

The Superintendent's Update

September 11, 2009

NEWS FROM KELLY

Student Achievement: Next week school sites will receive their API and AYP results. I congratulate all of our schools and their students as every school has shown significant progress since the implementation of standards based testing and reporting. In fact, CUSD now has nine schools that have scored in the 800+ category! In particular, I would like to congratulate CJHS for both the highest growth of CUSD schools as well as achieving that much sought after 800+ status.

However, we still have much work to do. The academic achievement of our English Learners and Students With Disabilities is an area in which we will need continued focus. As we challenge all of our students to be among the top academically in our state and nation, we as educators need to continue to set high goals and help our students, through the PLC process, obtain those goals.

Personal Appliances: Local budget issues, caused directly by the state's economic collapse, continue to impact our district. CUSD planned for decreased income through a variety of unpleasant actions, including layoffs, increased class sizes, and elimination of several programs. We also put into place some policies and practices that would help the budget while not directly impacting student learning. While certainly controversial this Fall, one such action was the Board Resolution to eliminate personal appliances from individual classrooms. The Board voted on this Resolution in April of 2008. However, we chose not to implement until Fall 2009 as we first wanted to ensure that sites had sufficient Energy Star rated appliances to serve the needs of the staff at each school. Maintenance and Operations staff worked with principals to determine the number and location of common use appliances. Only once these were in place were teachers requested to remove personal appliances. While this may seem trivial in comparison to the academic achievement of our students, personal appliances certainly were a hot topic this past week. My goal in addressing this is to clarify the how and why of the implementation of this resolution. As always, don't hesitate to contact Jan Combes or me if you have further questions on this topic.

California Public Employee Disaster Service Workers: This is an annual reminder to all CUSD employees. As a California city, county, state agency or public district employee, you may be called upon as a disaster service worker in the event of an emergency. The information contained at the end of this update will help you understand your role and obligation.

NEWS FROM BUSINESS SERVICES

Update on Year End Closing and Cash: Chico Unified School District is ending the 2008-09 school year with an unprecedented \$21 M ending balance. That fund balance includes \$9.8 M in funds that are designated and \$11.2 M that are undesignated:

- \$9.8 M Designated Funds:
 - \$4.4 M in Federal Stimulus Funds (School Fiscal Stabilization Funds)
 - \$2.3 M in dollars committed to specific sites and programs, including monies donated to the District for specific purposes
 - \$1.5 M in other state and federal grant funds ineligible to be "swept" for general fund purposes
 - \$300,000 in MAA funds collected over the years, pending distribution of one-half of these funds for employee groups

