CUSD Board of Education
Regular Meeting Agenda

Marsh Junior High School, Multi-Purpose Room
August 24, 2016
CLOSED SESSION – 5:00 P.M.
REGULAR BOARD MEETING – 6:00 P.M.

Board Members
Eileen Robinson, President
Dr. Kathleen Kaiser, Vice President
Gary Loustale, Clerk
Elizabeth Griffin, Member
Linda Hovey, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 08/19/16
The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR
The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION
At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)
The Board shall give members of the public an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.
• Speakers will identify themselves and will direct their comments to the Board.
• Each speaker will be allowed three (3) minutes to address the Board.
• In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)
The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.
• Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
• Initially, each general topic will be limited to 3 speakers.
• Speakers will identify themselves and will direct their comments to the Chair.
• Each speaker will be given three (3) minutes to address the Board.
• Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
• Speakers will not be allowed to yield their time to other speakers.
• After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:
The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent’s Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:
• Available at the meeting
• Available on the website: www.chicousd.org
• Available for inspection in the Superintendent’s Office prior to the meeting
• Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT
Please contact the Superintendent’s Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, if documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent’s Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.
CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – August 24, 2016
Closed Session – 5:00 p.m.
Regular Session – 8:00 p.m.
Marsh Junior High School, Multi-Purpose Room
2253 Humboldt Road, Chico, CA 95928

AGENDA

1. CALL TO ORDER
   1.1. Public comment on closed session items

2. CLOSED SESSION
   2.1. Update on Labor Negotiations
        Employee Organizations:

        Representatives:

        CUTA
        CSEA, Chapter #110
        Kelly Staley, Superintendent
        Jim Hanlon, Asst. Superintendent
        Joanne Parsley, Asst. Superintendent
        Kevin Bultema, Asst. Superintendent

   2.2. Conference with Legal Counsel –
        Anticipated Litigation
        Per Subdivision (b) of Government
        Code §54956.9 (two cases)

   2.3. Conference with Legal Counsel -
        Existing Litigation
        Per Government Code §54956.9(d)(1)
        San Francisco Superior Court
        Case No. CPF-15-514477

   2.4. Public Employee Discipline/
        Dismissal/Release
        Per Government Code §54957

   2.5. Public Employee Performance Evaluation
        Per Government Code §54957
        Title: Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular
meeting.

3. RECONVENE TO REGULAR SESSION
   3.1. Call to Order
   3.2. Report Action Taken in Closed Session
   3.3. Flag Salute

4. SUPERINTENDENT'S REPORT AND RECOGNITION

5. ANNOUNCEMENTS

6. ITEMS FROM THE FLOOR

7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

8. CONSENT CALENDAR
   8.1. GENERAL
        8.1.1. Consider Approval of Minutes of Regular Session on July 20, 2016
        8.1.2. Consider Approval of Items Donated to the Chico Unified School District

   8.2. EDUCATIONAL SERVICES
        8.2.1. Consider Expulsion Clearance of Students with the following IDs: 74181, 85107
8.2.2. Consider Approval of Field Trip Request for Chico High FFA Officers to Attend the Chapter Officer Leadership Conference at Mount Meadows Camp from 08/29/16 to 08/30/16

8.2.3. Consider Approval of Field Trip Request for Chico High School Girls Volleyball Team to attend three (3) Tournaments at Different Locations in September and October

8.2.4. Consider Approval of Field Trip Requests (3) for Pleasant Valley High School Girls Volleyball Team to Attend Volleyball Matches and a Tournament in September

8.2.5. Consider Approval of California Mathematics and Science Partnership Grant Agreement

8.2.6. Consider Approval of Agreement with Kevin Clark Consulting and Training

8.2.7. Consider Approval of E Center Head Start Programs Agreement

8.2.8. Consider Approval of Skyway House Agreement

8.2.9. Consider Approval of Opening of a PVHS ASB Account at Golden Valley Bank

8.2.10. Consider Approval of Illuminate Data and Assessment System Annual Renewal

8.3. BUSINESS SERVICES

8.3.1. Consider Approval of Accounts Payable Warrants

8.3.2. Consider Approval of the Independent Contractor Agreements

8.3.3. Consider Approval of Archived Records Destruction Request

8.3.4. Consider Approval of the Notice of Exemption of the California Environmental Quality Act DROPS Grant Project at Neal Dow Elementary School

8.3.5. Consider Approval of the Notice of Completion of Copper Cabling Project at Chapman Elementary School

8.3.6. Consider Approval of the Notice of Completion of Fiber Cable Infrastructure at Pleasant Valley High and Chico High Schools

8.3.7. Consider Approval of the Facilities Use Procedures, Rules and Fees for CUSD Track and Field Facilities and Marsh Junior High School Student Union MPR

8.4. HUMAN RESOURCES

8.4.1. Consider Approval of Certificated Human Resources Actions

8.4.2. Consider Approval of Classified Human Resources Actions

9. DISCUSSION/ACTION CALENDAR

9.1. EDUCATIONAL SERVICES

9.1.1. Discussion/Action: Secondary Music Teachers Introductions (David McKay)

9.1.2. Discussion/Action: YouthBuild Policies and Procedures Approval (David McKay)

9.2. BUSINESS SERVICES

9.2.1. Information: 2016 Summer Projects Update (John Carver and Julie Kistle)

9.2.2. Information: Architect Agreements for Phase III Programming and Conceptual Design of Facilities Master Plan Projects (Julie Kistle)

9.2.3. Discussion/Action: Removal of Eight Sycamore Trees at Chico High School (Julio Kistle)

9.3. HUMAN RESOURCES

9.3.1. Discussion/Action: MOU for Pre-School Director (Jim Hanlon)

9.3.2. Discussion/Action: Resolution 1344-16, Per Education Code 44256(b), To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9 (Jim Hanlon)

9.3.3. Discussion/Action: Resolution 1345-16, Per Education Code 44263, To Allow A Credentialled Teacher to Teach Any Single Subject Class Based on Appropriate Coursework (Jim Hanlon)
9.4. BOARD

9.4.1 Discussion/Action: CUSD Board Self Evaluation
9.4.2. Discussion/Action: Update CUSD Governance Handbook for 2016-2017 School Year
9.4.3. Discussion/Action: Approval of Revised/Updated/New Board Policies (Administration)

1312.3 Uniform Complaint Procedures
3515.2 Disruptions
3515.7 Firearms on School Grounds – New
3553 Free and Reduced-Price Meals
5111.1 District Residency – New
5146 Married/Pregnant/Parenting Students
6142.7 Physical Education and Activity – First Reading and Approval
6152 Class Assignment
6164.2 Guidance/Counseling Services
9222 Resignation
9270 Conflict of Interest

10. ITEMS FROM THE FLOOR

11. ANNOUNCEMENTS

12. ADJOURNMENT
1. **CALL TO ORDER**
   At 5:00 p.m. Board President Robinson called the meeting to order at Marsh Jr. High School in the new Multi-Purpose Building at 2253 Humboldt Rd., Chico and announced the Board was moving into Closed Session.
   **Present:** Robinson, Kaiser, Loustyle
   **Absent:** Griffin, Hovey

   **1.1. Public comment on closed session items**
   There were no public comments on closed session items.

2. **CLOSED SESSION**
   **2.1. Update on Labor Negotiations**
   Employee Organizations:
   CUTA
   CSEA, Chapter #110
   Kelly Staley, Superintendent
   Jim Hanlon, Asst. Superintendent
   Joanne Parsley, Asst. Superintendent
   Kevin Bulter, Asst. Superintendent

   **2.2. Conference with Legal Counsel – Anticipated Litigation**
   Per Subdivision (b) of Government Code §54956.9 (one case)

   **2.3. Public Employee Performance Evaluation**
   Per Government Code §54957
   Title: Superintendent

3. **RECONVENE TO REGULAR SESSION**
   **3.1. Call to Order**
   At 6:10 p.m. Board President Robinson called the meeting to order.

   **3.2. Report Action Taken in Closed Session**
   Board President Robinson announced the Board had been in Closed Session and there was nothing to report.

   **3.3. Flag Salute**
   Board President Robinson led the salute to the flag.

4. **SUPERINTENDENT’S REPORT AND RECOGNITION**
   At 6:12 p.m. Superintendent Kelly Staley announced she would like to thank the community for their support of the bond that has allowed for the many improvements at Chico Unified schools.

5. **ANNOUNCEMENTS**
   There were no announcements.

6. **ITEMS FROM THE FLOOR**
   There were no items from the floor.

7. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**
   Assistant Superintendent Jim Hanlon stated there was nothing new to report other than the first meeting with CSEA, Chapter 110 is scheduled for July 29.

8. **CONSENT CALENDAR**
   At 6:14 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. No items were pulled. Board Vice President Kaiser moved to approve the Consent Items; seconded by Board Clerk Loustyle.
8.1. GENERAL

8.1.1. The Board approved the Minutes of Regular Session on June 22, 2016
8.1.2. The Board approved the Items Donated to the Chico Unified School District

8.2. EDUCATIONAL SERVICES

8.2.1. The Board approved the Expulsion of Students with the following IDs: 57540, 64398, 69526
8.2.2. The Board approved the Expulsion Clearance of Students with the following IDs: 52256, 52582, 52584, 52639, 54315, 56517, 61138, 70123, 72704, 81277
8.2.3. The Board approved the Consolidated Application for Funding Categorical Programs
8.2.4. The Board approved the i-Ready Intervention Contract for Title I Schools
8.2.5. The Board approved the Six Field Trip Requests from PVHS Athletics for Overnight Trips
8.2.6. The Board approved the Field Trip Request for PVHS Student Leaders and Two Staff to Attend a Retreat at Marin Headlands Institute from 08/01/16 to 08/03/16

8.3. BUSINESS SERVICES

8.3.1. The Board approved the Accounts Payable Warrants
8.3.2. The Board approved the Independent Contractor Agreements
8.3.3. The Board approved the Nutrition Services Bids for the 2016-2017 School Year
8.3.4. The Board approved the Contract with Kingsley Bogard, LLP
8.3.5. The Board approved the Archived Records Destruction Request

8.4. HUMAN RESOURCES

8.4.1. The Board Approved the Certificated Human Resources Actions

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown, Heather</td>
<td>Elementary</td>
<td>8/16/2016-6/07/2017</td>
<td>0.55 FTE</td>
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<tr>
<td>Carlsen, Kyle</td>
<td>Secondary</td>
<td>8/16/2016-6/07/2017</td>
<td>0.2 FTE</td>
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<tr>
<td>Carras, Patrick</td>
<td>Secondary</td>
<td>8/16/2016-6/07/2017</td>
<td>0.9 FTE</td>
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<tr>
<td>Enciso, Miroslaba</td>
<td>Secondary</td>
<td>8/16/2016-6/07/2017</td>
<td>0.8 FTE (increasing from 0.60 FTE) 0.55 FTE</td>
</tr>
<tr>
<td>Irving, Carissa</td>
<td>Elementary</td>
<td>8/16/2016-6/07/2017</td>
<td>(increasing from 0.20 FTE) 1.0 FTE</td>
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<tr>
<td>Peasha, Jean Luke</td>
<td>Secondary</td>
<td>8/16/2016-6/07/2017</td>
<td>0.4 FTE</td>
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<tr>
<td>Quok, Kaly</td>
<td>Secondary</td>
<td>8/16/2016-6/07/2017</td>
<td>0.4 FTE</td>
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<tr>
<td>Story, Kari</td>
<td>Psychologist</td>
<td>7/28/2016-6/30/2017</td>
<td>0.8 FTE</td>
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<tr>
<td>Berg, Kallie</td>
<td>Secondary</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
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<tr>
<td>Bertram, Elizabeth</td>
<td>Secondary</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
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<tr>
<td>Crane, J. Andy</td>
<td>Special Education</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
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<tr>
<td>Davis, Dawn</td>
<td>Secondary</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
</tr>
<tr>
<td>Donahoo, Peter</td>
<td>Secondary</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 2</td>
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<tr>
<td>Gutierrez, Holly</td>
<td>Special Education</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
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<td>Scott-Jetsch, Alexandra</td>
<td>Speech</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
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<tr>
<td>Snyder, Sheila</td>
<td>Counselor</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 1</td>
</tr>
<tr>
<td>Stone, Samantha</td>
<td>Counselor</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 0</td>
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<tr>
<td>Williams, T. LaMichael</td>
<td>Secondary</td>
<td>8/16/2016</td>
<td>1.0 FTE Probationary 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Leave Requests - 2016/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ginno, Cathelin</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resignations/Retirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martin, Esther</td>
</tr>
<tr>
<td>Quinto, Terry</td>
</tr>
</tbody>
</table>
### 8.4.2. The Board Approved the Classified Human Resources Actions

<table>
<thead>
<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>APPOINTMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garcia, Michelle</td>
<td>IA-Computers/Hooker Oak/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Herrick, Debi</td>
<td>Parent Classroom Aide-Rest/Sierra View/2.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Mane, Zugey</td>
<td>Targeted Case Manager-Bil/MJHS/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Mane, Zugey</td>
<td>Targeted Case Manager-Bil/CJHS/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Martinez, Irma</td>
<td>IA-Bilingual/Sierra View/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Medrano-Santos, Jose</td>
<td>IA-Bilingual/BJHS/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Mendoza, Alexandria</td>
<td>IA-Bilingual/Marigold/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
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<tr>
<td>Phillipson, Derek</td>
<td>Maintenance Worker/M &amp; O/8.0</td>
<td>7/5/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Pisani, Debra</td>
<td>IPS-Healthcare/CJHS/3.5</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Reise, Marcy</td>
<td>Campus Supervisor/CJHS/1.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Rodriguez, Martin</td>
<td>IPS-Classroom/Loma Vista/6.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Snyder, Robin</td>
<td>Health Assistant/CHS/8.0</td>
<td>8/16/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Steadman, Sonya</td>
<td>Health Assistant/CJHS/6.0</td>
<td>8/16/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Story, Teresa</td>
<td>IPS-Healthcare/CHS/6.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Szczepanski, Monica</td>
<td>Administrative Specialist/Human Resources/8.0</td>
<td>7/11/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Thomas Melly, Megan</td>
<td>IPS-Classroom/Loma Vista/6.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Trammel, Alicia</td>
<td>Campus Supervisor/MJHS/3.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
</tbody>
</table>

| **LEAVE OF ABSENCE** |                               |             |                    |
|----------------------|                               |             |                    |
| Bodnar, Charlotte    | IPS-Healthcare/LCC/6.0         | 8/18/2015-2/18/2017 | Per CBA 5.12 |
| Hanson, Effie        | IPS-Healthcare/Parkview/1.2    | 8/22/2015-12/15/2016 | Part-time Per CBA 5.12 |
| Slapar, Milena       | IPS-Healthcare/PVHS/6.0        | 7/7/2016-7/31/2016 | Per CBA 5.1 |
| Wilson, Lauren       | IPS-Classroom/Loma Vista/6.0   | 6/7/2016    | Early End to LOA  |

