

**REQUEST FOR QUALIFICATIONS FOR
ENVIRONMENTAL CONSULTANT SERVICES**

**FOR THE CHICO UNIFIED SCHOOL DISTRICT'S
MODERNIZATION AND NEW CONSTRUCTION PROJECTS**

ISSUED BY:

CHICO UNIFIED SCHOOL DISTRICT



Issued: May 28, 2019

Due: June 11, 2019

REQUEST FOR QUALIFICATIONS
FOR ENVIRONMENTAL CONSULTANT SERVICES
CHICO UNIFIED SCHOOL DISTRICT

May 28, 2019

By way of this Request for Qualifications (“RFQ”), the Chico Unified School District (“District”) intends to pre-qualify a limited number of qualified firms interested in providing environmental consulting services, including California Environmental Quality Act (“CEQA”) compliance services, for various modernization and/or new construction projects that will be funded by voter approved Measure E and K. It is the District’s intent that the RFQ process will enable the District to streamline the process by which Consultants are selected to perform work for the District and comply with regulatory and legislative requirements.

The purpose of this RFQ is to obtain information that will enable the District to select a limited number of pre-qualified Consultants that can assist the District with environmental services and related work for various projects that will be approved by the District for construction in connection with Measure E and K. The total value of work for a project may range from thousands to millions of dollars. Each Consultant responding to this RFQ should be prepared and equipped to provide full service to the District in an expeditious and timely manner so as to enable the District to meet critical time deadlines and schedules.

If you are interested in submitting a response to this RFQ, please provide an original response and **four (4)** copies by 2:00 pm, **Tuesday, June 11, 2019** to:

Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928
Attn: Julia Kistle, Director of Facilities & Construction

The issuance of this RFQ, and the District’s subsequent assessment of responses, shall in no way be construed as requiring the District to enter into a contract with any responder for any services. This RFQ is designed solely for the purposes of identifying potential qualified parties and is not a request for proposals or request for bids for any specific project. However, upon submitting an RFQ, all responders shall confirm that the statements made therein will remain in full force and effect should the responder submit a response to a subsequent request for proposals issued by the District.

Responses from qualified firms must be delivered to the above address, or be mailed in advance of the due date to ensure delivery and receipt by the required date and time. Adjustments will not be permitted after submission to the District. The District will not be held responsible for any errors or omissions on the part of the responder in the preparation of the response.

Responses must be signed by a representative of the Firm with authorization to bind the Firm by contract. Any questions and/or requests for information or clarification from potential respondents regarding this RFQ are due to the District no later than 2:00pm on June 4, 2019 and should be directed to:

Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928
Attn: Kayci Tiner, Construction Records Technician
Email: ktiner@chicousd.org

PROPOSED SCHEDULE OF EVENTS

| EVENT | DATE |
|--|----------------------|
| Distribution/Advertisement of Request for Qualifications | May 28, 2019 |
| Questions Due to District By | June 4, 2019 |
| RFQ Responses Due to District By | June 11, 2019 |
| Recommendation for Approval to CUSD Board | June 19, 2019 |
| <i>Note: All dates are preliminary and subject to revision by the District.</i> | |

1. SUBMITTAL REQUIREMENTS

Each responding Firm shall submit the following information and documents in the order presented below:

(A) COVER LETTER

Each response to this RFQ must contain a cover letter and introduction that details the person or persons authorized to represent the Firm regarding all matters related to the RFQ response and who will be available, knowledgeable, and regularly attentive to the District and who will be the primary point of contact. The Cover Letter shall also include, but is not limited to, the following information:

1. Describe in detail the responding Firm's understanding of the requested services and how the responding Firm proposes to service the District.
2. What differentiates the responding Firm from other providers?

(B) QUALIFICATIONS AND SERVICES

- (i) Describe your qualifications to provide environmental consulting services to the District, and specifically your ability and experience to meet the CEQA compliance scope of work set forth in Section 5 below.
- (ii) Identify who may work on the District's projects and specify on which portions of the scope of work each is assigned and provide an organizational chart for projects.
- (iii) List all environmental services provided by the Firm and identify what services will be available for the projects.
- (iv) Include resumes, relative experience and any continuing education for each person to be assigned to the projects.

