

**CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – December 6, 2006**

**Regular Session 7:00 P.M.  
Chico City Council Chambers  
421 Main Street, Chico, CA 95928**

**ADDENDUM #2**

The following changes in human resources will be made to Exhibit 6.C.1 for the December 6, 2006, regular meeting:

6.C.1 Page 2 of 3: Kress, Kati – change 0.20 FTE to 0.15 FTE

Page 3 of 3: Add Kress, Kati 0.05 FTE Effective December 21, 2006 to Non-Reelection of 1<sup>st</sup> Semester Temporary Certificated Employee(s) per Ed Code 44954.

Page 3 of 3: Add Section:

**Rescission/Change Leave Request(s) for 2006/07**

Smith, Jeff	Elementary	2 <sup>nd</sup> Semester 2006/07	Rescind .05 FTE of Leave (Work 0.55 FTE)
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Rick Rees, President  
Board of Education  
Chico Unified School District

**CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

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**Regular Session 7:00 P.M.  
Chico City Council Chambers  
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**ADDENDUM**

The following changes in human resources will be made to Exhibit 6.C.1 for the December 6, 2006, regular Meeting;

6.C.1 Page 2 of 3: LaGrave, Nicole – change 1.0 FTE to 0.8 FTE.

Page 3 of 3: Add LaGrave, Nicole 0.2 FTE Effective December 21, 2006 to Non-Reelection of 1<sup>st</sup> Semester Temporary Certificated Employee(s) per Ed Code 44954.

Rick Rees, President  
Board of Education  
Chico Unified School District

Posted: December 5, 2006  
mga

# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

December 6, 2006

Regular Session & Organizational Meeting – 7:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

### **1. CALL TO ORDER**

- 1.1 Welcome to Visitors
- 1.2 Flag Salute

### **2. SWEARING IN CEREMONY**

- 2.1 Administer Oath of Office to Newly Elected Board Members of the Chico Unified School District – Kathleen E. Kaiser, Rick Rees, and Andrea Lerner Thompson.

### **3. ORGANIZATIONAL MEETING**

- 3.1 Elect President
- 3.2 Elect Vice President
- 3.3 Elect Clerk
- 3.4 Appoint Secretary to the Board
- 3.5 Set Date, Time and Place of Regular Meetings
- 3.6 Nomination for CSBA Delegate Assembly

### **4. STUDENT REPORTS**

### **5. SUPERINTENDENT'S REPORT**

### **6. CONSENT CALENDAR**

#### **A. GENERAL**

- 1. Consider approval of minutes for 11/15/06.
- 2. Consider approval of donations.

#### **B. EDUCATIONAL SERVICES**

- 1. Consider approval of the expulsion of students with the following ID's: 19703, 21407, 28973, 30771, 32947, 34234, 37884, 37926, 51023, 59057, 62923, and 63587.
- 2. Consider approval of Field Trip Request to San Jose by 6<sup>th</sup> grade GATE at Marigold to visit Tech Museum and Rosicrucian Museum on 01/26/07.
- 3. Consider approval of Field Trip Request by CHS-ACT to Studio City/Burbank to see first hand the television and motion picture industry on 02/07/07 – 02/10/07.
- 4. Consider approval of Fund Raising Request by Rosedale PTA to sell chocolate from 01/16/07 – 03/23/07 for funds to support educational programs and campus.

#### **C. HUMAN RESOURCES**

- 1. Consider approval of certificated human resources actions.
- 2. Consider approval of classified human resources actions.
- 3. Consider acceptance of the 38<sup>th</sup> Annual 2005-2006 Personnel Commission report.

#### **D. BUSINESS SERVICES**

1. Consider approval of warrants from November 9 – November 29, 2006.
2. Consider approval of Consultant Agreement with Megan Chase of Herff Jones for PVHS yearbook consultation.
3. Consider approval of Consultant Agreement from 01/15/07 – 01/30/07 with Jeremy Visconti to provide advanced training in Microsoft Exchange Server 2003 to ITech staff.
4. Consider approval of authorization for the Superintendent or his designee to enter into agreement with Architectural firm for District projects.

**7. DISCUSSION/ACTION CALENDAR**

**A. BUSINESS SERVICES**

1. Consider approval of 2006-2007 1<sup>st</sup> Interim Budget Report.
2. Consider approval of Resolution #976-06: Withdrawal from School Excess Liability Fund (SELF).
3. Consider approval of consultant agreement with King & Associates.
4. 1<sup>st</sup> Reading of 7000 Series – Facilities: #7000 – Concepts and Roles; #7110 – Facilities Master Plan; #7131 – Relations with Local Agencies; #7140 – Architectural and Engineering Services; #7150 – Site Selection and Development; #7210 – Facilities Financing; #7211 – Developer Fees; #7214 – General Obligation Bonds; and #7310 – Naming of Facility. No action is required.

**B. HUMAN RESOURCES**

1. Public Hearing and consider approval of tentative agreement with CUTA.

**8. ITEMS FROM THE FLOOR**

**9. ANNOUNCEMENTS**

**10. CLOSED SESSION**

**10.1 LABOR NEGOTIATIONS UPDATE**

Employee Organizations:	CUTA, CSEA, Chapter #110
Other Representatives:	Bob Feaster, Assistant Superintendent Kelly Staley, Assistant Superintendent Randy Meeker, Assistant Superintendent

**11. ADJOURNMENT**



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

3.5  
DRAFT

530/891-3000  
fax 891-3220  
[www.ChicoUSD.org](http://www.ChicoUSD.org)

CUSD BOARD OF EDUCATION  
2007 MEETING SCHEDULE

DATE: 3<sup>RD</sup> Wednesdays  
TIME: 7:00 p.m.  
PLACE: Chico City Council Chambers  
421 Main Street  
Chico, CA 95928

January 17, 2007  
February 21, 2007  
March 21, 2007  
April 18, 2007  
May 16, 2007  
June 20, 2007  
July 18, 2007  
August 15, 2007  
September 19, 2007  
October 17, 2007  
November 7, 2007\*  
December 5, 2007\*

\*Due to holidays

## MINUTES

1. **CALL TO ORDER**

Board President Rees called the November 15, 2006, Closed Session Meeting to order at the Chico City Council Chambers, at 421 Main Street, Conference Room 2, Chico, CA at 6:15 p.m.

Present: Rick Rees, Jann Reed, Scott Huber, Rick Anderson

Absent: Anthony Watts

2. **CLOSED SESSION**2.1 **Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Other Representatives:

Chet Francisco, Superintendent

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

2.2 **Conference regarding Liability Claim per Government Code §54956 – Claimant: Gina Bittner**

Representatives:

Chet Francisco, Superintendent

Bob Feaster, Assistant Superintendent

Kelly Staley, Assistant Superintendent

*(At 6:50 p.m. Anthony Watts arrived in the Chambers for regular session.)*

3. **RECONVENE TO REGULAR SESSION**

## 3.1 Board President Rees called the Regular Session Meeting to Order in the City Council Chambers at 7:03 p.m.

3.2 **Announcements on Closed Session**

Board President Rees announced that the Board had been in closed session since 6:15 p.m. regarding labor negotiations and reviewing a liability claim. Claim 01-06/060182 was denied by a majority vote of the Board.

## 3.3 Board President Rees led the salute to the Flag.

4. **STUDENT REPORTS**

PVHS Angie Williamson, ASB Publicity Coordinator, and Vincent Walker, Student Government, presented an update on events at Pleasant Valley High School.

5. **SUPERINTENDENT'S REPORT**

Superintendent Francisco commented that the district had checked out a phone complaint that one of the campuses was recruiting athletes. It was discovered to be a prank call.

Superintendent Francisco thanked exiting board members, Scott Huber and Anthony Watts, for their dedication to CUSD during their board tenure. A plaque was given to each to commemorate his contributions.

6. **CONSENT CALENDAR**

Board President Rees pointed out a specific donation of \$1,177.41 from Barnes & Noble from a fund raiser and introduced Kimberly Wheeler who spoke about Barnes & Noble's Book Faire Program with Chico Unified and the success it's had over the past years.

At 7:23 p.m., Board President Rees asked if there were any public comments on any consent items. None being made, a motion was made by Board Vice President Reed and seconded by Board Clerk Huber to approve the Consent Agenda, as follows:

A. **GENERAL**

1. The Board approved Minutes of Regular Meeting of 10/18/06 and Special Meeting of 11/01/06.

2. The Board accepted the Donations/Gifts to the District.

**Donor**

Jim & Sandy Shepard

Huey Hart

Robert & Mary Callahan

**Item**

\$100.00

Plexiglass

\$125.00

**Recipient**

BJHS - RSP/A

Chapman - Marquee

CHS - ACT

## MINUTES

Steven & Laurie Hammon	\$100.00	CHS - ACT
Roland & Carol Chell	\$50.00	CHS - ACT
Christine Ann Scott	\$100.00	CHS - ACT
Timothy & Kathryn Skaggs	\$100.00	CHS - ACT
Diane Gardemeyer	\$150.00	CHS - ACT
B. Scott Hood, DDS	\$300.00	CHS - ACT
Mark & Tomoko Lance	\$100.00	CHS - ACT
Susan & Keith Slocum	\$125.00	CHS - ACT
Jesus & Sonia Rodriguez	\$100.00	CHS - ACT
Gina & Tom Maclea	\$100.00	CHS - ACT
Daria & Glenn Loughlin	\$500.00	CHS - ACT
Patricia & William Haley	\$100.00	CHS - ACT
Jose & Monita Garcia	\$200.00	CHS - ACT
Alan & Patsy Sisco	\$150.00	CHS - ACT
Kevin Murphy	\$150.00	CHS - ACT
No. Valley Property Mgmt.	\$200.00	CHS - SOUL
Karen Van Ness	\$200.00	CHS - SOUL
Douglas & Diane Galten	\$100.00	CHS - SOUL
Bidwell Dev. Group	\$200.00	CHS - SOUL
Office Twin - Diane Culpepper	\$200.00	CHS - SOUL
Mary Ann & Lauren Fandl	Flute, Stand & Misc Literature	CJHS - Music
James & Kristi Bennett	Snare Drum & Stand	CJHS - Music
North State Parent Magazine	\$200.00	Cohasset - Library Books
Barnes & Noble Books	\$1,177.41	CUSD Libraries
Nathan Smith	\$150.00	Emma Wilson
Tri-Counties Bank	\$470.00	Emma Wilson - Environ.Camp
Bruce Hall	Copier & Maintenance	Forest Ranch
Mark & Carianne Miller	Rug	Hooker Oak - Room 14
Steve Velasco	\$96.00	LCC - 1st Grade Class
PTA	\$2,000.00	LCC - 6th Gr. Environmental Camp
Johnnie Werner	\$100.00	LCC - Room 14
Sharleen Lowry	\$50.00	LCC - Room 17
Allan Samuels	\$50.00	LCC - Room 17
Jessica Svendsen	\$100.00	LCC - Room 17
Feliciano & Vicky Bomactao	\$200.00	LCC - Room 17 & 19
Patrick & Teresa Clements	\$50.00	LCC - Room 20
Polly Tripp	\$50.00	LCC - Room 21
LCC PTA	\$2,000.00	Little Chico Creek - Environ.Camp
LCC PTA	\$3,325.00	Little Chico Creek - Field Trips 06/07
Robinette Cook	8 copies of <i>Rascal</i>	Little Chico Creek - Literature Circles
Jamie Wendorf	\$50.00	Little Chico Creek - Room 3 Trips
Frank & Kasia Lewis	\$75.00	Little Chico Creek - Room 3 Trips
David Gebhart	Printer	Neal Dow
Patricia Vowels	\$80.00	Neal Dow - 4th Grade
Arthur & Cindy Cox	\$100.00	Neal Dow - 4th Grade
Molly Kimberling	\$40.00	Neal Dow - 4th Grade
Anthony Wagner	\$20.00	Neal Dow - 4th Grade
Ricardo Calma	\$25.00	Neal Dow - Mrs. Sprotte Class
PG&E Corp. Foundation	\$249.00	PVHS
Robert & Deborah Capshaw	American Flag	PVHS
Nanette & Michael Wysong	\$250.00	PVHS - Boys Basketball

## MINUTES

Workspaces Design & Furniture	\$500.00	PVHS - Cheerleaders
Safeway - 1125	School Supplies	PVHS - English Dept
Timothy & Jeanne O'Connell	\$50.00	PVHS - Fine Arts
Shugo Matsuo - The Japan Fdn.	Supplemental Textbooks	PVHS - Foreign Language Dept
Ted DeBernardi	Golf Balls & Tees	PVHS - Golf
Richard Sweet	1 Hardbound Book	PVHS - Library
Maria Woodbury	1 MM Book	PVHS - Library
Sue Bruce	Books	PVHS - Library
Julie Rix	Books	PVHS - Library
Taylor Gordon	Hardbound, MM & Paperbacks	PVHS - Library
Mary Alice Miller	HP Scanjet	PVHS - Library
Sandy Shepard	\$100.00	PVHS - Ms. Gregoire-Brown Class
Safeway	\$20 Gift Card	Rosedale - Jog-A-Thon
Ali Aaman - Chuck E Cheese	Gifts/Toys	Rosedale - Jog-A-Thon
Safeway	Miscellaneous	Rosedale - Jog-A-Thon
Soroptimist Intern'l of Chico	\$1,500.00	Rosedale - Library
Shasta PTO	\$400.00	Shasta - Kindergarten Playground
Shasta PTO	40 Door Blocks	Shasta - Safety
Frank Nevis	Apple Laser Printer	Sierra View