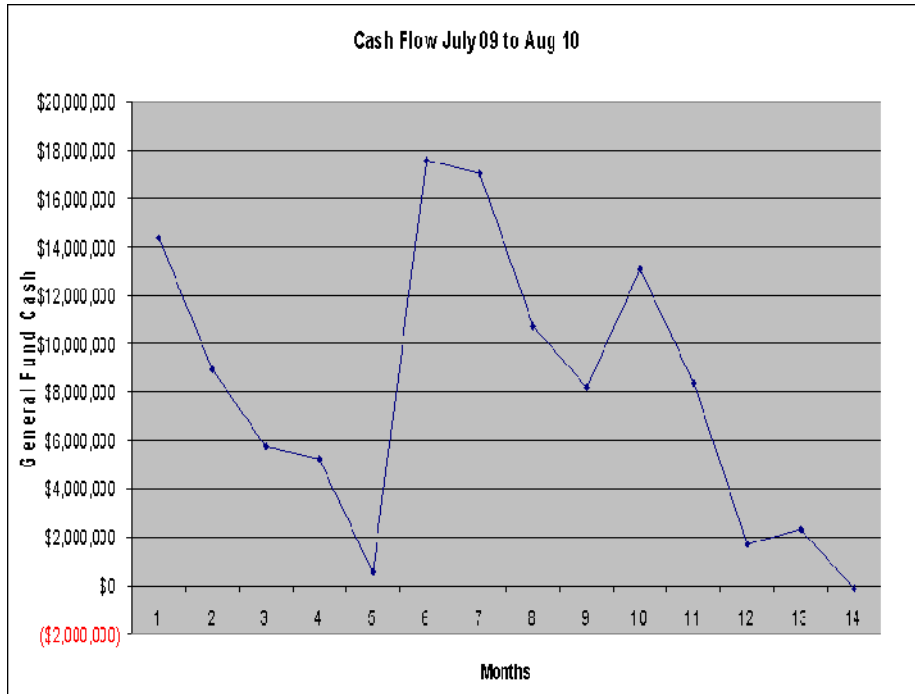
- \$445,000 of funds represent Unrealized Gains of Investments representing market gains on investments
- \$425,000 of prepaid expenses and stores inventory, representing dollars that are unavailable for other purposes
- \$300,000 carried over for the express purpose of replacing our student information system in 2009-10 and 2010-11
- \$140,000 carried over for the express purpose of replacing failing servers to be able to maintain technology support
- \$11.2 M Undesignated Funds:
 - \$3.1 M represents our required 3% reserve level
 - \$2.7 M represents revenue limit income that the State shifted to us in July to show that "Prop 98" was preserved, these funds are never actually received because the State, in turn, cut our 09-10 funding by \$3 M (you may have read some about this in the paper when the state budget passed late in July)
 - \$4 M represents one-time state categorical funds that we were allowed to "sweep" as part of the flexibility provisions enacted by the state in February 2009 that were planned carryover for our District
 - \$1.4 M represents a little over 1% of our budget that remained unspent at the end of 2008-09

The \$21 M in fund balance is composed of assets and liabilities. Cash, for example, is an asset and accounts payable are a liability. In June we had a cash balance of \$16.9 M that dropped to \$14.3 M by July 31. This cash balance will continue to deteriorate as we spend more than we are bringing in for 2009-10. Cash flow problems are compounded by State Deferrals as the State shifts monies owed to us out further to deal with their own cash crisis.

Despite the sizeable fund balance that we ended last year with, our cash flow indicates that we will run out of cash in November 2009 and again in August 2010. The district was unable to sell the Tax Revenue Anticipation Notes (TRANS) that the Board authorized in May due to the continued downturn of the economic market.

Unless we can cut expenses quickly we will run out of cash and need a State Loan in eleven (11) months. The application process for a State Loan takes at least six months to complete and will require that we spend a good deal of administrative time in Sacramento participating in hearings with the Controller's Office and Department of Finance. We will continue to keep our staff, parents and community advised of where we are in the process.

We must remember that we are a "big fish" in a "little pond". Many districts that run out of money are smaller entities as compared to their county offices. We are a large district in a county of small districts and our payroll of \$7.8 M per month is several times larger than the annual budgets of many of our surrounding districts. We will not have local borrowing options to make payroll. We will prepare far enough in advance of actually running out of cash in the county treasury so that we can "make payroll". Below is a chart of our projected cash flow for 2009-10 and July and August of 2010-11:



The Board will receive the year end unaudited actual financial statement at the Board meeting on September 23 and we will also go over the timeline for the application process for state receivership. We will continue to work with our employee groups, as well, towards finding a solution to close the \$6.5 M gap in our budget.

Fiscal Services Major Projects: Financial Year End Activities for Categorical Programs include: Setting up budgets for 09/10 Categorical Programs; staffing Analysis for 09/10 Categorical Programs; Afterschool Program Activities for 08/09 and 09/10; ARRA Reporting Review; US Census 2010 Liaison Work; Flu Shot Clinic options; and Employee Group Life Insurance Renewal Options.

