CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Special Meeting – October 3, 2012
Closed Session – 4:00 p.m.
Regular Session – 6:00 p.m.

Inspire School of Arts and Sciences, Building PC 16
901 Esplanade, Chico, CA 95926

AGENDA

1. CALL TO ORDER
   1.1. Public comment on closed session items

2. CLOSED SESSION
   2.1. Update on Labor Negotiations
        Employee Organizations:
              CUTA
              CSEA, Chapter #110
        Representatives:
              Kelly Staley, Superintendent
              Bob Feaster, Asst. Superintendent
              Maureen Fitzgerald, Asst. Superintendent
              Dave Scott, Asst. Superintendent
              Joanne Parsley, Director
              Ted Sullivan, Principal
              Debbie Aldred, Principal
              Jay Marchant, Principal
              Jim Hanlon, Principal

   2.2. Liability Claim
        Claim No. 120153
        Attending:

        If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION
   3.1. Call to Order
   3.2. Report Action Taken in Closed Session

4. CONSENT CALENDAR
   4.1. EDUCATIONAL SERVICES
        4.1.1. Consider Approval of the Consultant Agreement with Carol Lams to Manage the Carol M. White Physical Education Program (PEP) Grant
        4.1.2. Consider Approval of the Consultant Agreement with Abeso School Change to Provide Professional Development and Coaching Support for the College Prepared Project at Three Secondary Schools
        4.1.3. Consider Approval of the Consultant Agreements (five total) with: 1) Professional Tutors of America; 2) Club Z In-Home Tutoring Service; 3) The Community College Foundation; 4) 100 Percent Learning Fun Center; and 5) A+ Educational Centers to Provide Tutoring to Students That Have Requested State-Required Supplemental Services
        4.1.4. Consider Approval of the Consolidated Application for Funding Categorical Programs

5. DISCUSSION/ACTION CALENDAR
   5.1. EDUCATIONAL SERVICES
        5.1.1. Information: Overview of K-12 Visual and Performing Arts Student Offerings (Joanne Parsley)
5.2. BUSINESS SERVICES

5.2.1. **Discussion/Action**: Inspire at Chico High School (Michael Weissborn)

6. **ADJOURNMENT**
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

*No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.*

<table>
<thead>
<tr>
<th>CONSENT CALENDAR</th>
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<tbody>
<tr>
<td>The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.</td>
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<tr>
<th>STUDENT PARTICIPATION</th>
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<tr>
<td>At the discretion of the Board President, student speakers may be given priority to address items to the Board,</td>
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<tr>
<th>PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)</th>
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<tr>
<td>The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.</td>
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<tr>
<td>• Speakers will identify themselves and will direct their comments to the Board.</td>
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<tr>
<td>• Each speaker will be allowed three (3) minutes to address the Board.</td>
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<td>• In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.</td>
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<tr>
<th>PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)</th>
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<tr>
<td>The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law, (Government Code 54954.2). Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.</td>
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<td>• Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).</td>
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<td>• Initially, each general topic will be limited to 3 speakers.</td>
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<td>• Speakers will identify themselves and will direct their comments to the Chair.</td>
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<tr>
<td>• Each speaker will be given three (3) minutes to address the Board.</td>
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<td>• Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.</td>
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<td>• Speakers will not be allowed to yield their time to other speakers.</td>
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<td>• After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.</td>
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<th>WRITTEN MATERIAL:</th>
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<tr>
<td>The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.</td>
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<tr>
<th>COPIES OF AGENDAS AND RELATED MATERIALS:</th>
</tr>
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<tbody>
<tr>
<td>• Available at the meeting</td>
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<tr>
<td>• Available on the website: <a href="http://www.chicousd.org">www.chicousd.org</a></td>
</tr>
<tr>
<td>• Available for inspection in the Superintendent's Office prior to the meeting</td>
</tr>
<tr>
<td>• Copies may be obtained after payment of applicable copy fees</td>
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<tr>
<th>AMERICANS WITH DISABILITIES ACT</th>
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<td>Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.</td>
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</tbody>
</table>

