Chico Unified School District Measure K Charter School Committee Special Meeting Notice
Date:  June 11, 2019
Time/Location:  4:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928, Chico, CA 95926

SPECIAL MEETING AGENDA

1.  SPECIAL SESSION
   1.1  Call to Order and Roll Call
   1.2  Approval of Special Agenda

2.  DISCUSSION/ACTION ITEMS
   2.1  Wildflower Project #5:  Middle School Furniture
   2.2  Wildflower Project #6:  Middle School Science Lab
   2.3  Wildflower Project #7:  Technology Upgrades
   2.4  Wildflower Project #8:  Kitchen Equipment
   2.5  Wildflower Project #9:  Outdoor Picnic Tables & Cafeteria Tables
   2.6  Sherwood Montessori:  Furniture & Equipment
   2.7  Sherwood Montessori:  Relocatable Classroom Planning
   2.8  Minutes from meeting on May 20, 2019
   2.9  CORE Project Reconciliation
   2.10 CORE Project:  Student Computers
   2.11 CORE Project:  High School Computers & Furnishings

3.  ITEMS FROM COMMITTEE MEMBERS

4.  ADJOURNMENT
   4.1  Adjourn; Next meeting June 24, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:
At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:
The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs:  If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials:  Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA  95928.
Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Submission Meeting Date</th>
<th>June 11, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of School</td>
<td>Wildflower Open Classroom</td>
</tr>
<tr>
<td>Address of School</td>
<td>2414 Cohasset – Suite 3, Chico CA 95926</td>
</tr>
<tr>
<td>Contact Name</td>
<td>Tom Hicks</td>
</tr>
<tr>
<td>Contact Phone/Email</td>
<td>530-892-1676 / <a href="mailto:thicks@wildflowerschool.com">thicks@wildflowerschool.com</a></td>
</tr>
<tr>
<td>Year Established</td>
<td>2011</td>
</tr>
<tr>
<td>Charter Renewal Date</td>
<td>June 30, 2023</td>
</tr>
<tr>
<td>CDS Code</td>
<td>04-61424-0123810</td>
</tr>
<tr>
<td>Charter Number</td>
<td>1280</td>
</tr>
<tr>
<td>Website</td>
<td>Wildflowerschool.com</td>
</tr>
</tbody>
</table>

1. **Type of Project:**
   - _____ Planning
   - _____ Construction
   - _____ Health Safety (Including ADA)
   - _____ Modernization/Repair/Renovation/Improve
   - _____ Purchase or lease Project
   - **X** Other (including FF&E)

2. **Project Narrative:**
   *Middle School Furniture.* Wildflower has recently leased an additional 5000 square feet in a building adjacent to its current campus. The space will serve as a new home for our middle school and allow for growth in enrollment. Project includes furniture for community work space, group instruction, library, lockers & storage. The total project cost is $99,156.00, which includes furniture, contingency, taxes and shipping.

3. **Charter School Property Project Location:** *(If project location is different from address above.)*
   
   a. Does your school currently operate on a CUSD School Site:  
      - _____ yes  
      - **X** no

   b. Does your school lease property/buildings from a private owner:  
      - **X** yes  
      - _____ no

4. **Current enrollment and ADA:** 171/165 (P2)

5. **Financial Questions**
   
   a. Was your prior annual audit report free of any negative findings?  
      - **X** yes  
      - _____ no
   
      *(if no, please explain)*

   b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. **Project Schedule**
   *Please briefly describe the timeline for the project planning and completion.*
   
Purchasing will occur in summer of 2019.

