CUSD Board of Education
Regular Meeting Agenda

Chico City Council Chambers
June 17, 2015
CLOSED SESSION – 5:00 P.M.
REGULAR BOARD MEETING – 6:00 P.M.

Chico Unified School District

Board Members
Elizabeth Griffin, President
Eileen Robinson, Vice President
Linda Hovey, Clerk
Dr. Kathleen Kaiser, Member
Gary Loustale, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 06/12/15
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)
The Board shall give members of the public an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:
- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent’s Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent’s Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – June 17, 2015
Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.
Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. **CALL TO ORDER**
   1.1. Public comment on closed session items

2. **CLOSED SESSION**
   2.1. **Update on Labor Negotiations**
       Employee Organizations:
       - CUTA
       - CSEA, Chapter #110
       - CUMA
       Representatives:
       - Kelly Staley, Superintendent
       - Bob Feaster, Asst. Superintendent
       - Dave Scott, Asst. Superintendent
       - Kevin Bulterma, Asst. Superintendent

2.2. **Public Employee Appointments**
    Per Government Code §54957
    Title: Principal, Citrus Elementary
    Title: Program Specialist, Special Education

2.3. **Conference with Legal Counsel - Existing Litigation**
    - Present: Kelly Staley, Superintendent
    - Bob Feaster, Asst. Superintendent
    - Dave Scott, Asst. Superintendent
    - Kevin Bulterma, Asst. Superintendent
    - Julie Kistle, Director
    - Addison Covert, Attorney at Law
    per Subdivision (a) of Government Code §54956.9
    **Name of case:** Shawna Downs
    Mitigation Bank and Bert Garland

2.4. **Conference with Legal Counsel - Anticipated Litigation**
    - Present: Kelly Staley, Superintendent
    - Bob Feaster, Asst. Superintendent
    - Dave Scott, Asst. Superintendent
    - Kevin Bulterma, Asst. Superintendent
    - Julie Kistle, Director
    - Addison Covert, Attorney at Law
    per Subdivision (b) of Government Code §54956.9 (one case)

2.5. **Conference with Real Property Negotiators**
    - Present: Kelly Staley, Superintendent
    - Bob Feaster, Asst. Superintendent
    - Dave Scott, Asst. Superintendent
    - Kevin Bulterma, Asst. Superintendent
    - Julie Kistle, Director
    Per Government Code §54956.8
    APN # 006-220-008-000, Price and Terms of Payment
    Agency's Negotiator: Kevin Bulterma

2.6. **Public Employee Performance Evaluation**
    Per Government Code §54957
    Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*
3. RECONVENE TO REGULAR SESSION
   3.1. Call to Order
   3.2. Report Action Taken in Closed Session
   3.3. Flag Salute
4. STUDENT REPORTS
5. RETIREE RECOGNITION
6. SUPERINTENDENT'S REPORT AND RECOGNITION
7. ANNOUNCEMENTS
8. ITEMS FROM THE FLOOR
9. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS
10. CONSENT CALENDAR
    10.1. GENERAL
        10.1.1. Consider Approval of Minutes of Regular Session on May 20, 2015, and Special Session on June 1, 2015
        10.1.2. Consider Approval of Items Donated to the Chico Unified School District
    10.2. EDUCATIONAL SERVICES
        10.2.1. Consider Expulsion of Students with the following IDs: 56256, 57540, 63892, 71743, 74181
        10.2.2. Consider Expulsion Clearance of Students with the following IDs: 57439, 79562
        10.2.3. Consider Approval of the Field Trip Request for Pleasant Valley High Student Government to Attend an Event Planning Retreat at Marin Headlands Institute in Marin, CA from 08/05/15 to 08/07/15
        10.2.4. Consider Approval of the Consultant Agreement with Foley Jones and Associates for work on the CCLC and ASES After School Programs
        10.2.5. Consider Approval of the Consultant Agreement with Skyway House to Provide Services for the Byrne JAG Grant
        10.2.6. Consider Approval of the Consultant Agreement with the Chico Area Recreation District (CARD) to Provide Services for the After School Grants
        10.2.7. Consider Approval of New Textbook: Medical Terminology for Online Medical Terminology Class
        10.2.9. Consider Approval of New Textbook: American History: Connecting with the Past for AP US History
    10.3. BUSINESS SERVICES
        10.3.1. Consider Approval of Accounts Payable Warrants
        10.3.2. Consider Approval of Notice of Completion for Bidwell Jr. High School Modernization Increment 1
        10.3.3. Consider Approval of Notice of Exemption of the California Environmental Quality Act – Solar Projects at Bidwell Jr., Emma Wilson, Neal Dow, Rosedale, and Sierra View Schools
        10.3.4. Consider Approval of the Contract with Lozano Smith, LLP for Legal Services
    10.4. HUMAN RESOURCES
        10.4.1. Consider Approval of Certificated Human Resources Actions
        10.4.2. Consider Approval of Classified Human Resources Actions
11. DISCUSSION/ACTION CALENDAR
11.1 EDUCATIONAL SERVICES
  11.1.1. Information: Update on California Assessment of Student Performance and Progress (CAASPP); Smarter Balanced Assessments Consortium (SBAC) and California Alternate Assessment Field Test (CAA) (Michael Morris)
  11.1.2. Information/Public Hearing: Public Hearing for Draft 2015-16 Local Control Accountability Plan (Educational Services Team)

11.2. BUSINESS SERVICES
  11.2.1. Public Hearing/Discussion/Action: Public Hearing of the 2015-16 Original Budget (Kevin Bultema)
  11.2.2. Public Hearing/Discussion/Action: Public Hearing of the 2015-16 Original Budget – Reserves Disclosure (Kevin Bultema)
  11.2.3. Discussion/Action: Education Protection Account (Kevin Bultema)
  11.2.4. Discussion/Action: Closure of Cash Fund 3400 at Butte County Treasury (Kevin Bultema)

11.3 HUMAN RESOURCES
  11.3.1. Discussion/Action: Changes to the Salary Schedule for Certificated Substitutes (Bob Feaster)
  11.3.2. Discussion/Action: Declaration of Need for Fully Qualified Educators (Bob Feaster)

11.4. BOARD
  11.4.1 Discussion: Review of Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits (Kelly Staley)

12. ITEMS FROM THE FLOOR
13. ANNOUNCEMENTS
14. ADJOURNMENT

Posted: 06/12/15
1. **CALL TO ORDER**
   At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

   **Present:** Griffin, Robinson, Hovey, Kaiser, Loustale

1.1. **Public comment on closed session items**
   There were no public comments.

2. **CLOSED SESSION**

2.1. **Update on Labor Negotiations**
   Employee Organizations:
   - CUTA
   - CSEA, Chapter #110
   - CUMA

   Representatives:
   - Kelly Staley, Superintendent
   - Bob Feaster, Asst. Superintendent
   - Dave Scott, Asst. Superintendent
   - Kevin Bultema, Asst. Superintendent

2.2. **Public Employee Performance Evaluation**
   Per Government Code §54957
   Title: Superintendent

2.3. **Conference with Legal Counsel - Anticipated Litigation**
   **Attending:**
   - Kelly Staley, Superintendent
   - Bob Feaster, Asst. Superintendent
   - Dave Scott, Asst. Superintendent
   - Kevin Bultema, Asst. Superintendent
   - Paul Gant, Attorney at Law

2.4. **Liability Claim**
   Per Government Code §54956.95
   Claimant: 150172
   **Attending:**
   - Kelly Staley, Superintendent
   - Bob Feaster, Asst. Superintendent
   - Dave Scott, Asst. Superintendent
   - Kevin Bultema, Asst. Superintendent

2.5. **Public Employment: Terms of Contracts**
   Per Government Code §54957
   Title: Superintendent
   Title: Asst. Superintendent, Business Services

2.6. **Public Employee Appointments**
   Per Government Code §54957
   Title: Asst. Superintendent, Human Resources
   Title: Director, Maintenance & Operations & Transportation
   Title: Director, Educational Services, Elementary Education
   Title: Principal, Fair View High School
   Title: Principal, Marigold Elementary

3. **RECONVENE TO REGULAR SESSION**

3.1. **Call to Order**
   At 6:07 p.m. Board President Griffin called the Regular Meeting to Order.

3.2. **Report Action Taken in Closed Session**
   Board President Griffin announced the Board had been in Closed Session and had unanimously (Griffin, Robinson, Hovey, Kaiser, Loustale) approved the appointments of the following:
   - Shawneeese Heath - Principal at Marigold Elementary
   - Brandon Kessler - Assistant Principal at Alternative Education
   - Andrew Mall - Principal at Alternative Education
   - John Carver - Director, Maintenance & Operations & Transportation
   - Ted Sullivan - Director, Educational Services, Elementary Education
• Jim Hanlon - Assistant Superintendent, Human Resources

3.3. Flag Salute
At 6:08 p.m. Board President Griffin led the salute to the flag.

4. STUDENT REPORTS
At 6:09 p.m. Superintendent Staley asked Principal Bruce Besnard to introduce the Cal Water Challenge Grand Prize Winners. Shasta Principal Bruce Besnard explained the California Water Service and the North American Association for Environmental Education recently sponsored an environmentally-focused, project-based contest to encourage students to explore innovative ways to conserve water. Kelli Voss’s 5th grade class along with her student teacher, Sarah Greenberg, entered a project. Mrs. Voss’s class won the Grand Prize and she received a $2,500 dollar grant for her classroom and a fully-funded three day field trip to the Channel Islands for all of the students in her class. The following students presented information on their project and their trip: Alexa Agnew, Spencer Heath, Landon Williams, Peyton Ahumada and Anna Biertuempfel.

At 6:28 p.m. Teachers Matt Joiner and Michael Peck shared results of the 2015 SkillsUSA State Leadership Contest. The following students talked about their experiences and their plans for the future: Megan Thayer, Sarah Gray, Sydney Kleiner, Noah Welday, Jake Frank, Peter Gibson, Alex Brinkley, Chris Faltesek, Chase Jacobsen, and Joseph Marfil.

At 6:52 p.m. Director John Bohannon introduced the College Connection Teachers Robert Quist and Elaine Ellmore, who shared information about the College Connection program. Students Moses Salgado from CHS; Singh Gosel from PVHS; Anna Vo from PVHS; and Megan Harry, CHS shared information about their experiences.

5. SUPERINTENDENT’S REPORT AND RECOGNITION
At 7:03 p.m. Assistant Superintendent Kevin Bultema presented a brief overview of the May Revise.

6. ANNOUNCEMENTS
At 7:09 p.m. Board Member Kaiser noted the women's soccer team was going to the World Cup.

7. ITEMS FROM THE FLOOR
At 7:10 p.m. There were no items from the floor.

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS
At 7:11 p.m. brief reports were presented by Kevin Moretti for CUTA, Susie Cox for CSEA, and Phil Morgan for CUMA.

9. CONSENT CALENDAR
At 7:12 p.m. Board President Griffin asked if anyone would like to pull a consent item for further discussion. Board Clerk Hovey asked to pull item 9.1.1. and Board Vice President Robinson asked to pull item 9.3.4. Board Member Kaiser moved to approve the remaining Consent Items; seconded by Board Vice President Robinson.

9.1. GENERAL
9.1.1. This item was pulled for further discussion
9.1.2. Approved the Items Donated to the Chico Unified School District

<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marvin Davidson for Laura's Literacy Foundation through the No. Valley Community Foundation</td>
<td>$2,000.00</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>Bob &amp; Linda Fitzgerald Concourse Elite</td>
<td>Cakes @ $100.00</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>Jane W. Etz Emma Wilson Elementary</td>
<td>Bus Pass @ $25.00</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>PTSA</td>
<td>$1,188.35</td>
<td>Emma Wilson Elementary</td>
</tr>
<tr>
<td>Madelynn Schabert</td>
<td>$230.00</td>
<td>Emma Wilson Elementary</td>
</tr>
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</table>
9.2. BOARD
9.2.1. Approved the Terms of Contract for Superintendent
9.2.2. Approved the Terms of Contract for Assistant Superintendent, Business Services

9.3. EDUCATIONAL SERVICES
9.3.1. Approved the Expulsion of Students with the Following IDs: 64468, 74018, 82935
9.3.2. Approved the 2015-2016 CIF Representatives to League
9.3.3. Approved the Obsolete Textbooks
9.3.4. This item was pulled for further discussion

9.4. BUSINESS SERVICES
9.4.1. Approved the Accounts Payable Warrants
9.4.2. Approved the Notice of Completion for Site Accessibility Upgrades Phase 1C

9.5. HUMAN RESOURCES
9.5.1. Approved the Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leave Requests 2014/15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barnum, Jane</td>
<td>Elementary</td>
<td>4/27-6/4/15</td>
<td>1.0 FTE Child Care</td>
</tr>
<tr>
<td>Maples, Michelle</td>
<td>Special Education</td>
<td>4/30-6/4/15</td>
<td>1.0 FTE Child Care</td>
</tr>
</tbody>
</table>

| Leave Requests 2015/16 |
| Barnum, Jane           | Elementary       | 2015/16         | 0.2 FTE Child Care                   |
| Bowman, Dayna          | Elementary       | 2015/16         | 0.2 FTE Personal (STRS Reduced Workload) |
| Brown, M. Sharon       | Elementary       | 2015/16         | 0.2 FTE Child Care                   |
| Dickman, Kelsey        | Secondary        | 2015/16         | 1.0 FTE Personal                     |
| Galler, David          | Elementary       | 2015/16         | 0.2 FTE Personal (STRS Reduced Workload) |
| Henderson, Donna       | Elementary       | 2015/16         | 0.4 FTE Personal (STRS Reduced Workload) |
| Henry, Debbie          | Elementary       | 2015/16         | 0.2 FTE Personal (STRS Reduced Workload) |
| Hudson, Erica          | Elementary       | 2015/16         | 0.1 FTE Child Care                   |
| Maples, Michelle       | Special Education| 2015/16         | 0.2 FTE Child Care                   |
McLean, M. Shannon
Pulliam, Glenn
Scott, Ann
Sloan, Sharon

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.4 FTE Child Care</td>
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<td></td>
<td></td>
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<tr>
<td>0.4 FTE Personal</td>
<td>(STRS Reduced Workload)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0.2FTE Personal</td>
<td></td>
<td></td>
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**Retirements/Resignations**

