

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Session Meeting – September 20, 2006

Closed Session 6:15 P.M.

Regular Session 7:00 P.M.

**Chico City Council Chambers
421 Main Street, Chico, CA 95928**

AGENDA

1. CALL TO ORDER

2. CLOSED SESSION

2.1 Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Other Representatives:

Chet Francisco, Superintendent

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

Randy Meeker, Assistant Superintendent

Counsel: Greg Einhorn, Attorney at Law

2.2 Conference with Legal Counsel: Existing Litigation per Government Code section 54956.9(a) Linden v. CUSD

Representatives:

Chet Francisco, Superintendent

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

Randy Meeker, Assistant Superintendent

Counsel: Greg Einhorn, Attorney at Law

2.2 Conference with Legal Counsel: Anticipated Litigation or Significant Exposure to Litigation; Government Code section 54956.9(b) One Potential Case

Representatives:

Chet Francisco, Superintendent

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

Randy Meeker, Assistant Superintendent

Counsel: Greg Einhorn, Attorney at Law

2.4 Public Employee Performance Evaluation pursuant to Government Code §54957

Title: Superintendent

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION – 7:00 P.M.

3.1 Call to Order

3.2 Closed Session Announcements

3.3 Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT

6. CONSENT CALENDAR

A. GENERAL

1. Consider Approval of Minutes of Regular Meeting of 08/16/06 and Special Meeting of 08/24/06.
2. Consider Acceptance of Items Donated to Chico Unified School District
3. Consider Approval of Certificated Human Resources Actions
4. Consider Approval of Classified Human Resources Actions
5. Consider Approval of Consultant Agreements
6. Consider Approval of Warrants

B. EDUCATIONAL SERVICES

1. Consider approval of Field Trip Request by: Chico High School for four students to attend National FFA Convention in Indianapolis, IN
2. Consider approval of Field Trip Request by: Shasta for 3rd grade class to visit Red Bluff's Discovery (Science) Center.
3. Consider approval of Field Trip Request by: Chico High WEST to visit Lassen Volcanic Park for an overnight event.
4. Consider approval of Major Fund Raising Request by: Shasta PTO to raise funds through cookie dough sales.
5. Consider approval of Major Fund Raising Request by: Shasta PTO to raise funds through the Farmers' Dinner.
6. Consider approval of Major Fund Raising Request by: Marigold PTA to raise funds through a jog-a-thon.
7. Consider approval of Major Fund Raising Request by: PVHS ASB to raise funds through selling PE clothes.
8. Consider approval of Major Fund Raising Request by: MJHS PTSO to raise funds through Fall/Spring student photo shoots.
9. Consider approval of Major Fund Raising Request by: Neal Dow PTA to raise funds through a school carnival.
10. Consider approval of Major Fund Raising Request by: Neal Dow PTA to raise funds through annual Wog-A-Thon.
11. Consider approval of Major Fund Raising Request by: Neal Dow 6th graders to raise funds through Holiday Gift Sales Catalog.
12. Consider approval of Major Fund Raising Request by: Neal Dow 6th graders to raise funds through cookie dough sales.
13. Consider approval of Major Fund Raising Request by: Parkview PTO to raise funds through "Run-for-Shade" program.
14. Consider approval of Major Fund Raising Request by: Elementary Libraries to raise funds through sponsorships and book sales.
15. Consider approval of Major Fund Raising Request by: Bidwell Jr. High School to raise funds through magazine sales.
16. Consider approval of Major Fund Raising Request by: Chico Jr. High School to raise funds through magazine sales.
17. Consider approval of Major Fund Raising Request by: Marsh Jr. High School to raise funds through magazine sales.
18. Consider approval of Preliminary Categorical Budget.
19. Consider approval of Field Trip Request by: Chico High School to attend overnight leadership summit at Richardson Springs.

C. BUSINESS SERVICES

1. Consider Bid Approval – Bleacher Replacement at Bidwell Jr. High and Chico Jr. High schools.

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. Consider approval of CUSD draft response to Butte County Grand Jury Report.

B. EDUCATIONAL SERVICES

1. Grant Update – Information Only, no action required.
2. Consider approval of College Connection Calendar.
3. Consider approval of the lists of CUSD students who are participating in the College Connection Program and students who are in the CUSD Independent Study Program who are concurrently enrolled in Butte-Glenn Community College.
4. 1st Reading of New Board Policy #0420.4 – Charter Schools.
5. Public Hearing on Oakdale's decision not to participate in the planning grant portion of High Priority School Grant Program.

C. HUMAN RESOURCES

1. Public Disclosure and Approval of the tentative agreement between Chico Unified School District (CUSD) and California School Employees Association (CSEA) Chapter #110.
2. Public Disclosure and Approval of Memorandum of Understanding between Chico Unified School District (CUSD) and Chico Unified Management Association (CUMA).
3. Consider approval of Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education employee, Jennifer Childs.

D. BUSINESS SERVICES

1. Consider approval of Architectural Agreement for Pleasant Valley High School Performing Arts Classrooms.
2. Consider approval of Resolution #966-06, prohibiting use of district parking lots to sell private vehicles.
3. Consider approval of Notices of Completion for: Sitework, Relocation, Installation of Relocatable Buildings at Hooker Oak Elementary and Shasta Elementary schools.
4. 2006-2007 Enrollment – Business Services will provide information relative to the 10th day enrollment figures. This is an information only item, and no action is required.

8. ITEMS FROM THE FLOOR

9. RECESS

During the Recess, the Annual Meeting of the Board of Directors of the Chico Unified School Financing Corporation will be held in accordance with that agenda.

10. ANNOUNCEMENTS

11. ADJOURNMENT

MINUTES

1. CALL TO ORDER

Board President Rees called the August 16, 2006, Regular Session Meeting to order at the Chico City Council Chambers, at 421 Main Street, Chico, CA at 6:15 p.m.

Present: Rick Rees, Jann Reed, Scott Huber, Rick Anderson, Anthony Watts

Absent: None

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Other Representatives:

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

Randy Meeker, Assistant Superintendent

Counsel: Greg Einhorn, Attorney at Law

2.2 Conference on Pending Litigation, Government Code §54956.9

Representatives:

Chet Francisco, Superintendent

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

Randy Meeker, Assistant Superintendent

Counsel: John Kelly, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1 Board President Rees called the Regular Session Meeting to Order in the City Council Chambers at 7:03 PM****3.2 Announcements on Closed Session**

Board President Rees indicated that there would be an announcement later in the meeting.

3.3 Board President Rees led the salute to the Flag.**4. STUDENT REPORTS**

CHS ASB President, Dee Thao, gave an update on events at Chico High School.

PVHS ASB President, Oya Ross-Walcott, provided updates on the activities at Pleasant Valley.

5. SUPERINTENDENT'S REPORT

Dr. Francisco recognized Tino Nava, PG&E, and Norm Nielsen, Chico Electric, for their work in the completion of the solar project at Little Chico Creek. Mr. Nava presented the first rebate check, representing a savings to the district of \$365,295.00. Board Member Watts gave a visual presentation of the completed solar project.

PVHS Principal Mike Rupp, Steve Gonsalves and Dan Rossetto, from Nichols, Melburg & Rossetto, and Facilities/Planning Construction Supervisor Mike Weissenborn gave a powerpoint presentation on plans and a cost breakdown for the PVHS Performing Arts Center.

Director Sara Simmons, Robert Quist, teacher, and students, Rebecca Jenkins and Kristin Carroll, presented information on the College Connection Program.

Ernie Dalton, Board Member from Nord Country School, and Principal Paul Weber from Chico Country Day School gave their respective annual charter school reports to the Board.

A member of the public was given the opportunity to voice his views on the Performing Arts Center.

6. CONSENT CALENDAR

There being no items pulled for discussion, a motion was made by Board Member Anderson and seconded by Board Clerk Huber to approve the Consent Agenda, as follows:

A. GENERAL

1. The Board approved Minutes of Regular Meeting of 07/31/06 and 08/02/06.
2. The Board accepted the Donations/Gifts to the District.
3. The Board approved the Certificated Human Resources Actions:

MINUTES

Name	Assignment	Effective	Comment
<u>Administrative Appointment(s)/Change in Assignment(s) 2006/07</u>			
Kassel, Jeaner	0.5 FTE Assistant Principal, Loma Vista School	2006/07	Appointment
<u>Part-time Leave Request(s) for 2006/07</u>			
Parkin, Bonnie	Elementary	2006/07	0.4 FTE Leave
<u>Rescission/Change Leave Request(s) for 2006/07</u>			
Dane, Rita	Elementary	2006/07	Rescind .2 FTE Leave Request
<u>Probationary Appointment(s) 2006/07 According to Board Policy</u>			
Carr, Jeffrey	1.0 FTE Special Education	2006/07	Probationary Appointment
Christensen, Joyce	0.6 FTE Elementary	2006/07	Probationary Appointment
Henson, Christine	1.0 FTE Secondary	2006/07	Probationary Appointment
VanBuskirk, Kimberly	0.8 FTE Elementary	2006/07	Probationary Appointment
<u>Temporary Appointment(s) 2006/07 According to Board Policy</u>			
Ball, Cynthia	0.15 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Brunemeyer, Angie	0.7 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Cawthon, Brandi	0.7 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
de la Torre-Stuart	0.46 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Dunsmoor, Jeanine	0.2 FTE Secondary	1 st Semester 2006/07	Temporary Appointment
Ford, Karen	0.5 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Jackson, Jennie	0.07 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
La Grave, Nicole	1.0 FTE Secondary	1 st Semester 2006/07	Temporary Appointment
Lourenco, Vickie	0.2 FTE Secondary	1 st Semester 2006/07	Temporary Appointment
Phillips, Lori	0.6 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
(Effective 8/14 – 11/17/06)			
Telegan, Jessica	0.7 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
<u>Retirement(s)/Resignation(s)</u>			
Boyles, Christopher		August 7, 2006	Resignation
Melton, Thomas		August 7, 2006	Resignation
Pierce, Jnana		August 10, 2006	Resignation
Shagrun, Gloria		August 1, 2006	Retirement
Williams, Dawn		July 28, 2006	Resignation
Young, Lori		August 7, 2006	Resignation

4. The Board approved the Classified Personnel Actions:

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
APPOINTMENTS			
Berg, Katie	IPS-Healthcare/Loma Vista/3.0	08/15/06	Vacated Position/

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Carrell, Kimberley	IA-Elementary Guidance/Citrus/3.0	08/11/06	Special Education Rescind Layoff Notice
Consiglieri, Rosemarie	LT Instructional Assistant/Parkview/1.0	08/28/06- 02/23/07	New LT Position
Dahrouj, Aftonia	IPS-Healthcare/Citrus/4.0	08/15/06	Vacated Position/ Special Education
Garcia, Agatha	IPS-Healthcare/Parkview/3.5	08/15/06	Vacated Position/ Special Education
Hamlyn, Shannon	IPS-Healthcare/Parkview/6.0	08/15/06	Vacated Position/ Special Education
Imhoff, Lori	IPS-Healthcare/LCC/3.0	08/15/06	Vacated Position/ Special Education
Lauterio, Tami	LT Instructional Assistant/Parkview/1.0	08/28/06- 02/23/07	New LT Position
Leffler, Nicholas	LT Computer Technician/District/3.0	08/07/06- 01/31/07	New LT Position/ Grant Fund
McMurray, Donald	IPS-Healthcare/Parkview/4.0	08/15/06	Vacated Position/ Special Education
Rosales, Debra	IPS-Healthcare/Chapman/3.5	08/15/06	Vacated Position/ Special Education
Vestnys, Mary	IPS-Classroom/Loma Vista/2.0	08/15/06	New Position/ Special Education
INCREASE IN HOURS			
Bowman, R. Patricia	IA-Bilingual/Rosedale/2.3	08/15/06	New Position/ Categorical Fund
Jackson, Joel	Campus Supervisor/2.0/CHS	08/15/06	Vacated Position
Phillips, Leslie	Library Media Assistant/Parkview/4.4	08/07/06	Existing Position/ Categorical Fund
TRANSFER W/INCREASED HOURS			
Hunn, Michell	IPS-Healthcare/Loma Vista/4.0	08/15/06	New Position/ Special Education
Jolliff, Crystal	IPS-Healthcare/Loma Vista/4.0	08/15/06	Vacated Position/ Special Education
O'Neill, Sandra	IPS-Healthcare/Loma Vista/4.0	08/15/06	New Position/ Special Education
VOLUNTARY REDUCTION IN HOURS			
Hunn, Michell	IPS-Classroom/Loma Vista/2.0	08/15/06	New Position/ Special Education
Jackson, Joel	Campus Supervisor/CHS/3.0	08/15/06	Vacated Position
O'Neill, Sandra	IPS-Healthcare/Loma Vista/2.0	08/15/06	Vacated Position/ Special Education
PROMOTION			
Leckenby-Sanborn, Dian	School Bus Driver- T2/Transportation/5.5	08/14/06	New Position/ Special Education
LEAVE OF ABSENCE			
Hurst, Jennifer	IPS-Classroom/PVHS/3.0 & 3.0	03/10-06/01/06	Per CBA 5.11

RESIGNATIONS**RESIGNED ONLY POSITION LISTED**

Bowman, Patricia	R. IA-Bilingual/Sierra View/1.0	08/14/06	Increase in Hours
Bowman, Patricia	R. IA-Bilingual/McManus/1.0	08/14/06	Voluntary
Hunn, Michelle	IPS-Classroom/LCC/3.0	08/14/06	Decrease in Hours
Hunn, Michelle	IPS-Classroom/McManus/3.5	08/14/06	Trans w/Increase in Hours
Jackson, Joel	Campus Supervisor/MJHS/1.0	08/14/06	Increase in Hours
Jackson, Joel	Campus Supervisor/FVHS/6.0	08/14/06	Decrease in Hours
Jolliff, Crystal	IPS-Classroom/Loma Vista/3.0	08/14/06	Trans w/Increase in Hours
Leckenby-Sanborn, Dian	Passenger Van Driver/Transportation/7.3	08/13/06	Promotion
O'Neill, Sandra	IPS-Classroom/Parkview/3.0	08/14/06	Increase in Hours
O'Neill, Sandra	IPS-Classroom/Parkview/3.0	08/14/06	Decrease in Hours
RESIGNATION/TERMINATION			
Guerra, Joseph	Healthcare Asst-Specialized/Loma Vista/7.6	08/14/06	Voluntary
Kalso, Stevan	Campus Supervisor/BJHS/1.8 & 4.7 & 1.5	08/01/06	GH Retirement
Vang, Sheng	Impacted Language Liaison-Hmong/McManus/3.0	07/26/06	Voluntary

5. The Board approved the consultant agreement with DNA.
6. The Board approved the consultant agreements with CARD and Boys & Girls Club.

B. EDUCATIONAL SERVICES

1. The Board approved the Consolidated Application Part 1 for 2006-2007
2. The Board approved the Enrollment Request by non-CUSD Student #63422.
3. The Board approved the Major Fund Raising Request from LCC PTA to sell cookie dough.

C. BUSINESS SERVICES

1. The Board approved the Declaration of Surplus Property list and directed staff to dispose of said property pursuant to the methods set forth in the Declaration.
2. The Board approved the Notice of Completion for: Heat Vent/Reroof at PVHS; Reroofing of the Multipurpose Building at Chapman; and Reroof Units A & B at Rosedale Elementary.

(Consent Agenda Vote)

AYES: Rees, Reed, Huber, Anderson, Watts

NOES: None

ABSENT: None

7. DISCUSSION/ACTION CALENDAR**A. GENERAL – the Board approved the following 2000 Series Board Policies – Administration**

1. A motion was made by Board Clerk Huber and seconded by Board Vice President Reed to approve New Board Policy 2000, Concepts and Roles.
2. A motion was made by Board Vice President Reed and seconded by Board Member Watts to approve New Board Policy 2140, Evaluation of the Superintendent
3. A motion was made by Board Member Watts and seconded by Board Clerk Huber to approve New Board Policy 2210, Administrative Leeway in Absence of Board Policy

MINUTES

4. A motion was made by Board Vice President Reed and seconded by Board Member Watts to approve New Board Policy 2230, Representative and Deliberate Groups.

(Board Policies & Procedures votes #1 through #4 above)

AYES: Rees, Reed, Huber, Anderson, Watts
NOES: None
ABSENT: None

5. A motion was made by Board Member Watts and seconded by Board Member Anderson to approve Resolution #965-06 – Opposing Assembly Bill 1381.

AYES: Rees, Reed, Huber, Anderson, Watts
NOES: None
ABSENT: None

B. HUMAN RESOURCES

1. Assistant Superintendent Feaster reviewed the need for a variable term waiver request for Jeana Morrison. A motion was made by Board Member Anderson and seconded by Board Clerk Huber to approve the waiver request for Jeana Morrison.
2. Assistant Superintendent Feaster reviewed the need for a variable term waiver request for Jeaner Kassel. A motion was made by Board Member Anderson and seconded by Board Clerk Huber to approve the waiver request for Jeaner Kassel.
2. Assistant Superintendent Feaster reviewed the need for a variable term waiver request for Mary S. Frain. A motion was made by Board Member Anderson and seconded by Board Clerk Huber to approve the waiver request for Mary S. Frain.

(for Items #1-#3 above)

AYES: Rees, Reed, Huber, Anderson, Watts
NOES: None
ABSENT: None

C. BUSINESS

1. Assistant Superintendent Meeker reviewed Resolution #964-06 regarding borrowing funds through the use of TRANS. At 8:49 p.m., Board President Rees opened the meeting to public comments. There were no comments from the public. A motion was made by Board Member Anderson and seconded by Board Vice President Reed to approved Resolution #96406.

AYES: Rees, Reed, Huber, Anderson, Watts
NOES: None
ABSENT: None

8. ITEMS FROM THE FLOOR

At 8:50 p.m. Board President Rees opened the public forum. There were no items from the general public and the public forum was closed.

9. ANNOUNCEMENTS

Board President Rees announced that an agreement had been reached on the Sloan v. CUSD matter. The Board accepted a settlement for Sloan to resign with the provisions of STRS credit and receipt of a portion of attorneys' fees.

10. ADJOURNMENT

There being no further items or announcements, the meeting was adjourned at 8:55 p.m.

mga

NEXT REGULAR MEETING:

Wednesday, September 20, 2006

MINUTES

7:00 p.m., Chico City Council Chambers

APPROVED:

Board of Education

Administration

MINUTES

CALL TO ORDER

Butte College President William McGinnis called the meeting to order at 9:01 a.m. in the Board Room at Butte College at 3536 Butte Campus Drive, Oroville, CA.

Roll call of the Butte-Glenn Community College Board was taken by Dr. Van Der Ploeg. Present were: William McGinnis, Allan Forbes, Fred Perez, Thomas McLaughlin, Michael Boeger and Diana Van Der Ploeg. Absent were: Lou Cecchi and Bill Brown.

Superintendent, Chet Francisco, introduced the Members of the Board of Education of Chico Unified School District. Rick Rees, President; Rick Anderson, Member; and Anthony Watts, Member. Absent, but in route: Scott Huber, Clerk, and Jann Reed, Vice President.

Butte Trustee Boeger led the pledge of allegiance.

1. AGENDA APPROVAL

It was moved by Butte Trustee Perez and seconded by Butte Trustee Forbes to approve the agenda as presented.

2. PUBLIC COMMENTS

Mr. McGinnis opened the floor up for public comments on non-agendized items at 9:03 a.m. There being no comments from the public, the public comments session was closed.

3. DISCUSSION – Early College Program

Dr. Van Der Ploeg reported on previous discussions with Dr. Francisco on the concept of Early College. Joyce Arntson, Vice President – Grants & Development, was present to give a presentation on the Early College High School Initiative on behalf of the Foundation for California Community Colleges.

Point of Order by Mr. Boeger. Should the group wait for the other CUSD board members? CUSD Board President Rees indicated that he would prefer to proceed and bring the others up to date later.

Joyce Arntson provided information on Early College – a small, autonomous school of no more than 100 students per grade (9-12) where students are provided the opportunity to earn a high school diploma and at least two years of college at no additional cost to the student. This program is supported by the Bill & Melinda Gates Foundation in partnership with the Carnegie Corporation (NY), the Ford Foundation and W.K. Kellogg Foundation, with a maximum grant of \$400,000 distributed over a four- or five-year period.

At 9:15 a.m., Jann Reed, CUSD Board Vice President, arrived.

Joyce Arntson reviewed a packet of documents which she presented and which provided additional information on the program.

At 9:23 a.m., Scott Huber, CUSD Board Clerk, arrived.

Joyce Arntson indicated that the next step would be to begin work on a Memorandum of Understanding between the college and the school district.

At 9:35 a.m., the floor was opened for public comments. Gene Lucas presented his views against the idea of an early college plan. There being no further comments, the public comment session was closed.

After further discussion, both Boards expressed support of the program. The next steps outlined were to form a steering committee, decide on a location for the campus, agree on financial plans and assets/resources and to then form sub-committees to address the issues of target students, curriculum, facilities and future visits to other early college campuses for additional information.

4.. ADJOURNMENT

Butte College Board President McGinnis thanked the participants for coming and there being no further

MINUTES

business adjourned the meeting at 10:20 a.m.

APPROVED:

Board of Education

Administration

:mga

DONATIONS/GIFTS

Lloyd Tazuk	Chico High Sweater	CHS
Brent & Christine Clark	\$75.00	CHS - ACT
CHS Sports Boosters	\$4,200.00	CHS - Football Uniforms
Rehab Medicine Assoc.	\$300.00	CHS - Girls Tennis
Matt & Michelle Thompson	\$100.00	CHS - Girls' Varsity Field Hockey
Matt & Michelle Thompson	\$25.00	CHS - Men's Varsity Cross Country
Thomas & Nancy Masterson	\$200.00	CHS - WEST
Kevin & Cheri Morgan	\$210.00	Emma Wilson - Environmental Camp
Eric & Carol Johnson	\$60.00	Emma Wilson - McCormick & Roy
Soroptimists - Bidwell Rancho	Carpets, Base, Installation	Fair View - Young Parent Program
Farshad Azad	School Supplies	LCC
Angie Hughes	Microwave	Little Chico Creek
Bidwell Presbyterian Church	Puppet Theater	Little Chico Creek
Steve Kelasco	\$96.00	Little Chico Creek
Robert Engstrom	\$40.00	Neal Dow - 4th Grade
PG&E Corp. Foundation	\$249.00	PVHS
Matt McLaughlin	Printer & Paper	PVHS
Target Stores	\$276.19	PVHS
John Keech	Three Golf Clubs	PVHS - Golf Team
Arlie Hixson	Sewing Patterns, Etc.	PVHS - Home Ec
Michelle Maratin	49 Books	PVHS - Library
Charlie Copeland & Sally Foltz	24 Books	PVHS - Library
Christina Nichols	Mass Market Paperbook	PVHS - Library
Linda Elliott	Paperbacks, Books, CDs, DVDs	PVHS - Library
Stephen & Dianna Sweet	\$20.00	PVHS - Severely Handicapped
Julie Suniga	Panasonic Typewriter	Shasta
Shasta PTO	Windows XP Upgrade	Shasta
Jennifer Whiteley	Flat Screen Monitor	Shasta
Shasta PTO	18 Computers + Software	Shasta
Christine Gobba	Computer, Keyboard, Mouse,	Shasta
	Joystick & Software	Shasta

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

6.A.3.1

September 20, 2006

MEMORANDUM TO: Board of Education
FROM: Dr. Chet Francisco, Superintendent
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<u>Part-Time Leave Request(s) for 2006/07</u>			
Bonafacino-Randall, Bernadette	Elementary	2006/07 (Effective 10/2/06-6/7/07)	0.2 FTE Leave
Circo, Jill	Secondary	2006/07 (Effective 8/31/06-6/7/07)	0.4 FTE Leave
Early, Katy	Elementary	2006/07	0.5 FTE Leave
Kidd, Debra	Secondary	2006/07	0.2 FTE Leave
<u>Rescission/Change Leave Request(s) for 2006/07</u>			
Ferrera, Norna	Elementary	2006/07	0.2 FTE Leave (Increase to .4 FTE Leave Policy #4475 STRS Reduced Workload)
Nichols, Janelle	Elementary	2006/07	0.1 FTE Leave (Increase to 0.6 FTE Leave Request)
Smith, Lucille	Elementary	2006/07	0.1 FTE Leave (Increase to 0.2 FTE Leave Request)
<u>Probationary Appointment(s) 2006/07 According to Board Policy</u>			
Brown, M. Sharon	0.8 FTE Elementary	2006/07 (Effective 8/16/06)	Probationary Appointment
Friedman, Mark	1.0 FTE Elementary	2006/07	Probationary Appointment
Manuel, Brent	1.0 FTE Secondary	2006/07 (Effective 8/28/06)	Probationary Appointment
O'Laughlin, Zane	1.0 FTE Secondary	2006/07 (Effective 8/30/06)	Probationary Appointment
Triplett, Vickie	0.2 FTE Elementary	2006/07 (Effective 8/22/06)	Probationary Appointment
<u>Temporary Appointment(s) 2006/07 According to Board Policy</u>			
Carter, Tamara	0.4 FTE Secondary	1 st Semester 2006/07 (Effective 8/31/06)	Temporary Appointment
Clarke, Kelly	0.8 FTE Secondary	1 st Semester 2006/07	Temporary Appointment
Crowe, Marsha	0.5 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Erndt, Therese	1.0 FTE Speech Therapist	1 st Semester 2006/07 (Effective 8/15/06)	Temporary Appointment
Ford, Karen	0.5 FTE Elementary	1 st Semester 2006/07 (Effective 9/13/06)	Temporary Appointment (Increase to 1.0 FTE)

Gallivan, Lois	0.2 FTE Elementary	1 st Semester 2006/07 (Effective 9/1/06)	Temporary Appointment
Harris, Catherine	0.6 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Holman, Melissa	0.57 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Holman, Melissa	0.4 FTE Elementary	1 st Semester 2006/07 (Effective 8/28/06)	Temporary Appointment (Increase to .97 FTE)
Keene, Kristine	0.6 FTE Elementary	1 st Semester 2006/07	Temporary Appointment (Increase to 1.0 FTE)
King, Kelly	0.61 FTE Elementary	1 st Semester 2006/07 (Effective 8/15/06)	Temporary Appointment
Kinslow, Leticia	0.5 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Knox, Marlo	0.75 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Kress, Kati	0.05 FTE Elementary	1 st Semester 2006/07 (Effective 8/23/06)	Temporary Appointment (Increase to .2 FTE)
Parker, Julie	0.56 FTE School Nurse	1 st Semester 2006/07 (Effective 8/16/06)	Temporary Appointment
Payne, Shanon	0.57 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Payne, Shanon	0.43 FTE Elementary	1 st Semester 2006/07 (Effective 8/15/06)	Temporary Appointment (Increase to 1.0 FTE)
Phillips, Lori	0.1 FTE Elementary	1 st Semester 2006/07 (Effective 8/23/06)	Temporary Appointment (Increase to .7 FTE)
Presnall, DeAnne	0.72 FTE Elementary	1 st Semester 2006/07	Temporary Appointment
Presnall, DeAnne	0.2 FTE Elementary	1 st Semester 2006/07 (Effective 8/25/06)	Temporary Appointment (Increase to .92 FTE)
Slapar, Melina	0.44 FTE Elementary	1 st Semester 2006/07 (Effective 8/25/06)	Temporary Appointment
Schwarz, Gwen	1.0 FTE Elementary	1 st Semester 2006/07 (Effective 8/21/06)	Temporary Appointment
Stevens, Annie	0.5 FTE Elementary	1 st Semester 2006/07 (Effective 8/24/06)	Temporary Appointment
Umpleby, Abby	0.3 FTE Elementary	1 st Semester 2006/07 (Effective 8/28/06)	Temporary Appointment

Retirement(s)/Resignation(s)

Bochi-Galli, Christine	August 18, 2006	Resignation
Pierce, Jnana	August 10, 2006	Resignation

jm
9/14/06

6.A.4.1

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999

September 20, 2006

MEMORANDUM TO: Board of Education

FROM: Chet Francisco, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u> <u>APPOINTMENTS</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
Acuavera, Ruben	IPS-Classroom/Hooker Oak/2.0	09/05/06	Vacated Position/ Special Education
Amos, Kayla	IPS-Classroom/LCC/3.5	08/15/06	Vacated Position/ Special Education
Amos, Kayla	IPS-Classroom/LCC/3.0	08/15/06	New Position/ Special Education
Callister, Heidi	IPS-Hearing Impaired-Deaf/LCC/4.0 & 3.0	08/15/06	Vacated Positions/ Special Education
Carrasquel, Christina	IA-Bilingual/Rosedale/2.0	09/20/06	Vacated Position/ Categorical Fund
Dahrouj, Aftonia	IPS-Classroom/Citrus/2.0	09/08/06	Vacated Position/ Special Education
Fields, Sharyn	Instructional Assistant/McManus/3.0	08/21/06	New Position/ Special Education
Forayter, Carol	Campus Supervisor/MJHS/2.0	08/15/06	Vacated Position
Kelley, Keith	Alarm System Technician/M & O/8.0	09/12/06	New Position
Kennedy, Sean	LT IPS-Healthcare/Loma Vista/3.0 & 3.0	08/28/06- 01/12/07	During Absence of Incumbent / Special Education
Leckenby-Sanborn, Dian	School Bus Driver 2/Transportation/5.2	06/12/06- 07/07/06	Summer School Appointment
Lewis, Christina	IPS-Classroom/PVHS/6.0	08/15/06	New Position/ Special Education
Matz, Elizabeth	Office Assistant-Elementary Attendance/Citrus/4.0	09/08/06	Vacated Position
McNeille, Robin	IPS-Classroom/Loma Vista/1.0	09/05/06	Vacated Position/ Special Education
Nowak, Jill	IPS-Healthcare/Loma Vista/4.0	08/15/06	New Position/ Special Education
Phipps, Colleen	Parent Classroom Aide-Restr/Citrus/2.0	08/29/06	Vacated Position/ Categorical Fund
Ross, Eileen	Parent Classroom Aide-Restr/Rosedale/2.0	08/22/06	Vacated Position/ Categorical Fund
Shannon, Jocelyn	IPS-Classroom/Loma Vista/2.0	08/15/06	New Position/ Special Education
Shannon, Jocelyn	IPS-Classroom/Neal Dow/3.5	09/05/06	Vacated Position/ Special Education
Sorenson-Hilsee, Amalia	Parent Classroom Aide-Restr/Citrus/2.0	08/22/06	Vacated Position/ Categorical Fund
Vang, Zoua	Impacted Language Liaison-Hmong/Citrus/1.4	08/15/06	Vacated Position/ Categorical Fund
Watt, Kathy	HR Coordinator/Human Resources/8.0	08/28/06	Vacated Position
Wickham, Wendy	IA-Special Education/McManus/5.0	08/15/06	Vacated Position/ Special Education

Increase in Hours

Littlefield, Christine	IPS-Classroom/LCC/6.0	08/15/06	Vacated Position/ Special Education
Sullivan, Lori	Computer Technician/CJHS/5.0	09/05/06	New Position/ Categorical Fund

Transfer w/Increased Hours

Belcher, Brenda	Custodian/Hooker Oak/8.0	08/24/06	Vacated Position
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Voluntary Reduction in Hours

Bowman, R. Patricia	IA-Bilingual/McManus/1.0	08/28/06	Vacated Position/ Special Education
Bowman, R. Patricia	IA-Bilingual/Sierra View/1.0	08/28/06	Vacated Position/ Special Education

Transfer w/Voluntary Reduction in Hours

Nowak, Jill	IPS-Classroom/McManus/3.0	09/05/06	Vacated Position/ Special Education
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Reclassification

Leckenby-Sanborn, Dian	School Bus Driver-Type 2/ Transportation/7.3	08/14/06	Corrected Hours and Appointment Type
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Promotion

