

CUSD Board of Education

**Regular Meeting Agenda
Chico City Council Chambers**

December 5, 2007

CLOSED SESSION – 4:30 P.M.

REGULAR BOARD MEETING – 7:00 P.M.



Board Members

Rick Rees, President

Jann Reed, Vice President

Dr. Kathleen Kaiser, Clerk

Rick Anderson, Member

Dr. Andrea Lerner Thompson, Member

Kelly Staley, Interim Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 11/30/07

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS**

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Session Meeting – December 5, 2007

Closed Session – 4:30 p.m.

Regular Session – 7:00 p.m.

**Chico City Council Chambers
421 Main Street, Chico, CA 95928**

AGENDA

1. CALL TO ORDER

2. CLOSED SESSION

2.1 Public Employee Performance Evaluation

Title: Interim Superintendent

2.2 Public Employee Performance Evaluation

Title: Assistant Superintendent – Human Resources

Title: Assistant Superintendent – Business Services

2.3 Conference with Labor Negotiator

Employee Organizations:

CUTA

CSEA

Other Representatives:

Kelly Staley, Interim Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2.4 Conference with Legal Counsel – Existing Litigation

Pursuant to subdivision (a) of Section 54956.9. Name of Case: Crews v. CUSD.

2.5 Public Employee Dismissal/Discipline/Release pursuant to Government Code 54957

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

3.1 Call to Order

3.2 Closed Session Announcements

3.3 Flag Salute

4. ORGANIZATIONAL MEETING

4.1 Elect President

4.2 Elect Vice President

4.3 Elect Clerk

(Newly Elected Officers take their seats.)

4.4 Appoint Secretary to the Board

4.5 Set Date, Time and Place of Regular Meetings

5. STUDENT REPORTS

6. SUPERINTENDENT'S REPORT

7. CONSENT CALENDAR

A. GENERAL

1. Consider approval of minutes of Special Session on 11/03/07 and Regular Session on 11/07/07.
2. Consider approval of Items donated to Chico Unified School District.

B. EDUCATIONAL SERVICES

1. Consider approval of Expulsions of students with the following ID's: 25380, 34810, 38054, 43318, 56422, 57998, 58590, 58637, 59254, 59464, 63010 and 65094.
2. Consider approval of Fund Raising Request from PVHS – ASB to sell ASB cards from 08/01/07 – 06/10/08. (Lance Brogden)
3. Consider approval of Fund Raising Request from PVHS – ASB to sell tickets to PVHS dances from 10/01/07 – 06/10/08. (Lance Brogden)
4. Consider approval of Field Trip Request from CHS – ACT Senior Class to go to Los Angeles, CA, 01/16/08 – 01/19/08. (Liz Metzger)
5. Consider approval of Field Trip Request from Neal Down 4th Grade to go to Bay Area from 05/21/08 – 05/23/08. (Jodie Dillman)
6. Consider approval of Waiver of Algebra I Graduation Requirements for Pupils with Disabilities. (Cynthia Kampf)
7. Consider approval of Waiver of Test Passage on CAHSEE for Student with a Disability. (Cynthia Kampf)

C. BUSINESS SERVICES

1. Consider approval of authorizing Assistant Superintendent – Business Services as Board designee for participation and approval of ERATE contracts. (Vikki Gillett)
2. Consider approval of Notice of Completion for CJHS Gymnasium Restrooms. (Michael Weissenborn)
3. Consider approval of Consultant Agreement with JM King & Associates for \$15,625.00 from 12/06/07-06/30/08 to maximize facilities needs planning. (Michael Weissenborn)

D. HUMAN RESOURCES

1. Consider approval of Certificated Human Resources actions.
2. Consider approval of Classified Human Resources actions.

8. INFORMATION/DISCUSSION/ACTION CALENDAR

A. HUMAN RESOURCES

1. Information/Action: Consider approval of Subsequent Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training Credential for Certificated Employee Steven S. Sheridan. (Bob Feaster)

B. BUSINESS SERVICES

1. Information Only: Received Offer to Purchase Real Property - Corporation Yard (Jan Combes)
2. Information/Action: Facilities Update; Recommendations from Staff; and Consider Board Adoption of Plan for Expenditure of Remaining Measure A Bond Funds. (Michael Weissenborn)

3. Information/Action: Consider approval of 1st Interim Budget Report. (Jan Combes)

9. **ITEMS FROM THE FLOOR**

10. **ANNOUNCEMENTS**

11. **ADJOURNMENT**

MINUTES

1. CALL TO ORDER

Board President Rees called the November 3, 2007, Special Session Meeting to order at the Chico Unified School District, Large Conference Room, at 1163 E.7th Street, Chico, CA, at 8:32 a.m. and indicated that the Board would move Discussion to the top and then retire to closed session.

Present: Rick Rees, Jann Reed, Dr. Kathy Kaiser, Andrea Lerner Thompson.

Absent: Rick Anderson

2.

DISCUSSION/ACTION

Board President Rees outlined what has occurred to date, and emphasized the fact that the Board was looking to develop a process to begin the search for a permanent superintendent and the Board had not discussed this item to date.

At 8:34 p.m., Board President Rees asked for public comment.

The following individuals all gave their enthusiastic support and commendation of the Interim’s leadership and work to date and requested that the Board permanently appoint the Interim, Kelly Staley, as the Superintendent of CUSD to not only save the expense of hiring a search firm, but also to continue the positive work that has been accomplished to date.

Teachers: Dan Sours, Laurie DeBock, Connie Chrysler, and Mo Dietz.

Union Representatives: George Young, CUTA President, Kevin Moretti, CUTA Vice President

School Office Manager: Beverly Patrick

Agriculture: Matthew Portillo and Ed McLaughlin

Community: Fred Brooks and Janet Rausch

Administration: Principal Jim Hanlon - CHS, Principal Ted Sullivan – Chapman Elementary and Assistant Principal Brian Boyer – CHS.

The Board thanked those present in coming and expressing their encouragement and support, and for all the emails and other communications they received.

3. CLOSED SESSION

At 9:20 a.m. the Board retired to CLOSED SESSION

4. ADJOURNMENT

At 11.45 a.m., Board President Rees reconvened the meeting. There were no announcements and the meeting was adjourned.

:mga

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 6:15 p.m. the Board convened and announced they would recess into closed session to discuss Items 2.1, 2.2 and 2.3 below.

Present: Rick Rees, Jann Reed, Rick Anderson, Dr. Andrea L. Thompson

Absent: Dr. Kathleen Kaiser

2. CLOSED SESSION**2.1 Conference with Labor Negotiator**

Employee Organization:

CUTA

CSEA, Chapter #110

Other Representatives:

Kelly Staley, Interim Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2.2 Conference with Legal Counsel – Existing Litigation per Ed Code §54956.9(a)

Name of Case: Flair Cleaners

Other Representatives:

Greg Einhorn, Attorney at Law

Michael Weissenborn, Facilities Planning/

Construction Supervisor

Kelly Staley, Interim Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2.3 Public Employee Performance Evaluation

Title: Interim Superintendent

3. RECONVENE TO REGULAR SESSION

Present: Rick Rees, Jann Reed, Rick Anderson, Dr. Andrea L. Thompson

Absent: Dr. Kathleen Kaiser

3.1 Board President Rees called the Regular Session Meeting to Order in the City Council Chambers at 7:03 p.m.

3.2 Announcements on Closed Session

Board President Rees stated that the Board had been in closed session since 6:15 p.m. regarding 2.1 and 2.2. They will return to closed session on 2.3.

3.3 Board President Rees led the salute to the Flag.

4. STUDENT REPORTS

Pedro Quintana, Kena Vigil and Marisela Romo presented the activities and fund raising events at Fair View High School. Courtney Bobinger, Senior Class Vice President, and Vincent Walker, Senior Class Spirit Coordinator, listed the events at Pleasant Valley High School. Lily Zhao, Student Body Treasurer, reported on the activities at Chico High School.

5. SUPERINTENDENT'S REPORT

At 7:12 p.m. Les Heringer, representing Friends of Ag, provided a handout which outlined some of the current activities in the CHS Agriculture Department and introduced Sheena Zweigel, a new teacher in the department.

At 7:25 p.m. Principal Diane Bird and teacher Laurie DeBock, McManus Elementary, reported on the \$450,000.00 Healthy Start Grant.

Interim Superintendent Staley reported that Dr. Cynthia Kampf received an award from the Boys & Girls Club for raising over \$1 million.

6. CONSENT CALENDAR

At 7:27 p.m., Board President Rees reported that there were changes to the Consent Agenda: An Exhibit for 6.C.3 had been added. Board President Rees asked if there was anyone from the public or a board member who wished to pull any item for further discussion. There was no comment from the public. Board Member

MINUTES

Thompson pulled Items 6.B.6. Board Vice President Reed pulled Item 6.B.9. Interim Superintendent Staley pulled 6.B.8. A motion was made by Board Member Thompson and seconded by Board Vice President Reed to approve the balance of the consent items, with changes as noted above.

A. GENERAL

1. The Board approved Minutes of Special Session 10/10/07 and Regular Session on 10/17/07.
2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
Becky Stofa	Nails	Academy for Change
Books Are Fun - Sharon & Art Lance	Books	Chapman - Library
Jessie & S, Inc. dba Spinning Wheel Restaurant	\$50.00	Chapman - M. Beebe's Class
Mark Rodriguez & Karen Zoller	R-13 Buffet Clarinet	CHS - Band
Ray & Bette Narbaitz	Books, CD's & Instruments	Elementary Fine Arts
Farshad Azad	\$1,000.00	Emma Wilson - Classroom Supplies
Sheri Hanni	\$50.00	Emma Wilson - M. Tebo's Class
The Cookie Shop - Mike	13 Dozen Cookies	Emma Wilson Anniversary Picnic
Chico Assoc. of Realtors	Office/Classroom Supplies	Forest Ranch
North State Screen Printing	T-Shirts	FVHS
Charlene Vigallon	Frames & Archive Matting	FVHS - Art Dept.
Rotary Club of Chico	\$654.00	FVHS - Bus Passes
Susan & Blake Roath	\$100.00	Hooker Oak
Susan & Blake Roath	\$500.00	Hooker Oak - Room 7
Debra D. Calkins	Corner Desk	McManus
Michael Bailey	\$200.00	McManus - G. Schwarz's Room
Sandi Marsieola	Clarinet	MJHS - Band
Lisa Bogen	\$50.00	Neal Dow - Field Trips
Larry & Molly Kimberling	\$50.00	Neal Dow - Godbold Field Trip
Greg & June McLaughlin	\$40.00	Neal Dow - Room 18
James & Cindy Wilson	\$100.00	PVHS - 1/2 each Boys/Girls Golf
Sports Boosters	Merchandize - \$2,815	PVHS - Athletics
Franky's	\$200.00	PVHS - Athletics - Boys Basketball
Wendel, Inc. - dba Staffing Solutions	\$100.00	PVHS - Athletics - Boys Basketball
Linda Elliott & Mark Leach	\$200.00	PVHS - Athletics - Girls Volleyball
Michael & Jeanette Kapellas	\$150.00	PVHS - Home Economics
Shirley Simmons	50 Paperbacks	PVHS - Library
Linda Elliott	20 Books & 1 VHS	PVHS - Library
Heather Lyon - Lyon's Books	4 Books	PVHS - Library
All Metals - Mike Lazzareschi	2000 lbs of Steel	PVHS - Welding Class
Julie & Art Suniga	Desk	Shasta
Merrilee Anzalone	\$30.00	Shasta - Library
Steve & Sandy Snow	Refrigerator	Sierra View - Staff Break Room