7. **Preliminary Estimate (Cost)**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Round I Allocation</td>
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<tr>
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<tr>
<td>Remaining Round I Allocation</td>
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School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work ___ Included
Enrollment Capacity: Current Facility and/or Proposed ___ Included
Preliminary Estimate (Cost) ___ Included
Project Schedule ___ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review ___ Included ___ Not Applicable
Enrollment Capacity: Current Facility and/or Proposed ___ Included ___ Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team) ___ Included ___ Not Applicable
Facility Assessment ___ Included ___ Not Applicable
Schematic Drawing(s) (areas of work) ___ Included ___ Not Applicable
CEQA Process Determination (pre-CEQA-form) ___ Included ___ Not Applicable
Design Development Drawings ___ Included ___ Not Applicable
Design or Bid Estimate ___ Included ___ Not Applicable
Construction Documents ___ Included ___ Not Applicable

For Committee Use:

All necessary documents were included: _____ yes _____ no
(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: __________________________

Attestation of Committee Secretary: __________________________

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112
### Middle School Furniture

#### Community Work Space
- Community Meeting & Forum Seating: $14,403.00
- Chairs & Stools: $10,038.00
- Planning & Activity Tables: $4,584.00
- Presentation Boards: $857.00

**Subtotal**: $29,882.00

#### Group Instruction
- Student Work Stations: $12,550.00
- Student Chairs: $9,950.00
- Presentation Boards: $1,762.00

**Subtotal**: $24,262.00

#### Library
- Shelving: $8,436.00
- Tables: $1,551.00
- Chairs: $2,988.00

**Subtotal**: $12,975.00

#### Storage & Lockers
- Lockers: $3,474.00
- Shelving: $2,103.00
- Storage Units: $4,771.00

**Subtotal**: $10,348.00

**Total**: $77,467.00

**Contingency**: $7,746.00

**Taxes**: $6,197.00

**Shipping**: $7,746.00

**Project Total**: $99,156.00
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   - ____ Health Safety (Including ADA)
   - ____ Modernization/Repair/Renovation/Improve
   - ____ Purchase or lease Project
   - **X** Other (including FF&E)

2. **Project Narrative:**
   *Middle School Science Lab.* Wildflower has recently leased an additional 5000 square feet in a building adjacent to its current campus. The space will serve as a new home for our middle school and allow for growth in enrollment. Project includes science lab furniture, lab workstations and storage. The total project cost is $38,993.00, which includes furniture, contingency, taxes and shipping.

3. **Charter School Property Project Location:** *(If project location is different from address above.)*
   - a. Does your school currently operate on a CUSD School Site:  ____ yes  **X** no
   - b. Does your school lease property/buildings from a private owner:  **X** yes  ____ no

4. **Current enrollment and ADA:** 171/165 (P2)

5. **Financial Questions**
   - a. Was your prior annual audit report free of any negative findings?  **X** yes  ____ no *(if no, please explain)*
   - b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. **Project Schedule**
   *Please briefly describe the timeline for the project planning and completion.*
   Purchasing will occur in summer of 2019.

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<td>38,993.00</td>
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<td>189,233.00</td>
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Documentation (please indicate those completed)

All Projects
Project Narrative: general scope of work  x Included
Enrollment Capacity: Current Facility and/or Proposed  x Included
Preliminary Estimate (Cost)  x Included
Project Schedule  x Included

Building/Modernization/Renovation Projects
Feasibility Study and Site Review  x Not Applicable
Enrollment Capacity: Current Facility and/or Proposed  x Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)  x Not Applicable
Facility Assessment  x Not Applicable
Schematic Drawing(s) (areas of work)  x Not Applicable
CEQA Process Determination (pre-CEQA-form)  x Not Applicable
Design Development Drawings  x Not Applicable
Design or Bid Estimate  x Not Applicable
Construction Documents  x Not Applicable

For Committee Use:

All necessary documents were included:  yes  no
(if no: request for additional documentation)

CORE QUESTIONS:
1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

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<tr>
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<td>Stools &amp; Seating</td>
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1. Type of Project:
   - ___ Planning
   - ___ Construction
   - ___ Health Safety (Including ADA)
   - ___ Modernization/Repair/Renovation/Improve
   - ___ Purchase or lease Project
   - X ___ Other (including FF&E)

2. Project Narrative:
   Technology. Wildflower has recently leased an additional 5000 square feet in a building adjacent to its current campus. The space will serve as a new home for our middle school and allow for growth in enrollment. Project includes new technology for the middle school students and teachers. The total project cost is $69,324.00, which includes technology, contingency, taxes and shipping.

