CUSD Board of Education

Regular Meeting Agenda
Chico City Council Chambers
October 17, 2007
CLOSED SESSION – 6:15 P.M.
REGULAR BOARD MEETING – 7:00 P.M.

Chico
Unified School District

Board Members

Rick Rees, President
Jann Reed, Vice President
Dr. Kathleen Kaiser, Clerk
Rick Anderson, Member
Dr. Andrea L. Thompson, Member

Kelly Staley, Interim Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 10/12/07

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Regular Session Meeting – October 17, 2007
Closed Session – 6:15 p.m.
Regular Session – 7:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

Opportunity for Public Comment on Agenda Items

The Governing Board welcomes and encourages public comments. Members of the public may comment on items included on this agenda: however, we ask that you limit your comments to five (5) minutes so that as many as possible may be heard (Education Code §35145.5, Government Code §54954.3)

2. CLOSED SESSION

2.1

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

3.1 Call to Order
3.2 Closed Session Announcements
3.3 Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT

6. CONSENT CALENDAR

A. GENERAL

1. Consider approval of minutes of Special Session on 09/08/07, 09/12/07 and Regular Session on 09/19/07.
2. Consider approval of Items donated to Chico Unified School District.

B. EDUCATIONAL SERVICES

1. Consider approval of Expulsions of students with the following ID's: 22627, 24041, 34441, 51864, 54349 and 65840.
2. Consider approval of Field Trip Request from PVHS Newspaper to attend State Convention in Sacramento from 10/26/07 – 10/28/07.
3. Consider approval of Fund Raising Request from PVHS Yearbook to attend State Convention in Sacramento from 10/26/07 – 10/28/07.
4. Consider approval of Fund Raising Request from Shasta PTO to sell cookie dough from 10/22/07 – 12/07/07.
5. Consider approval of Field Trip Request from Shasta 5th Grade to attend Age of Sail in San Francisco, CA from 03/31/08 – 04/01/08.
6. Consider approval of Fund Raising Request from MJHS to produce and sell student portraits from October 2007 – June 2008.
7. Consider approval of Fund Raising Request from Neal Dow to sell cookie dough from 10/21/07 – 11/15/07.

8. Consider approval of obsolete textbooks list.
9. Consider appointment of CUSD Parent Representative to SELPA Community Advisory Committee.
10. Consider approval of Special Education Local Plan Area Local Education Agency Assurances.
11. Consider approval of MathLinks Agreement with CSU Research Foundation.

C. BUSINESS SERVICES

1. Consider approval of Consultant Agreement with John R. Alexander, Ph.D. for $56,700.00 for individual and group therapy and family therapy.
2. Consider approval of Consultant Agreement with Generation YES Corp. for $16,250.00 for licenses, training and support of EETT program from 11/01/07 – 06/30/08.
3. Consider approval of Consultant Agreement with BCOE for $9,000.00 for CTAP/NCLB/EETT project from 11/01/07 – 06/30/08.
4. Consider approval of Consultant Agreement with Professional Tutors of America for $10,800.00 for tutoring from 10/18/07 – 06/30/08.
5. Consider approval of Consultant Agreement with Club Z In-Home Tutoring for $18,900.00 for tutoring from 10/18/07 – 06/30/08.
6. Consider approval of Declaration of Surplus Property in accordance with California Ed Code.
7. Consider denial of Claim #04-07/080030.

D. HUMAN RESOURCES

1. Consider approval of Certificated Human Resources actions.
2. Consider approval of Classified Human Resources actions.

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. 1st Reading: Board Policies 1000 Series: Community Relations. (Kelly Staley)

BP 1000 – Concepts and Roles
BP 1100 – Communication with the Public
BP 1112 – Media Relations
BP 1113 – District and School Web Sites
BP 1150 – Commendations and Awards
BP 1160 – Political Processes
BP 1220 – Citizen Advisory Committees
BP 1250 – Visitors
BP 1312.1 – Complaints Concerning District Employees
BP 1312.2 – Complaints Concerning Instructional Materials
BP 1312.3 – Uniform Complaint Procedures
BP 1330 – Use of School Facilities
BP 1340 – Access to District Records
BP 1400 – Relations between other Governmental Agencies and the Schools
BP 1431 – Waivers
BP 1700 – Relations between Private Industry and the Schools

B. EDUCATIONAL SERVICES

1. Action: Consider approval of Resolution 1002-07: Red Ribbon Week Proclamation (Dave Scott)

C. BUSINESS SERVICES

1. Action: Consider approval of Resolution 1001-07: Change Authorized Signatories for the School Facilities Program. (Jan Combs)
2. Information: Presentation on status of preliminary budget workshop meetings. (Jan Combes)

D. HUMAN RESOURCES

1. Consider acceptance of the Annual 2006-2007 Personnel Commission report.
2. Action: Consider approval of Resolution 1000-07: Elimination and Layoff of CSEA Members. (Dave Koll)
3. Action: Consider approval of Resolution 1003-07: Allow teachers with a multiple subject credential teach a specific subject below grade 9.
4. Action: Consider approval of Resolution 1004-07: Allow a credentialed teacher to teach any single subject class.
5. Action: Consider approval of Resolution 1005-07: Allow Jr. High teachers with a single subject credential teach outside their credentialed area.
6. Action: Consider approval of variable term waiver request for a designated subject Special Services: Driver Education and Driver Training Credential for Ronald Decew.
7. PUBLIC HEARING and approval of tentative agreement between CUSD and California School Employees Association (CSEA), Chapter 110.
8. PUBLIC HEARING and disclosure of CUSD response to the Initial Proposal from CSEA, Chapter 110, for the 2007-2008 school year.

8. ITEMS FROM THE FLOOR

9. RECESS

During the Recess the Annual Meeting of the Board of Directors of the Chico Unified School Financing Corp. will be held in accordance with that Agenda.

10. ANNOUNCEMENTS

11. ADJOURNMENT

MINUTES

1. CALL TO ORDER

Board President Rees called the September 12, 2007, Special Session Meeting to order at 6:03 p.m. at the District Office Large Conference Room at 1163 E. 7th Street, Chico, CA.

Present: Rick Rees, Jann Reed, Dr. Kathy Kaiser, Rick Anderson, Dr. Andrea Lerner Thompson.
Kelly Staley, Interim Superintendent; Bob Feaster, Assistant Superintendent

Board President Rees asked for a moment of silence for the passing of teacher Rachel Le Duc.

Board President Rees noted corrections to the Agenda: correct the numbering on page one to eliminate the double nines; change the date on the new number 12 to 09/15/07 instead of 08/15/07; correct the date at the top of page 2.

2. CONSENT CALENDAR

Board President Rees asked if there was anyone from the public or the Board who wanted to pull an item from the Consent Calendar. There were none. Board Clerk Kaiser made a motion, seconded by Board Vice President Rees to approve the items with the aforementioned corrections.

A. GENERAL

1. The Board accepted the Items donated to Chico Unified School District.

Donor	Item	Recipient
Bidwell Park Jr. Golf Assoc	$750.00	CHS - Girls Golf Team
Linda Elliott	3 books	PVHS - Library
Christopher Relf	5 books	PVHS - Library
Beta Chapter of Omega Nu	40 Tickets/Chico Perf.	Sierra View
Shasta PTO	Chairs & Storage Carts	Shasta
Nichols Melburg & Rossetto	Flat File Drawers	PVHS - Art
John Richards	$200.00	CHS - Library
Bruce & Jolanda Dillman	$108.00	PVHS - Athletics
Elisa Banuelos	Clarinet	McManus
Rajendra Bhakta	$200.00	McManus - C. Lewis Class
Matson & Isom	Minolta Pageworks	BJHS
Chico Racquet Club	100 Used Tennis Balls	Parkview - Mr. Reginelle's Class
Heather Lyon - Lyons Books	2 books	PVHS - Library
Linda Rolls	63 books	PVHS - Library
Michelle Martin	5 books	PVHS - Library
Camille Upton	58 books	PVHS - Library
Sue Christensen	3 books	PVHS - Library
Amber Enos	1 book	PVHS - Library
Cherish Rasenbach	1 book	PVHS - Library
Chico Racquet Club	200 Used Tennis Balls	McManus
Havstad Family Trust	18 Volumes of Time/Life	CHS - Library of Ag Dept
Timothy Kuang	4 books	PVHS - Library
Tim Carpenter	Computer Monitor	Shasta
John & Kathryn Azevedo	$93.00	CHS - Field Hockey

B. EDUCATIONAL SERVICES

1. The Board approved clearing the Expulsions of students with the following ID's: 34368, 35280, 54374 and 64607.
2. The Board approved the Fund Raising Request for Chico Jr. High through magazine sales 09/28/07 – 10/12/07.
3. The Board approved the Fund Raising Request for Marsh Jr. High through magazine sales 09/28/07 – 10/12/07.
4. The Board approved the Fund Raising Request for Bidwell Jr. High through magazine sales 09/28/07 – 10/12/07.
5. The Board approved the Fund Raising Request for Emma Wilson Elementary through wrapping paper and gift sales 09/21/07 – 10/12/07.
6. The Board approved the Fund Raising Request for Emma Wilson Elementary through annual Jog-A-Thon 04/18/08

– 05/01/08.

7. The Board approved the Fund Raising Request for Neal Dow Elementary through annual School Carnival 10/05/07.
8. The Board approved the Fund Raising Request for McManus Elementary through annual Jog-A-Thon 05/02/08 – 05/16/08.
9. The Board approved the Fund Raising Request for PVHS through spirit clothing and PE clothing sales 08/01/07 – 06/30/07.
10. The Board approved the Field Trip Request for McManus Elementary 5th graders to go to Monterey, CA from 05/06/08 – 05/09/08.
11. The Board approved the Field Trip Request by CHS Ag students to attend National FFA Convention from 10/24/07 – 10/30/07.
12. The Board approved the Field Trip Request by CHS Ag students to attend Chapter Officer Leadership Conference 09/15/07 – 09/17/07.

C. BUSINESS SERVICES

1. The Board approved the Consultant Agreement for $5,420.00 with Northern California Officials Association – Chico to provide officials for PVHS football games.
2. The Board approved the Consultant Agreement for $7,000.00 with Northern California Volleyball Officials Association – Chico to provide officials for PVHS volleyball matches Fall and Spring.
3. The Board approved the Consultant Agreement for $13,200.00 with Northern California Basketball Officials Association to provide officials for PVHS basketball games and tournaments.
4. The Board approved the Consultant Agreement for $11,000.00 with NCBSOA to provide officials for PVHS field hockey matches and baseball & softball games.
5. The Board approved the Consultant Agreement for $18,000.00 with Eller Physical Therapy, Inc. for athletic training – prevention, rehabilitation, and care of athletic injuries.
6. The Board approved the Consultant/Contract Agreement for $8,000.00 with Sara Jean Curtis Weller to provide Minnesota Smoking Prevention curriculum to students in grades 4-8.
7. The Board approved the Consultant Agreements for $15,000.00 with Northern California Volleyball Officials Association – Chico; for $17,000.00 with Northern California Basketball Officials Association; for $7,050.00 with Northern California Officials Association; for $12,000.00 with Eller Physical Therapy; and $5,700.00 with GSSRA to provide officials for volleyball, baseball & softball, Football and soccer and to provide an athletic trainer for athletes at CHS.

(Consent Agenda Vote)
AYES: Rees, Reed, Kaiser, Anderson
NOES: Thompson

3. **DISCUSSION/ACTION CALENDAR**

The Board approved the MOU with Butte Glenn Community College with Amendments

Interim Superintendent Staley presented information leading up to the present status on Early College High School (ECHS) and the resultant proposed Memorandum of Understanding to plan for an ECHS on Butte College campus. The Program is devised to enhance career technical opportunities and provide more options to CUSD students.

Director Sara Simmons provided background on the Early College High School program. Diana Van Der Ploeg, Butte-Glenn Community College President, and Les Jauron, Butte College, spoke in support of and their enthusiasm for the program. Paul Moore, Chico Rotary, stated that Rotary had established a Career Technical Education endowment for helping students and programs which would supplement the ECHS program. Martha Wescoat-Andes, Economic Development/Redevelopment Manager for the City of Chico, supported a career technical educational program which would develop and retain local talent. Jeff Thompson, Vice President of Learning at Foundation for California Community Colleges, stated CUSD was at a critical juncture and that approval of the MOU needed to occur to release the next level of funding for planning. Bill McGinnis, representing Butte-Glenn Community College Board who had already signed the MOU, presented the college's view on this program and that a partnership between CUSD and Butte College would provide additional needed opportunity for students.

At 7:10 p.m., Board President Rees asked if there was any public comment on this item. Gene Lucas and Priscilla Burns voiced their concerns about going ahead with the program. Bob Hannigan and Janet Rauch offered their

support for the program.
At 8:45 p.m., Board Member Anderson made a motion to place the MOU on the table for adoption and come up with amendments based on their discussions. Board Vice President Reed seconded the motion.

The Board amended the MOU, as follows:

Item #1. AGREEMENT TERM. Add a sentence after "May 2012": ***"This agreement shall be annually reviewed and revised, if necessary."*** Board Clerk Kaiser made a motion to approve this amendment, seconded by Board Vice President Reed.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

Item #2. GOVERNANCE. Add a third section: ***"The College and District agree: It is the intent of the parties to arrive at a cost neutral agreement in the operation of this ECHS."*** Board Member Anderson made a motion to approve this amendment, seconded by Board Vice President Reed.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

Item #6. FACILITIES. Under "The District agrees to:" the first bulleted item should state: ***"Fund, in coordination with the college, a permanent facility for the ECHS. The intent for the facility is to complement existing capabilities on the main campus. Initial concept could include classrooms, science labs, storage, and office/meeting space to accommodate the ECHS. Exact details will be developed during the planning phase."*** and delete bulleted items 2 through 5. A motion to approve was made by Board Vice President Reed and seconded by Board Clerk Kaiser to approve this amendment.

AYES: Rees, Reed, Kaiser, Anderson
NOES: Thompson

On page 1, within the last WHEREAS paragraph, insert ***"sexual identity"*** after gender in sentence 1 and sentence 2 within the discrimination clauses; and also
Item #14. NON-DISCRIMINATION. Insert ***"sexual identity"*** after gender in the discrimination clause.

A motion was made by Board Clerk Kaiser and seconded by Board Member Thompson to approve these amendments in the discrimination clauses.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

At 9:05 p.m., Board President Rees called for a vote on the agreement on the table, as amended.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

4. At 9:10 p.m., Board President Rees adjourned the meeting.

:mga

APPROVED:

_____
Board of Education

_____
Administration

MINUTES

1. **CALL TO ORDER**

At 6:15 p.m. Board convened and retired into closed session to discuss Items 2.1 below.

Present: Rick Rees, Jann Reed, Dr. Kathy Kaiser, Rick Anderson, Dr. Andrea L. Thompson
Kelly Staley, Interim Superintendent; Bob Feaster, Assistant Superintendent and Jan Combes, Consultant, and Acting Assistant Superintendent.

2.

2.1 **CLOSED SESSION**

Public Employee Discipline/Dismissal/Release Pursuant to Government Code §54957

3. **RECONVENE TO REGULAR SESSION**

Present: Rick Rees, Jann Reed, Dr. Kathy Kaiser, Rick Anderson, Dr. Andrea L. Thompson

3.1 Board President Rees called the Regular Session Meeting to Order in the City Council Chambers at 7:05 p.m.

3.2 Announcements on Closed Session
Board President Rees stated that the Board had been in closed session since 6:15 p.m. regarding item 2.1, above. The Board approved Resolution 997-07: Release of Temporary Employee #2699.

3.3 Board President Rees led the salute to the Flag.

4. **STUDENT REPORTS**

Anthony Thomas, CHS Junior Class Representative, provided an update on Chico High School activities. Fair View High School representatives, Yasmine Piceno, Tiffany McWilliams and Deleima Gonzalez, reported on FVHS. Courtney Bobinger, Vice President, and Vincent Walker, Spirit Coordinator, from the Senior Class at Pleasant Valley High School presented the PVHS activities.

5. **SUPERINTENDENT'S REPORT**

Interim Superintendent Staley introduced Jan Combes, CUSD's new Assistant Superintendent of Business Services.
Interim Superintendent Staley congratulated five elementary schools and their principals who are eligible to apply for California Distinguished School status - Cohasset Elementary, Emma Wilson Elementary, Forest Ranch Elementary, Little Chico Creek Elementary and Marigold Elementary.
Interim Superintendent Staley reported on attending a Listening Tour, along with Rick Anderson, on issues facing districts statewide, hosted by the new State Secretary of Education, Dr. David Long.

6. **CONSENT CALENDAR**

At 7:15 p.m., Board President Rees asked if there was anyone from the public or a board member who wished to pull any item for further discussion. Board Clerk Kaiser pulled Item 6.B.4 for further discussion. A motion was made by Board Member Thompson and seconded by Board Clerk Kaiser to approve the remaining consent items.

A. GENERAL

1. The Board approved Minutes of Regular Session 08/15/07.

2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
City of Chico	80 Tickets/Chico Perf.	Sierra View
Shasta PTO	$500.00	Shasta
Manning Engineering	Shelves	Rosedale - Room 1
Wal-Mart #2044	$500.00	Sierra View - J. Howell's class
B. Scott Hood, DDS	$500.00	Emma Wilson - Luchessa/Kellogg classes
Bidwell Park Jr. Golf Assoc.	$750.00	CHS - Girls' Golf Team

Mollie Openshaw	50 Boxes of Tissue	MJHS
Jean Delgado	Quasar VCR	PVHS - Library

B. EDUCATIONAL SERVICES

1. The Board approved expulsions of the student with the following ID: 42627.

2. The Board approved the Fund Raising Request from Little McManus Elementary for a See's Candy Sale from 10/28/07 – 11/09/07.

3. The Board approved the Fund Raising Request from Chico High School for TWIRPS Dance ticket sales from 11/02/07 – 11/09/07.

4. Consider approval of the Fund Raising Request from Marigold Elementary for Jog-A-Thon solicitations from 8/24/07 – 09/14/07. *This item was pulled for discussion. See Discussion/Action calendar below.*

C. BUSINESS SERVICES

1. The Board approved the Notice of Completion of Sewer Service at Loma Vista School

2. The Board approved the Notices of Completion for Site work and installation of a Relocatable Classroom for Hooker Oak School.

D. HUMAN RESOURCES

1. The Board approved the Certificated Human Resources actions:

Name	Assignment	Effective	Comment
Administrative Appointment(s)/Change in Assignment(s) 2007/08			
Jauregui, Mireya	0.5 FTE Psychologist	2007/08 (Effective 8/27/07)	Appointment (Increase to 1.0 FTE)
Temporary Appointment(s) 2007/08 According to Board Policy			
Elsen, Renee	0.6 FTE Secondary	1st Semester 2007/08 (Effective 9/12/07)	Temporary Appointment
Garcia, Michael	1.0 FTE Secondary	2007/08 (Effective 8/28/07)	Temporary Appointment
Gilliam, Jon	0.4 FTE Secondary	1st Semester 2007/08 (Effective 8/16/07)	Temporary Appointment (Increase to 1.0 FTE)
McCoy, Susan	0.4 FTE School Nurse	1st Semester 2007/08 (Effective 9/05/07)	Temporary Appointment
Netherton, Danielle	0.2 FTE Elementary	1st Semester 2007/08 (Effective 8/16/07)	Temporary Appointment
Sheridan, Erica	0.15 FTE Elementary	1st Semester 2007/08 (Effective 8/16/07)	Temporary Appointment (Increase to .75 FTE)
Sunderland, Janice	1.0 FTE Secondary	1st Semester 2007/08 (Effective 8/22/07)	Temporary Appointment
Tefs, Suzanne	0.36 FTE Elementary	1st Semester 2007/08 (Effective 9/05/07)	Temporary Appointment
Vandewater, Diane	0.1 FTE Special Education	1st Semester 2007/08	Temporary Appointment (Increase to .92 FTE)
Vang, Sheng	0.2 FTE Elementary	1st Semester 2007/08 (Effective 8/20/07)	Temporary Appointment (Increase to 0.4 FTE)

Probationary Appointment(s) 2007/08 According to Board Policy

Jones, Liesl	1.0 FTE	2007/08 (Effective 8/15/07)	Appointment

Part-Time Leave Request(s) for 2007/08

Cook, Lori	Secondary	2007/08 (Effective 8/17/07)	0.2 FTE Leave
Copeland, Charles	Secondary	2007/08	0.4 FTE Leave (Polic STRS Reduced Workload)
Holman, Melissa	Elementary	2007/08 (Effective 9/10–12/30/07)	0.4 FTE Leave

Retirements/Resignations

Jackson, Jennifer	10/01/07	Retirement
Sonnenberg, Jill	09/14/07	Resignation

2. The Board approved the Classified Human Resources actions:

Name	Class/Location/Assigned Hours	Effective	Comments/Fund
Appointments			
Batti, Jenna	IPS-Classroom/Loma Vista/2.0	08/14/07	Vacated Position/ Special Education
Buckner, Angela	IPS-Classroom/Rosedale/3.5	08/14/07	Vacated Position/ Special Education
Buckner, Angela	IPS-Classroom/Hooker Oak/2.0	08/14/07	New Position/ Special Education
Campos, Deborah	IPS-Classroom/Hooker Oak/2.0	08/14/07	Vacated Position/ Special Education
Carnes, Dana	Sr Grounds Worker/M & O/8.0	08/21/07	Vacated Position
Davis, Patricia	Campus Supervisor/BJHS/2.0	08/14/07	Vacated Position
DiSano, Cathy	Parent Clerical Aide-Restr/ CHS/3.0	08/21/07	Vacated Position/ Categorical Fund
Gollon, Melisa	Trans Special Education Aide/ Transportation/2.7	08/25/07	New Position/ Special Education
Hall, Argelia	IA-Bilingual/Rosedale/6.0	08/14/07	Vacated Position/ Categorical Fund
Johnson, Cheri	IPS-Classroom/Loma Vista/3.5	08/14/07	Vacated Position/ Special Education
Johnson, Cheri	IPS-Classroom/Loma Vista/2.0	08/14/07	New Position/ Special Education
Ramos, Tamera	Prov Transportation Coordinator/ Transportation/8.0	06/15/07-08/27/07	Provisional Appt during Recruitment
Ramos, Tamera	LT Transportation Coordinator/ Transportation/8.0	08/28/07-12/08/07	During Absence of Incumbent
Rives, Jodi	IPS-Classroom/MJHS/3.5	08/24/07	Vacated Position/ Special Education
Sherwood, Judy	Parent Clerical Aide-Restr/ Sierra View/.5	08/14/07	Vacated Position/ Categorical Fund
Smith, Aaron	Custodian/FVHS/8.0	08/23/07	Vacated Position
Stewart-Reiblein, Katherin	IPS-Healthcare/Citrus/3.5	08/14/07	New Position/ Special Education
Stewart-Reiblein, Katherin	IPS-Healthcare/Citrus/3.0	08/14/07	Vacated Position/ Special Education
Sullwold, Teresa	IPS-Classroom/Sierra View/3.0	09/04/07	Vacated Position/ Special Education

Thornton, Lucy	School Bus Driver-Type 2/ Transportation/7.0	08/27/07	Vacated Position
Todd, Jessica	IPS-Healthcare/Nord/5.0	08/27/07	New Position/ Special Education
Vincent, John	Computer Technician/BJHS/3.5	08/27/07	Vacated Position/ Categorical Fund
Increase in Hours			
Hamlyn, Shannon	IPS-Healthcare/PVHS/6.0	08/28/07	Vacated Position/ Special Education
Henderson, Karen	IPS-Healthcare/BJHS/3.5	08/14/07	New Position/ Special Education
Transfer w/Increased Hours			
Boelens, Nicholas	IPS-Classroom/Chapman/6.0	08/14/07	New Position/ Special Education
Jessen, Kerry	IA-Special Education/ Neal Dow/3.5	08/14/07	Vacated Position/ Special Education
Voluntary Reduction in Hours			
Quintana, Jennifer	IPS-Classroom/Hooker Oak/4.0	08/14/07	Vacated Position/ Special Education
Vincent, John	LT Computer Technician/ BJHS/3.5	08/26/07	Existing Position
Re-employ from Layoff			
Geerlings, Jennifer	Targeted Case Manager/ Chapman/4.0	08/14/07	New Position/ Categorical Funds
Kingori, Miriam	Instructional Assistant/ Neal Dow/1.5	09/07/07	Rescind Notice of Layoff
Promotion			
Hill, Kathy	Health Assistant/AFC/2.0	08/10/07	Vacated Position
Jones, Corey	Grounds Worker/M & O/8.0	08/28/07	Vacated Position
Miranda, Jill	School Office Manager/ Neal Dow/8.0	08/06/07	Vacated Position
Leave of Absence			
Apalit, Jr, Victor	Campus Supervisor/MJHS/1.0	08/15/07-01/07/08	Part-Time Leave Per CBA 5.12
Dean, Sandra	Custodian/MJHS/8.0	09/05/07-11/09/07	Per CBA 5.3.3
Merlo, Vicki	Cafeteria Assistant/Citrus/3.1	08/14/07-02/14/08	Per CBA 5.12
O'Sullivan, Sharon	IA-Special Education/BJHS/5.0	08/23/07-02/20/08	Per CBA 5.3.3
Swifka, Cosima	Cafeteria Satellite Manager/ Sierra View/5.5	08/13/07-08/19/07	Per CBA 5.12
Wootten, Rebekah	IPS-Healthcare/CHS/3.0 & 3.0	08/28/07	Early Return from Leave

Resignations
Resigned Only Position Listed

Boelens, Nicholas	IPS-Healthcare/Chapman/3.5	08/13/07	Transfer w/Increased Hours
Boelens, Nicholas	IPS-Healthcare/Parkview/3.0	08/13/07	Voluntary Resignation
Hamlyn, Shannon	IPS-Healthcare/Parkview/3.5	08/27/07	Increase in Hours
Hamlyn, Shannon	IPS-Healthcare/Parkview/3.0	08/27/07	Voluntary Resignation
Henderson, Karen	IPS-Healthcare/Chapman/3.0	08/13/07	Increase in Hours
Jessen, Kerry	Instructional Assistant/LCC/2.5	08/13/07	Transfer w/Increased Hours
Jones, Corey	Custodian/Parkview/8.0	08/27/07	Promotion
Miranda, Jill	Office Asst Elementary Attendance/LCC/6.0	08/05/07	Promotion
Quintana, Jennifer	IPS-Classroom/PVHS/5.0	08/13/07	Voluntary Reduction in Hours

Smyth, M. Lynn	IA-Sr Elementary Guidance/ Cohasset/1.2	08/13/07	Voluntary Resignation
Stewart-Reiblein, Katherin	IPS-Classroom/Rosedale/3.5	08/13/07	Lateral Transfer
Xiong, Bao	IA-Elementary Guidance/ McManus/3.0	08/17/07	Voluntary Resignation
Resignation/Termination			
Azevedo, Kathryn	IPS-Classroom/Hooker Oak/2.0	08/14/07	Rescinded Acceptance of Employment
Dunn, Kathryn	Instructional Assistant/ Rosedale/3.8	07/27/07	Voluntary Resignation
Smithson, Birgitta	Parent Classroom Aide-Restr/ Emma Wilson/.8	09/07/07	Voluntary Resignation
Wittsell, Robin	Sr Account Clerk/ Nutrition Services/8.0	12/14/06	Amend Retirement

(Vote on Consent Calendar)
AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

7. DISCUSSION/ACTION CALENDAR

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:
Item: 6.B.4 – at 7:20 p.m., after clarification on cost v. benefit and no public comment, Board Clerk Kaiser moved to approve 6.B.4, seconded by Board Vice President Reed.