## 3. The Board approved the Certificated Human Resources Actions:

Name	Assignment	Effective	Comment
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**Part-Time Leave Request(s) for 2006/07**

Beaton, Patricia	Elementary Teacher	2006/07 (Effective 1/08/07-6/07/07)	0.2 FTE Leave (Policy #4475 STRS-Reduced Workload)
Sprotte, Karen	Elementary Teacher	2006/07 (Effective 11/6/06-6/07/07)	.23 FTE Leave (Increase to .60 FTE Leave)

**Full-Time Leave Request(s) for 2006/07**

Daniels, Lance	Secondary Teacher	2006/07 (Effective 10/16/06-6/07/07)	1.0 FTE Leave
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**Temporary Appointment(s) 2006/07 According to Board Policy**

Jackson, Jennie	0.23 FTE Elementary	1 <sup>st</sup> Semester (Effective 11/6/06)	2006/07	Temporary Appointment (Increase to .6 FTE)
Matthews, Rebecca	1.0 FTE Secondary	1 <sup>st</sup> Semester (Effective 10/24/06)	2006/07	Temporary Appointment
Ramey, Kathleen	0.25 FTE Elementary	1 <sup>st</sup> Semester (Effective 10/24/06)	2006/07	Temporary Appointment
Simmons, Abraham	1.0 FTE Secondary	1 <sup>st</sup> Semester (Effective 10/16/06)	2006/07	Temporary Appointment
Stevens, Annie	0.29 FTE Elementary	1 <sup>st</sup> Semester (Effective 10/17/06)	2006/07	Temporary Appointment (Increase to .79 FTE)

**Non-Reelection of 1<sup>st</sup> Semester Temporary Certificated Employee(s) per Ed Code §44954**

Philips, Lori	0.6 FTE Elementary	November 17, 2006
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## 4. The Board approved the Classified Personnel Actions:



## MINUTES

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<b><u>APPOINTMENTS</u></b>			
Campos, Deborah	Parent Liaison Aide-Restr/Emma Wilson/2.0	10/03/06	Vacated Position/ Categorical Fund
Chavez, Susana	Parent Classroom Aide-Restr/Citrus/2.0	09/12/06	Vacated Position/ Categorical Fund
Grap, Gail	Instructional Assistant/McManus/1.0	11/06/06	New Position/ Categorical Fund
Greminger, Lucretia	LT Instructional Assistant/Parkview/1.0	10/13/06	New LT Position/ Grant Fund
Grimes, Louis	Campus Supervisor/BJHS/4.7	11/07/06	Vacated Position
Haskins, Kelly	Parent Classroom Aide-Restr/McManus/2.7	10/12/06	Vacated Position/ Categorical Fund
Homesley, Brett	IPS-Classroom/BJHS/6.0	10/30/06	Vacated Position/ Special Education
Landberg, Jacqueline	IPS-Classroom/Loma Vista/2.0	10/26/06	Vacated Position/ Special Education
Olson, Kathryn	IPS-Classroom/Loma Vista/3.2	10/31/06	Vacated Position/ Special Education
Schultz, Nathaniel	Computer Technician/Emma Wilson/2.0	10/25/06	New Position/ Categorical Fund
Sherwood, Judy	Parent Classroom Aide-Restr/Sierra View/2.0	10/17/06	Vacated Position/ Categorical Fund
Shimizu, Kathryn	Sr Office Assistant/BJHS-CJHS/8.0	10/09/06	Vacated Position
Smith, Alice	IPS-Classroom/Emma Wilson/3.0	10/26/06	Vacated Position/ Special Education
Triplett, Vicki	IA-Sr Elementary Guidance/Rosedale/1.0	11/06/06	New Position/ Grant Fund
<b><u>Increase in Hours</u></b>			
Barber, Angela	Parent Classroom Aide-Restr/McManus/6.0	10/17/06	Existing Position/ Categorical Fund
Coppage, Denise	Instructional Assistant/McManus/3.5	11/01/06	Existing Position/ Categorical Fund
Day, Doris	School Bus Driver-T2/Transportation/7.0	10/05/06	Existing Position
Hayes, Dennis	School Bus Driver-T2/Transportation/7.1	03/22/06	Existing Position
Hightman, Rebecca	School Bus Driver-T1/Transportation/6.9	10/02/06	Existing Position
Macarthy, Michael	Transportation Special Education Aide/Transportation/2.5	11/01/06	New Position/ Special Education
Miller, Charlotte	School Bus Driver-T1/Transportation/7.5	10/02/06	Existing Position
Morrissey, Matthew	IPS-Classroom/CHS/3.5	10/31/06	Existing Position/ Special Education
Nemat-Nasser, Karen	School Bus Driver-T2/Transportation/7.8	10/05/06	Existing Position
Slocumb, Denise	Campus Supervisor/BJHS/1.5	10/31/06	Vacated Position
Thomas, Kristy	School Bus Driver-T1/Transportation/7.7	10/02/06	Existing Position
Tritchler, Stacy	School Bus Driver-T2/Transportation/7.5	10/05/06	Existing Position
Vaughn, Valorie	Health Assistant/CHS/8.0	11/27/06	Vacated Position

## MINUTES

**Voluntary Reduction in Hours**

Gudgeon, Richard	School Bus Driver-T1/Transportation/5.9	10/02/06	Existing Position
McMurray, Donald	IPS-Healthcare/Parkview/2.5	10/26/06	Existing Position/ Special Education
Persaud, Nayaram	School Bus Driver-T1/Transportation/6.5	10/02/06	Existing Position
Saake, Michele	IA-Sr Elementary Guidance/Forest Ranch/.8	11/06/06	Vacated Position/ Categorical Funds
Young, Kimberly	School Bus Driver-T1/Transportation/6.2	10/02/06	Existing Position

**Re-employ from Layoff**

Leffler, Nicholas	Computer Technician/Sierra View/1.0	10/31/06	Vacated Position/ Categorical Fund
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**Promotion**

Cooper, Justin	Network Analyst/Information Services/8.0	10/16/06	Vacated Position
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**Voluntary Demotion**

Inserra, Mary	IA-Multicultural/FVHS/8.0	09/22/06	Vacated Position/ Categorical Fund
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**Leave of Absence**

Marschall, Kim	IPS-Healthcare/BJHS/6.0	10/11/06- 04/11/07	Per CBA 5.12
Mutscheller, Kacie	IPS-Healthcare/Chapman/6.0	10/16/06- 04/16/07	Per CBA 5.12
Schutz Fort, Emma	IPS-Healthcare/Loma Vista/3.0	10/16/06- 10/31/06	Per CBA 5.12

**Resignations****Resigned Only Position Listed**

Barber, Angela	Parent Classroom Aide- Restr/McManus/4.0	10/17/06	Increase Assigned Time
Cooper, Justin	Computer Technician/Marigold/2.0	10/15/06	Promotion
Cooper, Justin	Computer Technician/CJHS/6.0	10/15/06	Promotion
Coppage, Denise	Instructional Assistant/McManus/3.0	10/31/06	Increase Assigned Time
Day, Doris	School Bus Driver-T2/Transportation/6.4	10/04/06	Increase Assigned Time
Gudgeon, Richard	School Bus Driver-T1/Transportation/6.5	10/01/06	Voluntary Reduction in Hours
Hayes, Dennis	School Bus Driver-T2/Transportation/5.6	03/21/06	Increase Assigned Time
Hightman, Rebecca	School Bus Driver-T1/Transportation/6.6	10/01/06	Increase Assigned Time
Inserra, Mary	IA-Read Right/FVHS/6.0	09/21/06	Voluntary Demotion
Macarthy, Michael	Transportation Special Education Aide/ Transportation/2.4	10/31/06	Increase Assigned Time
Miller, Charlotte	School Bus Driver-T1/Transportation/7.0	10/01/06	Increase Assigned Time
Morrissey, Matthew	IPS-Classroom/CHS/3.0	10/30/06	Increase Assigned Time
Nemat-Nasser, Karen	School Bus Driver-T2/Transportation/7.7	10/04/06	Increase Assigned Time
Persaud, Nayaram	School Bus Driver-T1/Transportation/6.9	10/01/06	Voluntary Reduction in Hours
Saake, Michele	IA-Sr Elementary Guidance/Sierra View/3.0	11/05/06	Voluntary Reduction in Hours
Slocumb, Denise	Campus Supervisor/BJHS/1.0	10/30/06	Increase Assigned Time
Thomas, Kristy	School Bus Driver-T1/Transportation/7.1	10/01/06	Increase Assigned Time
Trichler, Stacy	School Bus Driver-T2/Transportation/7.1	10/04/06	Increase Assigned Time
Vaughn, Valerie	Health Assistant/Chapman/6.0	11/26/06	Increase Assigned Time
Young, Kimberly	School Bus Driver-T1/Transportation/6.4	10/01/06	Voluntary Reduction in Hours

## MINUTES

Resignation/Termination

Austin, Tina	Cafeteria Assistant/BJHS/2.5	10/31/06	Voluntary Resignation
Brown, Jenna	IPS-Classroom/Loma Vista/3.0	12/22/06	Voluntary Resignation
Gregory, Susan	Sr Office Assistant/Ed Services/8.0	10/28/06	GH Retirement
Michael, Katherine	Account Clerk/Business Office/8.0	10/31/06	GH Retirement
Ramirez, Maria	IPS-Classroom/Rosedale/6.0	10/27/06	Voluntary Resignation
Sorenson-Hilsee, Amalia	Parent Classroom Aide-Restr/Citrus/2.0	09/05/06	Voluntary Resignation

5. The Board approved the following warrants:

FUND #:	FUND DESCRIPTION:	WARRANT #S:	AMOUNT
01	General Fund	340164-340431	\$657,446.21
01	General Fund	340620-340901	\$561,791.25
13	Nutrition Services	340432-340434	\$85.11
13	Nutrition Services	340448-340480	\$140,590.84
13	Nutrition Services	340902	\$149.64
14	Deferred Maintenance	340903-340904	\$10,807.30
24	BLDG FD - Measure A (P & I)	340435-340436	\$872.78
24	BLDG FD - Measure A (P & I)	340905	\$29.77
25	Capital Facilities FD - State CAP	340437-340439	\$568,730.67
25	Capital Facilities FD - State CAP	340906-340908	\$11,075.61
32	New Construction SSBLP #2	340909	\$430.00
35	County School Facility Fund	340440-340443	\$124,663.93
35	County School Facility Fund	340910-340911	\$3,859.28
42	Special Reserve - RDA City Pass Thru	340444-340446	\$45,938.59
42	Special Reserve - RDA City Pass Thru	340912	\$8,038.80
<b>TOTAL WARRANTS TO BE APPROVED:</b>			<b>\$2,134,509.78</b>

B. EDUCATIONAL SERVICES

1. The Board approved the expulsion by the following students under ID number: 19497, 21983, 28792, 28949, 33430, 52553, 56255, 56338 and 61642.
2. The Board approved the Fund Raising Request by: Emma Wilson to hold a jog-a-thon.

C. BUSINESS SERVICES

1. The Board approved the consultant agreement with DNA.
2. The Board approved the consultant agreement with Julie Adams.
3. The Board approved the consultant agreement with Creative Spirit.
4. The Board approved the consultant agreement with CSU Chico Research Foundation.
5. The Board approved the consultant agreement with Paradise Unified.
6. The Board approved the consultant agreement with Mohr Sound.

(Consent Agenda Vote)

AYES: Rees, Reed, Huber, Anderson, Watts  
 NOES: None

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

## MINUTES

1. Board President Rees proposed the date of December 6, 2006, for the annual organizational meeting of the Governing Board of the Chico Unified School District. At 7:25 p.m., after no public comment to the proposal, a motion was made by Board Vice President Reed and seconded by Board Member Watts to approve the proposed date as recommended by staff.

AYES: Rees, Reed, Huber, Anderson, Watts

NOES: None

2. Board President Rees presented board policies: BP 2110, Superintendent Responsibilities and Duties; BP 2111, Superintendent Governance Standards; BP 2120, Superintendent Recruitment and Selection; BP 2121, Superintendent's Contract; and BP 2230, Administrative Staff and Organization for second reading and approval. At 7:25 p.m., Board President Rees asked for public comment. There being none, a motion was made by Board Clerk Huber and seconded by Board Member Anderson to approve the policies as presented.

