

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

June 18, 2008

CLOSED SESSION – 6:15 P.M.

REGULAR BOARD MEETING – 7:00 P.M.



Board Members

Jann Reed, President

Rick Anderson, Vice President

Dr. Andrea Lerner Thompson, Clerk

Dr. Kathy Kaiser, Member

Rick Rees, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District

1163 E. 7th Street

Chico, CA 95928

(530) 891-3000

Or Online at:

www.chicousd.org

Posted: 06/13/08

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – June 18, 2008

Closed Session – 6:15 p.m.

Regular Session – 7:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

2. CLOSED SESSION

2.1 Consider Particular Student Matters

Pursuant to Education Code §35146

Board to consider parent request to have child
admitted to kindergarten, pursuant to Education
Code Section 48000(b) – One matter

2.2 Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

2.3 Public Employment: Contract Revision

Pursuant to Government Code §54957

Title: Assistant Superintendents

2.4 Public Employment: Terms of Contract

Pursuant to Government Code §54957.6

Title: Superintendent

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

3.1 Call to Order

3.2 Closed Session Announcements

3.3 Flag Salute

4. SUPERINTENDENT'S REPORT

5. CONSENT CALENDAR

A. GENERAL

1. Consider approval of minutes of regular session on May 21, 2008, special session on May 31, 2008 and special session on June 9, 2008

2. Consider approval of Items donated to Chico Unified School District

3. Consider approval of the California Interscholastic Federation – 2008-2009 Designation of CIF Representatives to League

4. Consider approval of Resolution 1031-08, Order of Election

5. Consider approval of Resolution 1032-08, Costs of Candidates' Statements

6. Consider approval of Resolution 1033-08, Procedure in Case of Tie Vote

7. Consider approval of Resolution 1034-08, Notification to Consolidate Governing Board Member Elections

B. EDUCATIONAL SERVICES

1. Consider clearing the Expulsions of students with the following IDs: 28110, 34441, 36759, 38054, 39606, 39607, 51864, 58590, 58637, 59464, 63208, 64068, and 64094
2. Consider approval of Expulsions of students with the following IDs: 33927, 35381, 36455, 37252, 39145, 39675, 39995, 43449, 43925, 51131, 58514, 58911, 58953, 63167, and 66954
3. Consider approval of Fund Raising Request for CJHS to sell shirts and shorts for Physical Educational classes at CJHS during August 1, 2008-June 15, 2009
4. Consider approval of Fund Raising Request for MJHS to sell shirts and shorts for Physical Educational classes at MJHS during August 1, 2008-June 10, 2009
5. Consider approval of Fund Raising Request for CHS Football Sponsorship Program from August 4, 2008-August 29, 2008
6. Consider approval of Fund Raising Request for CHS Football Program to sell Spirit Packs from June 19, 2008-August 29, 2008
7. Consider approval of Fund Raising Request for CHS Football Program for the business community to purchase a sign to be displayed at games from August 4, 2008-August 29, 2008
8. Consider approval of Fund Raising Request for CHS Football Program to hold a Football Day Camp from August 4, 2008-August 8, 2008
9. Consider approval of the California High School Exit Examination (CAHSEE): Waiver of Test Passage for Students With a Disability (Cynthia Kampf)

C. HUMAN RESOURCES

1. Consider approval of Certificated Human Resources Actions
2. Consider approval of Classified Human Resources Actions

D. BUSINESS SERVICES

1. Consider approval of the Monthly Board Report on Average Daily Attendance (Jan Combes)
2. Consider approval of the Monthly Board Report on Enrollment (Jan Combes)
3. Consider approval of Accounts Payable Warrants (Jan Combes)
4. Consider approval of Request for Allowances of Attendance Because of Emergency Conditions (Jan Combes)
5. Consider approval of the Consultant Agreement with BCOE Center for Distributed Learning for \$30,000.00 to provide a hosted portal to provide for basic web-based communication, sharing, and digital storing of program resources (Janet Brinson)
6. Consider approval of the Consultant Agreement with Neil Schwertman for \$30,000.00 for the CaMPS evaluator to complete all program evaluative requirements and submit reports to the California Department of Education (Janet Brinson)
7. Consider approval of the Consultant Agreement with Kumon Math and Reading Learning Center for \$20,760.00 to provide tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services (Janet Brinson)
8. Consider approval of the Pleasant Valley High School Telephone Switch Replacement (Michael Weissenborn)
9. Consider approval of the Chico High Elevator Service Agreement (Michael Weissenborn)
10. Consider approval of the Parking Lot Lease with California State University, Chico (Jan Combs)

6. DISCUSSION/ACTION CALENDAR**A. EDUCATIONAL SERVICES**

1. Information: Grants and Resources Development Update (Liz Metzger)
2. Discussion/Action: Approve changes to Board Policy 5131.7, Weapons and Dangerous Instruments (Janet Brinson)

3. Discussion/Action: Hooker Oak Alternative Program Annual Report (Carolyn Adkisson/Rob Williams)
4. Information: K-12 Library Report (Carolyn Adkisson)
5. Discussion/Action: Changes at the Butte County Special Education Local Plan Area (SELPA) level (Dave Scott)
6. Information: Review of CUSD Safe Schools History, Responsibilities and Future Issues (Bob Feaster)

- B. **BUSINESS SERVICES**
 1. Discussion/Action: Consider approval of Resolution No. 1020-08, Resolution of the Chico Unified School District Board of Education to Change Authorized Signatories for the School Facilities Program (Mary Leary)
 2. Information/PUBLIC HEARING/Discussion/Action: Adoption of the 2008-09 School Year Budget (Jan Combes)
 3. Discussion/Action: Consider approval of Resolution 1035-08, Temporary Borrowing Between Funds (Jan Combes)
 4. Discussion/Action: Consider approval of Resolution No. 1030-08, Authorizing Year-End Budget Transfers for 2007-08 (Jan Combes)
 5. Information: Butte County Office of Education – Annual Report (AB1200 Requirement) (Jan Combes)

- C. **HUMAN RESOURCES**
 1. Discussion/Action: Declaration of Need for Fully Qualified Educators (Bob Feaster)

7. **ITEMS FROM THE FLOOR**

8. **ANNOUNCEMENTS**

9. **ADJOURNMENT**

MINUTES**1. CALL TO ORDER**

At 6:15 p.m. the Board convened and announced they would recess into closed session to discuss Item 2.1.

Present: Jann Reed, Rick Anderson, Dr. Andrea Lerner Thompson, Dr. Kathy Kaiser, and Rick Rees

Absent: None

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

3. RECONVENE TO REGULAR SESSION

Present: Jann Reed, Rick Anderson, Dr. Andrea L. Thompson, Dr. Kathy Kaiser and Rick Rees

Absent: None

3.1 At 7:01 p.m. Board President Reed called the Regular Session Meeting to Order in the City Council Chambers

3.2 Closed Session Announcements

Board President Reed stated that the Board had been in closed session since 6:15 p.m. receiving an update on negotiations and there was nothing to report.

3.3 Board President Reed led the salute to the Flag.

4. STUDENT REPORTS

Kaitlyn Breneman, Freshman Class President and Jacob Hamada reported on Pleasant Valley High School events. Pedro Quentana, Kena Vigil, and Natalie Eggleston reported on Fair View High School events and presented a copy of the first FVHS Memory Book with the cover drawn by a former student. Marisa Donnelly reported on Chico High School events. The student representatives were thanked for attending the Board meetings throughout the year.

5. SUPERINTENDENT'S REPORT

At 7:10 p.m. Steve Connolly, PVHS Principal introduced Priscilla Burns, teacher, coordinator and Academy director for the Culinary Arts Program. Priscilla spoke about the SAGE program and introduced student representatives, Meagan and Jordan. The Elks Lodge was recognized for underwriting costs for the ProStart team to go to the State Competition. Students from all three high schools competed. PVHS students that went on to place ninth in the National competition included: Chondra Spaeth, Rhonda Mosier, Cody Bruggman, and Joshua Davis. Bernie Vigallon, FVHS principal, introduced Mike Allen, teacher, who introduced Christina Ridenaur, student, who was recognized as Rookie and Best New Entrepreneur. FVHS was the only Continuation high school competing and Christina was the only one person team in the competition. Jim Hanlon, CHS principal, introduced Quinn Mendez, teacher and SAGE advisor. The CHS students, Shelby and Lana, were not available due to previous engagements.

At 7:25 p.m. Jan Probst, a volunteer for the American Cancer Society, thanked the district for allowing the "Relay for Life" to take place at PVHS. The program was very successful and she was excited to see an increase in student participation. Darren Goodsell, CSUC, also spoke about successes of the program and location. Both expressed hopes that the event will continue to take place at PVHS in the future.

Superintendent Staley encouraged attendance to the Chico Outlaws/CHS/PVHS Exhibition Game next Wednesday and thanked the many businesses and community members for their donations to the CUSD students.

At 7:35 p.m. Board Vice President Anderson asked to address the Board. He talked about how rewarding his 13 years of service on the Board has been and addressed many of the changes he had seen. He announced he will not be seeking re-election in November and expressed hopes that good people will step forward and he thanked everyone for their support over the years.

6. CONSENT CALENDAR

At 7:44 p.m. Board President Reed asked if anyone from the Board or public wanted to pull any consent items for further discussion. There being none, a motion was made by Board Clerk Thompson and seconded by Board Member Kaiser to approve the consent items.

MINUTES

A. GENERAL

1. The Board approved the minutes of Special Session on May 13, 2008, Special Session on May 7, 2008, Special Session on April 30, 2008, Regular Session on April 16, 2008, and Special Session on February 19, 2008.
2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
Betty & David Nopel	12 Books @ \$218.65	Citrus Elementary
Andrew Gersch	John Deere Tricycle/Wagon @ \$100.00	Citrus Elementary
Soroptimist International of Chico	\$400.00	Emma Wilson Elementary
Rebecca & Wade Lacque	Garden Plants @ \$100.00	Emma Wilson Elementary
Sophia Boulas & Julie Wiik	Wire Rack @ \$80.00	Emma Wilson Elementary
Ken & Karen Krause	HP Scan Jet, Printer & Keyboard @ \$150.00	Emma Wilson Elementary
Tri Counties Bank	\$500.00	McManus Elementary
Cheri Berg	\$40.00	Neal Dow Elementary
Jill Worswick	\$50.00	Neal Dow Elementary
Jerry Worswick	\$50.00	Neal Dow Elementary
Chico Rotary Club	12x12Ft. Canopy @ \$107.24	Parkview Elementary
Box Tops for Education	\$52.50	Parkview Elementary
Chico Physical Therapy Assoc.	\$88.00	Parkview Elementary
Community Care Licensing Adoptions	Furniture @ \$325.00	Rosedale Elementary
Kim Nelson	Wooden Puppet Theater @ \$40.00	Shasta Elementary
Mark & Kim Nelson	Computer Printer @ \$229.99	Shasta Elementary
Cody Coy	\$250.00	Shasta Elementary/Library
Dawn Fedeli	\$100.00	Shasta Elementary
Shasta PTO	\$1,000.00	Shasta Elementary
Louwane Parsons	Jewelry @ \$218.00	Shasta Elementary
Rita Burns	Books @ \$40.00	Shasta Elementary
Sandra & Kevin Harrasser	\$200.00	Sierra View Elementary
Eric Koch	\$30.00	Sierra View Elementary
PG&E/Laird Oelrichs	\$50.00	Sierra View Elementary
Lori Welsh	Sandwich Bags @ \$8.00	CJHS/Science Dept.
Craig & Glenda Strode	Pentax Camera @ \$800.00	CJHS/Art Dept.
Casa Grande	Tomatoes @ \$40.00	CJHS/Garden Project
Fostine's Nursery	Plant Starts @ \$40.00	CJHS/Garden Project
Chico Creek Nursery	Plant Starts @ \$40.00	CJHS/Garden Project
Michelle Borg, DDS	\$50.00	CJHS/Garden Project
Savannah, Brian & Karen Williams	Paradise Rose Bush @ \$25.00	MJHS/In memory of Sandi Marsicola
CA Gov. Office/ Secretary of Education	\$45.00	CHS/Library
David and Sally Scott	\$100.00	CHS/Cross Country Team
Cornwell Scribeworks	4 Drawings @ \$208.50	CHS/Band
Terry Horne @ Elks Lodge	\$250.00	PVHS/Key Club
Soroptimist International/Bidwell Rancho	\$2,000.00	PVHS/AVID Program
Chico Running Club	\$1,500.00	PVHS/Cross Country Team
PG&E Corp./Randy Leppard and Janet Walther	\$327.00	PVHS
June Craig	Books @ \$86.00	PVHS Library
Terrie Morales	Books @ \$14.00	PVHS Library
Linda Elliott	Books @ \$144.00	PVHS Library

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Charlie Copeland/Sally Foltz	Books @ \$252.00	PVHS Library
Wizard Mfg./Allen Reif/Cory Pierce	4000 lbs steel @ \$2,800.00	PVHS Welding Class
David Hopper	\$100.00	PVHS/FHA HERO/Culinary/Prostart
Mark Gailey	\$5.00	PVHS/FHA HERO/Culinary/Prostart
Sutter Buttes Communication	\$200.00	PVHS/FHA HERO/Culinary/Prostart
Chris Gulbrandsen	\$100.00	PVHS/FHA HERO/Culinary/Prostart
River Valley Enterprises	\$250.00	PVHS/FHA HERO/Culinary/Prostart
Happy Garden Restaurant	\$40.00	PVHS/FHA HERO/Culinary/Prostart
Monique Claverie	\$40.00	PVHS/FHA HERO/Culinary/Prostart
Travis Satterlund	\$400.00	PVHS Social Science Scholarship
Scott & Monique Claverie	\$150.00	PVHS/Boys Volleyball
Gary & Vicki Drews	\$150.00	PVHS/Boys Volleyball
Tim & Paula O'Laughlin	\$300.00	PVHS/Boys Volleyball
Mark & Leanne Chrisman	\$150.00	PVHS/Boys Volleyball
Charles & Paula Beehner	\$150.00	PVHS/Boys Volleyball
Jeffrey & Christina Freeman	\$150.00	PVHS/Boys Volleyball
Mark & Ann Dickman	\$150.00	PVHS/Boys Volleyball
Lou & Shirley Diaz	\$150.00	PVHS/Boys Volleyball
Steve & Carole Lotti	\$150.00	PVHS/Boys Volleyball
Sean & Denise Crosswhite	\$150.00	PVHS/Boys Volleyball
Paul & Dona Watters	\$150.00	PVHS/Boys Volleyball
Jeffrey & Elizabeth Gray	\$150.00	PVHS/Boys Volleyball
Marilyn & Mark Burington	\$150.00	PVHS/Boys Volleyball
Mark & Leanne Chrisman	\$90.00	PVHS/Boys Volleyball
Hair Is	\$25.00	Academy For Change
James Padilla	\$30.00	Academy For Change
Mr. & Mrs. Ratner	\$50.00	Academy For Change
Mary Gabaldon	\$100.00	Academy For Change
Mr. & Mrs. Lucero	\$25.00	Academy For Change
Mr. & Mrs. Betcher	\$25.00	Academy For Change
Gary & Maryanne Swinehart	\$10.00	Oakdale School
Gloria Bevers	Books @ \$800.00	District Library

B. EDUCATIONAL SERVICES

1. The Board approved the expulsions of students with the following IDs: 27479, 34604, 36449, 38011, 38987, 39136, 39178, 39674, 40665, 56671, 58732, 60748, 63936, and 66060.
2. The Board approved the Quarterly Report on Williams Uniform Complaints.
3. The Board approved the California High School Exit Examination (CAHSEE) Waiver of test passage for students with a disability.

C. HUMAN RESOURCES

1. The Board approved the Certificated Human Resources Actions.

Name/Employee #	Assignment	Effective	Comment
Change in Status from Temporary to Probationary Effective 2007/08			
Armstrong, Douglas (Brad)	1.0 FTE Secondary	2007/08	Status change from Temporary to Probationary
Keene, Kristine	1.0 FTE Elementary	2007/08	Status change from Temporary to Probationary
Sullivan, Kelly	1.0 FTE Secondary	2007/08	Status change from Temporary to Probationary
von der Mehden, Alan	1.0 FTE Secondary	2007/08	Status change from Temporary to Probationary

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LaFollette, Corrine	0.8 FTE Secondary	2007/08	Status change from Temporary to Probationary
Dunsmoor, Jeanine	0.2 FTE Secondary	2007/08	Status change from Temporary to Probationary
LaGrave, Nicole	1.0 FTE Secondary	2007/08	Status change from Temporary to Probationary
Camy, Loyce	0.2 FTE Secondary	2007/08	Status change from Temporary to Probationary
Stoffel, Lauri	0.4 FTE Elementary	2007/08	Status change from Temporary to Probationary
Part-Time Leave Request(s) for 2008/09			
Albert, Karla	Elementary	2008/09	0.2 FTE Leave
Allen, Joanna	Psychologist	2008/09	0.1 FTE Leave
Brodsky, Ann	Administrative	2008/09	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Bunch, Michelle	Elementary	2008/09	0.4 FTE Leave
Calhoon, Lee-Anne	Secondary	2008/09 (1 st Semester)	0.4 FTE Leave
Cannon, Marilyn	Elementary	2008/09	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
Copeland, Charles	Secondary	2008/09	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Fanucchi, Gary	Elementary	2008/09	0.5 FTE Leave (Policy #4475 STRS Reduced Workload)
Glick, Melanie	Elementary	2008/09	0.2 FTE Leave
Goldsmith, Charlotte	Elementary	2008/09	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Hanson, Robert	Secondary	2008/09	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Hayes, Janet	Elementary	2008/09	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
Kendall, Colleen	Speech Therapist	2008/09	0.5 FTE Leave (Policy #4475 STRS Reduced Workload)
Kindopp, Heather	Elementary	2008/09	0.8 FTE Leave
Malnar, Peggy	Elementary	2008/09	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
Reed, Barbara	Elementary	2008/09	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Regall, Darcie	Elementary	2008/09	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
Taylor, Natalie	Secondary	2008/09	0.4 FTE Leave
Vickers, Lark	Elementary	2008/09	0.2 FTE Leave
Retirement(s)/Resignation(s)			
Brown, Ross M.		6/30/08	Retirement
Giampaoli, Elizabeth		6/06/08	Retirement
Hauer, Priscilla		6/06/08	Retirement
O'Donoghue, Ingrid		4/28/08	Resignation from Leave
Schulz, Kathleen		6/07/08	Retirement
Toasperm, Dianne		6/6/08	Retirement

MINUTES

Williams, Robert

6/30/08

Resignation

2. The Board approved the Classified Human Resources Actions.

NAME	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
APPOINTMENTS			
BIANCO, CELIA	SR ACCOUNT CLERK/ NUTRITION/8.0	4/21/2008	VACATED POS/216/ NUTRITION/0000
DOMINGUEZ-CALKINS, DEBRA	LT OFFICE ASST ELEMENTARY ATTENDANCE/ MARIGOLD/4.0	4/28/2008- 6/13/2008	VACATED POS/245/ GENERAL/0000
GUDGEON, RICHARD	CAMPUS SUPERVISOR/ MJHS/1.0	5/2/2008	VACATED POS/208/ GENERAL/0000
SANDS, JEREMIAH	CAFETERIA ASST/ NEAL DOW/2.5	4/21/2008	VACATED POS/218/ NUTRITION/0000
INCREASE IN HOURS			
ALSTAD, MARK	SCHOOL BUS DRIVER- 2/ TRANS/8.0	2/8/2008	EXISTING POS/ TRANS SPECIAL ED/7240
DAY, DORIS	SCHOOL BUS DRIVER- 2/ TRANS/7.8	2/8/2008	EXISTING POS/ TRANS SPECIAL ED/7240
ECKERT, PAMELA	SCHOOL BUS DRIVER- 2/ TRANS/7.6	2/8/2008	EXISTING POS/ TRANS SPECIAL ED/7240
HAYES, DENNIS	SCHOOL BUS DRIVER- 2/ TRANS/7.8	2/8/2008	EXISTING POS/ TRANS SPECIAL ED/7240
RIVAS, HANA	SCHOOL BUS DRIVER- 2/ TRANS/6.3	2/8/2008	EXISTING POS/ TRANS SPECIAL ED/7240
TRITCHLER, STACY	SCHOOL BUS DRIVER- 2/ TRANS/7.9	2/8/2008	EXISTING POS/ TRANS SPECIAL ED/7240
LEAVE OF ABSENCE			
DOMINGUEZ-CALKINS, DEBRA	IA-SPECIAL ED/ MCMANUS/2.5	4/28/2008- 6/13/2008	APPOINTMENT TO LT POSITION
KOEHLI-OWNBY, KAREN	HEALTH CARE ASST- SPEC/ LOMA VISTA/3.5	4/01/2008- 4/22/2008	PER CBA 5.3.3
KOEHLI-OWNBY, KAREN	HEALTH CARE ASST- SPEC/ LOMA VISTA/3.0	4/23/2008- 4/30/2008	P/T RETURN FROM LOA
XIONG, BAO	IA-ELEMENTARY GUIDANCE/ NEAL DOW/2.0	3/27/2008- 4/26/2008	PER CBA 5.2.9
XIONG, BAO	IA-ELEMENTARY GUIDANCE/ NEAL DOW/2.0	4/27/2008- 1/27/2009	PER CBA 5.12
RESIGNED ONLY POS LISTED			
ALSTAD, MARK	SCHOOL BUS DRIVER- 2/	2/7/2008	INCREASE IN HOURS

MINUTES

	TRANS/7.9		
DAY, DORIS	SCHOOL BUS DRIVER- 2/	2/7/2008	INCREASE IN HOURS
	TRANS/7.6		
ECKERT, PAMELA	SCHOOL BUS DRIVER- 2/	2/7/2008	INCREASE IN HOURS
	TRANS/7.1		
HAYES, DENNIS	SCHOOL BUS DRIVER- 2/	2/7/2008	INCREASE IN HOURS
	TRANS/7.7		
RIVAS, HANA	SCHOOL BUS DRIVER- 2/	2/7/2008	INCREASE IN HOURS
	TRANS/5. 8		
SANDS, JEREMIAH	LT CAFETERIA ASST/ CJHS/1.5	4/20/2008	APPOINTMENT
TRITCHLER, STACY	SCHOOL BUS DRIVER- 2/	2/7/2008	INCREASE IN HOURS
	TRANS/7.8		
TERMINATION			
MARSICOLA, SANDRA	HEALTH ASST/MJHS/6.0	4/27/2008	DECEASED
RHYANS, NICOLE	PARENT CLASSROOM AIDE-RESTR/ MCMANUS/2.6	6/5/2008	RESTRICTED RELEASED

D. BUSINESS SERVICES

1. The Board approved the Monthly Board Report on Average Daily Attendance.
2. The Board approved the Monthly Board Report on Enrollment.

(Consent Vote)

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

7. DISCUSSION/ACTION CALENDAR

A. EDUCATIONAL SERVICES

1. Approval of New Course Proposal from PVHS – Vocational Exploration

At 7:45 p.m. Rich Utterback presented information on the new course proposal, Vocational Exploration. The class will be an opportunity for students to learn job skills and help out the community. A motion was made by Board Member Kaiser and seconded by Board Member Rees to approve the new course proposal, Vocational Exploration.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

2. Information/PUBLIC HEARING/Discussion: Forest Ranch Charter School – Public Hearing

At 7:50 p.m. Sara Simmons presented information on the Forest Ranch Charter Petition. The Board has thirty days to approve or deny, but the Forest Ranch Committee must have a decision by June 10 in order to submit to the state. The District Charter Review Committee will review and bring a recommendation to the Board prior to the June 10 deadline. Kirsten Morgan, Melanie Penet, Ernie Dalton, Kelly BoCast, Christopher Foreman, and Ben Squason, Forest Ranch parents, Charter Board members and community members, and Jerry Simmons, Charter School Attorney, presented information about the charter. At 8:24 p.m. Board President Reed closed the public hearing. Board members then asked questions regarding attendance, budget, and facilities.

MINUTES

3. Approval of CHS Closed Campus for Freshmen

At 8:52 p.m. Jim Hanlon, CHS Principal presented additional information on plans for the CHS closed campus and Tanya Harter, Nutrition Services, answered nutrition questions. A motion was made by Board Vice President Anderson and seconded by Board Member Kaiser to approve supporting the request to close the campus for freshmen at CHS.

At 9:52 p.m. a CHS parent asked when parents would be allowed to share concerns. Board President Reed apologized for skipping public input. After hearing parent comments/concerns, the Board members voted to four to one to approve.

AYES: Reed, Anderson, Kaiser, Rees

NOES: Thompson

ABSTENTIONS: None

ABSENT: None

4. Charter Schools – Annual Site Visit Reports

At 9:55 p.m. Board President Reed stated that due to the late hour, the Board would move to Item 7.A.5.

5. College Connection Calendar and Update

At 9:56 p.m. Director Sara Simmons presented information on the College Connection Program and Calendar. Robert Quist and Elaine Ellsmore, teachers, noted the program has been very successful and has doubled from 30 to 70 students and will have 65 students graduating this year. Students Jason Sarado and Laura Decker spoke briefly about the program.

At 10:00 p.m. Board President Reed called for a five minute break.

4. Charter Schools – Annual Site visit Report

At 10:14 p.m. Director Sara Simmons presented the Chico Country Day School and Nord Country School Annual site visit reports. Katherine Oviedo, Nord, and Paul Weber, CCDS, were available for questions. Board Member Kaiser shared concerns in the testing drop at Nord. Ms. Oviedo felt it was due to change of student population and stated they are training teachers and beginning interventions to address the issues. Principal Weber was asked to address what the outreach goal should be for CCDS regarding how to reach comparable demographics reflective of the district. A motion was made by Board Member Kaiser and seconded by Board Vice President Anderson to approve the reports.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

6. 2007 Base Academic Performance Index Report

At 10:45 p.m. Dr. Cynthia Kampf reported on the 2007 Base Academic Performance Index Report. The 2007 Base API will be released to the public on May 21, 2008.