Cal STRS Retirement Planning Individual Interviews: Cal STRS Retirement Planning Individual Interviews for Butte County school districts are being held in Oroville:

- o CalSTRS Individual Interviews are available in Oroville only.
- o Individual interviews with CalSTRS pertaining to retirement benefits will occur in between November 18, 2009 and May 28, 2010.
- o In addition, two CalSTRS workshops will be presented:
 - o "Fundamentals" (Nov. 17, 2009 at the BCOE Board Room in Oroville): This workshop is designed for mid-career members, but can be appropriate for members of any career level. Materials cover from beginning of career to retirement.
 - o "Retirement" (March 9, 2010 at the BCOE Board Room in Oroville): This workshop is designed for late career members with 20 or more years of service credit or within 5 years of retirement.
- o To schedule an appointment or register for a workshop call: 530-225-0203. Also, please see the attachment at the end of this Update.

Student Accident Reporting Forms: Please be aware that student accident forms need to be completed and sent to the District office to Business Services, ATTN: [Mary Anderson](#) where they will be reviewed before being forwarded to our liability carrier. The form should be completed by someone who witnessed and/or responded to the accident.

For serious injuries please make sure you include the names of people who may have witnessed the incident. If the student was hospitalized, please include what follow-up has been done, if any, with the family. The form is available online at: http://staffroom.chicousd.org/staffroom/documents/HS-14_Accident_Report.doc.

Maintenance and Operations (M/O) Summer Projects: It was a very busy summer for M/O. The following projects were completed or are in the process of being completed:

1. In order to meet requirements of risk control, we
 - a. removed and replaced pea gravel with wood chip at LCC, Parkview, Shasta, SV, Rosedale, Marigold, Neal Dow, Chapman, and Hooker Oak and
 - b. replaced old portable bleachers with new at PVHS (5 sets) and CHS (2 sets).
2. Provided custodial man hours and maintenance supervisor oversight for the clean up of Parkview by Cleanrite due to extensive vandalism.
3. Moved the book repository from Chico News Agency to Parkview School.
4. Upgraded the Bradley sinks at Fairview.
5. Built an office in Room 22 at Marigold to support the special needs program.
6. Moved summer school and after school program equipment before and after summer school.
7. Repaired dry rot in two relocatables at PVHS.
8. Picked up donated furniture from Butte College and delivered it to selected school sites.
9. Completed a number of school site project requests throughout the District.
10. Supported the field renovation project at Rosedale.

This summer, we also moved 49 teachers from one school to another school, moved 33 teachers from classroom to classroom at their school sites and moved furniture only for 63 teachers to different sites throughout the District. All projects were completed with existing District staff under the supervision of [Randy Salado](#) and [Kip Hansen](#).

Storm Water Management Plan: As required by the California State Water Resources Control Board in their implementation of the Clean Water Act, CUSD is required to obtain a general permit for storm water management and develop a storm water management program for its facilities. These facilities include schools, sports fields, District offices and maintenance yards. This permit was obtained in October 2008. CUSD has submitted its first Annual Report for the Storm Water Management Plan (October 2008 through September 2009) to the Central Valley Regional Water Quality Control Board for review. M/O has successfully completed its first year requirements of the program.

Facilities:



Measure A Phase 1 Performing Arts Center at Pleasant Valley High School (PAC): Work is continuing on the interior of the Performing Arts Center. The focus of the work has moved to the ceiling where several systems must be placed in the same space. These systems include the fire sprinkler system, the ductwork for the ventilation system, smoke and heat detectors and lights. A scaffold has been set up inside the PAC to facilitate this work. Concrete work is continuing on the bike rack area and the sidewalks surrounding the project.

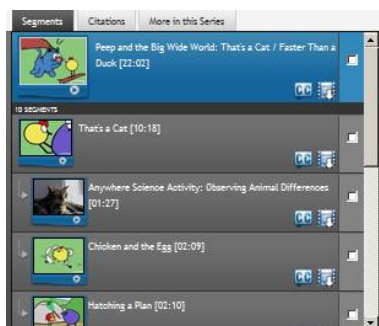
Measure A Phase 2 Permanent Classrooms at Chico High School: The new classroom building at CHS is actually two two-story buildings which will be tied together with a common exterior walkway. The footings have been completed on Building A. This building will contain the restrooms and the public meeting space.

