

# **CUSD Board of Education**

**Special Meeting Agenda**

**District Office – Large Conference Room**

**September 12, 2007**

**6:00 p.m.**



## **Board Members**

**Rick Rees, President**

**Jann Reed, Vice President**

**Dr. Kathleen Kaiser, Clerk**

**Rick Anderson, Member**

**Dr. Andrea L. Thompson, Member**

**Kelly Staley, Interim Superintendent**

**This Agenda is Available at:  
Chico Unified School District**

**1163 E. 7<sup>th</sup> Street**

**Chico, CA 95928**

**(530) 891-3000**

**Or Online at:**

**[www.chicousd.org](http://www.chicousd.org)**

**Posted: 09/07/07**

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

### **INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

#### **CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

#### **STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

#### **PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

#### **PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

#### **WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

#### **COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

#### **AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

**CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Special Session Meeting  
Wednesday, September 12, 2007  
6:00 p.m.**

**District Office – Large Conference Room  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928**

**AGENDA**

**1. Call to Order**

**2. Consent Calendar**

**A. General**

1. Consider Acceptance of Items Donated to Chico Unified School District

**B. Educational Services**

1. Consider clearing the Expulsions of students with the following ID's: 34368, 35280, 54374 and 64607.
  2. Consider approval of Fund Raising Request for Chico Jr. High through magazine sales 09/28/07 – 10/12/07.
  3. Consider approval of Fund Raising Request for Marsh Jr. High through magazine sales 09/28/07 – 10/12/07.
  4. Consider approval of Fund Raising Request for Bidwell Jr. High through magazine sales 09/28/07 – 10/12/07.
  5. Consider approval of Fund Raising Request for Emma Wilson Elementary through wrapping paper and gift sales 09/21/07 – 10/12/07.
  6. Consider approval of Fund Raising Request for Emma Wilson Elementary through annual Jog-A-Thon 04/18/08 – 05/01/08.
  7. Consider approval of Fund Raising Request for Neal Dow Elementary through annual School Carnival 10/05/07.
  8. Consider approval of Fund Raising Request for McManus Elementary through annual Jog-A-Thon 05/02/08 – 05/16/08.
  9. Consider approval of Fund Raising Request for PVHS through spirit clothing and PE clothing sales 08/01/07 – 06/30/07.
  9. Consider approval of Field Trip Request for McManus Elementary 5<sup>th</sup> graders to go to Monterey, CA from 05/06/08 – 05/09/08.
  10. Consider approval of Field Trip Request by CHS Ag students to attend National FFA Convention 10/24/07 – 10/30/07.
  11. Consider approval of Field Trip Request by CHS Ag students to attend Chapter Officer Leadership Conference 08/15/07 – 09/17/07.
-

**C. Business Services**

1. Consider approval of Consultant Agreement for \$5,420.00 with Northern California Officials Association – Chico to provide officials for PVHS football games.
2. Consider approval of Consultant Agreement for \$7,000.00 with Northern California Volleyball Officials Association – Chico to provide officials for PVHS volleyball matches Fall and Spring.
3. Consider approval of Consultant Agreement for \$13,200.00 with Northern California Basketball Officials Association to provide officials for PVHS basketball games and tournaments.
4. Consider approval of Consultant Agreement for \$11,000.00 with NCBSOA to provide officials for PVHS field hockey matches and baseball & softball games.
5. Consider approval of Consultant Agreement for \$18,000.00 with Eller Physical Therapy, Inc. for athletic training – prevention, rehabilitation, and care of athletic injuries.
6. Consider approval of Consultant/Contract Agreement for \$8,000.00 with Sara Jean Curtis Weller to provide Minnesota Smoking Prevention curriculum to students in grades 4-8.
7. Consider approval of Consultant Agreements for \$15,000.00 with Northern California Volleyball Officials Association – Chico; for \$17,000.00 with Northern California Basketball Officials Association; for \$7,050.00 with Northern California Officials Association; for \$12,000.00 with Eller Physical Therapy; and \$5,700.00 with GSSRA to provide officials for volleyball, baseball & softball, Football and soccer and to provide an athletic trainer for athletes at CHS.

**3. Discussion/Action Calendar**

**A. General**

1. Action: Consider approval of Memorandum of Understanding with Butte-Glenn Community College to proceed with the planning of an Early College High School on the Butte campus.

**4. Adjournment**

Rick Rees, President  
Board of Education  
Chico Unified School District

## DONATIONS/GIFTS

Donor	Item	Recipient
Bidwell Park Jr. Golf Assoc.	\$750.00	CHS - Girls Golf Team
Linda Elliott	3 books	PVHS - Library
Christopher Relf	5 books	PVHS - Library
Beta Chapter of Omega Nu	40 Tickets/Chico Perf.	Sierra View
Shasta PTO	Chairs & Storage Carts	Shasta
Nichols Melburg & Rossetto	Flat File Drawers	PVHS - Art
John Richards	\$200.00	CHS - Library
Bruce & Jolonda Dillman	\$108.00	PVHS - Athletics
Elisa Banuelos	Clarinet	McManus
Rajendra Bhakta	\$200.00	McManus - C. Lewis Class
Matson & Isom	Minolta Pageworks	BJHS
Chico Racquet Club	100 Used Tennis Balls	Parkview - Mr. Reginelle's Class
Heather Lyon - Lyons Books	2 books	PVHS - Library
Linda Rolls	63 Books	PVHS - Library
Michelle Martin	5 books	PVHS - Library
Camille Upton	58 books	PVHS - Library
Sue Christensen	3 books	PVHS - Library
Amber Enos	1 book	PVHS - Library
Cherish Razenbach	1 book	PVHS - Library
Chico Racquet Club	200 Used Tennis Balls	McManus
Havstad Family Trust	18 Volumes of Time/Life	CHS - Library or Ag Dept
Timothy Kuang	4 books	PVHS - Library
Tim Carpenter	Computer Monitor	Shasta
John & Kathryn Azevedo	\$93.00	CHS - Field Hockey

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Chico Junior High Magazine Drive Fundraiser

Prepared by: Andy Wahl

- ☒ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date: 09/12/07

Background Information

This is the largest annual ASB fundraiser to support student body event throughout the year. This year the sale will be a joint effort between ASB and PTSA.

Education Implications

Fiscal Implications

None to the general fund. Any and all expenses will be covered through ASB funds.

Additional Information

DO Recommendation: \_\_\_\_\_

**CHICO UNIFIED SCHOOL DISTRICT**1163 East Seventh Street  
Chico, CA 95928-59992.B.2  
Page 2 of 3**Chico Junior High School  
FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL Chico Junior High School

CLUB OR ORGANIZATION ASB -- Magazine Drive

ADVISOR Andy Wahl

**PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY**

This is Student Government's one major fundraiser for the 2007/2008 school year. The purpose is to bring in funds to support student body events and clubs throughout the school year (see attached for spending details).

**FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)**

☐ Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
☒ Major: Estimated Gross \$45,000 Estimated Net \$22,500

**NATURE OF PROJECT/ACTIVITY (i.e., car wash)**

Magazine sales

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

**BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):**

BEGINNING DATE 9/28/07

ENDING DATE 10/12/07

BEGINNING TIME Various

ENDING TIME Various

LOCATION Students sale magazine subscriptions throughout the community

NUMBER OF STUDENTS TO BE INVOLVED Approximately 600

**RECOMMENDED**

9-5-07

Date

Student Officer's Signature (if applicable)

9-4-07

Date

Advisor's Signature

9-4-07

Date

CJHS Director of Activity Signature

9-5-07

Date

Principal's Signature

9-7-07

Date

Assistant Superintendent's Signature

Date - Approved by Board of Education

**Approved by Council:**

Date of Minutes: 9-5

Club: Student Government

By: Ashley Eptis  
(Secretary)

ASB:

By: Ashley Eptis  
(Secretary)

Approval		Recommend	
Minor	Major	Minor	Major
Yes	No	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Recommend

Major

Yes No

☐ ☐ ☐ ☐

### **Magazine Drive 2007**

**WHAT: Magazine/Music/Gift Sale**

This is our ONE fundraiser to bring in funds to support student body events through out the year. This year's sale will be run as a joint fundraiser with PTA.

