CUSD Board of Education
Regular Meeting Agenda

Chico City Council Chambers
October 21, 2015
CLOSED SESSION – 5:00 P.M.
REGULAR BOARD MEETING – 6:00 P.M.

Board Members
Elizabeth Griffin, President
Eileen Robinson, Vice President
Linda Hovey, Clerk
Dr. Kathleen Kaiser, Member
Gary Loustale, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicouisd.org

Posted: 10/21/15
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

**CONSENT CALENDAR**
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

**STUDENT PARTICIPATION**
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

**PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**
The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.
- Speakers will identify themselves and direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

**PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**
The Board shall not take action or enter into discussion or debate on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.
- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

**WRITTEN MATERIAL:**
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

**COPIES OF AGENDAS AND RELATED MATERIALS:**
- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

**AMERICANS WITH DISABILITIES ACT**
Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, if documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – October 21, 2015
Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.
Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER
   1.1. Public comment on closed session items

2. CLOSED SESSION
   2.1. Update on Labor Negotiations
         Employee Organizations:
         Representatives:

   2.2. Conference with Real Property Negotiators
         Per Government Code §54956.8
         APN # 006-220-008-000, Price and Terms of Payment
         Agency’s Negotiator: Kevin Bulthea

   2.3. Conference with Legal Counsel –
         Anticipated Litigation
         Per Subdivision (b) of Government Code §54956.9 (one case)

   2.4. Conference with Legal Counsel -
         Existing Litigation
         per Subdivision (a) of Government Code §54956.9
         Case #161637
         Case #CRF-15-514477
         Case #504952

   2.5. Public Employee Appointments
         Per Government Code §54957
         Title: Deputy Superintendent

   2.6. Public Employee Performance Evaluation
         Per Government Code §54957
         Title: Superintendent

   If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION
   3.1. Call to Order
   3.2. Report Action Taken in Closed Session
   3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT’S REPORT AND RECOGNITION
6. **ANNOUNCEMENTS**

7. **ITEMS FROM THE FLOOR**

8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

9. **CONSENT CALENDAR**

   9.1. **GENERAL**

   9.1.1. Consider Approval of Minutes of Regular Session on September 16, 2015, and Special Session on October 7, 2015

   9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. **EDUCATIONAL SERVICES**

   9.2.1. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Emma Wilson Sixth Graders from 11/02/15 to 11/05/15

   9.2.2. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Emma Wilson Fifth Graders from 04/26/16 to 04/29/16

   9.2.3. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Parkview Fifth and Sixth Graders from 03/29/16 to 04/01/16

   9.2.4. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Rosedale Fifth Graders from 05/24/15 to 05/27/15

   9.2.5. Consider Approval of the Field Trip Request for PVHS Students in the Bard’s Club to Attend the Shakespeare Festival in Ashland, OR from 04/01/16 to 04/02/16

   9.2.6. Consider Approval of the REVISED Consultant Agreements (2) for YouthBuild Consultants Dan Gardener and Tom Enns

9.3. **BUSINESS SERVICES**

   9.3.1. Consider Approval of Accounts Payable Warrants

   9.3.2. Consider Approval of the Notice of Completion for Window Coverings at Fair View High School

   9.3.3. Consider Approval of the Bid Approval for Safety and Security Window Coverings at Bidwell Jr. and Marsh Jr. High Schools

9.4. **HUMAN RESOURCES**

   9.4.1. Consider Approval of Certificated Human Resources Actions

   9.4.2. Consider Approval of Classified Human Resources Actions

   9.4.3. Consider Approval of Proposed Modification of Certificated Salary Schedule

9.5. **BOARD**

   9.5.1. Consider Approval of Resolution 1310-15, Board Member Compensation for Missed Meeting

10. **DISCUSSION/ACTION CALENDAR**

    10.1 **EDUCATIONAL SERVICES**

        10.1.1. **Information**: Teachers in China – Summer 2015 (Jim Hanlon)

        10.1.2. **Information**: California Assessment of Student Performance and Progress (CAASPP) Results Update (Michael Morris)

        10.1.3. **Information**: Vendor Recommendation - Duplicating Equipment (John Vincent)

    10.2. **BUSINESS SERVICES**

        10.2.1. **Discussion/Action**: Safety and Security Project: Sierra View Intermediate Courtyard (Julie Kistle)

        10.2.2. **Discussion/Action**: GANN Appropriations Limit (Jaclyn Kruger)

        10.2.3. **Discussion/Action**: 2014-15 Unaudited Actual Financial Statements (Jaclyn Kruger)
10.3 HUMAN RESOURCES

10.3.1. Discussion/Action: Proposed Coaches Stipends Structure (Jim Hanlon)

11. ITEMS FROM THE FLOOR
12. ANNOUNCEMENTS
13. ADJOURNMENT

Elizabeth Griffin, President
Board of Education
Chico Unified School District

Posted: 10/16/15
1. CALL TO ORDER
   At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.
   Present: Griffin, Robinson, Hovey, Kaiser, Loustale
   Absent: None
   1.1. **Public comment on closed session items**

   There were no public comments.

2. CLOSED SESSION
   2.1. **Update on Labor Negotiations**
   Employee Organizations:
   - CUTA
   - CSEA, Chapter #110
   - Kelly Staley, Superintendent
   - Jim Hanlon, Asst. Superintendent
   - Joanne Parsley, Asst. Superintendent
   - Kevin Bultema, Asst. Superintendent

   **Representatives:**
   - Kelly Staley, Superintendent
   - Jim Hanlon, Asst. Superintendent
   - Joanne Parsley, Asst. Superintendent
   - Kevin Bultema, Asst. Superintendent

2.2. **Conference with Real Property Negotiators**
   - **Attending**
     - Kelly Staley, Superintendent
     - Jim Hanlon, Asst. Superintendent
     - Joanne Parsley, Asst. Superintendent
     - Kevin Bultema, Asst. Superintendent
   - Per Government Code §54956.8
   - APN # 006-220-008-000, Price and Terms of Payment
   - APN # 003-140-001-000, Price and Terms of Payment
   - Agency's Negotiator: Kevin Bultema

   **Public Employee Discipline/Dismissal/Release**
   - Per Government Code §54957
   - (one certificated employee)

3. RECONVENE TO REGULAR SESSION
   3.1. **Call to Order**
   - At 6:08 p.m. Board President Griffin called the Regular Meeting to Order.

   3.2. **Report Action Taken in Closed Session**
   - Board President Griffin announced the Board had been in Closed Session and had the following to report:
     - The Board adopted Confidential Resolution Number 1303-15, regarding the termination of a certificated employee; and
     - The Board directed staff to negotiate for the purchase of property identified as parcel APN #006-220-008-000 and identified Kevin Bultema, Assistant Superintendent of Business Services as its negotiator and authorized negotiations to occur with the current property owners: Dee Ann Newton and Thomas L. Horchler.

   3.3. **Flag Salute**
   - At 6:10 p.m. Board President Griffin led the salute to the flag.

4. STUDENT REPORTS
   - At 6:11 p.m. Citrus Principal Rachel Tadeo and Teacher Katie Smith presented a PowerPoint regarding the five-week long science camp, funded by the Bidwell Angels, that brought Citrus students together with CSUC and high school students and local professionals, including doctors, dentists, and gardeners to have hands-on science experiences. Shasta Principal Bruce Besnard, Teacher Sandy Granicher, and Shasta students Anna Isherwood, Delaney Thau, Bryson Howell, and Kiefer Zelenski presented information on a summer technology program held at Shasta Elementary.
5. **SUPERINTENDENT’S REPORT AND RECOGNITION**
At 6:36 p.m. The Superintendent’s Award was presented to Marvin Davidson by Superintendent Kelly Staley. Marvin Davidson started a foundation to honor his wife Laura Dearden-Davidson, an educator in Paradise for 37 years. Laura’s Literacy Project has raised over $50,000 dollars and given away thousands of books to schools throughout California. The Superintendent’s Award was also presented to the following nurses: Bonnie Erickson, Julie Graber, Eva Moore, Michelle Neves-Dean, Julie Parker, Ann Scott, Cindy Steffen and retired nurse Lynn Koch by Director Eric Snedeker. Director Michael Morris presented a quick update on SBAC results. An in-depth presentation will be added to a future agenda.

6. **ANNOUNCEMENTS**
At 6:54 p.m. It was announced there is a Laura’s Literacy Project Dedication Ceremony planned at Citrus Elementary School, tomorrow, September 17. Board Member Kaiser announced that Lizzie Sider will be performing at MJHS on Friday, September 18 as part of her National Bully Prevention Tour. Board Vice President Robinson noted the City of Chico is conducting a study to review potential transportation and traffic safety improvements to the Esplanade between Memorial Way and 11th Avenue and encouraged parents to email their concerns to the City of Chico, Public Works Department-Engineering Division.

7. **ITEMS FROM THE FLOOR**
At 6:57 p.m. Vince Hayne explained how the Chapman Town Community Coalition had collected $18,500 to improve the Chapman Elementary playground and suggested that some of the extra funds the district is receiving be used to help with this project. A CSUC student stated their group would like to work with CUSD students; Superintendent Staley noted that CSUC students who would like to work with CUSD students should contact CAVE on the CSUC campus.

8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**
At 7:03 p.m. There were no reports from employee groups.

9. **CONSENT CALENDAR**
At 7:04 p.m. Board President Griffin asked if anyone would like to pull a consent item for further discussion. Board Member Kaiser pulled Items 9.1.2. and 9.2.1. Board Clerk Hovey asked to pull Item 9.2.6. Board Vice President Robinson moved to approve the remaining Consent Items; seconded by Board Member Loustale.