Board President Rees announced that there was a correction on the minutes approved above. In Item 7.C.5. Variable Waiver Request, in the first line, change ***Early Childhood Special Education Certificate*** *to* ***Pupil Personnel Services: School Counseling Credential,*** *if there were no objections by the Board. Hearing none, Board President Rees moved on.*

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

A. GENERAL

1. CUSD Secondary Facilities Update and Consider Approval of Resolution 998-07: The Canyon View Resolution

Board President Rees reported that this was an update due to the changes that have occurred during the past years both in education and costs. The Board previously made decisions on what was financially best for the district at the time, and continue to do so.

Interim Superintendent Staley announced that tonight's presentation was on high school facilities with a second presentation on October 10 to cover elementary and junior high facilities.

Director, Mary Leary, spoke on the historical perspectives. Growth was expected which resulted in the passing of a Bond in 1998. But federal and state approvals on the property purchase did not occur until 2002. During that time, enrollment began to decline and it will be in flux for the next eight years. Even though the site purchase was delayed, some projects, identified by staff and site principals, were started immediately. CUSD was able to leverage the bond dollars to increase purchasing power of Bond money issued by $10 million. Because of declining enrollment, the district has had to maximize student/teacher ratio, so classes seem overcrowded now because the district no longer has the luxury to reduce class sizes.

Michael Weissenborn, Facilities Planning and Construction Supervisor, reported on the cost increases over the past years. Construction cost inflation, as tracked on the Construction Cost Index by the Office of Public School Construction, indicates that costs have increased 48.06% from April of 1998 to August 2007. Also significant, a five percent inflation rate decreases the district's buying power by $1.5 million per year on the unissued bond money.

Director, Sara Simmons, presented the changing face of education. The changing way of not only what but also how districts teach has produced a competition based system. The increase in Charter Schools, the use of

technology and online delivery systems, contribute to challenge the district to offer more options to students. Some programs which have developed over the years include concurrent enrollment, smaller learning communities, personalized education, college connection, independent study, career technical education and alternative education. The district staff proposes an early college high school program, an online high school program and expansion at high schools to increase career technical programs.

Supervisor Weissenborn indicated that by offering more options, it will result in particular housing needs: early college facilities, online facilities, and expansion of current high school facilities to accommodate career technical programs.

Director Simmons reported that in finding guidance to plan for spending district funds, the staff looked to the District Education Plan, formulated and adopted by the 2001-2002 Strategic Planning Team, comprised of staff, parents and community members.

Supervisor Weissenborn reported that the staff looked at certain criteria when developing facilities proposals – provide appropriate and safe facilities for all; identify and prepare for demographic shifts and in the changing face of education; maximize utilization of under utilized facilities; maximize use of appropriate funding sources, including State funds; provide adequate support facilities for all; and minimize loss of buying power due to inflation. Additionally, the high schools had previously made their recommendations on improving secondary facilities, some of which are already in progress: PVHS Performing Arts Center, CHS classrooms; and expansion of online high school program.

Director Simmons indicated that the ECHS program doesn't require a facility now, but the district needs to plan for more student housing on Butte College campus in the future.

Director Leary stressed that the district needs to provide an avenue, career technical education, for students who will not be going to a four year university. Addressing CTE also is an important component in applying for state modernization funding.

Supervisor Weissenborn outlined the available funding resources: $6,692,000 in developer fees; $9,950,000 unused Measure A funds; and $30,725,000 unissued Measure A funds. State income is available, but requires State approval so this amount is unknown at this time.

Staff recommendation at this time was to keep the CVHS site as a valuable asset, but due to declining enrollment and shifts in the educational program, the need for a third comprehensive high school was no longer viable. The staff recommended the Board approve Resolution 998-07: Canyon View Resolution.

At 8:25 p.m., Board President Rees asked if there was any public comment. George Young, CUTA President, supported the staff recommendations. The Board continued to ask clarifying questions.

At 8:55 p.m., a motion to approve Resolution 998-07 was made by Board Vice President Reed, seconded by Board Clerk Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

B. BUSINESS SERVICES

1. GANN Appropriations Limit

Assistant Superintendent Combes reviewed Resolution 996-07 regarding the 2006-2007 appropriations limit and the projected 2007-2008 appropriations limit, known as the GANN limit. At 9:07 Board President Rees asked for public comments. There being none, a motion was made by Board Clerk Kaiser and seconded by Board Vice President Reed to approve Resolution 996-07.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

2. Budget Update

Assistant Superintendent Combes reviewed the 2007-2008 updated Budget and the 2006-07 Year End actuals. The 2007-08 budget is deficit spending by $2 million and the year is now expected to fall short of required reserves by $342,000. At 9:29 pm Board President Vice President Reed and seconded by Board Member Thompson to approve the unaudited actuals for 2006-07 and the budget update for 2007-2008.

AYES: Rees, Reed, Kaiser, Anderson, Thompson

NOES: None

C. HUMAN RESOURCES

1. Resolution 995-07: Elimination of Classified
Assistant Superintendent Feaster reviewed the Resolution 995-07 to eliminate some nutritional services positions as a result of the meetings held by the Quality Circle group, composed of CSEA staff from Nutritional Services. At 9:32 p.m., Board President Rees asked for public comment on the Resolution. None being made, a motion was made by Board Member Thompson to approve Resolution 995-07, seconded by Board Clerk Kaiser.

AYES: Rees, Reed, Kaiser, Anderson, Thompson
NOES: None

8. ITEMS FROM THE FLOOR
At 9:9:33 p.m. Board President Rees asked if there were any items from the floor. There were none.

9. ANNOUNCEMENTS
Board Vice President Reed announced that the Board was taking nominations for the Hank Marsh Award and Forms would be at the District Office and online.
George Young, CUTA President, announced that Pastels in the Park would be on the weekend with Kevin Moretti cooking and proceeds would to go to a scholarship fund for Chico kids.
Board Member Anderson announced that he attended a leadership conference in Chicago on August 14.
Little Chico Creek would be holding their Fall Carnival on October 4 and that LCC and PEN were putting on parenting classes, grant funded.
Board President Rees announced a Notice of Public Hearing on Apportionment for the State Instructional Materials 2007-2008.

10. ADJOURNMENT
At 9:38 p.m. Board President Rees adjourned the meeting.

:mga

APPROVED:

_____
Board of Education

_____
Administration

DONATIONS/GIFTS

Donor	Item	Recipient
Parkview PTA	$200.00	Chico Reads
Citrus PTA	$200.00	Chico Reads
Thomas & Madeline Trask	$100.00	Chico Reads
Teresa & Cornelius Dunbar	$50.00	Chico Reads
Joanne Puritz	$50.00	Chico Reads
Kiwanis Club	$400.00	Chico Reads
Carol & Charles Urbanowicz	$100.00	Chico Reads
Dr. Barbara Paige	$300.00	Chico Reads
Butte Creek Foundation	$100.00	Chico Reads
Virginia Selland	$100.00	Chico Reads
Lifetouch	$100.00	Chico Reads
5th Street Steakhouse	$200.00	Chico Reads
Susan Krug	$40.00	Chico Reads
Brian Boyer	$75.00	CHS - Art
Thomas Masterson	40 Books	CHS - Social Science
Betty & David Nopel	10 Books	Citrus
Mark Bloom	$400.00	CJHS - Music
AT&T	40 Laxson Tickets	Cohasset
Cohasset PTA	Books	Cohasset
Tania Wood	Books & Resources	FVHS - Science
Tania Wood	Ref. Materials & Lab Equip.	FVHS - Science
Norcal Mutual Insurance Co.	Laptop	Hooker Oak
Farshad Azad	Classroom Supplies - $700	LCC
Chico Board of Realtors	Classroom Supplies - $50	LCC
LCC PTA	$3,450.00	LCC
M.Azad & Chico Noon Exchange	School Supplies - $3,000	LCC, Parkview, Rosedale
Katherine Findlay	HP Printer Cartridge	Loma Vista
Teresa & Ken Detweiler	40 Books	MJHS
Dana Campbell	Two Textbooks	Oakdale High School
California Association of Realtors	School Supplies - $250	Parkview
Azad Farshad	School Supplies - $1,000	Parkview
PG&E (R.Leppard/J.Walther)	$327.00	PVHS
PG&E (R.Leppard/J.Walther)	$327.00	PVHS
Penny Evenson	30 Disks/Holder	PVHS
Kirk & Constance Freitas	$100.00	PVHS - Athletics
Brian Sweeney	$250.00	PVHS - Athletics - Boys' Basketball
Winter Sports Committee	$685.00	PVHS - Athletics/Skiing/Snowboarding
Target	$319.97	PVHS - Athletics/Skiing/Snowboarding
Penny Evenson	15 Cookbooks	PVHS - Culinary Arts
John & Michelle McGivern	$100.00	PVHS - Culinary Arts
Estefany Sousa	Two Paperbacks	PVHS - Library
Mieke DeWitt	One Paperback	PVHS - Library
Linda Elliott	Book	PVHS - Library
Mark S. Gailey	2 Guitars & 2 Cases	PVHS - Music
Chico Tile	$40.00	Shasta
Shasta PTO	$500.00	Shasta
Mark Nelson	Printer & Stand	Shasta - Mrs. Stuennkel's Class
Target	$182.80	Sierra View
Lynn Rich, Butte County Library	44 Books	Sierra View
Chico Board of Realtors	School Suppllies - $300	Sierra View

Agenda Item: _____

PROPOSED AGENDA ITEM: Field Trip Request – PVHS Newspaper – Grades 9-12
Prepared by: Brent Manuel

XXX Consent
____ Information Only
____ Discussion/Action

Board Date:

Background Information
Attending state convention has been an integral part of the journalism program at PV for the last ten years. Newspaper has not missed a State Convention since they were revitalized in 2004. State convention is important for many reasons. 1) It provides innumerable opportunities for our students to network and learn. 2) Some of the best speakers in journalism are at this convention. 3) This is where we compete at the state level both as individuals and as an entire/staff program. 4) This is where we learn the latest in trends in journalism with regard to writing and design. 5) It has become tradition.

Education Implications
Students will attend workshops on topics in all areas of journalism: The workshops include: writing, leadership, design, computers and many others. Academic standards will be reinforced in various areas of curriculum including, but not limited to, English and Fine Arts.

Fiscal Implications
This field trip will be funded in part by the newspaper class and in part by students. Our fundraising is done through ad sales and newspaper sales. Therefore, all students will be provided the same opportunities to be a part of this trip.

Additional Information
The adviser, Mr. Manuel, and a parent will supervise the trip. We will be departing the morning of October 26th and returning the evening of October 28th. Both the adviser and parent will transport students in private vehicles. Approximately 9 students will be attending. Therefore, the supervision ratio is 9-2.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education **Date:** 9/11/07

FROM: Brent Manuel **School/Dept.:** PVHS ~ SAGA Newspaper

SUBJECT: Field Trip Request

Request is for: Saga Newspaper
(grade/class/group)

Destination: Sacramento Activity: State Convention

from 10/26/07 / all day to 10/28/07 / all day
(dates) / (times) (dates) / (times)

Rationale for Trip: Attendance at State convention will provide students an opportunity to receive further training in writing, design, photography and various other areas of scholastic journalism. Additionally students will compete in write-off competitions.

Number of Students Attending: 9 Teachers Attending: 1 Parents Attending: 1

Student/Adult Ratio: 9-2

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ 180 Substitute Costs $ 200 Meals $ 300

Lodging $ 800 Transportation $ 300 Other Costs $ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Saga-Newspaper Acct. #: _____ $ 1780

Name _____ Acct. #: _____ $ _____

Brent Manuel 8/31/07
Requesting Party Date

Site Principal 9/12/07 Date

☑ Approve/Minor or Recommend/Major ☐ Do not Approve/Minor or Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation Date

IF MAJOR FIELD TRIP

Kelly Finley 9-6-07
Director of Educational Services Date

☒ Recommend ☐ Not Recommended

Board Action Date

☐ Approved ☐ Not Approved

Agenda Item: _____

PROPOSED AGENDA ITEM: Field Trip Request – PVHS Yearbook – Grades 9-12

XXX Consent
____ Information Only
____ Discussion/Action

Board Date:

Background Information
Attending state convention has been an integral part of the journalism program at PV for the last ten years. Yearbook has not missed a State Convention since they were revitalized in 2004. State convention is important for many reasons. 1) It provides innumerable opportunities for our students to network and learn. 2) Some of the best speakers in journalism are at this convention. 3) This is where we compete at the state level both as individuals and as an entire/staff program. 4) This is where we learn the latest in trends in journalism with regard to writing and design. 5) It has become tradition.

Education Implications
Students will attend workshops on topics in all areas of journalism: The workshops include: writing, leadership, design, computers and many others. Academic standards will be reinforced in various areas of curriculum including, but not limited to, English and Fine Arts.

Fiscal Implications
This field trip will be funded in part by the yearbook class and in part by students. Our fundraising is done through ad sales and yearbook sales. Therefore, all students will be provided the same opportunities to be a part of this group.

Additional Information
The adviser, Ms. Hopkins, and a parent will supervise the trip. We will be departing the morning of October 26th and returning the evening of October 28th. Both the adviser and parent will transport students in private vehicles. Approximately 4 students will be attending. Therefore, the supervision ratio is 4-2.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education **Date:** 8/31/07

FROM: Cindy Hopkins **School/Dept.:** PVHS ~ Yearbook

SUBJECT: Field Trip Request

Request is for: Yearbook____
(grade/class/group)

Destination: Sacramento Activity: State Convention

from 10/26/07 / all day to 10/28/07 / all day
(dates) / (times) (dates) / (times)

Rationale for Trip: Attendance at State convention will provide students an opportunity to receive further training in writing, design, photography and various other areas of scholastic journalism. Additionally students will compete in write-off competitions.

Number of Students Attending: 4 Teachers Attending: 1 Parents Attending: 1

Student/Adult Ratio: 4/2

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ 180 Substitute Costs $ 200 Meals $ 300

Lodging $ 800 Transportation $ 300 Other Costs $ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Yearbook Acct. #: 01-0000-0-1232-1000-020 $ 1780

Name _____ Acct. #: _____ $ _____

Cindy Hopkins 8/31/07
Requesting Party Date

9/4/07
Site Principal Date

☑ Approve/Minor or Recommend/Major ☐ Do not Approve/Minor or Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation Date

IF MAJOR FIELD TRIP

10-11-07
Director of Educational Services Date

☒ Recommend ☐ Not Recommended

Board Action Date

☐ Approved ☐ Not Approved

ES-7
Revised 8/04

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Fundraising Request

Prepared by: Larry Spini, Principal

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: _____

Background Information

Shasta PTO will raise money through cookie dough sales to support and enrich Shasta Elementary School. The money will be used for classroom supplies, field trips, classroom support, and technology.

Education Implications

The additional funds will help to support field trips, special classroom projects, and classroom teaching.

Fiscal Implications

Shasta PTO plans to net approximately $20,000.00 for use by the school.

Additional Information

DO Recommendation: _____

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999

SEP 19 2007

EDUCATIONAL SERVICES

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Shasta Elementary School

CLUB OR ORGANIZATION Shasta PTO

ADVISOR Sandra Martin

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY to raise classroom funds

FINANCIAL GOAL OF THE PROJECT: (***Major = more than $5,000 gross***)

[ ] Minor: Estimated Gross $_____ Estimated Net $_____

[X] Major: Estimated Gross $ 50,000.00 Estimated Net $ 20,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) cookie dough sales

[X] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[ ] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING October 22, 2007 ENDING December 7, 2007

LOCATION Shasta Elementary

NUMBER OF STUDENTS TO BE INVOLVED 640 (all students)

RECOMMENDED

		Approval Minor Yes	Approval Minor No	Recommend Major Yes
Date	Student Officer's Signature (if applicable)			
9/18/07 Date	Sandra Martin Advisor's Signature			
Date	Director of Activity Signature (if applicable)			
9/18/07 Date	Principal's Signature	[ ]	[ ]	[X]
9/19/07 Date	Carolyn Atkinson Assistant Superintendent's/Director's Signature			[ ]

Date - Approved by Board of Education

cc: Advisor
Principal

ES-5
1/00

TITLE: Proposed Agenda Item

Action: ____
Consent: _X_
Information: ____

Agenda Item:

Page 1

Prepared by: Larry Howie

Background Information

Mr. Howie's 5th grade class requests to attend The Age of Sail Programs through San Francisco Maritime National Park Association, San Francisco. This field trip is a follow up to a 12-week unit that was very comprehensive on the Age-of-Sail. It is an overnight field trip that will take place aboard the ship.

Educational Implications

This will be an outstanding experiential field trip during which students act as crew aboard the ship.

Fiscal Implications

The cost for the field trip is covered by FCMAT compliant parent donations. Parent drivers provide transportation.

Additional Information

Students will leave Shasta Elementary School at 5:00 a.m. on Monday, March 31, 2008 and return on Tuesday, April 1, 2008 at 2:35 p.m. They will be on board the ship from 2:00 p.m. to 9:00 a.m.

Recommendation

I recommend that this field trip be approved.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) ~~891-3000~~

FIELD TRIP REQUEST

TO: CUSD Board of Education **Date:** 9-24-07

FROM: Howie **School/Dept.:** Shasta

SUBJECT: Field Trip Request

Request is for 5th grade Rm. 12
(grade/class/group)

Destination: Pier 49 Activity: Age of Sail

from 3-31-08, 05:00 AM to 4-1-08, 2:35 PM
(dates) / (times) (dates) / (times)

Rationale for Trip: Sailing Ships, Transportation, Trade
1904 San Francisco Earthquake

Number of Students Attending: 28 Teachers Attending: 9 Parents Attending: 8

Student/Adult Ratio: 4/01

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees $ ~~$~~ 2080.00 Substitute Costs $ 0 Meals $ 140.00

Lodging $ _____ Transportation $ _____ Other Costs $ 192.50

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S): Total 2412.50 Exploratorium

Name _____ Acct. #: _____ $ _____

Name _____ Acct. #: _____ $ _____

Larry Howie
Requesting Party — Date: 9-24-07

Site Principal — Date: 9/25/07 ☑ Approve/Minor or Recommend/Major ☐ Do not Approve/Minor or Not Recommended/Major

Director of Transportation — Date: _____ (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Carolyn Adkisson
Director of Educational Services — Date: 9/27/07 ☒ Recommend ☐ Not Recommended

Board Action — Date: _____ ☐ Approved ☐ Not Approved

Revised 8/04 White Copy: Ed Services Yellow Copy: Transportation Pink Copy: Returned to Site after approval

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: School Portrait Fund Raiser

Prepared by: Korey Williams

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: 10/17/07

Background Information

Marsh Junior High students have been working with the PTSO to photgraph students, market, develop and sell student portraits. The students take the photos, organize, edit and order the portraits. The PTSO helps with backgrounds, supervision, and all the money involved.

Education Implications

This program provides an authentic opportunity to apply skills learned in the computer programs at this school. Students take ownership of the program and produce a great product of value to many parents and guardians.

Fiscal Implications

No impact on General Funds. The PTSO exists to support the school and all money does just that. Traditionally, the majority of funds are donated to the school elective programs.

Additional Information

All equipment being used has been purchased with proceeds from previous photo fund raisers

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

Marsh Junior High School
FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) **prior to** initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity.

SCHOOL **MARSH JUNIOR HIGH SCHOOL**

TEACHER **KOREY WILLIAMS**

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

RAISE MONEY TO SUPPORT ELECTIVE PROGRAMS

FINANCIAL GOAL OF THE PROJECT: (***Major = more than $5,000 gross***)

[ ] Minor: Estimated Gross $_____ Estimated Net $_____

[X] Major: Estimated Gross **$11,000** Estimated Net **$9,500**

NATURE OF PROJECT/ACTIVITY (i.e., car wash)
PRODUCTION & SALE OF STUDENT PORTRAITS

[X] Class I - A project or series of activities that will be restricted to a school's student and parent population.
[ ] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING **DATE(S)** AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):
BEGINNING DATE **OCTOBER 2007** ENDING DATE **JUNE 2008**

BEGINNING TIME **VARIOUS** ENDING TIME **VARIOUS**

LOCATION **MARSH JUNIOR HIGH SCHOOL**

NUMBER OF STUDENTS TO BE INVOLVED **APPROX. 600 - 700**

RECOMMENDED

10-3-07 — Date — Teacher's Signature

10-4-07 — Date — Student officer

10-4-07 — Date — Principal's Signature

10-11-07 — Date — Assistant Superintendent's Signature

Date - Approved by Board of Education

Approved by Council:

Date of Minutes:_____

By: _____ (Secretary)

By: _____ (Secretary)

Approval Minor		Recommend Major	
Yes	No	Yes	No
[ ]	[ ]	[X]	[ ]

Recommend Major	
Yes	No
[ ]	[ ]

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Neal Dow 6th Grade Fundraiser-Cookie Dough Sales

Prepared by: Carol Sylvester

[X] Consent

[ ] Information Only

[ ] Discussion/Action

Board Date: October 17, 2007

Background Information

Students will sell Otis Spunkmeir cookie dough to family, friends and neighbors. The money raised will go towards the grade level field trips to San Jose to the Rosicrucian (Egyptian) Museum and the 3-day Yosemite trip.

Education Implications

Both Field trips align with 6th grade standards for science (Yosemite) and Social Studies (Ancient Civilizations)

Fiscal Implications

All money raised will go towards providing transportation, food, and paying fees for both field trips.

Additional Information

DO Recommendation: Carolyn Atkinson

RECEIVED

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

OCT 1 1 2007

EDUCATIONAL SERVICES

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) **prior** to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Neal Dow

CLUB OR ORGANIZATION 6th Grade

ADVISOR Greg Bishop / Carol Sylvester

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Raise money for Yosemite field trip and trip to Rosicrucian (Egypt) museum.

FINANCIAL GOAL OF THE PROJECT: (***Major = more than $5,000 gross***)

[ ] Minor: Estimated Gross $____ Estimated Net $____

[X] Major: Estimated Gross $ 9,000 Estimated Net $ 4,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Cookie dough sale

[ ] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 10/21/07 ENDING 11/15/07

LOCATION School, home + community

NUMBER OF STUDENTS TO BE INVOLVED 62

RECOMMENDED

		Approval Minor Yes	Approval Minor No	Recommend Major Yes
Date	Student Officer's Signature (if applicable) n/a			
10/5/07 Date	Advisor's Signature Carol Sylvester			
Date	Director of Activity Signature (if applicable) n/a			
10/5/07 Date	Principal's Signature Marilyn Rees	[ ]	[ ]	[X]
10/11/07 Date	Assistant Superintendent's/Director's Signature Carolyn Adkinson			[X]

Date - Approved by Board of Education

cc: Advisor
Principal

ES-5
1/00

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Obsolete Textbooks

Prepared by: Carolyn Adkisson

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: 10/17/07

Background Information

Each year schools have an opportunity to compile a list of unused/old instructional materials to offer to other schools within our district. If there are no requests for the books, the lists then go to the Board to be declared "obsolete." The obsolete books are then offered for sale to Follett Used Books (in bulk) as well as local private and charter schools.

Education Implications

Monies received will be used to buy new textbooks for our students.

Fiscal Implications

Any monies received from the sale of these books will be deposited into the district textbook account.

