

PERSONNEL COMMISSION

Minutes for March 18, 2024

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on March 18, 2024. The following were present:

Commission Members:

Gloria Bevers, Chairperson
Beverly Patrick, Vice Chairperson
Scott Jones, Member

Staff Members:

David Koll, Executive Director-Human Resources
Mike Allen, Executive Director-Human Resources

Others:

Christina Macaluso, Classified Human Resources Assistant
Visitors

Gloria Bevers, Chairperson, called the meeting to order at 4:04 pm.	Call to Order
There were no visitors in attendance.	
The minutes of the February 26, 2024 regular meeting were considered and approved. (MSC) Patrick/Jones	Minutes Approved
David Koll and Mike Allen, Executive Director-Human Resources, reported: <ul style="list-style-type: none">On March 13, 2024, 12 positions were brought to the Board of Education for elimination, 6 were held by current employees. The Board approved 4 positions for elimination. As a result, Classified Service Layoffs were conducted by March 15, 2024 for those 4 employees in the classification of IA-Computers.Mr. Koll continues to work on updating requested job reviews and Merit Rules.Mr. Allen spoke on the potential for layoffs next year and the need to plan ahead and eliminate positions through attrition.Mr. Allen reported that he will begin Merit Academy training this week.	Director's Report
Job Announcement(s) for Office Assistant Elementary Attendance and School Office Manager were considered and approved. (MSC) Patrick/Jones	Job Announcements Approved
Eligible List(s) for IP-Intensive Behavior Interventionist and School Bus Driver were considered and approved. (MSC) Patrick/Jones	Eligible Lists Approved
Seniority List(s) for Director-Maintenance/Operations/Transportation, Financial Specialist, IA-Bilingual (Spanish), Instructional Paraprofessional, Licensed Nurse, Maintenance & Operations Coordinator, Preschool Assistant, School Office Manager, and Sr Equipment Mechanic were considered and approved. (MSC) Patrick/Jones	Seniority Lists Approved
Revised Job Descriptions for Electronics Technician, Elementary Counseling Assistant, Facilities Use Coordinator, Facilities/Finance Coordinator, Facilities/Planning Construction Supervisor, Financial Specialist, Fiscal Services Manager, Grounds Prep Helper, Grounds Worker, and Health Assistant were considered and approved. (MSC) Patrick/Jones	Revised Job Descriptions Approved
The updated Nutrition Services Department re-organization was considered and approved. (MSC) Patrick/Jones	NS Re-Organization Approved
The date of the next Personnel Commission meeting is scheduled for April 22, 2024.	Next Meeting
There were no suggestions or comments.	Suggestions and Comments