The plumbers have completed roughing in the plumbing. The electricians are following behind with the rough electrical work. Form work is being put in place to begin pouring the building slab. Building B is the westerly building. Footing trenches have been completed and the rebar has been put in place for the foundations. Once these footings are poured the plumber and electrician will follow up roughing in plumbing and conduits.



Discovery Education (formerly United Streaming) is Better than Ever! CUSD still has an active subscription to the Discovery Education (DE) that is available to all school sites. The district has upgraded internet connectivity to all school sites for internet access allowing better than ever access to these valuable teaching resources. The new website address is <http://www.discoveryeducation.com/>. If you do not have your password, there is an option at the website to reset your password or you can submit a work order and IT can assist with your password reset. If you experience video playback performance issues you have the ability to download the video directly to the computer. Following are the instructions for downloading videos.

- **Play & download videos and video segments:** Discovery Education offers users the ability to play and download full videos and video segments. Full videos are shown at the top of the listing in dark gray, while video segments are listed below in light gray. Full videos are divided into "segments" so that educators can show the part that best relates to their teaching objective or lesson.



- **Playing a video or video segment:** You can view a video or video segment "live" or stream in "real-time" by clicking on the Play button. The quality of the video streaming experience will depend on many factors including the speed of your Internet connection and the number of people at your school who are online while you are streaming video content.
- **Downloading a video or video segment:** When you download a video or video segment, you save a copy of the file on your computer or local network for future access. To download a video or video segment, right-click on the download icon (or Ctrl + click if using a Mac) and choose "Save Target As..."
- **Closed Captioning:** Many videos are available with closed captioning (Windows Media Player only). To activate closed captioning, click on the Closed Captioning icon next to the Download icon at the bottom of each individual box for a segment or video. To [download videos with closed captioning](#), first download the video following the above instructions. Next click on the closed captioning icon next to the video to download the closed captioned file. This file must reside in the same directory as the video and the filename (before the .smi extension) must be identical to the video filename. Happy Browsing!

This week's "get to know your Lunch Lady and Food Dude"



This week Tanya Harter would like to introduce [Denise Bell-Corona](#) from Parkview Elementary School. She has been working for the department for 17 years. Denise started at PVHS in 1992 as a cafeteria assistant; she is now the Manager at Parkview. As a student she did not get to enjoy school lunch because she went to a Catholic school in San Francisco. Once a month they had Hot Dog Day for 50¢ which Denise enjoyed. Denise has two daughters who are both credentialed teachers looking for a position in the area. Denise came to Chico in 1977 to open Café Malvina with her husband Sal. She and Sal have been married for 28 years and still own and operate the restaurant in downtown Chico. Denise knows EVERY student's name at Parkview and goes above and beyond every day, ensuring that all of students receive a well-balanced meal daily. Denise is a hard working and dedicated lunch lady. Stop by Parkview cafeteria sometime and say Hi. Thank you Denise!

Still a nutritious meal at a great price: In Nutrition Services we are continually looking for nutritious, safe, and efficient ways to feed our students and encourage more students to participate in our program. We continue to serve whole-grain and reduced-sugar selections, fresh fruit and veggies daily as well as our fresh baked Bakery items. Students eat for \$2.50 elementary and \$2.75 at secondary sites, adults can enjoy a school meal anytime for only \$3.50, so come on day and enjoy a meal with the students or take it with you.

NEWS FROM EDUCATIONAL SERVICES

Science Fair: The first meeting of the Science Fair committee was held on August 25 under the leadership of [Marie Paquette](#). The group began planning the 2009-10 Science Fair which will be held at the CSUC Farm Pavilion during the week of March 26–April 2, 2010. This year's theme is "*Discover Your World*". The next committee meeting will be held on November 12 at 7:00 p.m. in the District Office Large Conference Room.

Early Learning Summit 2009: October 17, 2009, from 8:00 a.m – 3:00 p.m. at the CSUC BMU. The focus of the conference is "*Expanding our Dialogue, Refocusing Our Vision: Supporting Children's Success from Birth to School Age and Beyond!*" This conference is a collaboration of Butte County Children and Families Commission, Associated Students CSU Chico, Valley Oak Children's Services, West Ed Center for Child and Family Studies, Butte County Local Child Care Planning Council, Glenn County Local Child Care Planning Council, ECenter Head Start, CUSD Children. Fliers have been sent to the elementary sites and applications e-mailed to teachers by the school office manager.