<table>
<thead>
<tr>
<th><strong>LAYOFF TO RE-EMPLOYMENT</strong></th>
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<tbody>
<tr>
<td>Hefner, Richard</td>
<td>Parent Classroom Aide-Rest/Chapman/2.0</td>
<td>7/11/2016</td>
<td>Lack of Funds</td>
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<table>
<thead>
<tr>
<th><strong>RESIGNATION/TERMINATION</strong></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Alden, Amanda</td>
<td>IPS-Healthcare/LCC/3.0 &amp; 3.0</td>
<td>7/8/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Berlin, Shawna</td>
<td>IA-Special Education/CHS/5.0</td>
<td>6/2/2016</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Empl #14169</td>
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<td>6/2/2016</td>
<td>Released During Probation</td>
</tr>
<tr>
<td>Empl #14280</td>
<td></td>
<td>6/22/2016</td>
<td>Released During Probation</td>
</tr>
<tr>
<td>Hackney, Amanda</td>
<td>IPS-Classroom/Emma Wilson/6.0</td>
<td>7/8/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Holt, Kacie</td>
<td>Elementary Guidance Specialist/Neal Dow/4.0</td>
<td>8/17/2016</td>
<td>Voluntary Resignation</td>
</tr>
</tbody>
</table>
Lazenby, Maija  
Elementary Guidance Specialist/Sierra View/3.0  
6/8/2016  
Voluntary Resignation

McCandrew, Ayla  
Registrar/FVHS/8.0  
8/9/2016  
Voluntary Resignation

Phizackerly, Lisa  
Parent Classroom Aide-Rest/Hooker Oak/2.5  
6/7/2016  
Voluntary Resignation

Rudolph, Nicole  
IPS-Classroom/Parkview/3.5  
6/30/2016  
Voluntary Resignation

Tighe, Mark  
School Bus Driver-Type 1/Transportation/5.7  
6/2/2016  
PERS Retirement

REIGNED ONLY POSITION LISTED

Reise, Marcy  
Instructional Assistant/Sierra View/2.0  
8/17/2016  
Voluntary Demotion

Rodríguez, Martin  
IPS-Classroom/Emma Wilson/4.0  
8/17/2016  
Increase in Hours

Snyder, Robin  
Health Assistant/CJHS/6.0  
8/15/2016  
Increase in Hours

Steadman, Sonya  
Health Assistant/Neal Dow/5.0  
8/15/2016  
Increase in Hours

Trammel, Alicia  
Campus Supervisor/MJHS/2.0  
8/17/2016  
Increase in Hours

(Consent Vote)
AYES: Robinson, Kaiser, Loustale
NOES: None
ABSENT: Griffin, Hovey

9. DISCUSSION/ACTION CALENDAR

9.1. BUSINESS SERVICES


At 6:14 p.m. Director Jaclyn Kruger presented information on the financial implications of the collective bargaining agreement with CUTA for the 2016-17 Fiscal Year. The agreement represents a 1% on-going increase to the District's health and welfare contribution with an estimated cost of $631,572. The agreement also allocates an estimated $991,440 in one-time money to increase the District's health and welfare contribution for the 2016-17 year only. Board Clerk Loustale moved to approve the public disclosure form between CUSD and CUTA; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale
NOES: None
ABSENT: Griffin, Hovey

9.1.2. Discussion/Action: AB 2756 Public Disclosure Document for Agreement between CUSD and CUMA

At 6:16 p.m. Director Jaclyn Kruger presented information on the financial implications of the collective bargaining agreement with CUMA for the 2016-17 Fiscal Year. The agreement represents a 1.1% on-going salary increase in the amount of $95,985. The agreement also allocates an estimated $117,900 in one-time money to increase the District's health and welfare contribution for the 2016-17 year only. Board Vice President Kaiser moved to approve the public disclosure form between CUSD and CUMA; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale
NOES: None
ABSENT: Griffin, Hovey
9.2 HUMAN RESOURCES
9.2.1. **Information:** Impacts of New Minimum Wage Law  
At 6:18 p.m. Director David Koll presented a PowerPoint and information on the possible impacts of the new minimum wage law. He noted the numbers are not fully vetted and are only a snapshot of one day and that changes will occur as we go. The presentation is only to show the possible effects of the new minimum wage law.

9.2.2. **Discussion/Action:** Resolution #1343-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year  
At 6:46 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1343-16. Board Vice President Kaiser moved to approve Resolution 1343-16; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale  
NOES: None  
ABSENT: Griffin, Hovey

9.3. BOARD
9.3.1 **Discussion/Action:** CUSD Board Self Evaluation  
At 6:47 p.m. Board President Robinson reminded Board members to turn in their self-evaluations to the Superintendent's office. No action was taken.

9.3.2. **Discussion/Action:** Update CUSD Governance Handbook for 2016-2017 School Year  
At 6:49 p.m. Board President Robinson reminded Board members to turn in any changes to the Superintendent's office. No action was taken.

9.3.3. **Information:** First Reading of Revised/Updated/New Board Policies (Administration)  
At 6:50 p.m. Board President Robinson reviewed the process and guidelines for making comments/suggestions on any of the revised/updated/new Board Policies. She noted the Board Policies were being presented tonight for a first reading and would return to the Board for final approval on August 24. She also noted that comments and suggestions could be sent to Board members or the Superintendent for their consideration until Tuesday, August 16. At 6:55 p.m. CHS Parent Jonathan Carlson and Citizen Will Clark presented comments on BP 3515.7, Firearms on School Grounds. Board Vice President Kaiser asked for clarification on BP 6152, Class Assignment and on BP 6164.2, Guidance/Counseling Services.

1312.3 Uniform Complaint Procedures  
3515.2 Disruptions  
3515.7 Firearms on School Grounds – New  
3553 Free and Reduced-Price Meals  
5111.1 District Residency – New  
5146 Married/Parenting Students  
6152 Class Assignment  
6164.2 Guidance/Counseling Services  
9222 Resignation  
9270 Conflict of Interest

10. **ITEMS FROM THE FLOOR**  
At 7:24 p.m. There were no items from the floor.

11. **ANNOUNCEMENTS**  
There were no announcements.
12. **ADJOURNMENT**
   
   At 7:25 p.m. Board President Robinson adjourned the meeting.

   :mm

   APPROVED:

   ________________________________
   Board of Education

   ________________________________
   Administration
<table>
<thead>
<tr>
<th>Donor</th>
<th>Item</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jo-Ann Fabrics and Crafts</td>
<td>Misc. Craft Items @ $151.00</td>
<td></td>
</tr>
<tr>
<td>Christian Michaels Ristorante</td>
<td>$100.00</td>
<td>Citrus Elementary</td>
</tr>
<tr>
<td>North Valley Volleyball</td>
<td></td>
<td>Hooker Oak</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PVHS Girls' Volleyball</td>
</tr>
</tbody>
</table>
AGENDA ITEM: Chapter Officer Leadership Conference

Prepared by: Courtney Champlin

[ ] Consent  Board Date 8/24/16

[ ] Information Only

[ ] Discussion/Action

Background Information

The Chico FFA Officers will attend a leadership training conference put on by the Superior Region FFA and State Officers. Students will have the opportunity to attend workshops varying in person development to fundraising sessions to ideally bring back to their local chapter.

Educational Implications

Students will learn various skills to improve their ability to lead the Chico FFA chapter of over 300 students. For example: leadership styles, delegating, time management, etc.

Fiscal Implications

Ag Incentive will cover costs of subs and Chico FFA ASB account will cover the cost of the conference for students.
FIELD TRIP REQUEST

TO: CUSD Board of Education  Date: __8/24/16__________
FROM: ___Courtney Champlin_________ School/Dept.: _Ag Department__________
SUBJECT: Field Trip Request

Request is for ______ Chico FFA__________ (grade/class/group)
Destination: ______ Mount Meadows Camp ______ Activity: Chapter Officer Leadership Conference
from ___8/29_____ / 6:00am_____ to ___8/30_____ / 5:00pm____ (dates) / (times)
Rationale for Trip: ______ Students will learn new skills to bring back to the chapter to increase its success and the students’ knowledge of Agriculture and FFA______
Number of Students Attending: ___7___ Teachers Attending: ___2___ Parents Attending: _______
Student/Adult Ratio: _7:2_
Transportation: Private Cars ________ CUSD Bus ________ Charter Bus Name ________
Other: ______ Ag Van_____
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ ______350.00 ______ Substitute Costs $ ___________ Meals $ ___________
Lodging $ ___________ Transportation $ ___________ Other Costs $ ___________
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ______Chico FFA ASB____ Acct. #: ____________________________ $ ______350.00_____
Name ________________________ Acct. #: ____________________________ $ _________

Requesting Party ____________________________ Date __8/16/16____
Site Principal ____________________________ Date __8/16/16____
Director of Transportation ____________________________ Date __________

IF MAJOR FIELD TRIP

Director of Educational Services ____________________________ Date __8/16/16____
Board Action ____________________________ Date __________

Approve/Minor □ Do not Approve/Minor □
Recommend/Major □ Not Recommended/Major □
(If transporting by bus or Charter)
AGENDA ITEM: Field Trip Request for Chico High Girls Volleyball Team to Attend Three Tournaments in September and October

Prepared by: Tim Voth, Volleyball Coach

☐ Consent  Board Date  August 24, 2016
☐ Information Only
☐ Discussion/Action

Background Information
Attendance at the following Girls' Volleyball Tournaments:
- American Canyon – September 9-10, 2016
- Santa Cruz – September 16-18, 2016
- Stockton – October 14-16, 2016

Educational Implications
This is a chance not only to compete against out of area teams and individuals, but to experience team camaraderie and responsibilities of a young adult.

Fiscal Implications
No cost to general fund. Cost is covered by Sport's Boosters and parents.
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education  
FROM: Tim Voth, Volleyball Coach CHS, Chip Carton, Athletic Director

Date: August 16, 2016  
School/Dept: Chico High School/Athletics

SUBJECT: Field Trip Request

Request is for Chico High School Girls’ Volleyball Team Overnight Tournaments  
(grade/class/group)


Activity: Volleyball Tournaments

Number of Students Attending: 14  
Coaches Attending: 2  
Parents Attending: 5

Student/Adult Ratio: 2:1

Transportation: Private Cars X  
CUSD Bus  
Charter Bus Name

Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

<table>
<thead>
<tr>
<th>ESTIMATED EXPENSES:</th>
<th>All costs will be covered by</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sports Boosters/Parents</td>
</tr>
</tbody>
</table>
| Fees $ Already Paid For | Substitute Costs $  
Meals $  
Transportation $  
Other Costs $    |
| Lodging $1,200        | Acci. #: $                  |

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

<table>
<thead>
<tr>
<th>Name</th>
<th>Acci. #:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requesting Party  
Date: 8/10/16

Site Principal  
Date: 9/16/16

Director of Transportation  
Date

IF MAJOR FIELD TRIP

Date: 9/17/16

Director of Educational Services  
Date

Board Action  
Date

Approve/Minor  
Do not Approve/Minor  
Recommend/Major  
Not Recommended/Major

(If transporting by bus or Charter)

Approved  
Not Approved

Revised 8/04
AGENDA ITEM: Field Trip Requests (2) for PVHS Girls Volleyball Team to Attend Volleyball Matches

Prepared by: J. J. Mitchell

☐ Consent Board Date August 24, 2016
☐ Information Only
☐ Discussion/Action

Background Information
Due to a reschedule have an opportunity to attend UOP NCAA volleyball match against CAL on Friday and compete in Tournament Saturday.

Educational Implications
Opportunity to see College competitors.

Fiscal Implications
Paid with Girls Volleyball Account - Limits traveling which will save money.
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education  
FROM: JJ Mitchell  
Date: 08/16/16  
School/Dept.: PVHS-Girls Volleyball

SUBJECT: Field Trip Request

<table>
<thead>
<tr>
<th>Request is for</th>
<th>Junior Varsity Girls Volleyball</th>
</tr>
</thead>
<tbody>
<tr>
<td>Destination:</td>
<td>Rocklin &amp; Davis</td>
</tr>
<tr>
<td>(grade/class/gramp)</td>
<td>Activity: Volleyball Match</td>
</tr>
<tr>
<td>from 09/16/16 / 1:00pm to 9/17/16 / 7:00pm</td>
<td></td>
</tr>
<tr>
<td>Rationale for Trip: Rocklin match was re-scheduled due to a conflict to Friday September 16th at 4:00</td>
<td></td>
</tr>
<tr>
<td>Since we are already at Rocklin we will continue on to Davis for our Saturday freshmen tournament. Friday stay the night to limit our driving for safety and safe money on transportation.</td>
<td></td>
</tr>
<tr>
<td>Number of Students Attending: 12  Teachers Attending: 2  Parents Attending: 6</td>
<td></td>
</tr>
<tr>
<td>Student/Adult Ratio: 2:1</td>
<td></td>
</tr>
<tr>
<td>Transportation: Private Cars 5  CUSD Bus 0  Charter Bus Name 0</td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
<tr>
<td>All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.</td>
<td></td>
</tr>
</tbody>
</table>

ESTIMATED EXPENSES:

<table>
<thead>
<tr>
<th>Fees $</th>
<th>Substitute Costs $</th>
<th>Meals $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging $</td>
<td>Transportation $</td>
<td>Other Costs $</td>
</tr>
</tbody>
</table>

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

<table>
<thead>
<tr>
<th>Name</th>
<th>Girls Volleyball</th>
<th>Acct. #: 670</th>
<th>$800</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
<td>Acct. #:</td>
<td></td>
</tr>
</tbody>
</table>

PVHS Girls Volleyball

Requesting Party: 09/16/16

Site Principal:

Date 8/16/16

Recommend/Major or M

Date 8/17/16

Recommend 0

Not Recommended

Date

Approved 0

Not Approved

IF MAJOR FIELD TRIP

Director of Educational Services

Date

Approved 0

Not Approved

Board Action

Date

Approved 0

Not Approved

Revised 8/04
CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA  95928-5999  
(530) 891-3000  

FIELD TRIP REQUEST  

TO:  CUSD Board of Education  
FROM:  JJ Mitchell  
Date:  08/16/16  
School/Dept.:  PVHS-Girls Volleyball  

SUBJECT:  Field Trip Request  

Request is for Freshmen Girls Volleyball  
(grade/class/group)  
Destination:  Rocklin & Stockton  
Activity:  Volleyball Match & Tournament  

from  09/16/16 / 1:00pm to 9/17/16 / 7:00pm  
(dates) / (times)  

Rationale for Trip:  Rocklin match was re-scheduled due to a conflict to Friday September 16th at 4:00  
Since we are already at Rocklin we will continue on to Stockton for our Saturday freshmen tournament.  
Friday night we will take the girls to UOP for a NCAA Woman volleyball match against CAL.  

