



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

SPECIAL MEETING  
WEDNESDAY, JUNE 22, 2005  
7:00 P.M.  
DISTRICT OFFICE Large Conference Room

### NOTICE OF SPECIAL MEETING OF THE BOARD OF EDUCATION

The Chico Unified School District Board of Education will meet in a Special Meeting on Wednesday, June 22, 2005 at 7:00 p.m., at the District Office, 1163 E. 7<sup>th</sup> Street, Chico, CA. The agenda is as follows:

### AGENDA

1. CALL TO ORDER
2. CONSENT CALENDAR
  - 2.1 Consultant Agreement - Ed Logan Exhibit  
Consider approval of the consultant between CUSD and Ed Logan to paint a school logo mural on building wall at MJHS. Funding Source: MJHS ASB Funds. There is no impact to the general fund.
  - 2.2 Consultant Agreement - CLUB Z In-Home Tutoring Services, Christy Underhill Exhibit  
Consider approval of the consultant between CUSD and CLUB Z In-Home Tutoring Services, Christy Underhill to provide individual tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services at Chapman, Citrus and Rosedale.
  - 2.3 New Textbook Proposal  
Consider approval of the following new textbooks which are in alignment with state standards:
    - *Foro abierto para la lectura*
    - *Science Spectrum*Copies of the textbook are available for review at the District Office.
  - 2.4 Agricultural Vocational Education Incentive Grant Exhibit  
Consider approval to submit the application for funding for the Agricultural Vocational Education Incentive Grant for FY 2005-06.
  - 2.5 2005-06 Consolidated Application Part I Exhibit  
Consider approval of the 2005-06 Consolidated Application for Funding Categorical Aid Programs Part I.
  - 2.5 Certificated Human Resources Exhibit  
Consideration of Certificated HR changes.
3. ACTION CALENDAR
  - 3.1 2005-06 CUSD Adopted Budget  
Action: Consider adoption of the 2005-06 Adopted Budget reviewed by Mr. Meeker at the June 15, 2005 regular Board of Education meeting.

3.2 Community Day School

Action: Authorize the establishment of a Community Day School based on the proposal presented to the Board by staff at the June 15, 2005 Regular Meeting

3.3 Community Day School Facilities Certification

Exhibit

Action: Consider approval to authorize staff, per Education Code §17292.5, to submit the findings to the State Allocation Board and provide the necessary certifications via the attached State forms.

4. ADJOURNMENT

Rick Anderson, President  
Board of Education  
Chico Unified School District

Dated this 20<sup>th</sup> day of June, 2005

kh

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

**ASB**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: **ED LOGAN**  
Street Address/POB: **646 SHERIDAN AVENUE**  
City, State, Zip Code: **CHICO, CA 95926**  
Phone: **895-0317**  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: **05/12/05** to **08/31/05**  
Location(s) of Services: (site) **MARSH JR HIGH SCHOOL**

3. Scope of Work to be performed: (attach separate sheet if necessary)

**PAINT SCHOOL LOGO MURAL ON BUILDING WALL**

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:  
**IMPROVING SCHOOL ENVIRONMENT**

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) **ASB FUNDING**  
2)  
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1232	1000	5800	14	070
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 2,600.00 Per Unit, times 1.00 # Units = \$ 2,600.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$  
\$  
\$

Total for  
0.00 Addit'l Expenses

\$ 2,600.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

June 22, 2005  
(to be completed by Business Services)

## CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

### 11. AGREED TO AND ACCEPTED:

[Signature] (Signature of Consultant) Ed Logan (Print Name) \_\_\_\_\_ (Date)

### 12. RECOMMENDED:

\* [Signature] (Signature of Originating Administrator) Stephen P. Russo (Print Name) \_\_\_\_\_ (Date)

### 13. APPROVED:

\_\_\_\_\_  
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) \_\_\_\_\_ (Date)

[Signature] (Signature of Asst. Supt. – Business Services) ☒ Consultant Randy Meeker ☐ Contract Employee \_\_\_\_\_ (Date)

### 14. Authorization for Payment:

#### (a). CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_ (Date)
- ☐ Full or Final Payment

#### (b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_ (Date check required)
- ☐ Mail to Consultant

#### (c).

\$ \_\_\_\_\_ (Amount) \_\_\_\_\_ (Originating Administrator Signature – Use Blue Ink) \_\_\_\_\_ (Date)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

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CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: CLUB Z In-Home Tutoring Services, Christy Underhill

Street Address/POB: 15310 Amberly Drive, Suite 185

City, State, Zip Code: Tampa, Florida 33647

Phone: (813) 831-5516

Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/05 to 01/31/06

Location(s) of Services: (site) Chapman, Citrus, Rosedale Elementary Schools.