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Date</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>Brenner, Sarah</td>
<td>Elementary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Cross, Richard</td>
<td>Elem PE</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Dace, Jennipher</td>
<td>Elementary</td>
<td>6/5/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Georgalos, Jessica</td>
<td>Elementary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Hanson, Robert</td>
<td>Secondary</td>
<td>6/5/15</td>
<td>Retirement</td>
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<tr>
<td>Hilton, Jill</td>
<td>Special Education</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Holt, Tiffany</td>
<td>Special Education</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Houser, Steve</td>
<td>Secondary</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Kissinger, Brittany</td>
<td>Elementary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Koch, Lynn</td>
<td>Nurse</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>McCandless, Caitlin</td>
<td>Special Education</td>
<td>7/10/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>McNelis, Kaillee</td>
<td>Elementary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Oster, Penny</td>
<td>Elem Fine Arts</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Parry, Wynnna</td>
<td>Secondary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Persson, Christine</td>
<td>Secondary</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
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<td>Peters, Mark</td>
<td>Secondary</td>
<td>7/1/15</td>
<td>Retirement</td>
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<tr>
<td>Petlock, Ken</td>
<td>Secondary</td>
<td>6/4/15</td>
<td>Resignation</td>
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<tr>
<td>Quevedo, Kerry</td>
<td></td>
<td>6/14/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Sanford, Melanie</td>
<td>Elementary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Shockley, David</td>
<td>Secondary</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Soto, Francisco</td>
<td>Elementary</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Tineo, Gladys</td>
<td>Special Education</td>
<td>6/4/15</td>
<td>Resignation</td>
</tr>
<tr>
<td>Wagner, Patti</td>
<td>Elementary</td>
<td>6/5/15</td>
<td>Retirement</td>
</tr>
<tr>
<td>Williams, Doneld</td>
<td>Administration</td>
<td>6/30/15</td>
<td>Retirement</td>
</tr>
</tbody>
</table>

**Summer School Appointments**

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allemandi, Jessica</td>
<td>Teacher</td>
</tr>
<tr>
<td>Anderson, Galen</td>
<td>Teacher</td>
</tr>
<tr>
<td>Archer, Susan</td>
<td>Teacher</td>
</tr>
<tr>
<td>Bilinsky, Elizabeth</td>
<td>Teacher</td>
</tr>
<tr>
<td>Bolden-Schlie, Sharon</td>
<td>Psychologist</td>
</tr>
<tr>
<td>Brandt, Holly</td>
<td>Teacher</td>
</tr>
<tr>
<td>Brown, Mary Jo</td>
<td>Teacher</td>
</tr>
<tr>
<td>Canales, Lindsay</td>
<td>Teacher</td>
</tr>
<tr>
<td>Carr, Christy</td>
<td>Teacher</td>
</tr>
<tr>
<td>Carr, Jeff</td>
<td>Teacher</td>
</tr>
<tr>
<td>Davison, Jason</td>
<td>Teacher</td>
</tr>
</tbody>
</table>
Derry, Alyeska  Speech Therapist
Erickson, Bonnie  Nurse
Feingold, Dana  Teacher
Feulner, Carla  Teacher
Garcia, Christine  Teacher
Gilliam, Amanda  Teacher
Gomes, Courtney  Speech Therapist
Hamilton, Joy  Teacher
Harris, Adelle  Teacher
Herrick, Angela  Teacher
Holman, Laura  Teacher
Kassel, Jeaner  Administrator
Krause, Michelle  Teacher
Marschall, Kim  Teacher
McCandless, Caitlin  Teacher
McLaughlin, Matt  Psychologist
Merritt-Cudney, Jacy  Teacher
Miller, Kate  Teacher
Moore, Sara  Speech Therapist
Neves-Dean, Michelle  Nurse
Olsen, Gayle  Teacher
Platt, Dustin  Teacher
Richer, Hayley  Teacher
Roady, Vince  Teacher
Roza, Carol  Teacher
Salindong, Debra  Teacher
Sauberan, Aaron  Administrator
Schmidt, Regina  Teacher
Silva, Nicole  Teacher
Tracy, Jeff  Teacher
Vallim, Sarah  Teacher
Willson, Melissa  Teacher
Wyman, Catherine  Teacher

9.5.2. Approved the Classified Human Resources Actions

<table>
<thead>
<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anaya, Angelica</td>
<td>Elementary Guidance Specialist/Chapman/3.5</td>
<td>4/14/2015</td>
<td>New Position</td>
</tr>
<tr>
<td>Anderson, Sheila</td>
<td>Instructional Assistant/ Citrus/2.0</td>
<td>4/24/2015</td>
<td>New Position</td>
</tr>
<tr>
<td>Click, Christopher</td>
<td>Sr Maintenance Worker- HVAC/M &amp; O/8.0</td>
<td>4/9/2015</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Cross, Sarah</td>
<td>LT Parent Classroom Aide- Restr/Emma Wilson/5.5</td>
<td>4/13/2015- 6/4/2015</td>
<td>New Limited Term Position</td>
</tr>
<tr>
<td>Freeman, Alicia</td>
<td>Elementary Guidance Specialist/Marigold/3.5</td>
<td>4/14/2015</td>
<td>New Position</td>
</tr>
<tr>
<td>Name</td>
<td>Position/Location</td>
<td>Date</td>
<td>Status</td>
</tr>
<tr>
<td>-----------------------</td>
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</tr>
<tr>
<td>Jaramillo, Brandon</td>
<td>IA-Special Education/BJHS/6.0</td>
<td>4/14/2015</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Loza, Vanessa</td>
<td>Elementary Guidance Specialist/Shasta/3.0</td>
<td>4/21/2015</td>
<td>New Position</td>
</tr>
<tr>
<td>Loza, Vanessa</td>
<td>Elementary Guidance Specialist/Citrus/2.0</td>
<td>4/21/2015</td>
<td>New Position</td>
</tr>
<tr>
<td>Lucio, Patricia</td>
<td>IPS-Healthcare/Rosedale/3.0</td>
<td>4/29/2015</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>O'Malley, Celine</td>
<td>LT IA-Special Education/Hooker Oak/3.0 &amp; 3.0</td>
<td>4/20/2015-6/4/2015</td>
<td>During Absence of Incumbent</td>
</tr>
<tr>
<td>O'Rear, Crystal</td>
<td>Nutrition Specialist/Nutrition Svcs/8.0</td>
<td>4/28/2015</td>
<td>Vacated Position</td>
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<tr>
<td>Petersen, Andrea</td>
<td>IPS-Healthcare/LCC/6.0</td>
<td>4/28/2015</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Potoski, Dinah</td>
<td>School Bus Driver-Type 2/Transportation/5.8</td>
<td>4/10/2015</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Sands, Jeremiah</td>
<td>Custodian/CJHS/8.0</td>
<td>4/20/2015</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Smith, Andrea</td>
<td>Accountant/Business Office/8.0</td>
<td>4/22/2015</td>
<td>New Position</td>
</tr>
<tr>
<td>Wratten, Hannah</td>
<td>IPS-Healthcare/LCC/4.0</td>
<td>4/27/2015</td>
<td>Vacated Position</td>
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</tbody>
</table>

**LEAVE OF ABSENCE**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Location</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kaufmann, Savanah</td>
<td>IPS-Classroom/Sierra View/4.0</td>
<td>5/6/2015</td>
<td>Amend End Date</td>
</tr>
<tr>
<td>Klingener, Sarah</td>
<td>IPS-Healthcare/PVHS/3.5 &amp; 3.5</td>
<td>5/12/2015-5/15/2015</td>
<td>Per CBA 5.1</td>
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<tr>
<td>Koli, Lynne</td>
<td>Accountant/Business Office/8.0</td>
<td>5/5/2015-11/5/2015</td>
<td>Per CBA 5.3.3</td>
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<tr>
<td>Yuhnke, John</td>
<td>Delivery Worker/Nutrition Services/8.0</td>
<td>5/23/2015-6/3/2015</td>
<td>Per CBA 5.3.3</td>
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</tbody>
</table>

**RESIGNATION/TERMINATION**

<table>
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<tr>
<th>Name</th>
<th>Position/Location</th>
<th>Date</th>
<th>Reason</th>
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</thead>
<tbody>
<tr>
<td>Nelson, Samantha</td>
<td>Parent Classroom Aide-Restr/Parkview/3.3</td>
<td>4/15/2015</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Employee #1807</td>
<td></td>
<td>4/19/2015</td>
<td>Deceased</td>
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<tr>
<td>Hambrock, Rachael</td>
<td>LT IPS-Healthcare/Loma Vista/6.0</td>
<td>4/16/2015</td>
<td>End Limited Term Position</td>
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<td>Love, Katie</td>
<td>IPS-Classroom/Chapman/6.0</td>
<td>4/10/2015</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Nemat-Nasser, David</td>
<td>LT Sr Custodian/Chapman/8.0</td>
<td>3/13/2015</td>
<td>End Limited Term Position</td>
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<tr>
<td>Plascencia, Maria</td>
<td>Cafeteria Cook Small School/Sherwood Montessori/4.0</td>
<td>4/8/2015</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Thornton, Ann Marie</td>
<td>Cafeteria Assistant/BJHS/2.5</td>
<td>4/30/2015</td>
<td>Voluntary Resignation</td>
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**RESIGNED ONLY POSITION LISTED**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Location</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lucio, Patricia</td>
<td>IPS-Healthcare/Loma Vista/6.0</td>
<td>4/28/2015</td>
<td>Voluntary Reduction in Hours</td>
</tr>
</tbody>
</table>
O'Malley, Celine  LT IA-Special Education/Wildflower/3.0 4/19/2015  End Limited Term Position
Petersen, Andrea  IPS-Classroom/LCC/6.0 4/27/2015  Voluntary Transfer
Sands, Jeremiah  Cafeteria Assistant/Rosedale/3.0 4/19/2015  Transfer w/Increased Hours

(Consent Vote)
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10. DISCUSSION/ACTION CALENDAR

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION

9.1.1. Consider Approval of Minutes of Regular Session on April 15, 2015, and Special Session on May 6, 2015
At 7:11 p.m. Board Clerk Hovey stated she pulled this item as she was not present at the Special Session on May 6, 2015, and wanted to abstain from the vote. She then moved to approve the Minutes of the Regular Session on April 15, 2015; seconded by Board Vice President Robinson

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

Board Vice President Robinson moved to approve the minutes from the Special Session on May 6, 2015; seconded by Board Member Loustale

AYES: Griffin, Robinson, Kaiser, Loustale
NOES: None
ABSTAIN: Hovey
ABSENT: None

9.3.4. Consider Approval of the Consultant Agreement with Chico Area Recreation and Park District to Implement the State After School Education and Safety Grant
Board Vice President Robinson’s questions about the status of the grant were addressed by Director Janet Brinson. Board Vice President Robinson moved to approve the Consultant Agreement; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.1. EDUCATIONAL SERVICES

10.1.1. Discussion/Action: Common Core Implementation Funds
At 6:44 p.m. Assistant Superintendent Dave Scott presented an overview of the Common Core Implementation Funds (CCIF) spending plan and the need to reallocate the professional development funds. Director John Vincent addressed the technology questions. Board Member Kaiser moved to approve the reallocation of the remaining professional development funds to the instructional technology allotment for the purpose of purchasing additional instructional technology resources; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None
10.1.2. Discussion/Action: Edmentum (Plato) Online Curriculum
At 7:27 p.m. Director John Bohannon presented information on the Edmentum (Plato) Online Curriculum which if approved will be available to students in grades 7-12. Board Member Kaiser moved to approve the expenditure of $65,750 for a two-year agreement with Edmentum (Plato) Online Curriculum; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: Bid Approval for Safety and Security Window Coverings at Shasta, Sierra View and Little Chico Creek
At 6:48 p.m. Director Julie Kistle presented information on the bids received, funding, and made a recommendation to approve the lowest bidder, Northstate Blinds. Board Clerk Hovey moved to authorize the Superintendent or designee to enter into an agreement with Northstate Blinds out of Redding for window coverings and installation at Shasta Elementary, Sierra View Elementary and Little Chico Creek Elementary; seconded by Board Member Loustale.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.2.2. Discussion/Action: California Clean Energy Act-Proposition 39 Rooftop HVAC Package Unit Replacement Lease-Leaseback Project at Various Sites
At 6:56 p.m. Director Julie Kistle presented information on the RFP process and noted proposals are not due until June 4, 2015, so was asking for pre-authorization to accept the lowest bid as long as it was within the budget. Board Member Kaiser moved to pre-authorize the Superintendent or designee to enter into a Lease-Leaseback Agreement with a construction firm with a Guaranteed Maximum Price (GMP) within the budget of $193,108 to perform the Year One Rooftop HVAC Package Unit Replacements at: Bidwell Jr. High, Chico Jr. High and Citrus Elementary schools; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.2.3. Discussion/Action: California Clean Energy Act-Proposition 39 Lighting Retrofit Projects & Measure E Phase 1 Safety & Security Exterior Lighting
At 7:24 p.m. Director Julie Kistle presented information on the bidding procedure and explained that bids are not due until June 4, 2015, so was asking for pre-authorization to enter into an agreement with the lowest bidder. Board Clerk Hovey moved to pre-authorize the Superintendent or designee to enter into an agreement with the construction firm within the budget of $150,000 for the Lighting Retrofit Projects in combination with new exterior lighting additions at: Bidwell Jr. High, Chico Jr. High, Citrus, Emma Wilson Elementary, Hooker Oak and Sierra View Elementary schools; seconded by Board Member Loustale.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None
10.2.4. **Discussion/Action**: Resolution 1291-15 – Housing & Community Development (HCD) Relocatables – Certification of Non-Use
At 7:36 p.m. Assistant Superintendent Kevin Bulbera presented information on Resolution 1291-15. Board Member Kaiser moved to approve Resolution 1291-15, Housing and Community Development (HCD) Relocatables – Certification of Non-Use; seconded by Board Clerk Hovey.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.2.5. **Discussion/Action**: Resolution 1292-15 – Plan Summary for Section 125 Flexible Spending Plan
At 7:43 p.m. Assistant Superintendent Kevin Bulbera presented information on Resolution 1292-15. Board Clerk Hovey moved to approve Resolution 1292-15, Plan Summary for Section 125 Flexible Spending Plan, selecting Horace Mann (Pay Flex) as the new provider for the Flexible Spending Plan benefits beginning in July 2015; seconded by Board Member Loustale.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.2.6. **Discussion/Action**: Security Camera Installations Update / Recommendation
At 7:44 p.m. Assistant Superintendent Kevin Bulbera noted the improved cabling installed at our schools provides an opportunity to update and improve security camera installation throughout the district. Pleasant Valley High Principal John Shepherd and Facilities Use Coordinator Phil Morgan presented an update on current use of cameras. Board Member Kaiser moved to approve a district-wide, phased approach to installation of security cameras at school sites; seconded by Board Vice President Robinson.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.3. **HUMAN RESOURCES**