3. Charter School Property Project Location: (If project location is different from address above.)
   a. Does your school currently operate on a CUSD School Site: ___ yes  X ___ no
   b. Does your school lease property/buildings from a private owner: X ___ yes  ___ no

4. Current enrollment and ADA: 171/165 (P2)

5. Financial Questions
   a. Was your prior annual audit report free of any negative findings? X ___ yes  ___ no
      (if no, please explain)
   b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. Project Schedule
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7. Preliminary Estimate (Cost)

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Documentation (please indicate those completed)

<table>
<thead>
<tr>
<th>All Projects</th>
<th></th>
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<tbody>
<tr>
<td>Project Narrative: general scope of work</td>
<td><em>x</em> Included</td>
</tr>
<tr>
<td>Enrollment Capacity: Current Facility and/or Proposed</td>
<td><em>x</em> Included</td>
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<tr>
<td>Preliminary Estimate (Cost)</td>
<td><em>x</em> Included</td>
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<tr>
<td>Project Schedule</td>
<td><em>x</em> Included</td>
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</table>

<table>
<thead>
<tr>
<th>Building/Modernization/Renovation Projects</th>
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<tbody>
<tr>
<td>Feasibility Study and Site Review</td>
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<tbody>
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   - Purchase or lease Project
   - X Other (including FF&E)

2. Project Narrative:
   Kitchen. Wildflower is in the process of developing a meal program for its students. The project includes the build out of an empty kitchen space that is currently occupied by our school. Project total is $60,381.00. Expenditures include kitchen equipment, contingency, taxes and shipping. All equipment will not be permanently installed and will be removable.

3. Charter School Property Project Location: (If project location is different from address above.)
   a. Does your school currently operate on a CUSD School Site:  yes  X  no
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4. Current enrollment and ADA:  171/165 (P2)

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</thead>
<tbody>
<tr>
<td>Round I Allocation</td>
<td>461,253.00</td>
</tr>
<tr>
<td>Less Previously Allocated Funds</td>
<td>341,344.00</td>
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<tr>
<td>Less Current Project Funds Requested</td>
<td>60,381.00</td>
</tr>
<tr>
<td>Remaining Round I Allocation</td>
<td>59,528.00</td>
</tr>
</tbody>
</table>
**School Facilities Projects to be Funded with Proceeds of Bonds**

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

**Documentation (please indicate those completed)**

<table>
<thead>
<tr>
<th>All Projects</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Narrative: general scope of work</td>
<td>x Included</td>
<td></td>
</tr>
<tr>
<td>Enrollment Capacity: Current Facility and/or Proposed</td>
<td>x Included</td>
<td></td>
</tr>
<tr>
<td>Preliminary Estimate (Cost)</td>
<td>x Included</td>
<td></td>
</tr>
<tr>
<td>Project Schedule</td>
<td>x Included</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Building/Modernization/Renovation Projects</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Feasibility Study and Site Review</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Enrollment Capacity: Current Facility and/or Proposed</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Pre-Schematics (to be completed by a District approved architect and/or engineering team)</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Facility Assessment</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Schematic Drawing(s) (areas of work)</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>CEQA Process Determination (pre-CEQA-form)</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Design Development Drawings</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Design or Bid Estimate</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Construction Documents</td>
<td>Included</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

**For Committee Use:**

**All necessary documents were included:**

_____ yes  
_____ no

(if no: request for additional documentation)

