CUSD Board of Education
Regular Meeting Agenda

Chico City Council Chambers
June 19, 2013
CLOSED SESSION – 5:00 P.M.
REGULAR BOARD MEETING – 6:00 P.M.

Board Members
Elizabeth Griffin, President
Dr. Kathleen Kaiser, Vice President
Linda Hovey, Clerk
Eileen Robinson, Member
Dr. Andrea Lerner Thompson, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 6/14/13
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

### INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

*No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.*

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#### CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

#### STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

#### PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)
The Board shall give members of the public an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

#### PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

#### WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

#### COPIES OF AGENDAS AND RELATED MATERIALS:
- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent’s Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

#### AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent’s Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – June 19, 2013
Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.
Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER
   1.1. Public comment on closed session items

2. CLOSED SESSION
   2.1. Update on Labor Negotiations
       Employee Organizations:
       CUTA
       CSEA, Chapter #110
       Kelly Staley, Superintendent
       Bob Feaster, Asst. Superintendent
       Dave Scott, Asst. Superintendent
       Joanne Parsley, Director
       Jim Hanlon, Principal
       Jay Marchant, Principal
       Debbie Aldred, Principal
       Ted Sullivan, Principal
       Representatives:

   2.2. Conference with Legal Counsel
       Per Government Code §54956.9(b)
       The Board will discuss significant exposure to litigation
       (one potential case)
       Attending:
       Kelly Staley, Superintendent
       Bob Feaster, Asst. Superintendent
       Dave Scott, Asst. Superintendent
       David Koll, Director
       Kristen Lindgren, Attorney at Law

   If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION
   3.1. Call to Order
   3.2. Report Action Taken in Closed Session
   3.3. Flag Salute

4. SUPERINTENDENT’S REPORT AND RECOGNITION

5. ANNOUNCEMENTS

6. ITEMS FROM THE FLOOR

7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS
   7.1. CSEA
   7.2. CUTA
   7.3. District

8. CONSENT CALENDAR
   8.1. GENERAL
       8.1.1. Consider Approval of Minutes of Regular Session on May 15, 2013, Special Session on May 20, 2013, Special Session on June 3, 2013, and Special Session on June 12, 2013
       8.1.2. Consider Approval of Items Donated to the Chico Unified School District
   8.2. EDUCATIONAL SERVICES
       8.2.1. Consider Expulsion of Students with the following IDs: 52117, 57524, 66053, 67246, 68120, 69634, 71813, 74296, 74863, 76641, 78405, 78554
8.2.2. Consider Approval of the Field Trip Request for Chico High FFA Officers to attend a three day team building weekend at Graeagle, CA from 8/2/13 to 8/4/13

8.2.3. Consider Approval of the Field Trip Request for Chico High FFA Officers to attend the Chapter Officer Leadership Conference in Mill Creek, Camp Tehama from 9/14/13 to 9/16/13

8.2.4. Consider Approval of the Consultant Agreement with Brandon Kessler to Coordinate Farm to School Activities for the 21st Century and Carol M. White PEP Grants

8.2.5. Consider Approval of the Consultant Agreement with Abeo School Change to Provide Professional Development Services

8.2.6. Consider Approval of the Contract with Burke, Williams & Sorensen, LLP for Legal Advice/Services

8.2.7. Consider Approval of the Charter School Annual Site Visit Reports

8.3. BUSINESS SERVICES

8.3.1. Consider Approval of Accounts Payable Warrants

8.4. HUMAN RESOURCES

8.4.1. Consider Approval of Certificated Human Resources Actions

8.4.2. Consider Approval of Classified Human Resources Actions

8.5. BOARD

8.5.1. Consider Approval of the Contracts for the Superintendent and the Assistant Superintendent of Human Resources

9. DISCUSSION/ACTION CALENDAR

9.1. EDUCATIONAL SERVICES

9.1.1. Discussion/Action: Change in CUSD Math Requirement for High School Graduation (John Bohannon)

9.2. BUSINESS SERVICES

9.2.1. Information: 2012/2013 Demographic Analysis and Student Housing Report (Michael Weissenborn)

9.2.2. Discussion/Action: Bid Approval – Library Rooftop HVAC Replacement at Chico High School (Michael Weissenborn)

9.2.3. Public Hearing/Discussion/Action: Approval of Expenditures of the Education Protection Account (EPA) for 2012-13 and Public Hearing on the Education Protection Account (EPA) for 2013-14 (Kevin Bultema)

9.2.4. Public Hearing/Discussion/Action: Public Hearing and Adoption of 2013-14 Budget (Kevin Bultema)

9.3. HUMAN RESOURCES

9.3.1. Discussion/Action: Declaration of Need for Fully Qualified Educators (Bob Feaster)

9.4. BOARD

9.4.2. Information: First Reading of Revised/Updated/New Board Policies (Administration)

BP 0420.42 Charter School Renewal
BP 0420.43 Charter School Revocation
BP 1312.3 Uniform Complaint Procedures
BP 4030 Nondiscrimination in Employment
BP 4111 Recruitment and Selection
BP 4112.9 Employee Notifications
BP 4119.1 Civil and Legal Rights
BP 4119.21 Professional Standards
BP 4119.41 Employees with Infectious Disease
BP 4121 Temporary/Substitute Personnel
BP 4154 Health and Welfare Benefits
BP 5113.1 Chronic Absence and Truancy
BP 5117 Interdistrict Attendance
BP 5131.2 Bullying
BP 5141.33 Head Lice
BP 5144 Discipline
BP 5144.1 Suspension and Expulsion/Due Process
BP 5145.3 Nondiscrimination/Harassment
BP 5145.6 Parental Notifications
BP 5145.7 Sexual Harassment
BP 6112 School Day
BP 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education
BP 6161 Equipment, Books and Materials
BP 6163.1 Library Media Centers
BP 6178 Career Technical Education
BB 9130 Board Committees
BB 9220 Governing Board Elections
BB 9321 Closed Session Purposes and Agendas
BB 9323.2 Actions by the Board

10. ITEMS FROM THE FLOOR
11. ADJOURNMENT

Posted: 06/14/13
:mm
1. CALL TO ORDER
   At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.
   Present: Griffin, Hovey, Thompson, Robinson
   Absent: Kaiser
1.1. Public comment on closed session items
   There were no public comments.

2. CLOSED SESSION
   2.1 Update on Labor Negotiations
      Employee Organizations:
      CUTA
      CSEA, Chapter #110
      Representatives:
      Kelly Staley, Superintendent
      Bob Feaster, Asst. Superintendent
      Maureen Fitzgerald, Asst. Superintendent
      Dave Scott, Asst. Superintendent
      Joanne Parsley, Director
      Jim Hanlon, Principal
      Jay Marchant, Principal
      Debbie Aldred, Principal
      Ted Sullivan, Principal

   2.2 Public Employee Performance Evaluation
      Per Government Code §54957
      Title: Superintendent

   2.3 Conference with Legal Counsel
      Per Government Code §54956.9(b)
      The Board will discuss significant Exposure to litigation
      (one potential case)
      Attending:
      Kelly Staley, Superintendent
      Bob Feaster, Asst. Superintendent
      Maureen Fitzgerald, Asst. Superintendent
      Dave Scott, Asst. Superintendent
      Kristen Lindgren, Attorney at Law

3. RECONVENE TO REGULAR SESSION
   3.1 Call to Order
      At 6:08 p.m. Board President Griffin called the Regular Meeting to Order.

   3.2 Report Action Taken in Closed Session
      At 6:09 p.m. Board President Griffin announced the Board had been in Closed Session and there was nothing to report. Board President Griffin then announced that Agenda Item 7, Items from the Floor, would be moved before the Student Reports.

   3.3 Flag Salute
      At 6:10 p.m. Board President Griffin led the salute to the Flag.

7. ITEMS FROM THE FLOOR
   At 6:11 p.m. CUTA President Kevin Moretti and Teacher Merrilee Anzalone addressed the Board regarding current negotiations. A citizen addressed the Board regarding public records requests. Citizen Ted Schwartz spoke in support of teachers.

4. STUDENT REPORTS
   Pleasant Valley High School Teacher Kay Kohen presented an overview of the ACE LIFE program and introduced staff members who were in the audience: Randy Gilzean, Carli Ross, Amanda Ellis, Laura Dietle, Renee Spaggiari, Jeannine Robinson, Bill Flory and Principal John Shepherd. Students Ashley Sanders, Callum Findlay, and Edward Garcia talked about their experiences in the program and thanked the Board and Administration for their support.
5. **SUPERINTENDENT’S REPORT**
Superintendent Staley announced that the latest proposal provided to CUTA from CUSD had been posted on the CUSD website; Randy Gilzean and Janet Brinson were thanked for organizing the two days of OCR Title IX training; and interested people were encouraged to participate in the upcoming two Measure E Community Input meetings.