9.1. **GENERAL**
9.1.1. Approved the Minutes of Regular Session on August 19, 2015, and Special Session on September 2, 2015
9.1.2. This item was pulled for further discussion

9.2. **EDUCATIONAL SERVICES**
9.2.1. This item was pulled for further discussion
9.2.2. Approved the Field Trip Requests (6) for PVHS Athletics to Attend Overnight Tournaments
9.2.3. This Item was pulled for further discussion
9.2.4. Approved the Consultant Agreement with NSCOA (Chico Grapplers Association) to Provide Officials for CHS Wrestling Matches
9.2.5. Approved the Consultant Agreement with Family Behavior Solutions for Behavior Consultation and Follow-up
9.2.6. This item was pulled for further discussion
9.3. BUSINESS SERVICES
9.3.1. Approved the Accounts Payable Warrants
9.3.2. Approved the (5) Notices of Completion for Solar Shade Structures at Bidwell Jr. High, Emma Wilson, Neal Dow, Rosedale and Sierra View Schools

9.4. HUMAN RESOURCES
9.4.1. Approved the Certificated Human Resources Actions

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<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
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<tr>
<td>Temporary Appointments – 2015/16</td>
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<tr>
<td>Borello, Erica</td>
<td>Elementary</td>
<td>9/4/2015</td>
<td>0.2 FTE</td>
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<td>Brodsky, Ann</td>
<td>TOSA</td>
<td>8/13/2015</td>
<td>0.5 FTE</td>
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<td>Geck, Kelly</td>
<td>Secondary</td>
<td>8/31/2015</td>
<td>1.0 FTE</td>
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<td>Hill, Jeanna</td>
<td>Secondary</td>
<td>8/17/2015</td>
<td>0.4 FTE</td>
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<td>Moss, Sarah</td>
<td>Secondary</td>
<td>9/02/2015</td>
<td>1.0 FTE</td>
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<td>Nowain, Bijan</td>
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<td>Olson, Russell</td>
<td>Special Education</td>
<td>8/31/2015</td>
<td>0.5 FTE</td>
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<td>Spini, Briana</td>
<td>Elementary</td>
<td>9/01/2015</td>
<td>0.05 FTE</td>
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</tbody>
</table>

| Permanent/Probationary Appointments – 2015/16 |
| Bullock, Courtney | Secondary | 9/03/2015 | 1.0 FTE Probationary 0 |
| Rivera, Jena      | Elementary | 8/13/2015 | 1.0 FTE Probationary 2 |
| Trudel, Valerie   | Elementary | 8/13/2015 | 0.95 FTE Probationary 0 |

| Leave Requests – 2015/16 |
| Martini, Mike       | Special Education | 10/12-11/6/15 | 1.0 FTE Personal Leave |
| Schreiber, Shannon  | Elementary        | 10/04/15-6/02/16 | 1.0 FTE Child Care Leave |
| Sprotte, Karen      | Elementary        | 2015/16        | 0.55 FTE Personal Leave |

9.4.2. Approved the Classified Human Resources Actions

<table>
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<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
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<td>APPOINTMENT</td>
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<tr>
<td>Baker, Kelly</td>
<td>Parent Classroom Aide-Restr/Marigold/2</td>
<td>8/18/2015</td>
<td>Vacated Position</td>
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<tr>
<td>Besson, Kasey</td>
<td>Cafeteria Assistant/Hooker Oak/2</td>
<td>8/17/2015</td>
<td>Vacated Position</td>
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<td>Bonneau, Stacey</td>
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<td>8/17/2015</td>
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<td>IPS-Classroom/Loma Vista/6</td>
<td>8/24/2015</td>
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<td>During Absence of Incumbent</td>
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<td>Name</td>
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<td>IA-Bilingual/Neal Dow/4</td>
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<td>Jennifer</td>
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<td>Kingsley, Amanda</td>
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<td>Nowak, Jill</td>
<td>IPS-Healthcare/McManus/6</td>
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<td>Payroll Coordinator/Business Office/8</td>
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<td>Walsh, Kristina</td>
<td>Instructional Assistant/Citrus/3.3</td>
<td>8/17/2015</td>
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**REINSTATEMENT**

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Myers, James</td>
<td>IPS-Healthcare/McManus/6</td>
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**LEAVE OF ABSENCE**

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<tr>
<td>Findlay, Janette</td>
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<td>8/17/2015-2/17/2016</td>
<td>Per CBA 5.2.9</td>
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<td>9/3/2015-10/17/2015</td>
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<td>10/9/2015-10/13/2015</td>
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<td>Liebgott, Amy</td>
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9.5. BOARD

9.5.1. Approved Board Member Compensation for Missed Meeting

(Consent Vote)
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10. DISCUSSION/ACTION CALENDAR

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION

9.1.2. Consider Approval of Items Donated to the Chico Unified School District
At 7:05 p.m. Board Member Kaiser noted she had pulled this agenda item in order to recognize and thank Enloe Medical Center for the donation of medical materials valued at $4,832.00 to the Bidwell Jr. High School STEM program. Board Member Kaiser moved to approve the items donated to CUSD; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

9.2.1. Consider Approval of the Field Trip Requests (5) for BJHS, CJHS, CHS, PVHS, and FVHS Club Live Friday Night Live Students to Attend the Reach for the Future Leadership Conference in Richardson Springs from 10/07/15 to 10/08/15
At 7:06 p.m. Board Member Kaiser stated she pulled this item to inform everyone that the cost for substitutes listed on the forms were incorrect and had been corrected to reflect the new daily rate. Board Member Kaiser moved to approve the five Field Trip Requests with the stated corrections; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

9.2.6. Consider Approval of the Consultant Agreement with Public Works Group, Grant Management
At 7:07 p.m. Director John Bohannon addressed questions. Board Clerk Hovey moved to approve the Consultant Agreement with Public Works Group; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.1. EDUCATIONAL SERVICES

10.1.1. Information: Sixth Grade Transition Update
At 7:08 p.m. Director John Bohannon presented a PowerPoint regarding progress on the sixth grade transition. Several meetings have been held and will continue regarding: Staffing, housing, curriculum, lunch, Special needs students, and activities, etc. Fifth grade parent information nights have been scheduled at all three junior high schools on Thursday, October 15.

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: Approval of Contract – PFM, Financial Advisory Services
At 7:21 p.m. Assistant Superintendent Kevin Bulterman presented a PowerPoint and provided information on the need for financial advising services to assist in
determining the best options to continue funding CUSD’s facility master plan. Board Member Kaiser moved to approve the contract with the PFM Group; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.2.2. **Discussion/Action:** One-Time Discretionary Survey Results, Recommendation
At 7:42 p.m. Assistant Superintendent Kevin Bul tema presented a PowerPoint and information on the draft recommendation regarding the use of one-time funds (estimated to be $5,868,086). The guiding principles used for the recommendation were as follows: 1) based on input from the survey; 2) multi-year benefit from the one-time money; 3) limited funding from other sources for expenditures; and 4) impact to largest number of students and community. He explained the survey would remain open until September 30 and a final recommendation would be presented at a Board Workshop on October 7. Tonight’s agenda item was discussion/action in case the Board wanted to give further direction. There was no motion or vote.

10.3. **HUMAN RESOURCES**

10.3.1. **Discussion/Action:** Resolution 1296-15, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year
At 8:01 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1296-15. Board Member Kaiser moved to approve Resolution 1296-15; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

10.3.2. **Discussion/Action:** Public Employee Discipline/Dismissal/Release: The Board will discuss one matter of employee discipline, if the employee requests to have the matter heard in open session. (See Government Code Section 54957(b)(2).)
This item was removed from the agenda as the employee did not request to have the matter heard in open session.

11. **ITEMS FROM THE FLOOR**
At 8:02 p.m. There were no items from the floor.

12. **ANNOUNCEMENTS**
At 8:02 p.m. There were no announcements.

13. **ADJOURNMENT**
At 8:02 p.m. Board President Griffin adjourned the Open Session of the meeting and announced the Board was moving back into Closed Session.

14. **RECONVENE TO REGULAR SESSION**

14.1. **Call to Order**
At 8:55 p.m. Board President Griffin called the Regular Meeting back to Order.

14.2. **Report Action Taken in Closed Session**
Board President Griffin announced the Board had been in Closed Session and had the following to report: The Board approved spending $12,000 of the one-time funds to be allocated to the eight retired CSEA members adversely impacted by insurance premium costs related to dependents over age 65. Each of the eight retired CSEA members identified will receive $250 per month for the months July 2015 through December 2015. The Board
directs administration to contact CSEA leadership to communicate this decision and the implementation plan.

15. ADJOURNMENT
At 8:57 p.m. Board President Griffin adjourned the meeting.

:\mm

APPROVED:

________________________________________
Board of Education

________________________________________
Administration
1. CALL TO ORDER
   At 4:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room, at the Chico Unified District Office at 1163 East 7th St. and announced the Board was moving into Closed Session.

   Present: Griffin, Robinson, Hovey, Kaiser, Loustale

1.1. Public comment on closed session items
   There were no public comments.

2. CLOSED SESSION
2.1. Update on Labor Negotiations
   Employee Organizations:
   Representatives:

   CUTA
   CSEA, Chapter #110
   Kelly Staley, Superintendent
   Kevin Bultema, Asst. Superintendent
   Joanne Parsley, Asst. Superintendent
   Jim Hanlon, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation
   Per Subdivision (b) of Government Code §54956.9 (one case)

   Present
   Kelly Staley, Superintendent
   Kevin Bultema, Asst. Superintendent
   Joanne Parsley, Asst. Superintendent
   Jim Hanlon, Asst. Superintendent
   Paul Gant, Attorney at Law
   John Kelley, Attorney at Law

2.3. Conference with Legal Counsel - Existing Litigation
   Per Subdivision (a) of Government Code §54956.9
   Case #161637
   Case #CRF-15-514477
   Case #504952

   Present
   Kelly Staley, Superintendent
   Kevin Bultema, Asst. Superintendent
   Joanne Parsley, Asst. Superintendent
   Jim Hanlon, Asst. Superintendent
   Paul Gant, Attorney at Law
   John Kelley, Attorney at Law

2.4. Public Employee Discipline/Dismissal/Release
   Per Government Code §54957
   (one certificated employee)

3. RECONVENE TO REGULAR SESSION
3.1. Call to Order
   At 6:01 p.m. Board President Griffin called the meeting to order.

3.2. Report Action Taken in Closed Session
   Board President Griffin announced the Board had been in Closed Session and had unanimously (Griffin, Robinson, Hovey, Kaiser, Loustale) approved Resolution 1308–15, To Proceed With and Schedule a Hearing In the Matter of the Accusation Against a Certificated Employee.