B. EDUCATIONAL SERVICES

MINUTES

1. The Board approved expulsions of students with ID's: 25250, 28110, 35521, 35612, 39606, 39607, 42376 and 64094.
2. The Board approved the Field trip Request by Chico High AP English to go to Ashland, OR, on 04/12/08-04/13/08.
3. The Board approved the Field Trip Request Chico High FFA to attend state finals for floriculture on 05/02/08-05/04/08.
4. The Board approved the Field Trip Request by Chico High FFA to attend MFE/ALA FFA Conference from 01/04/08-01/05/08.
5. The Board approved the Field Trip Request by Chico High FFA to attend FFA leadership conference from 04/19/08-04/22/08.
6. Consider approval of Fund Raising Request by Marigold PTA to sell cookie dough from 11/14/07-12/17/07. *This item was pulled by Board Member Thompson for further discussion below under Item 7.*
7. The Board approved the Fund Raising Request by Sierra View Academics Plus to conduct a Mathathon from 04/01/08-04/04/08.
8. Consider approval of Field Trip Request by PVHS Fellowship of Christian Athletes Club to visit University of Oregon for fellowship from 11/08/07-11/11/07. *This item was pulled by Interim Superintendent Staley for clarification below under Item 7.*
9. Consider approval of Fund Raising Request from PVHS FHA-HERO to hold a cookbook sale from 11/09/07-04/04/08. *This item was pulled by Board Vice President Reed for discussion below under Item 7.*
10. The Board approved the Fund Raising Request from Rosedale 5th grade to hold a Jog-A-Thon from 11/09/07-11/27/07.

C. BUSINESS SERVICES

1. The Board approved the Consultant Agreement with Solution Tree for \$9,500.00 to provide workshops designed to help K-12 interventions.
2. The Board approved the Consultant Agreement with CSUC Research Foundation for \$10,000.00 for evaluation and survey services on student achievement.
3. The Board approved the Vending Meals Contract with Notre Dame to provide school lunches to their students.

D. HUMAN RESOURCES

1. The Board approved the Certificated Human Resources actions:

Name	Assignment	Effective	Comment
<u>Temporary Appointment(s) 2007/08 According to Board Policy</u>			
Kelly, William	0.2 FTE Elementary	1 st Semester 2007/08 (Effective 10/23/07)	Temporary Appointment
Phillips, Lori	0.6 FTE Elementary	1 st Semester 2007/08 (Effective 10/22/07)	Temporary Appointment
Pulgarin, Alma	0.21 FTE Elementary	1 st Semester 2007/08 (Effective 10/22/07)	Temporary Appointment

2. The Board approved the Classified Human Resources actions:

MINUTES

<u>Name</u>	<u>Class/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments/Fund</u>
<u>Appointments</u>			
Abrego, Norma	Targeted Case Manager-Bil/Rosedale/4.0	10/16/07	New Position
Abrego, Norma	Targeted Case Manager-Bil/MJHS/4.0	10/16/07	New Position
Collado, Josh	Campus Supervisor/MJHS/1.0	10/04/07	Vacated Position
Collado, Josh	Campus Supervisor/CJHS/.5	10/12/07	Vacated Position
Davis, Kim	IA-Special Education/Citrus/1.0	10/15/07	New Position/ Grant Fund
Dutra, Deborah	LT IA-Special Education/CJHS/1.0	10/09/07-12/19/07	New LT Position/ Special Education
Egger, Kimberly	Instructional Assistant/Rosedale/2.4	10/01/07	New Position/ Grant Fund
Fisher, Christine	LT Instructional Assistant/Citrus/1.2	10/25/07-12/22/07	New LT Position/ Grant Fund
Forbes, Cathryn	IA-Sr Elementary Guidance/Parkview/1.4	09/04/07	New Position/ Grant Fund
Fune, Lisa	IA-Sr Elementary Guidance/Neal Dow/3.0	10/30/07	New Position/ Grant Fund
Gentry, Heidi	IPS-Healthcare/Sierra View/6.0	09/27/07	Vacated Position/ Special Education
Jessee, Kathryn	Instructional Assistant/Parkview/3.0	10/29/07	New Position/ Grant Fund
Johnson, Christine	Targeted Case Manager/Rosedale/4.0	10/16/07	New Position/ Categorical Fund
Martin, Sandra	Sr Library Media Assistant/BJHS/5.0	10/15/07	Vacated Position
McCall, Jennifer	Typist Clerk-Administration/ Education Services/8.0	10/16/07	New Position
Pedigo, Maria	Parent Clerical Aide-Restr/CHS/3.0	10/09/07	Vacated Position/ Categorical Fund
Renwick, Beth	LT IA-Special Education/PVHS/2.9	10/02/07-01/11/08	New LT Position/ Special Education
Snyder, Robin	Instructional Assistant/Rosedale/1.5	10/15/07	New Position/ Grant Fund
Van Gilder, Jon	LT Computer Technician/ Information Services/7.0	10/12/07-04/12/08	New LT Position/ Grant Fund
Vang, Zoua	LT Impacted Language Liaison-Hmong/ Citrus/.6 & .6	10/01/07-12/22/07	New LT Positions/ Grant Fund
Vincent, John	LT Computer Technician/ Information Services/3.5	10/12/07-11/29/07	Vacated LT Position/ Grant Fund
Wilmoth, Daniel	Custodian/Marigold/8.0	10/15/07	Vacated Position
<u>Increase in Hours</u>			
Billingsley, Wendy	Office Assistant-Elem Attendance/ McManus/6.5	10/12/07	Increase in Hours/ Grant Fund
Johnson, Cherie	IPS-Classroom/Loma Vista/3.0	09/28/07	Vacated Position/ Special Education
Rives, Jodi	IPS-Classroom/MJHS/3.0	10/15/07	Vacated Position/ Special Education
<u>Transfer w/Increased Hours</u>			
Lopez, Danielle	IPS-Classroom/Emma Wilson/3.0	10/11/07	Vacated Position/ Special Education
<u>Voluntary Reduction in Hours</u>			
Forbes, Cathryn	Instructional Assistant/Parkview/3.6	09/04/07	Existing Position
<u>Transfer w/Decreased Work Year</u>			
Hobbs, Elizabeth	School Office Manager/Oakdale/8.0	11/05/07	Vacated Position
<u>Promotion</u>			

MINUTES

Gilbert, Becki	School Office Manager/Hooker Oak/8.0	10/22/07	Vacated Position
Guzman, Josue	IA-Bilingual/Rosedale/4.0	10/15/07	Vacated Position
Lavin, Shawn	Nutrition Services Coordinator/ Nutrition Services/8.0	10/22/07	New Position
<u>Leave of Absence</u>			
Dean, Sandra	Custodian/MJHS/8.0	11/10/07-11/26/07	Per CBA 5.3.3
Xiong, Lee	Impacted Language Liaison-Hmong/ McManus/3.0	10/26/07-12/20/07	Per CBA 5.12
<u>RESIGNATIONS</u>			
<u>Resigned Only Position Listed</u>			
Billingsley, Wendy	Office Asst Elem Attendance/ McManus/6.0	10/12/07	Increase in Hours
Gilbert, Becki	Sr Office Assistant/Education Services/8.0	10/21/07	Promotion
Guzman, Josue	IPS-Healthcare/PVHS/6.0	10/14/07	Promotion
Hobbs, Elizabeth	M & O Coordinator/M & O/8.0	11/04/07	Transfer w/Decreased Work Year
Johnson, Cherie	IPS-Classroom/Loma Vista/2.0	09/27/07	Increase in Hours
Lavin, Shawn	Cafeteria Satellite Manager/ Hooker Oak/4.7	10/21/07	Promotion
Lopez, Danielle	IA-Special Education/CCDS/2.0	10/10/07	Transfer w/Incr Hours
Manfredi, Dominic	IPS-Classroom/CHS/3.5	10/26/07	Voluntary Resignation
Rives, Jodi	IPS-Classroom/Loma Vista/2.0	10/14/07	Increase in Hours
<u>Resignation/Termination</u>			
Davis, Patricia	Campus Supervisor/BJHS/1.0 & 2.0	10/08/07	Voluntary Resignation
Golden, Patricia	Library Media Assistant/Rosedale/2.5	06/30/07	Amend Voluntary Resignation to GH Retirement
Hamilton, Bonny	IPS-Classroom/Rosedale/6.0	09/28/07	Voluntary Resignation
Marquez, Alix	IPS-Classroom/Loma Vista/6.0	09/28/07	Voluntary Resignation
Maxwell, Justin	IPS-Classroom/Hooker Oak/2.0	10/29/07	Voluntary Resignation
Nash, Robyn	Sr Office Assistant/ Education Services/8.0	10/31/07	GH Retirement
O'Sullivan, Sharon	IA-Special Education/BJHS/5.0	10/01/07	GH Retirement
Pollard, Jordan	IA-Special Education/Sierra View/3.0	10/05/07	Voluntary Resignation
Robinson, Anne	IPS-Visually Impaired/Loma Vista/6.5	10/12/07	Voluntary Resignation
Sherwood, Judy	Parent Classroom Aide-Restr/ Sierra View/2.0	10/19/07	Voluntary Resignation
Sherwood, Judy	Parent Clerical Aide-Restr/Sierra View/.5	10/19/07	Voluntary Resignation
Slightom, Harold	Sr Grounds Worker/M & O/8.0	10/31/07	GH Retirement

(Consent Vote)

AYES: Rees, Reed, Anderson, Thompson

NOES: None

ABSENT: Kaiser

MINUTES

7. DISCUSSION/ACTION CALENDARITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:

Item: 6.B.6 – at 7:30 p.m., after Board Member Thompson expressed her interest in seeing healthier types of food sales in the future, Board Vice President Reed moved to approve 6.B.8, seconded by Board Member Thompson.

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

Item: 6.B.8 – at 7:32 p.m., after Interim Superintendent pointed out that the item was not appropriately checked as approved, Board Vice President Reed moved to approve 6.B.8, seconded by Board Member Thompson.