**WHEN:** The sale is scheduled to run from September 28 (kick off) through October 12.

**WHO:** Members of Chico Junior High School's student body that wish to be involved.

**PROJECTED INCOME:**

Gross: \$45,000

NET: \$22,500

**PROJECT EXPENDITURES (estimate)**

PTSA

\$2,500

This money will be used by PTSA to support the endeavors of our school and student body and enhance the student environment.

Prize Supplementation

\$3,500

We have decided that we will supplement the prizes that will be given away with additional prizes, hoping to increase the student output for the fundraiser.

Operational Expenses- ASB

Any Additional Funds

This includes all ASB supported activities including, but not limited to:

- Dances
- Rallies
- Motivational speakers
- Lunchtime activities
- Intramural support
- Student recognition
- Promotion
- Campus beautification
- Support of new and existing clubs
- New Ellis stamp cutter



Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Fundraiser Request - MJHS

Prepared by: Lisa Reynolds



Consent



Information Only



Discussion/Action

Board Date: 09/12/07

Background Information

This fundraising request is to ask for permission to do our annual Magazine Drive fundraiser starting September 28th and going through October 12th. This same fundraiser has been held for more than 30 years by the area junior high schools in Chico. It is the only major fundraiser that the student body does for the year. The money made during this two week drive funds the entire year's activities, clubs, and special projects that the students decide to do at their respective schools.

Education Implications

The fundraising is conducted outside of the school day, other than the 45 minute informational assembly, so there will be no negative educational implications.

Fiscal Implications

There will be no impact on the General Funds.

Additional Information

Please see the attached information sheet that the students voted on this year that specifically explains how they would like to focus their spending priorities. The students are proud to say that they succeeded in reaching their goal last year in being able to provide an additional shade structure for our campus. The installation is just weeks away.

DO Recommendation: \_\_\_\_\_

**Marsh Junior High School  
FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL MARSH JUNIOR HIGH SCHOOL

CLUB OR ORGANIZATION ASB MAGAZINE DRIVE - STUDENT GOVERNMENT

ADVISOR LISA REYNOLDS

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

(SEE ATTACHED)

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
☒ Major: Estimated Gross \$100,000  
 Estimated Net \$ 50,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

MAGAZINE SUBSCRIPTION FUND RAISER SALES

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE SEPTEMBER 28, 2007

ENDING DATE OCTOBER 12, 2007

BEGINNING TIME VARIOUS

ENDING TIME VARIOUS

LOCATION MAGAZINE SUBSCRIPTIONS ARE SOLD THROUGHOUT THE COMMUNITY

NUMBER OF STUDENTS TO BE INVOLVED 600 - 700

RECOMMENDED

8/30/07 \_\_\_\_\_  
 Date Student Officer's Signature (if applicable)

8/29/07 \_\_\_\_\_  
 Date Advisor's Signature

8/29/07 \_\_\_\_\_  
 Date MJHS Director of Activity Signature

8/4/07 \_\_\_\_\_  
 Date Principal's Signature

9/7/07 \_\_\_\_\_  
 Date Assistant Superintendent's Signature

Approved by Council:

Date of Minutes: \_\_\_\_\_

Club: \_\_\_\_\_

By: \_\_\_\_\_

(Secretary)

ASB: \_\_\_\_\_

By: \_\_\_\_\_

(Secretary)

Approval Recommend

Minor		Major	
Yes	No	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Recommend

Major

Yes No

☐ ☐ ☐ ☐

Date - Approved by Board of Education \_\_\_\_\_

## Purpose of the fundraising project/activity

### Total expected to be raised: \$100,000

We are proposing the following for our single, major fundraiser for the 2006-2007 school year:

The magazine company takes 50% (approx. \$50,000)

Since our PTSO is an integral part of the efforts to conduct and supervise the fundraiser, we propose giving them 10% of the gross total (approx. \$10,000). They may use this money to produce and mail the monthly newsletters, to support the teacher's classrooms, or to enhance the over-all environment of the school. They will have meetings to discuss their priorities for the year and a budget will be prepared by October to reflect their spending priorities for the 2007-2008 school year.

We will spend approximately 3% to supplement the prizes and promotion. A bulk of this amount will be for transportation for the students to the Marine World event. (approx. \$3,000)

The remaining 37% will be used as follows: (approx. \$37,000)

\$10,000 - Operational expenses of the Student Government class. This includes the expense to run all of the activities we provide for the students as well as dances, spirit supplies/activities, costs associated with promotional exercises and all the projects that the class does for the year.

\$10,000 - \$17,000 - Campus enhancement, specifically, the students have expressed a desire to use their money to cover the exposed dirt area between the main campus and the gym with wood chips and several paths. Other items in this category would include benches, murals, shade trees, and other projects that the students identify as important.

\$10,000 - (approx.) - Part of the proceeds from the magazine drive will be used to help defray the costs of the 6<sup>th</sup> grade environmental camp. The camp has become increasingly more expensive each year, but the students feel it is an important developmental as well as educational experience for our students and would like to help to keep it affordable to our 6<sup>th</sup> graders.

\$3,000 - The students have expressed a desire to be of financial assistance to the various ASB clubs on campus. The students want to help support the clubs that provide activities that so many of our students enjoy. This set-aside would also cover any student recognition or small awards that are occasionally given to students throughout the year... This would include items such as certificates, awards, pencils, birthday cards, etc...

\$2,000 - unencumbered funds to be used on things that are unforeseen or unknown at the time of this proposal.

# ***Chico Unified School District***

**Educational Services - Elementary Education**  
(530) 891-3000 x137



**TITLE:** Fundraiser - Bidwell Jr. High

Action: \_\_\_\_\_

Consent:   X  

Information: \_\_\_\_\_

Board Date: 09/12/07

Prepared by: Bill Battaglia

## **Background Information**

Bidwell Jr. High School ASB in conjunction with Bidwell PTA would like to conduct a magazine/gift/music fundraiser. This is an annual event.

## **Educational Implications**

See attached

## **Fiscal Implications**

Each year the gross income is different. We can expect to earn approximately \$66,000 gross. Of the gross 5% will go to Bidwell PTA. A total of 40% of the gross will go to the school. This is Bidwell ASB's only major fundraiser.

## **Additional Information**

Students will be asked to contact family and friends and ask them to buy/renew magazine subscriptions as well as purchase gift items and/or music compact discs.

## **Recommendation**

"I recommend approval of the proposed major fundraiser."

## FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Bidwell Jr. High SchoolCLUB OR ORGANIZATION A.S.B.ADVISOR Bill BattagliaPURPOSE OF THE FUND RAISING PROJECT/ACTIVITY see attached

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ \_\_\_\_\_  
 Estimated Net \$ \_\_\_\_\_

☒ Major: Estimated Gross \$ \$6,000  
 Estimated Net \$ \$23,000
NATURE OF PROJECT/ACTIVITY (i.e., car wash) magazine/gift/music sale
☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING Sept 28, 2007 ENDING Oct 12, 2007LOCATION Bidwell Jr. High + Chico CommunityNUMBER OF STUDENTS TO BE INVOLVED entire student body

## RECOMMENDED

8-17-07

Date

Jordan Goppel  
 Student Officer's Signature (if applicable)
8-17-07

Date

Ben Batty  
 Advisor's Signature
8-17-07

Date

Ben Batty  
 Director of Activity Signature (if applicable)
8-17-07

Date

Janne Paroley  
 Principal's Signature
8-31-07

Date

Officer  
 Assistant Superintendent's Signature

Approval		Recommend
Minor		Major
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

✓

Date - Approved by Board of Education

cc: Advisor  
Principal

## Magazine Sale Fundraiser

**WHAT:** Magazine/Music/Gift Sale

This is our ONE fundraiser to bring in funds to support student body events throughout the year. This year's sale will be run as a joint fundraiser with PTA.

**WHEN:** The sale is scheduled to run from September 28 (kick-off) through October 12.

**WHO:** Members of Bidwell's student body that wish to be involved.

### PROJECTED INCOME:

Gross: \$66,000

NET: \$23,000

### PROJECTED EXPENDITURES (Estimate)

PTA \$5000

This money will be used by PTA to support the endeavors of our school and student body. It will be used to provide refreshments for evening events and other means of supporting Bidwell Jr. High School

Operational Expenses-ASB \$8,000

This includes all ASB run activities (i.e. dances, rallies, assemblies, holiday events, lunchtime activities, student recognition).

Promotion \$2500

This price includes sound, chair rental, security, custodial help, awards and certificates.

Campus Beautification \$2000

This includes re-painting murals, installing benches, garbage cans and plants and trees.