Buitron, Sarah	IA-Read Right/CJHS/6.0	08/28/06	New Position/ Categorical Fund
Carter, Karri	Registrar/CHS/8.0	09/01/06	Vacated Position
Insera, Mary	IA-Read Right/FVHS/6.0	08/28/06	New Position/ Categorical Fund
Kamph, Lynn	Fiscal Services Manager/Facilities/8.0	09/01/06	New Position
Standley, Patricia	Registrar/CJHS/8.0	08/01/06	Vacated Position
Williams, Rebecca	IA-Read Right/BJHS/6.0	08/28/06	New Position/ Categorical Fund

Voluntary Demotion

Patterson, William	Sr Grounds Worker/PVHS/8.0	08/29/06	Vacated Position
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Leave of Absence

Brown, Deborah	Cafeteria Assistant/Marigold/4.9	09/14/06- 01/14/07	Per CBA 5.12
Frank, Linda	Library Media Assistant/McManus/4.1	08/01/06- 01/31/07	Per CBA 5.3.3
Golden, Patricia	Library Media Assistant/Rosedale/2.5	10/16/06- 01/01/07	Per CBA 5.3.3
Grimes, Louis	Campus Supervisor/CJHS/2.0	08/29/06- 09/08/06	Per CBA 5.12
Hamilton, Bonny	IPS-Classroom/Rosedale/6.0	08/15/06- 01/05/07	Per CBA 5.12

RESIGNATIONSResigned Only Position Listed

Alvarez, Leticia	IPS-Classroom/Loma Vista/2.0	08/02/06	Voluntary Resignation
Belcher, Brenda	Cafeteria Assistant/PVHS/2.6	08/23/06	Trans w/Increased Hours
Bowman, R. Patricia	IA-Bilingual/Rosedale/2.3	08/27/06	Voluntary Resignation
Buitron, Sarah	IA-Bilingual/CJHS/3.5	08/27/06	Promotion
Buitron, Sarah	IA-Bilingual/Rosedale/2.8	08/27/06	Promotion
Carter, Karri	School Office Manager/Oakdale/8.0	08/31/06	Promotion
Insera, Mary	IA-Multicultural/FVHS/8.0	08/27/06	Promotion
Kamph, Lynn	Facilities-Finance Coordinator/Facilities/8.0	08/31/06	Promotion
Lewis, Christina	IPS-Classroom/Emma Wilson/3.0 & 3.0	08/14/06	Voluntary Resignation
Littlefield, Christine	IPS-Classroom/LCC/5.5	08/14/06	Increase in Hours
Nowak, Jill	Parent Classroom Aide-Restr/McManus/4.1	08/14/06	Voluntary Resignation
Nowak, Jill	IPS-Healthcare/Loma Vista/4.0	09/04/06	Trans w/Voluntary Reduction in Hours
Patterson, William	Sr Custodian/M & O-District/8.0	08/28/06	Voluntary Demotion

Schultz, Nathaniel
Standley, Patricia
Sullivan, Lori
Williams, Rebecca

Resignation/Termination

Abara, Diana
Bonar, Morgan
Botsford, Leslie
Carman, Stanley
Carpenter, Cydney
Castillo, Melanie
Cross, Tyson
Dinsmore, Konnie
Employee holding Position
#260007

Frediani, Teresa
Friesen, Calan
Johnsen, Joanne
Lawrence, Janet
Mello, Susan
Minter, Janean
Presnall, Deanne
Stoner, David
Waller, Angela
Wilson, Katherine

Computer Technician/Sierra View/1.0
School Office Manager/Sierra View/8.0
Computer Technician/Neal Dow/4.7
IA-Special Education/BJHS/5.0

Parent Classroom Aide-Restr/Sierra View/2.0
IPS-Classroom/Loma Vista/2.0
Campus Supervisor/FVHS/2.0
Network Analyst/CHS/8.0
IPS-Classroom/Sierra View/3.0
Parent Classroom Aide-Restr/Neal Dow/2.5
IPS-Healthcare/Citrus/3.5
Cafeteria Assistant/BJHS/6.1
Grounds Worker/M & O/8.0

Parent Liaison Aide-Restr/Emma Wilson/3.0
IPS-Classroom/Loma Vista/3.2
Cafeteria Assistant/MJHS/3.3
IPS-Classroom/Loma Vista/4.0 & 2.0
IA-Special Education/PVHS/5.0
Cafeteria Assistant/MJHS/2.6
Instructional Assistant/Citrus/3.0
School Bus Driver-T1/Transportation/5.7
Parent Classroom Aide-Restr/Cohasset/3.3
IPS-Healthcare/Loma Vista/4.0

08/01/06
07/31/06
09/04/06
08/27/06

08/10/06
08/15/06
08/08/06
08/31/06
08/08/06
08/14/06
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08/21/06

09/15/06
07/20/06
09/06/06
08/18/06
09/05/06
08/10/06
08/21/06
08/28/06
08/11/06
08/09/06

Voluntary Resignation
Promotion
Increase in Hours
Promotion

Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
GH Retirement
Released During
Probationary Period
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
GH Retirement
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation
Voluntary Resignation

Consultant	Amount	Fund	Work to be Performed	Site
Lavin, Greg	6,265.00	Focus on Future Grant	Parent Ed & Communication Skills	AFC
Reading Tree Prod.	3,600.00	School Base & Donations	Reading Workshops	All
Feet First	7,700.00	ASB	DJ for Dances	BJHS
Myles, Jarrah	3,000.00	ASB	Dance Instructor	BJHS
Creative School Res..	20,000.00	21st Century/After School	Annual Evaluation	Chapman, Citrus, McManus, Rosedale
NCOA	5,700.00	ASB	Officials for Football	CHS
NCVOA	10,800.00	ASB	Officials for Volleyball	CHS
NSCOA	1,300.00	ASB	Officials for Wrestling	CHS
Odyssey PEN	4,000.00	Smaller Learning Community	Facilitate WEST Overnight Trip	CHS
Farahmand, Kaiwan	3,445.00	Board	Videotaping for Board Meetings	DO
QSS	3,840.00	Bond Interest	Software Modification	DO
Spain, Robert	3,500.00	General Fund	Computer Diagnostics Support	DO
Comm.Collab.for Youth	34,409.00	High Risk Youth Grant	4 Interactive Programs	FVHS, AFC
Siebal, Kevin	35,466.16	Title IV & Safety	Prevention/Intervention Specialist	FVHS, PVHS
Kristin Leatherman	1,400.00	Title 1 - Parent Ed	Parenting Skills	LCC
Learning for Living	2,200.00	ASB	Motivational Speaker	MJHS
Platinum Productions	1,250.00	ASB	DJ for Dances	MJHS
Correa, Jada	5,120.00	Title IV-Safe & Drug Free	Prevention/Intervention Specialist	MJHS, BJHS
Creative School Res..	10,000.00	21st Century/After School	Annual Evaluation	Neal Dow, Parkview
Basic Emerg.Safety	1,480.00	CA Partnership Academy	Advanced CPR/1st Aide Training	PVHS
Bonacich, Nick	1,650.00	AVID	College Tutor	PVHS
Buck, Dan	1,650.00	AVID	College Tutor	PVHS
GSSRA	3,400.00	ASB	Officials for Soccer	PVHS
Learning for Living	8,210.00	Site & ASB	Entire Campus Speaker/Trainer	PVHS
Moore, Nicole	37,200.00	Special Ed	Indiv. & Group Psychotherapy	PVHS
NCOA	4,200.00	ASB - Gate Receipts	Officials for Football	PVHS
NCVOA	6,000.00	ASB	Officials for Volleyball	PVHS
NSCOA	3,500.00	ASB - Gate Receipts	Officials for Wrestling	PVHS
BCOE	22,440.00	TUPE	Tobacco Education	PVHS
BCOE	1,500.00	TUPE	Evaluation	Various
CSU, Chico	178,266.00	Teaching American History Grant	Oversee & Monitor Grant	Various
Interim Health Care	12,095.00	Orthopedic Handicapped Spec Svcs	Mandatory Medical & Health Procedures	Various

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT - GREG LAVIN

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 09/20/06

Background Information

Greg Lavin will provide a series of classes on Parent Education and Communication Skills Training and Consultation for Parents, Students, Teachers and Staff of Academy for Change during the 2006-2007 school year. Topics will include learning about kids and their behaviors and how to communicate; others will be focused on the adults in the home and new ways to look at their responsibilities. Parents will be able to consult on individual family issues.

Education Implications

This collaboration of parents, students, teachers, and staff will help parents communicate more effectively with their children, teachers with their students, and students with their parents.

Fiscal Implications

None to the general fund. Expenses will be covered by **High Risk Youth** grant.

Additional Information

DO Recommendation

Bernard Vigallon recommends that this consultant agreement be approved.

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Greg Lavin
Street Address/POB: 279 East 7th Avenue
City, State, Zip Code: Chico, CA 95926
Phone: (530) 342-4754

Taxpayer ID/SSN:

This agreement will be in effect from: 09/07/06 to 06/30/07

Location(s) of Services: (site) Academy for Change

3. Scope of Work to be performed: (attach separate sheet if necessary)

Presentation of a series of program of Parent Education and Communication Skills Training and consultation for parents, students, teachers, and staff members. Topics for sessions will include learning about kids and their behavior and new ways to look at the responsibilities of the adults in the home.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Increase parent involvement in the schools.

5. Funding/Programs Affected: (corresponding to accounts below)

1) Focus on the Future Grant

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	7390	0	1491	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 6,265.00 Per Unit, times 1.00 # Units = \$ 6,265.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses

0.00

\$ 6,265.00 Grand Total

9. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee -- See BS10a)

Business Services Use Only

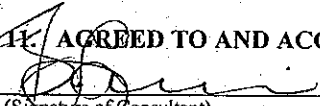
CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

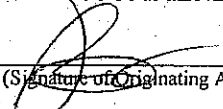
11. AGREED TO AND ACCEPTED:


 (Signature of Consultant)

Greg Lavin
 (Print Name)

8/14/06
 (Date)

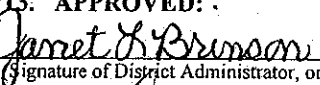
12. RECOMMENDED:


 (Signature of Originating Administrator)

Bernard Vigallon, Director
 (Print Name)

8/15/06
 (Date)

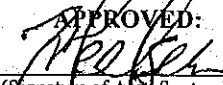
13. APPROVED:


 (Signature of District Administrator, or
 Director of Categorical Programs)

Janet Brinson, Director
 (Print Name)

8/23/06
 (Date)

APPROVED:


 (Signature of Asst. Supt. - Business Services)

☒ Consultant
 Randy Meeker
 (Print Name)

☐ Contract Employee
 (Date)

8-23-06
 (Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT WITH READING TREE PRODUCTIONSPrepared by: Jill Sonnenberg

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 09/20/06Background Information

Mr. Trelease will deliver three inservice workshops for teachers and student teachers as well as an evening program for parents, PTA's, and the general public.

Education Implications

The goal is to develop a lifelong love of reading in our students, and, at the same time, strengthen community relationships among the various levels of education within Chico.

Fiscal Implications

None

Additional Information

Donations are being submitted from CSUC, other school districts, and private donors.

DO Recommendation: _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Reading Tree Productions / Jim Trelease
Street Address/POB: 51 Arvesta Street
City, State, Zip Code: Springfield, MA 01118-1239
Phone: 413-782-5839
Taxpayer ID/SSN: _____

This agreement will be in effect from: 01/22/07

to 01/22/07

Location(s) of Services: (site) BMU Auditorium, CSU, Chico

3. Scope of Work to be performed: (attach separate sheet if necessary)

Mr. Trelease will deliver three inservice workshops for teachers and student teachers as well as an evening program for parents, PTA's, and the general public.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

The goal is to develop a lifelong love of reading in our students, and at the same time, strengthen community relationships among the various levels of education within Chico.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) School Base Account
2) Donations Account
3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	59.00	01	7250	0	1110	1000	5800	14	670
2)	41.00	01	0000	0	1344	4900	5800	14	790
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 3,100.00 Per Unit, times 1.00 # Units = \$ 3,100.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

Airfare & surcharge	\$ 200.00	Total for Addit'l Expenses
Lodging	\$ 300.00	
	\$ 500.00	

\$ 3,600.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

6.A.5.6

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

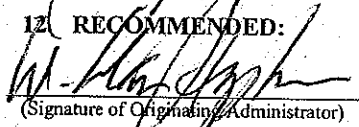
11. AGREED TO AND ACCEPTED:


(Signature of Consultant)

Jim Trelease
(Print Name)

8-7-06
(Date)

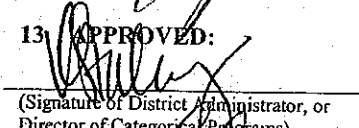
12. RECOMMENDED:


(Signature of Originating Administrator)

W. Alan Stephenson
(Print Name)

8-15-06
(Date)

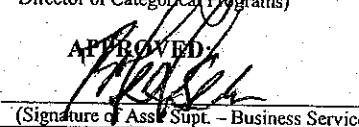
13. APPROVED:


(Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley
(Print Name)

8-15-06
(Date)

APPROVED:


(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

8-23-06
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: _____

(Date)

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

☐ Send to Site Administrator: _____

(Date check required)

☐ Mail to Consultant

(c).

\$ _____

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT WITH FEET FIRSTPrepared by: Bill Battaglia-Bidwell Jr. High School

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

For years we have used local disc jockeys for our dances. Recently we have moved to use a company from out of town that specializes in clean, age appropriate dances. They are more than simply disc jockeys, they are entertainers. Since we began using them we have had the support of PTA and our student body to continue. We would like to use the same company exclusively this year.

Education Implications

Dances are an integral part of the middle school experience. As long as we are having them, it is our belief that they should be a safe, fun and positive experience.

Fiscal Implications

All costs will be charged to the Associated Student Body of Bidwell Jr. High School. All costs have been approved by the student body.

Additional Information

DO Recommendation:

Approval

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: FEET FIRST
Street Address/POB: 1552 BEACH STREET, SUITE U
City, State, Zip Code: EMERYVILLE, CA 94608
Phone: 800-393-3338
Taxpayer ID/SSN: _____

This agreement will be in effect from: 09/15/06

to 06/06/07

Location(s) of Services: (site) BIDWELL JUNIOR HIGH

3. Scope of Work to be performed: (attach separate sheet if necessary)

school dances (5)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. Funding/Programs Affected: (corresponding to accounts below)

1) ASB

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1232	1000	5800	14	050
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1,540.00 Per Unit, times 5.00 # Units = \$ 7,700.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____
Total for Addit'l Expenses 0.00
\$ 7,700.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only
 CA# _____
 V# _____
 RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

X [Signature]
 (Signature of Consultant)

DAVE COUTIER
 (Print Name)

8/17/2006
 (Date)

12. RECOMMENDED:

[Signature]
 (Signature of Originating Administrator)

JOANNE PARSONS
 (Print Name)

[Signature]
 (Date)

13. APPROVED:

[Signature]
 (Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley
 (Print Name)

8-30-06
 (Date)

APPROVED:

[Signature]
 (Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
 (Print Name)

☐ Contract Employee
[Signature]
 (Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

☐ Partial Payment thru: _____
 (Date)

☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)**

☐ Send to Site Administrator: _____
 (Date check required)

☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT WITH JARRAH MYLESPrepared by: Lisa Winslow, School Counselor

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

Bidwell Junior Dance Club was formed in the 2004-2005 school year by students who loved to dance. Approximately 30 students participated. High school students with the help of the school counselor were able to meet twice a week for practice and performed at the end of the school year at nearby elementary schools promoting an anti-bullying pledge. The following year a Dance Instructor was hired and approximately 40 students participated throughout the year. During that time, students performed at Bidwell Junior, elementary schools, the REACH conference at Richardson Springs, Chico State Dance Recital. Currently, we have signed up 65 students who are practicing twice a week and are getting ready for their first performance in November at Bidwell Junior. The students do not have to pay for anything to be in Dance Club. We do some fund raiser activities at Dances to raise money for our Club expenses.

Education Implications

Students must maintain a 2.0 GPA

Fiscal Implications

The monies that pay for Dance Club and the instructor come from ASB funding.

Additional Information

This is a popular club that involves all levels of ability.. It brings a positive school spirit to Bidwell Jr.

DO Recommendation:

Approve

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Jarrah Myles
Street Address/POB: 20 Cherry Street
City, State, Zip Code: Chico, CA 95928
Phone: 530-230-7676
Taxpayer ID/SSN: _____

This agreement will be in effect from: 10/01/06 to 06/08/06

Location(s) of Services: (site) BJHS

3. Scope of Work to be performed: (attach separate sheet if necessary)

Dance Instructor/Educator

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

The goal of the Bidwell Dance Crew is to broaden students exposure to the world of dance. Dancers will develop kinesthetic awareness, creative and critical thinking skills, as well as execute and perform the artistry of dance.

5. Funding/Programs Affected: (corresponding to accounts below)

1) ASB
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1232	1000	5800	14	050
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 3,000.00 Per Unit, times 1.00 # Units = \$ 3,000.00 Total for Services
(Unit: ☒ Per Year ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____
Total for Addit'l Expenses 0.00
\$ 3,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

6.A.5.12

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

[Signature]
(Signature of Consultant)

Jamarcus L. Myles
(Print Name)

August 16th, 2006
(Date)

12. RECOMMENDED:

[Signature]
(Signature of Originating Administrator)

Sharon Parsley
(Print Name)

8-16-06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley
(Print Name)

9-13-06
(Date)

APPROVED:

[Signature]
(Signature of Asst. Supt. - Business Services)

☐ Consultant
Randy Meeker
(Print Name)

☒ Contract Employee

9-6-06
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

TITLE: CONSULTANT AGREEMENT WITH CREATIVE SCHOOL RESOURCES & RESEARCH

Action: _____
Consent: X
Information: _____

Agenda Item:
September 20, 2006
Page 1

Prepared by: Cynthia Kampf, Ed.D.

Background Information

This is the third year of the 21st Century Community Learning Center After School Program. Creative School Resources and Research provides evaluation services to meet both federal and state evaluation requirements.

Educational Implications

The goals of the 21st Century Community Learning Center After School Program are to increase student achievement and to provide a safe and health environment conducive to learning. The evaluator helps us determine if our goals are met.

Fiscal Implications

The grant is funded by federal 21st Century Community Learning Center funds.

Recommendation

I recommend approval of the attached consultant agreements Creative School Resources and Research.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Creative School Resources & Research
Street Address/POB: 520 Cottonwood Street, Suite 5
City, State, Zip Code: Woodland, CA 95695
Phone: 530.669.3600 Fax 530.669.3633
Taxpayer ID/SSN: _____

This agreement will be in effect from: 09/21/06 to 06/30/07

Location(s) of Services: (site) Chico Unified School District and Creative School Resources & Research

3. Scope of Work to be performed: (attach separate sheet if necessary)

Annual Evaluation - Development of evaluation management and data collection plan; technical assistance for monthly review and annual performance report; attendance at monthly collaborative planning meetings; develop, write, and submit annual reports for 21st Century programs at Chapman, Citrus, McManus and Rosedale.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Increased student achievement in core subjects.
Meet all program and approved grant requirements for evaluation and accountability.

5. Funding/Programs Affected: (corresponding to accounts below)

1) 21st Century Community Learning Center After School Program

2) _____

3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	4124	0	1032	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 5,000.00 Per Unit, times 4.00 # Units = \$ 20,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 20,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
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6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Veronica Robbins
(Signature of Consultant)

Veronica Robbins
(Print Name)

9/13/06
(Date)

12. RECOMMENDED:

Cynthia Kampf
(Signature of Originating Administrator)

Cynthia Kampf
(Print Name)

9/14/06
(Date)

13. APPROVED:

Kelly Staley
(Signature of District Administrator, or
Director of Categorical Programs)

Kelly Staley
(Print Name)

9-14-06
(Date)

APPROVED:

Randy Meeker
(Signature of Asst. Supt. – Business Services)



Consultant
Randy Meeker
(Print Name)



Contract Employee

9/14/06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Consultant Agreement - NCOAPrepared by: Robyn Salyer

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

To provide for officials for Football,

Education Implications

Athletics

Fiscal Implications

Paid for by ASB Athletic Money

Additional Information

DO Recommendation:

Recommend

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Officials Association (Football)
Street Address/POB: 1741 Mich Ct.
City, State, Zip Code: Yuba City CA 95993
Phone: 530-671-7087
Taxpayer ID/SSN: _____

This agreement will be in effect from: 03/01/06 to 07/01/07

Location(s) of Services: (site) Chico High School, University Stadium (CSUC)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to football games involving Chico High School as the host school

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair athletic contests as required by the CIF guidelines and NFHS rules.

5. Funding/Programs Affected: (corresponding to accounts below)

1) Chico High School Associated Students, Athletics

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)							5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ _____ Per Unit, times _____ # Units = \$ _____ 0.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

Travel Expense	\$ 500.00	
Assignor or Association Fee	\$ 200.00	
Football officials not to exceed	\$ 5,000.00	5,700.00
		Total for Addit'l Expenses
	\$ 5,700.00	Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
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4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
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8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Donald F. Schukraft
(Signature of Consultant)

Donald F. Schukraft
(Print Name)

6/3/06
(Date)

12. RECOMMENDED:

Jim HANCON
(Signature of Originating Administrator)

JIM HANCON
(Print Name)

8/7/06
(Date)

13. APPROVED:

Dee Thao
(Signature of District Administrator, or
Director of Categorical Programs)

Dee Thao
(Print Name)

8/30/06
(Date)

APPROVED:

Randy Meeker
(Signature of Asst. Supt. – Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

9/14/06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Consultant Agreement - NCVOAPrepared by: Robyn Salyer

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

To provide for officials for volleyball.

Education Implications

Athletics

Fiscal Implications

Paid for by ASB Athletic Money

Additional Information

DO Recommendation:

Recommend

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

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☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association
 Street Address/POB: PO Box 1844
 City, State, Zip Code: Chico CA 95927
 Phone: 530-345-0415
 Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/01/06 to 07/01/07

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to volleyball games involving Chico High School as the host school.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair athletic contests as required by the CIF guidelines and NFHS rules.

5. Funding/Programs Affected: (corresponding to accounts below)

1) Chico High School Associated Students, Athletics

2) _____

3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)							5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ _____ Per Unit, times _____ # Units = \$ _____ 0.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

Travel Expense \$ 1,000.00
 Assignor or Association Fee \$ 800.00
 Fee for officials not to exceed \$ 7,000.00
 Total for Addit'l Expenses 8,800.00
 Grand Total \$ 10,800.00

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee -- See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

[Signature]
(Signature of Consultant)

Torrese N. Howcu
(Print Name)

6/8/06
(Date)

12. RECOMMENDED:

[Signature]
(Signature of Originating Administrator)

Jim HANLON
(Print Name)

8/7/06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

Dee Thao
(Print Name)

8/30/06
(Date)

ASB Executive Council
APPROVED:

[Signature]
(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

9/14/06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)**

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Consultant Agreement - WRESTLING (NSCOA)Prepared by: Robyn Salyer

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

To provide for officials for 'wrestling.

Education Implications

Athletics

Fiscal Implications

Paid for by ASB Athletic Money

Additional Information

DO Recommendation:

Recommend

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: NSCOA-Chico Grapplers Officials Association
Street Address/POB: 744 Selmer Lake Dr.
City, State, Zip Code: Chico CA 95973
Phone: _____
Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/01/06 to 07/01/07

Location(s) of Services: (site) Chico High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials to Wrestling matches involving Chico High School as the host school.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide students of Chico High School with fair athletic contests as required by the CIF guidelines and NFHS rules.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Chico High School Associated Students Athletics
2) _____
3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)							5800	14	
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ _____ Per Unit, times _____ # Units = \$ _____ 0.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

Travel Expense	\$ 300.00	
Assignor or Association Fee	\$ 200.00	
Football officials not to exceed	\$ 800.00	
		1,300.00
Total for Addit'l Expenses		
<i>wrestling</i>	\$ 1,300.00	Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:(Signature of District Administrator, or
Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst Supt. - Business Services)

(Print Name)

(Date)

Consultant
Randy Meeker

Contract Employee

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

Partial Payment thru: _____

(Date)



Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator: _____

(Date check required)



Mail to Consultant

(c).

\$ _____

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Chico Unified School District

Educational Services - Elementary Education
(530) 891-3000 x137



TITLE: CONSULTANT AGREEMENT WITH ODYSSEY PEN

Action: _____
Consent: X
Information: _____

Agenda Item:
09/20/06
Page 1 OF 1

Prepared by

Background Information

This marks the ninth consecutive year Chico High West seniors will attempt to summit Mt. Lassen together with their parents and teachers. An incredible 29-hour trip, the students, along with the staff, has managed to ride this wave of commitment all the way to graduation day each and every year.

Educational Implications

The entire notion of just how a democracy works comes front and center in a trip such as this. Also, a "hands on" lesson in economics emerges as each group must plan, shop and carry out meals for the entire group. The morning after the hike, the students are challenged to look at their future and determine possibilities and roadblocks. The students write both reflectively and creatively as well.

Fiscal Implications

Funding is support by both the SLC grant and parent donations.

Additional Information

Each year we invite staff not directly associated with Chico High West to join this trip. This year, Krissy Hahn, one of our senior Government teachers will go on the trip by her request.

Recommendation

I recommend approval of the proposed field trip.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐

On File (click to view)

☒

Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐

On File (click to view)

☒

Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Odyssey/PEN
Street Address/POB: 2277 East 8th Street
City, State, Zip Code: Chico, Ca 95928
Phone: 342-1650
Taxpayer ID/SSN: _____

This agreement will be in effect from: 10/08/06

to

10/09/06

Location(s) of Services: (site)

Lassen National Park

3. Scope of Work to be performed: (attach separate sheet if necessary)

Facilitate WEST Senior overnight team building trip to Lassen Park

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Greater understanding of each other and the world around us

5. Funding/Programs Affected: (corresponding to accounts below)

1) Smaller Learning Community

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100	01	5819	0	1110	1000	5800	14	010
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ ~~3,000.00~~ 4,000 Per Unit, times 100 # Units = \$ ~~3,000.00~~ 4,000 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____ Total for Addit'l Expenses

\$ ~~3,000.00~~ 4,000 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

4,000
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

Laone Fredericks
(Print Name)9-13-06
(Date)**12. RECOMMENDED:**

(Signature of Originating Administrator)

Jim Harlow
(Print Name)9/13/06
(Date)**13. APPROVED:**

(Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley
(Print Name)9-14-06
(Date)**APPROVED:**

(Signature of Asst. Supt. – Business Services)



Consultant



Contract Employee

Randy Meeker
(Print Name)9/14/06
(Date)**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Consultant Agreement - Kaivan Farahmand

Prepared by: Mary Anderson



Consent



Information Only

Board Date: 09/20/06



Discussion/Action

Background Information

To continue to provide videotaping services for Board of Education Meeting.

Education Implications

Inform the community of Board items affecting public education.

Fiscal Implications

Funded through School Board account.

Additional Information

DO Recommendation: _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Kaivan Farahmand
Street Address/POB: P.O. Box 3908
City, State, Zip Code: Chico, CA 95927
Phone: 530/521-9292
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/06 to 06/30/07

Location(s) of Services: (site) Board of Education Meetings

3. Scope of Work to be performed: (attach separate sheet if necessary)

To provide videotaping services for Board of Education meetings.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Provide communication to the community.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) School Board
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	0000	7110	5800	14	770
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 53.00 Per Unit, times 65.00 # Units = \$ 3,445.00 Total for Services
(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Add'l Expenses

\$ 3,445.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

 (Signature of Consultant)

Kaivan Farahmand

(Print Name)

(Date)

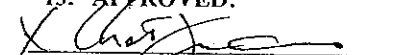
8/17/06

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

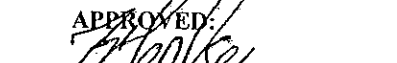
13. APPROVED:

 (Signature of District Administrator, or
 Director of Categorical Programs)

Chet Francisco

(Print Name)

(Date)

X 8/17/06

APPROVED:

 (Signature of Asst. Supt. – Business Services)

☒ Consultant
 Randy Meeker

(Print Name)

☐ Contract Employee

(Date)

8-21-06

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
 (Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: QSS software modification for laser checksPrepared by: Ray Quinto

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

Convert existing dot matrix (impact printing) process for producing payroll and accounts payable checks to laser printed forms. Existing check producing equipment is reaching end of life.

Education Implications

None

Fiscal Implications

Cost savings for district to discontinue service contracts for aging check production equipment. Efficiency gains and less chance for human error when producing checks.

Additional Information

New payroll and AP checks will have more information for employees and vendors. Existing forms limited the amount of data that could be printed on a single check or stub.

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Quintessential School Systems
Street Address/POB: 2121 S. El Camino Real, Ste D200
City, State, Zip Code: San Mateo, CA 94403
Phone: 650-372-0200
Taxpayer ID/SSN: 94-3116340

This agreement will be in effect from: 09/25/06 to 03/01/07

Location(s) of Services: (site) District Office

3. Scope of Work to be performed: (attach separate sheet if necessary)

Quote #4576 \$3,840 - Modify QSS software to produce laser printed payroll checks and accounts payable warrants

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Retire costly aging dot matrix check producing and paper separating equipment

Create efficiency in the check producing process and reduce risk of human error

Provide for an AP or payroll check with more user or vendor information

5. Funding/Programs Affected: (corresponding to accounts below)

1) Fund 29

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	29	0000	0	0000	8100	5800	14	510
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 160.00 Per Unit, times 24.00 # Units = \$ 3,840.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$ 0.00 Total for Addit'l Expenses

\$ 3,840.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____

V# _____

RCN# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. **AGREED TO AND ACCEPTED:**

(Signature of Consultant)

(Print Name)

(Date)

12. **RECOMMENDED:**

(Signature of Originating Administrator)

(Print Name)

(Date)

13. **APPROVED:**

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)☐ Contract Employee

(Date)

14. **Authorization for Payment:**(a). **CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). **DISPOSITION OF CHECK by Accounts Payable:**
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: Consultant Agreement for Technology Services - Robert Spain

☒ Consent

☐ Information Only

Board Date: September 20, 2006

☐ Discussion/Action

Background Information

Because of an unexpected resignation, new programs being implemented upon school startup, and a recent virus attack, we have utilized all existing, qualified work force, substitutes and still cannot keep up with the demand for technology support services. We are also currently in a recruitment cycle for BOTH Computer Technician and Network Analyst.

Education Implications

Supporting existing technology integration and implementing new computer-based software and hardware enhances the educational process, and is in line with existing District academic goals.

Fiscal Implications

No impact on General Fund. - savings from vacant position

Recommendation

Approval of consultant agreement

Prepared by: Vikki Gillett

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Robert Spain
 Street Address/POB: 938 W. 12th Ave
 City, State, Zip Code: Chico, CA 95926
 Phone: 530/893-2716
 Taxpayer ID/SSN: 014-52-7205

This agreement will be in effect from: 09/14/06 to 12/30/06

Location(s) of Services: (site) various school sites

3. Scope of Work to be performed: (attach separate sheet if necessary)

Computer diagnostics/repair, virus detection/removal, convert users to Active Directory, account management and assistance with hardware/software

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

To support student and staff computer systems to enhance technology integration into the curriculum

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) General Fund - savings from vacant position
 2)
 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	0000	7700	5800	14	510
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 17.50 Per Unit, times 200.00 # Units = \$ 3,500.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 3,500.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREE TO AND ACCEPTED:

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:(Signature of District Administrator, or
Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. – Business Services)

(Print Name)

(Date)

Consultant
Randy Meeker

Contract Employee

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

Partial Payment thru: _____

(Date)



Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator: _____

(Date check required)



Mail to Consultant

(c).