4. CONSENT CALENDAR
   At 6:02 p.m. Board President Griffin asked if anyone would like to pull a consent item for further discussion. Board Member Kaiser pulled items: 4.1.4., 4.2.2., 4.2.3., and 4.2.4. Board Member Kaiser moved to approve the remaining Consent Items; seconded by Board Member Loustale.
4.1. EDUCATIONAL SERVICES

4.1.1. Approved the Expulsion Clearance of Students with the following IDs: 43077, 51917, 52117, 52362, 54003, 54058, 54464, 54753, 55783, 56153, 57230, 57463, 57584, 58572, 58937, 59904, 60209, 62231, 62344, 63956, 65998, 67246, 69230, 69634, 71898, 72228, 72284, 72340, 74426, 74814, 76065, 78478, 78948, 79094, 80213

4.1.2. Approved the Field Trip Request for Marigold 4th Grade Class to Visit the Lassen Volcanic National Park from 10/20/15 to 10/21/15

4.1.3. Approved the Field Trip Request for Neal Dow 6th grade classes (2) to Attend the Environmental Camp at Shady Creek Outdoor School from 11/2/15 to 11/5/15

4.1.4. This item was pulled for further discussion

4.2. BUSINESS SERVICES

4.2.1. Approved Resolution 1304-15, State Funding Reimbursement

4.2.2. This item was pulled for further discussion

4.2.3. This item was pulled for further discussion

4.2.4. This item was pulled for further discussion

4.2.5. Approved Documents Related to Nord Country School Proposition 1D Modernization Funding of Campus

(Consent Vote)
AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

5. DISCUSSION/ACTION CALENDAR

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION

4.1.4. Review of School Safety Plans to Ensure Compliance with Annual Notification to California Department of Education

Board Member Kaiser stated she pulled this item due to additional information sent to the Board regarding the Emergency Action Plans Information from CIF. Board Member Kaiser stated that the Game and Crowd Management Guidelines were much too overwhelming and suggested that Director David McKay and Principal Pedro Caldera provide a simplified statement regarding what CUSD actually does to be brought back to the next Board meeting. Board Member Kaiser moved to approve the School Safety Plans; seconded by Board Clerk Hovey. Board Member Robinson asked if the vote should wait until the simplified statement was provided. Board Member Kaiser explained it was an attachment for the Board's information, not part of the Plans, so they could vote on the Plans.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

4.2.2. Consider Approval of Resolution 1305-15, Acceptance of the Use of State Construction Grant Funding to Construct a New Science Building at Marsh Jr. High School

4.2.3. Consider Approval of Resolution 1306-15, Acceptance of the Use of State Construction Grant Funding to Construct a New Multipurpose Building at Marsh Jr. High School
4.2.4. Consider Approval of Resolution 1307-15, Acceptance of the Use of State Construction Grant Funding to Construct a New Science Building at Chico Jr. High School

At 6:07 p.m. Board Member Kaiser noted the question she had was the same for Items 4.2.2., 4.2.3., and 4.2.4. She asked for clarification of how grants are attached to teaching stations. Director Julie Kistie addressed the question. Board Vice President Robinson moved to approve Items 4.2.2., 4.2.3., and 4.2.4.; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

5.1. BUSINESS SERVICES

5.1.1. Discussion/Action: One-Time Discretionary Survey Results, Fund Use Recommendation, Presentation

At 6:09 p.m. Assistant Superintendent Kevin Bulterma presented a PowerPoint regarding the one-time discretionary funds and a recommendation as to how the funds should be distributed. The following employees provided information on program/site needs: Teachers Todd Filpula, Pennie Baxter, and Mary Crowlie; Athletic Director Pam Jackson; Principal Mark Beebe; Director John Vincent; Supervisor Bob Ontiveros; CSEA President Sean Sullivan; and Principal Bruce Besnard. Assistant Superintendent Joanne Parsley and Director Ted Sullivan helped to address questions. Citizens Vince Hayne and Lyla Gregg offered suggestions as to how some of the funds should be directed towards improving the Chapman playground and working with CARD to provide a competitive swimming pool. Board Member Kaiser moved to approve the expenditure of the one-time discretionary funds recommendation as presented; seconded by Board Vice President Robinson. Board Member Loustale stated he felt some of the funds from technology should be moved to art/music since technology has other funding available. Board Clerk Hovey agreed with the suggestion. Board President Griffin offered a friendly amendment to the motion and moved that the Board approve the recommendation with the following change: $100,000 be moved from technology and added to art/music. Board Member Kaiser accepted the friendly amendment and Board Vice President Robinson seconded the amendment. The one-time discretionary fund will be distributed as follows:

- Athletic Fields $2,000,000
- Technology $900,000
- Art/Music $850,000
- Facilities $1,100,000
- Compensation – District Health Insurance Contribution $500,000
- Classroom Supplies $100,000
- Bus / Van Replacement $250,000
- Playgrounds at Citrus and Chapman $100,000

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None

5.1.2. Discussion/Action: Approval of Contract – CliffordMoss, Public Information Services

At 7:50 p.m. Assistant Superintendent Kevin Bulterma presented information regarding the contract with CliffordMoss, an election services firm to assist with a possible bond measure. Board Member Loustale moved to approve the contract with CliffordMoss; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale
NOES: None
ABSENT: None
At 7:57 p.m. Board President Griffin announced a five minute break.
At 8:04 p.m. Board President Griffin called the meeting back to order.

5.1.3. **Discussion/Action: Approval of Contract – Electorate Polling Services (Kevin Bulterma)**

At 8:09 p.m. Assistant Superintendent Kevin Bulterma presented information on the contract with EMC Research, Inc. for election polling services. Board Members suggested that if there is a survey, CUSD should inform the community about the survey before it is performed to encourage people to participate. Board Member Kaiser moved to approve the contract with EMC Research, Inc., with the stipulation that Spanish speakers be included; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

5.2. **EDUCATIONAL SERVICES**

5.2.1. **Public Hearing/Discussion/Action: Resolution 1295-15, Certification of Provision of Standards-Aligned Instructional Materials**

At 8:15 p.m. Director Michael Morris stated that all students will be provided with sufficient textbooks and instructional materials in the core instructional areas for in-class work as well as homework. The Public Hearing was open at 8:17 p.m. The Public Hearing was closed at 8:18 p.m. with no comments received. Board Vice President Robinson moved to approve Resolution 1295-15; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

6. **ADJOURNMENT**

At 8:19 p.m. Board President Griffin adjourned the meeting.

**mm**

APPROVED:

______________________________
Board of Education

______________________________
Administration
# DONATIONS/GIFTS

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<td>Trumpet and Music Stand</td>
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<td>Sigma Kappa Sorority</td>
<td>Misc. School Supplies</td>
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Donations October 21, 2015
AGENDA ITEM: Field trip request for Shady Creek Environmental Camp for Emma Wilson Sixth Graders

Prepared by: Kimberly Rodgers

☑ Consent  Board Date  Oct. 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information
Sixth grade Shady Creek Environmental Camp from Nov. 2-Nov 5, 2015

Educational Implications
We want our sixth graders to experience science in a hands on environment. Not only will students learn about our environment and the earth, they will also learn about themselves. They will grow and mature with this camp experience.

Fiscal Implications
The money used to finance this trip was generated by fund raising and donations.
TO: CUSD Board of Education

FROM: Kimberly Rodgers

SUBJECT: Field Trip Request

Request is for ___6th grade

Destination: Shady Creek Outdoor School Activity: Environmental Camp

from ___11/2/15____ / ____7:45 am____ to ___11/5/15____ / ____2:10 pm____

dates / times

Rationale for Trip: meets 6th grade science standards

Number of Students Attending: ___approx 90__ Teachers Attending: ___3___ Parents Attending: ___0___

Student/Adult Ratio: ___30:1___

Transportation: Private Cars ___ X ___ CUSD Bus ___ X ___ Charter Bus Name ___

Other: ___

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ 18,810.00 Substitute Costs $ 0 Meals $ ___

Lodging $ 0 Transportation $ 1417.20 Other Costs $ 2800

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Shady Creek Acct. #: 01-9024-0-1110-1000-5800-250-1250 $ 21,610.00

Name Transportation Acct. #: 01-9024-0-1110-1000-5722-250-1250 $ 1417.20

Requesting Party

Site Principal

Director of Transportation

Date 9/15/15

☐ Approve/Minor ☐ Do not Approve/Minor

☐ Recommend/Major ☐ Not Recommended/Major

(IF transporting by bus or Charter)

Date 9/30/15

☐ Recommend ☐ Not Recommended

IF MAJOR FIELD TRIP

Director of Educational Services

Date 9/30/15

☐ Approved ☐ Not Approved

Board Action

Date
AGENDA ITEM: Field trip request for Shady Creek Environmental Camp for Emma Wilson fifth Graders

Prepared by: Kimberly Rodgers

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date Oct 21, 2015

Background Information:
Fifty grade Shady Creek Environmental Camp from April 26-29, 2016

Educational Implications:
We want our fifth graders to experience science in a hands on environment. Not only will students learn about our environment and the earth, they will also learn about themselves. They will grow and mature with this camp experience.

Fiscal Implications:
The money used to finance this trip was generated by fund raising and donations.
TO: CUSD Board of Education
FROM: Kimberly Rodgers
School/Dept.: Emma Wilson

SUBJECT: Field Trip Request

Request is for 5th grade (grade/class/group)
Destination: Shady Creek Outdoor School Activity: Environmental Camp

from 4/26/16 / 7:45 AM to 4/29/16 / 2:10 PM
dates / (times)

Rationale for Trip: meets 5th grade science standards

Number of Students Attending: approx 63 Teachers Attending: 2 Parents Attending: 0
Student/Adult Ratio: 32:1
Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $13,167 Substitute Costs $0 Meals $0
Lodging $0 Transportation $708.60 Other Costs $1800.00

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name Shady Creek Acct. #: 01-9024-0-1110-1000-5800-250-1250 $14967.00
Name Transportation Acct. #: 01-9024-0-1110-1000-5722-250-1250 $708.60

Requesting Party
Site Principal
Director of Transportation

Date
10/6/15

Date

Approve/Minor
Recommend/Major

Do not Approve/Minor
Not Recommended/Major

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP
Director of Educational Services

Date
10/13/15

Recommend
Not Recommended

Approved
Not Approved

Board Action
Date
AGENDA ITEM:  Field Trip – Shady Creek Environmental Camp

Prepared by:  Holly McLaughlin

☐ Consent

Board Date  October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Each year our 6th grade students have had the opportunity to attend Shady Creek Environmental Camp in Nevada City. Since sixth grade is moving to Junior High next year, our 5th grade students will also be attending this field trip. This is an outstanding program and an excellent experience for all those involved.

