



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 2, 2005 - 7:00 p.m.  
CHICO CITY COUNCIL CHAMBERS

### AGENDA

1. CALL TO ORDER
  - 1.1 Welcome to Visitors
  - 1.2 Flag Salute
2. SUPERINTENDENT'S REPORT
3. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- > Speakers will identify themselves and will direct their comments to the Chair.
- > Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- > Each general topic will be limited to 15 minutes or 3 speakers.
- > The Hearing Session/Public Forum will be limited to up to one hour in duration.
- > Priority will be given to student speakers.
- > Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- > Speakers will not be allowed to yield their time to other speakers.
- > Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- > Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- > No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

#### 4. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- |     |  |         |
|-----|--|---------|
| 4.1 | <u>Minutes of Special Meeting - 01/05/05</u><br>Consider approval. | Exhibit |
| 4.2 | <u>Minutes of Special Meeting - 01/12/05</u><br>Consider approval. | Exhibit |

- |      |   |         |
|------|---|---------|
| 4.3  | <u>Minutes of Regular Meeting - 01/19/05</u><br>Consider approval.  | Exhibit |
| 4.4  | <u>Certificated Human Resources Actions</u><br>Consideration of Certificated HR changes.  | Exhibit |
| 4.5  | <u>Classified Human Resources Actions</u><br>Consideration of Classified HR changes.  | Exhibit |
| 4.6  | <u>Payment of Warrants</u><br>Consider payment of warrants drawn for billings received January 13 - 26, 2005.   |         |
| 4.7  | <u>Expulsions</u><br>Consider approval of the expulsions of the following students identified by student number: #38502; #21580; #35259; #38762; #34247; #28792   |         |
| 4.8  | <u>Consultant Agreement - Advance Kids</u><br>Consider approval of the consultant agreement between CUSD and Advance Kids to provide consultation services for student number: 54202 as indicated on student's Individualized Education Plan (IEP). Services will be provided up to 4 hours per week. Funding Source: Special Education BCOE Transferred Programs Extra Ordinary Costs. There is no impact to the general fund.   | Exhibit |
| 4.9  | <u>Consultant Agreement - Internal Solutions Consulting</u><br>Consider approval of the consultant agreement between CUSD and Internal Solutions Consulting to provide a customized staff development project to improve teamwork, communications strategies, professionalism and customer satisfaction strategies for the Maintenance & Operations Department. Individual and group sessions with emphasis on leadership, conflict resolutions and analysis of work flow. Funding Source: Restricted On-Going Maintenance Account. There is no impact to the general fund. | Exhibit |
| 4.10 | <u>Consultant Agreement - Diverse Network Associates</u><br>Consider approval of the consultant agreement between CUSD and Diverse Network Associates to refine and implement a web-based report card system providing all necessary training and support. Assistance will be coordinated throughout all phases, with staff development scheduled for piloting teachers. Design will enable input by student and by standard, savings grades on a database. Funding Source: Title II. There is no impact to the general fund.   | Exhibit |
| 4.11 | <u>Consultant Agreement - Creative Spirit</u><br>Consider approval of the consultant agreement between CUSD and Creative Spirit to provide training for school faculty and staff on "Keeping the Joy in Learning", 1-24-27/05 (EWE) 2/7-10/05 (LCC) 2/28-3/3/05 (Parkview). Includes 4 days of classroom demos, 3 afternoons of in-service and materials. Training is required to implement Early Mental Health Initiative Grant. Funding Source: Elementary Guidance #9, Early Mental Health Initiative Grant. There is no impact to the general fund.                     | Exhibit |

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|------|--|---------|
| 4.12 | <u>Consultant Agreement - State Education and Environment Roundtable</u><br>Consider approval of the consultant agreement between CUSD and State Education and Environment Roundtable to give technical support/advice to the United Education Strategy Grant Team (UES) on all tasks involved in implementing the UES Grant, funded by the California Integrated Waste Management Board. Funding Source: United Education Strategy Grant. There is no impact to the general fund. | Exhibit |
| 4.13 | <u>Declaration of Surplus Property</u><br>Consider approval of the declaration of surplus property that is no longer needed to be disposed of in accordance with administrative procedures.  | Exhibit |
| 4.14 | <u>Major Field Trip Request - Neal Dow</u><br>Consider approval of the major field trip request by Neal Dow 6 <sup>th</sup> Grade to visit the Rosecrucian Museum and Tech Museum in San Jose, CA on March 4, 2005.  | Exhibit |
| 4.15 | <u>Major Field Trip Request - Chico High School</u><br>Consider approval of the major field trip request by Chico High School Cheerleaders to attend Nationals in Orlando, FL February 10 - 15, 2005.  | Exhibit |
| 4.16 | <u>2004-05 Consolidated Application Part II</u><br>Consider approval of 2004-05 Consolidated Application for funding Categorical Aid Programs (Part 2).  |         |

**5. DISCUSSION CALENDAR**

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed five minutes to address the Board. Board Policy #9370

- |     |   |         |
|-----|---|---------|
| 5.1 | <u>Budget Development Process</u><br>Randy Meeker, Assistant Superintendent - Business Services will present information on the budget development process.   | Exhibit |
| 5.2 | <u>Campus Consolidation Committee</u><br>Paul Moore, Chairman of the Campus Consolidation Committee will present to the Board the Committee's recommendations. A copy of the Committee's recommendation may be reviewed at the District Office or on the District website at <a href="http://www.chicousd.org">www.chicousd.org</a> . |         |
| 5.3 | <u>School Accountability Report Cards (SARC)</u><br>Kelly Staley, Assistant Superintendent - Educational Services will highlight the components of the SARC. A copy of the SARC is available for review in the District Office.   |         |

6. ACTION CALENDAR

6.1 California High School Exit Exam Waiver

Action: Consider approval of the California High School Exit Exam Waiver of Test Passage for Students with a Disability. The waiver of the "successful passage of the CAHSEE" is for specified students and is for the mathematics test only.

6.2 Draft 2005 Board Priorities

Exhibit

Action: Consider approval of the 2005 Board Priorities.

7. ANNOUNCEMENTS

8. BOARD ITEMS FOR NEXT AGENDA

9. CLOSED SESSION

9.1 Conference with Labor Negotiator

Employee Organizations:

CUTA

CSEA, Chapter #110

Other Representatives:

Kelly Staley, Assistant Superintendent

Randy Meeker, Assistant Superintendent

9.2 Public Employee Performance Evaluation

Title: Superintendent - Goal Setting

10. ADJOURNMENT

*Board agendas, exhibits, and highlights are available on-line at: [www.ChicoUSD.org](http://www.ChicoUSD.org)*

The Board of Education of the Chico Unified School District met in a Special Meeting at 6:00 p.m. in the Library Pleasant Valley High School. The following were present:

**BOARD MEMBERS:**

Rick Anderson, President  
Rick Rees, Vice President  
Anthony Watts, Clerk  
Scott Huber, Member  
Jann Reed, Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Kelly Staley, Assistant Superintendent - Educational Services  
Randy Meeker, Assistant Superintendent - Business Services  
Janet Brinson, Director - Educational Services  
Dr. Cynthia Kampf, Director - Educational Services  
Alan Stephenson, Director - Educational Services  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

- 1.1 At 6:01 p.m., Mr. Anderson called the meeting to order and welcomed visitors.

**2. CONSENT CALENDAR**

- 2.1 The Board approved the consultant agreement between CUSD and Dave Reise to provide collaboration with Chapman staff to develop an alternative governance system for the school based on an instructional council with responsibility for curriculum and instructional methodology and an emphasis on English Language Development.  
*MSC Huber/Rees*
- 2.2 The Board approved the expulsions of the following students identified by number: #24041; #39473; #25387; #54117; #42838; #19287. *MSC Huber/Rees*

**3. DISCUSSION CALENDAR**

The Board met today in a special session to begin the discussion of setting priorities for the coming year. The Board discussed different ideas and came up with a draft list of possible Board Priorities. The Board will meet again in a special session on Wednesday, January 12, 2005 to continue discussing and refining the priorities list.

**5. ADJOURNMENT**

At 9:20 p.m. the meeting was adjourned.