\$ _____

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT WITH COMMUNITY COLLABORATIVE FOR YOUTH

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: 09/20/06

Background Information

Community Collaborative for Youth provides 4 programs for Academy for Change:

Beyond Violence Alliance is an interactive examination on how violence exists in our culture;

Open Arts provides innovative ways for students to bring art into their lives;

Every Youth Included builds resiliency and respect in students, encouraging healthy personal relationships, reducing use of alcohol, tobacco, and other drugs; and

Theatre on the Fringe uses drama as a vehicle for students to explore issues relevant to their lives.

Education Implications

Students will gain insights and understanding regarding the causes of the negative influences in their lives. These programs provide tools for success that will help them make better choices, build respect for themselves and others, and encourage them to put education first in their lives.

Fiscal Implications

None to the general fund. Expenses will be covered by **High Risk Youth** grant.

Additional Information

DO Recommendation

Bernard Vigallon recommends that this consultant agreement be approved.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

6.A.5.38

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Community Collaborative for Youth
Street Address/POB: 925 Cedar Street
City, State, Zip Code: Chico, CA 95928
Phone: (530) 566-1806
Taxpayer ID/SSN: _____

This agreement will be in effect from: 09/07/06 to 06/30/07

Location(s) of Services: (site) Fair View Academy for Change

3. Scope of Work to be performed: (attach separate sheet if necessary)

This proposal is for three programs under the auspices of Community Collaborative for Youth--Beyond Violence Alliance, Open Arts, and Every Youth Included and Theatre on the Fringe--to provide educational enrichment services for students.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Establish targeted intervention opportunities for students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) High Risk Youth Grant
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	7390	0	1401	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 34,409.00 Per Unit, times 1.00 # Units = \$ 34,409.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 34,409.00 Grand Total

Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

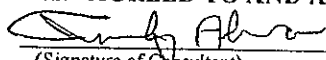
CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.


11. AGREED TO AND ACCEPTED:


(Signature of Consultant)

Emily Alma, Executive Director
(Print Name)

August 15, 2006
(Date)

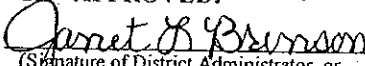
12. RECOMMENDED:


(Signature of Originating Administrator)

Bernard Vigallon, Director
(Print Name)

8/15/06
(Date)

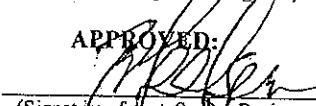
13. APPROVED:


(Signature of District Administrator, or
Director of Categorical Programs)

Janet L. Branson, Director
(Print Name)

8/23/06
(Date)

APPROVED:


(Signature of Asst. Sup. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee
(Date)

8-23-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Agenda Item: _____
(DO Use Only)**PROPOSED AGENDA ITEM:** CONSULTANT AGREEMENT WITH JOHN STEBAL

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: 09/20/06

Background Information

The Safe and Drug-Free Schools program provides funding through State and Federal entitlements and other grants to support part-time Prevention-Intervention Specialists at all secondary school sites. Activities include services focused on reducing substance use and increasing school safety.

Education Implications

A reduction in unhealthy behaviors improves students' access to learning.

Fiscal Implications

None to the general fund. Grant funded, though school-site funds are used at the discretion of the site (i.e., Fair View, Pleasant Valley, and Chico High Schools have chosen to use school funds to increase level of services).

Additional Information

Services viewed as *essential* to learning by site staff.

DO Recommendation

Anne Phillippe recommends that this consultant agreement be approved. *AP 8/21/06*

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: John Siebal
Street Address/POB: 656 E. 5th Street
City, State, Zip Code: Chico, CA 95926
Phone: 530.342-7178
Taxpayer ID/SSN: !

This agreement will be in effect from: 09/07/06 to 06/15/07

Location(s) of Services: (site) Pleasant Valley and Fair View High Schools

3. Scope of Work to be performed: (attach separate sheet if necessary)

Prevention/Intervention work with staff and students, including individual and group work related to substance use, anger, and other acting-out behaviors.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Reduction of substance use and other unhealthy behaviors.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title IV
2) Safety Accounts
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	0.50	01	3710	0	1110	3110	5800	14	740
2)	0.25	01	6405	0	1110	1000	5800	14	020
3)	0.25	01	7390	0	1401	1000	5800	14	670

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 233.33 Per Unit, times 152.00 # Units = \$ 35,466.16 Total for Services

(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 35,466.16 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:John Siebal
(Signature of Consultant)John Siebal
(Print Name)8/10/06
(Date)**12. RECOMMENDED:**Ann E. Brodsky
(Signature of Originating Administrator)Ann E. Brodsky
(Print Name)8-15-06
(Date)**13. APPROVED:**Janet Brinson
(Signature of District Administrator, or
Director of Categorical Programs)Janet Brinson
(Print Name)8/16/06
(Date)

APPROVED:

Randy Meeker
(Signature of Asst. Supt. – Business Services)☐ Consultant
Randy Meeker
(Print Name)☒ Contract Employee8-23-06
(Date)**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

Agenda Item: _____
(DO Use Only)**PROPOSED AGENDA ITEM: Consultant Agreement --- Kristan Leatherman**

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

For the past six years, LCC has provided Second Step training for LCC parents. The School Site Council and the School Advisory Committee voted to expand parent involvement activities for the 2006-07 school year and in addition to our regular Second Step parent training, offer parents Love & Logic training in October.

Education Implications

Love & Logic training will provide parents the opportunity to expand their parenting skills in the areas of discipline, building student self-esteem and assisting with their child's homework. Enhanced parenting skills will support each child's education.

Fiscal Implications

Title I parent education funds will pay for this training.

Additional Information

This training supports the parent education component in our LCC School Plan.

DO Recommendation *JB 9/5/06*

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Kristan Leatherman

Street Address/POB: 4 Whitehall Place

City, State, Zip Code: Chico, Ca 95928

Phone: 530-879-9126

Taxpayer ID/SSN: _____

This agreement will be in effect from: 10/04/06

to 10/26/06

Location(s) of Services: (site) Little Chico Creek Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide Love & Logic training for LCC parents 6:30-8:30 p.m. Oct. 4, Oct. 11, Oct. 18 and Oct. 25, 2006

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

School Plan: Parent Involvement 1a. 3. Resources for parents will be offered on discipline, self-esteem, homework, parenting skills, and training to enhance their classroom participation.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I - Parent Education
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 350.00 Per Unit, times 4.00 # Units = \$ 1,400.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

None \$
\$
\$
Total for Addit'l Expenses 0.00
\$ 1,400.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

6.A.5.45

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Kristan Leatherman
(Signature of Consultant)

Kristan Leatherman

(Print Name)

8/11/06
(Date)

12. RECOMMENDED:

Carolyn Adkisson
(Signature of Originating Administrator)

Carolyn Adkisson

(Print Name)

8/11/06
(Date)

13. APPROVED:

Janet Brinson
(Signature of District Administrator, or
Director of Categorical Programs)

Janet Brinson
(Print Name)

9/5/06
(Date)

APPROVED:

Randy Meeker
(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

9-7-06
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: _____
(Date)

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

☐ Send to Site Administrator: _____
(Date check required)

☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT - LEARNING FOR LIVING

Prepared by: Steve Piluso/Lisa Reynolds



Consent



Information Only



Discussion/Action

Board Date: 09/20/06

Background Information

Mr. Boyt is a nationally recognized motivational speaker who will talk to our students about the power of a dream. Where do they want their lives to go and how are they going to get there? He will also talk about how our actions or other people can affect our ability to reach our dreams.

Education Implications

The students can apply this information to their daily lives as they set academic goals for the year, and beyond.

Fiscal Implications

No impact on the general fund. This will be paid for from ASB.

Additional Information

DO Recommendation: Approval

6.A.5.47
Business Services Use Only
CA# _____
V# _____
RCF# _____

ASB

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: LEARNING FOR LIVING
Street Address/POB: P O BOX 279
City, State, Zip Code: MEADOW VISTA, CA 95722
Phone: (800) 874-1100
Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/06 to 06/07/07
Location(s) of Services: (site) MJHS

3. Scope of Work to be performed: (attach separate sheet if necessary)

LEARNING ASSEMBLIES AND WORKSHOPS FOR STUDENTS

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

STUDENT AWARENESS

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1232	1000	5800	14	070
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 2,200.00 Per Unit, times 1.00 # Units = \$ 2,200.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 2,200.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

6.A.5.48

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

ASB TREASURER'S SIGN: Rob Wilson

DATE: 8/18/06

11. AGREED TO AND ACCEPTED:

[Signature]
(Signature of Consultant)

Laune Boyce
(Print Name)

8/22/06
(Date)

12. RECOMMENDED:

Stephen J. Piluso
(Signature of Originating Administrator)

STEPHEN J. PILUSO
(Print Name)

8/18/06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

Kelly Staley
(Print Name)

8-30-06
(Date)

APPROVED:

[Signature]
(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

9-6-06
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).
\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT WITH PLATINUM PRODUCTIONSPrepared by: STEVE PILUSO/LISA REYNOLDS

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 09/20/06Background Information

The consultant will provide DJ services for our 2006/07 school dances.

Education Implications

School Culture is important in the middle school environment. No direct educational value, only social value.

Fiscal Implications

No impact on the general fund. ASB will assume this responsibility.

Additional InformationDO Recommendation: Recommend

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

ASB

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: PLATINUM PRODUCTIONS
Street Address/POB: 2603 EL PASO WAY
City, State, Zip Code: CHICO, CA 95973
Phone: (530) 895-1600
Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/01/06

to 06/08/07

Location(s) of Services: (site) MJHS

3. Scope of Work to be performed: (attach separate sheet if necessary)

DJ AT SCHOOL DANCES

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

SCHOOL SPIRIT

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1232	1000	5800	14	070
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 250.00 Per Unit, times 5.00 # Units = \$ 1,250.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 1,250.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

6.A.5.51

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
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ASB TREASURER'S SIGN. Hub Wilson

DATE 8-16-06

11. AGREED TO AND ACCEPTED:

S. Khum
(Signature of Consultant)

Santikone Khamphoung
(Print Name)

8/23/06
(Date)

12. RECOMMENDED:

Stephen J. Piluso
(Signature of Originating Administrator)

STEPHEN J. PILUSO
(Print Name)

8/16/06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

[Signature]
(Print Name)

8-30-06
(Date)

APPROVED:

[Signature]
(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

8-7-06
(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Consultant agreement for Jada Correa

Prepared by: Ann E. Brodsky



Consent



Information Only



Discussion/Action

Board Date: 09/20/06

Background Information

The Title IV, Safe and Drug Free Schools program, has been using state and federal funds to provide direct services to students in the secondary schools, through the efforts of the Prevention/Intervention Specialist (PI specialist). Jada Correa will be providing drug/alcohol prevention services on the Bidwell and Marsh Junior High School campus', 1/2 day per week on each site. Services will include the delivery of the All Stars prevention program, and meeting with students referred for substance use and other high risk behaviors.

Education Implications

The All Stars curriculum will be taught to all 8th grade students in their Science or Health class.

Fiscal Implications

no impact to the general fund.

Additional Information

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Jada Correa
Street Address/POB: 597 E. 4th Street #B
City, State, Zip Code: Chico, CA 95928
Phone: (530) 218-8911
Taxpayer ID/SSN: /

This agreement will be in effect from: 08/24/06 to 06/30/07

Location(s) of Services: (site) Marsh Junior High and Bidwell Junior High

3. Scope of Work to be performed: (attach separate sheet if necessary)

Teach "All-Stars" substance use curriculum to all 8th grade students and additional prevention/intervention duties as assigned

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Reduction of substance use

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title IV - Safe and Drug-Free Schools
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3710	0	1110	3110	5800	14	740
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 20.00 Per Unit, times 256.00 # Units = \$ 5,120.00 Total for Services
(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 5,120.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. - Business Services)

(Print Name)

(Date)

☒ Consultant

Randy Meeker

☐ Contract Employee**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**☐ Partial Payment thru: _____
(Date)☐ Full or Final Payment**(b). DISPOSITION OF CHECK by Accounts Payable:**
(check released upon completion of services)☐ Send to Site Administrator: _____
(Date check required)☐ Mail to Consultant**(c).**

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

TITLE: CONSULTANT AGREEMENT WITH CREATIVE SCHOOL RESOURCES & RESEARCH

Action: _____

Consent: X

Information: _____

Agenda Item:
September 20, 2006
Page 1

Prepared by: Cynthia Kampf, Ed.D.

Background Information

This is the third year of the 21st Century Community Learning Center After School Program. Creative School Resources and Research provides evaluation services to meet both federal and state evaluation requirements.

Educational Implications

The goals of the 21st Century Community Learning Center After School Program are to increase student achievement and to provide a safe and health environment conducive to learning. The evaluator helps us determine if our goals are met.

Fiscal Implications

The grant is funded by federal 21st Century Community Learning Center funds.

Recommendation

I recommend approval of the attached consultant agreements Creative School Resources and Research.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Creative School Resources & Research

Street Address/POB: 520 Cottonwood Street, Suite 5

City, State, Zip Code: Woodland, CA 95695

Phone: 530.669.3600 Fax 530.669.3633

Taxpayer ID/SSN: _____

This agreement will be in effect from: 09/21/06 to 06/30/07

Location(s) of Services: (site) Chico Unified School District and Creative School Resources & Research

3. Scope of Work to be performed: (attach separate sheet if necessary)

Annual Evaluation - Development of evaluation management and data collection plan; technical assistance for monthly review and annual performance report; attendance at monthly collaborative planning meetings; develop, write, and submit annual reports for 21st Century programs at Neal Dow and Parkview

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Increased student achievement in core subjects.
Meet all program and approved grant requirements for evaluation and accountability.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) 21st Century Community Learning Center After School Program
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	4124	0	1032	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 5,000.00 Per Unit, times 2.00 # Units = \$ 10,000.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 10,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:Veronica Robbins
(Signature of Consultant)Veronica Robbins
(Print Name)9/13/06
(Date)**12. RECOMMENDED:**Cynthia Kampf
(Signature of Originating Administrator)Cynthia Kampf
(Print Name)9/14/06
(Date)**13. APPROVED:**Kelly Staley
(Signature of District Administrator, or
Director of Categorical Programs)Kelly Staley
(Print Name)9-14-06
(Date)**APPROVED:**Randy Meeker for AS
(Signature of Asst. Supt. - Business Services)☒ Consultant
Randy Meeker
(Print Name)☐ Contract Employee9/14/06
(Date)**14. Authorization for Payment:****(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT WITH BASIC EMERGENCY SAFETY

☒ Consent

☐ Information Only

Board Date: 09/20/06

☐ Discussion/Action

Background Information

The ACE-LIFE California Partnership Academy at PVHS is requesting consent for an Advanced CPR and First Aide trainer and certification for both the 11th grade HERO course and Basic First Aide and CPR for the 10 grade Human Development students. These certificates are career and technically relevant to the program, meet mastery standards for the program and are paid for from the ACE-LIFE Partnership Academy grant at PVHS.

This is the same trainer we have utilized for the past 3 years... with successful results.

Education Implications

Students within the 10th grade will receive the basic CPR and first aide certificate and card. Students in grade 11 HERO course will receive advanced CPR and First Aide. The skills certified includes advanced techniques in first aide like transport and defibrillation.

Fiscal Implications

None to district. Paid by ACE-LIFE Grant

Additional Information

Students in the HERO course are being trained for areas related to human services which are recreation, senior services, social services, disaster and protective services. These skills are excellent work place industry certificates to include in their portfolios and resumes.

DO Recommendation

The ACE-LIFE Academy staff all recommends approval of this project and consultant.

JP 8/21/06

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Basic Emergency Safety

Street Address/POB: P.O. Box 245

City, State, Zip Code: Chico, CA 95927

Phone: 530.893.5804

Taxpayer ID/SSN:

This agreement will be in effect from: 09/21/06

to 12/30/06

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Teach First Aide & Advanced CPR training for infants and adults (books and certificates included).

All 11th grade students in the Heros Course within the ACE-LIFE Academy will be Advanced CPR/First Aide certified—directly tied to CTE Pathway standards.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Related to proposed budget of Academy and program goals of Academy. Relates to standards, portfolios and career readiness.

5. Funding/Programs Affected: (corresponding to accounts below)

1) California Partnership Academy

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	7220	7	1110	1000	5800	14	020
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 40.00 Per Unit, times 37.00 # Units = \$ 1,480.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 1,480.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Mary Mansfield
(Signature of Consultant)

Mary Mansfield
(Print Name)

08/14/06
(Date)

12. RECOMMENDED:

[Signature]
(Signature of Originating Administrator)

Michael Rupp
(Print Name)

8/14/06
(Date)

13. APPROVED:

Janet Brinson
(Signature of District Administrator, or
Director of Categorical Programs)

Janet Brinson
(Print Name)

8/21/06
(Date)

APPROVED:

[Signature]
(Signature of Asst. Supt. – Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

8-23-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Title: Proposed Agenda Item - CONSULTANT AGREEMENT WITH NICK BONACICH

Action: _____
Consent: X
Information: _____

Agenda Item:

09/20/06

Page

Prepared by: Sue Mieske
Pleasant Valley High School

Background Information

AVID is an internationally recognized program that PV has had since 1995. It is designed to help bright underachieving students prepare for college. We have two paid college tutors who work in small groups with the students two days per week.

Educational Implications

Students in AVID take a more rigorous course load than they would if they were not in AVID. Students study skills improve dramatically in AVID, and other non-AVID teachers are starting to use the AVID methodologies in their classes.

Fiscal Implications

AVID budget designated from site account.

Additional Information

Recommendation

I recommend approval.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Nick Bonacich

Street Address/POB: 437 Weymouth Way

City, State, Zip Code: Chico, CA 95973

Phone: 530-680-6347

Taxpayer ID/SSN:

This agreement will be in effect from: 08/30/06

to 06/08/07

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Targeted tutoring of AVID students

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Increased college attendance of targeted students

5. Funding/Programs Affected: (corresponding to accounts below)

1) AVID

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1134	1000	5800	14	020
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 10.00 Per Unit; times 165.00 # Units = \$ 1,650.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 1,650.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Nick Bonacic
(Signature of Consultant)

Nick Bonacic
(Print Name)

8-30-06
(Date)

12. RECOMMENDED:

[Signature]
(Signature of Originating Administrator)

Michael Rupp
(Print Name)

09/05/06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

Kelly Staley
(Print Name)

9-5-06
(Date)

[Signature]
(Signature of Asst. Supt. – Business Services)

☐ Consultant
☒ Contract Employee
Randy Meeker
(Print Name)

9-6-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Title: Proposed Agenda Item - CONSULTANT AGREEMENT WITH DAN BUCK

Action: _____
Consent: X
Information: _____

Agenda Item:

09/20/06

Page

Prepared by: Sue Mieske
Pleasant Valley High School

Background Information

AVID is an internationally recognized program that PV has had since 1995. It is designed to help bright underachieving students prepare for college. We have two paid college tutors who work in small groups with the students two days per week.

Educational Implications

Students in AVID take a more rigorous course load than they would if they were not in AVID. Students study skills improve dramatically in AVID, and other non-AVID teachers are starting to use the AVID methodologies in their classes.

Fiscal Implications

AVID budget designated from site account.

Additional Information

Recommendation

I recommend approval.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Dan Buck
Street Address/POB: 828 Dias Dr
City, State, Zip Code: Chico, CA 95926
Phone: 530-828-6679

Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/30/06 to 06/08/07

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Targeted tutoring of AVID students

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Increased college attendance of targeted students

5. Funding/Programs Affected: (corresponding to accounts below)

1) AVID

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	1134	1000	5800	14	020
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 10.00 Per Unit, times 165.00 # Units = \$ 1,650.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 1,650.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Consultant Agreement - Soccer (GSSRA)Prepared by: Randy Gilzean

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

Agreement for Soccer officials to work our soccer contests.

Education Implications

No direct implications to education.

Fiscal Implications

No implications to district budget. All costs paid out of ASB funds.

Additional Information

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Greater Shasta Referees Association
Street Address/POB: 4885 Balls Ferry Road
City, State, Zip Code: Anderson, CA 96007-4625
Phone: 530-378-2553

Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/06 to 06/01/07

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Girls Soccer games. (Also Boys 2006)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow high school soccer games with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB - Girls Soccer - Boys
- 2)
- 3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)				1232		5800	14	
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 120.00 Per Unit, times 34.00 # Units = \$ 3,000.00
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity) ~~4,440.00~~ Total for Services

9. Additional Expenses:

Assigners Fee \$ 400.00

Total for
400.00 Addit'l Expenses

\$ ~~4,040.00~~ Grand Total 3,400.00 Estimate

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Kevin Connors
(Signature of Consultant)

Kevin Connors
(Print Name)

7-12-06
(Date)

12. RECOMMENDED:

Randy Gilzean
(Signature of Originating Administrator)

Randy Gilzean/Mike Rupp
(Print Name)

6-23-06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

Kelly Staley
(Print Name)

9-14-06
(Date)

APPROVED:

[Signature]
(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

9-6-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Title: Proposed Agenda Item - CONSULTANT AGREEMENT WITH LEARNING FOR LIVING

Action:

Consent:

Information:

 X

Agenda Item:

09/20/06

Page

Prepared by: Lance Brogden,
Pleasant Valley High School

Background Information

Breaking Down the Walls is a program designed to unite a high school campus by creating bridges between a variety of students, groups, and cliques.

Educational Implications

Breaking Down the Walls creates a stronger link between the 600 students who participate, and this is supplemented by a motivational speaker to all 2000 students. The impact is in the area of campus climate, creating a safer and more supportive environment for students to learn.

Fiscal Implications

No impact on general budget. Funds are provided by ASB funds and Safe school funds

Additional Information

Recommendation

Recommend approval of the consultant agreement to hire learning for living to provide the four day program "Breaking Down the Walls" at PVHS.

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Learning for Living
Street Address/POB: P.O. Box 279
City, State, Zip Code: Meadow Vista, CA 95722
Phone: 800-874-1100
Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/19/06 to 05/30/07

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Entire campus speaker, 3 days of "breaking down the walls" orientation, training leaders for BDTW.
September 19 - 22, 2006

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Improved campus climate, promote school spirit, improve student achievement

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Site funds \$5000
- 2) PVHS ASB funds \$3210
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	60.90	01	6405	0	1110	1000	5800	14	020
2)	39.10	01	0000	0	1232	1000	5800	14	020
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 8,210.00 Per Unit, times 1.00 # Units = \$ 8,210.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 8,210.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

6.A.5.72

CONSULTANT TERMS AND CONDITIONS

(Applicable, ~~unless~~ determined to be Contract Employee - See BS10a)

Business Services Use Only
 CA# _____
 V# _____
 RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant. Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Category Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Sup. - Business Services)

☒ Consultant

☐ Contract Employee

Randy Meeker

(Print Name)

(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru:

(Date)

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐ Send to Site Administrator:

(Date check required)

☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Consultant Agreement for Nicole Moore, LCSWPrepared by: David G. Scott

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

The district provides a continuum of services to students with disabilities. The Transition Center Program is a part of the district's continuum of services for students with emotional/behavioral disabilities. Located on the Pleasant Valley High School campus, the Transition Center staff provide the educational programs and student support services which enable students with emotional disabilities to complete the requirements for the high school diploma. An integral part of the Transition Center Program is the individual, group and family counseling/therapy provided to students and their parents.

Education Implications

Required per federal (IDEA 2004) and state (AB-1662) laws.

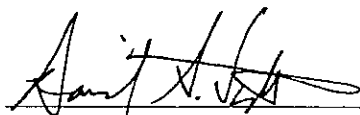
Fiscal Implications

The cost for this service is \$37,200 for the 2006-07 school year. A portion of this cost will be offset through the use of LEA Medi-Cal billing.

Additional Information

The district expended approximately \$38,686 for this service during the 2005-06 school year.

DO Recommendation: _____



CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Nicole Moore, LCSW
Street Address/POB: 75 Declaration Drive, Suite 3
City, State, Zip Code: Chico, CA 95973
Phone: (530) 892-9772
Taxpayer ID/SSN: _____

This agreement will be in effect from: 09/20/06 to 06/07/07

Location(s) of Services: (site) Pleasant Valley High School - Transition Center

3. Scope of Work to be performed: (attach separate sheet if necessary)

The consultant will provide individual and group psychotherapy to the students enrolled in the Transition Center as well as family therapy.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

To increase student achievement through the provision of appropriate student support services.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Special Education
2) _____
3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6501	0	5750	1110	5800	14	510
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 60.00 Per Unit, times 620.00 # Units = \$ 37,200.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

None \$
\$
\$ Total for
0.00 Addit'l Expenses

\$ 37,200.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Nicole Moore
(Signature of Consultant)

Nicole Moore

(Print Name)

9/11/06
(Date)

12. RECOMMENDED:

David G. Scott
(Signature of Originating Administrator)

David G. Scott

(Print Name)

9/11/06
(Date)

13. APPROVED:

Kelly Staley
(Signature of District Administrator, or
Director of Categorical Programs)

Kelly Staley

(Print Name)

9-13-06
(Date)

APPROVED:

Randy Meeker
(Signature of Asst. Supt. – Business Services)

☐ Consultant
Randy Meeker

(Print Name)

☒ Contract Employee

9-13-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Consultant Agreement - Football (NCOA)Prepared by: Randy Gilzean

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 09/20/06Background Information

Agreement for Football officials to work our football contests.

Education Implications

No direct implications to education.

Fiscal Implications

No implications to district budget. All costs paid out of ASB funds.

Additional Information

DO Recommendation: _____

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Officials Association - Chico
 Street Address/POB: 1741 Mich Court
 City, State, Zip Code: Yuba City, CA 95993
 Phone: 530-671-7087
 Taxpayer ID/SSN:

This agreement will be in effect from: 08/10/06 to 12/01/06
 Location(s) of Services: (site) Pleasant Valley Football Fields

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Provide officials for Pleasant Valley High School Football games.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
 Allow high school football games with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB accounts - paid from gate receipts
 2)
 3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)				1232		5800	14	
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ Fr/JV/Var Per Unit, times 5 # Units = \$ 4,200.00 Total for Services
 (Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 4,200.00 Grand Total Estimate

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

(1) AGREED TO AND ACCEPTED:

Donald F. Schukraft
(Signature of Consultant)

Donald F. Schukraft
(Print Name)

7/5/06
(Date)

12. RECOMMENDED:

Randy Gilzean
(Signature of Originating Administrator)

Randy Gilzean / Mike Rupp
(Print Name)

6-23-06
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or Director of Categorical Programs)

Kelley Juley
(Print Name)

9-14-06
(Date)

APPROVED:

[Signature]
(Signature of Asst. Sup't - Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

9-6-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Consultant Agreement - Volleyball (NCVOA)Prepared by: Randy Gilzean

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

Agreement for Volleyball officials to work our volleyball contests.

Education Implications

No direct implications to education.

Fiscal Implications

No implications to district budget. All costs paid out of ASB funds.

Additional Information

DO Recommendation: _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Northern California Volleyball Officials Association - Chico

Street Address/POB: P.O. Box 1841

City, State, Zip Code: Chico, CA 95927

Phone: 530-345-0415

Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/10/06

to 05/20/07

Location(s) of Services: (site) Pleasant Valley Gyms, (Champion Christian and Bidwell for Tournaments)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Volleyball matches. (Girls Fall and Boys Spring)

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow high school volleyball matches to happen with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

1) ASB accounts - paid from gate receipts

2)

3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)				1232		5800	14	
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ Fr/Tu/Wa Per Unit, times 20 + four. # Units = \$ 6,000.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 600 0.00 Grand Total

Estimate
JW

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. – Business Services)

☒ Consultant
 Randy Meeker
 (Print Name)

☐ Contract Employee

(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

(c).

S

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Consultant Agreement - Wrestling Officials (NSCOA)Prepared by: Randy Gilzean

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

Agreement for Wrestling officials to work our wrestling contests.

Education Implications

No direct implications to education.

Fiscal Implications

No implications to district budget. All costs paid out of ASB funds.

Additional Information

DO Recommendation: _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: NSCOA

Street Address/POB: 344 Silver Lake Drive

City, State, Zip Code: Chico, CA 95973

Phone: 530-864-7337

Taxpayer ID/SSN:

This agreement will be in effect from: ~~10/30/06~~ 10/30/06 to 03/30/07

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide officials for Pleasant Valley High School Wrestling matches and tournament.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Allow wrestling matches with officials.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASB accounts - paid from gate receipts
2)
3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)				1232		5800	14	
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ JV/Var. Per Unit, times 6 + four. # Units = \$ 350.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 350.00 Grand Total Estimate

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee -- See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

Mark Hernandez

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

Randy Gilzean / Mike Rupp

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker

(Print Name)

☐ Contract Employee

(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

6.A.5.85

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Tobacco Education Services with BCOEPrepared by: Ann E. Brodsky; Title IV Coordinator

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

Federal and State entitlement and grant activities require a comprehensive tobacco education/prevention component in grades 4 - 8. Services for addressing these needs have been contracted for with BCOE's, tobacco education specialist. Furthermore, current grants also require an evaluation component, which continues to be addressed through the BCOE tobacco education program.

Education Implications

Students receive a research validated tobacco education program in their classroom, delivered by the tobacco education specialist, with teacher signup.

Fiscal Implications

no impact on the general fund. all activities and services are paid for out of state and federal entitlements, and tobacco education grants.

Additional Information

DO Recommendation: _____

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Office of Education
Street Address/POB: 1859 Bird Street, Oroville, CA 95965
City, State, Zip Code: _____
Phone: 530-538-7469
Taxpayer ID/SSN: _____

This agreement will be in effect from: 08/15/06 to 06/15/07

Location(s) of Services: (site) participating 4-8 schools

3. Scope of Work to be performed: (attach separate sheet if necessary)

tobacco education programming

Bruce Baldwin

06155-3677

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

reduction in tobacco use

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) TUPE grants
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	0.50	01	6650	0	1110	3110	5800	14	740
2)	0.50	01	6660	0	1110	3110	5800	14	740
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 374.00 Per Unit, times 60.00 # Units = \$ 22,440.00 Total for Services

(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 22,440.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Marian Gage
(Signature of Consultant)

Marian Gage
(Print Name)

8-17/06
(Date)

12. RECOMMENDED:

Ann E. Brodsky
(Signature of Originating Administrator)

Ann E. Brodsky
(Print Name)

8/15/06
(Date)

13. APPROVED:

Ann E. Brodsky
(Signature of District Administrator, or Director of Categorical Programs)

Ann E. Brodsky
(Print Name)

8/16/06
(Date)

APPROVED

Randy Meeker
(Signature of Asst. Supr. – Business Services)

☒ Consultant
Randy Meeker
(Print Name)

☐ Contract Employee

8-23-06
(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

6.A.5.88

Agenda Item #: _____

(DO Use Only)

PROPOSED AGENDA ITEM: Tobacco Education Evaluation with BCOEPrepared by: Ann E. Brodsky

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

State TUPE grants require an evaluation component to determine program effectiveness. BCOE's TUPE evaluation specialist has been providing this service for all of our TUPE grants.

Education Implications

Evaluation helps to ensure tobacco education services are effective.

Fiscal Implications

impacts TUPE grants only.