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

Item: 6.B.9 – at 7:33 p.m., Board Vice President Reed commented on an event she recently attended, expertly catered by the HERO Culinary class. Board Vice President Reed moved to approve 6.B.9, seconded by Board Member Thompson.

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

At 7:34 p.m., Assistant Superintendent Feaster requested that the order of the remainder of the agenda be changed and that Item 7.B.1 and 7.B.2 (Human Resources) be moved up, with B.2 first. The Board had no objections.

B HUMAN RESOURCES

2. Change in Personnel Commission

Assistant Superintendent Feaster presented Dave Koll, Director of Classified Personnel, who gave a brief explanation of the role and function of the Personnel Commission. Len Whitegon, one of the members of this commission, was retiring the commission after 20 years. Assistant Superintendent Feaster noted that Mr. Whitegon started with CUSD in 1955 as a teacher. Board President Rees presented Mr. Whitegon with a letter of appreciation and a card admitting both he and his wife to any athletic event or activity at CUSD, without cost. Board President Rees praised Mr. Whitegon's tireless community work and leadership. Mr. Whitegon received a standing ovation.

Assistant Superintendent Feaster announced that Mr. Jim Sands will be taking Mr. Whitegon's seat on the commission.

1. Annual 2006-2007 Personnel Commission Report

Director David Koll reviewed the Annual 2006-2007 Personnel Commission report. No action was required.

A. GENERAL

1. Setting Annual Organizational Meeting

At 7:45 p.m., Board President Rees indicated that the Board must set the Annual Organizational Meeting. The suggested date was December 5, 2007. At the organizational meeting the Board sets the calendar, time and place of board meetings for 2008 and elects officials of the Board. He asked if there were any Board Members interested in running for internal office: Jann Reed indicated an interest in seeking the Presidency and Andrea Lerner Thompson stated an interest in the Vice Presidency seat. Board President Rees indicated that Kathleen Kaiser had expressed an interest in the Clerk position. At 7:50 p.m., Board President Rees asked for public comment. There was none. A motion was made by Board Member Anderson to set December 5 as the date for the annual organizational meeting for the governing board of CUSD. It was seconded by Board Vice President

MINUTES

Reed.

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

2. 2nd Reading and Approval of Board Policies 1000 Series – Community

Interim Superintendent Staley presented the 1000 Series policies – Community for discussion and approval. Board Member Thompson asked for clarification on BP 1112. There were no proposed changes. At 7:55 p.m., Board President Rees asked if there was any public comment. Seeing none, Board Vice President Reed moved to approve the Board Policies - 1000 Series, with no amendments, seconded by Board Member Thompson.

BP 1000 – Concepts and Roles

BP 1100 – Communication with the Public

BP 1112 – Media Relations

BP 1113 – District and School Web Sites

BP 1150 – Commendations and Awards

BP 1160 – Political Processes

BP 1220 – Citizen Advisory Committees

BP 1250 – Visitors

BP 1312.1 – Complaints Concerning District Employees

BP 1312.2 – Complaints Concerning Instructional Materials

BP 1312.3 – Uniform Complaint Procedures

BP 1330 – Use of School Facilities

BP 1340 – Access to District Records

BP 1400 – Relations between other Governmental Agencies and the Schools

BP 1431 – Waivers

BP 1700 – Relations between Private Industry and the Schools

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

C. BUSINESS SERVICES

1. Class Size Reduction Program Application

Assistant Superintendent Combes reviewed the Class Size Reduction Program Application. CUSD was applying for maximum funding to be readjusted as the end of the school year, based on average daily enrollment. The program is not self-supporting. At 7:59 p.m., Board President Rees asked for public comment. There was none. Board Member Thompson moved to approved 7.C.1, seconded by Board Member Anderson.

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

2. Cabinet Budget Advisory Team

Assistant Superintendent Combes discussed the formation and role of the Cabinet Budget Advisory Team – it was not intended for decision making, but to assist with identifying the budget gap and provide preliminary research on cost saving measures proposed by employees and the public. The formation of the team was a result of the county providing the District with a conditional budget approval. The District's expenses exceed revenue. In 2007-08, CUSD will have a \$342,000 shortfall. In 2008-09, it will have a \$2.5 million deficit, with reserves down 1%. Members of the committee briefly spoke on their areas of the budget and how those accounts impacted the budget. Not all revenue coming into the District can be used to pay down other accounts. Many of those dollars are restricted in their use. Programs that the District is required to offer are often not backed up by adequate funding, resulting in encroachments on the general fund. Several members of the team further explained their areas and funding sources. Director Janet Brinson explained the restrictions on categorical (Grant) funds. Director Dave Scott reviewed how Special Education costs are encroaching on the general fund.

MINUTES

Director Mary Leary presented how maintenance funds are restricted to maintenance of facilities only. In addition in the area of busing students, the District rarely comes out ahead. Bob Feaster reviewed the expectations of the employee groups regarding COLA, step and column advances and the cost of benefits incentives. A "fair share formula" is unrealistic at this time of budget deficit. Supervisor Mike Weissenborn discussed the budget and all the facilities activity in recent months. Facility funds stand separate. Deferred Maintenance funds, developer fees, bond funds and redevelopment dollars (local taxes) cannot be used to balance the General Fund or Food Service Fund deficits. Director Scott Jones reviewed how the ideas were generated, categorized and researched, as well as the work currently being done on the 1st interim budget. On December 5, the first period interim will be presented to the Board. He indicated that the District will not have a positive budget. The other two possibilities are "qualified" – where the district *may not* be able to meet its financial obligations for the remainder of the current or two subsequent fiscal years; or "negative" – where the district *will not* be able to meet its financial obligations for the remainder of the current or two subsequent fiscal years. The committee recommended the next step: a Superintendent's Budget Committee to include additional stakeholders. They offered some guidelines in developing this second committee, including: purpose, roles and responsibilities, committee member requirements, membership makeup and timeline for developing a 2008-09 budget. Board Member Anderson indicated that the Board would be open to taking a fresh look at things, but there would have to be a balancing of giving up methods/programs against whether the District may lose students in the process. Board Vice President Reed requested the committee present items where every consideration has been given as to the viability of the action suggested. Board President Rees gave his support to the new committee so that the Board could concentrate on viable budget suggestions, and not have to deal with the laundry list of items they would never consider. He also recognized that though some of the suggestions to cut the budget were well-meaning, they were not viable, either through misunderstanding on how the budget works, or were not legally sound. Board Member Anderson suggested that the Board also look at the flip-side of cuts, making what programs and facilities the District does have the best they can.

At 8:58 p.m., Board President Rees asked for public comment. Mr. Henry Pratt offered his services to analyze CUSD vehicles for cost saving measures. He suggested that there were many more individuals who could act as non paid consultants to the district in areas of their expertise.

At 9:02 p.m., Board Member Anderson moved to direct the Superintendent to form the Superintendent's Budget Committee and allow the Superintendent to draft the charge and report back to the Board.

AYES: Rees, Reed, Anderson, Thompson
 NOES: None
 ABSENT: Kaiser

8. **ITEMS FROM THE FLOOR**

Jack Metcalf, labor relations representative for CSEA, provided a handout and indicated that last year's negotiations are still incomplete. They felt CUTA's grievance procedures were better than CSEA's.

9. **ANNOUNCEMENTS**

Board Vice President Reed indicated that November 9 was the deadline for submission of Marsh nominees. Board Member Anderson recently attended CSU stakeholders meeting in Fresno where he represented Chico and K-12 to review a draft strategic plan for CSU, "Access to Excellence."

Board Member Anderson said he would be reporting on the CSBA conference at the next board meeting.

Board Vice President Reed reminded everyone there are many holiday concerts coming up.

10. **RECESS**

At 9:21 p.m. Board President Rees recessed into closed session.

11. **ADJOURNMENT**

At 10:00 p.m. the meeting was adjourned.

:mga

APPROVED:

MINUTES

Board of Education

Administration

DONATIONS/GIFTS

Donor	Item	Recipient
Anonymous	9 Books	CHS - Library
Lyon's Books	Books	CHS - Library
Impact Marketing & Media	\$100.00	CHS - Prom
Target	\$51.20	CJHS - Admin
Anonymous	\$75.00	CJHS - Art Dept
Brooke Mundy	\$25.00	CJHS - Art Dept
Mimai Buroz	\$30.00	CJHS - Art Dept
Deshawn Dean	\$10.00	CJHS - Art Dept
Addie Trausch	\$20.00	CJHS - Art Dept
United Way	\$27.50	CJHS - Art Dept
Taylor Nilsson	\$25.00	CJHS - Art Dept
Shasta Cascade Slow Food	\$1,500.00	CJHS - Garden Project
Sierra Nevada Brewing Co.	\$200.00	CJHS - Music Dept
Mark Rodriguez	\$25.00	CJHS - Music Dept
H. LeRoy Thomas, DDS	Slapstick	CJHS - Music Dept
Anthony Watts	One Computer, Four Monitors	Computers for Classrooms
Lisa Willett & Don Dickenson	\$5,000.00	DO - Special Education Programs
Ken & Karen Krause	Panasonic DVD/CD Player	Emma Wilson
Butte Rose Society	\$100.00	Emma Wilson - School Garden
Soroptimist International	\$200.00	FVHS - Thanksgiving Lunch
Carl Carlson	\$100.00	Loma Vista
Sandra Stoner	\$500.00	McManus - G.Schwarz' Room
PG&E	\$168.00	MJHS - Math
Lash's Glass	1 Sheet Plexiglass	MJHS - Golf Cart
Target	\$83.39	MJHS - Home Ec
PG&E	\$168.00	MJHS - Home Ec
Raley's	\$45 Gift Cards	MJHS - PE Dept
Save Mart	4 Turkeys	MJHS - PE Dept
Safeway	\$75 Gift Cards	MJHS - PE Dept
PG&E	\$168.00	MJHS - Science
Michele Miller	\$27.00	Neal Dow
Ramona Wagner	\$50.00	Neal Dow - 4th Grade Field Trips
Arthur & Cindy Cay	\$50.00	Neal Dow - 4th Grade Field Trips
Sharon & James McCracken	\$100.00	Neal Dow - 4th Grade Field Trips
Karen Michalizio	\$50.00	Neal Dow - 4th Grade Field Trips
Michael & Andrea Dempsey	\$50.00	Neal Dow - 4th Grade Field Trips
Flint Drywall	\$50.00	Neal Dow - Dillman/Goldman Trip
Erin Radford	\$600.00	Neal Dow - Dillman/Goldman Trip
Dani Leiber	\$50.00	Neal Dow - Dillman/Goldman Trip
Monica Terrell	\$150.00	Neal Dow - Dillman/Goldman Trip
Jon & Janet Peterson	\$50.00	Neal Dow - Dillman/Goldman Trip
Scott & Carole Carnwell	\$50.00	Neal Dow - Dillman/Goldman Trip
Erin Sweet	\$50.00	Neal Dow - Dillman/Goldman Trip
Kevin & Heidi Vandervelden	\$50.00	Neal Dow - Dillman/Goldman Trip
Tiffany Dugan	Canvases, Frames, Art Supplies	PVHS - Art Dept
Sonrise Productions - P.Morgan	\$260.00	PVHS - Athletics
Lee & Susan Hunt	\$65.00	PVHS - Athletics - Boys Volleyball
Paul E. Lehman	\$50.00	PVHS - Athletics - Boys Volleyball
Barbara & Bryon Wolfe	\$100.00	PVHS - Athletics - Boys Volleyball
R. Paul Montz	\$100.00	PVHS - Athletics - Boys Volleyball
Michael Zadra	\$50.00	PVHS - Athletics - Boys Volleyball
Suzanne & Colin Boggs	\$250.00	PVHS - Athletics - Boys Volleyball