AYES: Anderson, Huber, Reed, Watts, Rees

NOES: None

#### B. EDUCATIONAL SERVICES

1. Assistant Superintendent Staley introduced Sara Simmons, Director, who presented history on Nord Country School. The District Charter Review Committee recommended approval of the renewal of Nord Country School's charter for an additional five years. At 7:32 p.m. Board President Rees asked for public comment. Ernie Dalton, Nord Board Member thanked Sara Simmons and the Board for all the time spent on working with Nord staff to make this possible. He included an invitation to Nord's annual stone soup day. A motion was made by Board Member Watts and seconded by Board Clerk Huber to approve the recommendation by the District Charter Review Committee to approve the charter renewal.

AYES: Anderson, Huber, Reed, Watts, Rees

NOES: None

2. Assistant Superintendent Staley reviewed the new categorical funding by the State, enabling the District to hire 8-9 counselors to work with at-risk students and their families. A brief presentation was made by Sandra Villaseñor, representing the Junior High schools, and Robin Bicocca, representing the High schools, on counseling plans to reach all students at risk of not graduating. At 7:45 p.m. President Rees asked for public comment. There being none, a motion was made by Board Clerk Huber and seconded by Board Member Watts to approve the AB 1802 Secondary School Counseling Grant Program and Plan.

AYES: Anderson, Huber, Reed, Watts, Rees

NOES: None

3. Scott Lindstrom, Coordinator – Special Services, reviewed the history of the Early Mental Health Initiative Grant, in which CUSD has been involved for over 18 years. This was for information only and no action was required. Assistant Superintendent Feaster praised Mr. Lindstrom for his continued support of this program.

4. Dr. Cynthia Kampf, Director – Assessment and Testing, reviewed the system developed by CDE, Alternative Schools Accountability Model (ASAM) to be used by schools like CUSD's Academy for Change. To register, AFC must complete and submit the ASAM New School Registration and Indicator Selection Form. School Districts must select three indicators of performance which must be formally adopted by the Board. At 7:56 p.m. Board President Rees asked if there was any public comment. There was none. A motion to approve by Board Clerk Huber and seconded by Board Vice President Reed to adopt the petition to register and the three indicators of performance.

AYES: Anderson, Huber, Reed, Watts, Rees

NOES: None

#### C. HUMAN RESOURCES

1. Assistant Superintendent Feaster sunshined at this public hearing a tentative agreement between CUSD and CSEA, Chapter #10, to increase from three to four the number of delegates to the CSEA annual conference. At

## MINUTES

7:59 p.m., Board President Rees asked for public comment. There being none, a motion was made by Board Vice President Reed and seconded by Board Member Watts to approve the agreement.

AYES: Anderson, Huber, Reed, Watts, Rees  
NOES: None

2. Assistant Superintendent Bob Feaster sunshined at this public hearing a tentative agreement between CUSD and CSEA, Chapter #10, to increase from six to seven the number of members, up to five times per year, for the negotiating team. At 8:03 p.m., Board President Rees opened the floor for public comment. There was none. A motion was made by Board Member Watts and seconded by Board Vice President Reed to approve the agreement.

AYES: Anderson, Huber, Reed, Watts, Rees  
NOES: None

3. Assistant Superintendent Bob Feaster reviewed Resolution #974-06 – to eliminate and layoff a 0.3750 FTE McManus, Title I, classified instructional assistant. Board President Rees asked for public comment. There was none. A motion was made by Board Clerk Huber and seconded by Board Member Watts to approve the resolution.

AYES: Anderson, Huber, Reed, Watts, Rees  
NOES: None

4. Assistant Superintendent Bob Feaster reviewed Resolution #975-06 – to eliminate and layoff a 0.3750 FTE McManus, Title I, classified instructional assistant. Board President Rees asked for public comment. There was none. A motion was made by Board Member Watts and seconded by Board Clerk Huber to approve the resolution.

AYES: Anderson, Huber, Reed, Watts, Rees  
NOES: None

D. BUSINESS SERVICES

1. After Board discussion on policies 3312, 3320, 3314.2, 3400(a), 3452, a motion was made by Board Member Watts and seconded by Board Clerk Huber to table Item 7.D.1 in its entirety for rework by staff for presentation to the Board at a later date. Board President Rees asked for public comment. Todd Sturgis presented his concerns on the Board giving up its oversight powers to administration.

AYES: Anderson, Huber, Reed, Watts, Rees  
NOES: None

8. ITEMS FROM THE FLOOR

At 8:36 p.m., Board President Rees opened the public forum. There were no items or comments from the public and the forum was closed.

9. ANNOUNCEMENTS

Board Member Watts announced that on 10:00 a.m. November 17, the new observatory would be open. Board Vice President Reed announced that the Board was soliciting nominations for the Hank Marsh Award, for outstanding service to CUSD schools from an individual who did not graduate from CUSD schools. Additionally, on the evening of November 16, an Art for Education auction would be held in the Chico Ballroom. Finally, the orchestral strings program at CUSD would be playing at the North State Symphony. Board Member Anderson announced that the Chico Theater Company would be presenting the Sound of Music on November 17, and that he was also in the cast.

10. ADJOURNMENT

There being no further items or announcements, the meeting was adjourned at 8:42 p.m.

MINUTES

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

# **DONATIONS/GIFTS**

Donor	Item	Recipient
Howard & Valerie Paul	\$100.00	CHS - ACT
Sharon Bloker	\$125.00	CHS - ACT
Jean Schuldberg & Tom Fox	\$100.00	CHS - ACT
Frank Moran & Patricia Forero	\$100.00	CHS - ACT
Butte Creek Foundation	\$300.00	CHS - Tennis, in Memory of Guy Hall
Target	\$70.56	CJHS - Admin
Kristy & Thomas Hughes	\$50.00	CJHS - Art
Leslie Johnson	\$20.00	CJHS - Art
Jose & Monita Garcia	\$150.00	CJHS - Art, Science & Admin.
Sam's Hair Fantastic	\$25.00	CJHS - History
Marie O'Sullivan	\$65, Sander, Discs, Supplies	CJHS - Itech
Ted Wood	\$20.00	CJHS - Music
Lori Wood	\$50.00	CJHS - Music
James & Kristi Bennett	\$50.00	CJHS - Music
Amy & David Lee	\$100.00	CJHS - Music
Sam's Hair Fantastic	\$25.00	CJHS - Music
Mike Sanford	\$100.00	CJHS - Outdoor Adventure
Richard Rosecrance	\$50.00	CJHS - Outdoor Adventure
Sam's Hair Fantastic	\$25.00	CJHS - PE Dept
Sam's Hair Fantastic	\$25.00	CJHS - RSP-A
Christopher Thomas & Alicia Springer	\$10.00	CJHS - Science
Sam's Hair Fanatastic	\$25.00	CJHS - Science
Julie Atlas	35 Boxes of Candy Bars	CUSD
Emma Wilson PTA	\$2,400.00	Emma Wilson - Anniversary Picnic
Emma Wilson PTA	\$5,024.00	Emma Wilson - Environmental Camp
Bette & Ray Narbaitz	44 Children's Music Albums	Emma Wilson - Ms. Starkey's Class
Brett Wyer	Videos	LCC
Anthony Watts	Weather Station Computer Link	MJHS
Anthony Watts	Computer & Weather Software	MJHS
PG&E	\$117.00	MJHS - Art
PG&E	\$45.00	MJHS - Computers
Target	\$65.00	MJHS - History/Soc.Science
PG&E	\$162.00	MJHS - Home Ec
PG&E	\$162.00	MJHS - Science
Andrea Dempsey	\$40 & \$10	Neal Dow - 3rd & 1st grade field trips
Linda Rolls	9 MM Paperbacks	PVHS - Library
Linda Rolls	19 MM Paperbacks	PVHS - Library
Linda Rolls	29 Paperbacks	PVHS - Library
Linda Rolls	17 Hardcover Books	PVHS - Library
Linda Elliott	1 MM Paperback & 1 Hardback	PVHS - Library

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Field Trip - Marigold GATE

Prepared by: Mary Schoenthaler



Consent



Information Only

Board Date: 12/06/06



Discussion/Action

Background Information

6th grade GATE class wishes to travel to San Jose to visit two museums - Tech Museum and Rosicrucian Museum.

Education Implications

Social Studies & Science enrichment.

Fiscal Implications

\$2,553.00 from donations.

Additional Information

DO Recommendation: \_\_\_\_\_



# CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.B.2  
Page 2 of 3

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 11/13/06

FROM: M. Schoenthaler

School/Dept.: Manigold

SUBJECT: Field Trip Request

Request is for	<u>6th / 18A / GATE</u>	(grade/class/group)	<u>Teach Museum of Innovation +</u>
Destination:	<u>San Jose</u>	Activity:	<u>Rosicrucian Museum</u>
from	<u>1/26/07, 5 AM</u>	to	<u>1/26/07, 8 PM</u>
	(dates) / (times)		(dates) / (times)
Rationale for Trip:	<u>Social Studies + Science enrichment</u>		
Number of Students Attending:	<u>28</u>	Teachers Attending:	<u>1</u>
Student/Adult Ratio:	<u>4:1</u>		<u>1 student teacher</u>
Transportation:	Private Cars _____	CUSD Bus _____	Charter Bus Name <u>Mt. Lassen Motor Transit</u>
	Other: _____		
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.			

ESTIMATED EXPENSES:			
Fees \$	<u>671.<sup>00</sup></u>	Substitute Costs \$	<u>0</u>
Lodging \$	<u>0</u>	Transportation \$	<u>1882.<sup>00</sup></u>
		Meals \$	<u>0</u>
		Other Costs \$	<u>0</u>
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S): <u>Total \$2553.<sup>00</sup></u>			
Name _____	Acct. #: _____	\$ _____	
Name _____	Acct. #: _____	\$ _____	

Requesting Party	<u>Wendy A. Smith</u>	Date	<u>11/13/07</u>
Site Principal	<u>Rhys Lane</u>	Date	<u>11/13/07</u>
Director of Transportation		Date	
		<input type="checkbox"/> Approve/Minor	<input type="checkbox"/> Do not Approve/Minor
		or	or
		<input type="checkbox"/> Recommend/Major	<input type="checkbox"/> Not Recommended/Major
(If transporting by bus or Charter)			
IF MAJOR FIELD TRIP			
Director of Educational Services	<u>W. A. Smith</u>	Date	<u>11-15-06</u>
		<input checked="" type="checkbox"/> Recommend	<input type="checkbox"/> Not Recommended
		<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Board Action		Date	

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

6.B.2

Page 3 of 3

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 11/13/06FROM: M. SchoenthalerSchool/Dept.: Manigold

SUBJECT: Field Trip Request

Request is for	<u>6th / 18A / GATE</u>	(grade/class/group)	<u>Teen Museum of Innovation +</u>
Destination:	<u>San Jose</u>	Activity:	<u>Positronium Museum</u>
from	<u>1/26/07, 5 AM</u>	to	<u>1/26/07, 8 PM</u>
	(dates) / (times)		(dates) / (times)
Rationale for Trip:	<u>Social Studies + Science enrichment</u>		
Number of Students Attending:	<u>28</u>	Teachers Attending:	<u>1</u>
Student/Adult Ratio:	<u>4:1</u>	Parents Attending:	<u>7</u>
			<u>4 student teachers</u>
Transportation:	Private Cars _____	CUSD Bus _____	Charter Bus Name <u>Mt. Lassen</u>
	Other: _____		<u>Motor Transit</u>
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.			

ESTIMATED EXPENSES:			
Fees \$	<u>671.<sup>00</sup></u>	Substitute Costs \$	<u>0</u>
Lodging \$	<u>0</u>	Transportation \$	<u>1882.<sup>00</sup></u>
		Meals \$	<u>0</u>
		Other Costs \$	<u>0</u>
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S): <u>Total \$2553.<sup>00</sup></u>			
Name _____	Acct. #: _____	\$ _____	
Name _____	Acct. #: _____	\$ _____	

Requesting Party	<u>Wendy A. Smith</u>	Date	<u>11/13/07</u>
Site Principal	<u>Rhys Lane</u>	Date	<u>11/13/07</u>
Director of Transportation	<u>Barbara DeG</u> <u>mxo</u>	Date	<u>11-15-06</u>
		<input type="checkbox"/> Approve/Minor	<input type="checkbox"/> Do not Approve/Minor
		or	or
		<input type="checkbox"/> Recommend/Major	<input type="checkbox"/> Not Recommended/Major
(If transporting by bus or Charter)			
IF MAJOR FIELD TRIP			
Director of Educational Services	_____	<input type="checkbox"/> Recommend	<input type="checkbox"/> Not Recommended
Date	_____		
Board Action	_____	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Date	_____		

# Chico Unified School District

6.B.3  
Page 1 of 3

*Educational Services – Elementary Education*  
(530) 891-3000 x137

**TITLE: ACT Senior Field Trip: Chico High**

Action: \_\_\_\_\_  
Consent:   X    
Information: \_\_\_\_\_

December 6, 2006

Prepared by: Liz Metzger, Chico High School

## **Background Information**

For the past seven years, students in Chico High School's Academy of Communications and Technology have culminated their four-year course of study with a visit to the LA area for a behind-the-scenes look at the television and motion picture industry. We arrange to see a variety of different facilities, from a working studio to post-edit facilities to a live taping. Many of the places we visit don't usually offer tours to the public.