6. **ANNOUNCEMENTS**
At 6:42 p.m. Board Member Robinson presented information on the Let’s Move group which meets the first Friday of the month and noted how they promoted their Mission statement to make a healthy lifestyle the easy lifestyle.

8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**
At 6:43 p.m. the Board received reports from employee groups regarding negotiations from Bob Feaster for the District, and Dee Gudmundson for CSEA, Chapter 110.

9. **CONSENT CALENDAR**
At 6:48 p.m. Board President Griffin asked if anyone would like to pull a Consent Item for further discussion. Board Member Thompson pulled Item 9.4.1., Consider Approval of Certificated Human Resources Actions. Board Member Thompson moved to approve the remaining Consent Items; seconded by Board Member Robinson.

9.1. **GENERAL**

9.1.1. The Board approved the Minutes of Regular Session on April 17, 2013, Special Session on May 1, 2013, and Special Session on May 7, 2013.

9.1.2. The Board approved Items Donated to the Chico Unified School District.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob &amp; Linda Fitzgerald / Concours Elite</td>
<td>Soccer Team Sponsorship $150/3 mths</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>Chico Horticultural Society</td>
<td>Mini-Grant @ $260.00</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>Tim Randall / A&amp;J Party Center</td>
<td>Popcorn Machine &amp; Supplies @ $65.00</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>Hooker Oak PAB</td>
<td>$5,370.00</td>
<td>Hooker Oak School</td>
</tr>
<tr>
<td>Pneumatic Conveying &amp; MFG</td>
<td>$350.00</td>
<td>Hooker Oak School</td>
</tr>
<tr>
<td>Mom's Restaurant</td>
<td>$1,358.00</td>
<td>Marigold Elementary</td>
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<tr>
<td>Chico Sunrise Rotary</td>
<td>83 Dictionaries @ $500.00</td>
<td>Sierra View Elementary</td>
</tr>
<tr>
<td>Judy Roberts</td>
<td>Flute and Music Stand @ $225.00</td>
<td>Bidwell Jr. High</td>
</tr>
<tr>
<td>David B. Hoppe</td>
<td>Bundy Trumpet &amp; Flute @ $250.00</td>
<td>Bidwell Jr. High</td>
</tr>
<tr>
<td>David &amp; Lesa Garst / Land &amp; Cattle Co.</td>
<td>$1,625.00</td>
<td>Chico High FFA</td>
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<td>Keith Schuler</td>
<td>Uniforms @ $3,000.00</td>
<td>Chico High Athletics</td>
</tr>
<tr>
<td>Wakefield &amp; Sons Glass, Inc.</td>
<td>Glass @ $5,051.64</td>
<td>Chico High Art Dept.</td>
</tr>
<tr>
<td>Pleasant Valley PTSA</td>
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<td>North Valley Community Foundation</td>
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<tr>
<td>R. Gorrill Ranch Enterprises</td>
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<td>Pleasant Valley High</td>
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<tr>
<td>Jacque Harrison</td>
<td>$100.00</td>
<td>Pleasant Valley High</td>
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<tr>
<td>Bernard Vigallon</td>
<td>Routers, Plane &amp; Belt Sander @ $350.00</td>
<td>Fair View High</td>
</tr>
<tr>
<td>Terry Tupper</td>
<td>Kohl's Gift Cards @ $100.00</td>
<td>Fair View High</td>
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<tr>
<td>Detective Stan Duitsman</td>
<td>Safeway Gift Card @ $25.00</td>
<td>Fair View High</td>
</tr>
<tr>
<td>CPOA Donation Fund</td>
<td>$420.00 and</td>
<td>Fair View High</td>
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<tr>
<td></td>
<td>Wal-Mart Gift Cards @ $280.00</td>
<td>Fair View High</td>
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</tbody>
</table>

9.2. **EDUCATIONAL SERVICES**

9.2.1. The Board approved the Expulsion of Students with the following IDs: 43435, 50549, 52398, 53168, 53238, 57673, 65342, 72284, 73009, 77250, 77254, 78478
9.2.2. The Board approved the Expulsion Clearances of Students with the Following IDs: 41169, 41785, 42335, 42799, 50479, 53977, 53978, 55775, 56746, 57337, 58540, 61610, 63364, 68674, 71754, 72950, 72978, 73915, 74462, 74998

9.2.3. The Board approved the Field Trip Request for Rosedale 6th Graders to Attend Environmental Camp at Butte Meadows/Camp Lassen from 5/28/13-5/31/13

9.2.4. The Board approved the Field Trip Request for PVHS Yearbook Students to Attend Yearbook Camp at the University of the Pacific in Stockton, CA from 7/15/13–7/17/13

9.2.5. The Board approved the Consultant Agreement with Learning for Living, Inc. to Provide a Two-Day Training for the Breaking-Down-the-Walls Program

9.2.6. The Board approved the CAHSEE Waivers for Students with Disabilities

9.2.7. The Board approved the 2013-14 CIF Representatives to League

9.3 BUSINESS SERVICES

9.3.1. The Board approved the Accounts Payable Warrants

9.3.2. The Board approved the Monthly Enrollment and ADA Report

9.3.3. The Board approved the Preauthorization for Exterior Walkway Canopy Repair at Chico Jr. High and Rosedale Elementary

9.3.4. The Board approved the Preauthorization for Site Work and Relocation of One 24x40 Relocatable Modular Classroom at Shasta and Loma Vista and One 12x40 Accessible Toilet Room at Loma Vista for Chico Unified School District

9.4 HUMAN RESOURCES

9.4.1. This item was pulled for further discussion

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<tbody>
<tr>
<td>Barrett, Elizabeth</td>
<td>Elementary</td>
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<td>0.3 FTE Personal Leave (STRS Reduced Workload)</td>
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<td>Cook, Lori</td>
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<td>Duchala, Cynthia</td>
<td>Secondary</td>
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<td>0.2 FTE Personal Leave (STRS Reduced Workload)</td>
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<tr>
<td>George, Beverly</td>
<td>Special Education</td>
<td>2013/14</td>
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<td>Graham, Sandra</td>
<td>Elementary</td>
<td>2013/14</td>
<td>0.2 FTE Personal Leave (STRS Reduced Workload)</td>
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<td>Hanson, Robert</td>
<td>Secondary</td>
<td>2013/14</td>
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<td>Holt, Tiffany</td>
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<td>Isern, Jessica</td>
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<td>Jensen, Tamara</td>
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<td>Kindopp, Heather</td>
<td>Elementary</td>
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<td>Knecht, M. Jan</td>
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<td>Lower, Kristin</td>
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<td>0.2 FTE Child Care Leave</td>
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<td>Marx, Katherine</td>
<td>Elementary</td>
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<td>0.2 FTE Personal Leave (STRS Reduced Workload)</td>
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McLean, M. Shannon Secondary 2013/14 0.2 FTE Child Care Leave
Montgomery, Anne Special Education 2013/14 0.5 FTE Child Care Leave
Oster, Penny Elementary Prep 2013/14 0.1 FTE Personal Leave
Parker, Julie Nurse 2013/14 0.1 FTE Personal Leave
Parkin, Bonnie Elem Prep 2013/14 0.4 FTE Child Care Leave
Peacock, Michaele Psychologist 2013/14 0.6 FTE Child Care Leave
Quackenbush, Dorelyn Special Education STRS Reduced Workload 0.4 FTE Personal Leave
Quevedo, Kerry Elementary 2013/14 0.2 FTE Personal Leave
Rix, Julie Secondary 2013/14 1.0 FTE Personal Leave
Rix, Kurt Secondary 2013/14 1.0 FTE Personal Leave
Rollins, Rahyna Secondary 2013/14 0.4 FTE Personal Leave
Sarcona, Lisbeth Elementary 2013/14 0.4 FTE Personal Leave
Schrader, Susan Elementary 2013/14 0.2 FTE Personal Leave
Scott, Anne Nurse 2013/14 0.2 FTE Personal Leave
Sloan, Sharon Elementary 2013/14 0.4 FTE Personal Leave
Tuttle, Cathy Elementary 2013/14 1.0 FTE Child Care Leave
Wagner, Patricia Elementary 2013/14 0.2 FTE Personal Leave
Waldsmith, Pamela Elementary 2013/14 0.2 FTE Personal Leave