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APPROVED:

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Board of Education

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Administration

The Board of Education of the Chico Unified School District met in a Special Meeting at 6:00 p.m. in the Library Chico High School. The following were present:

**BOARD MEMBERS:**

Rick Anderson, President  
Rick Rees, Vice President  
Anthony Watts, Clerk  
Jann Reed, Member

**ABSENT:**

Scott Huber, Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Kelly Staley, Assistant Superintendent - Educational Services  
Randy Meeker, Assistant Superintendent - Business Services  
Dr. Cynthia Kampf, Director - Educational Services  
Mike Weissenborn, Manager - Facilities/Construction  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

1.1 At 6:10 p.m., Mr. Anderson called the meeting to order and welcomed visitors.

**2. DISCUSSION CALENDAR**

The Board met today in a special session to continue the discussion of setting priorities for the coming year. The priorities include:

- Create a balanced budget for the 2005-06 fiscal year
    - a. Place achievement of CUSD graduate attributes as a priority
    - b. Spread reductions equitably over 2005-06 and 2006-07
    - c. Determine how to achieve balanced budget
      - Consolidation of elementary schools
      - Elimination of current CUSD programs
    - d. Work closely with students, families and employees to mitigate impacts of any cuts/closures made to provide for thoughtful, well-implemented transitions.
  - Continue to work with all employee groups in an open, honest manner that seeks to foster respect while we resolve issues of mutual concern in an era where expenses continue to outpace revenues by substantial amounts.
- 
- Canyon View High School
    - a. Timeline and Cost for Completion
    - b. Feasibility for Joint Use
      - High School/Corp Yard/District Office
    - c. Enrollment Models for next four years
      - Two Comprehensive High Schools
      - Three Comprehensive High Schools
      - Two Comprehensive/One Magnet High School

- d. Ideal Size for a High School
  - Minimum enrollment that allows generally accepted minimum course expectations (UC requirements, etc.)
- e. Magnet School
  - How does Magnet School impact budget?
- Local Revenue Enhancement
  - a. Asset Management
  - b. Fund Raising
    - Research other districts
  - c. Parcel Tax
  - d. Grant Research
  - e. Promotion to increase ADA
    - What is state average?
  - f. Solar and other energy saving measures
- Plan strategic, mutually beneficial community collaboration focused on student achievement.
  - a. List of existing activities with CSUC
  - b. Liability and control issues
  - c. Research CSUC hands-on Science Lab and CUSD participation
- Strategic Plan
  - a. Hold Board workshop on Strategic Plan Process
  - b. Reconvene Strategic Planning Committee
  - c. Progress update to the Board
  - d. Revisit and revise plan as necessary
- Student Achievement
  - a. Support standards based instruction and assessment
  - b. Support schools in School Improvement Program
  - c. Research on-line education opportunities for CUSD students
  - d. Promotion to increase ADA
    - What is state average?
- Comprehensive K-12 Performing Arts Program
  - a. Explore what is possible within existing funding to create broad and deep Performing Arts programs at a limited number of schools, specifically elementary schools.

The Board will discuss these priorities again at the regular meeting on January 19, 2005.

### 3. ADJOURNMENT

At 8:53 p.m. the meeting was adjourned.

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APPROVED:

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Board of Education

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Administration

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

**BOARD MEMBERS:**

Rick Anderson, President  
Rick Rees, Vice President  
Anthony Watts, Clerk  
Scott Huber, Member  
Jann Reed, Member  
Claire Spear-Cervantes, Student Board Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Kelly Staley, Assistant Superintendent - Educational Services  
Randy Meeker, Assistant Superintendent - Business Services  
Janet Brinson, Director - Educational Services  
Bob Feaster, Director - Educational Services  
Dr. Cynthia Kampf, Director - Educational Services  
Alan Stephenson, Director - Educational Services  
Greg Einhorn, Attorney at Law  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

- 1.1 At 7:00 p.m., Mr. Anderson called the meeting to order and welcomed visitors.
- 1.2 Ms. Spear-Cervantes led the Pledge of Allegiance.

**2. SUPERINTENDENT'S REPORT**

Under the direction of Vickie Triplett, Fine Arts Teacher, band students from Sierra View and Marigold schools performed a musical number.

Dr. Brown reported that, at the suggestion of George Young, CUTA President, staff is working on a Budget Workshop for representatives from the Board, CUSD Employee Associations and PTA to help better understand the budget process and the difficulties facing CUSD and the other 1000 school districts in the State of California.

**3. HEARING SESSION/PUBLIC FORUM**

At 7:12 p.m., Mr. Anderson opened the Hearing Session/Public Forum. There were no comments and the Hearing Session/Public Forum was closed.

**4. CONSENT CALENDAR**

- 4.1 The Board approved the minutes of the 12/15/04 Regular Meeting. *MSC Rees/Reed*



- 4.2 The Board approved the Certificated Human Resources actions: *MSC Rees/Reed*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Administrative Assignments 2004/05</u>			
Allen, Joanna	0.35 FTE Psychologist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Increase to 0.6 FTE
Beeman, Pamela	0.10 FTE Psychologist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Increase to 1.0 FTE
Cerda-Caldera, Norelia	0.2 FTE Psychologist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Increase to 1.0 FTE
Lampkin, Rosann	0.15 FTE Psychologist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Increase to 0.75 FTE
Lindstrom, Scott	0.15 Psychologist/ 0.85 District Coordinator	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Increase Coordinator Position to .85 FTE/ Decrease Psychologist Position to .15 FTE
Stager, Linda	0.10 FTE Psychologist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Increase to 0.6 FTE
<u>Part-Time Leave Requests for 2004/05</u>			
Price, Maya		2 <sup>nd</sup> Semester 2004/05	0.4 FTE Leave
Scott, Ann		2 <sup>nd</sup> Semester 2004/05	0.15 FTE Leave/ Increase to 0.2 FTE Leave
<u>Rescission of Leave Requests for 2004/05</u>			
Allen, Joanna		2 <sup>nd</sup> Semester 2004/05	Rescind 0.3 FTE of Leave
<u>Temporary Appointment(s) 2004/05</u>			
Ford, Karen	0.5 FTE Elementary	2 <sup>nd</sup> Semester 2004/05	Temporary Appointment
Huck, Sophy	0.8 FTE Secondary	2 <sup>nd</sup> Semester 2004/05 (Effective 1/18/05)	Temporary Appointment
Kinslow, Leticia	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2004/05	Temporary Appointment
Lourenco, Vickie	0.4 FTE Secondary	2 <sup>nd</sup> Semester 2004/05	Temporary Appointment
Parker, Julie	0.15 FTE School Nurse	2 <sup>nd</sup> Semester 2004/05 (Effective 1/10/05)	Temporary Appointment/ Increase to 0.35 FTE
Presnall, DeAnne	0.5 FTE Secondary	2 <sup>nd</sup> Semester 2004/05	Temporary Appointment

4.3 The Board approved the Classified Human Resources actions: *MSC Rees/Reed*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<u>Appointments</u>			
Abara, Diana	LT Parent Classroom Aide-Rest/Sierra View/ 1.0	01/03- 05/26/05	New Limited Term Position/ Categorical Fund
Barrios, Karin	IA-Special Education/PVHS/6.0	12/17/04	New Position/ Special Education
Bartholomew, Joshua	IPS-Classroom/Chapman/3.0	01/03/05	Vacated Position/ Special Education
Calvo, Kara	Instructional Asst-Bilingual/BJHS-MJHS/4.0	12/21/04	Categorical Fund
Coogan, Matthew	Campus Supervisor/MJHS/1.0	12/13/04	Vacated Position
Coupé, Kendra	Health Assistant/Partridge/4.0	01/04/05	Vacated Position
Fiske, Tom	IPS-Healthcare/MJHS/3.0	01/03/05	Vacated Position/ Special Education
Frost, Catherine	LT Instructional Assistant/Partridge/1.5	01/03- 05/26/05	Extend Limited Term/ Categorical Fund
Glass, Joann	Instructional Assistant/Hooker Oak/3.0	12/13/04	Categorical Fund
Haight, Douglas	LT IA-Special Education/Hooker Oak/6.1	12/13/04- 03/01/05	New Limited Term Position/Special Education
Jones, Cynthia	Office Asst-Elementary Attendance/ Marigold/4.0	01/10/05	Early Return from LOA
Keillor, Robert	Custodian/Parkview/8.0	12/20/04	Vacated Position
Lo, Pahoua	LT Impacted Language Liaison/CHS/2.0	01/05- 05/26/05	New Limited Term Position/Grant Fund
Owens, Hilary	Targeted Case Manager/FVHS- CAL/8.0	01/03/05	New Position/ Grant Fund
Ribaudo, Donald	Prov IPS-Healthcare/MJHS/6.5	12/02- 12/16/04	Vacated Position/ Special Education
Rodriguez-Medina, Nancy	Instructional Asst-Bilingual/CJHS/4.0	12/21/04	Categorical Fund
Snyder, Robin	LT Office Assistant/Rosedale/1.0	01/03- 06/24/05	New Limited Term Position/ Categorical Fund
<u>Re-employ from Layoff</u>			
Congdon, Lorraine	LT Office Assistant/Rosedale/1.0	01/03- 06/24/05	New Limited Term Position/ Categorical Fund
Dunbar, Roxie	Parent Classroom Aide-Rest/LCC/2.0	01/03/05	New Position/ Categorical Fund
Mitchell, Angela	Parent Clerical Aide-Rest/LCC/2.0	01/03/05	New Position/ Categorical Fund

- 4.4 The Board approved the payment of the following warrants: *MSC Rees/Reed*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	323734 - 323977	\$463,934.09
12	Child Development	323978	\$635.36
13	Nutrition Services	323979	\$55.62
14	Deferred Maintenance	323980	\$125.00
24	BLDG FD - Measure A (P & I)	323981 - 323982	\$193.10
25	Capital Facilities FD - State CAP	323983 - 323986	\$10,810.36
29	BLDG FD - 1988 Ser. C - INT	323987 - 323988	\$1,900.00
35	County School Facilities Fund	323989 - 323996	\$73,384.81
		CURRENT WARRANT TOTAL:	\$551,038.34
		PREVIOUS WARRANT TOTAL:	\$0.00
		TOTAL WARRANTS TO BE APPROVED:	\$551,038.34

