Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest
Chico Country Day Charter School: Margaret Reese, co-chair & Lori McGlone
CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith
Forest Ranch Charter School: Christia Marasco
Nord Country School: Lisa Speegle & Kathy Dahlgren
Sherwood Montessori: Michelle Yezbick
Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice
Date: September 28, 2020
Time/Location: 3:45pm via Zoom

Join Zoom Meeting
https://us04web.zoom.us/j/79948694744?pwd=MVp5Q3VqWUpsZ3MyOWY3VHJVQkxnZz09

Meeting ID: 799 4869 4744
Passcode: NEG9pB

REGULAR MEETING AGENDA

1. REGULAR SESSION
   1.1 Call to Order and Roll Call
   1.2 Approval of Minutes from Regular Meeting of 6/29/2020

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS
   3.1 INSPIRE: Project Request - Project T - Planning Funds
       INSPIRE is requesting funding for planning and related costs
   3.2 INSPIRE: Project Request - Project U - Consultants
       INSPIRE is requesting funding for consultant work on Canyon View project
   3.2 CCDS: Project Request - Increase in Contingency Funds
       CCDS is requesting additional funds for an increased contingency need in regards to the Kindergarten building project

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT
   .1 Adjourn; Next meeting October 26, 2020 via Zoom

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:
At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:
The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.
Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: June 29, 2020
Time/Location: 3:45pm via Zoom

Join Zoom Meeting
https://us04web.zoom.us/j/76465072481?pwd=QTYrYjFka0wxVlYveUVkWWdyczM2dz09

Meeting ID: 764 6507 2481
Password: 6FgNRv

DRAFT: REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Call to Order and Roll Call
Blue Oak Charter School: Susan Domenighini
Inspire School of Arts and Sciences: Doris Luther, Jen Josephson
Chico Country Day Charter School: Margaret Reece
Nord Country School: Lisa Speegle
CORE Butte Charter School: Mary Cox
Sherwood Montessori: Michelle Yezbick
Forest Ranch Charter School: Christia Marasco (arrived at 4:06 p.m.)
Wildflower Open Classroom: Tom Hicks (absent)
Chico Unified School District: Jacklyn Krueger, Julie Kistle

1.2 Approval of Minutes from Regular Meeting of 4/27/2020 and 5/18/2020
Doris Luther motioned to approve the request; Lisa Speegle seconded; Motion passes.

2. PUBLIC COMMENTS
none

3. DISCUSSION/ACTION ITEMS

3.1 CORE: Project Request - Technology Devices
CORE is requesting funding for additional technology on campus

Tabled due to lack of available technology at this time, an accurate purchase price was not available.

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:
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Public input on specific agenda items and those items not on the agenda:
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1163 East 7th Street, Chico, CA 95928.
3.2 CORE: Project Request - Classroom AV Equipment
CORE requested funds for Classroom AV Equipment.
Doris Luther motioned to approve the request; Lisa Speegle seconded; Motion passes.

<table>
<thead>
<tr>
<th>Approved 6/0/0/2</th>
<th>Aye</th>
<th>Nay</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOCS: Susan Domenighini</td>
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<tr>
<td>CCDS: Margaret Reece</td>
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<tr>
<td>CBCS: Mary Cox</td>
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<tr>
<td>Nord: Lisa Speegle</td>
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</tr>
<tr>
<td>Inspire: Doris Luther, Jen Josephson</td>
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<td>x</td>
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<tr>
<td>FRCS: Christian Marasco</td>
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</tr>
<tr>
<td>Sherwood: Michelle Yezbick</td>
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<tr>
<td>WOC: Tom Hicks</td>
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</tr>
</tbody>
</table>

3.3 CORE: Project Request - Gym AV Equipment
CORE requested $10,000 in additional funds for the Gym AV project.
Susan Domenighini motioned to approve the request; Doris Luther seconded; Motion passes.

<table>
<thead>
<tr>
<th>Approved 6/0/0/2</th>
<th>Aye</th>
<th>Nay</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOCS: Susan Domenighini</td>
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<td>CCDS: Margaret Reece</td>
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<tr>
<td>CBCS: Mary Cox</td>
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<tr>
<td>Nord: Lisa Speegle</td>
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<tr>
<td>Inspire: Doris Luther, Jen Josephson</td>
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<tr>
<td>FRCS: Christian Marasco</td>
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</tr>
</tbody>
</table>
3.4 Appointment of Alternate Committee members for Sherwood Montessori.
Sherwood Montessori presented Pat Casey as an alternate to the Measure K Committee. Mary Cox motioned to approve the appointment; Susan Domenighini seconded; Motion passes.