Retirements/Resignations
Allen, Linda Secondary 8/16/2013 Retirement
Ball, Cynthia Elementary 6/7/2013 Retirement
Brown, Patricia Elementary 6/7/2013 Retirement
Dunlap, Kathryn Special Education 6/7/2013 Resignation
Greene, Brandon Special Education 6/7/2013 Resignation
Higgins, Sara Special Education 6/7/2013 Resignation
Jenswold, John Elementary 6/7/2013 Retirement
Kenyon, Melinda Elementary 6/7/2013 Retirement
Kincheloe, Zachariah Secondary 6/7/2013 Retirement
Kortie, Jill Secondary 6/7/2013 Retirement
Rucker, Marjorie Elementary 6/7/13 Retirement
Turner, Michelle Elementary 6/7/2013 Retirement
Weis, Peggy Elementary 6/7/2013 Retirement
Wilcox, Jessica Special Education 6/7/2013 Resignation
Wing, George Elementary 6/7/2013 Retirement

9.4.2. The Board approved the Classified Human Resources Actions.

<table>
<thead>
<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS/PRF #/FUND/RESOURCE</th>
<th>POSITION COST @ Step 1</th>
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<tbody>
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<td>Name</td>
<td>Position/Department</td>
<td>Date</td>
<td>Reason</td>
<td>Amount</td>
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<td>CHEAL, JYL</td>
<td>LICENSED VOCATIONAL NURSE/BJHS/5</td>
<td>5/7/2013</td>
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<td>DEIR, MICHAEL</td>
<td>LT COMPUTER TECHNICIAN/INFO TECH/8.0</td>
<td>4/9/2013-7/7/2013</td>
<td>DURING ABSENCE OF INCUMBENT/209/GENERAL/0000</td>
<td>8008.08</td>
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<td>DIEHL, JESSICA</td>
<td>IPS-CLASSROOM/CARHAM/8.0</td>
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<td>NEW POSITION/145/SPECIAL ED/6500</td>
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<td>GERMAN, ERIC</td>
<td>SMW-SPRINKLER SYSTEMS/M &amp; O/8.0</td>
<td>4/23/2013</td>
<td>VACATED POSITION/229/MAINTENANCE/8150</td>
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<td>HANF, CAROLYN</td>
<td>LT PARENT CLASSROOM AIDE-RESTR/SHASTA/4.8</td>
<td>4/17/2013-6/9/2013</td>
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<td>HANSEN, TRACY</td>
<td>IPS-HEALTHCARE/SIERRA VIEW/3.0</td>
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**PROMOTIONS**

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**LAYOFFS TO RE-EMPLOYMENT**

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**LEAVES OF ABSENCE**

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MINUTES  

WONG ESPINAL, MARLIA  
IA-BILINGUAL/ROSEDALE/4.0 & 2.8  
8/19/2013-11/19/2013  
PER CBA 5.11

WONG ESPINAL, MARLIA  
IA-BILINGUAL/ROSEDALE/4.0 & 2.8  
11/20/2013-11/10/2014  
PER CBA 5.12

RESIGNATIONS/TERMINATIONS

ANDERSON, JANELLE  
PARENT SCIENCE AIDE-RESTR/CHS/3.5  
6/6/2013  
RESTR/CHS/3.5

BACKMON, ANTHONY  
CAMPUS SUPERVISOR/MJHS/2.0  
5/8/2013  
VOLUNTARY RESIGNATION

BROWN, CHRISTINA  
PARENT LIAISON AIDE-RESTR/MCMANUS/2.0  
6/6/2013  
RESTR/CHS/3.5

CHAVEZ, SUSANA  
PARENT CLASSROOM AIDE-RESTR/CITRUS/2.0  
6/6/2013  
RESTR/CHS/3.5

CHAVEZ, SUSANA  
PARENT CLASSROOM AIDE-RESTR/CHS/3.0 & 1.0 & 1.0  
6/6/2013  
RESTR/CHS/3.0 & 1.0 & 1.0

EMPLOYEE HOLDING POSITION #407028  
LICENSED VOCATIONAL NURSE/LOMA VISTA/6.5  
2/20/2013  
RELEASED BY BOE

GRAP, THOMAS  
IA-SPECIAL EDUCATION/CHS/5.0  
4/19/2013  
VOLUNTARY RESIGNATION

NICKERSON, LORETTA  
PARENT LIBRARY AIDE-RESTR/CHS/3.0  
6/6/2013  
RESTR/CHS/3.0

RESIGNED ONLY THIS POSITION

HANF, CAROLYN  
LT PARENT CLASSROOM AIDE-RESTR/SHASTA/4.3  
4/16/2013  
INCREASE IN HOURS

HAZZARD, CHARLES  
IA-SPECIAL EDUCATION/PVHS/6.5  
4/28/2013  
VOLUNTARY REDUCTION IN HOURS

HILL, KATHY  
SR OFFICE ASSISTANT/PVHS/8.0  
4/28/2013  
PROMOTION

SAYAVONG, SAYTHONG  
IPS-HEALTHCARE /LOMA VISTA/4.0  
5/5/2013  
INCREASE IN HOURS

(Consent Vote)  
AYES: Griffin, Hovey, Thompson, Robinson  
NOES: None  
ABSENT: Kaiser

10. DISCUSSION/ACTION CALENDAR  
ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION

9.4.1. Consider Approval of Certificated Human Resources Actions  
At 6:48 p.m. Board Member Thompson questioned what criteria/policies were used for granting leave requests. Assistant Superintendent Feaster explained the process. It was suggested that common guidelines be added to the Administrative Regulation. Board Member Thompson moved to approve the Certificated Human Resources Actions; seconded by Board Member Robinson.

AYES: Griffin, Hovey, Thompson, Robinson  
NOES: None  
ABSENT: Kaiser
10.1. **HUMAN RESOURCES**

10.1.1. **Discussion/Action: Resolution 1219-13, Classified School Employee Week**

At 6:58 p.m. Assistant Superintendent Feaster presented information on Resolution 1219-13, Classified School Employee Week. Dee Gudmundson, CSEA representative, praised Classified employees both for their work ethic and their concern for all students. Board President Griffin read the Resolution to the audience. Board Member Robinson moved to approve Resolution 1219-13; seconded by Board Member Thompson.

AYES: Griffin, Hovey, Thompson, Robinson
NOES: None
ABSENT: Kaiser

10.2. **EDUCATIONAL SERVICES**

10.2.1. **Discussion/Action: College Connection 2013-2014 School Year Calendar**

At 7:05 p.m. Director John Bohannon presented on overview of the College Connection program and explained how the school year calendar was different in order to follow both CUSD and Butte College calendars. Teachers Elaine Ellimore and Robert Quist presented information on the program. Students Marissa Shanihan and Alex Robinson shared their experiences in the program. Board Clerk Hovey moved to approve the College Connection 2013-14 School Year Calendar; seconded by Board Member Thompson.

AYES: Griffin, Hovey, Thompson, Robinson
NOES: None
ABSENT: Kaiser

10.2.2. **Discussion/Action: Pre-Algebra/Common Core Textbook Adoption**

At 7:18 p.m. Director John Bohannon presented information on Common Core standards and the need to begin a transition in textbooks. Teachers Kim Battaglia, BJHS, Kerrie Girt, CJHS, Julia Smith, MJHS, Zane O’Laughlin, BJHS, and Marjorie Kucich, BJHS presented information as to why the CPM textbook should be adopted. Board Member Robinson moved to approve the adoption of the CPM Core Connections Course 2 textbook; seconded by Board Member Thompson.

AYES: Griffin, Hovey, Thompson, Robinson
NOES: None
ABSENT: Kaiser

10.3. **BUSINESS SERVICES**

10.3.1. **Public Hearing/Discussion/Action: 2013-14 Flexibility Transfer Public Hearing**

At 7:33 p.m. Assistant Superintendent Fitzgerald presented information on the 2013-14 flexibility transfer. At 7:34 p.m. the public hearing was opened. There were no comments. At 7:35 p.m. the public hearing was closed. Board Member Thompson moved to approve the 2013-14 Flexibility Transfer; seconded by Board Member Robinson.

AYES: Griffin, Hovey, Thompson, Robinson
NOES: None
ABSENT: Kaiser

10.3.2. **Discussion/Action: Bid Approval – Toilet Building at Chico High School**

At 7:37 p.m. Director Michael Weissenborn presented information on the bidding process, results, and addressed questions. Board Member Thompson clarified that services would be paid out of Measure A funds, not Measure E funds. Board Member Thompson moved to grant authorization to the Superintendent or designee to award the project to the lowest responsive bidder, United Building Contractors (UBC); seconded by Board Clerk Hovey.
AYES: Griffin, Hovey, Thompson, Robinson
NOES: None
ABSENT: Kaiser

At 7:42 p.m. Superintendent Staley requested that Agenda Item 12.1., Board Member Suggestions fo Future Agenda Items, be moved ahead of Agenda Item 10.4.1., Governance Handbook. The Board unanimously agreed to the move.