10.3.1. **Discussion/Action**: Public Disclosure of AB 1200 Document and Approval of a Tentative Agreement between CUSD and CSEA, Chapter 110
At 8:03 p.m. Assistant Superintendent Bob Feaster presented information on the Tentative Agreement between CUSD and CSEA, Chapter 110. Assistant Superintendent Kevin Bulbera presented information on the fiscal impact it would have on the district. Board Vice President Robinson moved to approve the AB 1200 Document and the Tentative Agreement between CUSD and CSEA, Chapter 110; seconded by Board Member Kaiser.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.3.2. **Discussion/Action**: Public Disclosure of AB 1200 Document and Approval of a Tentative Agreement between CUSD and CUMA
At 8:09 p.m. Assistant Superintendent Bob Feaster presented information on the Tentative Agreement between CUSD and CUMA. Assistant Superintendent Kevin Bulbera presented information on the fiscal impact it would have on the district. Board Member Kaiser moved to approve the AB 1200 Document and the Tentative Agreement between CUSD and CUMA; seconded by Board Vice
President Robinson.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.3.3. **Discussion/Action: Resolution 1293-15 – Teacher Appreciation Day**
At 8:16 p.m. Assistant Superintendent Bob Feaster presented information on Resolution 1293-15. Board Member Kaiser moved to approve Resolution 1293-15; seconded by Board Member Loustale.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.3.4. **Discussion/Action: Resolution 1294-15, Classified School Employee Week**
At 8:18 p.m. Assistant Superintendent Bob Feaster presented information on Resolution 1294-15. Board Member Hovey moved to approve Resolution 1294-15; seconded by Board Vice President Robinson.
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

11. **ITEMS FROM THE FLOOR**
At 8:22 p.m. there were no items from the floor.

12. **ANNOUNCEMENTS**
At 8:23 p.m. there were no announcements.

13. **ADJOURNMENT**
At 8:24 p.m. Board President Griffin adjourned the open meeting and announced the Board was returning to Closed Session.

14. **RECONVENE TO REGULAR SESSION**

3.1. **Call to Order**

3.2. **Report Action Taken in Closed Session**
At 9:31 p.m. Board President Griffin stated there was nothing to report from Closed Session

15. **ADJOURNMENT**
At 9:32 p.m. Board President Griffin adjourned the meeting.

APPROVED:

Board of Education

________________________________________
Administration
1. **CALL TO ORDER**
   At 5:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th St. and announced the Board was moving into Closed Session and asked for public comment on closed session items.

   **Present:** Griffin, Robinson, Hovey, Loustale
   **Absent:** Kaiser

1.1. **Public comment on closed session items**
   There was no public comment on Closed Session Items.

2. **CLOSED SESSION**
   2.1. **Conference with Legal Counsel - Existing Litigation**
        **Attending**
        Kelly Staley, Superintendent
        Bob Feaster, Asst. Superintendent
        Dave Scott, Asst. Superintendent
        Kevin Bulterman, Asst. Superintendent
        Eric Snedeker, Director
        Paul Gant, Attorney at Law

   2.2. **OAH Case Nos. 2014120106 and 2015030830**

3. **RECONVENE TO REGULAR SESSION**
   3.1. **Call to Order**
        At 6:01 p.m. Board President Griffin called the meeting to order.

   3.2. **Report Action Taken in Closed Session**
        At 6:02 p.m. Board President Griffin announced the Board had been in Closed Session and had met with legal counsel regarding one matter of special education litigation and on a unanimous vote of 4-0 approved a proposed settlement that granted services, reimbursement of assessments and related costs and attorney fees to the parent’s attorney in exchange for a release of all education related claims.

4. **ADJOURNMENT**
   At 6:03 p.m. Board President Griffin adjourned the meeting.

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**APPROVED:**

__________________________
Board of Education

__________________________
Administration
<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
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<tbody>
<tr>
<td>Rupp Research</td>
<td>$100.00</td>
<td>Elementary Fine Arts</td>
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<tr>
<td>Sandra Villasenor</td>
<td>$230.00</td>
<td>Emma Wilson Elementary</td>
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<td>Kim Stelzriede</td>
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<td>Suzanne Moncrief</td>
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<td>Korey Miller</td>
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<td>Steven Mendonca</td>
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<td>Jimmy Lee Sole Prop</td>
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<td>Bryan Heyeck</td>
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<td>Marilyn Ortmanson</td>
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<td>Imran Babu</td>
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<td>Katie Alves</td>
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<td>Shelley Whitfield</td>
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<td>Tiffany Wilhelm</td>
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<tr>
<td>Brian Spina</td>
<td>$200.00</td>
<td>Hooker Oak</td>
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<tr>
<td>Michael Townsen</td>
<td>HP Stream Notebook @ $215.00</td>
<td>Marigold Elementary</td>
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<td>YourCause, LLC Trustee for PG&amp;E</td>
<td>Donor: Tino Nava</td>
<td>Chico Jr. High</td>
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<td>MJHS Basketball Club</td>
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<td>Marsh Jr. High</td>
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<td>Wells Fargo Community Support</td>
<td>$350.00</td>
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<tr>
<td>Campaign</td>
<td>$90.00</td>
<td>Marsh Jr. High</td>
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<tr>
<td>Michelle Quist (Herff Jones)</td>
<td>$600.00</td>
<td>Chico High</td>
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<tr>
<td>North Valley Ag Services</td>
<td>Ag Products @ $56.08</td>
<td>Pleasant Valley High</td>
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<td>Chico Rotary Club Foundation</td>
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<td>PVHS PTSA</td>
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<td>The University Foundation, CSUC</td>
<td>$400.00</td>
<td>Pleasant Valley High</td>
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<tr>
<td>Sam Ballard / Sam's Hair Fantastic</td>
<td>Training &amp; Hair Cuts @ $800.00</td>
<td>Fair View High</td>
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<tr>
<td>Tory Zellick</td>
<td>$350.00</td>
<td>Fair View High</td>
</tr>
<tr>
<td>Bernard Vigallon</td>
<td>$700.00</td>
<td>Fair View High</td>
</tr>
<tr>
<td>Sally &amp; Dave Scott</td>
<td>$250.00</td>
<td>Fair View High</td>
</tr>
</tbody>
</table>
AGENDA ITEM:  Field Trip Request for PVHS ASB to Attend an Event Planning Retreat at Marin Headlands Institute in Marin, CA

Prepared by:  Lance Brogden, Activities Director

☐ Consent  Board Date  June 17, 2015

☐ Information Only

☐ Discussion/Action

**Background Information**
PVHS ASB class has taken a summer retreat or camp every year for the past 20 years to prepare for the upcoming school year (2015-16). We have an excellent tradition of team building, planning, and student learning at these events.

**Educational Implications**
Extra-curricular activities are an integral piece to student learning and socialization. ASB is responsible for creating and/or supporting many of these events. Thus a well-trained and strong ASB student group impacts the school year.

**Fiscal Implications**
All costs are covered by the site ASB fund.
CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education
FROM: Lance Brogden
Date: 6-1-2015
School/Dept.: PVHS ASB

SUBJECT: Field Trip Request

Request is for Pleasant Valley High School Student Government
(grade/class/group)
Destination: Marin Headlands Institute - Marin, CA Activity: Retreat, event planning
from Aug 5, 2015 / 8 AM to Aug 7 2015 / 4 PM
(dates) / (times)
Rationale for Trip: To continue the 20 year tradition of a retreat or camp to plan for the upcoming year and team build in an effort to develop a strong group of PVHS community leaders.

Number of Students Attending: 40 Teachers Attending: 4 Parents Attending: 0
Student/Adult Ratio: 10/1
Transportation: Private Cars yes CUSD Bus ________ Charter Bus Name ________
Other: CUSD Vans

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $__________ Substitute Costs $0
Lodging $3,300.00 Transportation $600
Meals $3,300.00 Other Costs $400.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name PVHS ASB Acct. #: ASB 320-224 $7,000.00
Name __________________________ Acct. #: __________________________

Requesting Party

Site Principal

Date

Date

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date

Board Action

Date

ES-7
Revised 8/04
AGENDA ITEM: Consultant Agreement with Foley Jones and Associates

Prepared by: Janet Brinson, Director

✓ Consent

Board Date June 17, 2015

Information Only

Discussion/Action

Background Information

Foley Jones & Associates will provide assistance in the management of evaluation and Data collection for each school site participating in the ASES/ 21st CCLC programs; Technical assistance, and monthly site reviews and annual performance reports. In Addition, a Foley Jones’ representative will attend monthly collaborative planning meetings and develop, write, and submit annual reports for ASES and 21st Century After School Programs. An evaluator is required for the ASES/ 21st CCLC programs.

Educational Implications

Provide academic, enrichment, and recreation activities for students.
Provide a safe and healthy environment conducive to learning.

Fiscal Implications

No impact to the General Fund.
Mandatory instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed 8510a. "Certificate of Independent Consultant Agreement" guideline is:
   On File (click to view)  ○ Attached if not on file

2. A completed W-9 "Request for Taxpayer Identification Number and Certification" form is:
   On File (click to view)  ○ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Foley Jones & Associates, LLC
Street Address/POB: PO Box 8661
City, State, Zip Code: Woodland, CA 95697
Phone: (530) 908-4604
Taxpayer ID/SSN: 27-4556161

This agreement will be in effect from: July 1, 2015 to: 6/30/2016
Location(s) of Services:
Chico Unified School District (various sites)

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Manage annual evaluation and data collection plan; provide technical assistance, monthly reviews;
   annual performance reports; attend monthly collaborative planning meetings; and develop, write &
   submit annual reports for CoLC and ASES programs. Participate in grant re-writes for existing prqm.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Provide academic, enrichment, and recreation activities for students. Provide a safe and healthy
   environment conducive to learning.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) After School Education and Safety Programs (ASES)
   2) 21st Century Community Learning Center After School Programs (21st CCLC)
   3)   

6. Pct. (%)  Fund  Resource  Proj/Yr  Goal  Function  Object  Site  Manager
   1)  23  01  6010  0  1032  1000  5800  570  6700
   2)  45  01  4124  0  1037  1000  5800  570  6700
   3)  32  01  4124  0  1039  1000  5800  570  6700

7. Is there an impact to the General Fund, Unrestricted funding?  ○ Yes  ○ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the
   District will pay consultant not to exceed the payment criteria as follows:

   $ 33,000.00  Per Unit, times 1.00  #Units =  $ 33,000.00  Total for Services

9. Additional Expenses
   $  $  $  0.00  Total of Additional Expenses
   $  $  $ 33,000.00  Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)

(Originals held by [Insert Name] Date[Insert Date])

(Rejected and return original due to [Insert Reason])

(Revised [Insert Date])

(Revised [Insert Date])

(Revised [Insert Date])
CONSULTANT TERMS AND CONDITIONS

(ApPLICABLE, UNLESS DETERMINED TO BE CONTRACT EMPLOYEE-SEE BS 10A)

Consultant Name: Foley Jones & Associates, LLC

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certifiy in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant. Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.ciscousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

MaryEllen Foley Bergh 6/4/2015
(Printed Name)
(Date)

13. RECOMMENDED:

Janet Brinson, Dir Ed Serv 5/29/15
(Printed Name)
(Date)

14. APPROVED:

David Scott, Asst. Sup
(Printed Name)
(Date)

(APPROVED:)

Consultant 9-2-15
Contract Employee
(Kevin J. Bulema)
(Printed Name)
(Date)

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: ___________________________ Date

☐ Full or Final Payment

$ ___________________________ (Amount)

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: ___________________________ (Date Check Required)

☐ Mail to Consultant

(Originating Administrator Signature-Use Blue Ink) ___________________________ (Date)
PROPOSED AGENDA ITEM:  Skyway House Consultant Agreement

Prepared by:  David McKay, Principal

☐ Consent  Board Date  June 17, 2014
☐ Information Only
☐ Discussion/Action

Background Information

Chico Unified School District and the Butte County Sheriff’s Office entered into a collaborative partnership for the submission of a Byrne JAG grant. The grant was awarded for implementation during the 2014-15 school year. The premise of the grant is very similar to the existing YouthBuild grant.

The Byrne JAG grant, “From Custody to Community” is a YouthBuild/Butte County Collaborative (YB-BCC) partnership. The program will identify young adult offenders, 16-24 years of age scheduled to re-enter local communities. These youth will be enrolled in the YB program in order to complete any lingering educational requirements and to train for the workforce.

A collaborative partner in this endeavor will be the Skyway House. The Skyway House staff will play an integral role for youth who are battling substance abuse. Substance abuse treatment include outpatient group and individual counseling sessions and possible recovery residences for 90 days for participating individuals.

Educational Implications

The ultimate goal for the YB-BCC grant and the supporting partnerships is to provide opportunities for struggling youth between the ages of 16-24 to begin again. This collaboration will provide the students with educational, career and sober living opportunities.