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provides individual tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services. Provider will pre- and post-test students and provide services based on individual student need. Provider will supply ongoing progress reports to parents and the district per agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Title I, No Child Left Behind Supplemental Services requirement to provide parents with individual tutoring services for their children. The original agreement of \$27,000 was signed 5/18/05, but the work is carrying over into the 2005-06 Fiscal Year.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) District Title I  
2)  
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 60.00 Per Unit, times 420.00 # Units = \$ 25,200.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$  
\$  
\$

Total for  
Addit'l Expenses  
0.00

\$ 25,200.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

June 22, 2005

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

Todd Walden  
(Signature of Consultant)

Todd Walden, Supplemental Services Director  
(Print Name)

6/10/2005  
(Date)

**12. RECOMMENDED:**

Janet Brinson  
(Signature of Originating Administrator)

Janet Brinson, Director  
(Print Name)

6/13/05  
(Date)

**13. APPROVED:**

(Signature of District Administrator, or  
Director of Categorical Programs)

Janet Brinson, Director  
(Print Name)

(Date)

**APPROVED:**

Scott Puel  
(Signature of Asst. Supt. - Business Services)

☒ Consultant  
Randy Meeker  
(Print Name)

☐ Contract Employee

6/15/05  
(Date)

**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:  
(check released upon completion of services)**

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

**(c).**

\$ \_\_\_\_\_  
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

**AGRICULTURAL VOCATIONAL EDUCATION INCENTIVE GRANT  
2005-2006 APPLICATION FOR FUNDING**  
(Due Date: To be received in Regional Supervisor's Office by June 30, 2005)  
**DATES OF PROJECT DURATION - JULY 1, 2005 TO JUNE 30, 2006**

Chico High School  
(School Site)

Chico Unified School District  
(District)

**Certification:** I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions in the operations in this project/program for local participation and assistance.

Spencer B. Brannon  
Signature of Authorized Agent

Director, Educational Services  
Title

David M. W. J.  
Signature of Agriculture Teacher  
Responsible for the Program

Joe Harbo  
Signature of Principal

Contact Phone Number 530.891.3026 ext 382

Date of Approval of Local Agency Board:

Funds Requested - Part I  
Part II  
Part III  
Total

\$6,300.00  
\$12,000.00  
\$0.00

\$18,300.00

Number of Different Agriculture Teachers at Site:

3

**PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION**

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	X	
2. Leadership and Citizenship Development	X	
3. Practical Application of Occupational Skills	X	
4. Qualified and Competent Personnel	X	
5. Facilities, Equipment, and Materials	X	
6. Community, Business and Industry Involvement	X	
7. Career Guidance	X	
8. Program Promotion	X	
9. Program Accountability and Planning	X	

**Formal Variance Request must be included if Requesting Variance.** Request must include a plan for bringing the program into compliance.

**PART I - CONTINUED**

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	
Two Teachers	\$4,500	
Three Teachers or More	\$5,000	\$5,000.00

Total Number of Students	2004-05 R2 Number	Amount Requested
List Number from R2 Report	260	\$1,300.00

TOTAL FUNDS REQUESTED PART 1 (Add amount requested for number of teachers and amount requested for number of students.

\$6,300.00

**PART II - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION**

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- \* Amounts requested in Quality Criteria 10 will be the indicated amount for that criteria, multiplied by the full-time equivalent (FTE). To count a Prep Period, the teacher must be teaching 50% of their teaching periods in agriculture.
- \* Amounts requested in Quality Criteria 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year round employment.
- \* Amounts requested in Quality Criteria 11B will be the indicated amount for each teacher who is provided a Project Supervision Period.

Number of FTE Agriculture Teachers at Site:

3

List the Names of the Agriculture Teachers:

David Wemp	5
Quinn Mendez	6
Kevin Payne	7
4	8

	Number Meeting Criteria	Amount Requested
Criteria 10 - Student/Teacher Ratio (\$2000/FTE)		\$0.00
Criteria 11 - Year Round Employment (\$2000/Teacher)	3	\$6,000.00
Criteria 11 - Project Supervision Period (\$2000/Teacher)	3	\$6,000.00

TOTAL FUNDS REQUESTED PART II

\$12,000.00

**PART III - QUALITY CRITERIA 12 (OPTIONAL) ALLOCATION**

Quality Criteria 12 form is attached and all criteria has been met. If the answer is yes, list \$3,000 (funds requesting) in space to the right.



