Measure K Charter School Committee Members
Blue Oak Charter School: Susan Domenighini & Buck Ernest
Chico Country Day Charter School: Margaret Reec, co-chair & Lori McGlone
CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith
Forest Ranch Charter School: Kiersten Morgan & Christia Marasco
Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar
Nord Country School: Lisa Speegle & Kathy Dahlgren
Sherwood Montessori: Michelle Yezbick & Monica Woodward
Wildflower Open Classroom: Tom Hicks & Jonas Herzo

Chico Unified School District Measure K Charter School Committee Meeting Notice
Date: October 28, 2019
Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING AGENDA

1. REGULAR SESSION
   1.1 Call to Order and Roll Call
   1.2 Approval of Regular Agenda
   1.3 Approval of Minutes from Regular Meeting of 7/29/19 & 8/26/19

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS
   3.1 CORE: TK-8 MacBook Project Request
   3.2 CORE: AV Equipment for gym Project Request
   3.3 UPDATE: Mike Weissenborn will give an update on projects and funding

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT
   4.1 Adjourn; Next meeting November 18, 2019 at CORE Butte Charter

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:
At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:
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**Measure K Charter School Committee Members**

Blue Oak Charter School: Susan Domenighini & Buck Ernest
Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar
Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone
Nord Country School: Lisa Speegle & Kathy Dahlgren
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Sherwood Montessori: Michelle Yezbick & Monica Woodward
Forest Ranch Charter School: Kiersten Morgan & Christia Marasco
Wildflower Open Classroom: Tom Hicks & Jonas Herzog

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**Chico Unified School District Measure K Charter School Committee Regular Meeting**

**Date:** July 29, 2019
**Time/Location:** 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

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**REGULAR MEETING MINUTES**

1. **REGULAR SESSION**
   1.1 Call to Order and Roll Call
   Margaret Reece called the meeting to order at 3:48. The following parties were in attendance:
   - Blue Oak Charter School: Susan Domenighini
   - Inspire School of Arts and Sciences: Doris Luther, co-chair
   - Chico Country Day Charter School: Margaret Reece
   - Nord Country School: Lisa Speegle
   - CORE Butte Charter School: Susan Smith
   - Sherwood Montessori: Michelle Yezbick
   - Forest Ranch Charter School: Kiersten Morgan joined the meeting at 3:52
   - Wildflower Open Classroom: Tom Hicks

   1.2 Approval of Regular Agenda
   Michelle Yezbick motioned to approve the agenda with the correction to the notice title to reflect a regular meeting rather than a special meeting. Susan Smith seconded the motion.
   Approved 7 / 0
   Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks
   No: none
   Abstentions: none

   1.3 Approval of Minutes from Regular Meeting of 6/24/19
   Doris Luther motioned to approve the June 24, 2019 minutes with the correction to the title to reflect a regular meeting rather than a special meeting. Lisa Speegle seconded the motion.
   Approved 5 / 0 / 2
   Yes: Luther, Reece, Speegle, Yezbick, Hicks
   No: none
   Abstentions: Domenighini, Smith

2. **PUBLIC COMMENTS**
   No comments

3. **DISCUSSION/ACTION ITEMS**
   3.1 Inspire Project Completion: Project K
Susan Domenighini made a motion to approve Inspire’s Project Completion reconciliation for Project K. Tom Hicks seconded the motion. Approved 8 /0
Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco
No: none
Abstentions: none

3.2 Inspire Project Completion: Project M
Lisa Speegle made a motion to approve Inspire's Project Completion reconciliation for Project M. Kiersten Morgan seconded the motion. Approved 8 /0
Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco
No: none
Abstentions: none

3.3 Chico Country Day School Request #11: Fire Sprinkler Contract
Susan Smith made a motion to approve Chico Country Day’s Request #11: Fire Sprinkler Contract with the correction that the contract be made with Chico Unified School District and the description to clarify Fire Sprinkler Planning. Doris Luther seconded the motion. Approved 8 /0
Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco
No: none
Abstentions: none

3.4 Inspire Project: Project T
Doris let the committee know that the project has not yet been approved by the Inspire Board of Directors but will be presented at their next meeting. Michelle Yezbick made a motion to approve Inspire’s Project T pending approval by the Inspire Board of Directors. Tom Hicks seconded the motion. Approved 8 /0
Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco
No: none
Abstentions: none

4. ITEMS FROM COMMITTEE MEMBERS

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Lisa commented that the website is to be updated to reflect Buck as an alternate for Blue Oak. The committee discussed whether to add revising the project completion form be to include more details to a future agenda. The consensus was that the form was sufficient as is for now.