Additional Information

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Office of Education
Street Address/POB: 1859 Bird Street, Oroville, CA 95965
City, State, Zip Code:
Phone: 530-538-7469
Taxpayer ID/SSN:

This agreement will be in effect from: 08/15/06 to 06/15/07

Location(s) of Services: (site) participating 4-8 schools *CHUSD*

3. Scope of Work to be performed: (attach separate sheet if necessary)

tobacco education grant evaluation

Bruce Baldwin

040158-3071

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

reduction in tobacco use

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) TUPE grants
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6650	0	1110	3110	5800	14	740
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1,500.00 Per Unit, times 1.00 # Units = \$ 1,500.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 1,500.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

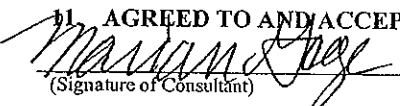
Business Services Use Only

CA# _____

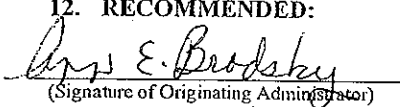
V# _____

RCF# _____

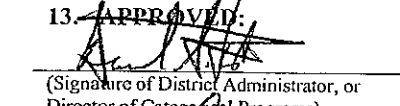
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

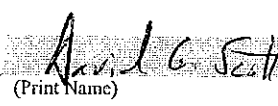
11. AGREED TO AND ACCEPTED:

 (Signature of Consultant)


 Marian Gage
 (Print Name)

 8/17/06
 (Date)
12. RECOMMENDED:

 (Signature of Originating Administrator)

 Ann E. Brodsky
 (Print Name)

 8-16-06
 (Date)
13. APPROVED:

 (Signature of District Administrator, or
 Director of Categorical Programs)


 (Print Name)

 8/16/06
 (Date)
APPROVED:

 (Signature of Asst. Supt. - Business Services)

☒ Consultant
 Randy Meeker
 (Print Name)

☐ Contract Employee

 8-23-06
 (Date)
14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

(c).

\$ _____
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

TITLE: CONSULTANT AGREEMENT WITH CSU, CHICO

Action: _____

Consent: X

Information: _____

Agenda Item:
September 20, 2006
Page 1

Prepared by: Cynthia Kampf, Ed.D.

Background Information

The Chico Unified School District received a federally funded Teaching American History grant for 2004-07 in partnership with California State University, Chico.

Educational Implications

The Teaching American History grant provides staff development for teachers in grades 5, 8 and 11. Many Chico Unified School District teachers attend the summer institute and follow-up meetings during the school year. The purpose of the grant is to increase student achievement and teacher content knowledge in the area of American History.

Fiscal Implications

There is no impact to district general funds. All expenses are paid by the federal grant.

Recommendation

Recommend approval of the consultant agreement to serve as a subcontract with California State University, Chico Research Foundation to meet all grant requirements as specified in the approved federal grant application.

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: California State University, Chico

Street Address/POB: 25 Main Street, Room 103

City, State, Zip Code: Chico, CA 95929-0870

Phone: (530) 898-5700 FAX (530) 898-6804

Taxpayer ID/SSN:

This agreement will be in effect from: 09/02/06 9/21/06 to 06/30/07

Location(s) of Services: (site) Various CUSD and university sites

3. Scope of Work to be performed: (attach separate sheet if necessary)

As a subcontract of the federally funded "Teaching American History" grant, the CSU Chico Research Foundation will oversee the work of the North State History-Social Science Project. The administrative services related funding requirements, institute stipends and other services as described in the approved grant application.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Students - Increased student achievement in history-social science

Teachers - Increased content knowledge and application of appropriate teaching strategies.

5. Funding/Programs Affected: (corresponding to accounts below)

1) Teaching American History Grant

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	5818	0	1110	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 178,266.00 Per Unit, times 1.00 # Units = \$ 178,266.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

	\$	
	\$	

Total for
Addit'l Expenses
0.00

\$ 178,266.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

6.A.5.93

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

Carol Sager, OSP Director, CSU, Chico

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

Cynthia Kampf, Ed.D., Director

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley, Assistant Superintendent

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. - Business Services)

☒ Consultant
Randy Meeker

(Print Name)

☐ Contract Employee

(Date)

14. Authorization for Payment:

(a). CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: _____
(Date)

☐ Full or Final Payment

(b). DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐ Send to Site Administrator: _____
(Date check required)

☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Consultant Agreement for Interim Health Care StaffingPrepared by: David G. Scott

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

The district is required to provide basic and specialized medical procedures to all CUSD students. Specialized health care procedures (e.g., catheterizations, tube feedings, blood sugar testing, etc.) are provided by the School Nurse or Licensed Vocational Nurse. The district currently has three Health Care Assistant - Specialized positions unfilled which has created the need to obtain temporary outside health care services while Personnel is recruiting for these vacancies.

Education Implications

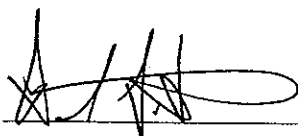
Per legal requirements, specialized health care procedures must be conducted by a School Nurse or Licensed Vocational Nurse.

Fiscal Implications

The cost for this service is \$12,095 for the period from 9/21/06 to 12/21/06.

Additional Information

DO Recommendation:



CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Interim Health Care Staffing
Street Address/POB: 2060 Talbert Drive, Ste. 140
City, State, Zip Code: Chico, CA 95928
Phone: (530) 892-8200
Taxpayer ID/SSN: _____

This agreement will be in effect from: 09/21/06 to 12/21/06

Location(s) of Services: (site) Various school sites throughout the district

3. Scope of Work to be performed: (attach separate sheet if necessary)

Medical and health procedures (e.g., catheterizations, tube feedings, blood sugar testing, etc.) that, per legal requirements, must be conducted by a School Nurse or Licensed Vocational Nurse

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

To increase or maintain the health of students

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Orthopedic Handicapped Special Services
2) _____
3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	0000	3142	5800	14	740
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 41.00 Per Unit, times 295.00 # Units = \$ 12,095.00 Total for Services

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 12,095.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 09/20/06

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

Robert Seawright
(Print Name)09/14/06
(Date)**12. RECOMMENDED:**

(Signature of Originating Administrator)

David G. Scott
(Print Name)

(Date)

13. APPROVED:(Signature of District Administrator, or
Director of Categorical Programs)Kelly Staley
(Print Name)

(Date)

APPROVED:☐ Consultant
Randy Mecker
(Print Name)☐ Contract Employee

(Signature of Asst. Supt. - Business Services)

(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)**

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee -- See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
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5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
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11. AGREED TO AND ACCEPTED:

(Signature of Consultant)

Robert Seawright

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

David G. Scott

(Print Name)

(Date)

13. APPROVED:(Signature of District Administrator, or
Director of Categorical Programs)

Kelly Staley

(Print Name)

(Date)

APPROVED:

(Signature of Asst. Supt. -- Business Services)

☒ Consultant
Randy Meeker

(Print Name)

☐ Contract Employee

(Date)

14. Authorization for Payment:**(a). CHECK REQUIRED (Invoice to accompany payment request):**☐ Partial Payment thru: _____

(Date)

☐ Full or Final Payment**(b). DISPOSITION OF CHECK by Accounts Payable:**
(check released upon completion of services)☐ Send to Site Administrator: _____

(Date check required)

☐ Mail to Consultant

(c).

\$

(Amount)

(Originating Administrator Signature -- Use Blue Ink)

(Date)

Chico Unified School District

Educational Services - Elementary Education
(530) 891-3000 x137



TITLE: Field Trip Request - Chico High FFA

Action: National FFA Convention
Consent: X
Information:

Agenda Item:
09/20/06
Page 1 OF 1

Prepared by

Background Information

Students attend the National FFA Convention in Indianapolis, IN. They will travel with the California delegation to the convention and then on to Washington D.C..

Educational Implications

Leadership workshops, Career show (over 1000 companies, organizations, etc), inspirational speakers, Career Development Events, meeting FFA members and being excited by the national officers to earn their own awards and recognition; and then bring that back to our chapter. We have been sending Chico FFA members to the National Convention for over 60 years.

Fiscal Implications

Chico FFA and the Chico FFA Boosters are paying for the conference, travel, hotel and some meals. The individual member is responsible for misc. expenses.

Additional Information

Parents will transport the students to and from the Sacramento Airport. Calif. State staff and Calif ag teachers will provide supervision throughout the trip. The students had to pass a written application and then be selected by oral interview by the ag advisory committee to be awarded the trip.

Recommendation

I recommend approval of the proposed field trip.

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

6.B.1.2

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

AUG 17 2006

EDUCATIONAL
SERVICES

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 14 Aug 06

FROM: Chico High School

School/Dept.: Agriculture

SUBJECT: Field Trip Request

Request is for 4 FFA members

(grade/class/group)

Destination: Indianapolis IN

Activity: National FFA Convention

from 25 Oct 06 4am

(dates) / (times)

to 31 Oct 06 10pm

(dates) / (times)

Rationale for Trip: National FFA Convention

Number of Students Attending: 4

Teachers Attending: None

Parents Attending: None

Student/Adult Ratio: 10:1

state staff w/ the Calif delegation

Transportation: Private Cars X

CUSD Bus

Charter Bus Name

Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 5400

Substitute Costs \$ N/A

Meals \$ 400

Lodging \$ included

Transportation \$ included

Other Costs \$ N/A

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name FFA accounts

Acct. #: 01-0000-6-1232-1000-\$010-592 5400

Name

Acct. #:

\$

Requesting Party

Date

14 Aug 06

Site Principal

Date

8/15/06



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date

8/17/06



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Field Trip Request - ShastaPrepared by: Larry Spini☒

Consent

☐

Information Only

Board Date: 09/20/06☐

Discussion/Action

Background Information

The request is for a three day field trip to Sacramento River Discover Camp in Red Bluff, CA. It is approximately 45 miles north of Chico. We would arrive around noon on Wednesday, May 16, 2007 and leave around 11:00 AM on Friday, May 18, 2007, (see attached itinerary). We would fund the trip with parent donations, PTO field trip money and classroom account money. Camperships are available for any Student that needs help with payment.

Education Implications

This is a hands on science/environmental camp. See itinerary for activities such as pond activities, bird walks, etc.

Fiscal Implications

Funding from parent donation, classroom account, and PTO field trip money.

Additional Information

Mrs. White has taken this trip on five other occasions. Parents and students experienced a wonderful learning experience. I plan to have student to adult ratio two to three students for each adult.

DO Recommendation:

Approved - WSP

CHICO UNIFIED SCHOOL DISTRICT

6.B.2.2

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date:

8/23/06

FROM: Valerie White

School/Dept.:

Shasta Elementary

SUBJECT: Field Trip Request

Request is for Third grade room 19 Mrs. White's Class
(grade/class/group)

Destination: Red Bluff Activity: Sacramento River Discovery
from 5/16/07 12:00 P.M. to 5/18/07 12:00 P.M. Center
(dates) / (times) (dates) / (times)

Rationale for Trip: Hands on Science Curriculum
Study Habitats of many animals including
Birds, insects, beaver etc., life cycles and environment.

Number of Students Attending: 23 Teachers Attending: 1 Parents Attending: 10-12

Student/Adult Ratio: 1 to 2 or 3

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ \$160 Substitute Costs \$ 0 Meals \$ \$500
Lodging \$ \$300 Transportation \$ 0 Other Costs \$ \$100

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Valerie White Acct. #: Classroom Accounts 200⁰⁰ or more
Name Valerie White Acct. #: PTO Field Trip \$ 100⁰⁰

Valerie White 8/23/06
Requesting Party Valerie White Date

Can 9/1/06 ☒ Approve/Minor ☐ Do not Approve/Minor
Site Principal Date or Recommend/Major Not Recommended/Major
(If transporting by bus or Charter)

Director of Transportation _____ Date _____

IF MAJOR FIELD TRIP
W. [Signature] 9-13-06 ☒ Recommend ☐ Not Recommended
Director of Educational Services Date
☐ Approved ☐ Not Approved

Board Action _____ Date _____

Chico Unified School District

Educational Services - Elementary Education
(530) 891-3000 x137



TITLE: Field Trip Request - Chico High WEST

Action: _____
Consent: X
Information: _____

Agenda Item:
09/20/06
Page 1 OF 1

Prepared by

Background Information

This marks the ninth consecutive year Chico High West seniors will attempt to summit Mt. Lassen together with their parents and teachers. An incredible 29-hour trip, the students, along with the staff, has managed to ride this wave of commitment all the way to graduation day each and every year.

Educational Implications

The entire notion of just how a democracy works comes front and center in a trip such as this. Also, a "hands on" lesson in economics emerges as each group must plan, shop and carry out meals for the entire group. The morning after the hike, the students are challenged to look at their future and determine possibilities and roadblocks. The students write both reflectively and creatively as well.

Fiscal Implications

Funding is support by both the SLC grant and parent donations.

Additional Information

Each year we invite staff not directly associated with Chico High West to join this trip. This year, Krissy Hahn, one of our senior Government teachers will go on the trip by her request.

Recommendation

I recommend approval of the proposed field trip.

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Fund Raising RequestPrepared by: Larry Spini, Principal

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: _____

Background Information

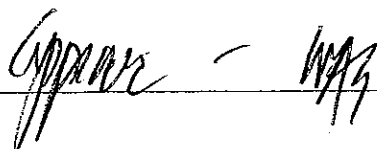
Shasta PTO will raise money through cookie dough sales to support and enrich Shasta Elementary School.

Education Implications

The additional funds will help to support field trips and special classroom projects.

Fiscal Implications

Shasta PTO plans to net approximately \$20,000 for use by the school.

Additional InformationDO Recommendation: 

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.4.2

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Shasta Elementary School

CLUB OR ORGANIZATION Shasta PTO

ADVISOR Sandra Martin

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY to raise classroom funds

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
[X] Major: Estimated Gross \$ 50,000.00
Estimated Net \$ 20,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) cookie dough sales

☒ Class I - A project or series of activities that will be restricted to a school's student and parent population.

[] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING October 16, 2006 ENDING December 8, 2006

LOCATION Shasta Elementary

NUMBER OF STUDENTS TO BE INVOLVED 640 (all students)

RECOMMENDED

Date _____ Student Officer's Signature (if applicable) _____

8/22/06 Sandra Martin

Date _____ Advisor's Signature _____

Date _____ Director of Activity Signature (if applicable) _____

8/29/06 _____

Date _____ Principal's Signature _____

Date _____ Assistant Superintendent's/Director's Signature _____

Approval Recommendation

Minor Major

Yes No Yes

[] [] [X]

Date - Approved by Board of Education

cc: Advisor
Principal

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Fund Raising RequestPrepared by: Larry Spini, Principal

Consent



Information Only

Board Date: _____



Discussion/Action

Background Information

Shasta PTO will raise money through the Farmers' Dinner activities to support and enrich Shasta Elementary School.

Education Implications

The additional funds will help to support school wide projects.

Fiscal Implications

Shasta PTO plans to net approximately \$7,500 for use by the school

Additional InformationDO Recommendation: Approve

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.5.2

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Shasta Elementary School

CLUB OR ORGANIZATION PTO

ADVISOR Laura Wright

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY To raise funds for PTO to help better serve students & staff at Shasta

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ _____
Estimated Net \$ _____

☒ Major: Estimated Gross \$ 15,000.00
Estimated Net \$ 7,500.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Farmers Dinner

☒ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☐ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING Oct. 14 ENDING Oct. 14

LOCATION Shasta Elementary

NUMBER OF STUDENTS TO BE INVOLVED 650

RECOMMENDED

Date _____ Student Officer's Signature (if applicable) _____

9-6-06 _____
Date Advisor's Signature

Date _____ Director of Activity Signature (if applicable) _____

9-6-6 _____
Date Principal's Signature

9-7-06 _____
Date Assistant Superintendent's/Director's Signature

Approval		Recommend
Minor		Major
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

☐

Date - Approved by Board of Education

cc: Advisor
Principal

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Fundraiser - MARIGOLD PTAPrepared by: Pam Boyer

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

The Jog-a-thon is the big fundraiser put on by the PTA each year.

Education Implications

Support of all students through the PTA

Fiscal Implications

\$ 17,000.00

Additional Information

DO Recommendation:

Approved - [Signature]

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Marigold Elementary

CLUB OR ORGANIZATION Marigold PTA

ADVISOR Pam Boyer

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY	School Improvements
---	---------------------

FINANCIAL GOAL OF THE PROJECT: *(Major = more than \$5,000 gross)*

Minor Estimated Gross \$	Major Estimated Gross \$ 17000.00
---------------------------------	--

Minor Estimated Net\$	Major Estimated Net\$
100	100
200	200
300	300
400	400
500	500
600	600
700	700
800	800
900	900
1000	1000
1100	1100
1200	1200
1300	1300
1400	1400
1500	1500
1600	1600
1700	1700
1800	1800
1900	1900
2000	2000
2100	2100
2200	2200
2300	2300
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2500	2500
2600	2600
2700	2700
2800	2800
2900	2900
3000	3000
3100	3100
3200	3200
3300	3300
3400	3400
3500	3500
3600	3600
3700	3700
3800	3800
3900	3900
4000	4000
4100	4100
4200	4200
4300	4300
4400	4400
4500	4500
4600	4600
4700	4700
4800	4800
4900	4900
5000	5000
5100	5100
5200	5200
5300	5300
5400	5400
5500	5500
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9600	9600
9700	9700
9800	9800
9900	9900
10000	10000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Student Jog-a-Thon

() **Class 1** - A project or series of activities that will be restricted to a school's student and parent population.

☒ **Class 2** - A project or series of activities that will extend beyond a school's population and will involve students, parents, and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RASING PROJECT(S)/ACTIVITY(IES):

BEGINNING August 25, 2006 **ENDING** September 15, 2006

LOCATION	Marigold Elementary	STUDENTS INVOLVED	550
----------	---------------------	-------------------	-----

RECOMMENDED

Director of Activity Signature

08/18/06
Date

Principal's Signature _____

08/18/06
Date

Approval Minor () Yes () No
Recommend Major (X) Yes

Assistant Superintendent's Signature

9-5-06
Date

Date Approved by Board of Education

cc: Advisor
cc: Principal

Title: FUND RAISING REQUEST - PVHS

Action: _____
Consent: X
Information: _____

Agenda Item:
September 20, 2006
Page

Prepared by: Lance Brogden
Pleasant Valley High School

Background Information

The PVHS ASB will be selling Physical Education uniforms to Pleasant Valley High School students who wish to purchase them.

Educational Implications

Allow students the opportunity to purchase school sponsored Physical Education uniforms if they choose. Students may also choose to bring blue shorts and a grey or white shirt from home instead of purchasing PE clothes.

Fiscal Implications

No Fiscal Impact to the general Fund

Additional Information

Recommendation

I recommend approval of the fundraiser so we can supply Physical Education uniforms to our student body.

CHICO UNIFIED SCHOOL DISTRICT

6.B.7.2

1163 East Seventh Street

Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL PVHSCLUB OR ORGANIZATION ASB Stu GovADVISOR BrogdenPURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Sell PE Clothes and help Fund Student StoreFINANCIAL GOAL OF THE PROJECT: (*Major = more than \$5,000 gross*)

☐ Minor: Estimated Gross \$ _____ Estimated Net \$ _____
☒ Major: Estimated Gross \$ 9,250.00
Estimated Net \$ 2,250.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Selling PE Clothes

☒ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☐ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 08/14/2006ENDING 06/07/2007LOCATION Student StoreNUMBER OF STUDENTS TO BE INVOLVED 1000**RECOMMENDED**08/18/06
DateAshley Lipp
Student Officer's Signature (if applicable)8/18/06
Date[Signature]
Advisor's Signature8/18/06
Date[Signature]
Director of Activity Signature (if applicable)8/22/06
Date[Signature]
Principal's Signature9-6-06
Date[Signature]
Assistant Superintendent's/Director's Signature

Approval		Recommend	
Minor		Major	
Yes	No	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Date - Approved by Board of Education _____

cc: Advisor
Principal

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Fund Raising Request - MARSH PTOPrepared by: Steve Piluso

Consent



Information Only



Discussion/Action

Board Date: 09/20/06Background Information

The Marsh Junior High PTSO, in conjunction with Yearbook class, are proposing a fall and spring photo shoot (school pictures). This is a program we have been providing for several years.

Education Implications

Student photo's will be scheduled during elective classes.

Fiscal Implications

No fiscal impact to the district, in terms of costs. Funds raised will go to PTSO to be disbursed for elective class use primarily. (see attached proposal)

Additional InformationDO Recommendation: Approval

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.8.2

Marsh Junior High School FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL Marsh Junior High School

CLUB OR ORGANIZATION PTSO

ADVISOR Denise Crosswhite / April Silverman

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY
Financially support elective classes (budgets)

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
[x] Major: Estimated Gross \$8,000-10,000 - Fall
Estimated Net \$ 5,000-6,000
Estimated G \$6,000-8,000 - Spring
Estimated N \$3,500-6,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
Fall Pictures / Spring Pictures

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.
[] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE September 2006

ENDING DATE October 2006

BEGINNING TIME March 2006

ENDING TIME April 2006

LOCATION Various locations on campus

NUMBER OF STUDENTS TO BE INVOLVED 400-700

RECOMMENDED

8/23/06
Date

Mark Davis
Student Officer's Signature (if applicable)

8/26/06
Date

April Silverman
Advisor's Signature

8/25/06
Date

Kasia Rynkiewicz
MJHS Director of Activity Signature

8/28/06
Date

Steph J. Plummer
Principal's Signature

8-30-06
Date

Whaley
Assistant Superintendent's Signature

Approved by Council:

(Date of Minutes)

Club: _____

By: _____

(Secretary)

ASB: _____

By: _____

(Secretary)

Approval Recommend

Minor Major

Yes No Yes No

[] [] [] []

Recommend

Major

Yes No

[] []

Date - Approved by Board of Education

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Neal Dow CarnivalPrepared by: Patty Willis, PTA President☒

Consent

☐

Information Only

☐

Discussion/Action

Board Date: Sept. 20, 2006Background Information

Each year the Neal Dow PTA hosts a school carnival. Each class runs a booth with the help of parents and students. We have a variety of booths, including food, games, and a drawing for prizes. We try to keep expenses to a minimum. The amount raised is divided among all 20 classes at Neal Dow. This annual event has been going on for many years.

Education Implications

The monies raised can be used for any need that the teacher may have for her class. The event is held after school hours and does not affect the school day.

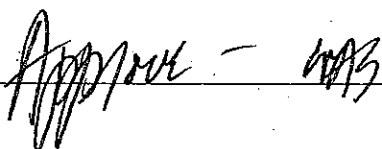
Fiscal Implications

We hope to raise between \$4,000 to \$5,500.

Additional Information

This is a big event for our school. The teachers greatly appreciate the money they are given to use for the students in their classrooms.

DO Recommendation: _____

A handwritten signature in dark ink, appearing to read "Patty Willis", is written over a horizontal line.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.9.2

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Neal Dow Elementary School

CLUB OR ORGANIZATION Neal Dow PTA

ADVISOR Patty Willis, President

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY To raise money which will be divided equally among the classrooms.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ _____ Estimated Net \$ _____
☒ Major: Estimated Gross \$ 5,500.00
Estimated Net \$ 5,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) School Carnival

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.
☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING October 6, 2006 ENDING October 6, 2006

LOCATION Neal Dow Elementary School

NUMBER OF STUDENTS TO BE INVOLVED 350-400

RECOMMENDED

Date 9-11-06 Student Officer's Signature (if applicable) Patty Willis
Date _____ Advisor's Signature PATTY WILLIS

Date 9/8/06 Director of Activity Signature (if applicable) Marilyn Wolf
Date _____ Principal's Signature MARILYN WOLF

Date 9-12-06 Assistant Superintendent's/Director's Signature [Signature]

Approval		Recommend
Minor		Major
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Date - Approved by Board of Education _____

cc: Advisor
Principal

Chico Unified School District

Educational Services -- Elementary Education
(530) 891-3000 x137



TITLE: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

Agenda Item:
July 19, 2006
Page 1 OF 1

Prepared by: JOYCE BURDETTE

Background Information

Annual Neal Dow "Wog-a-thon" (Walk- or Jog-a-thon) sponsored by the Neal Dow PTA.

Educational Implications

The funds raised will purchase necessary items for technology. Neal Dow's technology includes both student and teacher use of classroom computers, the use of Accelerated Math and Reading Counts, Broadcasting, and Edusoft. All of these support the standards in all curriculum areas, especially math and language arts. The computer lab is used by both regular students and the 21st Century Program.

Fiscal Implications

The expected gross amount is \$10,000.00, with approximately \$200 being spent on prizes for students participating in the event. The money is deposited into the PTA account. When all bookkeeping is completed, PTA will write a check to Neal Dow to be deposited in their site technology account to be used to purchase, replace, upgrade, and maintain technology at the school.

Additional Information

Students will be a part of the fundraiser in the following ways:

1. They will collect pledges or donations from family and friends.
2. They will walk or jog during their scheduled time of participation.
3. They will collect the pledge money.
4. They will turn the funds in to the office for PTA.
5. They will earn prizes.

Recommendation

I recommend approval of the proposed major fundraiser.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL NEAL DOWCLUB OR ORGANIZATION PTAADVISOR RANDY STEIN, PTA PRESIDENT

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY RAISE MONEY TO PURCHASE, REPLACE,
UPGRADE, AND MAINTAIN TECHNOLOGY AT THE SCHOOL SITE.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ [X] Major: Estimated Gross \$ 10,000.00
Estimated Net \$ _____ Estimated Net \$ _____

NATURE OF PROJECT/ACTIVITY (i.e., car wash) "WOG-A-THON" (WALK- OR JOG-A-THON)

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING JUNE 9, 2006 ENDING JUNE 9, 2006

LOCATION NEAL DOW ELEMENTARY SCHOOLNUMBER OF STUDENTS TO BE INVOLVED 440RECOMMENDED

Date _____ Student Officer's Signature (if applicable) _____

7-7-06 Randy Stein
Date _____ Advisor's Signature _____

Date _____ Director of Activity Signature (if applicable) _____

7-5-06 Joyce Burdette
Date _____ Principal's Signature _____

9-1-06 [Signature]
Date _____ Assistant Superintendent's Signature _____

Approval		Recommend
<u>Minor</u>		<u>Major</u>
Yes	No	Yes
[]	[]	[X]

[X]

Date - Approved by Board of Education _____

cc: Advisor
Principal

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Neal Dow 6th Grade Fundraiser - Gifts from Town SquarePrepared by: Greg Bishop

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

Students will raise funds by selling Town Square gifts. The money will go towards their grade level field trips to the Rosicrucian (Egyptian) Museum and Tech Museum in San Jose as well as the 3-day trip to Yosemite.

Education Implications

Both field trips align with 6th grade standards and are an excellent culminating activity for the Egypt unit and the landform unit.

Fiscal Implications

All money raised will go towards providing transportation, food, and paying fees for both field trips.

Additional Information

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT

6.B.11.2

1163 East Seventh Street
Chico, CA 95928-5999**FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL NEAL DOW ELEMENTARYCLUB OR ORGANIZATION 6TH GRADE CLASSESADVISOR GREG BISHOP & CAROL SYLVESTERPURPOSE OF THE FUND RAISING PROJECT/ACTIVITY RAISE MONEY FOR GRADE LEVEL FIELD TRIPS TO SAN JOSE ROSICRUCIAN (EGYPT) MUSEUM AND YOSEMITE (ENVIRONMENTAL SCIENCE).

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ _____ Estimated Net \$ _____
☒ Major: Estimated Gross \$ 10,000
Estimated Net \$ 5,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) HOLIDAY GIFT SALES BY TOWN SQUARE CATALOG

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.
☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING NOV. 6, 2006 ENDING NOV. 17, 2006LOCATION NEAL DOW ELEMENTARY & COMMUNITYNUMBER OF STUDENTS TO BE INVOLVED 59**RECOMMENDED**

Date _____ Student Officer's Signature (if applicable) _____

Date 9/12/06 _____
Date _____ Advisor's Signature GREG BISHOP

Date _____ Director of Activity Signature (if applicable) _____

Date 9/13/06 _____
Date _____ Principal's Signature MARILYN WOLFDate 9-13-06 _____
Date _____ Assistant Superintendent's Signature _____

Approval		Recommend
<u>Minor</u>		<u>Major</u>
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Date - Approved by Board of Education _____

cc: Advisor
Principal

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Neal Dow 6th Grade Fundraiser - Cookie Dough SalesPrepared by: Greg Bishop

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

Students will raise funds by selling Otis Spunkmeir cookie dough. The money will go towards their grade level field trips to the Rosicrucian (Egyptian) Museum and Tech Museum in San Jose as well as the 3-day trip to Yosemite.

Education Implications

Both field trips align with 6th grade standards and are an excellent culminating activity for the Egypt unit and the landform unit.

Fiscal Implications

All money raised will go towards providing transportation, food, and paying fees for both field trips.

Additional Information

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.12.2

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL NEAL DOW ELEMENTARYCLUB OR ORGANIZATION 6TH GRADE CLASSESADVISOR GREG BISHOP & CAROL SYLVESTERPURPOSE OF THE FUND RAISING PROJECT/ACTIVITY RAISE MONEY FOR GRADE LEVEL FIELD TRIPS TO THE ROSICRUCIAN (EGYPT) MUSEUM AND YOSEMITE (ENVIRONMENTAL/SCIENCE).

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

<input type="checkbox"/> Minor:	Estimated Gross \$	<input checked="" type="checkbox"/> Major:	Estimated Gross \$11,000-12,000
	Estimated Net \$		Estimated Net \$4,000-5,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) OTIS SPUNKMEIR COOKIE DOUGH SALES☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING OCT. 12, 2006 ENDING OCT. 27, 2006LOCATION NEAL DOW ELEMENTARY & COMMUNITYNUMBER OF STUDENTS TO BE INVOLVED 59RECOMMENDED

Date

Student Officer's Signature (if applicable)

9/12/06

Date

Advisor's Signature GREG BISHOP

Date

Director of Activity Signature (if applicable)

9/13/06

Date

Principal's Signature MARILYN WOLF9-13-06

Date

Assistant Superintendent's/Director's Signature

Approval Recommend

MinorMajor

Yes No

Yes

☐ ☐☒

Date - Approved by Board of Education

cc: Advisor
Principal

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Bi-Annual Run for Shade (formerly LAPS)Prepared by: Parkview PTO

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: _____

Background Information

Bi-annual Parkview "Run for Shade" (formerly Laps for Learning) sponsored by Parkview PTO.

Education Implications

The funds raised will be used to purchase a permanent shade structure over the picnic table area outside the Cafeteria. This structure is necessary to provide a shaded area for students when eating breakfast/lunch specifically during the warm days in Chico. The funds will also be used to assist 6th grade students going to Science Camp.

Fiscal Implications

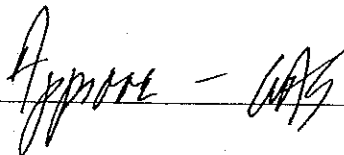
The expected gross amount is between \$5,000.00 and \$10,000.00. the money will be deposited into the PTO account. When all bookkeeping is complete, PTO will write a check to Parkview School to be deposited into the Environmental Education account to assist students going to 6th grade Science.

Additional Information

Students will be a part of the fundraiser in the following ways:

1. They will collect pledges or donations from family and friends.
2. They will walk or jog during their scheduled time of participation.
3. They will collect pledge money.
4. They will turn the funds in to the office for PTO.
5. They will earn prizes.

DO Recommendation: _____



RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.13.2

SEP - 7 2006

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) ^{EDUCATIONAL SERVICES} initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL

Parkview Elementary

CLUB OR ORGANIZATION

PTO

ADVISOR

Deidra Cross / Liz Caper

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

to raise funds

for a shade structure over outdoor eating area and a towards 6th grade science camp

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$
Estimated Net \$

[X] Major: Estimated Gross \$ 5-10 K
Estimated Net \$

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

jog-a-thon

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 9/22/06

ENDING 10/13/06

10/6/06 -

LOCATION

Parkview playground

jog-a-thon

NUMBER OF STUDENTS TO BE INVOLVED

all (490)

RECOMMENDED

Date

9/6/06

Student Officer's Signature (if applicable)

n/a

Date

Advisor's Signature

Deidra Cross

Date

9/7/06

Director of Activity Signature (if applicable)

Liz Caper

Date

Principal's Signature

W. Alan Hays

Date

Assistant Superintendent's/Director's Signature

Approval Recommend

Minor

Major

Yes No

Yes

[] []

[X]

[X]

Date - Approved by Board of Education

cc: Advisor
Principal

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Fundraiser for Jim Trelease WorkshopPrepared by: Jill Sonnenberg

Consent



Information Only

Board Date: 09/20/06

Discussion/Action

Background Information

Jim Trelease is a renowned educational consultant whose multiple-edition books *The Read-Aloud Handbook*, *Read All about It*, and *Hey, Listen to This: Stories to Read Aloud* have established him as not only a reading expert, but as a leader in the quest to make reading fun for kids. Jim's presentations have been known to create complete paradigm shifts in towns that have struggling readers. The January 22, 2007 event will be the culmination of a deep collaboration between CUSD, CSUC and the Chico community. Upon approval of this fund raising request form, a participation request letter (attached) will be mailed to local entities that have displayed an investment in literacy and developing a love of reading in children. There will also be a book sale at the site of the presentations, the proceeds of which will also directly benefit the elementary school libraries.