Number of Students Attending:  14  
Teachers Attending:  2  
Parents Attending:  6  

Student/Adult Ratio:  2-1  
Transportation:  Private Cars  5  
CUSD Bus  
Charter Bus Name  

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.  

ESTIMATED EXPENSES:  

Fees $  
Substitute Costs $  
Meals $  

Lodging $  
Transportation $  
Other Costs $  

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  

Name  Girls Volleyball  
Acct #:  670  
$ 600  

Name  
Acct #:  $  


PVHS Girls Volleyball  
Requesting Party:  

Site Principal:  

Director of Transportation:  

Date:  08/16/16  

☐ Approve/Minor  ☐ Do not Approve/Minor  
☐ Recommend/Major  ☐ Not Recommended/Major  
(If transporting by bus or Charter)  

IF MAJOR FIELD TRIP  

Director of Educational Services:  

Board Action:  

Date:  

☐ Approved  ☐ Not Approved  

ES-7  
Revised 8/04
AGENDA ITEM: California Mathematics and Science Partnership Grant Agreement

Prepared by: John Bohannon, Director

☐ Consent  Board Date  August 24, 2016
☐ Information Only
☐ Discussion/Action

Background Information
Chico Unified School District just recently received a California Mathematics and Science Partnership (CaMSP) grant. The project is entitled "The Mathematics Task Initiative in Middle and Elementary (Math TIME)". The project is a collaborative partnership among Chico Unified School District (CUSD), Glenn County Office of Education (GCOE), Chico Math Project (CMP) and California State University, Chico (CSUC) to provide professional development for K-8 teachers. The primary goal of the program is to strengthen student engagement with mathematics and improve student mathematical achievement.

Educational Implications
The focus will be on increasing the content knowledge and pedagogical content knowledge of K-8 teachers in relation to Common Core standards. Additional emphasis will aim to strengthen teachers' capacity to incorporate electronics in lesson delivery. Teachers will participate in intensive summer institutes and will have experiences-as-learners. Coaching sessions and lesson study during the school year follow-up will support teachers as they incorporate what they have learned during their own instruction.

Fiscal Implications
This contract agreement with CSU, Chico has no impact on the general fund. Funds will come directly from the Math TIME grant.
Scope of Work (SOW) CaMSP-Cohort 12
Subagreement CSU, Chico -Research Foundation
Prime Award Lead Educational Agency (LEA) - Chico Unified School District (CUSD)

This is a grant for the mathematical professional development of K-8 teachers in the north state and if funded would run from Summer 2015 through Summer 2017. This professional development is comprised of two components: intensive summer and weekend large-group sessions and individual and small-group coaching during the school year. We expect around 90 teachers from CUSD and 30 from other districts and independent or private schools.

The summer intensive will be lead by Mary Elizabeth Matthews (PI/CSUC), and will be facilitated by Robert Preston (Co-PI/CUSD), Jorgen Berglund (CSUC/CMP), Katy Early (CSUC/CMP), Rita Nutsch (GCOE), Deborah Burfeind (CMP), and another facilitator yet to be named. Content will be guided by the results of a teacher need survey. Teachers will develop mathematical content knowledge and pedagogical content knowledge in both mathematics and technology.

CUSD facilities will be used for the intensive sessions, and CSUC faculty will have no other CSUC obligations during this time period. Prior to the intensive, instructors will participate in a one-day training in the use of tablet technology and also in a training to use the Instructional Quality Assessment to guide the professional development and also the observation aspect of the coaching.

The school-year coaching and lesson studies will be held on various campuses as well as online. These will be facilitated by all of the summer instructors and Jennifer Oloff-Lewis (CSUC-SOE). M.E. Matthews will work with teachers in grades 6-8, taking a total of 3 WTU per semester (F15-S17), while Berglund and Oloff-Lewis will take additional compensation.

June/July 2015 and 2016
Technology training for Instructors (Repeated in Summer 2016 and Summer 2017)
Evaluation and observation protocol (IQA) training for Instructors

August 2015 (with parallel structure in Summer 2016 and Summer 2017)
5-day intensive with teacher participants
  • Lead by M.E. Matthews (CSUC)
  • Facilitated by Robert Preston (Co-PI/CUSD), Jorgen Berglund (CSUC/CMP), Katy Early (CSUC/CMP), Rita Nutsch (GCOE), Deborah Burfeind (CMP)
  • 2015-16 School Year (with parallel structure in SY 2016-17)
3 Saturday day-long intensive sessions
  • Lead and facilitated by the same instructors as the summer intensive
  • One of the three sessions will be open to administrators to attend.
4 coaching cycles per teacher
- 4 contact hours per cycle
- may coach in pairs
- Coaching will be done by intensive instructors and Jennifer Oloff-Lewis (CSUC-SOE)
- Oloff-Lewis and Yakes to take additional compensation; Matthews to take course release
- Observation hour of cycle to use IQA, data collected to become part of evaluation data

2 lesson studies per teacher
- 4 contact hours per lesson study
- Done in small-group
- Held on-site and online
- Lesson studies lead by intensive instructors and Oloff-Lewis
- Oloff-Lewis and Yakes to take additional compensation; Matthews to take course release (for a total of 3 WTU/sem)
AGENDA ITEM: Agreement with Kevin Clark Consulting and Training

Prepared by: John Bohannon, Director

X Consent

Board Date August 24, 2016

Information Only

Discussion/Action

Background Information
As part of an ongoing effort for Chico Unified to support teachers of English Learners, Kevin Clark Consulting and Training will build the capacity of veteran ELD (English Language Development) teachers, develop foundational methods and behaviors for new ELD teachers, expand coaching support to junior high ELD teachers, assist district coaches in supporting ELD teachers and enhance the role of district administrators in ELD instruction and program design.

Educational Implications
This agreement’s goal is to increase acquisition and academic learning skills of English Language Learners per program improvement requirements.

Fiscal Implications
There is no impact to the general fund.
BACKGROUND

The Chico Unified School District employs a substantial number of teachers who implement their daily instructional practices with varying degrees of consistency and effectiveness. Currently, leadership across all levels is interested in partnering with an external consulting firm with the goal of improving principled instruction to support the skills necessary for students to read with comprehension and write academically at or above grade level. Over the five years, the district has made substantial strides in working to implement high level English Language Development (ELD) classes across four sites and has increased its reclassification rates. While the growth among ELD classrooms is laudable, the district’s leadership groups have made continuing the improvement of achievement for all students a top priority. In order to accomplish this, the district has identified the use of Key Learning Instructional Principles and applied grammar to accelerate learning in reading and writing classes. This contract proposal describes in more detail the proposed 2016-2017 principled instruction initiative, including the scope of consulting services to be provided related to its design, implementation and evaluation.

CONTRACT PROPOSAL AND DURATION

This contract proposal details the scope and duration of services to be provided by Clark Consulting and Training, Inc. to the groups identified herein. The duration of services is from July 1, 2016 to June 30, 2017.

SCOPE OF CONSULTANT DUTIES

Five on-going goals guide the work this year. Each is presented here with a short description.

1. Enhance the ELD teaching skill of all teachers at six high-priority sites Chapman, McManus, Parkview, Marsh, Chico Junior, Bidwell.

2. To implement a set of Key Learning Acceleration Principles across the initially identified target sites and grade bands.

3. To extend understanding of the role site leaders play in monitoring classroom instruction for evidence of key principles that accelerate learning.

4. To enhance the skills and knowledge of district coaches as the sophistication of instructional methods and the implementation of principled instruction is implemented across the district.
TARGET TRAINING GROUPS, OBJECTIVES AND TIME ALLOCATIONS

The table below shows each group, its objectives and time allocations for 2015-2016.

<table>
<thead>
<tr>
<th>Training Group</th>
<th>Number of Days</th>
<th>Rationale</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer 2016</strong></td>
<td>2016 Early-Back Teachers</td>
<td>Two-day, Two-Level ELD Grammar Camp Two-day methods training Ten coaching days ELD</td>
<td>Program focus to be linking grammar skills to academic writing tasks</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>2016-2017 School Year</strong></th>
<th>Number of Days</th>
<th>Rationale</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. ELD teachers at six focus sites: Chapman, McManus, Citrus, Marsh, Chico Jr., Bidwell</td>
<td>2 days co-presented methods training with district coaches</td>
<td>Build exemplar sites that are fully implemented and that show the grammar-reading-writing connection across the curriculum.</td>
<td>Two days @ $1,500.00</td>
</tr>
<tr>
<td>3. Identified initial implementation group of language arts teachers for principled instruction.</td>
<td>4 days training with district coaches</td>
<td>This group will implement a set of applied grammar methods and key language principles in during their Language Arts teaching.</td>
<td>Four Days @ $1,500.00</td>
</tr>
<tr>
<td>4. District ELD coaches</td>
<td>Two days of intensive in-class coaching practicum.</td>
<td>Bring coaches to mastery and focus on their abilities to coach for “intensification” with district teachers across content areas.</td>
<td>2 days @ $1,500.00</td>
</tr>
<tr>
<td>5. Teacher leaders at various sites and grade levels across the district.</td>
<td>3 days of methods training with district coaches 3 days of co-teaching sessions</td>
<td>This is a key group whose practices will eventually serve as the demonstration group for the initiative.</td>
<td>Six Days @ $1,500.00</td>
</tr>
<tr>
<td>6. Site and district administrators with responsibility for monitoring the quality and integrity of the principled instruction initiative fidelity and instructional quality</td>
<td>Two advanced 2.5-hour meetings as well as four full-day advanced on-site practicum sessions with consultant for continuing site and district-level administrators.</td>
<td>Effectively communicate the initiative’s purpose, organization and outcomes. Show its close link to CCS, and grade-level reading comprehension and academic writing tasks.</td>
<td>Six days @ $1,500.00</td>
</tr>
</tbody>
</table>

| 2016-2017 Program Total: | 2016 – 2017 represents next step in expanded the CUSD sustainability development process. | The structured and systematic transition of responsibilities from CCT, Inc. to CUSD will ensure lasting program implementation | Total: $54,000.00 |

MATERIALS PROVIDED BY CONSULTANT

1. Training binders and contents for all participants
2. Classroom observation protocols and information gathering forms
3. Scope and sequence guides for methods implemented
COST BASIS
For the services described above, the consulting fee is $127,000.00, which includes all consultant preparation, development, travel and overhead. Billing is to be in equal payments monthly during the duration of the contract. All services are guaranteed to meet the quality standards of the district.

INDEPENDENT CONTRACTOR STATUS
In rendering the described services, it is mutually understood and agreed that the contractor shall, at all times, be acting and performing as an independent contractor and not as an employee of the school district. All personnel, if any, employed by the contractor to assist in the performance of this agreement shall be deemed to be the employees of the contractor.

ALTERATIONS
It is mutually understood and agreed that no alterations or variations of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto. No oral understanding or agreements not incorporated herein, in writing, shall be binding on either party hereto. All petitions for alteration shall be executed by the superintendent or a designee, whose authority to request an alteration is provided for in a letter from the superintendent and mailed via US Mail to CCT, Inc. in certified form.

TERMINATION
The parties agree that either may terminate the contract with 30 days written notice. Written notice is to be defined as a letter from the district or agency superintendent or equivalent-level position on agency letterhead, dated and signed. The letter will arrive at the Arizona mailing address of CCT, Inc. via certified letter through the U.S. Mail. No other forms of correspondence are acceptable and will not be considered as a valid request. In the event the contract is terminated by either party the district will pay the contractor for all services rendered and previously scheduled up to the date of termination, which shall be defined as the last day of the 30 days from the certified delivery date of the request for termination.

LITIGATION
All litigation matters related to contract termination or alteration will be filed only in Maricopa County in the state of Arizona. CCT, Inc. actively pursues the collection of all fees owed through legal and other means, including reimbursement from the agency for legal fees incurred by CCT, Inc. to recover monies owed pursuant to the contract of services with the agency.

SCHEDULE CHANGES
CCT, Inc. confirms all consultant visits 30 days in advance. Changes to a scheduled date or dates requested after the 30-day confirmation window are subject to denial by CCT, Inc. or financial compensation by the district or agency should the change result in loss of previously purchased travel-related expenses by the consultant. If the proposed change is granted by the consultant, the district or agency is subject to increased costs for increases in travel-related expenses to accommodate the district-initiated request. Both losses in previously purchased travel-related expenses and new expenses to make the change will be charged against the totality of the contract and could result in loss of consulting days or elimination of some services to account for the cost increase as a result of the district's or agency's schedule change request.

ACCEPTANCE
Your signature below indicates acceptance of the terms of this contract.

School/District Representative

Date of Signature

Clark Consulting and Training, Inc.
(EIN #95-4663756)

Date of Signature: 6-20-13

16772 W. Bell Rd. Ste 110-812 Surprise, AZ 85374-9702
(480) 262-7086
AGENDA ITEM:  E Center Head Start Programs Agreement

Prepared by:  David McKay, Director

☑ Consent  Board Date  August 24, 2016

☐ Information Only

☐ Discussion/Action

Background Information
Year 5 of a five-year contract with E Center Head Start Program to provide services to teen mothers and children up to 36 months to meet the requirements for the Cal Safe Program.

Educational Implications
The contract is to provide a comprehensive approach to supporting the development of both the family and the child.

Fiscal Implications
None to the General Fund.
COLLABORATION AGREEMENT TO PROVIDE
Cal-SAFE AND EARLY HEAD START SERVICES

This Collaboration Agreement to Provide Cal-SAFE and E CENTER (the "Agreement"
entered into by and between the Chico Unified School District (herein the "District") and
California nonprofit corporation (herein "E Center"), effective July 1, 2012.

REPRESENTATIONS OF THE PARTIES

A. The District is currently providing services to teen parents under the Cal-SAFE Child Care and Development program, California Education Code, Section 54740 to 54749.5.

B. E Center is currently providing services to prenatal mothers and children up to 36 months under the provisions of the federal Early Head Start program.