5. ADJOURNMENT

5.1 The special meeting scheduled to follow today’s meeting has been cancelled due to incomplete notice by Chico Unified School District. The next Measure K Committee meeting is scheduled for August 26, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico.

Susan Smith motioned to adjourn the meeting at 4:15. Kiersten Morgan seconded the motion.

Approved 8 /0
Yes: Domenighini, Luther, Reece, Speegle, Smith, Yezbick, Hicks, Marasco
No: none
Abstentions: none

Adjourned: 4:15pm

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

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Chico Unified School District Measure K Charter School Committee Meeting Minutes
Date: August 26, 2019
Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING Minutes

1. REGULAR SESSION
   1.1 Call to Order and Roll Call

   Blue Oak Charter School: Susan Domenighini (4:05)
   Chico Country Day Charter School: Margaret Reece
   CORE Butte Charter School: Mary Cox
   Forest Ranch Charter School: Kiersten Morgan
   Inspire School of Arts and Sciences: Dan LaBar
   Nord Country School: Lisa Speegle
   Sherwood Montessori: Michelle Yezbick
   Wildflower Open Classroom: absent

   Guests:
   Mike Weissenborn

   1.2 Approval of Regular Agenda
   Michelle motioned to approve the agenda, Mary seconded. Motion passes.

   1.3 Approval of Minutes from Regular Meeting of 7/29/19
   Approval of the minutes were tabled due to some details that needed to be added, including
   who voted. Minutes will be on the next meeting agenda.

2. PUBLIC COMMENTS

   Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

   Student Participation:
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   @ 1163 East 7th Street, Chico, CA 95928.
3. DISCUSSION/ACTION ITEMS

3.1 Sherwood Montessori, Round 2: Relocatable Project Continuation

Sherwood Montessori continues to work on the relocatable project. Recent work has determined that more funds are required due to construction costs increasing and other circumstances. Sherwood is requesting an additional $130,000.00 in order to complete their project.

Dan motioned to approve with the amendment that the dollar amount be increased from $90,000.00 to $130,000.00, Mary seconded the motion. Motion passes.

Approved as 6/0/1/1

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<thead>
<tr>
<th></th>
<th>Aye</th>
<th>Nay</th>
<th>Abstain</th>
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<td>Suan Domenighini</td>
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<td>Lisa Speegle</td>
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<td>Dan LaBar</td>
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<td>Christia Marasco</td>
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<td>Michelle Yesbick</td>
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<td>Tom Hicks</td>
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3.2 Forest Ranch: Project Completion - Flooring

Forest Ranch is wrapping up with a project completion form for their flooring project, thus reallocating approximately $13,783.00 to other projects.

Mary motioned to approve the project completion with the amendment that the date on the proposal needed to be changed to 8/26, and the updated escape report needed to checked for accuracy with the dollar amount returned, Susan seconded the motion. Motion passes.

Approved as 7/0/0/1

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<td>Dan LaBar</td>
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</table>
3.3 Forest Ranch: Sports Field Additional Funding
With the additional funds being reallocated from the previous project, Forest Ranch will have enough money to complete their sports field project.

Susan motioned to approve, Michelle seconded the motion. Motion passes.

Approved as 7/0/0/1

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3.4 Shared Use of Facilities - Inspire presentation of ideas
Dan presented an idea regarding shared facility space, including a presentation space. He also shared some long time visions and future aspirations for facilities for Inspire and potentially the community.

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT (4:36)
4.1 Adjourn; Next meeting September 30, 2019 at CORE Butte Charter Administrative Offices

Mary motioned to adjourn at 4:36, Margaret seconded the motion. Motion passes.
GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Project Title</th>
<th>CORE TK8 Classroom Computers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submission Meeting Date</td>
<td>October 28, 2019</td>
</tr>
<tr>
<td>Name of School</td>
<td>CORE Butte Charter School</td>
</tr>
<tr>
<td>Address of School</td>
<td>2843 Notre Dame Blvd, Chico, CA 95928</td>
</tr>
<tr>
<td>Contact Name</td>
<td>Mary Cox</td>
</tr>
<tr>
<td>Contact Phone/Email</td>
<td>530-809-4152</td>
</tr>
<tr>
<td>Year Established</td>
<td>2007</td>
</tr>
<tr>
<td>Charter Renewal Date</td>
<td>June 2024</td>
</tr>
<tr>
<td>CDS Code</td>
<td>04100410114991</td>
</tr>
<tr>
<td>Charter Number</td>
<td>0945</td>
</tr>
<tr>
<td>Website</td>
<td>corebutte.org</td>
</tr>
</tbody>
</table>

1. Type of Project:
   - Planning
   - Construction
   - Health Safety (Including ADA)
   - Modernization/Repair/Renovation/Improve
   - Purchase or Lease Project
   - Other (including FF&E) [X]

2. Project Narrative:
   CORE makes computers available to students to check out for the school year in addition to having classroom sets available on site. In the ongoing effort to update the school's technology and meet the demands of our student population, CORE has estimated that an additional 100 refurbished computers are needed for the 2019-2020 school year.