Education Implications

Jim's presentations are highly inspirational and useful for teachers, administrators, and parents alike. He stresses that we are all a team that need to work together to create lifelong readers.

Fiscal Implications

None

Additional Information

We are dedicated to keeping this day long event (three presentations for three sectors--student teachers, practicing teachers, and parent/public/PTA) open and free to as many people as we can pack into the BMU (1000 per sitting, legally). Our hope is to send out a community, co-sponsor letter (attached) that will attract revenue that will go over and above the cost of Jim's fees. Funds received over and above Jim's fees will be used to directly benefit CUSD elementary students in the form of resources. Surrounding county offices of education have already pledged to help with this visit, as well as a substantial partnership from CSUC's Dept. of Education.

DO Recommendation:

Approve, WAB



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

6.B.14.2

530/891-3000

fax 891-3220

www.ChicoUSD.org

Jill Sonnenberg
District Elementary Librarian
jsonnenb@chicousd.org
(530) 624-1661

May 9, 2006

Dear Community Reading Advocate,

Chico Unified is delighted to announce the arrival of renowned reading expert Jim Trelease to the BMU auditorium on January 22, 2007. Jim's multiple-edition books *The Read-A-loud Handbook*, *Read All about It*, and *Hey, Listen to This: Stories to Read A-loud* have established Jim as not only a reading expert, but as a leader in the quest to make reading fun! Jim's presentations have been known to create complete paradigm shifts in towns that have struggling readers.

It is our sincere hope that Jim's presentation will be the result of meaningful community collaboration. We are writing to you because you are known to encourage a lifelong love for reading. This letter is being sent to several public, educational and private institutions within our region. Chico Unified and CSU, Chico's Department of Education have already each made a significant financial commitment to provide pre-service and practicing teachers with high-quality professional development. Jim will also deliver a captivating evening program that will include the rest of our community, including PTA members, parents, and the general public. We would like to ask for your help to make this exciting evening event a success.

Jim's fees are truly insignificant when compared with the value that our community will receive from his appearance. We see Jim's arrival as not only a way to deepen Chico's commitment to reading but also as an opportunity to strengthen existing relationships within our community. We are therefore extending this invitation to you to co-sponsor this event. This might mean a monetary or in-kind donation of any size or simply an endorsement of the event. Your name will be prominently listed in the publicity materials for Jim's appearance. More importantly, you will have the satisfaction of being a part of a wholly-positive community event that puts the focus where it belongs—on our children. All sponsorship that extends beyond the cost of Jim's appearance will directly benefit Chico Unified's elementary school libraries.

Please consider joining us in bringing Jim Trelease (<http://www.trelease-on-reading.com>) to Chico next January. Your co-sponsorship of this event will directly reflect your real dedication to creating a North State full of readers!

Sincerely,

Jill Sonnenberg
District Elementary Librarian
Event Chairperson

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.14.3

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) **prior** to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL: Chico Unified School District

CLUB OR ORGANIZATION: Elementary Libraries

ADVISOR: Jill Sonnenberg

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY: The purpose is to raise funds to finance workshops given by Jim Trelease on January 22, 2007 (see consultant agreement). Any excess beyond the fees will be used for library resources.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ _____ [X] Major: Estimated Gross \$7,000
Estimated Net \$ _____ Estimated Net \$ _____

NATURE OF PROJECT/ACTIVITY (i.e., car wash): Participation request letter sent to local businesses and organizations that have an interest in developing a community of life-long readers.

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☐ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING: September 25, 2006

ENDING: November 15, 2006

LOCATION: _____

NUMBER OF STUDENTS TO BE INVOLVED: None

RECOMMENDED

Date 8/28/2006 Student Officer's Signature (if applicable) Jill Sonnenberg

Date _____ Advisor's Signature _____

Date 9-12-06 Director of Activity Signature (if applicable) [Signature]

Date _____ Principal's Signature _____

Date 9/13/06 Assistant Superintendent's/Director's Signature [Signature]

Approval		Recommend
Minor		Major
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

☒

Date - Approved by Board of Education _____

cc: Advisor, Principal

ES-5

1/00

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Magazine Sale FundraiserPrepared by: Bill Battaglia-Activities Director BJHS

Consent



Information Only

Board Date: _____



Discussion/Action

Background Information

We conduct an annual magazine sale as our 1 major way of raising funds. We would like to conduct our sale from September 29-October 13, 2006.

Education Implications

The money raised will provide funds for all extra curricular activities (i.e. clubs, assemblies, etc.)

Fiscal Implications

We expect to net approximately \$20,000.

Additional Information

See attached proposal.

DO Recommendation: _____

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.15.2

AUG 28 2006

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) ^{EDUCATIONAL SERVICES} initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Bidwell Jr. High School

CLUB OR ORGANIZATION Bidwell ASB

ADVISOR Bill Battaglia

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY enhance student activities / campus climate

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____
Estimated Net \$ _____

[X] Major: Estimated Gross \$ 50,000
Estimated Net \$ 25,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) magazine sale

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 9/29/06 ENDING 10/13/06

LOCATION _____

NUMBER OF STUDENTS TO BE INVOLVED Approx 70

RECOMMENDED

Date _____ Student Officer's Signature (if applicable) _____

8-23 [Signature]

Date _____ Advisor's Signature _____

8-23 [Signature]

Date _____ Director of Activity Signature (if applicable) _____

8-23-06 [Signature]

Date _____ Principal's Signature _____

[Signature] [Signature]

Date _____ Assistant Superintendent's Signature _____

Approval		Recommend
Minor		Major
Yes	No	Yes
[]	[]	[X]

[X]

Date - Approved by Board of Education _____

cc: Advisor
Principal

Bidwell Jr. High School
Magazine Sale Fundraising Proposal

Bidwell Junior High School Associated Student Body in conjunction with the Bidwell Parent-Teacher Association would like to conduct a magazine sale fundraiser for the 2006-2007 School Year.

This sale will take place from September 29 2006-October 13, 2006. Our sale will be run by Q.S.P. Reader's Digest. Our expected gross earnings will be \$50,000. Q.S.P. will take 50% of those earnings leaving us with approximated net earnings at \$25,000.

Since we are running this sale in conjunction with our PTA, they will receive 5% of the gross total (approx. \$2500). PTA will use this money to enhance the school environment.

We will spend approximately 3% to supplement the prizes and promotion. A bulk of this amount will be for transportation for students to attend Marine World (approx. \$1500).

The rest of the money will go into the Associated Student Body account. This money will be used throughout the year to enhance the school experience for our entire student body. Some of these will be:

- Campus beautification
- Dances
- Motivational Speakers/ Assemblies
- Promotional Activities
- Campus clubs
- Student Recognition/ BEST Program
- Orientation activities
- Noontime activities/ Rallies
- ASB business (poster paper, supplies, etc.)

This sale has been an integral part of our school for many years. It is our only major fundraiser. Without the sale our school climate would take a major hit.

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Magazine Sale Fundraiser

Prepared by: _____

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: 09/20/06Background Information

This is the one fundraiser to bring in funds to support student body events throughout the year. The sale will run from September 29 - October 13, 2006.

Education ImplicationsFiscal Implications

We expect to net \$22,500

Additional Information

See Attached Proposal.

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.16.2

Chico Junior High School FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL Chico Jr High School

CLUB OR ORGANIZATION Chico Jr. ASB

ADVISOR Andy Wahl

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY
Enhance student activities

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ _____ Estimated Net \$ _____
☒ Major: Estimated Gross \$ 45,000
Estimated Net \$ 22,500

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
Magazine Sales

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.
☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):
BEGINNING DATE 9/29/06 ENDING DATE 10/13/06

BEGINNING TIME _____ ENDING TIME _____

LOCATION CJHS

NUMBER OF STUDENTS TO BE INVOLVED ~ 710

RECOMMENDED

Date _____ Student Officer's Signature (if applicable) _____

9-7-06 _____

Date _____ Advisor's Signature _____

9-7-06 _____

Date _____ CJHS Director of Activity Signature _____

9-7-06 _____

Date _____ Principal's Signature _____

9-13-06 _____

Date _____ Assistant Superintendent's Signature _____

Approved by Council:

Date of Minutes: _____

Club: _____

By: _____
(Secretary)

ASB: _____

By: _____
(Secretary)

Approval Recommend

Minor Major

Yes No Yes No

☐ ☐ ☐ ☐

Recommend

Major

Yes No

☐ ☐ ☐ ☐

Date - Approved by Board of Education

Magazine Drive 2006

WHAT: Magazine/Music/Gift Sale

This is our ONE fundraiser to bring in funds to support student body events through out the year. This year's sale will be run as a joint fundraiser with PTA.

WHEN: The sale is scheduled to run from September 29 (kick off) through October 13.

WHO: Members of Chico Junior High School's student body that wish to be involved.

PROJECTED INCOME:

Gross: \$45,000

NET: \$22,500

PROJECT EXPENDITURES (estimate)

PTSA \$2,500

This money will be used by PTSA to support the endeavors of our school and student body and enhance the student environment.

Prize Supplementation \$3,500

We have decided that we will supplement the prizes that will be given away with additional prizes, hoping to increase the student output for the fundraiser.

Operational Expenses- ASB Any Additional Funds

This includes all ASB supported activities including, but not limited to:

- Dances
- Rallies
- Motivational speakers
- Lunchtime activities
- Intramural support
- Student recognition
- Promotion
- Campus beautification
- Support of new and existing clubs
- New RISO machine
- New laminating machine
- New Ellis stamp cutter

Agenda Item #: _____
(DO Use Only)PROPOSED AGENDA ITEM: Fund Raising RequestPrepared by: Steve Piluso

Consent



Information Only



Discussion/Action

Board Date: Sept. 20, 2006Background Information

Marsh Junior High School annually has as it's major fundraiser a magazine drive. The attached request is our proposal for the 2006-07 school year. This will be a joint effort with our PTSO.

Education Implications

Funds raised will be utilized to enhance the overall program for items and programs over and above what is required for a free and public education. (See attached purpose of the project)

Fiscal Implications

Our goal is to raise \$40,000 - \$50,000 (net). 88% of the net funds will go into the general ASB account, 12% will go to our PTSO.

Additional InformationDO Recommendation: Approval

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

6.B.17.2

Marsh Junior High School FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL Marsh Junior High School

CLUB OR ORGANIZATION Student Government/ASB

ADVISOR Lisa Reynolds

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY
(See Attached)

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ [x] Major: Estimated Gross \$ 100,000
Estimated Net \$ _____ Estimated Net \$ 50,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
Magazine Sales

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[x] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE 9/29/06 ENDING DATE 10/13/06

BEGINNING TIME _____ ENDING TIME _____

LOCATION Marsh Junior High School

NUMBER OF STUDENTS TO BE INVOLVED 723

RECOMMENDED

9/29/06 [Signature]
Date Student Officer's Signature (if applicable)

8/18/06 [Signature]
Date Advisor's Signature

8/18/06 [Signature]
Date MJHS Director of Activity Signature

8/22/06 [Signature]
Date Principal's Signature

Date Assistant Superintendent's Signature

Approved by Council:
(Date of Minutes)

Club: _____

By: _____
(Secretary)

ASB: _____

By: _____
(Secretary)

Approval		Recommend	
Minor	Major	Minor	Major
Yes	No	Yes	No
[]	[]	[]	[]

Recommend

Major

Yes No

[] []

Date - Approved by Board of Education

Purpose of the fundraising project/activity

Total expected to be raised: \$100,000

We are proposing the following for our single, major fundraiser for the 2006-2007 school year:

The magazine company takes 50% (approx. \$50,000)

Since our PTSD is an integral part of the efforts to conduct and supervise the fundraiser, we propose giving them 12% of the gross total (approx. \$12,000). They will use this money to produce and mail the monthly newsletters, support the teacher's classrooms, and to enhance the over-all environment of the school. They will have a budget prepared by September to reflect their spending priorities

We will spend approximately 3% to supplement the prizes and promotion. A bulk of this amount will be for transportation for the students to the Marine World event. (approx \$3,000)

The remaining 35% will be used as follows: (approx. \$35,000)

\$15,000 - Operational expenses of the Student Government class. This includes the expense to run all of the activities we provide for the students as well as dances, spirit supplies/activities, and all the projects that the class does for the year.

\$10,000 - \$15,000 - Campus enhancement, specifically shade provision. Other items include benches, murals, trees, pathways, and other projects that the students identify as important.

\$7,000 - (approx.) - Part of the proceeds from the magazine drive will be used to help defray the costs of the 6th grade environmental camp. The camp has become increasingly more expensive each year, but we feel it is an important developmental as well as educational experience for our students and would like to help to keep it affordable to our 6th graders.

\$5,000 - Student recognition and awards. This would include certificates and awards or our student body throughout the year.

\$5,000 - unencumbered funds to be used on things that are unforeseen or unknown at the time of this proposal.

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM:

- ☒ Consent
☐ Information Only
☐ Discussion/Action

Board Date: September 20, 2006

Background Information

Detailed site budgets for estimated categorical funding. Categorical program funding estimates based on '05/'06 levels and additional CDE updates. Site details are copying the '05/'06 budget information approved by the site councils and act as preliminary current year budgets. The final '06/'07 data will be presented in February '07 when final funding is known, final allocations made, and formal site budgets are approved by the appropriate site councils.

Educational Implications

Estimated budget funding allows principals to plan for supplementary staffing needs and supplementary materials purchases and expense coverage.

Fiscal Implications

No impact on the general fund. All expenditures of categorical program funds must be described and budgeted in each school's *Single Plan for Student Achievement*. These plans must be presented to and be approved by the *School Site Council*.

Additional Information

Recommendation

Janet Brinson recommends that you approve this '06/'07 Preliminary Detailed Site Budget Estimates.

CHICO SENIOR HIGH SCHOOL

Chico Unified School District

Educational Services - Elementary Education
(530) 891-3000 x137

6.B.19.1



TITLE: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

Agenda Item:
[DATE of Board Meeting]
Page 1 OF 1

Prepared by Sue Baber

Background Information

This summit provides a forum for teen discussion of drug and alcohol use and promotes leadership skills.

Educational Implications

Student representatives bring back a wealth of information and provide positive influence to their peers.

Fiscal Implications

None

Additional Information

Recommendation

I recommend approval of the proposed field trip.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

6.B.19.2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 9/14/06

FROM: Chico High School

School/Dept.: At Risk Counselor

SUBJECT: Field Trip Request

Request is for Friday Night Live Student Group

(grade/class/group)

Destination: Richardson Springs

Activity: Leadership Summit

from Sept 20, 2006 / 8:00 a.m. to Sept 21, 2006 / 4:00 p.m.
(dates) / (times) (dates) / (times)

Rationale for Trip: Promote Leadership Skills

Number of Students Attending: 15 Teachers Attending: 2 Parents Attending: 0

Student/Adult Ratio: 7 1/2:1

Transportation: Private Cars X CUSD Bus Charter Bus Name
Other: parent drivers

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 10 - student Substitute Costs \$ 0 Meals \$ incl
Lodging \$ 20 - teacher Transportation \$ 0 Other Costs \$ 0ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
students and teachers are paying their own waysName Acct. #: \$
Name Acct. #: \$

Sue Baber

Requesting Party

9/14/06

Date

Site Principal

Date

9/14/06

☒ Approve/Minor☐

Do not Approve/Minor

or

Recommend/Major

Not Recommended/Major

Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Director of Educational Services

Date

9-15-06

☒

Recommend

☐

Not Recommended

Board Action

Date

☐

Approved

☐

Not Approved

TITLE: **Bid Approval – Bleacher Replacement at Bidwell Jr. High School and Chico Jr. High School**

Action _____
Consent X
Information _____

Agenda Item
September 20, 2006
Page 1 of 1

Prepared by: *Mary Leary, Director Maintenance & Operations/Transportation*

Background information

This project is on the District's Deferred Maintenance List. Formal bids for the Bleacher Replacement at Bidwell Jr. High School and Chico Jr. High School were opened on August 24, 2006.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project will be paid for out of the Deferred Maintenance Fund. No general fund dollars will be used.

Additional Information

Maintenance & Operations will work with the site principals to secure a timeline that will least impact the school site.

Recommendation

It is requested that the Board of Education grant authorization to the Superintendent to award the project to the lowest responsive bidder, Southwest Interiors.

BID RESULTS

6.C.1.2

BLEACHER REPLACEMENT AT THE
CHICO AND BIDWELL JUNIOR HIGH SCHOOLS FOR THE
CHICO UNIFIED SCHOOL DISTRICT
PROJECT NUMBER: 26013

BID DATE: August 24, 2006
BIDS ACCEPTED UNTIL: 2:00 PM

CONTRACTOR	BASE PROPOSAL Chico Jr. 26013.1	BASE PROPOSAL Bidwell Jr. 26013.2
SOUTHWEST INTERIORS 26115 TABLE MEADOW ROAD AUBURN, CA 95603 (530) 269-2855	\$113,446.00	\$119,270.00
AZEVEDO CONSTRUCTION 48 BELLARMINE COURT, SUITE 40 CHICO, CA 95928 (530) 894-2360	N/A	N/A

BOARD TO ACT ON AWARD OF BID ON: September 20, 2006

[draft]

To: The Hon. Steven Howell
Presiding Judge of the Butte County Superior Court
1 Court Street
Oroville, CA 95926

From: The Chico Unified School District Board of Trustees

1. Introduction

The Board of Education is pleased to have this opportunity to respond to the Butte County Grand Jury's 2005-2006 Final Report. The Board appreciates the Grand Jury's dedicated, extensive work with the District's students, parents and staff.

2. Health Care in Elementary Schools

Findings:

1. *The school nurse-to-student ratio is 1:3000 whereas the National Association of School Nurses recommends a ratio of 1:750. The Health Aide is not available the entire time elementary school children are on campus. Requirements for HAs are minimal for the responsibilities they have. Office staff and teachers receive minimal training to assist students when the RN and HA are not available.*

The District agrees with this finding. The District further agrees with the Grand Jury's commendations to the health staff for "the warm and friendly atmosphere in the health offices visited" and that the District's "[c]hildren appear to have their health needs safely and adequately met by caring staff at the schools."

2. *There is a Bloodborne Pathogen Exposure Control Plan, but there are no written procedures for sharps and biohazardous waste disposal.*

The District agrees with this finding and further notes the Grand Jury's accurate statement that "sharps containers are sealed by the health assistant and delivered by the Safety and Loss Control Coordinator to a Butte County Health Clinic for disposal."

3. *Not all HAs are proficient in using SASI.*

The District agrees with this finding and will continue to encourage and increase the more efficient use of SASI by all HAs.

4. *There was food co-mingled with medications in refrigerators in some offices.*

The District agrees with this finding in that at some sites, food was placed in a refrigerator also containing closed medications.

5. *Special needs health care for students is complex, complicated and federally mandated.*

The District agrees with this finding.

Recommendations:

1. *Evaluate health care needs in the schools and available staffing yearly. Increase or decrease staffing as evaluation indicates. Offer Health Aides education opportunities.*

This recommendation has been implemented. Health care staffing is reviewed closely every year. Administration is investigating the availability of non-student staff development time for HA training.

2. *Develop a formal written procedure for disposal of sharps containers and biohazardous waste and include the document in the Bloodborne Pathogen Exposure Control Plan. File the Plan at the District Office.*

This recommendation will be implemented during the current 2006-2007 school year. Specifically, the disposal practices now in place and described in finding number 2 above will be reduced to writing.

3. *Provide periodic re-training for HAs on the computer program, SASI.*

This recommendation will be considered; specifically, Administration is investigating the availability of non-student staff development time for HA SASI training.

4. *Lock refrigerators used for student medications; segregate student drugs from employee foods and drinks; store students' medications in a well-labeled, easily recognizable container in a locked cabinet.*

This recommendation will be implement in the current 2006-2007 school year.

5. *Conduct in-service training for administrators, teachers and support personnel district-wide, about the impact of integrating special needs students into regular classrooms.*

This recommendation has been implemented in that such training has occurred and will continue.

6. *Best efforts should be made for all CUSD facilities to meet applicable heating and cooling standards district wide.*

This recommendation has been implemented; the District will continue to provide a learning environment that is above minimum standards.

7. *Make heating and cooling standards known to parents so that they can take proactive measures to dress their children accordingly.*

This recommendation will be implemented during the 2006-2007 school year by informing parents that, as noted by the Grand Jury, classroom temperatures may vary between 68 and 78 degrees, depending upon time of year and facility.

3. Disposition of Surplus Equipment

Findings:

1. *There is no prescribed chain of custody from site of use to disposal site for computer CPU/memory storage devices.*

The District agrees with this finding and further agrees with the Grand Jury that the primary issue with District surplus computer equipment is not monetary value but, instead, "sensitive student and personnel information theft."

2. *An incomplete disposition process for surplus equipment is in place. A manifest for computers is developed only when Maintenance and Operations personnel delivers them. Surplus equipment is not treated or valued equally. Surplus equipment does not remain on the books until the Board approves the surplus equipment list. The number of surplus computers is determined but not tracked.*

The District agrees with this finding in part; specifically, with regard to the site at which surplus computer equipment was exposed to the elements. However, concerning surplus property, generally, the District will continue to utilize the "triage" methodology as set forth in the Education Code. First, the sites designate/deliver property believed to be unusable, obsolete, or no longer needed by the district: "not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use." Ed Code 17545(a). At that point, District staff (Director of Fiscal Services and/or site administrators) determines the fair market value, if any. The triage criteria to be used are set forth in Ed Code sections 17545 and 17546.

- (1) Items that exceed \$2,500 in value are to be publicly offered for sale after the public notices set forth in section 17545 are issued and posted. The Designee may be authorized to arrange for that sale.
- (2) Create a list for items that do not exceed in value the sum of \$2,500 but are still of sufficient value to warrant sale, either public with notice or private without notice.
- (3) Create a list of items that are of insufficient value to defray the costs of arranging a sale.

The lists of items in (2) and (3) are brought to the Board with the Designee's recommendation as to estimated value and recommended disposition. A unanimous vote of those Board members in attendance is required. At that point, the Designee is then to dispose of items in the second category, as stated, by either public or private sale, and arrange for the transport to the landfill of the remaining materials.

In addition, items in the third category may be donated to a charitable organization deemed appropriate by the board.

With regard to instructional materials, surplus or undistributed obsolete instructional materials may be donated or sold at a nominal price to organizations or individuals who will use them for educational purposes, as specified in Education Code 60510. Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed may be mutilated so as not to be salable and sold for scrap at the highest obtainable price, or destroyed by any economical means at least 30 days after the Board has given notice to all persons who have requested such notice. (Education Code 60530)

Finally, money received from the sale of personal property shall be, at the Board's discretion, either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code 17547).

3. *Surplus Equipment is disposed of on a scheduled basis with or without Board authority.*

The District agrees with this finding in that, as set forth in response to finding 2, Board determination as to surplus is not necessary where the value exceeds \$2,500 and is appropriately offered for sale at fair market value. The District does bring before the Board all property for which Board designation of surplus is required.

4. *Computers determined to be surplus by individual schools are not stored in a safe environment.*

The District agrees with this finding in that, as observed at one site, surplus computer equipment was exposed to the elements

Recommendations:

1. *Develop a chain of custody procedure for all data found on hard drives or other types of digital storage devices to prevent unauthorized access to student, teacher, or employee private information.*

The District will implement this recommendation during the 2006-2007 school year by developing procedures whereby any such data is removed or otherwise made inaccessible from surplus computer equipment.

2. *Review and revise the surplus equipment policy and procedure to include computer equipment; have all surplus equipment handled by the same process; surplus equipment should remain on the books until the Board approves the surplus list and hold equipment at Maintenance and Operations until Board approval for disposal is received.*

The District will implement this recommendation as to computer equipment such that all property will be treated by the District in the same manner. However, in light of the "vast and far-reaching" benefits provided by Computers for Classrooms as noted by the Grand Jury, the District will continue to transfer computer equipment to that organization directly, while Board determination is pending. This transfer will be subject to the chain of custody as envisioned by the Grand Jury. In general, the District will continue to adhere to the surplus property procedure set forth in response to finding number 2 such that all property will be subject to Board review as required and shall be disposed of properly.

3. *Approval of the Board for equipment determined surplus should be required before the equipment leaves the Maintenance and Operations storage by any disposal method.*

The District agrees and will continue to utilize the surplus property procedure set forth in response to finding 2 above. The District will apply this procedure to computer equipment effective during this current 2006-2007 school year.

4. Associated Student Body Funds

Findings:

1. *Tracking money from fundraiser and other money collected for ASB activities is still handled in an inconsistent manner.*

The District agrees that some inconsistencies do remain. The District also agrees with the Grand Jury's findings that "[i]n all schools visited, the principals and activities directors attended FCMAT seminars on ASB management;" that "[a]ll the schools have FCMAT guidelines;" that "[a]ll ASB organizations are on the same accounting system;" that "CUSD has made

improvements in the ASB process,” and that [t]here is better communication between the ASB Account Tech and Fiscal Service.” The District also agrees with the Grand Jury “that the majority of the teachers and staff working with ASB at the Jr. High and High Schools are dedicated and have put the best interest of youth at heart. There is a great amount of energy and time put into student activity projects.”

2. *There are insufficient processes developed for consistent ASB money handling at CUSD schools.*

As set forth in response to finding 1, the District does believe that though there remain some inconsistent practices, significant progress towards a uniform set of processes has been made and the progress will continue.

3. *The independent auditor hired by CUSD found that ASB money is not handled safely.*

The District disagrees with this finding. In the text of its report, the Grand Jury reported that “[t]he independent auditor hired by CUSD to audit ASB funds found that at one school during the 2004-05 school year the bookkeeping was not clear or handled safely,”

4. *A PTSO was acting as a bank for the computer/photography class.*

The District agrees with this finding. The PTSO was the Board-approved fundraiser and therefore had the authority to so act.

5. *Some schools have made clear efforts to establish workable and legal processes without clear direction from the administration.*

The District agrees with this finding in part. Schools have made clear efforts to establish workable and legal processes. The District disagrees that there has been a lack of clear direction from the administration. As acknowledged by the Grand Jury, the District has made considerable progress towards a uniform set of ASB practices, despite the lack of clarity in state law and inconsistent FCMAT practices. This progress is the product of efforts by all ASB participants, including the District’s Administration.

6. *CUSD contends that the FCMAT and the State of California guidelines for handling ASB funds lack clarity and consistency.*

The District agrees with this finding and further notes that these same conclusions are made by the attorneys retained to assist the District.

Recommendations:

1. *CUSD Administration should develop and implement a standardized paper trail*

for tracking ASB funds, for example triplicate forms.

The District will continue to implement this recommendation in the current school year and continue the progress towards a uniform process as noted by the Grand Jury.

2. *CUSD Administration should continue to refine the overall ASB process and develop guidelines for the ASB Activity Directors, principals and the Parent Teacher Organizations or Associations at each school site.*

The District will continue to implement this recommendation in the current school year and continue the progress towards a uniform process as noted by the Grand Jury.

3. *CUSD should take all steps necessary to ensure compliance with Education Code section 48937, which requires that CUSD be responsible for all funds raised.*

The CUSD agrees and will continue to ensure compliance with Education Code section 48937.

4. *In the absence of consistent State policy, CUSD should implement accounting standards and controls for ASB money handling practices.*

The District will continue to implement this recommendation in the current school year and continue the progress towards a uniform process as noted by the Grand Jury.

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Grants and Resource Development UpdatePrepared by: Liz Metzger☐

Consent

☒

Information Only

Board Date: 09/20/06☐

Discussion/Action

Background Information

With growing demands on educational budgets, grant funding is proving an increasingly attractive option to supplement site and district-level budgets, and to provide continued academic and support programs for students. However, the districts that are most effective at bringing together various streams of grant funding to support their educational priorities do not simply write grants: they have adopted a strategic approach to grants development. This approach generally includes planning, researching, and writing grant proposals, developing ongoing relationships with funders, and building capacity among site teachers and staff to develop their own grant proposals. In the summer of 2005, the CUSD developed a job description for a Grants Developer. The description is for a full-time position; however, since it was not economically feasible at that time to hire a full-time Grant Developer, Chico High teacher Liz Metzger was released for a period from the classroom to take on the position. This update is to report on the outcomes of that .2 FTE investment.

Education Implications

As outlined in the attached update, the grants received this year all support learning for students. In some cases, the support is academic (e.g., the Smaller Learning Communities grant focus on literacy strategies and formative assessment, or PV High's grant to support the development of a fine arts academy). In other cases, the funding provides a social support that enhances students' abilities to learn (the school breakfast grant, which expands breakfast services at 17 CUSD sites).

Fiscal Implications

The cost to the district for 05-06 was approximately \$15,000 (a .2 release, including salary and benefits). That expense yielded grant funding to the CUSD in excess of \$2.5 million (grants ranging from 1-5 years)

Additional Information

It should be noted that although the position was a .2 in 2005-06, the hours worked totalled .4 (by using release from another grant source). The Grant Developer position has been expanded to a .6 FTE for 06-07. Efforts will continue to be made to absorb as much of the cost of this position as is allowable into grants that are written.

DO Recommendation: _____

Grants and Resource Development Update, 2005-06

Liz Metzger
emetzger@chicousd.org

MAJOR ACCOMPLISHMENTS 2005-06:

- ☐ Carried out **background research and study**: district priorities and policies, current educational reform strategies and ideas
- ☐ **Wrote five grants** (see below). This included planning meetings before and during the writing teachers and district/county administration, discussions with funders, and additional background research (e.g., for the EETT, researching the GenYES program and getting familiar with Ed Tech plan)
- ☐ Designed and developed a **grants and resource development page** for the CUSD (www.chicousd.org/dna/grants).
- ☐ Designed a **grants tracking sheet** for the CUSD (currently linked to the webpage.)
- ☐ Adapted a **proposal planning form** to be used by teachers and others who want to apply for grants funding (also linked to the webpage).
- ☐ **Researched and monitored** other grants as requested (Community Policing, CTE, Parent Information Centers, etc.
- ☐ Monitored the final year of Chico High's Cohort 2 SLC grant (and helped in the transition to Cohort 5).
- ☐ Created and presented a "**Grants 101**" **workshop**, covering the basics of grantwriting, at the Experts in Residence series on August 11. The powerpoint presentation and handouts are linked to my website.
- ☐ Began work on a **district-level data profile**, while attending a week-long Data Institute put on by Education for the Future. This profile will collect demographic, achievement, process and outcome data, and should be a help in decision-making.