Education Implications

Shady Creek Environmental Camp meets many of the standards in science education. Classes include forest and stream ecology, survival skills, wildlife study and environmental science.

Fiscal Implications

Funds for the camp do not impact the general funds. All monies are raised or donated.
FIELD TRIP REQUEST

TO: CUSD Board of Education  Date: 9/23/15
FROM: Parkview Fifth & Sixth Grade  School/Dept.: Parkview Elementary

SUBJECT: Field Trip Request

Request is for 5th Grade (Bledsoe/Cross) & 6th Grade (Swingle/Harris) (grade/class/group)

Destination: Shady Creek Camp, Nevada City  Activity: Environmental Camp

from  March 29, 2016 / 7:00 a.m.  to  April 1, 2016 / 2:00 p.m.
(dates) / (times)

Rationale for Trip: Science/Environmental Education

Number of Students Attending: ___113___ Teachers Attending: ___4___ Parents Attending: _______
Student/Adult Ratio: 7:1 (Counselors and Naturalist there as well)
Transportation: Private Cars ___ X ___ CUSD Bus ________ Charter Bus Name _______
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ 23,617  Substitute Costs $ 0  Meals $ 0
Lodging $ 0  Transportation $ 0  Other Costs $ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name  Environmental Camp  Acct. #: 01-9024-0-1110-1000-5800-240-1240  $

Name _____________________________  Acct. #: _____________________________

Requesting Party

Site Principal

Director of Transportation

IF MAJOR FIELD TRIP

Director of Educational Services  Date: 9/24/15  Recommend  Not Recommended

Board Action  Date  Approved  Not Approved

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000
AGENDA ITEM: Field Trip Request to Shady Creek Environmental Camp for Rosedale 5th Grade Students

Prepared by: Jo Ann Bettencourt, Principal, Donald Kinslow, Isabel Hernandez & Lucia Hernandez-Leon

☐ Consent ■ Board Date October 21, 2015

☐ Information Only
☐ Discussion/Action

**Background Information**

The Fifth Grade students from Rosedale Elementary School will be attending Science Camp at Shady Creek Camp, California for four days and three nights. The dates are May 24-27, 2015.

**Educational Implications**

Shady Creek Environmental Camp meets many of the standards in Science Education. Classes include Forest and Stream Ecology, Survival skills, Wildlife study and Environmental Science.

**Fiscal Implications**

Funds for the camp do not impact the general Funds. We are asking for volunteer drivers and donations for food costs.
FIELD TRIP REQUEST

TO: CUSD Board of Education  Date: ______________________
FROM: Rosedale Elementary School 5th Grade  School/Dept.: Rosedale Elementary School
SUBJECT: Field Trip Request

Request is for Donald Kinslow, Isabel Hernandez, Lucia Hernandez-Leon; 5th Grade Classes (grade/class/group)
Destination: Shady Creek Camp, Nevada City, CA  Activity: Environmental Camp
From: May 24, 2015 / 7:00 am  to May 27, 2015 / 2:00 pm (dates) / (times)
Rationale for Trip: Science/environmental Education
Number of Students Attending: 82   Teachers Attending: 3   Parents Attending: ______
Student/Adult Ratio: 7:1 (Counselors and Naturalists will be there as well)
Transportation: Private Cars XX   CUSD Bus _______  Charter Bus Name _______
Other: ____________________________
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $17,138.00  Substitute Costs $ _________  Meals $ _________
Lodging $ _________  Transportation $ _________  Other Costs $ _________

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name Donations  Acct. #: 01-9024-0-1110-1000-5800-260-1260  $17,138.00
Name ___________________  Acct. #: ___________________  $ _________

Requesting Party  09/30/15  Date
Site Principal  9-30-15  Date

Approve/Minor □  Do not Approve/Minor □
Recommend/Major □  Not Recommended/Major □ (If transporting by bus or Charter)

Direct of Transportation  Date

IF MAJOR FIELD TRIP
Director of Educational Services  9/30/15  Date

Recommend □  Not Recommended □
Approved □  Not Approved □

Board Action  Date

ES-7
Revised 8/04
AGENDA ITEM:  Field Trip Request for PVHS English Bard's Club to Attend the Shakespeare Festival in Ashland, OR

Prepared by:  Cyndi Bailey/Stacia Morrissey

☑️ Consent  Board Date  October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information
Annually, Pleasant Valley High School sophomores in the honors program attend the Shakespeare Festival in Ashland, Oregon to attend two plays that support the core curriculum.

Education Implications
Students will be given the opportunity to see Twelfth Night by William Shakespeare and Yeoman of the Guard by Gilbert and Sullivan. Students will be able to spend 30 minutes with Resident Teaching Artists in a Prologue to enrich their play experience.

Fiscal Implications
None to the district. Funds from Bard Club donations will cover the entire cost of the trip.
FIELD TRIP REQUEST

TO: CUSD Board of Education  Date:  9/21/15
FROM: Cyndi Bailey/Stacia Morrissey  School/Dept.: PVHS/English
SUBJECT: Field Trip Request

Request is for  Bard’s Club  (grade/class/group)
Destination:  Ashland, OR  Activity:  attend Shakespeare Festival

from  4/01/15  /  8:00 am  to  4/02/15  /  5:00 pm
(dates) / (times)

Rationale for Trip: To expose students to live performances of classic literature (Twelfth Night by William Shakespeare and Yeoman of the Guard, an operetta by Gilbert and Sullivan).

Number of Students Attending:  92  Teachers Attending:  2  Parents Attending:  24
Student/Adult Ratio:  ≈4:1
Transportation:  Private Cars  ___  CUSD Bus  ___  Charter Bus  Name Mt Lassen Bus Company
Other:  ___  Mount Lassen Motor Company

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
Fees $65.00 per student  Substitute Costs $0  Meals $20 per student
Lodging $25.00 per student  Transportation $60.00 per student  Other Costs $ ______________

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
Name  Bard’s Club/ASB  Acct. #:  01-9014-0-1232-1000-020-2020  $  TBD
Name  _____________________________  Acct. #:  ______________  $  ______________

Requesting Party  9-23-15  Date
Site Principal  9/24/15  Date
☐  Approve/Minor  ☐  Do not Approve/Minor
☐  Recommend/Major  ☐  Not Recommended/Major
(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Director of Educational Services  10/2/15  Date
☐  Recommend  ☐  Not Recommended
☐  Approved  ☐  Not Approved
AGENDA ITEM: REVISED Consultant Agreements for YouthBuild Consultants (2)  
Dan Gardener and Tom Enns

Prepared by: David McKay, Director

☐ Consent  Board Date October 21, 2015
☐ Information Only
☐ Discussion/Action

Background Information
The Consultants will supervise students who will help build one house per year through the YouthBuild Grant and Habitat for Humanity. Consultants will ensure that adults to trainee ratios remain at the required 7:1 ratio.

Educational Implications
This will allow YouthBuild students to attain academic and hands-on skills for the purpose of entering post-secondary or school-to-work.

Fiscal Implications
None to the General Fund.
CONSULTANT AGREEMENT

1. A completed Form IS-10. “Certificate of Independent Consultant Agreement” guideline is:
   - On File (click to view)
   - Attached if not on file

2. A completed W9 “Request for Taxpayer Identification Number and Certification” form is:
   - On File (click to view)
   - Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Dan Gardner
Street Address/POB: 2226 Dixon Street
City, State, Zip Code: Chico, Ca. 95928
Phone:
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/2015 to: 11/30/2015

Location(s) of Services:
Fair View High School and various locations

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Consultant to supervise students who will help build one house per year through the YouthBuild Grant and Habitat for Humanity. Consultant will ensure that adults to trainee ratio remains at the required 7:1 ration

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   YouthBuild students will attain academic and hands-on skills for the purpose of entering post-secondary or school-to-work.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) YouthBuild Grant
   2) 
   3) 

6. Pct. (%)  Fund  Resource  Proj/Yr  Goal  Function  Object  Site  Manager
   1) 10  01  5826  0  3800  1000  5800  030  6700
   2) 
   3) 

7. Is there an impact to the General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

   $ 17.50  Per Unit, times 500.00  #Units =  $ 8,750.00  Total for Services

9. Additional Expenses
   Increase amount to provide additional instructor to student ratio/increased instructor time  $ 3,000.00

   $ 3,000.00  Total of Additional Expenses
   $ 11,750.00  Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)

Signed 7/26/2012
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Dan Gardner

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chcnsd.org/documents/MIS/SMSConsultantAgreement/35-1a_11_04.pdf). IRS publication 4195 and IRS Ruling 84-1 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Origination Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant] [Printed Name] [Date]

13. RECOMMENDED:

[Signature of Origination Administrator] [Printed Name] [Date]

14. APPROVED:

[Signature of District Administrator or Director of Categorical Programs] [Printed Name] [Date]

[Signature of District Admin., Business Services] [Printed Name] [Date]

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: [Date]

☐ Full or Final Payment

[Amount]

[Origination Administrator Signature- Use Blue Ink] [Date]

DISPOSITION OF CHECK by Accounts Payable:

☐ Send to Site Administrator: [Date Check Required]

☐ Mail to Consultant

[Date]
CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed B510a. “Certificate of Independent Consultant Agreement” guideline is:
   On File (click to view)   ○ Attached if not on file

2. A completed W-9 “Request for Taxpayer Identification Number and Certification” form is:
   On File (click to view)   ○ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Tom Enns
Street Address/POB: 3201 Chico Ave
City, State, Zip Code: Chico, Ca. 95928
Phone:
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/2015 to: 11/30/15

Location(s) of Services:
Fair View High School and various locations

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Consultant to supervise students who will help build one house per year through the YouthBuild Grant and Habitat for Humanity. Consultant will ensure that adults to trainee ratio remains at the required 7:1 ration

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
   YouthBuild students will attain academic and hands-on skills for the purpose of entering post-secondary or school-to-work.