Fiscal Implications

There are no impacts to the general fund. All YB-BCC and partner activities will be paid for out of the Byrne JAG grant funds.
CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:
   (click to view) Attached if not on file

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   (click to view) Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Skyway House
Street Address/POB: 40 Landing Circle
City, State, Zip Code: Chico, CA 95928
Phone: (530) 898-8326
Taxpayer ID/SSN: 35-2520649

This agreement will be in effect from: July 1, 2015 to: June 30, 2016

Location(s) of Services:
Skyway House, Butte County Jail, YBC Facility

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Please see attached.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   To provide a safe, supportive, healthy, and engaging environment for learning to take place
   To build effective partnerships with our constituents

5. Funding/Programs Affected: (corresponding to accounts below)
   1) Byrne-JAG Grant
   2)
   3)

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100% 01 9150 0 3800 1000 5800 570 6700
   2)
   3)

7. Is there an impact to the General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the
   District will pay consultant not to exceed the payment criteria as follows:

   $ 4,625.00 Per Unit, times 12.00 #Units = $ 55,500.00 Total for Services

9. Additional Expenses
   $ 0.00
   $ 55,500.00 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Skyway House

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicagospd.org/documents/BUSINESS/Consultant_Agreement/IS_10a_11_04_rev.pdf). IRS Publication 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSO Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant] [Printed Name] [Date]

13. RECOMMENDED:

[Signature of Originating Administrator] [Printed Name] [Date]

14. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs] [Printed Name] [Date]

APPROVED:

Consultant Contract Employee

[Signature of District Admin, Business Services] [Printed Name] [Date]

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: ___________________________ [Date]

☐ Full or Final Payment ___________________________ [Date]

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: ___________________________ [Date Check Required]

☐ Mail to Consultant: ___________________________ [Date Check Required]

$ ___________________________ (Amount) ___________________________ (Originating Administrator Signature-Use Blue Ink) [Date]
AGENDA ITEM: Chico Area Recreation District (CARD)

Prepared by: Janet Brinson

☐ Consent  Board Date 6/17/15

☐ Information Only

☐ Discussion/Action

**Background Information**
CARD partners with Chico Unified School District to implement the federal and state grants (21st CCLC and ASES) as approved at Chapman, Citrus, McManus, Neal Dow, Parkview, and Rosedale. CARD provides trained and supervised recreation and enrichment teachers and supplies for the 2015-2016 school year.

**Educational Implications**
The goal of the 21st CCLC and ASES grant programs is to increase student achievement in reading, language arts, and mathematics, and provide a safe and healthy environment conducive to learning.

**Fiscal Implications**
None to the General Fund.
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed SS10a. "Certificate of Independent Consultant Agreement" guideline is:
   - On File (click to view)
   - Attached if not on file

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   - On File (click to view)
   - Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Chico Area Recreation District (CARD)
Street Address/POB: 545 Vailombrada Avenue
City, State, Zip Code: Chico, CA 95928
Phone: (530) 895-4711
Taxpayer ID/SSN: 94-11156268

This agreement will be in effect from: 08-01-2015 to: 06-30-2016
Location(s) of Services:
Chapman, Citrus, McManus, Neal Dow, Parkview, and Rosedale

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Subject to the availability of resources, CARD will provide trained and supervised Recreation Directors/Leaders & Enrichment Teachers and CARD Supplies for the 2015-2016 school year in the After School Program. Administrative costs will not exceed 10%.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   Increase student achievement in reading, language arts, and Mathematics. Provide a safe and healthy environment conducive to learning.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) After School Education and Safety Program (ASES)

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 10a 01 6010 0 1032 1000 5800 570 6700
   2) 5800
   3) 5800

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☐ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

   $553,587.28 Per Unit, times 1.00 #Units = $553,587.28 Total for Services

9. Additional Expenses
   $ 0.00 Total of Additional Expenses $553,587.28 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)

RECEIVED JUN 08
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee-See RS 10a)

Consultant Name: Chico Area Recreation District (CARD)

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/RS_10a_11_04_revised). IRS Publication SW 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.

[Signature of Consultant] [Signature of Originating Administrator]

Date: 6/8/2015

13. RECOMMENDED:

[Signature of Originating Administrator]

Date: 6/8/2015

14. APPROVED:

[Signature of District Administrator, or Director of Categorical Programs]

(With Printed Name)

Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: __________________________ Date ________________

☐ Full or Final Payment

☐ DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: __________________________ Date ________________

☐ Mail to Consultant

☐ (Date Check Required)

☐ (Amount) (Originating Administrator Signature-Use Blue Ink)

(Date)

CA#
AGENDA ITEM: Consider Approval of New Textbook Adoption: Medical Terminology for Online Medical Terminology Course

Prepared by: Barbara Bertapelle

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date June 17, 2015

Background Information
Pleasant Valley High School is implementing a Biotechnology and Medical Careers Pathway. This is part of the Career Pathways grant that was awarded Butte and Glenn counties with Butte College as the lead agency.

Educational Implications
In our pathway, students will take an Online Medical Terminology class. It is our hope to be articulated with Butte College’s Medical Terminology classes. This is a one semester course that will be completed online. By taking this course, students will be able to take more advanced science/medical courses upon entering college.

Fiscal Implications
We wish to purchase one class set of textbooks for approximately $3500. This amount would be funded from the medical pathway grant.
CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

Department: Science Dept  Course: Medical Terminology  Grade Level: 10-12
Contact Person: Bertapelle Bruch  Campus: Pleasant Valley High School

***Please include six copies of the text or instructional materials when submitting this form.***

A. New Adoption
1. Proposed Text

   Title: Medical Terminology
   Edition/# of Pages: 2nd 538p
   Author: Fremgen and Frucht
   Publisher: Pearson
   Copyright Date: 2015
   Current List Price: 
   Material is on the California Legal Compliance List? ☐ YES ☐ NO

   2. Approximately how many classes will be using this text? 
   How many copies of the text will be purchased? 35

   3. List other districts using this text: 
   Butte College

   4. List other textbooks considered in the selection and their current list price:

   - 

   5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

<table>
<thead>
<tr>
<th>Check each criterion that applies in terms of the course and ability level to which the material is to be submitted</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Does not apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. How well does the material align with Chico Unified School District Standards and Benchmarks?</td>
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</tr>
<tr>
<td>2. How well does the material align with California State Standards?</td>
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<tr>
<td>3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?</td>
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<tr>
<td>4. How well does material employ a variety of pedagogical methods of instruction?</td>
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<tr>
<td>5. How well are the assessment tools linked to the content and instructional methodology?</td>
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</tr>
<tr>
<td>6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?</td>
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<tr>
<td>7. How well does the material provide for the needs of English language learners?</td>
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</tr>
<tr>
<td>8. How appropriate are the supplementary materials in supporting the effective use of the text?</td>
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<tr>
<td>9. To what degree does the teacher resource material provide support and guidance?</td>
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</tr>
<tr>
<td>10. Classify the ease of use of the teachers’ manual?</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
6. Is supplementary material available for the adoption? [YES] [NO]
   Is it necessary for instructional purposes? [YES] [NO]
   If yes, why?
   What costs are involved? ____________________________

7. Textbook previously used
   Title: ____________________________
   Author: ____________________________
   Publisher: ____________________________
   Copyright Date: ____________________________

   a. Date of initial adoption: _________________
   b. State reason for the previous text no longer serving the purpose for which it was originally adopted:
CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

STEP 1 – DISTRICT OFFICE APPROVAL

[Signature] 5/22/15

Review by CUSD Director of Curriculum

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson
[Signature] 6/2/15

Date

Pleasant Valley High School Department Chairperson
[Signature] 5/21/15

Date

Fair View High School Department Chairperson
[Signature] 5/27/15

Date

Oakdale High School Department Chairperson
[Signature] 5/27/15

Date

STEP 3 – CAMPUS PRINCIPAL APPROVAL

Chico High School Principal
[Signature] 6/1/15

Date

Pleasant Valley High School Principal
[Signature] 5/32/15

Date

Fair View High School Principal
[Signature] 5/32/15

Date

Oakdale High School Principal
[Signature] 5/32/15

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)
[Signature] 6/2/15

Date

CUSD Educational Services Approval
[Signature] 6/2/15

Date

Governing Board Approval

Date
Medical Terminology
A Living Language
1st Edition ©2014, Fremgen, Frucht
Provides health science students with a consistent, logical approach to building a strong medical vocabulary

Using a consistent, logical, and step-by-step approach, this book introduces students to the anatomy and physiology of the body systems and the corresponding medical terms related to them. For each body system, broad coverage of anatomy, physiology, pathology, diagnostic procedures, treatment procedures, and pharmacology is provided.

New to this edition:
- Word building content reorganized for greater clarity and faster access
- Contains many new terms—presenting modern usage related to anatomy, physiology, procedures, pharmaceuticals, and more
- Updated 3-page chapter openers highlight the latest terminology in the industry

Supports Common Core Language Arts Standards!
- Includes a special appendix—Medical Terminology and The Common Core Language Arts Standards For English Language Arts & Literacy
- Includes teaching strategies for Common Core Standards

MyMedicalTerminologyLab is a comprehensive online program that lets students test their understanding of information, concepts and medical terminology. From the test results, MyMedicalTerminologyLab builds a self-paced, personalized study plan. The eText pages, illustrations, animations, simulations, and video clips provide review and reinforcement. Learn more at MyMedicalTerminologyLab.com.

MyMedicalTerminologyLab is a comprehensive online program that lets students test their understanding of information, concepts and medical terminology. From the test results, MyMedicalTerminologyLab builds a self-paced, personalized study plan. The eText pages, illustrations, animations, simulations, and video clips provide review and reinforcement. Learn more at MyMedicalTerminologyLab.com.

Create your own custom text! Visit PearsonLearningSolutions.com/school/custom-library

*Online teacher materials available upon adoption. For complete access information, see page 33.

Prices are effective 10/01/14 and are subject to change without notice.

PEARSON To order call 800-848-9500 or shop online at PearsonSchool.com
AGENDA ITEM: Consider Approval of New Textbook Adoption: Biotechnology – Science for the New Millennium for Medical Pathway

Prepared by: Barbara Bertapelle

[ ] Consent          Board Date  June 17, 2015

[ ] Information Only

[ ] Discussion/Action

Background Information
Pleasant Valley High School is implementing a Biotechnology and Medical Careers Pathway. This is part of the Career Pathways grant that was awarded Butte and Glenn counties with Butte College as the lead agency.

Educational Implications
In our pathway, students will have the option to take a Biotechnology class. This is a one year course where the students will experience real world applications of science in the field of Biotechnology. Students who take this class will be either juniors or seniors who have already completed Biology and Chemistry. We are currently completing the application with the Universities to make this a “D” or “G” level science course.

Fiscal Implications
We wish to purchase one class set of textbooks for approximately $5600. This amount would be funded from the medical pathway grant.
nell - Science for the New Millennium

Author: Elynn Daugherty
Publisher: Eme Publishing
Copyright Date: 2012
Current List Price: $125.24 + text + $153.23 text + lab manual

Material is on the California Legal Compliance List? □ YES □ NO

2. Approximately how many classes will be using this text? 1 class
   How many copies of the text will be purchased? 35

3. List other districts using this text: [blank]

4. List other textbooks considered in the selection and their current list price:
   This is the premier text adopted by most schools.
   - See attached

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

<table>
<thead>
<tr>
<th>Check each criterion that applies in terms of the course and ability level to which the material is to be submitted</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Does not apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. How well does the material align with Chico Unified School District Standards and Benchmarks?</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
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<td>[blank]</td>
</tr>
<tr>
<td>2. How well does the material align with California State Standards?</td>
<td>[blank]</td>
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<td>3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?</td>
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<td>[blank]</td>
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<td>5. How well are the assessment tools linked to the content and instructional methodology?</td>
<td>[blank]</td>
<td>[blank]</td>
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<td>[blank]</td>
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<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
</tr>
<tr>
<td>8. How appropriate are the supplementary materials in supporting the effective use of the text?</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
</tr>
<tr>
<td>9. To what degree does the teacher resource material provide support and guidance?</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
</tr>
<tr>
<td>10. Classify the ease of use of the teachers’ manual?</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
<td>[blank]</td>
</tr>
</tbody>
</table>
6. Is supplementary material available for the adoption? ☑ YES ☐ NO
   Is it necessary for instructional purposes? ☑ YES ☐ NO
   If yes, why?
   What costs are involved?

7. Textbook previously used
   Title: [Redacted]
   Author: [Redacted]
   Publisher: [Redacted]
   Copyright Date: [Redacted]
   a. Date of initial adoption: [Redacted]
   b. State reason for the previous text no longer serving the purpose for which it was originally adopted:
CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

STEP 1 – DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

5/22/15
Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

STEP 3 – CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

5/29/15
Date

Pleasant Valley High School Principal

5/22/15
Date

Fair View High School Principal

5/6/15
Date

Oakdale High School Principal

5/6/15
Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

6-2-15

CUSD Educational Services Approval

Date

Governing Board Approval

Date
Biotechnology: A Laboratory Skills Course, Student Edition #166-1025EDU

Biotechnology laboratory textbook; the student edition offers information about skills; ISBN 978-0-9832396-0-4; education use only

List Price: $117.50
EDU Price: $94.00
Quantity: 1  Add to cart

Description

The student edition offers information about techniques and protocols to reinforce laboratory skills; ISBN 978-0-9832396-0-4; education use only.
Introduction to Biotechnology

William J. Thieman, Ventura College
Michael A. Palladino, Monmouth University

©2013 • Benjamin Cummings • Paper, 408 pp
Published 01/13/2012 • In stock

Suggested retail price: $151.60
Biotechnology: Science for the New Millennium, First Edition, Revised

<table>
<thead>
<tr>
<th>Format</th>
<th>Product Name</th>
<th>Price</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>ebook Edition</td>
<td>Biotechnology 1st Edition Revised eBook - 180 day online access code sent via ground delivery</td>
<td>$87.91</td>
<td></td>
</tr>
</tbody>
</table>

Click on image to zoom

Pages: 460 | Copyright: 2012

Author(s): Ellyn Daugherty, MST, San Mateo Biotechnology Career Pathway

Overview

The new edition of Biotechnology: Science for the New Millennium is the perfect textbook and lab manual combination program for your classroom! Designed for introductory courses, this complete program teaches the concepts and hands-on lab procedures required for entry-level careers in the rapidly growing biotechnology industry. The textbook and lab manual can be used together or separately, depending on the desired course format.