(C) PAST EXPERIENCE

All Responses must describe the following:

- (i) The Firm's knowledge of and experience with environmental services for California K-12 school projects.
- (ii) The financial capability to obtain and maintain the necessary insurance to cover its services.
- (iii) Experience and ability to provide the services described in Section 5 of this RFQ as well as related services, if requested by the District.

- (iv) References highlighting past experience working with California K-12 school districts and satisfactory references from such school districts (see below for required information).
- (v) Procedures and processes to work with District personnel on the projects including third party firms hired by the District.

(D) FEE SCHEDULE

Each Responder must include a fee proposal that details the responding Firm's rates/fees for providing the services set forth in Section 5. Such fee proposal should include the basic structure by which the Responder will provide services, including a per-hour rate and/or the charge to complete the specific services requested by the District and the services required to complete Phases I, II, and III as set forth in Section 5 below. Each fee proposal must specifically include any and all expenses incurred in providing the services and for the costs of all sub-consultants engaged by the Responder. The form and format of the fee proposal is at the discretion of the Responder.

(E) STATEMENT OF QUALIFICATIONS

Each Responder must complete the Statement of Qualifications, set forth below, in its entirety and provide the supplemental information requested therein.

(F) CONTRACT REQUIREMENTS

If a qualified firm is selected to provide services for a future District project, it will be required to enter into a contractual agreement with the District which incorporates various terms and conditions and a scope of work regularly utilized by the District for similar projects. This contract will include the insurance requirements applicable to the specific project.

As part of its response to this RFQ, the Responder must provide a summary of its insurance coverage applicable to the services it may provide the District by identifying the specific insurance and its policy limit. Such insurance may include, but is not limited to, the following:

1. Workers' Compensation
2. Employer's Liability
3. Commercial General Liability (including Bodily Injury or Death and Property Damage) per Occurrence and Aggregate
4. Automobile Liability-Bodily Injury or Death
5. Professional Liability

(G) NO CONFLICT – Each responding firm must sign and submit the attached Conflict of Interest Statement.

(H) ADDITIONAL INFORMATION

Each Responder is encouraged to provide any additional information or description of resources the Responder believes is pertinent to this RFQ. The District encourages the inclusion of letters of reference and/or testimonials in proposals. The District, at its sole discretion, shall assess any additional information provided but is under no obligation to review or obtain documents or information that is not provided by Responder. For example, if Responder references a website or suggests the District contact a third party, the District may, but is not obligated to, take the steps necessary to acquire the referenced information.

2. CONTACT

Firms interested in making a submittal are directed not to make personal contact with members of the District’s Governing Board. Any contact will constitute grounds for disqualification of consideration. As noted above, all questions regarding the RFQ should be directed to and are due by 2:00pm on June 4, 2019 to:

Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928
Attn: Kayci Tiner, Construction Records Technician
E-mail: ktiner@chicousd.org

3. RIGHTS OF THE DISTRICT

This RFQ does not commit the District to award a contract or pay any costs incurred in the preparation of a response to this RFQ. The District reserves the right to seek only a portion of the services described herein for specific projects. As noted above, the District is seeking to identify qualified firms who may provide environmental services for future, yet to be determined projects. Thus, this RFQ, and any response, shall not serve as a binding contract or be construed in any way as obligating the District to award any contract to any Responder. The District reserves the right to select any entity or individual for any future project that it considers to be in the best interest of the District.

4. PUBLIC RECORDS REQUIREMENTS

Upon submission to District, written responses and other documents responding to this RFQ become the exclusive property of District, are deemed matters of public record and shall be thereupon considered public records, except for information contained in such proposals or other documents submitted with the proposals deemed to be "Trade Secrets" (as defined in California Civil Code §3426.1), "Confidential" or "Proprietary." A proposer who indiscriminately marks all or most of its proposal or other documents submitted with its response as exempt from disclosure as a public record, whether by the notations of "Trade Secret", "Confidential", "Proprietary" or

otherwise, may render the proposal non-responsive and it may be rejected.

At such time as proposals and other documents are deemed matters of public record, pursuant to the above, any party shall be afforded access thereto for inspection and/or copying, by request made to District in conformity with the California Public Records Act, California Government Code §§6250, et. seq.