5. Funding/Programs Affected: (corresponding to accounts below)
   1) YouthBuild Grant
   2) 
   3) 

6. Pct. (%) Fund Resource Proj/Yr Goal Function Object Site Manager
   1) 100 01 5826 0 3800 1000 5800 030 6700
   2) 
   3) 

7. Is there an impact to the General Fund, Unrestricted funding? ○ Yes   ○ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

   $ 17.50 Per Unit, times 500.00 #Units = $ 8,750.00 Total for Services

9. Additional Expenses
   Increase amount to provide additional instructor to student ratio/increased instructor time $ 3,000.00 Total of Additional Expenses $ 11,750.00 Grand Total

Amounts of $5,001.00 or more require Board Approval: (date to Board)

revised 7/2012 ne
CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee—See BS 10a)

Consultant Name: Tom Enns

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon upon Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, Indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.cde.k12.ca.us/office/BUSINESS/Consultant_Agreement/Bs10a_11-04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature of Consultant] Tom Enns (Printed Name) 10/2/15 (Date)

13. RECOMMENDED:

[Signature of Originating Administrator] David McKay, Director (Printed Name) 1/2/15 (Date)

14. APPROVED:

[Signature of District Administrator or Director of Categorical Programs] Joanne Parsley, Asst. Superintendent (Printed Name) 10-7-15 (Date)

[ ] Consultant [ ] Contract Employee

[Signature of District Admin, Business Services] Kevin Bultema, Asst. Superintendent (Printed Name) 10-8-15 (Date)

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

.O Partial Payment through: ____________________________ Date

.O Full or Final Payment ____________________________

DISPOSITION OF CHECK by Accounts Payable:

.O Send to Site Administrator: ____________________________ (Date Check Required)

.O Mail to Consultant: ____________________________

[Originating Administrator Signature- Use Blue Ink] ____________________________ (Date)

[Signature of District Administrator or Director of Categorical Programs] ____________________________
AGENDA ITEM:  Warrant Authorization

Prepared by:  Jaclyn Kruger, Director Fiscal Services

☐ Consent          Board Date  October 21, 2015
☐ Information Only
☐ Discussion/Action

**Background Information**
Warrants in the amount of $7,193,797.57 for the period of September 9, 2015 through October 13, 2015, have been reviewed and are ready for Board approval.

**Educational Implications**
Services and supplies are acquired by the District in support of the District’s goals.

**Fiscal Implications**
The issuing of warrants affects all accounts and funds in the district and is supported by the District’s approved budget.

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<td>Net (Check Amount)</td>
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</table>
AGENDA ITEM: Notice of Completion for Window Coverings at Fair View High School

Prepared by: Julia Kistle, Director Facilities & Construction

Consent Board Date October 21, 2015

Information Only

Discussion/Action

Background Information
On March 26, 2015, the Window Coverings project at Fair View High School began. The project was successfully completed on September 10, 2015.

Educational Implications
The District's Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Additional Information
The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation
It is requested that the Board of Education authorize the Assistant Superintendent, Business Services or designee to approve and execute the Notice of Completion for Window Coverings project at Fair View High School.
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on September 10, 2015 and accepted by the Chico Unified School District on October 21, 2015.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Window Coverings project at Fair View High School FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is North State Blinds & Draperies, 1256 Franklin St., Red Bluff, CA 96080

8. The street address of said property is: 290 East Avenue, Chico, CA 95926

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

ASSESSORS PARCEL NUMBER: 006-060-026-000

Date: ___________________ Signature of Owner or agent of owner

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

____________________ Chico, CA
Date and Place

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District
AGENDA ITEM: Bid Approval for Safety and Security Window Coverings at Bidwell Jr. and Marsh Jr. High Schools

Prepared by: Julia Kistle, Director Facilities & Construction

X Consent

Information Only

Discussion/Action

Board Date October 21, 2015

Background Information
On December 11, 2013, the CUSD Board of Education directed Staff to proceed with Phase 1 Quickstart Safety and Security Projects identified in the Facilities Master Plan (FMP). The Facilities and Construction Department issued an informal bid notice on September 18, 2015, for new window coverings and installation at Bidwell Jr. High and Marsh Jr. High.

All bids were received on September 25, 2015. The lowest responsive bidder for this project is listed below.

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<tr>
<th>School Site</th>
<th>Bid Amount</th>
<th>Contractor</th>
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<tbody>
<tr>
<td>Bidwell Jr. High</td>
<td>$3,320.55</td>
<td>Redding Draperies &amp; Blinds</td>
</tr>
<tr>
<td>Marsh Jr. High</td>
<td>$5,546.06</td>
<td>Redding Draperies &amp; Blinds</td>
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</table>

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
Facilities Master Plan Projects identified by the Board of Education will be funded with Measure E Bond funds. The use of these funds may facilitate leverage to gain additional funding from the State of California.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Recommendation
It is recommended that the Board of Education authorize the Superintendent or designee to enter into an agreement with the lowest responsive bidder for window coverings and installation at Bidwell Jr. High and Marsh Jr. High Schools.
**Temporary Appointments – 2015/16**

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<td>Gugielmi, Katherine</td>
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<td>Irving, Carissa</td>
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<td>Norris, Sharon</td>
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**Permanent /Probationary Appointments – 2015/16**

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<tr>
<td>Irving, Carissa</td>
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**Leave Requests – 2015/16**

<table>
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**Winter Coaching Appointments – 2015/16**

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<td>Chandler, Kelley</td>
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<tr>
<td>Flennor, Ryan</td>
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<tr>
<td>Keating, Tim</td>
<td>Varsity Boys Basketball</td>
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<td>Martin, Carissa</td>
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<td>Mathews, Jordan</td>
<td>JV Wrestling</td>
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<td>Newton, Tyler</td>
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<td>Ortiz, Juan</td>
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<td>Parker, Sarah</td>
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<td>Pratt, Mitch</td>
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<td>Seibert, Chris</td>
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<td>Silva, Brett</td>
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<td>Simmons, Abe</td>
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<td>Snider, Gina</td>
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<td>Stein, Randy</td>
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<td>Travers, Bill</td>
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<td>Valdez, John</td>
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<td>Volk, Stefanie</td>
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<td>Vought, Michael</td>
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CHICO UNIFIED SCHOOL DISTRICT  
1163 E. 7th STREET  
CHICO, CA 95928-5999  

DATE: October 21, 2015  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Classified Human Resources Actions  

<table>
<thead>
<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS</th>
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<tbody>
<tr>
<td>Allyn, Steven</td>
<td>Instructional Assistant/Loma Vista/3.5</td>
<td>8/27/2015</td>
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<tr>
<td>Bourne, Craig</td>
<td>IPS-Classroom/CJHS/6.5</td>
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<td>Bower, Timothy</td>
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<tr>
<td>Buss, Erin</td>
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<td>New Position</td>
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<td>Campbell, Kimberly</td>
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<td>Vacated Position</td>
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<td>10/5/2015</td>
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<tr>
<td>Chavez Cortes, Angelica</td>
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<td>Covarrubias, Jose</td>
<td>Delivery Worker/Warehouse/8.0</td>
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<td>Delgadillo, Miguel</td>
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<td>Martin, Theresa</td>
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<td>Poe, C. Renee</td>
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<tr>
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**PROMOTION**

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<tr>
<td>Martin, Sandra</td>
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**VOLUNTARY REDUCTION IN HOURS**

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**LEAVE OF ABSENCE**

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<td>Hassett, Debra</td>
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<td>Accounting Technician/BJHS/4.0</td>
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<td>Transfer w/Reduced Hours</td>
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<td>Increase in Hours</td>
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<td>Dawson, William</td>
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<td>Increase in Hours</td>
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<td>Martin, Theresa</td>
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<td>10/5/2015</td>
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<td>Increase in Hours</td>
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<tr>
<td>Poe, C. Renee</td>
<td>Cafeteria Satellite Manager/Hooker Oak/6.0</td>
<td>10/4/2015</td>
<td>Increase in Hours</td>
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<td>Sclare, John</td>
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<td>Smith, Melanie</td>
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</tbody>
</table>
AGENDA ITEM: Proposed Modification of Certificated Salary Schedule

Prepared by: Jim Hanlon – Assistant Superintendent of Human Resources

☑ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information
Historically the Certificated Salary Schedule has steps (years) 1-5, 10, 15, 20, 25 and 30. It is extremely rare that steps 1-5 have ever been used as a salary starting point with new administrative staff as CUSD has typically hired experienced administrators. Consequently when we hire new staff they are almost never placed on the lower salary steps due to their level of experience. In a comparative study with surrounding and similar districts, CUSD differs in that we have these lower steps. When we seek new administrators these lower steps are in the advertised salary range and it appears that we have a low and uncompetitive starting salary. We propose to eliminate steps 1-4 so that when we advertise we are more competitive and can attract more qualified candidates.

Educational Implications
We expect to attract more qualified administrative candidates to our hiring pool. Research is clear that quality leadership is instrumental in quality schools.

Fiscal Implications
If the salary schedule were to drop steps 1-4 beginning at the start of the 2016-17 school year the total fiscal impact would be approximately $31,000.
<table>
<thead>
<tr>
<th>Position</th>
<th>Days</th>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
<th>Step 5</th>
<th>Step 10</th>
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<th>Step 20</th>
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CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000  

CERTIFICATED MANAGEMENT SALARY SCHEDULE – Effective July 1, 2015 (3% increase)
AGENDA ITEM: Board Member Compensation for Missed Meeting, Resolution 1310-15

Prepared by: Gary Loustale, Board Member

[ ] Consent   Board Date October 21, 2015
[ ] Information Only
[ ] Discussion/Action

Background Information
California Education Code 35120 and CUSD Board Bylaw 9250 state, "A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the District at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board."

Board Member Gary Loustale missed the Board meeting on August 19, 2015, due to a death in his immediate family and has requested Board approval for compensation.

