request authorization to have the architect finalize construction documents which would need to be submitted to the Division of the State Architect. This submittal is a critical component towards meeting the schedule for occupancy in August of 2012.

Educational Implications

The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

Funding for this project will be one of the Capital Funds either Measure A bond funds or developer fees.

Recommendation

It is requested that the Board of Education authorize staff to proceed with the finalization of construction documents.
PROPOSED AGENDA ITEM: Personnel Commission Annual Report

Prepared by: David Koll, Director Human Resources

☐ Consent  Board Date  September 15, 2011

☒ Information Only
☐ Discussion/Action

Background Information
The Personnel Director shall, prepare, as required by Education Code Section 45266, an annual report of Commission activities. When approved by the Commission, the annual report shall be submitted to the Board of Education.

Educational Implications
N/A

Fiscal Implications
N/A
Personnel Commission

Forty-third Annual Report

2010-2011
The Merit System
Very simply, the merit system is a method of personnel management which is designed to promote the efficiency and economy of the workforce and the good of the public by providing for the selection and retention of employees, promotional opportunities, in-service training, and other related matters, on the basis of merit, fitness and the principle of "like pay for like work."

➤ Who Started It?
The merit (civil service) system is not a new system. Early in the 1800s, the "spoils system" of patronage was well established as a method of filling government jobs. It took the tragedy of the shooting of President John Garfield by a disgruntled office worker in 1881 to focus enough attention on the practice to spark legislative reform.

Two years later, the Congress passed the Civil Service Act of 1882 (the Pendleton Act) which set up the first civil service system for federal employees to guard against patronage appointments. In the following years, state and local civil service systems flourished, but it was not until 1938 that the first merit system law for school districts was established.

It was California that became the leader in the national movement to implement the merit system in school districts when, as a result of a disgraceful patronage system in the Los Angeles Unified School District, more than 700 employees were fired on the day after a school board election in order to make room for hiring political "spoils men" for their positions. The fired employees had no appeal rights.

➤ Who Needs it?
With the advent of collective bargaining in the public education field, functions performed by Personnel Commissions took on added significance. The necessity for objective information, classification decisions, appeals unaltered by Board and management pressures, protection of the rights of unrepresented employees and an independent body to hear employee appeals in an impartial manner, are all vital to the efficient and economic operations of a school district and to the benefit of the public and employees.

➤ Who Uses it?
There are nearly 100 merit system school districts in California that employ almost 70 percent of the total classified school employees in the state.

A merit system may be voted into a district by a vote of the classified employees following the submission of a petition requesting an election. It takes a simple majority affirmative vote and the merit system becomes effective; then begins the process of appointing a three-member Personnel Commission and the appointment of a Director of Classified Personnel. This starts the transition into developing and putting into effect the system of personnel management based on the concept of merit and fitness.

➤ Who Administers it?
The Personnel Commission is the mainstay of the merit system. It is an independent body composed of three persons appointed for three-year staggered terms.

Personnel Commissioners are laypersons who must be known adherents of the merit principle. The Personnel Commission is responsible for maintaining a merit system for classified employees of the school district and for fostering the advancement of a career service for such employees. To execute these responsibilities, the State Education Code provides that the Personnel Commissioners shall classify positions; hear appeals of disciplinary and dismissal matters, and protests involving examinations, selection and appointment procedures; and prescribe rules related to a variety of personnel practices.

Authority for Personnel Commission functions is provided in Sections 45220 through 45320 of the State Education Code.

➤ What Are the "Merit" Principles?
The Merit System encompasses these basic principles and concepts:
• Hiring and promoting employees on the basis of ability, with open competition in initial employment.
• Providing for compensation.
• Retaining employees on the basis of performance. Correcting inadequate performance and separating those who inadequate performance cannot be corrected.
• Training employees as needed for high quality performance.
• Assuring fair treatment of all applicants and employees in all aspects of personnel administration without regard to political affiliation, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation and with proper regard for their privacy and Constitutional rights as citizens.
• Protecting employees against political coercion and prohibiting use of official positions to affect an election or nomination for office.