**CORE QUESTIONS:**

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

**MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL**

Date of Committee Approval: ____________________________

Attestation of Committee Secretary: ____________________________

For questions or clarifications relative to the completion of this application, please contact:  
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112
<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
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<tr>
<td>Dishwasher</td>
<td>4,262.00</td>
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<tr>
<td>Refrigeration</td>
<td>6,938.00</td>
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<td>Freezer</td>
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<td>Wire Shelving</td>
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<tr>
<td>Work Tables</td>
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<td>Serving Counter - Hot Food</td>
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<tr>
<td>Serving Counter - Cold Food</td>
<td>2,368.00</td>
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<tr>
<td>Milk Cooler</td>
<td>2,818.00</td>
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<tr>
<td>Induction Ranges</td>
<td>1,119.00</td>
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<tr>
<td>Convection Oven</td>
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<tr>
<td>Serving &amp; Food Prep Equipment</td>
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<tr>
<td>Total</td>
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<td>3,500.00</td>
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<td>Shipping</td>
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<td>Project Total</td>
<td>60,381.00</td>
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</table>
**Measure K Charter School Facilities Committee**  
**Project Recommendation Form for Consideration by CUSD Board of Trustees**

### GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Submission Meeting Date</th>
<th>June 11, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of School</td>
<td>Wildflower Open Classroom</td>
</tr>
<tr>
<td>Address of School</td>
<td>2414 Cohasset – Suite 3, Chico CA 95926</td>
</tr>
<tr>
<td>Contact Name</td>
<td>Tom Hicks</td>
</tr>
<tr>
<td>Contact Phone/Email</td>
<td>530-892-1676 / <a href="mailto:thicks@wildflowerschool.com">thicks@wildflowerschool.com</a></td>
</tr>
<tr>
<td>Year Established</td>
<td>2011</td>
</tr>
<tr>
<td>Charter Renewal Date</td>
<td>June 30, 2023</td>
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<tr>
<td>CDS Code</td>
<td>04-61424-0123810</td>
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<tr>
<td>Charter Number</td>
<td>1280</td>
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<tr>
<td>Website</td>
<td>Wildflowerschool.com</td>
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1. **Type of Project:**

   - _____ Planning
   - _____ Construction
   - _____ Health Safety (Including ADA)
   - _____ Modernization/Repair/Renovation/Improve
   - _____ Purchase or lease Project
   - **X** Other (including FF&E)

2. **Project Narrative:**
   
   **Outdoor Picnic Tables & Cafeteria Tables.** Wildflower is in the process of developing a meal program for its students. The project includes outdoor picnic tables and cafeteria tables to be used during lunch time. Tables will also be utilized for other school related activities. Project total is $39,468.00. Expenditures include tables, contingency, taxes and shipping.

3. **Charter School Property Project Location:** *(If project location is different from address above.)*
   
   a. Does your school currently operate on a CUSD School Site:  
      - _____ yes  
      - **X** no
   
   b. Does your school lease property/buildings from a private owner:  
      - **X** yes  
      - _____ no

4. **Current enrollment and ADA:** 171/165 (P2)

5. **Financial Questions**

   a. Was your prior annual audit report free of any negative findings?  
      - **X** yes  
      - _____ no

      *(if no, please explain)*

   b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. **Project Schedule**
   
   Please briefly describe the timeline for the project planning and completion.

   Purchasing will occur in summer of 2019.

7. **Preliminary Estimate (Cost)**

   | Round I Allocation                  | 461,253.00 |
   | Less Previously Allocated Funds     | 401,725.00 |
   | Less Current Project Funds Requested| 39,468.00  |
   | Remaining Round I Allocation        | 20,060.00  |
School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

**Documentation** *(please indicate those completed)*

**All Projects**

- Project Narrative: general scope of work  
  - x Included
- Enrollment Capacity: Current Facility and/or Proposed  
  - x Included
- Preliminary Estimate (Cost)  
  - x Included
- Project Schedule  
  - x Included