Pursuant to Government Code 54957.5. If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
PROPOSED AGENDA ITEM: Consultant Agreement: Carol Lams

Prepared by: Janet Brinson

X Consent

Board Date: October 3, 2012

___ Information Only

___ Discussion/Action

Background Information

The Chico Unified School District has recently been awarded a three-year Carol M. White Physical Education Program (PEP) grant to incorporate physical education and nutrition activities and instruction into our after-school programs at nine sites (Chapman, Citrus, Neal Dow, Rosedale, McManus, Parkview, Fair View, Chico Junior, and Bidwell). Carol Lams, who currently works with our schools through the SCNAC program, will be hired full-time as a contract employee to oversee this program. Carol’s familiarity with our schools, as well as her education and experience in the fields of nutrition and recreation, give her the skills and experience to make this program a success.

Educational Implications

This grant will extend the standards-based physical education program provided into the school day into the after school program, and link it to other initiatives within the community (such as Let’s Move). Nutrition education will also be emphasized, with the ultimate goal of empowering students to make lifelong healthy choices.

Fiscal Implications

No impact to the general fund. This position will be funded through the Carol M. White PEP grant.
CONSULTANT AGREEMENT

1. A completed 8510a. "Certificate of Independent Consultant Agreement" guideline is:
   ○ On File (click to view)
   ○ Attached if not on file

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ○ On File (click to view)
   ○ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Carol Lams
Street Address/POB: 455 Mill Creek Dr.
City, State, Zip Code: Chico, Creek 95973
Phone: 
Taxpayer ID/SSN: 

This agreement will be in effect from: 10/04/12 to: 06/30/13

Location(s) of Services:
Chico Unified School District Elementary School Sites

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Consultant will work full time to manage all aspects of the Carol M. White Physical Education Program (PEP) grant, including program oversight, monitoring program activities, overall budget and providing all required reports.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Board-adopted goal #2: to provide a safe, healthy and engaging environment for learning to take place.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Carol M. White Physical Education Program Grant
   2)
   3)

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100 01 5822 0 1110 1000 xxxx 570 6700
   2)
   3)

7. Is there an impact to the General Fund, Unrestricted funding? ○ Yes ○ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

   $8,500.00 Per Unit, times 10.00 #Units = $85,000.00 Total for Services

9. Additional Expenses
   Minus Eleven Percent Administrative Costs over Ten Month Period 
   $ -9,350.00
   $ -9,350.00 Total of Additional Expenses
   $75,650.00 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee—See BS 10a)

Consultant Name: Carol Lams

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3551.6, that criminal background checks have been completed as per Board Policy #3551.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the District’s employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/Bs.110.11.14_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall receive an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]  Carol Lams  01-12-12 (Printed Name)

13. RECOMMENDED:

[Signature of Originating Administrator]  Janet Brinson, Director  9/17/12 (Printed Name)

14. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]  Dave Scott, Asst. Superintendent  09/19/12 (Printed Name)

[Signature of District Admin, Business Services]  Peter VanBuskirk  9/26/12 (Printed Name)

□ Consultant  □ Contract Employee

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☑ Partial Payment through: Date
☑ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(Receive only upon completion of services)

☐ Send to Site Administrator  (Date Check Required)
☐ Mail to Consultant

$ (Amount)  (Originating Administrator Signature—Use Blue ink)  (Date)
PROPOSED AGENDA ITEM: Consultant Agreement: Abee School Change

Prepared by: Janet Brinson

_X_ Consent  Board Date: October 3, 2012

___ Information Only

___ Discussion/Action

Background Information

Abee School Change provides customized support in teaching and learning to schools and districts. Approximately 35 teachers and administrators from Chico High, Pleasant Valley High, and Fair View High worked with Abee consultants last spring in a College Prepared Project (CPP), where teachers worked with consultants and their peers to design instructional tasks and assignments that force students to think critically and engage in the “authentic intellectual work” that will be required of them in college and careers. It included specific “targets” (rubrics) that help teachers to measure the rigor of their assignments, the quality of student work that is produced, and the effectiveness of their classroom instruction. The consultants also spent time on each of the three campuses facilitating peer observations, where participating teachers observed in peers’ classrooms and provided feedback.