C. The District and E Center have agreed to collaborate so that eligible participants can receive a combination of Cal-SAFE and Early Head Start services to more comprehensively meet the needs of participants, avoid duplication of services, and to make effective use of funding available through the Cal-SAFE and Early Head Start programs.

D. The District is primarily responsible for ensuring that services meet the requirements of the Cal-SAFE program, including both programmatic and fiscal requirements.

E. E Center is primarily responsible for ensuring that services meet the requirements of the Early Head Start program, including both programmatic and fiscal requirements.

F. The District and E Center agree to fully cooperate under this Agreement to implement policies and procedures, and maintain all required documentation necessary to ensure that the requirements of both the Cal-SAFE and Early Head Start programs are met.

G. In addition, during the term of this Agreement, E Center will maintain California State child care licensure. The District agrees, entirely at its own cost, to make all repairs, improvements and renovation of the facility in which services are provided to ensure that child care licensing requirements are met.

H. E Center agrees to provide meals and snacks in accordance with the Child and Adult Care Food Program (herein "CACFP") during the term of this Agreement. The District will fully cooperate with E Center to implement policies and procedures, and maintain all required documentation necessary to ensure that the requirements of the CACFP program are met.

AGREEMENT

1. Term of Agreement: This Agreement shall commence on July 1, 2012, and shall remain in effect for a period of five (5) years, or until such earlier time as E Center is no longer operating the Early Head Start program for Butte County, California.

2. Status of the Parties: The relationship of each party to this Agreement to the other is that of an independent contractor. At no time shall E Center represent itself to be an officer, agent or employee of the District or the State of California. At no time shall the District represent itself to be an officer, agent or employee of E Center.

3. Mutual Indemnification: Each party to this Agreement hereby agrees to save, defend, hold harmless, and indemnify the other (including the State of California) and their officers, agents and employees, against any or all liability, claims and costs of whatsoever kind and nature for injury to or death of any...
person or persons, and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work under the terms of this Agreement, resulting in whole or in part from the negligent acts or omissions of the other party, or any subcontractor, employee, agent, or representative of the other party.

4. **General Liability and Automobile Insurance**: Each party shall provide and maintain in force during the term of this Agreement, comprehensive personal injury and property damage liability insurance, including automobiles, with minimum personal injury coverage limits of $1,000,000 per occurrence, $3,000,000 aggregate coverage applicable to the activities undertaken under the terms of this Agreement. Written proof of coverage shall be provided by each party to the other as designated in this Agreement within thirty (30) days of the date upon which this Agreement is executed. Coverage shall not be cancelled during the term of this Agreement.

5. **Additional Insurance**: Each party shall provide workers’ compensation insurance, unemployment compensation insurance, and disability insurance for all of its members, as required by law.

6. **No Religious Services**: Neither party to this Agreement will provide services that include religious instruction or worship, nor permit any religious symbol of any kind or nature to be displayed during program activities or in premises in which program services are provided under this Agreement.

7. **Non-Discrimination Compliance**: Each party to this Agreement shall be responsible for compliance with all federal, state, and local non-discrimination, equal opportunity and affirmative action laws, rules, and regulations applicable to the party’s performance under this Agreement. In particular, neither party shall deny the Agreement’s benefits to any person on the basis of religion, color, ethnic group identification, sex, sexual orientation and gender, age, physical or mental disability, nor shall they discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex.

8. **No Commissions Paid**: E Center and the District warrant that no person or selling agency or other organization has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage or contingent fee.

9. **Overview of Collaboration**: This Agreement provides for a year round child and family development program meeting both Cal-SAFE and Early Head Start (herein “EHS”) requirements. Full day child care is provided to eligible participants during the District’s school year. A home-based approach is to be used during the summer. The program will apply the Head Start Performance Standards to provide a comprehensive approach to supporting the development of both the family and the child. The parties agree to work cooperatively to maximize the benefits to parents and children as a result of this collaboration.

10. **Responsibilities of the District and E CENTER:**

   10.1. **Recruitment and Enrollment**: E Center will recruit and enroll pregnant mothers and children using priorities approved by both parties meeting both Cal-SAFE and EHS requirements. The District will support recruitment and enrollment by referring pregnant mothers and parents with children ages birth to 36 months to the program.

      10.1.1. Priority in services will be given to students in the District who are pregnant or have children ages birth to 36 months and otherwise meet EHS eligibility criteria.

      10.1.2. Second priority in services will be given to graduates of the District, who otherwise meet EHS eligibility criteria.
10.1.3. It is understood, however, that the priorities in services noted above will include the required availability of slots in EHS for children with disabilities.

10.2. Number of Children and Services: E Center will provide EHS center-based and home-based services for eligible pregnant mothers and parents with children up to age 36 months.

10.2.1. E Center will provide EHS center-based services for up to 14 children up to 36 months. EHS will provide a transition plan 6 months prior to the child's third birthday.

10.2.2. E Center has the discretion to determine the actual number of children served, based upon the classroom facilities available, age of children enrolled, and associated teacher-to-child ratio requirements.

10.2.3. EHS center-based services will be provided by E Center for 6.5 hours per day, 5 days per week, for a minimum of 180 days per year. The actual program schedule will be established by E Center, subject to coordination with the District's calendar and school year.

10.2.4. The District will provide a licensable facility in which center-based services can be provided, including a kitchen, playground, and meeting room for parent activities.

10.2.5. The District will provide necessary repairs, maintenance, and janitorial service for the facility used for providing center-based services.

10.2.6. The District will provide telephone, internet access, and utilities for the facility and the space used for providing center-based EHS services.

10.2.7. During the District's summer closure days (approximately 45 days per year), E Center will provide EHS home-based services for children served with center-based services during the remainder of the year.

10.2.8. The EHS home-based program will include weekly home visits, and at least one socialization per month during the summer break from center-based services.

10.2.9. E Center and the District will coordinate joint activities in and out of the classroom for program participants to support the provision of comprehensive, community-based services, such as field trips, after school activities, and special events.

10.2.10. The District will provide parenting and prenatal classes.

10.2.11. E Center and the District will cooperate in meeting the parent involvement and advisory requirements of both EHS and Cal-SAFE.

10.2.12. E Center will provide staff needed for the provision of center-based and home-based services (except as otherwise noted in this Agreement). E Center will assign staff to work with families to meet health and social service needs by working with students during the school year, at home visits, and by phone.

10.2.13. E Center will provide a translator for scheduled prenatal and parent education classes as needed.

10.2.14. The District will serve as a centralized location for the provision of resources and referrals beneficial to adolescent parents.
10.2.15. E Center will provide a quality program, in accordance with EHS Performance Standards, and best practices for working with pregnant mothers, parents, and children up to age 36 months.

10.2.16. E Center site staff and Cal-SAFE staff from the District will meet jointly as scheduled for effective case management, on-going communication and training.

10.2.17. E Center and District administration staff will meet a minimum of two times per year to review contract language and review progress of the program.

10.2.18. E Center will maintain daily attendance. If requested by the District, E Center will close their attendance records on the last day of each month for the preparation of the required monthly statement to be submitted to the District no later than the tenth working day of the following month.

10.2.19. EHS student documentation will be maintained by E Center, and Cal-SAFE student documentation will be maintained by the District. The parties will cooperate to ensure that all needed child and family information is available to both E Center and District staff.

11. Transportation: The District shall provide transportation for program participants who are students of the District only, including a well maintained, licensed and insured vehicle and qualified driver. A cell phone will be provided in case of an emergency. Transportation services for all program participants must meet Cal-SAFE and District requirements.

12. Food Services: Participants in the EHS program offered under this Agreement are eligible for meal reimbursement under the Child and Adult Care Food Program (the “CACFP”). E Center shall provide meals and snacks under this Agreement.

12.1.1. Records: E Center shall maintain all necessary records to support reimbursement, including daily snack and meal counts.

12.1.2. Reimbursements: All CACFP reimbursements for meals and snacks served by E Center in accordance with this Agreement shall be paid to the E Center.

13. Classroom Space: The District will provide classroom space for the operation of the center-based EHS-services offered by E Center during the District’s school year. The classroom space is identified as Room 1 of the Fair View High School campus, 230 East Avenue, Chico, CA 95925. The classroom will be divided into two individual classrooms, meeting both Cal-Safe and EHS program requirements. The District will provide furnishings and fixtures to appropriately set up each classroom for the number and ages of children served in each classroom. Ownership of all furnishings, fixtures, and any other items provided by the District shall remain with the District. E Center shall provide the supplies and materials necessary for implementation of day-to-day curriculum activities. E Center and the District will work cooperatively to insure that the classrooms are set up and supplied to provide a quality environment for the children in the classroom based program.

14. In-Kind Requirements: The District will provide E Center with all documentation needed to demonstrate the value of EHS in-kind contributions made by the District, including such items as: facilities, maintenance and janitorial services, transportation services, and transportation vehicle maintenance.
15. **California State Child Care Licensure:** E Center will maintain child care licensure for all premises in which program activities are conducted, and the CACFP activities for services provided under this Agreement shall be associated with E Center's state child care license.

16. **Funding and Payment:** The District will pay to E Center $60,000 annually, earned through the Child Care and Development Services portion of the District's Cal-SAFE grant, less 7.5% for an administrative indirect fee. This pass-through funding amount will be revisited annually based on increases and/or decreases in grant earnings.

   16.1.1. **Records:** E Center will provide the District with enrollment and attendance records, and all additional documentation necessary for monthly submission of information to support earned funding under the District's Cal-SAFE grant.

   16.1.2. **Submission:** Documentation required of E Center by the District for each month of services will be submitted by E Center to the District by the tenth working day of the following month.

   16.1.3. **Maximum Funding Earned:** E Center and the District will work cooperatively to insure that all documentation needed is submitted, and that the maximum possible amount of funding available under the District's Cal-SAFE grant is earned.

   16.1.4. **Payment to E Center:** Upon receipt by the District of earned funding through the Child Care and Development Services portion of the District's Cal-SAFE grant, the District will provide an accounting of the funds received and administrative indirect fee and transportation costs and remit the balance of received funds to E Center within ten working days of the date upon which it is received by the District. It is understood that funding occurs quarterly.

17. **Contact Information:**

   17.1.1. E Center:
   
   For substantive program issues:
   Kathy Davidson
   Head Start Program Office
   1128 Yuba Street
   Marysville, CA 95901
   Phone: (530) 741-2995 ext. 135
   Fax: (530) 741-8489
   k davidson@ecenter.org

   For fiscal matters:
   Moises Da Costa
   410 Jones Street
   Ukiah, CA 95482
   Phone: (707) 468-0194 ext. 115
   Fax: (707) 468-0407

   17.1.2. The District:
   
   For substantive program issues:
   Janet Brinson, Director
   Chico Unified School District
   1163 East 7th Street
   Chico, CA 95928
   Phone: (530) 891-3000 ext. 105
   Fax: (530) 891-3220
For fiscal matters;
Maureen Fitzgerald, Assistant Superintendent
Chico Unified School District
1163 East 7th Street
Chico, CA 95926
Phone: 530-891-3000 ext. 111
Fax: 530-891-3220

18. Termination: This Agreement will automatically terminate on the last day for which E Center is the grantee for the EHS program for Butte County, CA, unless previously assigned to a permanent local grantee. This Agreement may be terminated prior to its end date by either party for any reason upon thirty (30) days written notice to the other party.

19. Entire Agreement: This Agreement reflects all of the terms and conditions agreed upon between the parties, and there are no written or oral agreements between the parties other than as set forth in this Agreement.

20. Amendment: This Agreement may be amended upon the written agreement of both parties.

21. Illegal or Unenforceable Terms: In the event that any portion of this Agreement is illegal or unenforceable, the remainder of the Agreement shall remain in full force and effect.

22. Signatures:

E Center

[Signature]
Authorized Signature
Title
Date

Chico Unified School District

[Signature]
Authorized Signature
Title
Date
AGENDA ITEM: Skyway House Agreement

Prepared by: David McKay, Director

X Consent  Board Date  August 24, 2016

Information Only

Discussion/Action

Background Information
Chico Unified School District and the Butte County Sheriff's Office entered into a collaborative partnership for the submission of a Byrne JAG grant. The grant was awarded for implementation during the 2014-15 school year. The premise of the grant is very similar to the existing YouthBuild grant.

The Byrne JAG grant, "From Custody to Community" is a YouthBuild/Butte County Collaborative (YB-BDD) partnership. The program will identify young adult offenders, 16-24 years of age scheduled to re-enter local communities. These youth will be enrolled in the YB program in order to complete any lingering educational requirements and to train for the workforce.

A collaborative partner in this endeavor will be the Skyway House. The Skyway House staff will play an integral role for youth who are battling substance abuse. Substance abuse treatment include outpatient group and individual counseling sessions and possible recovery residences for 90 days for participating individuals.

Educational Implications
The ultimate goal for the YB-BCC grant and the supporting partnerships is to provide opportunities for struggling youth between the ages of 16-24 to being again. This collaboration will provide the students with educational, career and sober living opportunities.

Fiscal Implications
There are no impacts to the general fund. All YB-BCC and partner activities will be paid for out of the Byrne JAG grant funds.
APPENDIX E

Operational Agreement

This Operational Agreement stands as evidence that the Butte County Sheriff's Office and Skyway House intend to work together toward the goals outlined in the JAG Three Year Strategy. Both Agencies believe that implementation of the From Custody to Community - A YouthBuild Butte County Collaborative (CTC-YB-BCC) as described within this proposal, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outlined herein.

The CTC-YB-BCC project will closely coordinate JAG services and activities with Skyway House through:

- The provision of substance abuse education and counseling both pre and post release from incarceration for a minimum of 84 CTC-YB-BCC participants.
- Weekly, monthly and quarterly interdisciplinary meetings and case conferences between Skyway House program staff and all Collaborative partners to discuss strategies, timetable and implementation of mandated services. Specifically:
  - Participant progress: goal achievement, gang involvement, substance use, housing needs, vocational training and certification status and attainment, criminal justice status and the review of data and reports to determine overall program performance.
- July 1, 2016 to December 31, 2016 Amount of JAG state funds to be:
  - Skyway House $179,043.
- January 1, 2017 to June 30, 2017 Amount of JAG state funds to be:
  - Skyway House $41,200.

We the undersigned, as authorized representative of the Butte County Sheriff's Office and Skyway House do hereby approve this document.

Name and Title
Agency Name

Date

Name and Title
Agency Name

Date
AGENDA ITEM: Opening of a PVHS ASB Account at Golden Valley Bank

Prepared by: John Shepherd, Principal

☐ Consent

☐ Information Only

☐ Discussion/Action

Board Date August 24, 2016

Background Information
The Pleasant Valley High School Associated Student Body (ASB) currently has all of their banking provided by Bank of America. We would like to switch the checking account service to Golden Valley Bank as they offer more services and lower fees.