12. BOARD MEMBER SUGGESTIONS FOR FUTURE AGENDA ITEMS

12.1. STEM Education at Parkview
At 7:43 p.m. Director Joanne Parsley and Principal JoAnn Bettencourt presented information on the STEM Program at Parkview and discussed future plans. Board Members unanimously agreed STEM Education at Parkview would be a good discussion item. It was noted that future agenda items for Board Workshops will be determined at the May 20 Special Board meeting.

At 7:55 p.m. Board President Griffin announced there would be a five-minute break.

At 8:04 p.m. Board President Griffin called the meeting back to order.

10.4. BOARD

10.4.1. Discussion/Action: Governance Handbook
At 8:05 p.m. Board President Griffin presented information on the purpose of the handbook and how it related to Board Bylaws and the Board Self-Evaluation. The Board voted to move the discussion of the Governance Handbook to the May 20 Board meeting.

AYES: Griffin, Hovey, Thompson, Robinson
NOES: None
ABSENT: Kaiser

11. ITEMS FROM THE FLOOR
At 8:38 p.m. Citizen Ted Schwartz thanked the Board members for their hard work.

13. ADJOURNMENT
At 8:39 p.m. Board President Griffin adjourned the meeting.

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APPROVED:

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Board of Education

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Administration
1. **CALL TO ORDER**
   At 3:30 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th St.
   Present: Griffin, Kaiser, Hovey, Thompson, Robinson
   Absent: None

2. **DISCUSSION/ACTION CALENDAR**

   **2.1. BUSINESS SERVICES**
   **2.1.1. Discussion/Action: Resolution of Temporary Borrowing Between Funds**
   At 3:31 p.m. Kevin Bultema, newly appointed Assistant Superintendent of Business Services effective July 1, 2013, presented information on Resolution 1222-13, Resolution of Temporary Borrowing between Funds and addressed questions. Board Member Thompson moved to approve Resolution 1222-13; seconded by Board Vice President Kaiser.
   AYES: Griffin, Kaiser, Hovey, Thompson, Robinson
   NOES: None
   ABSENT: None

   **2.2. HUMAN RESOURCES**
   **2.2.1. Discussion/Action: Resolution 1221-13, per Education Code 44258.2, To Allow Junior High Teacher with a Single Subject Credential to Teach Outside Credential Area Based on Appropriate Coursework**
   At 3:48 p.m. Assistant Superintendent Feaster presented information on Resolution 1221-13, and addressed questions. Board Member Thompson moved to approve 1221-13; seconded by Board Vice President Kaiser.
   AYES: Griffin, Kaiser, Hovey, Thompson, Robinson
   NOES: None
   ABSENT: None

   **2.3. BOARD**
   **2.3.1. Discussion/Action: Goal Setting for 2013-14**
   At 3:53 p.m. Board President Griffin presented information on the process that would be used and the purpose for further defining the goals for 2013-14. Board members openly discussed priorities. After discussion, Board Member Thompson made the motion that the Board give to the Superintendent the notes from our broad-ranging discussion on the goals to help inform her discussions as she works with staff to finalize these goals to articulate them in ways that make sense site by site, but, basically, what we are doing is giving our feedback to the Superintendent. Board Member Robinson seconded the motion.
   AYES: Griffin, Kaiser, Hovey, Thompson, Robinson
   NOES: None
   ABSENT: None

At 5:20 p.m. Board President Griffin recommended that Items 2.3.2., Board Self-Evaluation and 2.3.3., Governance Handbook be moved to a future Board meeting. Board members unanimously agreed to meet on Monday, June 3, 2013, in the Large Conference Room at the District office to discuss the Board’s Self-Evaluation and the Governance Handbook.
2.3.2. Discussion/Action: Board Self-Evaluation
Moved to a Special Board meeting scheduled for Monday, June 3, 2013.

2.3.3. Discussion/Action: Governance Handbook
Moved to a Special Board meeting scheduled for Monday, June 3, 2013.

3. CLOSED SESSION
Public comment on closed session items
At 5:24 p.m. Board President Griffin announced the Board was moving into Closed Session. There were no public comments on Closed Session Items.

3.1. Update on Labor Negotiations
Employee Organizations:
CUTA
CSEA, Chapter #110

Representatives:
Kelly Staley, Superintendent
Bob Feaster, Asst. Superintendent
Maureen Fitzgerald, Asst. Superintendent
Dave Scott, Asst. Superintendent
Joanne Parsley, Director
Jim Hanlon, Principal
Jay Marchant, Principal
Debbie Aldred, Principal
Ted Sullivan, Principal
Kevin Moretti, CUTA President

3.2. Public Employee Performance Evaluation
Per Government Code §54957
Title: Superintendent

3.3. Public Employment
Per Government Code §54957
Contracts for:
Title: Superintendent
Assistant Superintendent – Human Resources

4. ADJOURNMENT
At 7:55 p.m. Board President Griffin announced the Board had been in Closed Session and there was nothing to report. The meeting was adjourned.

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APPROVED:

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Board of Education

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Administration
1. CALL TO ORDER
At 9:00 a.m. Board President Griffin called the meeting to order in the Large Conference Room at the District Office at 1163 East 7th Street and announced the Board was moving into Closed Session.

Present: Griffin, Kaiser, Hovey, Thompson, Robinson
Absent: None

1.1. Public comment on closed session items
There was no public comment on Closed Session Items.

2. CLOSED SESSION
2.1. Update on Labor Negotiations
Employee Organizations:
   CUTA
   CSEA, Chapter #110
   Kelly Staley, Superintendent
   Bob Feaster, Asst. Superintendent
   Dave Scott, Asst. Superintendent
   Joanne Parsley, Director
   Jim Hanlon, Principal
   Jay Marchant, Principal
   Debbie Aldred, Principal
   Ted Sullivan, Principal

2.2. Conference with Legal Counsel
   Per Government Code §54956.9(b)
   the Board will discuss significant
   exposure to litigation
   (one potential case)
   Attending:
   Kelly Staley, Superintendent
   Bob Feaster, Asst. Superintendent
   Dave Scott, Asst. Superintendent
   Paul Gant, Attorney at Law

3. RECONVENE TO REGULAR SESSION
3.1. Call to Order
At 10:18 a.m. Board President Griffin called the Special Meeting to Order.

3.2 Closed Session Announcements
Board President Griffin announced the Board had been in Closed Session and there was nothing to report.

4. DISCUSSION/ACTION CALENDAR
4.1. BOARD
4.1.1. Discussion/Action: Board Self-Evaluation
At 10:19 a.m. Board members discussed/evaluated how they were performing their primary responsibilities of: setting a direction for the district; providing a structure by establishing policies; providing support; ensuring accountability; and providing community leadership on behalf of the district and public education. They reviewed how they had met standards for both the Board as a whole and as Individual Trustees. Board President Griffin gathered individual ratings from each Board member, will compile into one document and then distribute the final to Board members. No motion was necessary.

4.1.2. Discussion/Action: Governance Handbook
At 11:10 a.m. Suggestions for changes to the Governance Handbook were discussed. Board Vice President Kaiser moved to accept the Governance Handbook as written with no changes other than updating Board Officer information; seconded by Board Member Thompson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson
NOES: None
ABSENT: None
4.1.3. Discussion/Action: Board Workshop Topics
At 11:25 a.m. a list of possible workshop topics, compiled from Board member suggestions, was distributed. After discussion, Board members unanimously agreed on the following Workshop topics: 1) Implications of Common Core and the Smarter Balanced Assessment Consortium (SBAC) Testing: Instructional Changes and Challenges; 2) Common Core: Team Building through Collaboration (both within CUSD as well as with Butte College, CSU, Chico, and the business community); 3) STEM: New Science Standards and an overview of Science in Grades K-12 with emphasis on K-6 science; 4) the Budget, Local Control Funding Formula Update, and Deficit Spending Reduction; and 5) and 6) Facilities. Additional topics that will be added to an agenda as discussion/information items include: Career Technical Education and A-G University of California BOARS Certification Process; English Language Learners; Student Discipline with emphasis on positive/constructive programs in place; and Collaboration and Team Building within CUSD, as well as with higher education (CSUC and Butte College) and businesses.

5. ADJOURNMENT
At 12:00 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

__________________________
Board of Education

__________________________
Administration
1. **CALL TO ORDER**
   At 5:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the District Office at 1163 East 7th Street and announced the Board was moving into Closed Session.
   **Present:** Griffin, Thompson, Robinson  
   **Absent:** Kaiser, Hovey

1.1. **Public comment on closed session items**
   There was no public comment on Closed Session Items.