- 4.5 The Board approved the expulsions of the following students identified by number: #21991; #52001  
*MSC Rees/Reed*

- 4.6 The Board accepted the following gifts to the district received by individual school sites:  
*Prior to the Consent Calendar, Mr. Watts asked that this item be removed for individual vote. Mr. Watts abstained from voting because he is listed as a donor. MSC Huber/Reed: Abstain: Watts*

<u>Donor</u>	<u>Donation</u>	<u>Recipient</u>
Amanda Ellis	Minolta copier and stand, desk chair, 2 side chairs, 3 drawer lateral file cabinet, 2 drawer lateral file cabinet	Bidwell Junior High
Sandy Laver C'habin Concepts, Inc.	\$200	Bidwell Junior High
Kristie Jellison	Gateway IntelPentium III 40GB Hard Drives #0022024897 Monitor #19016B408063	Bidwell Junior High
Chico Assoc. of Realtors Attn: Mark Reaman	Misc. school supplies (fantastic assortment)	Chapman
Papa Murphys Attn: Marsha Scheeline	\$25 (check)	Chapman
Wendy Azevedo	Microwave (used)	Chico High
Soroptimist International c/o Nan Timmons	\$1100 (check)	Chico High (Art Dept.)
Julie Kremer	Trumpet SN #972456	Chico High (Music Dept.)
Vimali Paul, M.D.	\$1000 (Check #2395)	Chico Junior
CJHS PTA	\$75 (Check #1085)	Chico Junior (Art Dept.)
PTSA-CJHS	\$75 (Check # 1084)	Chico Junior (Industrial Technology)
Carol Sprague	Trombone	Chico Junior (Music Dept.)
Karen Zoller Mark Rodriguez	\$25 (check)	Chico Junior (Music Dept.)
Lisa Lucas Kahn Jeffrey Kahn	\$100 (check)	Chico Junior (Music Dept.)
Jennifer Firth	\$100 (Check #4419)	Chico Junior (Music Dept.)

CJHS PTA	\$100 (Check #1082)	Chico Junior (P.E. Dept.)
B. Scott Hood, DDS	\$100 (Check)	Emma Wilson
Miracle Auto Painting and Body Repair	\$500 (Check)	Emma Wilson
Arnold Sahagian	\$50 (Check)	Emma Wilson
Thomas and Crystal Binsfeld	\$50 (Check)	Emma Wilson
Luther and Marilyn Smithson	\$50 (Check)	Emma Wilson
Anthony Watts	Davis Vantage Pro Wireless Weather Station, Mounting Tripod & 2 segment pole, Weather Link Rs232, Computer Interface, BTC Camaestro USB Internet Video Camera	Forest Ranch Elem.
Melissa Hill	1 acupuncture treatment	Hooker Oak OSC
Winco	Gift dollars to use in store (\$500)	Hooker Oak OSC
C. Sicheneder	\$120	Hooker Oak OSC
Zucchini & Vine	Gift coins (\$30)	Hooker Oak OSC
Shawna Prokey Mandy Hayes	Soap gift basket (\$40)	Hooker Oak OSC
Haleys	1 month free (\$75)	Hooker Oak OSC
Karen Darcey	Pedicure (\$30)	Hooker Oak OSC
Red Tavern Maria Venturine	Dinner gift certificate (\$75)	Hooker Oak OSC
The Galley	\$60	Hooker Oak OSC
Jeffrey Nelson	1 clarinet 2 books and cd	Parkview School
Soroptimist International c/o Betty Wakefield	35 tickets to CSUC performances	Sierra View

- 4.7 The Board approved the submission of the application for the Agricultural Vocational Education Incentive Grant for fiscal year 2004-05 for CHS. *MSC Rees/Reed*
- 4.8 The Board approved the major field trip request by PVHS Physics Class to attend Physics Day in Santa Clara, CA on May 6, 2005. *MSC Rees/Reed*
- 4.9 The Board approved the notice of completion for work completed for the parking lot additions at Pleasant Valley High School. *MSC Rees/Reed*
- 4.10 The Board approved the consultant agreement between CUSD and Creative School Resources and Research to provide the 21<sup>st</sup> Century Community Learning Center Annual Evaluation. Development of evaluation plan and data collection; technical assistance for monthly review and annual performance report; attendance at monthly collaborative planning meetings; develop, write and submit annual performance reports; Parkview and Jay Partridge before and after school programs. Funding Source: 21<sup>st</sup> Century Community Learning Center Federal Grant. There is no impact to the general fund. *MSC Rees/Reed*
- 4.11 The Board approved the consultant agreement between CUSD and Creative School Resources and Research to provide program planning and design for the 21 Century Community Learning Centers at Parkview and Jay Partridge schools. Meeting with district staff, review of data, technical assistance, program design and implementation planning; and evaluation designs for after school programs. The one time planning fee is for the five year grant. Funding Source: 21<sup>st</sup> Century Community Learning Center Federal Grant. There is no impact to the general fund. *MSC Rees/Reed*

- 4.12 The Board approved the consultant agreement between CUSD and Golden Educational Center to provide database modification and data conversion. Including but not limited to analysis of existing and proposed standards, migration planning and implementation troubleshooting and technical support to system administrator for complex data integration processes. Funding Source: Savings from vacancy throughout the recruitment and hiring process. There is no impact to the general fund. *MSC Rees/Reed*
- 4.13 The Board approved the consultant agreement between CUSD and NCS Pearson Digital Learning to provide four  $\frac{1}{2}$  day training sessions for teachers on Integrate Pro, a component of SASI, to allow input of more detailed information on grading/assignments/attendance as part of Parent Connect. Funding Source: SASI Program. There is no impact to the general fund. *MSC Rees/Reed*

## 5. DISCUSSION CALENDAR

- 5.1 Randy Meeker, Assistant Superintendent - Business Services provided an overview of the Governor's Budget Proposal. A copy of Mr. Meeker's presentation may be reviewed at <http://www.chicousd.org/dept/business/documents/01.19.05.BoardPre.pdf>
- 5.2 Dr. Cynthia Kampf, Director - Educational Services reported to the Board that the Campus Consolidation Committee had their final meeting on Tuesday, January 18, 2005 and would be ready to present their final recommendations to the Board at the February 2, 2005 Regular Board meeting.
- 5.3 Dr. Kampf reviewed the process for developing and adopting the student school year calendar for 2005-2006.
- 5.4 Dr. Kampf discussed the process for updating the CUSD LEA Plan. School districts and independent charter schools are required to submit a Local Education Agency Plan to the State Board of Education for approval. The Chico Unified LEA Plan was approved in July of 2003. Districts are required to review and update plans as necessary. A copy of the complete plan may be reviewed at the District Office or at [www.chicousd.org](http://www.chicousd.org).
- 5.5 Dr. Kampf reviewed for the Board the process for obtaining the CHSEE Waiver. Beginning with the class of 2006, California high school graduates will be required to pass the California High School Exit Exam. Students who take the exam with modifications receive a score marked "Invalid". However, if a student takes the exam with modifications and receives a score of 350 or higher, the local school board may waive the requirement to pass the exam. There are approximately 25 students in CUSD who will be applying for this waiver.
- 5.6 The Board has met in two special meetings to determine the Board Priorities. The Board reviewed and made some minor adjustments to the priorities. The Board agreed that the priorities would not be numbered. The Board Priorities will be brought before the Board for action at the February 2, 2005 meeting.

## 6. ACTION CALENDAR

- 6.1 The Board approved the new textbook proposal which is in alignment with state standards:  
*MSC Rees/Reed*  
    > *Earth Science*

## 7. ANNOUNCEMENTS

There were no announcements.

## 8. ITEMS FOR THE NEXT BOARD AGENDA

There were no items for the next agenda.

9. CLOSED SESSION

Closed Session was not held.