<table>
<thead>
<tr>
<th>Approved 6/0/0/2</th>
<th>Aye</th>
<th>Nay</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOCS: Susan Domenighini</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>CBCS: Mary Cox</td>
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<tr>
<td>Nord: Lisa Speegle</td>
<td>x</td>
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<tr>
<td>Inspire: Doris Luther, Jen Josephson</td>
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<tr>
<td>FRCS: Christian Marasco</td>
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<tr>
<td>Sherwood: Michelle Yezbick</td>
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<tr>
<td>WOC: Tom Hicks</td>
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</table>

4. ITEMS FROM COMMITTEE MEMBERS
We were reminded to work on cash flow for the group. A Google Doc will be shared.

5. ADJOURNMENT
5.1 Adjourned at 4:12 p.m.; Next meeting July 27, 2020 via Zoom
Measure K Charter School Facilities Committee  
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Submission Mtg Date</th>
<th>September 28, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of School</td>
<td>Inspire School of Arts and Sciences</td>
</tr>
<tr>
<td>Address of School</td>
<td>335 W. Sacramento Avenue</td>
</tr>
<tr>
<td>Contact Name</td>
<td>Doris Luther</td>
</tr>
<tr>
<td>Contact Phone/Email</td>
<td>(530) 891-3090 / <a href="mailto:dluther@inspirechico.org">dluther@inspirechico.org</a></td>
</tr>
<tr>
<td>Year Established</td>
<td>2010</td>
</tr>
<tr>
<td>Charter Renewal Date</td>
<td>2022</td>
</tr>
<tr>
<td>CDS Code</td>
<td>04-61424-0120394</td>
</tr>
<tr>
<td>Charter Number</td>
<td>1114</td>
</tr>
<tr>
<td>Website</td>
<td>inspirechico.org</td>
</tr>
</tbody>
</table>

1. Type of Project:
   - ___X___ Planning
   - _____ Construction
   - _____ Health Safety (Including ADA)
   - _____ Modernization/Repair/Renovation/Improve
   - _____ Purchase or Lease Project
   - _____ Other (including FF&E)

2. Project Narrative:
   **Project T: additional planning funds (architect) for Canyon View location:** On 7.29.19, Inspire got $500,000 approved on Project T for planning funds to begin designing the Canyon View site in preparation for moving to that site. We’ve used $87,120 for the initial phase of conceptual design, leaving a balance of $412,880 in planning funds. The cost of the architect for the next phase of design development will be about $1,000,000. This request is for approval of an additional $587,120 to cover the cost of the design development phase.

3. Charter School Property Project Location: *(If project location is different from address above.)*
   - a. Does your school currently operate on a CUSD School Site:   ___X___ yes   _____ no
   - b. Does your school lease property/buildings from a private owner:   _____ yes   ___X___ no


5. Financial Questions
   - a. Was your prior annual audit report free of any negative findings?   ___X___ yes   ___ no  
     *(We had an attendance process finding.)*
   - b. What were your cash reserves as a percent of expenditures at the end of the prior year? 54%

6. Project Schedule: ongoing

7. Preliminary Estimate (Cost)
   - Round I and Round 2 Allocations $2,216,635
   - Less Previously Allocated Funds (1,291,126)
   - Add Unspent Funds 87,252
   - Less Current Project Funds Requested (587,120)
   - Remaining Round I & 2 Allocations $425,641
School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation (please indicate those completed)

All Projects

<table>
<thead>
<tr>
<th>Documentation</th>
<th>Included</th>
<th>Not Applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Narrative: general scope of work</td>
<td><em><strong>x</strong></em></td>
<td></td>
</tr>
<tr>
<td>Enrollment Capacity: Current Facility and/or Proposed</td>
<td><em><strong>x</strong></em></td>
<td></td>
</tr>
<tr>
<td>Preliminary Estimate (Cost)</td>
<td><em><strong>x</strong></em></td>
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</tr>
<tr>
<td>Project Schedule</td>
<td><em><strong>x</strong></em></td>
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</tr>
</tbody>
</table>