We are fortunate enough to have connected with working professionals willing to take time out of their day to share their expertise with our students. In fact, two of the places we visit—Media Studio Sound and Los Angeles Center Studios—do not offer field trips or visits to any other high school group in the country except ours. We will also visit Paramount Studios for an historical look at the industry, and the American Film Institute or the Los Angeles Recording School so that students can get more information about postsecondary educational options in this career area.

## **Educational Implications**

### **Expected Learning Outcomes and Standards Addressed:**

This trip is an integral part of the ACT program in media communications: it's a chance for students to see how what they have learned so far in their ACT classes is applied in the real world. The students taking the trip are enrolled in a two-period block that includes an English class (Literature and Film, which carries UC a-g credit in English) and a technology class (Studio Production, which is approved for UC a-g credit in Visual and Performing Arts). The trip ties directly to academic standards in both areas. Specific learning outcomes are:

- Students will understand the variety of careers available in media communications (*Visual Performing Arts Standard 5.0*).
- Students will see real life applications for the skills they have learned through the ACT program, specifically in sound design, sound engineering, editing, and camera work.
- Students will learn how a specific director (Hitchcock) used sound, editing, and narrative structure for a specific aesthetic purpose (in this case, to create suspense) (*English/Language Arts Literary Response and Analysis 3.3*).
- Students will gain a deeper understanding of the studio and star systems in Hollywood (material covered in their course text *American Cinema, American Culture*).

# CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

6.B.3  
Page 2 of 3

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: November 15, 2006

FROM: Chico High School

School/Dept.: ACT

SUBJECT: Field Trip Request

Request is for ACT Senior Class (Film and Lit/Studio Production)  
(grade/class/group)

Destination: Studio City/Burbank area Activity: visit production and post-production facilities

from February 7, 2007/1 p.m. to February 10, 2007/9 p.m.  
(dates) / (times) (dates) / (times)

Rationale for Trip: Students are in their fourth year of the ACT program, studying film and video production. This is a chance to see firsthand how the skills they have been learning through their four years in ACT are applied in a variety of careers in video production and multimedia communication. Please see attached cover sheet for more detail on standards addressed.

Number of Students Attending: 32-39 Teachers Attending: 3-4 Parents Attending: 1-2

Student/Adult Ratio: between 5:1 and 10:1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Charter Bus Mt. Lassen Transit  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

### ESTIMATED EXPENSES:

Fees \$ 1,560 Substitute Costs \$ 480 Meals \$ will vary  
Lodging \$ 5,400 Transportation \$ 4794 Other Costs \$ \_\_\_\_\_

### ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Partnership Academies Acct. #: \_\_\_\_\_ \$ 1356

Name Chico High Foundation account Acct. #: \_\_\_\_\_ \$ 10,878

Elizabeth M. Meyer  
Requesting Party

11/15/06  
Date

Jim Hamlor  
Site Principal

11/16/06  
Date

☒ Approve/Minor ☐ Do not Approve/Minor  
or  
Recommend/Major Not Recommended/Major

Barry Dea mto  
Director of Transportation

11/27/06  
Date

(If transporting by bus or Charter)

### IF MAJOR FIELD TRIP

Staley  
Director of Educational Services

11-17-06  
Date

☒ Recommend ☐ Not Recommended

☐ Approved ☐ Not Approved

Board Action \_\_\_\_\_

Date \_\_\_\_\_

# Chico Unified School District

6.B.3

Page 3 of 3

**Educational Services - Elementary Education**  
(530) 891-3000 x137

## **Fiscal Implications**

The trip will cost approximately \$12,234, as follows:

- \$4,794      Bus Transportation, Mt. Lassen Transit  
*Transportation to LA, and to the various sites we will be visiting. (Cost approximate; we are waiting for a final estimate from the company).*
- \$5,400      Lodging at Sportsman's Lodge in Studio City  
*15 rooms for 3 nights @ \$120/room (inclusive of tax). Students will sleep four to a room. Adults will sleep double occupancy where possible.*
- \$1,560      Admission to Warner Brothers Studios  
*40 admissions @ \$39 each*
- \$480        Sub costs for two teachers (the teacher for the senior block does not need a sub, as all or most of the class will be going).  
*2 teachers x 3 days x \$80/day = \$480*

Partnership Academies funds will pay for room costs for the four adults who are going—three teachers and one parent chaperone. The rest of the trip will be paid for out of our Foundation account. Any necessary fundraising will be handled by our ACT parent board.

## **Additional Information**

We will travel on a charter bus through Mt. Lassen Transit Company out of Red Bluff. We will leave at noon on Wednesday February 7 and return around 9 p.m. on Saturday, February 10.

## **Recommendation**

I recommend approval of the proposed field trip.

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

PROPOSED AGENDA ITEM: Fundraiser - Rosedale PTA

Prepared by: Claudia delaTorre, Principal



Consent



Information Only



Discussion/Action

Board Date: 12/06/06

Background Information

The chocolate sales fundraiser is the major fundraising event for Rosedale PTA on an annual basis. PTA donates the funds back to Rosedale students for activities that support our educational programs and materials that beautify our campus.

Education Implications

None - chocolate distribution is done by adults.

Fiscal Implications

None

Additional Information

DO Recommendation: \_\_\_\_\_

RECEIVED

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

6.B.4

Page 2 of 2

NOV 1 3 2006

## FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL RosedaleCLUB OR ORGANIZATION PTAADVISOR Sherri Lowe

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

PTA fundraiser - support for various school needs

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[ ] Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
☒ Major: Estimated Gross \$ 18,000  
 Estimated Net \$ 9,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Chocolate Candy Sales

[ ] Class I - A project or series of activities that will be restricted to a school's student and parent population.

☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING January 10, 2007 ENDING March 23, 2007LOCATION Rosedale ElementaryNUMBER OF STUDENTS TO BE INVOLVED 476 - school wide activityRECOMMENDED

Date \_\_\_\_\_ Student Officer's Signature (if applicable) \_\_\_\_\_

Date 10-25-06 \_\_\_\_\_

Date \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Date 11-7-06 \_\_\_\_\_

Date \_\_\_\_\_ Director of Activity Signature (if applicable) \_\_\_\_\_

Date 11-7-06 \_\_\_\_\_

Date \_\_\_\_\_ Principal's Signature \_\_\_\_\_

Date 11-13-06 \_\_\_\_\_

Date \_\_\_\_\_ Assistant Superintendent's Signature \_\_\_\_\_

Approval		Recommend
<u>Minor</u>		<u>Major</u>
Yes	No	Yes
[ ]	[ ]	<input checked="" type="checkbox"/>

Date - Approved by Board of Education \_\_\_\_\_

cc: Advisor  
Principal

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

6.C.1  
Page 1 of 3

December 6, 2006

MEMORANDUM TO: Board of Education  
FROM: Dr. Chet Francisco, Superintendent  
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<b><u>Part-Time Leave Request(s) for 2006/07</u></b>			
Cook, Lori	Elementary	2 <sup>nd</sup> Semester 2006/07	0.6 FTE Leave
<b><u>Temporary Appointment(s) 2006/07 According to Board Policy</u></b>			
Camy, Loyce	0.2 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Appointment (Increase to 1.0 FTE)
Thayer, Kathleen	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Appointment
<b><u>Temporary Re-Appointment(s) 2<sup>nd</sup> Semester 2005/06</u></b>			
Allen, Michael	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Armstrong, Douglas	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Ball, Cynthia	0.15 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Beeman, Pamela	0.10 FTE Psychologist	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Bolden-Schleh, Sharon	0.20 FTE Psychologist	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Brunemeyer, Angie	0.7 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Burton, Beth	0.2 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Carter, Tamara	0.4 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Cawthon, Brandi	0.9 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Clarke, Kelly	0.8 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Coons, Emily	0.3 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Crowe, Marsha	0.5 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
De la Torre-Stuart, Idalia	0.66 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Dunsmoor, Jeanine	0.2 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Erndt, Therese	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Fairon, Wendy	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Ford, Karen	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Frain, M. Shannon	0.2 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Gallivan, Lois	0.2 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Graber, Julie	0.2 FTE School Nurse	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Harris, Caty	0.6 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Hilton, Jill	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Hollie, Karin	0.2 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment



Holman, Melissa	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Jackson, Jennie	0.30 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Keene, Kristine	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
King, Kelly	0.61 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Kinslow, Leticia	0.5 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Knox, Marlo	0.75 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Kress, Kati	0.20 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
LaFaix, Leanna	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
LaFollette, Corrine	0.8 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
LaGrave, Nicole	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Lascano, Librado	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Lohse, Angel	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Lourenco, Vickie	0.2 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Marschall, Kim	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Matthews, Rebecca	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
McLaughlin, Matthew	0.20 FTE Psychologist	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Moretti, Susan	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Morrison, Jeana	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Netterville, Karen	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Nevens, Gretchen	0.6 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Parker, Julie	0.56 FTE School Nurse	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Payne, Shanon	1.0 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Phillips, Lori	0.1 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Presnall, DeAnne	0.92 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Ramey, Kathleen	0.25 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Reggi-Bruchler, Gina	0.6 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Ritcher, Nancy	0.4 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Sasaki, Joshua	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Simmons, Abe	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Slapar, Milena	0.44 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Stager, Linda	0.15 FTE Psychologist	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Stevens, Annie	0.79 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Stoffel, Lauri	0.4 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Sullivan, Kelly	1.0 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Telegan, Jessica	0.7 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Triplett, Vickie	0.1 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Umpleby, Abby	0.3 FTE Elementary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment
Von der Mehden, Alan	0.8 FTE Secondary	2 <sup>nd</sup> Semester 2006/07	Temporary Re-Appointment

Whittaker, Shelley

0.25 FTE Elementary

2<sup>nd</sup> Semester 2006/07Page 3 of 3  
Temporary Re-Appointment

Wolfsberger, Janelle

1.0 FTE Elementary

2<sup>nd</sup> Semester 2006/07

Temporary Re-Appointment

**Non-Reelection of 1<sup>st</sup> Semester Temporary Certificated Employee(s) per Ed Code §44954**

Schwarz, Gwen

1.0 FTE Elementary

December 21, 2006

**Retirement(s)/Resignation(s)**

Harris, Adelle

December 21, 2006

Resignation

Stevens, Nancy

November 14, 2006

Resignation

jm-11/30/06

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928-5999

6.C.2  
Page 1 of 2

December 6, 2006

MEMORANDUM TO: Board of Education

FROM: Chet Francisco, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u> <u>APPOINTMENTS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
Anderson, Lindsey	IPS-Classroom/Citrus/2.0	11/28/06	Vacated Position/ Special Education
Conkey-Wiebelhaus, Lara	Parent Classroom Aide-Restr/Cohasset/1.3	12/04/06	Vacated Position/ Categorical Fund
de la Torre, Abra	IPS-Healthcare/Loma Vista/4.0	11/13/06	Vacated Position/ Special Education
Givens, Herman	Campus Supervisor/PVHS/5.0	11/17/06	Vacated Position
Haskins, Kelly	Parent Classroom Aide-Restr/McManus/4.1	10/12/06	Correct Hrs Per Day/ Categorical Fund
Hyde, Alicia	IPS-Classroom/Rosedale/3.5	11/07/06	Vacated Position/ Special Education
La Rosa, Christopher	LT IPS-Classroom/Rosedale/6.0	11/27/06- 12/19/06	During Absence of Incumbent/ Special Education
Landberg, Jacqueline	IPS-Healthcare/Loma Vista/4.0	10/31/06	Vacated Position/ Special Education
Markwood, Theresa	Parent Classroom Aide-Restr/Cohasset/2.0	11/29/06	Vacated Position/ Categorical Fund
Phipps, Colleen	Parent Classroom Aide-Restr/Citrus/1.0	11/22/06	Vacated Position/ Categorical Fund
Weber, Glenys	Healthcare Asst-Specialized/Loma Vista/5.0	11/29/06	Vacated Position/ Special Education
Wilcox, Jessica	IPS-Healthcare/Loma Vista/4.0	10/31/06	Vacated Position/ Special Education
Yang, Houa	Custodian/LCC-Chapman/8.0	11/09/06	Vacated Position
<u>Increase in Hours</u>			
Glass, JoAnn	Instructional Assistant/Citrus/3.3	11/29/06	Existing Position/ Grant Fund
Guilbault, Karin	IA-Computers/McManus/3.3	11/02/06	Existing Position/ Categorical Fund
<u>Transfer w/Increased Hours</u>			
Hyde, Alicia	IPS-Healthcare/Citrus/6.0	12/04/06	New Position/ Special Education
<u>Voluntary Reduction in Hours</u>			
Alden, Amanda	IPS-Healthcare/LCC/3.0 & 3.0	11/01/06	Existing Positions/ Special Education
Littlefield, Christine	IPS-Classroom/LCC/3.5	12/04/06	Vacated Position/ Special Education
<u>Leave of Absence</u>			
Heinly-Cullen, Kay	IPS-Classroom/Shasta/6.0	11/07/06- 01/05/07	Per CBA 5.2.9
Van Camp, Cindy	Sr Office Assistant/Education Svcs/8.0	10/30/06- 11/28/06	Per CBA 5.2.3
Xiong, Bao	IA-Elementary Guidance/Chapman/3.0	10/09/06- 01/09/07	Per CBA 5.11