➤ What Are the Responsibilities of Personnel Commissioners?
Commissioners have threefold responsibility:
• The Personnel Commission ensures that classified employees receive fair and equitable treatment.
• Personnel Commissions represent the public's interest by providing a personnel system dedicated to the hiring and retaining of the best qualified employees.
• Personnel Commissions work in cooperation with the governing board and administrators in the quest for competent employees and good personnel administration.
PERSONNEL COMMISSION MEMBERS

July 1, 2010 – June 30, 2011

Gloria Bevers  
Appointee of the Chico Unified School District Board of Education  
Position(s): Chairperson  
Term: 3-year appointment  
Appointed: December 1, 2002 (one-year term)  
Reappointed: December 1, 2006, 12:01 pm  
Expires: December 1, 2009, 12:00 noon  
Reappointed: December 1, 2009, 12:01 pm  
Expires: December 1, 2012, 12:00 noon

Bill Patton  
Appointee of the Classified School Employees Association of the Chico Unified School District  
Position(s): Vice Chairperson, Member  
Term: 3-year appointment  
Reappointed: December 1, 2008, 12:01 pm  
Expires: December 1, 2011, 12:00 noon

Leonard Whitegon  
Appointee of the Personnel Commissioners  
Position(s): Member  
Term: 3-year appointment  
Appointed: March 11, 2011, 12:01 pm  
Expires: December 1, 2013, 12:00 noon
### Summary of Recruits by Classification Type

![Bar chart showing the number of recruits by classification type for different years.]

### Examinations Announced:

<table>
<thead>
<tr>
<th></th>
<th>2010-11</th>
<th>2009-10</th>
<th>2008-09</th>
<th>2007-08</th>
<th>2006-07</th>
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</thead>
<tbody>
<tr>
<td>Announcements</td>
<td>38</td>
<td>42</td>
<td>61</td>
<td>61</td>
<td>112</td>
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<tr>
<td>Applications Received</td>
<td>1199</td>
<td>1677</td>
<td>1490</td>
<td>1014</td>
<td>1257</td>
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<tr>
<td>Applications Approved</td>
<td>666</td>
<td>825</td>
<td>941</td>
<td>593</td>
<td>901</td>
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</table>

### Examinations Conducted:

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<tr>
<th></th>
<th>2010-11</th>
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<th>2008-09</th>
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<th>2006-07</th>
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<tr>
<td>Job Related Written Test</td>
<td>16</td>
<td>18</td>
<td>31</td>
<td>18</td>
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<tr>
<td>Performance/Technical Test</td>
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<td>12</td>
<td>12</td>
<td>13</td>
<td>28</td>
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<tr>
<td>Competency Test (instructional positions)</td>
<td>7</td>
<td>6</td>
<td>13</td>
<td>24</td>
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<tr>
<td>Oral Exam</td>
<td>36</td>
<td>40</td>
<td>51</td>
<td>46</td>
<td>77</td>
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<td>Total Exams Given (Test takers)</td>
<td>857</td>
<td>958</td>
<td>1103</td>
<td>638</td>
<td>959</td>
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<tr>
<td>Candidates Eligible</td>
<td>398</td>
<td>520</td>
<td>555</td>
<td>368</td>
<td>528</td>
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<tr>
<td>% of Eligibles to Applicants</td>
<td>59.76</td>
<td>63.03</td>
<td>58.98</td>
<td>62.06</td>
<td>58.60</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>---------</td>
<td>---------</td>
<td>---------</td>
<td>---------</td>
<td>---------</td>
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<tr>
<td>Notices</td>
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<td></td>
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<tr>
<td>Lateral Transfer Notice</td>
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<td>79</td>
<td>91</td>
<td>130</td>
<td>176</td>
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<td>Limited Term Opportunity</td>
<td>35</td>
<td>59</td>
<td>49</td>
<td>43</td>
<td>39</td>
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<tr>
<td>Provisional Opportunity</td>
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<tr>
<td>Temporary Summer Work</td>
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<td>*0</td>
<td>*0</td>
<td>*0</td>
<td>39</td>
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<td>Board Actions</td>
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<td>Appointments:</td>
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<td></td>
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<tr>
<td>Open</td>
<td>163</td>
<td>147</td>
<td>221</td>
<td>180</td>
<td>232</td>
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<tr>
<td>Restricted (parent positions)</td>
<td>9</td>
<td>25</td>
<td>12</td>
<td>24</td>
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<tr>
<td>Limited Term</td>
<td>36</td>
<td>54</td>
<td>51</td>
<td>36</td>
<td>32</td>
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<tr>
<td>Provisional/Interim</td>
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<td>0</td>
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<td>Temporary Summer Work</td>
<td>0</td>
<td>*0</td>
<td>*0</td>
<td>*0</td>
<td>22</td>
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<td>Promotional</td>
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<td>12</td>
<td>17</td>
<td>18</td>
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<td>Reinstatement/Re-employment</td>
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<td>8</td>
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<td>Leaves of Absence (unpaid)</td>
<td>59</td>
<td>35</td>
<td>32</td>
<td>41</td>
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<td>Total</td>
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<td>281</td>
<td>380</td>
<td>304</td>
<td>399</td>
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<tr>
<td>Terminations:</td>
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<td></td>
<td></td>
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<td>Layoff to Re-employment List</td>
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<td>5</td>
<td>68</td>
<td>19</td>
<td>10</td>
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<td>Resignations</td>
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<td>29</td>
<td>41</td>
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<td>67</td>
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<tr>
<td>Limited Term</td>
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<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Restricted</td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>7</td>
<td>8</td>
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<tr>
<td>Released from Parent Restricted</td>
<td>6</td>
<td>3</td>
<td>3</td>
<td>2</td>
<td>7</td>
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<td>Retirement</td>
<td>19</td>
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<td>46</td>
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<tr>
<td>Death</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Dismissals</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>Total</td>
<td>92</td>
<td>50</td>
<td>166</td>
<td>100</td>
<td>116</td>
</tr>
</tbody>
</table>