Yearbook \$3000

This class is considered an extra-curricular activity by FCMAT and therefore budgeting money to this account is legal and encouraged.

Clubs \$2500

This money will be used as start-up for new and existing clubs. Expenditures will be watched closely by ASB and will adhere to Ed. Code and FCMAT recommendations for spending.

**TITLE:** Fund Raising Request - Emma Wilson

- ☐ Action
- ☒ Consent
- ☐ Information

Date: 09/12/07

**Background Information**

The Emma Wilson PTA has held an annual Gift Catalog sale for many years. The proceeds from this fund raiser are then donated to classroom discretionary accounts.

**Educational Implications**

This fund raiser will give teachers funds to buy classroom materials beyond the mandated state adoptions. Since site general fund allocations have been reduced by approximately forty-five percent over the past five years, these funds are critical to maintaining a quality educational program.

**Fiscal Implications**

There will be no impact to the general fund.

**Additional Information**

The fundraiser will take place from September 21 to October 12, 2007.

**Recommendation**

I recommend approval of this fund raising project.

Prepared by: Art Neumann, Principal

District Office recommendation

Carolyn Addison

# CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

2.B.5

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## FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Emma Wilson Elementary

CLUB OR ORGANIZATION PTA

ADVISOR Mary Brownell & Julie Wink

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Innisbrook Fundraiser for Teachers

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$

Estimated Net \$

☒ Major: Estimated Gross \$

40,000.00

Estimated Net \$ 20,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Innisbrook Sales - wrapping paper and gift.

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 9-21-07

ENDING 10-12-07

LOCATION Campus & Community

NUMBER OF STUDENTS TO BE INVOLVED 700

### RECOMMENDED

Date

8-17-07

Student Officer's Signature (if applicable)

Julie Lu Wink

Date

Advisor's Signature

Date

8-17-07

Director of Activity Signature (if applicable)

Arthur J. Hummer

Date

Principal's Signature

8/21/07

Carolyn Anderson

Date

Assistant Superintendent's Signature

Kelly Staley 9/7/07

Approval Recommend

Minor

Major

Yes No

Yes

☐ ☐

☒

☒

Date - Approved by Board of Education

cc: Advisor  
Principal



**TITLE:** Fund Raising Request - Emma Wilson

- ☐ Action
- ☒ Consent
- ☐ Information

Date: 09/12/07

**Background Information**

The Emma Wilson PTA has held an annual Jog-A-Thon for many years. It is their largest fund raiser of the year for school improvement projects. Past projects include new playground equipment, benches, AV equipment, and computers. Fifth grade students will earn tuition to sixth grade environmental camp, as well.

**Educational Implications**

This fund raiser will help to fund improvements to the technology infrastructure of the school and upgrade teacher and student computers. It will help support our environmental education program.

**Fiscal Implications**

There will be no impact to the general fund.

**Additional Information**

The fundraiser will take place from April 18 to May 1, 2008.

**Recommendation**

I recommend approval of the fund raising project.

Prepared by: Art Neumann, Principal

District Office recommendation

Carolyn Adkisson

## FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Emma WilsonCLUB OR ORGANIZATION PTAADVISOR Steve Frediani - JAT chair Julie Wiik - co-chair / PTA Pres.PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Playground improvement / Classroom Technology

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[ ] Minor: Estimated Gross \$ \_\_\_\_\_  
Estimated Net \$ \_\_\_\_\_[X] Major: Estimated Gross \$ 24,000.00  
Estimated Net \$ 22,000.00NATURE OF PROJECT/ACTIVITY (i.e., car wash) School wide Jog-A-Thon

[X] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[ ] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING April 18<sup>th</sup>, 2008 ENDING May 1<sup>st</sup>, 2008LOCATION Field off of playgroundNUMBER OF STUDENTS TO BE INVOLVED 700RECOMMENDED

Date \_\_\_\_\_ Student Officer's Signature (if applicable) \_\_\_\_\_

8-15-07Julie Wiik

Date \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Date \_\_\_\_\_ Director of Activity Signature (if applicable) \_\_\_\_\_

8-20-07Arthur P. Pinner

Date \_\_\_\_\_ Principal's Signature \_\_\_\_\_

Date 8/24/07 Assistant Superintendent's Signature Kelly Staley 9/7/07

Date \_\_\_\_\_

Approval		Recommend	
Minor		Major	
Yes <u>[X]</u>	No [ ]	Yes [X]	No [ ]

Date - Approved by Board of Education \_\_\_\_\_

cc: Advisor  
Principal

Agenda Item # \_\_\_\_\_  
DO Use Only

PROPOSED AGENDA ITEM School Carnival - Fundraiser

Proposed by Neal Dow PTA

X Consent

       Information Only

Board Date 09/12/07

       Discussion/Action

Background Information

The Neal Dow PTA has put on a school carnival for many years. The idea is to raise money for the classrooms. The net amount of money earned is divided equally amongst the teachers/classrooms of the school. There are tickets sold that can be used to purchase food and participate at the booths. There has also been a lucky drawing where people could buy tickets and enter to win prizes. This will be changed this year to be a silent auction.

Education Implications

There does not appear to be any implications on education at all. The carnival takes place after school hours.

Fiscal Implications

There are minimal expenses as the majority if not all of the items needed are donated.

Additional Information

The carnival is a very fun family event. That children and parents alike look forward to each year.

DO Recommendations

Carolyn Addison

### FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Neal Dow  
CLUB OR ORGANIZATION PTA  
ADVISOR Patty Willis  
PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY To raise money for the classrooms.  
FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)  
☐ Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
☒ Major: Estimated Gross \$ 5,100.00  
Estimated Net \$ 5,000.00  
NATURE OF PROJECT/ACTIVITY (i.e., car wash) School carnival

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.  
☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):  
BEGINNING October 5, 2007 ENDING October 5, 2007  
LOCATION Neal Dow Elementary School  
NUMBER OF STUDENTS TO BE INVOLVED 250

### RECOMMENDED

Date 8-22-07 Student Officer's Signature (if applicable) Patty Willis  
Date \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Date 8-27-07 Director of Activity Signature (if applicable) Marilyn Rees  
Date \_\_\_\_\_ Principal's Signature \_\_\_\_\_

Date 8/28/07 Assistant Superintendent's/Director's Signature Carolyn Adkinson  
Date \_\_\_\_\_ Kelly Staley 9/7/07

Approval		Recommend	
Minor		Major	
Yes	No	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Date - Approved by Board of Education \_\_\_\_\_

cc: Advisor  
Principal

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Fund Raising Request - MCMANUS

Prepared by: Diane Bird



Consent



Information Only

Board Date: 09/12/07



Discussion/Action

Background Information

Annual PTA Jog-A-Thon. Funds to be used for school-wide improvement projects,, to be determined by students, parents, and teachers.

Education Implications

Fiscal Implications

None

Additional Information

DO Recommendation:

Carolyn Adkinson

## FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) **prior** to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL John McManus ElementaryCLUB OR ORGANIZATION PTAADVISOR Kelly HaskinsPURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Raise money for school-wide improvement projects, to be determined by students, parents, and teachers.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

<input type="checkbox"/> Minor:	Estimated Gross \$ _____	<input checked="" type="checkbox"/> Major:	Estimated Gross \$ <u>15,000.00</u>
	Estimated Net \$ _____		Estimated Net \$ <u>12,000.00</u>

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Jog-A-Thon☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING May 2, 2008 ENDING May 16, 2008LOCATION School SiteNUMBER OF STUDENTS TO BE INVOLVED 650

## RECOMMENDED

Date \_\_\_\_\_ Student Officer's Signature (if applicable) \_\_\_\_\_

Date 8/27/07 \_\_\_\_\_  
Date \_\_\_\_\_  
Advisors Signature \_\_\_\_\_Date 8/27/07 \_\_\_\_\_  
Date \_\_\_\_\_  
Director of Activity Signature (if applicable) \_\_\_\_\_Date 8/27/07 \_\_\_\_\_  
Date \_\_\_\_\_  
Principal's Signature \_\_\_\_\_Date 9/6/07 \_\_\_\_\_  
Date \_\_\_\_\_  
Assistant Superintendent's/Director's Signature \_\_\_\_\_

Approval		Recommend
Minor		Major
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

☒

Date - Approved by Board of Education \_\_\_\_\_

cc: Advisor  
Principal

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Fundraiser - PVHS

Prepared by: \_\_\_\_\_

- ☒ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date: 09/12/07

Background Information

Sell spirit clothing at ASB Bookstore for this school year.