**Building/Modernization/Renovation Projects**

- Feasibility Study and Site Review  
  - Included  
  - x Not Applicable
- Enrollment Capacity: Current Facility and/or Proposed  
  - Included  
  - x Not Applicable
- Pre-Schematics *(to be completed by a District approved architect and/or engineering team)*  
  - Included  
  - x Not Applicable
- Facility Assessment  
  - Included  
  - x Not Applicable
- Schematic Drawing(s) *(areas of work)*  
  - Included  
  - x Not Applicable
- CEQA Process Determination *(pre-CEQA-form)*  
  - Included  
  - x Not Applicable
- Design Development Drawings  
  - Included  
  - x Not Applicable
- Design or Bid Estimate  
  - Included  
  - x Not Applicable
- Construction Documents  
  - Included  
  - x Not Applicable

---

**For Committee Use:**

All necessary documents were included:  

- yes  
- no

*(if no: request for additional documentation)*

**CORE QUESTIONS:**

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

**MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL**

Date of Committee Approval:  

Attestation of Committee Secretary:

*For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*
<table>
<thead>
<tr>
<th>Picnic &amp; Cafeteria Tables</th>
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<tbody>
<tr>
<td>Commercial Picnic Tables - Square</td>
<td>8,892.00</td>
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<tr>
<td>Commercial Picnic Tables - Round</td>
<td>4,764.00</td>
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<td>Commercial Picnic Tables - ADA</td>
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<td>Cafeteria Tables</td>
<td>13,310.00</td>
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<td>Total</td>
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<p>| | |</p>
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<tbody>
<tr>
<td>Contingency</td>
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<td>Taxes</td>
<td>2,288.00</td>
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<td>Shipping</td>
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<tr>
<td>Project Total</td>
<td>39,468.00</td>
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</table>
Measure K Charter School Facilities Committee  
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

<table>
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<th>Field</th>
<th>Details</th>
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<tbody>
<tr>
<td>Submission Meeting Date</td>
<td>June 24, 2019</td>
</tr>
<tr>
<td>Name of School</td>
<td>Sherwood Montessori</td>
</tr>
<tr>
<td>Address of School</td>
<td>1010 Cleveland Ave.</td>
</tr>
<tr>
<td>Contact Name</td>
<td>Michelle Yezbick</td>
</tr>
<tr>
<td>Contact Phone/Email</td>
<td>530-345-6600 <a href="mailto:michelle@sherwoodmontessori.org">michelle@sherwoodmontessori.org</a></td>
</tr>
<tr>
<td>Year Established</td>
<td>2010</td>
</tr>
<tr>
<td>Charter Renewal Date</td>
<td>January, 2017</td>
</tr>
<tr>
<td>CDS Code</td>
<td>04-61424-00121475</td>
</tr>
<tr>
<td>Charter Number</td>
<td>1166</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.sherwoodmontessori.org">www.sherwoodmontessori.org</a></td>
</tr>
</tbody>
</table>

1. Type of Project:
   - Planning
   - Construction
   - Health Safety (Including ADA)
   - Modernization/Repair/Renovation/Improve
   - Purchase or lease Project
   - **X** Other (including FF&E)

2. Project Narrative:

   Sherwood Montessori is requesting $15,500 for furniture and equipment to outfit our new classroom:
   1. Chairs/stools: 30, estimated $3,000
   2. Science equipment: Purchase of microscopes, scales, beakers, and other non-consumable science equipment: estimated $10,000
   3. Tables: 8 tables, estimated $2,500

3. Charter School Property Project Location: *(If project location is different from address above.)*
   
   a. Does your school currently operate on a CUSD School Site: **X** yes  ____ no
   b. Does your school lease property/buildings from a private owner: ____ yes  **X** no

   *Note: Sherwood also operates on a site it owns, adjacent to Chapman Elementary, at 1010 Cleveland Ave*

4. Current enrollment and ADA: 154/146.1

5. Financial Questions
   - a. Was your prior annual audit report free of any negative findings? **X** yes  ____ no
      *(if no, please explain)*
   - b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 30%