| Total Turn-Over Ratio           | 15.67%  | 8.37%   | 26.31%  | 16.49%  | 17.61%  |
| Voluntary Turn-Over Ratio       | 6.76%   | 5.09%   | 7.13%   | 9.16%   | 11.19%  |

*Temporary Summer Work interest was included on the Summer School Application.
### Non-Board Actions

<table>
<thead>
<tr>
<th></th>
<th>2010-11</th>
<th>2009-10</th>
<th>2008-09</th>
<th>2007-08</th>
<th>2006-07</th>
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</thead>
<tbody>
<tr>
<td><strong>Appointments:</strong></td>
<td></td>
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<tr>
<td>School Aide-Exempt</td>
<td>19</td>
<td>8</td>
<td>9</td>
<td>8</td>
<td>19</td>
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<td>Pupil Helper-Exempt</td>
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<td>0</td>
<td>4</td>
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<tr>
<td>Substitutes</td>
<td>106</td>
<td>103</td>
<td>89</td>
<td>116</td>
<td>149</td>
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<tr>
<td><strong>Terminations:</strong></td>
<td></td>
<td></td>
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<td><strong>Resignations:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exempt</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Substitutes</td>
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<td><strong>Dismissals:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Exempt</td>
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<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
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<tr>
<td>Released from Pupil Helper-Exempt</td>
<td>8</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>2</td>
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<tr>
<td>Substitutes</td>
<td>86</td>
<td>83</td>
<td>100</td>
<td>76</td>
<td>58</td>
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### # of Employees

<table>
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<tr>
<th></th>
<th>2010-11</th>
<th>2009-10</th>
<th>2008-09</th>
<th>2007-08</th>
<th>2006-07</th>
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<tbody>
<tr>
<td>Exempt</td>
<td>41</td>
<td>38</td>
<td>36</td>
<td>29</td>
<td>49</td>
</tr>
<tr>
<td>Restricted</td>
<td>16</td>
<td>19</td>
<td>17</td>
<td>21</td>
<td>27</td>
</tr>
<tr>
<td>Bargaining Unit</td>
<td>574</td>
<td>533</td>
<td>560</td>
<td>586</td>
<td>572</td>
</tr>
<tr>
<td>Confidential</td>
<td>7</td>
<td>7</td>
<td>7</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Classified Management</td>
<td>13</td>
<td>12</td>
<td>11</td>
<td>11</td>
<td>*22</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>651</td>
<td>609</td>
<td>631</td>
<td>655</td>
<td>670</td>
</tr>
<tr>
<td>Substitutes</td>
<td>308</td>
<td>322</td>
<td>333</td>
<td>399</td>
<td>347</td>
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<tr>
<td><strong>Combined Total</strong></td>
<td>959</td>
<td>931</td>
<td>964</td>
<td>1028</td>
<td>1017</td>
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### FTE by Employee Type

<table>
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<tr>
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<th>2008-09</th>
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<th>2006-07</th>
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<tr>
<td>Exempt</td>
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<td>9.9</td>
<td>11.1</td>
<td>10.9</td>
<td>10.4</td>
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<td>Restricted</td>
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<td>6.7</td>
<td>7.4</td>
<td>9.5</td>
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<tr>
<td>Bargaining Unit</td>
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<td>443.2</td>
<td>437.8</td>
<td>449.5</td>
<td>454.7</td>
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<td>Confidential</td>
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<td>7.0</td>
<td>8.0</td>
<td>8.0</td>
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<tr>
<td>Management</td>
<td>13.0</td>
<td>12.0</td>
<td>11.0</td>
<td>11.0</td>
<td>14.0</td>
</tr>
</tbody>
</table>