2. **CLOSED SESSION**

2.1. **Update on Labor Negotiations**
   **Employee Organizations:**
   - CUTA  
   - CSEA, Chapter #110  
   - Kelly Staley, Superintendent  
   - Bob Feaster, Asst. Superintendent  
   - Dave Scott, Asst. Superintendent  
   - Joanne Parsley, Director  
   - Jim Hanlon, Principal  
   - Jay Marchant, Principal  
   - Debbie Aldred, Principal  
   - Ted Sullivan, Principal

2.2. **Public Employee Performance Evaluation**
   per Government Code §54957  
   **Title:** Superintendent

3. **RECONVENE TO REGULAR SESSION**

3.1. **Call to Order**
   At 6:04 p.m. Board President Griffin called the Special Meeting to Order.  

3.2. **Closed Session Announcements**
   Board President Griffin announced the Board had been in Closed Session and there was nothing to report.

3.3. **Flag Salute**
   Board President Griffin lead the salute to the flag.

4. **CONSENT**
   At 6:06 p.m. Board President Griffin asked if anyone would like to pull a Consent Item for further discussion. No items were pulled. Board Member Thompson moved to approve the Consent Items; seconded by Board Member Robinson.

4.1. **EDUCATIONAL SERVICES**
   4.1.1. The Board approved an Additional 2013-14 CIF Representative to League

4.2. **BUSINESS SERVICES**
   4.2.1. The Board approved the Consultant Agreement with Newcomb Anderson McCormick Energy Engineering and Consulting to Assist in Evaluating and Implementing Solar Power Generating Proposals

4.3. **HUMAN RESOURCES**
   4.3.1. The Board approved the Classified Human Resources Actions
5. DISCUSSION/ACTION CALENDAR

5.1. BUSINESS SERVICES

5.1.1. **Information:** Measure E – The Development of Principles, Standards and Educational Specifications for the District Facilities Master Plan

At 6:07 p.m. Director Michael Weissenborn stated this was the first in a series of upcoming opportunities for School Board members to express their thoughts regarding a variety of facility related topics to the Master Planning Team. Director Weissenborn then introduced Marty Dietz, Mike Cannon, Tim Haley and Ellen Mejia-Hooper with Darden Architects, who led discussions for Board members to share thoughts about what facility needs should be addressed by the $78 million Measure E school bond.

5.2. HUMAN RESOURCES

5.2.1. **Discussion/Action:** Resolution 1220-13, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2013-2014 School Year

At 7:35 p.m. Assistant Superintendent Feaster provided information on Resolution 1220-13. Board Member Robinson moved to approve Resolution 1220-13; seconded by Board Member Thompson.

AYES: Griffin, Thompson, Robinson
NOES: None
ABSENT: Kaiser, Hovey

6. ADJOURNMENT

At 7:36 p.m. Board President Griffin adjourned the meeting.

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APPROVED:

Board of Education

Administration
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<td>17 Books @ $243.00</td>
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<td>Melissa Murray/A&amp;J Party Center</td>
<td>Logo @ $250.00</td>
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<td>Mat Board @ $50.00</td>
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<td>dba Lundbergh Family Farms</td>
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<td>PG&amp;E Corporation / David Barrios</td>
<td>Miscellaneous Items @ $2,276.64</td>
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<td>1 Gas Spectrometer @ $300.00</td>
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<td>Weight Room Equipment @ $4,500.00</td>
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<td>Gator Utility Vehicle @ $5,000.00</td>
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<td>PG&amp;E Corporation / James McLain</td>
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<td>Bernard Vigallon</td>
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<td>Recipient</td>
<td>Chapman Elementary</td>
<td>Parkview Elementary</td>
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<td></td>
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<td>Fair View High</td>
</tr>
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Donations: June 19, 2013
PROPOSED AGENDA ITEM: CHS FFA Officer Retreat
Prepared by: Quinn Mendez

☒ Consent Board Date June 19, 2013
☐ Information Only
☐ Discussion/Action

Background Information
Every summer the 3 FFA advisors (Quinn Mendez, Sheena Sloan and Ronnie Cockrell) take the 7 FFA officers to Graeagle, CA for a two night, three day team building weekend and planning session for the next school year. The 7 officers get to know each other better and understand the expectations for the specific office they now hold.

Education Implications
The students learn about leadership, organization, team building, communication, problem solving and how to become better advocates for agriculture, in order to make the Chico FFA chapter a recognized organization on the school campus and in the community.

Fiscal Implications
FFA ASB account will pay for expenses.
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000
8.2.2.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education
FROM: Quinn Mendez
School/Dept.: CHS/AG

SUBJECT: Field Trip Request

Request is for CHS FFA (grade/class/group)
Destination: Graeagle, CA Activity: Chapter Officer Retreat
from 8/2/13 8am to 8/4/13 4pm (dates) / (times)
Rationale for Trip: CHS FFA Officer team building and planning for next school year.

Number of Students Attending: _7_ Teachers Attending: _3_ Parents Attending: _0_
Student/Adult Ratio: 7:3
Transportation: Private Cars CUSD Bus Charter Bus Name
Other: School van and Ag truck
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $______ Substitute Costs $______ Meals $250.00
Lodging $350.00 Transportation $50.00 Other Costs $

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name CHS ASB FFA Acct. #: __________________________ $ 650.00
Name ______________________ Acct. #: __________

[Signatures and dates]

Requesting Party
Site Principal
Director of Transportation

[Fields for approval, recommendations, and board action]

If MAJOR FIELD TRIP
Director of Educational Services
Board Action

ES-7
Revised 8/04
PROPOSED AGENDA ITEM:  
COLC (Chapter Officer Leadership Conference)

Prepared by:  
Sheena Sloan

☑  Consent  
☐  Information Only  
☐  Discussion/Action

Board Date  
June 19, 2013

Background Information
The COLC will provide a chance for the FFA officers to focus on their leadership skills and personal growth. During the conference at Camp Tehama, each of the six officers will participate in a break out session which helps them focus on their specific office and duties required. (During these sessions the chapter officers will be working with Regional and State FFA officer teams). They bring back this new information and skills for the chapter members, so that they can become more involved and learn more about the FFA and all of its' opportunities.

Education Implications
1. Helps to identify strengths and individual contributions to the team.
2. Develops personal best assessments and personal growth plans.
3. Helps to master speech development and delivery.
4. Develops personal management and social skills.

Fiscal Implications
FFA ASB account will pay for the expenses.
FUN PERMIS REQUEST

TO: CUSD Board of Education
FROM: Quinn Mendez
SCHOOL: CHS/AG

SUBJECT: Field Trip Request

Request is for ___CHS FFA___
(grade/class/group)

Destination: Mill Creek (Camp Tehama) Activity: COLC (Chapter Officer Leadership Conf)

from 9/14/13 / _8am___ to _9/16/13 / _4pm___
(dates) / (times)

Rationale for Trip: Team building and planning for next school year, with other FFA chapters in the ___Superior Region. The State and Regional FFA officers will lead all workshops.

Number of Students Attending: _7__ Teachers Attending: _1__ Parents Attending: _0__

Student/Adult Ratio: 7:1

Transportation: Private Cars ___ CUSD Bus ___ Charter Bus Name ___
Other: School van

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $340.00 _____ Substitute Costs $60.00 _____ Meals $________

Lodging $________ Transportation $50.00 _____ Other Costs $________

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name CHS ASB FFA Acct. #: ________________ $ _510.00 ___
Name ________________ Acct. #: ___________________

Requesting Party

Date

Site Principal

Date

Director of Transportation

Date

IF MAJOR FIELD TRIP

Date

Director of Educational Services

Date

Board Action

Date

Approve/Minor

Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

ES-7
Revised 8/04
AGENDA ITEM: Brandon Kessler Consultant Agreement

Prepared by: Janet Brinson, Director

X Consent  Board Date  June 19, 2013

☐ Information Only

☐ Discussion/Action

Background Information
Mr. Kessler will coordinate activities for Farm to School for students from Fair View High, Bidwell Jr. and Chico Jr. High Schools. In addition, he will work in conjunction with Nutrition Services to provide healthy produce for student meals. This Consultant Agreement will meet the intent of the Farm to School, 21st Century and the Carol M. White PEP Grants.

Educational Implications
Students will learn the importance of healthy eating, physical activity and farming to provide local produce to other students for their school meals.

