PAYMENT FOR GOODS AND SERVICES

The Board of Education desires to have invoices paid on time in order that the district may take advantage of available discounts and avoid finance charges. The district shall not be responsible for unauthorized purchases.

(cf. 3300 - Expenditures/Expending Authority)
(cf. 3312 - Contracts)
(cf. 3314.2 - Revolving Funds)
(cf. 3400 - Management of District Assets/Accounts)

The Superintendent or designee may pay invoices in excess of previously approved purchase order amounts without further Board approval when the excess amount represents sales tax, transportation charges or charges made for the detention of a shipment during loading or unloading.

Legal Reference:
EDUCATION CODE
  42630-42651 General provisions - orders, requisitions and warrants
  42800-42806 Revolving cash fund
  42810 Alternative revolving fund
  42820 Prepayment funds
CODE OF CIVIL PROCEDURE
  685.010 Rate of interest
GOVERNMENT CODE
  5500 Definitions (facsimile signatures)
  5501 Filing and certification of manual signature
  5503 Unlawful use of facsimile signatures or seals
PUBLIC CONTRACT CODE
  7107 Retention proceeds; withholding; disbursement
  20104.50 Construction progress payments

Policy Adopted: 01/17/07