*Total includes Classified Confidential & Classified Management

### Reclassification/Reallocation Studies

<table>
<thead>
<tr>
<th></th>
<th>2010-11</th>
<th>2009-10</th>
<th>2008-09</th>
<th>2007-08</th>
<th>2006-07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>9</td>
</tr>
</tbody>
</table>

2010: None  
2009: None  
2008: None  
2007: Sr Equipment Mechanic, Targeted Case Manger-Bilingual  
2006: IPS-Visually Impaired, Computer Technician, Network Analyst, Information Systems Analyst, Healthcare Assistant/Specialized, IA-Bilingual, IA-Multicultural, Office Asst Elementary Attendance-Bilingual, Certificated Human Resources Assistant
PROPOSED AGENDA ITEM: Resolution #1155-11/Elimination of Classified Services

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: September 21, 2011

Background Information:

The District no longer needs or no longer has the funds to support the positions noted in the resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.
WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

<table>
<thead>
<tr>
<th>Classification</th>
<th>Full-Time Equivalent</th>
<th>Site/Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Assist</td>
<td>0.5000</td>
<td>McManus</td>
</tr>
<tr>
<td>Targeted Case Mgr-Bil</td>
<td>0.5000</td>
<td>McManus</td>
</tr>
<tr>
<td>IA-Special Ed</td>
<td>0.5000</td>
<td>BJHS</td>
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<tr>
<td>IA-Special Ed</td>
<td>0.3875</td>
<td>PVHS</td>
</tr>
</tbody>
</table>

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2007 through November 15, 2010. The CSEA’s covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent’s recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.
BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on September 21, 2011.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 21st day of September, 2011.

______________________________
Clerk of the Governing Board of the
Chico Unified School District
AGENDA ITEM: Resolution per Education Code 44263 – Resolution 1158-11, To Allow a Credentialed Teacher to Teach any Single Subject Class Based on Appropriate Coursework

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

☐ Consent  Board Date  September 21, 2011

☐ Information Only

☒ Discussion/Action

Background Information

Per Education Code 44263: "A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach any single subject class in which he or she has eighteen semester hours of coursework or nine semester hours of upper division or graduate coursework."

The following credentialed teachers have met the requirements for authorization within Education Code 44263 to teach in a departmentalized classroom and have a teacher consent form on file:

Jason Alvistur to teach Physical Education at Chico High School
Jason Becker to teach Spanish at Pleasant Valley High School
Charles Copeland to teach Social Science at Pleasant Valley High School
Christina Fisher to teach Dance at Pleasant Valley High School
Ryan Parker to teach History at Pleasant Valley High School

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

Fiscal Implications

Not applicable.

Additional Information

Available in the Office of the Assistant Superintendent-Human Resources
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  

Resolution No. 1158-11  
Education Code §44263

WHEREAS, the following teachers are the holders of a valid teaching credential and have completed eighteen semester hours of coursework or nine semester hours of upper division or graduate coursework in a single subject; and

WHEREAS, approval to teach in the designated subject area must be granted by resolution of the governing board of the district on a yearly basis;

NOW, THEREFORE, BE IT RESOLVED that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their respective credential:

Jason Alvistur to teach Physical Education at Chico High School  
Jason Becker to teach Spanish at Pleasant Valley High School  
Charles Copeland to teach Social Science at Pleasant Valley High School  
Christina Fisher to teach Dance at Pleasant Valley High School  
Ryan Parker to teach History at Pleasant Valley High School

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held on September 21, 2011, by the following vote:

AYES:  
NOES:  
ABSENT:

[Signature]  
President
AGENDA ITEM: Resolution per Education Code 44256(b) – Resolution 1159-11, To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

☐ Consent

☐ Information Only

☒ Discussion/Action

Board Date September 21, 2011

Background Information

Per Education Code 44256(b): "The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9 provided that the teacher has completed at least twelve semester units or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught." The authorization shall be with the teacher's consent.