10. ADJOURNMENT

At 9:32 p.m. the meeting was adjourned.

kh

NEXT REGULAR MEETING:      Wednesday, February 2, 2005  
   7:00 p.m., Chico City Council Chambers

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

4.4

February 2, 2005

MEMORANDUM TO: Board of Education  
FROM: Dr. Scott Brown, Superintendent  
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<u>Full-Time Leave Requests for 2004/05</u>			
Starmer, Stephanie		2 <sup>nd</sup> Semester 2004/05 (Effective 2/3 - 5/10/05)	1.0 FTE Leave
<u>Temporary Appointment(s) 2004/05</u>			
Erndt, Therese	0.16 FTE Speech Therapist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/19/05)	Temporary Appointment
Jones, Liesl	0.4 FTE Library Media Specialist	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Appointment
Salas, Jennifer	0.4 FTE Secondary	2 <sup>nd</sup> Semester 2004/05 (Effective 1/20/05)	Temporary Appointment

jm  
1/27/05

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 EAST SEVENTH STREET**  
**CHICO, CA 95928-5999**

February 2, 2005

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<u>Appointments</u>			
Arneson, Kathleen	IA-Special Education/Rosedale/5.0	01/13/05	Vacated Position/ Special Education
Austin, Tina	Cafeteria Assistant/BJHS/2.0	01/10/05	New Position
Balch, Gwendolynn	Cafeteria Assistant/Chapman/2.0	01/10/05	Vacated Position
Coots, Lorraine	LT Instructional Assistant/Citrus/.8	10/01-12/09/04	New Limited Term Position/Categorical Fund
Fisher, Paul	Cafeteria Assistant/CHS/2.0	01/10/05	Vacated Position
Gillum, William	Cafeteria Assistant/CJHS/2.0	01/10/05	New Position
Hicks, Karen	LT Instructional Assistant/Hooker Oak/.8	01/20-03/19/05	New Limited Term Position/Categorical Fund
Johnsen, Joanne	Cafeteria Assistant/MJHS/2.0	01/10/05	New Position
Keith, Crystal	IPS-Healthcare/Loma Vista/3.0	01/05/05	Vacated Position/ Special Education
Labrado, Melissa	IPS-Healthcare/BJHS/4.0	01/13/05	Vacated Position/ Special Education
Munier, Jennifer	IPS-Healthcare/Hooker Oak/3.0	01/11/05	Vacated Position/ Special Education
O'Kelley, Maryann	IPS-Healthcare/Loma Vista/6.0	01/11/05	Vacated Position/ Special Education
Phipps, Colleen	Parent Classroom Aide-Rest/Citrus/3.0	01/12/05	Vacated Position/ Categorical Fund
Presnall, Deanne	Instructional Assistant/McManus/3.0	01/18/05	Vacated Position/ Categorical Fund
Regh, Dianne	IA-Special Education/CHS/5.0	01/03/05	Vacated Position/ Special Education
Rivas, Hana	Transportation Special Education Aide/ Transportation/4.9	01/18/05	Vacated Position
Wootten, Rebekah	IPS-Healthcare/CHS/3.0	01/11/05	Vacated Position/ Special Education
<u>Increase in Hours</u>			
McMaster, Diana	Health Care Asst Specialized/LCC/7.2	01/14/05	Existing Position
<u>Transfer w/Increased Hours</u>			
Partain, Kendra	IA-Special Education/McManus/5.0	01/18/05	Vacated Position/ Special Education
Robinson, Anne	IPS-Classroom/Rosedale/6.0	01/10/05	Vacated Position/ Special Education
<u>Voluntary Reduction in Hours</u>			
Hirschbein, Lee	IPS-Healthcare/CHS/5.5	01/10/05	Vacated Position/ Special Education



Resigned Only Position Listed

Partain, Kendra	IPS-Healthcare/BJHS/4.0	01/17/05	Transfer w/Incr Hours
Robinson, Anne	IPS-Classroom/Loma Vista/2.0	01/09/05	Transfer w/Incr Hours

Resignation/Termination

Bossard, John	School Bus Driver/Transportation/5.8	01/28/05	PERS Retirement
Bossard, John	Campus Supervisor/BJHS/2.0	01/28/05	PERS Retirement
Duncan, Robin	IPS-Classroom/Marigold/3.0 & 3.0	02/11/05	Voluntary Resignation
Murray, C. Wayne	Transportation Manager/Transportation/ 8.0	01/31/05	Voluntary Resignation
Wagner, Karen	Parent Classroom Aide-Rest/Sierra View/2.0	02/07/05	Voluntary Resignation

**Mandatory Instructions**  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCP# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:  
(Check appropriate box and print name)

2. ☒ Individual ☐ Partnership ☐ Sole Proprietor ☒ Corporation Advance Kids

Located at:

Street Address/POB: 9719 Lincoln Village Drive, Suite 105  
City, State, Zip Code: Sacramento, CA 95827  
Phone: (916) 363-6103

Taxpayer ID/SSN:

This agreement will be in effect from: 01/31/05 to 03/16/05  
Location of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)  
Consultation services per student number 54202 as indicated on student's IEP. Services will be provided up to 4 hours per week.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. Funding/Programs Affected: (corresponding to accounts below)

1) Extra Ordinary costs									
2)									
3)									
6. Account(s) to be Charged:	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	0.00%	01	6505	0	5750	1110	5800	14	510
2)	0.00%						5800	14	
3)	0.00%						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 85.00 Per Unit, times 28.00 # Units = \$ 2,380.00 Total for Services  
(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
Total for  
Add'l Expenses  
\$ 2,380.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

LOMA VISTA SCHOOL

**By signing below, I have read and agreed to the Terms & Conditions of this Agreement:**

**11. AGREED TO AND ACCEPTED:**

Michelle Kaulf  
(Signature of Consultant)

Michelle Wenell  
(Print Name)

1-24-05  
(Date)

**RECOMMENDED:**

(Signature of Originating Administrator)

David G. Scott  
(Print Name)

1/24/05  
(Dug)

12. APPROVED:

(Signature of District Administrator, or  
Director of Categorical Programs)

Robert V. Feaster  
(Print Name)

1-20-05  
(Date)

**APPROVED:**

(Signature of Asst. Supt. - Business Services)

(Print Name) \_\_\_\_\_

(Data)

### Authorization for Payment

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK by Accounts Payable:</b> (check released upon completion of services)</p> <p><input type="checkbox"/> Sent to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$	(Amount)	(Originating Administrator Signature - Use Blue Ink)
		(Date)

**Mandatory Instructions**

(click to view)

**CHICO UNIFIED SCHOOL DISTRICT**

Business Services

1163 E. 7<sup>th</sup> Street, Chico, CA 95928

(530) 891-3000

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed
- BS10a**
- , "Guidelines for Employing Independent Contract Consultants" certificate is:

☐ **On File** (click to view)☒ **Attached**This Agreement to furnish certain consulting services is made by and between **Chico Unified School District** and:

(Check appropriate box and print name)

2. ☐ **Individual**☐ **Partnership**☒ **Sole Proprietor** Internal Solutions Consulting☐ **Corporation**

Located at:

Street Address/POB: 11 Heartwood Court

City, State, Zip Code: Chico, Ca. 95928

Phone: \_\_\_\_\_

Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 02/01/05

to 06/30/05

Location of Services: (site) Corp Yard

- 3.
- Scope of Work**
- to be performed: (attach separate sheet if necessary)

Customized staff development project: Improve teamwork, communications strategies, professionalism and customer satisfaction strategies for the Maintenance and Operations Dept. Individual and group sessions with emphasis on leadership, conflict resolutions and analysis of work flow.

- 4.
- Goal (Strategic Plan, Site Plan, Other)**
- to be achieved as a result of Consultant services:

Strategic Plan Strategy #9:

We will organize our system, its use of time, resources, people and decision-making processes to best achieve our mission and objectives.

- 5.
- Funding/Programs Affected:**
- (corresponding to accounts below)

1) Restricted On-Going Maintenance Account

2) \_\_\_\_\_

3) \_\_\_\_\_

- 6.
- Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00%	01	8150	0	0000	8175	5800	14	600
2)	0.00%						5800	14	
3)	0.00%						5800	14	

7. Is there an impact to General Fund, Unrestricted funding?
- ☐
- Yes
- ☒
- No

- 8.
- Payment to Consultant:**
- (for the above services, District will pay Consultant as follows)

\$ 1,200.00 Per Unit, times 5.00 # Units = \$ 6,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

- 9.
- Additional Expenses:**

\$  
\$  
\$

\$

0.00

Total for  
Addit'l Expenses

\$

6,000.00

**Grand Total**

10. Amount of \$1,000.00 or more required by Board Approval: (date to Board) 02/02/05

(to be completed by Business Services)

### CONSULTANT TERMS AND CONDITIONS

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

By signing below, I have read and agreed to the Terms & Conditions of this Agreement:

**11. AGREED TO AND ACCEPTED:**

[Signature]  
(Signature of Consultant)

Kelly GRAVES  
(Print Name)

1-20-05  
(Date)

**RECOMMENDED:**

[Signature]  
(Signature of Originating Administrator)

Mary K. Leary  
(Print Name)

1/20/05  
(Date)

**12. APPROVED:**

(Signature of District Administrator, or  
Director of Categorical Programs)

(Print Name)

(Date)

**APPROVED:**

[Signature]  
(Signature of Asst. Supt. - Business Services)

(Print Name)

1-25-05  
(Date)

### Authorization for Payment

**CHECK REQUIRED (Invoice to accompany payment request):**

☐ Partial Payment thru: \_\_\_\_\_  
(Date)

☐ Full or Final Payment

**DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)

☐ Mail to Consultant

\$ \_\_\_\_\_  
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

**CHICO UNIFIED SCHOOL DISTRICT**  
**Certificate of Independent Consultant Agreement**

- I. Independent Contractor Work Description: Customized staff development  
 Contractor Title: Internal Solutions Consulting  
 Subject Individual: Kelly Graves  
 Brief Description of Consultant Responsibilities: Improve teamwork, communications strategies, professionalism and customer satisfaction strategies through individual and group sessions.
- SS# or Federal Tax ID #:
- II. IRS publication SWR 40, "Public Schools and Employment Taxes," lists *workers that the IRS has already determined to be employees*. These are individuals performing the duties of:
- |   |                                       |
|---|---------------------------------------|
| Administrators                            | Proctors                              |
| ASB Workers                               | Librarians                            |
| Athletic Coaches                          | Licensed Clinical Social Workers      |
| Attendance/Outreach Consultants           | Nurses                                |
| Cafeteria Workers                         | Psychologists                         |
| Categorical Program Coordinators          | SAT Prep class Teachers               |
| Clerical Staff                            | School Bus Drivers                    |
| Counselors                                | Specialty Teachers (art, music, etc.) |
| Examination Monitors                      | Substitute Teachers/Instructors       |
| Individuals "filling in" on interim basis | Teachers/Instructors                  |

(If this Consultant is doing one of the above duties, stop here and contact either classified or certificated personnel. Do not complete a Consultant Agreement. If you are still not sure, complete Part III below to determine if your Consultant is a true Consultant or an employee and return to Assistant Superintendent, Business Services for determination.)