# PART IV - FINANCIAL SCHEDULE

## Part A

Line	Acct. No.	Classification	A Description of Item for which funds will be	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		10,300.00	10,300.00
2			Subtotal for 4000	\$10,300.00	\$10,300.00
3	5000	Services and other Operating	1 professional developme	4,500.00	4,500.00
4		Expenses such as Personal	2 transportation fees		
5		Services of Consultants, Staff	3 student leadership		
6		Travel, and Conference; Rentals,	4 equipment repair		
		leases, and Repairs; Bus	5 pickup fuel		
7		Transportation	6		
8			Subtotal for 5000	\$4,500.00	\$4,500.00
9	6000	Capital Outlay includes sites and	1 pickup payment	3,500.00	3,500.00
10		improvements of sites; buildings,	2		
11		and improvement of buildings,	3		
		equipment; equipment;	4		
12		replacement	5		
13			Subtotal for 6000	\$3,500.00	\$3,500.00
14			Total for 4000- 6000 Lines 2,8,13	\$18,300.00	\$18,300.00

TOTAL 2005-2006 Incentive Grant Allocation:

\$18,300.00

Part B - Complete this portion if a waiver of the matching requirement was granted.

Line	Acct No.	Classification	A Description of Item for which funds were expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teacher's <u>summer service</u> salaries		
16	1000	Salaries	Teachers salaries for <u>project supervision period</u>		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		\$0.00

TOTAL Amount of Waiver Requested:

# 2005-06 Consolidated Application for Funding Categorical Aid Programs

California Department of Education

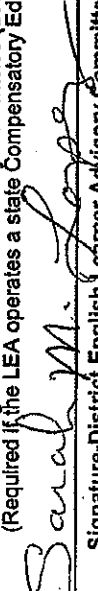
(Part I)

Consolidated Application

<b>Purpose:</b> This page is to declare the agency's intent to apply for 2005-06 funding of Consolidated Categorical Aid Programs.		<b>Agency:</b> Chico Unified <b>CD code:</b> 0   4   6   1   4   2   4	
<b>CDE Contact:</b> Anne Daniels -- (916) 319-0295 -- ADaniels@cde.ca.gov		<b>Dates of project duration:</b> July 1, 2005 -- June 30, 2006	
<b>Legal status of agency:</b> <input checked="" type="checkbox"/> School District <input type="checkbox"/> County Office of Education <input type="checkbox"/> Direct Funded Charter		Do NOT return the paper copy of this form to the California Department of Education.  The ConApp MUST be submitted electronically using the ConApp Data System (CADS).	
<b>Date of approval by local governing board:</b> 06/22/2005			
<b>Date of LEA Plan approval by State Board of Education:</b> 07/11/2003			

## Advisory Committee:

The undersigned certify that they have read the legal assurances and have been given the opportunity to provide advice in the preparation of the application.

Signature-District Advisory Committee (DAC)* (Required if the LEA operates a state Compensatory Education program.) 	Date 06/15/2005	<input checked="" type="checkbox"/> OR for each committee, check the appropriate box to the right	<input checked="" type="checkbox"/> Committee is N/A Committee refused to sign
Signature-District English Learner Advisory Committee (DELAC)* (Required if the LEA has 51 or more identified English learners.)	Date 06/15/2005	<input type="checkbox"/> Committee is N/A Committee refused to sign	<input type="checkbox"/> Committee refused to sign

**Certification:** I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Coordinated Compliance Review (CCR) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.



Signature of authorized representative

Scott Brown

Printed name of authorized representative

Superintendent

Title

06/22/2005

Date

☐ Electronic certification HAS been completed ☒ Electronic certification has NOT been completed

\* Signatures of appropriate committee chairpersons certifying opportunity to review and advise in the development of this application will be required in Part II as well.