Education Implications

Connection with and pride of school.

Fiscal Implications

Additional Information

DO Recommendation: \_\_\_\_\_

# CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999

2.B.9  
Page 2 of 3

## FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL PVHS  
CLUB OR ORGANIZATION ASB Student Store  
ADVISOR Lance Bradley  
PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Sell spirit clothing & PE clothes

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☒ Minor: Estimated Gross \$ 5,000 Estimated Net \$ 1,000  
☒ Major: Estimated Gross \$ 6000 Estimated Net \$ 1000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Sell clothing

☒ Class I - A project or series of activities that will be restricted to a school's student and parent population.  
☐ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 8-1-07 ENDING 6-30-08

LOCATION PVHS

NUMBER OF STUDENTS TO BE INVOLVED approx 1000

### RECOMMENDED

Date <u>8-15-07</u>	<u>[Signature]</u> ASB Treasurer	
Date <u>8-16-07</u>	<u>[Signature]</u>	Student Officer's Signature (if applicable)
Date <u>8-17-07</u>	<u>[Signature]</u>	Advisor's Signature
Date <u>8/22/07</u>	<u>[Signature]</u>	Director of Activity Signature (if applicable)
Date <u>8-22-07</u>	<u>[Signature]</u>	Principal's Signature
Date	<u>[Signature]</u>	Assistant Superintendent's/Director's Signature

Approval	Recommend
Minor	Major
Yes No	Yes
[ ] [ ]	[x]

Date - Approved by Board of Education

cc: Advisor  
Principal



# BUDGET PLAN

2.B.9  
Page 3 of 3

Account: \_\_\_\_\_

1. The advisor should assist students in preparing the budget.
2. When estimated income  $\geq$  estimated expenses, the budget is balanced.

## Part 1: Income

Description	Projected Income
Selling Clothing/Items	\$7000
Total :	\$7000

## Part 2: Expenses

Description	Projected Expenses
Purchase Clothing/Items	\$5500
payroll - 1 employee	\$500
Total :	\$6000.00

## Part 3: Net Profit (Projected)

Difference between total income and expenses : 1000

Prepared by ASB/Club Representative: [Signature] <sup>ASB</sup> Secretary Date: 8/16/07

Reviewed by ASB/Club Advisor: [Signature] Date: 8/16/07

ASB Recommendation	
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
ASB Minutes Date: <u>8-16-07</u>	

# **Chico Unified School District**

**Educational Services - Elementary Education**  
(530) 891-3000 x137



**TITLE:** Field Trip Request - McManus

Action:

Date: 09/12/07

Consent: X

Information: \_\_\_\_\_

Prepared by: Mr. Carlisle, Mr. Jenswold, Mrs. Schwarz 5<sup>th</sup> Grade Teachers at McManus Elementary and Mrs. Bird, Principal

## **Background Information**

Mr. Carlisle, Mr. Jenswold, and Mrs. Schwarz's 5<sup>th</sup> grades at McManus. I have been on, or organized this trip for 10 years at Jay Partridge and McManus. For many years, Katy Early, Val White, Terri Crawford and Sharon Belkofer organized this trip for each of their schools.

## **Educational Implications**

The field trip to Monterey is consistent with our educational goals and provides a unique hands-on experience for the curriculum taught in our classrooms. This is a culminating activity of our vertebrate and plant units as specified by the Chico Unified School District's science curriculum for the fifth grade.

## **Fiscal Implications**

Students will fund the trip. The reasonable amount of \$70.00 for the four-day trip will also cover anticipated scholarships for students who cannot afford this amount. Through our fundraising, and donations the entire cost of the trip will cover the expense for every fifth grade student in my class.

## **Additional Information**

The Dates of the trip will be Tuesday, May 6 to Friday May 9, 2008.

Parents and the teacher will provide the transportation. All drivers will have proper district paperwork on file. I anticipate 20 to 25 parents to attend the trip. This will be a ratio of less than 3 to 1 for every adult to child. There will be 80 students going on the trip. We will be visiting Monterey Bay Aquarium, Pt. Lobos Marine Preserve, Asilomar State Beach (tide pooling), Discovery Kingdom, and The Tech Museum in San Jose.

## **Recommendation**

"I recommend approval of the proposed field trip."

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

2.B.10  
Page 2 of 2

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: August 15, 2007

FROM: Tony Carlisle

School/Dept.: John McManus Elementary

SUBJECT: Field Trip Request

Request is for All 5<sup>th</sup> grade classes (Carlisle, Jenswold, Schwarz)

Destination: Monterey, California

Activity: Environmental Education

from May 6, 2008 at 6:30 a.m.

to

May 9, 2008 at 9:00 p.m.

Rationale for Trip: Environmental Education – See Cover Letter

Number of Students Attending: 80 Teachers Attending: 5 Parents Attending: 20 - 25

Student/Adult Ratio: 2/1

Transportation: Private Cars XX CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

## ESTIMATED EXPENSES:

Fees \$ \_\_\_\_\_ Substitute Costs \$ \_\_\_\_\_ Meals \$ 1,300.00

Lodging \$ 110.00 Transportation \$ 1,300.00 Other Costs \$ 2,500.00 \*  
(\*Discovery Tech, Imax, Toll)

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name 5<sup>th</sup> Grade Teachers Acct. #: 01-0024-0-1300-4900-180 \$ 5,210.00

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

AC  
Requesting Party

8/27/07  
Date

Diane L. Bird  
Site Principal

8/27/07  
Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

## IF MAJOR FIELD TRIP

Carolyn Adkisson  
Director of Educational Services

8/28/07  
Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: National FFA Convention Field Trip

Prepared by: Kevin Payne, Ag. Dept., Chico High

- ☒ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date: 09/12/07

Background Information

The 80th annual National FFA convention in Indianapolis, Indiana will host over 50,000 FFA members from across the country. Three Chico FFA members will be attending the national Convention as well as the California Delegation Washington D.C. experience.

Education Implications

The Chico delegates will attend workshops, listen to keynote speakers and network with FFA members from all over the Country. The members will also visit Washington D.C. where they will visit museums, monuments and and places of historical interest.

Fiscal Implications

One member is funded through FFA funds and the two others are funded by the FFA parent boosters.

Additional Information

DO Recommendation: \_\_\_\_\_

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 8/15/07

FROM: KEVIN PAYNE

School/Dept.: CHICO HIGH / AG.

SUBJECT: Field Trip Request

Request is for Chico High FFA  
(grade/class/group)  
Destination: Indianapolis/Washington DC Activity: National FFA Convention  
from Oct 24, 2007 / 6:00 AM to Oct 30, 2007 / 9:00 pm  
(dates) / (times) (dates) / (times)  
Rationale for Trip: student leadership development

Number of Students Attending: 3 Teachers Attending: 0 Parents Attending: 0

Student/Adult Ratio: 3/0

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: Commercial Airline

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 1485<sup>00</sup> Substitute Costs \$ 0 Meals \$ 100<sup>00</sup>  
Lodging \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_ Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name FFA Ag Incentive Acct. #: 0170100-113-1000-010 \$ 1585<sup>00</sup>  
Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Requesting Party

Site Principal

8/15/07  
Date

8/21/07  
Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Director of Educational Services

Date

9/7/07



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Chapter Officer Leadership Conference Field trip

Prepared by: Kevin Payne, Ag. Dept., Chico High

- ☒ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date: 09/12/07

Background Information

The Chapter Officer Leadership Conference at Camp Tehama in Mill Creek will provide newly elected Chapter FFA officers with the leadership skills needed to manage their local FFA chapters. This will be accomplished through team-building activities and workshops organized by CSU, Chico Ag. Ed students.

Education Implications

The FFA is the largest student leadership organization in the United States and is integral to agricultural education.

Fiscal Implications

The field trip will be funded using a combination of SLC (smaller learning community) and Ag. incentive Grant money.