For 2012-13, up to forty additional teachers from Chico High, Pleasant Valley, and Inspire will take part in the College Prepared Project. (Fair View teachers were invited but were unable to participate this year due to timing). In addition, any teachers who participated last year and would like to continue to refine their skills in instructional design and peer-facilitated observations will have the opportunity to do so. Abee consultants will make three four-day visits to Chico (with a fourth visit possible in August, contingent upon availability of funding). Each visit will consist of one Institute day, and follow-up on-site coaching.

Educational Implications

Much of our recent professional development has focused on curriculum and assessment. Abee’s work will help us to focus the third part of this triad—instruction. This focus will also help teachers to ensure that their curriculum and assessments continue to be aligned with instruction, and that all three prepare students not only to succeed in high-stakes testing, but to become college / career aware, college / career eligible, and college / career prepared. Finally, Abee’s focus on critical thinking is tightly aligned with the Common Core Standards.

Fiscal Implications

No impact to the general fund. Site Title II Professional Development funding will pay for the CPP work ($40,000). In addition, four CUSD teachers received a Teacher-Based Reform (TBAR) grant through CSU Chico for professional development. They are using these TBAR funds to pay for additional customized coaching from the Abee consultants ($6,750), and combining this coaching with the already-planned visits to Chico to lower travel costs.
CONSULTANT AGREEMENT

1. A completed IS310a, "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)
   - [ ] Attached if not on file

2. A completed W-9 "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)
   - [x] Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Abbe School Change
Street Address/POB: 500 Aurora Ave. N #305
City, State, Zip Code: Seattle, WA 98109
Phone: 206-817-8344
Taxpayer ID/SSN: 31-1652434

This agreement will be in effect from: October 8, 2012 to: June 30, 2013

Location(s) of Services:
Chico High, Pleasant Valley High, Inspire, District Office (Large Conference Room)

3. Scope of Work to be performed: (attach separate sheet if necessary)
   To provide professional development and coaching support for the College Prepared Project at three Chico USD secondary schools. A total of three four-day visits, combining full-day institutes and site-based coaching, will be provided to up to 70 teachers and administrators.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   LEA Plan Goal 1: Fully align curriculum, instruction and assessment with content standards

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title II Teacher Quality (from each of the participating secondary sites)
   2) TBAR grant (through CSU Chico)
   3)

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 85.6% 01 4035 0 1110 1000 5800 xx
   2) 14.4% 5800
   3) 5800

7. Is there an impact to the General Fund, Unrestricted funding? [ ] Yes [x] No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:
   $3,895.83 Per Unit, times 12.00 #Units = $46,749.96 Total for Services

9. Additional Expenses
   $0.00
   $46,750.00 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board) October 3, 2012

[revised 11/28/12.xls]
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee, see BS 10a)

Consultant Name: Abeo School Change

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration form #3S5.6, that criminal background checks have been completed as per Board Policy #3S5.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employers and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement, or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicoisd.org/documents/BUSINESS/Consultant_Agreement/ISU1011ISrev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]
Holli Hanson-Moore

(Printed Name)
Date

[Signature of Originating Administrator]
Janet Brinson

(Printed Name)
Date 9/19/12

14. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]

Dave Scott

(Printed Name)
Date 09/19/12

APPROVED:

[Signature of District Administrator, Business Services]

Pete Van Buskirk

(Printed Name)
Date 9/19/12

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through:

☐ Full or Final Payment

Date

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator:

☐ Mail to Consultant

(Date Check Required)

$ (Amount) (Originating Administrator Signature- Use Blue ink) (Date)
AGENDA ITEM: Consider Approval of Consultant Agreements (five total) with: 1) Professional Tutors of America, 2) Club Z In-Home Tutoring Service, 3) The Community College Foundation, 4) 100 Percent Learning Fun Center, and 5) A+ Educational Centers