Fiscal Implications
There are no fiscal implications to the general fund.
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed B510a. "Certificate of Independent Consultant Agreement" guideline is:
   - On File (click to view)
   - Attached if not on file

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - On File (click to view)
   - Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Brandon Kessler
Street Address/P.O.B.: 1419 Rim Rock Dr.
City, State, Zip Code: Chico, CA 95928
Phone: 530-894-2174
Taxpayer ID/SSN: [Redacted]

This agreement will be in effect from: 07/01/13 to: 08/30/14

Location(s) of Services:
Henshaw Farm, Fair View High, Bidwell and Chico Jr. High

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Coordinate Farm to School activities at the Henshaw Farm for students from Fair View, Bidwell and Chico Jr. High.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Meet the intent of Farm to School, 21st Century and PEP grants by teaching students about healthy eating and physical activity and providing local produce to be served in student meals.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) 21st Century Community Learning Center
   2) Carol M. White PEP Grant
   3) Farm to School

6. Pct. (%) Fund Resource Proj./Yr Goal Function Object Site Manager
   1) 01 4124 0 1037 1000 5800 570 6700
   2) 01 5822 0 1110 1000 5800 570 6700
   3) 01 5825 0 1110 1000 5800 570 6700

7. Is there an impact to the General Fund, Unrestricted funding? ○ Yes ○ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

   $ 5,206.67 Per Unit, times 12.00 #Units = $ 62,480.04 Total for Services

9. Additional Expenses
   16% pd by 4124; 51% pd by 5822; and 33% pd by 5825
   $ 0.00 Total of Additional Expenses
   $ 62,480.04 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)
CONSULTANT TERMS AND CONDITIONS  
(Applicable, unless determined to be Contract Employee—See BS 10a)

Consultant Name: Brandon Kessler

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #355.6, that criminal background checks have been completed as per Board Policy #355.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicosusd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS Publication 4D and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a paycheck will be issued with applicable taxes withheld.)

Brandon Kessler
(Printed Name)  
6-7-13
(Date)

Janet Brinson
(Printed Name)  
6/7/13
(Date)

Dave Scott
(Printed Name)  
6/7/13
(Date)

Robert Feaster
(Printed Name)  
6-11-13
(Date)

13. RECOMMENDED:

Janet Brinson
(Signature of Originating Administrator)

14. APPROVED:

Signature of District Administrator, or Director of Categorical Programs

APPROVED:

Signature of District Admin, Business Services

15. Authorization for Payment:

CHECK REQUIRED [Invoice to accompany payment request]:

☐ Partial Payment through: Date

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: (Date Check Required)

☐ Mail to Consultant

(Amount)  
(Originating Administrator Signature- Use Blue ink)  
(Date)

revised: 7/08/12
PROPOSED AGENDA ITEM:  
Abeo School Change Consultant Agreement

Prepared by:  
Michael Morris

Consent  
Board Date: June 19, 2013

Information Only
Discussion/Action

Background Information
Abeo School Change is a not-for-profit coaching and consulting group with expertise in adult learning. They have worked with CUSD for the past two academic years building the capacity of a critical mass of high school teachers in two cohorts to do high level task and instructional design, measured against well-researched standards for college-readiness.

Education Implications
This work will assist teachers and administrators with actively building their capacity to support rigorous tasks and instruction. This work also provides opportunities for more teachers and administrators to collaborate around their work, sharing insights, challenges, and practices, while building cohesion with the overarching student achievement goals of CUSD.

Fiscal Implications
No impact to the general fund

Additional Information
MANDATORY INSTRUCTIONS
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - [ ] On File (click to view)
   - [ ] Attached

2. A completed WA "Request for Taxpayer Identification Number and Certification" form is:
   - [ ] On File (click to view)
   - [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Abee School Change

Name: Abee School Change
Street Address/POB: 520 Aurora Ave. #305
City, State, Zip Code: Seattle, WA 98109
Phone: 206-685-0571
Taxpayer ID/SSN: 31-1652434

This agreement will be in effect from: 08/19/2013 to 06/30/2014

Scope of Work to be performed:

Provide professional development related supporting high quality, rigorous instruction.
Assist with planning, facilitating Administrative Advance, teacher workshops and follow-up.
(Eight Days)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
   Board Goal 1:
   To provide every student with the opportunity to attain increasing levels of individual achievement that prepares them for success in the 21st Century

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Title I
   2) 
   3)

6. Account(s) to be Charged:

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<th>Resource</th>
<th>Proj/yr</th>
<th>Goal</th>
<th>Function</th>
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<td></td>
<td></td>
<td>5800</td>
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<td>14</td>
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7. Is there an impact to General Fund, Unrestricted funding? [ ] Yes [ ] No

5. Payment to Consultant: (for the above services, District will pay Consultant as follows)
   - $3187.5 Per Unit, times 8 # Units = $25500 Total for Services
   (Unit: [ ] Per Hour [ ] Per Day [ ] Per Activity)

9. Additional Expenses;
   - $0 Total for Addit'l Expenses

10. Amount of $3,000.00 or more require Board Approval: (date to be completed by Business Services)
   (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS
(Applicable unless determined to be Contract Employee – See BS10u)

Consultant Name: Abao School Change

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #5515.6, that criminal background checks have been completed as per Board Policy #5215.0 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant is paid by vendor check as a Consultant or payroll check as a Contract Employee with taxes withheld by reviewing the completed Certificate of Indemnity Consultant Agreement (a blank sample may be viewed at http://www.chehalis.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Holl Hanson-Moore
June 11, 2013

12. RECOMMENDED:

Michael Morris
June 11, 2013

13. APPROVED:

Janet Brinson
June 11, 2013

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: ____________________ (Date)

☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: ____________________ (Date check required)

☐ Mail to Consultant

$ ____________________ (Amount)

(Originating Administrator Signature – Use Blue Ink) ____________________ (Date)
AGENDA ITEM: Contract with Burke, Williams & Sorensen, LLP for Legal Advice/Services

Prepared by: John Bohannon, Director

☐ Consent  Board Date June 19, 2013
☐ Information Only
☐ Discussion/Action

Background Information
Education Code requirements are frequently changing and/or being updated. The law firm of Burk, Williams & Sorensen, LLP, specifically attorney John Yeh, has extensive experience representing school districts, particularly in the area of charter school law.

Education Implications
None

Education Implications
While the General Fund will be impacted, this firm has extensive experience in issues dealing with educational law and has provided support to the district’s effort to provide oversight to its seven authorized charter schools.
AGENDA ITEM: Charter School Annual Site Visit Reports

Prepared by: John Bohannon, Director

☐ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date June 19, 2013

Background Information
As the chartering agency, Chico Unified School District is responsible for Oversight of the charter schools we authorize. Per Education Code 47604.32, an annual visit to each charter school is specified. Site Visit Team Members conducted visits and the compiled reports are presented tonight for board approval.

Education Implications
As one part of Oversight responsibility, CUSD is responsible for monitoring the educational quality of the schools we charter.

Fiscal Implications
As one part of Oversight responsibility, CUSD is responsible for monitoring the fiscal health of the schools we charter.

Additional Information
Per previous board direction, drafts of the Site Visit reports were shared with the respective administrators for each of the charter schools. Those administrators had the opportunity to review the reports and suggest edits, if necessary. Those edits have been incorporated into the reports presented tonight.
PROPOSED AGENDA

ITEM: Warrant Authorization

Prepared by: Bob Feaster, Assistant Superintendent

☑ Consent

Board Date 6/19/13

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of $6,262,040.88 for the period of May 9, 2013 through June 11, 2013 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district’s goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.
## Fund Summary

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Total Number of Checks: 879

Less Unpaid Sales Tax Liability: 1,602.37

Net (Check Amount): 6,262,040.88

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA    95928

DATE: June 19, 2013  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

### Leave Request

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<th>Employee</th>
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<th>Comment</th>
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<td>Glick, Melanie</td>
<td>Elementary</td>
<td>2013/14</td>
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<td>Pasillas, Amber</td>
<td>Elementary</td>
<td>2013/14</td>
<td>0.2 FTE Child Care Leave</td>
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### Retirements/Resignations

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<th>Employee</th>
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<td>Sipher, Carol</td>
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**DATE:** JUNE 19, 2013

**MEMORANDUM TO:** BOARD OF EDUCATION

**FROM:** KELLY STALEY, SUPERINTENDENT

**SUBJECT:** CLASSIFIED HUMAN RESOURCES ACTIONS

<table>
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<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
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<td>5/10/2013-6/6/2013</td>
<td>During Absence of Incumbent250/Nutrition/53 10</td>
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**LAYOFFS TO RE-EMPLOYMENT**

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**LEAVES OF ABSENCE**

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**RESIGNATIONS/TERMINATIONS**

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### Appointments – Summer School, Day-to-Day, Contingent Upon Enrollment

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AGENDA ITEM: Change in CUSD Math Requirement for High School Graduation

Prepared by: John Bohannon, Director

☐ Consent

☐ Information Only

☒ Discussion/Action

Board Date June 19, 2013

Background Information
CUSD currently requires students to pass two years of mathematics in order to qualify for a high school diploma. Many factors have led to a recommendation to increase the requirement to three years. Those factors include:

1. The University of California and California State University systems both require three years of high school math for entering students.