Additional Information

None

DO Recommendation: Carolyn Adkisson - approve

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000 ext. 137

NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Chico High School
(School)

October 5, 2007
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	27	American Voices: A History of the U.S.	10	1992	Good
	11	Biology, 2nd Ed. (Campbell)	9-10	1990	Good
	34	Biology, 5th Ed. (Campbell)	9-10	1999	Good
	16	Biology, The Living World	9-10	1989	Good
	335	Chemistry, 5th Ed. (Addison-Wesley	10-12	2000	Good
	69	Chemistry in the Community	10-12	2002	Good
	74	Conceptual Physics (Hewitt)	11-12	1998	Good
	52	Discovering French (Heath)		2001	Good
	44	Earth Science (McDougal-Littel)		2001	Good
	6	Elements of Literature 3rd Course		2000	Good
	8	Elements of Literature 4th Course		2000	Good
6	110	Glencoe Life Science Chapter Resource Guides	9	2002 2004	Good Excellent
	18	Human Anatomy & Physiology	11-12	1996	Good
	88	Humanity's Search for the Meaning of Life		1990	Good
	44	Juntos Dos	11-12	2000	Fair
	400	Modern Biology (Holt, et al.)	9-10	1999	Good
	32	World Geography Today		1985	Good
	20	South-Western Economics	12	1997	Good
	34	Magruder's American Government	12	1999	Good
	18	Your Guide to College Success	12	1999	Fair

(Principal's Signature)

Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

BIDWELL (School) 9/25/07 (Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	1	Science Plus-Technology & Society		1993	Good
1		A Healthier You		1977	Good
1	2	Principles of Science-Book 1		1986	Poor1/2 Good
2		You and Your Health	8	1981	Good
1	3	Health 8 – Focus on You	8	1984	Good
	2	Biology Living Systems		1986	1 Good/1 Poor
1		Your Health & Your Future	8	1980	Good
1		Building Better Health	7	1983	Good
	1	Prentice Hall Literature-Gold	Gold	1989	Good
1		The Language of Literature	8	1997	Good
	1	Geometry		1987	Good
	1	Real Math	8	1987	Good
	1	Middle School Math-Course 2		1999	Good
	1	History & Life-the World & It's People	8	1987	Good
	1	Resources for Living		1987	Poor
	1	Homes: Today & Tomorrow		1990	Good
1	1	Building Life Skills	7	1999	Good
	1	Plazas y Pai Sajes	Level 2	1982	Poor
1		Espanol:Comencemos-2nd Edition		1975	Medium
	1	Voices Y Vistas-Book1		1989	Medium
	1	Human Heritage-A World History	6	1981	Poor
	4	Fitness for Life-3rd Edition	8	1990	Good

Joanne Parsley Joanne Parsley
(Principal's Signature)

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CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
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(530) 891-3020

NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Chico Junior High School **9-22-07**

Teacher's Editions	Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	32	Inter Active Mathematics	8	1995	Excellent
1	30	The Language of Literature	7	1997	Excellent
	36	Exploring Italian	7th - 8th	1993	Good
	18	Italian Dictionary	7th - 8th	1988	Good
3	1,000	Focus on Earth	8th	2001	Good
3	1,100	Focus on Life Science	7th - 8th	2001	Good
	12	Exploring the Universe	6th	2001	Excellent
2	150	Focus on Life Science Study Workbook	7	2001	Excellent
1	424	Focus on Physical Science	8	2001	Excellent
	50	The Nature of Science	6	2001	Good
	30	For the People, By the People	6	1998	Good
3	1,058	American Civics, 4th Edition	8th	1983	Fair
1	60	Ancient World in Time & Space	6th	2000	Good
1	60	Across the Centuries	6th	1999	Good
3	1,104	The American Journey, Building a Nation	7th - 8th	2000	Good

Joyce Bundette
(Principal's Signature)

NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Marsh Jr.
(School)

9/24/07
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	70	Ancient World McGraw	6th	2000	fair
	50	Ancient World Workbooks	6th	2000	new
	7	Across the Centuries Houghton Miflin	7th	1999	fair
1	0	American Journey Glencoe, supplemental	8th	1999	good
	5	Focus on Life Science Prentice Hall	7th	2001	fair
	1	Focus on Physical Science Prentice Hall	8th	2001	fair
	83	Focus on Earth Science Charles Merrill Co.	6th	1969	fair
10	663 90	Prentice Hall Science Series Activity Books	6th-8th	1997	fair
	20	Coronet Videodisc Prentice Hall	8th	1997	good

Principal's Signature Stephen J Palus

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Oakdale School 9-15-2007

T. Eds	St. Eds.	Publisher / Title	Grade Level	Date	Condition
	2	Open Court Real Math	3	1987	good
	2	Open Court Real Math	4	1987	good
	2	Open Court Real Math	5	1987	good
	2	Open Court Real Math	6	1987	good
2	10	The Story of America	HS	1991	fair
3	23	Glencoe American Journey	8	2000	good
1	1	A More Perfect Union	8	1991/1999	fair
1	10	Houghton Mifflin Across the Centuries	7	1991	good
1	6	Houghton Mifflin Across the Centuries	7	1999	good
	2	Consent of the governed	12	1988	fair

Kenneth A Bee

Principal's signature

Cohasset Elementary Instructional Materials Declared Old or Obsolete for

Publisher – Houghton Mifflin – Discovery Works

# Teacher Editions	# Pupil Editions	Title	Grade Level	Copyright Date	Condition
		Kinds of Living Things Unit A	1	2000	Good
1		CA Teacher Resource Book			
1		CA Teaching Guide			
1		CA Poster Book			
1		CA Activity Cards			
1		CA Picture Cards			
		Weather & Seasons Unit B	1	2000	Good
1		CA Teaching Guide			
1		CA Poster Book			
1		CA Activity Cards			
1		CA Picture Cards			
		Solids, Liquids & Gases Unit C	1	2000	Good
1		CA Teaching Guide			
2		CA Poster Book			
2		CA Activity Cards			
2		CA Picture Cards			
		Keeping Fit & Healthy Unit D	1	2000	Good
1		CA Teacher Resource Book			
1		CA Teaching Guide			
1		CA Poster Book			
1		CA Activity Cards			
1		CA Picture Cards			
		Characteristics of Living Things	K	2000	Good
1		CA Poster Book			
1		CA Activity Cards			
1		**Sample** Teaching Guides Unit A, B, C and D	1	2000	Good

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Emma Wilson
(School)

9/21/01
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	8	Oh, California	4	1991	Good

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Emma Wilson
(School)

9/21/07
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
~~1~~ 1	600	California adv. Timespace	4	2000	Good

(Principal's Signature)

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Hooker Oak (School) September 17, 07 (Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
2	27	Houghton Mifflin Science Discovery Works	3	2000	Excellent
1	10	Houghton Mifflin Science Discovery Works	4	2000	Excellent
2	20	McGrawHill Communities	3	2000	good
	21	Scholastic Team Spirit Literacy	1.3	1996	good
	13	scholastic Information finders	1.5	1996	good
	12	scholastic Hometowns	1.6	1996	good
	9	scholastic Imagine That	1.4	1996	good
	6	McGrawHill Ancient World	6	2000	fair
	4	Literature Works	1-2	1997	fair
1	2	McGrawHill A New Nation	5	2000	fair
	13	Houghton Mifflin Science Discovery Works	1	2000	excellent
	1	scholastic Open For Business	6.3	1996	good
1	20	Scholastic Problem Patrol	1.2	1996	good
	27	Scholastic Hello!	1.1	1996	good
	5	Bears Don't Fly		1982	fair
1		Write Source 2000 Resource Guide	level 7	2000	good
1		McGrawHill Share the Music	2	1998	good
1		Mathland	5		fair
	1	Open Court Real Math	?	1991	fair
	1	McGrawHill People Together	2	1996	good
	2	McGrawHill Nature Guides	4-5	1996	good
1	2	Prentence Hall Focus on Earth Science	6	2001	fine
	24	Student Anthology California	4	1976	fine
	2	Scholastic Big Plans		1996	Good
	2	Scholastic Community Quilt		1996	Good

	2	Scholastic Time Detectives		1996	Good
	1	Scholastic Chapter by Chapter		1996	Good
	1	Scholastic Discovery Teams		1996	Good
	1	Scholastic On the Job		1996	Good
	1	Scholastic American Journal		1996	Good
	1	Scholastic What an Idea		1996	Good
	2	Scholastic It takes a Leader		1996	Good
	1	Scholastic In the Spotlight		1996	Good
	1	Scholastic Hit Series		1996	Good

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

MCMANUS SCHOOL

SEPTEMBER 24, 2007

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	46	Scholastic/Imagine That		1996	Good
	40	Scholastic/Hometowns		1996	Good
	1	Scholastic/Big Plans		1996	Good
	1	Scholastic/Nature Gudes		1996	Good
	1	Scholastic/City Scapes		1996	Good
	1	Scholastic/Worlds of Wonder		1996	Good
	1	Scholastic/Voices for Democracy		1996	Good
	1	Scholastic/The Funny Side		1996	Good
	35	Scholastic/Spelling		1996	Good
	41	Scholastic/Information Finders		1996	Good
	4	Scholastic/It Takes a Leader		1996	Good
	3	Scholastic/Meet the Challenge		1996	Good
	3	Scholastic/Self Portraits		1996	Good
	4	Scholastic/Time Detectives		1996	Good
	53	Scholastic/Team Spirit		1996	Good
	23	Scholastic/Hello		1996	Good
	25	Scholastic/Problem Patrol		1996	Good
	5	Scholastic/Making a Difference		1996	Good
	5	Scholastic/Discovery Teams		1996	Good
	6	Scholastic/Community Quilt		1996	Good
	32	Scholastic/America's Journal		1996	Good
5		Discovery Works-Living	K	2000	Nearly New
4		Discovery Works-Body Parts	K	2000	Nearly New
4		Discovery Works-Exploring w/Senses	K	2000	Nearly New
4		Discovery Works-Earth & Sky	K	2000	Nearly New
1		Discovery Works-Teacher's Guide-A	K	2000	Nearly New
2		Discovery Works-Teacher's Guide-B	K	2000	Nearly New
2		Discovery Works-Teacher's Guide-C	K	2000	Nearly New
2		Discovery Works-Teacher's Guide-D	K	2000	Nearly New
1		Poster Book-A	K	2000	Nearly New
1		Poster Book-B	K	2000	Nearly New
1		Poster Book-C	K	2000	Nearly New

Diane Bird
Principal's Signature

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

MCMANUS SCHOOL

SEPTEMBER 24, 2007

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
1		Poster Book-D	K	2000	Nearly New
1		Activity Cards-A	K	2000	Nearly New
1		Activity Cards-B	K	2000	Nearly New
1		Activity Cards-C	K	2000	Nearly New
1		Activity Cards-D	K	2000	Nearly New
1		Picture Cards-A	K	2000	Nearly New
1		Picture Cards-B	K	2000	Nearly New
1		Picture Cards-C	K	2000	Nearly New
1		Picture Cards-D	K	2000	Nearly New
1		Teaching Guide-A	K	2000	Nearly New
2		Teaching Guide-B	K	2000	Nearly New
2		Teaching Guide-C	K	2000	Nearly New
2		Teaching Guide-D	K	2000	Nearly New
16		Teacher Resource Kit	1	2000	Nearly New

Diane Bird
Principal's Signature

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Neal Dow Elementary — 09/19/07

(School) — (Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	20	The New Book of Knowledge missing #10		1988	Good but not a complete set
	4	Webster's Intermediate Dictionary		1986	Good
	1	Webster's New Collegiate Dictionary		1959	Poor
	3	H.M. Literacy Reader	3	1989	Poor
	3	Communities	2	1999-00	Good
	20	World Book missing 9, 16-20		19778	Good but not a complete set
	2	World Book only Volume 16 & 17		1969	Good
	19	World Book missing 6, 17 & 20		1993	Good but not complete
	22	Compton's Encyclopedia missing 3,9,13 & 25		1978	Good
	1	World Book volume 19 only		1961	Good
	1	Britannia Jr. Volume 13 only		1976	Good
	5	California Discovery Works	4	1999-00	Fair
	1	California Discovery Works	5	2000	Good
	1	California Discovery Works	2	2000	Good
	1	California Discovery Works	1	2000	Good
	1	Introducing Our Western Birds		1965	Good
	1	From Sea to Shining Sea		1991	Fair
	1	Oh, California		1991	Fair
	5	Discovery Works	4	2000	Good
	1	Avenues		2004	Good
	1	Mathematics in our World		1981	Fair
	1	Real Math		1987	Poor
	1	Real Math		1987	Fair
1		Mathematics A Way of Thinking		1977	Fair
1		Dancing With the Pen		1992	Good

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Neal Dow Elementary
(School)

09/19/07
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	33	H.M. Spelling and Vocabulary	5	1998	Excellent/New
	37	H.M. Discovery Works Science Workbooks	5	2000	Excellent
	2	H.M. Discovery Works Reading Support Book	5	2000	Excellent
	1	H.M. Discovery Works Reading Support Pkg.	5	2000	Fair
	2	H.M. Discovery Works Standarized Tests Practice	5	2000	Good
	1	H.M. Discover Works English Language Development	5	2000	Good
5		Teacher Resource Book	5	2000	Good
	1	H.M. Discovery Works Getting Ready to Investigate	3	2000	Good
3		Teacher Resource Book	4	2000	Good
	1	H.M. Discovery Works English Language Development	4	2000	Good
	1	H.M. Discovery Works Science Workbook	4	2000	Good
	1	H.M. Discovery Works Getting Ready to Investigate	4	2000	Good
	1	H.M. Discovery Works Reading Support Book	4	2000	Good
	8	World Atlas for Intermediate Students			Good

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Neal Dow Elementary (School) July 27, 2007 (Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	81	Ancient World		2000	Good
2		Communities		2000	Good
	2	Comm. Academic hndbk		2000	Good
	1	Lesson sum/6 languages		2000	Good
	1	Assessment book		2000	Good
	1	Home-school conn		2000	Good
	1	Language support book		2000	Good
	1	Project book		2000	Good
	1	Map transparencies		2000	Good
	1	Anthology cassette		2000	Good
	40	Communities		2000	Good
	1	Pupil edition on cassette		2000	Good
1		Some People I Know		1991	Good
	28	Some People I know		1991	Good
1		I Know a Place		1991	Good
		Transparency/I Know a...		1991	Good
	1	Discovery Journal		1991	Good
		Bookshelf			
		Tests			
	17	I Know a Place		1991	Good
	18	People Together/1-6		2000	Good
4		People Together		2000	Good
	3	Academic lang dev hndbk		2000	Good
	3	Outline maps		2000	Good
	3	Assessment book		2000	Good
	3	Read Aloud Anthology		2000	Good

M Rees
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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Neal Dow
(School)

July 27, 2007
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	3	Project Book		2000	Good
	3	Lesson sum in 6 lang		2000	Good
	3	Language support hndbk		2000	Good
	3	Practice book		2000	Good
	3	Home school conn		2000	Good
	1	Pupil edition on cass		2000	Good
	1	Anthology cass		2000	Good
	19	Science		1985	Good
	15	America Will Be		1991	Good
	22	A New Nation		2000	Good
	68	Literacy Place vol. 1		1996	Good
	15	Webster's elem dict		1980	Good
	49	A New Nation		2000	Good
	18	California		2000	Good
	24	Literacy Place vol. 2		1996	good
	17	A Message of Ancient Da		1991	Good
	21	America Will Be		1991	Good
	36	Calif Adv in Time and Pl		2000	Good
	9	Snapshots		1996	Good
	9	Lights, Camera, Action		1996	Good
	9	Story Studio		1996	Good
	9	Animal World		1996	Good
	9	Super Solvers		1996	Good
	9	Lend a Hand		1996	Good
	3	Reading Triumphs		2001	Good
	7	California		2000	Good

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Neal Dow
(School)

July 27, 2007
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	1	A Message of Ancient Da		1991	Good
	1	America Will Be		1991	Good
	8	Time Detectives		1996	Good
	6	Snapshots		1996	Good
	12	Community Quilt		1996	Good
	9	On The Job		1996	Good
	24	Oh California		1991	Good
	52	Literacy Place Vol 1 gr 6		1996	Good
	26	Literacy Place vol 2 gr 6		1996	Good
	95	Literacy Place vol 1 gr 5		1996	Good
	26	Literacy place vol 1 gr 4		1996	Good
	56	Literacy place vol 2 gr 5		1996	Good
2	56	Spelling workbook		1998	Good
	18	Literacy Place vol 2 gr 4		1996	Good

M Rodes
(Principal's Signature)

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NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE

Shasta
(School)

9/21/07
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	35	Focus on Earth Science	6	2001	Good
	60	Discovery Works	4	2000	Good

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Obsolete Materials
Sierra View Elementary

# of Teacher's Editions	# of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	1	World Book Encyclopedia Vol.17-22		1989	Good
	1	World Book Encyclopedia Vol.13		1978	Poor
	1	World Book Encyclopedia Vol.1		1972	Poor
	1	World Book Encyclopedia Vol.9		1972	Poor
	1	World Book Encyclopedia Vol.4		1972	Poor
	1	World Book Encyclopedia Vol.15		1972	Poor
	1	World Book Encyclopedia Vol.22		1972	Poor
	1	World Book Encyclopedia Vol.10		1972	Poor
	1	World Book Encyclopedia Vol.19		1972	Poor
	1	World Book Encyclopedia Vol.14		1972	Poor
	1	World Book Encyclopedia Vol.6		1972	Poor
	1	World Book Encyclopedia Vol.3		1972	Poor
	1	World Book Encyclopedia Vol.7		1974	Fair
	1	World Book Encyclopedia Vol.1		1974	Very Bad
	1	World Book Encyclopedia Vol.9		1979	Fair
	1	World Book Encyclopedia Vol.3		1979	Fair
	1	World Book Encyclopedia Vol.14		1979	Fair
	1	World Book Encyclopedia Vol.6		1979	Fair
	1	World Book Encyclopedia Vol.5		1979	Fair
	1	World Book Encyclopedia Vol.18		1976	good
	1	World Book Encyclopedia Vol.17		1976	good
	1	World Book Encyclopedia Vol.5		1976	good
	1	World Book Encyclopedia Vol.16		1976	good
	1	World Book Encyclopedia Vol.6		1976	good
	1	World Book Encyclopedia Vol.8		1976	good
	1	World Book Encyclopedia Vol.8		1984	good
	1	World Book Encyclopedia Vol.20		1984	good
	1	World Book Encyclopedia Vol.1		1984	Poor
1		Discovery Works Books on Tape	3	2000	Good
1		Assessment Book Communities		1976	Good
1		Academic Lang. Development Handbk		1976	Perfect
1		Language Support Handbk		1976	Perfect
		lesson summaries in 6 lang.		1976	Perfect

1		outline Maps		1976	Perfect
1		Home School Connection		1976	Perfect
1		Practice Book		1976	Perfect
1		Read Aloud Anthology		1976	Perfect
1		Project Bk		1976	Perfect
	1	Test Prep & Practice	3	1976	Perfect
1		Test Prep & Practice	3	1976	Perfect
1		Desk Maps			Good
1		Reading Support Book			Perfect
	1	World Book Encyclopedia Vol.1-14		1989	Very Bad
	1	World Book Encyclopedia Vol.3		1973	Poor
	1	World Book Encyclopedia Vol.4		1973	Poor
	1	World Book Encyclopedia Vol.5		1973	Poor
	1	World Book Encyclopedia Vol.9		1973	Poor
	1	World Book Encyclopedia Vol.12		1973	poor
	1	World Book Encyclopedia Vol.18		1973	poor
	1	World Book Encyclopedia Vol.19		1973	poor
	1	World Book Encyclopedia Vol.20		1973	poor
	1	World Book Encyclopedia Vol.21		1973	poor
	1	World Book Encyclopedia Vol.22		1973	poor
	1	World Book Encyclopedia Vol.3		1976	fair
	1	World Book Encyclopedia Vol.9		1976	fair
	1	World Book Encyclopedia Vol.20		1976	fair
	1	World Book Encyclopedia Vol.22		1976	Fair
	1	Who will be my Mother		1990	Good
	1	Monster Party		1992	Good
	1	Spiders & their webs		1992	good
	1	Over in the Meadow		1992	Poor
	1	see, hear, touch, taste, smell		1993	Good
	1	There's a spider on the floor		1988	good
	2	Interruptions		1986	good
	1	The Greedy Goat		1986	Good
	1	People Together	6	1972	good
	1	Zomo the Rabbit		1992	good
	16	Ca. Adventures in Time & Place	4	2000	good
	1	Snow White and The 7 Dwarfs		1985	good
	1	Hailstones & Halibut		1961	Good
	1	Potato chips & a Slice of the Moon		1976	Good
	1	The Gingerbread Man		1963	Good
	1	Mr. Willowby's Christmas Tree		1963	Fair
	1	The Seasons at our House		1996	Good
1		Quality Daily P.E.		1991	Good
	1	A New Nation	5	2000	Good
	1	The Way it Was in the USA The South		1978	Perfect
	2	The Snowy Day		1962	Good

	1	The Three Bears		1972	Good
	1	Dogger		1977	Perfect
	1	The Little Engine That Could		1976	Perfect
	6	Curious George Rides a Bike		1952	Good
	1	The Elves & The Shoemaker		1971	Poor
	1	Bill & Pete		1978	Poor
	1	Just Like Ernie		1988	Good
	1	Monster & Muffin		1996	Good
	1	Pinky and The Brain		1996	Good
	1	All Butterflies		1974	Fair
	1	The Velveteen Rabbit		1990	Poor
	1	Pooh's School House		1978	Fair
	1	Who's Boss in Tony's Family		1962	Good
	1	It's o.k. To Say No to Drugs, It's all up to You		1986	Fair
	1	Tess and Tim		1988	Good
	1	Lucy Puppy		1978	Poor
	1	You can say No to Drugs		1990	Fair
	1	Mice Twice		1980	Fair
	1	The Animals Bus Ride		1965	Fair
	1	Too Many Monkeys		1980	poor
	1	The Clown-Arounds Have A Party		1982	Good
	1	Fun With Magic		1980	Good
	1	A History of Multicultural America		1993	Good
	1	Investigating Mysteries		1992	Good
	1	Monkey Pop-ups		1996	Good
	1	Sam the Scarecrow		1980	Good
	1	Journey through History The Contempory Age		1988	Good
	1	Sand Cake		1978	Good
	1	Bugs Bunny & the Easter Party		1953	Good
	1	Mickey Mouse & Goofy The Big Bear		1978	Fair
	1	Donald Duck & the Witch Next Door		1974	Good
	1	Sherlock Chick's 1st Case		1986	Good
	1	Would You Like to Play Hide and Seek in the book w/ Furry Lovable Grover		1976	Good
	1	One-Minute Favorite Fairy-Tales		1985	Fair
	1	Let's Eat		1975	Fair
	1	The Jack-in-the-Box		1988	good
	1	Away went Wolfgang!		1954	Good
	1	All About Trees		1983	Good
	1	Goofy's Big Race		1986	Good
	1	Wonderful World of Knowledge Vol. 2		1982	Good

	1	Buggly Bear's Hiccup Cure		1982	Good
	1	Gertie the Duck		1959	Good
	1	Maxie		1970	Good
	1	My 1st Picture Dictionary		1978	Good
	1	Where's My Daddy?		1978	Good
	1	The Writing Spot		2003	Perfect
	9	Silver Burdett Science		1985	Good
	1	No Place for Goat		1981	Good
	1	Woody Woodpecker Takes a Trip		1979	Good
	1	Babysitters Little Sister #114		1999	Perfect
	1	The Story of Holly & Ivy		1957	Good
	1	Alphabet			Good
	1	Activity Video Activity Support & Ideas for Teachers		2000	Good
	1	Ty's One Man Band		1980	Good
1		Discovery Works Roles of Living Things		2000	Good
1		Discovery Works Science Workbook		2000	Good
	18	The War With Grandpa		1984	Good
	13	The Land I Lost		1982	Good
	2	Tecumseh Shawnee War Chief		1979	Good
	2	Pontiac Chief of Ottawa		1979	Good
	34	Night Journeys		1979	Good
	4	Aida		1990	Good
	1	Binder of Kids Discover Magazines			Fair
	1	The Illustrated Animal Library			Good
	1	Crazy String Games		2000	Good
	1	Explorabook		1991	Fair
	1	The Usborne Rainy Day Book		1994	Good
	1	Muncha!Muncha!Muncha!		2000	Good
	1	Geo Adventures		1976	Fair
	1	Bookshelf Stage 1 Audio Bookshelf		1986	Good
	12	Beginning Dictionary		1972	Fair
	1	World Book Encyclopedia A		1988	Perfect
	1	World Book Encyclopedia B		1988	Perfect
	1	World Book Encyclopedia C-Ch		1988	Perfect
	1	World Book Encyclopedia Ci-Cz		1988	Perfect
	1	World Book Encyclopedia D		1988	Perfect
	1	World Book Encyclopedia E		1988	Perfect
	1	World Book Encyclopedia F		1988	Perfect
	1	World Book Encyclopedia G		1988	Perfect
	1	World Book Encyclopedia H		1988	Perfect
	1	World Book Encyclopedia I		1988	Perfect
	1	World Book Encyclopedia J-K		1988	Perfect
	1	World Book Encyclopedia L		1988	Perfect
	1	World Book Encyclopedia M		1988	Perfect

1		Scholastics Teachers' resource Kit unit 1-6	6	1996	Poor
	3	Ira Sleeps Over		1972	Good
	7	Exploring Space		1993	Good
	2	Barn Dance		1986	Perfect
	7	Where The River Runs		1993	Perfect
	3	Ox-Cart Man		1979	Good
	7	Appearances		1985	Good
	9	That's A Wrap How Movies are Made		1991	Perfect
1		Scholastics Snap Shots Unit 1-6	2	1996	Perfect
1		Adventures in Time & Place Ca. Adventure Book Package	2	2000	Good
1		Instant Activities Program		1981	Fair
	1	Across the Fence		1982	Good
	2	Birds Fly Bears Don't		1984	Perfect
	1	Mystery Sneaker		1984	Good
	1	Glad to Meet You		1984	Good
	3	Little Dog Laughed		1984	Perfect
	1	Inside My Hat		1982	Good
	1	Fish and Not Fish		1982	Good
	1	Beginning to Read B		1989	Good
	1	The Charlie Brown Dictionary		1973	Fair
	1	The New Book Of Knowledge A		1987	Good
	3	Ca. Adventures in Time & Place	4	2000	Good
	5	Mystery of the Blue Condor		1985	Perfect
	1	Flying Free		1992	Perfect
	3	The Circus Detectives		1985	Good
	11	Leo the Late Bloomer		1971	Good
	3	Anastasia's Album		1996	Good
	1	The Doorbell Rang		1986	Good
	1	The Story of Ferdinand		1936	Good
	1	Sequoyah Cherokee Hero		1979	Good
	1	Adventures in Time & Space		1995	Good
	5	The Fire Bug Connection		1993	Perfect
	14	Call It Courage		1968	Good
	4	Small Steps: the year I got Polio		1996	Perfect
	9	Fog Magic		1971	Good
	9	Dear Mr. Henshaw		1983	Fair
	1	Beginning to Read A		1989	Good
	3	Letters from Rifka		1993	Perfect
	5	James Escalante Sensational Teacher		1996	Perfect
	3	Mark Twain? What kind of name is that?		1984	Good
	3	Clear the Cow Pasture I'm Coming in For a Landing		1990	Good

