CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928  
(530) 891-3000, Ext. 142  

JOB DESCRIPTION  
SECONDARY CLASSROOM TEACHER - MUSIC  

Brief Description of Position  
Organizes and teaches skills in instrumental music (band, orchestra, instrumental ensemble, etc.) and/or choral music (chorus, choir, choral ensemble, etc.) to secondary students.  

Major Duties and Responsibilities  
1. Utilizes course of study adopted by the Board of Education and other appropriate learning devices.  
2. Instructs students in citizenship, basic communication skills and other general elements of the course of study common to all teachers, as specified in State law and administrative regulations and procedures of the school district.  
3. Plans a balanced music program and organizes daily class time so that preparation, rehearsal and instruction can be accomplished within the allotted time.  
4. Provide individual and small group instruction in order to adapt the curriculum to the needs of each student. Encourage students to develop individual musical skills to the greatest extent possible.  
5. Utilizes repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages and skill levels of students.  
6. Maintains surveillance over school-owned music, robes, uniforms, musical instruments and equipment in order to prevent loss or abuse. Makes minor adjustments and requests repairs to instruments as required.  
7. Establishes and maintains standards of student behavior needed to provide an orderly, productive environment during individual practice, group rehearsals and musical performances.  
8. Evaluates each student's musical growth and performance, assessing each individual's contribution to the performance of the group. Prepares progress reports.  
9. Plans and cooperates with school and District administration in providing musical programs for school and community. Applies knowledge of District procedures and limitations set on performances.  
10. Maintains professional competence through participation in music staff meetings, inservice education workshops and clinics provided by the District and/or in self-selected professional growth activities related to music.
Job Description - Secondary Music Teacher

Other Duties and Responsibilities

1. Selects appropriate music, books and instructional aids to enhance learning. Requisitions books, music, robes, uniforms, musical instruments, instructional aids and instructional supplies and maintains required inventory records.
2. Communicates with parents and school counselors on the individual student's progress.
3. Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude and learning problems.
4. Performs basic accounting and business services as required.
5. Plans and coordinates the work of student teachers, teacher assistants, aides or other paraprofessionals when such personnel are assigned to the program.
6. Performs other duties as assigned.

Supervision Exercised and Received
Under the general direction of the District Music Specialist and the immediate direction of the site administrator/designee.

POSITION QUALIFICATIONS

Minimum Qualifications

1. Credential Any valid credential issued by the State of California to perform the services of a teacher in the subject area.

2. Education Bachelor's degree, including all courses needed to meet credential requirements; major or minor in subject area preferred. Choral teachers: ability to sing. Instrumental teachers: ability to play at least one standard orchestral instrument.

3. Personal Qualities Appearance, grooming, and personality which establish a desirable example for students. Ability to meet District standards for physical and mental health. Better than average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher. Native musical ability and skill and ability to recognize and judge talent.

Goals of Effective Performance
To develop in each student an appreciation of the art of music as part of general culture; to teach techniques of vocal and/or instrumental music expression; to discover and develop talents of students in the field of music; to develop knowledge and skills in listening to and reading music; to establish good relationships with parents, with professional musicians and with other staff members.

August 1990