**RESIGNATIONS****Resigned Only Position Listed**

Alden, Amanda	IPS-Healthcare/LCC/3.5 & 3.5	10/31/06	Voluntary Reduction in Hours
Glass, JoAnn	Instructional Assistant/Citrus/1.3	11/28/06	Increase in Hours
Guilbault, Karin	IA-Computers/McManus/3.0	11/01/06	Increase in Hours
Hyde, Alicia	IPS-Classroom/Rosedale/3.5	12/03/06	Transfer w/Increased Hours
Littlefield, Christine	IPS-Classroom/LCC/6.0	12/03/06	Voluntary Reduction in Hours
O'Neill, Sandra	IPS-Classroom/Loma Vista/2.0	11/17/06	Voluntary Resignation
<b><u>Resignation/Termination</u></b>			
Alvarez, Leticia	IA-Bilingual/McManus/3.0	12/01/06	Voluntary Resignation
Employee holding Position #219169	IPS-Healthcare/Loma Vista/4.0	11/15/06	Released During Probationary Period

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

**PROPOSED AGENDA ITEM:** Presentation of the Personnel Commission Annual Report for 2005-2006

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- ☐ Consent  
☒ Information Only  
☐ Discussion/Action

Board Date: December 6, 2006

**Background Information:** Each year the District's Personnel Commission prepares a report summarizing activities for the school year. The report for 2005-06 school year has been completed and is being presented for the Board's information.

**Educational Implications:** None

**Fiscal Implications:** None

**Additional Information:** None

DO Recommendation: Accept the report

Title: Proposed Agenda Item - Consultant Agreement with Megan Chase

Action: \_\_\_\_\_  
Consent: \_\_\_\_\_  
Information: \_\_\_\_\_

Agenda Item:  
November 15, 2006  
Page

Prepared by: Cynthia Hopkins  
Pleasant Valley High School

### **Background Information**

The yearbook class is always looking for ways to grow their program. By having Paul Ender come and work with the yearbook class it will not only provide updated techniques on yearbook creation and design, but it will jump start this all new Valkyrie staff.

### **Educational Implications**

The students will be educated in the design and will also gain experience working with a professional graphic artist but will begin to understand the group work necessary for creating the yearbook.

### **Fiscal Implications**

This is an expense that will be covered by profits made from the 2006 yearbook program. These profits were specifically earmarked for training and additional equipment.

### **Additional Information**

### **Recommendation**

I recommend that you approve this consultant agreement.

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Mean Chase of Herff Jones Megan  
Street Address/POB: 594 Cimarron Drive  
City, State, Zip Code: Chico, CA 95973  
Phone: 530-893-8006 or 530-680-3401  
Taxpayer ID/SSN:

This agreement will be in effect from: 08/15/06 to 06/05/07

Location(s) of Services: (site) Pleasant Valley High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Yearbook design consultant

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Improve yearbook quality and readability

Training for new and returning yearbook staff students

5. Funding/Programs Affected: (corresponding to accounts below)

1) Yearbook ASB

2)

3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept	
1)	100	01	0000	0	1232	1000	5800	14	020	Yearbook
2)							5800	14		
3)							5800	14		

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1,223.08 Per Unit, times 1.00 # Units = \$ 1,223.08 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$  
\$  
\$  
Total for  
Addit'l Expenses  
0.00

\$ 1,223.08 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 12/06/06  
(to be completed by Business Services)

# CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee -- See BS10a)

6.D.2

Page 3 of 3

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

## 11. AGREED TO AND ACCEPTED:

Megan Chase  
(Signature of Consultant)

Megan Chase  
(Print Name)

10-17-06  
(Date)

## 12. RECOMMENDED:

[Signature]  
(Signature of Originating Administrator)

Michael Rupp  
(Print Name)

10-19-06  
(Date)

## 13. APPROVED:

Kelly Staley  
(Signature of District Administrator, or Director of Categorical Programs)

Kelly Staley  
(Print Name)

11-3-06  
(Date)

[Signature]  
(Signature of Asst. Supt. - Business Services)

☒ Consultant  
Randy Meeker  
(Print Name)

☐ Contract Employee  
11-11-06  
(Date)

## 14. Authorization for Payment:

### (a). CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_ (Date)
- ☐ Full or Final Payment

### (b). DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_ (Date check required)
- ☐ Mail to Consultant

### (c).

\$ \_\_\_\_\_

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)



Agenda-Item #: \_\_\_\_\_

PROPOSED AGENDA ITEM: Consultant Agreement for Technology Training☒ Consent☐ Information OnlyBoard Date: December 6, 2006☐ Discussion/ActionBackground Information

With rapid changes in technology, we need to provide quality inservice training to our technical staff. This advanced 3-day training will be provided up to seven Information Services staff members. This training will enhance the skill level of the I.T. staff and enable them to become more self sufficient, and will also reduce the need for outsourcing.

The trainer is recognized by major world-wide Microsoft certified training companies, and we were able to secure his services directly for three days in January.

Education Implications

To update and maintain/support a district-wide reliable, expandable, secure messaging infrastructure for creating, storing, and sharing information by using Microsoft Exchange Server 2003 for a medium-large sized (250-5,000 users) messaging environment. This customized training is designed for multiple physical locations, mixed-client connection protocols and includes disaster planning/recovery. This includes e-mail, calendars, shared resources, and support for all schools to support educational goals and district operations.

Fiscal Implications

No impact on General Fund in that the cost for the training is included in the Education Technology budget.

Recommendation

Approval of consultant agreement

Prepared by: Vikki Gillett

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only  
CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Jeremy Visconti  
Street Address/POB: 2922 Lundin Lane  
City, State, Zip Code: Brentwood, CA 94513  
Phone: 510-435-5920  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 01/15/07 to 01/30/07

Location(s) of Services: (site) CUSD - PDC/SASI Lab

3. Scope of Work to be performed: (attach separate sheet if necessary)

Advanced technical training for CUSD IT Staff. The training will include 3 days of advanced Microsoft Exchange Server 2003 for up to 7 staff members.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Communication Strategies - To provide district wide Exchange e-mail, calendars, shared resources, and support. The training will enhance the skill level of the IT staff and enable them to become self sufficient. Thus eliminating the need for outsourcing and will provide a sound disaster recovery plan for district wide e-mail.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Education Technology
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	0	0000	2421	5800	14	741
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 3,420.00 Per Unit, times 1.00 # Units = \$ 3,420.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
Total for Addit'l Expenses 0.00

\$ 3,420.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board) 12/06/06

(to be completed by Business Services)

Nov 28 06 09:20p

Jeremy Visconti

9255160190

p.3

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only

CA# \_\_\_\_\_  
V# \_\_\_\_\_  
RCF# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

Jeremy Visconti  
(Signature of Consultant)

JEREMY VISCONTI  
(Print Name)

11/27/06  
(Date)

**12. RECOMMENDED:**

Vikki Gillett  
(Signature of Originating Administrator)

Vikki Gillett  
(Print Name)

11/29/06  
(Date)

**13. APPROVED:**

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED

(Signature of Asst. Supt. - Business Services)

☒ Consultant  
Randy Meeker  
(Print Name)

☐ Contract Employee

(Date)

**14. Authorization for Payment:**

**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**(b). DISPOSITION OF CHECK by Accounts Payable:**  
(check released upon completion of services)

- ☐ Send to Site Administrator: \_\_\_\_\_  
(Date check required)
- ☐ Mail to Consultant

(c).  
\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

**TITLE:**        **Intent To Enter Into District Architect Agreement With  
Thomson & Hendricks, Inc.**

Action        \_\_\_\_\_  
Consent          X    
Information    \_\_\_\_\_

Agenda Item  
December 6, 2006  
Page 1 of 1

Prepared by: *Mary Leary, Director Maintenance/Operations & Transportation*  
*Michael Weissenborn, Facilities Planner/Construction Manager*

**Background information**

The District has the need for architectural services for major maintenance projects and other miscellaneous projects. These projects are smaller than the major new construction or modernization projects, but still require the services of a licensed architect. Due to the smaller nature of the projects, the District selects one firm to handle all of them.

The District requested proposals from local architects desiring to provide these services. A total of two proposals were received. The selection interviews were held November 30, 2006.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

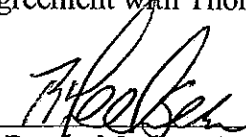
**Fiscal Implications**

Typically the projects are major maintenance projects and the architect's fees are paid out of a restricted account. There is very little if no impact to the general fund.

**Additional Information**

**Recommendation**

It is requested that the Board of Education authorize the Superintendent or his designee to enter into an agreement with Thomson & Hendricks, Inc. for District Architect services.

Reviewed by:   
Randy Meeker, Assistant Superintendent, Business Services

## Agenda Item #:

**AGENDA ITEM: WITHDRAWAL FROM SCHOOLS EXCESS LIABILITY FUND**

Prepared by: Randy Meeker, Assistant Superintendent, Business Services

Consent:

Information Only:

Discussion/Action: XX

**Background Information**

CUSD is a member of the Northern California Schools Insurance Group, NCSIG, a Joint Powers Authority, JPA, which provides liability coverage to member school districts from \$0 to \$150 thousand. NCSIG is a member of NORCAL RELIEF, a JPA, which provides coverage from \$150 thousand to \$1.0 million.

Each district member of NCSIG is also an individual member of the Schools Excess Liability Fund, SELF, a self-insured JPA, which is managed by an Executive Director and a Board of Directors made up of representatives from member School Districts. SELF serves as the CUSD excess liability provider for the coverage layer of \$1.0 million to \$25.0 million.

Over the last couple years, the NCSIG Board has become concerned about the fiscal stability of SELF's excess coverage pools. SELF has 1) encountered significant management turnover, 2) internal control problems have been identified by independent auditors, 3) data inconsistencies have been discovered in the claims history, 4) 75% of the covered ADA in the \$5.0 million excess of \$1.0 million liability layer has withdrawn from SELF's coverage, which NCSIG members are still a participant, 5) it is estimated that 2.5 million out of 6.2 million covered ADA will withdrawal in 07/08 from the \$25 million excess \$5.0 million layer and 6) SELF does not follow underlying coverage's in concert with NCSIG and NORCAL RELIEF by utilizing self-insured retention for each claimant in relation to multiple claimant scenarios.

**Education Implications**

N/A

**Fiscal Implications**

If NCSIG and each of the member districts are to withdrawal from SELF next fiscal year, notice must be given by 12/31/2006. On December 21, 2006, the Board of Directors of the NCSIG JPA will consider a withdrawal from SELF's excess coverage layers of \$25.0 million excess \$1.0 million. The NCSIG Board will consider moving these coverage layers to the SAFER program with NORCAL RELIEF. NORCAL RELIEF developed the SAFER program in 2002 for coverage layers \$5.0 million excess \$1.0 million. At this point, over one half of all school districts in the state are covered under this layer of coverage. The \$25 million excess \$5.0 million layer will be a new level of coverage to RELIEF beginning 7/1/07. At the 12/21/06 Board meeting, the NCSIG Board will be presented with premium rates and financial information on both SELF and RELIEF. We will also receive the 2005/06 Audit Report for SELF prepared by Perry-Smith, LLP CPA's at this meeting.

**Additional Information**

The NCSIG Board President is a Board member of RELIEF. RELIEF is a self-insured program run by member districts. Your approval of this resolution to withdrawal from SELF provides the NCSIG Board, of which I am a Board member and Treasurer, the flexibility in considering an alternative coverage and allow the NCSIG Board to perform their due diligence in the face of questionable financial stability in the SELF-program.

**Recommendation**

Administration recommends approval of resolution to withdrawal from the SELF's excess liability program effective 7/1/2007 while giving SELF notice by 12/31/2006.

## Schools Excess Liability Fund Joint Powers Authority White Paper

On June 30<sup>th</sup> 1986 Northern California Regional Liability Excess Fund (Nor Cal ReLiEF) Joint Powers Authority (JPA) formed a property & liability self-funded program with a number of other like school districts to provide adequate and affordable coverage for the member districts property & liability exposures.

At the same time the individual member districts of this JPA helped form the Schools Excess Liability Fund (SELF) JPA joining as individual districts for their excess liability coverage needs. Over time the SELF JPA started Excess Workers' Compensation, Medical Stop Loss and Life Insurance programs within the same original Excess Liability Program.