- Thorough coverage of the concepts and processes of biotechnology research and manufacturing in the areas of pharmaceuticals, agriculture, industrial products, and instrumentation.
- Extensive discussion of genomics, microarrays, and proteomics.
- Exciting information on biotechnological advances in drug discovery, gene therapy, plant-based pharmaceuticals, forensics, and horticulture.
- Thought-provoking sidebars on bioethics, current events, regulations, emergent trends, recent advances, and research techniques.
- Substantial presentation of the business side of biotechnology, including opportunities and careers in academic, industrial, and regulatory biotechnology.
- Includes new and improved sections, projects, and lab activities that address current scientific methods and developments in the biotechnology industry!
- Updated statistics, figures, and photos.
• **Textbook**
  1. What is Biotechnology?
  2. The Raw Materials of Biotechnology.
  3. The Basic Skills of the Biotechnology Workplace.
  4. Introduction to Studying DNA.
  5. Introduction to Studying Proteins.
  7. Developing Assays for Biotechnology Products.
  8. The Production of a Recombinant Biotechnology Product.
 10. Introduction to Plant Biotechnology.
 13. DNA Technologies.

• **Laboratory Manual**
  1. Introduction to Biotechnology Methodologies.
  2. Basic Biology for the Biotechnician.
  3. Basic Chemistry for the Biotechnician.
  4. DNA Isolation and Analysis.
  5. Protein Isolation and Analysis.
  6. Assay Development.
  7. Using the Spectrophotometer for DNA and Protein Assays.
  8. Recombinant Protein Production.
  9. Protein Product Purification and Analysis.
 11. Agricultural Biotechnologies.
 14. Applications in Environmental Biotechnology.
AGENDA ITEM: Consider Approval of New Textbook Adoption: American History: Connecting with the Past for AP US History

Prepared by: Brian Boyer

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date June 17, 2015

Background Information

It might help to a little background on the AP US History curricular framework changes. The "new" framework was proposed in 2007 and College Board solicited feedback from high school AP teachers, colleges, universities, and noted historians through 2011. The changes were originally set for implementation in 2013. However, College Board delayed for two years so more study materials and texts could be prepared.

We are actually a year behind the majority of schools that teach AP US history in the adopting new texts. Students are currently using a twelve year old text based on the old framework and it has been a scramble to acquire the materials they need to be able to succeed on the restructured test this year.

Educational Implications

With this adoption, students will have access to a textbook which is aligned to the new AP US History curriculum and framework and can also take advantage of supplementary materials that help prepare them for the re-formatted exam.

Fiscal Implications

The total cost is $50,683.44, including Tax and shipping.
A. New Adoption

1. Proposed Text

   **Title:** American History: Connecting with the Past
   **Edition/# of Pages:** 15th edition, 1,024 pages
   **Author:** Alan Brinkley
   **Publisher:** McGraw-Hill Glencoe
   **Copyright Date:** 2014
   **Current List Price:** $162.00

   Material is on the California Legal Compliance List? X YES □ NO

2. Approximately how many classes will be using this text? 7

3. How many copies of the text will be purchased? 275

4. List other districts using this text:

5. List other textbooks considered in the selection and their current list price:
   - The American Pageant Hought/Mifflin $164.00
   - America’s History Bedford/St. Martin $124.00

6. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Does not apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. How well does the material align with Advanced Placement US History content and curriculum?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. How well does the material align with California State Standards/Common Core State Standards?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. How well does material employ a variety of pedagogical methods of instruction?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. How well are the assessment tools linked to the content and instructional methodology?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. How well does the material provide for the needs of English language learners?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. How appropriate are the supplementary materials in supporting the effective use of the text?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. To what degree does the teacher resource material provide support and guidance?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Classify the ease of use of the teachers’ manual?</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. Is supplementary material available for the adoption? X YES □ NO
   Is it necessary for instructional purposes? □ YES X NO
   If yes, why?
   What costs are involved?

7. Textbook previously used
   
   **Title:** The American Pageant (12th edition)
   **Author:** Kennedy, Cohen, Bailey
   **Publisher:** Hought/Mifflin
   **Copyright Date:** 2002

   a. Date of initial adoption: 2002-2003

   b. State reason for the previous text no longer serving the purpose for which it was originally adopted:
      
      - The recent adoption of the Common Core State Standards
      - The recent re-alignment of the AP US History curriculum
CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

STEP 1 – DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

5-29-15

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

5/27/15

Pleasant Valley High School Department Chairperson

Date

20 May 2015

Inspire School of the Arts and Sciences Department Chairperson

Date

5/27/15

STEP 3 – CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

5/28/15

Pleasant Valley High School Principal

Date

5/28/15

Inspire School of the Arts and Sciences Principal

Date

5/28/15

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

5-29-15

CUSD Educational Services Approval

Date

Governing Board Approval

Date
AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☐ Consent

Board Date June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information
Warrants in the amount of $2,667,337.67 for the period of May 13, 2015 through June 9, 2015, have been reviewed and are ready for Board approval.

Educational Implications
Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications
The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund</td>
<td>565</td>
<td>1,416,167.39</td>
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<tr>
<td>09</td>
<td>Charter Sch Spec Rev 3412</td>
<td>25</td>
<td>10,993.62</td>
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<td>13</td>
<td>Cafeteria (3401)</td>
<td>41</td>
<td>149,445.51</td>
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<td>22</td>
<td>Measure E (3429) 21 Cap Proj</td>
<td>15</td>
<td>492,860.28</td>
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<tr>
<td>25</td>
<td>Cap Fac State Cap (3408) 25-26</td>
<td>11</td>
<td>19,515.20</td>
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<td>35</td>
<td>Cnty Sch Fac (3435)</td>
<td>7</td>
<td>297,747.53</td>
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<tr>
<td>76</td>
<td>Payroll Warrants</td>
<td>3</td>
<td>282,519.06</td>
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</table>

Total Number of Checks 667
Less Unpaid Sales Tax Liability 1,910.92
Net (Check Amount) 2,667,337.67
AGENDA ITEM: Notice of Completion for Bidwell Jr. High School Modernization Increment 1

Prepared by: Julia Kistle, Director Facilities & Construction

Consent
Board Date June 17, 2015

Information Only
Discussion/Action

Background Information
On March 30, 2015, the Bidwell Modernization Increment 1 started. The project was successfully completed on April 22, 2015.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Additional Information
The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation
It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for Bidwell Modernization Increment 1.
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on April 22, 2015 and accepted by the Chico Unified School District on June 17, 2015.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Modernization Increment 1 at Bidwell Jr. High FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is United Building Contractors, Incorporated, 275 Fairchild Avenue #106, Chico, CA 95973

8. The street address of said property is: Bidwell Jr. High School, 2376 North Avenue, Chico, CA 95926

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

   **ASSESSORS PARCEL NUMBER:** 015-300-002-000

__Date:_________ __Signature of Owner or agent of owner

   Julia M. Kistle  
   Director, Facilities & Construction  
   Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

__Date and Place__

   Chico, CA  
   Julia M. Kistle  
   Director, Facilities & Construction  
   Chico Unified School District
AGENDA ITEM: Notice of Exemption of the California Environmental Quality Act-
Solar Projects at Bidwell, Emma Wilson, Neal Dow, Rosedale and Sierra View

Prepared by: Julia Kistle, Director of Facilities & Construction

X Consent                             Board Date       June 17, 2015

☐ Information Only

☐ Discussion/Action

Background Information
In 1970 the California State Legislature enacted the California Environmental Quality Act (CEQA) as a means to require public agency decision makers to document and consider the environmental implications of their actions and/or projects. CEQA contains a number of exemptions from projects which have been determined to have minimal impact on the environment.

The addition of Solar Arrays at Bidwell, Emma Wilson, Neal Dow, Rosedale and Sierra View is exempt from CEQA for the following reasons: (1) 15301.Existing Facilities(a)-this project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) 15303.New Construction or Conversion of Small Structures(e)-this project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) 15311.Accessory Structures-this project is exempt because it consists of construction or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

The Notice of Exemption (NOE) serves as public notice that a project is exempt from CEQA. The filing of an NOE and the posting on the list of notices start a 35-day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA.

Educational Implications
The District's Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The construction of these projects will be funded with a California Energy Commission 0% Loan.

Recommendation
It is requested that the Board of Education authorize the Director of Facilities and Construction to approve and execute the Notice of Exemption for the Solar Projects at Bidwell, Emma Wilson, Neal Dow, Rosedale and Sierra View.
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

County Clerk
County of Butte
25 County Center Drive, Suite 105
Oroville, CA 95965-3375

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

Project Title: CUSD Bidwell Jr. High School Photovoltaic System

Project Location - Specific:
2376 North Avenue, Chico, CA 95926

Project Location - City: Chico
Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:
Installation of shade structure over existing parking lots and/or playfields and non-tracking mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)
☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: 15301. Existing Facilities (a); 15303. New Construction or Conversion of Small Structures (c); 15311. Accessory Structures
☐ Statutory Exemptions. State code number:

Reasons why project is exempt:
(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency
Contact Person: Julia M. Kistle
Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: ☒ Signed by Lead Agency
☐ Signed by Applicant
Date received for filing at OPR:

Title: Director Facilities & Construction

Revised 2005
Notice of Exemption

To: Office of Planning and Research  
P.O. Box 3044, Room 212  
Sacramento, CA 95812-3044

County Clerk  
County of Butte  
25 County Center Drive, Suite 105  
Oroville, CA 95965-3375

From: (Public Agency) Chico Unified School District  
1163 East Seventh Street  
Chico, CA 95928

Project Title: CUSD Emma Wilson Elementary School Photovoltaic System

Project Location - Specific:  
1530 W. 8th Ave., Chico, CA 95926

Project Location - City: Chico  
Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:  
Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)  
☐ Ministerial (Sec. 21080(b)(1); 15268);  
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));  
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));  
☒ Categorical Exemption. State type and section number: 15261. Existing Facilities [a]; 15303. New Construction or Conversion of Small Structures [c]; 15311. Accessory Structures

Reasons why project is exempt:  
(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency Contact Person: Julia M. Kistle  
Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:  
1. Attach certified document of exemption finding.  
2. Has a Notice of Exemption been filed by the public agency approving the project?  
☐ Yes  ☒ No

Signature: ___________________________  
☐ Signed by Lead Agency  
☐ Signed by Applicant  
Date received for filing at OPR: ___________________________

Date: ___________________________  
Title: Director Facilities & Construction

Revised 2005
Notice of Exemption

To: Office of Planning and Research  
P.O. Box 3044, Room 212  
Sacramento, CA 95812-3044

From: (Public Agency) Chico Unified School District  
1163 East Seventh Street  
Chico, CA 95928  
(Address)

County Clerk  
County of Butte  
25 County Center Drive, Suite 105  
Oroville, CA 95965-3375

Project Title: CUSD Neal Dow Elementary School Photovoltaic System

Project Location - Specific:  
1420 Neal Dow Ave., Chico, CA 95926

Project Location - City: Chico  
Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:  
Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project:  
Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)  
☐ Ministerial (Sec. 21080(b)(1); 15268);  
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));  
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));  
☒ Categorical Exemption. State type and section number: 15301 Existing Facilities (a); 15303 New Construction or Conversion of Small Structures (e); 15311 Accessory Structures

☐ Statutory Exemptions. State code number:

Reasons why project is exempt:  
(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency  
Contact Person: Julia M. Kistle  
Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:  
1. Attach certified document of exemption finding.  
2. Has a Notice of Exemption been filed by the public agency approving the project?  
☐ Yes  ☒ No

Signature:  
☒ Signed by Lead Agency  
☐ Signed by Applicant  
Date received for filing at OPR:  
Title: Director Facilities & Construction

Revised 2005
Notice of Exemption

To: Office of Planning and Research  
P.O. Box 3044, Room 212  
Sacramento, CA 95812-3044

County Clerk  
County of Butte  
25 County Center Drive, Suite 105  
Oroville, CA 95965-3375

From: (Public Agency) Chico Unified School District  
1163 East Seventh Street  
Chico, CA 95928

Project Title: CUSD Rosedale Elementary School Photovoltaic System

Project Location - Specific:  
100 Oak St., Chico, CA 95928

Project Location - City: Chico  
Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:  
Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)  
☐ Ministerial (Sec. 21080(b)(1); 15268);  
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));  
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));  
☒ Categorical Exemption. State type and section number: 15301. Existing Facilities (a); 15303. New Construction or Conversion of Small Structures (c); 15311. Accessory Structures

Reasons why project is exempt:  
(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (apprurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction or placement of minor structures accessory to (apprurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency Contact Person: Julia M. Kistle  
Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:  
1. Attach certified document of exemption finding.  
2. Has a Notice of Exemption been filed by the public agency approving the project?  
☐ Yes ☒ No

Signature:  
☐ Signed by Lead Agency  
☐ Signed by Applicant  
Date received for filing at OPR:  
Title: Director Facilities & Construction

Revised 2005
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

County Clerk
County of Butte
25 County Center Drive, Suite 105
Oroville, CA 95965-3375

From: (Public Agency) Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

(project)

Project Title: CUSD Sierra View Elementary School Photovoltaic System

Project Location - Specific:
1598 Hooker Oak Ave., Chico, CA 95926

Project Location - City: Chico  Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:
Installation of carport structure over existing parking lot and/or playfields and non-tracking carport mounted photovoltaic array on existing property. Photovoltaic system to provide electrical energy supply to existing school buildings.

Name of Public Agency Approving Project: Chico Unified School District

Name of Person or Agency Carrying Out Project: Julia M. Kistle, Director of Facilities & Construction

Exempt Status: (check one)

☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: 15301. Existing Facilities (d); 15303. New Construction or Conversion of Small Structures (e); 15311. Accessory Structures
☐ Statutory Exemptions. State code number:

Reasons why project is exempt:
(1) This project is exempt because it is an alteration to an existing facility that involves the addition of an electrical conveyance and adds an accessory (appurtenant) structure to an existing facility. (2) This project is exempt because it consists of construction and location of limited numbers of new, small facilities or structures and the installation of small new equipment and facilities in small structures. (3) This project is exempt because it consists of construction or placement of minor structures accessory to (appurtenant to) existing commercial, industrial, or institutional facilities.

