AGENDA ITEM: Independent Contractor Agreements

 Prepared by: Kevin Bultema

 [X] Consent  

 Board Date  September 7, 2016

[ ] Information Only

[ ] Discussion/Action

Background Information

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

Educational Implications

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.
Independent Contractor Agreement

Completed By: Jeff Webber
Phone: (630) 820-6147

1. This Agreement is made by and between Chico Unified School District and:
   Name: Webb Jeff
   Email Address: jeff@webbjeffcloud.com
   Street Address/POB: 1997 Glenmere Lane
   City, State, Zip Code: Chico, Ca 95970
   Phone: (630) 820-6147
   Taxpayer ID/SSN: ____________

   This agreement will be in effect From: 8/05/16 To: 7/30/16
   Location(s) of Services: District wide
   Site Code: ____________

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Others) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):
   a. Scope of Work: Hyve Repair
      __________________________________________________________________________
   b. Goal (if applicable):
      __________________________________________________________________________

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):
   a. 01- 8150 - 0-0000 - 8140-3600 - 5600 - 6000
   b. __________________________________________________________________________
   c. __________________________________________________________________________

4. |
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5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated Invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $75.00 Hourly Rate x 111 Hours = $8,256.00 Total for Services
   (For Flat Rate fees, please place the flat rate under "hourly rate" and use "A" for number of hours.)

   Additional Expenses (if applicable, in the event of changes to service or other expenses types)
   Item: ____________________________________ $____________
   Item: ____________________________________ $____________
   $3,000.00 Total of Additional Expenses
   $3,000.00 Grand Total (Services + Additional Expenses)


7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: [X] On File [ ] Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: ____________
Board authorizing signature: ____________
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Jeff Webb

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work hereinafter contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #335.6, that criminal background checks have been completed as per Board Policy #335.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence or performance of the Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employees or agents.

6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

[Signature of Independent Contractor]  
Printed Name: Jeff Webb  
Date: 8/24/16

13. RECOMMENDED:

[Signature of Originating Administrator]  
Printed Name: John Czezcek  
Date: 8/24/16

14. APPROVED:

[Signature of District Administrator OR Director of Categorical Programs]  
Printed Name  
Date

15. APPROVED:

[Signature of District Administrator, Business Services]  
Printed Name  
Date

16. AUTHORIZATION FOR PAYMENT
CHECK REQUIRED
(Invoice to accompany payment request):  
☐ Partial Payment through:  
☐ Full or Final Payment

$  
Amount

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)
☐ Send to Site Administrator (date):  
☐ Mail to Independent Contractor

[Signature of Originating Administrator (blue ink)]  
Date: 8/24/16

“Z”
ASB Independent Contractor Agreement

Completed By: Dana Ehnhart Phone: (530) 864-8568

1. This Agreement is made by and between Chico Unified School District Chico High ASB
   and:

   Name: Jennifer Stuart
   Email Address: lstuartler@gmail.com
   Street Address/POB: 1450 Springfield Drive Apl. # 177
   City, State, Zip Code: Chico, CA. 95926
   Phone:
   Taxpayer ID/SSN:

   This agreement will be in effect From: 9/1/16 To: 10/28/16
   Site Code: 010 Location(s) of Services: Bidwell Junior High Pool

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):
   a. Scope of Work: Jennifer will be working on strength and conditioning with the swimmers to increase overall endurance.

   b. Goal (If applicable): To improve and increase swimmers strength and endurance.

3. ASB Account(s) Affected
   a. Swimming ASB Account #: 650 Percentage: 100.00%
   b. 
   c. 

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $1,000.00 Hourly Rate X 1.10 # Hours = $1,000.00 Total for Services
   (For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

   Additional Expenses (If applicable, In the event of changes to service or other expense types)
   Item: $ Item: $  $ 0.60
   Total of Additional Expenses $ 1,000.00 Grand Total (Services + Additional Expenses)


6. Completed W9 "Request for Taxpayer Identification Number/Certification" form is [ ] On File [X] Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: Board authorizing signature:
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Jennifer Stuart

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.