	1	World Book Encyclopedia A		1989	Good
	1	World Book Encyclopedia B		1989	Good
	1	World Book Encyclopedia C-Ch		1989	Good
	1	World Book Encyclopedia Ci-Cz		1989	Good
	1	World Book Encyclopedia D		1989	Good
	1	World Book Encyclopedia E		1989	Good
	1	World Book Encyclopedia F		1989	Good
	1	World Book Encyclopedia G		1989	Good
	1	World Book Encyclopedia H		1989	Good
	1	World Book Encyclopedia I		1989	Good
	1	World Book Encyclopedia J-K		1989	Good
	1	World Book Encyclopedia L		1989	Good
	1	World Book Encyclopedia M		1989	Good
	1	World Book Encyclopedia N-O		1989	Good
	1	World Book Encyclopedia P		1989	Good
	1	World Book Encyclopedia Q-R		1989	Good
	1	World Book Encyclopedia S-Sn		1989	Good
	3	The Quarreling Book		1963	Good
	5	James & the Giant Peach		1961	Good
	3	Deep Sea Explorer: The Story of Robert Ballard		1994	Perfect
	1	The One Bad Thing About Father		1970	Good
	1	Homesick my Own Story		1982	Good
	12	Blue Willow		1968	Fair
	1	Animal Shelters		1987	Good
	6	Silver Burdett Science		1985	Good
	1	Activity Video Solids, Liquids, & Gases		2000	Good
	1	Weather & Seasons		2000	Good
	1	Kids of Living things		2000	Good
	1	Keeping Fit & Healthy		2000	Good
2		Silver Burdett Science	6	1985	Poor
	2	Silver Burdett Science	6	1985	Poor
2		A New Nation Adventures in Time & place	5	2000	Poor
	5	The Quilt Story		1985	Good
	8	Katy & the Big Snow		1971	Good
	7	The True Story of the 3 Little Pigs		1989	Good
	10	Images of Beauty		1989	Good
	13	Ca. Adventures in Time & Place	4	2000	Good
	1	A Message of Ancient Days		1991	Good
	2	Ancient World Adventures in Time & Place	6	2000	Good
1		Selection Plans & Instructional Support Book	6	1989	Good
1		A Message of Ancient Days		1991	Good

	19	The Land I Lost		1982	Perfect
	28	The Secret Soldier		1975	Perfect
1		Instruction Charts 2.2			Perfect
1		Instruction Charts 2.1			Perfect
	1	Oh A Hunting we Will Go		1989	Fair
	1	Mama do you Love Me?		1991	Fair
	1	Loving		1994	Good
	1	Aunt Flossie's Hats (and Crab Cakes Later)		1991	Perfect
	1	My Five Senses		1989	Good
	1	From peanuts to Peanut Butter		1992	Good
	1	Bear Shadow		1985	Good
	3	Big Book of Rhymes & Rhythms		1996	Good
	2	Thorndike Bainhart Beginning Dictionary		1972	Fair
	1	World Book Yearbook Events of 1988		1989	Good
	1	World Book Science Year 1990		1989	Good
	1	Sweet Valley Twins & Friends		1991	Good
	1	The Jack-O-Lantern		1994	Fair
	1	Father Murphy's Promise		1982	Fair
	1	The Call of the Wild		1963	Good
	1	Dealing with Dragons		1990	Fair
	1	The Lucky Pocket Rhyming Dictionary		2000	Great
	1	Easy Puppets		1951	Good
	5	The Story of Ferdinand		1936	Good
	8	Mike Mulligan and his Steam Shovel		1939	Good
	1	Adventures & Discoveries of Marco Polo		1953	Fair
	13	Barn Dance		1986	Great
	2	Clear the Cow Pasture, I'm Coming in for a Landing		1990	Great
	29	Fairy Tales		1989	Poor
	5	Race Horse in the Rain		2003	Great
	5	Let's Drive, Henry Ford		2004	Great
	3	Sam the Scarecrow		1980	Good
	1	Easter Bunny's Lost Egg		1980	Good
	6	The Doorbell Rang		1989	Good
	6	Teeny Tiny		1989	Good
1		Teacher's Resource Units 1-4	6	1996	Fair
	1	Mystery of the Lost Colony			Great
	1	Poems for Water Watching		1963	Fair
	1	Poems Children will Sit Still For		1969	Good
	1	Poetry for Holidays		1966	Poor
	2	Alphabet Band: My First Interactive		1999	Good

		Storybook			
	1	Animal Fair		1992	Good
	1	Danger		1991	Good
	1	Horace		1991	Good
	1	Dan, The Flying Man		1990	Good
	6	Big Book Magazine		1990	Good
	1	Bubbles, Bubbles Everywhere		1994	Great
	1	Our Tree House		1990	Good
	1	Down By the Station		1999	Good
	1	What's in My Pocket?		1995	Great
	1	The Nine Days of Camping		1990	Good
	1	Down By the Bay		1990	Fair
	1	Grumpy Elephant		1991	Good
	1	The Snowy Day		1962	Good
	1	Rainbow Planet			Poor
	1	Ratty-tatty		1987	Fair
	1	The Day the Goose Got Loose		1990	Good
	1	The Mystery of Magnets		1995	Good
	1	In the Chicken Coop		1990	Good
	1	Where does all the Garbage Go?		1996	Great
	1				
	1	My World: Adventures in Time & Place Unit 2 & 4	6	2000	Great
	1	Curious Creatures		1992	Good
	1	Big & Little		1992	Good
	1	Feathered Friends		1992	Good
	1	The Bunny Play		1988	Good
	1	Big Science: Animal Homes		1990	Good
	1	One Hungry Monster		1989	Good
	1	Dear Mr. Blueberry		1991	Good
	1	Seeds Get Around		1993	Good
	1	Animals in Hiding		1996	Good
	1	You are what you Eat		1994	Good
	1	World Book research Guide Index 22		1988	Good
	1	World Book Encyclopedia WXYZ		1988	Good
	1	World Book Encyclopedia U V		1988	Good
	1	World Book Encyclopedia T		1988	Good
	1	World Book Encyclopedia So-Sz		1988	Good
	1	World Book Encyclopedia S-Sn		1988	Good
	1	World Book Encyclopedia Q R		1988	Good
	1	World Book Encyclopedia P		1988	Good
	1	World Book Encyclopedia N-O		1988	Good
	1	Goosebumps Welcome to Camp Nightmare		1996	Fair

		1	America's Robert Lee	1951	Fair
		1	The Witch at the window	1984	Good
		1	Sweet Valley Twins tug of War	1987	Fair
		1	Goosebumps The Beast from The east	1996	Fair
		1	Goosebumps the Werewolf of fever swamp	1993	Fair
		1	Goosebumps Phantom of the Auditorium	1994	Fair
		1	Goosebumps Don't go to Sleep	1997	Fair
		1	High Pockets	1984	Fair
		1	Choose your own Adventure Summer Camp #18	1984	Fair
		1	A Necklace of raindrops	1968	Good
		1	A kind of Thief	1991	Fair
		1	Teen Witch Be careful what you whish for	1988	Good
		1	The Truth about Taffy Sinclair	1988	Poor
		1	Sweet Valley Twins Stretching the truth	1987	Poor
		1	Choose your Own Adventure Sky Trap #6	1979	Fair
		1	Black Stones Magic Adventures the Case Of the Mummy's tomb	1985	Fair
		1	The war with grandpa	1984	Poor
		1	Beverly Hills 90120 Meet the Stars	1991	Good
		1	Abracadabra The Magic Mix up	1989	Fair
		1	Goosebumps go Eat Worms	1994	Good
		1	Outrageous Clipart	1988	Poor
		1	Standard Treasury Of Learning 20	1960	Poor
		1	Standard Treasury Of Learning 19	1960	Poor
		1	Standard Treasury Of Learning 18	1960	Poor
		1	Standard Treasury Of Learning 17	1960	Poor
		1	Standard Treasury Of Learning 15	1960	Poor
		1	Standard Treasury Of Learning 14	1960	Poor
		1	Standard Treasury Of Learning 13	1960	Poor
		1	Standard Treasury Of Learning12	1960	Poor
		1	Standard Treasury Of Learning 11	1960	Poor
		1	Standard Treasury Of Learning 10	1960	Poor
		1	Standard Treasury Of Learning 9	1960	Poor
		1	Standard Treasury Of Learning 8	1960	Poor
		1	Standard Treasury Of Learning 7	1960	Poor
		1	Standard Treasury Of Learning 6	1960	Poor
		1	Standard Treasury Of Learning 5	1960	Poor
		1	Standard Treasury Of Learning 4	1960	Poor
		1	Standard Treasury Of Learning 1	1960	Poor

	1	The Golden Book Encyclopedia 6		1959	Poor
	1	The Golden Book Encyclopedia 14		1959	Poor
	1	The Golden Book Encyclopedia 1		1959	Poor
	2	Beginning to Read C		1986	Good
	1	Childcraft 5 Holidays & Customs		1971	Good
	5	Beginning to read B		1989	Good
	1	Puff & the Incredible Mr. Nobody		1982	Good
	1	Dinosaurs		1987	Good
	6	Beginning to Read A		1989	Good
	1	When the king rides By		1986	Perfect
	1	We're Off to Thunder Mt.		1987	Perfect
	1	The Crocodile & the Ostrich		1993	Poor
	1	A year in the City		1996	Perfect
	1	Coyote & the Butterflies		1993	Poor
	1	Nature's Show Offs		1991	Poor

Principal's Signature D. Aldred

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: CUSD Parent Representative to the SELPA Community Advisory Committee

Prepared by: David G. Scott, Director, Student Support Services

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: 10/17/07

Background Information

The Community Advisory Committee (CAC) is comprised of parents, teachers, agency representatives, administrators and interested community members. The CAC is an advisory body to the Butte County Special Education Local Plan Area (SELPA) and is required per Education Code 56190. Parent members of the CAC must be appointed by the School Board. Ms. Melissa Labrado, a parent of a student with special needs, has submitted the attached Application for Membership to the Butte County SELPA CAC.

Education Implications

Students experience more success in school when parents are informed, interested and involved.

Fiscal Implications

None

Additional Information

DO Recommendation: Approval

BUTTE COUNTY SELPA

Application for Membership

COMMUNITY ADVISORY COMMITTEE FOR SPECIAL EDUCATION

Name: Melissa D. Labrado

Address: 186 E. Shasta Ave #4A Chico 9597:
Street City Zip Code

Present Occupation: Instruction Aide

Home Phone: 566-0263 Work Phone: 879-7534

Please Check One: ☐ Student ☒ Parent ☐ Staff

Please Check One: ☐ Regular Education ☒ Special Education ☐ Other

Areas of Interest: ☒ Learning Handicapped ☐ Physically Handicapped ☐ Severely Handicapped ☐ Communicatively Handicapped ☐ Other _____

Do you have a disability? ☐ Yes ☒ No

Civic Activities or Organization you belong to, if any: Citrus School PTA - Member And Parent Support

What do you feel you can contribute to the CAC? I am compassionate about sharing vital info./resources w/ other →

How did you hear about the CAC? Dr. Applegate phoned me.

Have you attended any CAC business meetings? ☐ Yes ☒ No When?

Signature: M. Labrado Date: Revised 9/17/07

Sent to Director: David Scott Date: 9/17/07

Number of CAC members from your district to date: 4

Current members comprised of:

3 Parents (LCI/FFH) 1 Special Ed. Teachers Ø Regular Ed. Teachers

parents of Special needs children, and to Keep parents and schools well connected to better help ALL Students, General & Special Ed.

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: SELPA LEA Assurances

Prepared by: David G. Scott, Director, Student Support Services

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: 10/17/07

Background Information

The Chico Unified School District receives federal and state funds in order to provide special education services to students with disabilities. The Board's approval of the attached Special Education Local Plan Area Local Education Agency Assurances confirms that the District will meet the applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with IDEA 2004.

Education Implications

Appropriate educational programs for students with disabilities results in improved student achievement.

Fiscal Implications

The District received $2,094,258 in federal revenues and $3,594,305 in state revenues for special education programs for the 2006-07 school year.

Additional Information

DO Recommendation: Approval –

CERTIFICATION OF BOARD MINUTES

This is to certify that in accordance with Federal and State laws and regulations, the

_____

School Board, at its regular meeting on _____ approved the local plan
(date)
and that this plan is the basis for the operation and administration of special education programs. The agency(ies) herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 705 (20), 794-794b, Section 504 of Public Law, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title V of the California Code of Regulations.

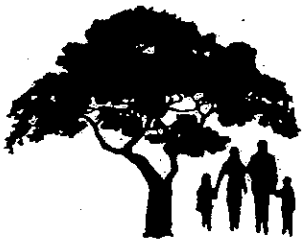
Votes: Ayes: _____
Noes: _____
Absent: _____

I certify that the foregoing statement is true and correct.

_____
(Signature of Authorized Representative)

_____
(Print or Type Name and Title)

_____
(Date)



BUTTE COUNTY SELPA
Butte County Special Education Local Plan Area
1859 Bird Street . Oroville, CA 95965
Phone: (530) 532-5621 . Fax: (530) 532-5794
E-Mail: rapplega@bcoe.org

ROY L. APPLEGATE,Ed.D., SELPA DIRECTOR

SPECIAL EDUCATION LOCAL PLAN AREA
LOCAL EDUCATION AGENCY (LEA) ASSURANCES

1. FREE APPROPRIATE PUBLIC EDUCATION (20 USC § 1412 (a)(1))

It shall be the policy of this LEA that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

2. FULL EDUCATIONAL OPPORTUNITY (20 USC § 1412 (a)(2))

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

3. CHILD FIND (20 USC § 1412 (a)(3))

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

4. INDIVIDUALIZED EDUCATION PROGRAM (IEP) AND INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) (20 USC § 1412 (a)(4))

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA

that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. LEAST RESTRICTIVE ENVIRONMENT (20 USC § 1412 (a)(5))

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

6. PROCEDURAL SAFEGUARDS (20 USC § 1412 (a)(6))

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

7. EVALUATION (20 USC § 1412 (a)(7))

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. CONFIDENTIALITY (20 USC § 1412 (a)(8))

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

9. PART C, TRANSITION (20 USC § 1412 (a)(9))

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

10. PRIVATE SCHOOLS (20 USC § 1412 (a)(10))

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. LOCAL COMPLIANCE ASSURANCES (20 USC § 1412 (a)(11))

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code, Part 30.

12. INTERAGENCY (20 USC § 1412 (a)(12))

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

13. GOVERNANCE (20 USC § 1412 (a)(13))

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. PERSONNEL QUALIFICATIONS (20 USC § 1412 (a)(14))

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the CDE about staff qualifications.

15. PERFORMANCE GOALS & INDICATORS (20 USC § 1412 (a)(15))

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. PARTICIPATION IN ASSESSMENTS (20 USC § 1412 (a)(16))

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. SUPPLEMENTATION OF STATE/FEDERAL FUNDS (20 USC § 1412 (a)(17))

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

18. MAINTENANCE OF EFFORT (20 USC § 1412 (a)(18))

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

19. PUBLIC PARTICIPATION (20 USC § 1412 (a)(19))

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. RULE OF CONSTRUCTION (20 USC § 1412 (a)(20))

(Federal requirement for State Education Agency only)

21. STATE ADVISORY PANEL (20 USC § 1412 (a)(21))

(Federal requirement for State Education Agency only)

22. SUSPENSION/EXPULSION (20 USC § 1412 (a)(22))

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

23. ACCESS TO INSTRUCTIONAL MATERIALS (20 USC § 1412 (a)(23))

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

24. OVERIDENTIFICATION AND DISPROPORTIONALITY (20 USC § 1412 (a)(24))

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

25. PROHIBITION ON MANDATORY MEDICINE (20 USC § 1412 (a)(25))

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

26. DISTRIBUTION OF FUNDS (20 USC § 1411(e),(f)(1-3)

(Federal requirement for State Education Agency only)

27. DATA (20 USC § 1418 a-d)

It shall be the policy of this LEA to provide data or information to the California Department of Education that may be required by regulations.

28. READING LITERACY (State Board requirement, 2/99)

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

29. CHARTER SCHOOLS (E.C. 56207.5 (a-c))

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

In accordance with Federal and State laws and regulations,

_____

(insert SELPA/District name)

certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 794, 705 (20), 794- 794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title V of the California Code of Regulations.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____, 200_____.

Yeas: _____ Nays: _____

Signed: _____

Title: _____,

Superintendent, Secretary to the Board of Education (or use appropriate titles)

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: MathLinks Agreement between CUSD and CSU Research Foundation

Prepared by: Carolyn Adkisson

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: 10/17/07

Background Information

The CSU, Chico Research Foundation, through the Center for Mathematics and Science Education, will provide MathLinks tutors for classroom teachers in the Citrus, Chapman, John McManus and Parkview schools for the 2007-08 academic year. Tutors will be provided for 2-3 hours/week of tutoring per classroom by requesting teachers (based on availability of tutors/schedules).

Education Implications

Fair and equitable tutoring services will be provided to the above-mentioned schools.

Fiscal Implications

CUSD will compensate the Foundation for the services of MathLinks tutors provided to each school in the fixed amount of $10,000 for each school, for a fixed amount of $40,000.

DO Recommendation: Carolyn Adkisson

AGREEMENT

This Agreement is dated August 1, 2007 and is entered into by and between the Chico Unified School District ("CUSD") and The CSU, Chico Research Foundation ("Foundation"), a California non-profit public benefit corporation and an auxiliary organization of California State University, Chico, who, in consideration of the mutual conditions, covenants and promises set forth below, agree as follows:

1. **Engagement.** CUSD engages Foundation and Foundation accepts engagement by CUSD to perform those services ("the Services") described on the attached Exhibit "A." Foundation agrees to undertake, perform and complete in a thorough, good and professional manner the Services.

2. **Compensation.** As and for compensation for performance by Foundation of the Services, CUSD shall pay to Foundation the amounts set forth on the attached Exhibit "B," which amounts shall be paid in the manner described on the attached Exhibit "B."

3. **Term.** The term of this Agreement shall commence on August 27, 2007 and shall continue through June 30, 2008 as more particularly described on the attached Exhibit "A," or until terminated as set forth below. The parties acknowledge and agree that time is of the essence. Should either party default in the performance of this Agreement or materially breach any of its provisions, the non-breaching party may terminate this Agreement by giving written notification to the breaching party.

4. **Termination.** Termination shall be effective immediately on receipt of said written notification, or five days after mailing of said notification, whichever occurs first. For purposes of this section, material breach of this Agreement shall include, but shall not be limited to, the following: Failure of Foundation to perform the Services in the manner and at the times required as set forth on the attached Exhibit "A;" nonpayment of compensation by CUSDin the manner required of it under Exhibit "B;" or, bankruptcy or insolvency of either party. Not withstanding the foregoing, in the event Foundation is unable to complete performance of the service in the time specified on the attached Exhibit "A" because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other causes beyond the reasonable control of Foundation, then the term of this Agreement shall be extended for a period equal to the period of such cause for failure of Foundation to perform. Should any such event arise during the term of this

Agreement, Foundation shall give CUSD written notice of such event within a reasonable time following Foundation becoming knowledgeable of such event and will advise CUSD as reasonably as possible of the anticipated duration of such event.

5. **Relationship of Parties.** CUSD and Foundation intend and agree that Foundation, in performing the Services, shall be and act as an independent contractor and shall have full and complete control of Foundation's work and the manner in which it is performed. Foundation shall be and is free to contract or perform similar duties for others during the term of this Agreement, so long as such does not interfere with Foundation's performance of the Services in the manner and at the times specified on the attached Exhibit "A." Foundation is not and shall not be deemed an agent or employee of CUSD. CUSD is interested only in the results of the work to be performed by Foundation. Foundation will determine the method, details and means of performing the Services. Foundation may, at Foundation's own expense, use employees or other subcontractors to perform the Services. Under no circumstances shall Foundation look to CUSD as Foundation's employer or as a partner, agent or principal. Foundation shall not be entitled to any benefits accorded to CUSD's employees including, without limitation, workers compensation, disability insurance, vacation or sick pay. Foundation shall be responsible for providing, at Foundation's expense and in Foundation's name, disability, workers compensation or other insurance as well as licenses and permits usual or necessary for conducting the Services hereunder. Foundation shall pay, when and as due, any and all taxes incurred as a result of Foundation's compensation hereunder, including estimated taxes.

6. **Indemnification.** Each party agrees to indemnify, defend and save harmless the other and its respective officers, agents, and employees from any and all liability, loss, expense, attorney's fees or claims accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with said party's performance under this Agreement, or accruing or resulting to any person, firm or corporation who may be injured or damaged by the negligence or intentional act or omission of said party, or its employees, agents, or subcontractors, in connection with this Agreement.

7. **Arbitration.** Any controversy arising from this Agreement or its breach shall be determined by three arbitrators appointed as set forth below:

a. Within ten days after notice by either party to the other requesting arbitration and stating the basis of the party's claim, one arbitrator shall be appointed by each party. Notice of the appointment shall be given by each party to the other when made.

b. The two arbitrators shall immediately choose a third arbitrator to act with them. If a party fails to select an arbitrator within the time allowed or if the two arbitrators fail to select a third arbitrator within ten days after their appointment, on application by either party the additional arbitrator shall be promptly appointed by the presiding judge of the Superior Court of the State of California in and for the County of Butte, acting as an individual. The party making the application shall give the other party ten days notice of the application.

The arbitration shall be conducted under California Code of Civil Procedure sections 1280, et seq. Hearings shall be held in Butte County, California. All notices, including notices under Code of Civil Procedure section 1290.4, shall be given in writing either by personal service or by registered or certified mail, postage prepaid, and return receipt requested, or by facsimile transmission with a confirmation copy delivered by mail. Notice shall be considered given three days after mailing. Notices shall be addressed as shown below for each party, except that, if any party gives notice of a change of name or address, notices to that party shall thereafter be given as shown in that notice.

CUSD:
Kelly Staley, Interim Superintendent
District Office
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
Telephone: (530) 891-3000
FAX: (530) 891-3220

FOUNDATION:
Carol Sager, Director
Office of Sponsored Programs
The CSU, Chico Research Foundation
California State University, Chico
Chico, California 95929-0870
Telephone: 530-898-5700
FAX: 530-898-6804

NOTICE: By initialing in the space below, you are agreeing to have any controversy arising from this Agreement or its breach decided by neutral arbitration as provided by California law and you are giving up any rights you might possess to have the dispute litigated in a court or jury trial. If you refuse to submit to arbitration after agreeing to this provision, you may be compelled to arbitrate under the authority of the California Code of Civil Procedure. Your agreement to this arbitration provision is voluntary.

WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING FROM THIS AGREEMENT OR ITS BREACH TO NEUTRAL ARBITRATION.

CUSD: _____ Initial Foundation: _____ Initial

8. **Assignment.** Neither party may assign its rights or obligations under this Agreement without the other party's prior written consent, which consent shall not be unreasonably withheld.

9. **Interpretation of Agreement.**

a. **Entire Agreement.** This Agreement and the exhibits attached hereto constitute the entire agreement between CUSD and Foundation and supersede all prior discussions, negotiations and agreements, whether oral or written. Any amendment to this Agreement, including an oral modification supported by new consideration, must be reduced to writing and signed by authorized representatives of both parties before it will be effective.

b. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

c. **Binding on Successors.** This Agreement ensures to the benefit of, and is binding on, the parties and their respective heirs, personal representatives, successors and assigns.

10. **Captions, Joint and Several Liability, Controlling Law.** The captions heading the various sections of this Agreement are for the convenience and shall not be considered to limit, expand or define the contents of the respective sections. Masculine, feminine or neuter gender, and the singular and the plural number shall each be considered to include the other whenever the context so requires. If either party consists of more than one person, each such person shall be jointly and severally liable. This Agreement shall be interpreted under California law and according to it fair meaning and not in favor of or against any party.

Executed at Chico, California.

CUSD:
Chico Unified School District

By: Kelly Staley

Date: 10-10-07

School District PO #: _____

FOUNDATION:
THE CSU, CHICO RESEARCH FOUNDATION
a California non-profit public benefit corporation

By: _____

Date: _____

Exhibit A
Scope of Work

The CSU, Chico Research Foundation, through the Center for Mathematics and Science Education, will provide MathLinks tutors for classroom teachers in the Citrus Avenue, Chapman Elementary, John McManus Elementary, and Parkview Schools for the 2007 - 08 academic year. Tutors will be provided for 2-3 hours/week of tutoring per classroom by requesting teachers (based on availability of tutors/schedules).

The CSU, Chico Research Foundation, through the Center for Mathematics and Science Education, will be responsible for the following:

- Provide fair and equitable tutoring services (based on requests by the individual schools) at the schools during the time periods stated
- Recruit and screen CSUC undergraduates to serve as math tutors in the K-6 classrooms
- Provide on-going training for the tutors in order for tutors to better meet the needs and expectations of participating teachers
- Provide payroll services for the tutors and program coordinators
- Provide program coordinators for the tutoring program
- Provide support for a Family Math Night to participating schools

Citrus Avenue, John McManus, Chapman and Parkview Elementary Schools will be responsible for the following:

- Provide the majority of instructional materials and copying services
- Provide facilities (classrooms and other school areas) in which the tutoring and meeting will take place
- Guarantee that tutors are not left unsupervised with children (i.e., ensure that cooperating teachers do not ask tutors to supervise students alone)

Work will begin September 4, 2007 and continue through June 30, 2008.

Exhibit B
Compensation

CUSD will compensate Foundation for the services of MathLinks tutors provided to each school in the fixed amount of $10,000 for each school, Citrus Avenue Elementary School, Chapman Elementary School, John McManus Elementary School, and Parkview Elementary School, for a total fixed price of $40,000.

If issuance of a Purchase Order by CUSD is necessary in order for the above compensation to be paid to Foundation for the Services to be performed under this Agreement, CUSD will issue and deliver to Foundation its Purchase Order upon execution hereof.