Presently the Nor Cal ReLiEF JPA provides member districts with up to \$5,000,000 in liability coverage with the SELF JPA providing limits attaching at \$1,000,000 or \$5,000,000 up to \$20,000,000.

During the past eighteen months the Nor Cal ReLiEF Board of Directors has reviewed the SELF JPA's program and based on facts gleaned from their internal Financial Statements, Actuarial Studies, Audited Financial Reports and coverage documents have concluded that the SELF JPA has serious financial and coverage issues that may well have an adverse impact on Nor Cal ReLiEF's member districts, currently and in the future. These concerns arise from the following facts:

- **88% decrease in consolidated net assets.** (From \$25.8M on June 30, 2004 to \$3.2M on June 30, 2005)  
Source: Audited financial report (AFR) for periods ending June 30, 2004 & 2005, pages 4 (MD&A), 11, 12.
- **\$44M decrease in net assets over past three years.**  
Source: Page 1 of financial auditor's "Reportable Conditions" report dated November 17, 2005.
- **Minimum WC program deficit of \$72.3**
  - Source: AFR: \$46.1M assessment receivable page 34 plus \$26.2M net deficit page 35.
- **Realized Investment Losses.** Decrease in total current assets of \$13.7M from June 30, 2004 to June 30, 2005 due to "reposition" of the investment portfolio for the excess casualty program.  
Source: AFR MD&A page 6.
- **Inadequate Reinsurance.** The need for plans to deal with losses in excess of the aggregate limits provided by reinsurers for the \$10,000,000 excess of \$5,000,000 coverage provided by SELF for each of the periods 1998-2003 and 2003-2008 which could lead to additional assessments.

First Program: 7/1/98 – 6/30/03

Limits - \$20,000,000 aggregate limit.

Incurred losses in excess of limit (projected; exclusive of IBNR) - \$456,377 (Appendix B, Page 13).

Incurred losses in excess of limit (projected; inclusive of IBNR) - \$2,835,453 (Appendix B, page 12).

Second Program: 7/1/03 – 6/30/08

Limits - \$2,500,000 excess of deposit premium projected at \$13,241,353.

Incurred losses in excess of limit (projected; exclusive of IBNR) - \$0 (Appendix B, Page 13).

Incurred losses in excess of limit (projected; inclusive of IBNR) - \$273,065 (Appendix B, page 12).

Source: Draft Liability Actuarial Report dated March 2006 (based on data valued as of December 31, 2005 with projections as of June 30, 2006) from Bickmore Risk Services.

- **Independent Financial Auditor's Notice of "Reportable Conditions".** In their letter of November 17, 2005, SELF independent auditors, Perry Smith LLP, note concern of deteriorating SELF financial condition and finds the need to improve internal controls, maintain better visibility of cash flow, and address the excess workers' compensation assessment plan.
- **Data Integration and Actuarial Projections.** Bay Actuarial Consultants (BAC) 4/25/06 peer review of March 2006 Bickmore Risk Services Excess Workers' Compensation Study noted:
  - o SELF stated at March 3<sup>rd</sup> Board meeting that \$28M in losses may have been excluded from current year actuarial report.
- **Inconsistent Coverage Document.** As compared to the *reinsurance* coverage placed within the Nor Cal ReLiEF program, SELF serves as an *excess* coverage provider, with their own coverage document that invariably results in coverage "gaps". Nor Cal ReLiEF coverage counsel has noted a number of inconsistencies in the coverage documents, to include such fundamental issues such as what constitutes a "loss occurrence". Such inconsistencies could result in millions of dollars in uninsured losses to the districts.

Based upon the aforementioned fiscal and coverage issues, it is recommended that the districts, through the Nor Cal ReLiEF conduct due diligence as to its options for excess liability coverage effective July 1, 2007. In order for such due diligence to be done the district needs to file a formal written notice of withdrawal along with an authorized Board resolution no later than December 31, 2006, with an effective date of July 1, 2007.

**Resolution #976-06**  
**Resolution of the Board of Trustees of the**  
**Chico Unified School District**

**Declaration of Withdrawal of Membership in the**  
**Schools Excess Liability Fund JPA**

**WHEREAS**, California public educational agencies have determined there is a need for stable excess liability coverage to protect their agency against unforeseen liability claims; and

**WHEREAS**, the Chico Unified School District presently has \$1,000,000 in liability limits through its membership with the Northern California Regional Liability Excess Fund Joint Powers Authority; and

**WHEREAS**, the Chico Unified School District desires to seek quotations for additional limits of liability; and

**IN ORDER FOR** the Chico Unified School District to be able to make an informed decision on this matter, it must give notice of withdrawal to the Schools Excess Liability Fund Joint Powers Authority by December 31, 2006.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Chico Unified School District notifies the Schools Excess Liability Fund Joint Powers Authority of its intent to withdraw from that Joint Powers Authority, effective July 1, 2007, subject to a final vote by the Northern California Schools Insurance Group Board of Directors.

**PASSED AND ADOPTED** by the Board of Trustees of the Chico Unified School District this 6<sup>th</sup> day of December, 2006, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT;**

State of California  
County of Butte

I, Chet Francisco, Secretary of the Chico Unified School District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

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Secretary of the Board of Trustees



Agenda Item #: \_\_\_\_\_  
(DO Use Only)

**PROPOSED AGENDA ITEM: Agreement-JM King & Associates**

Prepared by: Randy Meeker, Assistant Superintendent, Business Services

- ☐ Consent  
☐ Information Only  
☒ Discussion/Action

Board Date: December 6, 2006

**Background Information**

In 2004/2005 the District contracted with Schrader & Associates to consult with the Campus Consolidation Committee, to develop a student generation study, spatial analysis and complete a twenty-year enrollment projection. Beginning with the 2006/2007 fiscal year and in each year thereafter, we plan to update the twenty-year projections, pincode our current students to the GIS database and develop student generation maps by elementary, junior and senior high.

This annual update will provide the District-wide housing committee and the Board with information necessary for accurate and timely facilities needs planning. This information will also provide critical information in developing the District Facilities Master Plan, which is currently being developed.

District Staff prepared a Request For Proposal (RFP) for providing the demographic analysis. The proposal was sent to five (5) firms. In addition to the proposal received from JM King and Associates, we received one other from School Facilities Planning & Management. Their proposal did not meet the specific requirements of the RFP and was for \$27,642. The JM King and Associates proposal met the specific requirements and was for \$10,000.

**Educational Implications**

N/A

**Fiscal Implications**

These proposed services from JM King and Associates will cost \$10,000. The contract amount will be paid out of facility funds, and therefore will not impact the Unrestricted budget.

**Additional Information**

**DO Recommendation:** Recommend the Board approve the contract with JM King & Associates.



**Facilities/Construction Department**  
2455 Carmichael Drive  
Chico, CA 95928

7.A.3  
Page 2 of 5

(530) 891-3140  
Fax (530) 891-3190

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November 2, 2006

**Demographic Analysis RFPs sent to:**

JM King & Associates  
581 E. 4th Street  
Chico, CA 95928

School Facility Advisors  
10681 Foothill Blvd, Ste 340  
Rancho Cucamonga, CA 91730-3832

School Facility Consultants  
1130 K Street, Ste LL-12  
Sacramento, CA 95814-3927

School Facilities Planning & Management  
718 Sutter Street, Ste. 50  
Folsom, CA 95630-2561

Jack Schreder & Associates  
2230 K Street  
Sacramento, CA 95816-4923

# ADA TRANSITION PLAN

Firm	Cost	Services	Hours	References
J. M. King & Associates	\$ 10,000.00	<b>Spatial Analysis</b> <ul style="list-style-type: none"> <li>Pincode current students to existing CUSD GIS.</li> <li>Preparation of reports and maps for the current school year in order to analyze total student population by grade level and school of attendance in elementary, middle and high school attendance areas.</li> </ul> <b>Student Generation Study</b> <ul style="list-style-type: none"> <li>Preparation of student generation report by housing type, size, age of house, by area of District utilizing assessor records and student address database. Other criteria may be linked (i.e., assessed valuation).</li> <li>Analysis of student generation factors by square footage, age of housing and type of housing.</li> <li>Analysis of past and recent housing construction vs. current enrollments in District.</li> </ul> <b>Enrollment Projections</b> <ul style="list-style-type: none"> <li>Review historical enrollment patterns (birth rate trends, local, county and State population migration trends) to report on reasons for changing District populations.</li> <li>Review existing housing stock including median housing values and an identification of trends over time.</li> <li>Analysis and report of community and neighborhood dynamics contributing to change in population.</li> <li>Calculation of enrollment projections to 2026/27 (school and grade specific).</li> </ul>	35	Napa Valley USD Gateway USD Tehachapi USD West Contra Costa USD Morgan Hill USD Shasta County OE Healdsburg USD
	\$ 125.00 \$ 0.41		15	
(Excludes software) (Includes software)	\$ 21,142.00 \$ 24,873.00	<b>Demographics</b> Load and geocode 4 years of student data by address. Draw attendance boundaries for each school. Input new developments within school district include drawing new streets. Provide map to District. <b>Enrollment Projections</b> Load District facility data into software. Analyze the District facility data and determine the building area and loading standards and review them with District.		<b>Comments</b> Basically, this is a canned program that can provide information needed for the State Facilities Program. There is no independent analysis involved beyond what the program splits out. NOTE: This firm made no contact with us to determine our needs.
School Facilities Planning/Management				7.A.3 Page 3 of 5

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____
RCF#	_____

### CONSULTANT AGREEMENT

1. A completed BSI0a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: JM King & Associates  
Street Address/POB: 1909 50th Street  
City, State, Zip Code: Sacramento, CA 95819  
Phone: (916) 254-7620  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 11/01/06

to: 06/30/07

Location(s) of Services: (site) District Office

3. Scope of Work to be performed: (attach separate sheet if necessary)

Enrollment projection and spatial analysis of student population.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Maximize current facility usage.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Developer Fees
- 2)
- 3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100	01	0000	0	0000	7200	5800	14	570
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1.00 Per Unit, times 10,000.00 # Units = \$ 10,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$  
\$  
\$

Total for  
Addit'l Expenses  
0.00

\$ 10,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**  
(Applicable, unless determined to be Contract Employee - See BS10a)

Business Services Use Only	
CAN#	_____
V#	_____
RCF#	_____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement. Including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

X [Signature] Jamie King 10/27/2006  
(Signature of Consultant) (Print Name) (Date)

**12. RECOMMENDED:**

[Signature] \_\_\_\_\_  
(Signature of Originating Administrator) (Print Name) (Date)

**13. APPROVED:**

[Signature] Randy Meeker 10-27-06  
(Signature of District Administrator, or Director of Category/Programs) (Print Name) (Date)

**APPROVED:**

[Signature] ☒ Consultant ☐ Contract Employee 10-27-06  
(Signature of Asst. Supt. - Business Services) (Print Name) (Date)

**14. Authorization for Payment:**

<p><b>(a). CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>(b). DISPOSITION OF CHECK by Accounts Payable:</b> (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
<p><b>(c).</b></p> <p>\$ _____ (Amount) _____ (Originating Administrator Signature - Use Blue Ink) _____ (Date)</p>	

**TITLE:** Board Policies 7000 Series-Facilities

Discussion/Action   X    
Consent             
Information           

Agenda Item  
December 6, 2006

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

**Background information**

Every district needs an accurate and up-to-date policy manual to govern effectively. By law, districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with CSBA Policy Services, CUSD continues to update and revise Board Policies and Regulations to keep CUSD legally compliant.

**Educational Implications**

The Governing Board recognizes that one of its major responsibilities is to provide healthful, safe and adequate facilities that enhance the instructional program.


**Fiscal Implications**

**Additional Information**

**Recommendation**

None- First Reading

Reviewed: \_\_\_\_\_

  
Randy Meeker

Assistant Superintendent, Business Services

BOARD POLICIES 7000 SERIES-FACILITIES  
MOST CURRENT CSBA UPDATES  
READY FOR REVIEW AND BOARD APPROVAL

7000	BP	Concepts and Roles
7110	BP	Facilities Master Plan
7131	BP	Relations with Local Agencies
7140	BP	Architectural and Engineering Services
7150	BP	Site Selection and Development
7210	BP	Facilities Financing
7211	BP	Developer Fees
7214	BP	General Obligation Bonds
7310	BP	Naming of Facility

## Facilities

BP 7000(a)

### CONCEPTS AND ROLES

The Governing Board recognizes that one of its major responsibilities is to provide healthful, safe and adequate facilities that enhance the instructional program. The Board shall endeavor to make the provision of adequate school facilities a priority in the district. Because the schools serve as a focal point for the community, the Board shall also strive to ensure that district facilities fit harmoniously and attractively into their neighborhoods and have flexibility of design to meet future educational and community needs.