B. BUSINESS SERVICES

1. Approval of Service Agreement with School Innovations & Advocacy

At 11:15 p.m. Assistant Superintendent Combes presented information on the benefits of working with School Innovations & Advocacy for mandated costs. A motion was made by Board Vice President Anderson and seconded by Board Member Kaiser to renew the contract.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

MINUTES

2. Budget Update – 2007-08 Third Period Interim Report

At 11:19 p.m. Assistant Superintendent Combes presented the 2007-08 Third Period Interim Report required by the Butte County Office of Education as a result of negative certification. A motion was made by Board Clerk Thompson and seconded by Board Member Kaiser to approve.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

At 11:25 p.m. Board Vice President Anderson asked if there were any items from the floor. Carol Mitchell, a retired teacher, shared concerns about seniority lists, misclassification errors, and lack of administrative oversight and suggested staff development be provided for all administrators.

At 11:28 p.m. Board Clerk Thompson asked at what hour the Board should decide whether to continue the meeting. Superintendent Staley suggested that time-sensitive Action Items be finalized.

3. Budget Update – Preliminary Budget for 2008-09

This Agenda Item is information only and can be moved to another Special Session, if necessary.

4. Approval of Resolution 1028-08, Energy Conservation Guidelines

At 11:30 p.m. Mary Leary presented recommendations from the Sustainability Committee to reduce energy costs. A motion was made by Board Member Kaiser and seconded by Board Member Rees to approve. Before the vote, Board Clerk Thompson shared concerns about the wording of Item 3.a. and made a new motion to change Item 3.a. to read: "The following items will..." to "The following items must..." Board Member Kaiser seconded the motion.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

C. HUMAN RESOURCES1. Approval of Voluntary Reduction in Compensation from CUMA (Chico Unified Management Association)

At 11:43 p.m. Jim Hanlon, CUMA Co-President, stated that CUMA employees agreed to voluntarily reduce the impact to the general fund budget by accepting a district contribution of \$745/month for their medical plan instead of the current \$807/month contribution to take effect on July 1, 2008. This, plus the administrative cuts that have taken place over the course of two years would bring the total amount of savings to \$543,000. CUMA was commended for this creative and thoughtful move. A motion was made by Board Member Kaiser and seconded by Board Clerk Thompson to approve.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

2. Approval of a Subsequent Variable Term Waiver Request for an Administrative Services Credential for Certificated Employee Jeaner Kassel

At 11:46 p.m. Assistant Superintendent Feaster brought forward a waiver for Jeaner Kassel to continue Administrative Services with the expectation that she will have her credential by the end of summer. A motion was made by Board Vice President Anderson and seconded by Board Member Rees to approve the waiver.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

3. Approval of the Memorandum of Understanding Between Chico Unified School District and CSEA, Chapter #110 Regarding Staffing Changes in Nutritional Services as Recommended by the Quality Circle

MINUTES

At 11:50 p.m. Assistant Superintendent Feaster presented the MOU recommended by the Quality Circle. Tanya Harter was present to answer questions. The MOU was ratified by the union last night. A motion was made by Board Member Kaiser and seconded by Board Clerk Thompson to approve.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

8. **ITEMS FROM THE FLOOR**

This agenda item had been opened earlier.

9. **ANNOUNCEMENTS**

Board President Reed encouraged purchasing tickets to the Baseball Game at Nettleton Stadium on May 28.

Board Vice President Anderson distributed to his colleagues a new brochure about California schools vs. schools in other states. He also distributed Early Bird Registration reminders for CSBA's annual conference.

10. **ADJOURNMENT**

At 11:54 p.m. President Reed adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 9:01 a.m. Board President Reed called the May 31, 2008, Special Session Meeting to order at the Chico Unified School District, Large Conference Room, at 1163 E. 7th Street, Chico, CA. There being no public comment on the agenda items, the Board announced they would recess into closed session to discuss Item 2.1.

Present: Jann Reed, Rick Anderson, Dr. Andrea Lerner Thompson, Dr. Kathleen Kaiser, and Rick Rees.

2. CLOSED SESSION**2.1 Public Employment: Terms of Contract**

Pursuant to Government Code §54957.6

Title: Superintendent

Conference with legal counsel, Matt Darlington, and labor negotiator, Jann Reed, concerning unrepresented employee

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 10:30 a.m. Board President Reed called the Special Session Meeting to order.

3.2 Closed Session Announcements

Board President Reed announced there were no announcements regarding Item 2.1.

4. CALENDAR DEVELOPMENT

4.1 Board President Reed suggested turning the calendar over to a subcommittee to create. The calendar should include Board activities such as the Superintendent's evaluation, when to set District goals/Board goals/Superintendent goals, and when to set time for the Board's self-evaluation along with required agenda items. There was no action taken.

5. DISTRICT GOALS

5.1 Superintendent Staley presented goals/subgoals that had been brainstormed by Cabinet members. Cabinet members felt that the 2007-08 goals should continue for 2008-09 and should remain broad leaving flexibility for each department and school to reach the goals in their own way. There was no action taken.

6. SCHOOL BOARD SELF-EVALUATION

6.1 There was no action taken.

7. BOARD DEVELOPMENT

7.1 There was no action taken.

7.2 There was no action taken.

8. ADJOURNMENT

At 12:10 p.m. the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 6:02 p.m. Board President Reed called the meeting to order and turned to CUTA President George Young who introduced John Jenswold, the new CUTA President. Superintendent Staley, Assistant Superintendent Feaster, Board President Reed and Board Vice President Anderson all thanked George Young for his honest, ethical, and tenacious leadership during his six-year term.

Present: Jann Reed, Rick Anderson, Dr. Andrea Lerner Thompson, Dr. Kathy Kaiser, and Rick Rees

Absent: None

2. CONSENT CALENDAR

At 6:08 p.m. Board President Reed asked if anyone from the public or the Board wanted to pull any consent items for further discussion. A motion was made by Board Member Kaiser and seconded by Board Member Rees to approve the consent items.

A. HUMAN RESOURCES**1. The Board approved the Certificated Human Resources Actions**

Name/Employee #	Assignment	Effective	Comment
<u>Part-Time Leave Request(s) for 2008/09</u>			
Alldrin, Mary	Elementary	2008/09	0.6 FTE Leave
Anderson-Nilsson, Julie	Elementary	2008/09	0.2 FTE Leave
Borquez, Kim	Elementary	2008/09	0.2 FTE Leave
Callahan, Meghan	Elementary	2008/09	0.2 FTE Leave
Connolly, Cheryl	Elementary	2008/09	0.2 FTE Leave
Cook, Lori	Secondary	2008/09	0.2 FTE Leave
Cross, Deidra	Secondary	2008/09	0.8 FTE Leave
Finley, Janet	Elementary	2008/09	0.4 FTE Leave
Forrest, Marla	Elementary	2008/09	0.4 FTE Leave
Foster, Ann	Elementary	2008/09	0.8 FTE Leave
Galli, Michelle	Elementary	2008/09	0.2 FTE Leave
Ginno, Cathelin	Secondary	2008/09	0.4 FTE Leave
Hian, Nancy	Secondary	2008/09	0.5 FTE Leave
Hoffman, Gina	Secondary	2008/09	0.2 FTE Leave
Koch, Lynn	School Nurse	2008/09	0.2 FTE Leave
Larson, Gayle	Elementary	2008/09	0.2 FTE Leave
Larson-Cannell, Karen	Secondary	2008/09	0.4 FTE Leave
Lieberman, Kim	Elementary	2008/09	0.2 FTE Leave
Loustale, Diane	Elementary	2008/09	0.2 FTE Leave
Martin, Michelle	Secondary	2008/09	0.4 FTE Leave
Mathews, Craig	Secondary	2008/09	0.4 FTE Leave
Miller, Karen	Secondary	2008/09	0.2 FTE Leave
Morrissey, Stacia	Secondary	2008/09	0.4 FTE Leave
Nichols, Janelle	Elementary	2008/09	0.6 FTE Leave
Oster, Penny	Elementary	2008/09	0.1 FTE Leave

MINUTES

Parkin, Bonnie	Elementary	2008/09	0.35 FTE Leave
Snider, Gina	Secondary	2008/09	0.4 FTE Leave
Southam, Kirsten	Elementary	2008/09	0.8 FTE Leave
Stephens, Anne	Secondary	2008/09	0.2 FTE Leave
Travers, Deborah	Secondary	2008/09	0.4 FTE Leave
Wallace, Jennifer	Elementary	2008/09	0.6 FTE Leave
Watson, Carrie	Secondary	2008/09	0.4 FTE Leave
Williams, Amy	Elementary	2008/09	0.2 FTE Leave

Full-Time Leave Request(s) for 2008/09

Daniels, Lance	Secondary	2008/09 (Effective 1/24/08-1/23/09)	1.0 FTE Leave
Early, Kathryn	Elementary	2008/09	1.0 FTE Leave
Flynn, Mary	Secondary	2008/09	1.0 FTE Leave
Larson, Kristina	Secondary	2008/09	1.0 FTE Leave
Young, George	Secondary	2008/09	1.0 FTE Leave

Retirement(s)/Resignation(s)

DeCew, Ronald	6/7/08	Retirement
Gale, Samantha	6/6/08	Resignation
Neumann, Art	6/17/08	Change in Retirement date
Pratt, Toni	5/22/08	Resignation from Leave
Simmons, William (Sam)	6/07/08	Retirement
Wells, Betty	6/06/08	Retirement

(Consent Vote)

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

3. DISCUSSION/ACTION CALENDAR**A. BUSINESS SERVICES****1. Consideration of the Chico High Ag Program and Using District Owned Property**

At 6:09 p.m. Mike Weissenborn presented an update on the steps that have been taken for the Chico High Ag Program to utilize, on an interim basis, the District owned property at the Corner of Henshaw and Gynn Avenues as a teacher station. The Friends of Ag will pay for the initial expenses of cleaning the site, fixing the existing well and putting irrigation in place. The ongoing operating expenses will be repaid with proceeds of crops produced. There will be no fence except around the pump house. Insurance will need to be purchased for those not covered by our liability policy. Board Clerk Thompson explained some of the timing issues of communication. A motion was made by Board Member Kaiser and seconded by Board Clerk Thompson to move into an initial agreement with the Friends of Ag.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

MINUTES

B. EDUCATIONAL SERVICES

1. Approved the Recommendation of the Charter Review Committee regarding the Forest Ranch Charter Petition

At 6:29 p.m. Sara Simmons explained the steps that had been taken and presented the District Charter Review committee recommendation to approve the Forest Ranch Charter School Petition effective July 1, 2008, to June 30, 2010, with the opening of school contingent upon the requirements of the initial Memorandum of Understanding being met. If conditions are not met, the Forest Ranch Charter School will revert to "Pending" status until the beginning of the 2009-2010 school year. After initial questions from the Board, Board Vice President Anderson made a motion and Board Member Kaiser seconded to approve the amended petition effective July 1, 2008, to June 30, 2010, with the opening of school contingent upon the requirements of the initial Memorandum of Understanding being met in order to open discussion on the elements of the motion.

At 7:20 p.m. Board President Reed opened the meeting to public comment. Comments were shared about enrollment numbers, funding, possible rental fees and other uses of the school site. Jerry Simmons, legal council for the Charter, addressed options that could be considered. Preston Dickenson, from Senator Aanestad's office, expressed the Senator's support of the Charter. It was noted that the MOU keeps options open and states that fees would be determined by a mutually acceptable financial arrangement.

At 8:27 p.m. Board Vice President Anderson repeated the motion that Board Member Kaiser had seconded to approve the amended petition effective July 1, 2008, to June 30, 2010, with the opening of school contingent upon the requirements of the initial Memorandum of Understanding being met.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

At 8:15 p.m. Board President Reed announced a brief break.

C. HUMAN RESOURCES

1. Approved Resolution 1029-08, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2008-2009 School Year

At 8:25 p.m. Assistant Superintendent Feaster explained that the Board had approved an MOU with Chapter 110 that ratified an agreement to reduce staffing levels in the Nutritional Services Department that came from the Quality Circle. Resolution 1029-08 is the next step required to eliminate the positions; these were not new reductions. Board Member Kaiser moved and Board Vice President Anderson seconded the motion to approve Resolution 1029-08, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2008-2009 school year.

AYES: Reed, Anderson, Thompson, Kaiser, Rees

NOES: None

ABSTENTIONS: None

ABSENT: None

4. CLOSED SESSION

At 8:29 p.m. Board President Reed announced that the Board would be going into closed session to discuss Items 4.1-4.4.

4.1 Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA

Other Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

4.2 Public Employee Appointment

Pursuant to Government Code 54957

Title: Principal, Chico Junior High School

4.3 Public Employee Dismissal/Discipline/Release (One Certificated Employee)

Pursuant to Government Code §54957

MINUTES

- 4.4 Public Employment: Terms of Contract
Pursuant to Government Code §54957.6
Title: Superintendent

Closed Session Announcements

Board President Reed announced the following:

- 4.1 The Board received an update on negotiations and there was nothing to report on Item 4.1.
4.2 The Board unanimously approved the appointment of John Bohannon as Principal of Chico Junior High school.
4.3 The Board unanimously approved the action on Item 4.2.
4.4 The Board had nothing to report on Item 4.4.

5. ADJOURNMENT

At 9:08 p.m. President Reed adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

5.A.2.
Page 1 of 2

Donor	Item	Recipient
Little Red Hen	\$500.00	Chapman Elementary
Sierra Nevada Brewing Co.	\$500.00	Chapman Elementary
Bidwell Presbyterian Church	30 Plants @ \$135.00	Chapman Elementary
Tony Ramirez	\$75.00	Chapman Elementary
Target	\$205.92	Chapman Elementary
Knudsen & Sons, Inc.	Juice Drinks	Chapman Elementary
WalMart	Gift Card @ \$50.00	Chapman Elementary
Bidwell Presbyterian Church	Various Items @ \$6,623.26	Citrus Elementary
Bidwell Presbyterian Church	Various Items @ \$6,280.49	Citrus Elementary
David & Betty Nopel	Books and Postage @ \$78.90	Citrus Elementary/Library
N. Michelle Borg, DDS	\$100.00	Hooker Oak, Rm 16
Sherwood Construction/Jacob Long	\$100.00	Hooker Oak, Rm 16
Little Chico Creek PTA	\$2,000.00	Little Chico Creek 6th Grade
Little Chico Creek PTA	\$2,842.00	Little Chico Creek 6th Grade
Little Chico Creek PTA	\$82.40	Little Chico Creek 5th Grade
Little Red Hen	\$500.00	Little Chico Creek/Mike Martini
Kim Huber	Sony 20" Color TV	Loma Vista Preschool
Stephanie Forbes	\$60.00	Loma Vista School
April Burchardt	Books @ \$145.00	McManus Elementary
Michelle Hinkle	\$194.25	Parkview Elementary
Little Red Hen	\$500.00	Parkview/Jonathan Jordan
Byron & Louwane Parsons	\$300.00	Shasta/Drama
Shasta PTO	\$120.00	Shasta/Music
Shasta PTO	\$2,000.00	Shasta/Library
Mark & Kim Nelson	Cabinets, Carts, Boxes @ \$333.91	Shasta/Mrs. Kelly's Class
Shasta PTO	\$2,088.00	Shasta/Healthy Play
Sharon Lyons	Raffle Items @ \$146.00	Shasta Elementary
Terrance & Joanne Crowley	\$100.00	Sierra View/Mrs. Howell's Class
Sandy Smalley	Popsicles @ \$1,000.00	Sierra View
Trish Lucero & Ray Morgan Co.	Color Copies @ \$900.00	Sierra View
Little Red Hen	\$500.00	BJHS/Evelyn Chiem
BJHS PTA	\$240.00	BJHS
BJHS PTA	\$1,000.00	BJHS/Library
BJHS PTA	\$700.00	BJHS/Supplies
BJHS PTA	\$800.00	BJHS/Yearbook
Nona Gray/Sierra Roofing	\$100.00	CJHS/Music
Maureen Fredrickson	\$100.00	CJHS/Music
Dave Dion	\$35.00	CJHS/Music
Leslie Johnson	\$50.00	CJHS/Music/Art
CHS PTSA	\$2,500.00	CHS Library
PG&E Corp. / Randy Leppard	\$102.00	PVHS
Best Buy	Optima LCD Projector @ \$525.00	PVHS
Mark A. Habib	\$100.00	PVHS/Academic Decathlon
David H. Rush	\$25.00	PVHS/Academic Decathlon
Jan Mirts/Laverne Johnson	\$50.00	PVHS/Academic Decathlon
Lillian M. O'Neil	\$50.00	PVHS/Academic Decathlon
Denise & Dean Pappas	\$75.00	PVHS/Academic Decathlon
John & Susan O'Neil	\$50.00	PVHS/Academic Decathlon
Little Red Hen	\$500.00	PVHS/Lori Carlton
Little Red Hen	\$500.00	PVHS/Jeff Carr
Little Red Hen	\$200.00	PVHS/Mary Jo Brown
Metal Works	4,500 lbs of Misc. Steel @ \$3,825.00	PVHS/Welding Classes

DONATIONS/GIFTS

5.A.2.

Page 2 of 2

Donor	Item	Recipient
Alan Mitchell	\$100.00	PVHS
Connie Chrysler-Anderson	\$150.00	PVHS
Mike Hernandez	\$160.00	PVHS/Boys Volleyball
John Sterle/A-1 Fence	\$50.00	PVHS/Boys Volleyball
Christi Sterle	\$100.00	PVHS/Boys Volleyball
Loran Vilas	\$50.00	PVHS/Girls Soccer
Chris Reid Gulbrandsen	\$100.00	PVHS/Cross Country
Richard Heath & Assoc., Inc.	\$127.50	PVHS/Girls Basketball
Dave & Sally Scott	\$200.00	FVHS
Philip O'Neill	\$3,000.00	FVHS/Scholarship
Julia Schmunk/PBM Supply&Mfg.	Mavica Camera @ \$350.00	FVHS
Tony Symmes	Memory Books @ \$200.00	FVHS
Cherianne Pollastrini	Shop tool(s) @ \$150.00	AFC
Mr. & Mrs. Maddux	\$100.00	CUSD/Athletic Fund&Music Dept.
Ms. V. Geifer	\$20.00	CUSD



www.cifstate.org

California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE

1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578
Tel: (510) 521-4447 - FAX: (510) 521-4449

2008-2009 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 1, 2008.

Chico Unified School District/Governing Board at its 6/18/08 meeting,
(name of school district/governing board) (date)

appointed the following individual(s) to serve for the 2008-2009 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Jim Hanlon POSITION Principal
ADDRESS 901 The Esplanade CITY Chico ZIP 95928
PHONE 530-891-3027 FAX 530-891-3284 E-MAIL jhanlon@chicousd.org

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Danny Webb POSITION Athletic Director
ADDRESS 901 The Esplanade CITY Chico ZIP 95928
PHONE 530-891-3026 FAX 530-891-3284 E-MAIL dwebb@chicousd.org

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Brian Boyer POSITION Assistant Principal
ADDRESS 901 The Esplanade CITY Chico ZIP 95928
PHONE 530-891-3026 FAX 530-891-3284 E-MAIL bboyer@chicousd.org

NAME OF SCHOOL Chico High School
NAME OF REPRESENTATIVE Reg Govan POSITION Assistant Principal
ADDRESS 901 The Esplanade CITY Chico ZIP 95928
PHONE 530-891-3026 FAX 530-891-3284 E-MAIL rgovan@chicousd.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name (print) Kelly Staley Superintendent's or Principal's Signature _____
Address 1163 East 7th St. City Chico Zip 95928
Phone 530-891-3000 Fax 530-891-3220

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE
FOR CIF SECTION OFFICES⇒⇒⇒**



www.cifstate.org

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Tel: (510) 521-4447 - FAX: (510) 521-4449

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Chico Unified School District/Governing Board at its 6/18/08 meeting,
(name of school district/governing board) (date)

appointed the following individual(s) to serve for the 2008-2009 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Steve Connolly POSITION Principal
ADDRESS 1475 East Ave. CITY Chico ZIP 95926
PHONE 530-879-5102 FAX 530-879-5263 E-MAIL sconnoll@chicousd.org

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Pam Jackson POSITION Athletic Director
ADDRESS 1475 East Ave. CITY Chico ZIP 95926
PHONE 530-879-5213 FAX 530-879-5263 E-MAIL pjackson@chicousd.org

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Renee Spaggiari POSITION Assistant Principal
ADDRESS 1475 East Ave. CITY Chico ZIP 95926
PHONE 530-879-5105 FAX 530-879-5263 E-MAIL rspaggia@chicousd.org

NAME OF SCHOOL Pleasant Valley High School
NAME OF REPRESENTATIVE Randy Gilzean POSITION Teacher/Coach
ADDRESS 1475 East Ave. CITY Chico ZIP 95926
PHONE 530-879-5213 FAX 530-879-5263 E-MAIL rgilzean@chicousd.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name (print) Kelly Staley Superintendent's or Principal's Signature _____
Address 1163 East 7th St. City Chico Zip 95928
Phone 530-891-3000 Fax 530-891-3220

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES⇒⇒⇒

ORDER OF ELECTION

(Education Code Sections 5000, 5018, 5304, and 5322)

5.A.4.

Page 1 of 1

RESOLUTION 1031-08 ORDERING GOVERNING BOARD MEMBER ELECTION

WHEREAS, the regular biennial election of Governing Board members is ordered by law pursuant to Section 5000 of the Education Code to fill offices of Governing Board members of the Chico Unified School District of BUTTE County, now be it

RESOLVED that, the County Superintendent of Schools for this county call the election as ORDERED and in accordance with the designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 4, 2008.

The purpose of the election is to elect 2 members of the governing board of the

CHICO UNIFIED SCHOOL DISTRICT

Offices Subject to Election: 2 Members 4 year terms
0 Members 0 year terms

IT IS FURTHER ORDERED that the clerk or secretary of the Chico Unified School District Governing Board shall deliver not less than 123 days prior to the date set for the election, one (1) copy to the officer conducting the election.

The foregoing Resolution and Order was adopted by a formal vote of the Chico Unified School District Governing Board of BUTTE County, being the board authorized by law to make the designations therein contained on June 18, 2008.

Signed: _____

(Clerk/Secretary of the Governing Board)

Instructions: After the Order of Election is adopted by the board, the clerk or secretary should sign the Order and deliver two (2) copies to the County Superintendent of Schools and one (1) to the officer conducting the election, not less than 123 days prior to the date set for the election (Education Code 5322). One (1) of these copies is to be delivered by the County Superintendent to the County Clerk or Registrar of Voters, with a copy of the Notice of Election, at least 120 days prior to the day of election (Education Code 5324).

(1) Instruction: If the election is called under Education Code Section 5018 insert:

"Another purpose is the measure whether the number of members of the governing board of _____ District shall be increase from three to five."

And

"Another purpose of the election shall be to elect two additional members of the governing board of _____ District to serve if the above measure is approved."

**REGARDING COSTS OF CANDIDATES' STATEMENTS
RESOLUTION # 1032-08**

WHEREAS, pursuant to Elections Code Section 13307, each candidate for elective office may prepare a candidate's statement for inclusion in the voter's pamphlet.

BE IT THEREFORE RESOLVED by the Chico Unified School District
Governing Board, that each candidate for a position on the Governing Board shall be required to pay his or her pro rata share of the cost of printing, handling, translating and mailing of the candidate's statement filed pursuant to California Elections Code Section 13307, in accordance with said section for the General Election to be held on November 4, 2008.

PASSED AND ADOPTED by the Chico Unified School District Governing Board
this 18th day of June, 2008 by the following vote:

AYES:

NOES:

ABSENT:

(President, Governing Board)

ATTEST:

By _____
(Secretary to the Board)

5.A.6.
Page 1 of 1

**ESTABLISHING PROCEDURE
IN CASE OF TIE VOTE AT GOVERNING BOARD ELECTION
RESOLUTION # 1033-08**

WHEREAS, 2 members of Chico Unified School District Governing Board are to be elected at the November 4, 2008 election; and

WHEREAS, Education Code Section 5304 provides that the Governing Board has the duty to resolve tie votes in governing board elections; and

WHEREAS, Education Code Section 5016 provides that the Governing Board may either call a runoff election or determine the winner or winners by lot.

BE IT THEREFORE RESOLVED that, in the event a tie vote makes it impossible to determine which of two or more candidates has been elected to the Governing Board, the winner shall be determined by lot.

PASSED AND ADOPTED by the Chico Unified School District Governing Board, this 18th day of June, 2008 by the following vote:

AYES:

NOES:

ABSENT:

(President, Governing Board)

ATTEST:

By _____
(Secretary to the Board)

5.A.7.
Page 1 of 1

Resolution 1034-08
NOTIFICATION TO CONSOLIDATE
GOVERNING BOARD MEMBER ELECTIONS

Date: June 18, 2008

TO THE CHICO UNIFIED SCHOOL DISTRICT GOVERNING BOARD:

In accordance with the provisions of the Education Code, you are hereby notified that the governing board member election to be held on November 4, 2008, is required to be consolidated with the General Election in Butte County.

NUMBER OF GOVERNING BOARD MEMBERS TO BE ELECTED:

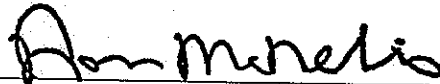
2 for a 4 year term to fill the seats of the following governing board members:

Jann Reed

Rick Anderson

0 for a 2 year term to fill the seat of the following governing board members:

Don McNelis
County Superintendent of Schools
Butte County



*Notification to a high school board may name elementary districts here or an attached list, or may read here "in each elementary school district comprising the above named High School Districts."