NEXT STEPS:

- Continue to increase my knowledge about assessment and data collection/analysis in order to more effectively make a case to funders
- Complete district-level data profile
- Continue to keep grants webpage updated
- Provide technical assistance as requested to CUSD staff in grant planning and preparation
- Hold additional grant writing workshops, as requested, for CUSD staff
- Meet with recipients of funded grants (EETT, SSP, SLC) as needed to develop implementation plan for grants received
- Continue to research, plan and write grants that advance the mission of the district and the work begun at various school sites
- Develop a system for prioritizing the grants we apply for
- Continue to meet regularly with Janet Brinson to coordinate this work

GRANT PROPOSALS FUNDED 2005-06:

Title: **Smaller Learning Communities**
Amount: \$1,725,000
Funding period: July 2005-June 2010
Funder: US Department of Education
Purpose: To implement SLC structures and strategies at CHS and PVHS
Schools: PV High; Chico High
Status: Funded

Title: **Enhancing Education Through Technology (EETT-C)**
Amount: \$346,500
Funding period: 7/06-7/08
Funder: California Department of Education
Purpose: To increase capacity to use technology to enhance teaching
Schools: Neal Dow, Shasta, Marigold, Little Chico Creek, Emma Wilson
Status: Funded

Title: **Specialized Secondary Program (SSP)**
Amount: \$290,000 (\$40,000 planning; \$250,000 implementation)
Funding period: 5/06-6/10
Funder: California Department of Education
Purpose: To plan and implement a fine arts academy at PVHS
Schools: PV High
Status: Funded

Title: **School Breakfast Program**
Amount: \$228,491
Funding period: 7/06-6/07
Funder: California Department of Education, Nutrition Services Division
Purpose: To expand school breakfast program services at 17 CUSD sites
Schools: Fairview, Bidwell, CJHS, Marsh, Chapman, Citrus, Cohasset, Forest Ranch, Hooker Oak, McManus, Loma Vista, Marigold, Neal Dow, Little Chico Creek, Parkview, Rosedale, Shasta
Status: Funded

Agenda Item #: _____

PROPOSED AGENDA ITEM: College Connection School Year Calendar☐ Consent☐ Information OnlyBoard Date: September 20, 2006☒ Discussion/Action**Background Information**

College Connection is a self-contained, alternative high school/college partnership program located on the Butte College campus. The goals of the program are to assist students in developing necessary study survival skills to successfully transition to college-level work and to provide students the opportunity to take challenging courses in an enriched learning environment.

College Connection students take a combination of high school and college courses. Since Butte College follows a different academic calendar than Chico Unified, board approval is necessary for this alternative 180 day student calendar.

Education Implications

No negative educational implications.

Fiscal Implications

None

Prepared by: Sara Simmons, Director II – Innovative Education Programs

Draft Chico College Connection Calendar 2006/07
Chico Unified School District

	<u>1st Week</u>	<u>2nd Week</u>	<u>3rd Week</u>	<u>4th Week</u>	<u>Days/Period</u>
	M T W T F	M T W T F	M T W T F	M T W T F	
August		Orientation (1 st day of Fall Sem)		Butte Begins	
		++		++	
8/1-25	1 2 3 4 5	7 8 9 10 11	14 15 16 17 18	21 22 23 24 25	(15)
	Sept	++			
8/28-9/22	28 29 30 31 1	4 5 6 7 8	11 12 13 14 15	18 19 20 21 22	(19)
		Oct			
9/25-10/20	25 26 27 28 29	2 3 4 5 6	9 10 11 12 13	16 17 18 19 20	(20)
		Nov			
10/23-11/17	23 24 25 26 27	30 31 1 2 3	6 7 8 9 10	13 14 15 16 17	(19)
	++ ++		Dec		
11/20-12/15	20 21 22 23 24	27 28 29 30 1	4 5 6 7 8	11 12 13 14 15	++ End 1 st Sem (18)
January	++ 1 st day Spr sem	++	++ Butte Begins		
1/1-1/26	1 2 3 4 5	8 9 10 11 12	15 16 17 18 19	22 23 24 25 26	(17)
	Feb	++		++	
1/29-2/23	29 30 31 1 2	5 6 7 8 9	12 13 14 15 16	19 20 21 22 23	(17)
	March			++spring break++	
2/26-3/23	26 27 28 1 2	5 6 7 8 9	12 13 14 15 16	19 20 21 22 23	(15)
		April			
3/26-4/20	26 27 28 29 30	2 3 4 5 6	9 10 11 12 13	16 17 18 19 20	(20)
		May			
4/23-5/18	23 24 25 26 27	30 1 2 3 4	7 8 9 10 11	14 15 16 17 18	(20)
	++End 2 nd Sem	June			
5/21-6/7	21 22 23 24 25	28 29 30 31 1	4 5 6 7 8	11 12 13 14 15	(1)
					(181)

++ Legal Holidays per Ed Code 37220

Labor Day	Sept. 4
Veteran's Day	Nov. 10
Thanksgiving	Nov. 23,24
Martin Luther King Day	Jan. 15
President's Birthdays	Feb. 9, 19

Local Holidays per Ed Code 37220(a)(13)

Thanksgiving	Nov. 23,24
College Connection Winter Break	Dec.18-Jan.19
Butte Spring Break	March19-23

*1st Semester for College Connection= 91 days from August 7 to December 15

*2nd Semester for College Connection= 90 days from January 3 to May 21 (+ 1 day for high school checkout a graduation)

OVER

1st Semester:

College Connection Packet work begins August 7, 2006, though Butte classes and CC's Traditional Set Time Period don't begin until August 21, 2006. (Packet work replaces traditional period during this time for the District to get FULL ADA.) Dec. 12-15 the District will only collect 3/4 ADA, since the traditional class cannot be held during Butte's final exams.

2nd Semester

College Connection Packet Work begins January 3, 2007; Butte begins classes on January 22nd, when the traditional class also starts meeting. (Packet work replaces traditional period during this time so the District can collect FULL ADA.)

1st Semester for College Connection = 91 days from August 7 to December 15, 2006

2nd Semester for College Connection = 90 days from January 3 to May 21, 2007, + 1 day for high school check and graduation.

Robert Quist

College Connection Teacher/Advisor

Agenda Item #: _____

PROPOSED AGENDA ITEM: Lists of CUSD students who are participating in the College Connection Program and students who are in the CUSD Independent Study Program who are concurrently enrolled in Butte Community College

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: September 20, 2006

Background Information

Both College Connection and Oakdale students complete curricular requirements through the independent study strategy. Students in each program are eligible to take Butte College classes while enrolled. With only a handful of Oakdale students taking a class, the impact on Butte College is minor. However, all College Connection students typically enroll in 2-3 Butte classes per semester as part of their course of study. Board approval is necessary to allow students this privilege.

Education Implications

The additional classes enhance the students' educational program and help provide a bridge to college curricula and academic expectations.

Fiscal Implications

There is a minor impact to the General Fund of just over \$4,000 to support the College Connection program. However, the ADA dollars generated by College Connection far exceeds the minimal cost that allows the program to exist.

Prepared by: Sara Simmons, Director II – Innovative Education Programs



Chico Unified School District
 1163 East Seventh Street, Chico, CA
 95928-5999 (530) 891-3000

**BOARD
POLICY:** # 0420.4

Section: Philosophy,
Goals, Objectives
and
Comprehensive
Plans
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CHARTER SCHOOLS

The Governing Board believes that charter schools provide one opportunity to implement school-level reform and to support innovations which improve student learning. These schools shall operate under the provisions of their charters, federal laws, specified state laws, and general oversight of the Board.

At his/her discretion, the Superintendent or designee may establish a staff advisory committee to review a submitted petition and the supporting documentation. Such a committee may be used to evaluate the completeness of the proposal, the merits of the proposed educational program, the level of community support, and any concerns that should be addressed by the petitioners. The Superintendent or designee shall also consult with legal counsel as appropriate regarding compliance of the proposal with legal requirements.

In determining whether to grant or deny a charter, the Board shall carefully review the proposed charter and any supplementary information, consider public and staff input, and determine whether the charter petition adequately addresses all the provisions required by law. The Board shall not deny a charter school petition unless specific written factual findings are made pursuant to law and administrative regulation.

The district shall not require any student to attend a charter school and shall not require any district employee to work at a charter school. (Education Code 47605)

The Board shall ensure that any charter granted by the Board contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but not be limited to, fiscal accountability systems, multiple measures for evaluating the educational program, and regular reports to the Board.

The Board shall monitor each charter school to determine whether it makes "adequate yearly progress" as defined by the State Board of Education and federal Title I accountability requirements. If a charter school fails to make adequate yearly progress for two or more consecutive years, the Board shall take action for program improvement in accordance with law, Board policy, and administrative regulations.

The Board may consider converting an existing school to a charter school when state or federal law requires restructuring of school because of low-performance or when otherwise deemed beneficial by the district and community.

Legal Reference:

EDUCATION CODE
 17280-17317 Field Act



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**BOARD
 POLICY:** # 0420.4
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17365-17374 Field Act, fitness for occupancy
 33054 Waivers
 41365 Charter school revolving loan fund
 42100 Annual statement of receipts and expenditures
 42238.51-42238.53 Funding for charter districts
 44237 Criminal record summary
 44830.1 Certificated employees, conviction of a violent or serious felony
 45122.1 Classified employees, conviction of a violent or serious felony
 46201 Instructional minutes
 47600-47616.7 Charter Schools Act of 1992, as amended
 47640-47647 Special education funding for charter schools
 47652 Funding of first-year charter schools
 48000 Minimum age of admission (kindergarten)
 48010 Minimum age of admission (first grade)
 48011 Minimum age of admission from kindergarten or other school
 51745-51749.3 Independent study
 52052 Alternative accountability system
 54032 Limited English or low-achieving pupils
 56026 Special education
 56145-56146 Special education services in charter schools
 60600-60649 Assessment of academic achievement, including:
 60605 Academic content and performance standards; assessments
 60640-60649 Standardized Testing and Reporting Program
 60850-60859 High school exit examination

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act
 54950-54963 The Ralph M. Brown Act

PENAL CODE

667.5 Definition of violent felony
 1192.7 Definition of serious felony

CODE OF REGULATIONS, TITLE 5

11700.1-11705 Independent study
 11960-11969 Charter schools

CODE OF REGULATIONS, TITLE 24

101 et seq. California Building Code



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**BOARD
POLICY:**

0420.4

Section:

**Philosophy,
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UNITED STATES CODE, TITLE 20

6311 Adequate yearly progress
 6319 Qualifications of teachers and paraprofessionals
 7223-7225 Charter schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1-200.78 Accountability

ATTORNEY GENERAL OPINIONS

80 Ops.Cal.Atty.Gen. 52 (1997)
 78 Ops.Cal.Atty.Gen. 297 (1995)

Management Resources:

CSBA PUBLICATIONS

Charter Schools: A Manual for Governance Teams, rev. 2005

CSBA ADVISORIES

Charter School Facilities and Proposition 39: Legal Implications for School Districts, September 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Special Education and Charter Schools: Questions and Answers, September 10, 2002

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Charter Schools Program, July 2004

The Impact of the New Title I Requirements on Charter Schools, July 2004

WEB SITES

CSBA: <http://www.csba.org>

California Building Standards Commission: <http://www.bsc.ca.gov>

California Charter Schools Association: <http://www.charterassociation.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

Education Commission of the States: <http://www.ecs.org>

National Association of Charter School Authorizers: <http://www.charterauthorizers.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education: <http://www.ed.gov>

CSBA Review: (11/02 11/03) 3/06

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM:

☐ Consent

☐ Information Only

Board Date: September 20, 2006

☒ Discussion/Action

Background Information

The High Priority School Grant program is intended to assist schools in deciles 1-5 of the January 2005 Base Academic Performance Index raise student achievement by offering additional resources targeted at student performance. Under this program grantees would be responsible for meeting "significant growth" of 10 points on the API over three years, and positive growth in two of the last three years that they participate in the program. Schools that meet these targets will exit the program. Schools that fail to improve will be required to undertake further corrective action.

Oakdale qualifies for the High Priority School planning grant.

Educational Implications

The planning grant allows sites to develop next steps in program delivery and coordination.

Fiscal Implications

Costs would be covered in the grant.

Additional Information

After discussion with the site principal, Education Service personnel, and staff, Oakdale decided not to participate in the planning grant portion of the funding. They may still participate in the implementation phase at a later date. Rationale: Oakdale is aligning their staff development and program via the district Program Improvement process.

Recommendation

Educational Services supports Oakdale's decision.

High Priority Schools Grant Program (HPSGP) Application for Planning Grant

TO APPLY FOR A HPSGP PLANNING GRANT:

- 1) Check **one** box next to the name of each school applying.
- 2) Complete, sign, and copy this form.
- 3) Return the form via FAX

RETURN VIA FAX TO:

HPSGP
California Department of Education
FAX: (916) 324-3580

*All responses must be returned via FAX
on or before **Friday June 2, 2006.***

QUESTIONS?

Call the HPSGP Office at (916) 324-3236

Chico Unified School District

CDS	School	2005 Base API	School would like a planning grant	School declines planning funds but would like implementation funds	School declines participation in Cohort 2 HPSGP
04-61424-0430199	Oakdale	570	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Signature of Superintendent or Designee	<u>(530) 891-3000</u> Telephone	<u>(530) 891-3220</u> Fax	<u>cfrancisco@mail.chicousd.org</u> E-Mail
--	------------------------------------	------------------------------	---

Chet Francisco, Ed. D.

Printed Name

9/14/06

Date

I certify that the local governing board has reviewed and discussed whether or not to apply for planning funds for this program. For any school for which the school district has decided not to accept the invitation to plan in the HPSGP, the local governing board has held a public hearing at a regularly scheduled meeting to discuss the reasons and rationale for not accepting the invitation and explain how the district intends to address the needs of the school and pupils. The local governing board will again have the opportunity to decide whether to apply to HPSGP implementation funds.

TITLE: Public Disclosure and Approval of tentative agreements between CUSD and CSEA, Chapter 110

Action: X
Consent: _____
Information: _____

Agenda Item:
September 20, 2006
Page

Prepared by: Bob Feaster
Randy Meeker

Background Information: CSEA, Chapter #110 ratified the three (3) attached tentative agreements at a meeting on Sept. 12, 2006. These are as follows;

- 1) Article 5 (Leaves), June 26, 2006: deals with taking days off in less than ½ day increments.
- 2) Article 5 (Leaves), August 30, 2006: deals with allowing more days for personal necessity falling under the "for any reason except..." section.
- 3) Article 2 (Wages) and Article 7 (Health and Welfare Benefits), August 18, 2006: deals with a 3 year settlement for wages and benefits for the 2005/06, 2006/07 and 2007/08 school years.

Educational Implications: Should be minimal. We have structured this so that we are able to anticipate the leave issues and should be able to provide substitutes as needed.

Fiscal Implications: See attached disclosure information.

Additional Information: Bargaining for the current contract is not yet completed. There will likely be other tentative agreements that will be ratified by CSEA #110 and subsequently will come to this Board.

Recommendation: Approval of all 3 tentative agreements.

7.c.1.2
Agreed to
on 6-26-06

TENTATIVE AGREEMENT
June 26, 2006

The parties agree that the district shall track all requests for use of sick leave in less than one-half day increments that were denied due to critical functions and that the following agreement will be reviewed at the end of the 2006-07 fiscal year.

ARTICLE V - LEAVES:

- 5.2.2 Illness or injury leave may, at the employee's discretion, be taken in one hour increments subject to the following provisions.
- 5.2.2.1 Employees will notify their supervisor at least two work days in advance of any planned absences such as medical, dental, or vision appointments. Such notice is required in order for the immediate supervisor to determine how best to provide coverage for any critical functions of the employee's position. Less than two work days advance notice is acceptable in unforeseen urgent circumstances where an employee is unable to give the full two work days notice.
- 5.2.2.2 Planned absences shall be scheduled in increments large enough to allow the district to provide coverage for any critical functions of the employee's position that need to be accomplished during the time period of the planned absence. For example, if a school bus driver plans a medical appointment in the afternoon, the leave taken should be long enough to cover the driver's afternoon run. The immediate supervisor shall make the final determination, in accordance with the provisions of this Section, if leave of less than a one-half (1/2) day increment can be granted and still provide coverage for any critical functions of the employee's position.
- 5.2.2.3 The supervisor's determination that a critical function would be impacted by a planned absence is not subject to the grievance procedure. However, an employee may appeal the decision of his immediate supervisor to that supervisor's manager. If dissatisfied with the manager's decision, the employee may appeal that decision to the Assistant Superintendent of Human Resources or his/her designee.
- 5.2.2.4 In no case, shall an employee be required to take Illness or Injury Leave in increments greater than one-half (1/2) day. However, should an employee wish to use less than a one-half (1/2) day increment for the absence during a time where he/she would normally provide a critical function(s), it shall require supervisor approval. Supervisors shall make reasonable efforts to cover the critical function while accommodating the employee's request to the extent possible.
- 5.2.2.5 If the employee returns to work after a planned partial day absence he/she shall notify his/her immediate supervisor immediately upon his/her arrival.
- 5.2.2.6 If the employee does not take the full amount of accrued sick leave during the year, any amount not taken shall be accumulated from year to year.
- 5.2.5 Employees shall file an absence report immediately upon returning from any leave of absence for illness or injury. In addition to the absence report, the employee shall provide a physician's statement or verification of illness after five (5) consecutive days of leave of absence for illness or injury or when reasonably required by the district because of a suspicion of abuse of sick leave. Examples of abuse of sick leave include but may not be limited to a habitual pattern of absences on Mondays/Fridays, and/or before or after holidays or vacation periods, and/or a pattern of excessive absences. The District shall not discriminate against evidence of treatment and the need therefore by the practice of the religion of any well-recognized sect, denomination, or organization.

ARTICLE XV -- DISCIPLINARY PROCEDURE**STRAW LANGUAGE:**

15.2 Add the following reason as the 2nd reason:

- Abuse of sick leave. Examples include but may not be limited to a habitual pattern of absences on Mondays/Fridays, and/or before or after holidays or vacation periods, and/or a pattern of excessive absences.

15.3


Example of Group I Reasons	Examples of Discipline for Proven Offenses		
	1 st	2 nd	3 rd
Unauthorized lateness to work	Reprimand	Reprimand To Suspension	Suspension To Termination
Unauthorized Absences	Reprimand	Reprimand To Short Suspension	Reprimand To Termination
Abuse of Sick Leave (including Personal Necessity)	Reprimand	Reprimand To Suspension	Suspension To Termination
Failure to observe precautions for personal safety, posted rules, signs, written or oral safety instructions, or to use protective clothing or equipment	Reprimand To Short Suspension	Reprimand To Termination	Suspension To Termination



Bob Feaster, CUSD
Assistant Superintendent

6-26-06


Date



Lynn Lotze, CSEA Vice President

6-26-06

Date



Ken Fisher, CSEA President

6-26-06

Date

**TENTATIVE AGREEMENT
August 30, 2006**

Article V - LEAVES

5.4 Bereavement Leave of Absence

*Revised
1998/99*

5.4.1 Each employee shall be granted necessary leave of absence, not to exceed five (5) days, on account of death of any member of his/her immediate family. No deductions shall be made from the salary of such employee nor shall such leave be deducted from leave granted by other sections of this Agreement. Members of the immediate family shall be defined to be the mother, father, aunt, uncle, grandmother, grandfather, or grandchild of the employee or his/her spouse; spouse, son, son-in-law, daughter, daughter-in-law, sister, sister-in-law, brother, brother-in-law, step-family, foster children, of the employee; or any relative living in the immediate household of the employee. Such leave must be taken within fifteen (15) calendar days after the death. Such leave shall be expanded to, but not to exceed, seven (7) days in the case of a death of a child or spouse.

5.4.2 In the case of a funeral of a niece or nephew, the classified employee shall be granted the difference between his salary and the amount paid a substitute even though the substitute may not be employed. This leave shall not exceed five (5) days per year.

5.5 Personal Necessity Leave

*Revised
1994/95*

A unit member will be entitled to use up to a maximum of seven (7) days of accrued sick leave for the purpose of personal necessity leave in any one fiscal year. Unused personal necessity leave shall not accumulate from year to year. The use of personal necessity leave is limited to the following condition:

5.5.1 Personal necessity leave may be used for:

5.5.1.1 Death of a member of her/his immediate family (immediate family as defined in Section 5.4.1), when additional leave is required beyond that provided in the Agreement for purpose of bereavement leave.

5.5.1.2 Accident, involving the employee's personal property or the personal property of a member of her/his immediate family.

5.5.1.3 Illness or injury of a member of the employee's immediate family.

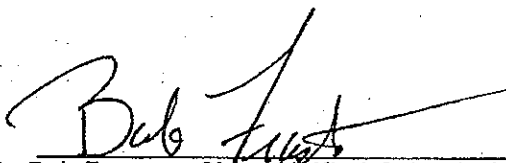
5.5.1.4 Appearance in any court or before any administrative tribunal as a litigant or party.

5.5.1.5 The employees will be allowed to use five (5) days of personal necessity leave for any reason except vacation or recreation. Two (2) working days notice will be provided to the supervisor unless there are urgent circumstances.

5.5.1.6 Other emergency reasons as approved by the District.

5.5.2 Whenever possible, the employee will provide the District with advanced notice of absences.

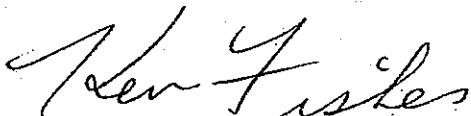
5.5.3 Personal necessity leave may be taken in one (1) hour increments subject to the provisions of section 5.2.2 and its subsections.



Bob Feaster, Chico Unified School District

8-30-06

Date



Ken Fisher, CSEA Chapter 110, President

8/30/06

Date



Lynn Lotze, CSEA Chapter 110, Vice President

8-30-06

Date

CUSD Offer to CSEA, Chapter #110 on August 18, 2006
Three-year agreement

2005/2006 Fiscal YearSalary Schedule

Effective July 1, 2005, the salary schedule shall be increased by 1%.

Benefits

The District previously increased the monthly contribution for medical premiums from \$703 to \$758 per month (\$9,096 per year)

2006/2007 Fiscal YearSalary Schedule

Effective January 1, 2007, the salary schedule shall be increased by 7%.

Benefits

Effective July 1, 2006, the District will pay the Silver plan premiums of \$758.

2007/2008 Fiscal YearSalary Schedule

Effective January 1, 2008, the salary schedule shall be increased by 3%.

Benefits

Effective July 1, 2007, the District will pay the Silver Plan premiums as determined by the BSSP.

 The parties agree that if any other employee group in Chico Unified School District receives a three year agreement that provides more in salary/benefits in any year of the agreement or over the course of the 3 year term, and/or provides compensation that begins earlier in any year than this agreement specifies, the District and CSEA, #110 will immediately reopen negotiations.

Tentative agreement between CUSD and CSEA, Chapter #110 reached on August 18, 2006

Brian J. Sullivan
 CSEA, Chapter #110

Lynn Lohr
 CSEA, Chapter #110

Ken Fisher
 CSEA, Chapter #110

Leslie M. Lohr
 CSEA, Chapter #110

Julie Merrill
 CSEA, Chapter #110

 CSEA, Chapter #110

Timothy L. Fears
 Chico Unified School District

John Mitchell

CERTIFICATION NO. 2: CERTIFICATION OF ACCEPTANCE BY BOARD OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

20-Sep-06

Date

Randy Meeker, Assistant Superintendent, Business
Contact Person

530-891-3000 ext: 111 or 110

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on 20-Sep-06, took action to approve the proposed Agreement with the CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

20-Sep-06

Date

Special Note: The Butte County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

PUBLIC DISCLOSURE FORM

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5 and 3540.2

CHICO UNIFIED SCHOOL DISTRICT

Bargaining/Represented Unit:

CALIFORNIA SCHOOL EMPLOYEE ASSOCIATIONCertificated ☐Classified ☒The proposed agreement covers the period beginning JULY 1, 2005and ending JUNE 30, 2008

It will be acted upon by the District Governing Board at the meeting on

9/20/2006**A. Proposed Change in Compensation**

Compensation	Cost prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year retro 05/06-Incr/Decr Paid in 06/07	Year 2 Increase/Decrease to cost 06/07	Year 3 Increase/Decrease to cost 07/08
1. Salary Schedule (This is to include <u>Step and Column</u> .)	\$13,535,290	\$135,352	\$478,472	\$690,709
2. Other Compensation Changes to Stipends, Bonuses, Longevity, O/T Differential, etc.				
Description of "Other Compensation"				
3. Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare, etc.	\$3,113,117	\$32,728	\$115,695	\$167,013
4. Health and Welfare Plans	\$3,289,293	\$0	\$0	\$212,512
5. Total Compensation (Add Items 1 thru 4)	\$19,937,700	\$168,080	\$594,167	\$1,070,234
Percentage Change		0.84%	2.98%	5.37%

B. Average Cost of Compensation per Employee

6. Total Number of Represented Employees (Use FTE's if appropriate)	521.03	521.03	521.03	521.03
7. Total compensation Cost for Average Employee	\$38,266	\$323	\$1,140	\$2,054

C. Change to Fund Balance

8. Projected Fund Balance Prior to Agreement: 06/07 Adopted		\$6,640,827
9. Fund Balance Following Agreement		\$5,878,580
10. Change to Fund Balance		(\$762,247)
11. Economic Reserve Requirement		\$3,197,000

Disclosure of Collective Bargaining Agreement

Page 2

12. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what was the percentage increase given, what is the effective date of the increase, and what is the annualized percentage increase for "Year 1"?
- 2005/06-Year 1 of agreement: Effective date of percentage increase is 7/1/2005. Increase is 1%.
- 2006/07 -Year 2 of agreement: Effective date of percentage increase is Jan 1, 2007. Increase Mid-year 7%.
- 2007/08 -Year 3 of agreement: Effective date of percentage increase is Jan 1, 2008. Increase Mid-year 3%.
13. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain)
- No
14. Proposed negotiated changes in non-compensation items (e.g., class size adjustments, staff development days, teacher prep time, etc.)
15. What contingency language is included in the proposed agreement (i.e., re-openers, etc.)?
- Me too clause: If CUTA were to receive larger percentages than CSEA has been offered, wages would be reopened.

Source of Funding for Proposed Agreement

Current Year: (1%-05/06 Retro & 7% 2006/07 mid-year).

- ☐ Funding was included in adopted budget
- ☒ Funding will come from designated reserves for 2005/06 Retro
- ☒ Funding will come from new revenues and designated reserves for 06/07. Mid-year proposal:

Second Year: 3%-07/08 and 3.5% balance from 06/07 mid-year).

- ☐ Funding was included in adopted budget
- ☐ Funding will come from designated reserves
- ☒ Funding will come from Budget Adjustments totaling (\$375,150).

Third Year: 08/09 is not part of agreement, however it is impacted from the settlement.

- ☐ Funding was included in adopted budget
- ☐ Funding will come from designated reserves
- ☒ Funding will come from: Budget Adjustments totaling (\$376,286).

CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COST OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of CHICO UNIFIED SCHOOL (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION Bargaining Unit, during the term of the agreement from 7/1/2005 to 6/30/2008.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustments in years 2007/08 and 2008/09 are tentatively to be applied in a couple areas

1) An analysis is currently in progress to determine a percentage amount by which all operational and departmental budgets will be reduced equitably.

2) Plans are in place to tightening staffing ratios through out the district.

N/A Budget Revisions will be made in the Spring of 2007 in the 2007/08 Budget Process.

District Superintendent
(Signature)

Date

Chief Business Officer
(Signature)

Date

**TITLE: Public Disclosure and Approval of Memorandum of Understanding
between CUSD and the Chico Unified Management Association (CUMA)**

Action: X
Consent: _____
Information: _____

Agenda Item:
September 20, 2006
Page

Prepared by: Bob Feaster
Randy Meeker

Background Information: The District and CUMA reached agreement on August 21, 2006 on a 3 year proposal to cover wages and health/welfare benefits. This agreement covers the 2005/06, 2006/07 and 2007/08 school years.

Educational Implications: None

Fiscal Implications: See attached disclosure information.

Additional Information:

Recommendation: Approval of the Memorandum of Understanding between CUSD and CUMA

Memorandum of Understanding between the Chico Unified Management Association and the Chico Unified School District

The Chico Unified Management Association (CUMA) and the Chico Unified School District (District) hereby agree as follows:

2005/2006 Fiscal Year

Salary Schedule

Effective July 1, 2005, the salary schedule for CUMA shall be increased by 1%.

Benefits

Effective July 1, 2005, the District paid the Silver plan premiums of \$758.

2006/2007 Fiscal Year

Salary Schedule

Effective January 1, 2007, the salary schedule for CUMA shall be increased by 7%.

Benefits

Effective July 1, 2006, the District will pay the Silver plan premiums of \$758.

2007/2008 Fiscal Year

Salary Schedule

Effective January 1, 2008, the salary schedule for CUMA shall be increased by 3%.

Benefits

Effective July 1, 2007, the District will pay the Silver Plan premiums as determined by the BSSP.

Jim Hamlor
CUMA

8/21/06
Date

Duane L. Bird
CUMA

8/21/06
Date

Chico Unified School District
CUSD

8-21-06
Date

CERTIFICATION NO. 2: CERTIFICATION OF ACCEPTANCE BY BOARD OF PROPOSED COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

20-Sep-06
Date

Randy Meeker, Assistant Superintendent, Business
Contact Person

530-891-3000 ext: 111 or 110
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on 20-Sep-06, took action to approve the proposed Agreement with the ADMINISTRATION & CONFIDENTIAL EMPLOYEES Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

20-Sep-06
Date

Special Note: The Butte County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

PUBLIC DISCLOSURE FORM

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5 and 3540.2

CHICO UNIFIED SCHOOL DISTRICT

Bargaining/Represented Unit:

ADMINISTRATION & CONFIDENTIAL EMPLOYEESCertificated ☐Classified ☒The proposed agreement covers the period beginning JULY 1, 2005and ending JUNE 30, 2008

It will be acted upon by the District Governing Board at the meeting on

9/20/2006**4. Proposed Change in Compensation**

Compensation	Cost prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year retro 05/06-Incr/Decr Paid in 06/07	Year 2 Increase/Decrease to cost 06/07	Year 3 Increase/Decrease to cost 07/08
1. Salary Schedule (This is to include <u>Step and Column</u> .)	\$5,671,476	\$56,715	\$200,487	\$289,417
2. Other Compensation Changes to Stipends, Bonuses, Longevity O/T Differential etc.				
Description of "Other Compensation"				
3. Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare, etc.	\$898,442	\$8,985	\$31,760	\$45,847
4. Health and Welfare Plans	\$729,325	\$0	\$0	\$52,029
5. Total Compensation (Add Items 1 thru 4)	\$7,299,243	\$65,700	\$232,247	\$387,293
Percentage Change		0.90%	3.18%	5.31%

5. Average Cost of Compensation per Employee

6. Total Number of Represented Employees (Use FTE's if appropriate)	72.3	72.3	72.3	72.3
7. Total compensation Cost for Average Employee	\$100,958	\$909	\$3,212	\$5,357

6. Change to Fund Balance

8. Proj. Fund Balance Prior to Agreement: 06/07 Adopted		\$6,640,827
9. Fund Balance Following Agreement including CSEA		\$5,580,633
10. Change to Fund Balance		(\$1,060,194)
11. Economic Reserve Requirement		\$3,197,000

Disclosure of Collective Bargaining Agreement

Page 2

12. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what was the percentage increase given, what is the effective date of the increase, and what is the annualized percentage increase for "Year 1"?

2005/06-Year 1 of agreement: Effective date of percentage increase is 7/1/2005. Increase is 1%.

2006/07 -Year 2 of agreement: Effective date of percentage increase is Jan 1, 2007. Increase Mid-year 7%.

2007/08 -Year 3 of agreement: Effective date of percentage increase is Jan 1, 2008. Increase Mid-year 3%.

13. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain)

No

14. Proposed negotiated changes in non-compensation items (e.g., class size adjustments, staff development days, teacher prep time, etc.)

15. What contingency language is included in the proposed agreement (i.e., re-openers, etc.)?

Source of Funding for Proposed Agreement

Current Year: (1%-05/06 Retro & 7% 2006/07 mid-year).