2. Success in Math is a significant indicator of student success at the Junior College Level.

3. The Smarter Balance Assessment Consortium will only test once in high school at the conclusion of the junior year.

4. Most other high schools in our area have already, or will soon, make three years of math a graduation requirement.

Education implications
With approval, beginning with the Class of 2017, CUSD students will be required to pass three years of math to earn a high school diploma from CUSD.

Fiscal implications
None

Additional information
Ed Services will work with high school administrators and math teachers to support all students in meeting this requirement. In order to add the 10 additional credits in math, the graduation requirement would be increased from 225 to 235 credits, beginning with the class of 2017.
HIGH SCHOOL GRADUATION REQUIREMENTS

Consistent with the District philosophy and goals, high school principals will issue a diploma certifying high school graduation to each student who meets the District required course of study. In addition, beginning with the Class of 2004, students must pass 10 credits of coursework that meets or exceeds the academic content standards for Algebra I and, commencing with the Class of 2006, pass the State of California High School Exit Exam. Those students who have met all District graduation requirements prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Students not passing the California High School Exit Exam and/or the Algebra requirement, but meeting all other graduation requirements will receive a Certificate of Completion. Those students who have met the requirements for a Certificate of Completion prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Students with an Individualized Education Plan who do not meet diploma requirements will qualify for a Certificate of Attendance by meeting the standards specified in his/her Plan. The Plan may include differential standards specifically designed for the student. If differential standards are specified in the Plan, those standards should be attainable by the student, yet represent a reasonable level of proficiency, which will enable the student to become a self-sufficient citizen. Those students who have met the requirements for a Certificate of Attendance prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Since individual students learn and achieve at varying rates, it is understood that students will not all meet graduation standards within the same time frame. The District will provide students with the opportunity to receive a diploma or certificate at the end of each semester of the regular school year and at the end of the summer when a summer session is provided.

If a student is unable to pass a course in Algebra, and/or the High School Exit Exam for English language arts or mathematics, school personnel will place the student in class(es) or program(s) where remediation will be provided.

The Superintendent and/or designee will be responsible for developing, implementing, and monitoring any necessary administrative procedures to implement this policy.

COURSE OF STUDY
The student will, during grades 9 through 12, successfully complete the course and credit requirements listed below.

1. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD DIPLOMA

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<th>Subject</th>
<th>Credits Required</th>
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<td>Mathematics</td>
<td>20 credits and the pupil must meet or exceed 10 credits of coursework that meets or exceeds the academic content standards for Algebra I in any of grades 7 to 12. Regardless of when the Algebra I content standards requirement is met, students must earn 30 credits in mathematics during grades 9-12.</td>
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<tr>
<td>English</td>
<td>40 credits and be continuously enrolled in English classes throughout grades 9, 10, 11 and 12.</td>
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<tr>
<td>Science</td>
<td>10 credits in biological/life science.</td>
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<td>10 credits in physical/earth science.</td>
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Policy Adopted: 09/97; 06/01; 08/05; 05/03/07; 09/01/10; 04/18/12
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<tr>
<td>Health Science</td>
<td>5 credits (may be taken in grades 7-12).</td>
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<tr>
<td>Physical Education</td>
<td>20 credits - 9th grade required in addition to 1 PE course to be completed in any grade 10 through 12 (these units are not required to meet the continuation high school course of study).</td>
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<td>History/Social Science</td>
<td>10 credits in world history, culture and geography to be taken during the 10th grade year.</td>
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<td>10 credits including U. S. history and geography to be taken in the 11th grade year.</td>
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<tr>
<td>Fine Arts/Foreign Language/Career Technical Education</td>
<td>10 credits in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education.</td>
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<tr>
<td>Electives</td>
<td>Adequate number of credits to attain a total of 225 credits. A maximum of 20 credits in work experience may be used toward graduation.</td>
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<td>High School Exit Exam</td>
<td>Student will successfully pass the California High School Exit Exam as required by law.</td>
</tr>
<tr>
<td></td>
<td>Total credits required for diploma plus other course and test requirements stated above.</td>
</tr>
</tbody>
</table>

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

(cf. 6173.1 – Education for Foster Youth)
(cf. 6173.2 – Education for Children of Military Families)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

2. **REQUIRED COURSE OF STUDY TO RECEIVE A CUSD CERTIFICATE OF COMPLETION**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics</td>
<td>30 credits in mathematics during grades 9-12.</td>
</tr>
<tr>
<td>English</td>
<td>40 credits and be continuously enrolled in English classes throughout grades 9, 10, 11 and 12.</td>
</tr>
<tr>
<td>Science</td>
<td>10 credits in biological/life science.</td>
</tr>
<tr>
<td></td>
<td>10 credits in physical/earth science.</td>
</tr>
<tr>
<td>Health Science</td>
<td>5 Credits (may be taken in grades 7-12).</td>
</tr>
<tr>
<td>Physical Education</td>
<td>20 credits - 9th grade required in addition to 1 PE course to be completed in any grade 10 through 12 (these units are not required to meet the continuation high school course of study).</td>
</tr>
</tbody>
</table>

Policy Adopted: 09/97; 06/01; 08/05; 05/03/07; 09/01/10; 04/18/12
| History/Social Science | 10 | credits in world history, culture and geography to be completed during the 10th grade year. |
| Fine Arts/Foreign Language/Career Technical Education | 10 | credits in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education. |
| Electives | | Adequate number of credits to attain a total of 225 credits. A maximum of 20 credits in work experience may be used to satisfy this requirement. |

| 235 | Total credits required for Certificate of Completion. |

3. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD CERTIFICATE OF ATTENDANCE

a. Successfully complete requirements as specified by the student's IEP.

High School Exit Examination
As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)
(cf. 6159 - Individualized Education Program)
(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress" (defined in BP 6179 – Supplemental Instruction) toward passing the exit exam. (Education Code 37252, 60851)

(cf. 5148.2 - Before/After School Programs)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)
(cf. 6179 - Supplemental Instruction)

Retroactive Diplomas
The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)
Legal Reference:

EDUCATION CODE
35186 Williams Uniform Complaint Procedures
37252 Supplemental instructional programs
37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
37254.1 Required student participation in supplemental instruction
47612 Enrollment in charter school
48200 Compulsory attendance
48412 Certificate of proficiency
48430 Continuation education schools and classes
48645.5 Acceptance of coursework
48980 Required notification at beginning of term
49701 Interstate Compact on Educational Opportunity for Military Children
51224 Skills and knowledge required for adult life
51224.5 Algebra instruction
51225.3 Requirements for graduation
51225.5 Honorary diplomas; foreign exchange students
51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51412 Diplomas
51420-51427 High school equivalency certificates
51450-51455 Golden State Seal Merit Diploma
51745 Independent study restrictions
52378 Supplemental school counseling program
56390-56392 Recognition for educational achievement, special education
60850-60859 High school exit examination
66204 Certification of high school courses as meeting university admissions criteria
CODE OF REGULATIONS, TITLE 5
1600-1651 Graduation of students from grade 12 and credit toward graduation
COURT DECISIONS

Management Resources:

WEB SITES
CSBA: http://www.csba.org
University of California, List of Approved a-g Courses:
http://www.universityofcalifornia.edu/admissions/freshman/requirements

Policy Adopted: 09/97; 06/01; 08/05; 05/03/07; 09/01/10; 04/18/12
AGENDA ITEM: 2012/2013 Demographic Analysis and Student Housing Report

Prepared by: Michael Weissenborn, Director of Facilities and Construction

☐ Consent  Board Date June 18, 2013

☒ Information Only

☐ Discussion/Action

Background information
The District relies upon demographic data to project its student housing needs into the future. It is important that this data be revised on a regular basis. The analysis and compilation of student population data, utilizing geographical information systems (GIS), enables the District to make well planned decisions regarding future housing, facilitates the application for available state funding for upcoming District facilities projects and provides a useful tool for analyzing possible boundary modifications. We have asked JM King & Associates to update these enrollment projections. JM King & Associates also analyzed, reviewed, and updated all new construction and modernization eligibility in order to optimize State funding for District facilities.