PROPOSED AGENDA ITEM: FUND RAISING REQUEST / CJHS PE UNIFORMS

Prepared by: CHAD ALLEN, CJHS TEACHER



Consent



Information Only

Board Date: _____



Discussion/Action

Background Information

Students are required to wear appropriate clothing for physical education. Each year CJHS provides a standard uniform for students to purchase if they so desire. Students may also choose to bring clothing from home that meets specific requirements.

Education Implications

Students need to wear appropriate clothing that allows for safe physical activity. Providing shorts and t-shirts for students to purchase encourages all students to be prepared for physical education. The money raised from this sale will allow the PE department to purchase supplementary supplies and equipment to improve student learning and outcomes in physical education. These supplies and equipment are above and beyond what the District supplies and are not a part of the students grade.

Fiscal Implications

No impact on general funds. CJHS ASB PE Uniform account will pay the cost of the uniforms.

Additional Information

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

5.B.3.

Page 2 of 2

**Chico Junior High School
FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL CHICO JUNIOR HIGH SCHOOLCLUB OR ORGANIZATION ASB - PHYSICAL EDUCATION UNIFORMSADVISOR CHAD ALLEN**PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY**

TO CREATE UNIFORMITY, SAFETY AND DISCIPLINE IN PHYSICAL EDUCATION CLASSES. PE UNIFORMS ALSO MAKE FOR EASY SEPARATION OF CLASSES, GRADE LEVELS AND TEAMS. PROFIT IS USED TO SUPPLEMENT AFTER-SCHOOL INTRAMURALS, PE EQUIPMENT AND ACTIVITIES ABOVE AND BEYOND WHAT THE DISTRICT PROVIDES.

FINANCIAL GOAL OF THE PROJECT: (*Major = more than \$5,000 gross*)

☐ Minor: Estimated Gross \$ _____ Estimated Net \$ _____
☒ Major: Estimated Gross \$9,000
 Estimated Net \$1,200

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

UNIFORM SALES FOR PHYSICAL EDUCATION DEPARTMENT FOR THE 08/09 SCHOOL YEAR☒ Class I - A project or series of activities that will be restricted to a school's student and parent population.☐ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE AUGUST 1, 2008ENDING DATE JUNE 15, 2009BEGINNING TIME VARIOUSENDING TIME VARIOUSLOCATION CHICO JUNIOR HIGH SCHOOLNUMBER OF STUDENTS TO BE INVOLVED APPROX. 400 - 600**RECOMMENDED**5/27/08

Date

Jason Sanborn

Student Officer's Signature (if applicable)

5/22/08

Date

Chad Allen

Advisor's Signature

5/27/08

Date

[Signature]

CJHS Director of Activity Signature

5-28-08

Date

Joyce Burdette

Principal's Signature

5-29-08

Date

[Signature]

Assistant Superintendent's Signature

Approved by Council:

Date of Minutes: 5/27/08Club: ASBBy: Brooke Berenzak
(Secretary)ASB: Jason SanbornBy: Brooke Berenzak
(Secretary)

Approval Recommend

Minor Major

Yes No Yes No

☐ ☐ ☐ ☐

Recommend

Major

Yes No

☐ ☐

Date - Approved by Board of Education

PROPOSED AGENDA ITEM: FUND RAISING REQUEST - MJHS PE UNIFORMSPrepared by: MARTY DOCKENDORF, MJHS TEACHER

Consent



Information Only

Board Date: _____



Discussion/Action

Background Information

Students are required to wear appropriate clothing for physical education. Each year MJHS provides a standard uniform for students to purchase if they so desire. Students may also choose to bring clothing from home that meets specific requirements.

Education Implications

Students need to wear appropriate clothing that allows for safe physical activity. Providing shorts and t-shirts for students to purchase encourages all students to be prepared for physical education. The money raised from this sale will allow the PE department to purchase supplementary supplies and equipment to improve student learning and outcomes in physical education. These supplies and equipment are above and beyond what the district supplies and are not a part of their grades.

Fiscal Implications

No impact on general funds. MJHS ASB PE Uniform account will pay the cost of the uniforms.

CHICO UNIFIED SCHOOL DISTRICT1163 East Seventh Street
Chico, CA 95928-5999

ASB

5.B.4.

Page 2 of 2

**Marsh Junior High School
FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL MARSH JUNIOR HIGH SCHOOL

CLUB OR ORGANIZATION PHYSICAL EDUCATION DEPARTMENT

ADVISOR MARTY DOCKENDORF

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

- 1) To provide appropriate clothing for students in Physical Education class
- 2) To raise funds to purchase supplementary equipment for fitness game play & intramural activities

FINANCIAL GOAL OF THE PROJECT: (*Major = more than \$5,000 gross*)

[] Minor: Estimated Gross \$ _____ [X] Major: Estimated Gross \$12,000
Estimated Net \$ _____ Estimated Net \$ 3,500

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Sell shirts and shorts for Physical Education classes at MJHS

[X] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE August 1, 2008

ENDING DATE June 10, 2009

BEGINNING TIME Various

ENDING TIME Various

LOCATION MJHS

NUMBER OF STUDENTS TO BE INVOLVED 500±

RECOMMENDED5-20-08
DateBranka Silverman
Student Officer's Signature (if applicable)5-19-08
DateMarty Dockendorf
Advisor's Signature5/19/08
DateKara Kipstad
MJHS Director of Activity Signature5/20/08
DateSteph G. Filan
Principal's Signature5-21-08
Date[Signature]
Assistant Superintendent's SignatureApproved by Council:

Date of Minutes: _____

Club: _____

By: _____
(Secretary)

ASB: _____

By: _____
(Secretary)

Approval Recommend

Minor Major

Yes No Yes No

[] [] [X] []

Recommend

Major

Yes No

[] []

Date - Approved by Board of Education

Chico Unified School District

Educational Services - Elementary Education
(530) 891-3000 x137



5.B.5.
Page 1 of 2

TITLE: Proposed Agenda Item

Chico High Football Fundraisers 2008/2009

Action: _____
Consent: X
Information: _____

Prepared by
Jason Alvistur Football Coach
Robyn Salyer Comptroller

Background Information **Football fundraisers:**

- Sponsorship Program: sponsor players and receive sponsorship gear
- Spirit Packs: selling spirit packs to football players if they would like to purchase
- Signs: business community purchasing signs to be displayed at the games
- Camp: football day camp

Educational Implications

None

Fiscal Implications

Extra money is required to provide students all the necessities to play interscholastic high school football. Fundraising to help with extra equipment, travel costs etc.

Additional Information

These are ASB fundraisers.

Recommendation

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

5.B.5.
Page 2 of 2

Chico High School FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL CHS

CLUB OR ORGANIZATION Football

ADVISOR

Jason Alvarado

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

To raise money for Football Program; to provide equipment for players, clothing for players,

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$ _____ Estimated Net \$ _____
☒ Major: Estimated Gross \$ 14,000
Estimated Net \$ 7,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Player Sponsorship Program - players are sponsored in increments of \$25, \$50, \$100, \$200. Sponsors receive T-shirts, hats, sweatshirts, collared shirts.

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE 8/4/08 ENDING DATE 8/22/08

BEGINNING TIME _____ ENDING TIME _____

LOCATION CHS

NUMBER OF STUDENTS TO BE INVOLVED 100

05/29/08
Date

RECOMMENDED

[Signature]
Student Officer's Signature (if applicable)

5/29/08
Date

[Signature]
Advisor's Signature

5/28/08
Date

[Signature]
CHS Director of Activity Signature

5/29/08
Date

[Signature]
Principal's Signature

6-10-08
Date

[Signature]
Assistant Superintendent's Signature

Approved by Council:
(Date of Minutes)

Club: _____

By: _____

(Secretary)
ASB: 5/28/08

By: [Signature]
(Secretary)

Approval Recommend

Minor Major

Yes No Yes No

☐ ☐ ☒ ☐

Recommend: Major

Yes ☐ No ☐

Date - Approved by Board of Education

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

5.B.6.
Page 1 of 1

Chico High School FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL CHS

CLUB OR ORGANIZATION Football

ADVISOR

Jason Alvisier

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

Selling Spirit Packs to Fresh, JV, Varsity Players
Each player ~~will~~ purchase. Extra money goes to football program.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
[X] Major: Estimated Gross \$ 9,000
Estimated Net \$ 1,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Selling Spirit Packs: T-shirt, shorts, game socks, practice jersey

[X] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE 6/19/08 ENDING DATE 8/22/08

BEGINNING TIME _____ ENDING TIME _____

LOCATION CHS

NUMBER OF STUDENTS TO BE INVOLVED 180

05/28/08

Date

RECOMMENDED

Student Officer's Signature (if applicable)

5/28/08

Date

Advisor's Signature

5/28/8

Date

CHS Director of Activity Signature

5/29/08

Date

Principal's Signature

6-10-08

Date

Assistant Superintendent's Signature

Approved by Council:

(Date of Minutes)

Club: _____

By: _____
(Secretary)

ASB: 5/28/08

By: Marisa Dannelly
(Secretary)

Approval Recommend

Minor Major
Yes No Yes No

[X] [] [] []

Recommend: Major

Yes [] No []

Date - Approved by Board of Education

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

5.B.7.

Page 1 of 1

Chico High School

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL CHS

CLUB OR ORGANIZATION Football

ADVISOR

Jason Alvestur

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

funding for Football Program

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

☐ Minor: Estimated Gross \$

Estimated Net \$

☒ Major:

Estimated Gross \$ 10,000

Estimated Net \$ 8,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Members of business community purchase a sign to advertise their business to be placed on the field during home games. Cost is 300 per sign.

☐ Class I - A project or series of activities that will be restricted to a school's student and parent population.

☒ Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE 8/4/08

ENDING DATE 8/29/08

BEGINNING TIME

ENDING TIME

LOCATION CHS

NUMBER OF STUDENTS TO BE INVOLVED 180

05/28/08

Date

RECOMMENDED

Student Officer's Signature (if applicable)

5/28/08

Date

Advisor's Signature

5/28/8

Date

CHS Director of Activity Signature

5/29/08

Date

Principal's Signature

10-10-08

Date

Assistant Superintendent's Signature

Approved by Council:

(Date of Minutes)

Club: _____

By: _____

(Secretary)

ASB: 5/28/08

By: Marissa Dannelly

(Secretary)

Approval Recommend

Minor Major
Yes No Yes No
☐ ☐ ☒ ☐

Recommend: Major

Yes ☐ No ☐

Date - Approved by Board of Education

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

5.B.8.
Page 1 of 1

Chico High School FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account.

SCHOOL CHS

CLUB OR ORGANIZATION Football

ADVISOR

Jason Alvestor

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY

To raise money for football program; provide transportation, equipment for players

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
[X] Major: Estimated Gross \$ 7000
Estimated Net \$ 5000

NATURE OF PROJECT/ACTIVITY (i.e., car wash)

Football Skills & Fundamentals Day Camp. Participants pay a \$50.00 registration fee. (not mandatory)

Class I - A project or series of activities that will be restricted to a school's student and parent population.

[X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) AND TIME OF PROPOSED FUND RAISING ACTIVITY(IES):

BEGINNING DATE 8/4/08 ENDING DATE 8/8/08

BEGINNING TIME _____ ENDING TIME _____

LOCATION CHS

NUMBER OF STUDENTS TO BE INVOLVED 180

05/28/08

Date

RECOMMENDED

Student Officer's Signature (if applicable)

5/28/08

Date

Advisor's Signature

5/28/08

Date

CHS Director of Activity Signature

5/29/08

Date

Principal's Signature

6-10-08

Date

Assistant Superintendent's Signature

Approved by Council:

(Date of Minutes)

Club: _____

By: _____

(Secretary)

ASB: 5/28/08

By: Marisa Dannelly
(Secretary)

Approval Recommend

Minor Major

Yes No Yes No

[4] [] [] []

Recommend: Major

Yes [] No []

Date - Approved by Board of Education

TITLE: Proposed Agenda Item

Action: _____
Consent: X
Information: _____

June 11, 2008
Page 1

Prepared by: Cynthia Kampf, Ed.D.

Background Information

Students with disabilities who take the High School Exit Exam with **modifications** (for example, using a calculator on the math test or having the English Language Arts test read aloud) receive an invalid score on the test. The school board may grant a waiver of the requirement to pass the HSEE under certain conditions.

A waiver is ONLY required for students who:

- (1) Took one or both portions of the CAHSEE with a **modification(s)**; AND,
- (2) Attained the "equivalent of a passing score" (350 or more points) on the CAHSEE.

At the parent or guardian's request, a school principal shall submit a request for a waiver of the requirement to successfully pass the high school exit examination to the governing board of the school district.

Educational Implications

If a student takes the test with modifications and receives a score of 350 or higher, s/he is eligible for a waiver of the requirement to pass the High School Exit Exam. All other graduation requirements must be met.

Fiscal Implications

None.

Recommendation

It is recommended that the board approve the waivers for the students indicated on the lists included in the board packet.

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

5.C.1
Page 1 of 1

June 18, 2008

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
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Administrative Appointments 2008/09

Whittaker, Damon	Assistant Principal Senior High	2008/09	Appointment
------------------	---------------------------------	---------	-------------

Summer Session Appointment(s) 2008

Senior High

Allen, Mike	Jackson, Pam	Lourenco, Vickie	Paquette, Marie
Chinchay, Marco	Jensen, Vallarie	Manuel, Brent	Rix, Julie
Ellsmore, Elaine	Kemp, Rich	Moretti, Susan	Sasaki, Joshua
Fisher, Christina	Klein, John	Morgan, Gale	Tucker, Machell
Hankins, Elizabeth	Kortie, Jill	O'Laughlin, Zane	Webb, Daniel

Sheridan, Steven-Driver Education Grades 9-12 (Appointment based on Credential Waiver)

Special Education

Anderson, Galen	Harris, Megan
Carriere, Melissa	Odlum, Rhonda

Loma Vista

Briggs, Teri	Hermann, Christa	Sauberan, Aaron
Carr, Christy	Holden, Christine	Smith, Julie
Davis, Cateena	Morrison, Jeana	Valim, Sarah
Feingold, Dana	Roberts, Josephine	

Retirement(s)/Resignation(s)

Peake, Carol Alice jm-6/12/08	June 6, 2008	Retirement
----------------------------------	--------------	------------

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST 7th STREET
CHICO, CA 95928-5999

5.C.2
Page 1 of 7

June 18, 2008

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

Appointments - Summer School, Day-to-Day, Contingent Upon Enrollment

<u>Name</u>	<u>Classification/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments</u>
Casey, Letitia	Cafeteria Assistant/CHS/4	6/16/2008 - 7/18/2008	Summer School
Beebe, Bill	Cafeteria Satellite Manager/Neal Dow/3.5	6/9/2008 - 6/27/2008	Summer School
Bingham, Debera	Cafeteria Satellite Manager/CHS/8	6/16/2008 - 7/18/2008	Summer School
Evans, Kim	Cafeteria Satellite Manager/McManus/3.5	6/9/2008 - 6/27/2008	Summer School
Jeffers, Thomas	Cafeteria Satellite Manager/Citrus/3.5	6/9/2008 - 6/27/2008	Summer School
Jones, Polly	Cafeteria Satellite Manager/Marigold/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
LuAllen, Terrie	Cafeteria Satellite Manager/Chapman/2	6/9/2008 - 6/27/2008	Summer School
Molina, Teri	Cafeteria Satellite Manager/Rosedale/3.5	6/9/2008 - 6/27/2008	Summer School
Simmons, Katrina	Cafeteria Satellite Manager/BJHS/2	6/9/2008 - 6/27/2008	Summer School
Unfilled,	Cafeteria Satellite Manager/CJHS/2	6/9/2008 - 6/27/2008	Summer School
Jackson, Joel	Campus Supr/CHS/5	6/16/2008 - 7/18/2008	Summer School
McNair, Nicole	Campus Supr/CHS/5	6/16/2008 - 7/18/2008	Summer School
Trevithick, Daniel	Campus Supr/CHS/5	6/16/2008 - 7/18/2008	Summer School
Schultz, Nathaniel	Computer Technician/CHS/5	6/16/2008 - 7/18/2008	Summer School
Beebe, Bill	Custodian/CJHS/4	6/9/2008 - 6/27/2008	Summer School
Carroll, Druscilla	Custodian/CHS/8	6/16/2008 - 7/18/2008	Summer School
Engelmann, Jeffery	Custodian/Citrus/5	6/9/2008 - 6/27/2008	Summer School
Evenson, Robert	Custodian/Rosedale/4	6/9/2008 - 6/27/2008	Summer School
Hays, Janice	Custodian/CHS/8	6/16/2008 - 7/18/2008	Summer School
Henderson, Christopher	Custodian/BJHS/4	6/9/2008 - 6/27/2008	Summer School
LaRose, Dennis	Custodian/McManus/4	6/9/2008 - 6/27/2008	Summer School
Roberts, Kenny	Custodian/Neal Dow/6	6/9/2008 - 6/27/2008	Summer School

Stimac, Lorrie	Custodian/CHS/4	6/16/2008 - 7/18/2008	Summer School
Turner, Matthew	Custodian/Chapman/4	6/9/2008 - 6/27/2008	Summer School
Hill, Kathy	Health Asst/Citrus/7	6/9/2008 - 6/27/2008	Summer School
Snyder, Robin	Health Asst/Rosedale/5.5	6/9/2008 - 6/27/2008	Summer School
Steadman, Sonya	Health Asst/McManus/7	6/9/2008 - 6/27/2008	Summer School
Stornetta, Karen	Health Asst/Neal Dow/7	6/9/2008 - 6/27/2008	Summer School
Cheal, Jyl	Health Care Asst/Spec/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Pinckney, Monica	Health Care Asst/Spec/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Alexander, Jennifer	IA-Special Ed/CHS/5	6/16/2008 - 7/18/2008	Summer School
Garcia, Agatha	IA-Special Ed/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Alden, Amanda	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Barr, Frances	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Batti, Jenna	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Chambers, Bill	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School
Davis, Happi	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
DeLey, Thora	IPS: Classroom/Rosedale/5	6/16/2008 - 7/11/2008	Summer School
Donnelson, Connie	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Ennes, Cinthia	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Fiske, Tom	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School
Gentry, Heidi	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Hamlyn, Shannon	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Heinly-Cullen, Kay	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Hobson, Nicole	IPS: Classroom/Chapman/6	6/16/2008 - 7/11/2008	Summer School
Jordan, Susan	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Kennedy, Sheryl	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Klein, Judy	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Labrado, Melissa	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School
Larios, Patricia	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Lewis, Christina	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School

Littlefield, Christine	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Mahling, Rhonda	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Manfredi, Dominic	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Manicci, Kelly	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Matlin, Dana	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
McIntosh, Toni	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
McKinzie, Monica	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Meyer, Catherine	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Morrissey, Matthew	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School
Nhan, Johnny	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Nowak, Jill	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Olson, Kathryn	IPS: Classroom/Boucher Head Start/3.5	6/9/2008 - 6/27/2008	Summer School
O'Neill, Sandra	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Parker, Marty	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Ridenour, Terry	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School
Rodgers, Robin	IPS: Classroom/Rosedale/5	6/16/2008 - 7/11/2008	Summer School
Sayre, Maria	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Scott, Sally	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Seig, April	IPS: Classroom/Chapman/5	6/16/2008 - 7/11/2008	Summer School
Shippen, Mary	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Slocumb, Denise	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Stewart-Reiblein, Katie	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Stoner, Wendee	IPS: Classroom/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Story, Wanda	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Talerico, Lynda	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Vestnys, Mary	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Voluntad, Frank	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School
Wescoatt, Sarah	IPS: Classroom/Marigold/5	6/16/2008 - 7/11/2008	Summer School
Wooten, Rebekah	IPS: Classroom/CHS/5	6/16/2008 - 7/11/2008	Summer School

Young, Yolanda	IPS: Classroom/PVHS/5	6/16/2008 - 7/11/2008	Summer School
Barnett, Patti	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Briggs, Debbie	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Callister, Heidi	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Campos, Deborah	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Davis, Kim	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Egger, Kim	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Gall, Suzanne	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Gore-Zabala, Christine	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Green, Kathryn	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Hanson, Effie	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Hernandez, Maria	IPS: Classroom (Extended Day)/Chapman/5	6/16/2008 - 7/11/2008	Summer School
Hyde, Alicia	IPS: Classroom (Extended Day)/Chapman/6	6/16/2008 - 7/11/2008	Summer School
Johnson, Cherie	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Jolliff, Crystal	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Kemper, Nancy	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Knight, Kristan	IPS: Classroom (Extended Day)/Chapman/6	6/16/2008 - 7/11/2008	Summer School
Kohen, Jesse	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Landberg, Jackie	IPS: Classroom (Extended Day)/Chapman/6	6/16/2008 - 7/11/2008	Summer School
Lewis, Sandra	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Luger, Rachel	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Meldrum, Tiffany	IPS: Classroom (Extended Day)/Chapman/6	6/16/2008 - 7/11/2008	Summer School
Miller, Mary	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
O'Kelley, Maryann	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Pahlka, Carmen	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Puterbaugh, Skylar	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Quintana, Jennifer	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Saylor, Lisa	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Shannon, Jocelyn	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School

Silva, Nicole	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
White, Shannon	IPS: Classroom (Extended Day)/Loma Vista/5	6/16/2008 - 7/11/2008	Summer School
Wycoff, Larissa	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Yount, Jessica	IPS: Classroom (Extended Day)/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Perez, Reylynn	School Office Manager/CHS/7	6/16/2008 - 7/18/2008	Summer School
Neves, Carolyn	Sr. Library Media Assistant/CHS/5	7/2/2008 - 7/18/2008	Summer School
Wrona, Dianne	Sr. Library Media Assistant/CHS/5	6/16/2008 - 7/11/2008	Summer School
Gilbert, Becki	Sr. Office Assistant/Loma Vista/6	6/16/2008 - 7/11/2008	Summer School
Melvin, Penny	Sr. Office Assistant/CHS/7	6/16/2008 - 7/18/2008	Summer School

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999

June 18, 2008

5.C.2.
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MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

<u>ACTION</u>	<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/ FUND/RESOURCE</u>
APPOINTMENT	EVENSON, PRISCILLA	LT SR OFFICE ASST/ PUPIL PERSONNEL SVCS/8.0	3/1/2008-6/30/2008	EXTEND LT POSITION/220/ GENERAL/0000
APPOINTMENT	HAGAR, BERNADETTE	LT SBD-TYPE2/ TRANS/6.6	5/20/2008-6/5/2008	VACATED POSITION/242/ TRANS SPEC ED7240
APPOINTMENT	HASSETT, DEBRA	LT CAFETERIA ASST/ CHS/9	5/23/2008-6/2/2008	EXTEND LT POSITION/244/ CATEGORICAL/4124
APPOINTMENT	LOPEZ, TAMARA	CAMPUS SUPR/ MJHS/1.0	5/21/2008	VACATED POSITION/225/ GENERAL/0000
INCREASE IN HOURS	NOWELL, SUSAN	HEALTH ASST/ MJHS/6.0	8/11/2008	VACATED POSITION/254/ GENERAL/1105
INCREASE IN WORK YEAR	LAVIN, SHAWN	NUTRITION SERVICES COOR./NUTRITION SERVICES/8.0	6/2/2008	EXISTING POSITION/256/ NUTRITION/0000
VOLUNTARY REDUCTION IN HOURS	KRAUSE, MICHELLE	PARENT CLASSROOM AIDE-RESTR/ SIERRA VIEW/2.0	8/13/2008-6/4/2009	EXISTING POSITION/258/ CATEGORICAL/7250
LEAVE OF ABSENCE	BAKER, CHRISTINA	CAFETERIA COOK-NSS/ COHASSET/6.0	5/9/2008-11/9/2008	PER CBA 5.3.3
LEAVE OF ABSENCE	FORBES, STEPHANINE	IPS-CLASSROOM/ PVHS/6.0	5/7/2008-6/5/2008	PER CBA 5.2.9
LEAVE OF ABSENCE	KRAUSE, KAREN	OFFICE ASST ELEM ATTENDANCE/EWE/6.0	6/18/2008- 6/27/2008	PER CBA 5.12
LEAVE OF ABSENCE	KRAUSE, KAREN	OFFICE ASST ELEM ATTENDANCE/EWE/6.0	7/7/2008-7/25/2008	PER CBA 5.12
LEAVE OF ABSENCE	MANFREDI, DOMINIC	IPS-CLASSROOM/ CHS/3.0	8/13/2008- 2/13/2009	PER CBA 5.12
LEAVE OF ABSENCE	SULLWOLD, TERESA	IPS-CLASSROOM/ SIERRA VIEW/3.5 & 3.0	4/30/2008- 6/12/2008	PER CBA 5.1
RESIGNED ONLY POSITION LISTED	NOWELL, SUSAN	HEALTH ASST/ NEAL DOW/4.0 & 1.0	8/10/2008	INCREASE IN HOURS
RESIGNATION/ TERMINATION	BARRETT, KEITH	INSTRUCTIONAL ASST/ NEAL DOW/3.0	5/5/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	BEAM, DAVID	IA-SPECIAL ED/ CHS/5.0	5/23/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	LEDONNE, TANYA	HEALTH ASST/ SHASTA/4.0	6/5/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	LUGER, RACHEL	IPS-CLASSROOM/ LOMA VISTA/3.0	6/5/2008	VOLUNTARY RESIGNATION