6. Project Schedule
   *Please briefly describe the timeline for the project planning and completion.*
7. Preliminary Estimate (Cost)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Round I Allocation</td>
<td>$509,695</td>
</tr>
<tr>
<td>Less Previously Allocated Funds</td>
<td>$40,000</td>
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<tr>
<td>Less Current Project Funds Requested</td>
<td>$15,500</td>
</tr>
<tr>
<td>Remaining Round I Allocation</td>
<td>$454,195</td>
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School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation (please indicate those completed)

All Projects

- Project Narrative: general scope of work __X__ Included
- Enrollment Capacity: Current Facility and/or Proposed __X__ Included
- Preliminary Estimate (Cost) __X__ Included
- Project Schedule __X__ Included

Building/Modernization/Renovation Projects

- Feasibility Study and Site Review __X__ Included __ Not Applicable
- Enrollment Capacity: Current Facility and/or Proposed __X__ Included __ Not Applicable
- Pre-Schematics (to be completed by a District approved architect and/or engineering team) __X__ Included __ Not Applicable
- Facility Assessment __ Included __ Not Applicable
- Schematic Drawing(s) (areas of work) __X__ Included __ Not Applicable
- CEQA Process Determination (pre-CEQA-form) __ Included __ Not Applicable
- Design Development Drawings __ Included __ Not Applicable
- Design or Bid Estimate __X__ Included __ Not Applicable
- Construction Documents __ Included __ Not Applicable

For Committee Use:

All necessary documents were included: __X__ yes ______ no
(if no: request for additional documentation)

CORE QUESTIONS:
1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? Yes, June 6, 2019 Regular Meeting

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: ______________________________
For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112
Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

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<tr>
<td>Website</td>
<td><a href="http://www.sherwoodmontessori.org">www.sherwoodmontessori.org</a></td>
</tr>
</tbody>
</table>

1. Type of Project:
   - X Planning
   - __ Construction
   - __ Health Safety (Including ADA)
   - __ Modernization/Repair/Renovation/Improve
   - __ Purchase or lease Project
   - ____ Other (including FF&E)

2. Project Narrative:
   Sherwood Montessori would like to add a relocatable classroom to create a teaching kitchen and middle school classroom to the property owned by the charter school at 1010 Cleveland Ave. We are requesting planning funds to investigate what pre-build obligations to the County and/or City would be required to complete this project.

3. Charter School Property Project Location: (If project location is different from address above.)

   a. Does your school currently operate on a CUSD School Site:    X yes   no
   b. Does your school lease property/buildings from a private owner:    yes   X no

   Note: Sherwood also operates on a site it owns, adjacent to Chapman Elementary, at 1010 Cleveland Ave,

4. Current enrollment and ADA: 154/146.1

5. Financial Questions
   a. Was your prior annual audit report free of any negative findings?    X yes   no
      (if no, please explain)
   b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?  30%

6. Project Schedule
   Please briefly describe the timeline for the project planning and completion.
   Planning would begin immediately toward work that would happen late fall/early winter 2019.

7. Preliminary Estimate (Cost)

   | Round II Allocation | $509,695 |
   | Less Previously Allocated Funds | $0 |
Less Current Project Funds Requested  $40,000
Remaining Round II Allocation  $469,695

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation  (please indicate those completed)

All Projects
Project Narrative: general scope of work  ___X__ Included
Enrollment Capacity: Current Facility and/or Proposed  ___X__ Included
Preliminary Estimate (Cost)  ___X__ Included
Project Schedule  ___X__ Included

Building/Modernization/Renovation Projects
Feasibility Study and Site Review  ___X__ Included  ___ Not Applicable
Enrollment Capacity: Current Facility and/or Proposed  ___X__ Included  ___ Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)  ___X__ Included  ___ Not Applicable
Facility Assessment  ___ Included  ___ Not Applicable
Schematic Drawing(s) (areas of work)  ___X__ Included  ___ Not Applicable
CEQA Process Determination (pre-CEQA-form)  ___ Included  ___ Not Applicable
Design Development Drawings  ___ Included  ___ Not Applicable
Design or Bid Estimate  ___X__ Included  ___ Not Applicable
Construction Documents  ___ Included  ___ Not Applicable