☐ Funding was included in adopted budget

☐ Funding will come from designated reserves for 2005/06 Retro

☐ Funding will come from new revenues and designated reserves for 06/07. Mid-year proposal:

Second Year: 3%-07/08 and 3.5% balance from 06/07 mid-year).

☐ Funding was included in adopted budget

☐ Funding will come from designated reserves

☐ Funding will come from Budget Adjustments totaling (\$143,350).

Third Year: 08/09 is not part of agreement, however it is impacted from the settlement.

☐ Funding was included in adopted budget

☐ Funding will come from designated reserves

☐ Funding will come from: Budget Adjustments totaling (\$145,605).

CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COST OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of CHICO UNIFIED SCHOOL (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the ADMINISTRATION & CONFIDENTIAL EMPLOYEES Bargaining Unit, during the term of the agreement from 7/1/2005 to 6/30/2008.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustments in years 2007/08 and 2008/09 are tentatively to be applied in a couple areas

- 1) An analysis is currently in progress to determine a percentage amount by which all operational and departmental budgets will be reduced equitably.
- 2) Plans are in place to tightening staffing ratios through out the district.

N/A Budget Revisions will be made in the Spring of 2007 in the 2007/08 Budget Process.

District Superintendent
(Signature)

Date

Chief Business Officer
(Signature)

Date

TITLE: Approval of Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Jennifer Childs

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
September 20, 2006
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate to cover the assignment of a Certificated employee (Jennifer Childs) in the position of SDC-SH Preschool teacher for the 2006/07 school year.

Educational Implications

Approval of this Variable Term Waiver Request will allow Ms. Childs to teach while completing requirements for the Certificate.

Fiscal Implications

None

Additional Information

Recommendation

It is recommended that the Board of Education approve the Variable Term Waiver Request for Jennifer Childs.



State of California
COMMISSION ON TEACHER CREDENTIALING
 P.O. Box 1559
 Sacramento, CA 95812-1559

Telephone: (916) 323-7136
 E-Mail: waivers@ctc.ca.gov

VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address)	County/District CDS Code	Contact Person
Chico Unified School District 1163 East 7th Street Chico, CA 95928	04/61424	Julie Meriwether/Cert HR Telephone #: 530-891-3000, Ext 141 FAX #: 530-891-3211 E-Mail: jmeriwet@chicousd.org

☐ NPS/NPA (list county code _____)

2. APPLICANT FOR THE WAIVER

Social Security Number - -

If fingerprint clearance is not on file at CCTC, include an application (form 41-4) for a Certificate of Clearance.

If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name _____ Childs, Jennifer R.
Last First Middle

Former Name(s) _____ Birth Date _____

Applicant's Mailing Address _____

Credential Needed for Waiver _____ Early Childhood Special Education Certificate
(Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment _____ SDC-SH Preschool Teacher

Specific position and grade level (e.g. chemistry teacher, grades 11-12)

For bilingual assignment list LANGUAGE: _____

Is this a full time position? Yes ☒ No ☐

If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____

Is this a subsequent Waiver? (See #9 for additional information) Yes ☐ No ☒

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: _____ 44265

4. EFFECTIVE DATES

08 / 14 / 06 to 06 / 07 / 07

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

Ending date of school term, track, or year: 06 / 07 / 07

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT**

- ☒ Special Education
- ☐ Clinical or Rehabilitative Services
- ☐ Driver Education and Training
- ☐ 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- ☐ Advertised in local/national newspapers
- ☐ Advertised in professional journals
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Contacted IHE placement centers
- ☐ Distributed job announcements
- ☐ Internet
- ☐ Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Jennifer Childs has completed the requirements leading to a BA degree in Liberal Studies. She has two teaching credentials (coursework in early childhood development): Multiple Subjects teaching credential (k-6) & Moderate to Severe Special Education Credential. She has completed 12 units of Early Childhood Coursework at California State University Chico. She has taught pre-school in a Special Day Class for three years. Her professional training/in service training is in the areas of early childhood development, Autism, Curriculum and Assessment, and Behavioral management strategies, curriculum and development for 3-5 special education students.

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:**a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- ☐ Administrative Services
- ☐ Single Subject Teaching (all subject areas)
- ☐ Designated Subjects – except driver education and training
- ☐ Library Media Services
- ☐ Multiple Subject Teaching
- ☐ Pupil Personnel Services: Counseling, Psychology, Social Work
- ☐ Reading Specialist/Certificate
- ☐ Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- ☐ Distributed job announcements
- ☐ Contacted IHE placement centers
- ☐ Internet (www.edjoin.org)

Optional recruitment methods:

- ☐ Advertised in local/national newspaper
- ☐ Attended job fairs in California
- ☐ Attended recruitment out of state
- ☐ Advertised in professional journals
- ☐ Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- _____ Applicant(s) withdrew
- _____ Candidate(s) declined job offer
- _____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Level II Coursework along with Early Childhood Special	August 2007
Education Coursework	

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name Paula Berg Position SDC-SH Preschool

9. SUBSEQUENT WAIVER REQUESTS

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☒ No ☐ Not applicable (program completion is not a requirement)

(continued)

11. PUBLIC NOTICE – CHECK THE BOX THAT APPLIES

- ☒ **Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

- ☐ **County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be published in a Commission agenda and discussed in an open meeting.

Jennifer K. Leeb
 Signature of Applicant

9-1

Date

(Sign full legal name as listed in #2 above)

13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature

Title

Date

Kathleen Furd
 Assistant Superintendent-Human Resources

8/14/06

TITLE: Architectural Agreement-Pleasant Valley High School Performing Arts Classrooms

Action _____
 Consent X
 Information _____

Agenda Item
 September 20, 2006
 Page 1 of 1

Prepared by: *Randy Meeker, Assistant Superintendent Business Services and Michael Weissenborn, Facilities Planner/Construction Manager*

Background information

In 1991, the Board of Education adopted the Pleasant Valley Senior High School Education Specifications as a guideline to the completion of the PV campus. A key component of the master plan was housing for the Performing Arts Department. While the other master plan facilities on campus have been completed, the Performing Arts classrooms have yet to be developed.

This portion of the project includes the development of the construction documents and the contract administration services provided by the architectural firm, Nichols, Melburg & Rossetto, through the completion and occupancy of the facility.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive." A key element of the performing arts program is performances. Currently, performances are held in facilities designed for other uses or in facilities located off campus.

Fiscal Implications

This project is funded by Developer Fees. There is no impact on the General Fund. Total projected cost of this project is \$6,974,393.

Additional Information

Recommendation

It is requested that the Board of Education authorize the Superintendent or his designee to enter into a contract with Nichols, Melburg & Rossetto for the Pleasant Valley High School Performing Arts Classrooms.

**AGREEMENT
FOR
ARCHITECTURAL SERVICES
FOR NEW PERFORMING ARTS BUILDING AT PLEASANT VALLEY HIGH SCHOOL**

Chico Unified School District
1163 East 7th Street
Chico, California 95928

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AGREEMENT FOR ARCHITECTURAL SERVICES

This Agreement for Architectural Services ("Agreement") is made and entered into by and between the Chico Unified School District, a school district duly organized and existing under the laws of the State of California (the "District"), and (the "Architect"), with respect to the following recitals:

- A. District proposes to undertake the construction of a new Performing Arts Building at Pleasant Valley High School that requires the services of a duly qualified and licensed architect.
- B. Architect(s) represent(s) that Architect(s) is/are licensed to provide architectural/engineering services in the State of California and is/are specially qualified to provide the services required by the District, the design and construction administration of public school(s).
- C. The parties have negotiated the terms pursuant to which Architect will provide such services and reduced such terms to writing by this Agreement.

IN CONSIDERATION OF the covenants and conditions contained in this Agreement, the Parties agree as follows:

1. DEFINITIONS

- 1.1. Additional Services. "Additional Services" shall mean those services in addition to the Basic Services that are provided by Architect and authorized in writing by the District, and as further defined herein in Article 6.
- 1.2. Agreement. "Agreement" shall mean this Agreement for Architectural Services.
- 1.3. Architect. "Architect" shall mean Nichols, Melburg & Rossetto.
- 1.4. Basic Services. "Basic Services" shall mean the Architect's design services, including but not limited to, structural, mechanical, and electrical engineering services, normally required to complete the Project, and as further defined herein in Article 5.
- 1.5. CDE. "CDE" shall mean California Department of Education.
- 1.6. Construction Documents. "Construction Documents" shall mean those documents which are required for the actual construction of the Project, including but not limited to the Agreement between the District and Contractor, complete working drawings and specifications setting forth in detail sufficient for construction work to be done and the materials, workmanship, finishes and equipment required for the architectural, structural, mechanical, electrical system and utility-service-connected equipment and site work.

- 1.7. Contractor. "Contractor shall mean the General Contractor ultimately selected to perform work on the Project.
- 1.8. DSA. "DSA" shall mean Division of the State Architect.
- 1.9. District. "District" shall mean Chico Unified School District
- 1.10. Notice to Proceed. "Notice to Proceed" shall mean official notification to contractor by Architect identifying the date of commencement of the project, to be sent to the Contractor once the Agreement between the District and Contractor is executed.
- 1.11. OPSC. "OPSC" shall mean Office of Public School Construction.
- 1.12. Project. "Project" shall mean the work of improvement described in Article 3 and the construction thereof, including the Architect's services thereon, as described in this Agreement.

2. EMPLOYMENT OF ARCHITECT

District retains Architect to perform, and Architect agrees to provide to District, for the consideration and upon the terms and conditions set forth below, the architectural and engineering services specified in this Agreement and related incidental services. The Architect agrees to perform such services as expeditiously as is consistent with professional skill and care and the orderly progress of the Project. All services performed by the Architect under this Agreement shall be conducted in a manner consistent with the level of care and skill exercised by architects specially qualified to provide the services required by the District.

3. DESCRIPTION OF PROJECT

The Project concerning which such architectural services shall be provided is described as:

Architectural design services for construction of a new Performing Arts Center at Pleasant Valley High School for the Chico Unified School District, 1163 East Seventh Street, Chico, California 95928.

4. COMPENSATION

4.1. Basic Services.

- 4.1.1. For all "Basic Services" as defined in Articles 2 and 5 of this Agreement, compensation shall be calculated pursuant to Exhibit A-1, and shall be paid pursuant to the following schedule:

Upon Completion of:

Schematic Design	10% of Total Basic Compensation
Design Development Phase	15% of Total Basic Compensation
Construction Documents Phase	45% of Total Basic Compensation
DSA Plan Check	5% of Total Basic Compensation
Bidding Phase	5% of Total Basic Compensation
Construction Phase	20% of Total Basic Compensation

TOTAL BASIC COMPENSATION

- 4.1.2 Fees for Architect services shall be billed monthly and in proportion to the work completed within each phase.
- 4.2. Additional services.
- 4.2.1. Under no circumstances shall Architect receive compensation for Additional Services absent prior, written District approval. For all "Additional Services," as defined in Articles 2 and 6 of this Agreement, compensation shall be a fee to be agreed upon by the parties in writing prior to performance of such services by Architect. Unless expressly stated in the written authorization to proceed with the additional services, the fee for such additional services shall be an amount computed by multiplying the hours worked by Architect's staff by their standard billing rates as attached in Exhibit "A-2," or as otherwise specifically approved in advance by District.
- 4.2.2. Architect shall keep complete records showing all hours worked and all costs and charges applicable to work not covered by the basic fee. Architect will be responsible for Architect's consultants keeping similar records. District shall be given reasonable access to those records for audit purposes.
- 4.3. Reimbursable Expenses.
- 4.3.1. Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Architect and the Architect's employees and consultants in the interest of the Project for the expenses listed below. Expenses must be approved by the District in writing prior to incurring same.
- 4.3.1.1. Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; and long distance communications.
- 4.3.1.2. Expense of reproductions, postage and handling of drawings, specifications and other documents (excluding reproductions for the office use of the Architect and the Architect's consultants) shall be at the rates described in Exhibit A-2 "Architect's Schedule of Hourly Rates and Charges."
- 4.3.1.3. Expense of data processing and photographic production techniques when used in connection with Additional Services.

- 4.3.2. If authorized in advance by the District, expense of overtime work requiring higher than regular rates.
- 4.3.2.1. Expense of renderings, models or mock-ups requested by the District.
- 4.4. Payment for all Additional Services and for all Reimbursable Expenses incurred in connection with either Basic or Additional Services shall be made on monthly basis upon approval by the District of the Architect's statement of services rendered and expenses incurred. Invoices or other documentation to establish the validity of all reimbursable expenses shall be a prerequisite to District payment of such expenses. Reimbursements shall be paid in accordance with Exhibit A-2, "Architect's Schedule of Hourly Rates and Charges."
- 4.5. Each payment to Architect shall be made in the usual course of District business after presentation by Architect of a claim approved by District's authorized representative designating the services performed, the method of computation of the amount payable, and the amount payable. District shall pay approved invoices within forty-five (45) days after proper submission by Architect.
- 4.6. The Architect's compensation shall be paid at the time and in the amount noted notwithstanding a delay in completion of the project or reduction of final construction cost by reason of penalties, liquidated damages, or other amounts withheld from the Contractor.
- 4.7. Should District cancel the Project pursuant to Article 12 of this Agreement at any time during the performance of this Agreement, Architect shall, upon notice of such cancellation, immediately cease all work under this Agreement. In such event, Architect's total fee for all services performed shall be computed so as to cover services actually and satisfactorily performed to the date of such notice and shall include compensation only for services within the phase of performance at which Architect's work stopped, proportionate to the degree of completion of Architect's work on such phase.

5. BASIC SERVICES TO BE RENDERED BY ARCHITECT

- 5.1. General.
- 5.1.1. The Architect's Basic Services consist of the architectural, mechanical, structural and electrical design services required to complete the Project.
- 5.1.2. The Architect shall provide statements of probable construction cost described more fully hereinafter at each phase of his services, also as defined hereinafter. If such statements are in excess of the project budget, the Architect shall modify the proposed type, or quality of construction to come within the budgeted limit in consultation with District.

- 5.1.3. Whenever the Architect's services include the presentation to the District of a Statement of Probable Construction Cost, the Architect shall not include any contingency for change orders caused by errors or omissions in the final construction documents.
- 5.1.4. At the District's request, the Architect and Architect's consultants shall cooperate with District and the District's consultants in verifying that Architect's plans, specifications, studies, drawings, estimates or other documents relating to the Project are constructible and otherwise comply with the Contract Documents.
- 5.1.5. The Architect shall assist the District and its consultants in applying for funding for the Project from the State Allocation Board. Architect shall be responsible for all submittals required of the Architect by DSA, OPSC and CDE in connection therewith.
- 5.1.6. The Architect shall prepare schematic design studies and site utilization plans leading to a recommended solution together with a general description of the project for approval by the District.
- 5.1.7. If the circumstances dictate, the preliminary and final working drawings and specifications shall be prepared so that portions of the work of the project may be performed under separate construction contracts, or so that the construction of certain buildings, facilities, or other portions of the project may be deferred.
- 5.1.8. The Architect will review the budgeted amount of the project with the District and establish a tentative project construction cost subject to later revision.
- 5.2. Consultants.
- 5.2.1. Architect's Consultants. The Architect shall employ or retain at Architect's own expense, engineers and other consultants necessary to Architect's performances of this Agreement and licensed to practice in their respective professions in the State of California. Engineers and consultants employed by Architect for this Project shall be approved by District prior to their commencement of work. The Architect's consultants shall be employed to provide assistance during all aspects of the Project and will include, in addition to design services: review of schedules, shop drawings, samples, submittals, and requests for information. The Architect's consultants shall also make periodic reviews and evaluations of the site to determine general conformance with the Project design and specifications and shall participate in the final Project reviews and development of any "punch list" items.
- 5.2.2. District's Consultants. The Architect and Architect's consultants shall confer and cooperate with consultants employed by District.

5.3. Schematic Design Phase.

- 5.3.1. The Architect shall review all information concerning the Project delivered or communicated by the District to the Architect to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the District.
- 5.3.2. The Architect shall provide a preliminary evaluation of the District's Project, schedule and construction budget requirements, each in terms of the other.
- 5.3.3. The Architect shall review with the District alternative approaches to the design and construction of the Project, and shall include alternatives that may reduce the cost of the Project.
- 5.3.4. The Architect shall submit to the District a preliminary statement of probable costs based on current area, volume and other unit costs.
- 5.3.5. Based on a mutual understanding of the District's requirements, the Architect shall prepare for the District's approval, Schematic Design Documents, which include but are not limited to: schematic design studies; site utilization plans; a description of the Project showing, among other things, the scale and relationship of the components of the Project; preparation of a written statement of probable costs and a written time schedule for the performance of the work that itemize constraints and critical path issues. Architect shall revise the written statement of probable costs and written time schedule for the performance of work as necessary to address changed conditions or start dates.
- 5.3.6 The Architect shall prepare necessary documents for and oversee the processing of District's application for and obtaining of required approvals from CDE, DSA, OPSC (if applicable), the State Fire Marshall, and other agencies exercising jurisdiction over the Project. Architect shall also be responsible for the preparation and submission of any related applications, notices or certificates to public agencies. Architect shall provide a copy of all such documents to the District.

5.4. Design Development Phase.

- 5.4.1. Following District's approval of the Schematic Design Documents and statement of probable costs, Architect shall provide necessary architectural and engineering services required by this agreement to prepare Design Development Documents fixing and describing the size and character of the Project and shall include, but are not limited to: site and floor plans, elevations and other approved drawings and shall outline the specifications of the entire Project as to kind and quality of materials, categories of proposed work such as architectural, structural, mechanical and electrical systems, types of structures and all such other work as may be required.

5.4.2. The Architect shall prepare necessary documents for and oversee the processing of District's application for and obtaining of required approvals from CDE, DSA, OPSC (if applicable), the State Fire Marshall, and other agencies exercising jurisdiction over the Project. Architect shall also be responsible for the preparation and submission of any related applications, notices or certificates to public agencies. Architect shall provide a copy of all such documents to the District.

5.4.3. The Architect shall advise the District of any adjustments to the preliminary statement of probable costs based on current area, volume and other unit costs.

5.4.4. Architect, assisted by District's consultants, shall identify areas of construction for which unit pricing shall be required as part of the contractor's bid.

5.4.5. Architect shall provide, at no expense to the District, five sets of preliminary plans for the review and approval of the District and one set for each public agency having approval authority over such plans. Said plans shall be provided in the appropriate electronic format as designated by District.

5.5. Construction Documents Phase.

5.5.1. Following the District's approval of the Design Development Documents and any adjustments of the construction budget, the Architect shall prepare for the approval of District, Construction Documents consisting of working drawings and specifications setting forth in detail sufficient for construction the work to be done and the materials, workmanship, finishes, colors, and equipment required for the architectural, structural, mechanical, electrical system and utility-service-connected equipment and site work.

5.5.2. The Architect shall prepare all bid documents during the Construction Documents Phase of the Project, and forward them to the District for approval prior to their use.

5.5.3. The Architect shall submit the Construction Documents to DSA for plan check, and make the necessary corrections to secure DSA approval.

5.5.4. The Architect shall give the District, at the time of DSA approval of the final form of the construction documents, Architect's final statement of probable costs based on the then current OPSC approved or OPSC recognized building cost index. The District shall review such documents and, unless this Agreement is terminated in accordance with the provisions of Article 12, below, set a date for the opening of bids.

5.6. Bidding and Negotiations Phase.

5.6.1. Following State and District's approval of Construction Documents and District's acceptance of the Architect's final statement of probable costs, Architect shall reproduce the Construction Documents in the number requested by the District and distribute the Construction Documents among interested contractors. Architect shall also direct the obtaining of bids, and shall assist the District in evaluating contract

proposals or bids and substitutions proposed by contracts, and in awarding the Contract for Construction.

- 5.6.2. The Architect's statement of probable costs at the time of DSA approval of the construction documents shall be current as of that date. Should bids be received more than ninety (90) days after the date of that statement, the Architect's statement shall be escalated by the cost-of-construction in the then current OPSC approved or OPSC recognized building cost index.
- 5.6.3. Should the lowest bid received exceed Architect's final statement of probable costs (or amount adjusted according to the then current OPSC approved or OPSC recognized building cost index), as accepted by District by more than ten percent (10%), the Architect shall, on request by District and as part of the Architect's Basic Services, make such changes in the plans and specifications as shall be necessary to bring new bids within ten percent (10%) of such final statement of probable construction costs. Such changes in plans and specifications are Architect's only obligation in this regard. In making such changes, Architect will exercise the Architect's best judgment in determining the balance between the size of the Project, the type of construction, and the quality of the construction to achieve a satisfactory project within ten percent (10%) of Architect's statement of probable costs. The Architect may include in the construction documents one or more additive or deductive alternatives so that Architect and District may evaluate different means to achieve a satisfactory project within ten percent (10%) of the Architect's estimate.
- 5.6.4. The Architect shall review the qualifications of all bidders for the construction of the Project, and shall make recommendations to the District as to whether, in the Architect's professional opinion, a bidder meets the minimum professional requirements to allow the contractor to bid on the Project.
- 5.7. Construction Phase.
- 5.7.1. The construction phase shall begin on the date of the official Notice to Proceed and, solely for purposes of payment of the Architect, shall be deemed substantially complete upon District's approval of Architect's final certificate for payment to the contractor, provided that such certification and payment shall not constitute an admission that the Project has been completed in accordance with Contract Documents or in conformance with this Agreement by Architect. Except as provided elsewhere, Construction phase services provided by Architect after the Project completion date established in the Construction Contract, including any extensions of time granted the Contractor, are additional services provided the delays in completing the work are beyond the control of the Architect.
- 5.7.2. The Architect shall advise, consult with, and serve as the District's representative in the general administration of the Contract for Construction and in District's dealings with the Contractor; however, the Architect will have authority to act on behalf of the District only to the extent provided in the Contract Documents.

- 5.7.3. The Architect shall provide technical direction to a full time Project Inspector employed by and responsible to the District.
- 5.7.4. The Architect will endeavor to secure compliance by contractors with the contract requirements, but he does not guarantee the performance of their contracts.
- 5.7.5. The Architect, as part of his basic professional services, will provide advice to the District on apparent deficiencies in construction following the acceptance of the work and prior to the expiration of the one-year General Construction Contract guarantee period of the project.
- 5.7.6. Communication Procedures.
 - 5.7.6.1. The Architect will serve as the District's representative continuously during construction and until final payment. The Architect shall be the District's designated representative regarding all design issues.
 - 5.7.6.2. The Architect shall copy the District on all correspondence that it sends to the Contractor.
- 5.7.7. The Architect shall provide direction to District's Project Inspector as to the interpretation of Contract and Construction Documents.
- 5.7.9. The Architect shall require the Contractor to prepare an accurate set of drawings indicating dimensions and locations of buried utility lines (showing as-built dimensions) and any changes or deviations in the work described in the Construction Documents, which shall be forwarded to the District upon completion of the Project. While Architect cannot guarantee precise accuracy of such drawings, Architect shall exercise reasonable care in reviewing such drawings to determine their general compliance with the contract documents. In the event that the Architect, consistent with standards of due care, becomes aware of non-conformity with field conditions, Architect shall have a duty to notify the District immediately in writing.
- 5.7.10. The Architect shall require the contractor to prepare and submit any notifications regarding excavation in areas which are known or suspected to contain subsurface installations pursuant to Government Code section 4216, *et seq.* and provide a copy of all such notifications to the District.
- 5.7.11. The Architect shall, at all times, have access to the Project wherever it is in preparation and progress. The Contractor shall provide facilities for such access so that the Architect may perform its functions under the Contract Documents.
- 5.7.12. In the discharge of its duties of observation and interpretation, the Architect shall advise the Contractor of its contractual obligation to comply with the Construction Documents, and shall endeavor to guard the District against defects and deficiencies in

the work of the Contractor. The Architect shall advise and consult with the District concerning the Contractor's compliance with the Construction Documents and shall assist the District in securing the Contractor's compliance. The Architect shall visit the site, both as the Architect deems necessary and as requested by the District, to maintain familiarity with the quality and progress of the Project, to determine that the Contractor's work substantially complies with all documents, drawings, plans and specifications and that the Project is progressing in substantial accordance with the Construction Documents. Such observations are to be distinguished from the continuous inspection provided by the Project Inspector.

- 5.7.13. The Architect shall notify the District promptly of any discovered significant defects in materials, equipment or workmanship, and of any discovered default by any Contractor in the orderly and timely prosecution of the Project of which it becomes aware during the Construction Phase.
- 5.7.14. The Architect shall review and take other appropriate action upon all schedules, shop drawings, samples and other submissions of the Contractor to determine general conformance with the Project design and specifications as set forth in the Construction Documents. The Architect will have the authority to reject work and materials which do not conform to the Construction Documents. The Architect's approval of a specific item shall not be an approval of an assembly of which the item is a component. Whenever, in the Architect's reasonable judgment, it is considered necessary or advisable for the implementation of the intent of the Construction Documents, the Architect will have authority to require special inspection or testing of the work or materials in accordance with the Construction Documents whether or not such work or materials be then fabricated, installed or completed. The Architect will also have authority to approve substitution of materials or equipment when, in the Architect's reasonable judgment, such action is necessary to the accomplishment of the intent and purpose of the Construction Documents. Such actions as are described in this paragraph shall be taken with reasonable promptness so as to cause no delay, and in no case longer than fourteen (14) days.
- 5.7.15. The Architect shall require any Contractor to provide assistance in the utilization of any equipment or system such as initial start-up or testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation by appropriate language to be included in the bid documents, as agreed upon by Architect and the District.
- 5.7.16. The Architect shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions or programs in connection with the work. The Architect shall not be responsible for acts or omissions of the Contractor, subcontractors, or their agents or employees or of any other persons performing portions of the Project not employed or hired by the Architect, unless due to the Architect's failure to direct appropriate action, the Architect's failure to exercise due care, or the Architect's failure to follow the terms and conditions of this agreement.

- 5.7.17. The Architect shall prepare written monthly reports to the District regarding the progress of work during all pre-construction phases. During the Construction Phase, the Architect shall prepare written reports for each regularly scheduled meeting of the Governing Board and shall give oral reports to District staff before or after each site meeting. The Architect shall also make such regular reports as shall be required by agencies having jurisdiction over the Project.
- 5.7.18. The Architect will, consistent with standards of due care, make reasonable professional efforts to exclude asbestos, lead paint and other hazardous materials from new construction. In the event the District or Architect is or becomes aware of the presence of, or exposure of persons to, asbestos, polychlorinated biphenyl (PCB) or any other toxic or hazardous contaminants, materials, air pollutants or water pollutants at the Project site ("Hazardous Substances"), or the substantial risk thereof, each shall have a duty immediately to notify the other in writing.
- 5.7.19. The parties recognize, however, that Architect is not trained or licensed in the recognition or remediation of Hazardous Substances. With respect to asbestos and asbestos containing materials, the parties acknowledge that the Architect has recommended and the District has agreed to retain a qualified consultant to evaluate the presence of such materials at certain District facilities which are included in the scope of this Agreement. In the event that said consultant recommends a procedure to deal with such materials, said consultant shall have the responsibility to draft specification language for the removal or other remediation of such materials, and subsequently may be required to certify that they have been properly removed or other-wise remediated. Architect shall include consultant's recommendations and specifications in the appropriate design documents for modernization and shall, as part of its Basic Services, provide designs and other bid documents consistent therewith. When construction is properly completed, Architect shall provide such certification as to Hazardous Substances as is required of architects in such projects by the OPSC.
- 5.7.20. Based on the Architect's observations and an evaluation of each Project Application for Payment, the Architect will determine the amount owing to the Contractor and will issue Project Certificates for Payment incorporating such amount in accordance with the Construction Documents. The issuance of a Project Certificate for Payment shall constitute a representation by the Architect to the District that the quality of the Project is in accordance with the Construction Documents based upon Architect's periodic observations and that the Contractor is entitled to payment in the amount certified.
- 5.7.21. Notwithstanding anything else in this Agreement, as a part of its Basic Services, the Architect shall assist the District in evaluating claims, disputes and other matters in question between the Contractor and the District, including, but not limited to, claims made against the District as a result of Architect or Architect's consultants' errors and omissions, and shall in all instances provide such truthful testimonial assistance as may be required by the District at no cost to the District. The Architect shall render

written opinions to the District within a reasonable time on all such claims, disputes and other matters.

- 5.7.22. The Architect will provide construction advice to the District on apparent deficiencies in construction, both during construction and after acceptance of the Project.
- 5.7.23. The Architect shall recommend, prepare and process the necessary change orders. Payment of fees to the Architect as a result of change orders shall be handled as follows.
- 5.7.24.1. District initiated changes. If a change order is requested by the District, the Architect's fee for such change order shall be calculated on a percentage or hourly basis as agreed in writing by the District and the Architect prior to commencement of work on the change order. If a change order is solicited by the District from the Contractor but not subsequently authorized by the District, the Architect shall be paid for time spent on the proposed change order as an Additional Service.
- 5.7.24.2. Change orders due to Architect negligence. When a change order is necessitated as a result of negligence in the exercise of Architect's professional duties, the Architect's fees shall not be calculated by reference to the cost of any change order work which would not have been necessitated had the work been included in the bid documents.
- 5.7.24.3. Change orders beyond District or Architect control. If a change order is necessitated as a result of changes in law, in-field changes required by governing agencies after document approval, unknown, unforeseeable or hidden conditions, or actual conditions inconsistent with available drawings of existing conditions, such change orders shall be handled in the same manner as District-initiated change orders.
- 5.7.25. If a change order is necessitated as a result of the negligence in the exercise of the Architect's professional duties, the Architect shall not receive any fee with respect to such change order. Also, the Architect shall be responsible for the cost of the following:
 - 1. the reasonable excess cost to construct the work described in the change order, as compared with the cost to construct the work had it been included in the bid documents; and
 - 2. any delay charges which the District incurs as a result of the negligence.
- 5.7.26. The District may back charge the Architect for these costs and expenses, and may seek reimbursement for any amount which exceeds any retention of the contract amount at the time of collections.
- 5.7.27. The Architect shall determine the dates of substantial and final completion and make a final detailed on-site review of the job with representatives of the District and the Contractor.

- 5.7.28. The Architect shall issue the certificate of substantial completion and final certificate for payment to the Contractor and any other documents required to be recorded by law or generally accepted architectural or construction contract practice upon compliance with the requirements of the Construction Documents, provided that such certification shall not constitute an admission that the Project has been completed in accordance with Contract Documents or in conformance with this Agreement.
- 5.7.29. The Architect shall assemble and deliver to District all written guarantees, instruction books, computer software programs, diagrams and charts required of Contractors and provide the District with one set of reproducible drawings, Record Drawings described in Paragraph 5.7.9 upon issuance of the Architect's certificate of completion.
- 5.7.30. The Architect shall be responsible to the District for the utility, economy, durability and aesthetics of the Project within the budget established by the District.
- 5.7.31. Architect shall make reasonable professional efforts so that the finished project complies with all standards imposed by the Americans with Disabilities Act and with handicapped access requirements of the California Building Code, all as determined and enforced by the Division of the State Architect, in reviewing Architect's plans and specifications for this Project. The Architect shall not be responsible for acts or omissions of the Contractor or of any other persons performing portions of the Project not employed or hired by Architect, nor shall Architect be responsible for any subsequent changes in the law or any regulation applicable to handicapped access or any subsequent differing interpretation of the laws or regulations applicable at the time Architect's design is reviewed by DSA. In the event that the Architect is or becomes aware of possible non-compliance with the foregoing standards, Architect shall have a duty to notify the District immediately in writing of the possible non-compliance.
- 5.7.32. Project construction cost as used in this agreement means the total cost to the District of all work designed or specified by the Architect, including work covered by approved change orders and/or alternates, but excluding the following: any payments to Architect or consultants, for costs of inspections, surveys, tests, and site landscaping not included in project.
- 5.7.33. When labor or material is furnished by the District below its market costs, the project construction cost shall be based upon current market cost of labor and new material.
- 5.7.34. The project construction cost shall be the acceptable statement of construction costs to the District as submitted by the Architect until such time as bids have been received, whereupon it shall be the initial construction contract amount.
- 5.7.35. Statements of Construction Cost shall be prepared on a square foot/unit cost basis, or more detailed computation if deemed necessary by the Architect, considering prevailing construction costs and including all work for which bids will be received. It

is understood that the project construction cost is affected by the labor and/or material market as well as other conditions beyond the control of the Architect or District.