Additional Information

DO Recommendation: \_\_\_\_\_

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

2.B.12

Page 2 of 2

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 8-14-07

FROM: Sheena Zweigle

School/Dept.: CHS FFA/Ag

SUBJECT: Field Trip Request

Kevin Payne

Request is for FFA

(grade/class/group)

Destination: Mill Creek

Activity: Superior Reg. Leadership Conf.

from 9/15/07, 5pm to 9/17/07, 5pm

(dates) / (times)

(dates) / (times)

Rationale for Trip: Chapter Officer Leadership Conference for CHS FFA officers

Number of Students Attending: 7 Teachers Attending: 2 Parents Attending:

Student/Adult Ratio: 7

Transportation: Private Cars

CUSD Bus

Charter Bus Name

Other: Van (CUSD) + Ag truck

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

## ESTIMATED EXPENSES:

Fees \$ 225.00

Substitute Costs \$ 120.00

Meals \$

Lodging \$

Transportation \$ 100.00

Other Costs \$

## ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Ag Incentive

Acct. #: 01-7010-0-113-

\$

Name

Acct. #:

1000-010

\$

Requesting Party

Site Principal

8/14/07

Date

8/16/07

Date

☐

Approve/Minor

☐

Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

## IF MAJOR FIELD TRIP

Director of Educational Services

Date

☐

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

Revised 8/04

White Copy: Ed Services

Yellow Copy: Transportation

Pink Copy: Returned to Site after approval

TITLE: Pleasant Valley High School Consultant Agreement – Football 2007-08

X Consent

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

\_\_\_\_\_ Information Only

\_\_\_\_\_ Discussion/Action

Board Date: 09/12/07 \_\_\_\_\_

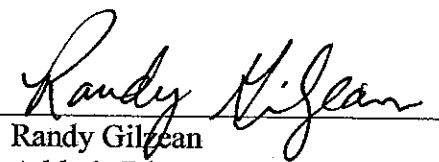
Background Information: Consultant Agreement for Football games and tournaments.

Education Implications: Provide officials for athletic contests. No education implications.

Fiscal Implications: Associated Student Body funds. No impact on district funds.

Additional Information: Estimate for officials. Renewal of previous Consultant Agreement.

Prepared by: \_\_\_\_\_

  
Randy Giljean  
Athletic Director  
Pleasant Valley High School



Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

## CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Officials Association - Chico  
Street Address/POB: 1741 Mich Court  
City, State, Zip Code: Yuba City, CA 95993  
Phone: 530-674-7087

Taxpayer ID/SSN:

This agreement will be in effect from: 08/10/07 to 12/01/07

Location(s) of Services: (site) Pleasant Valley Football fields

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for PVHS football games.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow high school football games with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) PVHS ASB accounts - paid from gate receipts - Account 414
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00						5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 5,420.00 Per Unit, times 1.00 # Units = \$ 5,420.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 5,420.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

# **CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

## **11. AGREED TO AND ACCEPTED:**

(Signature of Consultant)

(Print Name)

(Date)

## **12. RECOMMENDED:**

(Signature of Originating Administrator)

(Print Name)

(Date)

## **13. APPROVED:**

(Signature of District Administrator or Director of Categorical Programs)

(Print Name)

(Date)

## **APPROVED:**



Consultant



Contract Employee

(Signature of Asst. Supt. - Business Services)

(Print Name)

(Date)

## **14. Authorization for Payment:**

### **(a). CHECK REQUIRED (Invoice to accompany payment request):**



Partial Payment thru:

(Date)



Full or Final Payment

### **(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)**



Send to Site Administrator:

(Date check required)



Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

TITLE: Pleasant Valley High School Consultant Agreement – Volleyball 2007-08

X Consent

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

\_\_\_\_\_ Information Only

\_\_\_\_\_ Discussion/Action

Board Date: 09/12/07

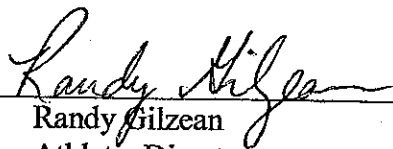
Background Information: Consultant Agreement for Girls (Fall) and Boys (Spring) Volleyball games and tournaments.

Education Implications: Provide officials for athletic contests. No education implications.

Fiscal Implications: Associated Student Body funds. No impact on district funds.

Additional Information: Estimate for officials. Renewal of previous Consultant Agreement.

Prepared by:

  
\_\_\_\_\_  
Randy Gilzean  
Athletic Director  
Pleasant Valley High School

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association - Chico  
Street Address/POB: P. O. Box 1841  
City, State, Zip Code: Chico, CA 95927  
Phone: 530-345-0415

Taxpayer ID/SSN:

This agreement will be in effect from: 08/10/07 to 05/30/08

Location(s) of Services: (site) Pleasant Valley High Gyms (Champion Christian and Bidwell for Tournaments)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for PVHS volleyball matches (Girls Fall - Boys Spring)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow high school volleyball matches to happen with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB accounts paid from gate receipts Acct. 423
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	0.75				1232	1043	5800	14	
2)	0.25				1232	1043	5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 7,000.00 Per Unit, times 1.00 # Units = \$ 7,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 7,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**

Applicable, unless determined to be Contract Employee -- See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

(Signature of Consultant)

(Print Name)

(Date)

**12. RECOMMENDED:**

(Signature of Originating Administrator)

(Print Name)

(Date)

**13. APPROVED:**

(Signature of District Administrator or Director of Categorical Programs)

(Print Name)

(Date)

**APPROVED:**

(Signature of Asst. Supt. - Business Services)

(Print Name)

(Date)



Consultant



Contract Employee

**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

Partial Payment thru: \_\_\_\_\_

(Date)



Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:**

(check released upon completion of services)



Send to Site Administrator: \_\_\_\_\_

(Date check required)



Mail to Consultant

**(c).**

\$ \_\_\_\_\_

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

TITLE: Pleasant Valley High School Consultant Agreement – 2007-08 Basketball

X Consent

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

\_\_\_\_\_ Information Only

\_\_\_\_\_ Discussion/Action

Board Date: 09/12/07

Background Information: Consultant Agreement for Basketball games and tournaments.

Education Implications: Provide officials for athletic contests. No education implications.

Fiscal Implications: Associated Student Body funds. No impact on district funds.

Additional Information: Estimate for officials. Renewal of previous Consultant Agreement.

Prepared by:



Randy Gilzean  
Athletic Director  
Pleasant Valley High School

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

Name: NCBOA - Northern California Basketball Officials Association  
Street Address/POB: 1702 Spruce Avenue  
City, State, Zip Code: Chico, CA 95926  
Phone: 530-343-2017

Taxpayer ID/SSN:

This agreement will be in effect from: 10/30/07 to 03/30/08

Location(s) of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for PVHS basketball games and tournaments. (Girls and Boys)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow basketball games with officials

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB accounts - paid from gate receipts Acct 411 & 412  
2)  
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)							5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 13,200.00 Per Unit, times 1.00 # Units = \$ 13,200.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

(estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses  
0.00

\$ 13,200.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

*[Signature]*  
(Signature of Consultant)

Bill Padula

(Print Name)

8/23/07

7-2-07

(Date)

**12. RECOMMENDED:**

*[Signature]*  
(Signature of Originating Administrator)

Randy Gizean

(Print Name)

(Date)

**13. APPROVED:**

*[Signature]*  
(Signature of District Administrator, or  
Director of Categorical Programs)

(Print Name)

(Date)

**APPROVED:**

*[Signature]*  
(Signature of Asst. Supt. - Business Services)

☐

Consultant

☐

Contract Employee

Scott Jones

(Date)

**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**☐

Partial Payment thru: \_\_\_\_\_

(Date)

☐

Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)☐

Send to Site Administrator: \_\_\_\_\_

(Date check required)

☐

Mail to Consultant

**(c).**

\$ \_\_\_\_\_

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)



TITLE: Pleasant Valley High School Consultant Agreement – Field Hockey & Softball  
2007-08

X Consent

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

\_\_\_\_\_ Information Only

\_\_\_\_\_ Discussion/Action

Board Date: 09/12/07

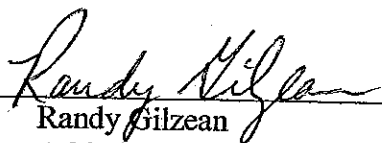
Background Information: Consultant Agreement for Field Hockey, Baseball & Softball games and tournaments.

Education Implications: Provide officials for athletic contests. No education implications.

Fiscal Implications: Associated Student Body funds. No impact on district funds.

Additional Information: Estimate for officials. Renewal of previous Consultant Agreement.