Part I, page 1

Date: 06/15/2005

# Participation in 2005-06 Consolidated Programs

California Department of Education

Consolidated Application

<b>Purpose:</b> To declare that the LEA is applying for specified categorical funds for the 2005-06 school year.		Agency:		Chico Unified				
		CD code:		0	4	6	1	4
CDE Contact: Anne Daniels -- (916) 319-0295 -- ADaniels@cde.ca.gov		Note: Shaded areas ( ) indicate Federal programs.						
1*	3010	3010	3025	4035	4045	4203		
2*	Title I, Part A (Basic Grant) NCLB Sec. 101	Title I, Part A (Neglected)	Title I, Part D (Delinquent) NCLB Sec. 1401	Title II, Part A (Teacher Quality) NCLB Sec. 2101	Title II, Part D (Technology) NCLB Sec. 2401	Title I, Part A (LEP Students) NCLB Sec. 301		
3*	YES	YES	YES	YES	YES	YES		
1*	3710	4110			5810	4126		
2*	Title IV, Part A (SDFSC) NCLB Sec. 4001	Title V, Part A (Innovative) NCLB Sec. 5101		Title VI, Subpart 1 REAP Flexibility NCLB Sec. 6211	Title VI, Subpart 1 Small Rural School Achievement NCLB Sec. 6211	Title VI, Subpart 2 Rural and Low-Income Grant NCLB Sec. 6221		
3*	YES	YES	NOT ELIGIBLE	NOT ELIGIBLE	NOT ELIGIBLE	NOT ELIGIBLE		
1*	6405	6091, 6092, 6093	7090, 7091	7271	6660			
2*	AB1113 School Safety Block Grant EC 32228	Cal-SAFE EC 54740 - EC 54749.5	Economic Impact Aid EC 54000	Peer Assistance Review EC 44500	TYPE H&S 104350			
3*	YES	YES	YES	YES	YES			

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

June 22, 2005

MEMORANDUM TO: Board of Education  
FROM: Dr. Scott Brown, Superintendent  
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
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Administrative Appointment(s) 2005/06

Snedeker, Eric	1.0 FTE Principal - Special Education	2005/06 (Effective 7/1/05)	
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# Interoffice Memo

**Date:** June 7, 2005  
**To:** Dr. Scott Brown, Superintendent  
**From:** Mary K. Leary, Director  
**RE:** Community Day School

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On May 18, 2005, the Board of Education expressed an interest in operating a Community Day School. Education Code Section 17292.5 provides for housing of a Community Day School as follows:

"If the governing board of a school district operates a program for expelled pupils, the governing board shall do one or more of the following:

- Utilize available school facilities that conform to the requirements of Part 2 (commencing with Section 2-101), Part 3 (commencing with Section 3-089-1), Part 4 (commencing with Section 4-403), and Part 5 (commencing with Section 5-102), of Title 24 of the California Code of Regulations.
- Apply for emergency portable classrooms pursuant to Chapter 25 (commencing with Section 17085) of Part 10.
- Enter into lease agreements for facilities, provided that the facilities are limited to a structure where a structural engineer has submitted a report that determines substantial structural hazards do not exist.
- Before entering into any lease pursuant to paragraph (3) of subdivision (a), the governing board of the school district shall certify to the State Allocation Board that all reasonable efforts have been made to locate the program in facilities that conform to the structural safety standards listed in paragraph (1) of subdivision (a).
- On or before September 1, 1996, and every three years thereafter, each school district shall report to the State Allocation Board on the facilities

utilized for the operation of these programs and efforts to place programs in facilities that conform with the requirements of Part 2 (commencing with Section 2-101), Part 3 (commencing with Section 3-089-1), Part 4 (commencing with Section 4-403), and Part 5 (commencing with Section 5-102), of Title 24 of the California Code of Regulations."

Due to the lack of appropriate Chico Unified School District facilities for the proposed Community Day School and the District's inability to qualify for State emergency portable classrooms, the District is proposing leasing a commercial building at 2412 Cohasset Road, Suite 3

As required by the Education Code, the District contracted with Steve Gonsalves, a structural engineer with Nichols, Melburg and Rossetto, to review the facility for conformance with the appropriate structural safety requirements. A copy of his findings is attached.

**RECOMMENDATION:**

That, as per Education Code Section 17292.5, the Board of Education authorizes staff to submit the findings to the State Allocation Board and provide the necessary certifications, via the attached State forms.

mkl



May 26, 2005

Mike Weissenborn  
Facilities Planner/Construction Manager  
Chico Unified School District  
2445 Carmichael Drive  
Chico, CA 95928

RE: Proposed Community Day School  
2412 Cohasset Road, Suite 3, Chico, CA

Dear Mr. Mike Weissenborn,

This letter documents the structural condition of the proposed Community Day School buildings investigated during our site visit on May 26, 2005. This evaluation is issued as required by Section 17292.5 of the California Education Code. The inspections performed and the findings below are based on visual observation only. No destructive tests of any kind were performed.