Building/Modernization/Renovation Projects

<table>
<thead>
<tr>
<th>Documentation</th>
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</tr>
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<tbody>
<tr>
<td>Feasibility Study and Site Review</td>
<td>______</td>
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</tr>
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<td>Enrollment Capacity: Current Facility and/or Proposed</td>
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<td>Pre-Schematics (to be completed by a District approved architect and/or engineering team)</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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<tr>
<td>Facility Assessment</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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<tr>
<td>Schematic Drawing(s) (areas of work)</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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<tr>
<td>CEQA Process Determination (pre-CEQA-form)</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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<td>Design Development Drawings</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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<td>Design or Bid Estimate</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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<tr>
<td>Construction Documents</td>
<td>______</td>
<td><em><strong>x</strong></em></td>
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</tbody>
</table>

For Committee Use:

All necessary documents were included: ___x___ yes ___no

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: ____________________________

Attestation of Committee Secretary: ____________________________

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112
Measure K Charter School Facilities Committee  
Project Recommendation Form for Consideration by CUSD Board of Trustees

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1. Type of Project:
   - ___X___ Planning
   - ____ Construction
   - ____ Health Safety (Including ADA)
   - ____ Modernization/Repair/Renovation/Improve
   - ____ Purchase or Lease Project
   - ____ Other (including FF&E)

2. Project Narrative:
   **Project U: additional planning funds (consultants) for Canyon View location**: In planning for the Canyon View site, Inspire staff will need the expertise of consultants in understanding and management of grant funding compliance, construction management, and more.

3. Charter School Property Project Location: Canyon View property
   a. Does your school currently operate on a CUSD School Site: ___ yes  ____ no
   b. Does your school lease property/buildings from a private owner: ____ yes  ___ no

4. Current enrollment and ADA: ___ 423/386.33 (19/20 P-2) ____________

5. Financial Questions
   a. Was your prior annual audit report free of any negative findings? ___ yes  ___ no  
   *(We had an attendance process finding.)*
   b. What were your cash reserves as a percent of expenditures at the end of the prior year? 54%

6. Project Schedule: ongoing

7. Preliminary Estimate (Cost)

<table>
<thead>
<tr>
<th>Round I and Round 2 Allocations</th>
<th>$2,216,635</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less Previously Allocated Funds</td>
<td>(1,878,246)</td>
</tr>
<tr>
<td>Add Unspent Funds</td>
<td>87,252</td>
</tr>
<tr>
<td>Less Current Project Funds Requested</td>
<td>($200,000)</td>
</tr>
<tr>
<td>Remaining Round I &amp; 2 Allocations</td>
<td>$225,641</td>
</tr>
</tbody>
</table>
School Facilities Projects to be Funded with Proceeds of Bonds

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Documentation *(please indicate those completed)*

**All Projects**

- Project Narrative: general scope of work: __x__ Included
- Enrollment Capacity: Current Facility and/or Proposed: __x__ Included
- Preliminary Estimate (Cost): __x__ Included
- Project Schedule: __x__ Included

**Building/Modernization/Renovation Projects**

- Feasibility Study and Site Review: _____ Included __x__ Not Applicable
- Enrollment Capacity: Current Facility and/or Proposed: _____ Included __x__ Not Applicable
- Pre-Schematics *(to be completed by a District approved architect and/or engineering team)*: _____ Included __x__ Not Applicable
- Facility Assessment: _____ Included __x__ Not Applicable
- Schematic Drawing(s) *(areas of work)*: _____ Included __x__ Not Applicable
- CEQA Process Determination *(pre-CEQA-form)*: _____ Included __x__ Not Applicable
- Design Development Drawings: _____ Included __x__ Not Applicable
- Design or Bid Estimate: _____ Included __x__ Not Applicable
- Construction Documents: _____ Included __x__ Not Applicable

**For Committee Use:**

All necessary documents were included: __x__ yes _____ no
*(if no: request for additional documentation)*

**CORE QUESTIONS:**

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

**MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL**

Date of Committee Approval: 

Attestation of Committee Secretary: 