Chico Elks Lodge Art Contest: The "Dogs" Art Contest was held on Saturday, September 5 in conjunction with the Elks Lodge fundraiser event and Dog Parade. The 2009 theme was "Dogs" your Favorite! Art Contest winners received a ribbon plus:

1st Place, \$45:

Senior High: [Kelly Brand](#), grade 11 and [Jessica Mosbarger](#), grade 11, PVHS, [Mrs. Rickmers](#)

Junior High: [Sacha De Jong](#), grade 7, MJHS, [Ms. Skadal](#)

Elementary: [Daniel Smith](#), grade 6, McManus, [Mrs. Weis](#)

2nd Place, \$30:

Senior High: [Mercedes Matta](#), grade 11, PVHS, [Mrs. Rickmers](#)

Junior High: [Heather](#), CCDS, [Mr. Pembroke](#)

Elementary: [Hector Campanero](#), grade 4, Chapman, [Mrs. Naas](#)

3rd Place, \$15:

Senior High: [Maya Rosecrance](#), grade 12, CHS, [Mr. Stephens](#)

Junior High: [Elizabeth Hyder](#), CCDS, [Mr. Pembroke](#)

Elementary: [Dayne West](#), CCDS, [Mrs. Dooly](#)

Numerous other events took place including: Pet Parade Contest, a Chili Cook-Off, Habitat For Humanity Dog House Raffle, Silent Art Auction, Live auction and a raffle with gifts from businesses throughout the greater Chico community. Great food at reasonable prices was available with music, games and demonstrations. It was a well attended event and an enjoyable community event. The full list of Chili Cook Off and Dog Parade winners can be found at: <http://www.chicoelks.com>. Thank you Chico Elks for hosting this benefit event!

NEWS FROM HUMAN RESOURCES

Salary Information Provided to Chico ER: The Chico Enterprise Record has again requested salary information for all CUSD employees. In the past they have written an article on the topic and then provided a link on their website to a spreadsheet showing the annual income information for all employees. This information has been requested for CUSD, CSU, Chico and Butte County. This is to let each of you know in advance that this information will likely be published in the Chico ER soon. We are required as a public entity to provide this information upon request. While we recognize that for some this may feel like an invasion of privacy, CUSD, as a public entity, is legally obligated to provide salary information.

Placements: As our student population shifts and as people go out on leave, we continue to bring teachers back off the re-employment list, albeit mostly into part-time positions. Anytime we can bring someone back we are delighted. Thanks for the patience that those on the list have shown as we work through this process.

NEWS FROM SCHOOL SITES

CAD ROP Projects: Culp & Tanner is working on a unique community service project with the Chico Police Department (CPD), Sunrise Rotary, and CHS students. Students will be developing a 3D CAD model of the police facility, coordinating with the CPD and Sunrise Rotary to develop a set of drawings that represent repairs and improvements desired, and coordinate with CPD and Chico Fire as to placing possible exercise equipment into the CAD model to facilitate equipment selection. The students will make their first visit to the police station site next week. Another community service project with the City of Chico has its first client. The Jarvis Garden Apartments is requesting one of the outbuilding plans the class submitted and it looks like Jerry Joiner's class may get the opportunity to build it. Way to go CUSD students and staff!

Hooker Oak Service Learning Project: While they learn how dogs help us, Beth Geise's class of 5/6 graders are in the middle of their service learning project of gathering supplies for the Butte Humane Society. Last Friday, two Butte County K9 units gave a demonstration. This week, [Linda Percy](#), a local breeder and expert in responsible pet ownership presented to the class. At the end of week, on their lunch break, the class headed to the agility course on Hicks Lane to see dogs perform. (A list of needed items is located at the end of this update.)