Tonight, JM King & Associates will present the 2012/2013 Demographic Analysis and Student Housing Report for the Chico Unified School District.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This has no impact on the General Fund because it is funded entirely out of Developer Fees.
AGENDA ITEM: Bid Approval – Library Rooftop HVAC Replacement at Chico High School

Prepared by: Michael Weissenborn, Director of Facilities & Construction

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date June 19, 2013

Background information
On March 27, 2013, the Board of Education approved the project for a new Library Rooftop HVAC Unit at Chico High School. The Division of State Architects approved these plans on May 29, 2013. Advertisements for construction services were advertised June 4 and June 11, 2013. Formal sealed bids for the Library Rooftop HVAC Replacement Project at Chico High School will be opened on June 18, 2013.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
This project will be paid for out of the General Fund Reserves. If the project is approved as a priority project in the Facilities Master Plan the General Fund will be reimbursed by Measure E bond funds.

Recommendation
Bids for this project will be opened on Tuesday, June 18, 2013. The project is scheduled to begin immediately. It is requested that the Board of Education grant authorization to the Superintendent (or designee) to award the project to the lowest responsive bidder in order to expedite the start date.
AGENDA ITEM: Approval of Expenditures of the Education Protection Account (EPA) for 2012-13 and Public Hearing on the Education Protection Account (EPA) for 2013-14

Prepared by: Kevin Bultema

☐ Consent  
☐ Information Only  
☒ Public Hearing/Discussion/Action

Board Date 6-19-13

Background Information

Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. School Districts are required to determine how the moneys received from the Education Protection Account are spent in the schools within its jurisdiction on an annual basis. The governing board must make the spending determination in an open session of a public meeting. Funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Chico Unified must also annually post on the website an accounting of how much money was received from EPA and how it was spent.

Educational Implications

None

Fiscal Implications

The EPA funds are not new moneys; they are simply a reclassification of unrestricted revenues to a specific unrestricted resource code for tracking purposes. For Chico Unified the 2012-13 EPA amount is estimated to be $12,408,127. These dollars have been held back by the California Department thus creating additional stress on the district’s cash flow. The entire EPA amount will be distributed to Chico Unified at the end of June 2013.

Additional Information

EPA spending determination spreadsheet attached.
<table>
<thead>
<tr>
<th>Description</th>
<th>Object Codes</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjusted Beginning Fund Balance</td>
<td>9791-9795</td>
<td></td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td>8010-8099</td>
<td>12,408,127</td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>9650</td>
<td></td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
<td></td>
<td>12,408,127</td>
</tr>
<tr>
<td>EXPENDITURES AND OTHER FINANCING USES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Objects 1000-7999)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>1000-1999</td>
<td>12,408,127</td>
</tr>
<tr>
<td>Instruction-Related Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional Supervision and Administration</td>
<td>2100-2150</td>
<td></td>
</tr>
<tr>
<td>AU of a Multidistrict SELPA</td>
<td>2200</td>
<td></td>
</tr>
<tr>
<td>Instructional Library, Media, and Technology</td>
<td>2420</td>
<td></td>
</tr>
<tr>
<td>Other Instructional Resources</td>
<td>2490-2495</td>
<td></td>
</tr>
<tr>
<td>School Administration</td>
<td>2700</td>
<td></td>
</tr>
<tr>
<td>Pupil Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guidance and Counseling Services</td>
<td>3110</td>
<td></td>
</tr>
<tr>
<td>Psychological Services</td>
<td>3120</td>
<td></td>
</tr>
<tr>
<td>Attendance and Social Work Services</td>
<td>3130</td>
<td></td>
</tr>
<tr>
<td>Health Services</td>
<td>3140</td>
<td></td>
</tr>
<tr>
<td>Speech Pathology and Audiology Services</td>
<td>3150</td>
<td></td>
</tr>
<tr>
<td>Pupil Testing Services</td>
<td>3160</td>
<td></td>
</tr>
<tr>
<td>Pupil Transportation</td>
<td>3600</td>
<td></td>
</tr>
<tr>
<td>Food Services</td>
<td>3700</td>
<td></td>
</tr>
<tr>
<td>Other Pupil Services</td>
<td>3900</td>
<td></td>
</tr>
<tr>
<td>Ancillary Services</td>
<td>4000-4999</td>
<td></td>
</tr>
<tr>
<td>Community Services</td>
<td>5000-5999</td>
<td></td>
</tr>
<tr>
<td>Enterprise</td>
<td>6000-6999</td>
<td></td>
</tr>
<tr>
<td>General Administration</td>
<td>7000-7999</td>
<td></td>
</tr>
<tr>
<td>Plant Services</td>
<td>8000-8999</td>
<td></td>
</tr>
<tr>
<td>Other Outgo</td>
<td>9000-9999</td>
<td></td>
</tr>
<tr>
<td>TOTAL EXPENDITURES AND OTHER FINANCING USES</td>
<td></td>
<td>12,408,127</td>
</tr>
<tr>
<td>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</td>
<td></td>
<td>-</td>
</tr>
</tbody>
</table>
AGENDA ITEM:  Public Hearing and Adoption of 2013-14 Budget

Prepared by:  Kevin Buliema, Assistant Superintendent, Business Services

☐ Consent  Board Date  June 19, 2013

☐ Information

☒ Public Hearing/Discussion/Action

**Background Information:**
The district is required to adopt a budget for the 2013-14 fiscal year prior to July 1, 2013, and submit that budget to the Butte County Office of Education for their review and approval.

The budget document is included separately from the agenda packet and is also available on line at chicousd.org.

The budget document includes:

- Budget Assumptions Narrative
- 2012-13 Estimated Year End as compared to 2013-14 Proposed Budget By Fund
- Supplemental Supporting Schedules
- Criteria and Standards Review
- Technical Review
- Cash Flow Projections
- Multi Year Projections

At the meeting a slide presentation will outline the budget. Copies of the slides presented will be available at the meeting and on line after the meeting.

**Fiscal Implications**
The 2013-14 Proposed Budget and Multi Year Projections anticipate reserves and fund balances for the subsequent two fiscal years, through the end of 2015-16. As such the budget presented is expected to pass approval with the Butte County Office of Education.

Upon approval of the State budget, the district has 45-days to bring to the board a revised budget based on final budget assumptions. In addition, this proposed budget was based on position control data from April, 2013. Position control will be re-rolled and the budget updated during the summer.
AGENDA ITEM:  
Declaration of Need for Fully Qualified Educators

Prepared by:  
Bob Feaster, Assistant Superintendent – Human Resources

☐ Consent  
Board Date  
June 19, 2013

☐ Information Only

☒ Discussion/Action

Background Information
There is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. This declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2013/14 school year in hard to fill subject areas.

Educational Implications
None

Fiscal Implications
None

Additional Information
None

Recommendation
Consider adoption of a "Declaration of Need for Fully Qualified Educators" through June 30, 2014, for Emergency Credentials and/or Limited Assignment Permits based on previous year's needs.
DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☑ Original Declaration of Need for year: 2013/2014
☐ Revised Declaration of Need for year: ____________

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chico Unified School District
District CDS Code: 61424
Name of County: Butte
County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06/19/13 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2014.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert Feaster
Name
(530) 891-3211
Fax Number
1163 E. 7th Street, Chico, CA 95928
Mailing Address
bfeaster@chicousd.org
Email Address

Assistant Superintendent
Signature
(530) 891-3000
Telephone Number

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County __________________________ County CDS Code __________________________

Name of State Agency __________________________

Name of NPS/NPA __________________________ County of Location __________________________

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on _____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, ____________.

► Enclose a copy of the public announcement
This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency.

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

- CLAD/English Learner Authorization (applicant already holds teaching credential)
- Bilingual Authorization (applicant already holds teaching credential)
  - List target language(s) for bilingual authorization:

- Resource Specialist
- Teacher Librarian Services
- Visiting Faculty Permit

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

<table>
<thead>
<tr>
<th>TYPE OF LIMITED ASSIGNMENT PERMIT</th>
<th>ESTIMATED NUMBER NEEDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Subject</td>
<td></td>
</tr>
<tr>
<td>Single Subject</td>
<td>3</td>
</tr>
<tr>
<td>Special Education</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7</td>
</tr>
</tbody>
</table>
EFFORTS TO RECRUIT CERTIFIED PERSONNEL
The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?  □ Yes  □ No

If no, explain.  We have a good working relationship w/student teaching program at CSUC.

Does your agency participate in a Commission-approved college or university intern program?  □ Yes  □ No

If yes, how many interns do you expect to have this year?  2

If yes, list each college or university with which you participate in an intern program.
CSU, Chico

If no, explain why you do not participate in an intern program.
PROPOSED AGENDA ITEM:  First Reading of Board Policy Adoptions/Updates

Prepared by:  Administration

☐ Consent  Board Date  June 19, 2013

☒ Information Only

☐ Discussion/Action

**Background Information**
In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

**Education Implications**
Up-to-date policies provide clarity to the expectations for students, parents, and staff.

**Fiscal Implications**
CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.