Prepared by:

  
Randy Gilzean  
Athletic Director  
Pleasant Valley High School

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: N.C.B.S.O.A.  
Street Address/POB: 6020 Skyway  
City, State, Zip Code: Paradise, CA 95969  
Phone: 530-872-1075  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/06/07

to 06/06/08

Location(s) of Services: (site) Pleasant Valley High fields

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for PVHS field hockey matches, and baseball & softball games.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow hockey matches with officials. Allow baseball and softball games with umpires. (same association)

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB Account - field hockey Acct 416  
2) ASB Account - softball Acct 419  
3) ASB Account - baseball Acct 410

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)							5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 11,000.00 Per Unit, times 1.00 # Units = \$ 11,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses  
0.00

\$ 11,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)


**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee – See BS10a)

2.C.4

Business Service Page 3 of 3

CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

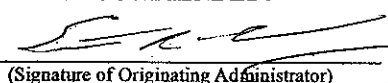
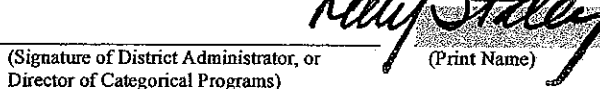
  
11. **AGREED TO AND ACCEPTED:**

(Signature of Consultant)

Navpreet Kaur

David Wallevand  
(Print Name)

8/23/07

7/5/07  
(Date)**12. RECOMMENDED:**  
(Signature of Originating Administrator)Steve Connolly  
(Print Name)8/10/07  
(Date)**13. APPROVED:**  
(Signature of District Administrator, or  
Director of Categorical Programs)Kelly Staley  
(Print Name)9/7/07  
(Date)**APPROVED:**  
(Signature of Asst. Supt. – Business Services)☐ Consultant ☐ Contract Employee  
Scott Jones  
(Print Name)9/07/07  
(Date)**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

**(c).**

S

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

TITLE: Pleasant Valley High School Consultant Agreement – Eller Physical Therapy 2007-08

X Consent

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

\_\_\_\_\_ Information Only

\_\_\_\_\_ Discussion/Action

Board Date: 09/12/07

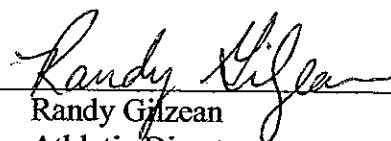
Background Information: Consultant Agreement for providing personnel for P.V.H.S. to provide athletic training services for P.V.H.S. Athletics games and tournaments.

Education Implications: Provide athletic training services for athletic contests. No education implications.

Fiscal Implications: Associated Student Body funds. No impact on district funds.

Additional Information: Estimate for athletic training services. Renewal of previous Consultant Agreement.

Prepared by:

  
\_\_\_\_\_  
Randy Gilzean  
Athletic Director  
Pleasant Valley High School

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Eller Physical Therapy, Inc. - Matt Eller  
Street Address/POB: 2555 Ceanothus Ave.  
City, State, Zip Code: Chico, CA 95973  
Phone: 530-892-2810  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/01/07 to 06/30/08  
Location(s) of Services: (site) Pleasant Valley High School athletic activities

3. Scope of Work to be performed: (attach separate sheet if necessary)

Providing personnel for PVHS to provide athletic training services.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Athletic training - prevention, rehabilitation, and care of athletic injuries.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Sports Boosters - aka Viking Athletic Foundation \$10,000  
2) Football ASB - \$5,000 Acct 454  
3) ASB Athletics General - \$3,000

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	0.56						5800	14	
2)	0.28						5800	14	
3)	0.16						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 18,000.00 Per Unit, times 1.00 # Units = \$ 18,000.00 Total for Services  
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 18,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

[Signature]  
(Signature of Consultant)

Matt Eller  
(Print Name)

8/23/07  
(Date)

**12. RECOMMENDED:**

[Signature]  
(Signature of Originating Administrator)

Steve Connolly  
(Print Name)

8/15/07  
(Date)

**13. APPROVED:**

[Signature]  
(Signature of District Administrator, or  
Director of Categorical Programs)

[Signature]  
(Print Name)

9/7/07  
(Date)

**APPROVED:**

[Signature]  
(Signature of Asst. Supt. / Business Services)

☐ Consultant ☐ Contract Employee  
Scott Jones  
(Print Name)

9/07/07  
(Date)

**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

**(c).**

\$ \_\_\_\_\_  
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Tobacco education services

Prepared by: Ann E. Brodsky

- ☒ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date: 09/12/07

Background Information

TUPE grants and state entitlements require research based tobacco education prevention curricula be delivered to students grades 4-8. Funds will continue to be utilized for supporting the tobacco education specialist to deliver these lessons in elementary schools.

Education Implications

reduction in tobacco use among youth, delivery of health curriculum as related to tobacco's effects on the body.

Fiscal Implications

grant funded

Additional Information

DO Recommendation:

Ann E. Brodsky - approval

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# 0708-003  
V#  
RCF#

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: SaraJean Curtis Weller  
Street Address/POB: 119 Main Street  
City, State, Zip Code: Chico, CA 95928  
Phone: 530-321-1702

Taxpayer ID/SSN:

This agreement will be in effect from: 09/01/07 to 06/01/08  
Location(s) of Services: (site) elementary school sites

3. Scope of Work to be performed: (attach separate sheet if necessary)

delivery of Minnesota Smoking Prevention curriculum to students grades 4 - 8

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

reduction of tobacco use

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Tobacco Use Prevention Education
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6660	0	3110	1110	5800	14	740
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 25.00 Per Unit, times 320.00 # Units = \$ 8,000.00 Total for Services  
(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$  
\$  
\$

Total for  
0.00 Addit'l Expenses

\$ 8,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)



# **CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only  
CA# 0708-003  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

## **11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)**

Sara Jean C. Weller  
(Signature of Consultant)

Sara Jean Curtis Weller  
(Print Name)

8/23/07  
(Date)

## **12. RECOMMENDED:**

Ann Brodsky  
(Signature of Originating Administrator)

Ann Brodsky  
(Print Name)

8-23-07  
(Date)

## **13. APPROVED:**

[Signature]  
(Signature of District Administrator, or  
Director of Categorical Programs)

Ann L Scott  
(Print Name)

8/23/07  
(Date)

## **APPROVED:**

Scott Jones  
(Signature of Asst. Supt. Business Services)

☐ Consultant ☒ Contract Employee  
Scott Jones  
(Print Name)

9/6/07  
(Date)

## **14. Authorization for Payment:**

### **CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

### **DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)**

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

\$ \_\_\_\_\_  
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Consultant Agreements for Chico High School

Prepared by: Robyn Salyer

- ☐ Consent  
☐ Information Only  
☐ Discussion/Action

Board Date: 09/12/07

Background Information

To provide Officials for Football, Basketball, Volleyball and Soccer Games.  
To provide an Athletic Trainer for Athletes at Chico High.

Education Implications

NONE

Fiscal Implications

None: To be paid out of CHS ASB funds.

Additional Information

DO Recommendation: \_\_\_\_\_

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association - Chico  
Street Address/POB: P. O. Box 1841  
City, State, Zip Code: Chico, CA 95927  
Phone: 530-345-0415  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/01/07 to 07/10/08  
Location(s) of Services: (site) \_\_\_\_\_

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to volleyball games involving Chico High School as the host school.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair athletic contests as required by the CIF guidelines and NFHS.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Chico High School Associated Student Body Account #132 and #670  
2) \_\_\_\_\_  
3) \_\_\_\_\_

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00						5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 15,000.00 Per Unit, times 1.00 # Units = \$ 15,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(Above is an estimate for the year.)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

# **CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant) [Signature] (Print Name) Terese Howell (Date) 8/2/07

12. **RECOMMENDED:**

(Signature of Originating Administrator) [Signature] (Print Name) Jim Hanon (Date) 8/16/07

13. **APPROVED:**

(Signature of District Administrator, or Director of Categorical Programs) [Signature] (Print Name) Kelly Staley (Date) 9/2/07

(Signature of Asst. Supt. Business Services) [Signature] (Print Name) Soeelyn Allen (Date) 8/16/07

**APPROVED:**

☒ Consultant ☐ Contract Employee

(Signature of Asst. Supt. Business Services) [Signature] (Print Name) Scott Jones (Date) 9/07/07

## **14. Authorization for Payment:**

**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_ (Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_ (Date check required)
- ☐ Mail to Consultant

\$ \_\_\_\_\_ (Amount) \_\_\_\_\_ (Originating Administrator Signature - Use Blue Ink) \_\_\_\_\_ (Date)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

- A completed BSI0a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view) ☐ Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Basketball Officials Association  
Street Address/POB: 1702 Spruce Avenue  
City, State, Zip Code: Chico, CA 95926  
Phone: 530-343-2017  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/01/07 to 07/31/08  
Location(s) of Services: (site) Chico High School

- Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to baseball and softball games involving Chico High School as the host school.

- Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair athletic contests as required by the CIF guidelines and NFHS.

- Funding/Programs Affected: (corresponding to accounts below)

- Chico High School Associated Student Body Account #104 and #106.
- 
- 

- Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00						5800	14	
2)							5800	14	
3)							5800	14	

- Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

- Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 17,000.00 Per Unit, times 1.00 # Units = \$ 17,000.00 Total for Services  
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

- Additional Expenses:

(Above is an estimate for the year.)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 17,000.00 Grand Total

- Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

# CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

## 11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature] (Signature of Consultant) Bruce Padua (Print Name) 7-02-07 (Date)

## 12. RECOMMENDED:

[Signature] (Signature of Originating Administrator) Jim HANCOCK (Print Name) 7/23/07 (Date)

## 13. APPROVED:

Jocelyn Allen (Signature of District Administrator, or Director of Categorical Programs) Jocelyn Allen (Print Name) 8/16/07 (Date)

ASB Executive Council

## APPROVED:

[Signature] (Signature of Asst Supt. – Business Services) ☒ Consultant ☐ Contract Employee Scott Jones (Print Name) 9/07/07 (Date)

## 14. Authorization for Payment:

### CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_ (Date)
- ☐ Full or Final Payment

### DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_ (Date check required)
- ☐ Mail to Consultant

\$ \_\_\_\_\_ (Amount) \_\_\_\_\_ (Originating Administrator Signature – Use Blue Ink) \_\_\_\_\_ (Date)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern Calif Officials Association (football)  
Street Address/POB: 9434 Lott Road  
City, State, Zip Code: Durham, CA 95938  
Phone: 530-343-1772

Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 08/01/07 to 07/31/08

Location(s) of Services: (site) Chico High School & Chico State (University Stadium)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to football games involving Chico High School as the host school

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair and safe athletic contests as required by CIF guidelines and NFHS rules

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Chico High School ASB, Athletics Acct. 114
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00						5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 7,050.00 Per Unit, times 1.00 # Units = \$ 7,050.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 7,050.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)



Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: GSSRA  
 Street Address/POB: 4885 Balls Ferry Road  
 City, State, Zip Code: Anderson, CA 96007  
 Phone: 530-378-2553

Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/07 to 07/31/08

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to soccer games involving Chico High School as the host school.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair and safe athletic contests as required by CIF guidelines and NFHS rules.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Chico High School ASB, Athletics Acct. 126 and 127  
 2)  
 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00						5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 5,700.00 Per Unit, times 1.00 # Units = \$ 5,700.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 5,700.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)



# CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature] [Signature] 8/16/07  
(Signature of Consultant) (Print Name) (Date)

**12. RECOMMENDED:**

[Signature] Kelly Staley 9/7/07  
(Signature of Originating Administrator) (Print Name) (Date)

**13. APPROVED:**

Jocelyn Allen Jocelyn Allen 8/22/07  
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

**APPROVED:**

[Signature] Scott Jones 9/07/07  
(Signature of Asst Supt. – Business Services) (Print Name) (Date)

☐ Consultant ☐ Contract Employee

**14. Authorization for Payment:**

**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK** by Accounts Payable:  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

\$ \_\_\_\_\_  
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

# **CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant)  
*Donald F. Schuckraft*

(Print Name)  
*Donald F. Schuckraft*

(Date)  
*7/31/07*

12. **RECOMMENDED:**

(Signature of Originating Administrator)  
*Jim HANCON*

(Print Name)  
*Jim HANCON*

(Date)  
*8/16/07*

13. **APPROVED:**

(Signature of District Administrator, or Director of Categorical Programs)  
*Jocelyn Allen*

(Print Name)  
*Jocelyn Allen*

(Date)  
*8/16/07*

**APPROVED:**

(Signature of Asst. Supt. – Business Services)  
*Scott Jones*

☐ Consultant

☐ Contract Employee

(Print Name)  
*Scott Jones*

(Date)  
*9/07/07*

14. **Authorization for Payment:**

**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_ (Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_ (Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Matt Eller (Eller Physical Therapy)  
Street Address/POB: 2555 Ceanothus Avenue  
City, State, Zip Code: Chico, CA 95973  
Phone: 530-892-2810

Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/07 to 06/07/08

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide athletic trainer.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide health and safety of student athletes.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Chico High School ASB, Athletics Acct. 693  
2)  
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00						5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 12,000.00 Per Unit, times 1.00 # Units = \$ 12,000.00 Total for Services  
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

(above is an estimate for the year)

\$  
\$  
\$

Total for  
Addit'l Expenses

0.00

\$ 12,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Matt Eller  
(Signature of Consultant)

MATT ELLER  
(Print Name)

7/30/07  
(Date)

**12. RECOMMENDED:**

Jim Hanson  
(Signature of Originating Administrator)

Kelly Staley 9/7/07  
Jim Hanson  
(Print Name)

8/16/07  
(Date)

**13. APPROVED:**

Jocelyn Allen  
(Signature of District Administrator, or Director of Categorical Programs)

Jocelyn Allen  
(Print Name)

8/16/07  
(Date)

**APPROVED:**

Scott Jones  
(Signature of Asst. Supt. - Business Services)

☒ Consultant ☐ Contract Employee  
Scott Jones  
(Print Name)

9/02/07  
(Date)

**14. Authorization for Payment:****CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK** by Accounts Payable:  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)



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## MEMORANDUM OF UNDERSTANDING

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This Memorandum of Understanding ("MOU") is made and entered into by and between the Butte-Glenn Community College District ("College") and Chico Unified School District ("District") to define the roles and responsibilities of the parties as it relates to the establishment of the Early College High School ("ECHS").

**WHEREAS**, the parties to this Memorandum of Understanding desire to establish, in accordance with the laws of the State of California, an Early College High School, serving grades 9-12, to provide unique educational opportunities for at risk students, who will benefit from elective and selective placement in a non-traditional high school setting, including, but not limited to, students of color, low-income students, first-time college goers, students who are English language learners, and other high school students for whom a smooth transition into postsecondary education is now problematic, AND

**WHEREAS**, the educational opportunities provided students will be completion of:

- high school graduation requirements and the award of high school diploma by District, AND
- a community college Associate in Arts (A.A.)/Associate in Sciences (A.S.) degree requirements and award of an appropriate two-year degree by College, AND/OR
- all Intersegmental General Education Transfer Curriculum (IGETC) protocol requirements and/or California State University (CSU) breadth requirements to transfer to a four-year university AND/OR
- Completion of a vocational certificate program offered at College that will lead to employment with a family-sustaining wage; AND

**WHEREAS**, this Early College High School is a demonstration school aligned with Early College High School Initiative Core Principles and Attributes supported by the Bill and Melinda Gates Foundation as part of the Foundation's support for national high school reform with special emphasis in selected states including California; AND

**WHEREAS**, this Early College High School is planned to be a small school with enrollment of 400 or fewer students and for which a planning period will commence in August 2007 to prepare for classes of 9<sup>th</sup> graders to begin in August 2008; AND

**WHEREAS**, Early College High Schools prepare high school students for successful career and educational futures through a full integration of high school, college, and the world of work, improve academic performance and self-concept, and increase high school and college/university completion rates; AND

**WHEREAS**, the ECHS is an autonomous school with its own Department of Education number and is located on a site that allows for the development a college culture on the College campus; AND

**WHEREAS**, ECHS will be operationally and financially self sustaining at the conclusion of the four-year grant period; AND

**WHEREAS**, the Early College High School shall not discriminate against any student, employee, or applicant for attendance or employment because of race, color, religion, national origin, gender, age (as defined by law) or disability in employment. Early College High School (ECHS) agrees to provide notices to students, parents, employees, and the general public that all educational programs are available without regard to race, color, religion, gender, or disability. Further, the ECHS shall provide

non-discrimination notices in all newsletters, annual reports, administrative reports, program information, handbooks, application forms, and all promotional materials disseminated.