6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor. Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Signature of Independent Contractor

Printed Name

Date

Jennifer Stuart

8/15/16

13. RECOMMENDED:

Signature of ASB Advisor

Printed Name

Date

Denise Fujii

8/15/16

14. APPROVED:

Signature of Site Administrator

Printed Name

Date

Mark Buchwitz

8/20/16

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

ASB Executive Council

8/20/16

16. ASB Approved Purchase Order #

Signature of ASB Accounting Technician

Originating Administrator Signature (Blue Ink)

Date

991176

Stefan

8/20/16
ASB Independent Contractor Agreement

Completed By: Chip Carson
Phone: [330] 521-1681

1. This Agreement is made by and between Chico Unified School District ASB and:
   Name: NOVOA Chicos
   Email Address: howell-terese@ymail.com
   Street Address/POB: 415 Silver Lake Drive
   City, State, Zip Code: Chico, CA 95925
   Phone:
   Taxpayer ID/SSN: 

   This agreement will be in effect From: 9/1/16 To: 8/30/17
   Location of Services: Chico High

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services:
   a. Scope of Work: Provide Officials for Volleyball games involving Chico High as the host school

   b. Goal (If applicable): Provide Students of CHS with fair and safe athletic contests as required by CIF guidelines.

3. ASB account name(s) paying for services: ASB account #: Amount:
   a. CHHS Boys Volleyball 670 $2,000.00
   b. 
   c. 

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor Initiated Invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $2,000.00 Hourly Rate X 1.00 # Hours = $2,000.00 Total for Services
   (For Flat Rate fees, please place the flat rate under “hourly rate” and use “1” for number of hours.)

   Additional Expenses (If applicable, in the event of changes to service or other expense types)
   Item: $.
   Item: $0.00 Total of Additional Expenses $2,000.00 Grand Total (Services + Additional Expenses)

5. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is:
   On File [ ] Attached [ ]

6. Completed W9 "Request for Taxpayer ID Number/Certification" form is:
   On File [ ] Attached [ ]

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: Board authorizing signature:
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: NCVCA-Chico

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #5515.6., that criminal background checks have been completed as per Board Policy #5515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.

6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

[Signature of Independent Contractor]

Teresa Howell

Printed Name

7/5/16

Date

13. AGREED TO AND ACCEPTED:

[Signature of ASB Advisor]

Chip Carton

Printed Name

6/23/16

Date

14. APPROVED:

[Signature of Site Administrator]

Printed Name

Date

15. APPROVED:

[Signature of District Administrator, Business Services]

Printed Name

Date

ASB APPROVED PD #

SIGNATURE OF ASB OFFICER

PRINTED NAME AND TITLE

DATE

~ 2 ~
CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT
For Services Provided to ASB

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:
   On File  X  Attached  

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   On File  X  Attached  

This Agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:

Name: NSCOA (Wrestling)
Address: 4340 Tullyani Dr.
City, State, Zip: Chico, CA 95973
Phone: 
Taxpayer:  

From: August 2016 To: May 2017

Location(s) of Services: Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)
   Game officials for the 2016-17 wrestling season

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. ASB account name to be Charged: (corresponding to accounts below)
   1) ASB Wrestling #680
   2) Athletic Wrestling #138
   3) 
   4) 

6. Account(s) to be Charged:
   Account #  Amount
   1) Wrestling 680  $1,000.00
   2) Wrestling 138  $500.00

7. Payment to Consultant: (for the above services, ASB will pay Consultant as follows)
   $ 200.00 Per Unit, times 7 # Units = $ 1,500.00 Total for Services
   Unit: Per Hour Per Day X Per Activity

8. Additional Expenses: (i.e. mileage, hotel, air fare, etc)
   $ 
   $ 
   $ 
   Total for Add’l Expense $ 1,500.00 Grand Total (not to exceed)

9. Amounts of $5,001.00 or more require Board Approval: (date to Board)
   
   (to be completed by Business Services)
CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant’s employees. (Not applicable to Contract Employee)

b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

d. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant’s employees or agents.

f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employees)

g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

h. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld)