If District is required to defend or otherwise respond to any action or proceeding wherein request is made for the disclosure of the contents of any portion of a written response or documents submitted with a written response deemed exempt from disclosure hereunder, the Responder submitting the materials sought by such action or proceeding agrees to defend, indemnify and hold harmless the District and its Board of Education, employees, officers and agents, in any action or proceeding from and against any liability, including without limitation attorneys' fees and costs arising therefrom. The party submitting materials sought by any other party shall be solely responsible for the cost and defense in any action or proceeding seeking to compel disclosure of such materials. The District's sole involvement in any such action shall be that of a stakeholder, retaining the requested records/documents/materials until otherwise ordered by a court of competent jurisdiction to disclose or to keep such records/documents/materials confidential. Failure of any Responder to indemnify and defend the District upon request shall be deemed the Responder's consent to the disclosure of the requested records/documents/materials and the District shall thereafter immediately release and disclose the requested records/documents/materials to the requesting party.

5. SCOPE OF WORK

The District is seeking a qualified Consultant to prepare environmental documents for various new construction and modernization projects that are planned at various District owned properties in a manner that fully complies with the procedural and substantive requirements of the California Environmental Quality Act ("CEQA") and the CEQA Guidelines, collectively referred to in this RFQ as "CEQA Compliance." The Consultant shall be required to provide all CEQA Compliance services as set forth herein for any and all projects identified by the District.

The Consultant will be required to, among other things, generate CEQA documents that consider the following environmental factors and as set forth in Appendix G of the 2014 California Environmental Act and CEQA Statute and Guidelines published by the Association of Environmental Professionals, along with any other factors that may be added or revised to the CEQA Requirements during the term of its contract:

Aesthetics
Agricultural Resources
Air Quality
Biological Resources
Cultural Resources
Geology/Soils
Greenhouse Gas Emissions
Hazards & Hazardous Materials
Hydrology/Water Quality

Land Use/Planning
Mineral Resources
Noise
Population/Housing
Public Services
Recreation
Transportation/Traffic
Utilities/Service Systems
Mandatory Findings of Significance

The District recognizes that other consultants may be necessary to generate the requisite CEQA documents. If the Consultant intends to hire sub-consultants to generate the requisite CEQA documents, the Consultant shall identify each sub-consultant in its response and include all the sub-consultant's fees and expenses in the Consultant's Fee Proposal as required above. Each response should also identify all consultants, other than those the Consultant intends to hire, that the Consultant recommends that the District contact to meet its CEQA obligations. If the District enters into a contract with the Consultant for a specific project, the District shall not be responsible for any payments to sub-consultants and shall not enter into any separate contracts, or sign any agreement with any sub-consultants.

The Consultant's proposal must be able to offer the following services, to be divided into three Phases: Phase I - Site Review; Phase II - Program Report; and, Phase III - CEQA Documents.

The District, at its sole discretion, shall determine what specific services will be provided for future specific projects and shall enter into separate contracts with individual contracts for such services. The purpose of this RFQ, and the scope of services described herein, is to inform interested parties of the potential services that may be required by the District for these future projects. The Responding parties shall confirm that they have the capability to provide the services described herein, if selected to enter into a specific contract with the District for a specific project in the future. Nothing herein shall be construed as binding the District to a specific set of services or indicate the District will enter into a contract with a Responder for any of the services set forth herein.

- a. **Phase I: Site Review.** The Consultant shall compile the relevant background data and reports; conduct a comprehensive review of the District site to determine the status of CEQA Compliance; conduct a comprehensive review of site maps; conduct a comprehensive review of U.S. Geological Survey topographic maps; field survey; attend meetings with District representatives; determine issues for analysis; attend meetings with the District, neighborhood groups and such other meetings as necessary, for the orderly progress of consultants services hereunder.
- b. **Phase II: Program Report.** The Consultant shall prepare a Program Report. The Program Report shall include a summary of findings and conclusions, and a recommendation identifying the proper environmental documents to be prepared in order to meet CEQA Compliance, i.e., notice of exemption, negative declaration, negative mitigated declaration or EIR.