RESIGNATION/ TERMINATION	MASTON, LISA	IA-SPECIAL ED/ MARIGOLD/5.0	6/5/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	OSTERGARD, MARILYN	SR OFFICE ASST/ PVHS/8.0	7/2/2008	PERS RETIREMENT
RESIGNATION/ TERMINATION	PEREZ, ALONDRA	IA-BILINGUAL/ ROSEDALE/2.8	6/5/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	SCAFANI, MARINA	IA-SPECIAL ED/ ROSEDALE/5.7	6/5/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	TARRAGO, STEPHANIE	IA-BILINGUAL/ BJHS/4.0	6/5/2008	VOLUNTARY RESIGNATION
RESIGNATION/ TERMINATION	WOODWARD, DONNA	IPS-CLASSROOM/ CHS/6.0	7/12/2008	PERS RETIREMENT

Monthly Board Report: Average Daily Attendance as of 4/18/08

	Prior Year Funded P-2 ADA			Current Year Cumulative ADA as of Ninth School Month			Change Over Prior Year		
	Elem	HS	Total	Elem	HS	Total	Elem	HS	Total
Kindergarten	883.92			816.54			-67.38		
Grade 1 -3	2597.78			2586.96			-10.82		
Grade 4-6	2607.97			2557.76			-50.21		
Grade 7 - 8	1897.95			1867.05			-30.90		
Subtotal, Elementary	7987.62			7828.31			-159.31		
Regular Ed Grade 9-12		3674.12			3686.11			11.99	
Continuation (Fairview)		189.22			193.11			3.89	
Opportunity	0.00	31.70			15.07		0.00	-16.63	
Home and Hospital	5.95	17.50		5.31	19.22		-0.64	1.72	
SDC (Special Ed)	212.58	158.24		237.86	158.55		25.28	0.31	
NPS (Non Public School)	1.78	4.41		2.26	4.01		0.48	-0.40	
AFC (Community Day Sch)	14.48	59.33		15.05	57.92		0.57	-1.41	
Extended Year Spec Ed	14.11	8.59		8.80	7.24		-5.31	-1.35	
Extended Year Non Public	0.30	0.76		0.23	0.77		-0.07	0.01	
Total -----	8236.82	4143.87	12380.69	8097.82	4142.00	12239.82	-139.00	-1.87	-140.87
ADA Included Above that is from Ind Study:			131.67				235.89		
Projected ADA for 2008-09 as of Second Period Interim Report:							12,307		
Difference							-67		

CENTRAL ATTENDANCE OFFICE
2007-08 Average Daily Attendance

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Month 9
4/18/08

	Current	Year to Date	% YTD ADA / Current Enrollment	Actual ADA at 06-07 Second Period
Regular Classes - Kindergarten	814.58	815.30		882.28
Grades 1-3	2,602.53	2,583.75		2,591.25
Grades 4-6	2,391.84	2,384.15		2,431.40
Jr Hi 6th	170.84	171.66		173.72
Total	5,979.79	5,954.86		6,078.65
Special Day Classes	85.47	78.53		79.05
Medically Necessary SDC	5.32	4.25		0.08
Extended Year Classes		7.43		11.59
Loma Vista on site K-6	6.53	7.39		3.73
Loma Vista Mainstreamed	44.53	45.24		44.50
Loma Vista Not Mainstreamed	36.00	35.69		24.77
Medically Necessary Instruction	2.03	1.86		3.58
! Home Independent Study K-6	9.20	6.41		11.02
Non-Public Schools	0.00	0.00		1.63
NPS Extended Year	0.00	0.00		0.30
TOTAL K-6 BASE REVENUE	6,168.87	6,141.66	95.43%	6,258.90
GRADES 7-8				
Regular Classes	1,862.21	1,860.41		1,892.47
Special Day Classes	52.26	51.84		44.42
Medically Necessary SDC	1.00	0.86		
Alt Ed SDC				
AFC				
Extended Year Classes		1.37		2.52
Loma Vista on site 7-8	0.95	0.99		0.00
Loma Vista Mainstreamed	12.58	13.07		7.50
Loma Vista Not Mainstreamed	0.00	0.00		8.53
Medically Necessary Instruction	4.00	3.45		2.37
Academy for Change - Regular	27.11	15.05		14.58
! Independent Study	7.40	6.64		5.48
Non-Public Schools	1.64	2.26		0.15
NPS Extended Year		0.23		
TOTAL 7-8 BASE REVENUE	1,969.15	1,956.17	95.38%	1,978.02
TOTAL K-8 BASE REVENUE	8,138.02	8,097.83	95.41%	8,236.92
GRADES 9-12				
Regular Classes - Grades 9-12	3,450.21	3,554.01		3,558.95
Special Day Classes	92.58	92.49		91.90
Medically Necessary SDC	4.66	4.31		
Alt Ed SDC				
AFC				
Oakdale				0.16
Extended Year Classes		7.24		8.59
Loma Vista on site 9-12	7.63	7.48		7.55
Loma Vista Mainstreamed	28.68	32.96		23.92
Loma Vista Not Mainstreamed	25.00	21.31		34.71
Medically Necessary Instruction	25.36	19.22		17.50
Academy for Change - Regular	67.58	57.91		59.33
! Independent Study	67.33	72.37		87.17
Fair View Continuation 10th-12th	182.68	193.11		189.22
Opportunity 9th	18.32	15.07		31.70
! College Connection	54.71	59.73		28.00
Non-Public Schools	3.00	4.01		4.41
NPS Extended Year		0.77		0.76
TOTAL 9-12 BASE REVENUE	4,027.74	4,141.99	94.65%	4,143.87
TOTAL K-12 BASE REVENUE	12,165.76	12,239.82	95.24%	12,380.79
AFC Supplemental Funding				
7-8 Supplemental 5th (.50)	24.10	14.65		
7-8 Supplemental 6th (1.0)	22.95	14.04		
9-12 Supplemental 5th (.50)	68.63	54.18		
9-12 Supplemental 6th (1.0)	65.16	50.22		

Summer School Hours (Core)	54,842	At Risk of Retention/Low STAR	22,402
(Remedial)	44,440	AFC 7th and 8th hours	8,079

TOTAL SUMMER SCHOOL/SUPPLEMENTAL INSTRUCTION HOURS

*Attendance figured at end of FVHS calendar periods only.
Percentages do not include Extended Year ADA
! Estimated

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928
530-891-3000

5.D.3.
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June 12, 2008
Accounts Payable Warrants

FUND #:	FUND DESCRIPTION:	WARRANT #'S:	AMOUNT
01	General Fund	355026-355270	\$822,200.74
01	General Fund	355417-355556	\$172,902.76
01	General Fund	355562-355607	\$39,341.32
12	Child Development	355557	\$687.47
13	Nutrition Services	355271-355274	\$53,706.18
13	Nutrition Services	355398-355416	\$59,714.04
13	Nutrition Services	355558	\$20.70
14	Deferred Maintenance	355275	\$4,128.95
24	Bldg Fund Measure A	355276	\$2,859.54
24	Bldg Fund Measure A	355559-355561	\$69,563.75
25	Capital Facilities FD - State CAP	355277-355279	\$13,359.28
29	Bldg Fund Series "C"	355608	\$950.00

TOTAL WARRANTS TO BE APPROVED: \$1,239,434.73

CC Jan Combes, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services

PROPOSED AGENDA ITEM: **Request for Allowance of Attendance Because of Emergency Conditions**

Prepared by: Jan Combes, Assistant Superintendent, Business Services

 X Consent
 Information Only
 Discussion/Action

Board Date: June 18, 2008

Background Information

California school districts may receive attendance relief when one or more schools have been closed per Ed Code §41422.

This year Neal Dow Elementary had an outbreak of gastroenteritis. Test results from the Butte County Health Department confirmed that the cause of the epidemic was Norovirus.

Educational Implications

None

Fiscal Implications

The lost days due to emergency situations may be disregarded in the computation of average daily attendance. This provides us with $1.00 \text{ of ADA} \times \$5,800 = \$5800$ improved funding.

**REQUEST FOR ALLOWANCE OF ATTENDANCE
BECAUSE OF EMERGENCY CONDITIONS
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Chico Unified School District

School District (or Charter School) Address: 1163 E 7th St., Chico, CA 95928

County-District Code: 04 61424

County Name: Butte

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code Section 41422*
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code Section 46392*
- When attendance records have been lost or destroyed as described in *Education Code Section 46391*

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code Section 37202* (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Terri Emery
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

SCHOOL CLOSURE

Nature of Emergency (describe):

Name of School(s):
(if request covers all schools, write "all schools")

School Code(s):

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

MATERIAL DECREASE

Nature of Emergency (describe): An outbreak of gastroenteritis at Neal Dow School. Test results from the Butte County Health Department confirmed that the cause of the epidemic was Norovirus. Letter from Butte County Health Department is attached.

Name of School: Neal Dow Elementary
(if request covers all schools, write "all schools")

School Code(s): 6003040

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) December 13, 2007 and December 14, 2007 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 431 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 862 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on October 1, 2007__ and ending on October 26, 2007__.

Actual apportionable attendance for days of material decrease:

<u>Site</u>	<u>Date</u>	<u>Actual Attendance</u>
Neal Dow Elementary	December 13, 2007	373
Neal Dow Elementary	December 14, 2007	360

California Department of Education

Form J-13A

LOST OR DESTROYED ATTENDANCE RECORDS

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with _____, 2____, up to and including, _____, 2____.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

Form J-13A

AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the Chico Unified
_____ school district, hereby swear (or affirm) that the foregoing
statements are true and are based on official district records.

Printed Names	Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.
Signature, Title _____
of Butte County, California

Contact/Individual responsible for preparing this form:

Name: Pat Bigler Title: Attendance Technician

Phone: 530 891-3000 x110 Fax : 530 891-3220 E-mail: pbigler@mail.chicousd.org

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____
Date: _____

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.
Signature, Title _____
of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____
Phone: _____ Fax : _____ E-mail: _____

AFFIDAVIT OF CHARTER SCHOOL GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the _____
_____ charter school, hereby swear (or affirm) that the foregoing
statements are true and are based on official district records.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Printed Names Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.
Signature, Title _____
of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____
Phone: _____ Fax : _____ E-mail: _____

Approval by Superintendent of Authorized Local Educational Agency (LEA)

Signature, Title _____
of _____ (LEA).

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct
to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____
Date: _____

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.
Signature, Title _____
of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____
Phone: _____ Fax : _____ E-mail: _____

PROPOSED AGENDA ITEM: Mathematics Professional Learning Community

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: June 18, 2008

Background Information

The **Mathematics Professional Learning Community (MPLC)** is a collaboration among Chico Unified School District (CUSD), Butte County Office of Education (BCOE), Chico Math Project (CMP), and California State University, Chico (CSUC) to provide quality mathematics professional development for teachers in grades 3 – 7.

Based on assessment of student performance, input from teachers, administrators, and teacher leaders, and research on student readiness for higher mathematics, the MPLC focuses on developing

- (a) algebraic thinking in the K-7 curriculum, and
- (b) proportional reasoning across the content areas, while addressing teachers' understanding of the mathematics behind standards identified as critical to developing competence in Algebra (Appendix E, Framework, 2006).

Butte County Office of Education's Center for Distributed Learning will be providing technical support and Neil Schwertman will be the evaluator of this grant.

Education Implications

The primary goal of the MPLC is to improve students' mathematical achievement by increasing teachers' understanding of pedagogical content knowledge (PCK). A secondary goal is to establish a culture of professional mathematics learning that brings together prospective and practicing K-12 teachers, administrators, and university faculty.

Fiscal Implications

None to the general fund.

Additional Information

N/A

Recommendation

Recommended for approval.

JP
6/4/08

CONSULTANT AGREEMENT

5.D.5.
Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: BCOE Center for Distributed Learning
Street Address/POB: 5 County Center Drive
City, State, Zip Code: Oroville, CA 95965
Phone: (530) 532-5814 FAX (530) 532-5828

Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/08 to 06/30/09

Location(s) of Services: (site)

3. Scope of Work to be performed: (attach separate sheet if necessary)

Center for Distributed Learning will provide a hosted portal to provide for basic web-based communication, sharing, and digital storing of program resources.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) CaMPS Grant
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	4050	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 30,000.00 Per Unit, times 1.00 # Units = \$ 30,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 30,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

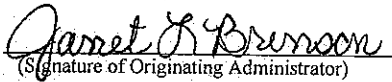
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 (Signature of Consultant)

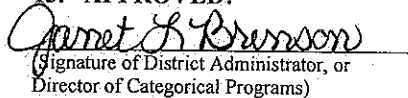
Brian Ausland, Program Administrator

(Print Name)

6/3/08
(Date)**12. RECOMMENDED:**

 (Signature of Originating Administrator)

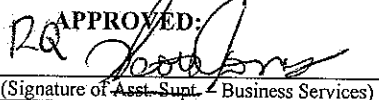
Janet Brinson, Director

(Print Name)

6/4/08
(Date)**13. APPROVED:**

 (Signature of District Administrator, or
 Director of Categorical Programs)

Janet Brinson, Director

(Print Name)

6/4/08
(Date)

 (Signature of Asst. Supt. - Business Services)
☒ Consultant☐ Contract EmployeeScott Jones
(Print Name)6/05/08
(Date)**14. Authorization for Payment:****CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Neil Schwertman
Street Address/POB: 1036 Almendra Court
City, State, Zip Code: Chico, CA 95926
Phone: (530) 345-0182

Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/08 to 06/30/09
Location(s) of Services: (site) Chico Unified School District District

3. Scope of Work to be performed: (attach separate sheet if necessary)
The CaMPS evaluator will complete all program evaluative requirements and submit reports to the California Department of Education.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) CaMPS Grant
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	4050	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 30,000.00 Per Unit, times 1.00 # Units = \$ 30,000.00 Total for Services
(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 30,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Neil C. Schwertman
(Signature of Consultant)

Neil Schwertman
(Print Name)

May 22, 2008
(Date)

12. RECOMMENDED:

Janet Brinson
(Signature of Originating Administrator)

Janet Brinson, Director
(Print Name)

6/2/08
(Date)

13. APPROVED:

Janet Brinson
(Signature of District Administrator, or
Director of Categorical Programs)

Janet Brinson, Director
(Print Name)

6/2/08
(Date)

APPROVED:

Scott Jones
(Signature of Asst. Supt. - Business Services)

☒ Consultant ☐ Contract Employee
Scott Jones
(Print Name)

6/05/08
(Date)

14. Authorization for Payment:**CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$ _____

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: Kumon Math and Reading Learning Center

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: June 18, 2008

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified for Program Improvement (PI). PI schools and LEAs must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. All supplemental services must be rendered by a State Board of Education (SBE) approved provider.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

Districts that receive Title I funding and have schools in PI status are required to set aside a portion of their Title I allocation. This set-aside must be used to pay the SBE approved Supplemental Service Providers for their contracted services.

Additional Information

Recommendation

Recommended for approval *OB*
6/14/08

CONSULTANT AGREEMENT

5.D.7.
Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Kumon Math and Reading Learning Center (Bob Holt)
Street Address/POB: 240 West East Avenue, Suite D
City, State, Zip Code: Chico, CA 95926
Phone: _____

Taxpayer ID/SSN: _____

This agreement will be in effect from: 07/01/08 to 06/30/09

Location(s) of Services: (site) Chapman, Citrus, McManus, Parkview, Rosedale, Chico Junior, Fair View

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Provides tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services. Provider will pre- and post-test students and provide services based on student need. Provider will supply ongoing progress reports to parents and the district per agreement.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Title I, No Child Left Behind Supplemental Services requirement to provide parents with individual tutoring services for their children.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) District Title I
2)
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☐ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 1,038.00 Per Unit, times 20.00 # Units = \$ 20,760.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 20,760.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

RCF# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Bob Holt
(Signature of Consultant)

Bob Holt
(Print Name)

6-3-08
(Date)

12. RECOMMENDED:

Janet R. Brinson
(Signature of Originating Administrator)

Janet Brinson, Director
(Print Name)

6/4/08
(Date)

13. APPROVED:

Janet R. Brinson
(Signature of District Administrator, or
Director of Categorical Programs)

Janet Brinson, Director
(Print Name)

6/4/08
(Date)

APPROVED:

Scott Jones
(Signature of Asst. Supt. – Business Services)

☒ Consultant ☐ Contract Employee
Scott Jones
(Print Name)

6/05/08
(Date)

14. Authorization for Payment:**CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

**DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)**

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

TITLE: **Pleasant Valley High School Telephone Switch Replacement**

Action _____
Consent X
Information _____

Agenda Item
June 18, 2008
Page 1 of 2

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background Information

The addition of the Performing Arts Center (PAC) to Pleasant Valley High School campus will trigger upgrades of several systems to service the building. These systems include telephone, fire alarm, energy management, etc. The replacement systems are being incorporated into the PAC scope of work. Currently the site is experiencing problems with its existing telephone system. The new telephone system can be separated from larger PAC project. District staff established the specifications for the required system and circulated requests for proposals from appropriate vendors.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The lowest proposal meeting the specifications was from Simplex Grinnell in the amount of \$44,846.00. The project funding source would be Measure A Bond funds.

Additional Information

The District's Telecommunication Specialist has become a certified IWATSU technician and will be able to service and maintain the new system.

Recommendation

It is requested that the Board of Education authorize the Superintendent or her designee to accept the Simplex Grinnell proposal for the provision and installation of the IWATSU telephone system at Pleasant Valley High School as per specifications.

BID RESULTS

PLEASANT VALLEY HIGH SCHOOL
TELEPHONE SWITCH REPLACEMENT

5.D.8.
Page 2 of 2

CONTRACTOR	BASE PROPOSAL
SIMPLEX GRINNELL LP 4650 Beloit Drive Sacramento, CA 95838	\$44,846
COMTEC Telephone & Data 1849 Keystone Dr. Redding, CA 96003	\$48,229

BOARD TO ACT ON AWARD OF BID ON: June 21, 2008

TITLE: Chico High School Elevator Service Agreement

5.D.9.

Page 1 of 10

Action _____
Consent X
Information _____

June 18, 2008

Prepared by: Michael Weissenborn, Facilities Planning/Construction Supervisor

Background information

In April 2007 the installation of an elevator at Chico High School was completed. The elevator was installed to bring the campus into compliance with the Americans with Disabilities Act.

The 12 month warranty service period has expired. The District has received a proposal for a maintenance agreement on the elevator from Kone, Inc, the elevator's manufacturer. Kone will systematically examine, maintain, adjust and lubricate the equipment. The term of this agreement is five years. The District reserves the right to cancel the agreement with 90 days written notice.

Educational Implications

Fiscal Implications

The cost of the maintenance agreement is \$5,400 annually. The source of funds will be Restricted Maintenance Account.

Recommendation

Staff recommends the Board direct the Superintendent or her designee to enter into the maintenance agreement for the elevator with Kone.



PREMIUM (~~COMPLETE MAINTENANCE~~) AGREEMENT FOR VERTICAL TRANSPORTATION


PURCHASER (Equipment Owner):

Chico Unified School District
2455 Carmichael Drive
Chico, CA 95928

SERVICE LOCATION:

Chico High School
901 Esplanade
Chico, CA 95926

EQUIPMENT DESCRIPTION

Make	Model	Freight		Passenger		Escalator	Walk	Other
		Traction	Hydraulic	Traction	Hydraulic			
KONE	 Powered by KONE EcoDisc™			1				

THIS CONTRACT/AGREEMENT, dated March 17, 2008, by and between Chico Unified School District, (Purchaser) and KONE Inc. (Contractor) is for Complete Maintenance for the vertical transportation located at Chico High School.

KONE and Purchaser, in consideration of the terms, covenants & conditions set forth, hereby agree as follows:

PERFORMANCE

KONE will systematically examine, maintain, adjust and lubricate the equipment. In addition, unless specifically excluded elsewhere, KONE will repair or replace the following if the repair or replacement is, in KONE's judgment, necessitated by normal wear and tear.

TRACTION ELEVATORS

EcoSystem® TRACTION ELEVATOR SYSTEM COMPONENTS

CONTROL SYSTEM

Control, isolation transformer, motion control PC board, load weigh adapter PC board, motherboard PC board, relay interface PC board, binary decoder PC board, user interface PC board, brake snubber PC board, control/expansion modules, relays, transformers, batteries, LED display modules, parallel input/output terminal blocks, specific microprocessor card racks for calls and common control interfaces.

CONTROL SYSTEM

Power supply, digital drive, armature filters, dynamic braking resistors, brake panel, card rack and microprocessor boards. The specific components include relay interface board, relay pilot board, power supply board, digital drive unit, motion adapter boards, main control board, brake control panel, normal/emergency terminal speed limit control, control power transformer, brake resistors, brake transformers, overload relay control, MSU board, parallel input/output board, serial input/output board, CPU board, specific microprocessor card racks for calls and common control interfaces.

KONE First Service technicians will be equipped with necessary field diagnostic and service tools. Microprocessor software examinations will be conducted to ensure dispatching and motion control systems are operating at proper levels.

GEARED/GEARLESS MACHINES

Worms, gears, thrusts, bearings, rotating elements, brake magnet coils, brushes, brake shoes, linings, pins, deflector, secondary and other sheaves, bearings and assemblies.

ELECTRICAL

Electrical wiring, conduit, ducts, and traveling cables from the elevator equipment to the machine room mainline disconnect switch, and hoistway outlets.

HOISTWAY AND PIT EQUIPMENT

Landing and slowdown switches, limits, car and counterweight buffers, overspeed governors, governor tension sheave assemblies and car counterweight safeties.

RAILS AND GUIDES

Guide rails, guide shoe gibs and rollers. Guide rails will be properly lubricated, except where roller guides are used.

HOIST ROPES

Hoist ropes will be properly lubricated and adjusted for equalized tension.

DOOR EQUIPMENT

Automatic door operators, hoistway and car door hangers, hoistway and car door contacts, door protective devices, hoistway door interlocks, door gibbs and auxiliary door closing devices.

SIGNALS AND ACCESSORIES

Car operating panels, hall push button stations, hall lanterns, emergency lighting, car and hall position indicators, lobby control panels, car operating panels, fireman's service equipment and all other signal and accessory facilities furnished and installed as an integral part of the elevator equipment.

Re-lamping of signal fixtures is included only during KONE's systematic examinations. Service requests related to re-lamping of signal fixtures will be considered billable.

HOUSEKEEPING

Purchaser and KONE have a shared responsibility to clean elevator machine rooms, pit areas, hoistway equipment including rails, interlocks, hoistway door hangers and tracks, relating devices, switches, buffers and car tops.

LUBRICANTS

KONE will use lubricants compounded under OEM's specifications or equal.

HOURS OF SERVICE

All work covered under this Agreement is to be performed during the regular working hours of regular working days of the elevator trade, unless otherwise indicated herein.

KONE SERVICE CENTER

The KONE Service Center is available 24-hours a day, seven days a week to respond to all calls and dispatch a service technician if necessary. In the unlikely event of an entrapment, a highest priority response will be given. If your unit is equipped with remote monitoring capabilities, KONE reserves the right to utilize this functionality and the phone line for the unit to collect data related to the use and operation of your equipment.

SERVICE REQUESTS (CALLBACKS)

This Agreement covers minor adjustment service requests during the regular working hours of regular working days of the elevator trade, unless otherwise indicated herein.

If Purchaser should require, at any time, service requests (unless included above) to be made on overtime, Purchaser will be charged only for the difference between KONE's regular hourly billing rate and KONE's regular overtime billing rate applicable for each overtime hour worked. All work outside the scope of this Agreement is to be performed by KONE at an agreed upon rate.

Purchaser will also be charged for travel time to and from project location at KONE's regular billing rates.

Service requests are defined as minor adjustments, corrections or emergency entrapments that require immediate attention and are not caused by reasons beyond KONE's control. Service

requests do not include work that requires more than one technician or more than two hours to complete.

EXCLUSIONS

KONE assumes no responsibility for the following items or services, which are excluded from the Agreement:

TRACTION ELEVATOR

Refinishing, repairing, replacement or cleaning of car enclosure, gates and/or door panels, door pull straps, hoistway enclosure, rail alignment, hoistway doors, door frames, sills, hoistway gates, finished flooring, power feeders, switches, their wiring and fusing, car light diffusers, ceiling assemblies and attachments, smoke or heat sensors, fireman's phone devices, intercoms, music systems, media displays, card-readers or other security systems, pit pumps, emergency power generators, light tubes and bulbs.

GENERAL

KONE shall not be obligated to make other safety tests other than those specified herein, equipment adjustments, or to install new attachments whether or not recommended or directed by insurance companies, or by federal, state, municipal, A.S.M.E. codes, or other governmental or non-governmental authorities. KONE will maintain the equipment performance and its components to the operating condition at the effective date of this agreement. KONE shall not be required to perform and keep records of firefighter's service testing, unless specifically included elsewhere in this agreement. KONE shall not be obligated to make equipment adjustments to achieve Code required Escalator Step/Skirt Performance Index or loaded gap values. KONE shall not be obligated to make changes or adjustments required by new or retroactive code changes. KONE will not be responsible to perform tests or correct outstanding violations or deficiency lists cited by code authorities or any third party agency prior to the effective date of this agreement. KONE will not be required to make renewals or repairs necessitated by fluctuations in the building AC power systems, adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit), excessive humidity, adverse environmental conditions, water damage, prior water exposure, rust, fire, explosion, acts of God, misuse, vandalism, theft, war, acts of government, labor disputes, strikes, lockouts or tampering with the elevator equipment by unauthorized personnel. KONE shall not be obligated to make repairs or renewals for damage or deterioration caused by UV rays.