Foundation will invoice CUSD for $20,000 at the completion of the Fall 2007 semester and for $20,000 at the completion of the Spring 2008 semester. Foundation's invoices will include detail which schedules the amounts attributable to each participating CUSD School. Payment is due no later than thirty (30) days from date of the invoice.

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Consultant Agreement for John R. Alexander, Ph.D.

Prepared by: David G. Scott, Director, Student Support Services

- [x] Consent
- [ ] Information Only
- [ ] Discussion/Action

Board Date: 10/17/07

Background Information

The district provides a continuum of services to students with disabilities. The Transition Center Program is a part of the district's continuum of services for students with emotional/behavioral disabilities. Located on the Pleasant Valley High School campus, the Transition Center staff provide the educational programs and student support services which enable students with emotional disabilities to complete the requirements for the high school diploma. An integral part of the Transition Center Program is the individual, group and family clinical counseling provided to students and their parents.

Education Implications

Required per federal (IDEA 2004) and state (AB-1662) laws.

Fiscal Implications

The cost for this service is $56,700 for the remainder of the 2007-08 school year. Funding in the amount of $42,000 has been obtained from the Butte County SELPA to support the provision of these services.

Additional Information

DO Recommendation: Approval - [illegible]

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Busi
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: John R. Alexander, Ph.D.
Street Address/POB: 1700 Lawler Street
City, State, Zip Code: Chico, CA 95928
Phone: (530) 894-1018
Taxpayer ID/SSN: [redacted]
This agreement will be in effect from: 10/18/07 to 06/05/08
Location(s) of Services: (site) Pleasant Valley High School, Transition Center

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
   The consultant will provide individual and group psychotherapy to the students enrolled in the Transition Center as well as family therapy
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
   To increase student achievement through the provision of appropriate student support services
5. **Funding/Programs Affected:** (corresponding to accounts below)
   1) Special Education
   2)
   3)
6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6501	0	5750	1110	5800	14	510
2)							5800	14	
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** ☑ **Yes** ☐ **No**
8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

$ 60.00 Per Unit, **times** 945.00 # Units = $ 56,700.00 **Total for Services**

(Unit: ☑ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

$
$
$
0.00 **Total for Addit'l Expenses**

$ 56,700.00 **Grand Total**

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) _____
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, *unless* determined to be Contract Employee – See BS10a)

Business Serv.
CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http:///www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: **(If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)**

John R Alexander PhD — John R. Alexander, Ph.D. — 9/21/07
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

(Signature of Originating Administrator) — David G. Scott — 9/21/07
(Print Name) (Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs) — Kelly Staley — 9/24/07
(Print Name) (Date)

APPROVED: ☑ **Consultant** ☐ **Contract Employee**

Scott Jones — Scott Jones — 9/25/07
(Signature of Asst. Supt. – Business Services) (Print Name) (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):	**DISPOSITION OF CHECK by Accounts Payable:** (check released upon completion of services)
☐ Partial Payment thru: _____ (Date)	☐ Send to Site Administrator: _____ (Date check required)
☐ Full or Final Payment	☐ Mail to Consultant

$ _____ (Amount) _____ (Originating Administrator Signature – Use Blue Ink) _____ (Date)

Agenda Item #: _____

PROPOSED AGENDA ITEM: Consultant Agreement for Generation YES (EETT-c) Grant program

_X__ Consent

____ Information Only

Board Date: October 17, 2007

____ Discussion/Action

Background Information

Enhancing Education Through Technology (EETT-c), Round 6 - competitive grant award - Part of No Child Left Behind

This grant provides cross staff development between (primarily 4th-6th grade) students and teachers for projects that integrate technology into the curriculum. This is the first year of a 2-year grant. The GenYES program is a proven, successful model used in other California schools and was the basis for this grant. This grant provides funding for more computers in classrooms and one wireless laptop cart for each of the five elementary schools involved in this program. (Parkview, McManus, Citrus, Chapman & Rosedale)

The consultant agreement will pay for licensing for the GenYES program, provides necessary ports/feedback, supplies and program support.

Education Implications

The lessons prepared and the additional technical support by students will strengthen academic programs and are designed to meet existing CUSD standards & benchmarks.

Fiscal Implications

No impact on General Fund. Paid 100% with Federal grant.

Recommendation

Approval of consultant agreement

Prepared by: Vikki Gillett

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Generation YES Corp
Street Address/POB: 2584 RW Johnson Blvd., SW
City, State, Zip Code: Olympia, WA 98412
Phone: 888-941-4369
Taxpayer ID/SSN: 91-2025301

This agreement will be in effect from: 11/01/07 to 06/30/07
Location(s) of Services: (site) Chapman, Citrus, McManus, Parkview, Rosedale

3. **Scope of Work to be performed:** (attach separate sheet if necessary)
   GenYes licenses, teacher training & support, printed program & curriculum guides, student materials, online project mgmt. tools for students & teachers, project advisors for every GenYes project and NWREL evaluation for each school.
4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:**
   The GenYes supports academic standards and has been correlated to ISTE NETS standards for student. Using a reverse mentoring approach, students & teachers partner to integrate technology into the curriculum.
5. **Funding/Programs Affected:** (corresponding to accounts below)
   1) Enhancing Education Through Technology (EETT) competitive grant (through NCLB)
   2)
   3)
6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	4046	9	0000	2400	5800	14	741
2)							5800	14	
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** ☐ Yes ☑ No
8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

$ 16,250.00 Per Unit, times 1.00 # Units = $ 16,250.00 **Total for Services**

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

$
$
$

0.00 **Total for Addit'l Expenses**

$ 16,250.00 **Grand Total**

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) _____
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, *unless* determined to be Contract Employee – See BS10a)

Business Services Use Only
CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/ _dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Dennis O. Harper — (Signature of Consultant) | Dennis O. Harper — (Print Name) | Oct. 10, 2007 — (Date)

12. RECOMMENDED:

Vikki Gillett — (Signature of Originating Administrator) | VIKKI Gillett — (Print Name) | 10-10-07 — (Date)

13. APPROVED:

_____ — (Signature of District Administrator, or Director of Categorical Programs) | _____ — (Print Name) | _____ — (Date)

APPROVED: ☐ Consultant ☐ Contract Employee

Jim Connler — (Signature of Asst. Supt. – Business Services) | Assistant Supt — (Print Name) | 10/10/07 — (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)
☐ Partial Payment thru: _____ (Date)	☐ Send to Site Administrator: _____ (Date check required)
☐ Full or Final Payment	☐ Mail to Consultant

$ _____ (Amount) | _____ (Originating Administrator Signature – Use Blue Ink) | _____ (Date)

Agenda Item #: _____

PROPOSED AGENDA ITEM: Consultant Agreement for BCOE-CTAP/EETT services

_X__ Consent

____ Information Only

Board Date: October 17, 2007

____ Discussion/Action

Background Information

Enhancing Education Through Technology (EETT)– for two competitive grants and the formula grant awards -- Part of No Child Left Behind

Through the Butte County Office of Education (BCOE), the Calif. Technology Assistance Program (CTAP) coordinator assists in implementation of the grants, provides & facilitates staff development, gathers data for assessment, and assists with completion of state reports and program modifications where necessary.

Education Implications

These grants provide staff development for technology integration into the curriculum, and include components for assessing/corrective effectiveness of student achievement of standards.

Fiscal Implications

No impact on General Fund. Paid 100% with Federal grant funds.

Recommendation

Approval of consultant agreement

Prepared by: Vikki Gillett

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Office of Education (BCOE) California Technology Assistance Project (CTAP)
Street Address/POB: 1859 Bird Street
City, State, Zip Code: Oroville, CA 95965
Phone: 530-532-5814
Taxpayer ID/SSN:
This agreement will be in effect from: 11/01/07 to 06/30/08
Location(s) of Services: (site) BCOE Office and CUSD Schools

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
   Services to be performed by Cyndi Bailey. Coordination and implementation of EETT-C/EETT-F grants, including tracking & evaluation of student achievement, development & facilitation of professional development goals, monitoring progress, completion of state reports/surveys, planning and overall communication
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
   Part of No Child Left Behind
   EETT=Enhancing Education Through Technology
   10 days EETT-Rd 4; 4 days EETT - Rd 6; 6 days EETT-F; 7 days CTAP sponsored at NO COST
5. **Funding/Programs Affected:** (corresponding to accounts below)
   1) EETT-C Competitive Grant (accounts 1 & 2 below)
   2) EETT-F Formula Grant (account 3 below)
   3)
6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	50.00	01	4046	8	0000	2420	5800	14	741
2)	20.00	01	4046	9	0000	2420	5800	14	741
3)	30.00	01	4045	8	0000	2420	5800	14	741

7. **Is there an impact to General Fund, Unrestricted funding?** ☐ Yes ☑ No
8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

$ 9,000.00 Per Unit, **times** 1.00 # Units = $ 9,000.00 **Total for Services**

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

$
$
$ 0.00 **Total for Addit'l Expenses**

$ 9,000.00 **Grand Total**

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) _____
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, *unless* determined to be Contract Employee – See BS10a)

Business Services Use Only
CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http:///www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant)	(Print Name)	(Date)
[signature]	Paul S. Haas	10/10/07

12. RECOMMENDED:

(Signature of Originating Administrator)	(Print Name)	(Date)
Vikki Gillett	Vikki Gillett	10-10-07

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)	(Print Name)	(Date)

APPROVED: ☒ **Consultant** ☐ **Contract Employee**

(Signature of Asst. Supt. – Business Services)	(Print Name)	(Date)
Jan Combes	Jan Combes	10-10-07

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):	**DISPOSITION OF CHECK by Accounts Payable:** (check released upon completion of services)
☐ Partial Payment thru: _____ (Date)	☐ Send to Site Administrator: _____ (Date check required)
☐ Full or Final Payment	☐ Mail to Consultant

$ _____		
(Amount)	(Originating Administrator Signature – Use Blue Ink)	(Date)

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Professional Tutors of America

☑ Consent

☐ Information Only

Board Date: October 17, 2007

☐ Discussion/Action

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified for Program Improvement (PI). PI schools and LEAs must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. All supplemental services must be rendered by a State Board of Education (SBE) approved provider.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

Districts that receive Title I funding and have schools in PI status are required to set aside a portion of their Title I allocation. This set-aside must be used to pay the SBE approved Supplemental Service Providers for their contracted services.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   ☑ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   ☑ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Professional Tutors of America
Street Address/POB: 3350 E. Birch, Suite 108
City, State, Zip Code: Brea, California 92821
Phone: (800) 832-2487 FAX (714) 671-1887
Taxpayer ID/SSN:
This agreement will be in effect from: 10/18/07 to 06/30/08
Location(s) of Services: (site) Chapman, Citrus, McManus, Parkview, Rosedale, Chico Junior, Fair View

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
   Provides individual tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services. Provider will pre- and post-test students and provide services based on individual student need. Provider will supply ongoing progress reports to parents and the district per agreement.
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
   Title I, No Child left Behind Supplemental Services requirement to provide parents with individual tutoring services for their children.
5. **Funding/Programs Affected:** (corresnonding to accounts below)
   1) District Title I Funds
   2)
   3)
6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** ☐ Yes ☑ No
8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

$ 8.00 Per Unit, times 1,260.00 # Units = $ 10,080.00 **Total for Services**

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**
   $
   $
   $ 0.00 **Total for Addit'l Expenses**

   $ 10,080.00 **Grand Total**

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) _____
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, *unless* determined to be Contract Employee – See BS10a)

Business Services Use Only
CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http:///www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: **(If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)**

Bob Harraka — (Signature of Consultant) | Bob Harraka (Print Name) | 10-5-07 (Date)

12. RECOMMENDED:

Janet K Brinson — (Signature of Originating Administrator) | Janet Brinson, Director (Print Name) | 10/9/07 (Date)

13. APPROVED:

Janet K Brinson — (Signature of District Administrator, or Director of Categorical Programs) | Janet Brinson, Director (Print Name) | 10/9/07 (Date)

APPROVED: ☑ **Consultant** ☐ **Contract Employee**

Scott Jones — (Signature of Asst. Supt. – Business Services) | Scott Jones (Print Name) | 10/10/07 (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):	**DISPOSITION OF CHECK by Accounts Payable:** (check released upon completion of services)
☐ Partial Payment thru: _____ (Date)	☐ Send to Site Administrator: _____ (Date check required)
☐ Full or Final Payment	☐ Mail to Consultant

$ _____ (Amount) | _____ (Originating Administrator Signature – Use Blue Ink) | _____ (Date)

Agenda Item: _____
(DO Use Only)

PROPOSED AGENDA ITEM: Club Z In-Home Tutoring Service

☑ Consent

☐ Information Only

Board Date: October 17, 2007

☐ Discussion/Action

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified for Program Improvement (PI). PI schools and LEAs must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. All supplemental services must be rendered by a State Board of Education (SBE) approved provider.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

Districts that receive Title I funding and have schools in PI status are required to set aside a portion of their Title I allocation. This set-aside must be used to pay the SBE approved Supplemental Service Providers for their contracted services.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____
RCF# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
   [✓] On File (click to view) [ ] Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
   [✓] On File (click to view) [ ] Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Club 2 In Home Tutoring Services
Street Address/POB: 15310 Amberly Drive, Suite 185
City, State, Zip Code: Tampa, Florida 33647
Phone: (813) 831-5516
Taxpayer ID/SSN:
This agreement will be in effect from: 10/18/07 to 06/30/08
Location(s) of Services: (site) Chapman, Citrus, McManus, Parkview, Rosedale, Chico Junior, Fair View

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
   Provides individual tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services. Provider will pre- and post-test students and provide services based on individual student need. Provider will supply ongoing progress reports to parents and the district per agreement.
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
   Title I, No Child left Behind Supplemental Services requirement to provide parents with individual tutoring services for their children.
5. **Funding/Programs Affected:** (corresponding to accounts below)
   1) District Title I Funds
   2)
   3)
6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** [ ] Yes [✓] No
8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

$ 15.00 Per Unit, times 1,260.00 # Units = $ 18,900.00 **Total for Services**

(Unit: [ ] Per Hour [ ] Per Day [ ] Per Activity)

9. **Additional Expenses:**

$
$
$ 0.00 **Total for Addit'l Expenses**

$ 18,900.00 **Grand Total**

10. Amounts of $5,001.00 or more require Board Approval: (date to Board) _____
(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, *unless* determined to be Contract Employee – See BS10a)

Business Services Use Only
CA# _____
V# _____
RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum $1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http:///www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: **(If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)**

Todd Walden — (Signature of Consultant) — Todd Walden (Print Name) — 10/9/07 (Date)

12. RECOMMENDED:

Janet K Brinson — (Signature of Originating Administrator) — Janet Brinson, Director (Print Name) — 10/9/07 (Date)

13. APPROVED:

Janet K Brinson — (Signature of District Administrator, or Director of Categorical Programs) — Janet Brinson, Director (Print Name) — 10/9/07 (Date)

APPROVED: ☑ **Consultant** ☐ **Contract Employee**

Scott Jones — (Signature of Asst. Supt. – Business Services) — Scott Jones (Print Name) — 10/10/07 (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):	**DISPOSITION OF CHECK by Accounts Payable:** (check released upon completion of services)
☐ Partial Payment thru: _____ (Date)	☐ Send to Site Administrator: _____ (Date check required)
☐ Full or Final Payment	☐ Mail to Consultant

$ _____ (Amount)	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)

Agenda Item #: _____
(DO Use Only)

PROPOSED AGENDA ITEM: DECLARATION OF SURPLUS PROPERTY

Prepared by: SCOTT JONES, DIRECTOR, FISCAL SERVICES

X Consent

_____ Information Only

Board Date: 10/17/07

_____ Discussion/Action

Background Information

QUARTERLY DISPOSAL OF SURPLUS PROPERTY

Education Implications

NONE

Fiscal Implications

NONE

Additional Information

Recommendation:

I recommend consent to dispose of surplus property

MEMORANDUM

To: CHICO UNIFIED SCHOOL BOARD

From: SCOTT JONES, DIRECTOR, FISCAL SERVICES

Date: 10/17/07

Re: DECLARATION OF SURPLUS PROPERTY

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.

2. The Superintendent may authorize the sale of the property by public auction.

3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.

4. If the Superintendent or Designee agrees that the property is worth no more than $2,500, the Superintendent may designate any employee to sell the property without advertising.

5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Useable Surplus Property 10/17/07

BO#	Description	Cond.	Transfer/ Sold	Rec'd From	Value	Universal Waste
5957	APC BACK UP OFFICE 500	2	WHSE	CHS	50	Y
5957	APC BACK UP OFFICE 500	2	WHSE	CHS	50	Y
5959	MAGNAVOX TV	1	WHSE	COHASSET	10	Y
5960	FILING CABINET	2	LOMA VISTA	COHASSET	5	N
5961	5 PARTITIONS W/ FABRIC	2	WHSE	COHASSET	5	N
5963	FELLOWES POWERSHRED	2	WHSE	PVHS	5	Y
5963	SYLVANIA TV	2	WHSE	PVHS	10	Y
5971	2 DESK CHAIRS	1	WHSE	DIST OFC	10	N
5971	EXECUTIVE CHAIR	1	CITRUS	DIST OFC	20	N
5971	2 EASEL BOARDS	1	CITRUS	DIST OFC	5	N
5978	2 DESK CHAIRS	1	WHSE	DIST OFC	75	N
5979	REFRIGERATOR UNIT (OUTDOOR)	1	AFC	FOOD SVC	100	Y
5982	PIANO, HOWARD CINCINNATI	1	WHSE	NEAL DOW	50	N
5990	SLIDE PROJECTOR	1	WHSE	CHAPMAN	5	Y
5990	CAROUSEL PROJECTOR	1	WHSE	CHAPMAN	5	Y
5990	2 PROJECTOR RECORDER CARTRIDGES	1	WHSE	CHAPMAN	5	Y
5990	BROTHER TYPEWRITER	2	WHSE	CHAPMAN	5	Y
5994	WOODEN STAFF CHAIR	1	WHSE	SIERRA VIEW	2	N
5994	BOOK SHELF 48" h X 36" w	1	WHSE	SIERRA VIEW	5	N
5994	HALF MOON WOODEN TABLE	1	WHSE	SIERRA VIEW	1	N
5994	40 MED. PLASTIC CHAIRS	2	WHSE	SIERRA VIEW	1	N
5994	3 STUDENT DESKS W/SIDE CUBBIES	2	WHSE	SIERRA VIEW	5	N
5994	32 OPEN FRONT STUDENT DESKS	2	WHSE	SIERRA VIEW	1	N
5996	2 MOBILE SALAD BAR CARTS	2	WHSE	CHS	50	N
5996	4 REEL MOWERS	2	WHSE	CHS	5	N
5996	2 MOBILE SALAD BAR CARTS	2	WHSE	CHS	50	N
5996	4 REEL MOWERS	2	WHSE	CHS	5	N
5997	12 STUDENT DESKS	2	WHSE	CHS	5	N
5997	2 FILE CABINETS	2	WHSE	CHS	5	N
5997	1 ROUND TABLE	2	WHSE	CHS	5	N
5997	6 PLASTIC CHAIRS	2	WHSE	CHS	5	N
5997	12 STUDENT DESKS	2	WHSE	CHS	5	N
5997	2 FILE CABINETS	2	WHSE	CHS	5	N
5997	1 ROUND TABLE	2	WHSE	CHS	5	N
5997	6 PLASTIC CHAIRS	2	WHSE	CHS	5	N
5999	2 TALL METAL TABLES	1	WHSE	MARIGOLD	5	N
5999	27 SMALL 1ST GRADE CHAIRS	1	WHSE	MARIGOLD	1	N
5999	2 COAT RACKS	1	WHSE	MARIGOLD	5	N
5999	METAL CABINET	1	WHSE	MARIGOLD	5	N
5999	7 STUDENT CHAIRS	1	WHSE	MARIGOLD	5	N
5999	METAL COMPUTER TABLE	2	WHSE	MARIGOLD	5	N
5999	STUDENT LIFT TOP DESK	2	WHSE	MARIGOLD	5	N
5999	1 ADJUSTABLE TABLE	2	WHSE	MARIGOLD	10	N
5999	2 WOODEN COMPUTER DESKS	2	WHSE	MARIGOLD	5	N
5999	CARPET MACHINE	2	WHSE	MARIGOLD	50	N
6002	TEACHERS DESK	2	WHSE	HOOKER OAK	25	N
6005	IBM SELECTRIC III TYPEWRITER	2	WHSE	CHS	25	Y
6008	STEREO VCR- 4 HEAD	2	WHSE	CHS	20	Y
6014	12 MOTOROLA WALKIE TALKIES	2	WHSE	AFC	5	Y
6014	12 RADIO CHARGERS	2	WHSE	AFC	5	Y
6014	HP ADAPTER	2	WHSE	AFC	5	Y
6016	11 CHILDREN'S DESKS	1	WHSE	PARKVIEW	5	N
6016	2 TEACHERS DESKS	1	WHSE	PARKVIEW	5	N
6016	2 TABLES	1	WHSE	PARKVIEW	5	N
6016	BOOK CASE	1	WHSE	PARKVIEW	5	N
6016	22 CHAIRS	1	WHSE	PARKVIEW	5	N

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Useable Surplus Property 10/17/07

BO#	Description	Cond.	Transfer/ Sold	Rec'd From	Value	Universal Waste
6026	ELMO OVERHEAD PROJECTOR	2	WHSE	PVHS	40	Y
6030	6 VCR'S	1	WHSE	LCC	5	Y
6035	MINOLTA COPIER EP2151	2	TRADE-IN	LOMA VISTA	100	Y
6035	MINOLTA COPIER DI550	2	TRADE-IN	LOMA VISTA	100	Y
6039	UPRIGHT PIANO	1	WHSE	CHAPMAN	5	N
6039	BLACK PLASTIC ROLLING CART	1	WHSE	CHAPMAN	5	N
6039	15 LARGE TABLES	2	WHSE	CHAPMAN	5	N
6039	SMALL TABLE	2	WHSE	CHAPMAN	5	N
6039	SMALL TEACHER'S DESK	2	WHSE	CHAPMAN	5	N
6039	METAL CUBBY CABINET	2	WHSE	CHAPMAN	5	N
6039	COMPUTER TABLE	2	WHSE	CHAPMAN	5	N
6039	OLD STYLE STUDENT DESK	2	WHSE	CHAPMAN	5	N
6039	STUDENT DESK/CHAIR(ATTACHED0	2	WHSE	CHAPMAN	5	N
6040	IBM WHEELWRITER 3 TYPEWRITER	1	WHSE	CHAPMAN	30	Y

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Unrepairable Surplus Property 10/17/07

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
5954	VCR- ADMIRAL	3	WHSE	SIERRA VIEW	N/A	Y
5954	SYMPHONIC 6400	3	WHSE	SIERRA VIEW	N/A	Y
5966	EPSON STYLUS C86 PRINTER	3	WHSE	PVHS	N/A	Y
5967	EPSON STYLUS C86 PRINTER	3	WHSE	PVHS	N/A	Y
5968	HP PHOTOSMART 7350 PRINTER	3	WHSE	PVHS	N/A	Y
5971	DESK CHAIR	3	WHSE	DIST OFC	N/A	N
5999	METAL 4 DRAWER FILE CABINET	3	WHSE	MARIGOLD	N/A	N
6000	FLUTE	3	WHSE	CJHS	N/A	N
6000	CLARINET	3	WHSE	CJHS	N/A	N
6000	ALTO SAXAPHONE	3	WHSE	CJHS	N/A	N
6000	CONCERTMATE KEYBOARD	3	WHSE	CJHS	N/A	N
6002	HP DESKJET 660C PRINTER	3	WHSE	HOOKER OAK	N/A	N
6002	MAGIC CHEF MICROWAVE	3	WHSE	HOOKER OAK	N/A	N
6002	3 SHARP VCR'S	3	WHSE	HOOKER OAK	N/A	N
6002	COMPAQ KEYBOARD	3	WHSE	HOOKER OAK	N/A	N
6005	SHREDDER	3	WHSE	D.O.	N/A	Y
6009	TV	3	WHSE	HOOKER OAK	N/A	Y
6017	HEWLETT PACKARD PRINTER	3	WHSE	OAKDALE @ BJHS	N/A	Y
6025	3 VCR'S	3	WHSE	PVHS	N/A	Y
6030	2 OVERHEAD PROJECTORS	3	WHSE	LCC	N/A	Y
6033	BASEBALL BACKSTOP	3	WHSE	BJHS	N/A	N
6034	REFRIGERATOR	3	TRADE-IN	SIERRA VIEW	N/A	Y
6036	MAG ONE RADIO	3	WHSE	LOMA VISTA	N/A	Y
6039	4 OVERHEAD PROJECTORS	3	WHSE	CHAPMAN	N/A	Y
6039	SMALL REFRIGERATOR	3	WHSE	CHAPMAN	N/A	Y
6039	5 FILMSTRIP PROJECTORS	3	WHSE	CHAPMAN	N/A	Y
6039	2 RECORD PLAYERS	3	WHSE	CHAPMAN	N/A	Y
6039	2 TYPEWRITERS	3	WHSE	CHAPMAN	N/A	Y
6039	BETA MAX PLAYER	3	WHSE	CHAPMAN	N/A	Y

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 10/17/07 to Computers for Classroom for refurbishing to current technology standards and reallocating back to schools