Chinese Language and Culture Community Outreach Program: A Chinese Language and Culture Community Outreach Program is being presented at two local elementary schools, **Shasta Elementary** and **Sierra View Elementary**, starting this fall semester in partnership with CSU Chico's College of Humanities and Fine Arts (HFA). The program is the result of two years of planning, grant-writing, and implementation by [Joel Zimbelman](#), Dean of HFA, and [Frank Li](#), Director of CSU's Honors Program. Financial support from the Chinese government for The

Chinese Language and Culture Community Outreach Program of about \$100,000 made it possible for Chico State to expand the community outreach program to the two local elementary schools. [Margaret Mow](#) has played a key role in helping to set up the expansion of Chico State's outreach program to include the two schools.

Share the Ware/Silverware Drive: The Jesus Center is in need of silverware. Girl Scout Troop 16 at Shasta School is trying to help them by having a silverware drive. Anyone having silverware to donate please send it out to Shasta School. THANK You - Girl Scout Troop 16

NEWS FROM/ABOUT EMPLOYEES ♥

Congrats to CHS Teacher [Maya Price](#) and her husband on the birth of their new baby boy [Keegan](#). Mom and baby are doing well!

We send our condolences to CHS Teacher [Ron Pope](#) whose mother passed away recently. Our thoughts are with you Ron.

CUSD IN THE NEWS

Enterprise Record

[Enrollment at CUSD lowers](#)

[Local schools have different plans for Obama speech](#)

BUTTE HUMANE SOCIETY SUPPLIES DRIVE
Hooker Oak School-Room 9
Beth Geise, 5/6 OSC

Animal Supplies Needed:

1. Canned (wet) cat & dog food - we prefer no corn, wheat or "byproducts" in ingredients, please!
2. Nutri-Cal dietary supplement
3. KMR (Kitten Milk Replacer) - dry formula
4. Bottles for nursing baby animals
5. Kitty litter
6. Nylon dog collars - especially medium & large sizes
7. Clean, strong leashes
8. Nail trimmers - small and large
9. Heavy-duty dog chew toys, especially large KONGs
10. Cat toys - hard plastic is best, for disinfecting
11. Cat beds and furniture
12. Dog and cat treats (unopened)
13. Chlorphenaramine tablets - over-the-counter decongestant for humans, can be used to treat sick cats
14. Clavamox antibiotic medication (at vet. offices or pet supply stores)
15. Terramycin eye medication (also at vet. offices or pet supply stores)
16. Dry food for dogs and cats - though we feed our animals with Hill's Science Diet, we give all other donated pet food to needy pet owners and rescue organizations

Everyday Shelter Upkeep Supplies:

1. Bleach
2. Simple Green and any other non-toxic cleaning products
3. Laundry detergent
4. Dishwashing soap
5. Lysol disinfectant
6. Clorox or similar disinfecting wipes
7. Antibacterial hand soap refills
8. Hand sanitizer refills for wall dispensers
9. Febreze/air sanitizer
10. Latex gloves - medium & large sizes
11. Heavy duty garbage bags
12. Large scrub brushes with handles
13. Long-handled extendable dusters
14. 60-gallon heavy-duty plastic trash cans with lids

PLEASE DROP ITEMS TO ROOM 9, WING 2 @ HOOKER OAK SCHOOL. WE WILL PICK UP FROM CLASSROOMS ALSO.

- Supplies Drive will run from August 31st-September 18th.
- This is part of our Dog Unit. As we learn about dogs, we want to give back to our local shelter.
- Any item is much appreciated!

Much Thanks! Beth Geise and Her Awesome Class!

BUTTE COUNTY OROVILLE APPOINTMENTS

Butte County Office of Education - 1859 Bird Street
Oroville Elementary School District - 2795 Yard Street

A CalSTRS counselor will be available at the dates and location listed below. **Individual interviews** will be scheduled for anyone who needs to explore retirement planning, disability, pre-election of an option, or purchase of additional service credit.*

Date**	Location
November 18, 19 & 20, 2009	BCOE Conference, Room 2
December 7, 8 & 9, 2009	Oroville Elementary District, Board Rm
February 16, 17, 18 & 19, 2010	BCOE Conference, Room 1 and 2
March 10, 11 & 12, 2010	BCOE Conference, Room 2
May 25, 26, 27 & 28, 2010	BCOE Conference, Room 1

In addition CalSTRS workshops will be presented as indicated below. These workshops are helpful to every CalSTRS member whether just beginning a career or approaching retirement.