KONE shall not be required to make renewals or repairs necessitated by negligence or misuse of the equipment or any other cause beyond its control except ordinary wear and tear. Obsolete items are excluded from this agreement. Obsolete items and the labor to replace them will be at the owner's expense. Obsolete items (including, but not limited to, assemblies, parts, components or systems) are defined as follows: An item for which the original design is no longer regularly manufactured by the OEM or the original item has been replaced with an item of different design. No exception to this exclusion will be made for items defined as obsolete above simply because they can be custom made or acquired at any price. Any modifications to existing equipment necessary to accommodate replacement components will also be at the owner's expense. KONE will not be required to furnish reconditioned or used parts.

INDEMNITY CLAUSE

Purchaser shall indemnify, defend and save harmless KONE from and against liabilities, losses and claims of any kind or nature imposed on, incurred by, or asserted against KONE arising out of the concurrent, active or passive negligence of KONE in any way connected with the services provided under this Agreement or the use or operation of the equipment. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE.

PURCHASER ASSURANCES

AUTHORIZED PERSONNEL

Purchaser agrees to furnish KONE with a list of authorized personnel responsible for building operations.

WIRING DIAGRAMS

Purchaser agrees to provide KONE with a complete set of as built wiring diagrams.

NOTIFICATION

In the event that the equipment is not functioning properly, purchaser agrees to shut down equipment and notify KONE for repair.

Purchaser agrees to notify KONE in the event of any injury or accident in or about the equipment included in this agreement. Verbal notification must be provided immediately and written notification must be provided within seven days.

OPERATION

Purchaser shall at all times be solely liable for the proper use of the equipment. Purchaser agrees to post any and all instructions and warnings to passengers related to the use of the equipment. Purchaser shall not permit anyone other than KONE to make repairs, additions, modifications, upgrades or adjustments to the equipment covered herein during the term of the agreement.

TESTING AND SERVICING

Purchaser agrees to perform the monthly firefighter's service testing and keep record of such tests, if required and not specifically included elsewhere herein. Purchaser agrees to annually maintain the mainline disconnect switch by a certified electrician and repair as necessary.

EQUIPMENT ACCESS

Purchaser agrees to provide safe access to the equipment and machine room areas for service and keep all machine rooms and pit areas free from water, stored materials and debris. Purchaser agrees to remove and dispose of any hazardous materials, water or waste according to applicable laws and regulations. Purchaser agrees to provide a safe workplace for our personnel.

SATISFACTION

If you are ever less than very satisfied with KONE's performance, Purchaser agrees to contact KONE immediately.

CONTRACT TERM

The service specified will be furnished from the effective date stated herein, and shall continue for an initial, ~~non-cancelable~~ term of FIVE (5) years. This Agreement will ~~automatically renew~~ *be renewable* for successive terms of FIVE (5) years thereafter. Either party may terminate this Agreement either ~~at the end of the initial FIVE (5) year term or at the end of any subsequent FIVE (5) year term by giving the other party ninety (90) days written notice, via certified mail, prior to the expiration date of the Agreement, the expiration date being FIVE (5) years from the effective date of this agreement or FIVE (5) years from the effective date of any subsequent renewal term. The parties acknowledge that delayed notice of termination shall constitute a material breach of contract and the entire remaining amount of the contract will accelerate and become due to KONE as liquidated damages. In the event of the sale, lease or other transfer of the ownership of the equipment described herein, or the premises in which it is located, Purchaser agrees to see that such Purchaser is made aware of this Agreement and assumes and agrees to be bound by the terms hereof for the balance of the Agreement. KONE may, at its sole discretion, terminate this Agreement at any time upon thirty (30) days advance notice in writing due to the Purchaser's~~ *For cause*

~~breach of contract, safety or liability issues or Purchaser's refusal to authorize necessary repairs or upgrades.~~

CONTRACT PRICE

KONE in consideration of \$1,350.00 (ONE THOUSAND THREE HUNDRED FIFTY AND 00/100 DOLLARS) payable by Purchaser quarterly in advance (equivalent to \$450.00/month), hereby agrees to furnish services herein described on the equipment within the agreement.

PRICE ADJUSTMENTS

The contract price will be adjusted annually on January 1 of each year of the contract. The payment adjustment will reflect the increase or decrease in labor costs.

Labor

100% of the current contract price will be increased or decreased by the percent increase or decrease in the straight time hourly labor cost. The current straight time labor cost is the sum of the straight time hourly rate plus the cost of fringe benefits (fringe benefits include but are not limited to welfare, pension, vacations, paid holidays, insurance, and other union contributions) paid to elevator examiners in the locality the equipment is maintained.

KONE reserves the right to additionally adjust the contract price under extraordinary circumstances if the cost of fuel, insurance or other administrative expenses increase.

PAYMENT TERMS

Payments are due within ten (10) days of date of invoice. A delinquent payment charge calculated at the rate of 1½% per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to delinquent payments. In the event of default of the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court cost in connection therewith. Failure to pay any sum due by Purchaser within sixty (60) days will be a material breach. KONE may at KONE's option declare all sums due or to become due for the unexpired term immediately due and payable as liquidated damages, and until the same are paid, KONE may suspend service, and be discharged from further obligations under the contract. If KONE exercises its right to suspend service, KONE shall not be responsible for injury or damage resulting from the lack of service. When service is resumed, Purchaser will be responsible for any costs KONE incurs as a result of the lapse in service.

These payment terms shall also be applicable to any charges for work outside the scope of this Agreement.

EXTENDED TERM SAVINGS OPTION

It is agreed that in consideration of Purchaser's selection of one of the extended contract terms set forth below, KONE will apply, upon acceptance of this agreement by Purchaser, the appropriate savings discount to the contract price throughout such contract term and all term periods subsequent thereto.

Contract Term Selected by Purchaser	Savings Applied By KONE	Indicate Purchaser's Selection by Signing the Appropriate Line
Ten (10) years	3%	_____
Fifteen (15) years	5%	_____
Twenty (20) years	7%	_____

PERFORMANCE CLAUSE

Purchaser may, at any time and at Purchaser's expense, call for an independent elevator consulting firm to evaluate KONE's performance within the scope of this contract. The elevator consulting firm shall be mutually agreed upon by Purchaser and KONE.

If it is found KONE is not complying with the terms of this Agreement, a detailed report shall be submitted to KONE outlining the specific requirements and a minimum period of ninety (90) days shall be allowed for KONE to correct the corresponding non-compliance.

In the event KONE fails to correct the noted material items within the allowed time, Purchaser shall have the right to terminate this Agreement by giving KONE ninety (90) days written notice. Notwithstanding this right, Purchaser remains obligated to pay all previously outstanding balances owed KONE.

TAX

Purchaser shall pay, in addition to the price, any tax imposed upon Purchaser by any existing or future law and the amount of tax imposed upon KONE, KONE's suppliers or Purchaser under any statute, court decision, rule or regulation currently effective or becoming effective after the date of this Agreement which is based upon or incident to the transfer, use, ownership, or possession of the materials or equipment involved in the performance hereof or the services rendered, hereunder.

OBLIGATIONS OF THE PARTIES

Nothing in this Agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment covered by this Agreement. Purchaser shall be solely responsible for supervising the use of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchaser's customarily carry for the life of this contract (naming KONE as an additional insured) arising out of the services provided under the Agreement and/or the ownership, maintenance, use or operation of the equipment described herein.

Neither KONE nor its affiliates shall be liable for any loss, damage, detention or delay caused by accidents, strikes, lockouts, material shortages or by any other cause which is beyond its reasonable control, or in any event, for incidental or consequential damages. KONE shall not be liable for any work, service or material other than that specifically mentioned herein.

KONE will not be liable for any indirect, consequential, or special damages including but not limited to fines, penalties, loss of profits, goodwill, business or loss of use of equipment or property.

ADDITIONAL TERMS

This Agreement shall constitute, exclusively and entirely, the agreement for the service described and all prior representations or agreements relating thereto, whether written or verbal, shall be deemed to be merged herein and this Agreement including changes in or additions to shall not be binding upon KONE until approved by a local Office Manager or one of its executive officers at Moline, Illinois. Submission of this contract does not void or otherwise nullify the existing contract until this new contract is signed and approved by both parties. The Terms and Conditions set

forth herein shall prevail over and supersede any terms and conditions contained in any documents provided by Purchaser.

This Agreement is confidential between Purchaser and KONE and shall not be distributed to third parties.

VENUE

The Purchaser does hereby agree that the exclusive venue for any dispute between the parties shall be in the County of Rock Island, State of Illinois.



First Service Contact Information

Customer Contact

Service Location Chico High School Service Agreement Number
Agreement Effective Date April 12, 2008 (expiration of 12-month warranty period)
Contact Person Mike Weissenborn Telephone Number 530-891-3140 Fax Number tbd Email Address tbd

KONE Contact

KONE Account Representative Tom Betts Telephone Number 916-372-1458 Fax Number 916-372-1426 E-Mail Address thomas.betts@kone.com KONE Service Manager Barry Hoff 24 Hour Call Center 877-276-8691 Website Address www.kone.com
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Purchaser (Equipment Owner)

Address Chico Unified School District 2455 Carmichael Drive Chico, CA 95928 Contact Person Mike Weissenborn Telephone Number 530-891-3140 Fax Number tbd Email Address tbd
--

ACCEPTANCE

The parties to the service agreement agree to the conditions contained herein:

Signed for and on behalf of Chico Unified School District

(Signature)

(Print Name)

(Print Title)

Date: ___/___/___

Respectfully submitted,
KONE, Inc.

(Submitted By) Tom Betts

(Approved By) Authorized Representative

Date: ___/___/___

PROPOSED AGENDA ITEM: **Parking Lot Lease with California State University, Chico**

Prepared by: Jan Combes, Assistant Superintendent
Business Services

XXX Consent
_____ Information Only
_____ Discussion/Action

Board Date: June 18, 2008

Background Information:

The district has leased the parking lot adjacent to our Chico Senior High School campus to Chico State since 2005. The lot is located on the corner of Sacramento and Warner Streets. Chico State University utilizes this space for students, faculty, staff and guests to park while attending activities at the college. The lease was renewed in 2006 for a two year period ending June 30, 2008.

The income is passed through the district for use by Chico High School for property and building improvements on that school site.

The college as requested to renew the agreement and the district proposes to renew the terms for one year only. In 2009-10 this area may be needed as part of the staging area for construction on the campus.

The college has agreed to the terms. The rent will be increased by 5.66%, based on the proposed cost of living increase for schools for next year.

Amended #2 is attached for the Board's consideration and review.

Education Implications:

None

Fiscal Implications:

\$28,961 in one-time rental income expected for 2008-09 school year.

Staff Recommendation:

Extend the lease as outlined in Amendment #2 for a one-year period ending June 30, 2009.

LEASE
between
CHICO UNIFIED SCHOOL DISTRICT
and
CALIFORNIA STATE UNIVERSITY, CHICO

CUSD Parking Lot Lease

The Lease between Chico Unified School District (hereinafter called Lessor) and the State of California Trustees, California State University, acting by and through the California State University, Chico for lease of the parking lot located on Lessor's property (West Sacramento Avenue and Warner Street) is hereby amended as follows:

TERM

2.

The term shall be extended for a one-year period, beginning July 1, 2008 and ending on June 30, 2009

RENT

4.

Rent to be paid by University, in arrears, as follows:

08/09 Fiscal Year – Two equal payments by January 31, 2009 and by June 30, 2009

Rent for the 2008-09 fiscal year shall be increased by the annual COLA for K-12 adopted budget, anticipated to be 5.66%:

original rent \$26,222 x 1.0453 x 1.0566 = \$28,961
COLA COLA
07-08 08-09

USE OF UNIVERSITY FACILITIES

No additional changes, beyond the terms outlined in the terms of Amendment #1

CHICO UNIFIED SCHOOL DISTRICT

CALIFORNIA STATE UNIVERSITY, CHICO

Jan Combes
Assistant Superintendent – Business Services

Lorraine Hoffman
Vice President for Business and Finance

Date

Date

**Original
Agreement**

CALIFORNIA STATE UNIVERSITY

LEASE COVERING PREMISES LOCATED AT

Parking lot at Chico High School - corner of Sacramento and Warner Streets
Chico, California

TENANT AGENCY

Trustees of the California State University
California State University, Chico

Preamble

THIS LEASE, made and entered into this 1st day of July, 2005 by and between

Chico Unified School District

hereinafter called the Lessor, without distinction as to number or gender, and the Trustees of the California State University, hereinafter called University:

WITNESSETH

Description

1. The Lessor hereby leases unto the University and the University hereby hires from the Lessor those certain premises with the appurtenances situated in the City of Chico, County of Butte, State of California, and more particularly described as follows:

A parking lot on approximately 99,450 square feet (measured from face of curb) of property identified on the enclosed Exhibit "A" for the purpose of providing parking for students, faculty, staff and guests attending activities at California State University, Chico.

Term

2. The term of this lease shall commence on **July 1, 2005** and shall end on **June 30, 2006** with such rights of termination as may be hereinafter expressly set forth. This lease may be extended by written amendment, for three additional one year terms.

If Lessor should lose its off-site parking permit via City of Chico action, this lease shall become null and void as of the date such permit expires.

Early Termination

3. The University may terminate this lease at any time effective on or after January 1, 2006 by giving written notice to the Lessor at least thirty (30) days prior to the date when such termination shall become effective.

Rent

4. Rental shall be paid by the University in arrears by January 31, 2006 and by June 30, 2006 as follows:

Total annual cost to rent/lease is \$26,222 for the term of this lease. Rent will be paid in two installments as indicated above and after receipt of invoice from Lessor.

Lease # 17458
Page 2 of 5

Rental payable hereunder for any period of time less than six (6) months shall be determined by prorating the monthly rental herein specified based on the actual number of days in the month. Rental shall be paid to Lessor at the address specified in Paragraph 5 or to such other address as the Lessor may designate by a notice in writing. It is understood and agreed by and between the parties that, at the University's option, the dates shown in Paragraphs 2 and 3 and the dates and dollar amounts shown in Paragraph 4 will automatically be adjusted to coincide with the actual occupancy date of the University into the subject facility, should the actual occupancy date be after the date shown in Paragraph 2. If the University exercises this option, it is agreed that the University will complete an amendment to the lease to reestablish the above mentioned dates.

Notices

5. All notices and correspondence herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States Mail, certified and postage prepaid and addressed as follows:

To the Lessor

Chico Unified School District
1163 East Seventh Street
Chico, CA. 95928-5999
Attn: Randy Meeker, Assistant Superintendent

and to the University

California State University, Chico
400 W. 1st Street
Chico, CA. 95929-025
Attention: Dennis C. Graham, Vice-President, Business and Finance

with copy to

Lease Coordinator
Procurement & Contract Services
CSU, Chico
400 W. 1st Street
Chico, CA 95929-0244

ALL NOTICES AND CORRESPONDENCE MUST REFERENCE TENANT AGENCY AND PREMISES ADDRESS

Rental warrants shall be made payable to Chico Unified School District and mailed to above address.

Nothing herein contained shall preclude the giving of any such written notice by personal service. The address to which notices and correspondence shall be mailed to either party may be changed by giving written notice to the other party.

Use of University Facilities:

6. University agrees to allow the Chico Unified School District hereinafter called CUSD to use the following University facilities based on the following fees and services per event. All facilities must be reserved through the University Facilities Reservations department using the following agreed upon rates per use which includes the following described services:

- **University Stadium for football games** Cost = \$ 1,198
This includes Freshman, JV & Varsity. Services by University includes custodial service, stocking restrooms and cleanup of both restroom facilities after the games. Paper supplies, consumables and field preparation (lining) will be provided before the first game (Freshman) only. The University will also sweep the parking lots after the games. Cost includes facility use fee (waived), utilities, i.e. lights, sewer and water. This also includes two University Police officers and one House Manager (from University Public Events). CUSD shall provide trash pickup and removal within the stadium after the games. CUSD and University Representative (Custodial Manager) shall walk the facility before each use to confirm prior condition. Custodial Manager shall contact CUSD representative regarding stadium condition after each use if not satisfactory.
- **Harlen Adams (PAC 144) or Laxson Auditorium** Cost = \$ 1,400
Cost based on 4 hours of use. Services by University includes providing and stocking of paper supplies and University to cleanup after the event. Cost includes all consumables, facility use fee (waived), utilities, i.e. air conditioning or heating, sewer, water and lights. A House Manager (from University Public Events) will be at the events. This cost also includes the lighting and stage technicians needed for the event.
- **Acker Gymnasium for Basketball games** Cost = \$ 1,839
Cost based on 4 hours of use. Services by University includes bleacher setup and take down; University custodial coverage and cleanup after the game; consumables, paper supplies, facility use fee (waived), lighting, air conditioning,

Lease # 17458
Page 3 of 5

water and sewer. University shall clean the parking lots and outside of the facility. A House Manager (from University Public Events) will be at the event.

- **University Stadium for Commencement**

Cost = \$ 460

Cost based on 4 hours of use. Services by University includes delivery of chairs, providing and stocking of paper supplies and cleanup of both restrooms and parking lot. CUSD provides its own setup and cleanup within the Stadium after the event. A House Manager (from University Public Events) will be at the event. University shall provide a total of 1,300 chairs for use by CHS and PVHS. CHS chairs will be dropped off and picked up at University Stadium. PVHS will pick-up chairs and return to the University within five days.

Football games will be invoiced upon completion of the season. All other events will be invoiced individually, upon occurrence of each event.

Services, Utilities and Supplies

7. University shall pay for lighting of parking lot and emergency phone service (Blue light phone.)

Repair and Maintenance

8. University shall provide parking lot cleanup, fencing repairs and tree trimming within the leased area. University shall not provide tree trimming in the City of Chico Right of Way.

Alterations

9. The University shall have the right during the existence of this lease to make alterations, attach fixtures and erect additions, structures or signs in or upon the leased premises. Such fixtures, additions, structures or signs so placed in or upon, or attached to, the leased premises under this lease or any extension thereof shall be and remain the property of the University and may be removed therefrom by the University prior to the termination or expiration of this lease or any renewal or extension thereof, or within a reasonable time thereafter.

Assignment and Subletting

10. The University shall not assign this lease without prior written consent of the Lessor, which shall not be unreasonably withheld, but shall in any event have the right to sublet the leased premises.

Quiet Possession

11. The Lessor agrees that the University, while keeping and performing the covenants herein contained, shall at all times during the existence of this lease peaceably and quietly have, hold, and enjoy the leased premises, without suit, trouble or hindrance from the Lessor, or any person claiming under Lessor.

Inspection

12. The Lessor reserves the right to enter and inspect the leased premises at reasonable times, and to render services and make any necessary repairs to the premises.

Destruction

13. If the leased premises are totally destroyed by fire or other casualty, this lease shall terminate. If such casualty shall render ten (10) percent or less of the floor space of the leased premises unusable for the purpose intended, Lessor shall effect restoration of the premises as quickly as is reasonably possible, but in any event within thirty (30) days.

In the event such casualty shall render more than ten (10) percent of such floor space unusable but not constitute total destruction, Lessor shall forthwith give notice to University of the specific number of days required to repair the same. If Lessor under such circumstances shall not give such notice within fifteen (15) calendar days after such destruction, or if such notice shall specify that such repairs will require more than ninety (90) days to complete from date such notice is given, University, in either such event, at its option, and in addition to maintaining occupancy, may terminate this lease or, upon notice to Lessor, may elect to undertake the repairs itself, deducting the cost thereof from the rental due or to become due under this lease and any other lease between Lessor and University.

In the event of any such destruction other than total, where the University has not terminated the lease as herein provided, or pursuant to the terms hereof has not elected to make the repairs itself, Lessor shall diligently prosecute the repair of said premises and, in any event, if said repairs are not completed within the period of thirty (30) days for destruction aggregating 10 percent (10%) or less of the floor space, or within the period specified in Lessor's notice in connection with partial destruction aggregating more than 10 percent (10%), the University shall have the option to terminate this lease or complete the repairs itself, deducting the cost thereof from the rental due or to become due under this lease and any other lease between Lessor and University.

In the event the University remains in possession of said premises though partially destroyed, the rental as herein provided shall be reduced by the same ratio as the net square feet the University is thus precluded from occupying bears to the total net square feet in the leased premises. "Net square feet" shall mean actual inside dimensions and shall not include public corridors, stairwells, elevators, and restrooms.

It is understood that the University or its agent has the right to enter its destroyed or partially destroyed leased facilities no matter what the condition. At the University's request, the Lessor shall immediately identify an appropriate route through the building to access University space. If the Lessor cannot identify an appropriate access route, it is agreed that the University may use any and all means of access at its discretion in order to get to its leased space.

Subrogation Waived

14. To the extent authorized by any fire and extended coverage insurance policy issued to Lessor on the herein leased premises, Lessor hereby waives the subrogation rights of the insurer, and releases the University from liability for any loss or damage covered by said insurance.

Prevailing Wage Provision

15. Lessor shall cause to be paid to each workman employed in the performance of the construction, maintenance, or service including janitorial, required by this lease whether employed directly by Lessor or otherwise, the rate of wages generally prevailing for such workman's skill or trade in the area in which the leased premises are located.

For those projects defined as "public works" pursuant to Labor Code Section 1720.2, the following shall apply:

- A. Lessor/contractor shall comply with prevailing wage requirements and be subject to restrictions and penalties in accordance with Section 1770 et seq. of the Labor Code which requires prevailing wages be paid to appropriate work classifications in all bid specifications and subcontracts.
- B. The Lessor/contractor shall furnish all subcontractors/employees a copy of the Department of Industrial Relations prevailing wage rates which Lessor will post at the job site. All prevailing wage rates shall be obtained by the Lessor/contractor from:

Department of Industrial Relations
Division of Labor Statistics and Research
455 Golden Gate Avenue
San Francisco, California 94142
- C. Lessor/contractor shall comply with the payroll record keeping and availability requirements of Section 1776 of the Labor Code
- D. Lessor/contractor shall make travel and subsistence payments to workers needed for performance of work in accordance with Section 1773.8 of the Labor Code
- E. Prior to commencement of work, Lessor/contractor shall contact the Division of Apprenticeship Standards and comply with Section 1777.5, Section 1777.6, and Section 1777.7 of the Labor Code and Title B, Section 20 et seq. of the Administrative Code

Fair Employment Practices

16. During the performance of this lease, the Lessor shall not deny benefits, harass or allow harassment, to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully, harass or allow harassment against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition marital status, age or sex. Lessor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination and harassment.

Lease # 17458
Page 5 of 5

Lessor shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Administrative Code, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code Sections 11135-11139.5), and the regulations or standards adopted by the awarding State agency to implement such article.

M/W/DVBE Participation Requirements

17. Lessor hereby represents and certifies that it has fully complied with all Minority, Women, and Disabled Veteran Business Enterprise (M/W/DVBE) participation goals or has made good faith efforts, as the case may be, as required by Public Contract Code Section 10115 et seq., and further agrees that the University or its designees will have the right to review, obtain, and copy all records pertaining to the contract. Lessor agrees to provide the University or its designee with any relevant information requested and shall permit the University or its designee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this requirement. Lessor further agrees to maintain such records for a period of three (3) years after final payment under the contract.

Upon completion of this lease, Lessor agrees to submit a final report identifying all M/W/DVBES used in providing services or supplies to this lease. Efforts to include M/W/DVBES in this contract do not end with the award of a lease, but continue for as long as the Lessor is purchasing materials and supplies and needs subcontractors.

Service Credit

18. Lessor agrees that the rental provided under the terms of paragraph 4 hereof is based in part upon the costs of the services, utilities and supplies to be furnished by Lessor pursuant to paragraph 13 hereof and that should the University vacate the premises prior to the end of the term of this lease, or, if after notice in writing from the University, all or part of such services, utilities or supplies for any reason are not used by the University, then, in such event, the monthly rental as to each month or portion thereof as to which such services, utilities or supplies are not used by the University shall be reduced by an amount equal to the average monthly costs of such unused services, utilities or supplies during the six-month period immediately preceding the first month in which such services, utilities or supplies are not used.

Holding Over

19. In the event the University remains in possession of the premises after the expiration of the lease term, or any extension thereof, this lease shall be automatically extended on a month to month basis, subject to thirty (30) days termination by either party, and otherwise on the terms and conditions herein specified, so far as applicable. If the last rental amount shown in Paragraph 4 included the amortization of a capital sum expended by Lessor for certain alterations and improvements, as described in a separate paragraph, and the capital sum has been fully amortized, the holdover rent shall be reduced by the amount of the monthly amortization payment.

Surrender of Possession

20. Upon termination or expiration of this lease, the University will peacefully surrender to the Lessor the leased premises in as good order and condition as when received, except for reasonable use and wear thereof and damage by earthquake, fire, public calamity, the elements, acts of God, or circumstances over which University has no control or for which Lessor is responsible pursuant to this lease. The University shall have no duty to remove any improvements or fixtures placed by it on the premises or to restore any portion of the premises altered by it, save and except in the event University elects to remove any such improvements or fixture and such removal causes damages or injury to the leased premises, and then only to the extent of any such damage or injury.

Time of Essence, No Oral Agreements

21. It is mutually understood and agreed that no alterations or variations of the terms of this lease shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

LEASE #17458
Amendment #1
Page 1 of 2

LEASE
between
CHICO UNIFIED SCHOOL DISTRICT
and
CALIFORNIA STATE UNIVERSITY, CHICO

CUSD Parking Lot Lease

The Lease between Chico Unified School District (hereinafter called Lessor) and the State of California Trustees, California State University; acting by and through the California State University, Chico for lease of the parking lot located on Lessor's property (West Sacramento Avenue and Warner Street) is hereby amended as follows:

TERM

2.

The term shall be extended for a two-year period, beginning July 1, 2006 and ending on June 30, 2008

RENT

4.

Rent to be paid by University, in arrears, as follows:

06/07 Fiscal Year – One payment by June 30, 2007

07/08 Fiscal Year – Two equal payments by January 31, 2008 and by June 30, 2008

Rent increase for the 07/08 fiscal year shall be based on the annual COLA for K-12 adopted in the Governor's budget.