BO#	Description	Cond.	Rec'd From
5941	9 COMPUTERS PLUS COMPUTERS	1	AFC
5941	3 COMPAQ COMPUTERS	1	AFC
5942	HP JORNADA HANDHELD PC	1	CHS
5962	ROYAL 410 TYPEWRITER	3	FOREST RANCH
5962	SMITH CORONA TYPEWRITER	3	FOREST RANCH
5962	2 HP LASER JET III PRINTERS	3	FOREST RANCH
5962	AXION MONITOR	3	FOREST RANCH
5962	COMPAQ CPU	3	FOREST RANCH
5962	CHICO PC CPU	3	FOREST RANCH
5962	3 DELL CPU'S	3	FOREST RANCH
5962	HP DESKJET PRINTER	3	FOREST RANCH
5962	HP DESKWRITER PRINTER	3	FOREST RANCH
5962	HP MONITOR	3	FOREST RANCH
5962	IMPRESSION MONITOR	3	FOREST RANCH
5962	EPSON PRINTER	3	FOREST RANCH
5962	4 ASST KEYBOARDS	3	FOREST RANCH
5972	MONITOR	3	DIST OFC
5972	DELL HARD DRIVE	3	DIST OFC
5972	GATEWAY HARD DRIVE	3	DIST OFC
5972	CFC HARD DRIVE	3	DIST OFC
5972	DELL COMPUTER	3	DIST OFC
5973	GATEWAY PIII COMPUTER	1	SIERRA VIEW
5973	6 NEC MONITORS	1	SIERRA VIEW
5973	GATEWAY MONITOR	1	SIERRA VIEW
5973	HP MONITOR	1	SIERRA VIEW
5973	4 CFC COMPUTERS	1	SIERRA VIEW
5974	2 COMPAQ CPU'S	2	LCC
5974	APPLE PRINTER	2	LCC
5974	MISC KEYBOARDS, MOUSES, SPEAKERS	2	LCC
5974	HP DESKJET PRINTER	3	LCC
5974	MONITOR	3	LCC
5974	ELMO OVERHEAD PROJECTOR	3	LCC
5975	COMPAQ DESKPRO COMPUTER	2	NEAL DOW
5976	6 COMPUTERS PLUS COMPUTERS	1	MJHS
5976	GATEWAY CELERON COMPUTER	1	MJHS
5976	DELL LATITUDE LAPTOP	1	MJHS
5976	40 CFC DESKTOP COMPUTERS	1	MJHS
5976	14 CFC LAPTOP COMPUTERS	1	MJHS
5977	KOMODO VGA MONITOR	1	BJHS
5977	6 COMPUTERS PLUS COMPUTERS	1	BJHS
5977	GATEWAY ATX SAN PIII COMPUTER	1	BJHS
5977	NOKIA VGA MONITOR	1	BJHS
5977	39 CFC COMPUTERS	1	BJHS
5980	GATEWAY TOWER	1	PVHS
5980	2 TOWERS	1	PVHS
5980	2 COMPAQ TOWERS	1	PVHS
5980	MONITOR	1	PVHS
5980	16 NETWORK SWITCHES	1	PVHS

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 10/17/07 to Computers for Classroon__ for refurbishing to current technology standards and reallocating back to schools

BO#	Description	Cond.	Rec'd From
5980	GATEWAY E-4200	1	PVHS
5980	HP VECTIA	1	PVHS
5980	2 MONITORS	1	PVHS
5980	COMPAQ	1	PVHS
5980	COMPAQ DRIVE	1	PVHS
5981	BATTERY BACK-UP	3	OAKDALE
5981	3 CFC COMUTERS	3	OAKDALE
5981	CFC SERVER	3	OAKDALE
5981	6 KDS MONITORS	3	OAKDALE
5981	POWER BACKUP	3	OAKDALE
5981	FAX MACHINE	3	OAKDALE
5983	PROVIEW PV680R VGA MONITOR	1	E.W.E.
5983	WEN TECH VGA MONITOR	1	E.W.E.
5983	NOKIA VGA MONITOR	1	E.W.E.
5983	77 CFC COMPUTERS	1	E.W.E.
5983	2 NEC MULTISYNC MONITORS	3	E.W.E.
5986	3 TOSHIBA TOWERS	3	CJHS
5986	6 GATEWAY TOWERS	3	CJHS
5986	PIONEER LASER DISK PLAYER	3	CJHS
5986	DELL TOWER	3	CJHS
5986	EPSON PRINTER	3	CJHS
5986	GATEWAY MONITOR	3	CJHS
5986	UMAX SCANNER	3	CJHS
5986	BIG BLACK PROJECTOR	3	CJHS
5986	2 MONITORS	3	CJHS
5986	POWER SUPPLY 5 HUBS	3	CJHS
5986	55 MISC COMPUTERS	3	CJHS
5987	23 CFC COMPUTERS	1	BJHS
5988	LAPTOP	1	LOMA VISTA
5989	GATEWAY E-4200 MINI TOWER	2	PVHS
5989	LANTEK 40X MAX PENTIUM	2	PVHS
5992	38 GATEWAY TOWERS	3	CJHS
5992	COMPUTERS PLUS COMPUTER	3	CJHS
5992	9 IMAC UNITS	3	CJHS
5992	2 HUB CENTERCOMS	3	CJHS
5992	2 OVERHEAD PROJECTORS	3	CJHS
5992	GATEWAY MONITOR	3	CJHS
5992	2 MISC HUBS	3	CJHS
5992	3 MISC MONITORS	3	CJHS
5992	POWER SUPPLY	3	CJHS
5992	72 MISC COMPUTERS	3	CJHS
5993	6 COMPAQ DESK PRO'S	2	SIERRA VIEW
5993	21 DELL OPTI-PLEX COMPUTERS	2	SIERRA VIEW
5993	MICROSOFT COMPUTER	2	SIERRA VIEW
5993	2 E TOWERS	2	SIERRA VIEW
5993	ADI MICROSCAN MONITOR	2	SIERRA VIEW
5993	SYLVANIA MONITOR	2	SIERRA VIEW
5993	2 COMPAQ MONITORS	2	SIERRA VIEW

Condition:
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2. Needs Minor Repair
3. Unrepairable

Surplus Property 10/17/07 to Computers for Classrooms for refurbishing to current technology standards and reallocating back to schools

BO#	Description	Cond.	Rec'd From
5993	DELL MONITOR	2	SIERRA VIEW
5993	4 HP DESKJET PRINTERS	2	SIERRA VIEW
6001	2 HP DESKJET COLORED PRINTERS	2	MJHS
6003	25 CFC COMPUTERS	1	MJHS
6004	6 COMPUTERS PLUS CPU'S	1	CHS
6004	2 PHILLIPS MONITORS	1	CHS
6004	6 DELL MONITORS	1	CHS
6004	9 COMPAQ MONITORS	1	CHS
6004	MONITOR	1	CHS
6004	46 DELL OPTIPLEX CPU'S	1	CHS
6004	12 GATEWAY 15" MONITORS	1	CHS
6004	6 PHILLIPS 15" MONITORS	1	CHS
6004	MAXTECH MONITOR	1	CHS
6004	NEC MONITOR	1	CHS
6004	EV500 MONITOR	1	CHS
6004	GATEWAY MONITOR	1	CHS
6004	MITSUBISHI MONITOR	1	CHS
6004	8 TANGENT MONITORS	1	CHS
6004	10 COMPAQ CPU'S	1	CHS
6006	6 P3 COMPUTERS	3	SHASTA
6007	EPSON 636U SCANNER	1	CHS
6010	COMPUTERS PLUS COMPUTER	1	CHS
6010	3 COMPAQ CPU'S	1	CHS
6010	COMPAQ MONITOR	1	CHS
6011	HUB	3	CJHS
6011	HP 6840 PRINTER	3	CJHS
6011	COMPUTER PLUS TOWER	3	CJHS
6011	2 IMAC UNITS	3	CJHS
6011	APPLE TOWER	3	CJHS
6011	GATEWAY TOWER	3	CJHS
6011	MAC MONITOR	3	CJHS
6011	2 APPLE MONITORS	3	CJHS
6011	EPSON PROJECTOR	3	CJHS
6011	APC BK UP PRO	3	CJHS
6011	ALLIED HUB	3	CJHS
6011	SPEED STREAM ROUTER	3	CJHS
6011	DELL PRINTER	3	CJHS
6011	DVD PRINTER	3	CJHS
6011	EPSON PRINTER	3	CJHS
6011	MISC SCANNER	3	CJHS
6011	APPLE LASER WRITER	3	CJHS
6011	8 MISC MONITORS	3	CJHS
6011	HP 5650 PRINTER	3	CJHS
6011	45 MISC CFC COMPUTERS	3	CJHS
6012	EPSON PRINTER	3	PVHS
6012	HP PRINTER	3	PVHS
6013	3 APPLE KEYBOARDS	1	PVHS
6013	GATEWAY E4200 CPU	2	PVHS

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 10/17/07 to Computers for Classroom for refurbishing to current technology standards and reallocating back to schools

BO#	Description	Cond.	Rec'd From
6013	HP DESKWRITER PRINTER	3	PVHS
6013	KEYBOARD	3	PVHS
6013	EPSON STYLUS PRINTER	3	PVHS
6013	LEADING EDGE COLOR MONITOR	3	PVHS
6013	NEC MULTISYNC II MONITOR	3	PVHS
6013	GATEWAY COLOR MONITOR	3	PVHS
6013	COMPUTER CPU	3	PVHS
6015	HP LASERJET 5SI	3	SHASTA
6015	GATEWAY E-1400	3	SHASTA
6015	OVERHEAD PROJECTOR	3	SHASTA
6015	2 DUKANE OVERHEAD PROJECTORS	3	SHASTA
6015	ELMO OVERHEAD PROJECTOR	3	SHASTA
6015	DA-LITE OVERHEAD PROJECTOR	3	SHASTA
6019	MONITOR	2	LOMA VISTA
6019	GATEWAY COMPUTER	2	LOMA VISTA
6019	COMPAQ DESKPRO	2	LOMA VISTA
6019	GATEWAY COMPUTER TOWER	2	LOMA VISTA
6019	GATEWAY KEYBOARD & MOUSE	2	LOMA VISTA
6022	50 CFC COMPUTERS	3	SHASTA
6022	1 MONITOR	3	SHASTA
6024	17 COMPAQ TOWERS	2	NEAL DOW
6024	2 DELL MONITORS	2	NEAL DOW
6024	IBM MONITOR	2	NEAL DOW
6024	2 GATEWAY MONITORS	2	NEAL DOW
6024	GATEWAY TOWER	2	NEAL DOW
6024	VIEWSONIC MONITOR	2	NEAL DOW
6024	MONITOR	3	NEAL DOW
6024	COMPAQ MONITOR	3	NEAL DOW
6027	GATEWAY SERVER	1	DIST OFC
6028	2 LCD PROJECTION PANELS	1	CJHS
6028	2 APPLE KEYBOARDS	1	CJHS
6028	DELL COPY MACHINE	2	CJHS
6028	GOLDSTAR VHS VCR	2	CJHS
6028	APPLE IMAGEWRITER II	2	CJHS
6028	EPSON STYLUS COLOR 777	2	CJHS
6028	APPLE IMAGEWRITER II	2	CJHS
6028	LABTEC SPEAKERS	3	CJHS
6028	G3 MAC TOWER	3	CJHS
6028	CAMBRIDGE SPEAKERS	3	CJHS
6029	GATEWAY TOWER	3	CJHS
6029	2 APPLE MONITORS	3	CJHS
6029	UPS	3	CJHS
6029	APPLE TOWER	3	CJHS
6029	7 IMACS	3	CJHS
6029	POWER COMPUTER	3	CJHS
6029	2 MISC MONITORS	3	CJHS
6029	14 MISC COMPUTERS	3	CJHS
6030	HP LASER PRINTER	2	LCC

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 10/17/07 to Computers for Classrooms for refurbishing to current technology standards and reallocating back to schools

BO#	Description	Cond.	Rec'd From
6031	MAGNAVOX 13" TV/VCR COMBO	1	PVHS
6031	APPLE ONE SCANNER	2	PVHS
6031	INFOCUS PC VIEWER LCD PROJECTION PANEL	2	PVHS
6031	GATEWAY VX700 MONITOR	2	PVHS
6031	GATEWAY E-4200 CPU, KEYBOARD, MOUSE	2	PVHS
6031	IBM MONITOR	2	PVHS
6031	DIGITAL KEYBOARD	2	PVHS
6031	COMPAQ KEYBOARD	2	PVHS
6031	PHILIPS MONITOR	2	PVHS
6031	EPSON CPU	2	PVHS
6031	CHICO PC CPU	2	PVHS
6031	GREY MATTER CPU	2	PVHS
6031	COMPAQ MONITOR	2	PVHS
6031	SUPERSTACK 3 COM SWITCH 3300	2	PVHS
6031	NEC MONITOR	2	PVHS
6031	2 GATEWAY CPU E-4200'S	2	PVHS
6031	COMPAQ DESKPRO COMPUTER	2	PVHS
6031	7 GATEWAY CPU E-4200'S	2	PVHS
6031	GATEWAY MONITOR	2	PVHS
6031	3 GATEWAY E-3200 CPU'S	2	PVHS
6031	GATEWAY CPU LP MINITOWER	2	PVHS
6031	COMPAQ DESKPRO CFC REBUILD	2	PVHS
6031	GATEWAY MONITOR	3	PVHS
6031	DESKJET 830C PRINTER	3	PVHS
6031	POWER MACINTOSH G3 & KEYBOARD	3	PVHS
6031	PANASONIC PC LAPTOP	3	PVHS
6038	COMPUTER	1	MJHS
6041	HP LASER PRINTER JET 4L-PRINTER	1	CHAPMAN
6042	DESKJET PRINTER	1	DIST. OFC
6042	DESKJET PRINTER	1	DIST. OFC
6042	DESKJET 820C PRINTER	1	DIST. OFC

Condition:
1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

October 17, 2007

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Interim Superintendent

SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
Administrative Appointment(s)/Change in Assignment(s) 2007/08			
Klobas, Michaelle	1.0 FTE School Psychologist	2007/08 (Effective 10/08/07)	Appointment
Temporary Appointment(s) 2007/08 According to Board Policy			
Coppage, Denise	0.17 FTE Elementary	1st Semester 2007/08 (Effective 10/02/07)	Temporary Appointment
Harris, Caty	0.14 FTE Elementary	1st Semester 2007/08 (Effective 10/03/07)	Temporary Appointment (Increase to 0.85 FTE)
Riedlinger, Katherine	0.1 FTE Speech Therapist	1st Semester 2007/08 (Effective 9/21/07)	Temporary Appointment

jm-10/11/07

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999

October 17, 2007

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Interim Superintendent

SUBJECT: Classified Human Resources Actions

NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/FUND
APPOINTMENTS			
Anderson, Janelle	Parent Classroom Aide-Restr/ CHS/3.5	09/11/07	Vacated Position/ Categorical Fund
Barr, Frances	IPS-Healthcare/Loma Vista/5.5	09/06/07	Vacated Position/ Special Education
Batti, Jenna	IPS-Classroom/Marigold/3.5	09/06/07	Vacated Position/ Special Education
Bowman, R. Patricia	IA-Bilingual/Parkview/1.5	09/10/07	Vacated Position/ Grant Fund
Cooper, Tiffany	Parent Liaison Aide-Restr/ Emma Wilson/2.0	09/06/07	Vacated Position/ Categorical Fund
Dilts, Muria	IA-Bilingual/McManus/3.0	09/18/07	Vacated Position/ Categorical Fund
DiSano, Cathy	Parent Classroom Aide-Restr/ Sierra View/2.0	09/17/07	Vacated Position/ Categorical Fund
Elliott, Lauren	IPS-Healthcare/Marigold/3.0	09/24/07	New Position/ Special Education
Guilbault, Karin	IA-Computers/McManus/3.5	09/19/07	New Position/ Grant Fund
Guzman, Josue	IPS-Healthcare/PVHS/6.0	09/18/07	New Position/ Special Education
Hanson, Effie	IPS-Healthcare/Loma Vista/6.0	09/10/07	Vacated Position/ Special Education
McKinzie, Monica	IPS-Healthcare/Citrus/3.0	09/24/07	Vacated Position/ Special Education
Morales, Marisol	Targeted Case Manager-Bil/FVHS/7.0	09/07/07	New Position/ Categorical Fund
Nhan, Johnny	IPS-Classroom/PVHS/6.0	09/11/07	Vacated Position/ Special Education
O'Brien, Casey	Campus Supervisor/CJHS/1.5	09/27/07	New Position/ Grant Fund
O'Brien, Casey	Campus Supervisor/CJHS/.2	10/03/07	New Position/ Grant Fund
Rodriguez-Medina, Nancy	IA-Bilingual/CJHS/2.0	09/27/07	New Position/ Grant Fund
Talerico, Lynda	IA-Special Education/McManus/1.2	09/06/07	New Position/ Grant Fund

Increase in Hours

Bowen, Betty	IPS-General/CJHS/3.0	09/27/07	New Position/ Grant Fund
Buenrostro, Deborah	Parent Classroom Aide-Restr/ Shasta/5.1	09/27/07	Existing Position/ Categorical Fund
DiSano, Cathy	Parent Clerical Aide-Restr/CHS/4.0	09/17/07	Vacated Position/ Categorical Fund
Hagen, Susan	Health Assistant/Emma Wilson/6.0	09/25/07	Vacated Position
Hardy, Denise	Library Media Asst/Rosedale/3.6	09/10/07	Vacated Position/ Categorical Fund
McKeon, Denise	Office Asst Elementary Attendance/ LCC/6.0	09/24/07	Vacated Position
Varicelli, Anthony	IPS-Classroom/Rosedale/5.5	09/11/07	Vacated Position/ Special Education
Vestnys, Mary	IPS-Classroom/LCC/6.0	09/24/07	Vacated Position/ Special Education
Wagner, Karen	Library Media Asst/Marigold/2.5	09/05/07	Vacated Position

Voluntary Reduction in Hours

Doran, Janice	IPS-Classroom/LCC/2.5	09/18/07	Existing Position/ Special Education
Hardy, Denise	Parent Liaison Aide-Restr/ Rosedale/.8	09/10/07	Existing Position/ Categorical Fund
Knight, Christine	Parent Library Aide-Restr/CHS/3.5	08/23/07	Existing Position/ Categorical Fund

Transfer w/Decreased Hours

Lopez, Danielle	Parent Computer Lab Aide-Restr/ Emma Wilson/2.0	09/12/07	Vacated Position/ Categorical Fund

Promotion

Kingori, Miriam	IA-Read Right/CJHS/4.0	09/07/07	New Position/ Categorical Fund

Leave of Absence

Kokinos, Diane	School Office Manager/Parkview/8.0	09/17/07-03/14/08	Per CBA 5.3.3

RESIGNATIONS

Resigned Only Position Listed

Bowen, Betty	IPS-General/CJHS/1.0 & .6 & .4	09/26/07	Increase in Hours
Buenrostro, Deborah	Parent Classroom Aide-Restr/ Shasta/3.6	09/26/07	Increase in Hours
DiSano, Cathy	Parent Clerical Aide-Restr/CHS/3.0	09/16/07	Increase in Hours
Doran, Janice	IPS-Classroom/MJHS/3.0	09/17/07	Decrease in Hours
Hagen, Susan	Health Assistant/Chapman/4.0	09/24/07	Increase in Hours
Lopez, Danielle	Parent Clerical Aide-Restr/CHS/4.0	09/11/07	Trans w/Decreased Hours
McKeon, Denise	Office Asst Elementary Attendance/ Hooker Oak/4.0	09/23/07	Increase in Hours
Nahalea, Lynsey	IPS-Classroom/Loma Vista/2.0	09/12/07	Voluntary Resignation
Varicelli, Anthony	IPS-Classroom/Rosedale/3.0	09/10/07	Increase in Hours
Vestnys, Mary	IPS-Classroom/Loma Vista/2.0	09/23/07	Increase in Hours
Vestnys, Mary	IPS-Healthcare/Loma Vista/4.0	09/23/07	Voluntary Resignation

Resignation/Termination

Balch, Gwendolyn	Cafeteria Assistant/PVHS/2.0	08/12/07	Voluntary Resignation
Conkey-Wiebelhaus, Lara	Parent Classroom Aide-Restr/ Cohasset/1.3	09/25/07	Voluntary Resignation
De La Torre, Abra	IPS-Healthcare/Loma Vista/4.0	10/10/07	Voluntary Resignation
Luce, Daniel	School Bus Driver-Type 2/ Transportation/7.8	07/31/07	GH Retirement
Ryan, Patrick	IPS-Classroom/Loma Vista/3.0 & 2.0	08/13/07	Voluntary Resignation
Sanzone, Janice	Sr Office Assistant/CHS/8.0	10/18/07	GH Retirement

TITLE: Board Policy Series 1000 (Community Relations)

Action:
Consent:
Information: X

Prepared by:

Background Information
In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Educational Implications
Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications
CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.

Recommendation
Adopt the CSBA recommended Board Policies Series 1000

BP 1000, Community Relations

Board Meeting October 17, 2007

			Board - 1st Review	Adopted
1000	BP	Concepts And Roles	10/17/2007	
1100	BP	Communication with the Public	10/17/2007	
1112	BP	Media Relations	10/17/2007	
1113	BP	District And School Web Sites	10/17/2007	
1150	BP	Commendations and Awards	10/17/2007	
1160	BP	Political Processes	10/17/2007	
1220	BP	Citizen Advisory Committees	10/17/2007	
1250	BP	Visitors/Outsiders	10/17/2007	
1312.1	BP	Complaints Concerning District Employees	10/17/2007	
1312.2	BP	Complaints Concerning Instructional Materials	10/17/2007	
1312.3	BP	Uniform Complaint Procedures	10/17/2007	
1330	BP	Use Of School Facilities	10/17/2007	
1340	BP	Access To District Records	10/17/2007	
1400	BP	Relations Between Other Governmental Agencies and the Schools	10/17/2007	
1431	BP	Waivers	10/17/2007	
1700	BP	Relations Between Private Industry and the Schools	10/17/2007	

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1000**

Section: 1000 **Community Relations**

CONCEPTS AND ROLES

The Board of Education desires to represent the community and provide leadership in addressing community issues related to education.

Schools, parents/guardians, community members and local organizations must continually collaborate as partners. The Board and the Superintendent or designee shall work together with city and county agencies and organizations to promote and facilitate coordinated services for children, and shall seek to develop partnerships with local businesses.

(cf. 1700 - Relations between Private Industry and the Schools)

The Board recognizes that schools are an important community resource. Community members are also encouraged to attend Board meetings, participate in school activities, and take an active interest in issues that affect the schools. The Board and Superintendent or designee shall keep community members informed about district needs and accomplishments.

(cf. 0420.5 - School-Based Decision Making)
(cf. 0510 - School Accountability Report Card)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1240 - Volunteer Assistance)
(cf. 1330 - Use of School Facilities)
(cf. 6020 - Parent Involvement)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 9323 - Meeting Conduct)

The Board recognizes that its ability to fulfill the community's expectations for a high-quality educational program depends on the level of support provided by the state and federal government as well as the community. The Board therefore shall study legislative processes and issues, establish ongoing relationships with state and local leaders and the media, adopt positions on key issues, set priorities for advocacy, and collaborate with other organizations and coalitions in legislative and legal advocacy efforts.

(cf. 1112 - Media Relations)
(cf. 1160 - Political Processes)
(cf. 9000 - Role of the Board)

Legal Reference:
EDUCATION CODE
35160 Authority of governing boards
35172 Promotional activities

Policy Adopted:

Chico Unified School District
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(530) 891-3000

Board Policy: **#1100**

Section: 1000 **Community Relations**

COMMUNICATION WITH THE PUBLIC

The Board of Education appreciates the importance of community involvement and therefore shall strive to keep the community informed of developments within the school system in timely and understandable ways.

The Superintendent or designee shall strive to keep the public aware of the programs, achievements and needs of our schools. Members of the community shall have opportunities to become involved in the schools and to express their interests and concerns.

Mass Mailings or Distributions

The Board recognizes that state law prohibits mass mailings or distributions at public expense which aggrandize elected officers. The name, signature or photograph of an elected district officer may be included in such materials only as permitted by 2 CCR 18901.

Legal Reference:

EDUCATION CODE
35172 Promotional activities
GOVERNMENT CODE
82041.5 Mass mailing
89001 Newsletter or mass mailing
CODE OF REGULATIONS, TITLE 2
18901 Mass mailings sent at public expense

Policy Adopted:

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1163 East Seventh Street, Chico, CA 95928-5999
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Board Policy: **#1112**

Section: 1000 **Community Relations**

MEDIA RELATIONS

The Board of Education respects the public's right to information and recognizes that the media significantly influence the community's understanding of school programs. In order to develop and maintain positive media relations, the Board and the Superintendent desire to reasonably accommodate media requests for information and to provide accurate, reliable and timely information.

Media representatives are welcome at all Board meetings and shall receive meeting agendas upon request in accordance with Board policy.

(cf. 9322 - Agenda/Meeting Materials)

Media representatives, like all other visitors, shall register immediately upon entering any school building or grounds when school is in session.

(cf. 1250 - Visitors/Outsiders)
(cf. 3515.2 - Disruptions)

Staff may provide the media with student directory information, including, but not limited to, the name of a student, school of attendance, grade level, honors, and activities, unless the student's parent/guardian has submitted a written request that such information not be disclosed. The district shall not release information that is private or confidential as required by law, Board policy or administrative regulation. No other access to student records may be provided without written parent/guardian permission.

(cf. 1340 - Access to District Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 9010 - Public Statements)
(cf. 9321.1 - Closed Session Actions and Reports)

Interviewing and Photographing Students

The district shall not impose restraints on students' right to speak freely with media representatives at those times which do not disrupt a student's educational program. However, interviews of students may not create substantial disorder or impinge on the rights of others. Therefore, in order to minimize possible disruption, media representatives who wish to interview students at school are strongly encouraged to make prior arrangements with the principal. At their discretion, parents/guardians may instruct their children not to communicate with media representatives.

(cf. 5145.2 - Freedom of Speech/Expression)

In order to protect the privacy and safety of students, a media representative who wishes to photograph students on school grounds should first make arrangements with the principal or designee.

When interviewing or photographing a special education student, he/she shall not be identified as a special education student without prior, written parent/guardian permission.