For Committee Use:

All necessary documents were included:  ___X__ yes  _____ no
(if no: request for additional documentation)

CORE QUESTIONS:
1. Does the project fall under the bond language?  yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?  yes
3. Has the school demonstrated the feasibility of project completion?  yes
4. Has the local school board approved the project? Yes, June 6, 2019 Regular Meeting

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval:  ______________________________________

Attestation of Committee Secretary:  ___________________________________
For questions or clarifications relative to the completion of this application, please contact: Kevin Bulterma at kbultema@chicousd.org or (530) 891-3000 x. 112
Measure K Charter School Committee Members
Blue Oak Charter School: Susan Domenighini & Buck Ernest
Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone
CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith
Forest Ranch Charter School: Kiersten Morgan & Christia Marasco
Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar
Nord Country School: Lisa Speegle & Kathy Dahlgren
Sherwood Montessori: Michelle Yezbick & Monica Woodward
Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice
Date: May 20, 2019
Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING Minutes

1. REGULAR SESSION
   a. Call to Order and Roll Call
      Call to order at 3:53
      Blue Oak Charter School: Buck Ernest (4:11)
      Chico Country Day Charter School: Margaret Reece
      CORE Butte Charter School: Mary Cox
      Forest Ranch Charter School: Kiersten (absent)
      Inspire School of Arts and Sciences: Doris Luther
      Nord Country School: Lisa Speegle
      Sherwood Montessori: Michelle Yezbick
      Wildflower Open Classroom: Tom Hicks (absent)

      Guests:
      Mike Weissenborn
      Kevin Bultema

   b. Approval of Regular Agenda
      Mary motions to approve the agenda, Lisa seconds the motion. Motion passes.

   c. Approval of Minutes from 4/29/19 Regular Meeting & Agenda Addendum Minutes from meeting on 3/25/19
      Doris motioned to approve the minutes with the added list of attendees and the corresponding vote. Michelle seconded the motion. Motion passes.

      Approved as 6/0/0/2

      Buck Ernest

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:
At the discretion of the Chair, students may be given priority to address items to the Committee.

Public input on specific agenda items and those items not on the agenda:
The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting.

@ 1163 East 7th Street, Chico, CA 95928.
2. Public Comments

3. Discussion & Action Items

a. Step Up Academy - Fund Reallocation - Fiscal Documents

The Step Up Academy funds were allocated based upon the percentage of enrollment at the time of census day due to the fact that Step Up is no longer a charter school.

Michelle motioned to accept the reallocation of the Step-Up bond dollars, Lisa seconded the motion. Motion passes.

<table>
<thead>
<tr>
<th>Approved as 6/0/0/2</th>
<th>AYE</th>
<th>Nay</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buck Ernest</td>
<td>x</td>
<td></td>
<td></td>
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<tr>
<td>Margaret Reece</td>
<td>x</td>
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<td></td>
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<tr>
<td>Mary Cox</td>
<td>x</td>
<td></td>
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<td>Lisa Speegle</td>
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b. Charter Interest in Step Up Academy Play Structure: CCDS

CUSD has been in communication with the fairgrounds and BCOE. BCOE has informed CUSD that Step Up will no longer be utilizing the facility at the fairgrounds so the playground will need to be removed and relocated. There is discussion around determining the cost to move the equipment and relocate it.

Doris motioned to approve that CCDS move forward with the research and potential moving of the play structure at the old Step UP to the CCDS campus at the relocation cost to CCDS. Lisa seconded the motion. Motion passes.

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4. **Items from the Committee**
   - Looking at a date for a presentation to the CUSD BOD regarding
   - Review MOU for charters located on private property developed by CUSD

5. **Adjournment**
   Michelle motioned to adjourn, Doris seconded the motion. Meeting adjourned at 4:20.
   Adjourn; Next meeting June 24, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico 95928