USE OF UNIVERSITY FACILITIES

6.

Change first paragraph to read as follows:

University agrees to allow CUSD, on a facility available basis, to use the University facilities based on the fees and services per event listed & described below. Commencing with the 2007/08 fiscal year, costs for usage of University facilities to be adjusted by the annual COLA for K-12. All facilities must be reserved through the University Facilities Reservations process and CUSD shall provide insurance as specified by Facilities Reservations.

Add the following as the second paragraph:

Scheduling - CHS football and basketball schedules must be approved by Facilities Reservations prior to finalization each year. Athletics will provide a tentative fall soccer schedule to Facilities Reservations on or before October 15th of each year. Facilities Reservations will notify Chico High and all conflicts will be identified and resolved on a case by case basis. Solutions for discussion will include moving Chico High football games to Saturday afternoons. The University has the right to "bump" up to three (3) games each season. These games would move to Saturdays at 11 am and 1 pm on conflicting dates, if necessary.

LEASE #17458
Amendment #1
Page 2 of 2

University Stadium for football games
Add the following to the end of paragraph:

The Peanut Bowl is to occur on Friday night in conjunction with the Almond Bowl. The game times are to be 4 pm, 6 pm, and 8 pm. CHS will have access to the stadium at 3 pm on game day.

All other terms and conditions of the original Lease #17458 shall remain unchanged.

CHICO UNIFIED SCHOOL DISTRICT

Randy Meeker
Assistant Superintendent – Business Services

Date

CALIFORNIA STATE UNIVERSITY, CHICO

Dennis C. Graham
Vice President for Business and Finance

Date

PROPOSED AGENDA ITEM: Grants and Resource Development Update

Prepared by: Liz Metzger

☐ Consent
☒ Information Only
☐ Discussion/Action

Board Date: June 18, 2008

Background Information

In the 2005-06 academic year, the CUSD funded a part-time grant developer position as a first step in developing a strategic approach to grant development. This approach includes planning, researching, and writing grant proposals, working closely with site and district personnel to understand site needs and district priorities, and building capacity among site teachers and staff to develop their own grant proposals.

Education Implications

Grant funding is an increasingly important supplement to our local budget in developing and maintaining quality programs and options for students. As outlined in the attached update, the grants received this year support and improve student learning, through the development of programs, through professional development for teachers, and through facilities construction and modernization. Many state grants opportunities this year focused on career-technical education and on improving the teaching of science, math and technology; the grants we received reflect that focus.

Fiscal Implications

Grants received by the district generate indirect costs at the state-approved rate (4.2% for 2008-09); these costs go into the general fund. Additional payments to the district for specific grant-related services (mid-year and end-of-year reports, evaluations, etc.) are written into grants where appropriate.

Chico Unified School District
New Grants Awarded : 2007-08

Date	Grant Title	Funding Source	Purpose	Amount Awarded	Grant Writers
5/08	California Partnership Academy (SB70 funding-5 years only)	CDE	To create a partnership academy in Horticulture and Plant Science at Chico High	\$359,000	Quinn Mendez, Liz Metzger
3/08	Career-Technical Facilities Application (Prop 1D)	CDE	To modernize and expand the Culinary lab at Pleasant Valley High School	\$473,447	Priscilla Burns, Liz Metzger
3/08	Career-Technical Facilities Application (Prop 1D)	CDE	To modernize and expand the Ag facilities at CHS	\$831,872	Kevin Payne, Liz Metzger
3/08	Specialized Secondary Program	CDE	To plan and implement a teaching academy at Chico High, with a focus on math and science	\$285,000	Ron Pope, Liz Metzger
1/08	California Partnership Academy	CDE	To fund a Partnership Academy in Hospitality and Tourism at PVHS	\$82,000 annually	Priscilla Burns
11/07	Career-Technical Facilities Application (Prop 1D)	CDE	To modernize an existing facility and create a residential construction lab at Pleasant Valley High School	\$9,425	Miles Peacock, Liz Metzger
11/07	Math and Science Partnership Grant - Science	CDE	In partnership with the CSUC science education faculty, the WestEd/K-12 Alliance and Lawrence Livermore Labs, to provide professional development in science for teachers in grades 5-8.	\$1,078,943	Leslie Atkins (CSUC), Anne Stephens, Liz Metzger
11/07	Math and Science Partnership Grant - Math	CDE	In partnership with the CSUC math education faculty, the Butte County Office of Education and the Chico Math Project, to provide professional development in math for teachers in grades 3-7.	\$1,635,312	Rapti de Silva (CSUC), Katy Early, Liz Metzger
11/07	Career-Technical Facilities Application (Prop 1D)	CDE	To modernize an existing facility and create a residential construction lab at Pleasant Valley High School	\$9,425	Miles Peacock, Liz Metzger
11/07	Career-Technical Facilities Application (Prop 1D)	CDE	To modernize and expand the welding lab at Pleasant Valley High School	\$242,434	Miles Peacock, Liz Metzger
11/07	Career-Technical Facilities Application (Prop 1D)	CDE	To expand Chico High's existing theater into broadcast facility capable of supporting career pathway programs in Media and Design Arts, Production and Managerial Arts, and Performing Arts	\$963,221	Ron Pope
9/07	Enhancing Education Through Technology-Competitive (Rnd 6)	CDE	To increase capacity to use technology to enhance teaching and learning at five elementary (4-8) sites (McManus, Parkview, Citrus, Chapman, Rosedale)	\$291,000	Vikki Gillett, Liz Metzger
Total of New Grants Awarded September 2007-May 2008				\$6,261,079	

2007-08: \$6,261,079
2006-07: \$539,853
2005-06: \$2,589,991
Total (July 2005-May 2008): \$9,390,923

PROPOSED AGENDA ITEM: Safe and Drug Free Schools Board Policy 5131.7

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: June 18, 2008

Prepared by: Director Bernard Vigallon

Background Information

During the 2007-08 Categorical Program Monitoring review of Safe and Drug Free Schools and Communities and State Tobacco-Use Prevention Education, it was noted that Board Policy 5131.7 needs additional language to be compliant and State and Federal Law. The policy must include the following: *"the expulsion for not less than one year of any student who is determined to have brought a firearm to school or to have possessed a firearm at the school."*

Education Implications

Adding this required component to Board Policy will bring CUSD policy 5131.7 in compliance with State and Federal law.

Fiscal Implications

None to the general fund.

Additional Information

N/A



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

6.A.2.

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Board Policy:

#5131.7

Section: 5000

Students

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WEAPONS AND DANGEROUS INSTRUMENTS

The Board of Education desires students and staff to be free from the fear and danger presented by firearms and other weapons.

(cf. 0450 – Comprehensive Safety Plan)
(cf. 5116.1 – Intradistrict Open Enrollment)
(cf. 5131 – Conduct)
(cf. 5144 – Discipline)

Possession of Weapons

The Board prohibits any person other than authorized law enforcement or security personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, or at a school-related or school-sponsored activity away from school.

(cf. 3515.3 - District Police/Security Department)

Any student who is determined to have brought a firearm to school or possessed a firearm at school, as verified by a school employee, shall be expelled for not less than one year, except that the Board may set an earlier date for readmission on a case-by-case basis, in accordance with Board policy and administrative regulation. (Educational Code 48915; 20 USC 7151)

(cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Disabilities))

Students possessing or threatening others with any weapon, dangerous instrument, or imitation firearm are subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations.

Under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff and the public, any school employee is authorized to confiscate a weapon, dangerous instrument or imitation firearm from any person on school grounds.

(cf. 4158/4258/4358 - Employee Security)

The principal or designee shall notify law enforcement authorities when any student possesses a weapon or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7151)

Possession of Pepper Spray

The Board recognizes that students age 16 or older may legally possess tear gas or tear gas weapons such as pepper spray for the purpose of self-defense. However, to prevent potential misuse that may harm students or staff, students are prohibited from carrying such items on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

(cf. 5125 – Student Records)

Policy Adopted: 02-21-07



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Students

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Legal Reference:

EDUCATION CODE

35291 Governing board to prescribe rules for discipline of the schools
48900 Grounds for suspension/expulsion
48902 Notification of law enforcement authorities
48915 Required recommendation for expulsions
48916 Readmission
49330-49335 Injurious objects

PENAL CODE

245 Assault with deadly weapon
417.2 Imitation firearms
417.4 Imitation firearm; drawing or exhibiting
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school or on school grounds; exception
653k Soliciting a minor to commit certain felonies
12001 Control of deadly weapons
12020-12028.5 Unlawful carrying and possession of concealed weapons
12403.7 Weapons approved for self defense
12220 Unauthorized possession of a machinegun
12401 Tear gas
12402 Tear gas weapon
12403.7 Weapons approved for self defense
12403.8 Minors 16 or over; tear gas and tear gas weapons

UNITED STATES CODE, TITLE 20

6301-7941 No Child Left Behind Act; especially:
7151 Gun-Free Schools Act

Management Resources:

CDE COMMUNICATIONS

0401.01 Protecting Student Identification in Reporting Injurious Objects

WEB SITES

CDE, Safe Schools and Violence Prevention Office: <http://www.cde.ca.gov/spbranch/safety/safetyhome>
CSBA: <http://www.csba.org>

TITLE: Hooker Oak School Annual Evaluation Report

Action: _____
Consent: _____
Information: X _____

Board Date: June 18, 2008

Prepared by: Carolyn Adkisson

Background Information

The CUSD Board of Education adopted a Board resolution on October 5, 2004 to formally recognize Hooker Oak School K-8 Open Structure Classrooms as an alternative school of choice per Education Code 58500. Alternative schools of choice are required to annually evaluate their program and report how well it is reaching its objectives. The data, findings, conclusions and recommendations of the evaluation report must be presented to the local school board and then sent to the State Superintendent of Public Instruction.

Educational Implications

The annual evaluation report provides teachers, parents and students the opportunity to reflect upon the success that Hooker Oak School has had in reaching its objectives and then use this evaluation to plan its next steps in further improving student learning and its school program.

Fiscal Implications

None

Proposed Agenda Item: 2007-08 K-12 Library Report

Discussion: X

Board Date: June 18, 2008

Consent:

Information:

Prepared by: Carolyn Adkisson

Background Information

Each school in CUSD has a school site library that is designed to support the educational process. Each library is staffed by a library media aide to assist students and teachers in accessing the library's print and media resources. An Elementary Library Media Teacher is responsible for the operation of all of the elementary school site libraries and a Junior High School Library Media Teacher oversees the libraries at the three junior high schools. Pleasant Valley High School and Chico High School each have a Library Media Teacher assigned to their school sites.

Educational Implications

The annual K-12 Library Report focuses on the 2007-08 goals, library use statistics and major accomplishments of the library programs.

Fiscal Implications

None

Additional Information

Each library report is prepared by the site Library Media Teacher.



Annual Library Report 2007-08

Schools: Elementary Libraries at:

Date: June 9, 2008

Chapman, Citrus, Cohasset, Emma Wilson, Forest Ranch, Hooker Oak, John McManus, Little Chico Creek, Marigold, Neal Dow, Parkview, Rosedale, Shasta, Sierra View

Library Media Teacher (LMT): M.F. Specchierla

Classified Library Media Assistant Staff (LMA):

Sandi Herbert – Senior Library Clerk & Neal Dow Library Media Assistant
Patty Black – Emma Wilson Library Media Assistant, **Judy Christopherson** – Chapman Library Media Assistant, **Denise Coppage** – Cohasset Library Media Assistant, **Celeste Eisenman** – Shasta Library Media Assistant, **Amy Evans** Little Chico Creek Library Media Assistant, **Denise Hardy** – Rosedale Library Media Assistant, **Susan Levine** – Citrus & Shasta Library Media Assistant, **Andrea Miller** – John McManus Library Media Assistant, **Leslie Phillips** – Forest Ranch & Parkview Library Media Assistant, **Marian Rupp** – Sierra View Library Media Assistant, **Karen Wagner** – Hooker Oak & Marigold Library Media Assistant

Goals for 2007-2008

- A thorough analysis of the district's school libraries and their collections to provide for a solid foundation of curricular support that thematically integrates library resources and technology into existing and new curriculum.

Statistics (combined for all Elementary Libraries)

Total Students served	6,276
Average students served per day (180 days)	120
Total classes served	272
Average classes served per day	70
Total books in collection	131,995
Book/student ratio (CBEDS)	21 : 1
CA Average 17:1 US Average 22:1	
Average Age of Book Collection	1992
Circulation statistics (books, DVDs, prints, etc.)	187,157
Additions to collection	4,736
Materials acquisition budget	\$0.00
Staffing (LMT) : student ratio	1 : 6,276
Staffing (LMA) : student ratio	5.7 : 6,276

Summary of Major Accomplishments

1. School Library Facilities

- Conducted facilities surveys, analyzed and discussed findings, prioritized improvements needed
- Planned and coordinated school library closures at Forest Ranch and Cohasset including inventory, removal, and identification of library resources for future placement at designated sites
- Standardized library policies and procedures while maintaining the uniqueness of each school library as a reflection of each school's culture
- Check In and Check Out procedures reviewed with staff particularly procedures for checking out books when LMA not scheduled or absent – this was important due to spending freeze LMA's were not authorized substitutes for absences until the third consecutive day of absence.
- Fines and billing policies and procedures reviewed with staff to assure consistency and equity when issuing and collecting fines
- Coordinated and planned regular Library Staff meetings between LMT, LMA's, and Administration, both in person and through email correspondence, as part of District wide PLC focus to achieve stated goals and objectives.
- Participation in Reading Is Fundamental Grant book giveaway to students at Rosedale, Participation in Night of Stories at Neal Dow School and Coordination with LMA Leslie Phillips on Mike Graf author visit to Parkview and Forest Ranch.

2. School Library Collections

- Coordinated collection analyses and reports for dissemination to staff and administration for start of 2008-09 school year that highlight strengths and weaknesses of school libraries that would affect curriculum needs and student achievement
- Planned, coordinated, and carried out inventory and weeding schedule for all elementary sites – 10 of 14 school libraries inventoried as of May 2008 with remainder to be completed in Fall 2008
- Coordinated with school site Parent Teacher Associations on fund raising activities to support school library collections. The majority of additions to the school library collection were added by donation. Remainder were purchased with one time funding of \$3,432.10 through Sierra Cascade Nutrition and Activity Consortium

3. School Library Support of Curriculum

- Conducted ninety-five class visits since January 2008 that collaborated with teachers on existing and new curriculum while implementing information literacy skills and cross curricular and thematic units – see subjects in bullet point below.
- Developed online resources pages for the following curriculum subjects: Animals, MLA Works Cited & Bibliography Help, The Ancient World, California Mission Slide Show Using OpenOffice.org, California Missions, California Gold Rush, Iditarod, California Young Reader Medal, and American Library Association Award Winners Online at: <http://www.chicousd.org/dna/libraries/index.html>
- Participated in Accelerated Reader professional development workshop at Parkview.
- Wrote an EETTC Grant for Hooker Oak and Sierra View which allowed for collaboration with staff from both sites and CSUC. The grant focused on developing a partnership with CSUC Center for Math and Science to provide professional

development to teachers and develop science curriculum while implementing technology. Acceptance of grant is pending in August 2008.

- Participated in STEM meetings by providing coordination of resources to interested colleagues.

Professional Growth

- Attended California Department of Education sponsored Achievement Gap Summit November 13-14, 2007 at the Sacramento Convention Center
- Participated in monthly LMT meetings for articulation and coordination
- Participated in District 4th Grade Level Meeting January 22, 2008
- Participated in District Program Improvement Meeting, February 27, 2008 at Chico Masonic Hall
- Participated in District 6th Grade Level Meeting March 11, 2008
- Attended Staff Development Workshop "Note Your Notes" at Pleasant Valley HS, March 26, 2008
- SharePoint training with Michael Greer
- Learned to create wiki's; regularly contributed to the CUSD LMT wikispace.

Goals and Objectives for 2008-09

Goals:

Disseminate and act on analyses of the district's school libraries and their collections with administrators, teachers, and other community members to provide for a solid foundation of curricular support that thematically integrates library resources and technology into existing and new curriculum.

Objectives:

My priorities will be focused on these areas:

1. School Library Facilities

- Conduct facilities surveys, analyze and discuss findings, prioritize improvements needed, market strengths to sites based on goals and objectives identified in Single Plan for Student Achievement's (email, print, web, presentations, meetings, lessons, and units)
- Standardize library policies and procedures while maintaining the uniqueness of each school library as a reflection of each school's culture with the final goal of editing and revising C.U.S.D. Elementary School Guide to Library Procedures and Practices
- Coordinate and plan regular Library Staff meetings between LMT, LMA's, and Administration as part of District wide PLC focus to achieve stated goals and objectives
- Coordinate, plan, and implement Library Events at various sites including: RIF, Readathons, T. Geisel's birthday, Book and Blanket Night etc (add as more is learned about site specific events) based on goals and objectives identified in Single Plan for Student Achievement's
- Review Library Media Assistant schedules for coordination with teacher schedules

2. School Library Collections

- Coordinate collection analyses and reports on site school libraries for dissemination to staff and administration that highlight strengths and weaknesses of school libraries that would affect curriculum needs and student achievement
- Plan, coordinate, and carry out inventory and weeding schedule for all elementary sites
- Analyze, coordinate, and implement library related fundraisers among sites and PTA's (i.e. Amazon Wish Lists, Scholastic Book Fairs, Teachers Book Connection, and other local book sellers)

3. School Library Support of Curriculum

- Collaborate with teachers on existing or new curriculum units to implement information literacy skills
- Collaborate with teachers on existing or new cross curricular and thematic units
- Provide professional development opportunities that lead to increased collaboration with teachers on existing or new curriculum units to implement information literacy skills and cross curricular and thematic units
- Participation in three year Math Grant with Center for Math and Science Development and collaborate on shared goals and objectives
- Edit and revise Supplemental Language Arts Novel list with focus on resources that thematically integrate subjects
- Analyze investment, use, implementation, and coordination of Reading Program Software with school libraries throughout the district
- Participation in STEM meetings by providing coordination of resources to interested colleagues.
- Create pacing guide for K-6 library integration
- Grant Coordinator for EETTC Grant pending approval in August 2008

Annual Library Report 2007-08 School Year

School: **Chico High School**

Date: June 5, 2008

Library Media Teacher: Gale Morgan

Sr. Library Media Assistants: Dianne Wrona & Leslie Keller

Goals for 2007-08

- Identify Research Process steps for students and teachers with common vocabulary (in collaboration with PVHS library media teacher).
- Improve my understanding of high school level curriculum needs and student reading interests; identify needs for Chico High School library with regard to teachers' and students' academic requirements
- Learn the operating procedures of Chico High School library (my first year here!)
- Attend a national library conference to gather ideas from libraries in other states.

Statistics

Total Students served	132,098
Average students served per day	734
Total classes served	610
Average classes served per day	6.42
Total books in collection	18,082
Book/student ratio (CBEDS)	8.9 books / student
CA average: 12/ student, National average 22/ student	
Average Age of Book Collection	1981
CA average: 1993	(1975 for nonfiction 1992 for fiction)
Circulation statistics	3849
Additions to collection	58
Materials acquisition budget (accounts frozen as of January)	\$1400 general 13,860 ILET(one time) 7688 SLIB
Staffing (LMT) /student ratio	1 : 2023
Staffing (Sr. Library Media Assistant) /student ratio	1.5 : 2023

Summary of Major Accomplishments

- Created a wiki on Sharepoint on the Research Process for teachers (in collaboration with Linda Elliott, PVHS library media teacher); Presented the research process, the wiki & it's supporting graphic organizers and other documents.
- Presented with Kate Ginno (Reading teacher) to Smaller Learning Communities group on the research project we did with at-risk students.
- Collaborated with PVHS library media teacher to coordinate high school library program.

- 2 library fundraisers with Lyon books & PVHS.
- Teen Read Week—hosted booktalks by a visiting author and a local author; held a writing contest with winning writers reading their work during a library lunchtime reading.
- Collaborated with teachers in the areas of English, Science, History, Special Ed., Art, Health, ELD.
- Helped art teachers create web pages.
- Conducted orientations for 9th graders the beginning of the year; Coordinated with Butte County Public Library to provide library card services to 9th grade students through the high school LMTs along with Linda Elliott.
- Assisted with math and English online benchmark testing.
- Gave PowerPoint and Information Retrieval competency tests.

Professional Growth

- AASL national conference in Reno: attending sessions on Web 2.0; books and book-talks for high school students; digital storytelling.
- Collaboration with PVHS library media teacher, & CHS English teachers regarding 9-12 grade level continuum for student research projects.
- Attended BCOE Blog and Web 2.0 workshops.
- Participated in Smaller Learning Communities literacy workshops.
- Learned to create wiki's & blog's (excellent collaboration tools!)
- Learned to use district's Sharepoint as a collaborative space.
- Participated in LMT meetings and CHS instructional council meetings (both monthly).

Goals and Objectives for 2008-09

- Engage more students as active readers.
- Work with reading teacher to develop specialized library visits for special reading class.
- Improve fiction & non-fiction book collections. Develop reading lists for different interests.
- Continue to collaborate with CHS English teachers & Linda Elliott to develop a high school research continuum for student research projects. Introduce the Sharepoint wiki network analyst Mike Greer and I have set up for a collaborative workspace for both CHS and PVHS English teachers.
- Continue outreach to teachers regarding student research projects & student reading.
- Assist teachers interested in creating collaborative wikis for their depts. to share common vocabulary, instructional strategies, and graphic organizers.
- Develop a more useful and engaging library webpage.
- Learn digital storytelling techniques for effective communication for library orientations, research projects, book-talks, presentations, etc.
- Develop procedures for new split lunch and work with administration to determine best way to staff 2 lunches (9th grade / 10th-12th grades)
- Promote use of new Picturing America posters.

Annual Library Report 2007-08

School: Bidwell Junior High School
Library Media Teacher (LMT): Liesl K. Jones
Senior Library Media Assistant: Sandra Martin

Date: May 29, 2008

Goals for 2007-08

- Collection assessment
- Budget assessment
- Collaborative team-building with staff
- Learning about the curricular differences and reading needs specific to junior high schools
- Understanding the procedures and organization specific to BJHS.
- Encourage interest in reading among students.

Statistics

Total Students served	10,155
Average students served per day (180 days)	56
Total classes served	323
Average classes served per day	1.8
Total books in collection	11,563
Book/student ratio (CBEDS)	15 : 1
CA avg.: 17 : 1 US avg.: 22 : 1	
Average Age of Book Collection	1985
Circulation statistics (books, DVDs, prints, etc.)	12,287
Additions to collection	619
Materials acquisition budget (CUSD)	\$0.00
Staffing (LMT) : student ratio	.33 : 776
Staffing (Senior LMA) : student ratio	.75 : 776

Summary of Major Accomplishments

- Circulation increase of more than 275%.
- Collaborated with teaching staff in the areas of English, History, Science, ELD, and SDC.
- On-site access to Grolier Online Encyclopedia : 28,767 searches
- 14 curriculum-related web links added to the BJHS Library webpage.
- The Biography section in the collection was weeded; we are in the process of weeding the fiction section.
- Identified needs in fiction and non-fiction; began implementing collection development priorities; we used roll-over funds from the prior school year (2006-07) from SLIBG, ILET, and received financial support from site ASB.

- The Junior High School Library program was featured on the front page of the Chico Enterprise Record on 5/12/08 for the first annual graphic novel contest.
- Implemented monthly library staff meetings to collaborate and synchronize library programs and give staff the opportunity to share professional experiences.
- Compilation of reading series lists.
- Subscribed to six middle school-appropriate magazines through ASB.
- 306 new Accelerated Reader quizzes were added to the database.
- Aesthetic improvements were made with the support of the PTA.

Professional Growth

- Attended the American Association of School Librarians (AASL) annual conference in Reno, NV in October. Some of the more valuable workshops included these: graphic novels; implementation of Web 2.0 applications; selecting books for boys and other challenging groups of readers; integrating programs to accommodate diverse populations of learners.
- Attended English Department meetings for collaboration purposes.
- Attended monthly Library Media Teacher meetings.
- Learned to use district's Sharepoint as a collaborative space.
- Learned to create wiki's; regularly contributed to the CUSD LMT wikispace.

Goals and Objectives for 2008-09

- More refined lessons and themes; better displays and reading lists correlated with those themes and lessons
- Greater increase in circulation via booktalks and improved reader's advisory by library staff
- Continuing to focus on site-specific collection development
- See every English class in the library regularly throughout the school year
- Further development of curricular web links on the BJHS Library webpage
- Continued aesthetic improvements
- Weeding
- Conduct an inventory after weeding
- Compilation of suggested reading lists

Annual Library Report 2007-08

School: **Chico Junior High School**
Library Media Teacher (LMT): Liesl K. Jones
Senior Library Media Assistant: Janice Hofmann

Date: May 29, 2008

Goals for 2007-08

- Collection assessment
- Budget assessment
- Collaborative team-building with staff
- Learning about the curricular differences and reading needs specific to junior high schools.
- Understanding the procedures and organization specific to CJHS.
- Encourage interest in reading among students.