III. Independent Contractor Checklist  
 Common Law Factors (IRS Revenue Ruling 87-41)

**Check items that are true for the worker you intend to hire:**

- ☒ 1. No instructions: The worker will not be required to follow explicit instructions to accomplish the job. CUSD may provide job specifications, however.
  - ☒ 2. No training: The worker will not receive training provided by CUSD. The worker will use independent methods to accomplish the work.
  - ☒ 3. Work not essential to CUSD: CUSD's success or continuation does not depend on the services of the worker.
  - ☐ 4. Right to hire others: The worker is being hired to provide a result, and will have the right to hire others for actual work.
  - ☐ 5. Control of assistants: Assistants hired at worker's discretion; workers responsible for hiring, supervision, and/or payment of assistants.
  - ☒ 6. Not a continuing relationship: If frequent, will be at irregular intervals, on call, or whenever work is available.
  - ☒ 7. Own work hours: Worker will establish work hours for the job.
- 
- ☒ 8. Time to pursue other work: Since specific hours are not required, worker may work for other employers simultaneously.
  - ☒ 9. Job location: Worker controls job location: no direction or supervision, whether on CUSD's site or not.
  - ☒ 10. Order of work: Worker, rather than CUSD, determines order or sequence of steps in performance of work.
  - ☐ 11. No interim reports: Only specific pre-determined reports defined in the contract document.
  - ☒ 12. Basis of payment: Worker paid by the job, rather than time expended. Total compensation set in advance of starting the job.

- ☒ 13. Business expenses: Worker is responsible for incidental or special business expenses.
- ☒ 14. Tools and equipment: Worker furnishes the tools and equipment needed for the job.
- ☒ 15. Significant investment: Worker can perform services without using CUSD's facilities. Worker's investment in own trade is real, essential, and adequate.
- ☒ 16. Possible profit or loss: Worker does these (check valid items)
- ☐ a. hires, directs, pays assistants;
  - ☐ b. has equipment, facilities;
  - ☒ c. has continuing and recurring liabilities;
  - ☒ d. performs specific jobs for prices agreed upon in advance;
  - ☒ e. worker's services affect own business reputation.
- ☒ 17. Work for multiple employers: Worker may perform services for more than one employer simultaneously.
- ☒ 18. Services available to the general public: (check valid items)
- ☒ a. maintains an office;
  - ☒ b. business license;
  - ☐ c. business signs;
  - ☒ d. advertises services;
  - ☐ e. lists services in business directory;
  - ☐ f. other (explain)
- ☐ 19. Explanation of Consultant's status eligibility:

#### IV. Certification

This document certifies that I and my assigns have reviewed the appropriate legal and procedural guidelines pertinent to determination of Independent Contractor status, including the Independent Contractor Checklist, have analyzed the application to the position described on the accompanying documents, and have concluded that the hiring of the subject individual to perform the functions described does indeed constitute correct and legal Independent Contractor status.

*Mary K. Leary* *1/20/05*  
 Originating Administrator (Sign & Print Name) (Date)

*[Signature]* \_\_\_\_\_ (Date)  
 District Admin./Categorical Program Dir. (Sign & Print Name)

*[Signature]* *1-25-05*  
 Asst. Supt.- Business Services (Sign & Print Name) (Date)

**Mandatory Instructions**

(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed **BS10a**, "Guidelines for Employing Independent Contract Consultants" certificate is:

☐ On File (click to view)☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:  
(Check appropriate box and print name)

2. ☐ Individual☐ Partnership☐ Sole Proprietor☒ Corporation Diverse Network Associates

Located at:

Street Address/POB: 1967 Humboldt Rd.

City, State, Zip Code: Chico, CA 95928

Phone: (530) 566-0446

Taxpayer ID/SSN:

This agreement will be in effect from: 10/01/04

to 06/30/05

Location of Services: (site) District

3. Scope of Work to be performed: (attach separate sheet if necessary)

Refine and implement a web-based report card system providing all necessary training and support.  
Assistance will be coordinated throughout all phases, with staff development scheduled for piloting teachers. Design will enable input by student and by standard, saving grades on a database.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Develop a standards-based assessment system: #1.3.6 - use of rubrics and alignment with standards;  
#1.3.7 - standards-based reporting system using Internet based report card; #1.3.8 - standards-based report card at appropriate grade levels.

5. Funding/Programs Affected: (corresponding to accounts below)

1) Title II

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00%	01	4035	0	1110	1000	5800	14	670
2)	0.00%						5800	14	
3)	0.00%						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 17,000.00 Per Unit, times 1.00 # Units = \$ 17,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$

\$

\$

\$

0.00

Total for  
Addit'l Expenses

\$ 17,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

2/2/05  
(to be completed by Business Services)



CONSULTANT TERMS AND CONDITIONS

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

By signing below, I have read and agreed to the Terms & Conditions of this Agreement:

**11. AGREED TO AND ACCEPTED:**

Jason Jeffery      Jason Jeffery      12/17/04  
 (Signature of Consultant)      (Print Name)      (Date)

**RECOMMENDED:**

W. Alan Stephenson      W. Alan Stephenson      1-21-05  
 (Signature of Originating Administrator)      (Print Name)      (Date)

**12. APPROVED:**

Janet L. Brinson      Janet L. Brinson      1/22/05  
 (Signature of District Administrator, or  
 Director of Categorical Programs)      (Print Name)      (Date)

**APPROVED:**

Randy Meeker      Randy Meeker      1-25-05  
 (Signature of Asst. Supt. - Business Services)      (Print Name)      (Date)

Authorization for Payment**CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
 (Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK by Accounts Payable:**  
 (check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
 (Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

**CHICO UNIFIED SCHOOL DISTRICT**  
**Certificate of Independent Consultant Agreement**

- I. Independent Contractor Work Description: Develop software for standards-based report card  
 Contractor Title: Diverse Network Associates (DNA)  
 Subject Individual: Jason Jeffery  
 Brief Description of Consultant Responsibilities: Write software program for web-based report card tied to math and language arts standards utilizing a database to store student report cards year to year and semester to semester.  
 SS# or Federal Tax ID #:
- II. IRS publication SWR 40, "Public Schools and Employment Taxes," lists *workers that the IRS has already determined to be employees*. These are individuals performing the duties of:
- |   |                                       |
|---|---------------------------------------|
| Administrators                            | Proctors                              |
| ASB Workers                               | Librarians                            |
| Athletic Coaches                          | Licensed Clinical Social Workers      |
| Attendance/Outreach Consultants           | Nurses                                |
| Cafeteria Workers                         | Psychologists                         |
| Categorical Program Coordinators          | SAT Prep class Teachers               |
| Clerical Staff                            | School Bus Drivers                    |
| Counselors                                | Specialty Teachers (art, music, etc.) |
| Examination Monitors                      | Substitute Teachers/Instructors       |
| Individuals "filling in" on interim basis | Teachers/Instructors                  |

(If this Consultant is doing one of the above duties, stop here and contact either classified or certificated personnel. Do not complete a Consultant Agreement. If you are still not sure, complete Part III below to determine if your Consultant is a true Consultant or an employee and return to Assistant Superintendent, Business Services for determination.)