The following teachers have met the requirements within Education Code 44256(b) to teach in a departmentalized setting and have a teacher consent form on file:

Julie Cardinet to teach Elementary Fine Arts at Citrus, Emma Wilson, Rosedale and Chapman
Denise Coppage to teach Home Economics at Bidwell Jr. High
Richard Cross to teach Elementary PE at Parkview, Rosedale, Shasta and Emma Wilson
Rita Dane to teach English at Bidwell Jr. High
John Jenswold to teach Elementary PE at McManus, Sierra View and Emma Wilson
Bonnie Parkin to teach Elementary Fine Arts at Emma Wilson and Rosedale
Peter Reginelli to teach Elementary Music at Hooker Oak and Rosedale
Roland Resendez to teach Elementary Fine Arts at Sierra View, Parkview, Marigold, Hooker Oak and McManus
Kirsten Southam to teach Elementary PE at Citrus

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

Fiscal Implications

Not applicable.

Additional Information

Available in the Office of the Assistant Superintendent-Human Resources
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999

Resolution No. 1159-11  
Education Code §44256 (b)

WHEREAS, the following teachers hold a multiple subject or standard elementary teaching credential and have twelve semester units or six upper division or graduate semester units in the listed subject; and

WHEREAS, approval to teach a partial assignment in a departmentalized class below grade nine must be granted by resolution of the governing board of the district;

NOW, THEREFORE, BE IT RESOLVED that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their respective credential:

Julie Cardinet to teach Elementary Fine Arts at Citrus, Emma Wilson, Rosedale and Chapman
Denise Coppage to teach Home Economics at Bidwell Jr. High
Richard Cross to teach Elementary PE at Parkview, Rosedale, Shasta and Emma Wilson
Rita Dane to teach English at Bidwell Jr. High
John Jenswold to teach Elementary PE at McManus, Sierra View and Emma Wilson
Bonnie Parkin to teach Elementary Fine Arts at Emma Wilson and Rosedale
Peter Reginelli to teach Elementary Music at Hooker Oak and Rosedale
Roland Resendez to teach Elementary Fine Arts at Sierra View, Parkview, Marigold, Hooker Oak and McManus
Kirsten Southam to teach Elementary PE at Citrus

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held on September 21, 2011, by the following vote:

AYES:
NOES:
ABSENT:

__________________________
President
AGENDA ITEM: Resolution per Education Code 44258.2 – Resolution 1160-11, To Allow Junior High Teachers with a Single Subject Credential to Teach Outside Their Credential Area Based on Appropriate Coursework

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

☐ Consent

☐ Information Only

☒ Discussion/Action

Board Date September 21, 2011

Background Information

Per Education Code 44258.2: "The holder of a single subject teaching credential or a standard secondary teaching credential may, with his or her consent, be assigned by action of the local governing board to teach classes in grades 5 to 8, inclusive, in a middle school, if he or she has a minimum of 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in the subject to which he or she is assigned."

The following credentialed teachers have met the requirements for authorization within Education Code 44258.2 to teach in a departmentalized classroom and have a teacher consent form on file:

Stephen McDonald to teach Life Science at Marsh Jr. High School
John Wirt to teach Physical Science at Bidwell Jr. High School

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

Fiscal Implications

Not applicable.

Additional Information

Available in the Office of the Assistant Superintendent-Human Resources
WHEREAS, the following teachers hold a single subject or standard secondary teaching credential and have twelve semester units or six upper division or graduate semester units in the listed subject; and

WHEREAS, approval to teach a partial assignment in a departmentalized class in grades five to eight inclusive in a middle school must be granted by resolution of the governing board of the district;

NOW, THEREFORE, BE IT RESOLVED that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their credential:

Stephen McDonald to teach Life Science at Marsh Jr. High School
John Wirt to teach Physical Science at Bidwell Jr. High School

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held on September 21, 2011, by the following vote:

AYES:
NOES:
ABSENT:

__________________________________________________________
President
TITLE: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Kathryn Dunlap

Action: ☒  Consent: ☐  Information: ☐  September 21, 2011

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate to cover the assignment of a Certificated employee (Kathryn Dunlap) in the position of SDC-SH Preschool teacher for the 2011/12 school year.

Educational Implications

Approval of this Variable Term Waiver Request will allow Ms. Dunlap to teach while completing requirements for the Certificate.