Educational Implications
Students at Pleasant Valley High School will have an opportunity to work with a local bank.

Fiscal Implications
Lower Fees and more services.
Golden Valley Bank
August 12, 2016

Chico Unified School District
Pleasant Valley High School
Associated Student Body

John Shepherd, Principal
Ann Castle, Comptroller

Thank you for your interest in Golden Valley Bank for all of your banking needs. We are looking forward to building a relationship with you and help your business continue to grow in our community. Below are a few products and services we wanted to highlight to provide you with an exceptional experience with Golden Valley Bank.

- Checking Accounts:
  - Gold Analyzed Checking, free of monthly charges, assuming an average collected balance of $300,000. This will be reviewed on an annual basis.
    - Business Online Banking
    - Bill Pay
    - eDeposit (Scanner and support) for depositing checks to the account from the convenience of your office.
    - Merchant Services provided by PayPower Solutions
    - Night Drop Service for depositing cash with no wait or after hours.
    - Corporate Visa Card through Elan Financial Services w/$20,000 limit.
      - Business Bonus Reward Card with no annual fee
      - Earn 1 point for every net $1 you spend
      - Get a 25% bonus on all points every month, automatically
      - Introductory 0% APR for the first 6 billing cycles on purchases and balance transfers
        - After that, a variable APR, currently 12.24% - 23.24%.

This letter is in no way meant to be a binding agreement but is intended by the Bank to be used to communicate our products for discussion purposes. This expression of interest letter will expire in 30 calendar days.

190 Cohasset Road, Suite 170, Chico, CA 95926
With respect to your questions regarding FDIC Insurance on funds deposited to Golden Valley Bank, we have included a copy of "Contract for Deposit of Public Moneys for your review. We are required to have a paid-up capital and surplus of 110% of funds that exceed the $250,000 that is covered by FDIC Insurance, to provide full coverage of Public Funds.

We appreciate the opportunity to be your primary bank. Your relationship will mean a lot to all of us at Golden Valley Bank. Please give me a call at (530) 894-4932 if you have any questions.

Sincerely,

Diann Harger
SVP Relationship Banking Manager
PART I

THIS CONTRACT, relating to the deposit of moneys, made as of the _______ day of _______, 2015, between ________ (hereinafter designated "Depositor"); ________ (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Golden Valley Bank") and Golden Valley Bank (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Golden Valley Bank") and Golden Valley Bank (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Depository"); having a paid-up capital and surplus of $ ________ of ________, (hereinafter designated "Depository"); 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5. **AGENT OF DEPOSITORY**

The Agent of Depository, authorized by Depositor and the Depository to hold the eligible securities posted as collateral under this contract, is TIB, The Independent Bankers Bank. Said Agent of Depository has filed with the Administrator of Local Agency Security of the State of California an agreement to comply in all respects with the provisions of Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code.

6. **AUTHORITY OF AGENT OF DEPOSITORY**

Authority for placement of securities for safekeeping in accordance with Government Code Section 53650 is hereby granted to the Agent of Depository, including placement with any Federal Reserve Banks or branches thereof, and the following banks, other than the Depository, located in cities designated as reserve cities by the Board of Governors of the Federal Reserve System: The Independent Bankers Bank.

7. **DEPOSITORY'S DEFAULT**

If the Depository fails to pay all or part of any deposits of Depositor which are subject to this contract when ordered to do so in accordance with the terms of withdrawals set forth on the deposit receipt (which is by reference made a part hereof), Depositor will immediately notify, in writing, the Administrator of Local Agency Security. Action of the Administrator in converting the collateral required by paragraph 5 above for the benefit of the Depositor is governed by Government Code Section 5365.

8. **DEPOSITORY'S RIGHTS**

The Depository may add, substitute, or withdraw eligible securities being used as security for deposits made hereunder in accordance with Government Code Section 53654, provided the requirements of Paragraph 5 above are met.

The Depository shall have and hereby reserves the right to collect the interest on the securities, except in cases where the securities are liable for sale or are sold or converted in accordance with the provisions of Government Code Section 53655.

9. **EXPENSES**

The Depository shall bear and pay the expenses of transportation to and from Depositor's office of moneys so deposited and the expense of transportation of eligible securities maintained as collateral to and from the designated Agent of Depository. The Depository shall also handle, collect and pay all checks, drafts, and other exchange without cost to the depositor.

**PART III**

**WAIVER OF SECURITIES FOR DEPOSIT OF PUBLIC MONEYS**

Pursuant to California Government Code Section 53653, Depositor hereby waives the security collateralization requirement for that portion of any deposits maintained by the Depositor as are insured pursuant to federal law. This waiver refers to the deposit levels covered by FDIC insurance (currently $250,000.00).

The Depositor also affirms that he/she is duly authorized to grant this waiver. All moneys belonging to the Depositor and on deposit in excess of the FDIC insurance levels shall be collateralized by pledged securities with the Local Agency Deposit Security Law and applicable California Government Code and Code of Regulations.

IN WITNESS WHEREOF, the Depositor in his/her capacity has signed this contract and the Depository has caused this contract to be executed in like manner by its duly authorized officers.

**DEPOSITOR:**

**DEPOSITORY:**

---

**Print Name & Title**

**Address:**

190 Cohasset Rd, Suite 170
Chico, CA 95926
AGENDA ITEM: Illuminate Data and Assessment System Annual Renewal

Prepared by: Michael Morris, Director

☑ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

Background Information
Purchases of products and services exceeding $50,000 require Board approval. This item is requesting Board approval to authorize payment of an invoice for $61,512.00 for the annual renewal of the Illuminate Education Data and Assessment System.

CUSD teachers and administrators have used Illuminate since 2012 for assessment and intervention data collection and reporting as well as for elementary report cards.

Educational Implications
The Illuminate data and assessment management system provides teachers and administrators with assessment data collection and reporting to support high quality, rigorous instruction. This supports the overarching student achievement goals of CUSD.

Fiscal Implications
The costs for the Illuminate data and assessment management system are paid annually out of unrestricted funds.
ILLUMINATE EDUCATION INCORPORATED

ILLUMINATE DATA AND ASSESSMENT
ILLUMINATE DATA AND ASSESSMENT MANAGEMENT SYSTEM" (DnA)

KDS ITEM BANK
INSPECT Item Bank with content from Key Data Systems

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academy For Change</td>
<td>11,184</td>
<td>4.00</td>
<td>44,736.00</td>
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<td>Bidwell Junior High</td>
<td>11,184</td>
<td>1.50</td>
<td>16,776.00</td>
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<td>Center For Alternative Learning</td>
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</tr>
<tr>
<td>Chapman Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chico High</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Citrus Avenue Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emma Wilson Elementary</td>
<td></td>
<td></td>
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<tr>
<td>Fair View High (Continuation)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hooker Oak Elementary</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Little Chico Creek Elementary</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Loma Vista</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marigold Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marsh (Harry M.) Junior High</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mcmanus (John A.) Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neal Dow Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oakdale</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parkview Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pleasant Valley High</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rosedale Elementary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shasta Elementary</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Sierra View Elementary</td>
<td></td>
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</tr>
</tbody>
</table>

Fiscal Year - July 1, 2016 - June 30, 2017
For Contract dated July 1, 2015
(Count based off 2015-16 on http://data1.cde.ca.gov)

BALANCE DUE

$61,512.00
AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

[ ] Consent  
Board Date August 24, 2016

[ ] Information Only

[ ] Discussion/Action

Background Information
Warrants in the amount of $6,748,976.45 for the period July 13, 2016 through August 16, 2016, have been reviewed and are ready for Board approval.

Educational Implications
Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications
The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Fund</td>
<td>416</td>
<td>3,930,700.84</td>
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<tr>
<td>09</td>
<td>Charle Sch Spec Rev 3412</td>
<td>24</td>
<td>46,883.99</td>
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<tr>
<td>12</td>
<td>Child Development (3407)</td>
<td>9</td>
<td>42,563.10</td>
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<td>13</td>
<td>Cafeteria (3401)</td>
<td>54</td>
<td>61,834.17</td>
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<td>22</td>
<td>Measure E (3429) 21 Cap Proj</td>
<td>21</td>
<td>68,979.49</td>
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<td>25</td>
<td>Cap Fac State Cap (3408) 25-26</td>
<td>32</td>
<td>2,157,232.68</td>
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<td>36</td>
<td>Cnty Sch Fac (3435)</td>
<td>3</td>
<td>97,956.25</td>
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<tr>
<td>42</td>
<td>sp Res Rde-Cp thru (3427)40-43</td>
<td>1</td>
<td>2,368.00</td>
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<tr>
<td>76</td>
<td>Payroll Warrants</td>
<td>5</td>
<td>348,538.94</td>
</tr>
</tbody>
</table>

Total Number of Checks 565
Less Unpaid Sales Tax Liability 3,082.01
Net (Check Amount) 6,748,976.45
AGENDA ITEM: Independent Contractor Agreements

Prepared by: Kevin Bulrema

X Consent

Information Only

Discussion/Action

Board Date August 24, 2016

Background Information
Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

Educational Implications
Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications
Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.
AGENDA ITEM: Archived Records Destruction Request

Prepared by: Kevin Bultema, Assistant Superintendent

☐ Consent  Board Date  August 24, 2016

☐ Information Only

☐ Discussion/Action

Background Information

The documents on the attached list have previously been classified as Class 2 records. Per BP and AR 3580 District Records, Class 2 Optional Records are to be retained for a period of 3-7 years at which time they are reclassified to a Class 3 Disposable Record.

These records have been retained for the legal period of time as per Article 2, Sections 16023 through 16028, of Title 5, California Code of Regulations. There is no further need to retain these records for use in the district. The Chico Unified School District (CUSD) is requesting permission to securely destroy the documents listed, totaling 136 boxes.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

Confidential destruction is approximately $75 for secure burial and provides increased storage space at the CUSD Corporation Yard warehouse.
<table>
<thead>
<tr>
<th></th>
<th>Department</th>
<th>Fiscal Year</th>
<th>Contents/Details</th>
<th>Destruction Date</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Accounts Payable</td>
<td>2008-2009</td>
<td>Miller to Office Depot</td>
<td>6/30/2013</td>
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<tr>
<td>2</td>
<td>Accounts Payable</td>
<td>2008-2009</td>
<td>A to Aramark</td>
<td>6/30/2013</td>
</tr>
<tr>
<td>3</td>
<td>Business Services</td>
<td>2010</td>
<td>Sloan Public Records Request, Closed</td>
<td>1/1/2010</td>
</tr>
<tr>
<td>4</td>
<td>Business Services</td>
<td>2004-2007</td>
<td>Sloan Public Records Request, ASB Activities (box A)</td>
<td>1/1/2012</td>
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<tr>
<td>5</td>
<td>Business Services</td>
<td>2004-2009</td>
<td>Public Records Requests (Sloan), Items 1-10</td>
<td>1/1/2014</td>
</tr>
<tr>
<td>7</td>
<td>Business Services</td>
<td>04/11/11-09/22/11</td>
<td>Darst Public Records Requests, Closed</td>
<td>1/1/2013</td>
</tr>
<tr>
<td>8</td>
<td>Business Services</td>
<td>2005-2010</td>
<td>Public Records Requests (Jeff Sloan) (Closed)</td>
<td>1/1/2013</td>
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<tr>
<td>9</td>
<td>Business Services</td>
<td>2007</td>
<td>Sloan Public Records Requests</td>
<td>1/1/2010</td>
</tr>
<tr>
<td>11</td>
<td>Business Services</td>
<td>2009</td>
<td>Sloan Public Records Requests, Some Require Redaction</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>13</td>
<td>Business Services</td>
<td>2009</td>
<td>Sloan Public Records Requests, Closed</td>
<td>1/1/2012</td>
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<tr>
<td>14</td>
<td>Business Services</td>
<td>2010-2013</td>
<td>Darst Public Records Requests, Open</td>
<td>1/1/2016</td>
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<tr>
<td>15</td>
<td>Business Services</td>
<td>2011-2012</td>
<td>Darst Public Records Requests, Closed</td>
<td>1/1/2015</td>
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<tr>
<td>16</td>
<td>Business Services</td>
<td>02/01/12-02/01/13</td>
<td>Sloan Public Records Requests, Open</td>
<td>2/1/2016</td>
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<tr>
<td>17</td>
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<td>2008-2011</td>
<td>Public Records Requests (L.R. Darst) (Closed)</td>
<td>1/1/2014</td>
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<td>19</td>
<td>Business Services</td>
<td>2004 - 2007</td>
<td>Sloan Public Records Request, ASB Activities (box B)</td>
<td>1/1/2010</td>
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<td>20</td>
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<td>04/20/09-12/15/11</td>
<td>Sloan Public Records Requests, 12/15/11 - 3:05PM, 05/19/09 - 2:23PM #2, 04/20/09-05/19/09, Needs Redacting</td>
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<td>21</td>
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<td>01/10/11-03/03/13</td>
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<td>1/1/2016</td>
</tr>
</tbody>
</table>
AGENDA ITEM: Notice of Exemption of the California Environmental Quality Act
DROPS Grant Project at Neal Dow Elementary School

Prepared by: John Bohannon, Director, State and Federal Programs
Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

Background Information
On May 29, 2015, the California State Water Board announced that the Chico Unified School District was awarded a $445,220 Drought Response Outreach Programs for Schools (DROPS) Grant.

The Board authorized Staff to execute the Notice of Exemption for the DROPS Grant Project at Chapman, Fair View, Bidwell Jr., Chico Jr., Citrus, McManus, Parkview and Rosedale. Neal Dow was accidentally left off the list.

Additional Information
In 1970 the California State Legislature enacted the California Environmental Quality Act (CEQA) as a means to require public agency decision makers to document and consider the environmental implications of their actions and/or projects. CEQA contains a number of exemptions from projects which have been determined to have minimal impact on the environment.

The Notice of Exemption (NOE) serves as public notice that a project is exempt from CEQA. The filing of an NOE and the posting on the list of notices start a 35-day statute of limitations period on legal challenges to the agency’s decision that the project is exempt from CEQA.

The project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to §15301, Class 1(c) and (f) and §15304 (a) and (b) of the State CEQA Guidelines as the proposed action meets the criteria for the use and application of a both an exemption for Existing Facilities and for the Minor Alternations to Land.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The filing fees of $50.00 per school will be paid out of the DROPS Grant.