DONATIONS/GIFTS

Kim & Chris Nicodemus	\$50.00	PVHS - Athletics - Boys Volleyball
Allan & Allison Bee	\$10.00	PVHS - Athletics - Boys Volleyball
Anonymous	\$60.00	PVHS - Athletics - Boys Volleyball
Linda Rolls	27 Books, 1 CD	PVHS - Library
Charlie Copeland & Sally Foltz	5 Books	PVHS - Library
Heather Lyon/Lyon's Books	2 Books	PVHS - Library
Linda Elliott	One Desk Chair	PVHS - Library
Kay Kohen	2 Books	PVHS - Library
Greg & Helen Wheeler	Spirit Beads	PVHS - Ski & Snowboard Team
Shasta PTO	\$500.00	Shasta - Admin Support
Mark & Kim Nelson	Computer Desk & Printer Table	Shasta - Room 10

Title: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

Agenda Item:
December 5, 2007

Prepared by: Lance Brogden, Activities Director
Pleasant Valley High School

Background Information

We sell Student ASB cards which offer discounts into dances, athletic events, and school plays. In addition we offer discounts at our student store.

Educational Implications

Social and cultural experience.

Fiscal Implications

No impact on general budget

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Pleasant Valley High School

CLUB OR ORGANIZATION ASB

ADVISOR Lance Brogden

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Fund Student Activities program

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ [] Major: Estimated Gross \$ 15,000.00
Estimated Net \$ _____ Estimated Net \$ 15,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) ASB Card Sales

- [X] Class I - A project or series of activities that will be restricted to a school's student and parent population.
- [] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):
BEGINNING 08/01/2007 ENDING 06/10/2008

LOCATION PVHS

NUMBER OF STUDENTS TO BE INVOLVED 900

RECOMMENDED

11-1-07
Date _____ Student Officer's Signature (if applicable) [Signature] ASB treasurer

11-1-07
Date _____ Advisor's Signature [Signature]

11-1-07
Date _____ Director of Activity Signature (if applicable) [Signature]

	Approval	Recommend
	<u>Minor</u>	<u>Major</u>
	Yes No	Yes
	[X] []	[]

11-13-07
Date _____ Principal's Signature [Signature]

11-13-07
Date _____ Assistant Superintendent's/Director's Signature [Signature] [X]

Date - Approved by Board of Education

cc: Advisor
Principal

BUDGET PLAN

Account: ASB Budget

1. The advisor should assist students in preparing the budget.
2. When estimated income \geq estimated expenses, the budget is balanced.

Part 1 : Income

Description	Projected Income
Sell ASB Cards	\$15,000.00
Total :	\$15,000.00

Part 2 : Expenses

Description	Projected Expenses
Total :	\$0.00

Part 3 : Net Profit (Projected)

Difference between total income and expenses : \$15,000.00

Prepared by ASB/Club Representative : Cory M. [Signature] Date : 11-8-07

Reviewed by ASB/Club Advisor : [Signature] Date : 11-1-07

ASB Recommendation	
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
ASB Minutes Date: <u>11/8/07</u>	

Title: Proposed Agenda Item

Action: _____
Consent: _____
Information: _____

Agenda Item:
December 5, 2007

Prepared by: Lance Brogden, Activities Director
Pleasant Valley High School

Background Information

School Dances are an ongoing tradition at both High schools. Dances are held offsite at Cal-Skate and the Elks Lodge. Dances are open to all grade levels with the exception of Jr. – Sr. Prom

Educational Implications

Social and cultural experience.

Fiscal Implications

No impact on general budget. ASB funds are fronted to pay for facilities and decorations. Dance tickets are sold, profits are used to fund grade level and ASB activities.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Pleasant Valley High School

CLUB OR ORGANIZATION ASB

ADVISOR Lance Brogden

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Fund Student Activities program

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ [] Major: Estimated Gross \$ 38,000.00
Estimated Net \$ _____ Estimated Net \$ 15,000.00

NATURE OF PROJECT/ACTIVITY (i.e., car wash) School Dances (3)

- [X] Class I - A project or series of activities that will be restricted to a school's student and parent population.
- [] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 10/01/2007 ENDING 06/10/2008

LOCATION PVHS/Cal-Skate/Elks Lodge

NUMBER OF STUDENTS TO BE INVOLVED 2000

RECOMMENDED

11-1-07 [Signature] ASB treasurer
Date Student Officer's Signature (if applicable)
11-1-07 [Signature]
Date Advisor's Signature
11-1-07 [Signature]
Date Director of Activity Signature (if applicable)
11/1/07 [Signature]
Date Principal's Signature
11-01-07 [Signature]
Date Assistant Superintendent's/Director's Signature

Approval		Recommend
Minor		Major
Yes	No	Yes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date - Approved by Board of Education

cc: Advisor
Principal

BUDGET PLAN

Account: ASB Budget

1. The advisor should assist students in preparing the budget.
2. When estimated income \geq estimated expenses, the budget is balanced.

Part 1 : Income

Description	Projected Income
Sell Dance tickets	\$38,000.00
Total :	\$38,000.00

Part 2 : Expenses

Description	Projected Expenses
Facilities	\$70,000.00
DJ	\$3,800.00
Decorations / linens / flowers	\$4,500.00
Supervision / workers	\$1,900.00
Printing Tickets / souvenirs	\$300.00
Prom souvenirs	\$2,500.00
Total :	(\$23,000.00)

Part 3 : Net Profit (Projected)

Difference between total income and expenses : \$15,000.00

Prepared by ASB/Club Representative : Cory M. ASB treasurer Date : 11.8.07
Reviewed by ASB/Club Advisor : J. H. H. Date : 11-1-07

ASB Recommendation	
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
ASB Minutes Date: <u>11/8/07</u>	

Agenda Item: _____

PROPOSED AGENDA ITEM: Approval of Field Trip: CHS ACT Senior Class

Prepared by: Liz Metzger

Consent
 Information Only
 Discussion/Action

Board Date: December 5, 2007

Background Information

For the past eight years, students in Chico High School's Academy of Communications and Technology have culminated their four-year course of study with a visit to the LA area for a behind-the-scenes look at the television and motion picture industry. We arrange to see a variety of different facilities, from a working studio to post-edit facilities to a live taping. Most of the places we visit don't usually offer tours to the public.

Education Implications

This trip is an integral part of the ACT program in media communications: it's a chance for students to see how what they have learned so far in their ACT classes is applied in the real world. The students taking the trip are enrolled in a two-period block that includes an English class (Literature and Film, which carries UC a-g credit in English) and a technology class (Studio Production). The trip ties directly to academic standards in both areas.

Fiscal Implications

The trip will cost approximately \$14,000, as follows:

- \$5,500 Bus Transportation, Mt. Lassen Transit
Transportation to LA, and to the various sites we will be visiting. (Cost approximate; we are waiting for a final estimate from the company).
- \$5,856 Lodging at Sportsman's Lodge in Studio City
15 rooms for 3 nights @ \$122/room (inclusive of tax). Students will sleep four to a room.
- \$884 Food
Calculated at \$6.85/student x 43 students x 3 days. We will bring non-perishable foods that all students can share: bread, peanut butter, fruit, crackers, string cheese, waters, etc. Students may bring additional food if they wish, or purchase in LA.
- \$1,440 Admission to Paramount Studios
48 admissions @ \$30 each
- \$320 Sub costs
2 teachers x 2 days x \$80/day (three of the adults going do not need subs).

Partnership Academies funds will pay for all costs for the teacher/chaperones who are going. The rest of the trip will be paid for through donations and fundraising. If the total \$14,000 is not raised, then the trip will be cancelled. No student will be required to pay to go on the trip.

Additional Information

We will leave Chico after school on Wednesday, January 16, and return around 10 p.m. on Saturday, January 19. There will be five chaperones (Chico High teachers and possibly one or two parents). A proposed itinerary is attached; the site visits are confirmed, but the tapings and the exact times are subject to slight modification.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

7.B.4
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 11/26/07

FROM: Liz Metzger

School/Dept.: CHS / ACT

SUBJECT: Field Trip Request

Request is for ACT Senior class
(grade/class/group)

Destination: LA area Activity: Visit production (post-prod) facilities

from Jan 16 / 3:30 pm to Jan 19 / 10 pm
(dates) / (times) (dates) / (times)

Rationale for Trip: to visit production + post production facilities as an extension of students' literature/Film + Studio Production courses

Number of Students Attending: 43 Teachers Attending: 3 Parents Attending: 2

Student/Adult Ratio: 10:1

Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name Mt Lassen Transit
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 1,440 Substitute Costs \$ 320 Meals \$ 884

Lodging \$ 5,856 Transportation \$ 5,500 Other Costs \$ —

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Partnership Academies Acct. #: _____ \$ 5,000

Name ASB (CHS) Acct. #: 409 \$ 10,000

E Metzger 11/26/07
Requesting Party Date

J. Paulo 11/26/07 Approve/Minor Do not Approve/Minor
Site Principal Date or

Barry Gray 11/27/07 Recommend/Major Not Recommended/Major
Director of Transportation Date (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Kelly Kelly 11-28-07 Recommend Not Recommended
Director of Educational Services Date

_____ Approved Not Approved
Board Action Date

TITLE: Proposed Agenda Item - Neal Dow 4th Grade Bay Area Trip

Action: _____

Consent:

Information: _____

Prepared by: Jodie Dillman

Background Information

Mrs. Dillman and Mrs. Godbold's 4th grade classes request to go on a 3-day trip to the San Francisco Bay Area including the Pt. Reyes National Seashore. This field trip has been taken many times in the past.