Lead Agency Contact Person: Julia M. Kistle Area Code/Telephone/Extension: (530) 891-3140

If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☒ No

Signature: __________________________ Date: __________ Title: Director Facilities & Construction

☒ Signed by Lead Agency
☐ Signed by Applicant

Date received for filing at OPR: __________________________

Revised 2005
DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT
Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Bidwell Jr. High

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:
1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
   [X] A. Statutorily or Categorically Exempt
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
   [ ] B. De Minimis Impact – Certificate of Fee Exemption Required
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

2. NOTICE OF DETERMINATION- FEE REQUIRED
   [ ] A. Negative Declaration
       $1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
   [ ] B. Environmental Impact Report
       $850.00 (Eight Hundred Fifty dollars) State Filing Fee
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

3. [ ] OTHER (Specify) General Rule Exemption
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

PAYMENT/NON-PAYMENT OF FEES:
1. [X] PAYMENT: The above fees have been paid.
       See attached receipt (s)
2. [ ] NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

TWO COPIES OF THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL
ENVIRONMENTAL DOCUMENTS FILED WITH THE BUTTE COUNTY CLERK’S OFFICE.

ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL
DOCUMENTS WITH THE BUTTE COUNTY CLERK’S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES.
MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.
DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)
10.3.3.
Page 8 of 11

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT
Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Emma Wilson Elementary

FILING NO. _____________

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:
1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
   [X] A. Statutorily or Categorically Exempt
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
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By: Julia M. Kistle
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DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT
Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Neal Dow Elementary

FILING NO. ____________

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:
1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
   [X] A. Statutorily or Categorically Exempt
       $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
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Chief Planning Official

By: Julia M. Kistle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: 6/25/2015

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NAME AND ADDRESS OF LEAD AGENCY/APPLICANT
Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

FILING NO. ______________

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Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
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NAME AND ADDRESS OF LEAD AGENCY/APPLICANT
Chico Unified School District
Facilities Department
2455 Carmichael Drive
Chico, CA 95928
(530) 891-3140

Project: Solar Photovoltaic System at Sierra View Elementary

FILING NO. ____________

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:
1.  NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
   [X]  A.  Statutorily or Categorically Exempt
         $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
   [  ]  B.  De Minimus Impact – Certificate of Fee Exemption Required
         $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

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         $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

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MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.
AGENDA ITEM: Approval of Contract – Lozano Smith, LLP

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

[X] Consent Board Date June 17, 2015

Information Only

Discussion/Action

**Background Information**

Chico Unified School District (CUSD) has previously received and intends to continue receiving legal services from Lozano Smith in 2015-16. Lozano Smith provides legal services as directed with respect to general business, legal, educational, and governance matters, including representation, advice, and counseling on special education matters.

**Educational Implications**

N/A

**Fiscal Implications**

CUSD paid Lozano Smith, LLP approximately $5,092.50 in 2014-15 for legal services. Due to market conditions, the hourly cost of service is expected to increase slightly from $195 attorney rate and $100 for law clerks/paralegals (2014-2015) to $210 attorney rate and $125 for law clerks/paralegals (2015-2016).
May 28, 2015

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

Re: 2015-2016 Agreement for Legal Services

Dear Ms. Staley:

As the 2015-2016 year arrives, we first want to thank you for your confidence in allowing us to provide legal services in 2014-2015, and look forward to partnering with you in the upcoming year.

For 27 years, we have focused on tailoring our services to meet the unique needs of each client. We understand and remain committed to your mission of serving the public in the most cost-effective manner. To help achieve this mission, Lozano Smith provides clients with a full suite of free resources, including Client News Briefs, webinars, workshops and handbooks on a variety of topics. Simultaneously, our bills are based on actual time spent, without any required minimum billing period for phone calls or email correspondence. In addition, we also continue to use a “tiered” billing system to ensure that when appropriate, relatively newer attorneys can be utilized, providing you with cost savings. Each of our attorneys is placed at the appropriate “tier” based on their experience.

At this point every year, we conduct a comprehensive review of our billing rates. As a result of our annual review, our legal staff fees have been adjusted for 2015-2016. Commencing on July 1, 2015, your hourly rates for Special Education matters will increase to $210 per hour for attorneys; and $125 per hour for law clerks and paralegals. Hourly rates for General Legal Services will be based on the Professional Rate Schedule attached. If you have any questions regarding the enclosed agreement, please do not hesitate to call us. Once your Board has approved the agreement, please retain one original, and sign and return the other to us in the enclosed, self-addressed envelope.

We look forward to another rewarding year.

Sincerely,

LOZANO SMITH

Karen M. Rezendes
Managing Partner

KMR/jv
AGREEMENT FOR LOZANO SMITH LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2015, between the Chico Unified School District (“Client”) and the law firm of Lozano Smith, LLP (“Attorney”).

Client and Attorney agree as follows:

Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client’s inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client has been advised of the right to seek independent legal advice regarding this Agreement.

Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).

Attorney shall send Client a statement for fees and costs incurred every calendar month. Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney’s statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

In addition to regular telephone, mail and other common business communication methods, Client authorizes Attorney to use facsimile transmissions, cellular telephone calls, unencrypted email, and other computer transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further services after receipt of such notice. Attorney may withdraw its services with Client’s consent or as allowed or required by law. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

SO AGREED:

CHICO UNIFIED SCHOOL DISTRICT   LOZANO SMITH, LLP

Kelly Staley                  Date
Superintendent               Karen M. Rezendes   Date

Karen M. Rezendes, Managing Partner

May 28, 2015
PROFESSIONAL RATE SCHEDULE
FOR CHICO UNIFIED SCHOOL DISTRICT
(Effective July 1, 2015)

1. **HOURLY PROFESSIONAL RATES**

   Client agrees to pay Attorney by the following standard hourly rate*:

   - Partner / Senior Counsel / Of Counsel  $215 - $295 per hour
   - Associate  $180 - $250 per hour
   - Paralegal / Law Clerk  $125 - $150 per hour
   - Consultant  $125 - $195 per hour

   * Rates for Specific Attorneys Available Upon Request

2. **BILLING PRACTICE**

   Lozano Smith will provide a monthly, itemized statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

   Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. **COSTS AND EXPENSES**

   - In-office copying/electronic communication printing  $0.25 per page
   - Facsimile  $0.25 per page
   - Postage  Actual Usage
   - Mileage  IRS Standard Rate

   Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.
DATE: June 17, 2015
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

**Temporary Appointments 2015/16**

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<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
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<td>8/13/15</td>
<td>0.4 FTE</td>
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<td>Estep, Jennifer</td>
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<td>Holbrook, Marylyn</td>
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<td>Oberg, Tamara</td>
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<td>Riggs, Ronald</td>
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<td>Rivera, Jena</td>
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**Probationary Appointments 2015/16**

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<td>Bonacich, Nick</td>
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<td>Donahoo, Katie</td>
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<td>Duckowski, Nedra</td>
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<td>Gerrard, Brooke</td>
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**Administrative/CUMA Appointments 2015/16**

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**Leave Requests 2015/16**

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**Retirements/Resignations**

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**DATE:** June 17, 2015

**MEMORANDUM TO:** Board of Education

**FROM:** Kelly Staley, Superintendent

**SUBJECT:** Classified Human Resources Actions

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**RESIGNED ONLY POSITION LISTED**

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CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street
Chico, CA 95928-5999

DATE: June 17, 2015
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

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AGENDA ITEM: Update on California Assessment of Student Performance & Progress (CAASPP); Smarter Balanced Assessments (SBAC) California Alternate Assessment Field Test (CAA)

Prepared by: Michael Morris, Director

☐ Consent  Board Date  June 17, 2015

☒ Information Only

☐ Discussion/Action

Background Information
The California Assessment of Student Performance and Progress (CAASPP) system replaced the Standardized Testing & Reporting Program (STAR). Spring 2015 is the baseline year of the Smarter Balanced Assessment Consortium (SBAC) assessment system.

This agenda item is a brief informational update to the board about the first administration of the operational Smarter Balanced Assessment Consortium (SBAC) assessments, given to students in grades 3-8 and 11, and the California Alternate Assessment (CAA) Field Test, designed for students with severe cognitive difficulties.

Educational Implications
The California State Standards in English Language Arts/Literacy and Mathematics represent higher and deeper expectations. Instruction and assessment practices will require continual refinement in order to assist our students in meeting these expectations.

Fiscal Implications
Implementation of the California State Standards have ongoing fiscal implications for personnel, instructional materials, professional development, technology, and resources to support curriculum, instruction and assessment.
AGENDA ITEM: Public Hearing for Draft 2015-16 Local Control Accountability Plan

Prepared by: Educational Services Staff

☐ Consent

☐ Information / Public Hearing

☐ Discussion/Action

Board Date June 17, 2015

Background Information

Commencing in 2013-14, funding for K-12 public education in California is now allocated through the Local Control Funding Formula (LCFF). The LCFF requires school districts to develop a Local Control Accountability Plan (LCAP) which delineates the manner in which the district proposes to meet annual goals for all students in addition to specific activities to address state and local priorities.

The District LCAP Advisory Committee held five meetings this school year. The LCAP Advisory Committee is comprised of parents, teachers, classified staff, administrators, interested community members and students. A draft of the LCAP was developed by the LCAP Advisory Committee and posted on the District website after the final LCAP Advisory Committee Meeting held on May 19. The LCAP Advisory Committee worked collaboratively to address the District’s LCAP Goals and the Eight State priorities: Student Achievement, Implementation of California Content Standards, Course Access, Basic Services, Parent Involvement, Student Engagement, School Climate and Other Student Outcomes.

The LCAP process requires that the plan, in addition to the 2015-16 Budget, be presented in two public meetings. The meeting held this evening is the first of those public hearings, during which the Board and the public are encouraged to present recommendations about the LCAP and the Budget. The LCAP and the 2015-16 Budget will be on the Board Agenda for adoption on June 24.

Educational Implications

The LCAP is a three year plan that addresses numerous elements of the District’s educational programs. It also informs the District’s Mission and the Goals adopted by the Board of Education each year.

Fiscal Implications

The LCAP is required by California Education Code 52060 in order for the District to expend funds allocated through the Local Control Funding Formula (LCFF).
AGENDA ITEM: Public Hearing of 2015-16 Original Budget

Prepared by: Kevin Buitema, Assistant Superintendent

☐ Consent  Board Date June 17, 2015

☐ Information Only

☒ Public Hearing/Discussion/Action

Background Information

With the implementation of the Local Control Accountability Plan (LCAP), the district is required to hold a public hearing of the annual budget at a meeting prior to the adoption of the annual budget and in conjunction with the public hearing for the LCAP. This budget appropriates dollars for the activities identified in the LCAP.

Educational Implications

The 2015-16 Original Budget is the financial planning document for the Chico Unified School District. It supports the educational program by allocating resources to meet the districts goals.

Fiscal Implications

The 2014-15 Estimate Actual (EA) budget estimates a positive change in fund balance of $593,519 in unrestricted programs and a negative change of -$2,267,956 in restricted programs. The positive change in unrestricted fund balance is largely due to carryover estimates of $686,664 in unrestricted programs.

CUSD’s General Fund ending balance as of June 30, 2015 is projected to be $12,401,638. The unrestricted ending fund balance is estimated to be $9,374,429 and the restricted ending fund balance estimated is $3,027,209.

The 2015-16 Original Budget estimates a positive change in unrestricted fund balance of $6,665,006 and a negative change in fund balance for restricted programs of $1,574,127. The change in the unrestricted fund balance is due to the proposed one-time dollars in the Governor’s May revise in the amount of $6,654,188.

CUSD’s General Fund ending balance as of June 30, 2016 is projected to be $17,492,517. The unrestricted ending fund balance is estimated to be $16,039,435 and the restricted ending fund balance is estimated to be $1,453,082.

*A detailed report of the 2015-16 Original Budget will be presented at the board meeting.
OVERVIEW

The California state economy performed at a high level in 2014-15 and is expected to continue its expansion in 2015-16. The growth is certainly fueled by record-level returns on stock, bonds and capital gains taxes. However, the growth does contain real growth in personal income taxes and sales taxes. Proposition 30 which enacted temporary sales taxes is a factor in the increased revenues. Furthermore, a reinvigorated California real estate market and lower gas prices are not pulling the economy down.

The Governor’s budget proposal as adjusted at the May Revise, provides $3.1 billion for education funding from 2014-15 which Local Education Agencies (LEA’s) will see as one-time dollars in 2015-16. The state budget contains an increase of $6.1 billion for the Local Control Funding Formula (LCFF) in 2015-16. This increase moves LEA’s closer to the fully funded target in the LCFF calculator ahead of original timeline of 2020-21. K-12 education is benefitting from the proposition 98 funding guarantee with maintenance factor. Education is receiving the largest share of increased state revenues as our funding is restored to levels before the deficits experienced in the great recession.

The 2015-16 Original Budget and corresponding 2014-15 Estimated Actual budget contained in this annual report show Chico Unified School District (CUSD) has a balanced budget for each year. The estimated positive ending balance in unrestricted programs for 2014-15 of $593,519 is directly related to estimated carryovers in site budgets, district-wide discretionary budgets, and Local Control Accountability Plan (LCAP) budgets of $686,664. The 2015-16 budget shows a positive ending fund balance of $6,665,006 due to the one-time proposed dollars for CUSD in the amount of $6,654,188. One of the greatest challenges this budget presents is how to effectively use the one-time dollars. The 2015-16 budget represents one the best budgets for increased funding to education in many years.