Educational Implications
N/A

Fiscal Implications
Negligible
RESOLUTION 1310-15
RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS

WHEREAS, the Governing Board of the Chico Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Gary Loustale did not attend the Board meeting(s) on August 19, 2015, for the following reason(s): (check applicable reasons):

☐ Performance of other designated duties for the district during the time of the meeting

☐ Illness or jury duty

☒ Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Chico Unified School District approves full compensation of the Board member for the month of August 2015.

PASSED AND ADOPTED THIS 21st day of October 2015, at a regular meeting, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Attest:

__________________________________________
CUSD Board President
Chico Unified School District
AGENDA ITEM: Teachers in China – Summer 2015

Prepared by: Jim Hanlon

☐ Consent  Board Date  October 21, 2015

☒ Information Only

☐ Discussion/Action

Background Information

Over the course of 4-5 years CUSD has been building a sister school relationship with schools in China. We have had over 120 Chinese students come to school here along with dozens of Chinese teachers visiting and learning how American classrooms work. During this time administrators including Jay Marchant, Mike Allen, Joanne Parsley, Ted Sullivan and myself have made trips to China to visit school there. In July 2015 teachers Anita Homesley (CHS), Esther Wright (CHS), Chase Redkey (CJHS) and Caitlin Dalby (Marsh) went to Beijing, China to teach teachers and students for several weeks. They will give the board a brief report of the trip and next steps as we build our working relationships with Chinese schools, educators and students.

Educational Implications

The exchange of cultural and educational philosophies, materials, information and culture with our partners in China. Chinese students have come to learn in our schools for several years now and our goal is to have our students spend time learning in China in the near future.

Fiscal Implications

Minimal fiscal implications. All traveling, food, lodging and incidental expenses are paid for by EachFuture, an organization that places students here in Chico. Teachers are compensated in part for their time teaching in China during the summer and are provided opportunities to visit historical sites during their visit.
AGENDA ITEM: California Assessment of Student Performance and Progress (CAASPP) Results Update

Prepared by: Michael Morris, Director

☐ Consent

☒ Information Only

☐ Discussion/Action

Board Date October 21, 2015

Background Information
This informational update to the board will provide an overview of CUSD California Assessment of Student Performance and Progress (CAASPP) results by school, grade level, and student subgroup.

Educational Implications
State and federal accountability data are reviewed by district staff for planning and monitoring educational programs and strategies and to allocate resources to best support the improvement of CUSD students’ academic achievement.

Fiscal Implications
Mandated Testing is reimbursed by the state.
AGENDA ITEM: Vendor Recommendation – Duplicating Equipment

Prepared by: John Vincent, Director Information Technology

☐ Consent

Board Date October 21, 2015

☒ Information Only

☐ Discussion/Action

Background Information

The Chico Unified School District (CUSD) issued a Request for Proposal (RFP) on August 7, 2015 for vendors to provide pricing for district-wide duplicating equipment. The current contract for duplicating equipment is with Ray Morgan Company effective December 21, 2010 to January 21, 2016 with an average annual cost of $420,000. The RFP sought pricing for new office copiers/scanners:

• 4.5 year/53 month lease for 81 printers similar to those currently in place (ends contract June 30, 2020).
• Price of lease is separate from cost per impression charge.
• Toner included as part of contract, not priced separately.
• Transition from UniFlow to PaperCut.
• Installation of equipment over the winter break.

Proposals were due Friday, September 4th at which time CUSD received two bids and interviewed both vendors Friday, October 9th. The interview committee had representation from Information Technology, Business Services, and four school site Office Managers. Based on the interviews with follow-up financial analysis and input from school sites and Information Technology, CUSD is recommending a contract with Ray Morgan Company for duplicating equipment services. A copy of the contract with Ray Morgan Company is provided for initial review. Final contract will be presented to the Board for approval after finalizing number of copiers and copier types by school site.

Educational Implications

The proper accounting, reporting, and use of the district’s financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

The estimated cost for the proposed vendor beginning January, 2016 will be $314,223 annually based upon average number of copies made in 2013-14 and 2014-15. This represents an estimated savings from current contract of approximately $100,000.
# Value Rental Lease Agreement

This document is written in "Plain English". The words you and your refer to the customer. The words Owner, we, us and our refer to Ray Morgan Company. Every attempt has been made to eliminate confusing language and create a simple, easy-to-read document.

## CUSTOMER INFORMATION

<table>
<thead>
<tr>
<th>FULL LEGAL NAME</th>
<th>STREET ADDRESS</th>
<th>STREET ADDRESS</th>
<th>STATE</th>
<th>ZIP</th>
<th>PHONE</th>
<th>FAX</th>
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<td>Chico Unified School District</td>
<td>1163 East Seventh St.</td>
<td></td>
<td>CA</td>
<td>95928</td>
<td>530-891-3000</td>
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### BILLING INFORMATION

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<th>STATE</th>
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<th>PHONE</th>
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<td>95928</td>
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### BILLING LOCATION

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## MAKE / MODEL / ITEM DESCRIPTION

- **81 Ricoh MEP's with PaperCut Software and Card Readers**
- All terms and conditions noted in the RFP will supersede all terms and conditions noted on page 2 of this document.
- Please see appendix A for a complete list of equipment, locations, and pricing.

## RENTAL TERMS

<table>
<thead>
<tr>
<th>RENTAL PAYMENT AMOUNT</th>
<th>SECURITY DEPOSIT</th>
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<tr>
<td>Payments of $9,390.29 (plus applicable taxes)</td>
<td>$0 (plus applicable taxes)</td>
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### Rental Payment Period

- Rental Payment Period is Monthly, Unless Otherwise Indicated
- Payment includes 0 Color images per month
- Overage billed monthly at $0.049 per Color image
- Payment includes 0 B&W images per month
- Overage billed monthly at $0.061 per B&W image
- Scans billed separately at:
  - 0 per scan

Please select one of the following:

- **$0**
  - Monthly
  - Quarterly
  - Other

Meter readings will be:

- Monthly
- Quarterly
- Other

## OWNER ACCEPTANCE

**DATED:**

**OWNER:**

**SIGNATURE:**

**TITLE:**

## CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all conditions and terms of this Agreement on this page and on page 2 attached hereto.

**DATED:**

**CUSTOMER:**

**SIGNATURE X**

**NAME:**

**TITLE:**

**DATED:**

**CUSTOMER:**

**SIGNATURE X**

**PRINT NAME:**

**TITLE:**

## GUARANTEE

As additional Inducement for us to enter into this Agreement, the undersigned ("you") unconditionally, jointly and severally, personally guarantee that the customer will make all payments and meet all obligations required under this Agreement and any supplements hereto and promptly. You agree that we may make such arrangements including compromise or settlement with the customer and you waive all defenses and notice of those changes and will remain responsible for the payment and obligations of this Agreement. We do not have to notify you if the customer is in default. If the customer defaults, you will immediately pay in accordance with the default provision of the Agreement all sums due under the terms of the Agreement and will perform all the obligations of the Agreement. If it is necessary for us to proceed legally or otherwise to enforce this guaranty, you expressly consent to the jurisdiction of the court set out in paragraph 15 and agree to pay all costs, including attorneys fees incurred in enforcement of this guaranty. It is not necessary for us to proceed first against the customer before enforcing this guaranty. By signing this guaranty, you authorize us to obtain credit bureau reports for credit and collection purposes.

**PRINT NAME OF GUARANTOR:**

**SIGNATURE X**

**DATE:**

## ACCEPTANCE OF DELIVERY

You certify that all the equipment listed above has been furnished, that delivery and installation has been fully completed and satisfactory. Further, all conditions and terms of this Agreement have been reviewed and acknowledged. Upon your signing below, your promises herein will be irrevocable and unconditional in all respects. You understand and agree that we have purchased the equipment from the supplier, and you agree to accept the above supplier for your warranty rights, which we transfer to you for the term of the Agreement. Your approval as indicated below of our purchase of the equipment from the supplier is a condition precedent to the effectiveness of this Agreement.

**DATED:**

**CUSTOMER:**

**SIGNATURE X**

**TITLE:**

---

**Page 1 of 2**
### J. COMPLETED BID SHEET

<table>
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<tr>
<th>Site Location</th>
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<th>Features</th>
<th>Comparable Machine Price</th>
<th>Monthly Machine Cost</th>
<th>PaperCost HP Monthly Cost</th>
<th>Accessories Monthly Cost</th>
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<td>1 Academy for Change</td>
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**Subtotal** | **$3,578.90** | **$400.00** | **$741.00** | **$4,720.00**
## APPENDIX A: Estimated Copier Detail/Usage and Bid Sheet

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**Subtotal** $3,045.33 $450.00 $709.80 $4,210.03
## APPENDIX A: Estimated Copier Detail/Usage and Bid Sheet

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AGENDA ITEM: Safety and Security Project: Sierra View Intermediate Courtyard

Prepared by: Julia Kistle, Director of Facilities & Construction
              John Carver, Director of Maintenance, Operations & Transportation

☐ Consent  Board Date  October 21, 2015
☐ Information Only
☒ Discussion/Action

Background Information
Parent and staff surveys gathered as part of the Safety & Security Programming revealed a major safety concern at Sierra View Elementary School involving the Intermediate Courtyard. This courtyard serves as a common eating and studying area for the 4th-6th grade. The safety concern involves seven trees, all varying in size, growing in the courtyard. The trees are presenting the following concerns:
- Tree roots creating uneven walking surface in the dirt filled center of the courtyard. Non-compliant Americans with Disabilities Act (ADA) access.
- Tree roots are causing heaving of existing concrete sidewalks, tripping hazards and ADA access issues.
- Grass does not grow under trees and during rainy season this causes the area to get muddy. Mud is slippery and tracked into adjacent classrooms.
- Tree roots are growing through existing water lines and drainage lines creating clogs and leaks.
- Tree branches are large and hang over classroom wings. This creates maintenance issues with clogged roof drains and potential safety hazards of broken limbs.
- Large trees have split trunks which weaken portions of the trees (according to certified arborists).
- Trees have not been properly pruned and irrigated for many years. Trees are not thriving.
- Trees have grown too large for the space. Inappropriate species of trees for this enclosed area.
- A certified arborist has inspected the trees and provided the attached report that recommends removal.

