

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzo

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: October 28, 2019

Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING AGENDA

1. REGULAR SESSION

- 1.1 Call to Order and Roll Call
- 1.2 Approval of Regular Agenda
- 1.3 Approval of Minutes from Regular Meeting of 7/29/19 & 8/26/19

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS

- 3.1 CORE: TK-8 MacBook Project Request
- 3.2 CORE: AV Equipment for gym Project Request
- 3.3 UPDATE: Mike Weissenborn will give an update on projects and funding

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

- 4.1 Adjourn; Next meeting November 18, 2019 at CORE Butte Charter

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

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Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

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Sherwood Montessori: Michelle Yezbick & Monica Woodward

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Regular Meeting

Date: July 29, 2019

Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Call to Order and Roll Call

Margaret Reece called the meeting to order at 3:48. The following parties were in attendance:

Blue Oak Charter School: Susan Domenighini

Inspire School of Arts and Sciences: Doris Luther, co-chair

Chico Country Day Charter School: Margaret Reece

Nord Country School: Lisa Speegle

CORE Butte Charter School: Susan Smith

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Kiersten Morgan joined the meeting at 3:52

Wildflower Open Classroom: Tom Hicks

1.2 Approval of Regular Agenda

Michelle Yezbick motioned to approve the agenda with the correction to the notice title to reflect a regular meeting rather than a special meeting.. Susan Smith seconded the motion.

Approved 7 / 0

Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks

No: none

Abstentions: none

1.3 Approval of Minutes from Regular Meeting of 6/24/19

Doris Luther motioned to approve the June 24, 2019 minutes with the correction to the title to reflect a regular meeting rather than a special meeting.. Lisa Speegle seconded the motion.

Approved 5 / 0 / 2

Yes: Luther, Reece, Speegle, Yezbick, Hicks

No: none

Abstentions: Domenighini, Smith

2. PUBLIC COMMENTS

No comments

3. DISCUSSION/ACTION ITEMS

3.1 Inspire Project Completion: Project K

Susan Domenighini made a motion to approve Inspire’s Project Completion reconciliation for Project K. Tom Hicks seconded the motion.

Approved 8 /0

Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco

No: none

Abstentions: none

3.2 Inspire Project Completion: Project M

Lisa Speegle made a motion to approve Inspire’s Project Completion reconciliation for Project M. Kiersten Morgan seconded the motion.

Approved 8 /0

Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco

No: none

Abstentions: none

3.3 Chico Country Day School Request #11: Fire Sprinkler Contract

Susan Smith made a motion to approve Chico Country Day’s Request #11: Fire Sprinkler Contract with the correction that the contract be made with Chico Unified School District and the description to clarify Fire Sprinkler Planning. Doris Luther seconded the motion.

Approved 8 /0

Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco

No: none

Abstentions: none

3.4 Inspire Project: Project T

Doris let the committee know that the project has not yet been approved by the Inspire Board of Directors but will be presented at their next meeting. Michelle Yezbick made a motion to approve Inspire’s Project T pending approval by the Inspire Board of Directors. Tom Hicks seconded the motion.

Approved 8 /0

Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco

No: none

Abstentions: none

4. ITEMS FROM COMMITTEE MEMBERS

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Lisa commented that the website is to be updated to reflect Buck as an alternate for Blue Oak. The committee discussed whether to add revising the project completion form be to include more details to a future agenda. The consensus was that the form was sufficient as is for now.

5. ADJOURNMENT

- 5.1 The special meeting scheduled to follow today's meeting has been cancelled due to incomplete notice by Chico Unified School District. The next Measure K Committee meeting is scheduled for August 26, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico

Susan Smith motioned to adjourn the meeting at 4:15. Kiersten Morgan seconded the motion.