Educational Implications

The planned activities tie directly into a year long study of California history and the 4th grade science curriculum. Students see two California missions and the San Francisco Presidio, visit two museums and three beaches, walk the Golden Gate Bridge, and ride on the Golden Gate Ferry.

Fiscal Implications

The cost of the field trip is covered by FCMAT compliant parent and community donations and small fund-raising activities. Transportation for students will be provided by CUSD, with parents following in cars.

Additional Information

There will be a student/adult ratio of at least 4-1. This is a well planned, tightly run trip, with the safety and well being of the children in mind at all times. Activities tie directly into our curriculum and enhance as well as solidify the students' learning. (See attached itinerary)

Recommendation

I recommend that this field trip be approved.

FIELD TRIP REQUEST

TO: CUSD Board of Education Date: 11/08/07
 FROM: Jodie Dillman School/Dept.: Neal Dow
 SUBJECT: Field Trip Request

Request is for 4th Grade - Neal Dow
(grade/class/group)
 Destination: S.F. Bay Area - Pt. Reyes Activity: See Attached
National Seashore
 from May 21, 2008 / 7:00 AM to May 23, 2008 / 4:00 pm
(dates) / (times) (dates) / (times)
 Rationale for Trip: This trip enriches and solidifies our 4th grade units in Science and Social Studies. It provides a hands-on, real-life experience.
 Number of Students Attending: 65 Teachers Attending: 2 Parents Attending: 20
 Student/Adult Ratio: 5/1 +
 Transportation: Private Cars Adults CUSD Bus Students Charter Bus Name _____
 Other: _____
 All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:
 Fees \$ 500 Substitute Costs \$ — Meals \$ 1,000
 Lodging \$ 1500 Transportation \$ 3,000 Other Costs \$ —
 ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):
 Name Dillman/Godbold
Shared trip acct. Acct. #: 01-0024-0-1315-4900-210 \$

Jodie Dillman 11/8/07
 Requesting Party Date
Marilyn Rees 11-8-07 Approve/Minor Do not Approve/Minor
 Site Principal Date or
Gregg & Greg 11/28/07 Recommend/Major Not-Recommended/Major
 Director of Transportation Date (If transporting by bus or Charter)

IF MAJOR FIELD TRIP
Carolyn Addison 11/26/07 Recommend Not Recommended
 Director of Educational Services Date
 Approved Not Approved
 Board Action _____ Date _____

TITLE: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

Agenda Item:
December 5, 2007

Prepared by: Cynthia Kampf, Ed.D.

Background Information

All students are required to complete a course in Algebra I (or its equivalent) prior to receiving a diploma of graduation from high school per *Education Code (EC)* Section 51224.5. Pursuant to *EC* Section 56101, school districts must request a waiver of the requirement for the successful completion of Algebra I (or its equivalent) for special education students with an individualized education program (IEP).

One Pleasant Valley High School student requires and is eligible for the waiver. The following information has been submitted to document the student's eligibility:

Information from the IEP to prove that the student was on the diploma track consistently and evidence that the IEP was written to support the student's participation in diploma track math courses, particularly algebra.

Specific assistance provided to the student, such as supplementary aids, services, accommodations, modifications, and supports, to attain this diploma track goal specifically for the algebra requirement in those years.

Copy of the transcript for the student.

All current and previous attempts at algebra and pre-algebra classes on transcript.

Assessment the district has used at the high school level for the student: Standardized Testing and Reporting Program (STAR) or California Alternate Performance Assessment (CAPA).

Educational Implications

This is the final requirement for the granting of a high school diploma to the eligible student.

Fiscal Implications

None.

Recommendation

It is recommended that the board approve the Waiver of Algebra I Graduation Requirement for one 12th grade student with disabilities.

**CALIFORNIA DEPARTMENT OF EDUCATION
SPECIFIC WAIVER REQUEST**

AIGR-1 (Rev. 3/07/07) <http://www.cde.ca.gov/re/tr/wrl>
Page 1 of 1

Send Original to:
Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

**Waiver of Algebra I Graduation
Requirements for Pupils with Disabilities**

CDS CODE						
0	4	6	1	4	2	4

Local educational agency: Chico Unified School District		Phone contact and recipient of approval/denial notice: 530-891-3000 X 170 – Cynthia Kampf		Contact person's e-mail address: ckampf@chicousd.org	
Address: (City) (State) (ZIP) 1163 E. Seventh Street Chico CA 95928		Phone (and extension, if necessary): (530) 891-3000 x 170 Fax number: (530) 891 – 3220			
Period of request: (month/day/year of school year) From: 12/15/2007 To: 6/6/2008		Local board approval date or SELPA signature date (required) December 5, 2007			

LEGAL CRITERIA

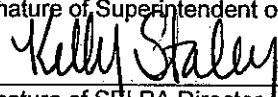
1. Authority for the waiver: Specific code section: *EC 56101*
56101(a) Any district, special education local plan area (SELPA), county office, or public education agency, as defined in Section 56500, may request the board to grant a waiver of any provision of this code or regulations adopted pursuant to that provision if the waiver is necessary or beneficial to the content and implementation of the pupil's individualized education program and does not abrogate any right provided individuals with exceptional needs and their parents or guardians under...(IDEA)... or to the compliance of a district, special education local plan area, or county office with...(IDEA)...and federal regulations relating thereto.
(b) The board may grant, in whole or in part, any request pursuant to subdivision (a) when the facts indicate that failure to do so would hinder implementation of the pupil's individualized education program or compliance by a district, special education local plan area, or county office with federal mandates for a free, appropriate education for children or youth with disabilities.

Education Code or California Code of Regulations section to be waived.
51224.5 (a) The adopted course of study for grades 7 to 12, inclusive, shall include algebra as part of the mathematics area of study pursuant to subdivision (f) of Section 51220.
(b) Commencing with the 2003-04 school year and each year thereafter, at least one course, or a combination of the two courses, in mathematics required to be completed pursuant to subparagraph (B) of paragraph (1) of subdivision (a) of Section 51225.3 by pupils while in grades 9 to 12, inclusive, prior to receiving a diploma of graduation from high school, shall meet or exceed the rigor of the content standards for Algebra I, as adopted by the State Board of Education pursuant to Section 60605.

Desired outcome/rationale.

Request a waiver of the (above) Algebra I graduation requirement for 1 pupil with disabilities, who is a senior and is otherwise eligible to graduate in the 2007-2008 school year under current statute.

District/County/SELPA Certification – I hereby certify that the information provided on this application is correct & complete.

Signature of Superintendent or Designee: 	Title: Interim Superintendent	Date: November 29, 2007
Signature of SELPA Director (only if a Special Education Waiver)		Date:

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

TITLE: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

Agenda Item:
December 5, 2007

Prepared by: Cynthia Kampf, Ed.D.

Background Information

Students with disabilities who take the High School Exit Exam with **modifications** (for example, using a calculator on the math test or having the English Language Arts test read aloud) receive an invalid score on the test. The school board may grant a waiver of the requirement to pass the HSEE under certain conditions.

A waiver is ONLY required for students who:

- (1) Took one or both portions of the CAHSEE with a **modification(s)**; AND,
- (2) Attained the "equivalent of a passing score" (350 or more points) on the CAHSEE.

At the parent or guardian's request, a school principal shall submit a request for a waiver of the requirement to successfully pass the high school exit examination to the governing board of the school district.

Educational Implications

If a student takes the test with modifications and receives a score of 350 or higher, s/he is eligible for a waiver of the requirement to pass the High School Exit Exam. All other graduation requirements must be met.

Fiscal Implications

None.

Recommendation

It is recommended that the board approve the waivers for the students indicated on the attached list.

7.B.7
Page 2 of 2

Chico Unified School District California High School Exit Examination (CAHSEE): Waiver of Test Passage for Students With a Disability

Send Original plus one copy to:
Director of Testing
Chico Unified School District

CDS CODE						
0	4	6	1	4	2	4

School: Fair View High School	Person responsible for completing waiver applications: Janelle St. Clair – Resource Teacher	Contact person's e-mail address: jstclair@chicousd.org
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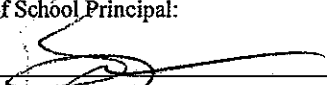
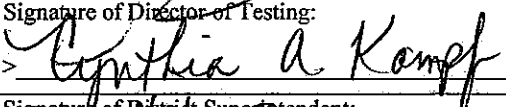

LEGAL CRITERIA

1. **Authority for the waiver:** Specific Code Section: E.C. 56101
 ...the waiver is necessary or beneficial to the content and implementation of the pupil's individualized education program...
2. **Education Code or California Code of Regulations to be waived:**
Education Code Section 60851(a) provides that "Commencing with the 2005-06 school year and each school year thereafter, each pupil completing grade 12 shall successfully pass the exit examination as a condition of receiving a diploma of graduation or a condition of graduation from high school."
3. **Desired outcome/rationale:** Waiver of the "successful passage of the CAHSEE," for specified students listed below (first name, last initial only): (Attach additional list(s), if necessary)
 All students must be in 11th or 12th grade to qualify for a waiver.

Math – Zach H.

English Language Arts – Alex L.

Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of School Principal: > 	Printed/Typed Name of School Principal: Bernard Vigallon	Date: 11/29/2007
Signature of Director of Testing: > 	Printed/Typed Name of Director of Testing: Cynthia Kampf, Ed.D.	Date: 11/29/2007
Signature of District Superintendent: > 	Printed/Typed Name of District Superintendent: Kelly Staley	Date: 11/29/2007

For District Office Use Only

Date Received by Director of Testing	Date Received by Superintendent's Office	Date of Board Meeting
Signature of Board President: > _____	Printed/Typed Name of Board President:	Date:

Agenda Item #: _____

PROPOSED AGENDA ITEM: Approval of Erate participation/contracts

Consent
 Information Only
 Discussion/Action

Board Date: December 5, 2007

Background Information

The FCC established a Universal Service Fund (also known as the E-rate program), which provides discounts of 20 to 90% to schools and libraries for telecommunication services, Internet access, and internal connections. The discount level is determined primarily by the Free and Reduced Lunch Count for a school or district, as well as other factors. The program is now in the YEAR 10 funding cycle, with YEAR 11 starting 7/1/08. Because funding approval may take as long as two years from the application date and bidding requirements that require Board approval for some of the projects, the contracts may need to be signed on short notice in order to qualify and stay in line for funding. So that we may proceed with the application process, we are asking for pre-approval to enter into E-rate contract(s) that fit within the following parameters.

One of the existing erate applications is a contract that paves the way for our Internet Service Provider (ISP), Butte County Office of Education (BCOE), to provide up to Gigabit speed connectivity for 88% of schools within CUSD, at a discounted rate of approximately 56%. This project is possible because all schools in Butte County have agreed to participate in the Erate program to increase "backbone" bandwidth through the Butte Education Network (BEN).