### **Existing Structures**

The existing campus is comprised of three separate buildings located at 2412 Cohasset Road in Chico, California. Two of the structures are metal buildings. Their roof systems consist of metal deck over Z-purlins. The roofs are fastened to the Z-purlins with screws and are used as the horizontal diaphragms. Their lateral systems consist of steel beam and column bents in the transverse direction and portal frames in the longitudinal direction. The third building is a modular building. The modular building has a placard with a California state seal. It has been designed for a roof live load of 20 psf and a wind load of 17.4 psf. The identifying numbers on the placard were 104968 and 22791.

### **Inspection Findings**

We did not find any evidence of structural problems with any of the buildings during our investigation and the buildings appeared to be in conformance with the requirements of the current California Building Code. We could not verify the foundation system under the modular building during our site visit. The foundations for the modular building may require staking to provide adequate anchorage to the ground.



### **Conclusions**

Based on the observations during our site we believe that the proposed Community Day School buildings do not present a substantial structural hazard and do meet the local safety standards.

Regards,

A handwritten signature in cursive script, appearing to read 'Steve A. Gonsalves'.

Steve A. Gonsalves, S.E.

SAG/lvf



SCHOOL DISTRICT (IF APPLICABLE) <b>Chico Unified School District</b>	COUNTY <b>Butte</b>
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Before entering into a lease for community schools, regional occupational center or program, or expelled pupils program facilities that *do not* conform to the structural safety standards listed in Education Code Section (ECS) 1986 (b)(1), ECS 17285(c)(3), or ECS 17925(a)(1). The certification at the bottom of this form must be signed and submitted to the Office of Public School Construction.

List the facilities to be leased, including address, city and zip code. Identify what portion of the building will be used (i.e., entire facility, room number, or suite number), and the number of pupils to be housed. You may attach additional pages as needed.

**Community Day School**

**2412 Cohasset Road, Suite 3**

**Chico, CA 95926**

**The entire facility will be used. There will be approximately 70 students housed.**

**CERTIFICATION:**

I, Scott Brown, hereby certify under penalty of perjury that the above information is true and correct. Also, all reasonable efforts have been made to locate (check one):

- ☐ Community Schools in facilities that conform to the structural safety standards listed in Education Code Section 1986(b)(1), or
- ☐ Regional Occupational Center or program in facilities that conform to the structural safety standards listed in Education Code Section 17285(c)(3), or
- ☒ Expelled Pupils Program in facilities that conform to the structural safety standards listed in Education Code Section 172925(a)(1).

SIGNATURE OF COUNTY SUPERINTENDENT OF SCHOOLS/GOVERNING BOARD REPRESENTATIVE/DISTRICT REPRESENTATIVE

*Scott Brown*

DATE

**6-8-05**

STATE OF CALIFORNIA  
**EXPULSED PUPIL FACILITIES REPORT**  
SAB 406E (NEW 03/2003)

STATE ALLOCATION BOARD  
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SCHOOL DISTRICT <b>Chico Unified School District</b>	COUNTY <b>Butte</b>
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Due on or before September 1, 2005, each school district is required to report on the facilities utilized for the operation of expelled pupils programs per Education Code Section 17292.5(c), with the exceptions allowed per Education Code Section 17286, 17287, and 17405.

☐ Please check this box if the District does not operate expelled pupils programs.

For each category include address, city, zip code, what portion of the building is being utilized (i.e., entire facility, room number, or suite number), and the number of pupils housed. You may attach additional pages as needed.

I. List school facilities that conform to the requirements of Part 2 (commencing with Section 2-101); Part 3 (commencing with Section 3-089-01); Part 4 (commencing with Section 4-403), and Part 5 (commencing with Section 5-102), of Title 24 of the California Code of Regulations.


II. List relocatable classrooms provided through the State Relocatable Classroom Program, Education Code Section 17085.


III. List the leased or owned facilities for which a structural engineer's report is on file.


Community Day School

2412 Cohasset Road, Suite 3

Chico, CA 95926


**CERTIFICATION:**

I, Scott Brown, hereby certify under penalty of perjury that the above information is true and correct. Also, all reasonable efforts have been made to locate the expelled pupils program in facilities that conform to the structural safety standards listed in Education Code Section 17292.5.

SIGNATURE OF DISTRICT SUPERINTENDED 	DATE <b>6-8-05</b>
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