- c. **Phase III: CEQA Documents.** The Consultant shall prepare the following documents:
- i. **Technical Studies.** Consultant shall prepare or caused to be prepared, the necessary studies of the environmental factors listed above in this Section 5 to generate the pertinent information to complete the Initial Study.
 - ii. **Draft Initial Study.** Consultant shall prepare a draft Initial Study and provide the District with copies of the same for the District's review. The District's comments, modifications and other notations generated upon review of the draft Initial Study shall be incorporated by Consultant into successive drafts, as necessary, and provided to the District for its review, comments, modifications and other notations. The District's comments, modifications and other notations generated upon review of the draft(s) shall be incorporated by Consultant into a final Initial Study, which shall be approved by the District in writing.
 - iii. **Draft Mitigation Monitoring Plan.** Consultant shall prepare a draft Mitigation Monitoring Plan and provide the District with copies of the same for the District's review. The District's comments, modifications and other notations generated upon review of the draft Mitigation Monitoring Plan shall be incorporated by Consultant into successive drafts, as necessary, and provided to the District for its review, comments, modifications and other notations. The District's comments, modifications and other notations generated upon review of the draft(s) shall be incorporated by Consultant into a final Initial Study, which shall be approved by the District in writing.
 - iv. **Final Initial Study.** Consultant shall prepare a Final Initial Study consisting of the draft Initial Study and the draft Mitigation Monitoring Program, comments and responses thereto and all other documents necessary or required for the Project and/or compliance with CEQA.
 - v. **Mitigated Negative Declaration or Environmental Impact Report(s).** The Consultant shall determine whether any proposed activities shall require one or more Mitigated Negative Declarations (MND) or an Environmental Impact Report (EIR). The proposal price for the preparation of the MND or EIR shall be included in the Consultant's Fee Proposal set forth above.

6. SELECTION PROCESS

The selection will be based upon, but not limited to, the following criteria:

- (A) Overall responsiveness of the Response to this RFQ.
- (B) Technical expertise and viability of the firm, including experience of principals and staff.
- (C) Past performances on relevant similar work previously accomplished for school districts.
- (D) Client references and satisfaction on prior projects.
- (E) Overall experience and expertise.
- (F) Cost effectiveness based on the rates set forth in the response.
- (G) Familiarity with the particular needs of the District.
- (H) Litigation/Arbitration/Termination History
- (I) Consultant's demonstrated ability to meet the needs of the District as set forth in this RFQ and as determined by the District.
- (J) The District, at its sole discretion, may schedule in-person interviews with select Responders to further discuss their qualifications and the District's needs.

The District, at its sole discretion, shall determine if the responder, based on the information provided herein, is qualified to provide the environmental services needed by the District for specific future projects and may issue further inquiries, including Requests for Proposals, for specific projects to qualified firms in the future. By submitting a response to this RFQ, the Responder hereby confirms that it can provide the services set forth herein and will do so in accordance with the statements and representations made in its response. As stated throughout this RFQ, nothing herein shall be construed as requiring the District to seek specific services for any future project, award any contract to any responder deemed qualified, or give special consideration to any responder based on their response. The sole purpose of this RFQ is to enable the District to identify potential firms or parties who may be able to meet the District's environmental consultant needs for the projects to be completed under Measure E and K.

STATEMENT OF QUALIFICATIONS

The following questionnaire is a part of the RFQ. The questionnaire must be filled out accurately and completely and submitted with the other parts of your response. All terms and conditions set forth in the RFQ apply to the responses provided to this Statement of Qualifications, as applicable.

1. Consultant's Organization

1.1.1. Form of entity of Consultant _____

1.1.1. If a corporation, state the following:

State of Incorporation: _____

Date of Incorporation: _____

President/Chief Executive Officer _____

Secretary _____

Treasurer/Chief Financial Officer: _____

1.1.2 If a partnership, state the following:

Date of
Organization _____

Type of Partnership (general, limited, etc.) _____

Names of all general partners; if any of the general partners are not natural persons, provide the information for each such general partner requested in this Paragraph 1 as appropriate: _____

1.1.3 If a proprietorship, state the following:

Names of all proprietors: _____

1.1.4. If a joint venture, state the following:

Date of organization: _____

Names of all Joint Venture members. For each Joint Venture member, identify the form of entity and provide the information requested by this Paragraph 1 for each Joint Venture member as appropriate:

1.1.5 If Consultant's form of entity is other than listed above, describe the type of entity or organization and identify all principals or owners of equity in the entity:

1.2 Number of years your organization has been in business: _____

1.3 Number of years your organization has conducted business under its present name:

1.3.1 If your organization has conducted business under a name or name style different than your organization's present name, identify all prior name(s) or name style(s):

1.3.2 For each name or name style identified above, state the dates during which you conducted business under each name or style:

2. Financial

2.1 Attach a current audited, reviewed or compiled Financial Statement for your organization prepared by a Certified Public Accountant licensed under the laws of the State of California utilizing generally accepted accounting practices applied in a consistent manner. The Financial Statement must include a current balance sheet and income statement showing: (i) current assets; (ii) net fixed assets; (iii) other assets; (iv) current liabilities; and (v) other liabilities.

2.2. Is the attached Financial Statement for the identical organization as the Consultant? Yes No.

If not, explain the relationship and financial responsibility of the organization whose Financial Statement is provided.

3. Licensing

Identify all members of your organization who are licensed, certified, or registered in the State of California for the work included in the Scope of Work set forth in Section 5 of the RFQ:

4. Background

4.1 Claims and lawsuits -- if you answer yes to any of the following, please attach details.

4.1.1 Have any lawsuits, or administrative or dispute resolution proceedings such as arbitration, ever been brought or commenced against your organization or any of its partners, principals, officers or equity owners in connection with any environmental related services your Firm provided, including, but not limited to CEQA services (collectively “Environmental Services”)?

Yes No

If so, describe the circumstances, the amount demanded or other relief demanded and the disposition of each such lawsuit or other proceeding.

4.1.2 Has your organization ever filed a lawsuit, or commenced administrative or dispute resolution proceedings such as arbitration, in connection with your Environmental Services? Yes No

If so, describe the circumstances, the amount demanded or other relief demanded and the disposition of each such lawsuit or other proceeding.

4.1.3. Are there any judgments, orders, decrees or arbitration awards arising out of your Environmental Services which are presently pending and outstanding against your organization or any of the partners, officers, directors, employees or principals of your organization?

Yes No

If so, describe each such judgment, order, decree or arbitration award and the present status of the satisfaction or discharge thereof.

4.1.4 Have claims or other demands been made against any policy of Insurance maintained by your organization in connection with your Environmental Services?

Yes No

If so, describe each claim or demand, the person or entity submitting each such claim or demand and the present status or resolution of each such claim or demand.

4.2 On a separate attachment, list all projects on which your organization currently has environmental services contracts and for each project listed, state: (i) a general description of the scope of services to be provided or performed by your organization on the project; (ii) the project owner's name, name of the owner's representative, and the address and telephone number of the owner and the owner's representative; and, (iii) the currently scheduled completion date.

4.3 Has your organization ever refused to sign an environmental services contract awarded to it?

Yes No

If so, on a separate attachment, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of your refusal to sign such contract.

4.4 Has your organization ever failed to complete environmental services contract?

Yes No

If so, on a separate attachment, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of your failure to complete such contract.

4.5 Has your organization ever been declared in default of environmental services contract? Yes No

If so, on a separate attachment, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of each such declaration of default.

4.6 Has any environmental services contract to which your organization is a party been terminated for the convenience of the project owner? Yes No

If so, identify the project and project owner along with a description of the circumstances under which the termination for convenience occurred.

5. **Consultant's Responsibility**

In responding to the following questions, each Consultant is encouraged to elaborate and/or provide examples, on a separate statement.

5.1 Does your organization typically undertake the responsibility of determining whether a proposed activity is a "project" requiring CEQA compliance?
____ Yes ____ No

5.2 Does your organization typically undertake the responsibility of determining whether a project is exempt from CEQA compliance? ____ Yes ____ No

5.3 Where more than one public agency is involved, does your organization typically undertake the responsibility of determining which agency(ies) are the Lead Agency and which agency(ies) are the Responsible Agency(ies)?
____ Yes ____ No

5.4 Does your organization typically undertake the responsibility for the timely publication, notification and filing of all CEQA related documents, including the following:

Notice of Exemption? ____ Yes ____ No

Notice of Preparation to responsible agency? ____ Yes ____ No

Notice of Completion? ____ Yes ____ No

Public notice of availability of Negative Declaration? ____ Yes ____ No

Public notice of availability of draft EIR? ____ Yes ____ No

Initial Study? ____ Yes ____ No

Negative Declaration? ____ Yes ____ No

Environmental Impact Report? ____ Yes ____ No

Notice of Determination? ____ Yes ____ No

5.5 Does your organization typically rely on lawyers with CEQA expertise to help in the CEQA process? ____ Yes ____ No

If so, please identify each lawyer with whom your organization has worked and will continue to work, by name, firm and contact information.