(Signature of Consulting) ____________________________
(Print Name) ____________________________
(Date) ____________________________

12. RECOMMENDED APPROVED

(Signature of Administrator/Assistant) ____________________________
(Print Name) ____________________________
(Date) ____________________________

Admin. & Business Services

APPROVED:

(Haley Barnhardt)
(Print Name and Title)

(Signature of NSB Officer)

(Approval Recommended)

(Signature of Principal)

(Principal Name)

(Signature of Administrator/Staff)

(Remaining Faculty Admin)

(Signature of Administrator/Staff)

(Remaining Faculty Admin)

(Date) ____________________________


(a). CHECK REQUIRED (Invoice to accompany payment request):

[ ] Partial Payment thru: ____________________________
(Date) ____________________________

[ ] Full or Final Payment

(b). ____________________________
($Amount) ____________________________
(Origining Administrator Signature – Use Blue Ink) ____________________________
(Date) ____________________________

BS-10.doc.8.29.08.doc
Page 2
5/12/2016
Independent Contractor Agreement

Completed By: Chandra Whible for David Melby

1. This Agreement is made by and between Chico Unified School District and:
   Name: Sandra Whible
   Street Address/P.O. Box: 14064 Hannum Court
   City, State, Zip Code: Walnut Grove, CA 95690
   Phone: (815) 377-7222
   Taxpayer ID/SSN:

   This agreement will be in effect from: 7/1/16 To: 11/30/16
   Site Code: Location(s) of Services: Various Locations

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):
   a. Scope of Work: Provide guidance and technical assistance to the YouthBuild program. Ensure that the scope of work, including benchmarks and evaluation deliverables are completed. Provides guidance on the MIS reporting system per grant requirements.

   b. Goal (If applicable): To meet the specific requirements of the YouthBuild grant.

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):
   a. YouthBuild Grant (Billing amount will be based on a monthly amount)

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5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $ 1,089.50 Hourly Rate X 503 Hours = $ 547,50 Total for Services
   (For flat rate fees, please place the flat rate under “hourly rate” and use “X” for number of hours.)

   Additional Expenses (If applicable, in the event of changes to service or other expense types)
   Item: $ 0.03
   Item: $ 0.03
   Total of Additional Expenses $ 0.03
   Grand Total (Services + Additional Expenses) $ 547,50

6. Completed BS10A “Certificate of Independent Consultant Agreement” guideline is [✓] Attached

7. Completed W9 “Request for Taxpayer Identification Number/Certification” form is [✓] Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: Board authorizing signature:
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Sandra Waterhouse

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, Social Security, and income taxes with respect to Independent Contractor's employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the independent contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #1815 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.

6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limit of general liability and automobile coverage as required by the District.

7. Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original invoice to the Origination Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

[Signature]

Sandra Waterhouse
Printed Name
Date

[Signature]

David McKay, Director
Printed Name
Date

[Signature]

Joanne Parsley, Asst. Superintendent
Printed Name
Date

[Signature]

Kevin Baltams, Asst. Superintendent
Printed Name
Date

13. RECOMMENDED:

[Signature]

14. APPROVED:

[Signature]

15. APPROVED:

[Signature]

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

☐ Partial Payment through:

☐ Full or Final Payment

Amount

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

Send to Site Administrator (date):

Mail to Independent Contractor

Origination Administrator Signature (Blue Ink)
Independent Contractor Agreement

Completed By: John Shepherd  Phone: 584-8029

Street Address/POB: 123 Green Drive
City, State, Zip Code: Melton, NJ 08003
Phone:
Taxpayer ID/SSN:

This agreement will be in effect from: 9/10/18 To: 9/10/18
Site Code: 520 Location(s) of Services: Pleasant Valley High School

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):
   a. Scope of Work: Athletic Committed Training

   b. Goal (if applicable):

3. Funding/Program/Grant Affected (corresponding to accounts listed in Item 4):
   a. Title 2
   b. 
   c. 

4. [Table with columns for Personal (%), Fund, Resource, Project/Year, Goal, Function, Object, Site, Manager]

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor Initiated Invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $1,100.00 / Hourly Rate X 1.00 # Hours = $1,100.00 Total for Services
   (ForFlat Rate fees, please place the flat rate under "hourly rate" and use "x" for number of hours.)
   Additional Expenses (if applicable, in the event of changes to service or other expense types)
   Item: $ 
   Item: $ 
   $1,000.00 Total of Additional Expenses
   $1,100.00 Grand Total (Services + Additional Expenses)


7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: [x] On File [ ] Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval. Board Approval Date: 
Board authorizing signature:
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Shaun Huls

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor’s employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3556, that criminal background checks have been completed as per Board Policy #3556 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor’s employee or agents.