III. Independent Contractor Checklist  
 Common Law Factors (IRS Revenue Ruling 87-41)

**Check items that are true for the worker you intend to hire:**

- ☒ 1. No instructions: The worker will not be required to follow explicit instructions to accomplish the job. CUSD may provide job specifications, however.
- ☒ 2. No training: The worker will not receive training provided by CUSD. The worker will use independent methods to accomplish the work.
- ☒ 3. Work not essential to CUSD: CUSD's success or continuation does not depend on the services of the worker.
- ☒ 4. Right to hire others: The worker is being hired to provide a result, and will have the right to hire others for actual work.
- ☒ 5. Control of assistants: Assistants hired at worker's discretion; workers responsible for hiring, supervision, and/or payment of assistants.
- ☒ 6. Not a continuing relationship: If frequent, will be at irregular intervals, on call, or whenever work is available.
- ☒ 7. Own work hours: Worker will establish work hours for the job.
- ☒ 8. Time to pursue other work: Since specific hours are not required, worker may work for other employers simultaneously.
- ☒ 9. Job location: Worker controls job location: no direction or supervision, whether on CUSD's site or not.
- ☒ 10. Order of work: Worker, rather than CUSD, determines order or sequence of steps in performance of work.
- ☒ 11. No interim reports: Only specific pre-determined reports defined in the contract document.
- ☒ 12. Basis of payment: Worker paid by the job, rather than time expended. Total compensation set in advance of starting the job.

- ☒ 13. Business expenses: Worker is responsible for incidental or special business expenses.
- ☒ 14. Tools and equipment: Worker furnishes the tools and equipment needed for the job.
- ☒ 15. Significant investment: Worker can perform services without using CUSD's facilities. Worker's investment in own trade is real, essential, and adequate.
- ☐ 16. Possible profit or loss: Worker does these (check valid items)
- ☒ a. hires, directs, pays assistants;
  - ☒ b. has equipment, facilities;
  - ☒ c. has continuing and recurring liabilities;
  - ☒ d. performs specific jobs for prices agreed upon in advance;
  - ☒ e. worker's services affect own business reputation.
- ☒ 17. Work for multiple employers: Worker may perform services for more than one employer simultaneously.
- ☒ 18. Services available to the general public: (check valid items)
- ☒ a. maintains an office;
  - ☒ b. business license;
  - ☐ c. business signs;
  - ☒ d. advertises services;
  - ☒ e. lists services in business directory;
  - ☐ f. other (explain)
- ☐ 19. Explanation of Consultant's status eligibility:

#### IV. Certification

This document certifies that I and my assigns have reviewed the appropriate legal and procedural guidelines pertinent to determination of Independent Contractor status, including the Independent Contractor Checklist, have analyzed the application to the position described on the accompanying documents, and have concluded that the hiring of the subject individual to perform the functions described does indeed constitute correct and legal Independent Contractor status.

*W. Alan H. [Signature]*

Originating Administrator (Sign & Print Name)

*1-21-05*  
(Date)

*Garret L. Brinson*

District Admin./Categorical Program Dir. (Sign & Print Name)

*1-24-05*  
(Date)

*[Signature]*

Asst. Supt. - Business Services (Sign & Print Name)

*1-25-05*  
(Date)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed **BS10a**, "Guidelines for Employing Independent Contract Consultants" certificate is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between **Chico Unified School District** and:  
(Check appropriate box and print name)

2. ☐ Individual ☐ Partnership  
☐ Sole Proprietor ☒ Corporation **Creative Spirit LLC**

Located at:

Street Address/POB: 6062 East Beverly  
City, State, Zip Code: Tucson, AZ 85711  
Phone: 1-800-742-0708

Taxpayer ID/SSN:

This agreement will be in effect from: 01/20/05 to 03/04/05

Location of Services: (site) Emma Wilson, Little Chico Creek, Parkview

3. **Scope of Work** to be performed: (attach separate sheet if necessary)  
Training school faculty and staff on Keeping the Joy in Learning, Mon-Thurs, 1/24-27/05 (EWE),  
2/7-10/05 (LCC), 2/28-3/3/05 (Parkview). Includes 4 days of classroom demos, 3 afternoons of  
inservice, and materials. Training is required to implement Early Mental Health Initiative grant.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:  
All school staff will be trained to utilize Healthy Play strategies for enhancing classroom  
management, teaching strategies, character education, addressing needs of at-risk students  
and building school community.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Elementary Guidance #9, Early Mental Health Initiative grant  
2)  
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00%	01	7824	0	1110	3110	5800	14	740
2)	0.00%						5800	14	
3)	0.00%						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 7,537.00 Per Unit, times 3.00 # Units = \$ 22,611.00 Total for Services  
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. **Additional Expenses:**

Travel and expenses included

\$  
\$  
\$

\$

0.00

Total for  
Addit'l Expenses

\$ 22,611.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

02/02/05

(to be completed by Business Services)

## CONSULTANT TERMS AND CONDITIONS

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

By signing below, I have read and agreed to the Terms & Conditions of this Agreement:

11. ~~AGREED TO AND ACCEPTED:~~

(Signature of Consultant)

CHARLES STEFFENS  
(Print Name)

(Date) 1/19/05

**RECOMMENDED:**

(Signature of Originating Administrator)

SCOTT E. LINDSTROM  
(Print Name)

1/25/08  
(Date)

12. ~~APPROVED:~~

(Signature of District Administrator, or  
Director of Categorical Programs)

ROBERT V. FEASTER  
(Print Name)

1-26-05  
(Date)

**APPROVED**

(Signature of Asst. Supt. - Business Services)

Randy Meeker  
(Print Name)

01/26/05  
(Date)

### Authorization for Payment

**CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

\$ \_\_\_\_\_  
(Amount) \_\_\_\_\_  
(Originating Administrator Signature – Use Blue Ink) \_\_\_\_\_  
(Date) \_\_\_\_\_

**Mandatory Instructions**

(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed **BS10a**, "Guidelines for Employing Independent Contract Consultants" certificate is:

☐ **On File** (click to view)

☒ **Attached**

This Agreement to furnish certain consulting services is made by and between **Chico Unified School District** and:  
(Check appropriate box and print name)

2. ☐ Individual

☐ Partnership

☐ Sole Proprietor

☒ Corporation **State Education & Environment Roundtable**

Located at:

Street Address/POB: 13648 Jackrabbit Road

City, State, Zip Code: Poway, CA 92064

Phone: (858) 676-0272 x 44

Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/04

to 06/30/05

Location of Services: (site) Parkview and CCDS

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Give technical support/advice to the United Education Strategy Grant Team (UES) on all tasks involved in implementing the UES Grant, funded by the California Integrated Waste Management Board including: 1) guiding the development of education materials based on the EIC Model; (cont.)

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

The recycling grant, to accomplish waste management, supports the service learning component of the Strategic Plan.

**5. Funding/Programs Affected:** (corresponding to accounts below)

1) United Education Strategy Grant

2)

3)

**6. Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	0.00%	01	7823	0	1110	1000	5800	14	240
2)	0.00%						5800	14	
3)	0.00%						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 600.00 Per Unit, times 8.33 # Units = \$ 4,999.80 **Total for Services**

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

**9. Additional Expenses:**

\$

\$

\$

\$

0.00

**Total for  
Addit'l Expenses**

\$ **4,999.80** **Grand Total**

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 02/02/05

(to be completed by Business Services)

## Addition to Consultant Agreement for State Education and Environment Roundtable

### Scope of Work continued:

observing members of the UES Grant Team in their classrooms as they develop and implement their educational units; guiding the development of local assessment instruments; and other guidance and advice as requested by CUSD's UES Grant Coordinator. (Technical support involves the program funded under the UES grant provided by the California Integrated Waste Management Board [CIWMB]);

- 2) *Distance coaching* through telephone and email communications;
- 3) Guidance in the collection of student assessment and program evaluation data for the client's reports to the CIWMB; and
- 4) Technical support and guidance requested on behalf of CUSD by the CIWMB's Grant Manager and staff.

Consultant shall provide two *technical and support visits* per year, totaling two visits during the original term of the UES Grant involving a maximum of four (4) days of services under the terms of this contract. The specific timetable for on-site coaching and planning sessions will be determined during the course of this contract by mutual consent of the Client and Consultant.

## CONSULTANT TERMS AND CONDITIONS

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By signing below, I have read and agreed to the Terms & Conditions of this Agreement:

**11. AGREED TO AND ACCEPTED:**

(Signature of Consultant) Gerald Lieberman (Print Name) \_\_\_\_\_ (Date) \_\_\_\_\_

**RECOMMENDED:**

(Signature of Originating Administrator) (Print Name) (Date)

**12. APPROVED:**

Janet Brinson Janet Brinson \_\_\_\_\_  
(Signature of District Administrator, or (Print Name) (Date)  
Director of Categorical Programs)

~~APPROVED~~

(Signature of Asst. Supt. – Business Services) Randy Meeker (Print Name) 1-26-05 (Date)

### Authorization for Payment

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____   (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK by Accounts Payable:</b> (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____   (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ \_\_\_\_\_

(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

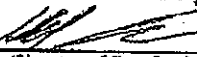


**CONSULTANT TERMS AND CONDITIONS**

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5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
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By signing below, I have read and agreed to the Terms & Conditions of this Agreement:


**11. AGREED TO AND ACCEPTED:**

  
(Signature of Consultant) GERALD LIEBERMAN 1/25/2005  
(Print Name) (Date)

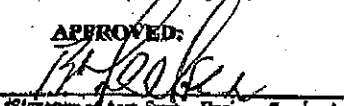
**RECOMMENDED:**

\_\_\_\_\_  
(Signature of Originating Administrator) (Print Name) (Date)

**12. APPROVED:**

  
(Signature of District Administrator, or Director of Categorical Programs) Janet Brinson 01/25/05  
(Print Name) (Date)

**APPROVED:**

  
(Signature of Asst. Supt. - Business Services) Randy Meeker 01/25/05  
(Print Name) (Date)

**Authorization for Payment**

<b>CHECK REQUIRED (Invoice to accompany payment request):</b> <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	<b>DISPOSITION OF CHECK by Accounts Payable:</b> (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input checked="" type="checkbox"/> Mail to Consultant
---	---

\$ _____ (Amount)	_____ (Originating Administrator Signature - Use Blue Ink)	_____ (Date)
----------------------	---	-----------------

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928  
(530) 891-3000 ext 131

# Memo

**Date:** January 24, 2005

**To:** Dr. Brown, Superintendent

**From:** Scott Jones, Director Fiscal Services

**Re:** Declaration of Surplus Property



---

The District has determined that the items listed on the attached pages are no longer needed. We request that these items be declared as surplus and disposed of in accordance with administrative procedures.