Education Implications

With Gigabit Internet speed, CUSD classrooms will be able to access online educational materials at maximum speed. In addition to providing routine access to Internet resources, this project will allow top-quality video conferencing directly to the classroom. CUSD already has the equipment necessary for video conferencing.

Fiscal Implications

The project timeline spans 3-4 years. Because of various E-Rate funded projects, we are able to maintain telecommunications costs, while providing increased bandwidth. If the E-Rate program were to end, the district would need to pay for telecommunications from general fund operating dollars.

Recommendation

Assign Jan Combes as the Board's designee to approve various E-Rate technology projects during the application process and/or as funding becomes available, based on the factors outlined here.

Prepared by: Vikki Gillett

TITLE: Chico Junior High School Gymnasium Restroom Replacement

Action _____
Consent X
Information _____

Agenda Item
December 5, 2007
Page 1 of 1

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background Information

On January 18, 2006 the Student Housing Committee presented its annual report to the Board of Education with recommended projects to be undertaken the summer of 2006. One of the projects that the Board approved was the placement of a relocatable restroom adjacent to the Chico Junior High gymnasium. The intent was to replace the restrooms which had been added to the gym without Department of State Architect (DSA) approval. These restrooms were closed down 2 ½ years ago due to safety concerns. After further analysis and working with the school site, it was determined that the approach using relocatable restrooms would be problematic and the best approach would involve demolition of existing restrooms and replacement with permanent facilities. These new permanent restrooms are now completed.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The project funding source was Developer Fees, as had been previously approved by the Board of Education and, therefore, had no impact on the General Fund.

Additional Information

The filing of Notices of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien. If the NOC is not filed the lien period becomes 90 days.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notices of Completion for the new restroom at Chico Junior High School.

Reviewed by: *Jan Combes*
Jan Combes, Assistant Superintendent, Business Services

WHEN RECORDED MAIL TO:

Facilities Department
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. 4-H2
DSA APPL NO. 02-108674
PROJECT NO. 26018

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was **COMPLETED** on **November 16, 2007** and accepted by the Chico Unified School District on **December 5, 2007.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE RESTROOM ADDITIONS AT THE CHICO JR. HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Azevedo Construction, 48 Bellarmine Court, #40, Chico, CA 95928.**
8. The street address of said property is:

CHICO JUNIOR HIGH SCHOOL – 280 Memorial Way, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA,** and described as follows:

ASSESSORS PARCEL NUMBERS: 003-177-001, 003-175-004, 003-180-014, 003-180-017

Date: _____ Signature of Owner or agent of owner _____
Jan Combes, Agent

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place Jan Combes, Asst. Superintendent Business Services

TITLE: **Consultant Agreement with JM King & Associates**

Action _____
Consent X
Information _____

Agenda Item
December 5, 2007
Page 1 of 1

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background Information

In 2004/2005 the District contracted with Schrader & Associates to consult with the Campus Consolidation Committee, to develop a student generation study, spatial analysis and complete a twenty-year enrollment projection. Beginning with the 2006/2007 fiscal year the District commenced a plan to update the twenty-year projections, map our current students to the GIS database and develop student generation maps by elementary, junior and senior high on an annual basis.

These annual updates provide the District-wide housing committee and the Board with information necessary for accurate and timely facilities needs planning.

In the fall of 2006, District Staff prepared a Request For Proposal (RFP) for providing the demographic analysis. The proposal was sent to five (5) firms. In addition to the proposal received from JM King & Associates, we received one other from School Facilities Planning & Management. Their proposal did not meet the specific requirements of the RFP and the cost exceeded the JM King proposal. The JM King & Associates proposal met the specific requirements and was approved by the Board on December 6, 2006.

This year the District asked JM King & Associates for an updated proposal with an expanded scope of work. The 2007 proposal from JM King & Associates is not to exceed \$15,625.

Educational Implications

Current demographic information facilitates the optimal utilization of the District's educational facilities.

Fiscal Implications

The project funding source will be Developer Fees and, therefore, will have no impact on the General Fund.

Additional Information

Recommendation

It is requested that the Board of Education approve the consulting agreement with JM King & Associates.

Reviewed by: *Jay Combes*
Jay Combes, Assistant Superintendent, Business Services

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

CONSULTANT AGREEMENT

- A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: JM King & Associates
 Street Address/POB: 1909 50th Street
 City, State, Zip Code: Sacramento, CA 95819
 Phone: (916) 254-7620
 Taxpayer ID/SSN: _____

This agreement will be in effect from: 12/06/07 to 06/30/07
 Location(s) of Services: (site) Facilities

- Scope of Work to be performed: (attach separate sheet if necessary)
 See attached proposal.

- Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

- Funding/Programs Affected: (corresponding to accounts below)

- Developer Fees
-
-

- Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	25	0000	0	0000	7200	5800	14	510
2)							5800	14	
3)							5800	14	

- Is there an impact to General Fund, Unrestricted funding? Yes No

- Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 15,625.00 Per Unit, times 1.00 # Units = \$ 15,625.00 Total for Services
 (Unit: Per Hour Per Day Per Activity)

- Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 15,625.00 Grand Total

- Amounts of \$5,001.00 or more require Board Approval: (date to Board) 12/05/07
 (to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

11. AGREED TO AND ACCEPTED:

Cheryl King Cheryl King 11-28-07
 (Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

Michael Weissenborn Michael Weissenborn 11-28-07
 (Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

Jan Combes Jan Combes 11-28-07
 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

Jan Combes Consultant Contract Employee 11-28-07
 (Signature of Asst. Supt. - Business Services) (Print Name) (Date)

14. Authorization for Payment:

<p>(a) CHECK REQUIRED (Invoice to accompany payment request):</p> <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	<p>(b) DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
---	--

(c)
 \$ _____
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

PROPOSAL FOR DEMOGRAPHIC ANALYSIS/ENROLLMENT PROJECTIONS

for the

CHICO UNIFIED SCHOOL DISTRICT

Prepared by:

JM King & Associates
1909 50th St.
Sacramento, California 95819
(916) 254-7620

CONTENTS

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CURRENT PROPOSAL

In order to make decisions regarding school facilities in a timely manner for all students and to maximize current facility usage in the Chico Unified School District, the District should prepare an update to the Demographic Study prepared in 2004-05.

The Enrollment Projections and Spatial Analysis of the CUSD current student population will be prepared containing recommendations to guide the District's decisions regarding facilities for a 10-year period.

The following components outline the consultant's work for the preparation of the updated Demographic Analysis and Enrollment Projections recognizing that a majority of the research, initial analysis and in-house work has been previously completed by our firm.

COMPONENT A: HISTORIC DEMOGRAPHICS (Completed by Consultant)

Component A will analyze the historic demographic trends which have influenced district enrollments and facility utilization. Specific information will include:

1. A review of district enrollment patterns identifying causes of change where possible.
2. A review of the district's existing housing stock including median housing values and an identification of trends over time.
3. Commentary of community/neighborhood dynamics that have contributed to enrollment changes in the district.

COMPONENT B: STUDENT GENERATION STUDY UPDATE

(Research previously completed will be updated for this study).

1. Preparation of student generation study by housing type (i.e. single family detached, single family attached, multi-family, affordable).
2. Research of current and planned residential development by attendance area by type with build-out scenarios.
3. Analysis of student generation factors by square footage, age of housing, and type of housing.
4. Analysis of housing construction vs. current enrollments in district.

COMPONENT C: LAND USE AND DEVELOPMENT (Research will be updated for this study)

Component C will identify current and anticipated land use plans and policies, and their potential effects on the District. Specific steps in this component will include:

1. A review and analysis of all relevant land use plans which may affect development patterns in the District.
2. An analysis of vacant land which may be developed. This analysis will include major development constraints and construction timetables.
3. An analysis of economic growth forces and major issues which may affect development in the District (i.e., seismic safety, water supply, sanitary sewer capacities, flood zones).

COMPONENT D: ENROLLMENT PROJECTIONS-UPDATED

(Projections completed for the 2005 and 2006 school years will be updated)

Component D will provide enrollment projections based on historic and anticipated development, birth rates, student resident/migration data, and pertinent census and demographic information. Specific steps will include:

1. A review of district historical enrollment patterns. This review will include identification of birth rate trends, local, county and State population migration trends in order to provide a report on the reasons for changing populations within the District.
2. A review of the district's existing housing stock including median housing values and an identification of trends over time.
3. Analysis and report of community/neighborhood dynamics that have contributed to population changes in the district.
4. The calculation of annual enrollment projections to the 2026-27 school year. The projections will be grade and school specific.
5. Using current zoning, build-out potential, and absorption schedules for residential development, three enrollment projections will be calculated based on housing build-out after applying student generation factors, including a most likely projection based on consultant's research.
6. An analysis of projection sensitivity, identifying District policies, community trends or events which may cause projections to deviate from the "most likely" projection.

COMPONENT E: SPATIAL (GIS) ANALYSIS (UPDATED)

1. Preparation of GIS attendance area maps by elementary, middle and high school attendance areas. **(Previously completed for District)**
2. Dynamic linking of current student data to GIS attendance area maps for purposes of spatial analysis.
3. Dynamic linking of current and planned residential development to GIS maps for purposes of spatial analysis.
4. Analysis of students by grade level and school of residence vs. school of attendance.
5. Preparation of density maps for the 2007-08 school years in order to analyze total student population by grade level in each elementary, middle and high school attendance area.
6. Preparation of data report to present to the Board and District staff outlining findings from #1 through #5.

CONSULTING FEES

The Consultant will provide services as needed and requested by the District. Services will be documented and invoiced on a monthly basis.

	Hours
Component A—Historic Demographics	NO CHARGE
Component B—Student Generation Study	30
Component C—Land Use and Development	NO CHARGE
Component D—Enrollment Projections	40
Component E—Spatial Analysis/Report	<u>55</u>
Total Hours	140
Total Cost Not to Exceed:**	\$15,625

**This is a total estimated cost not to be exceeded based on an hourly rate of \$125.00.

**Note: This cost may be funded by Developer Fees.

The District shall pay the Consultant at the rate of \$125 per hour for services outlined in this Proposal.

ADDITIONAL CONSIDERATIONS

The Consultant shall be reimbursed as follows:

1. Reproduction of documents shall be the responsibility of the District. If the District chooses, the Consultant will provide duplicating services on an actual cost basis.
2. Meetings with district established Community Committees will be billed at \$125 per hour.

DEMOGRAPHIC METHODOLOGIES

- Geographical Information System, ESRI Arcview, for spatial analysis of all collected demographic data, preparation of maps, reports, including district data, planning agency (City and County data), and other specific land use data pertinent to the District's long range plan.
- Cohort survival district specific methodology for enrollment projection, including birth and fertility rates, historical enrollments.
- A real estate database accessed to acquire assessor's data for information on residential units by type, by year constructed, by square footage for purposes of student generation and enrollment analysis.
- Acquisition of public and private agency demographic data specific to Chico Unified School District.