2nd INTERIM BUDGET ASSUMPTIONS

Revenues

- Unrestricted Revenue based on Local Control Funding Formula (LCFF)
Prior year Average Daily Attendance (ADA) used, since CUSD is declining enrollment district
Gap funding percentage equal to estimate provided in May Revise of 53.08%
Unduplicated count percentage average equal to 48.29%
Projected $6,654,188 in one-time discretionary revenue
  - Did not budget any expenditures as input for use needed from stakeholders
  - Assigned these dollars in ending fund balance to be used for specific purposed to be determined in 2015-16

- Restricted Revenues budgeted as follows:
  - Federal programs revenue estimated to decrease related to declining enrollment and re-allocation of revenues statewide
  - State programs revenue estimated based on trend analysis and expected apportionment letters

**Expenditures**

- Salaries and benefit costs generated from position control
  - Reviewed and verified all open or vacant positions will be filled
  - Budget increased for negotiated settlements with all bargaining units
    - 6% salary increase - mid-year implementation
    - Increase in district contribution for health benefits – mid-year implementation
  - Budget increased for step & column costs
  - Budget decreased related to retirees or changes in staffing
  - Benefits estimated at payroll percentage rates and contractual health & welfare district contribution amounts
    - State Teachers Retirement System (STRS) and Public Employee Retirement System (PERS) estimated at 10.73% and 11.847% respectively
- Supplies and equipment expense budgeted based on meetings with Directors, trend analysis, and balancing restricted program budgets
- Services expense based on meetings with Directors, trend analysis, and balancing restricted program budgets
- Capital outlay expenditures estimated based on planned equipment purchases over $5,000
  - Total capital outlay is projected to be $80,000 in unrestricted programs
  - Total capital outlay is projected to be $1,267,889 in restricted programs related to increases in Routine Restricted Maintenance Account (RRMA) and development of deferred maintenance program
- Transfers In equal to amount of former Re-Development Area (RDA) pass-through dollars
- Transfers Out represents the amount of contribution from the General Fund to support the Nutrition Services Fund
- Contributions to Restricted Programs represents contributions to the Special Education Program and RRMA largely
MULTI-YEAR PROJECTIONS (MYP)

The Original Budget has been updated with the most current information available. LCFF gap funding estimates are based on the Department of Finance (DOF) projecting 37.4% and 36.7% gap increases in 2016-17 and 2017-18 respectively. Using the DOF estimates is a departure from CUSD’s practice of using School Services of California (SSC) estimates. CUSD administration is recommending this change in source information with the improved state budget outlook. We will continue to evaluate this assumption in the out years as we expect the state economy to slow down or even correct in future years.

The MYP uses assumptions to determine the financial impact for the two future years. The current MYP continues to show a decline in enrollment for 2015-16 and 2016-17. We back out the one-time money in 2016-17. We project increasing in salaries and benefits in 2016-17 related to the 2nd half of the mid-year compensation increase added in 2015-16. We reduce the certificated and classified Full-Time Equivalent (FTE) staff corresponding to declining enrollment. STRS costs are increased to 12.58% and 14.43% and PERS costs are increased to 13.05% and 16.6% in 2016-17 and 2017-18 respectively. We estimate increased costs in worker’s compensation premiums of $50,000 and $100,000. We also increase costs for adding Regional Occupational Programs (ROP) sections as Butte County Office of Education reduces its support for these programs. 2016-17 has increased costs for the third year of additional LCAP four hour support staff in the amount of $273,562. CUSD will make its final payment in the amount of $245,000 in 2016-17 related to a STRS golden handshake offering in prior years. The district estimates the first year of the California Energy Commission (CEC) 0% loan payment in 2017-18. Contributions to special education are estimated to increase $820,352 in 2016-17 and $653,390 in 2017-18.

Although the budgets in 2014-15 and 2015-16 are balanced, the MYP shows the district will deficit spend in 2016-17 and 2017-18. The challenge will be the effective use of one-time dollars and evaluate the impact of realizing a fully funded LCFF. Once the LCFF reaches its target level, future revenue increases will solely be from Cost of Living Adjustments (COLA) which is approximately 2% and not enough to cover projected increased costs in retirement contributions and consumer price index increases in supplies and services.

FINAL THOUGHTS

The 2014-15 Estimated Actual budget and the 2015-16 Original Budget represent balanced budgets. The district had been deficit spending the last three years as the deficits in state funding continued. The budget is estimated to be balanced with expenditure equal to revenues for the first time in many years. The budget is balanced even with increases in costs related to negotiated compensation increases, STRS and PERS increases, increases in maintenance costs related to the RRMA required 3%, increases in LCAP expenditures.

CUSD offers a robust education program with many supplemental services including alternative education, counseling, athletics, Response To Intervention (RTI) special education services, Reading Pals, and diverse site level intervention services. The district’s supplemental service offerings already meet the proportionality requirement in the LCAP. CUSD is pleased the increased funding from the state is sufficient to continue these services and add additional site support services identified in the 2014-15 LCAP. This budget directly accounts for the programs identified in the
LCAP in resource code 0500 of the district’s finances. We have worked directly with the Ed Services division to accurately reflect the costs of meeting the goals outlined in the LCAP.

The financial challenge for CUSD will be the future years as we get closer to reaching the LCFF target and future funding dramatically decreases form levels experienced in 2014-15 and 2015-16. 2015-16 will be an exciting year to collaborate on how to best use the financial resources provided to the district to support the students of Chico Unified. The large one-time allocation will be specifically important to determine the best use and get the most from these dollars.

Chico Unified School District continues to provide quality education programs and services to the students of Chico through the hard work and dedication of classified staff, teachers, and administrators. We look forward to working together in an engaging collaboration for the education of the youth in our community.

Kevin J. Bulterma
Assistant Superintendent, Business Services
AGENDA ITEM: Public Hearing of 2015-16 Original Budget – Reserves Disclosure

Prepared by: Kevin Bultema, Assistant Superintendent

Consent

Information Only

Public Hearing/Discussion/Action

Board Date June 17, 2015

Background Information

Senate Bill (SB) 858, Chapter 32/2014, establishes a hard cap on district reserve levels if certain conditions are met.

1. Proposition 98 maintenance factor must be fully repaid.

2. Proposition 98 must be funded based on Test 1.

3. Proposition 98 provides sufficient funds to support enrollment growth and the statutory Cost Of Living Adjustment.

4. A deposit must be made into the Proposition 98 reserve when capital gains revenues exceed 8 of General fund revenues.

All four conditions will not be met in 2015-16 and thus the trigger for CUSD to implement a cap on reserves is not in effect. However, the legislation also requires additional disclosure of the districts reserves at the public hearing of the Original Budget. CUSD is providing a disclosure of reserve amounts in a template provided by Butte County Office of Education complying with the new reserve disclosure requirement.

Educational Implications

N/A

Fiscal Implications

Maintaining appropriate levels of reserves is prudent in the management of public funds for education. There is no fiscal impact related to SB 858 in the 2015-16 fiscal year.
Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(b) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties.

<table>
<thead>
<tr>
<th>Form</th>
<th>Fund</th>
<th>2015-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund/County School Service Fund</td>
<td>$17,492,517.00</td>
</tr>
<tr>
<td>17</td>
<td>Special Reserve Fund for Other Than Capital Outlay Projects</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total Assigned and Unassigned Ending Fund Balances

District Standard Reserve Level

Less District Minimum Recommended Reserve for Economic Uncertainties

Remaining Balance to Substantiate Need

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Revolving Cash</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>01. Stores Inventory</td>
<td>$130,342.00</td>
</tr>
<tr>
<td>01. Prepaid Expenditures</td>
<td>$184,812.00</td>
</tr>
<tr>
<td>01. Additional 2% Board Reserve</td>
<td>$2,325,488.00</td>
</tr>
<tr>
<td>01. Unrestricted Programs Carryover Budgets</td>
<td>$686,664.00</td>
</tr>
<tr>
<td>01. One-time Money Proposed in Governor's May Revise</td>
<td>$6,654,188.00</td>
</tr>
<tr>
<td>01. Restricted Programs Carryover Budgets</td>
<td>$1,453,102.00</td>
</tr>
</tbody>
</table>

Total of Substantiated Needs

Remaining Unsubstantiated Balance

$11,459,596.00

$2,544,688.00
AGENDA ITEM: Education Protection Account

Prepared by: Kevin Bulterma, Assistant Superintendent, Business Services

☐ Consent  Board Date June 17, 2015
☐ Information Only
☒ Discussion/Action

Background Information

Proposition 30 added Article XIII, Section 36 to the California constitution effective November 7, 2012. School districts are required to determine how the money received from the Education Protection Account (EPA) are spent in the schools within its jurisdiction on an annual basis. The governing board must make the spending determination in an open session of a public meeting. Funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Chico Unified must also post annually on its website an accounting of how much money was received from EPA and how it was spent.

Educational Implications

None.

Fiscal Implications

EPA funds are not new money. They are simply a reclassification of unrestricted revenues to a separate unrestricted resource code for tracking purposes only. For Chico Unified, the estimated 2015-16 EPA amount is $13,727,441. These dollars will be distributed to Chico Unified on a quarterly basis.

Recommendation:

The EPA spending plan spreadsheet is attached.
<table>
<thead>
<tr>
<th>Description</th>
<th>Object Codes</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjusted Beginning Fund Balance</td>
<td>9791-9795</td>
<td></td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td>8010-8099</td>
<td>13,727,441</td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>9650</td>
<td></td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
<td></td>
<td>13,727,441</td>
</tr>
<tr>
<td>EXPENDITURES AND OTHER FINANCING USES</td>
<td>Function</td>
<td>Amount</td>
</tr>
<tr>
<td>(Objects 1000-7999)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>1000-1999</td>
<td>13,727,441</td>
</tr>
<tr>
<td>Instruction-Related Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional Supervision and Administration</td>
<td>2100-2150</td>
<td></td>
</tr>
<tr>
<td>AU of a Multidistrict SELPA</td>
<td>2200</td>
<td></td>
</tr>
<tr>
<td>Instructional Library, Media, and Technology</td>
<td>2420</td>
<td></td>
</tr>
<tr>
<td>Other Instructional Resources</td>
<td>2490-2495</td>
<td></td>
</tr>
<tr>
<td>School Administration</td>
<td>2700</td>
<td></td>
</tr>
<tr>
<td>Pupil Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guidance and Counseling Services</td>
<td>3110</td>
<td></td>
</tr>
<tr>
<td>Psychological Services</td>
<td>3120</td>
<td></td>
</tr>
<tr>
<td>Attendance and Social Work Services</td>
<td>3130</td>
<td></td>
</tr>
<tr>
<td>Health Services</td>
<td>3140</td>
<td></td>
</tr>
<tr>
<td>Speech Pathology and Audiology Services</td>
<td>3150</td>
<td></td>
</tr>
<tr>
<td>Pupil Testing Services</td>
<td>3160</td>
<td></td>
</tr>
<tr>
<td>Pupil Transportation</td>
<td>3600</td>
<td></td>
</tr>
<tr>
<td>Food Services</td>
<td>3700</td>
<td></td>
</tr>
<tr>
<td>Other Pupil Services</td>
<td>3900</td>
<td></td>
</tr>
<tr>
<td>Ancillary Services</td>
<td>4000-4999</td>
<td></td>
</tr>
<tr>
<td>Community Services</td>
<td>5000-5999</td>
<td></td>
</tr>
<tr>
<td>Enterprise</td>
<td>6000-6999</td>
<td></td>
</tr>
<tr>
<td>General Administration</td>
<td>7000-7999</td>
<td></td>
</tr>
<tr>
<td>Plant Services</td>
<td>8000-8999</td>
<td></td>
</tr>
<tr>
<td>Other Outgo</td>
<td>9000-9999</td>
<td></td>
</tr>
<tr>
<td>TOTAL EXPENDITURES AND OTHER FINANCING USES</td>
<td></td>
<td>13,727,441</td>
</tr>
<tr>
<td>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</td>
<td></td>
<td>-</td>
</tr>
</tbody>
</table>
PROPOSED AGENDA ITEM: Closure of Cash Fund 3400 at Butte County Treasury

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent                               Board Date       June 17, 2015

☐ Information Only                      

X Discussion/Action

Background Information

At the County Treasury, Fund 3400 was Chico Unified’s former general fund cash fund. CUSD was the only school district that had a general fund cash account outside of the school pool. As result, CUSD created a new general fund cash account at the beginning of the 2013-14 fiscal year, which became part of the schools pool at the County Treasury. With the creation of this new fund, CUSD is consistent with other Butte County school districts.

Educational Implications

N/A

Fiscal Implications

N/A

Additional Information

Cash fund 3400 was left open for a period of time to allow any outstanding checks time to clear the bank. Cash fund 3400 has been reconciled and will have a zero balance at June 30th, 2015.
AGENDA ITEM: Changes to the Salary Schedule for Certificated Substitute

Prepared by: Bob Feaster, Assistant Superintendent of Human Resources

☐ Consent  Board Date  June 17, 2015

☐ Information Only

☒ Discussion/Action

Background Information
Chico Unified School District currently pays day to day certificated substitutes (substitute teachers);
- $78 to work a full day
- $62.40 to work more than ½ day but less than a full day
- $46.80 to work up to ½ day

A long term substitute, that is those who have worked at least 11 consecutive days in the same service for the same staff person, are paid as follows;
- $120 to work full days
- $96 to work more than ½ day but less than a full day
- $72 to work up to ½ day

These rates have not changed in many years and currently our district is below other districts in our area when it comes to these pay rates.

Education Codes 44977 and 45030 require school districts to adopt a salary schedule for certificated substitutes and to make that schedule public.

Discussion
It benefits our students and teachers to have highly qualified, well paid, consistent substitutes for certificated staff. Given that the rates above are below what other districts in our area pay the recommendation is coming forward to change the salary schedule for substitute teachers as specified in the attached document.

These positions are not a part of Chico Unified Teachers Association.

Educational Implications
Having a highly qualified, consistent pool of certificated substitutes insures that classrooms are covered with appropriate substitutes and helps to provide quality instruction when teachers need to absent.

Financial Implications
During the 2014/15 school year, the District used approximately 8,500 days of daily rate certificated substitutes and approximately 1,300 days of long term substitutes. Should the proposed rates be approved the cost to the District for the increase will be approximately $170,000 for the 2015/16 year.
# DRAFT

Chico Unified School District  
Certificated Substitute  
Salary Schedule  
(effective July 1, 2015)

During the regular school year, grades TK-12 certificated substitutes will be paid as follows;

**Day to Day Substitutes**

<table>
<thead>
<tr>
<th>Rate</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$95</td>
<td>Working a full day*</td>
</tr>
<tr>
<td>$76</td>
<td>Working more than one-half day but less than a full day (.8)</td>
</tr>
<tr>
<td>$57</td>
<td>Working up to one-half day (.6)</td>
</tr>
</tbody>
</table>

*If the regular teacher’s assignment includes an additional 6th class, the substitute shall earn an additional factor of 0.20

**Long Term Substitutes**

Commencing on the 11th day of continuous substitute service for the same staff person.

