UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

In awarding contracts for public works projects involving district facilities, the Governing Board desires to obtain
the best value to the district and ensure the qualifications of contractors to complete the project in a satisfactory
manner. The Board has, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost
Accounting Act pursuant to Public Contract Code 22030-22045, including the informal bidding procedures when
allowed by law.

(cf. 3311 - Bids)
(cf. 7110 - Facilities Master Plan)

The Board delegates to the Superintendent or designee the responsibilities to award any contract eligible for
informal bidding procedures and to develop plans, specifications, and working details for all public projects
requiring formal bidding procedures.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the
purpose of evading legal requirements for competitive bidding. (Public Contract Code 22033)

Projects awarded through the UPCCAA shall be subject to the cost accounting procedures established by the
California Uniform Construction Cost Accounting Commission. (Public Contract Code 22030)

Emergency Actions

When formal bids are required by law but an emergency necessitates immediate repair or replacements, the
Board may, upon a four-fifths vote of the Board, proceed to replace or repair a facility without adopting plans,
specifications, strain sheets, or working details or giving notice for bids to let contracts. The work may be done by
day labor under the direction of the Board and/or contractor. The emergency action shall subsequently be
reviewed by the Board in accordance with Public Contract Code 22050 and shall be terminated at the earliest
possible date that conditions warrant, so that the remainder of the emergency action may be completed by giving
notice for bids to let contracts. (Public Contract Code 1102, 22035, 22050)

(cf. 9323.2 - Actions by the Board)

Legal Reference:

PUBLIC CONTRACT CODE
1102  Definition of emergency
20110-20118.4 Local Agency Public Construction Act; school districts
22000-22020  California Uniform Construction Cost Accounting Commission
22030-22045  Alternative procedures for public projects (UPCCAA), especially:
22032  Applicability of procedures based on amount of project
22034  Informal bidding procedure
22035  Emergency need for repairs or replacement
22037-22038  Formal bidding procedures for projects exceeding $175,000
22050  Alternative emergency procedures

Management Resources:

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS
Cost Accounting Policies and Procedures Manual
Frequently Asked Questions
WEB SITES
CSBA: http://www.csba.org
California Association of School Business Officials: http://www.casbo.org
California Uniform Construction Cost Accounting Commission: http://www.sco.ca.gov/ard_cuccac.html

Policy Adopted: 08/02/06; 05/03/17