- 5.6 If your organization staffs in-house counsel, please identify each lawyer by name and contact information.
- 5.7 In preparing and generating CEQA documents, please circle which of the following environmental factors that your organization typically considers and analyzes in-house and which of the following environmental factors you typically have sub-consultants consider and analyze?

| | | | |
|------------------------------------|----------|---|----------------|
| Aesthetics | In-House | / | Sub-consultant |
| Agricultural Resources | In-House | / | Sub-consultant |
| Air Quality | In-House | / | Sub-consultant |
| Biological Resources | In-House | / | Sub-consultant |
| Cultural Resources | In-House | / | Sub-consultant |
| Geology/Soils | In-House | / | Sub-consultant |
| Greenhouse Gas Emissions | In-House | / | Sub-consultant |
| Hazards & Hazardous Materials | In-House | / | Sub-consultant |
| Hydrology/Water Quality | In-House | / | Sub-consultant |
| Land Use/Planning | In-House | / | Sub-consultant |
| Mineral Resources | In-House | / | Sub-consultant |
| Noise | In-House | / | Sub-consultant |
| Population/Housing | In-House | / | Sub-consultant |
| Public Services | In-House | / | Sub-consultant |
| Recreation | In-House | / | Sub-consultant |
| Transportation/Traffic | In-House | / | Sub-consultant |
| Utilities/Service Systems | In-House | / | Sub-consultant |
| Mandatory Findings of Significance | In-House | / | Sub-consultant |

- 5.8 Does your organization hire subconsultants to generate the requisite CEQA documents?

If so, please identify each subconsultant with whom your organization has worked, by firm name, contact person and information, and area of expertise.

6. **References**

Include name, contact person, telephone/fax, email address and street address for each reference provided.

7. Project Experience

Include relevant experience for both the submitting entity and any proposed subcontractors in this part of the Statement of Qualification. Reproduce this page for each project listed and add a supplemental numbering system (ie if there are 6 total pages, Sheet 1 of 6). To be considered in the evaluation, projects must meet the following requirements:

1. Involves types of work listed in Section 5, Scope of Work, of this RFQ
2. Be successfully completed within the last ten (10) years.
3. The work was completed by a member of the firm's team identified in this Statement of Qualifications.

Include the name and current telephone number of a client representative who is familiar with the project and can attest to the participation, quality of work, and timelines of the submitting contractor or subcontractor in performing the work.

Name of entity claiming experience: _____

Project name/location: _____

Name of client (owner): _____

Client contact and current telephone number: _____

Contract amount (listed entity only): _____

Percent of work performed with your entity's resources: _____

Were liquidated damages applied to the project: _____ Yes _____ No

If yes,
explain: _____

8. Accuracy and Authority

The undersigned is duly authorized to execute this Statement of Qualifications on behalf of the Consultant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Statement of Qualifications and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness, and accuracy of responses to this Statement of Qualifications.

The undersigned declares and certifies that the responses to this Statement of Qualifications are complete and accurate. There are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses.

Executed this ____ day of _____ 2019, at _____ .

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature)

(Typed or written name)

CHICO UNIFIED SCHOOL DISTRICT

STATEMENT OF

NON-CONFLICT OF INTEREST

While performing services for the Chico Unified School District, this shall serve as certification that the firm is an independent contractor and its members are not officers, agents, or employees of the District, nor have they been since January 1, 1998. The Consultant hereby warrants that he or she has no business or financial interests that are in conflict with his or her obligations to the District and further agrees to disclose any such interest which may be acquired during the life of an agreement with the District.

Signature

Printed Name

Title

Firm

Date