Recommendation
It is requested that the Board of Education authorize the Director of Facilities and Construction to approve and execute the Notice of Exemption for the DROPS Grant Project at Neal Dow Elementary School.
Notice of Exemption

To: Office of Planning and Research
   PO Box 3044, 1400 Tenth Street, Room 212
   Sacramento, CA 95812-3044
   County Clerk
   County of Butte
   26 County Center Drive
   Oroville, CA 95965

From: (Public Agency) Chico Unified School District
       1163 East Seventh Street
       Chico, CA 95928

Project Title: DROPS Grant Project at Neal Dow Elementary School

Project Location - Specific: The improvements will occur at Rosedale Elementary School

Project Location - City: Chico
Project Location - County: Butte

Description of Project:

The State Water Resources Control Board (State Water Board) has adopted Guidelines for the Drought Response Outreach Program for Schools (DROPS). DROPS is focused on projects that reduce stormwater pollution and provide multiple benefits including water conservation, water supply augmentation, energy savings, increased awareness of water resource sustainability, and reduced dry weather runoff. All projects must include an education/outreach component that is designed to increase student and public understanding of the project's environmental benefits and the sustainability of California's water resources directly related to the project.

Name of Public Agency Approving Project:
Chico Unified School District

Name of Person or Agency Carrying Out Project:
Chico Unified School District

Exempt Status: (check one)

☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a)) / Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☐ Categorical Exemption. State type and section number: §15301 Existing Facilities Class 1(c) and (f) and §15304 Minor Alterations to Land (a)(b).
☐ Statutory Exemptions. State code number:

Reasons why project is exempt: The project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to §15301, Class 1(c) and (f) and §15304 (a) and (b) of the State CEQA Guidelines as the proposed action meets the criteria for the use and application of a both an exemption for Existing Facilities and for the Minor Alternations to Land.

Lead Agency

Contact Person: Julie Kistle, Director – Facilities & Construction

Signature: ___________________________  Date: ________________

☐ Signed by Lead Agency
☐ Signed by Applicant

Area Code/Telephone/Extension: (530) 891-3140

Titic: Director Facilities & Construction

Date received for filing at OPR: ____________________________

January 2004
DECLARATION OF FEES DUE
(California Fish and Game code Section 711.4)

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT
Chico Unified School District
Facilities Department
2455 Carnichael Drive
Chico, CA 95928
(530) 891-3140

Project: DROS Project at Neal Dow Elementary School

FILING NO. __________

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:
1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION
   [X] A. Statutorily or Categorically Exempt
      $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
   [ ] B. De Minimis Impact – Certificate of Fee Exemption Required
      $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

2. NOTICE OF DETERMINATION- FEE REQUIRED
   [ ] A. Negative Declaration
      $1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee
      $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee
   [ ] B. Environmental Impact Report
      $850.00 (Eight Hundred Fifty dollars) State Filing Fee
      $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

3. [ ] OTHER (Specify) General Rule Exemption
      $50.00 (Fifty dollars) Butte County Clerk’s Filing Fee

PAYMENT/NON-PAYMENT OF FEES:
1. [X] PAYMENT: The above fees have been paid.
   See attached receipt(s)
2. [ ] NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia Kittle
Title: Director, Facilities & Construction
Lead Agency: Chico Unified School District
Date: August 24, 2016

TWO COPIES OF THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL
ENVIRONMENTAL DOCUMENTS FILED WITH THE BUTTE COUNTY CLERK’S OFFICE.

ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL
DOCUMENTS WITH THE BUTTE COUNTY CLERK’S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES.
MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.
AGENDA ITEM: Notice of Completion of Copper Cabling Project at Chapman Elementary School

Prepared by: Julia Kistle, Director Facilities & Construction

☒ Consent  Board Date August 24, 2016
☐ Information Only
☐ Discussion/Action

Background Information
The Copper Cabling Project at Chapman Elementary School was completed on July 7, 2016.

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Educational Implications
The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications
This project was funded with One-Time Monies. We also applied for E-rate for this project. We are leveraging One-Time Monies and will get 60% or our Monies back through the E-Rate Program.

Recommendation
It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the Copper Cabling Project at Chapman Elementary School.
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on July 9, 2016 and accepted by the Chico Unified School District on August 24, 2016.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Copper Cabling Project at Chapman Elementary School FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is KS Telecom, Inc., PO Box 330, Penryn, CA 95663

8. The street address of said property is:
   1071 East 16th Street, Chico, CA 95928

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

   ASSESSORS PARCEL NUMBER: 005-540-003-000

Date: ___________________________ Signature of Owner or agent of owner

______________________________
Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

______________________________
Chico, CA

______________________________
Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District
AGENDA ITEM: Notice of Completion Fiber Cable Infrastructure at Pleasant Valley High School and Chico High School

Prepared by: Julia Kistle, Director Facilities & Construction

☐ Consent  Board Date August 24, 2016
☐ Information Only
☐ Discussion/Action

Background Information

The Fiber Cable Installation project at Pleasant Valley High and Chico High School was completed on July 7, 2016.

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Educational Implications

The District's Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

This project was funded by One-Time Monies.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the Fiber Cabling Infrastructure at Pleasant Valley High and Chico High School.
NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is CHICO UNIFIED SCHOOL DISTRICT.

3. The FULL ADDRESS of the OWNER is 1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: IN FEE

5. A work of improvement on the property hereinafter described was COMPLETED on July 9, 2016 and accepted by the Chico Unified School District on August 24, 2016.

6. The work of improvement completed is described as follows: FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Fiber Cabling Project at Chico High School and Pleasant Valley High School FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.

7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is Tec-Com, 2045 Live Oak Blvd., Yuba City, CA 95991

8. The street address of said property is:
   CHS: 901 Esplanade, Chico, CA 95926
   PVHS: 1475 East Avenue, Chico, CA 95926

9. The property on which said improvement was completed in the CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, and described as follows:

   ASSESSORS PARCEL NUMBER: CHS: 003-140-001-000, PVHS: 015-490-001-000

Date: ___________________________ Signature of Owner or agent of owner

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the above-said interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

__________________________
Date and Place
Chico, CA

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District
AGENDA ITEM: Facilities Use Procedures, Rules and Fees for CUSD Track and Field Facilities and Marsh Junior High School Student Union MPR

Prepared by: Julia Kistle, Director of Facilities & Construction

Consent

Board Date August 24, 2016

Information Only

Discussion/Action

Background Information
Over the summer, Chico High School and Pleasant Valley High School received new all-weather track and synthetic sports fields and Marsh Junior High School opened the new “Student Union” MPR. New facilities use procedures, rules, and fee guidelines will need to be implemented before facilities can be reserved and utilized by the public. The Facilities department conducted research of neighboring cities (Nevada City, Oroville, Red Bluff and Redding), regarding their procedures and rules, in order to develop the draft documents (attached) for your review. Please note, changes to the Use of School Facilities Fee Guidelines are shown in red, all other fees have been previously adopted by the Board of Education. If approved, these documents will be integrated into the existing CUSD Facilities Use Manual.

The CUSD Athletic Track & Fields are an asset for the entire school district and surrounding communities. Per School Board Policy 1330: “The Governing Board recognizes the District facilities are community resources whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities and is subject to District policies and regulations.”

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Recommendation
It is recommended that the Board of Education adopt the attached CUSD Track and Field Facilities Use Procedures, CUSD Track and Field Facility Rules and revised Use of School Facilities Fee Guidelines.
CUSD Track and Field Facility Rules

1. The field may not be used without an approved Use of Facilities application. Applications are available on the CUSD website under “Facilities Use” at www.chicousd.org.

2. Access to the track and field is limited to participating players, coaches, officials and district personnel while an organized event is in progress.

3. No vehicles of any kind are permitted on the track and field at any time. Exceptions to this rule require prior written approval by the District.

4. Users are responsible for applying stain and/or bodily fluid remover when needed. Fluid will be supplied by the District. User is responsible for notifying the District when cleanup of a stain/bodily fluid has occurred.

5. To eliminate assuming responsibility for pre-existing conditions, please call the 24-hour maintenance number. Problems, defects and/or unclean conditions must be reported to the District upon arrival (at the start of event), or user will be held responsible for conditions.

6. User is responsible leaving the facility in the condition it was upon arrival. This includes all trash and signage. All equipment utilized by User must be clean and stored in its original location.

7. The track and field must not be used if there is standing water of 1” or more on the surface.

8. Appropriate waste receptacles must be used for trash and recycling.

9. Any signage used for your event must be hung with zip-ties. No tape/adhesives or wire is allowed to be used on gates, railing, bleachers, track or field.

10. No tobacco (including smokeless devices, or chew), drugs, alcohol or weapons are allowed on the school campus at any time.
   - Users must notify their guest of the stadium rules via public announcement at the start of event.

The following items are not allowed on the track and field at any time:

- Food of any kind
- Chewing gum, candy, sunflower seeds
- Shelled nuts
- Beverages including sport drinks

**Clear water is OK**

- Roller blades, skateboards or bikes
- Chairs / Couches
- Glass containers
- Animals of any kind
- Fireworks
- Open Flames
- Confetti
- Chemicals or paint
- Tape and other adhesives
- Tents or stakes
- Sharp objects
- Metal spikes
- Track spikes greater than 1/8”

Only service animals with government issued attached certification are allowed.

*Failure to comply with these rules may result in the loss of future usage of CUSD Facilities.*
CUSD Track and Field Facilities Use Procedures

The Chico Unified School District’s (CUSD) all-weather track and field is a multi-use complex comprised of an all-weather synthetic field and rubber track surface. The field is lined for the following sports: soccer, field hockey, football, rugby, and lacrosse.

The track and field facilities are located at Chico High School, 901 Esplanade, Chico, CA 95926 and Pleasant Valley High School, 1475 East Avenue, Chico, CA 95926.

USE OF TRACK AND FIELD FACILITIES

The CUSD Track and Field Facilities are an asset for the entire School District and Community. Per the CUSD School Board policy 1330: “The Governing Board recognizes that District facilities are community resources whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities and is subject to District policies and regulations.”

Prioritization of scheduling, deposit, fees and insurance requirements are outlined in the CUSD Facilities Use Handbook.

BOOKING PROCESS

APPLICATIONS

Applications are available online at www.chicousd.org website under “Facilities Use” A separate Handbook will be issued to all users regarding the rules and care of the facilities.

The Facility Use Manager is responsible for approving/denying applications for use of the CUSD Track and Field facilities. Reservations will be accepted after CUSD Secondary Sites (Category A Users) have reserved their activities on June 1st of each calendar year. The Facility Use Manager will verify the availability and approve dates on a first-come, first-served basis on June 2nd of each calendar year.

The Facility Use Manager will approve/deny the application, schedule the event and forward the approved application to the applicant. The Facility Use Manager will provide the applicant with a confirmation of services and expected fees with the approved application. Appeal of denied applications may be made in writing to the Superintendent or designee within 30 days of the receipt of use denial.

RESERVATIONS

Reservations and applications for use of any CUSD Track and Field Facilities are processed through the Office of the Facility Use Manager, located in the Center for the Arts building at Pleasant Valley High School.
The CUSD Track and Field Facilities may be reserved according to the following schedule and event priorities:

**Priority Reservation (Category A Users) Requested by June 1st of each calendar year.**
- CUSD Secondary CIF athletic teams.
- CUSD Secondary club sports.
- CUSD District Office request.
- CUSD Junior High school.
- All other CUSD schools and programs

**Community Use Reservations Starting June 2nd of each calendar year.**
- All Community Users.

Applications will continue to be accepted throughout the year for dates not taken during the Priority Reservation/Application period.

If multiple requests are received during the Priority Reservation/Application period for a specific date, reservations will be on a first-come, first-served basis. All applicants will be notified of the status of their application within two weeks of the application period closing.

Annual re-occurring reservations will not be accepted at this time.

**DEPOSIT**

As detailed on page 4 of the Facility Use Handbook, Category B and C users are required to pay a security deposit equivalent to 25% of the total facility charge, which will be estimated by the Facility Use Manager at the time the applications is approved. This deposit will serve to hold the reservation and will be applied to the balance due on the final invoice.

Category A users will be required to provide a student body purchase order or valid school account code for the cost of technical services and the estimated cost of employee services when needed for scheduling an event that falls outside of the normal school day. It is expected that the cost of these services will be recouped through the charging of an admission fee for the event. An invoice will be presented to Category A users after the event of the actual reimbursement for these services. The Facility Use Manager will coordinate the costs to be charged for these groups and help align these groups with technical support services, if needed, using an approved list of vendors.
<table>
<thead>
<tr>
<th>Group</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Group A</strong></td>
<td>School Performance</td>
</tr>
<tr>
<td>District/School Activities</td>
<td>School Events</td>
</tr>
<tr>
<td></td>
<td>District Events/Meetings</td>
</tr>
<tr>
<td><strong>Group B</strong></td>
<td>Auxiliary Organizations</td>
</tr>
<tr>
<td>Activities oriented towards community youth that are sponsored by non-profit organizations that are directly affiliated with the school/district. Other community activities sponsored by recognized non-profit organizations or public agencies.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(e.g. PTSA, Booster Clubs)</td>
</tr>
<tr>
<td></td>
<td>Recognized School Clubs Tax</td>
</tr>
<tr>
<td></td>
<td>Supported Educational Institutions</td>
</tr>
<tr>
<td></td>
<td>Community Non-Profit</td>
</tr>
<tr>
<td></td>
<td>Organizations Church Services</td>
</tr>
<tr>
<td></td>
<td>Fundraising Activities</td>
</tr>
<tr>
<td><strong>Group C</strong></td>
<td>For-profit business</td>
</tr>
<tr>
<td>Activities and events that are sponsored by for-profit organizations.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CUSD reserves right to negotiate promotional contracts terms for multiple day events.</td>
</tr>
</tbody>
</table>
# EXHIBIT A

**Chico Unified School District Exhibit**

Use of School Facilities E 1330  Community Relations

USE OF SCHOOL FACILITIES

FEE GUIDELINES

<table>
<thead>
<tr>
<th>Facility</th>
<th>Group A or B</th>
<th>Group C</th>
<th>each additional Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Classroom</td>
<td>$13.17</td>
<td>$56.01</td>
<td>$20.72</td>
</tr>
<tr>
<td>MPR - Elementary</td>
<td>$21.43</td>
<td>$77.55</td>
<td>$41.11</td>
</tr>
<tr>
<td>MPR – Jr. High</td>
<td>$39.60</td>
<td>$96.41</td>
<td>$58.81</td>
</tr>
<tr>
<td><strong>Marsh Student Union</strong> / **</td>
<td>$50.00</td>
<td>$110.00</td>
<td>$98.00</td>
</tr>
<tr>
<td>MPR - Secondary</td>
<td>$41.31</td>
<td>$132.39</td>
<td>$94.32</td>
</tr>
<tr>
<td>Gymnasium</td>
<td>$73.32</td>
<td>$213.39</td>
<td>$174.98</td>
</tr>
<tr>
<td>Elementary Library</td>
<td>$18.66</td>
<td>$70.37</td>
<td>$33.78</td>
</tr>
<tr>
<td>Secondary Library</td>
<td>$36.50</td>
<td>$117.05</td>
<td>$79.59</td>
</tr>
<tr>
<td>Laboratory (class I)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Autoshop,Business machines,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer, Woodshop</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laboratory (class II)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Artroom, chemistry, foods, welding shop, Music room, dance room, weight room.</td>
<td>$17.20</td>
<td>$66.83</td>
<td>$30.74</td>
</tr>
</tbody>
</table>

* CUSD approved tech required for events needing sound, video and lighting.