Statistics

Total Students served	20,875
Average students served per day (180 days)	116
Total classes served	259
Average classes served per day	1.4
Total books in collection	16,991
Book/student ratio (CBEDS)	25 : 1
CA avg.: 17 : 1 US avg.: 22 : 1	
Average Age of Book Collection	1988
Circulation statistics (books, DVDs, prints, etc.)	8802
Additions to collection	607
Materials acquisition budget (CUSD)	\$0.00
Staffing (LMT) : student ratio	.33 : 678
Staffing (Senior LMA) : student ratio	.75 : 678

Summary of Major Accomplishments

- Circulation increase of 15%.
- Experienced a significant increase in classroom visits for lessons and classroom activities (challenged books, poetry, creative writing, scary stories, reader's theatre, graphic novels, and many topics of research).
- Collaborated with teaching staff in the areas of English, History, Science, ELD, and SDC.
- On-site access to Grolier Online Encyclopedia : 36,150 searches
- 47 curriculum-related web links added to the CJHS Library webpage, + 18 miscellaneous site links
- The Biography section in the collection was weeded; we are in the process of weeding the fiction section.

- Identified needs in fiction and non-fiction; began implementing collection development priorities; we used roll-over funds from the prior school year (2006-07) from SLIBG, ILET, and received financial support from site ASB.
- The Junior High School Library program was featured on the front page of the Chico Enterprise Record on 5/12/08 for the first annual graphic novel contest.
- Implemented monthly library staff meetings to collaborate and synchronize library programs and give staff the opportunity to share professional experiences.
- Compilation of reading series lists.
- The Chico Junior High School Book Club conducted a book drive to collect books for the Torres Community Shelter.
- Lunch time usage of the CJHS Library has tripled this school year.

Professional Growth

- Attended the American Association of School Librarians (AASL) annual conference in Reno, NV in October. Some of the more valuable workshops included these: graphic novels; implementation of Web 2.0 applications; selecting books for boys and other challenging groups of readers; integrating programs to accommodate diverse populations of learners.
- Attended English Department meetings for collaboration purposes.
- Attended monthly Library Media Teacher meetings.
- Learned to use district's Sharepoint as a collaborative space.
- Learned to create wiki's; regularly contributed to the CUSD LMT wikispace.

Goals and Objectives for 2008-09

- More refined lessons and themes; better displays and reading lists correlated with those themes and lessons
- Greater increase in circulation via booktalks and improved reader's advisory by library staff
- Continuing to focus on site-specific collection development
- See every English class in the library regularly throughout the school year
- Further development of curricular web links on the CJHS Library webpage
- Continued aesthetic improvements
- Weeding
- Conduct an inventory after weeding
- Compilation of suggested reading lists

Annual Library Report 2007-08

School: Marsh Junior High School
Library Media Teacher (LMT): Liesl K. Jones
Senior Library Media Assistant: Susan Condon

Date: May 29, 2008

Goals for 2007-08

- Collection assessment
- Budget assessment
- Collaborative team-building with staff.
- Learning about the curricular differences and reading needs specific to junior high schools.
- Understanding the procedures and organization specific to MJHS.
- Encourage interest in reading among students.

Statistics

Total Students served	18,525
Average students served per day (180 days)	103
Total classes served	177
Average classes served per day	1
Total books in collection	7,331
Book/student ratio (CBEDS)	10.7 : 1
CA avg.: 17 : 1 US avg.: 22 : 1	
Average Age of Book Collection	1996
Circulation statistics (books, DVDs, prints, etc.)	10,708
Additions to collection	1,020
Materials acquisition budget (CUSD)	\$0.00
Staffing (LMT) : student ratio	.33 : 686
Staffing (Senior LMA) : student ratio	.75 : 686

Summary of Major Accomplishments

- Circulation increase of 30%.
- Collaborated with teaching staff in the areas of English, History, Science, ELD, and Art.
- On-site access to Grolier Online Encyclopedia : 19,378 searches
- 53 curriculum-related web links added to the MJHS Library webpage, + 18 miscellaneous site links
- The Biography section in the collection was weeded; we are in the process of weeding the fiction section.
- Identified needs in fiction and non-fiction; began implementing collection development priorities; we used roll-over funds from the prior school year

(2006-07) from SLIBG, ILET, and received financial support from site ASB.

- The Junior High School Library program was featured on the front page of the Chico Enterprise Record on 5/12/08 for the first annual graphic novel contest.
- Implemented monthly library staff meetings to collaborate and synchronize library programs and give staff the opportunity to share professional experiences.
- Compilation of reading series lists.
- In conjunction with the MJHS PTSO, and in partnership with Teacher's Book Connection, a *Love your Library* campaign was conducted on February 7, 2008, resulting in the addition of almost 70 new books for the library.

Professional Growth

- Attended the American Association of School Librarians (AASL) annual conference in Reno, NV in October. Some of the more valuable workshops included these: graphic novels; implementation of Web 2.0 applications; selecting books for boys and other challenging groups of readers; integrating programs to accommodate diverse populations of learners.
- Attended English Department meetings for collaboration purposes.
- Attended monthly Library Media Teacher meetings.
- Learned to use district's Sharepoint as a collaborative space.
- Learned to create wiki's; regularly contributed to the CUSD LMT wikispace.

Goals and Objectives for 2008-09

- More refined lessons and themes; better displays and reading lists correlated with those themes and lessons
- Greater increase in circulation via booktalks and improved reader's advisory by library staff
- Continuing to focus on site-specific collection development
- See every English class in the library regularly throughout the school year
- Further development of curricular web links on the MJHS Library webpage
- Continued aesthetic improvements
- Weeding
- Conduct an inventory after weeding
- Compilation of suggested reading lists

Annual Library Report 2007-08

School: **Pleasant Valley High School**

Date: **June 9, 2008**

Library Media Teacher (LMT): **Linda Elliott**

Senior Library Media Technicians: **Carolyn Neves, Leslie Keller**

Goals for 2007-08

- Increase use of streaming video through teacher training opportunities
- Work to hone the LMT Professional Learning Community
- Coordinate with academies to support their programs
- Stimulate reading in student population
- Collaborate with Chico High School on a research process which could be standardized across both PV and CHS campuses.

Statistics

Total students served	155,466
Average students served per day (180 days)	864
Total classes served	1,556 library 2,349 with lab 5,327 entire facility
Average classes served per day	8.6 library 13 with lab 29.5 entire facility
Total books in collection	24,696
Book/student ratio (CBEDS) CA Average 17:1 US Average 22:1	12 : 1
Average age of book collection	1983
Circulation statistics (books, DVDs, prints, etc.)	20,640
Additions to collection	1,022
Materials acquisition budget (CUSD)	5,303.00
Staffing (LMT) : student ratio	1:2022
Staffing (Library Technician) : student ratio	1:2022

Summary of Major Accomplishments

- Implemented GoodSearch program to work toward fundraising for the library
- Trained staff on United Streaming on an as needed basis
- Storytelling in English classrooms
- Teen Read Week program in coordination with CUSD libraries and Lyon Books
- Assisted with Edusoft online benchmark testing in library
- Hosted Veteran's Day program with ACE-LIFE Academy
- Collaborated with Fairview High School on preliminary plans for reading room
- Presented Research Process workshop via SLC Grant
- Poetry Alive 2008
- Coordinated book drive with Lyon Books (garnered \$650 credit for new materials for PVHS Library)
- Collaborated with English Department on creation of MLA continuum
- Awarded Picturing America art prints from National Endowment of the Humanities
- Led and participated in PHVS Book Club meetings
- Coordinated with Butte County Public Library to provide library card services to high school students through the high school LMTs along with Gale Morgan

Professional Growth

- Served on SSP Art Leadership Grant Team
- Served on SSP Hospitality Grant Team
- AASL conference in Reno, NV
- Grolier/Outlook training by CTAP for TIMS
- SharePoint training with Michael Greer
- Collaborated heavily to coordinate library programs between Chico High School and Pleasant Valley High School
- Attended workshops presented by the Smaller Learning Community Grant
- Served on School Site Council
- Field experience supervisor for two library science students
- Trainings with the literacy component of the Smaller Learning Community Grant

Goals and Objectives for 2008-2009

- Collaborate further with English Department on research process and MLA continuum
- Promote use of Picturing America art prints from National Endowment for the Humanities
- Coordinate replacement of computers with those provided by Computers for Classroom throughout the facility
- Through training encourage the use of SharePoint on our campus for centralization of information

Prepared by: David Scott, Director- Student Support Services

_____ Consent

_____ Information Only

Board Date: June 18, 2008

_____ Discussion/Action

Background Information

The Chico Unified School District is a participating district of the Butte County Special Education Local Plan Area (SELPA). The SELPA's purpose is to facilitate the delivery of high quality special education programs and services to students with disabilities residing in Butte County in the most effective manner practicable.

The items listed below reflect recent changes at the SELPA level and require Board approval. The changes are as follows:

1. Adding the Paradise Unified School District and the Chico Country Day School as an LEA member to the List of Participating Members
2. The changes to the Description Of Governance and Administration Of The Local Plan are highlighted in the document. The two changes are as follows:
 - a. Addition of language indicating that charter schools with LEA status are responsible for special education services according to the provisions of the SELPA's Charter School Policy
 - b. Addition of Chico Country Day School to Region I as a SELPA LEA Charter member (page 2)

Education Implications

The District's participation as a member of the SELPA enables it to provide a continuum of special education services to our students with disabilities as required by federal and state laws through collaboration with the other participating Districts in order to provide these required services in an appropriate and efficient manner.

Fiscal Implications

During the 2007-08 school year, the District received approximately \$5,056,406 in federal and state revenue through the SELPA to provide special education and related services to CUSD students.

Additional Information

The following items are attached for your review:

1. Butte County SELPA Governance Policy (9 pages)
2. List of Participating Members (1 page)
3. Local Plan Certification Form (1 page)

BUTTE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA
DESCRIPTION OF GOVERNANCE AND ADMINISTRATION OF THE LOCAL PLAN
DRAFT Revision 4/2/08

GOVERNANCE

EC 56195; 56195.1(c); 56195.5(a); 56195.5(b); 56205(a)(12)(D)

The local education agencies (LEAs) within Butte County and the Butte County Office of Education join together pursuant to Education Code Section 56195 to adopt a plan in accordance with Education Code Section 56200 to assure equal access to special education and services for all eligible persons with disabilities residing in the geographic area served by these agencies, hereafter known as the Butte County Special Education Local Plan Area (Butte County SELPA). In adopting the Local Plan, each participating agency agrees to carry out the duties and responsibilities assigned to it within the plan. Participating agencies may enter into additional contractual arrangements to meet the requirements of applicable federal and state laws.

The Butte County Office of Education and Butte County Board of Education shall serve as the Administrative Unit (AU) for the SELPA and perform the following functions.

- The AU is designated to receive and distribute special education funds according to the locally approved Special Education Funding Allocation Plan.
- The AU employs staff to support SELPA functions.
- The AU oversees the coordination of the Local Plan.

In adopting the Local Plan, each participating LEA agrees to carry out the duties and responsibilities assigned to it within the plan. Each district governing board and the Butte County Office of Education shall have authority over the programs it directly maintains consistent with the local plan. Regional programs operated on behalf of the SELPA are subject to oversight by the SELPA Governing Board according to SELPA policies and procedures. Each agency shall provide special education and services to all eligible students within its boundaries, including students attending charter schools where a LEA of the SELPA has granted that charter. Charter schools with LEA status in the SELPA are responsible for special education services according to the provisions of the SELPA's Charter School policy. In addition, each agency shall cooperate to the maximum extent possible with other agencies to serve individuals with disabilities who cannot be served in the LEA of residence program. Such cooperation ensures that a range of program options is available throughout Butte County. The county office or district governing boards may enter into agreements to provide service to pupils in special education programs maintained by other districts or counties and may include within their special education programs pupils residing in other districts or counties.

I. LEA Governing Boards
EC 56205 (a)(12)(D)(i)

The Governing Boards of LEAs in Butte County shall adopt policies and procedures for special education programs and services provided in the Butte County SELPA. Such policies and procedures shall include, but not be limited to, all areas as required by federal and state statutes.

Responsibilities of the governing boards include, but are not limited to:

- Participate in the governance of the Butte County SELPA by empowering their superintendent or designee to act as their agent in the approval and amendment of policies and procedures.
- Approve the Local Plan and revisions to the Local Plan for the Butte County SELPA.
- Ensure compliance with all elements of the local Plan.
- Cooperate with the governing boards of participating Local Education Agencies to assure the availability of appropriate services to eligible individuals regardless of district of residence.
- Provide suitable housing for special education programs maintained by the Local Education Agency.
- Operate local programs consistent with state and federal law and regulations and policies and procedures approved for the Special Education Local Plan Area. *EC 56195.5 (a)*
- Annually review and approve special education programs and services of the Local Education Agency.

BUTTE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

DESCRIPTION OF GOVERNANCE AND ADMINISTRATION OF THE LOCAL PLAN *DRAFT Revision 4/2/08*

- Develop and adopt policies for the operation of the Local Education Agency, which are consistent with those of the Special Education Local Plan Area, and which promote the concept to ensure access to appropriate programs and services for all children with disabilities.
- Appoint members to the Butte County Community Advisory Committee.
- Review formal complaints forwarded by the respective LEA superintendents as outlined in the district's Uniform Complaint Procedures.
- Address questions and concerns of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the Local Plan. *EC 56205 (b)(4)*

II. SELPA Governing Board *EC 56205 (a)(12)(A)*

The governing body of the SELPA is the SELPA Governing Board. The SELPA Governing Board is comprised of a superintendent or designee from each of the following regions:

Region 1:	Chico Unified School District Chico Country Day School (SELPA LEA Charter)
Region 2:	Paradise Unified School District
Region 3:	Oroville City Elementary School District
Region 4:	Butte County Office of Education
Region 5:	Biggs Unified School District Durham Unified School District Gridley Unified School District Manzanita Elementary School District
Region 6:	Bangor Union Elementary School District Feather Falls Union Elementary School District Golden Feather Union Elementary School District Palermo Union Elementary School District Pioneer Union Elementary School District Thermalito Union Elementary School District
Region 7:	Oroville Union High School District

Note: The districts in regions 5 and 6 respectively will determine a method, and appoint one person to represent their region. It should be noted that SELPA Governing Board meetings are public meetings and, therefore, all Superintendents may attend. Only designated representatives, however, will be considered voting members of the Governing Board.

The SELPA Governing Board shall meet on a regular basis according to Brown Act requirements.

The chairperson for the SELPA Governing Board shall be elected according to the voting procedures described herein at the last meeting of the school year. The term of office shall be one year commencing on July 1 of the year elected. The chairperson may be re-elected for additional terms.

The chairperson shall develop a schedule of meetings and convene and preside over each meeting. If the chairperson is unable to attend a meeting, she/he shall designate another member of the governing board to chair the meeting. When necessary, the chairperson may call for special meetings or cancel regular meetings. The Chairperson will collaborate with the SELPA Administrator in the development of meeting agendas.

Responsibilities of the SELPA Governing Board

The SELPA Governing Board members, under the direction of their respective elected Governing Boards, shall act to establish operational procedures and make decisions on any matters regarding the development, implementation,

BUTTE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

DESCRIPTION OF GOVERNANCE AND ADMINISTRATION OF THE LOCAL PLAN

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administration and operation of special education programs in accordance with the intent of the Local Plan. The SELPA Governing Board will perform the following functions:

- Review and approve needed modification of this agreement on behalf of all districts in the SELPA and adopt amendments to the permanent portion of the Local Plan on an "interim basis", not to exceed one year. Amendments approved in this manner shall become permanent upon subsequent approval by LEA Governing Boards during the annual service and budget plan process and upon subsequent approval by the State Board of Education.
- Adopt SELPA policies and procedures on behalf of their respective LEA Governing Boards to ensure compliance with the Local Plan and state and federal laws and regulations.
- Assure equal access to programs and services for all individuals with exceptional needs within the SELPA regardless of their district of residence.
- Approve the annual services plan and annual budget plan.
- Adopt policies for the distribution of federal, state and local funds received for special education programs.
- Adopt agreements including, but not limited to, interagency agreements with Behavioral Health, California Children's Services, Far Northern Regional Center and other public agencies that provide services to students with exceptional needs.
- Establish and promote the Community Advisory Committee. Encourage parental involvement through members of the CAC and consider requests and recommendations from the CAC and other parent groups.
- Provide assistance in the selection, direction, discipline and evaluation of the SELPA Administrator.

Voting by the Governing Board

The following votes are allocated to each region:

Region 1:	3 votes
Region 2:	1 vote
Region 3:	1 vote
Region 4:	1 vote
Region 5:	1 vote
Region 6:	1 vote
Region 7:	1 vote

Note: Regions 5 and 6 respectively will agree on a procedure and criteria that the regional representative will use to make decisions for his/her region.

Note: When voting, each region must cast its entire allocation as one vote.

In order for a motion to pass the item must receive at least five (5) yes votes and at least four (4) regions must vote in favor of the motion.

A quorum will consist of five (5) voting members in attendance. Superintendents have the option of designating a representative from their region when he/she is unable to attend a meeting of the SELPA Governing Board. The SELPA Director must be notified in advance. Once an agenda item has been voted on by the Governing Board, it may not be placed on the agenda again unless two thirds of the voting members present agree.

A charter school, chartered through one of the local governing boards of the SELPA that operates as its own LEA for special education purposes, shall be assigned to a region for representation on the SELPA Governing Board.

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Responsibilities of LEA Superintendents or Designees *EC 56205 (a)(12)(D)(i)*

- Provide administrative leadership in support of the special education programs operated by the Local Education Agency. *EC 56195.5 (a)*
- Act as a liaison between the governing board of the Local Education Agency and the SELPA Governing Board, transmitting suggestions for the development and/or modification of policy to the SELPA Governing Board and vote upon such matters in accordance with direction from the Local Education Agency governing boards.
- Annually recommend to the governing board the modifications of Local Education Agency special education programs which are necessary to meet the changing needs of students, to be included in the annual service and budget plans submitted to the SELPA.
- Maintain and submit financial and program information to the administrative unit and SELPA as required.
- Establish and maintain all procedural safeguards as defined by the Individuals with Disabilities Education Act.
- Provide for the ongoing evaluation of special education programs operated by the Local Education Agency in accordance with guidelines established by the California Department of Education.
- Respond to all complaints and requests for due process relative to the provision of services to students with disabilities.

IV. SELPA Coordinating Council (SCC) *EC 56205 (a)(12)(D)(i)*

The SELPA Coordinating Council (SCC) will consist of one Special Education Administrator or designee appointed by each local education agency and one parent member of the Community Advisory Committee. The SCC shall be an advisory body to the SELPA Administrator and the SELPA Governing Board.

The Council will meet regularly according to Brown Act requirements. Additional meetings may be scheduled as the needs of the Local Plan dictate. A quorum shall consist of a majority of members present. Each council member shall have one vote. Members may designate another person to attend in their place or designate another member to cast their vote. The SELPA Administrator must be notified in advance of the meeting in either case. Decisions will be based on a simple majority vote of the members present. A tie vote will be considered a negative vote.

The SELPA Administrator serves as the chairperson of the Council and is responsible for providing timely written notice of the meeting and agenda, minutes for the meeting and additional documentation as needed to provide for informed decision making.

Responsibilities of the SELPA Coordinating Council

- Advise the SELPA Administrator and the SELPA Governing Board regarding the status, accomplishments and needs of special education programs operated within the Local Education Agencies.
- Provide technical advice and assistance to the SELPA Administrator and the SELPA Governing Board.
- Work cooperatively to plan and coordinate educational programs and services for all individuals with exceptional needs within the SELPA.
- Provide leadership and support in the implementation of SELPA policies and procedures.
- Act as liaison with parents, community resources, other Local Education Agencies, the SELPA Administrator and the SELPA Governing Board.
- Gather, interpret, and report data regarding the implementation, administration and operation of the Local Plan.
- Advise the SELPA Administrator of the annual program needs of the Local Plan Area to be considered in the development of the annual budget plan.
- Provide the SELPA Administrator with information relative to the development of the annual service plan.

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- Recommend staff development activities for the SELPA.
- Recommend members for the Community Advisory Committee (CAC).

A charter school that has been approved to operate as an LEA for special education purposes shall be included in the SCC in the same manner as other LEAs.

VI. Other Committees

SELPA Committees are formed and appropriate members are appointed as needed to address current issues. Membership on these committees is designed to fulfill a particular task within a specified time frame. SELPA personnel or selected representatives will serve as chairpersons of committees. Examples of standing committees are as follows:

- **Low Incidence Review Committee**
This committee is comprised of one representative of each low incidence disability appointed by the Coordinating Council, the Assistive Technology Specialist and the SELPA Administrator or designee. The purpose of this committee is to review requests to access funds for low incidence services and equipment according to the Butte County SELPA Low Incidence Guidelines, and make recommendations to update the Low Incidence Guidelines.
- **Ratio Committee**
This committee is comprised of representatives from each LEA operating regional programs, the SELPA Administrator and two representatives from other LEAs selected by the SELPA Administrator. The purpose of this committee is to develop, review, and recommend staffing ratios for special education programs.

VII. Charter Schools

EC 56195.1(f); 56207.5

A Charter School that has been approved as a Local Education Agency shall participate in the governance of the SELPA and distribution of state and federal funds for special education in the same manner as other Local Education Agency members of the SELPA. More detailed information regarding the role of Charter Schools in the SELPA can be found in the SELPA Policies and Procedures Manual kept on file in the SELPA.

Administration

I. SELPA

A. SELPA Staff

EC 56205 (a)(12)(D)(ii)(I)

The LEA governing boards, through their representatives to the SELPA Governing Board, shall identify the need for and designate positions necessary for the operation of SELPA functions according to this policy.

The SELPA Governing Board shall be responsible for designating staff to support the functioning of the SELPA. In reviewing and approving the SELPA budget on an annual basis, the governing board designates staffing for the SELPA office.

SELPA staff shall be employed by the BCOE and shall be supervised and evaluated by the SELPA Administrator according to policy and practice. SELPA positions will be advertised and selected according to BCOE personnel procedures. Representatives from participating LEAs will be involved in the screening and interview process. Recommendations will be submitted to the Butte County Superintendent of Schools for approval.

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B. SELPA Administrator
EC 56205(a)(12)(D)(ii)

The SELPA Administrator will coordinate the provision of all special education services of the SELPA and will administer those functions delegated to the SELPA pursuant to the local Plan adopted by the SELPA Governing Board.

Responsibilities of the SELPA Administrator

- Develop, implement, supervise, and provide for the evaluation of the Regionalized Services program.
- Serve as ex-officio member of the SELPA Governing Board to develop agendas, provide information and recommendations regarding the operation of the SELPA and report minutes of the meetings.
- Serve as the Chairperson of the SELPA Coordinating Council and assist Council members to implement each LEA's responsibility under the Local Plan.
- Function as a liaison to the CAC, assist in promoting community involvement and work closely with the Committee to develop recommendations to be presented to the Coordinating Council and the SELPA Governing Board.
- Prepare program and fiscal reports required of the SELPA by the state; manage the CASEMIS data system to comply with all state requirements. *EC 56205(a)(12)(D)(ii)(V)*
- Recommend employment of, assign, supervise and evaluate staff assigned to the SELPA Office.
- Provide assistance to the SELPA staff to carry out their responsibility to ensure that all pupils have access to full educational opportunity.
- Provide leadership in the development of the Local Plan and policies and procedures necessary to operation of the SELPA.
- Provide support to participating LEAs in their operation of special education programs and services.
- Monitor the appropriate use of federal, state and local funds allocated for special education programs. *EC 56205(a)(12)(D)(ii)(IV)*
- Schedule regular meetings of the SELPA Governing Board, Coordinating Council and Community Advisory Committee for policy and budget development, support and information sharing.
- Ensure the implementation of all federal, state and local responsibilities of the SELPA, including personnel development and procedural safeguards and other assurances.
- Assist LEAs in mediation and due process hearings.

It is the SELPA Administrator's responsibility to represent the interests of the SELPA as a whole without promoting any particular LEA interest over the interest of any other agency. In the event there are differences of opinions and/or positions on issues, the SELPA Administrator will assist the parties in reaching a reasonable solution of the issue(s).

Employment, Direction and Evaluation of the SELPA Administrator

The SELPA Governing Board shall be responsible for the selection, direction, discipline and annual evaluation of the SELPA Administrator. The SELPA Governing Board shall be assisted in the hiring and selection process by the Administrative Unit. The SELPA Administrator is subject to the AU's policies and procedures for day-to-day operations, but receives direction from, and is responsible to, the SELPA Governing Board. The SELPA Administrator is evaluated by the Chairperson of the SELPA Governing Board, the AU Superintendent and one other superintendent from the governing board. The evaluation is confirmed by a vote of the SELPA Governing Board.

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C. Regionalized Services and Operations
EC 56205(a)(12)(B)

The SELPA Administrator shall implement the Local Plan including the following regionalized services and operations: *EC 56836.23*

- Coordination of the special education local plan area and the implementation of the local plan.
- Coordinated system of identification and assessment.
- Coordinated system of procedural safeguards.
- Coordinated system of staff development and parent education.
- Coordinated system of curriculum development and alignment with the core curriculum.
- Coordinated system of internal program review, evaluation of the effectiveness of the local plan and implementation of a local plan accountability mechanism.
- Coordinated system of data collection and management.
- Coordination of interagency agreements.
- Coordination of services to medical facilities.
- Coordination of services to licensed children's institutions and foster family homes.
- Preparation and transmission of required special education local plan area reports.
EC 56205(a)(12)(D)(ii)(V)
- Assist and participate in Community Advisory Committee activities. The SELPA Administrator will act as liaison between the CAC and the SELPA Governing Board, sharing information and recommendations between the two groups.
- Coordination of transportation services for individuals with exceptional needs.
- Coordination of career and vocational education and transition services.
- Assurance of full educational opportunity.
- Monitor the appropriate use of federal, state and local funds allocated for special education programs.
EC 56205(a)(12)(D)(ii)(IV)
- Direct instructional program support.