Cc:SJ/eg

**Surplus Property**  
**1/17/2005**

Description	Condition
Gateway Monitor	2
Gateway Monitor	2
Keyboard	2
CPU Gateway 4200	2
CPU Gateway 4200	2
Set of Speakers (2)	2
Set of Speakers (2)	2
Overhead Projector	1
Lathe	1
Scroll Saw	1
Scroll Saw	1
Scroll Saw	1
Scroll Saw	1
Photo Enlargeer	1
Bassoon	1
Casiotone Keyboard	1
Casiotone Keyboard	1
Wurlitzer Keyboard	1
Keyboard	1
Tuba	1
AHO Sax	1
Clarinet	1
AHO Sax	1
French Horn	1
French Horn	1
French Horn	1
Flute	1
Clarinet	1
Tenor Sax	1
Keyboard	1
Gateway E3200	2
Now Computer	2
FX E7 Monitor	2
Tangent Computer	2
Tangent Computer	2
Tangent Computer	2
Tangent Computer	2
Tangent Computer	2
Tangent Computer	2
Tangent Computer	2
Mac 6214CD	2
Gateway	2
Mac Performa 6115	2
Mac Performa 6300	2
Power Mac 4400	2
Laser Writer II M6000	2

1=Unrepairable

2=Minor Repairs

3=Useable but no longer needed

**Surplus Property**  
**1/17/2005**

Description	Condition
Apple Color Monitor	2
Optquest	2
Mitsubishi Monitor	2
HP Desk Jet 612	2
NEC Multisync	2
Audio Record Player	2
Mac LC 580	2
Mac Color Monitor	2
Style Writer M 8000	2
Desk Writer 560C	2
Apple Multi Scan	2
NEC Multisync	2
Mac Color Display	2
Mac SE 30	2
Imagewriter II	2
NEC Multisync 3FGC	2
Dell	2
HP Desk Writer 550C	2
Imagewriter II	2
Compaq Desk Pro	2
Stylewriter	2
Umax Astre 12205	2
U NISYS	2
Color Stylewriter 2400	2
HP Deskwriter 560C	2
Compaq 611	2
Compaq P50	2
Power Mac 7200	2
Mac Quadra 660	2
Power Mac 7200	2
Dell Optiplex GXI	2
Power Mac 5260	2
Apple Color Monitor	2
Dell Optiplex DCM	2
Mac 7100	2
Mac 7100	2
Mac 7100	2
Mac Centris 650	2
Compaq Desk Pro	2
Power Mac 7100	2
Compaq Pro Line	2
HP Desk Jet 692	2
HP Deskwriter 680	2
HP Deskwriter 660	2
Laserwriter II NTX	2
Umax Astre 12205	2
Power Mac 7200	2

1=Unrepairable

2=Minor Repairs

3=Useable but no longer needed

**Surplus Property**  
**1/17/2005**

Description	Condition
Power Mac 7200	2
Power Mac 7200	2
Pachard Bell	2
Power Mac 7100	2
Power Mac 7200	2
Power Mac 7200	2
Power Mac 7200	2
Compac 460	2
HP Desk Jet 682	2
Gen Instrument Receiver	2
Mac Color Display M1212	2
Apple Color Monitor	2
Apple Performa Plus Display	2
Apple Performa Plus Display	2
Mac LC 580	2
Mac Color Display	2
Apple Multi Scan Display	2
Apple Performa Plus	2
Apple Multi Scan Display	2
Power Mac 5400	2
Mac Color Display M1212	2
Imagewriter II	2
Imagewriter II	2
Imagewriter II	2
Imagewriter II	2
Imagewriter II	2
Small Desk	2
Right Hand Desk Return	2
Printer Stand	2
2 Drawer File Cabinet	2
Table	2
Desk	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 48 Port Hub	2
Allied Telesyn 48 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 12 Port Hub	2
Allied Telesyn 12 Port Hub	2
Allied Telesyn 12 Port Hub	2
Allied Telesyn 12 Port Hub	2
Allied Telesyn 24 Port Hub	2
Allied Telesyn 48 Port Hub	2

1=Unrepairable

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3=Useable but no longer needed

**Surplus Property**  
**1/17/2005**

Description	Condition
Dell Power Edge 4200	2
Gateway E3000	2
Gateway P5-120	2
KDS Monitor	2
Gateway G6-350	2
Computers Plus	2
Gateway 700	2
Allied Telecom	2
KDS Monitor	2
Gateway EV 700	2
Hard Drive	2
Computer	2
HP Computer	2
Gateway Monitor	2
Gateway E-3200	2
Gateway E-3200	2
Gateway E-3200	2
Gateway E 3400	2
Compaq Computer	2
Gateway E-3200	2
Gateway E-3200	2
Gateway E-3200	2
Gateway E-3200	2
Gateway E-3200	2
HP Vectra VL	2
Tangent Computer	2
Gateway Tower	2
Micron 700 FGX Monitor	2
Micron CPD 2401 Monitor	2
Micron 700 FGX Monitor	2
Micron 700 FGX Monitor	2
Micron 700 FGX Monitor	2
Micron Millenia CPU	2
Micron Millenia CPU	2
Micron Millenia CPU	2
HP Deskjet 890C	2
Gateway E3110	2
APC Powerbackup	2
Keyboards (5)	2
Centrecom Ethernet	2
IBM Selectra II Typewriter	2
Metal Cabinet	2
Partitions (6)	2
Tower PI	2
Tower PII	2
Tower PI	2
Tower	2

1=Unrepairable

2=Minor Repairs

3=Useable but no longer needed

**Surplus Property**  
**1/17/2005**

Description	Condition
Tower PII	2
Tower	2
Tower	2
Tower	2
Tower	2
Tower	2
Tower	2
Tower	2
Computer	2
Apple Power Mac Computer	2
Gateway Celeron	2
HP Deskjet 895 CSE	2
Hansol 720E	2
Gateway EV500	2
Gateway EV500	2
Gateway EV500	2
Electronica Unlimited	2
Giltronix Slecto	2
Giltronix Slecto	2
Cayman Marina	2
Gateway P5133	2
Computer Hard Drive	2
Digital Venturis FX 5133	2
Dell Optiplex GXI	2
Generic Computer	2
Generic Computer	2
Generic Computer	2
Generic Computer	2
Digital Celebris	2
Generic Computer	2
Generic Computer	2
HP Laserjet III	2
Gibson Refer	3
Canon Faxphone B640	1
Student Desks (31)	2
Teachers Desks (2)	2
Toshiba 26" Color TV	1
Overhead Projector	1
Overhead Projector	1
Overhead Projector	1
APC Smart UPS 1000XL	1
NEC Silentwriter 1700	1
Epson Stylus Color 740	1
Epson Stylus Color 740	1
Impression Color Monitor 4VX	1
Epson Stylus C80	1
Centrecom Switch Hubs (20)	1

1=Unrepairable

2=Minor Repairs

3=Useable but no longer needed

**Surplus Property**  
**1/17/2005**

Description	Condition
Hubs (2)	1
Hitachi TV	1
TV Capehart	1
Projector	1
TV 13"	1
TV 13"	1
Scanner	1
Microfish	1
TV 25"	1
TV 21"	1
VCR	1
Copier	1
Risograph	1
TV	1
VCR	1
Overhead Projector	1
Monitor	1
Monitor	1
CPU	1
CPU	1
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CPU	1
CPU HP Vector	1
Monitor Nokia	1
CPU IBM 300GL	1
CPU IBM 300GL	1
Monitor Sony	1

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2=Minor Repairs

3=Useable but no longer needed



**Surplus Property**  
**1/17/2005**

Description	Condition
Monitor Princeton	1
Monitor Digital	1
Monitor Viewsonic	1
CPU HP Vectra VL	1
Monitor Gateway 2000	1
CPU Compac	1
Monitor	1
Monitor	1
Monitor	1
Monitor	1
CPU	1
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CPU	1
CPU	1
CPU	1
CPU Dell Opti	1
CPU	1
CPU	1

