

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Jen Josephson

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: May 18, 2020

Time/Location: 3:45pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/79682429336?pwd=akhTdlIUQldtRnBIM0xyL3pINWM3QT09>

Meeting ID: 796 8242 9336

Password: 9EBvq4

REGULAR MEETING AGENDA

1. REGULAR SESSION

- 1.1 Call to Order and Roll Call
- 1.2 Approval of Minutes from Regular Meeting of 4/27/2020

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS

- 3.1 Sherwood Montessori: Project Request - Building Project - portable relocation
Sherwood is requesting funds for the remaining costs of the portable relocation
- 3.2 Forest Ranch Charter School: Project Request - Flooring
Forest Ranch is requesting funds for the flooring project
- 3.3 Cash Flow for future projects:
Schools will present rough drafts of planned future projects over the next 5 years in order to develop a cash flow mechanism for remaining Measure K funds.
- 3.4 Appointment of Alternate Committee members for Forest Ranch Charter school.
Forest Ranch will appoint an alternate to the Measure K Committee

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

- 4.1 Adjourn; Next meeting June 29, 2020 via Zoom

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

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Wildflower Open Classroom: Tom Hicks & Jonas

Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: April 27, 2020

Time/Location: 3:30pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/71241238551?pwd=QTllbnVSZjFBRIBWNIZXM0JVT1Q3dz09>

Meeting ID: 712 4123 8551

Password: 6SrCB7

REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Call to Order and Roll Call

1.2 Approval of Minutes from Regular Meeting of 2/24/20 & Special Meeting of 2/24/20

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS

3.1 Cash flow of Measure K funds in the charter school apportionment

Jaelyn Kruger will present the new budget tracking/cash flow worksheet

3.2 Chico Country Day School: Project Request - Building Project

CCDS is requesting funds for the Kinder/Main Office project

3.3 Appointment of Alternate Committee members for Forest Ranch Charter school.

Forest Ranch will appoint an alternate to the Measure K Committee

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

4.1 Adjourn; Next meeting May 18, 2020 via Zoom

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Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School	Sherwood Montessori
Address of School	1010 Cleveland Ave.
Contact Name	Michelle Yezbick
Contact Phone/Email	530-345-6600 michelle@sherwoodmontessori.org
Year Established	2010
Charter Renewal Date	January, 2017
CDS Code	04-61424-00121475
Charter Number	1166
Website	www.sherwoodmontessori.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

On June 26, 2019, the Chico Unified School District's Board of Education approved \$40,000 from Measure K to be spent on planning for the placement of a third relocatable classroom containing a teaching kitchen at the 1010 Cleveland Ave. site. On December 11, 2019, \$366,379 was approved to execute the plan. Since then, additional costs are now required by the County of Butte related to site improvements in anticipation of the location being annexed to the City of Chico.

This proposal is to request that the remainder of the costs for this project be allocated from Round 3 of Sherwood's bond allocation.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

Note: Sherwood also operates on a site it owns, adjacent to Chapman Elementary, at 1010 Cleveland Ave,

4. Current enrollment and ADA: 151/143

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)

- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
30%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Programming/Schematic Design Documents – completed

Design Development Documents – completed

Construction Documents – completed

DSA Review & Approval –n/a

Bid & Award – May/June 2020

7. Preliminary Estimate (Cost)

Series A-C Allocation	\$1,402,006
Less Previously Allocated Funds	\$961,781
Less Current Project Funds Requested	\$25,000
Remaining Allocation	\$415,225

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work __X__ Included
 Enrollment Capacity: Current Facility and/or Proposed __X__ Included
 Preliminary Estimate (Cost) __X__ Included
 Project Schedule __X__ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review __X__ Included __ Not Applicable
 Enrollment Capacity: Current Facility and/or Proposed __X__ Included __ Not Applicable
 Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* __X__ Included __ Not Applicable
 Facility Assessment __ Included __X__ Not Applicable
 Schematic Drawing(s) *(areas of work)* __X__ Included __ Not Applicable
 CEQA Process Determination *(pre-CEQA-form)* __ Included __X__ Not Applicable
 Design Development Drawings __ Included __X__ Not Applicable
 Design or Bid Estimate __X__ Included __ Not Applicable
 Construction Documents __X__ Included __ Not Applicable

For Committee Use:

All necessary documents were included:

 X yes no

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? May 21, Regular Meeting

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: May 18, 2020

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Sherwood Montessori

Chico, CA

Preliminary Engineer's Opinion of Costs

Offsite Improvements

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Item Total</u>
Mobilization	1	ls	\$3,000	\$3,000
Project Layout	1	ls	\$600	\$600
Site demolition	1	ls	\$2,000	\$2,000
Excavation/fill	50	cy	\$49	\$2,450
Asphalt Concrete (2")	2	tons	\$200	\$400
Aggregate Base (11")	4	cy	\$200	\$800
Sidewalk	361	sf	\$15.00	\$5,415
Curb & Gutter	140	lf	\$30	\$4,200
Valley gutter	312	sf	\$15	\$4,680
Adjust signage	1	ls	\$475	\$475
City Std. ADA ramp	2	ea	\$2,500	\$5,000
Storm Drain inlet and drywell	1	ea	\$5,000	\$5,000
	Sub Total			\$31,020
			Engineering 5%	\$1,861
			Plan Check/Inspection 4%	\$1,241
			Contingency 15%	\$4,653
		Total		\$38,775