Facilities and Maintenance & Operations staff have met with the Sierra View P.T.A. and the intermediate teachers to discuss the removal of the trees. Both groups were primarily interested in what work will be performed to make the courtyard a safe and useable space once the trees are removed. The M&O staff will discuss a transparent planning process that includes stakeholders at the Board meeting tonight.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The projects identified will be funded with Measure E. All available State reimbursement will be pursued. The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Recommendation
It is recommended that the Board approve the removal of the trees in the intermediate courtyard at Sierra View Elementary for Safety and Security measures.
A Certified Arborist has inspected the trees throughout the property and recommends the following for health and safety:

Remove 7 large trees inside north corridor area

Roots are causing damage to concrete, some trees are in poor health, and some trees are dying and dangerous. They have outgrown their space.

- Rope and lower the trees down in safely in small sections
- Carry brush out to be chipped up
- Cart out larger wood and haul it away
- Grind out stumps and surface roots
- Haul away the excess grindings

North Valley Tree Service, Inc. agrees to perform all tree work in accordance with the above Proposal and the General Terms and Conditions described on reverse side of Proposal.
The person signing this Proposal on behalf of North Valley Tree Service, Inc. hereby represent and warrant to Customer that this Proposal is duly authorized, signed, and delivered by North Valley Tree Service, Inc.

Field Use Only:  
Crew: Large  
ET:  
Tools: wood cart, rigging equipment

Firewood: Q Cut 16' Rounds  X Haul Away  Stump(s): X Yes  Q No  How Many?  7  Clean Up: Q Excellent  Q Good  Q Med  Q None

Amount Due Upon Completion of Project: $11,500.00

Acceptance of Proposal

Tom  Date: 6-24-15
AGENDA ITEM: GANN Appropriations Limit

Prepared by: Jaclyn Kruger, Director, Fiscal Services

☐ Consent  Board Date October 21, 2015

☐ Information Only

☒ Discussion/Action

Background Information
Established in 1979, the Gann Limit is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation. The Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures, as the limit has grown significantly faster than appropriations subject to the limit.

Educational Implications
None.

Fiscal Implications
None.

Recommendation
Approve the 2014-15 and 2015-16 GANN Appropriations Limit calculation and resolution.
RESOLUTION NO. 1309-15
RESOLUTION OF THE BOARD OF EDUCATION
FOR
CHICO UNIFIED SCHOOL DISTRICT
ADOPTING THE “GANN” LIMIT

WHEREAS, in November 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provision of that Article establishes maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2014-15 fiscal year and a projected Gann Limit for the 2015-16 fiscal year in accordance with the provisions of Article XII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice and the attached calculations and documentation of the Gann limits for the 2014-15 and 2015-16 fiscal years are made in accord with applicable constitutional and statutory law; and

BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2014-15 and 2015-16 fiscal years to not exceed the limitations imposed by Proposition 4; and

BE IT FURTHER RESOLVED, that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Chico Unified School District Board of Education at a regular meeting, thereof, held on this 21st day of October, 2015.

AYES:
NOES:
ABSENT:
ABSTAIN:

Date

Board President
### A. PRIOR YEAR DATA

(2013-14 Actual Appropriations Limit and Gann ADA are from district’s prior year Gann data reported to the CDE)

1. **FINAL PRIOR YEAR APPROPRIATIONS LIMIT**
   - (Preload: Line D11, PY column)
   
<table>
<thead>
<tr>
<th>Extracted Data</th>
<th>Adjustments</th>
<th>Entered Data/ Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14 Actual</td>
<td>74,141,583.55</td>
<td>74,141,583.55</td>
</tr>
<tr>
<td>2014-15 Actual</td>
<td>70,775,508.21</td>
<td>70,775,508.21</td>
</tr>
</tbody>
</table>

2. **PRIOR YEAR GANN ADA**
   - (Preload: Line B3, PY column)

### ADJUSTMENTS TO PRIOR YEAR LIMIT

3. District Lapses, Reorganizations and Other Transfers
4. Temporary Voter Approved Increases
5. Less: Lapses of Voter Approved Increases
6. **TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT**
   - (Lines A3 plus A4 minus A5)

<table>
<thead>
<tr>
<th>Adjustments to 2013-14</th>
<th>Adjustments to 2014-15</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

7. **ADJUSTMENTS TO PRIOR YEAR ADA**
   - (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)

### B. CURRENT YEAR GANN ADA

(2014-15 data should lie to Principal Apportionment Software Adherence reports and include ADA for charter schools reporting with the district)

1. Total K-12 ADA (Form A, Line A6)
2. Total Charter Schools ADA (Form A, Line C9)
3. **TOTAL CURRENT YEAR P2 ADA** (Line B1 plus B2)

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>11,272.99</td>
<td>11,071.88</td>
</tr>
</tbody>
</table>

### C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED

**TAXES AND SUBVENTIONS (Funds 01, 09, and 62)**

<table>
<thead>
<tr>
<th>2014-15 Actual</th>
<th>2015-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>750,940.51</td>
<td>740,639.00</td>
</tr>
<tr>
<td>5,568.47</td>
<td>5,244.00</td>
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<td>18,086.86</td>
<td>15,475.00</td>
</tr>
<tr>
<td>32,479,591.80</td>
<td>31,079,554.00</td>
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<tr>
<td>2,463,696.47</td>
<td>2,500,170.00</td>
</tr>
<tr>
<td>59,346.89</td>
<td>81,092.00</td>
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<tr>
<td>325,144.60</td>
<td>174,697.00</td>
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<td>(11,456,113.50)</td>
<td>(9,467,751.00)</td>
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</tr>
<tr>
<td>0.00</td>
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</tr>
<tr>
<td>5,928,410.06</td>
<td>168,591.00</td>
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<td>0.00</td>
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<tr>
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<td>0.00</td>
</tr>
<tr>
<td>0.00</td>
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</tr>
<tr>
<td>(2,880,892.39)</td>
<td>(2,973,847.00)</td>
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<tr>
<td>0.00</td>
<td>0.00</td>
</tr>
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</table>

**TAXES AND SUBVENTIONS (Lines C1 through C15)**

<table>
<thead>
<tr>
<th>2014-15</th>
<th>2015-16</th>
</tr>
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<tbody>
<tr>
<td>27,693,781.77</td>
<td>22,323,864.00</td>
</tr>
<tr>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**OTHER LOCAL REVENUES (Funds 01, 09, and 62)**

<table>
<thead>
<tr>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)**

<table>
<thead>
<tr>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)**

<table>
<thead>
<tr>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>27,693,781.77</td>
<td>22,323,864.00</td>
</tr>
<tr>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
### EXCLUDED APPROPRIATIONS

19. Medicare (Enter federally mandated amounts only from obj. 3301 & 3302; do not include negotiated amounts)

20. Americans with Disabilities Act

21. Unreimbursed Court Mandated Desegregation Costs

22. Other Unfunded Court-ordered or Federal Mandates

23. TOTAL EXCLUSIONS (Lines C19 through C22)

<table>
<thead>
<tr>
<th>2014-15 Calculations</th>
<th>Extracted Data</th>
<th>Adjustments*</th>
<th>Entered Data/ Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2,050,774.00</td>
<td></td>
<td>2,272,295.00</td>
</tr>
</tbody>
</table>

### STATE AID RECEIVED (Funds 01, 09, and 62)

24. LCFF (CY) (objects 8011 and 8012)

25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)

26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)

<table>
<thead>
<tr>
<th>2015-16 Calculations</th>
<th>Extracted Data</th>
<th>Adjustments*</th>
<th>Entered Data/ Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>71,384,232.00</td>
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<td>71,384,232.00</td>
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</tbody>
</table>

### DATA FOR INTEREST CALCULATION

27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)

28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)

<table>
<thead>
<tr>
<th>2014-15 Actual</th>
<th>2015-16 Budget</th>
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</thead>
<tbody>
<tr>
<td>142,799.96</td>
<td>110,000.00</td>
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</table>

### APPROPRIATIONS LIMIT CALCULATIONS

D. PRELIMINARY APPROPRIATIONS LIMIT

1. Revised Prior Year Program Limit (Lines A1 plus A6)

2. Inflation Adjustment

3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)

4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)

5. Local Revenues Excluding Interest (Line C18)

6. Preliminary State Aid Calculation
   a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C56 or less than zero)
   b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus D23; but not less than zero)
   c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)

7. Local Revenues in Proceeds of Taxes
   a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])
   b. Total Local Proceeds of Taxes (Lines D5 plus D7a)

8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus D23; but not greater than Line C26 or less than zero)

9. Total Appropriations Subject to the Limit
   a. Local Revenues (Line D7b)
   b. State Subventions (Line D8)
   c. Less: Excluded Appropriations (Line C23)
   d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D7a plus D8 minus D9c)

<table>
<thead>
<tr>
<th>2015-16 Calculations</th>
<th>Extracted Data</th>
<th>Adjustments*</th>
<th>Entered Data/ Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>70,775,508.21</td>
<td></td>
<td>70,775,508.21</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2014-15 Actual</th>
<th>2015-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>27,693,781.77</td>
<td>22,323,864.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2015-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>22,390,560.42</td>
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</table>

<table>
<thead>
<tr>
<th>2015-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>52,052,938.64</td>
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</tbody>
</table>
10. Adjustments to the Limit Per
   Government Code Section 7902.1
   (Line D9d minus D4; if negative, than zero)

   If not zero report amount to:
   Michael Cohen, Director
   State Department of Finance
   Attention: School Gann Limits
   State Capitol, Room 1145
   Sacramento, CA 95814

Summary
11. Adjusted Appropriations Limit
   (Lines D4 plus D10)
12. Appropriations Subject to the Limit
   (Line D9d)

<table>
<thead>
<tr>
<th></th>
<th>2014-15 Actual</th>
<th>2015-16 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extracted Data</td>
<td></td>
<td>70,775,508.21</td>
</tr>
<tr>
<td>Adjustments*</td>
<td></td>
<td>72,171,204.06</td>
</tr>
<tr>
<td>Totals</td>
<td>70,775,508.21</td>
<td></td>
</tr>
</tbody>
</table>

* Please provide below an explanation for each entry in the adjustments column.