<table>
<thead>
<tr>
<th>Rate</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$140</td>
<td>Working a full day*</td>
</tr>
<tr>
<td>$112</td>
<td>Working more than one-half day but less than a full day (.8)</td>
</tr>
<tr>
<td>$84</td>
<td>Working up to one-half day (.6)</td>
</tr>
</tbody>
</table>

*If the regular teacher’s assignment includes an additional 6th class, the substitute shall earn an additional factor of 0.20
AGENDA ITEM: Declaration of Need for Fully Qualified Educators

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent  Board Date  June 17, 2015

☐ Information Only

☒ Discussion/Action

Background Information
There are an insufficient number of certificated persons who meet the district’s specified employment criteria for the position(s) listed on the attached form. This declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2015/16 school year in hard to fill subject areas.

Educational Implications
None.

Fiscal Implications
None.
DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☐ Original Declaration of Need for year: 2015/16
☐ Revised Declaration of Need for year: __________

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chico Unified School District

Name of County: Butte

District CDS Code: 61424

County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made.
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below.

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06/17/15, certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert Feaster

Name

Signature

530-891-3211

Fax Number

530-891-3000

Telephone Number

6/18/15

Date

1163 E. 7th Street, Chico, CA 95928

Mailing Address

bfeaster@chicousd.org

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County ___________________________ County CDS Code ___________________________

Name of State Agency ___________________________

Name of NPS/NPA ___________________________ County of Location ___________________________

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ______/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, __________.

► Enclose a copy of the public announcement
Submitted by Superintendent, Director, or Designee:

Name
Signature
Fax Number
Telephone Number
Mailing Address
Email Address

This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency.

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

☐ CLAD/English Learner Authorization (applicant already holds teaching credential)
☐ Bilingual Authorization (applicant already holds teaching credential)
List target language(s) for bilingual authorization:

☐ Resource Specialist
☐ Teacher Librarian Services
☐ Visiting Faculty Permit

Estimated Number Needed

2

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

<table>
<thead>
<tr>
<th>TYPE OF LIMITED ASSIGNMENT PERMIT</th>
<th>ESTIMATED NUMBER NEEDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Subject</td>
<td></td>
</tr>
<tr>
<td>Single Subject</td>
<td>3</td>
</tr>
<tr>
<td>Special Education</td>
<td>5</td>
</tr>
<tr>
<td>TOTAL</td>
<td>8</td>
</tr>
</tbody>
</table>
EFFORTS TO RECRUIT CERTIFIED PERSONNEL
The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? □ Yes □ No
If no, explain. We have a good working relationship w/student teaching program at CSUC.

Does your agency participate in a Commission-approved college or university intern program? □ Yes □ No
If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an intern program.
CSU Chico

If no, explain why you do not participate in an intern program.
AGENDA ITEM: Review of Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits

Prepared by: Kelly Staley, Superintendent

☐ Consent

☐ Information Only

☒ Discussion

Board Date June 17, 2015

Background Information
In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications
Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications
CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.
REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Reimbursement of Expenses
Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)
(cf. 3100 - Budget)
(cf. 3350 - Travel Expenses)
(cf. 3513.1 - Cellular Phone Reimbursement)

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

(cf. 9240 - Board Development)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Health and Welfare Benefits for Current Board Members
Board members may participate in the health and welfare benefits program provided for district employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Legal Reference:
EDUCATION CODE
33050-33053 General waiver authority
33362-33363 Reimbursement of expenses for attendance at workshops

Bylaw adopted: 11/16/05; 02/05/14
35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation for services as member of governing board
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit
FAMILY CODE
297-297.5 Rights, protections and benefits under law; registered domestic partners
GOVERNMENT CODE
8314 Use of public resources
20322 Elective officers; election to become member
20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
53200-53209 Group insurance
54952.3 Simultaneous or serial meetings; announcement of compensation
HEALTH AND SAFETY CODE
1373 Health services plan, coverage for dependent children
INSURANCE CODE
10277-10278 Group and individual health insurance, coverage for dependent children
UNITED STATES CODE, TITLE 26
403 Tax-sheltered annuities
UNITED STATES CODE, TITLE 42
18011 Right to maintain existing health coverage
CODE OF FEDERAL REGULATIONS, TITLE 26
1,403(b)-2 Tax-sheltered annuities, definition of employee
COURT DECISIONS
ATTORNEY GENERAL OPINIONS

Management Resources:
INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS
Sample Expense and Use of Public Resources Policy Statement, January 2006
INTERNAL REVENUE SERVICE PUBLICATIONS
Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013
WEB SITES
CSBA: http://www.csba.org
Institute for Local Government: http://www.ca-ilg.org
Internal Revenue Service: http://www.irs.gov
Public Employees’ Retirement System: http://www.calpers.ca.gov

Bylaw adopted: 11/16/05; 02/05/14
Compensation

***Note: Education Code 35120 authorizes Governing Board members to receive compensation for their services, with a maximum amount prescribed based on the district’s average daily attendance (ADA) for the prior school year.***

***Note: The district should select the appropriate option below. If the Board selects Option 1, it may, at its discretion, revise the paragraph to reflect the maximum amount applicable to its ADA. If the Board elects to receive less than the maximum amount provided in law, it should select Option 2 and specify the amount.***

OPTION 1: Each member of the Governing Board may receive the maximum monthly compensation as provided for in Education Code 35120.

OPTION 2: Each member of the Governing Board may receive a monthly compensation of $ ________.

(Option Code 35120)

OPTION 3: The members of the Governing Board view their Board service as a voluntary contribution to the community and elect not to receive the compensation to which they are entitled pursuant to Education Code 35120.

***Note: The remainder of this section is for use by districts that selected Option 1 or 2 above.***

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. (Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

***Note: Pursuant to Education Code 35120, the Board may adopt a resolution authorizing a Board member to be compensated for meetings he/she missed under specified circumstances. See the accompanying exhibit for a sample resolution.***

A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

(cf. 9150 - Student Board Members)

***Note: The following optional paragraph is for use by any board whose quorum also serves as another legislative body that receives additional compensation. Pursuant to Government Code 54952.3, the disclosure requirements described below are not applicable if the compensation of the legislative body is set by statute.***

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)
Reimbursement of Expenses

***Note: The district is allowed to reimburse Board members for expenses incurred when performing district business. Pursuant to Government Code 8314, it is unlawful for any elected official to use or permit others to use public resources for personal purposes which are not authorized by law. As defined, "personal purposes" include activities for personal enjoyment, private gain or advantage, or an outside endeavor not related to agency business, but do not include the incidental and minimal use of public resources (e.g., equipment or office space) for personal purposes, including an occasional telephone call.***

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)
(cf. 3100 - Budget)
(cf. 3350 - Travel Expenses)
(cf. 3513.1 - Cellular Phone Reimbursement)

***Note: Education Code 35044 authorizes reimbursement for Board members for travel expenses incurred when performing services directed by the Board. If the district wishes to require prior Board approval for travel and/or for certain kinds of trips (e.g., out-of-state travel), it should modify the following paragraph accordingly.***

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board.

(Education Code 35044)

(cf. 9240 - Board Development)

***Note: The remainder of this section is optional and may be revised to reflect district practice.***

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

***Note: The following optional paragraph should be deleted if the district does not issue credit cards to Board members. A policy statement issued by the Institute for Local Government, although primarily applicable to city and county governments, indicates that many local agencies have decided not to issue credit cards to local officials because of the potential for confusing an agency credit card with a personal card and the negative consequences of personal use of an agency card.***

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

Health and Welfare Benefits for Current Board Members

***Note: The following section is optional. The district has the option of providing health and welfare benefits to Board members pursuant to Government Code 53201 and 53205 and has flexibility in selecting the types of coverage and the methods of payment for such coverage. Pursuant to Government Code 53200, health and welfare benefits may include, but are not limited to, hospital, medical, surgical, dental, disability, group life, legal expense, and income protection insurance or benefits. However, Internal Revenue Service Publication 571 indicates that, as elected officials, Board members are not eligible to participate in district programs for the purchase of tax sheltered annuities pursuant to 26 USC 403 and 26 CFR 1.403(b)-2.***
***Note: Pursuant to Government Code 53208.5, the health and welfare benefits of a Board member can be no greater than that received by nonsafety employees of the district or, if the district has different benefit structures, no greater than the most generous schedule of benefits being received by any category of nonsafety employees. Nonsafety employees are those employees not otherwise included in Government Code 20420-20445 defining "safety members" for purposes of membership in the Public Employees' Retirement System. Government Code 53208.5 also provides that Board members shall not be eligible to accrue multiple health and welfare benefits from two or more public agencies for concurrent service, unless the Board member serves as a regular full-time employee in a separate public agency.***

***Note: Government Code 53202 authorizes the district to contract with one or more insurers, health service organizations, or legal service organizations for health and welfare benefits. Alternatively, the district may approve an existing health care arrangement between a Board member and an insurer or health care provider. In 83 Ops.Cal.Atty.Gen. 124 (2000), the Attorney General opined that, if the district chooses to approve such an arrangement, the district may pay for this benefit by way of reimbursement to the Board member who has paid for the benefit instead of direct district payment to the insurer. However, according to the Attorney General, a district may not make cash payments to Board members in lieu of providing them with health insurance benefits.***

Board members may participate in the health and welfare benefits program provided for district employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

***Note: The district may choose and/or revise any of the following options to reflect district practice.***

OPTION 1: The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

OPTION 2: Board members who elect to participate shall pay the full cost of premiums.

OPTION 3: The district shall pay $_________ as a reimbursement for costs of approved health plans that have been paid by Board members.

***Note: The following optional paragraph is for use by districts that choose to pay all or a portion of premiums, dues, or other charges for health and welfare benefits for a Board member's spouse or dependent children, as authorized by Government Code 53205.1. The district may revise the paragraph to specify a different portion of payment.***

***Note: Pursuant to Family Code 297.5, registered domestic partners have the same rights, protections, and benefits as spouses under California law. Therefore, to the extent that the district provides health benefits under state law to spouses of Board members, the same coverage must be provided to registered domestic partners.***

***Note: Pursuant to Health and Safety Code 1373 and Insurance Code 10277, the age at which a person ceases to be a dependent child is age 26 years or higher as specified in the health plan, unless otherwise provided under a plan that qualifies as a grandfathered plan pursuant to 42 USC 18011. In addition, a health services plan or insurer is required to continue coverage for a dependent child who attains the age specified in the plan if he/she is incapable of self-sustaining employment by reason of a physically or mentally disabling injury, illness, or condition and is chiefly dependent on the subscriber or insured for support. Health and Safety Code 1373 and Insurance Code 10277 also require that, if the plan provides coverage for a dependent child who is over age 26 and enrolled at a secondary or postsecondary educational institution, continued coverage must be provided during any break in the school calendar and during a medical leave of absence as specified.***

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.
Health and Welfare Benefits for Former Board Members

***Note: The following section is optional. Government Code 53201 authorizes the district to pay premiums for health and welfare benefits for former Board members under the limited circumstances described below. Any district that does not offer benefits to former Board members should delete this entire section.***

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

***Note: Government Code 53208.5 provides that Board members may not receive benefits greater than those provided to district employees, as provided below. Thus, if a district's collective bargaining agreement specifies that employee eligibility for benefits terminates at age 65, then Board member benefits will also terminate at that time. Districts with such circumstances may expand the following paragraph to indicate the limits of the benefits.***

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

***Note: Pursuant to Government Code 53201, a district may pay premiums for health and welfare benefits for former Board members only if all of the following conditions are satisfied: (1) the district paid for benefits for former Board members before January 1, 1994; (2) the former Board member served in office after January 1, 1981; (3) the former Board member's term began before January 1, 1995; and (4) the former Board member served for 12 or more years. If the district did not pay benefits for former Board members before January 1, 1994, benefits may be provided to former Board members only on a self-pay basis, even if a former member has served in office for the requisite amount of time.***

***Note: In Thorning v. Hollister School District, the court of appeal ruled that a board policy adopted during the board member's term of office has the effect of vesting him/her with those benefits and that the board cannot subsequently unilaterally withdraw those benefits from those board members.***

***Note: Option 1 below is for use only by districts that paid health and welfare benefits for former board members before January 1, 1994 and choose to continue to do so. Option 2 is for use by districts that are either ineligible to pay for such benefits because they did not pay for former board member benefits before January 1, 1994, have no qualified board members, or choose not to pay for such benefits.***

***Note: Because this is a complex area of law, it is strongly recommended that the district consult with legal counsel before offering paid health benefits to former Board members.***

**OPTION 1:** (Benefits paid by district)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

***Note: The following paragraph is optional. If the district allows Board members elected on or after January 1, 1995 to continue benefits at their own expense after leaving service, as authorized by Government Code 53201, it may revise the following paragraph to require more than one term of service at its discretion.***

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

**OPTION 2:** (Benefits paid by former Board member)

***Note: At its discretion, the Board may revise the following paragraph to require more than one term of office.***

Any former Board member leaving the Board after at least one term of office may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time of retirement. (Government Code 53201)

***Note: The following optional paragraph is for use by all districts. Government Code 53205.1 authorizes the district to fund health and welfare benefits for spouses and dependent children of former Board members.***
Health and welfare benefits provided to a former Board member shall be extended, at his/her expense and at the same level, to his/her spouse/registered domestic partner and eligible dependent children as specified in law and the health plan.

Legal Reference:
EDUCATION CODE
33050-33053 General waiver authority
33362-33363 Reimbursement of expenses for attendance at workshops
35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation for services as member of governing board
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit

FAMILY CODE
297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE
8314 Use of public resources
20322 Elective officers; election to become member
20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
53200-53209 Group insurance
54952.3 Simultaneous or serial meetings; announcement of compensation

HEALTH AND SAFETY CODE
1373 Health services plan, coverage for dependent children

INSURANCE CODE
10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26
403 Tax-sheltered annuities

UNITED STATES CODE, TITLE 42
18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26
1.403(b)-2 Tax-sheltered annuities, definition of employee

COURT DECISIONS

ATTORNEY GENERAL OPINIONS

Management Resources:
INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS
Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS
Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEB SITES
CSBA: http://www.csba.org
Institute for Local Government: http://www.ca-ilg.org
Internal Revenue Service: http://www.irs.gov
Public Employees' Retirement System: http://www.calpers.ca.gov