D. Program Specialist Services
EC 56205(a)(12)(B); 56368

A program specialist is a specialist who holds a valid special education credential, clinical services credential, health services credential or a school psychologist authorization and advanced training and related experience in the education of individuals with exceptional needs. Program specialist services are provided by the SELPA and include the following services:

- Facilitation for the placement of students in programs outside their district of residence.
- Observation, consultation and assistance to special education teachers and support staff in accordance with LEA procedures.
- Program planning, coordination of curricular resources and the evaluation of the effectiveness of programs for children with disabilities.
- Provision of inservice training and technical assistance for regular and special education teachers, administrators, support staff and parents.
- Provision of coordination, consultation and program development in one or more specialized areas of expertise.
- Participation in and/or facilitation of IEP team meetings, upon request, when technical assistance is needed.
- Assistance in mediation, due process hearings and compliance proceedings by providing expertise and knowledge of special education law and regulations as well as programs and appropriate interventions available throughout the SELPA.
- Assistance in developing training for parents and members of the Community Advisory Committee.

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- Assistance as a liaison to various community agencies such as the Department of Behavioral Health, Far Northern Regional Center, California Children's Services, Probation Department, etc.
- Assure that pupils have full educational opportunity regardless of the district of residence.

Program specialist services shall be allocated to districts annually by mutual agreement of the SELPA Administrator and LEA Special Education Administrators. Allocations will be based on factors such as the number of staff available, SELPA priorities and LEA needs.

II. Local Plan Development

EC 56195.3(a), (b), (c)

The Butte County SELPA Local Plan is developed with input from the following groups:

- The SELPA Coordinating Council members consult with their bargaining units or school site staff to select general education and special education teachers who may want to serve on a subcommittee for the purpose of providing input to the development of the Local Plan and/or the Annual Service Plan and Annual Budget Plan.
- General and special education administrators are selected by their superintendents.
- Parent representatives are selected by the CAC. Parents may or may not be members of the CAC. Parents will be selected from the north and south regions of the county. The CAC voting representative to the SELPA Coordinating Council also serves on the Local Plan Committee.

The committee shall develop the local plan in accordance with EC Sections 56195.3 (b), (c) and (d). Prior to approval by the LEA governing boards, the local plan will be submitted to the CAC for their review.

Amendments to the Permanent Section of the Local Plan

EC 56195.9

The local plan will be updated/amended in cooperation with the local plan committee. The SELPA Governing Board may adopt amendments to the permanent portion of the local plan on an interim basis, not to exceed one school year. Amendments approved in this manner shall become permanent upon subsequent approval by all LEA governing boards and the State Board of Education.

Amendments to the Annual Service and Budget Plans

The governing boards of the participating LEAs agree to designate authority to the SELPA Governing Board to approve the SELPA-wide annual service and budget plans and any subsequent modifications.

III. Literacy

In order to improve educational results for students with disabilities, participating LEAs within the Butte County SELPA assure that all students who require special education will participate in the California Reading Initiative, just as all other students. In order to facilitate that effort, each district assures that special education instructional personnel will participate in and have full access to the following:

- District and county staff development in literacy and learning research that aligns with state adopted standards and frameworks; and
- District and county staff development in research based instructional strategies for teaching reading to a wide range of diverse learners.

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Our goal is:

- To increase the participation of students with disabilities in statewide assessments with and without accommodations or modifications as monitored by the IEP process; and
- To increase the percentage of children with disabilities who are literate; and
- To assure that students with disabilities attain higher standards in reading.

In order to reach these goals, each LEA assures that students with disabilities will have full access to:

- All required core curriculum, including state-adopted textbooks and supplementary textbooks; and
- District, county or state adopted texts and state adopted instructional materials and any necessary supports to obtain higher standards in reading.

V. Public / Parent Input *EC 56205(b)(4)*

All LEA Boards within the SELPA have public comment sections on their agendas, as does the SELPA Governing Board.

The Butte County SELPA Administrator, the Director of Special Education for the Butte County Office of Education and the District Special Education Administrators are also available to meet with parents or members of the public who may have questions or concerns. Meetings can be arranged by contacting the SELPA office.

VI. Dispute Resolution *EC 56205(b)(5)*

If a dispute arises over the responsibility for service provision, governance activities, program transfer, or distribution of funding; or if a school district, including any charter school LEA, group of school districts, or the county office believes that an action taken by the SELPA Governing Board will create an undue hardship on the district(s) or county office; or that an action taken exceeds the authority granted the Governing Board within the Local Plan and /or state or federal statute, the aggrieved district(s) or county office may submit the matter for dispute resolution.

The goal of the SELPA is for disputes to be resolved at the lowest possible level. The first step in the dispute resolution process, therefore, is for the aggrieved party(s) to contact the other party(s) and attempt to resolve the matter informally. If the matter is not resolved at this level, the aggrieved party(s) may request formal mediation. Any request for mediation must be submitted in writing to the SELPA Director. If the issue is related to an action taken by the Governing Board, the request must be submitted within thirty (30) days of the action taken by the Governing Board. The written request must clearly identify the reason(s) for the request and the potential resolution(s) to the problem. If mediation is not successful, the aggrieved party(s) may request a review by an independent review panel of the results of the mediation. A request for review by an independent review panel must be submitted in writing to the SELPA Director within thirty (30) days of the completion of the mediation process, and must include the reason(s) for the request and the potential resolution(s) to the problem.

A more detailed description of the procedures related to dispute resolution can be found in the SELPA Policies and Procedures Manual kept on file in the SELPA.

Butte County Special Education Local Plan Area

PARTICIPATING MEMBERS OF THE BUTTE COUNTY SELPA

Butte County Office of Education

Bangor Union School District

Biggs Unified School District

Chico Unified School District

Chico Country Day School (SELPA LEA Charter)

Durham Unified School District

Feather Falls Union School District

Golden Feather Union School District

Gridley Unified School District

Manzanita Elementary Union School District

Oroville City Elementary Union School District

Oroville Union High School District

Palermo Union School District

Paradise Unified School District

Pioneer Union School District

Thermalito Union School District

BUTTE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

-LOCAL PLAN CERTIFICATION

This is to certify that the Chico Unified School District Board, at its regular meeting on June 18, 2008, approved the Elements of the local plan. The agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and its' implementing regulations under 34 CFR, Parts 300 and 303, Section 504 of Public Law, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title VI of the California Code of Regulations.

Superintendent

or

School District

Board President

Date

PROPOSED AGENDA ITEM: **REVIEW OF CUSD SAFE SCHOOLS HISTORY,
RESPONSIBILITIES AND FUTURE ISSUES**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Consent

☒ Information Only

Discussion/Action

Board Date: June 18, 2008

Background Information:

Representatives from the District Incident Response Team (DIRT) will provide an overview of the history, procedures, protocols and practices used in responding to emergency situations and training issues in the District. Representatives from the Chico Police Department and Chico Fire Department will participate in this presentation.

Educational Implications:

None for this presentation.

Fiscal Implications:

None.

TITLE: Proposed Agenda Item

Action: x
Consent:
Information:

Prepared by: Mary K. Leary

Background Information

The Office of Public School Construction requires that the Board of Education authorize a District representative to sign all forms required to be submitted under the School Facilities Program.

Educational Implications

None.

Fiscal Implications

Could produce State income for facilities projects.

Additional Information

Recommendation

Adopt the resolution.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95028-5999

RESOLUTION NO. 1020-08

RESOLUTION OF THE CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION TO
CHANGE AUTHORIZED SIGNATORIES FOR THE SCHOOL FACILITIES PROGRAM

WHEREAS, the Chico Unified School District hereinafter referred to as the "District," is applying to the State Allocation Board for school facility projects pursuant to Chapter 12.5, Part 10 of the Education Code, for needed school facilities, and for such purpose, is authorizing certain required actions in connection with said application(s);

NOW, THEREFORE, BE IT RESOLVED BY the Chico Unified School District Board of Education, the Governing Body of said District, as follows:

1. That Kelly Staley, Superintendent, Jan Combes, Assistant Superintendent Business Services, Mary K. Leary, Director, Maintenance/Operations/Transportation, and Michael Weissenborn, Facilities Planning/Construction Supervisor are hereby designated as District Representatives of the District and are hereby authorized and directed to file, on behalf of the District, such applications with the State Allocation Board under Chapter 12.5, Part 10 of the Education Code, as the President/Chairperson and Secretary/Clerk of the Governing Body may certify as provided herein;
2. That to insure the authenticity of said application(s), the President/Chairperson and Secretary/Clerk of this Governing Body are hereby requested to review said application(s) to determine that (they) (it) properly set(s) forth the request of the Governing Body of the District;
3. That said District Representatives are authorized to furnish and certify to the State Allocation Board such information as may be required and are further authorized to act as liaisons between the State Allocation Board and the school district in its capacity as agent of the State Allocation Board for the purposes of the project(s).
4. That Michael Weissenborn, Facilities Planning/Construction Supervisor, is hereby designated as CEQA Officer of the District for the purpose of meeting the requirements of the California Environmental Quality Act as it may apply to any school facility project of the District.
5. That Kelly Staley, Superintendent, Jan Combes, Assistant Superintendent Business Services, Mary K. Leary, Director, Maintenance/Operations/Transportation, and Michael Weissenborn, Manager, Facilities Planning/Construction Supervisor, are hereby designated authorized signatories for contracts, agreements and change orders that have been approved by the Governing Body of the District.

PASSED AND ADOPTED at the regular meeting of the Governing Board of the Chico Unified School District of Butte County on June 18, 2008.

AYES:

NOES:

ABSENT:

ABSTAIN:

President

Vice President

Clerk

Member

Member

ATTEST:

Kelly Staley, Secretary

AGENDA ITEM: Adoption of the 2008-09 School Year Budget

Prepared by: Jan Combes
Assistant Superintendent of Business Services

☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: 06/18/2008

Background Information

The district is required to adopt a budget for 2008-09 before July 1, 2008 and submit that budget to Butte County Office of Education for review and approval.

The budget is a 200 page document included with this agenda packet.

The budget document begins with a narrative description of the assumptions for revenue and expenses. Also included are enrollment and staffing projections and an outline of each of our school sites and the programs they will be offering next year. For our categorical, or grant funded, programs the major programs are broken out and a written description addresses how these funds are use to support students in Chico Unified School District.

The narratives are followed by the required state forms for each fund of the district. The General Fund is reported both by type of expense (object) and by function. Functions differentiate the cost of providing instructional services, our primary function, from costs for administrative and support services.

The budget document is a very comprehensive look at how Chico USD spends \$100 million a year. It is important to evaluate if the document meets the needs of the Board, schools and community. Feedback on what parts of the document are beneficial to the Board would be appreciated.

Fiscal Implication

The budget is not yet balanced and continues to represent a budget that is not approvable in a multi year context. With the improvements of the May Revise, the 2008-09 projections are much better than previous estimates but a gap of \$1.5 million separates us from positive certification. The Board will need to adopt this budget knowing that over the next three years corrections will need to be made that bring the budget into balance in order to maintain the required 3% reserve level.

PROPOSED AGENDA ITEM: Resolution No. 1035-08, Temporary Borrowing Between Funds

☐ Consent
☐ Information Only
☒ Discussion / Action

Board Date: June 18, 2008

Prepared by: Jan Combes, Assistant Superintendent of Business Services

Background Information

Chico Unified School District has experienced financial challenges this year exacerbated by the State of California's fiscal problems. The decline of the district's financial condition puts a strain on cash flow and the ability to meet its monthly obligations. During the year the district receives income from a variety of federal, state and local sources. The monthly payroll is a fairly consistent expense of over \$8 million per month. In any month that expenses exceed income, the district can experience a shortage of cash. The district's normal pattern is to run low on cash in the fall and then in December, upon the receipt of property taxes, the cash position improves.

For 2008-09 the state is moving the July apportionment to September. There are also proposals to defer some of the state reimbursement programs from the fall to April, 2009 to help the state with its cash issues. Both of these issues will make managing cash more difficult.

The following resolution is authorized by Education Code 42603 and allows the district to temporarily transfer money from one fund or account to another in order to meet the normal obligations of the district. Amounts transferred shall be repaid either in the same fiscal year; or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

Educational Implications

None

Fiscal Implications

The authorization to temporarily transfer cash from another fund of the district will enable the district to meet its monthly cash flow needs to pay its obligations.

Additional Information

Recommendation

Approve Resolution # 1035-08 to temporarily borrow funds on an as needed basis to meet District obligations.

CHICO UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 1035-08

TEMPORARY BORROWING BETWEEN FUNDS

WHEREAS, the Board of Trustees of the Chico Unified School District has determined that there may be insufficient cash to meet current obligations; and

WHEREAS, Education Code Section 42603 permits the Governing Board of any school district to direct that monies held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds and shall not be available for appropriation or be considered income to the borrowing fund.

NOW, THEREFORE, BE IT RESOLVED that in accordance with Education Code Section 42603, monies may be transferred between funds of the district and repaid in accordance with Education Code Section 42603.

PASSED AND ADOPTED by the Governing Board of the Chico Unified School District on this 18th day of June, 2008, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Clerk of the Board of Trustees
Chico Unified School District
Butte County, California

PROPOSED AGENDA ITEM: Resolution #1030-08 – Authorizing Year End Budget Transfers for 2007-2008.

Prepared by:

Jan Combes, Assistant Superintendent – Business Services

 Consent
 Information Only
XXXX Discussion/Action

Board Date: June 18, 2008

BACKGROUND

Section 42600 of the Education Code specifies that actual expenditures may not exceed the total amount budgeted for each major classification of expenditures. Consequently, during the year-end close of the District's books, it will be necessary to transfer funds between expenditure classifications to permit the payment of obligations incurred during the 2007-08 school year. Section 35161 authorizes the Board of Education to delegate authority to the Superintendent, or his/her delegate to transfer funds between expenditure categories as necessary.

FISCAL IMPLICATIONS

Maintain and monitor fiscal solvency through a comprehensive multi-year recovery plan. Continue to plan and process a timeline for working with the bargaining groups, community, administrators, and the Board of Education to receive input and consensus in order to align income with expenses.

RECOMMENDATION

Adopt Resolution 0607-39, delegating authority to the Superintendent and Assistant Superintendent Business to authorize year-end budget transfers

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street
Chico, CA 95928

RESOLUTION 1030-08

AUTHORIZING YEAR-END BUDGET TRANSFERS FOR 2007-2008

WHEREAS, Sections 42600 and 42601 of the Education Code of the State of California have been revised in such a manner as to eliminate authorization for year-end blanket transfers; and

WHEREAS, the administration of the year-end budget adjustment process may become detrimental to the District;

NOW, THEREFORE, BE IT RESOLVED, that under the provisions of Education Code Section 35161 the Board of Education of the Chico Unified School District delegates its authority for approving year-end budget transfers to the Superintendent or Assistant Superintendent Business.

BE IT FURTHER RESOLVED that the Superintendent or Assistant Superintendent Business shall report the results of the year-end budget transfers executed by her/him to the Board of Education of the Chico Unified School District following the close of the District's ledgers.

PASSED AND ADOPTED by the following called vote this 18th day of June 2008:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea Lerner Thompson, Clerk

PROPOSED AGENDA ITEM: Butte County Office of Education – Annual Report (AB1200 Requirement)

Prepared by: Jan Combes
Assistant Superintendent of Business Services

☐ Consent
☒ Information Only
☐ Discussion/Action

Board Date: 06/18/2008

Background Information

The Butte County Office of Education is required to provide the Board with an Annual Report. This is a requirement of being a negatively certified district. It is an opportunity for the county to speak with the Board regarding our fiscal recovery plan.

The report is enclosed.

Fiscal Implication

None

Annual Report
Chico Unified School District
June 18, 2008

6.B.5.
Page 2 of 6

Pursuant to the provisions of Education Code (EC) 1240 (e) which became effective January 1, 2002, the Butte County Superintendent of Schools is required to present an annual report to a school district's governing board and the Superintendent of Public Instruction regarding the fiscal solvency of any school district with a disapproved budget, a qualified or negative interim certification, or that has been determined at any time during the year to be in a position of fiscal uncertainty as identified in EC 42127.6. As a result of the district's negative certification on the First and Second Interim Reports, the following annual report on the fiscal solvency of Chico Unified School District for fiscal year 2007-08 has been prepared for your information and understanding.

The Original Budget was submitted to the Butte County Office of Education for review. The budget was accepted, but the County Superintendent invoked Ed Code Section 42127.6 (a)(1) based on the district's inability to meet the 3.00% minimum reserve requirement in the current fiscal year.

Four areas of concern were identified at Original Budget, as listed on the "FCMAT" Predictors of School Agencies Needing Intervention:"

- Failure to maintain reserves
- Deficit spending
- Declining enrollment
- General fund encroachment

The district began to work with the county office to resolve financial difficulties. A Budget Committee was established to gather ideas on reductions. The district agreed to work with Mrs. Sheila Vickers of School Services of California, Fiscal Expert, in the development of a recovery plan.

The First Interim Budget Report incorporated carryover from 2006-07 and revised budget information as a result of the state-adopted budget. The current year budget improved enough whereby the minimum reserve requirement was met. The district self-certified as "negative," though, based on the multi-year projection which indicated a lack of economic reserves for 2008-09. California's fiscal crisis had just been announced and caution was urged in the areas of spending and hiring. Discussions with the district became more focused on cash, as there was a real concern the district would run out of cash in the Spring of 2009, absent any budget reductions. Mrs. Vickers was appointed as a fiscal advisor to assist the district with recovery.

In January, the district froze spending; this included a hiring freeze and additional review processes for non-salary expenditures. The Budget Committee was broken up into subcommittees at this time and work began on specific recommendations for administration. The Recovery Plan was adopted in February by the board of trustees. More than 300 preliminary certificated layoff notices were issued in March and the evaluation of classified staffing began.

The district again self-certified as "negative" at Second Interim. BCOE requested certain assumptions to be built in to the Multi-Year Projection, which reflected the Governor's January budget projections. Current year reserves increased to 3.62%, however the minimum reserve requirement could not be met in 2008-09. Cash flow and the risk of a state loan was addressed in the budget letter. Several areas of concern were mentioned:

- Cash flow
- Failure to maintain reserves
- Deficit spending
- Declining enrollment
- General fund encroachment

In April, the Superintendent's Budget Reduction Recommendation of \$2.8 million was submitted to the board for their consideration. The Recommendation was adopted April 16th. Classified layoff resolutions were taken to the board, also. This moved the district towards the \$7 million budget reduction target.

A Third Interim Budget was prepared in May, which reflected expenditures through April 30th, major budget updates and P-2 ADA. The General Fund ending balance improved another \$739,000 since the Second Interim Budget report. The Multi-Year Projection (updated May 20) reflected the "May Revise" version of the Governor's budget proposals, the impacts of layoffs and the Superintendent's Budget Reduction Recommendation.

The current year general fund projected cash flow has improved since Second Interim as a result of the expenditure freeze. It appears the district will be able to meet its payroll obligations through June. If necessary, temporary interfund borrowings will be utilized to cover expenditures. Other cash flow options are being explored by BCOE.

The previously-mentioned changes carry through to 2009-10 and 2010-11 and improve those years' financial projections. Due to the hard work by all stakeholders, there is no threat of a state loan in the current year. However, administration needs to continue moving forward with reductions for the following reasons:

- 2009-10 falls short of the minimum reserve requirement
- A structural budget deficit persists

- A state budget has not been adopted by the legislature
- Projected COLA in future years is completely spent
- Board adopted cuts have not been fully implemented
- 2007-08 experienced a greater decline in ADA than expected
- ADA is expected to continue to decline

BCOE and Mrs. Vickers, Fiscal Advisor, will continue to meet with the district to resolve financial difficulties. Cash flow should continue to be monitored. The books should be closed by October 1 in order to assist both CUSD and BCOE in evaluating the district's financial position as it proceeds with fiscal recovery. Implementation of the Recovery Plan needs to be a top priority for the board and administration.

Attached is the Third Interim Budget Report letter for further reference.

BUTTE COUNTY

OFFICE OF EDUCATION

DON McNELIS
SUPERINTENDENT

Administrative Services

1859 Bird Street
Oroville, CA 95965
(530) 532-5727
FAX: (530) 532-5759
www.bcoe.org

Randy Meeker
Assistant Superintendent
rmeeker@bcoe.org

Kevin J. Bultema
Director, Fiscal Services
kbultema@bcoe.org

Board of Education

Bessie R. Hironimus
Dr. Ladd M. Johnson
Jeannine MacKay
Brandi J. McLaughlin
Dr. Robert W. Purvis
Pat Matthews Spear
Betty Vassar

An Equal Opportunity
Employer

May 28, 2008

6.B.5.
Page 5 of 6

Ms. Jann Reed, Board President
Chico Unified School District
347 Legion Avenue
Chico, CA 95926

Subject: 2007-08 Third Interim Budget Report

Dear Ms. Reed:

In compliance with AB 1200 and AB 2756 legislation and the provisions of Education Code 42127 and 42131, review of the Chico Unified School District's Third Interim Budget Report for 2007-08 has been completed by the Butte County Office of Education (BCOE).

The Third Interim budget has been updated to reflect P-2 ADA and other revenue and expenditure adjustments. The General Fund ending balance has improved \$739,644 since the Second Interim Budget report. The Multi-Year Projection (updated May 20) reflects the "May Revise" version of the Governor's budget proposals, the impacts of layoffs and the Superintendent's Budget Reduction Recommendation. All of these changes have made a positive impact on the bottom line.

The previously-mentioned changes carry through to 2009-10 and 2010-11 and improve those fiscal years' financial projections. Administration needs to continue moving forward with reductions for the following reasons:

- 2009-10 falls short of the minimum reserve requirement
- A structural budget deficit persists
- A state budget has not been adopted by the legislature
- Projected COLA in future years is completely spent
- Board adopted cuts have not been fully implemented
- 2007-08 experienced a greater decline in ADA than expected
- ADA is expected to continue to decline

The current year general fund projected cash flow has improved since Second Interim as a result of the expenditure freeze. It appears the district will be able to meet its payroll obligations through June. If necessary, temporary interfund borrowings will be utilized to cover expenditures.

2008-09 cash flow should be monitored closely. The state is deferring the July advance apportionment (paid at the end of July) to September and historically, the district has experienced negative cash flow in the fall. As mentioned before, temporary interfund borrowings can first be used to cover expenditures. Other options for cash flow are also being explored.

As the fiscal year comes to an end, the focus will be on actuals. The books should be closed as soon as possible. This will assist Chico Unified and BCOE in evaluating the district's finances as it proceeds with fiscal recovery. Improvements made in the current year's financial position will carry through to future years.

Actions Required of the District

- Continue to implement the Fiscal Recovery Plan.
- Maintain regular communication with our office in regards to all proposed bargaining agreement settlements, including the AB 1200/AB 2756 public disclosure with multi-year projection. Per Government Code Section 3540.2 (a) (c), the county superintendent of schools has ten working days to review and comment on a district proposed collective bargaining agreement, to determine if the proposed agreement would endanger the fiscal well-being of the school district.
- Continue to meet with the County Office and work with Mrs. Sheila Vickers, Fiscal Advisor, to resolve financial difficulties.
- Continue developing the 2008-09 budget.

Actions of the County Superintendent

- Assist the district in exploring cash flow options and monitoring cash flow.

Conclusion

Our office will continue to be in close communication with the District. We are committed to restoring the financial condition of Chico Unified with the help of the governing board, the administration and staff. If our office can be of further assistance, please contact me at 532-5617 or Lisa Anderson at 532-5687.

Sincerely,



Kevin J. Bultema
Director of Fiscal Services
Administrative Services

hp
FS102078

Cc: Jack O'Connell, Superintendent of Public Instruction
John Chiang, California State Controller
Cassandra Moore-Hudnall, California State Controller's Office
Stel Cordano, California Department of Education
Don McNelis, Butte County Superintendent of Schools
Randy Meeker, Assistant Superintendent, Administrative Services
Lisa Anderson, Financial Analyst
Kelly Staley, Chico Unified District Superintendent
Jan Combes, Assistant Superintendent of Business Services
Scott Jones, Director of Fiscal Services
Sheila Vickers, School Services of California
Heidi Coppin, Tittle and Company

TITLE: Proposed Agenda Item
Declaration of Need for Fully Qualified Educators

Action: ☒
Consent: ☐
Information: ☐

June 18, 2008
Page 1

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Background Information

There is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. This declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2008/09 school year in hard to fill subject areas.

Educational Implications

None

Fiscal Implications

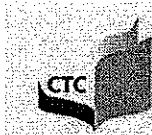
None

Additional Information

None

Recommendation

Consider adoption of a "Declaration of Need for Fully Qualified Educators" through June 30, 2009 for Emergency Credentials and/or Limited Assignment Permits based on previous year's needs.



State Of California
Commission On Teacher Credentialing
Certification, Assignment and Waivers Division
Box 944270
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2008/09
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chico Unified School District District CDS Code: 08

Name of County: Butte County County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 6 / 18 / 08 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2009.

Submitted by (Superintendent, Board Secretary, or Designee):

Robert V. Feaster

Assist. Supt.-Human Resources

530-891-3211

Name

530-891-3000, Ext. 142

Signature

6/12/08

Title

Fax Number

Telephone Number

Date

1163 East 7th Street, Chico, CA 95928

Mailing Address

jmeriwet@chicousd.org

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD (applicant already holds teaching credential)	34
BCLAD (applicant already holds teaching credential)	_____
List target language(s) for BCLAD:	

Resource Specialist	1
Teacher Librarian Services	_____
Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in multiple subject and single subject areas.

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
TOTAL	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for more details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable teacher is not available to the school district, the district made a reasonable effort to recruit an individual for the assignment, in the following order:

- An individual who is scheduled to complete initial preparation requirements within six months
- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. CUSD has a strong working relationship with the Student Teaching Program at ☒ CSU Chico

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

CSU Chico

If no, explain why you do not participate in an internship program.