Kevin Butema
Gann Contact Person
530-891-3000 x112
Contact Phone Number
AGENDA ITEM: 2014-15 Unaudited Actual Financial Statements

Prepared by: Jaclyn Kruger & Connie Cavanaugh

☐ Consent  Board Date 10-21-15

☐ Information Only

☒ Discussion/Action

**Background Information**
The Unaudited Actuals financial statements are the year-end reports representing the financial activity of the Chico Unified School District (CUSD) for the 2014-15 fiscal year ending June 30, 2015. Please note, the financial statements represent the financial position of the CUSD before the annual independent audit has been completed.

**Educational Implications**
The proper accounting, reporting, and use of the district’s financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

**Fiscal Implications**
CUSD’s ending general fund balance for both unrestricted and restricted programs is $12,876,608 as of June 30, 2015. The unrestricted ending balance is $8,674,835 and the restricted ending fund balance is $4,201,773. For fiscal year 2014-15, CUSD is reporting a positive change in fund balance of $1,759,039 for unrestricted programs and a negative change in fund balance of $1,093,386 for restricted programs. There was also a prior period adjustment of ($1,865,115) to the unrestricted fund balance. After a reserve for economic uncertainties and other designations of the fund balance, there was a remaining amount $1,302,169 in the unassigned category of the unrestricted fund balance. A detailed report will be provided at the board meeting.
OVERVIEW

The Unaudited Actuals financial statements are the year-end reports representing the financial activity of the Chico Unified School District (CUSD) for the 2014-15 fiscal year ending June 30, 2015. This report presents the actual revenues received and the actual expenditures incurred during the year. The Unaudited Actuals statements will be the basis for the independent audit performed by Tittle and Company.

FINANCIAL EVENTS RE-CAP

2014-15 was the second year in which school districts and charter schools were funded via the Local Control Funding Formula (LCFF). This second year of funding provided additional money in order to move CUSD towards its target funding by 2020-21. LCFF accounts for 75% of all revenue received by CUSD. 2014-15 was also the second year of the Local Control Accountability Plan (LCAP). The CUSD budget reflected the actions and goals recorded in the LCAP as the district addressed the state’s major goals towards improving student achievement.

The following are major events that occurred during 2014-15:

- Funded ADA of 11,373.01 representing a decrease of 105.81 ADA from prior year
- CUSD received $6,966,874 more money in 2014-15 under LCFF than in 2013-14
- The district reached an agreement with all bargaining units for a compensation settlement covering 2014-15 and 2015-16
- CUSD is a sub-recipient of a pathways grant administered by Butte College. This multi-year award brought over $72k to CUSD in 2014-15 alone

CHICO UNIFIED SCHOOL DISTRICT’S FINANCIAL REPORT

For 2014-15, CUSD reports a positive change in fund balance in unrestricted programs of $1,759,039. CUSD also had to record a prior year adjustment of ($1,865,115). The net of these two items had a negative change in fund balance of ($106,076).

The restricted programs had a negative change in fund balance of ($1,093,386). This is negative change is largely due to the spending down of the Common Core Implementation dollars. These dollars were received in 2013-14, but almost entirely spent during 2014-15.
FINAL THOUGHTS

The financial story of 2014-15 is largely California’s financial performance, which outpaced revenue projections and largely represented the end of the great recession’s impact on school funding. 2014-15 state revenues increased at its greatest rate since 2001-02. We believe the Governor has shown prudent financial leadership by using some of the state’s surplus to create a “rainy day” fund and to allocate money to Local Education Agencies (LEA’s) in the form of one-time money. We note the cautionary tale of 2001-02 when education funding was dramatically increased with corresponding increases in expenditures that were not sustainable.

Fiscal year 2014-15 records a positive change in unrestricted fund balance for the first year since 2011-12. The district had been deficit spending for the last three years due to state funding reductions, declining attendance, and use of one-time dollars from the State Fiscal Stabilization Funds (SFSF). This positive change in the operating finances of the district was realized after a compensation agreement was reached with all bargaining units.

CUSD did need to record a prior period adjustment to the unrestricted fund balance in the amount of ($1,865,115). It represents adjustments needed to accurately reflect the recording of revenue from multiple prior years. The cash deferrals implemented by the state during the recession added complexity to revenue accounting in these prior years. This type of adjustment is not typical and is not expected to be needed in the future. Combined with a positive change in unrestricted fund balance of $1,759,039, the overall change in unrestricted fund balance is ($106,076).

There are reasons for optimism; however, there are also reasons for caution. The following are some items we should consider as we move forward:

- 2001-02’s tale of increased revenues with increased expenditures was not sustainable
- A downward adjustment in the state economy is coming (economies are cyclical)
- Full financial impact of negotiated settlements will be realized in 2016-17
- Increased investment in technology will require replacement costs and further infrastructure expenses

Education funding has improved. However, we do not have all the resources required to meet the increasing demands of an educational program in the 21st century. We will be required to prioritize our needs and work to meet the goals documented in the district’s LCAP. We look forward to the challenge and will continue to provide quality educational opportunities for the students of the Chico Unified School District.

Jaclyn Kruger
Director, Fiscal Services
Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

<table>
<thead>
<tr>
<th>Form</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEA</td>
<td>Percent of Current Cost of Education Expended for Classroom Compensation</td>
<td>64.10%</td>
</tr>
<tr>
<td></td>
<td>Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CEA Deficiency Amount</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.</td>
<td></td>
</tr>
<tr>
<td>GANN</td>
<td>Adjustments to Appropriations Limit Per Government Code Section 7902.1</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Adjusted Appropriations Limit</td>
<td>$70,775,508.21</td>
</tr>
<tr>
<td></td>
<td>Appropriations Subject to Limit</td>
<td>$70,775,508.21</td>
</tr>
<tr>
<td></td>
<td>These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.</td>
<td></td>
</tr>
<tr>
<td>ICR</td>
<td>Preliminary Proposed Indirect Cost Rate</td>
<td>5.37%</td>
</tr>
<tr>
<td></td>
<td>Fixed-with-carry-forward indirect cost rate for use in 2016-17, subject to CDE approval.</td>
<td></td>
</tr>
<tr>
<td>NCMOE</td>
<td>No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination</td>
<td>MOE Met</td>
</tr>
<tr>
<td></td>
<td>If MOE Not Met, the 2016-17 apportionment may be reduced by the lesser of the following two percentages;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MOE Deficiency Percentage - Based on Total Expenditures</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MOE Deficiency Percentage - Based on Expenditures Per ADA</td>
<td></td>
</tr>
</tbody>
</table>
UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2014-15 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed __________________________ Date of Meeting: Oct 21, 2015
Clerk/Secretary of the Governing Board
(Original signature required)

To the Superintendent of Public Instruction:

2014-15 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed __________________________ Date: ____________
County Superintendent/Designee
(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education: For School District:

Lisa Anderson __________________________ Kevin Bultega __________________________
Name __________________________ Name __________________________
Director of Fiscal Services __________________________ Asst Superintendent of Business
Title __________________________ Title __________________________
530-532-5617 __________________________ 530-891-3000 __________________________
Telephone __________________________ Telephone __________________________
landerso@bcoe.org __________________________ kbultega@chicousd.org __________________________
E-mail Address __________________________ E-mail Address __________________________
**AGENDA ITEM:** Proposed Coaches Stipends Structure

**Prepared by:** Jim Hanlon – Assistant Superintendent of Human Resources

☐ Consent

☐ Information Only

☒ Discussion/Action

**Board Date** October 21, 2015

**Background Information**
Upon the completion of the 2014-15 negotiations it was agreed with CUTA that a committee would be formed to change and update the current factored system of coaches pay to a flat rate stipend. This would address the issues and concerns the district has had about attracting quality walk-on coaches and control of athletic costs associated with the factor system. The attached proposal is a product of the athletic committee.

**Educational Implications**
Chico Unified School District has seen a significant increase in the number of walk-on coaches over the past 15 years. In fact over 50% of our current coaches are not teachers. With improved compensation for our walk-on coaches we expect to attract more qualified coaches for a longer duration of time which will add consistency for our athletic programs. It has been the case that we have started athletic seasons without a coach in place.

**Fiscal Implications**
The new stipend system is estimated to increase costs of coaches’ salaries/benefits by 10-15K per year initially. We would expect those cost to equalize in future years when all current coaches in the old factored system resign or retire.
### Article 8
### Appendix A
(Revised 10/15/15)

**CHICO UNIFIED SCHOOL DISTRICT**
**EXTRA DUTY ATHLETIC ASSIGNMENTS/STIPENDS**

#### A. High School

<table>
<thead>
<tr>
<th>SPORT</th>
<th>HEAD VARSITY</th>
<th>RELATIONSHIP TO HEAD VARSITY COACH</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Head Frosh/Soph Head Frosh</td>
<td>Varsity Asst.</td>
</tr>
<tr>
<td><strong>Category 1</strong></td>
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<td></td>
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<tr>
<td>Baseball, Basketball, Football, Softball, Girls Volleyball</td>
<td>$4,500</td>
<td>75%</td>
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<tr>
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<td>$3,375</td>
<td>$2,925</td>
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<tr>
<td><strong>Category 2</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheerleading, Cross Country, Field Hockey, Ski/Snowboard, Soccer, Swimming, Track, Boys Volleyball, Wrestling</td>
<td>$3,500</td>
<td>75%</td>
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<tr>
<td></td>
<td>$2,625</td>
<td>$2,275</td>
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<tr>
<td><strong>Category 3</strong></td>
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<tr>
<td>Golf and Tennis</td>
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<tr>
<td></td>
<td>$1875</td>
<td></td>
</tr>
</tbody>
</table>

**Longevity Factor:**

For cumulative years of coaching at the high school level in the same sport at any level under CIF guidelines.

- Starting with new coaches 7/1/16, this is the only salary schedule used by CUSD for all new coaching positions.
- Coaches employed before 7/1/16 may choose to remain on the old factor system as long as they remain in the same coaching position.
- Coaches employed in 2015-16 year may stay on factor salary system if they miss time due to a medical leave.
- Any negotiated salary adjustment will be applied to Stipend Salary only (not to longevity).