3. Charter School Property Project Location: (If project location is different from address above.)
   - Does your school currently operate on a CUSD School Site: [X] yes  _ no
   - Does your school lease property/buildings from a private owner: _ yes [X] no

4. Current enrollment and ADA: _847 / _876.83 (18-19 Annual)_

5. Financial Questions
   - Was your prior annual audit report free of any negative findings? [X] yes  _ no
   - What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? _39.92%

6. Project Schedule
   Please briefly describe the timeline for the project planning and completion.
   The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be ready for deployment before the start of the new semester.

7. Preliminary Estimate (Cost)

<table>
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<tr>
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<tr>
<td>Allocation (revised)</td>
<td>$1,243,689.00</td>
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<tr>
<td>Plus Funds Returned</td>
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School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation (please indicate those completed)

All Projects
Project Narrative: general scope of work
Enrollment Capacity: Current Facility and/or Proposed
Preliminary Estimate (Cost)
Project Schedule

Building/Modernization/Renovation Projects
Feasibility Study and Site Review
Enrollment Capacity: Current Facility and/or Proposed
Pre-Schematics (to be completed by a District approved architect and/or engineering team)
Facility Assessment
Schematic Drawing(s) (areas of work)
CEQA Process Determination (pre-CEQA-form)
Design Development Drawings
Design or Bid Estimate
Construction Documents

For Committee Use:
All necessary documents were included: _____ yes _____ no
(if no: request for additional documentation)

CORE QUESTIONS:
1. Does the project fall under the bond language?
2. Given the life span of a bond, is the project an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project?

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL
Date of Committee Approval: ________________________________

Attestation of Committee Secretary: ____________________________

For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112
 Measure K Charter School Facilities Committee  
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Project Title</th>
<th>CORE A/V Equipment for Gym</th>
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1. Type of Project:
   - Planning
   - Construction
   - Health Safety (Including ADA)
   - Modernization/Repair/Renovation/Improve
   - Purchase or Lease Project
   - Other (including FF&E)  

2. Project Narrative:
   CORE staff and students utilize the school gym for a variety of events in addition to sports, such as staff trainings, student dances, plays, and assemblies. The school currently uses a portable sound system that is inefficient for the space. The school would like to purchase a more robust sound system and a large screen and projector in addition to the equipment necessary to run the system.

3. Charter School Property Project Location: (If project location is different from address above.)
   - a. Does your school currently operate on a CUSD School Site:  
     - yes   X  no
   - b. Does your school lease property/buildings from a private owner:  
     - X  yes   no

4. Current enrollment and ADA:  
   - 847 / 876.83 (18-19 Annual)

5. Financial Questions
   a. Was your prior annual audit report free of any negative findings?  
      - X  yes   no  
      (if no, please explain)
   b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?  
      - 39.92%

6. Project Schedule
   _Please briefly describe the timeline for the project planning and completion._
   The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be installed and ready to use before the start of the new semester.

7. Preliminary Estimate (Cost)
   
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Documentation (please indicate those completed)

**All Projects**

Project Narrative: general scope of work ______ Included
Enrollment Capacity: Current Facility and/or Proposed ______ Included
Preliminary Estimate (Cost) ______ Included
Project Schedule ______ Included

**Building/Modernization/Renovation Projects**

Feasibility Study and Site Review ______ Included ______ Not Applicable
Enrollment Capacity: Current Facility and/or Proposed ______ Included ______ Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team) ______ Included ______ Not Applicable
Facility Assessment ______ Included ______ Not Applicable
Schematic Drawing(s) (areas of work) ______ Included ______ Not Applicable
CEQA Process Determination (pre-CEQA-form) ______ Included ______ Not Applicable
Design Development Drawings ______ Included ______ Not Applicable
Design or Bid Estimate ______ Included ______ Not Applicable
Construction Documents ______ Included ______ Not Applicable

For Committee Use:

All necessary documents were included: ______ yes ______ no
(if no: request for additional documentation)

**CORE QUESTIONS:**

1. Does the project fall under the bond language?
2. Given the life span of a bond, is the project an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project?

**MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL**

Date of Committee Approval: ________________________________

Attestation of Committee Secretary: ________________________________

For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112