Fiscal Implications

None

Additional Information

Recommendation

It is recommended that the Board of Education approve the Variable Term Waiver Request for Kathryn Dunlap.
VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. **EMPLOYING AGENCY** (include mailing address)
   
   **Chico Unified School District**
   
   1163 E. 7th Street, Chico, CA 95928

<table>
<thead>
<tr>
<th>County/District</th>
<th>Contact Person:</th>
<th>CDS Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDS Code</td>
<td>Heather Deaver</td>
<td>04-61424</td>
</tr>
<tr>
<td>NPS/NPA (list county code)</td>
<td>E-Mail: <a href="mailto:hdeaver@chicosd.org">hdeaver@chicosd.org</a></td>
<td></td>
</tr>
</tbody>
</table>

2. **APPLICANT INFORMATION**

   **Social Security Number**: 335

   All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed LiveScan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

   **Full Legal Name**: Dunlap Kathryn A

   **Former Name(s)**

   **Applicant's Mailing Address**: Paradise, CA 95969

   **Credential Needed for Waiver**: Ed Specialist: Early Childhood Education

   (List specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

   **Assignment**: Preschool SDC-SH class

   Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

   - For bilingual assignment list LANGUAGE:
   
   - Is this a full time position? [X] Yes [ ] No
   
   - If not, indicate how many periods a day the individual will be teaching the waiver assignment(s)
   
   - Is this a subsequent waiver? (see #9 for additional information) [ ] Yes [X] No

3. **EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

   Specific section(s) covering the assignment: 44265

4. **EFFECTIVE DATES**

   Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification must be included if the expiration date extends beyond the term, track or year.

   **Effective Dates (mm/dd/yyyy)**: 08/22/2011 to 05/24/2012

   **Ending date of school term, track, or year**: 05/24/2012
5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:
   a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT
      ■ Special Education
      □ Clinical or Rehabilitative Services
      □ Speech-Language Pathology Services
      □ Driver Education and Training
      □ 30-Day Substitute
   b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS
      POSITION
      No copies are necessary if this is a recognized high incidence area.
      □ Advertised in local/national newspapers
      □ Advertised in professional journals
      □ Attended job fairs in California
      □ Attended recruitment out-of-state
      □ Contacted IHE placement centers
      □ Distributed job announcements
      ■ Internet
      □ Other
   c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST
      CANDIDATE
      Include detailed information about the individual's professional preparation and expertise in the
      subject/area requested and attach appropriate documentation including transcripts, examination score
      reports, and verification of experience.

      Professional Preparation

      BA degree in Sociology
      Clear level II Education Specialist / Mod-Severe Credential
      Undergraduate coursework in Child Development (3 units)

      Teaching Experience
      Four years Elementary Mod/Severe Special Day Class
      Collaboration with General Education Teachers
      Autism Training

      Enrolling in Calif State Sacramento - Spring 2012
6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT
   - [ ] Administrative Services
   - [ ] Single Subject Teaching (all subject areas)
   - [ ] Designated Subjects – except driver education and training
   - [ ] Library Media Services
   - [ ] Multiple Subject Teaching
   - [ ] Pupil Personnel Services: Counseling, Psychology, Social Work
   - [ ] Reading Specialist/Certificate
   - [ ] Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION
   Copies of announcements, advertisements, web site registration, etc. must be attached.
   The employer must verify all of the following:
   - [ ] Distributed job announcements
   - [ ] Contacted IHE placement centers
   - [ ] Internet (i.e. www.edjoin.org)

   Optional recruitment methods:
   - [ ] Advertised in local/national newspaper
   - [ ] Attended job fairs in California
   - [ ] Attended recruitment out-of-state
   - [ ] Advertised in professional journals
   - [ ] Other ____________________________

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

   How many individuals credentialed in the authorization of the waiver request applied for the position? ________

   How many individuals credentialed in the authorization of the waiver request were interviewed? ________

   What were the results of those interviews? (Please indicate answers in numbers)
   ________ Applicant(s) withdrew
   ________ Candidate(s) declined job offer
   ________ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION
   What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.
e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements.

<table>
<thead>
<tr>
<th>PROGRAM, COURSE, EXAMINATION, EXPERIENCE</th>
<th>TARGET COMPLETION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Special Education (ECSE)</td>
<td>June 2013</td>
</tr>
</tbody>
</table>

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name __________________________ Position __________________________

Jennifer Childs SDC-SH Preschool

9. SUBSEQUENT WAIVER REQUESTS

☐ Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☒ No ☐ Not applicable (program completion is not a requirement)
12. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

☐ Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:
1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

☐ County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.

13. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

Signature of Applicant: [Signature]
(Sign full legal name as listed in #2)
Date: 8/22/11

14. EMPLOYING AGENCY CERTIFICATION (To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: [Signature]
Title: [Title, e.g., Assistant Superintendent, HR]
Date: 8/22/11