Prepared by: Janet Brinson, Director

☐ Consent

Board Date October 3, 2012

☐ Information Only

☐ Discussion/Action

Background Information
All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Educational Implications
The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications
None to the General Fund.
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-5000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of independent Consultant Agreement" guideline is:
   On File (click to view)  Attached if not on file

2. A completed W-9 "Request for Taxpayer Identification Number and Certification" form is:
   On File (click to view)  Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Name: Professional Tutors of America
   Street Address/POB: 3550 E. Birch, Suite 108
   City, State, Zip Code: Brea, California 92821
   Phone: 800-832-2487 Fax: 714-671-1887
   Taxpayer ID/SSN: 33-0015574

This agreement will be in effect from: 10/04/12 to: 05/31/13
Location(s) of Services:
   In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide tutoring to students that have requested state-required Supplemental Services. Provider will
   pre- & post-test students and provide services based on students' assessed needs. Provider will
   issue ongoing progress reports

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I
   2) 
   3) 

6. Pct. (%)  Fund  Resource  Proj/Yr  Goal  Function  Object  Site  Manager
   1) 100  01  3010  0  1012  1000  5800  510  6700
   2) 
   3) 

7. Is there an impact to the General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the
   District will pay consultant not to exceed the payment criteria as follows:

   $ 1,070.93  Per Unit, times 53.00  #Units =  $ 56,759.29  Total for Services

9. Additional Expenses
   Sixty Eight Dollars per hour allows 53 students approximately 15.75 hours of tutoring.
   $ 

   $ 0.00  Total of Additional Expenses
   $ 56,759.29  Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee See 85 10a)

Consultant Name: Professional Tutors of America

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicouard.org/documents/BUSINESS/Consultant_Agreement/85_10a_11_04 rev.pdf). IRS publication SWR 40 and IRS Ruling 87-61 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CSUO Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]

Robert Harraha
(Printed Name)

9-26-12

Date

13. RECOMMENDED:

[Signature of Originating Administrator]

Janet Brinson, Director

(Printed Name)

9-26-12

Date

14. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]

Dave Scott, Asst. Superintendent

(Printed Name)

09/26/12

Date

[Signature of District Admin, Business Services]

Peter VanBuskirk

(Printed Name)

9/26/12

Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: __________________________ Date

☐ Full or Final Payment

$ __________________________

(Amount) (Originating Administrator Signature - Use Blue Ink) (Date Check Required)

DISPOSITION OF CHECK by Accounts Payable:

☐ check released upon completion of services

☐ Send to Site Administrator:

☐ Mail to Consultant

(Date Check Required)
CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7th Street, Chico, CA 95928  
(530) 891-3000  

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - On File (click to view)
   - Attached if not on file

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - On File (click to view)
   - Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

   Name: Club Z In-Home Tutoring Services, Inc.  
   Street Address/POB: 15210 Amberly Drive, Suite 185  
   City, State, Zip Code: Tampa, Florida 33647  
   Phone: (813) 931-6516  
   Taxpayer ID/SSN: 65-1262840

This agreement will be in effect from: 10/04/12 to: 05/31/13

Location(s) of Services: In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I
   2)
   3)

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100 01 3010 0 1012 1000 5800 510 6700
   2) 100 01 3010 0 1012 1000 5800
   3)

7. Is there an impact to the General Fund, Unrestricted funding?  
   - Yes  
   - No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

$ 1,070.93 Per Unit, times 35.00 #Units = $ 37,482.55 Total for Services

9. Additional Expenses
   Sixty-Five Dollars per hour allows 35 students  
   approximately 13.39 hrs. of tutoring.

$ 0.00 Total of Additional Expenses
$ 37,482.55 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)
Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensa-
tion, workers’ compensation, or disability in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

Consultant shall furnish, at her/his own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, except for additional expenses as noted on page 1 of this Agreement.

Performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the work. The District is not interested in the results obtained.