Approved 8 /0

Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco

No: none

Abstentions: none

Adjourned: 4:15pm

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Wildflower Open Classroom: Tom Hicks & Jonas Herzo

Chico Unified School District Measure K Charter School Committee Meeting Minutes

Date: August 26, 2019

Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING Minutes

1. REGULAR SESSION

1.1 Call to Order and Roll Call

Blue Oak Charter School: Susan Domenighini (4:05)

Chico Country Day Charter School: Margaret Reece

CORE Butte Charter School: Mary Cox

Forest Ranch Charter School: Christia Marasco

Inspire School of Arts and Sciences: Dan LaBar

Nord Country School: Lisa Speegle

Sherwood Montessori: Michelle Yezbick

Wildflower Open Classroom: absent

Guests:

Mike Weissenborn

1.2 Approval of Regular Agenda

Michelle motioned to approve the agenda, Mary seconded. Motion passes.

1.3 Approval of Minutes from Regular Meeting of 7/29/19

Approval of the minutes were tabled due to some details that needed to be added, including who voted. Minutes will be on the next meeting agenda.

2. PUBLIC COMMENTS

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3. DISCUSSION/ACTION ITEMS

3.1 Sherwood Montessori, Round 2: Relocatable Project Continuation

Sherwood Montessori continues to work on the relocatable project. Recent work has determined that more funds are required due to construction costs increasing and other circumstances. Sherwood is requesting an additional \$130,000.00 in order to complete their project.

Dan motioned to approve with the amendment that the dollar amount be increased from \$90,000.00 to \$130,000.00, Mary seconded the motion. Motion passes.

Approved as 6/0/1/1

	Aye	Nay	Abstain	Absent
Suan Domenighini			x	
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Dan LaBar	x			
Christia Marasco	x			
Michelle Yesbick	x			
Tom Hicks				x

3.2 Forest Ranch: Project Completion - Flooring

Forest Ranch is wrapping up with a project completion form for their flooring project, thus reallocating approximately \$13,783.00 to other projects.

Mary motioned to approve the project completion with the amendment that the date on the proposal needed to be changed to 8/26, and the updated escape report needed to be checked for accuracy with the dollar amount returned, Susan seconded the motion. Motion passes.

Approved as 7/0/0/1

	Aye	Nay	Abstain	Absent
Suan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Dan LaBar	x			

Christia Marasco	x			
Michelle Yesbick	x			
Tom Hicks				x

- 3.3 Forest Ranch: Sports Field Additional Funding
 With the additional funds being reallocated from the previous project, Forest Ranch will have enough money to complete their sports field project.

Susan motioned to approve, Michelle seconded the motion. Motion passes.

Approved as 7/0/0/1

	Aye	Nay	Abstain	Absent
Suan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Dan LaBar	x			
Christia Marasco	x			
Michelle Yesbick	x			
Tom Hicks				x

- 3.4 Shared Use of Facilities - Inspire presentation of ideas
 Dan presented an idea regarding shared facility space, including a presentation space. He also shared some long time visions and future aspirations for facilities for Inspire and potentially the community.

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT (4:36)

- 4.1 Adjourn; Next meeting September 30, 2019 at CORE Butte Charter Administrative Offices

Mary motioned to adjourn at 4:36, Margaret seconded the motion. Motion passes.

**Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees**

GENERAL INFORMATION:

Project Title	CORE TK8 Classroom Computers
Submission Meeting Date	October 28, 2019
Name of School	CORE Butte Charter School
Address of School	2843 Notre Dame Blvd, Chico, CA 95928
Contact Name	Mary Cox
Contact Phone/Email	530-809-4152
Year Established	2007
Charter Renewal Date	June 2024
CDS Code	04100410114991
Charter Number	0945
Website	corebutte.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or Lease Project
- Other (including FF&E)

2. Project Narrative:

CORE makes computers available to students to check out for the school year in addition to having classroom sets available on site. In the ongoing effort to update the school's technology and meet the demands of our student population CORE has estimated that an additional 100 refurbished computers are needed for the 2019-2020 school year.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 847 / 876.83 (18-19 Annual)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 39.92%