Crisis Communications Plan

During a disturbance or crisis situation, the first priority of school staff is to assure the safety of students and staff. However, the Board recognizes the need to provide timely and accurate information to parents/guardians and the

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community during a crisis. The Board also recognizes that the media have an important role to play in relaying this information to the public.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergency and Disaster Preparedness Plan)

Legal Reference:

EDUCATION CODE
32210-32212 Willful disturbance of public school or meeting
35144 Special meetings
35145 Public meetings
35160 Authority of governing boards
35172 Promotional activities
EVIDENCE CODE
1070 Refusal to disclose news source
PENAL CODE
627-627.10 Access to school premises
COURT DECISIONS
Lopez v. Tulare Joint Union High School District, (1995) 34 Cal.App.4th 1302
ATTORNEY GENERAL OPINIONS
95 Ops.Cal.Atty.Gen. 509 (1996)

Management Resources:

CSBA PUBLICATIONS
911: A Manual for Schools and the Media During a Campus Crisis, 2001
WEB SITES
CSBA: http://www.csba.org

Policy Adopted:

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Board Policy: **#1113**

Section: 1000 Community Relations

DISTRICT AND SCHOOL WEB SITES

To enhance communication with students, parents/guardians, staff, community members and the public at large, the Board of Education encourages the development and ongoing maintenance of district and school web sites on the Internet. Web sites shall support the educational mission of the district.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0440 - District Technology Plan)
(cf. 0440.1 – Internet Acceptable Use Policy)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 3312 - Contracts)
(cf. 4040 - Employee Use of Technology)
(cf. 5124 - Communication with Parents/Guardians)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6010 - Goals and Objectives)
(cf. 6145.5 - Student Organization and Equal Access)
(cf. 6162.7 - Use of Technology in Instruction)
(cf. 6163.4 - Student Use of Technology)

District and school web sites shall not include content which is obscene, libelous or slanderous, or which creates a clear and present danger of inciting students to commit unlawful acts, violate school rules or substantially disrupt the school's orderly operation.

(cf. 4132/4232/4332 - Publication or Creation of Materials)
(cf. 6162.6 - Use of Copyrighted Materials)

Content

The Superintendent or designee shall ensure that web site content protects the privacy rights of students, parents/guardians, staff, Board members and other individuals.

No personal information about students or their parents/guardians, including phone numbers, home addresses or e-mail addresses, shall be published on a district or school web page.

(cf. 1340 - Access to District Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5022 – Student and Family Privacy Rights)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

Home addresses or telephone numbers of staff members shall not be posted.

District and school web sites shall not post the home address or telephone number of any elected or appointed official without the prior written permission of that individual. (Government Code 6254.21)

(cf. 1100 - Communication with the Public)

No public safety officer shall be required as a condition of employment to consent to the use on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation or harm to the officer or his/her family. (Government Code 3307.5)

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(cf. 3515.3 - District Police/Security Department)

The Superintendent or designee may establish standards for the design and content of district and school web sites in order to maintain a consistent identity, professional appearance and ease of use.

Legal Reference:

EDUCATION CODE
35182.5 Contracts for advertising
35258 Internet access to school accountability report cards
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49073 Release of directory information
60048 Commercial brand names, contracts or logos
GOVERNMENT CODE
3307.5 Publishing identity of public safety officers
6254.21 Publishing addresses and phone numbers of board members
UNITED STATES CODE, TITLE 17
101-1101 Federal copyright law
UNITED STATES CODE, TITLE 20
1232g Federal Family Educational Rights and Privacy Act (FERPA)
CODE OF FEDERAL REGULATIONS, TITLE 16
312.1-312.11 Children's Online Privacy
COURT DECISIONS
Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112
Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37
Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

Policy Adopted:

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Board Policy: **#1150**

Section: 1000 **Community Relations**

COMMENDATIONS AND AWARDS

The Board of Education believes that individuals and organizations deserve recognition when they provide contributions or long-standing service to the district. The Board believes that commending such service promotes increased community understanding and participation.

(cf. 1700 - Relations between Private Industry and the Schools)

The Superintendent or designee shall establish procedures by which Board members, employees or members of the community may suggest persons or organizations for Board recognition. At the Board's discretion, letters of recognition, Board resolutions, plaques or awards may be presented.

The Board encourages similar forms of recognition for achievement or services as part of school-level commendation programs.

(cf. 4156.2/4256.2/4356.2 - Awards and Recognition)
(cf. 5126 - Awards for Achievement)

Legal Reference:

EDUCATION CODE
35160 Authority of governing boards
35160.1 Broad authority of school districts
44015 Awards to employees and students

Policy Adopted:

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Board Policy: **#1160**

Section: 1000 **Community Relations**

POLITICAL PROCESSES

The Board of Education has a responsibility to actively advocate fiscal and public policy that supports the district's schools and the children in the community. To the extent possible, the Board shall be proactive in defining the district's advocacy agenda based on the needs of the district.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 9000 - Role of the Board)
(cf. 9010 - Public Statements)

The Board may establish reasonable regulations related to Board members and employees engaging in political activity during working hours and on district premises. (Education Code 7055)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

Legislation

The Board's responsibility as an advocate for the district may include lobbying at the state and national levels.

Because local governments also make decisions which impact the district's schools, the Board and the Superintendent or designee shall work to establish ongoing relationships with city and county officials and agencies, and shall inform them of the potential effect of local issues on the schools.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 7131 - Relations with Local Agencies)

The Board may identify issues that will affect its schools and the children in its community, establish goals and priorities for legislative advocacy, solicit community input and adopt legislative positions.

In order to strengthen legislative advocacy efforts, the district may work with organizations and coalitions and may join associations whose representatives lobby on behalf of their members.

As necessary, the Superintendent or designee may draft legislative proposals which serve the district's interests.

The Board may provide fair and impartial information about legislative issues affecting schools and children and shall inform the community about its legislative advocacy activities.

(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)

Ballot Measures/Candidates

The Board may study the potential effect of ballot measures on the district's schools. Any Board discussion of the effect of such measures shall include an opportunity for Board members, staff and members of the public to speak on all sides of the issue. Following such study, the Board may adopt positions in support of or in opposition to ballot measures of importance to education.

(cf. 9323 - Meeting Conduct)

No district funds, services, supplies or equipment shall be used to urge the support or defeat of any ballot measure or candidate, including any candidate for election to the Board. (Education Code 7054)

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District resources shall not be used to disseminate campaign literature or to purchase advertisements, bumper stickers, posters or similar promotional items that advocate an election result.

(cf. 1325 - Advertising and Promotion)

The Superintendent or designee may use district resources to provide students, parents/guardians and community members with fair and impartial information related to ballot measures, including information about the impact of ballot measures on the district. (Education Code 7054)

The Superintendent or designee may research, draft and prepare a bond measure or other initiative for the ballot, but shall not use district resources to secure signatures in order to qualify the measure for the ballot.

Upon request, Board members and district administrators may appear at any time before a citizens' group to explain why the Board called for an election on a bond measure and to answer questions. (Education Code 7054.1)

If the presentation occurs during working hours, the district representative shall not urge a citizens' group to vote for or against the bond measure.

For informational purposes, the Superintendent or designee may conduct a poll related to a ballot issue. Such a poll shall not advocate a particular position on the issue.

Legal Advocacy

The Board recognizes that some issues are more appropriately addressed judicially rather than legislatively. When a legal issue is likely to set a state or national precedent, the district may join with other districts or parties in order to challenge the issue through litigation or other appropriate means.

(cf. 9124 - Attorney)

Political Forums

Forums on political issues may be held in district facilities as long as the forum is made available to all sides of the issue on an equitable basis. (Education Code 7058)

(cf. 1330 - Use of School Facilities)

Legal Reference:

EDUCATION CODE
7054 Use of district property
7054.1 Requested appearance
7055 Local rules
7056 Soliciting or receiving political funds
7058 Use of forum
35160 Authority of governing boards
35172 Promotional activities
GOVERNMENT CODE
50023 Attending legislature to support or oppose legislation
53060.5 Attendance at legislative body; expenses
54953.5 Right to record proceedings
54953.6 Broadcasts of proceedings
81000-91015 Political Reform Act

Policy Adopted:

Chico Unified School District
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COURT DECISIONS
Stanson v. Mott, (1976) 17 Cal. 3d 206
Miller v. Miller, (1978) 87 Cal.App.3d 762
League of Women Voters v. Countywide Criminal Justice Coordination Committee, (1988) 203 Cal.App.3d 529, 250 Cal. Rptr. 161, rev.den.
Choice-in-Education League et al v. Los Angeles Unified School District, (1993) 17 Cal.App.4th 415
Yes on Measure A v. City of Lake Forest, (1997) 60 Cal.App.4th 620
Scherer v. Buchanan, First Appellate District, Civil No. A076648
ATTORNEY GENERAL OPINIONS
73 Ops.Cal.Atty.Gen. 255 (1990)

Management Resources:
OFFICE OF LEGISLATIVE COUNSEL
Advice letter #7837, March 18, 1996 (use of public funds to publicize board positions)
FAIR POLITICAL PRACTICES COMMISSION
FPPC No. 93/345 (1996)
CSBA PUBLICATIONS
Political Activities of School Districts: Legal Issues, 1998
Maximizing School Board Leadership: Community Leadership, 1996

Policy Adopted:

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Board Policy: **#1220**

Section: 1000 **Community Relations**

CITIZEN ADVISORY COMMITTEES

The Governing Board recognizes that citizen advisory committees enable the Board to better understand interests and concerns of the community. The Board may establish citizen advisory committees as the need arises or as required by law. The purposes of any such committees shall be clearly defined.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 3280 - Sale, Lease, Rental of District-Owned Real Property)
(cf. 5030 - Student Wellness)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Vocational Education)
(cf. 9130 - Board Committees)

Citizen advisory committees shall serve in a strictly advisory capacity; they may make recommendations regarding Board policy, but their actions shall not be binding on the Board. The Board may dissolve any advisory committee not required by law when the committee has fulfilled its duties or at any time the Board determines it necessary.

The membership of citizen advisory committees should represent the diversity of the community and a diversity of viewpoints. With Board approval, the Superintendent or designee may appoint committee members.

The Superintendent or designee shall provide training and information as necessary to enable committee members to understand the basic administrative structure, program processes, and goals of the committee.

Within budget allocations, the Superintendent or designee may approve requests for committee travel and may reimburse committee members for expenses at the same rates and under the same conditions as those provided for district employees.

(cf. 3350 - Travel Expenses)

The Superintendent or designee may establish advisory committees which shall report to him/her in accordance with law, Board policy, and administrative regulation.

(cf. 2230 - Representative and Deliberative Groups)

Legal Reference:
EDUCATION CODE
8070 Career technical education advisory committee
11503 Parent involvement program
17387-17391 Advisory committees for use of excess school facilities
35147 School site councils and advisory committees
41505-41508 Pupil Retention Block Grant
41570-41573 School and Library Improvement Block Grant
44032 Travel expense payment
52176 Advisory committees, LEP program
52852 Site council, school-based program coordination
54425 Advisory committees, compensatory education

Policy Adopted:

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54444.1-54444.2 Parent advisory councils, services to migrant children
56190-56194 Community advisory committee, special education
62002.5 Continuing parent advisory committees, schools receiving funds from economic impact aid or bilingual education act
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
52012 School site council
GOVERNMENT CODE
820.9 Members of local public boards not vicariously liable
6250-6270 California Public Records Act
54950-54963 Brown Act
UNITED STATES CODE, TITLE 42
1751 Note Local wellness policy

Policy Adopted:

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Board Policy: **#1250**

Section: 1000 **Community Relations**

VISITORS

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program.

To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during non-instructional time.

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session.

(cf. 1112 - Media Relations)
(cf. 3515.2 - Disruptions)

For purposes of school safety and security, the principal or designee shall design a visible means of identification for visitors while on school premises.

No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512)

(cf. 5144 - Discipline)

Legal Reference:

EDUCATION CODE
32210 Willful disturbance of public school or meeting
32211 Threatened disruption or interference with classes; misdemeanor
32212 Classroom interruptions
35160 Authority of governing boards
35292 Visits to schools (board members)
51512 Prohibited use of electronic listening or recording device
EVIDENCE CODE
1070 Refusal to disclose news source
LABOR CODE
230.8 Discharge or discrimination for taking time off
PENAL CODE
626-626.10 Schools
627-627.10 Access to school premises, especially:
627.1 Definitions
627.2 Necessity of registration by outsider
627.7 Misdemeanors; punishment
ATTORNEY GENERAL OPINIONS
95 Ops.Cal.Atty.Gen. 509 (1996)

Policy Adopted:

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Board Policy: **#1312.1**

Section: 1000 **Community Relations**

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Board of Education accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 3515.2 - Disruptions)

The Board prohibits retaliation against complainants. The district will not investigate anonymous complaints unless it so desires.

Legal Reference:

EDUCATION CODE
33308.1 Guidelines on procedure for filing child abuse complaints
35146 Closed sessions
44031 Personnel file contents and inspection
44811 Disruption of public school activities
44932-44949 Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)
48987 Child abuse guidelines
GOVERNMENT CODE
54957 Closed session; complaints re employees
54957.6 Closed session; salaries or fringe benefits
PENAL CODE
273 Cruelty or unjustifiable punishment of child
11164-11174.3 Child Abuse and Neglect Reporting Act
WELFARE AND INSTITUTIONS CODE
300 Minors subject to jurisdiction of juvenile court

Management Resources:

CDE LEGAL ADVISORIES
0910.93 Guidelines for parents to report suspected child abuse by school district employees or other persons against a pupil at school site (LO:4-93)

Policy Adopted:

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Board Policy: **#1312.2**

Section: 1000 **Community Relations**

COMPLAINTS CONCERNING INSTRUCTIONAL MATERIALS

The Governing Board uses a comprehensive process to adopt district instructional materials that is based on selection criteria established by law and Board policy. Complaints concerning the content or use of instructional materials, including textbooks, supplementary instructional materials, library materials, or other instructional materials and equipment, shall be properly and fairly considered using established complaint procedures.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6163.1 - Library Media Centers)

Parents/guardians are encouraged to discuss any concerns regarding instructional materials with their child's teacher and/or the school principal. If the situation remains unresolved, a complaint may be filed using the process specified in the administrative regulation.

The district shall accept complaints concerning instructional materials only from staff, district residents, or the parents/guardians of children enrolled in a district school.

(cf. 1312.3 - Uniform Complaint Procedures)

When deliberating upon challenged materials, the Superintendent and/or review committee shall consider the educational philosophy of the district, the professional opinions of teachers of the subject and of other competent authorities, reviews of the materials by reputable bodies, the teacher's stated objectives in using the materials, community standards, and the objections of the complainant.

Complainants are encouraged to accept the Superintendent's or review committee's decision. However, if the complainant finds that decision unsatisfactory, he/she may appeal the decision to the Board.

(cf. 9322 - Agenda/Meeting Materials)

The district's decision shall be based on educational suitability of the materials and the criteria established in Board policy and administrative regulation.

(cf. 6144 - Controversial Issues)
(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)

When any challenged instructional material is reviewed by the district, it shall not be subject to further reconsideration for 12 months, unless the Superintendent determines that reconsideration is warranted.

Complaints related to sufficiency of textbooks or instructional materials shall be resolved pursuant to the district's Williams uniform complaint procedure at AR 1312.4.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:
EDUCATION CODE
18111 Exclusion of books by governing board
35010 Control of district; prescription and enforcement of rules
60000 35186 Williams Uniform Complaint Procedures
44805 Enforcement of course of studies; use of textbooks, rules and regulations

Policy Adopted:

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51501 Subject matter reflecting on race, color, etc.
60000-60005 Instructional materials, legislative intent
60040-60048 Instructional requirements and materials
60119 Public hearing on sufficiency of materials
60200-60206 Elementary school material 60226 Requirements for publishers and manufacturers
60400 60411 High school textbooks
60510-60511 Donation of sale of obsolete instructional materials

Management Resources:
CDECALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES
1002.90 Selection of instructional materialsInstructional Materials, CIL: 90/91-02 CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Standards for Evaluation of Instructional Materials with Respect to Social Content, 1986 edition, revised 2001
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Curriculum and Instruction: http://www.cde.ca.gov/ci

Policy Adopted:

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Board Policy: **#1312.3**

Section: 1000 **Community Relations**

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures. (5 CCR 4620)

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5148 - Child Care and Development)
(cf. 6159 - Individualized Education Program)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Vocational Education)
(cf. 6200 - Adult Education)

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure (AR 1312.4).

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation

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shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
8200-8498 Child care and development programs
8500-8538 Adult basic education
18100-18203 School libraries
32289 School safety plan, uniform complaint procedure
35186 Williams uniform complaint procedure
41500-41513 Categorical education block grants
48985 Notices in language other than English
49060-49079 Student records
49490-49590 Child nutrition programs
52160-52178 Bilingual education programs
52300-52499.6 Career-technical education
52500-52616.24 Adult schools
52800-52870 School-based coordinated programs
54000-54041 Economic impact aid programs
54100-54145 Miller-Unruh Basic Reading Act
54400-54425 Compensatory education programs
54440-54445 Migrant education
54460-54529 Compensatory education programs
56000-56885 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process
CODE OF REGULATIONS, TITLE 5
3080 Application of section
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs
PENAL CODE
422.6 Interference with constitutional right or privilege
UNITED STATES CODE, TITLE 20
6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality teachers and principals
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs

Management Resources:
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/offices/OCR

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1330**

Section: 1000 **Community Relations**

USE OF SCHOOL FACILITIES

The Board of Education recognizes that district facilities and grounds are a community resource and authorizes their use by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities.

(cf. 6145.5 - Student Organizations and Equal Access)

All school-related activities shall be given priority in the use of facilities and grounds under the Civic Center Act. Thereafter, the use shall be on a first-come, first-served basis.

The Superintendent or designee shall maintain procedures and regulations for the use of school facilities and grounds that: (Education Code 38133)

1. Encourage and assist groups desiring to use school facilities for approved activities.

2. Preserve order in school buildings and on school grounds and protect school facilities, designating a person to supervise this task, if necessary.

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work.

Fees

The Board authorizes the use of school facilities or grounds without charge by nonprofit organizations, clubs or associations organized to promote youth and school activities. These groups include, but are not limited to, Girl Scouts, Boy Scouts, Camp Fire, Inc., parent-teacher associations, and school-community advisory councils. Other groups requesting the use of school facilities under the Civic Center Act shall be charged at least direct costs.

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Legal Reference:
EDUCATION CODE
10900-10914.5 Community recreation programs
38130-38138 Civic Center Act: use of school property for public purposes
BUSINESS AND PROFESSIONS CODE
25608 Alcoholic beverage on school premises
UNITED STATES CODE, TITLE 20
7905 Equal access to public school facilities
COURT DECISIONS
Good New Club v. Milford Central School, (2001) 533 U.S. 98
Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
Cole v. Richardson, (1972) 405 U.S. 676
Connell v. Higgenbotham, (1971) 403 U.S. 207
ACLU of So. Calif. v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167
Ellis v. Board of Education, (1945) 27 Cal.2d 322
ATTORNEY GENERAL OPINIONS
82 Ops.Cal.AttyGen. 90 (1999)
79 Ops.Cal.Atty.Gen. 248 (1996)
Management Resources:
CDE LEGAL ADVISORIES
1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4-89

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1340**

Section: 1000 **Community Relations**

ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined in the presence of a district staff member.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.

(cf. 3553 - Free and Reduced Price Meals)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 6162.5 - Student Assessment)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference:
EDUCATION CODE
35145 Public meetings
35170 Authority to secure copyrights
35250 Duty to keep certain records and reports
42103 Publication of proposed budget; hearing
44031 Personnel file contents and inspections
44839 Medical certificates; periodic medical examination (re access to medical certificate in personnel file)
49060-49079 Pupil records
49091.10 Parental review of curriculum and instruction
52850 Applicability of article (School-based Program Coordination Plan availability)
GOVERNMENT CODE
3547 Proposals relating to representation
6250-6270 California Public Records Act
6275-6276.48 Other exemptions from disclosure
53262 Employment contracts
54957.2 Minute book record of closed sessions
54957.5 Agendas and other writings distributed for discussion or consideration
81008 Public records; inspection and reproduction
CODE OF REGULATIONS, TITLE 5
430-438 Individual pupil records
CALIFORNIA CONSTITUTION
Article 1, Section 3 Right of access to governmental information
COURT DECISIONS
Fairley v. Superior Court, 66 Cal.App. 4th 1414 (1998)
North County Parents Organization for Children with Special Needs v. Department of Education, 23 Cal.App. 4th 144 (1994)
ATTORNEY GENERAL OPINIONS
71 Ops.Cal.Atty.Gen. 235 (1988)
64 Ops.Cal.Atty.Gen 186 (1981)

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1400**

Section: 1000 Community Relations

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS

The Board of Education recognizes that agencies at all levels of government share its concern and responsibility for the health, safety and welfare of youth. The Superintendent or designee shall initiate and maintain good working relationships with representatives of these agencies in order to help district schools and students make use of the resources which governmental agencies can provide.

(cf. 3515.2 - Disruptions)
(cf. 3515.3 - District Police/Security Department)
(cf. 3515.5 - Sex Offender Notification)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.4 - Child Abuse Reporting Procedures)
(cf. 5145.11 - Questioning and Apprehension)
(cf. 5145.12 - Search and Seizure)
(cf. 7131 - Relations with Local Agencies)

The district may enter into agreements with other agencies which involve the exchange of funds or reciprocal services. Such agreements shall be approved by the Board and executed in writing in excess of $5,000.00.

Elections/Voter Registration

If a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. If school sessions will continue, the Board shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

(cf. 6111 - School Calendar)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere or interrupt the normal process of voting, and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

To encourage students to participate in the elections process when they are eligible, the Superintendent or designee may distribute to high school seniors voter registration forms provided by the Secretary of State. He/she shall determine the most effective means of distributing the forms, which may include but not be limited to distributing forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.

Legal Reference:
EDUCATION CODE
10900-10914.5 Cooperative community recreation programs
12400 Authority to receive and expend federal funds
12405 Authority to participate in federal programs
17050 Joint use of library facilities
17051 Joint use of park and recreational facilities

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

32001 Fire alarms and drills
35160 Authority of governing boards
35160.1 Broad authority of school districts
48902 Notification of law enforcement agencies
48909 District attorney may give notice re student drug use, sale or possession
49305 Cooperation of police and California Highway Patrol
49402 Contracts with city, county or local health departments
49403 Cooperation in control of communicable disease and immunization
51202 Instruction in personal and public health and safety
ELECTIONS CODE
2145-2146 Distribution of voter registration forms
12283 Polling places: schools
WELFARE AND INSTITUTIONS CODE
828 Disclosure of information re minors by law enforcement agency
828.1 School district police department; disclosure of juvenile criminal records

Management Resources:
WEB SITES
California Secretary of State: http://www.ss.ca.gov
California Voter Foundation: http://www.calvoter.org
Cities, Counties, and Schools Partnership: http://www.ccspartnership.org

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1431**

Section: 1000 **Community Relations**

WAIVERS

The Governing Board may request that the State Board of Education waive certain provisions of the Education Code, Title 5 regulations, or the federal law when such provisions prevent the district from offering its students the best possible educational program. The Superintendent or designee, advisory committees, or site councils shall identify the need for the Board to submit waiver requests and shall provide the Board with the necessary information to analyze the need for the waiver.

The Board shall hold a properly noticed public hearing on all waiver requests. (Education Code 33050)

(cf. 9320 - Meetings and Notices)

The Board shall include the exclusive employee representative in the development of the waiver.

(cf. 4140/4240 - Bargaining Units)

If the waiver affects a program that requires the existence of a school site council, the school site council shall first approve the request.

(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 1220 - Citizen Advisory Committees)

For general waivers, the request to the State Board of Education shall include a statement as to whether the exclusive employee representative participated in the development of the waiver and the exclusive employee representative's position on the waiver. General waiver requests shall include a written summary of any objections to the request by the councils or advisory committees. (Education Code 33050)

Legal Reference:
EDUCATION CODE
5000-5033 Governing board elections
8750-8754 Grants for conservation education
10400-10407 Cooperative improvement programs
17047.5 Facilities used by special education students
17291 Portable school buildings
33050-33053 General waiver authority
37202 Equity length of time
41000-41360 School finance
41381 Minimum school day
41600-41854 Computation of allowances
41920-42842 Budget requirements; local taxation by school districts
44520-44534 New program for careers
44666-44669 School-Based Management and Advanced Career Opportunities
44681-44689 Administrator Training and Evaluation
45108.7 Maximum number of senior management positions
48660-48666 Community day schools
48800 Attendance at Community College
49550-49560 Meals for needy students
51224.5 Algebra instruction
51745.6 Charter school independent study ratio
51870-51874 Educational technology
52053-52055.55 Immediate Intervention for Underperforming Schools Program
52055.600-52055.662 High Priority Schools Grant Program
52080-52090 Class size reduction grade 9
52122.6-52122.8 Class size reduction - impacted school sites

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1431**

Section: 1000 **Community Relations**

52160-52178 Bilingual-Bicultural Education Act of 1976
52180-52186 Bilingual teacher waiver
52200-52212 Gifted and Talented Pupils Program
52340-52346 Career Guidance Centers
52522 Plans for adult education
52850-52863 School-Based Coordinated Program
54000-54041 Disadvantaged Youth Program
54100-54145 Miller-Unruh Basic Reading Program
54407 Waiver for compensatory education programs
56000-56885 Special education programs
58407 Waiver related to individualized instruction program
58900-58928 Restructuring demonstration programs
60119 Public hearing on sufficiency of instructional materials
60422 Instructional materials funding realignment program
CODE OF REGULATIONS, TITLE 5
1032 Academic Performance Index
3100 Resource specialist caseload waivers
3945 Cooperative programs
9531 Instructional materials funding
11960 Charter school attendance
11963.4 Charter school percentage funding
13017 Waivers
13044 Waivers
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities in Education Act
7115 Safe and Drug Free Schools, authorized activities

Management Resources:
WEB SITES
California Department of Education, Waiver Office: http://www.cde.ca.gov/re/lr/wr
Commission on Teacher Credentialing: http://www.ctc.ca.gov

Policy Adopted:

Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: **#1700**

Section: 1000 **Community Relations**

RELATIONS BETWEEN PRIVATE INDUSTRY AND THE SCHOOLS

The Board of Education encourages representatives of private industry to participate with the schools in preparing our students for challenges they will meet in the future. Working together as partners, business and the schools should seek to educate citizens who can contribute to the productive workforce on which our economy depends.