Both the Consultant will certify in writing, using Administrative Form #1515.6., that criminal background checks have been completed as per Board approval to participate in the service. This requirement also applies to any subcontractors or employees utilized by the Consultant.

Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by the District or the Consultant’s employee or agents.

Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined general liability and automobile coverage as required by the District.

A party shall assign or delegate any part of this Agreement without the written consent of the other party.

Each completed project must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfaction of the District. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future be in effect. Consultant’s business, equipment and personnel engaged in operations covered by this Agreement occurring out of the performance

Consultant will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee. A blank sample may be viewed at:

www.chico.edu/document/Busines/sBusiness/Consultant Agreement/010 10 11 04 req.pdf. IRS Publication 720 will assist in the payment method. The Consultant shall provide an original invoice to the originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization forwarded to the GSA Accounts Payable department along with the original invoice.

Either may terminate this agreement, either or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed at the date of receipt of such notice.

LED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

David Jordy
(Printed Name)
9/26/2012
(Date)

Janet Brinson, Director
(Printed Name)
9/26/12
(Date)

Dave Scott, Asst. Superintendent
(Printed Name)
09/26/12
(Date)

Peter VanBuskirk
(Printed Name)
9/26/10
(Date)

Consultant   Contract Employee

Notice for Payment:

Required: Payment to accompany payment request.

Date

Payable through: 

Mail to Consultant

(Department check required)
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. “Certificate of Independent Consultant Agreement” guideline is:
   - On File (click to view)
   - Attached if not on file

2. A completed W-9 “Request for Taxpayer Identification Number and Certification” form is:
   - On File (click to view)
   - Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: The Community College Foundation
Street Address/POB: 1901 Royal Oaks Dr., Suite 100
City, State, Zip Code: Sacramento, CA 95815
Phone: 866-268-2655
Taxpayer ID/SSN: 68-0016439

This agreement will be in effect from: 10/04/12 to: 05/31/13

Location(s) of Services: in-home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide tutoring to students that have requested state-required Supplemental Services. Provider will
   pre- & post-test students and provide services based on students' assessed needs. Provider will
   issue ongoing progress reports to parents and Chico Unified School District per this Agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I
   2) 
   3) 

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100 01 3010 0 1012 1000 5800 510 6700
   2) 
   3) 

7. Is there an impact to the General Fund, Unrestricted funding?  
   - Yes  
   - No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the
   District will pay consultant not to exceed the payment criteria as follows:

   $ 1,070.93 Per Unit, times 12.00 #Units = $ 12,851.16 Total for Services

9. Additional Expenses
   Forty Three Dollars per hour allows 12 students $  
   approximately 24.91 hours of tutoring $  

   Amounts of $5,001.00 or more require Board Approval: (date to Board)

   $0.00 Total of Additional
   $12,851.16 Grand Total

rev 01/2012 me
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: The Community College Foundation

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.ccacccd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11.04_rev.pdf). IRS publication SW 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]
Andrea Bibalheimer, Director
(Printed Name)
Date

[Signature of Originating Administrator]
Janet Brinson, Director
(Printed Name)
Date

[Signature of District Administrator, or Director of Categorical Programs]
Dave Scott, Asst. Superintendent
(Printed Name)
Date

[Signature of District Admin, Business Services]
Peter VanBuskirk
(Printed Name)
Date

13. RECOMMENDED:

14. APPROVED:

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: __________ Date

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

☐ (check released upon completion of services)

☐ Send to Site Administrator:

☐ Mail to Consultant

(Date Check Required)

$__________

(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ○ On File (click to view)  ○ Attached if not on file

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ○ On File (click to view)  ○ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: 100 Percent Learning Fun Center
Street Address/POB: 400 Corporate Pointe, Suite 300
City, State, Zip Code: Culver City, CA 90230
Phone:  310-928-1037
Taxpayer ID/SSN: 34-2053005

This agreement will be in effect from: 10/04/12 to: 05/31/13

Location(s) of Services:
In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School Distrct per this Agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Title I request to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title 1
   2) 
   3) 