*(cf. 9000 - Role of the Board)*

The Board shall strive to have a school facilities master plan in place and regularly reviewed in light of the district's educational goals. In accordance with this plan, the Board shall:

1. Approve additions or major alterations to existing buildings

*(cf. 7111 - Evaluating Existing Buildings)*

2. Determine what new buildings shall be built, when and where, and what equipment shall be purchased for them

3. Determine the method of financing that will be used

*(cf. 7210 - Facilities Financing)*

4. Select and purchase school sites for future expansion

*(cf. 7150 - Site Selection and Development)*

5. Approve the selection of architects and structural engineers

*(cf. 7140 - Architectural and Engineering Services)*

6. Award contracts for design and construction

7. Name schools and individual buildings

*(cf. 7310 - Naming of Facility)*

8. Advocate school facility needs to the community

*(cf. 7110 - Facilities Master Plan)*

*(cf. 7131 - Relations with Local Agencies)*

The Superintendent or designee shall:



**Facilities**

BP 7000(b)

**CONCEPTS AND ROLES**

1. Assess the district's short- and long-term facility needs
2. Direct the preparation and updating of the facilities master plan
3. Oversee the preparation of bids and award of contracts  
(cf. 3311 - Bids)
4. Supervise the implementation of the district's building program in accordance with the master plan, Board policy, and state and local requirements, including collaboration with the architect and contractor on the construction of new facilities and modernization of existing facilities
5. Represent the district in official governmental interactions related to the building program

**Legal Reference:**

**EDUCATION CODE**

*17210-17224 General provisions (school sites)*

*17260-17268 Plans of schoolhouses*

*17280-17317 Approval of plans and supervision of construction*

*17340-17343 Building of schoolhouses*

*17350-17360 Factory-built school buildings*

*17365-17374 Fitness of buildings for occupancy; liability of board members*

*17400-17429 Leasing of school buildings*

**CODE OF REGULATIONS, TITLE 5**

*14001 Minimum standards*

*14010 Procedure for site acquisition*

*14030 Preliminary procedure, planning and approval of school facilities*

*14031-14032 Submissions to bureau of school facilities planning; approval*

**Facilities**

BP 7110(a)

**FACILITIES MASTER PLAN**

The Governing Board recognizes the importance of long-range planning for school facilities in order to help meet the changing needs of district students and to help ensure that resources are allocated in an efficient and effective manner. To that end, the Board directs the Superintendent or designee to develop and maintain a master plan for district facilities.

The plan shall describe the district's anticipated short- and long-term facilities needs and priorities and shall be aligned with the district's educational goals.

*(cf. 0000 - Vision)*

*(cf. 7000 - Concepts and Roles)*

*(cf. 7111 - Evaluating Existing Buildings)*

*(cf. 7131 - Relations with Local Agencies)*

*(cf. 7210 - Facilities Financing)*

The Superintendent or designee shall ensure that staff, parents/guardians, students, and business and community representatives are kept informed of the need for construction and modernization of facilities and of the district's plans for facilities. The Superintendent or designee may also establish a facilities committee that shall meet at regular intervals in order to give community members opportunities to provide input into the planning process. The committee may consult local governmental and state planning agencies in order to ensure compliance with local and state standards.

*(cf. 1220 - Citizen Advisory Committees)*

At least 45 days prior to completion of any facilities plan that relates to the potential expansion of existing school sites or the necessity to acquire additional school sites, the Superintendent or designee shall notify and provide copies of the plan or any relevant and available information to the planning commission or agency of the city or county with land use jurisdiction within the district. (Government Code 65352.2)

If the city or county commission or agency requests a meeting, the Superintendent or designee shall meet with them within 15 days following the notification. Items that the parties may discuss at the meeting include, but are not limited to, methods of coordinating planning with proposed revitalization efforts and recreation and park programs, options for new school sites, methods of maximizing the safety of persons traveling to and from the site, and opportunities for financial assistance. (Government Code 65352.2)

## Facilities

BP 7110(b)

### FACILITIES MASTER PLAN

#### *Legal Reference:*

##### EDUCATION CODE

16011 Long range comprehensive master plan  
16322 Department of Education services  
17017.5 Approval of applications for projects  
17251 Powers and duties of CDE  
17260-17268 Plans of schoolhouses  
17280-17317 Field Act  
17365-17374 Fitness for occupancy  
17405 Relocatable structures; lease requirements  
35275 New school planning; cooperation with recreation and park authorities

##### GOVERNMENT CODE

53090-53097.5 Regulation of local agencies by counties and cities  
65352.2 Communicating and coordinating of school sites  
65995.6 School facilities needs analysis

##### CODE OF REGULATIONS, TITLE 5

14001 Minimum standards  
14030-14036 Standards, planning and approval of school facilities

##### UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

#### *Management Resources:*

##### WEB SITES

Office of Public School Construction: <http://www.opsc.dgs.ca.gov>  
CDE, School Facilities Division: <http://www.cde.ca.gov/facilities>

## Facilities

BP 7131(a)

### RELATIONS WITH LOCAL AGENCIES

The Governing Board recognizes the importance of collaborating and communicating with other local agencies in order to provide the best possible school facilities and to allocate facility resources in an effective and efficient manner. The Board and district staff shall consult and coordinate with local agencies as required by law and whenever the expertise and resources of these agencies can assist the district in the planning, design and construction of facilities.

Following notification by a city or county of proposed action to adopt or substantially revise a general plan, the Board may request a meeting with the local planning agency to discuss possible methods of coordinating planning, design and construction of new school facilities and school sites. (Government Code 65352.2)

The Superintendent or designee shall monitor land development proposals within district boundaries and shall ensure that an exchange of accurate information is maintained with city/county planning staff regarding the impact of land development on the district's educational programs and facility needs.

*(cf. 7150 - Site Selection and Development)*

Recognizing that available funds may not suffice to eliminate overcrowding in district schools caused by new development, the Board urges the city/county to adopt in its general plan or other appropriate planning documents, to the extent permitted by law, a provision which ensures that adequate school facilities will be available.

*(cf. 7210 - Facilities Financing)*

*(cf. 7211- Developer Fees)*

### Notifications to Other Local Agencies

The Board shall notify the city council or county board of supervisors whenever it finds, based on clear and convincing evidence: (Government Code 65971)

1. That conditions of overcrowding exist in one or more attendance areas within the district which will impair the normal functioning of the educational programs, and the reason for the existence of those conditions
2. That all reasonable methods of mitigating conditions of overcrowding have been evaluated and no feasible method for reducing those conditions exists

The above notice shall specify the mitigation measures considered by the district and shall include a completed application to the Office of Public School Construction for preliminary determination of eligibility for school construction under applicable state law. (Government Code 65971)

**Facilities**

BP 7131(b)

**RELATIONS WITH LOCAL AGENCIES**

The Superintendent or designee shall notify the appropriate city or county planning agency of the adoption of a school facility needs analysis or facilities master plan, the acquisition of a school site, or other action regarding school facilities in accordance with law.

(cf. 7110 - Facilities Master Plan)

**Legal Reference:****EDUCATION CODE**

17280-17316 Approval of plans and supervision of construction

35275 New school planning, cooperation with recreation and park authorities

**GOVERNMENT CODE**

53090-53097.5 Compliance with city or county regulations

65300-65307 Authority for and scope of general plans

65352.2 Communication between cities, counties and school districts

65850-65863.11 Adoption of regulations

65970-65981 School facilities

65995-65998 Developer fees

**PUBLIC RESOURCES CODE**

21000-21177 California Environmental Quality Act of 1970

**CODE OF REGULATIONS, TITLE 5**

14010 Procedure for site acquisition

**CODE OF REGULATIONS, TITLE 14**

15000-15285 Implementation of California Environmental Quality Act of 1970

**Management Resources:****WEB SITES**

Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

CDE, School Facilities Division: <http://www.cde.ca.gov/facilities>

**Facilities**

BP 7140

**ARCHITECTURAL AND ENGINEERING SERVICES**

In order to ensure safe construction and protect the investment of public funds, the Governing Board requires that a licensed and certified architect or structural engineer be employed to design and supervise the construction of district schools and other facilities.

The Superintendent or designee shall devise a competitive process for the selection of architects and structural engineers that is based on demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. For each project, he/she shall recommend specific architectural and engineering firms to the Board. The Board shall pay fair and reasonable amounts warranted by the provider's qualifications and competence. The Board need not select the lowest responsible bidder.

(cf. 3311 - Bids)

*Legal Reference:*

EDUCATION CODE

17070.50 Conditions for apportionment

17280-17316 Approvals, especially:

17302 Persons qualified to prepare plans, specifications and estimates and supervise construction

17316 Contract provision re school district property

17371 Limitation on liability of governing board

GOVERNMENT CODE

4525-4529.5 Contracts with private architects, engineering, land surveying, and construction project management firms

14837 Definition of small business

87100 Public officials; financial interest

PUBLIC CONTRACT CODE

20111 School district contracts

## Facilities

BP 7150(a)

### SITE SELECTION AND DEVELOPMENT

The Governing Board believes that a school site should serve the district's educational needs in accordance with the district's master plan as well as show potential for contributing to other community needs.

*(cf. 7110 - Facilities Master Plan)*

The Board recognizes the importance of community input in the site selection process. To this end, the Board will solicit community input whenever a school site is to be selected and shall provide public notice and hold public hearings in accordance with law.

*(cf. 1220 - Citizen Advisory Committees)  
(cf. 9320 - Meetings and Notices)*

The Superintendent or designee shall establish a site selection process which complies with law and ensures that the best possible sites are acquired and developed in a cost-effective manner.

*(cf. 7140 - Architectural and Engineering Services)  
(cf. 7210 - Facilities Financing)*

Before acquiring property for a new school or an addition to an existing school site, the Board shall evaluate the property at a public hearing using state site selection standards. (Education Code 17211)

### Environmental Impact Investigation for the Site Selection Process

The Superintendent or designee shall determine whether any proposed development project is subject to the requirements of the California Environmental Quality Act (CEQA) and shall ensure compliance with this Act whenever so required. When evaluating district projects, the CEQA guidelines shall be used.

### Agricultural Land

If the proposed site is in an area designated in a city, county, or city and county general plan for agricultural use and zoned for agricultural production, the Board shall determine all of the following: (Education Code 17215.5)

1. That the district has notified and consulted with the city, county, or city and county within which the prospective site is to be located
2. That the Board has evaluated the final site selection based on all factors affecting the public interest and not limited to selection on the basis of the cost of the land

Facilities

BP 7150(b)

**SITE SELECTION AND DEVELOPMENT**

3. That the district shall attempt to minimize any public health and safety issues resulting from the neighboring agricultural uses that may affect students and employees at the site

*Legal Reference:*

EDUCATION CODE

17006 Definition of self-certifying district  
17024 Prior written approval of CDE for selection of school site or construction of building  
17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998  
17210-17224 General provisions (school sites)  
17240-17245 New Schools Relief Act  
17250.10-17250.50 Design-build contracts  
17251-17253 Powers concerning buildings and building sites  
17260-17268 Plans  
17280-17317 Approvals  
17565-17592.5 Board duties re management and control of school property  
35271 Power to acquire and construct on adjacent property  
35275 New school planning and design, re consultation with local recreation and park authorities

CODE OF CIVIL PROCEDURE

1263.710-1263.770 Remediation of hazardous substances on property to be acquired by school district

GOVERNMENT CODE

53094 Authority to render zoning ordinances inapplicable  
65402 Acquisition or disposition of property  
65995-65997 Developer fees  
66455.9 Written notices of proposed public school site within development; investigation and report; conditions for acquisition

PUBLIC RESOURCES CODE

21000- 21177 Implementation of Environmental Quality Act

HEALTH AND SAFETY CODE

44360 Risk Assessment

CODE OF REGULATIONS, TITLE 5

14001-14036 Minimum standards

CODE OF REGULATIONS, TITLE 14

15000-15209 Review and evaluation of EIRs and negative declarations

ATTORNEY GENERAL OPINIONS

82 Ops. Cal. Atty. Gen. 130 (1999)

*Management Resources:*

WEB SITES

CDE, School Facilities Planning Division: <http://www.cde.ca.gov/dmsbranch/sfpdiv>  
Office of Public School Construction: <http://www.opsc.dgs.ca.gov/>



**Facilities**

BP 7210(a)

**FACILITIES FINANCING**

When it is determined that school facilities must be built or expanded to accommodate a increased or projected increased enrollment, the Governing Board shall consider appropriate methods of financing for the purchase of school sites and the construction of buildings. In addition, financing may be needed when safety considerations and educational program improvements require the replacement, reconstruction or modernization of existing facilities.

The Superintendent or designee shall research funding alternatives and recommend to the Board the method that would best serve district needs as identified in the district's master plan for school facilities.