6. Project Schedule

*Please briefly describe the timeline for the project planning and completion.
The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be ready for deployment before the start of the new semester.*

7. Preliminary Estimate (Cost)

	Round I	Round II
Allocation (revised)	\$1,243,689.00	\$1,544,531.00
Plus Funds Returned	\$2,502.50	

Less Previously Allocated Funds (proj)	\$1,245,993.98	718,544.02
Less Previously Allocated Funds (exps)	2,246.21	543.76
Less Current Project Funds Req.		75,000.00
Remaining Allocation	\$(2,048.69)1	\$750,443.22

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work _____ *Included*
 Enrollment Capacity: Current Facility and/or Proposed _____ *Included*
 Preliminary Estimate (Cost) _____ *Included*
 Project Schedule _____ *Included*

Building/Modernization/Renovation Projects

Feasibility Study and Site Review _____ *Included* ___ *Not Applicable*
 Enrollment Capacity: Current Facility and/or Proposed _____ *Included* ___ *Not Applicable*
 Pre-Schematics (to be completed by a District approved architect and/or engineering team) _____ *Included* ___ *Not Applicable*
 Facility Assessment _____ *Included* ___ *Not Applicable*
 Schematic Drawing(s) (areas of work) _____ *Included* ___ *Not Applicable*
 CEQA Process Determination (pre-CEQA-form) _____ *Included* ___ *Not Applicable*
 Design Development Drawings _____ *Included* ___ *Not Applicable*
 Design or Bid Estimate _____ *Included* ___ *Not Applicable*
 Construction Documents _____ *Included* ___ *Not Applicable*

For Committee Use:

All necessary documents were included: _____ **yes** _____ **no**
 (if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, is the project an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project?

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

**Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees**

GENERAL INFORMATION:

Project Title	CORE A/V Equipment for Gym
Submission Meeting Date	October 28, 2019
Name of School	CORE Butte Charter School
Address of School	2843 Notre Dame Blvd, Chico, CA 95928
Contact Name	Mary Cox
Contact Phone/Email	530-809-4152
Year Established	2007
Charter Renewal Date	June 2024
CDS Code	04100410114991
Charter Number	0945
Website	corebutte.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or Lease Project
- Other (including FF&E)

2. Project Narrative:

CORE staff and students utilize the school gym for a variety of events in addition to sports, such as staff trainings, student dances, plays, and assemblies. The school currently uses a portable sound system that is inefficient for the space. The school would like to purchase a more robust sound system and a large screen and projector in addition to the equipment necessary to run the system.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 847 / 876.83 (18-19 Annual)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 39.92%

6. Project Schedule

*Please briefly describe the timeline for the project planning and completion.
The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be installed and ready to use before the start of the new semester.*

7. Preliminary Estimate (Cost)

	Round I	Round II
Allocation (revised)	\$1,243,689.00	\$1,544,531.00
Plus Funds Returned	\$2,502.50	

Less Previously Allocated Funds (proj)	\$1,245,993.98	817,544.02
Less Previously Allocated Funds (exps)	2,246.21	543.76
Less Current Project Funds Req.		24,000.00
Remaining Allocation	\$(2,048.69)1	\$726,443.22

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“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work _____ *Included*
 Enrollment Capacity: Current Facility and/or Proposed _____ *Included*
 Preliminary Estimate (Cost) _____ *Included*
 Project Schedule _____ *Included*

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Feasibility Study and Site Review _____ *Included* ___ *Not Applicable*
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 Schematic Drawing(s) (areas of work) _____ *Included* ___ *Not Applicable*
 CEQA Process Determination (pre-CEQA-form) _____ *Included* ___ *Not Applicable*
 Design Development Drawings _____ *Included* ___ *Not Applicable*
 Design or Bid Estimate _____ *Included* ___ *Not Applicable*
 Construction Documents _____ *Included* ___ *Not Applicable*

For Committee Use:

All necessary documents were included: _____ **yes** _____ **no**
 (if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, is the project an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project?

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