**NOW, THEREFORE**, the parties to this Memorandum of Understanding mutually agree as follows:

1. AGREEMENT TERM. The term of this agreement shall be from August 2007 to May 2012.

2. GOVERNANCE.

The College agrees to:

- Provide a college liaison to the ECHS.
- Include the ECHS Principal as a member of the College's Student Learning Council.
- Include the Principal, Vice Principal, or Counselor as a member of the Student Services Leadership Team.

The District agrees to:

- Provide an on-site principal to the ECHS.
- Provide sufficient teachers to the ECHS.
- Provide sufficient counseling services to the ECHS.

3. GRADES AND PROVISION OF COURSES.

The College agrees to:

- Provide transcripts under the same policy applied to existing college students, credits for successfully completed courses, and college degree/transfer requirements for ECHS students, as well as provide access to College counselors and staff for college academic counseling, transfer information, and career resources. College is required to adhere to Education Code 49061 prohibiting release of any and all student records to parents even if the student is under the age of 18.

The District agrees to:

- Provide transcripts, credits for high school courses completed by ECHS students, access to high school graduation requirements, and access to ECHS students, as well as provide full access to high school counseling services.
- District will also manage the work permit program.

The College and the District agree:

- That all college courses taken by ECHS students shall receive dual credit for both high school and college requirements as agreed to by the District and the College.
- To use the CAL-PASS system to share information about student outcomes between the College and the District.

4. COURSE COMPLIANCE.

The College agrees to:

- Provide courses that are properly articulated for transfer credit, that also will fulfill District graduation requirements, and that will meet college career pathway requirements.
- Provide ECHS students access to Disabled Student Services, under the existing standard for college students, on a case-by-case basis.

The District agrees to:

- Provide core academic courses that are approved by the CUSD Board of Education.
- Take responsibility for managing all K-12 special education program and ADA requirements to include managing and implementing individual education plans (IEPs) and 504's.

#### 5. INSTRUCTORS.

The College agrees to:

- Provide instructors that meet the college's academic standards.

The District agrees to:

- Provide instructors that meet the district's academic standards.

#### 6. FACILITIES.

The College agrees to:

- Assist CUSD in providing required instructional and non-instructional facilities to properly accommodate and support the ECHS program.
- Assist CUSD to plan and manage the construction of a permanent ECHS facility. The intent for the facility is to complement existing capabilities on the main campus. Initial concept would include classrooms, science labs, storage, and office/meeting space to accommodate the ECHS. Exact details will be developed during the planning phase.
- Clean and maintain the ECHS facilities.
- Schedule ECHS classes, as required, in other buildings on the campus.
- Provide staff parking passes for ECHS staff and instructors.

The District agrees to:

- Fund and, in coordination with the college, construct a permanent facility for the ECHS. The intent for the facility is to complement existing capabilities on the main campus. Initial concept would include classrooms, science labs, storage, and office/meeting space to accommodate the ECHS. Exact details will be developed during the planning phase.
- Construction of the permanent ECHS facility will commence no later than Summer 2009 and be complete for classes in Fall 2010.
- Carry assigned temporary facilities and the permanent facility on the CUSD space inventory.
- Provide the College use of the facility, at no cost, at times that the facility is not being used by ECHS.

- Maintain its own computers and phones.

#### 7. TRANSPORTATION.

The College agrees to:

- Provide ECHS students access to College transportation system if CUSD agrees to reimburse the college for the use of the service at the current Butte College student rate.

The District agrees to:

- Reimburse College for transportation services provided to ECHS students at the standard student rate, currently \$60/student/semester, if the District decides to make the College transportation system available for ECHS students.
- If the District does not choose to use the College transportation service it will be responsible for providing transportation to and from school for the ECHS students.

#### 8. TUITION AND COSTS.

The College agrees to:

- Attempt to waive enrollment fees (tuition) for all students attending the ECHS.
- Work with the District to fund other instructional expenses so that ECHS students are exempt from mandatory fees.

The District agrees to:

- Work with the College to cover the expenses of the ECHS students.
- Reimburse the College for the cost of the Student Health Services fee.
- The District shall reimburse the College for all non-resident student fees.

The College and District agree:

- Non-academic and optional expenses shall be the responsibility of either the student or ECHS, as determined by the ECHS principal.
- The College shall collect FTES funds for ECHS students enrolled in college courses.
- The District shall collect ADA funds for ECHS students enrolled in high school courses.
- As a condition of continued enrollment at ECHS, students shall enroll in and successfully complete, at least one (1) college course per academic semester, and make satisfactory progress toward completion of high school graduation each semester. Exceptions may be made on a case by case basis, at the discretion of the ECHS principal and the Butte College Vice President of Learning.

#### 9. BOOKS AND SUPPLEMENTAL INSTRUCTIONAL MATERIALS.

The College agrees to:



- Attempt to provide book scholarships, low-cost textbook rental and/or other programs to minimize the costs of college level textbooks and other instructional materials for the ECHS student.

The District agrees to:

- Provide all normally required high school textbooks and other instructional materials to ECHS students.

The College and District agree:

- Share the cost of college textbooks.

#### 10. ENROLLMENT.

The College agrees to:

- Assist ECHS students in enrolling in the College and registering the students in college courses, as early as the law allows, currently after priority registration for continuing students.

The District agrees to:

- Assist ECHS students in enrolling in high school classes.
- Provide PE courses for ECHS students. Options include using the college contract education program or to use a District instructor. In either case, ECHS may use college facilities, on a space available basis, for these courses.

#### 11. INSTRUCTIONAL CALENDARS.

The College agrees to:

- Provide an instructional calendar for college credit courses to be taken on campus.

The District agrees to:

- Provide an instructional calendar that conforms to the College's instructional calendar for all high school classes to be taken at ECHS.

#### 12. STUDENT CONDUCT.

The College agrees to:

- Provide ECHS students with College regulations regarding facilities and equipment use, and codes of conduct.
- Take primary responsibility for enforcing college rules, regulations, policies and procedures.

The District agrees to:

- Provide ECHS students with District regulations regarding facilities and equipment usage, and codes of conduct.
- Take primary responsibility for enforcing high school rules, regulations, policies, and procedures.

#### 13. SAFETY.

The College agrees to:

- Make every reasonable attempt to provide a safe and secure environment for ECHS students, immediately respond to any accident or serious illness of ECHS students, and to promptly notify ECHS administration of any such events.
- Provide access to Student Health Services.

The District agrees to:

- Support and reinforce the College's efforts to provide a safe and secure environment for ECHS students and to notify parents or guardians of any accident or illness of ECHS students.
- Be responsible for meeting all K-12 notification and reporting requirements.

#### 14. EVALUATION.

The College agrees to:

- Participate in Early College High School evaluation activities including the Early College High School Information System, with appropriate privacy protections and confidentiality assurances to its students, their families, and instructors.

The District agrees to:

- Participate in Early College High School evaluation activities including the Early College High School Student Information System, provide parents and students with notification of data collection, and appropriate privacy protections and confidentiality assurances to its students, their families, and instructors.

#### 15. NON-DISCRIMINATION.

In carrying out this MOU, the ECHS shall not discriminate against any student, employee, or applicant for attendance or employment because of race, color, religion, national origin, gender, age (as defined by law) or disability in employment.

#### 16. INDEMNIFICATION.

In consideration of the performance by all parties to the terms and conditions of this agreement, each party does hereby agree to indemnify and hold harmless all trustees, board members, officers, administrators, agents and employees of all other parties from and against, any and all claims, debts, and/or causes of action from any claimed or actual defects in premises owned and controlled by any party to this agreement, and which are used in the performance of this agreement; and any acts or omissions of any party and their respective trustees, officers, agents, administrators, and employees in the performance of this agreement.

#### 17. AMENDMENT, RENEWAL, AND TERMINATION OF AGREEMENT.

This MOU may be amended by mutual written agreement of both parties. The College and District reserve the sole and separate right to terminate this MOU upon service of written notice to the other no later than July 1 of the fiscal year preceding the school year of the proposed termination; at least one year (365 days) prior to the proposed closure of ECHS on the college campus. In this event, the date of termination will be on July 1 of the fiscal year after which notice is given.

**IN WITNESS THEREOF**, the parties have duly approved THIS AGREEMENT, EXECUTED on this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

**COLLEGE**

By: \_\_\_\_\_  
(Signature of person authorized to execute Agreement.)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DISTRICT**

By: \_\_\_\_\_  
(Signature of person authorized to execute Agreement.)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_