RULE 21

MERIT SYSTEM COMPLAINT PROCEDURES

2101 Application of the Complaint Procedure

These complaint procedures are applicable to matters specifically reserved for action or review by the Personnel Commission under Merit System Rules and Regulations.

2102 Matters Not Applicable to the Complaint Procedure

A. Complaints about matters that are applicable to the District.

B. Complaints about the subject matter of the Merit System Rules and Regulations rather than the administration of the rule or regulation.

2103 Processing a Complaint to the Personnel Commission

Whenever a matter which is specifically reserved for action or review by the Commission is subject to interpretation or concern, this matter should be discussed with the Director-Classified Human Resources. If an acceptable solution cannot be reached, the complainant may request consideration before the Commission by submitting a written request outlining the reasons for the complaint.

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