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100 01 3010 0 1012 1000 5800 810 6700
   2) 
   3) 

7. Is there an impact to the General Fund, Unrestricted funding?  ○ Yes  ○ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

   $ 1,070.93 Per Unit, times 14.00 = $14,993.02 Total for Services

9. Additional Expenses
   Seventy Five Dollars per hour allows 14 students
   approximately 14.28 hours of tutoring.

   $0.00 Total of Additional Expenses
   $14,993.02 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee: See #5 10a)

Consultant Name: 100 Percent Learning Fun Center

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chs教育.org/Documents/6/22655/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-43 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]

[Printed Name] Strauss Abdul-Rahman

Date 9/21/2012

13. RECOMMENDED:

[Signature of Originating Administrator]

[Printed Name] Janet Brinson, Director

Date 9-26-12

14. APPROVED:

[Signature of District Administrator; or Director of Categorical Programs]

[Printed Name] Dave Scott, Asst. Superintendent

Date 9/24/12

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Full Payment through: Date

☐ Partial Payment through: Date

☐ Final Payment

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: (check released upon completion of services)

☐ Mail to Consultant: (Date Check Required)

☐ Outright

[Amount]

[Originating Administrator Signature - Use Blue Ink]
CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7th Street, Chico, CA 95928  
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed B510a. “Certificate of Independent Consultant Agreement” guideline is:
   ( ) On File (click to view)  ( ) Attached if not on file

2. A completed W9 “Request for Taxpayer Identification Number and Certification” form is:
   ( ) On File (click to view)  ( ) Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: A + Educational Centers  
Street Address/POB: 29752 Baden Pl.  
City, State, Zip Code: Malibu, CA 90265  
Phone: 310-457-7667  
Taxpayer ID/SSN: 03-0552896

This agreement will be in effect from: 10/04/12 to: 05/31/13

Location(s) of Services:
   In Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Provide tutoring to students that have requested state-required Supplemental Services. Provider will
   pre- & post-test students an provide services based on students' assessed needs. Provider will
   issue ongoing progress reports to parents and Chico Unified School District per this Agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I
   2)  
   3)

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100 01 3010 0 1012 1000 5800 610 6700
   2)  
   3) 5800
    5800

7. Is there an impact to the General Fund, Unrestricted funding?  ( ) Yes  ( ) No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the
   District will pay consultant not to exceed the payment criteria as follows:

   $ 1,070.93  Per Unit, times 36.00  #Units =  $ 38,553.48  Total for Services

9. Additional Expenses
   Eighty Dollars per hr. allows 36 students  $  $  
   approximately 13.39 hours of tutoring.  $  $  

Amounts of $5,001.00 or more require Board Approval: (date to Board)

revised 7/2012
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: A + Educational Centers

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontracts or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of Inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the District Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant]

Jennifer Vailman
(Printed Name)

9/28/2012
(Date)

13. RECOMMENDED:

[Signature of Originating Administrator]

Janet Brinson, Director
(Printed Name)

9-26-12
(Date)

14. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]

Dave Scott, Asst. Superintendent
(Printed Name)

09/26/12
(Date)

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☑ Partial Payment through:

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: [Date Check Required]

☐ Mail to Consultant

(Approval of District Admin, Business Services)

Peter VanBuskirk
(Printed Name)

9/26/12
(Date)

[Amount]

[Originating Administrator Signature- Use Blue Ink]

(Date)
AGENDA ITEM: Consolidated Application for Funding Categorical Programs

Prepared by: Janet Brinson, Director

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date October 3, 2012

Background Information
The Consolidated Application for Funding Categorical Aid Programs (Con App) for 2012-13 primarily contains information related to entitlements, allocations, and numbers of participants in specified programs. The Con App includes both state and federal funding sources. Program entitlements are determined by formulas contained in the laws that created the programs. Out of each state and federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

Educational Implications
The entitlements and allocations funded through the Con App are used to supplement core curricular activities that support student learning in such areas as reading, math, school safety and violence prevention, and support for English Learners.