1=Unrepairable

2=Minor Repairs

3=Useable but no longer needed

**Surplus Property**  
**1/17/2005**

Description	Condition
CPU	1
CPU	1
CPU	1
CPU	1
CPU	1
CPU	1
Sharp Compet Calculator	1
Sharp Compet Calculator	1
AT&T Phone	1
Brother Typewriter	3

1=Unrepairable

2=Minor Repairs

3=Useable but no longer needed

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

## FIELD TRIP REQUEST

JAN 25 2005

TO: CUSD Board of Education

Date: 1/21/05

FROM: DAVE CRANDALL, GREG BISHOP

School/Dept.: NEAL DOW

SUBJECT: Field Trip Request

Request is for <u>6TH GRADE</u>	
(grade/class/group)	
Destination: <u>SAN JOSE, CA</u>	Activity: <u>ROSECRUCIAN MUSEUM &amp; TECH MUSEUM</u>
from <u>MAR. 4, 2005</u> / <u>7 AM TO 10 PM</u> to _____	(dates) / (times) (dates) / (times)
Rationale for Trip: <u>SOCIAL STUDIES / SCIENCE EXTENSIONS</u>	
Number of Students Attending: <u>62</u> Teachers Attending: <u>2</u> Parents Attending: <u>10</u>	
Student/Adult Ratio: <u>6:1</u>	
Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name <u>FRONTIER</u>	
Other: _____	
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.	

ESTIMATED EXPENSES:		
Fees \$ <u>30/CHILD FOR MUSEUM</u>	Substitute Costs \$ <u>0</u>	Meals \$ <u>0</u>
Lodging \$ <u>0</u>	Transportation \$ <u>3100.00</u>	Other Costs \$ <u>0</u>
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):		
Name <u>6TH GRADE</u>	Acct. #: <u>01-0000-0-1304-4900-210</u>	\$ <u>3100.00</u>
Name _____	Acct. #: _____	\$ _____

<u>Dave Crandall</u>	<u>1-24-05</u>	
Requesting Party	Date	
<u>Joyce Burdette</u>	<u>1-24-05</u>	<input checked="" type="checkbox"/> Approve/Minor
Site Principal	Date	<input type="checkbox"/> Do not Approve/Minor
<u>Greg Bishop</u> MEO	<u>1/26/05</u>	<input type="checkbox"/> Recommend/Major
Director of Transportation	Date	<input type="checkbox"/> Not Recommended/Major
(If transporting by bus or Charter)		

IF MAJOR FIELD TRIP	
<u>W. Mark Hays</u>	<u>1-27-05</u>
Director of Educational Services	Date
<input checked="" type="checkbox"/> Recommend	<input type="checkbox"/> Not Recommended
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Board Action	Date

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date:

1/25/05

FROM:

Tiffany Hayes  
Cheer Coach

School/Dept.:

Chico High

SUBJECT: Field Trip Request

Request is for CHS Cheerleaders  
(grade/class/group)

Destination: Orlando, FL Activity: Nationals

from Feb 10, 4:00 AM to Feb 15, 5:00 PM  
(dates) / (times) (dates) / (times)

Rationale for Trip: To compete and represent Chico High School

Number of Students Attending: 94 Teachers Attending: 2 Parents Attending: 6

Student/Adult Ratio: 3:1

Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: Plane from Sacramento

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 75,000 Substitute Costs \$ 0 Meals \$ 0

Lodging \$ \_\_\_\_\_ Transportation \$ 5,000 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Rep Squad Acct. #: 527 (ASB) \$ 10,000

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Requesting Party [Signature] Date 1/25/05

Site Principal [Signature] Date 1/26/05 ☒ Approve/Minor ☐ Do not Approve/Minor  
or  
Recommend/Major Not Recommended/Major  
(If transporting by bus or Charter)

Director of Transportation \_\_\_\_\_ Date \_\_\_\_\_

IF MAJOR FIELD TRIP

[Signature] Date 1/26/05 ☒ Recommend ☐ Not Recommended

Director of Educational Services \_\_\_\_\_ Date \_\_\_\_\_ ☐ Approved ☐ Not Approved

Board Action \_\_\_\_\_ Date \_\_\_\_\_

February 2, 2005

2005-06 Budget Development Schedule

◀ December 2004	■ 2004-05 FIRST INTERIM FINANCIAL CERTIFICATION	12/15/04
◀ January 2005	■ Attend workshop on Governor's 2005-06 Budget Proposal	1/13/05
	■ Board Meeting - Budget Update	1/19/05
◀ February 2005	■ Develop Preliminary 2005-06 Student Enrollment and Staffing Projections	2/20/05
◀ March 2005	■ 2004-05 SECOND INTERIM FINANCIAL CERTIFICATION	3/16/05
	■ Spring Break	03/21/05 - 03/25/05
◀ April 2005	■ FIRST DRAFT OF 2005-06 PRELIM. BUDGET TO SUPERINTENDENT	4/29/05
◀ May 2005	■ Review Budget Information with Superintendent	5/5/05
	■ FINAL DRAFT OF 2005-06 PRELIMINARY BUDGET	5/10/05
	■ 2005-06 PRELIMINARY BUDGETS AVAILABLE FOR DISTRIBUTION	5/13/05
	■ Preliminary Allocations Distributed to Schools and Departments	5/15/05
	■ 2005-06 PRELIMINARY BUDGET PRESENTED TO BOARD	5/18/05
	■ Superintendent's Recommendations for Adopted Budget	5/27/05
◀ June 2005	■ Non General Fund pages completed	6/2/05
	■ FINAL DRAFT OF 2005-06 ADOPTED BUDGET AVAILABLE	6/10/05
	> Hold Public Hearing	6/15/05
	> ADOPT 2005-06 BUDGET (Required on or before 7/1/05)	
	> File Budget with County Superintendent	
◀ August 2005	■ REVISE 2005-06 BUDGET & FILE ACTUAL INCOME AND EXPENSE FOR 2004-05	45 days from State adoption
◀ October 2005	■ UNAUDITED ACTUALS PRESENTED TO THE BOARD	10/19/05

NOTE: KEY BUDGET DATES ARE IN BOLD PRINT

**Distribution:**

Scott Brown, Superintendent  
Randy Meeker, Assistant Superintendent  
Jim Sands, Interim Assistant Superintendent  
Kelly Staley, Assistant Superintendent  
Vikki Gillett, Director, Information Technology  
Scott Jones, Director, Fiscal Services  
Mary Leary, Director, Maintenance & Operations  
Joel Adema, Food Service Supervisor  
Lynn Kamph, Facilities Finance Coordinator  
Mike Weissenborn, Facilities Planning/Construction Manager  
Kim Hutchison, Executive Secretary to the Superintendent



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

530/891-3000  
fax 891-3220  
[www.ChicoUSD.org](http://www.ChicoUSD.org)

Board of Education  
530/891-3000 ex. 149

### **2005 BOARD PRIORITIES**

- Create a balanced budget for the 2005-06 fiscal year
  - a. Place achievement of CUSD graduate attributes as a priority
  - b. Spread reductions equitably over 2005-06 and 2006-07
  - c. Determine how to achieve balanced budget
    - Consolidation of elementary schools
    - Elimination of current CUSD programs
  - d. Work closely with students, families and employees to mitigate impacts of any cuts/closures made to provide for thoughtful, well-implemented transitions.
- Continue to work with all employee groups in an open, honest manner that seeks to foster respect while we resolve issues of mutual concern in an era where expenses continue to outpace revenues by substantial amounts.
- Canyon View High School
  - a. Timeline and Cost for Completion
  - b. Feasibility for Joint Use
    - High School/Corp Yard/District Office
  - c. Enrollment Models for next four years
    - Two Comprehensive High Schools
    - Three Comprehensive High Schools
    - Two Comprehensive/One Magnet High School
  - d. Ideal Size for a High School
    - Minimum enrollment that allows generally accepted minimum course expectations (UC requirements, etc.)
  - e. Magnet School
    - How does Magnet School impact budget?
- Local Revenue Enhancement
  - a. Asset Management
  - b. Fund Raising
    - Research other districts
  - c. Parcel Tax
  - d. Grant Research
  - e. Promotion to increase ADA
    - What is state average?
  - f. Solar and other energy saving measures

- Plan strategic, mutually beneficial community collaboration focused on student achievement.
  - a. List of existing activities with CSUC
  - b. Liability and control issues
  - c. Research CSUC hands-on Science Lab and CUSD participation
- Strategic Plan
  - a. Hold Board workshop on Strategic Plan Process
  - b. Reconvene Strategic Planning Committee
  - c. Progress update to the Board
  - d. Revisit and revise plan as necessary
- Student Achievement
  - a. Support standards based instruction and assessment
  - b. Support schools in School Improvement Program
  - c. Research on-line education opportunities for CUSD students
  - d. Promotion to increase ADA
    - What is state average?
- Comprehensive K-12 Performing Arts Program
  - a. Explore what is possible within existing funding to create broad and deep Performing Arts programs at a limited number of schools, specifically elementary schools.