CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928
(530) 891-3000, Ext. 142

JOB DESCRIPTION

ELEMENTARY AND SECONDARY CLASSROOM TEACHER
SEVERELY HANDICAPPED

Brief Description of Position
Provides and coordinates an educational program for severely handicapped students.

Major Duties and Responsibilities
1. Responsible for instructing students identified as having exceptional needs, regardless of grade level, in accordance with the plan outlined by the Individual Education Program (IEP) for each student enrolled in the special education class.
2. Provides or coordinates instruction in all areas of the core curriculum as indicated in each student's Individual Education Plan (IEP); provides frequent, intensive and individually planned small-group and/or individual instruction in areas of need.
3. Evaluates and makes periodic reports on the achievement and personal adjustment of severely handicapped students, in cooperation with the principal and teaching staff.
4. Provides consultation to staff members regarding the remedial processes and difficulties involved in instructing these students.
5. Integrates the program for students with severe handicaps with the total educational program of each assigned school. Works with the school staff toward appropriate integration of the student into the regular school program.
6. Confers frequently with parents and professional staff members on each student's progress.
7. Assists other staff professionals in the diagnoses of severely handicapped students, development of planned remediation, and evaluation of the results.
8. Provides appropriate physical and psychological environment to establish and reinforce acceptable student behavior, attitudes, social skills and self-image.
9. Serves as a member of the Individual Education Plan (IEP) team for all students enrolled in their class.
10. At the appropriate time during the academic year provides:
   a. A summary of the student's progress in terms of learning and/or behavior since the last written evaluation;
   b. The results of specific measures of the student's progress;
   c. A summary of the methods and/or materials utilized in the student's instructional program.
11. Assumes responsibility for writing annual goals and short-term objectives of Individual Education Plans for the identified students after obtaining input from appropriate IEP team members.
12. Provides for career and vocational assessment and development and focus on academic achievement and the attainment of competencies or differential graduation requirements for those students in grades 7-12.
13. Provides information and assistance to identified students and their parents as needed.
14. Maintains professional competence by participation in special inservices and staff development training.
15. Participates in the evaluation of the District special education program.
16. Performs other related special education duties as specified by the site administrator, Director of Educational Services and the Special Education Principal.
17. Provides specialized instructional activities for severely handicapped, which establish, maintain, and reinforce appropriate inter-personal and learning behaviors.
18. Supervises instructional aide when aide is assigned to program.
19. Must have knowledge of modern principles, educational trends, and instructional practices related to students identified as severely handicapped.
20. Develops and implements non-aversive behavioral interventions and strategies.
21. Develops and monitors the implementation of Individual Transition Plans (for students in grades 7-12) in collaboration with other agencies.
22. Administers medications to students under the supervision of the School Nurse.
23. Physical and medical care includes:
   All assistance for hygiene
   Toileting
   Positioning
   Lifting
   Use of adaptive equipment
   Use of therapeutic equipment, i.e. prone stander
   Gastrostomy tube feedings
   Oropharyngeal suctioning
   Nebulizer treatments
   Anaphylactic care, i.e. bees, latex, peanuts
   Blenderized foods
   Monitor for allergies, i.e. foods, latex, environmental
   Seizure care
   First Aid
   Medications i.e. (rectal, oral, inhalers, gastrostomy, and EpiPen)
   Fever Strips
   Monitor for bleeding
   Monitor of injuries
   Oxygen administration
   Monitor for heat stroke
   Gastrostomy tube venting (to prevent aspiration)
   Feeding Pump Use
   Monitor skin integrity

Other Duties and Responsibilities
1. Works with school site committee in the assessment, placement and evaluation of students in classes for the severely handicapped.
2. Keeps abreast of all types of new instructional equipment and materials that might be used in remedial instruction.
**Supervision Exercised and Received**

Under the immediate direction of the site administrator/designee with staff assistance from the Special Education Program Specialist, Director of Educational Services and the Special Education Principal.

**Position Qualifications**

Minimum Qualifications

1. **Credential:** Any valid credential issued by the State of California to perform the services of a teacher, plus the Specialist: Moderate-Severe.

2. **Education:** Bachelor’s degree, including all courses needed to meet credential requirements.

3. **Personal Qualities:** Appearance, grooming, and personality which establish a desirable example for students. Ability to meet District standards for physical and mental health. Better than average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher. Empathy for students with severe learning problems (academic and emotional) and ability to gain job satisfaction from observing small steps of growth.