JOB DESCRIPTION

ELEMENTARY AND SECONDARY CLASSROOM TEACHER
Speech/Language Specialist

Brief Description of Position
Provide speech and language therapy to students with active Individual Education Plan (IEP) specifying such services. Such services will be available to students 3-22 years of age.

Major Duties and Responsibilities
1. Responsible for instructing students identified as having exceptional needs, regardless of grade level, in accordance with the plan outlined by the Individual Education Program (IEP) for each student enrolled in the special education class.
2. Evaluates and makes periodic reports on the achievement and personal adjustment of communicatively handicapped students, in cooperation with the parents, principal and teaching staff.
3. Provides consultation to staff members regarding the remedial processes and difficulties involved in instructing these students.
4. Integrates the program for students with communication disorders with the total educational program of each assigned school. Works with the school staff toward full integration of the student into the regular school program.
5. Confers frequently with parents and professional staff members on each student’s progress.
6. Assists other staff professionals in the diagnoses of communication disorders, development of planned remediation, and evaluation of the results.
7. Provides appropriate physical and psychological environment to establish and reinforce acceptable student behavior, attitudes, social skills and self-image.
8. Serves as a member of the Individual Education Plan (IEP) team for all students enrolled in their program.
9. At the appropriate time during the academic year provides:
   a. A summary of the student’s progress in terms of communication skills since the last written evaluation;
   b. The results of specific measures of the student’s progress;
   c. A summary of the methods and/or materials utilized in the student’s instructional program.
10. Assumes responsibility for writing annual goals and short-term objectives of Individual Education Plans for the identified students after obtaining input from appropriate IEP team members.
11. Provides information and assistance to identified students and their parents as needed.
12. Maintains professional competence by participation in special inservices and staff development training sessions offered by the District and Special Education Local Plan Area.

13. Participates in the evaluation of the District speech/language program.

14. Performs other related special education duties as specified by the site administrator, Director of Educational Services and the Special Education Principal.

Other Duties and Responsibilities

1. Works with school site committee in the assessment, placement and evaluation of students who are communicatively handicapped.

2. Keeps abreast of all types of new instructional equipment and materials that might be used in remedial instruction.

Supervision Exercised and Received

Under the immediate direction of the site administrator/designee with staff assistance from the Special Education Program Specialist, Director of Educational Services and the Special Education Principal.

POSITION QUALIFICATIONS

Minimum Qualifications

1. Credential: Clinical Rehabilitative Services/Speech Therapy, preferably with classroom authorization.

2. Education: Bachelor’s degree (Master’s degree preferred), including all courses needed to meet credential requirements.

3. Personal Qualities: Appearance, grooming, and personality which establish a desirable example for students. Ability to meet District standards for physical and mental health. Better than average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher. Empathy for students with communication problems (academic and emotional) and ability to gain job satisfaction from observing small steps of growth.