PROFESSIONAL QUALIFICATIONS

Cheryl A. King, Principal/Owner

Ms. King has worked extensively with school districts throughout Illinois, Michigan, Colorado and California for over 30 years. Her diverse career includes teaching at both the secondary and university level and developing curriculum and outreach programs at both levels. She also administered programs as an Administrative Assistant for the Michigan Department of Education where she worked in conjunction with 20 school districts statewide to obtain state funding for projects in their districts, including follow-up evaluation procedures. She has prepared over 50 Facility Master Plans for rural, urban, and suburban California school districts over the past 12 years. She also works in the areas of developer fees, mitigation, and demographics to assist districts in decisions regarding facility usage. She has extensive ongoing experience facilitating community/District committees.

Ms. King received her BS and Masters in Education from Illinois State University. Her doctoral work was completed at Michigan State University.

Jamie M. King, Principal/Owner

Ms. King has provided demographic and planning analyses, reports and master plans for over 20 school districts throughout California for the past 6 years. For the past six years she has been utilizing GIS as a tool to prepare demographic analyses in the form of maps and reports for school districts throughout California to assist districts in analyzing current and historic student populations, the migration of students and community populations, optimizing attendance boundaries, consolidation of current schools, location of new schools, and other geographic area specific analyses for long range planning. She works closely with District staff and community committees to develop criteria for optimizing current and future school usage. These criteria may include balancing enrollments among schools, retaining neighborhood school populations as boundaries shift, consideration of major highways and streets, capacities of current facilities, enrollment projections by school, special program needs at specific sites, etc.

Ms. King received her BS in Geography from Sacramento State University and an MS in Geography with an emphasis in Demographics and Planning from the University of South Carolina.

Evelyn Shafer
Senior Associate

Ms. Shafer has been working in the area of school planning and facilities for the past five years. She has extensive experience in State applications, both modernization and new construction, preparation of developer fee studies (Level I and II) and assisting districts with facility analysis. Ms. Shafer also worked in the legal field prior to her transition to JM King & Associates.

PROJECTS COMPLETED 2002-2007

Napa Valley Unified School District (Project Ongoing)
Demographic Study/Facility Master Plan

Prepare Demographic Analysis and Facility Master Plan to assist District in maximizing use of facilities and prepare for Bond Election in Fall 2006. Attend and facilitate meetings for five months with District appointed committee. Project ongoing.

Reference: John Glaser, Superintendent. Phone: 707-253-3511
www.nvusd.kingdemographics.net/TownMeetings.pdf

West Contra Costa Unified School District: (Project Ongoing)

Facility Master Plan 2006
Redistricting/Boundary Study 2003
Facility Master Plan 2000

Ongoing work with District staff and numerous District appointed committees for the following: Facility Planning, School Consolidation, Redistricting, and various projects utilizing GIS.

Reference: Adrienne Blalock, Director Facilities. Phone: 510-412-4470

Gateway Unified School District
Demographic Analysis

Prepare Demographic Analysis to assist District in maximizing use of facilities. Present information to Board of Education and community members. Analysis facilitated consolidation/redistricting.

Reference: John Strohmayer, Superintendent. Phone: 530-245-7900

Tehachapi Unified School District
Demographic Analysis

Prepare Demographic Analysis to assist District in maximizing use of facilities and prepare potential redistricting scenarios to balance enrollments due to residential segregation.

Reference: Julie Auvil, CBO. Phone: 661-822-2100 x126

Shasta County Demographic Study

Demographic Analysis

Prepare Demographic Analysis for all Districts in Shasta County, including demographics of communities, residential development, and future projections for enrollments.

Reference: Rich Rhodes, Superintendent, Pacheco Union Elementary School District. Phone: 530-365-1801

Healdsburg Unified School District.

Facility Master Plan

Prepare Facility Master Plan to assist District in maximizing use of facilities and prepare potential redistricting scenarios to balance enrollments due to residential segregation.

Reference: Ruth Karlsrud, CBO. Phone: 707-431-3406

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

7.D.1
Page 1 of 4

December 5, 2007

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Interim Superintendent
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<u>Probationary Appointment(s) 2007/08 According to Board Policy</u>			
Specchierla, Michael	1.0 FTE Librarian	2007/08 (Effective 12/20/07)	Probationary Appointment
<u>Temporary Re-Appointment(s) 2nd Semester 2007/08</u>			
Aguilar, Juan	0.86 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Armstrong, Douglas	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Ball, Cynthia	0.07 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Barnum, Andrew	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Black, Ashley	0.8 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Bochi-Galli, Christine	0.21 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Brunemeyer, Angie	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Burton, Beth	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Campfield, Brent	1.0 FTE Counselor	2 nd Semester 2007/08	Temporary Re-Appointment
Camy, Loyce	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Carter, Tammara	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Cawthon, Brandi	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Chapin, Katherine	0.4 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Clarke, Kelly	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Coppage, Denise	0.17 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Correa, Jada	1.0 FTE Counselor	2 nd Semester 2007/08	Temporary Re-Appointment
Crowe, Marsha	0.5 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Curiel, Daisy	0.21 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
De la Torre-Escobedo, Marysol	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
de la Torre-Stuart, Idalia	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Dunsmoor, Jeanine	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Eller Alisha	0.4 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Elsen, Renee	0.6 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Fairon, Wendy	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Ford, Karen	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Ford, Matt	0.4 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Foster, Olympia	0.6 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment

Frain, Mary "Shannon"	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Gallivan, Lois	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Gilliam, Jon	0.8 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Grant, Allison	0.6 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Hamilton, Ellen	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Hankins, Elizabeth	0.5 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Hansen, Annalisa	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Happ, Jaime	0.2 FTE Special Education	2 nd Semester 2007/08	Temporary Re-Appointment
Harris, Caty	0.85 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Hass, Judy	0.4 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Hollie, Karin	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Holman, Melissa	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Huck, Sophy	0.6 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Jackson, Jennie	0.7 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Jarmush, Nicole	0.4 FTE Speech Therapist	2 nd Semester 2007/08	Temporary Re-Appointment
Joiner, Gerald	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Keene, Kristine	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Kelly, William	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
King, Kelly	0.61 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Knox, Marlo	0.75 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
LaFollette, Corrine	0.8 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
LaGrave, Nicole	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Lashbrook, Cassandra	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Lourenco, Vickie	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Matthews, Rebecca	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Mayr, Martha	0.8 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
McCoy, Susan	0.4 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
McMahon, Heather	0.4 FTE Speech Therapist	2 nd Semester 2007/08	Temporary Re-Appointment
Moretti, Susan	0.8 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Musso, Melissa	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Myers, Carie	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Netherton, Danielle	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Netterville, Karen	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Nevens, Gretchen	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
O'Laughlin, Paula	1.0 FTE Counselor	2 nd Semester 2007/08	Temporary Re-Appointment
Olson, Malina	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Payne, Shanon	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Phillips, Lori	0.6 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment

Page 3 Certificated Human Resources Actions (continued) December 5, 2007

Presnall, DeAnne	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Pulgarin, Alma	0.21 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Reggi-Bruchler, Gina	0.8 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Reginelli, Peter	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Resendez, Jr., Roland	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Riedlinger, Katherine	0.1 FTE Speech Therapist	2 nd Semester 2007/08	Temporary Re-Appointment
Roberts, Cathleen	1.0 FTE Counselor	2 nd Semester 2007/08	Temporary Re-Appointment
Sasaki, Joshua	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Schwarz, Gwen	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Sheridan, Erica	0.15 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Sherwin, Rachel	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Simmons, Abraham	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Simone-Letcher, Victoria	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Smyth, M. Lynn	0.21 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Snyder, Charles	1.0 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Stoffel, Lauri	0.4 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Sullivan, Kelly	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Sunderland, Janice	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Tefs, Suzanne	.36 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Telegan, Jessica	0.7 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Telegan, Jessica	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Thayer, Kathleen	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Triplett, Vickie	0.10 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Umpleby, Abby	0.7 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Vandewater, Diane	0.10 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
VanDover-Bruch, Mary	0.2 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Vang, Sheng	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Vang, Sheng	0.2 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Vang, Shoa	0.7 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
von der Mehden, Alan	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Waddell, Amy	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Whipple, Bonnie	0.57 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Whittaker, Shelley	0.25 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Whittaker, Shelley	0.40 FTE Elementary	2 nd Semester 2007/08	Temporary Re-Appointment
Xiong, Ja Pao	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment
Zweigle, Sheena	1.0 FTE Secondary	2 nd Semester 2007/08	Temporary Re-Appointment

Part-Time Leave Request(s) for 2007/08

Calhoon, Lee-Anne	Secondary	2 nd Semester 2007/08	0.4 FTE Leave
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Godbold, Vanessa	Elementary	2 nd Semester 2007/08	0.5 FTE Leave
Reed, Barbara	Speech Therapist	2 nd Semester 2007/08	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)

Full-Time Leave Request(s) for 2007/08

Lower, Kristin	Secondary	2 nd Semester 2007/08	1.0 FTE Leave
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Retirement(s)/Resignation(s)

Kincheloe, Louise jm-11/29/07	Elementary	03/17/08	Retirement
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CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999

December 5, 2007

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Interim Superintendent
SUBJECT: Classified Human Resources Actions

<u>NAME</u> <u>APPOINTMENTS</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
Barrett, Keith	Instructional Assistant/Neal Dow/3.0	11/26/07	New Position/ Grant Fund
Carlsen, Kristy	IA-Bilingual/McManus/4.0	11/27/07	New Position/ Categorical Funds
Collado, Josh	Campus Supervisor/CJHS/.5	10/30/07	New Position/ Grant Fund
Donnelson, Constance	IPS-Healthcare/Loma Vista/4.0	11/13/07	Vacated Position/ Special Education
Eisenman, Celeste	Library Media Assistant/Shasta/1.6	11/27/07	Vacated Position
Fune, Lisa	IA-Sr Elementary Guidance/Cohasset	11/15/07	Vacated Position/ Categorical Fund
Garcia, Monita	Parent Library Aide-Restr/CHS/1.3	11/26/07	New Position/ Grant Fund
Gray, Elaine	Library Media Assistant/McManus/1.5	11/26/07	New Position/ Categorical Fund
Greminger, Lucretia	LT Instructional Asst/Parkview/.8	10/24/07- 02/24/08	New LT Position
Gudmundson, Dee	LT School Office Manager/ Parkview/8.0	10/30/07- 03/14/08	During Absence of Incumbent
Haskins, Kelly	Parent Classroom Aide-Restr/ McManus/1.3	11/09/07	New Position/ Grant Fund
Jackson, Joel	Campus Supervisor/CJHS/1.5	10/30/07	New Position/ Grant Fund
Johnston, Joseph	LT Sr Custodian/MJHS-Forest Ranch/ 8.0	11/13/07- 03/18/08	New Limited Term Position
Jones, Brett	Instructional Assistant/Parkview/3.0	11/27/07	New Position/ Grant Fund
Lemos, Mario	LT Custodian/Parkview/8.0	11/26/07- 02/04/08	New Limited Term Position
McKinzie, Monica	IA-Special Education/Citrus/2.5	10/16/07	Vacated Position/ Special Education
Nelson, Lindsey	IPS-Classroom/PVHS/5.0	11/27/07	Vacated Position/ Special Education
Nevel, Stephen	LT IA-Special Education/BJHS/1.0	11/26/07- 12/19/07	New LT Position/ Special Education
Rodgers, Robin	IPS-Classroom/Rosedale/3.5	11/13/07	Vacated Position/ Special Education
Sherwood, Judy	IA-Special Education/Citrus/5.0	10/22/07	Vacated Position/ Special Education
Sinnott, Kathleen	IA-Vocational Education/FVHS/1.0	11/05/07	New Position/