6. ADDITIONAL SERVICES TO BE RENDERED BY ARCHITECT

- 6.1. The services described in this Article 6 are not included in Basic Services, and they shall be paid for by the District as provided in this Agreement, in addition to the compensation for Basic Services. If services described under the following subparagraphs are required due to circumstances beyond the Architect's control, the Architect shall notify the District prior to commencing such services. If the District deems that such services described under the following subparagraphs are not required, the District shall give prompt written notice to the Architect. If the District indicates in writing that all or part of such Additional Services are not required, the Architect shall have no obligation to provide those services. In no instance shall the fee for additional services be higher than the fee would be for the same scope of work had the work been performed under the Basic Service section.
- 6.2. The following list of services are not included in the Basic Services to be provided under this Agreement, and they will be performed only in accordance with 6.1, above:
 1. providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the District's schedule, or the method of bidding or negotiating and contracting for construction, except for services required under Article 5.
 2. providing services relative to future facilities, systems and equipment which are not intended to be constructed during the Construction Phase;
 3. providing coordination of Projects performed by separate contractors or by the District's own forces;
 4. providing services in connection with an arbitration proceeding or legal proceeding except where the Architect is party thereto;
 5. making revisions in Drawings, Specifications or other documents when such revisions are:
 - a. inconsistent with approvals or instructions previously given by the District, including revisions made necessary by adjustments in the District's program or Project budget;
 - b. required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents.

6. providing consultation concerning replacement of any work damaged by fire or other cause during construction of the Project, and furnishing services as may be required in connection with the replacement of such work;
7. providing services made necessary by the default of the Contractor, by major defects or deficiencies in the work of the Contractor, or by failure of performance of either the District or Contractor under the Contract for Construction;
8. providing services after issuance to the District of the final Certificate for Payment;
9. at the District's request, selecting moveable furniture, equipment or articles which are not included in the Construction Documents; and
10. if directed by the District, the employment of special consultants including but not limited to theatrical consultants, acoustical engineers and audio-visual system designers, the preparation of special delineations and models, and overtime work by the Architect's employees to accomplish anything that is not part of the base agreement.

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7. RESPONSIBILITIES OF DISTRICT

It shall be the duty of District to:

1. provide full information as to the requirements and educational program of the project, including realistic budget limitations and scheduling;
2. pay all fees required by any reviewing or licensing agency;
3. designate a representative authorized to act as a liaison between the Architect and the District in the administration of this Agreement and the Construction Documents. The District shall promptly render decisions pertaining thereto to avoid unreasonable delay in the progress of the project.
4. furnish, at the District's expense, the services of a Project Inspector;
5. review all documents submitted by the Architect and advise the Architect of decisions thereon within a reasonable time after submission;
6. issue appropriate orders to Contractors through the Architect;
7. furnish existing soil investigation or geological hazard reports which the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by Architect;

8. provide information regarding programmatic needs and specific equipment selection data;
9. furnish structural, mechanical, chemical and other laboratory tests, inspections and reports as required by law or the Contract and Construction Documents, which the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by the Architect;
10. furnish prompt notice of any fault or defects in the Project or non-conformance with the Construction Documents of which the District becomes aware;
11. furnish all legal advice and related services required for the project; and
12. notify the Architect in writing of apparent deficiencies in materials or workmanship during the Contractor's one year guarantee period.
13. the District shall procure a certified survey of the site, including grades and lines of streets, alleys, pavements, adjoining properties and structures; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the building site, locations, improvements and trees; and full information as to available utility services and lines, both public and private above and below grade, including inverts and depths. All the information on the survey shall be referenced to a project benchmark. The cost of any such survey shall be borne by the District, and the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by Architect any designs, plans, specifications, studies, drawings, estimates or other documents prepared as part of the survey.
14. the District shall procure chemical, mechanical or other tests required for proper design, tests for hazardous materials and borings or test pits necessary for determining subsoil conditions. The cost of any such tests shall be borne by the District, and the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by Architect any designs, plans, specifications, studies, drawings, estimates or other documents prepared as part of the testing.

8. PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

- 8.1. Prior to the commencement of services under this Agreement, the Architect shall furnish to the District a Certificate of Insurance for the period covered by this Agreement, for public liability and property damage with an insurance carrier satisfactory to the District, under forms satisfactory to the District, to protect the Architect and District against loss from liability imposed for damages (1) on account of bodily or personal injuries, including death, accidentally suffered or alleged to have been suffered by any person or persons that may be caused directly or indirectly by the performance of this Agreement, and (2) on account or injury to or destruction of

property, including the resultant loss of use of the Project or other District facilities or equipment, resulting from acts of commission or omission by the Architect, or otherwise resulting directly or indirectly from the Architect's operations in the performance of this Agreement. The District shall be named as an additional insured on all such policies.

- 8.2. The following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than Two Million Dollars (\$2,000,000) general aggregate, One Million Dollars (\$1,000,000) personal and advertising injury aggregate, with a per occurrence limit of One Million Dollars (\$1,000,000); Automobile liability insurance covering motor vehicles shall be in an amount not less than One Million Dollars (\$1,000,000) combined single limit.
- 8.3. The Architect's insurance policies shall contain a provision for thirty (30) days written notice to the District of cancellation or reduction of coverage.
- 8.4. At the time of making application for any extension of time, the Architect shall submit evidence that insurance policies will be in effect during the requested additional period of time.
- 8.5. If the Architect fails to maintain such insurance, the District may, but shall not be required to, take out such insurance to cover any damages of the above-mentioned classes for which the District might be held liable on account of the Architect's failure to pay such damages, and deduct and retain the amount of the premiums from any sums due the Architect under this Agreement.
- 8.6. Nothing contained in this Agreement shall be construed as limiting, in any way, the extent to which the Architect may be held responsible for the payment of damages resulting from the Architect's operations.
- 8.7. Each of the Architect's consultants shall comply with this Article, and the Architect shall include such provisions in its contracts with them.

9. WORKERS COMPENSATION INSURANCE

Prior to the commencement of services under this Agreement, the Architect shall furnish to the District satisfactory proof that the Architect and all engineers, experts, consultants and subcontractors the Architect intends to employ have taken out, for the period covered by this Agreement, workers' compensation insurance with an insurance carrier satisfactory to the District for all persons whom they may employ in carrying out the work contemplated under this Agreement in accordance with the Workers' Compensation Laws of the State of California. If the Architect employs any engineer, expert, consultant or subcontractor which it did not intend to employ prior to commencement of services, it must furnish such proof of workers' compensation

insurance to the District immediately upon employment. Such insurance shall be maintained in full force and effect during the period covered by this Agreement including any extensions of time. If the Architect is self-insured, the Architect shall furnish a Certificate of Permission to Self-Insure and a Certificate of Self-Insurance satisfactory to the District.

10. ERRORS AND OMISSIONS INSURANCE

Professional Liability Insurance covers errors and omissions and wrongful acts by Architect in the performance of the work. For Architect, such insurance shall bear a combined single limit per occurrence of not less than \$500,000 or the constructed value of the project, whichever is greater; or not less than \$1,000,000 if the constructed value is greater than \$1,000,000. For Consultant retained by Architect, such insurance shall bear a combined single limit per occurrence of not less than \$500,000 or the amount of Consultant's Subcontract, whichever is greater. Professional Liability Insurance is not required for conceptual or preliminary type of work or for interior design of the work. Such insurance shall remain in full force and effect for the same period as the Commercial General Liability Insurance.

11. COMPLIANCE WITH LAWS

Architect shall be familiar with and shall exercise due and professional care to comply with all State and Federal laws and regulations applicable to the Project or lawfully imposed upon the Project by agencies having jurisdiction over the Project.

12. TERMINATION OF AGREEMENT

- 12.1. Termination by District. This Agreement may be terminated or the Project may be cancelled by the District at any time for any or no reason immediately upon written notice to the Architect. In such event, the Architect shall be compensated for the services completed to the date of termination, together with compensation for such Additional Services performed after termination which are authorized by the District to wind up the work performed to the date of termination. Upon the District's request and authorization, Architect shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.
- 12.2. Termination by Architect. This Agreement may be terminated by the Architect upon written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a description of the District's substantial failure to perform, status of work completed as of the date of termination together with a description, and a cost estimate of the effort necessary to complete work in progress. In such event, the Architect shall be compensated for services completed to the date of termination, together with compensation for such Additional Services performed after termination which are authorized by the District to wind up the work performed to the date of termination. Upon the District's request

and authorization, Architect shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

12.3. Termination - Miscellaneous.

12.3.1. Following the termination of this Agreement for any reason whatsoever, the District shall have the right to utilize any designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium or expression, including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared under this Agreement by the Architect. Architect shall promptly make any such documents or materials available to the District upon request without additional compensation.

12.3.2. In the event of the termination of this Agreement for any or no reason whatsoever, all designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium or expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect or any of its agents pursuant to the Agreement shall immediately, upon request by the District, be delivered to the District. Architect may not refuse to provide such writings or materials for any reason whatsoever including, but not limited to, a possessory interest lien for any claim the Architect may have against the District or a claim by the Architect to an ownership interest in the intellectual property embodied in the documents or materials.

13. ARCHITECT AN INDEPENDENT CONTRACTOR

It is specifically agreed that in the making and performance of this Agreement, the Architect is an independent contractor and is not and shall not be construed to be an officer or employee of the District.

14. STANDARDIZED MANUFACTURED ITEMS

The Architect shall consult and cooperate with the District in the use and selection of manufactured items to be used in the Project. Manufactured items including, but not limited to, paint, finish, hardware, plumbing fixtures and fittings, mechanical equipment, electrical fixtures and equipment, roofing materials, and floor coverings, shall be standardized to the District's criteria so long as the same does not interfere seriously with the building design or cost.

15. OWNERSHIP OF DOCUMENTS

15.1. All designs, plans, specifications, studies, drawings, estimates and other documents or any other works of authorship fixed in any tangible medium of expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on

computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement are instruments of service but shall remain the property of the District pursuant to Education Code §17316.

- 15.2. The Architect will provide the District with a complete set of reproducible designs, plans, specifications, studies, drawings, estimates and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement, and will retain, on the District's behalf, the original documents or reproducible copies of all such original documents, however stored, in the Architect's files for a period of no less than fifteen (15) years. Architect shall promptly make available to District any original documents it has retained pursuant to this Agreement upon request by the District.

16. LICENSING OF INTELLECTUAL PROPERTY

- 16.1. This Agreement creates a non-exclusive perpetual license for the District to copy, use, modify, reuse or sub-license any and all copyrights, designs and other intellectual property embodied in plans, specifications, studies, drawings, estimates and other documents, or any other works of authorship fixed in any tangible medium of expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement. The Architect shall require any and all subcontractors and consultants to agree in writing that the District is granted a non-exclusive and perpetual license for the work of such subcontractors or consultants performed pursuant to this Agreement.
- 16.2. Architect represents and warrants that Architect has the legal right to license any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates or other documents that Architect prepared or causes to be prepared to this Agreement. Architect shall indemnify and hold the District harmless pursuant to Paragraph 18.1 of this Agreement for any breach of this Article. The Architect makes no such representation and warranty in regard to previously prepared designs, plans, specifications, studies, drawings, estimates or other documents or any other works of authorship fixed in any tangible medium of expression including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings, that were prepared by design professionals other than Architect and provided to Architect by the District.

17. ACCOUNTING RECORDS OF ARCHITECT

The Architect's records of accounts regarding the Project shall be kept on a generally recognized accounting basis and shall be available to the District or its authorized representative at mutually convenient times.

18. INDEMNITY

- 18.1. Architect Indemnification. The Architect shall defend, indemnify, and hold harmless the District, the Governing Board of the District, each member of the Board, and their officers, agents and employees against the payment of any and all costs and expenses including, but not limited to, attorney's fees and litigation costs, claims, suits and liability resulting from, arising out of, or in any way connected with any negligent or wrongful acts or omissions of the Architect, the Architect's officers, employees, or consultants in performing or failing to perform any work, services, or functions provided for, referred to, or in any way connected with any work, services, or functions to be performed under this Agreement.
- 18.2. District Indemnification for Use of Third Party Materials. The District shall defend, indemnify, and hold harmless the Architect and its employees against any and all copyright infringement claims by any design professional formerly retained by the District arising out of Architect's completion, use or reuse of that former design professional's design or construction documents in performing this Agreement. Architect shall be entitled to such indemnification only if each of the following conditions are met: (a) Architect actually redraws or completes such other designs or construction documents; (b) Architect complies with the provisions of this Agreement regarding use of materials prepared by other design professionals; (c) District has supplied Architect with the previously prepared documents or materials; and (d) District expressly requests that the Architect utilize the designs or construction documents in question.
- 18.3. District Indemnification for Re-Use of Architect's Contractual Product. The District shall defend, indemnify and hold harmless the Architect and its employees against any and all claims arising out of reuse, by the District or any of its agents, of Architect's designs or construction documents as described in Paragraph 16.1 of this Agreement.

19. TIME SCHEDULE

- 19.1. Time for Completion. Time is of the essence of this Agreement. The Architect shall put forth the Architect's best efforts to complete the Project according to the schedule attached as Exhibit "B" to this Agreement.
- 19.2. Delays. The District recognizes that circumstances may occur beyond the control of either the District or the Architect and extensions for such delays may be made to the schedule if approved by the District. Any time during which the Architect is delayed in the Architect's work by acts of District or its employees or those in direct contractual relationship with District or by acts of nature or other occurrences which were not or could not have been reasonably foreseen and provided for, and which are not due to any fault or negligence on the part of the Architect or its consultants, shall be added to the time for completion of any obligations of the Architect. District shall not be liable for damages to the Architect on account of any such delay.

20. MISCELLANEOUS PROVISIONS

- 20.1. This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Butte County, California provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the School District.
- 20.2. The Architect shall not assign or transfer any or all of its rights, burdens, duties or obligations under this Agreement excepting preparation of portions of the Construction Documents by duly licensed professional consultants without the prior written consent of the District.
- 20.3. If any action or proceeding arising out of or relating to this Agreement is commenced by either party to this Agreement, the prevailing party shall be entitled to receive from the other party, in addition to any other relief that may be granted, reasonable attorneys' fees, costs and expenses incurred in the action or proceeding.
- 20.4. All notices, certificates, or other communications hereunder shall be deemed given when: a) personally delivered; b) mailed by postage prepaid certified mail; or c) e-mail or facsimile, when accompanied by a proof of delivery and receipt, to the parties at the addresses set forth below:
- | | |
|------------|--|
| District: | Chico Unified School District
1163 East Seventh Street
Chico, California 95928 |
| Architect: | Nichols, Melburg & Rossetto
555 Main Street, Suite 300
Chico, CA 95928 |
- 20.5. This Agreement shall inure to the benefit of and shall be binding upon the Architect and the District and their respective successors and assigns.
- 20.6. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
- 20.7. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
- 20.8. Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against either the District or the Architect.

- 20.9. This Agreement constitutes the entire agreement between the parties, and supersedes any prior agreement or understanding. There are no understandings, agreements, representations or warranties, expressed or implied, not specified in this Agreement. The Architect, by the execution of this Agreement, acknowledges that the Architect has read this Agreement, understands it, and agrees to be bound by its terms and conditions.
- 20.10. The Architect shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Architect's professional materials. The Architect's materials shall not include the District's confidential or proprietary information if the District has previously advised the Architect in writing of the specific information considered by the District to be confidential or proprietary.
- 20.11 The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA. The Client understands that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Architect therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Architect, however, cannot and does not warrant or guarantee that the Client's Project will comply with all interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed this
day of _____, 2006

ARCHITECT:

NICHOLS, MELBURG & ROSSETTO

DISTRICT:

CHICO UNIFIED SCHOOL DISTRICT

By: _____
Stephen A. Gonsalves, SE

By: _____
Randy Meeker, Asst. Supt. Business Services

EXHIBIT "A-1"

ARCHITECT'S FEE SCHEDULE

The Architect's fee was determined as follows based on a preliminary opinion of construction cost of \$ 5,878,378:

<i>Contract Amount</i>		<i>% Rate</i>		<i>Fee</i>
first \$1,000,000	x	9%	=	\$ 90,000
next \$1,000,000	x	8.5%	=	\$ 85,000
next \$2,000,000	x	8%	=	\$ 160,000
<u>\$ 1,878,378</u>	x	7%	=	<u>\$ 131,486</u>
\$ 5,878,378				\$ 466,486

EXHIBIT "A-2"**ARCHITECT'S SCHEDULE OF HOURLY RATES AND CHARGES**

January 1, 2006

HOURLY RATE SCHEDULE:

Principal Architect/Structural Engineer	\$150.00/hour
Director	\$120.00/hour
Senior Associate Architect	\$115.00/hour
Structural Engineer	\$115.00/hour
Associate	\$95.00/hour
Senior Project Architect/Manager	\$90.00/hour
Project Architect/Manager/Engineer	\$85.00/hour
Architect	\$80.00/hour
Architect Intern	\$75.00/hour
Interior Design	\$75.00/hour
CAD Operator I	\$75.00/hour
CAD Operator II	\$70.00/hour
CAD Operator III	\$65.00/hour
Project Administrator	\$65.00/hour
Technical Assistant	\$50.00/hour
Clerical	\$40.00/hour

REIMBURSABLE EXPENSE RATES:**I. REPROGRAPHICS**

Blueprints (24"x36") printed by NMR	\$2.50/ea.
Blueprints (24"x36") printed by NMR for Qty. > 100/per order	\$2.00/ea.
Blueprints (30"x42") printed by NMR	\$3.50/ea.
Blueprints (30"x42") printed by NMR for Qty. > 100/per order	\$3.00/ea.
Blueprints (24"x36" / 30"x42") printed by outside source (Available on Construction Sets ONLY)	Actual Expense + 10%
Copies (8-1/2"x11)	\$.10/ea.
Copies (8-1/2"x14)	\$.15/ea.
Copies (11"x17)	\$.20/ea.

II. TRAVEL EXPENSES

Mileage (out of town only, as authorized by Client)	\$0.445 per mile
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III. COMPUTER EXPENSES

Comp. Plots (24"x36" Vellum – black and white)	\$4.00 per plot
(30"x42" Vellum – black and white)	\$5.00 per plot
(24"x36" / 30"x42" Mylar – black and white)	\$10.00 per plot
(11"x17" / 8-1/2"x11" Bond – color)	\$5.00 per plot
(24"x36" Bond – color)	\$20.00 per plot
(30"x42" Bond – color)	\$25.00 per plot
Electronic transfer of drawing files	\$50.00 per dwg
for other than NMR and sub-consultant use	

IV. AGENCY FEES

Approval and Plan Check Fees Actual Expense + 10%

V. CONSULTANTS

Consultant Billings (for additional services) Actual Expense + 10%

Consultant Reimbursable Expenses Actual Expense + 10%

VI. OTHER PROJECT RELATED ITEMS (including travel) Actual Expense + 10%

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: Resolution: Prohibiting use of District parking lots to sale private vehiclesPrepared by: Randy Meeker, Assistant Superintendent, Business Services☐

Consent

☐

Information Only

☒

Discussion/Action

Board Date: 09/20/06Background Information

Over the last few summers and on weekends, an increasing number of private vehicles have been parked at our school site parking lots for the sole purpose of being offered for sale by their owners. This last summer, the PVHS parking lot had as many as fifty vehicles parked on any given day being offered for sale.

This Resolution will allow the Board to officially establish a position on the unauthorized use of our facilities for the sole purpose of private vehicles being offered for sale and designate a prohibition of this activity during specific times of each day.

Education Implications

N/A

Fiscal Implications

There will be a minor cost to place signage in the parking lots at each site.

Additional Information

DO Recommendation: Administration recommends the Board approve this Resolution.

DO Recommendation: _____

Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

RESOLUTION #966-06

**RESOLUTION OF THE CHICO UNIFIED SCHOOL DISTRICT BOARD
PROHIBITING USE OF DISTRICT PARKING FACILITIES FOR DISPLAYING
VEHICLES FOR SALE; WARNING SIGNS AND AUTHORIZATION TO TOW
VEHICLES PARKED IN VIOLATION OF PROHIBITION**

WHEREAS, Chico Unified School District (the "District") is a K-12 unified school district formed under and operating pursuant to California law,

WHEREAS, the District owns and maintains school site and non-school site parking facilities, such facilities necessary to serve the District's students, parents, employees, agents and those entities providing direct service to the District,

WHEREAS, Vehicle Code §21113 provides the District with broad authority to regulate its parking facilities; specifically, this section declares that use of such property is provided only with "the permission of, and upon and subject to any condition or regulation which may be imposed by the...governing board...of the public school,"

WHEREAS, the District does not believe it is in the best interests of its students, their parents and District employees to permit the use of District parking facilities for the display of motor vehicles for sale,

WHEREAS, the District, by way of this resolution, hereby intends to prohibit the use of its parking facilities for the purpose of displaying motor vehicles for sale, and, in addition, to provide for the removal of said vehicles, after warning, by towing.

NOW, THEREFORE, the Chico Unified School District hereby resolves as follows:

1. **Prohibition:** Pursuant to Vehicle Code §21113, no motor vehicle (as defined in California Vehicle Code section 415) shall be parked upon or within any District parking facility, where such motor vehicle bears a sign, placard, lettering or other insignia demonstrating that the primary purpose of parking said vehicle at that location is to advertise to the public the private sale of that vehicle;
2. **Days/Hours of Prohibition (School Site Facilities):** **Prohibition** shall be in effect all day on any day that school for the particular school site facility is not in session, and, for days that school is in session, the **Prohibition** shall be in effect from the hours of 6:00 p.m. to 7:00 a.m.;

3. **Days/Hours of Prohibition (Non-School Site Facilities):** **Prohibition** shall be in effect all day on weekends and holidays, and, for all other days, the **Prohibition** shall be in effect from the hours of 6:00 p.m. to 7:00 a.m.;
4. Any motor vehicle parked in violation of the **Prohibition** during the **Days/Hours of Prohibition** shall be subject to towing. However, prior to towing, the District will use its best efforts to provide a written warning affixed to the vehicle, one such warning per vehicle. However, a warning shall not be mandatory and shall not be a condition precedent for vehicle towing.
5. At each District facility for which this **Prohibition** may be enforced by motor vehicle towing, there shall be placed appropriate signage, as set forth in Vehicle Code §22658, setting forth the substance of this **Prohibition** in a sign of not less than 17" X 22" with lettering of not less than 1" in height.

The substance of the wording for school site parking facilities will read as follows: **Warning! Unauthorized parked vehicles displaying a For Sale sign are subject to being towed at owner's expense!** Any motor vehicle parked or left standing on these premises on any day during which this school site is not in session or parked or left standing on these premises between the hours of 6:00 p.m. and 7:00 a.m. on any day during which this school site is in session and which bears a For Sale sign, placard, lettering or other insignia where it appears the primary purpose of parking the vehicle here is to advertise to the public the private sale of the vehicle, **is subject to towing and such vehicles will be removed at the owner's expense.** If your vehicle has been towed, contact the Chico Police Department at 987-4900;

The substance of the wording for non-school site parking facilities will read as follows: **Warning! This is Not a Used Car Lot!** Any motor vehicle parked or left standing on these premises any Saturday, Sunday or holiday, or any other day between the hours of 6:00 p.m. and 7:00 a.m. and which bears a For Sale sign, placard, lettering or other insignia where it appears the primary purpose of parking the vehicle here is to advertise to the public the private sale of the vehicle, **is subject to towing and such vehicles will be removed at the owner's expense.** If your vehicle has been towed, contact the Chico Police Department at 897-4900;

5. Pursuant to Vehicle Code §22651(n), a peace officer or regularly employed and salaried employee of the Chico Police Department who is engaged in directing traffic or enforcing parking laws, shall have the authority to remove any motor vehicle parked or left standing in or on any District parking facility, posted as set forth herein, where such motor vehicle is parked or left standing in violation of the **Prohibition.**

PASSED AND ADOPTED at the regular meeting of the Governing Board of the Chico Unified School District of Butte County on September 20, 2006.

AYES:

NOES:

ABSTAIN:

ABSENT:

Rick Rees, President

Jann Reed, Vice President

Scott Huber, Clerk

Rick Anderson, Member

Anthony Watts, Member

ATTEST:

Chet M. Francisco, Secretary

TITLE: Notices of Completion – Sitework, Relocation, Installation of Relocatable Buildings at Hooker Oak Elementary and Shasta Elementary Schools

Action _____
 Consent X
 Information _____

Agenda Item
 September 20, 2006
 Page 1 of 1

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background information

The Chico Unified School District Housing Committee meets on an annual basis to review housing needs for the upcoming school year. Among the recommendations presented by the committee and adopted by the Board of Education were the placement of a portable restroom at Shasta Elementary School and a relocatable classroom at Hooker Oak School.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project is funded by Developer Fees. There is no impact on the General Fund.

Additional Information

The filing of Notices of Completion (NOC) begins a thirty day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien. If the NOC is not filed the lien period becomes 90 days. These projects will be completed and accepted shortly after the September 20, 2006 Board meeting. Authorizing the Assistant Superintendent, Business Services to approve and execute the NOC addresses the issue of timely filing of the NOC triggering the thirty day lien period.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notices of Completion for the Sitework and Installation of Relocatable Buildings at the Hooker Oak Elementary and Shasta Elementary Schools.

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

NOTICE OF COMPLETION

- Chico Unified School District

Randy Meeker, Assistant Superintendent, Business Services

WHEN RECORDED MAIL TO:

Randy Meeker
 Assist. Supt. Business Services
 Chico Unified School District
 1163 East Seventh Street
 Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. 4-12
 DSA APPL NO. 02-108004
 PROJECT NO. 26006

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on _____ and accepted by the Chico Unified School District on **September 20, 2006.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE SITE WORK FOR THE RELOCATABLE BUILDINGS AT THE HOOKER OAK & SHASTA ELEMENTARY SCHOOLS FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Azevedo Construction, 48 Bellarmine Court, #40, Chico, CA 95928.**
8. The street address of said property is:
SHASTA ELEMENTARY SCHOOL – 169 Leora Court, Chico, CA 95973
HOOKER OAK ELEMENTARY SCHOOL-1238 Arbutus Avenue, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBERS: **Shasta – 006-220-009 & 006-020-029**
Hooker Oak-003-453-001

Chico Unified School District

Date: _____ Signature of Owner or agent of owner _____
 Randy Meeker, Agent

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Assistant Superintendent of Business Services of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Randy Meeker, Assistant Superintendent, Business Services

Agenda Item #:

(DO Use Only)

PROPOSED AGENDA ITEM: 2006/07 RECALCULATE P-2 ADAPrepared by: RANDY MEEKER, ASSISTANT SUPERINTENDENT, BUSINESS SERVICES☐

Consent

☒

Information Only

Board Date: 09/20/06☐

Discussion/Action

Background Information

P-2 Average Daily Attendance (ADA) is projected each spring while developing the Adopted Budget. The District receives \$5,534 per P-2 Average Daily Attendance or approximately \$41.92 per day of "actual" attendance. This number is used in the formula for calculating the Revenue Limit, which represents 95.10% of the Unrestricted Revenues in the Adopted Budget.

After school starts and District-wide 10th day enrollment figures are available, we recalculate our projection of P-2 ADA. We have projected 13,126 total enrollment in the Adopted Budget, a 53 enrollment increase over last year. The revised figures of 12,998 are down (75) from last year. This combination yields an overall decline in budgeted enrollment of (128).

A district-wide effort is currently being implemented to increase our attendance rate. If the attendance rate increases 1.0% from the projected 95.31% to 96.31% the loss in ADA will be eliminated. We have targeted 96.40% as our goal.

Education Implications

We have been experiencing a steady loss of ADA of between (.21%) and (.26%) in each of the last three-years taking the District-wide attendance rate of 96.10% in 2002/03 down to 95.40% in 2005/06. Although the percentages are small in isolation, the trend indicates students are attending school less frequently and as a result are not engaged in educational activities.

Fiscal Implications

Loss in ADA can have serious financial implications to a district. If we do not increase our attendance rate during 2006/07, the District will lose (\$675,130) in revenue limit dollars. If the attendance rate goes up 1.0%, this loss in revenue will be eliminated.

Additional Information

DO Recommendation: _____

CHICO UNIFIED SCHOOL DISTRICT
RECALCULATION OF P-2 ADA
BASED ON 10TH DAY ENROLLMENT FIGURES
09/20/06

A	GRADES	10TH DAY ENROLLMENTS	FIVE-YEAR AVG. % INCR (DECR) 10TH DAY TO P-2	REVISED 2006/07 P-2 ENROLLMENT	CHANGE
1	K-6	6,525	99.30%	6,479	(46)
2	7-8	2,046	102.54%	2,098	52
3	9-12	4,030	95.30%	3,841	(189)
4	ALTERNATIVE ED.	455	127.50%	580	125
5	TOTAL	<u>13,056</u>		<u>12,998</u>	<u>(58)</u>

B	GRADES	ADOPTED 2006/07 P-2 ENROLLMENT	REVISED 2006/07 P-2 ENROLLMENT	CHANGE
1	K-6	6,437	6,479	42
2	7-8	2,254	2,098	(156)
3	9-12	3,926	3,841	(85)
4	ALTERNATIVE ED.	509	580	71
5	TOTAL	<u>13,126</u>	<u>12,998</u>	<u>(128)</u>

C	ENROLLMENT CHANGES:	AMOUNT
1	2005/06 ACTUAL P-2	13,073
2	2006/07 ADOPTED P-2	13,126
3	CHANGE	<u>53</u>
4	2005/06 ACTUAL P-2	13,073
5	2006/07 REVISED P-2	12,998
6	CHANGE	<u>(75)</u>
7	CUMULATIVE IMPACT	<u>(128)</u>

D	HISTORICAL		
	P-2 ATTENDANCE RATE	PERCENT	CHANGE
DISTRICT-WIDE			
1	2001-02	95.96%	
2	2002-03	96.10%	0.14%
3	2003-04	95.87%	-0.23%
4	2004-05	95.67%	-0.21%
5	2005-06	95.40%	-0.26%

6 Period 2 (P-2) Attendance Rate is calculated by dividing P-2 ADA into P-2 Enrollment.

7 Period 2 (P-2) is the period of time starting with the 1st day of school through the last full school month ending on or before April 15.

8 Average Daily Attendance (ADA) apportionment is computed by dividing the total number of days of "actual" student attendance by the number of days school was taught.
Attendance shall be counted only while pupils are engaged in educational activities and under the immediate supervision and control of a certificated employee. School districts must operate 180 days of "actual" instruction.

**CHICO UNIFIED SCHOOL DISTRICT
RECALCULATION OF P-2 ADA
BASED ON 10TH DAY ENROLLMENT FIGURES
09/20/06**

E	FISCAL YEAR 2006/07	P-2	P-2	
	AVERAGE DAILY ATTENDANCE	ADOPTED	REVISED	CHANGE
1	ATTENDANCE RATE	95.31%	96.31%	1.00%
2	2005/06 P-2 ATTENDANCE RATE			95.40%
3	TARGET ATTENDANCE RATE: DISTRICT-WIDE			96.40%
4	PROJECTED P-2 ENROLLMENT	13,126	12,998	(128)
5	REVISED P-2 ADA-2006/07	12,510	12,518	8