6. Independent Contractor will provide to the Administrative Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to assure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor’s Business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor shall provide an original invoice to the Administrative Assistant, Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSO Accounts Payable department along with the original invoice.

10. Either party may terminate this agreement, with or without cause, upon 30 days written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Signature of Independent Contractor

[Signature]

7/15/16

Date

Signature of Originating Administrator

[Signature]

[Printed Name]

7/15/16

Date

14. APPROVED:

Signature of District Administrator OR Director of Categorical Programs

[Signature]

[Printed Name]

[Date]

16. AUTHORIZATION FOR PAYMENT CHECK REQUIRED

(Invoice to accompany payment request):

[ ] Partial Payment Through:

[ ] Full or Final Payment

$ ______

Amount

DISPOSITION OF CHECK by Accounts Payable:

[ ] Check released upon completion of services

[ ] Send to Site Administrator (date):

[ ] Mail to Independent Contractor

[ ] Originating Administrator Signature (Blue Ink)

[Date]
ASB Independent Contractor Agreement

Completed By: Misty McIntee-Choo  Phone: (909) 091-3060 X 122

1. This Agreement is made by and between Chico Unified School District: Bidwell Junior High School and:
   Name: Backy Pakulski #icanhelp
   Email Address: backy.pakulski@gmail.com
   Street Address/POB: PO Box 1843
   City, State, Zip Code: Discovery Bay, CA 94505
   Phone: 
   Taxpayer ID/SSN: 

   This agreement will be in effect From: 9/22/16 To: 9/25/16
   Site Code: 050-5050 Location(s) of Services: Bidwell Junior High School

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):
   a. Scope of Work: #icanhelp Assembly Program: 2 Student Assemblies, 1 Faculty Session
   b. Goal (if applicable): To educate students, parents and faculty on social media and Internet usage

3. ASB Account(s) Affected
   a. ASB-General
   b. 
   c. 

   ASB Account # Percentage
   320 100.00%
   0.00%
   0.00%

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $1,600.00 Hourly Rate x 1.00 # Hours = $1,600.00 Total for Services
   (For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

   Additional Expenses (if applicable, in the event of changes to service or other expense types)
   Item: $ 
   Item: $ 0.00 Total of Additional Expenses
   $1,600.00 Grand Total (Services + Additional Expenses)


6. Completed W9 "Request for Taxpayer Identification Number/Certification" form is [ ] On File [ ] Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: 
Board authorizing signature: 

__________
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Becky Pakulski

1. The Independent Contractor will perform said services Independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor’s employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor’s employee or agents.

6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original Invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days’ written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Signed by Independent Contractor

Becky Pakulski
8/11/16

13. RECOMMENDED:

Signature of ASB Advisor

Bill Battaglia

14. APPROVED:

Signature of Site Administrator

Leonard Lopez
8/24/16

15. APPROVED:

Signature of District Administrator,
Business Services


16. ASB Approved Purchase Order # 14549

Signed by ASB Accounting Technician

8/8/16

Originating Administrator Signature (Blue Ink)

~ 2 ~
Independent Contractor Agreement

Completed By: Heather Deaver Phone: 591-3000

1. This Agreement is made by and between Chico Unified School District and:
   Name: Elizabeth Helbol
   Email Address: phelbol4@gmail.com
   Street Address/POB: 7634 Midway Pines Drive
   City, State, Zip Code: Shingletown, CA 93638
   Phone: __________
   Taxpayer IC/SSN: __________

   This agreement will be in effect From: 8/15/16 To: 8/15/16
   Site Code: 580 Location(s) of Services: Bidwell Swimming Pool

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):
   a. Scope of Work: Lifeguard/First Aid training for PE teachers and swim coaches.

   b. Goal (if applicable):

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):
   a. 
   b. 
   c. 