The Superintendent or designee shall invite local employers to serve on advisory committees, help design regular, vocational and technical programs, and provide needs assessments, program evaluations, and/or staff development for school managers and teachers. Businesses may also provide classroom assistance, individual tutoring, incentive and recognition programs, work experience opportunities, apprenticeship programs and employment opportunities. The Board recognizes that staff members need adequate time to plan these activities in cooperation with the business volunteers.

(cf. 1220 - Citizen Advisory Committees)
(cf. 1240 - Volunteer Assistance)
(cf. 6178 - Vocational Education)

The Board also encourages private industries to contribute funds and equipment to further the district's educational programs. To prepare for an increasingly technological job market, students especially need access to equipment that meets current business standards.

(cf. 3290 - Gifts, Grants and Bequests)

The Board urges employers to further support the schools by recognizing their employees' needs as parents, accommodating their needs for child care, and supporting their involvement with their children's schools.

(cf. 1250 - Visitors/Outsiders)
(cf. 6020 - Parent Involvement)

Legal Reference:
EDUCATION CODE
35160 Authority of governing boards
35160.1 Broad authority of school districts
52376 High school vocational courses; requirements

Policy Adopted:

CHICO UNIFIED SCHOOL DISTRICT
2007 Red Ribbon Week Proclamation
Resolution No. 1002-07

Whereas, youth and adults will come together to create an awareness about positive and fun opportunities without the use of alcohol, tobacco, and drugs; and,

Whereas, youth and adults in the community come together in support of programs and activities that engage youth in building skills, attitudes, and behaviors that build a healthy community now and in the future; and,

Whereas, Red Ribbon Week's 21st anniversary will be observed all across America during RED RIBBON WEEK; and,

Whereas, during Red Ribbon Week parents, youth, businesses, law enforcement, schools, religious institutions, service organization, social services, health services, media, and the general public will come together to demonstrate their commitment by wearing and displaying red ribbons during this week long celebration; and,

Whereas, the Chico Unified School District makes a commitment to ensure the success of the Red Ribbon Week Celebration; and,

Now Therefore, Be it Resolved, that the Chico Unified School District does hereby support October 23-31, 2007, as Red Ribbon Week, and encourages all citizens to support tobacco, alcohol, and other drug prevention programs and activities by making a visible statement and commitment towards promoting a healthy community.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, thereof, held on the 17th day of October, 2007.

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rick Rees, President

_____
Kelly Staley, Interim Superintendent

TITLE: Resolution 1001-07
Change Authorized Signatories for the School Facilities Program

Action: __x____
Consent: _____
Information:_____

Agenda Item:
October 17, 2007

Prepared by: Mary K. Leary

Background Information

The Office of Public School Construction requires that the Board of Education authorize a District representative to sign all forms required to be submitted under the School Facilities Program.

Educational Implications

None.

Fiscal Implications

Could produce state income for facilities projects.

Additional Information

Recommendation

It is requested that the Board of Education adopt this resolution and grant authorization to the Superintendent or his designee to sign all forms submitted to the School Facilities Program.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95028-5999

RESOLUTION NO. 1001-07

RESOLUTION OF THE CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION TO CHANGE AUTHORIZED SIGNATORIES FOR THE SCHOOL FACILITIES PROGRAM

WHEREAS, the Chico Unified School District hereinafter referred to as the "District," is applying to the State Allocation Board for school facility projects pursuant to Chapter 12.5, Part 10 of the Education Code, for needed school facilities, and for such purpose, is authorizing certain required actions in connection with said application(s);

NOW, THEREFORE, BE IT RESOLVED by the Chico Unified School District Board of Education, the Governing Body of said District, as follows:

1. That Kelly Staley, Interim Superintendent, Jan Combes, Assistant Superintendent Business Services, Mary K. Leary, Director, Maintenance/Operations/Transportation, and Michael Weissenborn, Facilities Planning/Construction Supervisor are hereby designated as District Representatives of the District and are hereby authorized and directed to file, on behalf of the District, such applications with the State Allocation Board under Chapter 12.5, Part 10 of the Education Code, as the President/Chairperson and Secretary/Clerk of the Governing Body may certify as provided herein;

2. That to insure the authenticity of said application(s), the President/Chairperson and Secretary/Clerk of this Governing Body are hereby requested to review said application(s) to determine that (they) (it) properly set(s) forth the request of the Governing Body of the District;

3. That said District Representatives are authorized to furnish and certify to the State Allocation Board such information as may be required and are further authorized to act as liaisons between the State Allocation Board and the school district in its capacity as agent of the State Allocation Board for the purposes of the project(s).

4. That Michael Weissenborn, Facilities Planning/Construction Supervisor, is hereby designated as CEQA Officer of the District for the purpose of meeting the requirements of the California Environmental Quality Act as it may apply to any school facility project of the District.

5. That Kelly Staley, Interim Superintendent, Jan Combes, Assistant Superintendent Business Services, Mary K. Leary, Director, Maintenance/Operations/Transportation, and Michael Weissenborn, Manager, Facilities Planning/Construction Supervisor, are hereby designated authorized signatories for contracts, agreements and change orders that have been approved by the Governing Body of the District.

PASSED AND ADOPTED at the regular meeting of the Governing Board of the Chico Unified School District of Butte County on October 17, 2007.

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
President

_____
Vice President

_____
Clerk

_____
Member

_____
Member

ATTEST:

_____
Kelly Staley, Interim Secretary

Agenda Item #: _____

PROPOSED AGENDA ITEM: 2007-07 Budget Workshop

Prepared by: Jan Combes
Business Services

____ Consent
__X__ Information Only
____ Discussion/Action

Board Date: 10/17/2007

Background Information/Fiscal Implications

At the September 19 Board Meeting the district presented last year's closing financial statement and a revised 2007-08 budget. The 2007-08 general fund unrestricted budget currently shows deficit spending of $2.1 million dollars. The projected ending balance for this school year is $342,000 below the required 3% reserve level.

The county has provided the district with a conditional budget approval. In order to maintain a positive budget certification the district must revise the 2007-08 budget and restore the reserve level to the full 3% by December. This will require identifying reductions in expenses or increased revenues. The district must also be able to project a balanced budget for 2008-09 in order that the 3% reserve, once restored, remains intact. In order to achieve a balanced budget in a multi-year context the district must identify on-going budget reductions of $2.5 million dollars for next school year.

The county and the district have agreed to share the cost of thirty hours of time for the services of an outside consultant or "fiscal expert". The advisor will be introduced at the meeting. She will discuss common characteristics of fiscally troubled districts and explain the requirements of AB1200 and AB2756, two pieces of legislation that were put in place to help prevent fiscal insolvency and state "bail out" loans. She will also share with the Board her role and the areas that she will review during the next several weeks as she works with district staff.

At the end of August a Cabinet Level Budget Advisory Committee was convened to research options for making changes to the budget. Recommendations and suggestions for balancing the budget are being solicited from a wide range of stakeholders in the district. Currently the committee is reviewing over 85 suggestions. The committee is also working together to align staffing to the current student counts. At the board workshop some of the research work completed to date will be discussed. Committee recommendations are expected to be presented for discussion and decision making at a Special Board Workshop in November.

This meeting will be an opportunity for the Board and the public to ask questions and share information.

Education Implications:
School districts that maintain a balanced budget and have adequate reserves are able to provide a broad range of educational programs for their students.

PROPOSED AGENDA ITEM: Presentation of the Personnel Commission Annual Report for 2006-2007

Prepared by: David Koll, Director Classified Personnel

____ Consent
XXX Information Only
____ Discussion/Action

Board Date: October 17, 2007

Background Information
Each year the District's Personnel Commission prepares a report summarizing activities for the school year. The report for 2006-2007 school year has been completed and is bring presented for the Board's information.

Education Implications
None

Fiscal Implications
None

Additional Information
None

Recommendation
Accept the report.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

RESOLUTION 1000-07
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT

ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2007-2008 SCHOOL YEAR

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
IA-Special Ed	.3750	Chapman/Special Ed
IPS-Classroom	.4375	Chapman/Special Ed
IA-Special Ed	.3750	Sierra View/Special Ed
IPS-Healthcare	.6875	PVHS/Special Ed
IPS-Classroom	.2500	Loma Vista/Special Ed
IPS-Classroom	.2500	Hooker Oak/Special Ed
Trans Special Ed Aide	.0625	Transportation/Special Ed
IA-Special Ed	.8125	CJHS/Special Ed
IA-Special Ed	.6250	AFC/Special Ed
IPS-Classroom	.3750	McManus/Special Ed
IPS-Classroom	.3750	Citrus/Special Ed
IPS-Classroom	.3750	Sierra View/Special Ed
IPS-Classroom	.3750	Parkview/Special Ed
IPS-Classroom	.4375	Chapman/Special Ed
IPS-Classroom	.4375	Citrus/Special Ed
IPS-Classroom	.4375	LCC/Special Ed
IPS-Classroom	.3750	Loma Vista/Special Ed
IPS-Classroom	.7500	Citrus/Special Ed
IPS-Classroom	.4375	Emma Wilson/Special Ed

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2004 through June 30, 2007. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds or work it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on October 17, 2007.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED: October 17, 2007

_____
Clerk of the Governing Board of the
Chico Unified School District

TITLE: Proposed Agenda Item
Resolution per Education Code 44256(b)-Resolution 1003-07
To allow teachers with a Multiple Subject credential to teach a specific subject below grade 9.

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
October 17, 2007
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Per Education Code 44256(b): "The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9 provided that the teacher has completed at least twelve semester units or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught." The authorization shall be with the teacher's consent.

The following teachers have met the requirements within Education Code 44256(b) to teach in a departmentalized setting and have a teacher consent form on file:

Wendy Aviles to teach Elementary Fine Arts
Julie Cardinet to teach Elementary Fine Arts
Kate Carlisle to teach Elementary PE/Health
Cheryl Connolly to teach Elementary PE/Health
Richard Cross to teach Elementary PE/Health
Rita Dane to teach English at Bidwell Junior High
Gary Fanucchi to teach Elementary PE/Health
Kerry Kelly to teach Elementary PE/Health
Kathleen Naas to teach Elementary Fine Arts
Bonnie Parkin to teach Elementary Fine Arts
Roland Resendez to teach Elementary Fine Arts
Cathy Small to teach Elementary Fine Arts
Lucille Smith to teach Elementary Fine Arts

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

Fiscal Implications

Not applicable.

Additional Information

Available in the Office of the Assistant Superintendent-Human Resources

Recommendation

Approve Resolution # 1003-07.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999

RESOLUTION NO. 1003-07
Education Code §44256 (b)

WHEREAS, the following teacher(s) holds a multiple subject or standard elementary teaching credential and has twelve semester units or six upper division or graduate semester units in the listed subject; and

WHEREAS, approval to teach a partial assignment in a departmentalized class below grade nine must be granted by resolution of the governing board of the district;

NOW, THEREFORE, BE IT RESOLVED that the following teacher is authorized to teach the single subject class listed at the designated school in accordance with the terms of his credential:

Wendy Aviles to teach Elementary Fine Arts
Julie Cardinet to teach Elementary Fine Arts
Kate Carlisle to teach Elementary PE/Health
Cheryl Connolly to teach Elementary PE/Health
Richard Cross to teach Elementary PE/Health
Rita Dane to teach English at Bidwell Junior High
Gary Fanucchi to teach Elementary PE/Health
Kerry Kelly to teach Elementary PE/Health
Kathleen Naas to teach Elementary Fine Arts
Bonnie Parkin to teach Elementary Fine Arts
Roland Resendez to teach Elementary Fine Arts
Cathy Small to teach Elementary Fine Arts
Lucille Smith to teach Elementary Fine Arts

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held on **October 17, 2007**, by the following vote:

AYES:

_____
President

NOES:

ABSENT:

DISTRIBUTION: Board Minutes; County Office; District Personnel
C:WORD\CREDENTIAL MONITOR\RESOLUTION 6-12

TITLE: Proposed Agenda Item
Resolution per Education Code 44263-Resolution 1004-07
To allow a credentialed teacher to teach any single subject class based on appropriate coursework.

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
October 17, 2007
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Per Education Code 44263: "A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach any single subject class in which he or she has eighteen semester hours of coursework or nine semester hours of upper division or graduate coursework."

The following credentialed teachers have met the requirements for authorization within Education Code 44263 to teach in a departmentalized classroom and have a teacher consent form on file:

Becker, Jason to teach Spanish at Pleasant Valley High School
Charles Copeland to teach History at Pleasant Valley High School
Christine Fisher to teach Dance Performance at Pleasant Valley High School
Pamela Jackson to teach Health at Pleasant Valley High School
Mary Lou Lim to teach Choral Music at Chico High School
Ryan Parker to teach History and Reading at Pleasant Valley High School
Anne Stephens to teach Chemistry at Chico High School

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

Fiscal Implications

Not applicable.

Additional Information

Available in the Office of the Assistant Superintendent-Human Resources

Recommendation

Approve Resolution # 1004-07.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999

RESOLUTION NO.
Education Code §44263

WHEREAS, the following teachers are the holders of a valid teaching credential and have completed eighteen semester hours of course work or nine semester hours of upper division or graduate coursework in a single subject; and

WHEREAS, approval to teach in the designated subject area must be granted by resolution of the governing board of the district on a yearly basis;

NOW, THEREFORE, BE IT RESOLVED that the following teachers are authorized to teach the single subject class listed at the designated schools in accordance with the terms of their respective credentials:

Jason Becker to teach Spanish at Pleasant Valley High School
Charles Copeland to teach History at Pleasant Valley High School
Christine Fisher to teach Dance Performance at Pleasant Valley High School
Pamela Jackson to teach Health at Pleasant Valley High School
Mary Lou Lim to teach Choral Music at Chico High School
Ryan Parker to teach History and Reading at Pleasant Valley High School
Anne Stephens to teach Chemistry at Chico High School

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held **October 17, 2007**, by the following vote:

AYES:

_____
President

NOES:

ABSENT:

DISTRIBUTION: Board Minutes; County Office; District Personnel

C:\WORD\CREDENTIAL MONITOR\RESOLUTION 9-18

TITLE: Proposed Agenda Item
Resolution per Education Code 44258.2-Resolution 1005-07
To allow Junior High teachers with a Single Subject credential to teach outside their credential area based on appropriate coursework.

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
October 17, 2007
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Per Education Code 44258.2: "The holder of a single subject teaching credential or a standard secondary teaching credential may, with his or her consent, be assigned by action of the local governing board to teach classes in grades 5 to 8, inclusive, in a middle school, if he or she has a minimum of 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in the subject to which he or she is assigned."

The following credentialed teachers have met the requirements for authorization within Education Code 44258.2 to teach in a departmentalized classroom and have a teacher consent form on file:

Jason Alvistur to teach Physical Education at Marsh Junior High
Ashley Black to teach Math at Marsh Junior High
Michael Garcia to teach Computers at Bidwell Junior High
John Wirt to teach Physical Science at Bidwell Junior High

Educational Implications

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

Fiscal Implications

Not applicable.

Additional Information

Available in the Office of the Assistant Superintendent-Human Resources

Recommendation

Approve Resolution # 1005-07.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999

RESOLUTION NO. 1005-07
Education Code §44258.2

WHEREAS, the following teacher holds a single subject or standard secondary teaching credential and has twelve semester units or six upper division or graduate semester units in the listed subject; and

WHEREAS, approval to teach a partial assignment in a departmentalized class in grades five to eight inclusive in a middle school must be granted by resolution of the governing board of the district;

NOW, THEREFORE, BE IT RESOLVED that the following teacher is authorized to teach the single subject class listed at the designated school in accordance with the terms of his credential:

Jason Alvistur to teach Physical Education at Marsh Junior High
Ashley Black to teach Math at Marsh Junior High
Michael Garcia to teach Computers at Bidwell Junior High
John Wirt to teach Physical Science at Bidwell Junior High

PASSED AND ADOPTED by the Board of Trustees of the Chico Unified School District at its regular meeting held on **October 17, 2007**, by the following vote:

AYES:

_____
President

NOES:

ABSENT:

DISTRIBUTION: Board Minutes; County Office; District Personnel

C:WORD\CREDENTIAL MONITOR\RESOLUTION 6-12

TITLE: Approval of Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training Credential for Certificated Employee Ronald D. Decew

Action: ☒
Consent: ☐
Information: ☐

Agenda Item:
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Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training credential to cover the assignment of Certificated Employee (Ronald D. Decew) to teach a Driver Education class during the 2007/08 school year.

Educational Implications

Approval of this Variable Term Waiver Request will allow Mr. DeCew to teach while completing the requirements for the credential.

Fiscal Implications

None

Additional Information

Recommendation

It is recommended that the Board of Education approve the Variable Term Waiver request for Ronald D. DeCew.

State of California
COMMISSION ON TEACHER CREDENTIALING
P.O. Box 1559
Sacramento, CA 95812-1559

Telephone: (916) 323-7136
E-Mail: waivers@ctc.ca.gov

VARIABLE TERM WAIVER REQUEST

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address)	County/District CDS Code	Contact Person
Chico Unified School District 1163 East 7th Street Chico, CA 95928 ☐ NPS/NPA (list county code _____)	04/61424	Julie Meriwether/Cert HR Telephone #: 530 891-3000, X141 FAX #: 530-891-3211 E-Mail: jmeriwet@chicousd.org

2. APPLICANT FOR THE WAIVER

Social Security Number ☐☐☐-☐☐-☐☐☐☐

If fingerprint clearance is not on file at CCTC, include an application (form 41-4) for a Certificate of Clearance.

If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name DeCew, (Last) Ronald (First) _____ (Middle)

Former Name(s) _____ Birth Date _____

Applicant's Mailing Address _____

Credential Needed for Waiver Designated Subjects Credential in Driver's Education & Training

(Specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Driver Education (grades 11-12)

Specific position and grade level (e.g. chemistry teacher, grades 11-12)

For bilingual assignment list LANGUAGE: _____

Is this a full time position? Yes ☐ No ☒

If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) 1

Is this a subsequent Waiver? (See #9 for additional information) Yes ☐ No ☒

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: 44260.4

4. EFFECTIVE DATES

08 / 01 / 07 to 06 / 30 / 08

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification MUST be included if the expiration date extends beyond the term, track or year.

Ending date of school term, track, or year: 06 / 30 / 08

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT

- ☐ Special Education
- ☐ Clinical or Rehabilitative Services
- ☒ Driver Education and Training
- ☐ 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- ☐ Advertised in local/national newspapers
- ☐ Advertised in professional journals
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Contacted IHE placement centers
- ☐ Distributed job announcements
- ☐ Internet
- ☒ Other n/a - Driver Education is a recognized high incidence area

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Ron DeCew has met extensively with the former Driver Education teacher (Shannon Frain) on the requirements of the Driver Education curriculum, lesson plans and curricular objectives. He has come in to school over the summer to meet with Ms. Frain and prepare for this course to meet the expectation that all students pass the Drivers Examination test offered by the DMV.

I do not have any teacher on the CHS site that is credentialed in driver education (including Shannon Frain who received a one year waiver for the 2006-07 school year) and the university system does not currently produce credentialed candidates in this area since so many high schools have reduced the driver education classes offered to the legal minimum of one section per semester.

Please consider my request for a one year waiver for Ron DeCew to teach Driver Education.

Jim Hanlon
Principal
Chico High School

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- ☐ Administrative Services
- ☐ Single Subject Teaching (all subject areas)
- ☐ Designated Subjects – except driver education and training
- ☐ Library Media Services
- ☐ Multiple Subject Teaching
- ☐ Pupil Personnel Services: Counseling, Psychology, Social Work
- ☐ Reading Specialist/Certificate
- ☐ Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. must be attached.

The employer must verify **all** of the following:

- ☐ Distributed job announcements
- ☐ Contacted IHE placement centers
- ☐ Internet (www.edjoin.org)

Optional recruitment methods:

- ☐ Advertised in local/national newspaper
- ☐ Attended job fairs in California
- ☐ Attended recruitment out of state
- ☐ Advertised in professional journals
- ☐ Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals <u>credentialed in the authorization of the waiver request</u> applied for the position? _____

How many <u>credentialed in the authorization of the waiver request</u> were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- ____ **Applicant(s) withdrew**
- ____ **Candidate(s) declined job offer**
- ____ **Candidate(s) found unsuitable for the assignment**

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What <u>special skills and knowledge</u> are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Section 6 a., b., c., d., and e. are not applicable to Driver Education.
Driver Education is a statewide High Incidence Area Waiver Request covered under Section 5

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
CSU Fresno (Feb-Aug)	When program becomes
12 units / 5 courses / 6 months	available in Northern California
Driver Education Certification	

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name Jim Hanlon Position Principal - Chico High

9. SUBSEQUENT WAIVER REQUESTS (n/a This is an initial Waiver Request)

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☒ Yes ☐ No ☐ Not applicable (program completion is not a requirement)

(continued)

11. PUBLIC NOTICE – CHECK THE BOX THAT APPLIES

☒ Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

☐ County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be published in a Commission agenda and discussed in an open meeting.

8/14/07

Signature of Applicant ***Date***
(Sign full legal name as listed in #2 above)

13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature _____

Title Assistant Superintendent-Human Resources

Date 10/01/07

AGENDA ITEM:

Public Disclosure and Approval of a tentative agreement between CUSD and CSEA, Chapter 110

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent
Information Only
X Discussion/Action

Board Date: October 17, 2007

Background Information:

In bargaining on September 26, 2007, the District and the CSEA, Chapter 110 bargaining teams reached a tentative agreement on the issue of the use of volunteers so as not to supplant CSEA employees. This involves Article 3 of the Collective Bargaining Agreement between CUSD and CSEA. This tentative agreement was recently ratified by the Chapter. It is now ready to be approved by the District.

This tentative agreement spells out the process by which the District and the Chapter will determine if a volunteer project that might impact CSEA work can go forward.

Educational Implications:

None

Fiscal Implications:

None

Recommendation:

Approval of the Tentative Agreement

3.3.4 The District shall not have work performed by persons who are not employed by the District, which work would customarily be performed by unit members and which will result in the displacement of permanent employees governed by this Agreement, including partial displacement, such as reduction in hours of non-overtime work or reduction in non-overtime wages or employment benefits.

3.3.5 The District and CSEA 110 may, by mutual agreement, have work performed by volunteers who are not employed by the District, which work would customarily be performed by unit members when such work is identified, approved and scheduled through the School Project Request Process. See Appendix I for the School Project Request Form.

3.3.5.1 School Project Request Process

A. Applications for any volunteer projects must be made at least thirty days in advance of the requested event submitted for consideration.

B. CSEA 110 Chapter President/Designee or Superintendent/Designee may reject the application. No volunteer project may proceed without the approval of both CSEA 110 and the District.

Bob Feaster, CUSD
Assistant Superintendent

9-26-07
Date

Ken Fisher, CSEA
Chapter President

9-26-07
Date

Beverly Patrick, CSEA
Chapter Secretary

9-26-07
Date

AGENDA ITEM:

Public Disclosure and Public Hearing regarding the District's response to the Initial Proposal from the California School Employees Association (CSEA) Chapter 110 for the 2007-08 school year.

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent
X Information Only
☐ Discussion/Action

Board Date: October 17, 2007

Background Information:

In July of this year, the initial proposal for the bargaining from CSEA Chapter 110 was formally sunshined. The District's response to that initial proposal is being disclosed in a public hearing so that public input can occur.

Educational Implications:

Depends on outcome of negotiations.

Fiscal Implications:

Depends on outcome of negotiations.

Recommendation:

No action is required. The purpose of this item is to provide public disclosure and to take public input via a public hearing.

Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Chico Unified School District

Response to the Initial Proposal of the California School Employees Association, Chapter #110 for a Successor Agreement

October 2007

Pursuant to Article 14 of the Collective Bargaining Agreement between CSEA, Chapter #110 and the District, the District provides the following response to the initial proposal presented by CSEA.

CSEA, Chapter #110 provided the District with their initial proposals on May 8, 2007. These were formally sunshined to the public at the Board of Education meeting on July 18, 2007.

CSEA, Chapter #110 provided the District with their intent to bargain modifications to following sections of Collective Bargaining Agreement between the District and CSEA, Chapter, #110 for the 2007-08 school year;

- Fair & Equitable enhancements to the longevity schedule contained in Appendix A-3 to include a step between the 5th and 10 year and increases in the amounts at 10, 15, 20, 25, and 30 year increments.
- Provide Employees the option of choosing Equalized Pay effective July 1, 2008.
- Fair and equitable Enhancements to vacation for the longest term employees
- Improve language on transfers and seniority rights for transfers
- Fair & equitable increase in salary and benefits for 2008/2009
- Article 14.4 – clean-up language for IBB & IBP process by eliminating dates and time frames. Update the language for training/re-training.

- Establish enhanced Staff Development and professional training for CSEA workers that is funded and on-going
- Negotiate three year agreement with established language on re-openers.
- Provision to ensure appropriate benefits and rights are provided for bargaining unit employees who accept limited term and provisional appointments.
- Enhancements if necessary and appropriate to the work year and/or daily assignment of hours for classifications identified via the Interest Based Negotiations approach and process.

Pursuant to Article 14 of the Collective Bargaining Agreement between CSEA, Chapter #110 and the District, the District provides the following response to the initial proposal presented by CSEA. We look forward to productive negotiations with CSEA, Chapter #110 on all of the issues they have brought forward. In addition to those cited above, the District proposes that the following articles be addressed;

Article 3: Hours of Employment

- 3.3.3 Increase or Decrease in Assignment of Hours Days per year or hours per day & issue of assignment of special education hours
- 3.5.1 and 3.5.2 Increase in Hours

Article 6: Transfers

- 6.4 Order of Offers: Vacancies, Transfers, and reemployment

Article 10: Evaluation

- 10.1 Evaluation – Probationary Status, Language clarifying language (paid status)
- 10.4 Prime Evaluator

Article 15: Disciplinary Procedure

Article 16: Transportation