CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928  
(530) 891-3000, Ext. 142

JOB DESCRIPTION  
ELEMENTARY AND SECONDARY CLASSROOM TEACHER  
LEARNING HANDICAPPED

**Brief Description of Position**  
Provides and coordinates an educational program for learning handicapped students who are educationally retarded or academically delayed in relation to their ability in one or all of the following subjects: oral expression, listening comprehension, written expression, basic reading skills, reading comprehension, mathematics calculation and mathematics reasoning.

**Major Duties and Responsibilities**

1. Responsible for instructing students identified as having exceptional needs, regardless of grade level, in accordance with the plan outlined by the Individual Education Program (IEP) for each student enrolled in the special education class.
2. Provides or coordinates instruction in all areas of the core curriculum as indicated in each student's Individual Education Plan (IEP); provides frequent, intensive and individually planned small-group and/or individual instruction in areas of need.
3. Evaluates and makes periodic reports on the achievement and personal adjustment of educationally handicapped students, in cooperation with the principal and teaching staff.
4. Provides consultation to staff members regarding the remedial processes and difficulties involved in instructing these students.
5. Integrates the program for students with learning disorders with the total educational program of each assigned school. Works with the school staff toward full integration of the student into the regular school program.
6. Confers frequently with parents and professional staff members on each student's progress.
7. Assists other staff professionals in the diagnoses of learning disorders, development of planned remediation, and evaluation of the results.
8. Provides appropriate physical and psychological environment to establish and reinforce acceptable student behavior, attitudes, social skills and self-image.
9. Serves as a member of the Individual Education Plan (IEP) team.
for all students enrolled in their class.

10. At the appropriate time during the academic year provides:
   a. A summary of the student's progress in terms of learning
      and/or behavior since the last written evaluation;
   b. The results of specific measures of the student's academic
      progress;
   c. A summary of the methods and/or materials utilized in the
      student's instructional program.

11. Assumes responsibility for writing annual goals and short-term
    objectives of Individual Education Plans for the identified students
    after obtaining input from appropriate IEP team members.

12. Provides for career and vocational assessment and development
    and focus on academic achievement and the attainment of
    competencies or differential graduation requirements for those
    students in grades 7-12.

13. Provides information and assistance to identified students and their
    parents as needed.

14. Maintains professional competence by participation in special
    inservices and staff development training sessions offered by the
    District and Special Education Local Plan Area.

15. Participates in the evaluation of the District special education
    program.

16. Performs other related special education duties as specified by the
    Special Education Local Plan Area, site administrator and Director
    of Educational Services.

Other Duties and Responsibilities

1. Works with school site committee in the assessment, placement
   and evaluation of students in classes for the educationally
   handicapped.

2. Keeps abreast of all types of new instructional equipment and
   materials that might be used in remedial instruction.

Supervision Exercised and Received
Under the immediate direction of the site administrator/designee with staff assistance
from the Special Education Program Specialist and Director of Educational Services.

POSITION QUALIFICATIONS

Minimum Qualifications

1. Credential Any valid credential issued by the State of California
   to perform the services of a teacher, plus the Specialist: Learning
   Handicapped Credential.

2. Education Bachelor's degree, including all courses needed to
3. **Experience** Two years of successful classroom teaching is normally required before assignment to this position. Experience in working with educationally handicapped students and/or in remedial teaching techniques, re-teaching of reading, or reading center programs is desirable.

4. **Personal Qualities** Appearance, grooming, and personality which establish a desirable example for students. Ability to meet District standards for physical and mental health. Better than average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher. Empathy for students with learning problems (academic and emotional) and ability to gain job satisfaction from observing small steps of growth.

August 1990