Date	Location	Time
November 17, 2009	BCOE Board Room	3:30-5:00 p.m.

FUNDAMENTALS

This workshop is designed for mid-career members, but can be appropriate for members of any career level. Materials covered from beginning of career to retirement.

Date	Location	Time
March 9, 2010	BCOE Board Room	3:30-5:00 p.m.

RETIREMENT

This workshop is designed for late career members with 20 or more yrs of service credit or within 5 yrs of retirement. It includes details on how your retirement benefit is calculated and the decisions you need to make when you retire from CalSTRS employment. However, this workshop can be appropriate for members of any career level.

Peggy Fair and Howard Ferguson
CalSTRS Benefits Counselors

To schedule an appointment or register for a workshop call:

530-225-0203

(*All dates are subject to change or cancellation based on number of appointments scheduled.)

(**Additional dates may be added as needed, call for details".)

California State Teachers' Retirement System
P.O. Box 15725 * Sacramento, CA 95851-0275
800-228-5453 * TTY 916-229-3541

www.CalSTRS.com

Public Employee Disaster Service Worker Status

California Government Code, Section 3100-3109

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, man-made, or war-caused emergencies which result in conditions of disaster or extreme peril to life, property, and resources is of paramount state importance...in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers...

All disaster service workers shall, before they enter upon the duties of their employment, take and subscribe to the oath or affirmation...

What does disaster service mean?

Disaster service means all activities authorized by and carried out pursuant to the California Emergency Services Act. <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=08001-09000&file=8550-8551>

Who is included in the disaster service worker status?

All public employees are included in the disaster service worker status which are all persons employed by any county, city, state agency or public district.

What are the scope of duties of employee disaster service workers?

Any public employee performing duties as a disaster service worker shall be considered to be acting within the scope of disaster service duties while assisting any unit of the organization or performing any act contributing to the protection of life or property or mitigating the affects of an emergency.

How are public employees assigned disaster service activities?

Public employees are assigned disaster service activities by their superiors or by law to assist the agency in carrying out its responsibilities during times of disaster.

What is the oath or affirmation referred to in the government code?

Before entering upon the duties of employment, all public employees take and subscribe to the oath or affirmation set forth in the California Constitution that declares them to be disaster service workers in time of need.

When do public employees take the oath or affirmation?

Most public employees sign the oath or affirmation during the hiring process and it is kept with the employer.

Do public employees acting as disaster service workers get paid?

Public employees acting as disaster service workers get paid only if they have taken and subscribed to the oath or affirmation.

Can disaster service workers be sued for actions taken while performing duties?

Public employee disaster service workers for non-profit organizations and government cannot be held liable for their actions during a disaster while acting within the scope of their responsibilities.

What if public employees are injured while acting as disaster service workers?

Claims sustained by public employees while performing disaster services shall be filed as worker compensation claims under the same authorities and guidelines as with all employees within their agency.

As a public employee, you may be called upon to assist in the event of fire, flood, earthquake, or other natural or man-made disasters. For further information, please visit the websites listed below:

California Emergency Services Act

<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=08001-09000&file=8550-8551>

California Government Code 3100-3109

<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=03001-04000&file=3100-3109>

The California Constitution Oath or Affirmation

http://www.leginfo.ca.gov/.const/.artcle_20

Governors Office of Emergency Services

[http://www.oes.ca.gov/Operational/OESHome.nsf/PDF/Laws&RegsCalCodePDFs/\\$file/Ch2.3_%20DSW.pdf](http://www.oes.ca.gov/Operational/OESHome.nsf/PDF/Laws&RegsCalCodePDFs/$file/Ch2.3_%20DSW.pdf)