*For questions or clarifications relative to the completion of this application, please contact: Kevin Bul tema at kbultema@chicousd.org or (530) 891-3000 x. 112*
Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
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</thead>
<tbody>
<tr>
<td>Name of School</td>
<td>Chico Country Day School</td>
</tr>
<tr>
<td>Address of School</td>
<td>102 West 11th Street, Chico, CA 95928</td>
</tr>
<tr>
<td>Contact Name</td>
<td>Margaret Reece</td>
</tr>
<tr>
<td>Contact Phone/Email</td>
<td><a href="mailto:margaret@chicocountryday.org">margaret@chicocountryday.org</a>; 530-895-2650</td>
</tr>
<tr>
<td>Year Established</td>
<td>1997</td>
</tr>
<tr>
<td>Charter Renewal Date</td>
<td>2020</td>
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<tr>
<td>CDS Code</td>
<td>04-61424-6113773</td>
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<tr>
<td>Charter Number</td>
<td>112</td>
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<tr>
<td>Website</td>
<td><a href="http://www.chicocountryday.org">www.chicocountryday.org</a></td>
</tr>
</tbody>
</table>

1. Type of Project:
   - ______ Planning
   - ___x___ Construction
   - ____ Health Safety (Including ADA)
   - ___ Modernization/Repair/Renovation/Improve
   - ____ Purchase or lease Project
   - ____ Other (including FF&E)

2. Project Narrative:
   This project includes the replacement of modular on the site and the construction of three kindergarten classrooms, an administrative building, a special education classroom and a multi-use classroom. Added alternates include a dining canopy seating area, ADA ramp and stairs, a terraced seating area near the gym, and the remodeling of the remaining modular on campus. CCDS is requesting additional funds to address contingency needs on this major project.

3. Charter School Property Project Location: (If project location is different from address above.)
   102 West 11th Street, Chico, CA 95928
   a. Does your school currently operate on a CUSD School Site: ___x___ yes ______ no
   b. Does your school lease property/buildings from a private owner: ______ yes ___x___ no

4. Current enrollment and ADA: ___568/538___________

5. Financial Questions
   a. Was your prior annual audit report free of any negative findings? _____ yes  ___x___ no
      CCDS had an audit recommendation in 18/19 regarding vacation accrual.
   b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
      CCDS has an undesignated reserve of $1,972,841.04. The Ending Fund Balance as of July 1, 2019 was $7,134,612.56 with designations for Prop 1D loan liabilities, fiscal stabilization fund, special education reserves and capital improvements/maintenance reserves.

6. Project Schedule
   Please briefly describe the timeline for the project planning and completion.
   Programming/Schematic Design Documents – completed
   Design Development Documents – December 2018-19
   Construction Documents – September/October 2019
   DSA Review & Approval – February 2020
   Bid & Award – April/May 2020
7. **Preliminary Estimate (Cost)**

<p>| | |</p>
<table>
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<td>Series A-C Allocation</td>
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<td>Less Previously Allocated Funds</td>
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<td>Less Current Project Funds Requested</td>
<td>$100,000</td>
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<tr>
<td>Remaining Round Allocation</td>
<td>$607,589</td>
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**School Facilities Projects to be Funded with Proceeds of Bonds**

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**Documentation (please indicate those completed)**

**All Projects**

- Project Narrative: general scope of work: __x__ Included
- Enrollment Capacity: Current Facility and/or Proposed: __x__ Included
- Preliminary Estimate (Cost): ___x__ Included
- Project Schedule: ___x__ Included

**Building/Modernization/Renovation Projects**

- Feasibility Study and Site Review: ____ Included __x__ Not Applicable
- Enrollment Capacity: Current Facility and/or Proposed: ____ Included __x__ Not Applicable
- Pre-Schematics (to be completed by a District approved architect and/or engineering team): ____ Included __x__ Not Applicable
- Facility Assessment: ____ Included __x__ Not Applicable
- Schematic Drawing(s) (areas of work): ____ Included __x__ Not Applicable
- CEQA Process Determination (pre-CEQA-form): ____ Included __x__ Not Applicable
- Design Development Drawings: ____ Included __x__ Not Applicable
- Design or Bid Estimate: ___x__ Included ___ Not Applicable
- Construction Documents: ___x__ Included ___ Not Applicable

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**For Committee Use:**

All necessary documents were included: __x__ yes ___ no

*(if no: request for additional documentation)*

**CORE QUESTIONS:**

1. Does the project fall under the bond language? Yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? Yes
3. Has the school demonstrated the feasibility of project completion? Yes
4. Has the local school board approved the project? 9/8/2020

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 9/28/2020

Attestation of Committee Secretary: ________________________________

For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112