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</table>

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:
   $ 450.00 Hourly Rate X 1.00 # Hours = $ 450.00 Total for Services
   (For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

   Additional Expenses (if applicable, in the event of changes to service or other expense types)
   Item: ____________________________ $ ____________________________
   Item: ____________________________ $ ____________________________
   $ 0.00 Total of Additional Expenses
   $ 450.00 Grand Total (Services + Additional Expenses)


7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: [ ] On File [ ] Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.
Board Approval Date: __________
Board authorizing signature: __________
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Elizabeth Heibel

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker’s compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor’s employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.5, that criminal background checks have been completed as per Board Policy #3515.5 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor’s negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor and/or the Independent Contractor’s employee or agents.

6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor’s business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

E. A. Heibel
Signature of Independent Contractor

Printed Name
Date

Elizabeth Heibel
Printed Name

Jim HANCOX
Date

8/31/16

13. RECOMMENDED:

Jim HANCOX
Signature of Originating Administrator

Printed Name

Date

14. APPROVED:

Signature of District Administrator OR Director of Categorical Programs

Printed Name
Date

Kevin Bulterma
Asst. Superintendent, Business

Printed Name
Date

15. APPROVED:

Signature of District Administrator, Business Services

Printed Name
Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

Invoice to accompany payment request:

☐ Partial Payment through: 

☒ Full or Final Payment

$ ________ Amount ________

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator (date):

☒ Mail to Independent Contractor

Origination Administrator Signature (Blue Ink) Date
Independent Contractor Agreement

Completed By: Kat Anderson
Phone: (530) 891-3000

1. This Agreement is made by and between Chico Unified School District and:

Name: Brent Holland/Bloo Lab Media
Email Address: brent@blooblabmedia.com
Street Address/POB: 387 Weymouth Way
City, State, Zip Code: Chico, CA 95923
Phone: 
Taxpayer ID/SSN: 

This agreement will be in effect From: 9/1/16 To: Location(s) of Services: District Office

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: (1) 2-3 Minute Promotional Video; (2) 60 Second Commercial Spots; (3) Virtual Video Tour of 5 Locations

b. Goal (if applicable): CUSD Marketing

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

a. Superintendent, Advertisements
b. 
c. 

4. 

<table>
<thead>
<tr>
<th>Percent (%)</th>
<th>Fund</th>
<th>Resource</th>
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<th>Goal</th>
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5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

$ 1.00 Hourly Rate X $5,600.00 # Hours = $ 5,600.00 Total for Services
(For Flat Rate fees, please place the flat rate under “hourly rate” and use “1” for number of hours)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: $ 
Item: $ 

$ 5,000.00 Total of Additional Expenses
$ 5,600.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A “Certificate of Independent Consultant Agreement” guideline is On File Attached

7. Completed W9 “Request for Taxpayer Identification Number/Certification” form is: On File Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Approval Date: Board authorizing signature:
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Brent Holland/Blue Lab Media

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.

2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.

3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Independent Contractor will certify in writing, using Administration Form #355.6, that criminal background checks have been completed as per Board Policy #355.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.

5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.

6. Independent Contractor will provide Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The Independent Contractor will be paid by vendor check as an Independent Contractor.

10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Signature of Independent Contractor

13. RECOMMENDED:

Signature of Originating Administrator

14. APPROVED:

Signature of District Administrator OR Director of Categorical Programs

15. APPROVED:

Signature of District Administrator, Business Services

16. AUTHORIZATION FOR PAYMENT CHECK REQUIRED

(Invoice to accompany payment request):

- Partial Payment through: 
- Full or Final Payment

$ 

Amount

DISPOSITION OF CHECK by Accounts Payable:

(cheque released upon completion of services)

- Send to Site Administrator (date):
- Mail to Independent Contractor

Originating Administrator Signature (Blue Ink)