** Custodial Fee: $35.52 per hour in addition to above rates.

## CUSD STADIUM FIELD USE FEES

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost per hour</th>
<th>Cost per game</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIELD RENTAL 4PM-10PM</td>
<td>$50.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>CUSTODIAN</td>
<td>$35.52</td>
<td>$71.04</td>
</tr>
<tr>
<td>LIGHTS</td>
<td>$40.00</td>
<td>$120.00</td>
</tr>
<tr>
<td>FIELD MAINTENANCE</td>
<td></td>
<td>$40.00</td>
</tr>
<tr>
<td>MISCELLANIOUS FEES</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$556.04</td>
</tr>
</tbody>
</table>

ALL DAY EVENTS 8AM-8PM TOTAL $856.04
## Temporary Appointments – 2016/17

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borello, Erica</td>
<td>Elementary</td>
<td>8/16/16-6/07/17</td>
<td>1.0 FTE (increasing from 0.2 FTE)</td>
</tr>
<tr>
<td>Cangialosi, Jenna</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.6 FTE</td>
</tr>
<tr>
<td>Carlsen, Kyle</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.4 FTE (increasing from 0.2 FTE)</td>
</tr>
<tr>
<td>Danesi, Karen</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.6 FTE</td>
</tr>
<tr>
<td>Eckert, Alyssa</td>
<td>Elementary</td>
<td>8/16/16-6/07/17</td>
<td>0.4 FTE</td>
</tr>
<tr>
<td>Fisher, Jamie</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.6 FTE</td>
</tr>
<tr>
<td>Frye, Mikel</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>1.0 FTE</td>
</tr>
<tr>
<td>Geck, Kelly</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.4 FTE (increasing from 0.2 FTE)</td>
</tr>
<tr>
<td>Gower, Christine</td>
<td>Elementary</td>
<td>8/16/16-6/07/17</td>
<td>0.6 FTE</td>
</tr>
<tr>
<td>Gudeman, P. George</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.8 FTE (increasing from 0.6 FTE)</td>
</tr>
<tr>
<td>Hill, Jeanna</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.4 FTE</td>
</tr>
<tr>
<td>Homesley, Patricia</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.6 FTE</td>
</tr>
<tr>
<td>Irving, Carissa</td>
<td>Elementary</td>
<td>8/18/16-6/07/17</td>
<td>0.45 FTE (in addition to current .55 FTE assignment)</td>
</tr>
<tr>
<td>Mathrole, Robert</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>0.2 FTE</td>
</tr>
<tr>
<td>Quok, Kalyn</td>
<td>Elementary PE</td>
<td>8/16/16-6/07/17</td>
<td>0.15 FTE</td>
</tr>
<tr>
<td>Rodgers, Jack</td>
<td>Project Specialist</td>
<td>7/1/16-6/30/17</td>
<td>1.0 FTE</td>
</tr>
<tr>
<td>Shewey, Jennifer</td>
<td>Elementary</td>
<td>8/16/16-6/07/17</td>
<td>0.2 FTE</td>
</tr>
<tr>
<td>Southam, Kirsten</td>
<td>Elementary PE</td>
<td>8/16/16-6/07/17</td>
<td>0.205 FTE</td>
</tr>
<tr>
<td>Vordono, Molonio</td>
<td>Counselor</td>
<td>8/16/16-6/07/17</td>
<td>0.5 FTE</td>
</tr>
<tr>
<td>Vigallon, Bernard</td>
<td>Project Specialist</td>
<td>7/1/16-6/30/17</td>
<td>0.62 FTE</td>
</tr>
<tr>
<td>Williams, Robin</td>
<td>Elementary</td>
<td>8/16/16-6/07/17</td>
<td>1.0 FTE</td>
</tr>
<tr>
<td>Wright, Heather</td>
<td>Speech</td>
<td>8/17/16-06/07/17</td>
<td>0.4 FTE</td>
</tr>
</tbody>
</table>
### Probationary/Permanent Appointments – 2016/17

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coppage, Denise</td>
<td>Secondary</td>
<td>8/16/16</td>
<td>1.0 FTE Permanent (increase from 0.8 FTE)</td>
</tr>
<tr>
<td>Faniani, Jenna</td>
<td>Elementary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 2</td>
</tr>
<tr>
<td>Ford, Matt</td>
<td>Secondary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 0</td>
</tr>
<tr>
<td>Kernen, Sherie</td>
<td>Secondary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 1 (increasing from 0.8 FTE)</td>
</tr>
<tr>
<td>Lane, Eleanor</td>
<td>Elementary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 1</td>
</tr>
<tr>
<td>Leitner, Victoria</td>
<td>Secondary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 1 (increasing from 0.8 FTE)</td>
</tr>
<tr>
<td>Olson, Russel</td>
<td>Special Education</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 2</td>
</tr>
<tr>
<td>Reyna, Tony</td>
<td>Elementary</td>
<td>8/16/16</td>
<td>0.9 FTE Probationary 0</td>
</tr>
<tr>
<td>Rudolph, Nicole</td>
<td>Secondary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 2</td>
</tr>
<tr>
<td>Siciligo, Amber</td>
<td>Elementary</td>
<td>8/16/16</td>
<td>1.0 FTE Probationary 1</td>
</tr>
<tr>
<td>Verdone, Melanie</td>
<td>Counselor</td>
<td>8/16/16</td>
<td>0.5 FTE Probationary 0</td>
</tr>
</tbody>
</table>

### Leave Requests – 2016/17

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brogden, Lance</td>
<td>Secondary</td>
<td>8/16/16-6/07/17</td>
<td>1.0 FTE Personal</td>
</tr>
<tr>
<td>Correa-Hernandez, Lucia</td>
<td>Elementary</td>
<td>9/09-12/3/16</td>
<td>1.0 FTE Child Bonding</td>
</tr>
<tr>
<td>Donahoo, Katie</td>
<td>Elementary</td>
<td>8/16/16-6/07/17</td>
<td>1.0 FTE Personal</td>
</tr>
<tr>
<td>Finley, Janet</td>
<td>Elementary Music</td>
<td>8/16/16-6/07/17</td>
<td>0.2 FTE Personal</td>
</tr>
<tr>
<td>Johnson, Stephanie</td>
<td>Secondary</td>
<td>8/29-9/09/17</td>
<td>1.0 FTE Child Bonding</td>
</tr>
<tr>
<td>Lourenco, Vickie</td>
<td>Elementary PE</td>
<td>8/16/16-6/07/17</td>
<td>0.1 FTE Personal</td>
</tr>
<tr>
<td>Mayr, Martha</td>
<td>Secondary</td>
<td>8/26-10/31/16</td>
<td>0.6 FTE Child Bonding</td>
</tr>
<tr>
<td>Newman, Rebekah</td>
<td>Special Education</td>
<td>8/16/16-1/08/17</td>
<td>0.5 FTE Child Care</td>
</tr>
</tbody>
</table>

### Resignations/Retirements

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holbrook Marylyn</td>
<td>Elementary</td>
<td>7/21/16</td>
<td>Resignation</td>
</tr>
<tr>
<td>Kehoe, Brian</td>
<td>Elementary</td>
<td>8/08/16</td>
<td>Resignation</td>
</tr>
<tr>
<td>Lape, Kristen</td>
<td>Counselor</td>
<td>8/02/16</td>
<td>Resignation</td>
</tr>
</tbody>
</table>
# CHICO UNIFIED SCHOOL DISTRICT
## 1163 E. 7th STREET
### CHICO, CA 95928-5999

**DATE:** August 24, 2016  
**MEMORANDUM TO:** Board of Education  
**FROM:** Kelly Staley, Superintendent  
**SUBJECT:** Classified Human Resources Actions

<table>
<thead>
<tr>
<th>ACTION NAME</th>
<th>CLASS/LOCATION/ASSIGNED HOURS</th>
<th>EFFECTIVE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams, Daniel</td>
<td>Custodian/M &amp; O/8.0</td>
<td>7/11/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Aicega, Dianna</td>
<td>Elementary Guidance Specialist/Marigold/3.5</td>
<td>8/29/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Aiken, Courtney</td>
<td>IA-Special Education/Shasta/5.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Baldivid, Miriam</td>
<td>Targeted Case Mgr-Bil/Emma Wilson/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Baldivid, Miriam</td>
<td>Targeted Case Mgr-Bil/Shasta/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Benedict, Marie</td>
<td>Cafeteria Assistant/CJHS/.5</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Bowman, Rosa</td>
<td>IA-Bilingual/Parkview/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Brewer, Lisa</td>
<td>Instructional Assistant/McManus/3.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Brewer, Lisa</td>
<td>Instructional Assistant/McManus/1.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Clinton, Krystal</td>
<td>Campus Supervisor/MJHS/1.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Clinton, Krystal</td>
<td>Campus Supervisor/MJHS/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Costello, Melissa</td>
<td>IA-Computers/PVHS/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Crotti, Maryanne</td>
<td>Campus Supervisor/BJHS/1.5</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Diaz, Patricia</td>
<td>Parent Classroom Aide-Restr/LCC/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Dixon, Constance</td>
<td>Campus Supervisor/CJHS/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Dominguez-Calkins, Debra</td>
<td>Instructional Assistant/McManus/3.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Duda, Heather</td>
<td>Parent Classroom Aide-Restr/LCC/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Eblin, Sarah</td>
<td>Elementary Guidance Specialist/Neal Dow/4.0</td>
<td>8/29/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Fashing, Kari</td>
<td>Parent Classroom Aide-Restr/LCC/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Filippi, Janice</td>
<td>Cafeteria Assistant/CJHS/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Jackson, Rebecca</td>
<td>IPS-Healthcare/Sierra View/6.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Kingsley, Amanda</td>
<td>IA-Special Education/Hooker Oak/5.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Klein, Judy</td>
<td>IA-Special Education/PVHS/5.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>La Belle, Hillary</td>
<td>IPS-Classroom/Emma Wilson/5.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Mendoza, Mark</td>
<td>School Bus Driver-Type 2/Transportation/8.0</td>
<td>7/1/2016</td>
<td>Existing Position</td>
</tr>
<tr>
<td>Moss, Jennifer</td>
<td>IA-Computers/Chapman/4.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Smith, Kristi</td>
<td>Parent Classroom Aide-Restr/LCC/1.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Swanson, Michael</td>
<td>Custodian/M &amp; O/8.0</td>
<td>7/11/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Torres, Marisa</td>
<td>IA-Bilingual/LCC/4.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Tripplett, Vicki</td>
<td>Elementary Guidance Specialist/Rosedale/2.0</td>
<td>8/29/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Date</td>
<td>Reason</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------------------------</td>
<td>------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Vinson, Donna</td>
<td>Campus Supervisor/MJHS/2.0</td>
<td>8/18/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>West, Lynda</td>
<td>Instructional Assistant/Hooker Oak/4.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Whaley, Joan</td>
<td>Cafeteria Satellite Manager/Chapman/.5</td>
<td>8/17/2016</td>
<td>New Position</td>
</tr>
<tr>
<td>Yelland, Brittanny</td>
<td>Parent Classroom Aide-Restr/Sierra View/2.0</td>
<td>8/18/2016</td>
<td>Vacated Position</td>
</tr>
<tr>
<td>Holman, Ryan</td>
<td>IA-Special Education/Inspire/6.0</td>
<td>8/4/2016-2/4/2017</td>
<td>Per CBA 5.12</td>
</tr>
<tr>
<td>Stimaic, Kotie</td>
<td>Campus Supervisor/BJHS/1.5</td>
<td>8/22/2016-12/23/2016</td>
<td>Per CBA 5.12</td>
</tr>
<tr>
<td>Vilcone, Effie</td>
<td>IPS-Healthcare/Parkview/2.4</td>
<td>8/23/2016-12/14/2016</td>
<td>Part-time per CBA 5.12</td>
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<tr>
<td>Wong Espinal, Marlia</td>
<td>IA-Bilingual/Rosedale/5.3</td>
<td>8/18/2016-2/18/2017</td>
<td>Per CBA 5.12</td>
</tr>
<tr>
<td>Anaya, Angelica</td>
<td>Elementary Guidance Specialist/Chapman/3.5</td>
<td>8/1/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Bevers, Jennifer</td>
<td>Data &amp; Assessment Analyst/Ed Services/8.0</td>
<td>8/5/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Egger, Kimberly</td>
<td>IA-Special Education/Hooker Oak/6.0</td>
<td>8/7/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Fisher, Jamie</td>
<td>IA-Bilingual/Rosedale/4.0</td>
<td>7/27/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Holt, Kacie</td>
<td>Elementary Guidance Specialist/Neal Dow/4.0</td>
<td>8/17/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Kieran, Michael</td>
<td>IA-Special Education/PVHS/5.0</td>
<td>8/1/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>La Rosa, Christopher</td>
<td>IPS-Classroom/Loma Vista/4.0 &amp; 2.0</td>
<td>8/17/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Pegg, Andrew</td>
<td>IPS-Classroom/PVHS/6.0</td>
<td>8/4/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Petersen, Andrea</td>
<td>IPS-Healthcare/LCC/6.0</td>
<td>8/4/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Rorive, Margaret</td>
<td>IA-Special Education/FVHS/5.0</td>
<td>7/25/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Roth, Owen</td>
<td>IPS-Classroom/Loma Vista/6.0</td>
<td>8/9/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Rowen, Jessica</td>
<td>IPS-Classroom/Loma Vista/3.0 &amp; 3.0</td>
<td>8/12/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Stenberg, Lisa</td>
<td>IA-Special Education/Hooker Oak/5.0</td>
<td>8/1/2016</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Aiken, Courtn</td>
<td>IA-Special Education/Sherwood/3.0</td>
<td>8/17/2016</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Bowman, Rosa</td>
<td>IA-Bilingual/Parkview/1.5</td>
<td>8/17/2016</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Bowman, Rosa</td>
<td>IA-Bilingual/McManus/1.0</td>
<td>8/17/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Bowman, Rosa</td>
<td>IA-Bilingual/Sierra View/1.0</td>
<td>8/17/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Dixon, Constance</td>
<td>Campus Supervisor/CJHS/.5</td>
<td>8/17/2016</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Ebling, Sarah</td>
<td>Parent Classroom Aide-Restr/Hooker Oak/2.5</td>
<td>8/17/2016</td>
<td>Voluntary Resignation</td>
</tr>
<tr>
<td>Jackson, Rebecca</td>
<td>IPS-Healthcare/BJHS/3.5</td>
<td>8/17/2016</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>Kingsley, Amanda</td>
<td>IA-Special Education/Citrus/3.0</td>
<td>8/17/2016</td>
<td>Voluntary Trans w/Decrease in Hours</td>
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<tr>
<td>Klein, Judy</td>
<td>IPS-Classroom/McManus/6.0</td>
<td>8/17/2016</td>
<td>Voluntary Demotion w/Increase in Hours</td>
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<tr>
<td>Swanson, Michael</td>
<td>School Bus Driver-Type 2/Transportation/6.6</td>
<td>7/10/2016</td>
<td>Voluntary Resignation</td>
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<tr>
<td>Triplett, Vicki</td>
<td>IA-Elementary Guidance/Rosedale/2.0</td>
<td>8/28/2016</td>
<td>Increase in Hours</td>
</tr>
<tr>
<td>West, Lynda</td>
<td>Instructional Assistant/Emma Wilson/3.5</td>
<td>8/17/2016</td>
<td>Increase in Hours</td>
</tr>
</tbody>
</table>
AGENDA ITEM: Secondary Music Teachers Introductions