Fiscal Implications
No impact on the general fund. All expenditures of categorical program funds must be described and budgeted in each school’s Single Plan for Student Achievement. These plans must be presented to and be approved by the School Site Council.
2012-13 Application for Funding

CDE Program Contact:
Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

Local Governing Board Approval
The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board

District English Learner Advisory Committee (DELAC) Review
Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

<table>
<thead>
<tr>
<th>DELAC representative’s full name</th>
<th>Janet Brinson</th>
</tr>
</thead>
<tbody>
<tr>
<td>DELAC review date</td>
<td></td>
</tr>
<tr>
<td>Meeting minutes web address</td>
<td></td>
</tr>
<tr>
<td>Please enter the web address of DELAC review meeting minutes. If a web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.</td>
<td></td>
</tr>
<tr>
<td>DELAC comment</td>
<td>Date pending</td>
</tr>
<tr>
<td>If an advisory committee refused to approve the application, or if DELAC approval is not applicable, enter a comment.</td>
<td></td>
</tr>
</tbody>
</table>

Application for Categorical Programs
To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

| Economic Impact Aid |  | Yes |
|---------------------|  |     |
| EC 54000            |  |     |
| SACS 7090, 7091     |  |     |
| Title I Part A (Basic Grant) |  | Yes |
| ESEA Sec. 1111 et seq. |  |     |
| SACS 3010           |  |     |
| Title I Part D (Delinquent) |  | No  |
| ESEA Sec. 1401      |  |     |
| SACS 3025           |  |     |
| Title II Part A (Teacher Quality) |  | Yes |
| ESEA Sec. 2101      |  |     |
| SACS 4035           |  |     |
| Title III Part A LEP|  | Yes |
| ESEA Sec. 3102      |  |     |
| SACS 4203           |  |     |
AGENDA ITEM: Overview of K-12 Visual and Performing Arts Student Offerings

Prepared by: Joanne Parsley, Director

☐ Consent

☒ Information Only

☐ Discussion/Action

Board Date October 3, 2012

Background Information
An overview of K-12 Visual and Performing Arts (VAPA) student offerings will be covered including highlights regarding “what’s new” and “VAPA support”.

Education Implications
Despite budget constraints, CUSD is committed to working to preserve a variety of K-12 VAPA offerings.

Fiscal Implications
No financial implications
TITLE: Inspire at Chico High School

Action [X] Consent Information

October 3, 2012

Prepared by: Michael Weissenborn, Director of Facilities & Construction

Background Information
At the February 28, 2012, Board meeting, the Board of Education directed staff to add two portable classrooms and a portable restroom for the Inspire School of Arts & Sciences on the Chico High School campus. This work was completed over the summer.

On July 18, 2012, the Board directed staff to work with Chico High and Inspire staff to house Inspire on the Chico High School campus for another two years. A series of meetings with Chico High and Inspire staff were focused on identifying both schools’ requirements. The services of Stafford King Wiese Architecture (SKW) were employed to model different proposals for analysis and discussion. The result of these discussions will be presented at tonight’s workshop.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The source of funding for this project is Measure A bond funds.

Recommendation
1. Staff recommends that Inspire continue to be housed on the Chico High School campus.
2. Staff recommends that the Superintendent or Designee authorize staff to enter into an Architectural Agreement with SKW to develop Division of State Architect (DSA) approved plans for additional classrooms on the Chico High School campus to house Inspire at its maximum student enrollment as spelled out in Inspire’s Charter—480 students.
3. Staff recommends that the term for Inspire to be housed on the Chico High School campus be coordinated with the term of the Facilities Use Agreement (FUA).
October 3, 2012
Board Workshop
Inspire at Chico High School
Inspire
Building PC 16

1. Introduction - Mission

2. Program Needs

3. Demographic Analysis
   a. Inspire 480 Max
   b. High School growth analysis over next 5-10 years

4. Classroom Utilization Analysis

5. Layout Options for Classrooms and Recommendations

6. Cost Estimates

7. Long Term FUA

8. Proposed Project Schedule

9. Recommendations