Taber, Christine	LT Computer Technician/ Information Services/1.0	10/30/07- 12/11/07	Grant Fund Vacated LT Position/ Grant Fund
Tarrago, Stephanie	IA-Bilingual/MJHS-BJHS/4.0	11/26/07	Vacated Position/ Categorical Funds
Tiner, Kayci	Parent Clerical Aide-Restr/ Sierra View/.5	10/22/07	Vacated Position/ Categorical Fund
Vincent, John	Computer Technician/BJHS/1.8	11/30/07	New Position/ Grant Fund
Wood, Cheryl	LT IPS-Healthcare/Chapman/4.0	11/14/07- 02/14/08	During Absence of Incumbent/ Special Education
<u>Increase in Hours</u>			
Varicelli, Anthony	IPS-Classroom/Rosedale/6.0	11/26/07	Vacated Position/ Special Education
<u>Transfer w/Increased Hours</u>			
Batti, Jenna	Instructional Assistant/Neal Dow/4.0	11/26/07	Vacated Position/ Categorical Fund
Olson, Kathryn	IPS-Healthcare/Loma Vista/3.5	10/29/07	Vacated Position/ Special Education
<u>Transfer w/Voluntary Decrease in Hours</u>			
Jones, Brett	Instructional Assistant/Rosedale/3.8	11/27/07	Vacated Position/ Categorical Fund
<u>Re-employ from Layoff</u>			
Penne, Danielle	IA-Special Education/Chapman/6.0	01/10/08	New Position/ Special Education
<u>Promotion</u>			
Balasek, Tina	IA-Read Right/BJHS/4.0	10/24/07	New Position/ Categorical Fund
<u>Layoff to Re-Employment</u>			
Mosher, Abraham	Trans Special Education Aide/ Transportation/.5	01/08/08	Lack of Work
Penne, Danielle	IA-Special Education/Chapman/3.0	01/10/08	Lack of Work
Penne, Danielle	IPS-Classroom/Chapman/3.5	01/10/08	Lack of Work
<u>RESIGNATIONS</u>			
<u>Resigned Only Position Listed</u>			
Batti, Jenna	IPS-Classroom/Marigold/2.0	11/25/07	Transfer w/Increase in Hours
Jones, Brett	IA-Special Education/PVHS/5.0	11/26/07	Transfer w/Decrease in Hours
Martin, Sandra	Parent Computer Lab Aide-Restr/ Shasta/2.0	11/27/07	Voluntary Resignation
Varicelli, Anthony	IPS-Classroom/Rosedale/5.5	11/25/07	Increase in Hours
<u>Resignation/Termination</u>			
Klingbeil, Joshua	IPS-Healthcare/Chapman/6.0	11/16/07	Voluntary Resignation
Taber, Christine	LT Computer Technician/ Information Services/1.0	11/09/07	Voluntary Resignation

TITLE: Approval of a subsequent Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training Credential for Certificated Employee Steven S. Sheridan

Action:
Consent:
Information:

Agenda Item:
December 5, 2007
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

Request approval of a subsequent Variable Term Waiver Request for a Designated Subject Special Services: Driver Education and Driver Training credential to cover the assignment of Certificated Employee (Steven S. Sheridan) to teach a Driver Education class during the 2007/08 school year beginning 12/10/07 (BLAST After School Program and Summer Session-if needed).

Educational Implications

Approval of this subsequent Variable Term Waiver Request will allow Mr. Sheridan to teach while completing the requirements for the credential.

Fiscal Implications

None

Additional Information

Recommendation

It is recommended that the Board of Education approve the subsequent Variable Term Waiver request for Steven S. Sheridan.

Justification to Extend the Expiration Date beyond the Ending Date of School Term, Track, or Year.

CUSD requests to extend the ending date of this waiver request for Steven Sheridan to teach Driver's Education to July 27, 2008. Mr. Sheridan will be teaching Driver's Education during the Summer Session of the 2007/08 school year (if needed). The summer session 2007/08 ends July 27, 2008.

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT

- Special Education
- Clinical or Rehabilitative Services
- Speech-Language Pathology Services
- Driver Education and Training
- 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted IHE placement centers
- Distributed job announcements
- Internet
- Other Driver's Education is a recognized statewide high incidence area

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

N/A - This is a subsequent waiver request for Mr. Sheridan to teacher Driver's Education

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- Administrative Services
- Single Subject Teaching (all subject areas)
- Designated Subjects – except driver education and training
- Library Media Services
- Multiple Subject Teaching
- Pupil Personnel Services: Counseling, Psychology, Social Work
- Reading Specialist/Certificate
- Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. must be attached.

The employer must verify all of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals
- Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many individuals credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- ___ Applicant(s) withdrew
- ___ Candidate(s) declined job offer
- ___ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Driver Education Certification	When program is available
	within a reasonable
	Geographical area

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to support and assist the applicant, as feasible, in completing the requirement(s) listed above.

Name Jim Hanlon Position Principal-CHS

9. SUBSEQUENT WAIVER REQUESTS

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes No Not applicable (program completion is not a requirement)



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/898-3000
fax 891-3220
www.cusd.chico.k12.ca.us

Pleasant Valley High School
1475 East Avenue
Chico, CA 95926
530/879-5100
www.pvchico.org

To whom it may concern:

I am writing to express my complete satisfaction with the performance demonstrated by Steve Sheridan as a Secondary Summer School Driver's Education Instructor during the summer of 2007. Mr. Sheridan's experience and expertise benefit the students in the Chico Unified School District. If you have any questions or concerns about Mr. Sheridan please contact me at the number listed above.

Thank you for your time,

A handwritten signature in black ink, appearing to read "John Shepherd", written in a cursive style.

John Shepherd
Principal, C.U.S.D. Secondary Summer School

11. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #13 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. an individual who is scheduled to complete initial preparation requirements within six months
2. a candidate who is qualified to participate in an approved internship program in the region of the school district

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #13 below, the person signing verifies that there were no objections to this waiver request.

12. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.



Signature of Applicant
(Sign full legal name as listed in #2)

11/28/07

Date

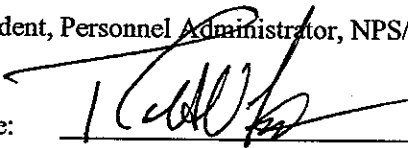
13. EMPLOYING AGENCY CERTIFICATION

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions.

If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee:

Signature: 
Title: Assistant Superintendent-Human Resources
Date: November 28, 2007

PROPOSED AGENDA ITEM: Measure A Expenditure Options

Prepared by: Michael Weissenborn

 Consent
 Information Only
XXX Discussion/Action

Board Date: 12/05/07

Background Information

Since September 2007, the District has engaged the community in a public outreach process to gather input and provide information on the issue of remaining Measure A funds and why changes to the original plan may be needed. The Board held public facility workshops on September 19 and October 10. In addition there have been four Community Facility Workshops. There has been significant media coverage. The information and comments received have been posted on the district website with frequent updates. The staff will present its recommendation prior to the Board taking action on this item. Based on this process, it is recommended that the Board adopt a plan for the expenditure of the remaining Measure A bond funds.

Educational Implications

The District's Strategic Plan states, "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

As the proposed expenditures are all related to Capital Project Funds, there will be no impact to the General Fund.

Additional Information

Agenda Item #:

PROPOSED AGENDA ITEM: Budget Update
2007-08 First Period Interim Report

Prepared by: Jan Combes, Assistant Superintendent, Business Services

Consent
 Information Only
 Discussion/Action

Board Date: 12/5/2007

Background Information:

The district is required to submit the 2007-08 First Period Interim Report to the Butte County Office of Education by December 15, 2007. The county will review the information and will notify the state of the district's financial status. This report is prepared using the state software in a format approved by the Department of Education (Standardized Account Code Structure, known as SACS). Individual SACS reports are prepared for each of the district's funds. The financial statement for each fund displays the revenue, expense and projected ending balances. Included in the report are the beginning budget, the board approved operating budget, the year-to-date activity and a projected budget for revision. Following the Board's approval of the report staff will update the budget to match the new projections. In addition supplementary schedules provide reconciliation of the district's attendance and revenue limit calculations, which have been updated. The report also includes a detailed listing of each of the major categorical programs, by revenue source.

Education Implications:

School districts that maintain a balanced budget and have adequate reserves are able to provide a broad range of educational programs for their students.

Fiscal Implications:

The narrative review in the enclosed report addresses the changes in income and expenses since the September, 2007. The report also updates the district reserve level. The 2007-08 budget has improved somewhat. The reserve level for the current school year has been restored. Reserves were \$342,444 below the required 3% in September, and are now projected to be \$22,823 above the requirement.

The budget for 2007-08 has been revised for increased revenue and increased expenses. The primary changes in revenue are due to new legislation for how school districts account for ADA (average daily attendance) that is lost to charter schools, and for adjustments in the community day school funding. On the expense side the budget has been increased to align staffing costs to actual hires and to budget for 2006-07 school site and department carryover funds.

The multi year projection has been updated as well. Costs for staffing and retiree benefits exceed earlier projections. Primarily the changes are the result of the now "known" cost of the STRS Golden Handshake provided to retiring teachers at the end of last school year, which impacts the budget for 2008-09 and the seven following years. Other costs added to the 2008-09 projections are funds to keep up with the state's textbook adoption cycle and the cost of the election for trustees. The deficit in the "out year" is now close to \$3 million, about ½ million higher than previous estimates. The deficit depletes the reserve to a level so far below the standard that the Board must self-certify a negative budget.

Recommendation: Approve 2007-08 First Period Interim: Negative Certification