*(cf. 7110 - Facilities Master Plan)*

These funding alternatives may include, but not be limited to:

1. Levying developer fees pursuant to Education Code 17620 and Government Code 65995-65998

*(cf. 7211- Developer Fees)*

2. Forming a community facilities district pursuant to Government Code 53311-53368.3, the Mello-Roos Community Facilities Act

*(cf. 7212 - Mello-Roos Districts)*

3. Forming a school facilities improvement district pursuant to Education Code 15300-15425

*(cf. 7213 - School Facilities Improvement Districts)*

4. Issuing voter-approved general obligation bonds
5. Imposing a qualified parcel tax pursuant to Government Code 50079
6. Using lease revenues for capital outlay purposes from surplus school property

**Legal Reference:**

**EDUCATION CODE**

15100-17059.2 School bonds, especially:

15122.5 Ballot statement

15300-15425 School facilities improvement districts

17000-17059.2 State School Building Lease-Purchase Law of 1976

17060-17066 Joint venture school facilities construction projects

17070.10-17076.10 Leroy F. Greene School Facilities Act of 1998

17085-17095 State Relocatable Classroom Law of 1979

**Facilities**

BP 7210(b)

**FACILITIES FINANCING**

17582 District deferred maintenance fund

17620-17626 Levies against development projects by school districts especially:

17621 Procedures for levying fees

GOVERNMENT CODE

6061 One time notice

6066 Two weeks' notice

50075-50077 Voter-approved special taxes

50079 School districts; qualified special taxes

53175-53187 Integrated Financing District Act

53311-53368.3 Mello-Roos Community Facilities Act of 1982

53753 Assessment notice and hearing requirements

53753.5 Exemptions

54954.1 Mailed notice to property owners

54954.6 New or increased tax or assessment; public meetings and hearings; notice

65864-65867 Development agreements

65970-65980.1 School facilities development project

65995-65998 Payment of fees against a development project

66000-66008 Fees for development projects

66016-66018.5 Development project fees

66020-66025 Protests and audits

HEALTH AND SAFETY CODE

33445.5 Overcrowding of schools resulting from redevelopment

33446 School construction by redevelopment agency

CALIFORNIA CONSTITUTION

Article 13D, Sections 1-6 Assessment and property related fee reform

UNCODIFIED STATUTES

17696-17696.98 Greene-Hughes School Building Lease-Purchase Bond Law of 1986

CODE OF REGULATIONS, TITLE 2

1859-1859.106 School facility program

COURT DECISIONS

Loyola Marymount University v. Los Angeles Unified School District (1996) 45 Cal.App.4th 1256

Ehrlich v. City of Culver City (1996) 12 Cal.4th 854

Dolan v. City of Tigard (1994) 114 S.Ct. 2309

Canyon North Co. v. Conejo Valley Unified School District (1993) 19 Cal.App.4th 243, 23 Cal.Rptr.2d 495

Garlic Development Co. v. Hayward Unified School District (1992) 3 Cal.App.4th 320, 4 Cal.Rptr.2d 897

Nollan v. California Coastal Commission (1987) 107 S.Ct. 3141

ATTORNEY GENERAL OPINIONS

79 Ops.Cal.Atty.Gen. 149 (1996)

**Management Resources:**

WEB SITES

Department of General Services, Office of Public School Construction:  
<http://www.dgs.ca.gov/opsc/>

## Facilities

BP 7211

### DEVELOPER FEES

In order to finance the construction or reconstruction of school facilities needed to accommodate students coming from new development, the Governing Board may establish, levy and collect developer fees on residential, commercial and industrial construction within the district, subject to restrictions specified by law and administrative regulation.

### Appeals Process for Protests by Developers

The Superintendent or designee shall establish an appeals process for the handling of protests by developers. (Education Code 17621)

#### Legal Reference:

##### EDUCATION CODE

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998

17582 District deferred maintenance fund

17620-17626 Levies against development projects by school districts

##### GOVERNMENT CODE

6061 One time notice

6066 Two weeks' notice

65352.2 Level 2 funding notification requirement

65864-65869.5 Development agreements

65995-65998 Payment of fees against a development project

66000-66008 Fees for development projects

66016-66018.5 Development project fees

66020-66025 Protests and audits

##### CODE OF REGULATIONS, TITLE 2

1859-1859.106 School facility program

##### COURT DECISIONS

Dolan v. City of Tigard (1994) 114 S.Ct. 2309

#### Management Resources:

##### WEB SITES

Department of General Services, Office of Public School Construction:

<http://www.dgs.ca.gov/opsc/>

**Facilities**

BP 7214(a)

**GENERAL OBLIGATION BONDS**

The Governing Board desires to provide adequate facilities in order to enhance curriculum and to help the district achieve its vision for educating district students. To that end, the Board may order an election on the question of whether bonds shall be issued for school facilities when in the Board's judgment it is advisable and in the best interest of district students.

(cf. 7110 - Facilities Master Plan)  
(cf. 7210 - Facilities Financing)

The Board shall determine the appropriate size of the bond in accordance with law.

**Bonds Requiring 55% Approval by Local Voters**

The Board may decide to pursue the authorization and issuance of bonds by approval of 55% majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agree to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55% majority of the voters. (Education Code 15266)

The bond election may only be ordered at a primary or general election, a regularly scheduled local election or a statewide special election. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities or the acquisition or lease of real property for school facilities. (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. A requirement that proceeds from the sale of the bonds be used only for the purposes specified above and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facility projects to be funded and certification that the Board has evaluated safety, class size reduction and information technology needs in developing that list

(cf. 0440 - District Technology Plan)  
(cf. 0450 - Comprehensive Safety Plan)  
(cf. 6151 - Class Size)

**Facilities**

BP 7214(b)

**GENERAL OBLIGATION BONDS**

3. A requirement that the Board conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed
4. A requirement that the Board conduct an annual independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

**Bonds Requiring 66.67% Approval by Local Voters**

Bonds shall be sold for the purpose of raising money for the following purposes:  
(Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making of alterations or additions to school building(s) other than as may be necessary for current maintenance, operation or repairs
4. Repairing, restoring or rebuilding of any school building damaged, injured or destroyed by fire or other public calamity
5. Supplying of school buildings and grounds with furniture, equipment or necessary apparatus of a permanent nature
6. Permanent improvement of school grounds
7. Refunding of any outstanding valid indebtedness of the district, evidenced by bonds or of state school building aid loans
8. Carrying out of sewer or drain projects or purposes authorized in Education Code 17577
9. Purchase of school buses with a useful life of at least 20 years
10. Demolition or razing of any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board and entered into the minutes. (Education Code 15100)

**Facilities**

BP 7214(c)

**GENERAL OBLIGATION BONDS**

*Legal Reference:*

EDUCATION CODE

15100-15254 Bonds for school districts and community college districts

15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000

17577 Sewers and drains

47614 Charter school facilities

ELECTIONS CODE

324 General election

328 Local election

341 Primary election

348 Regular election

356 Special election

357 Statewide election

1302 School district election

GOVERNMENT CODE

1090-1098 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

53580-53595.53 Bonds

CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation

Article 16, Section 18 Debt limit

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

Better Schools for CA: <http://www.betterschoolsforca.org>

**Facilities**

BP 7310

**NAMING OF FACILITY**

The Governing Board shall name schools or individual buildings in recognition of:

1. Individuals, living or deceased, who have made outstanding contributions to the county or community
2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance
3. The geographic area in which the school or building is located

The Board encourages community participation in the process of selecting names. A citizen advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.

*(cf. 1220 - Citizen Advisory Committees)*

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

**Memorials**

Upon request, the Board shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who have been deceased for at least one year.

**Legal Reference:****EDUCATION CODE**

35160 Authority of governing boards

Agenda Item #: \_\_\_\_\_  
(DO Use Only)

**PROPOSED AGENDA ITEM: Public Disclosure and Approval of tentative agreement between CUSD and the Chico Unified Teachers Association (CUTA)**

Prepared by: Bob Feaster, Assistant Superintendent, HR

- ☐ Consent  
☐ Information Only  
☒ Discussion/Action

Board Date: December 6, 2006

**Background Information:** CUTA is in the process of ratifying a tentative agreement dealing with the Collective Bargaining Agreement (CBA) that was signed by both parties on 11-20-06. This tentative agreement deals with a variety of articles including;

- Article 6: Hours of Employment  
Article 8: Wages  
Article 11: Assignment, Reassignment and Transfer  
Article 19: Term of the Agreement  
Article 21: Elementary and Secondary Education Act (new article to the CBA)  
Article 23: Waivers

In addition to the above articles, several job descriptions were developed and were agreed to by both parties.

**Educational Implications:** Some aspects of the new CBA could potentially have positive impacts on student achievement. These include but are not limited to the following;

- Provides for one common day of staff development and for up to four (4) District wide meetings each year after school.
- Provides a system for teacher input and participation in recommendations to assist schools identified as Program Improvement sites.
- Allows for waivers to be implemented with 85% approval of the teachers at a site as opposed to 100%.

**Fiscal Implications**

See attached disclosure information.

**DO Recommendation:** Approve the changes to the CBA as outlined in the tentative agreement.



## **Summary of Tentative Agreement between Chico Unified School District and the Chico Unified Teachers Association**

### **Tentative Agreement Summary**

The following is a summary of the tentative agreement for 2005/06, 2006/07, and resolves wages for 2007/08. This was agreed to by both parties on 11-20-06.

### **Article 6: Hours of Employment**

- The current requirement of twenty-one hours of staff development will be replaced by one day of staff development the day prior to the school year. Collaboration time scheduled for the first Wednesday of each month will also be replaced by up to four District or site based collaboration days after the end of the school day. While these meetings may begin in excess of fifteen minutes beyond the student day, they must end by 5:00 p.m. and the District will provide unit members with at least forty-five (45) days notice.
- The Standards Based Report Card will continue to be a pilot program for 2006/07 and 2007/08. The Report Card Task Force will continue to make recommendations to the respective bargaining teams to mitigate the effect on member's work hours. In addition, the dispersal of monies to assist in the implementation of the Report Card will be determined by the teachers at each school site.

### **Wages**

- Effective July 1, 2005, the salary schedule will be increased by 1%.
- Effective January 1, 2007, the salary schedule will be increased by 7%.
- Effective January 1, 2008, the salary schedule will be increased by the percentage increase in the base revenue limit minus 1.7%. School Services' preliminary projections predict that statutory COLA alone will be 4.7%. Added to this percentage will be any equalization, deficit reduction, or supplemental monies provided to the District by the State in 07/08.
- Development of a salary formula for 08/09. In a side letter to the agreement, a salary formula agreeable to both CUTA and the District must be developed prior to January 2008 or wages for the 2007-2008 year is automatically reopened.

### **Early Retirement Incentive Options**

- The Golden Handshake will be offered for 2006/07 providing two years service credit to all applicants. The Golden Handshake will be offered again in 2009/10 and subsequent years, providing that 4.2% of unit members apply for it that year and 2.2% of unit members retired in the prior year.
- A District Early Retirement Incentive will be offered in the 2006/07 and 2007/08 school years. This plan allows a unit member to officially retire during the school year, collect their STRS pension and complete the year as a long-term sub. The District will pay into the retirees 403B the difference between the long term sub rate of pay and the daily rate of pay they received before retiring. Depending on the date of retirement, this amount could be as much as thirty or forty thousand dollars.

**Article 11: Assignment, Reassignment, and Transfer**

This entire Article has been rewritten and includes the following provisions:

- Members must be notified of their tentative assignment two weeks before the end of the school year
- Unit members required to make an involuntary room change will be paid two days at their daily rate.
- Unit members are entitled to the specific reasons in writing for their reassignment or denial of a requested assignment.
- Reassignments to combination classes or from a single subject to a multi subject area must include a subject or grade level previously taught unless mutually agreed to.
- Unit members reassigned as a result of enrollment changes will be consulted beforehand and given five days notice and provided with either two days pay or two days release time if the assignment is to another grade level or subject matter.
- Unit members requesting a voluntary transfer will be provided with written notice of vacancies for which they are qualified.
- Unit members denied a voluntary transfer for a vacant position will be provided, in writing, the reasons why the request was denied.
- Involuntary transfers are limited to specific criteria.
- A unit member may only be involuntarily transferred once every twenty four months (current language limits involuntary transfer to "within the last two school years.")
- The process for involuntary transfer requires ten days notice to the unit member and a conference with the member's supervisor within five workdays. Members who are involuntarily transferred to another school will receive two days pay for moving. If the transfer is to another grade or subject area, they will receive two days release time for preparation. Unit members may not be involuntarily transferred to a different program, alternative education or non-traditional teaching environment if there is a vacant position for which they are qualified unless it is mutually agreed to.
- A process to protect members who are transferred due to elementary school closure or the phase out of a program.

**Article 19: Term**

This article defines the term or length of this agreement. Dates in this article are developed to match the provisions of the agreement.

**Article 21: Elementary and Secondary Education Act**

This article is new and contains contractual provisions and protections for unit members involved in program improvement measures. It provides for:

- The establishment of Instructional Leadership Teams at each Program Improvement site. The majority of the members of these teams consist of unit members who are elected by unit members. These teams make recommendations for appropriate action to improve student achievement at a PI school site. The development of Program Improvement measures can now become teacher driven and site specific.