Prepared by: David McKay

☐ Consent

☒ Information Only

☐ Discussion/Action

Board Date 8/24/16

Background Information

Chico Unified has enjoyed a rich and diverse music education program for many years, thanks to the dedication of our music teachers. Secondary music teachers will provide a concise overview of their specific programs, key goals and events for 2016-17, and ideas for continued growth and improvement moving forward.

Educational Implications

Scores of CUSD students’ educational programs are enriched by our music education programs each year.

Fiscal Implications

Music teachers are supported with general fund dollars.
AGENDA ITEM: YouthBuild Policies & Procedures Approval

Prepared by: David McKay

☐ Consent  Board Date 8/24/16

☐ Information Only

☒ Discussion/Action

Background Information

In 2013, CUSD became one of the only LEAs to be awarded a Department of Labor (DoL) YouthBuild grant. As the three-year DoL grant cycle comes to a close, the YouthBuild Chico team has been advised that the attached DoL-requested Policies and Procedures manual must be approved by our governing board. YBC will continue to use these P&P as we completely transition over to Byrne-JAG funding.

Educational Implications

Since 2013, over 100 youth ages 16-24 have been served by YBC. While some YBC participants are referred by CUSD schools, mainly alternative education, a significant percentage are referred by community partners like Chico PD, BCSO, Probation, and Skyway House. Without YBC, CUSD would not have the capacity to serve youth over 18 who have not been continuously enrolled since their 18th birthday. These youth are living in our community and have no other realistic educational options given their difficult life experiences. YBC has helped over 60 youth earn their high school diploma and construction industry certifications since 2013.

Fiscal Implications

YBC is entirely funded by grant dollars, DoL from 2013-15 and Byrne-JAG from 2015-17.
AGENDA ITEM: 2016 Summer Projects Update

Prepared by: John Carver, Director, Maintenance & Operations, Transportation
             Julia Kistie, Director, Facilities & Construction

☐ Consent                                                  Board Date  August 24, 2016

☒ Information Only

☐ Discussion/Action

Background Information

The purpose of this item is to update the Board of Education on 2016 summer projects.
AGENDA ITEM:  Architect Agreements for Phase III Programming & Conceptual Design of Facilities Master Plan Projects

Prepared by:  Julia Kistle, Director of Facilities & Construction

☐ Consent  Board Date  August 24, 2016

☒ Information Only

☐ Discussion/Action

Background Information
On May 18, 2016 the Board of Education granted staff the authority to enter into contracts with the architectural firms listed below to begin programming and conceptual design services for Phase III Facilities Master Plan Projects.

Fees for these services have been negotiated as follows:

<table>
<thead>
<tr>
<th>Phase III Project</th>
<th>Architectural Firm</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marigold Elementary School</td>
<td>Rainforth Grau Architects</td>
<td>$125,000</td>
</tr>
<tr>
<td>Loma Vista School</td>
<td>Rainforth Grau Architects</td>
<td>$125,000</td>
</tr>
<tr>
<td>Shasta Elementary School</td>
<td>Lionakis Architects</td>
<td>$149,800</td>
</tr>
<tr>
<td>Neal Dow Elementary School</td>
<td>DLR Group</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.
AGENDA ITEM: Removal of Eight Sycamore Trees at Chico High School

Prepared by: Julia Kistle, Director Facilities & Construction

☐ Consent  Board Date  August 24, 2016

☐ Information Only

☒ Discussion/Action

Background Information
On April 6, 2015 the Board of Education approved the contracts for the Track and Field Renovation at Chico High School. During the implementation of the project, an issue has been discovered with eight large Sycamore trees that currently exist between the varsity baseball field and the new track. These trees were planted many years ago to provide shade near the baseball fields. The branches of these trees overhang the track (see photograph A attached). Concerns have been raised regarding the impacts these trees have on the track and field surface. Over the years, the roots from the trees have caused cracking in the asphalt base under the track, allowing weeds to grown up through these cracks in the middle of the track surface. These cracks will be filled with a self-leveling compound before the new track surface is applied, however in order to prevent new cracking in the future the tree roots need to be removed. Additionally, the Sycamore trees produce balls that drop onto the ground. The balls break into small particles and blow with the wind (see photograph B attached). These particles will get mixed into our new synthetic turf fill and result in an undesirable effect on our investment.

As part of the Athletics Master Plan implementation at Chico High School, most of these trees are slated for removal to provide for visitor side bleachers and access. Although we are not currently proceeding with the visitor side improvements, it is recommended that we remove these trees in order to protect the new track and field.

Proposals to remove the trees and grind the stumps were received from McMillan Tree Service $6,200.00 and North Valley Tree Service $7,500.00.

Educational Implications
The District’s Strategic Plan states: “A safe, nurturing and inspiring environment is essential for individuals to thrive.”

Fiscal Implications
The projects identified are funded with “One-time” funds and Measure E funds. The tree removal would also be funded with these dollars.

Recommendation
It is recommended that the Board of Education direct staff to contract with McMillan Tree Service in the amount of $6,200.00 for removal of the eight Sycamore trees at Chico High School as part of the current track and field project.
AGENDA ITEM: MOU for Pre-School Director

Prepared by: Jim Hanlon – Assistant Superintendent of Human Resources

☐ Consent  Board Date  August 24, 2016

☐ Information Only

☒ Discussion/Action

Background Information  CUSD recently received an ongoing state grant to establish pre-school classes in the district. Pre-school has complex rules and regulations that require an expertise that is not currently available in our district. Therefore we are seeking board approval of an Memorandum of Understanding (see attached) with Thermalito Union Elementary School District to pay for up to 50% of the time of their Pre-School Director to set up and run our program. CUSD would pay for the days worked between July 1, 2016 and June 30, 2017 plus benefits and mileage.

Educational Implications  The pre-school class would be placed at school sites with a high percentage of low SES families. These school are Citrus Elementary, Chapman Elementary and John McManus Elementary. Pre-school classes would serve our youngest students from high risk groups in order to prepare them for Kindergarten.

Fiscal Implications  Maximum costs would total $56,000 to be paid by state grant funds.
Memorandum of Understanding  
between  
the Chico Unified School District  
and  
the Thermalito Union Elementary School District  

Re: Purchase of Consultant time of Thermalito Union Child Development Coordinator

This Memorandum of Understanding ("MOU") is between the Chico Unified School District ("CUSD") and the Thermalito Union Elementary School District ("TUESD") as follows:

TERMS

CUSD proposes to purchase up to 117 days of service from the TUESD for the Child Development Coordinator at the daily rate of pay, including all related benefit costs, as per the TUESD salary schedule (8 hour workday). Amount not to exceed $56,000.

Additional mutually agreed upon mileage expenses will be reimbursed. Mileage incurred for travel between Chico site locations will be reimbursed.

The days of service will take place between July 1, 2016 - June 30, 2017 as mutually agreed to by CUSD and TUESD.

SALARY SCHEDULE

The rate of pay is determined by the TUESD Salary Schedule for Certificated Administration, Classified Management and Confidential Employee effective 7/1/2016.

SUNSET PROVISION

This MOU is valid only until the close of business June 30, 2017 and shall be null and void and of no effect after that date.

Kelly Staley, Superintendent  
Chico Unified School District  

Date

Connie Cavanaugh, Assistant Superintendent  
Thermalito Union Elementary School District  

Date
AGENDA ITEM: Resolution per Education Code 44256(b)-Resolution 1344-16
To allow teachers with a Multiple Subject credential to teach a specific subject below grade 9.

Prepared by: Jim Hanlon-Assistant Superintendent, HR

☐ Consent

☐ Information Only

☒ Discussion/Action

Board Date August 24, 2016

Background Information

Per Education Code 44256(b): "The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9 provided that the teacher has completed at least twelve semester units or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught." The authorization shall be with the teacher's consent.

The following teachers have met the requirements within Education Code 44256(b) to teach in a departmentalized setting and have a teacher consent form on file:

Amy Shockley, 6th Grade English and Social Science
Andrea Nieporth, Elementary Fine Arts
Angie Brunenmeyer, 6th Grade English and Math
Bonnie Parkin, Elementary Fine Arts
Caty Harris, 6th Grade English
Cynthia Raitt-Zwald, Elementary Fine Arts
Dan Linville, 6th Grade Science
Darcy Weagant, 6th Grade Social Science and English
Dave Dion, Elementary PE
Don Collins, 6th Grade Social Science
Grant Oliver 6th Grade Social Science and English
Greg Bishop, 6th Grade Social Science
Kathy Naas, Elementary Fine Arts
Kelly Imes, Elementary Fine Arts
Kirsten Southam, Elementary PE
Kristen Del Real, 6th Grade Science
Mary Crowle, Elementary Fine Arts
Melanie Perrin, 6th Grade Math and English
Monte Hill, 6th Grade English
Roy Tadeo, 6th Grade English and Science
Ryan Willard, 6th Grade Science and Social Science

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.
RESOLUTION NO. 1344-16
Education Code §44256 (b)

WHEREAS, the following teachers hold a multiple subject or standard elementary teaching credential and have twelve semester units or six upper division or graduate semester units in the listed subject; and

WHEREAS, approval to teach a partial assignment in a departmentalized class below grade nine must be granted by resolution of the governing board of the district;

NOW, THEREFORE, BE IT RESOLVED that the following teachers are authorized to teach the single subject class listed in accordance with the terms of their credential:

Amy Shockdey, 6th Grade English and Social Science
Andrea Niepoth, Elementary Fine Arts
Angie Brunemeyer, 6th Grade English and Math
Bonnie Parkin, Elementary Fine Arts
Caty Harris, 6th Grade English
Cynthia Raitt-Zwald, Elementary Fine Arts
Dan Linville, 6th Grade Science
Darcy Weagant, 6th Grade Social Science and English
Dave Dion, Elementary PE
Don Collins, 6th Grade Social Science
Grant Oliver 6th Grade Social Science and English
Greg Bishop, 6th Grade Social Science
Kathy Naas, Elementary Fine Arts
Kelly Imes, Elementary Fine Arts
Kirsten Southam, Elementary PE
Kristen Del Real, 6th Grade Science
Mary Crowie, Elementary Fine Arts
Melanie Perrin, 6th Grade Math and English
Monte Hill, 6th Grade English
Roy Tadeo, 6th Grade English and Science
Ryan Willard, 6th Grade Science and Social Science

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held on August 24, 2016, by the following vote:

AYES:

NOES:

ABSENT:  

President
AGENDA ITEM: Resolution per Education Code 44263-Resolution 1345-16
To allow a credentialed teacher to teach any single subject class based on appropriate coursework.

Prepared by: Jim Hanlon-Assistant Superintendent, HR

☐ Consent                    Board Date August 24, 2016
☐ Information Only
☒ Discussion/Action

Background Information

Per Education Code 44263: "A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach any single subject class in which he or she has eighteen semester hours of coursework or nine semester hours of upper division or graduate coursework."

The following credentialed teacher has met the requirements for authorization within Education Code 44263 to teach in a departmentalized classroom and has a teacher consent form on file:

   Jason Alvistur, PE
   Jason Becker, Spanish

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.
WHEREAS, the following teachers are the holders of a valid teaching credential and have completed eighteen semester hours of course work or nine semester hours of upper division or graduate coursework in a single subject, and

WHEREAS, approval to teach in the designated subject area must be granted by resolution of the governing board of the district on a yearly basis;

NOW, THEREFORE, BE IT RESOLVED that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their respective credential:

Jason Alvistur to teach PE at Chico High School
Jason Becker to teach Spanish at Pleasant Valley High School

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held August 24, 2016, by the following vote:

AYES:

NOES:

ABSENT:

______________________
President
AGENDA ITEM: CUSD Board Self Evaluation

Prepared by: Board Members

Consent

Information Only

Discussion/Action

Board Date August 24, 2016

Background Information
The Board of Education shall annually and in conjunction with the Superintendent's evaluation, conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

Educational Implications
How the Board conducts business, including working together to set goals, has an impact on the Educational Program of the District.

Fiscal Implications
n/a
AGENDA ITEM: Update CUSD Governance Handbook for 2016-2017 School Year

Prepared by: Board Members

☐ Consent Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

Background Information
Each year the Board of Education reviews the CUSD Governance Handbook.

Educational Implications
As the Board sets policy for the District, how the Board conducts business and sets goals and priorities has an impact on the educational program of the District.

Fiscal Implications
n/a
PROPOSED AGENDA ITEM: Approval of Board Policy Adoptions/Updates

Prepared by: Administration

☐ Consent  Board Date  August 24, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**
In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

**Education Implications**
Up-to-date policies provide clarity to the expectations for students, parents, and staff.

**Fiscal Implications**
CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.